



**BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING**
22 Snug Harbor Avenue, Highlands NJ 07732
Wednesday, December 07, 2022 at 7:00 PM

AGENDA

REGULAR MEETING:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2022. Items listed on the agenda are subject to change.

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Proclamation: Irene Campbell, Volunteer of the Year

APPROVAL OF MINUTES

2. November 9, 2022 Meeting Minutes

INTRODUCTION OF PROPOSED ORDINANCES

3. O-22-24 Authorizing the Sale of Block 47, Lot 10 in the Borough of Highlands, County of Monmouth, State of New Jersey, at Auction Pursuant to N.J.S.A. 40A:12-1 Et Seq.
4. O-22-25 Amending Chapter II (Administration), Section VI (The Administrator), of the Code of the Borough of Highlands Related to the Term of Office of the Borough Administrator
5. O-22-26 Granting Renewal of Municipal Consent to Comcast of Monmouth County, LLC. to Construct, Connect, Operate and Maintain a Cable Television and Communications System in the Municipality of Highlands, Monmouth County, New Jersey

PUBLIC HEARING ON PROPOSED ORDINANCES

6. O-22-23 Amending Chapter VII (Traffic), Section 3.3 (Snow Removal) of the Code of the Borough of Highlands Related to Parking During Snowfall

RESOLUTIONS

7. R 22-238 Authorizing Payment of Bills

CONSENT AGENDA

8. R 22-239 Authorizing the Execution of a Shared Services Agreement Between the Borough of Highlands and Borough of Atlantic Highlands for Basic Life Support Response
9. R 22-240 Authorizing the Award of a Non-Fair and Open Contract for Professional Estimating/Validation Services Between the Borough of Highlands and T&M Associates
10. R 22-241 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Roadway & Drainage Improvements to Linden Ave., Waterwitch Ave., Bay Ave., and Jones Creek; length=2250 LF Project
11. R 22-242 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Roadway & Drainage Improvements to Linden Ave., Waterwitch Ave., Bay Ave., and Jones Creek; length=2250 LF Project
12. R 22-243 Authorizing Refund of Tax Overpayment
13. R 22-244 Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services Related to the Dredging of Jones Creek Including Topographic Survey and Acquisition of New Jersey Department of Environmental Protection (NJDEP) Individual Permit (IP) to Remove Said Materials
14. R 22-245 Authorizing Submission of a Strategic Plan for the Highlands and Atlantic Highlands Municipal Alliance Grant for Fiscal Year 2024 for the Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2025
15. R 22-246 Authorizing Submission of an Application for DMHA Youth Leadership Grant
16. R 22-247 Providing for the Transfer of Surplus Funds
17. R 22-248 Property Tax Cancellation and Refund
18. R 22-249 Authorizing the Refund of a Certified Copy Fee
19. R 22-250 Authorization to Execute a Contract with Drager, Inc. for the Purchase on an Alcotest 9510 Test System Through the Drunk Driving Enforcement Fund (DDEF) Grant at a Cost Not to Exceed \$19,305.00
20. R 22-251 Authorizing the Award of a Non-Fair and Open Contract for Professional Emergency Medical Services Between the Borough of Highlands and JFK Medical Center ("JFK") for EMS Services

REPORTS

21. Mayor's Report
22. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

EXECUTIVE SESSION:

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

23. Collective Bargaining - CWA Contract

24. Attorney-Client Privilege – Mercantile Licenses

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsborough.org