



BOROUGH OF HIGHLANDS
COUNCIL REORGANIZATION MEETING
22 Snug Harbor Avenue, Highlands NJ 07732
Saturday, January 01, 2022 at 12:00 PM

AGENDA

REGULAR MEETING: 12:00PM

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and filing with the Borough Clerk all on January 1, 2021. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

OATHS OF OFFICE

1. Leo Cervantes, Councilmember
2. Karen Chelak, Councilmember
3. Rudolph Trivett, Jr., Fire Chief
4. William Mount, First Aid Captain
5. William Kane, OEM Coordinator
6. Michael Adams, Special Law Enforcement Officer II
7. Nicole Curley - Police Officer

ROLL CALL

Councilmember Cervantes | Councilmember Chelak

Councilmember Melnyk | Council President Olszewski

Mayor Broullon

BLESSING

A Blessing by the Reverend Jill Hubbard Smith

APPROVAL OF MINUTES

8. Approval of Meeting Minutes 12/15/2021

INTRODUCTION OF PROPOSED ORDINANCES

9. O-22-01 An Ordinance Amending Section 22-1.3 (Definitions And Word Usage) And Section 22-1.7 (Review Of Applications) Of Section 22-1 Of The Borough Code Entitled Tree Removal And Protection
10. O-22-02 An Ordinance Amending Section 21-115 (Basis For Establishing the Areas of Special Flood Hazard) of the Borough Code

RESOLUTIONS

11. R 22-001 A Resolution Appointing Municipal Attorney for the Calendar Year 2022 & Authorizing the Award of a Fair and Open Contract for Professional Legal Services
12. R 22-002 A Resolution Authorizing a Place-to-Place Transfer – Extension of Premises - Of Liquor License 1317-33-001-003
13. R 22-003 Rescinding Approval of Liquor License No. 1317-33-017 for the 2020-2021 Term

CONSENT AGENDA

14. R 22-004 A Resolution Electing Council President for the Calendar Year 2022
15. R 22-005 A Resolution Authorizing Award of a Fair and Open Contract for Professional Services as Borough Bond Counsel
16. R 22-006 A Resolution Authorizing Award of a Fair and Open Contract for Professional Services as Borough Labor Counsel
17. R 22-007 A Resolution Authorizing Award of a Fair and Open Contract for Professional Legal Counsel for Tax Appeal and Tax Foreclosure Matters
18. R 22-008 A Resolution Appointing Municipal Prosecutor and Authorizing the Award of a Fair and Open Contract
19. R 22-009 A Resolution Appointing Municipal Public Defender and Authorizing the Award of a Fair and Open Contract
20. R 22-010 A Resolution Authorizing Award of a Fair and Open Contract for Professional Services – Municipal Auditor
21. R 22-011 A Resolution Appointing a Borough Engineer for the Calendar Year 2022 and Authorizing the Award of a Fair and Open Contract for Professional Engineering Services
22. R 22-012 A Resolution Designating Official Newspapers of the Borough of Highlands
23. R 22-013 A Resolution Setting the Schedule for Meetings of the Mayor and Council of the Borough of Highlands for the Calendar Year 2022
24. R 22-014 A Resolution Appointing Council Liaisons (1 Year Ending, 12/31/2022)
25. R 22-015 A Resolution Appointing Members of the Green Team

26. R 22-016 A Resolution Establishing a Communications Committee
27. R 22-017 A Resolution Appointing Members of the Environmental Advisory Commission
28. R 22-018 A Resolution Appointing Open Space Committee Members
29. R 22-019 A Resolution Appointing a Tree Commissioner
30. R 22-020 A Resolution Appointing Shade Tree Commission Members
31. R 22-021 A Resolution Appointing Community Development Representative
32. R 22-022 A Resolution Appointing Economic Development Review Board Members
33. R 22-023 Appointing a Land Use Board Secretary
34. R 22-024 A Resolution Appointing Members to the Borough of Highlands Land Use Board
35. R 22-025 A Resolution Appointing Juvenile Officer
36. R 22-026 A Resolution Appointing Fire Police
37. R 22-027 Appointing a Full-Time Police Officer
38. R 22-028 A Resolution Appointing Special Police Officers
39. R 22-029 A Resolution Designating a Public Agency Compliance Officer (P.A.C.O.)
40. R 22-030 A Resolution Appointing a Public Officer
41. R 22-031 A Resolution Appointing a Clean Communities Coordinator
42. R 22-032 Appointing the 2022 Recycling Coordinator
43. R 22-033 A Resolution Authorizing a Cash Management Plan
44. R 22-034 Authorizing Refund of Tax Overpayment
45. R 22-035 A Resolution Approving the 2022 Temporary Budget
46. R 22-036 Property Tax Cancellation
47. R 22-037 A Resolution Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Gateway Villas Condominium Association
48. R 22-038 A Resolution Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and Hilltop at Highlands Condominium Association
49. R 22-039 Resolution Authorizing Execution of an Agreement for Snow Removal and Street Lighting Reimbursement Between the Borough of Highlands and the Sandpiper Condominium Association

50. R 22-040 Resolution Authorizing Execution of Municipal Services Agreement with Eastpointe Condo
51. R 22-041 A Resolution Authorizing the Award of a Non-Fair and Open Contract for Professional Engineering Services in Connection with the Geographic Information System
52. R 22-042 A Resolution Appointing Donna Conrad to Serve in the Position of Registrar
53. R 22-043 A Resolution Appointing Tax Search and Assessment Search Officers
54. R 22-044 A Resolution Appointing Nancy Tran to Serve in the Position of Acting Municipal Clerk
55. R 22-045 Authorizing the Payment of Bills
56. R 22-046 A Resolution Appointing Municipal Court Judge
57. R 22-047 Resolution Appointing William Kane to Position of Office of Emergency Management Coordinator

OTHER BUSINESS

REPORTS

58. Mayor's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a three-minute time limit for your comments.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at 732-872-1224 ext. 201 or email clerk@highlandsborough.org