



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, December 17, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times, and by posting at the Borough of Highlands Municipal Building and Borough's website and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. December 3, 2025 Meeting Minutes
2. December 3, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. **O-25-25** Capital Ordinance Providing for Construction Costs for the South Peak Drainage Improvements Project, and Appropriating \$125,000 Therefor, Authorized in and by the Borough of Highlands, in the County of Monmouth, New Jersey

RESOLUTIONS

4. **R 25-217** Providing for the Transfer of Surplus Funds
5. **R 25-218** Approving Closeout Change Order and Release of Performance Bond for the Phase I Sanitary Sewer Improvements Project and Authorizing the Borough to Execute a Settlement Agreement and Release

CONSENT AGENDA

6. **R 25-219** Awarding a Fair and Open Contract for the South Peak Drainage Improvements Project
7. **R 25-220** Authorizing the Release of a Community Center Rental Security Deposit
8. **R 25-221** Authorizing the Refund of a Curb Cut Escrow Deposit Fee
9. **R 25-222** Authorizing the Refund of the Unused Off-Duty Police Officer Escrow Deposit Fee

10. **R 25-223** Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Bay Pointe Condominium Association
11. **R 25-224** Approving Closeout Change Order and Declaring Acceptance of Contract for Improvements to Washington Avenue Project
12. **R 25-225** Authorizing Payment of Bills

REPORTS

13. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.

Next Council Meeting is January 1, 2026 at 12pm.