



**BOROUGH OF HIGHLANDS  
COUNCIL REGULAR MEETING  
22 Snug Harbor Avenue, Highlands NJ 07732  
Wednesday, November 09, 2022 at 7:00 PM**

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## **AGENDA**

REGULAR MEETING: The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

### **ROLL CALL**

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

### **PLEDGE OF ALLEGIANCE**

### **RESOLUTIONS (A)**

1. R 22-227 Appointing Member to the Borough of Highlands Housing Authority
2. R 22-228 Authorizing Appointment of Police Officer Ryan Clark to the Rank of Sergeant
3. R 22-229 Authorizing Appointment of Police Officer Connor McGrath to the Rank of Sergeant
4. R 22-230 Authorizing Appointment of Police Officer Kevin O'Donnell to the Rank of Sergeant

### **OATH OF OFFICE**

5. Oath of Office - Dolores Francy
6. Oath of Office - Ryan Clark
7. Oath of Office - Connor McGrath
8. Oath of Office - Kevin O'Donnell

### **APPROVAL OF MINUTES**

9. October 19, 2022 Meeting Minutes
10. October 19, 2022 Executive Session Minutes

### **INTRODUCTION OF PROPOSED ORDINANCES**

11. O-22-23 Amending Chapter VII (Traffic), Section 3.3 (Snow Removal) of the Code of the Borough of Highlands Related to Parking During Snowfall

## **RESOLUTIONS (B)**

12. R 22-231 Providing for the Transfer of Surplus Funds
13. R 22-232 Authorizing Refund of Tax Overpayment
14. R 22-233 Authorizing Payment of Bills
15. R 22-234 Authorizing Emergency Contract Due to Sewer Pump Repair at the Shore Drive Pump Station
16. R 22-235 Approving an Application for a Person-to-Person Transfer of Liquor License 1317-33-030-009
17. R 22-236 Authorizing Execution of a Transportation Agreement with the County of Monmouth for the Special Citizens Area Transportation System (SCAT)
18. R 22-237 Authorizing the Borough of Highlands to Accept a Subgrant Award of the Federal Fiscal Year 2022 of Emergency Management Performance Grant and Emergency Management Agency Assistance

## **OTHER BUSINESS**

19. Initial Review: 10 Hillside Ave. Street Vacation Request

## **REPORTS**

20. Mayor's Report
21. Borough Administrator: Best Practices

## **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

## **ADJOURNMENT**

*If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org)*