



BOROUGH OF HIGHLANDS
COUNCIL REGULAR MEETING
151 Navesink Ave., Highlands, NJ 07732
Wednesday, August 20, 2025 at 7:00 PM

AGENDA

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting at the Borough of Highlands Municipal Building and Borough website and filing with the Borough Clerk all on January 1, 2025. Items listed on the agenda are subject to change.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmember Cervantes | Councilmember Chelak | Councilmember Melnyk

Council President Olszewski | Mayor Broullon

PROCLAMATIONS

1. Honoring Frederick "Fred" Katz
2. Honoring Wallace "Wally" Hartsgrove

APPROVAL OF MINUTES

3. July 16, 2025 Meeting Minutes
4. July 16, 2025 Executive Session Minutes
5. July 23, 2025 Special Meeting Minutes

PUBLIC HEARING ON PROPOSED ORDINANCES

6. **O-25-15** Amending Chapter 11 "Uniform Fire Code", Section 11-5.1 "Appointment and Qualifications of the Fire Official" and Section 11-5.2 "Appointment and Qualifications of Inspectors and Other Employees" of the Code of the Borough of Highlands
7. **O-25-16** Amending Chapter 7A "Traffic Schedules," Schedule IA "No Parking During Certain Hours" of the Code of the Borough of Highlands Related to Areas of No Parking on Both Sides of Waterwitch Avenue

INTRODUCTION OF PROPOSED ORDINANCES

8. **O-25-17** Bond Ordinance Amending in Part Bond Ordinance No. O-23-10 Adopted on May 3, 2023, Providing for Various Capital Improvements and the Acquisition of Various Capital Equipment, and Appropriating \$3,035,000 Therefor and Authorizing the Issuance of \$2,979,193 Bonds and Notes to Finance a Portion of the Costs Thereof, in Order to Amend the Purpose Thereof and to Amend the

Average Period of Usefulness, Authorized in and By the Borough of Highlands, in the County of Monmouth, New Jersey

9. **O-25-18** Amending Chapter 7A "Traffic Schedules," Schedule IA "No Parking During Certain Hours" of the Code of the Borough of Highlands Pertaining to Areas of No Parking on Bay Avenue
10. **O-25-19** Amending Chapter 3 "General Police Regulations" Section 2A "Reserved" of the Code of the Borough of Highlands to Establish Regulations for "Decibel-Based Sound Level Standards"
11. **O-25-20** Amending Chapter 10 "Buildings and Housing" Section 10-2 "Fees" of the Code of the Borough of Highlands
12. **O-25-21** Amending Chapter 21 "Zoning and Land Use Regulations", Part VI "Fee Schedule", Article XXIII "Fees", Section 21-107 "Schedule Established" and Section 21-108 "Escrow Accounts and Technical Review Fees" of the Code of the Borough of Highlands
13. **O-25-22** Opting Into the Garden State C-Pace Program to Facilitate the Financing of C-Pace Projects

RESOLUTIONS

14. **R 25-157** Permitting a One (1) Time Extension of the Hours of Sale for the Chubby Pickle on September 27, 2025

CONSENT AGENDA

15. **R 25-158** Declaring Acceptance of the Contract for Bayside Drive and Marie Avenue Improvements Project
16. **R 25-159** Authorizing the Renewal of a Contract with Forerunner Industries, Inc., for a Floodplain Management Software License
17. **R 25-160** Authorizing the Award of a Contract for Services in Connection with Local Government Meteorological Services
18. **R 25-161** Authorizing the Use of Competitive Contracting for Soliciting Proposals for Reassessment Related Home and Property Inspections
19. **R 25-162** Authorizing the Award of a Non-Fair and Open Contract for Professional Services in Connection with the Improvements to Overlook Park and Frank Hall Park Project
20. **R 25-163** Awarding a Fair and Open Contract for the Improvements to Overlook Park and Frank Hall Park Project
21. **R 25-164** A Resolution of the Borough of Highlands Adopting the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026
22. **R 25-165** Increasing Contract Amount for the Municipal Engineer for the Calendar Year 2025
23. **R 25-166** Authorizing Payment of Bills
24. **R 25-167** Approving Request for Waiver of Alcohol Ban for Community Center Rental

REPORTS

25. Mayor's Report

26. Administrator's Report

PUBLIC PORTION

Individuals wishing to address the Council shall be recognized by the presiding officer and shall give their name, address, and the group, if any, they represent. Although the Council encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. If any individual refuses to conduct themselves in a proper manner, they will be removed from the meeting. The Council will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific or prospective or current employee. There is a 3-minute time limit for your comments.

Executive Session will be held following the Regular Council Meeting. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. No formal action will be taken during Executive Session.

RESOLUTION TO ENTER EXECUTIVE SESSION

BE IT RESOLVED that the following portion of this meeting shall not be open to the public,

BE IT FURTHER RESOLVED that private consideration is deemed required and is permitted because of the following noted exceptions set forth in the Act:

27. Attorney-Client Privilege: Sidewalk Maintenance Requirements

28. Litigation

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public at a later date when the need for privacy no longer exists.

ADJOURNMENT

If you have any questions regarding this agenda, please contact the Borough Clerk at (732) 872-1224 ext. 201 or email clerk@highlandsnj.gov.

NEXT MEETING: September 3, 2025