



**BOROUGH OF HIGHLANDS**  
**COUNCIL REGULAR MEETING**  
151 Navesink Ave., Highlands, NJ 07732  
Wednesday, October 01, 2025 at 7:00 PM

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## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times, and by posting at the Borough of Highlands Municipal Building and Borough's website and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **APPROVAL OF MINUTES**

1. September 17, 2025 Meeting Minutes

### **INTRODUCTION OF PROPOSED ORDINANCES**

2. **O-25-23** Amending Chapter 10 "Buildings and Housing" Section 10-2 "Fees" of the Code of the Borough of Highlands

### **CONSENT AGENDA**

3. **R 25-179** Authorizing Shared Services Agreement Between the Borough of Highlands and the County of Monmouth for Community Rating System Project Management Software
4. **R 25-180** Approving Request for Waiver of Alcohol Ban for Community Center Rental by the Henry Hudson Regional School PTO
5. **R 25-181** Approving Request for Waiver of Alcohol Ban for Community Center Rental by the Recreation Department
6. **R 25-182** Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the South Peak Drainage Improvements Project
7. **R 25-183** Property Tax Cancellation
8. **R 25-184** Authorizing Payment of Bills
9. **R 25-185** Approving Change Order for the Shore Drive Pedestrian Improvements Project

### **REPORTS**

## 10. Mayor's Report

### **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

### **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE IT FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

#### 11. Attorney-Client Privilege – Sidewalk Maintenance Requirements

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

### **ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsnj.gov](mailto:clerk@highlandsnj.gov).