



**BOROUGH OF HIGHLANDS  
COUNCIL REGULAR MEETING  
151 Navesink Avenue, Highlands NJ 07732  
Wednesday, December 20, 2023 at 7:00 PM**

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## **AGENDA**

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2023 and on October 18, 2023. Items listed on the agenda are subject to change.

### **PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

### **APPROVAL OF MINUTES**

1. December 6, 2023 Meeting Minutes
2. December 6, 2023 Executive Session Minutes

### **CONSENT AGENDA**

3. R 23-240 Confirming Permanent Appointment of Patrolman
4. R 23-241 Supporting the State House Commission Pre-Application to the New Jersey Department of Environmental Protection for Snug Harbor Park Minor Diversion
5. R 23-242 Authorizing Appointment of Steve Winters as Fire Subcode Official/Inspector
6. R 23-243 Awarding Bid to Sea Bright Service Center LLC for Auto and Truck Repairs
7. R 23-244 Awarding a Non-Fair and Open Contract for Professional Engineering Services for the Phase 1 Sanitary Sewer Improvements Project
8. R 23-245 Acknowledging Receipt and Review of the Land Use Board Consistency Letter for Ordinance 0-23-22
9. R 23-246 Authorizing Window Contracts
10. R 23-247 Authorizing Refund of Tax Overpayment
11. R 23-248 Authorizing Payment of Bills
12. R 23-249 Adopting Corrective Action Plan for the 2022 Municipal Audit
13. R 23-250 Appointing Special Police Officer

14. R 23-251 Authorizing Execution of a Transportation Agreement with the County of Monmouth for the Special Citizens Area Transportation System (SCAT)

### **PUBLIC HEARING ON PROPOSED ORDINANCES**

15. O-23-22 Amending Chapter 21, Article XIV (Establishment of Districts) By Adding New Section 21-81A (Privately Owned Salt Storage) and Amending Section 21-81 (Outdoor Storage) of the Revised General Ordinances of the Borough of Highlands, County of Monmouth and State of New Jersey

16. O-23-23 Designating Restricted Parking in Front of Residence Occupied By Person with Disabilities

### **REPORTS**

### **PUBLIC PORTION**

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

### **EXECUTIVE SESSION**

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

### **RESOLUTION TO ENTER EXECUTIVE SESSION**

**BE IT RESOLVED** that the following portion of this meeting shall not be open to the public,

**BE FURTHER RESOLVED** that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

17. Attorney-Client Privilege: Affordable Housing

**BE IT FURTHER RESOLVED** that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

### **ADJOURNMENT**

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email [clerk@highlandsborough.org](mailto:clerk@highlandsborough.org).