



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, October 15, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times, and by posting at the Borough of Highlands Municipal Building and Borough's website and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

APPROVAL OF MINUTES

1. October 1, 2025 Meeting Minutes
2. October 1, 2025 Executive Session Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

3. **O-25-23** Amending Chapter 10 "Buildings and Housing" Section 10-2 "Fees" of the Code of the Borough of Highlands

INTRODUCTION OF PROPOSED ORDINANCES

RESOLUTIONS

4. **R 25-186** Authorizing Adoption of Amendments to the Borough's Personnel Policies and Procedures Manual and Personnel Policies and Procedures Manual Supervisory Supplement and Distribution of Personnel Policies and Procedures Manual and Personnel Policies and Procedures Manual Supervisory Supplement
5. **R 25-187** Providing for the Transfer of Surplus Funds

CONSENT AGENDA

6. **R 25-188** Designating Arjika Builders Inc. as the Exclusive Redeveloper of that Certain Property Located at 289 Bay Avenue, Identified as Block 81, Lot 12 on the Tax Map of the Borough of Highlands, and Authorizing the Execution of a Redevelopment Agreement
7. **R 25-189** Amending Resolution 25-183 Entitled Property Tax Cancellation

8. **R 25-190** Confirming Temporary Appointment of Patrolman
9. **R 25-191** Approving a Membership Application for the Highlands First Aid Squad
10. **R 25-192** Affirming the Borough of Highlands Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
11. **R 25-193** Authorizing Payment of Bills

REPORTS

12. Administrator's Report & Best Practices

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.

Next Council Meeting: November 5, 2025