



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, January 21, 2026 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2026. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. 01-01-2026 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

2. **O-26-01** Amending Chapter 21 “Zoning and Land Use Regulations,” Article III “Administrative Procedures,” Section 21-11 “Hearings, Filing of Ordinances,” of the Code of the Borough of Highlands
3. **O-26-02** Amending Schedule A of the Borough of Highlands Salary Ordinance

RESOLUTIONS

4. **R 26-043** Authorizing a Place-to-Place Transfer of Liquor License 1317-33-006-005

CONSENT AGENDA

5. **R 26-044** Authorizing Award of a Fair and Open Contract for Professional Services - Municipal Planner
6. **R 26-045** Authorizing the Sale of a 2021 Polaris Ranger 500 to the Borough of Monmouth Beach
7. **R 26-046** Approving Request for Waiver of Alcohol Ban for Community Center Rental by the Recreation Department
8. **R 26-047** Approving Closeout Change Order No. 2 and Declaring Acceptance of Contract for the Shore Drive Pedestrian Improvements Project

9. **R 26-048** Authorizing Submission of a Strategic Plan for Municipal Alliance Grant for Fiscal Year 2027
10. **R 26-049** Resolution to Enter into “Adopt-A-Road” Agreement for Miller Terrace
11. **R 26-050** Appointing Deputy Emergency Management Coordinators
12. **R 26-051** Authorizing Execution of Memorandum of Agreement, to be Incorporated into the Collective Negotiations Agreement, with UFCW Local 152 with an Effective Date of January 1, 2026 Through December 31, 2028
13. **R 26-052** Authorizing Payment of Bills
14. **R 26-053** Amending Resolution 26-016 Entitled Authorizing Award of a Fair and Open Contract for Professional Services – Consulting Engineers
15. **R 26-054** Authorizing Award of a Fair and Open Contract for Professional Services – Special Projects Engineer
16. **R 26-055** Authorizing Award of a Fair and Open Contract for Professional Services – Conflict Engineer

REPORTS

17. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

18. Personnel

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.

Next Council Meeting: February 4, 2026