



# TOWN COUNCIL – PUBLIC HEARING/REGULAR MEETING

Monday, February 03, 2025 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

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## AGENDA

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### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. INVOCATION: BISHOP DAN RICKS - THE CHURCH OF JESUS CHRIST OF LATTER DAY SAINTS GAINESVILLE CAMPUS

### PUBLIC HEARING

[Public Notice](#)

Citizen Comment

Close Public Hearing

### IV. CITIZENS TIME

### V. CONSENT AGENDA

#### **A. Minute Approval**

1. Mayor and Council – Work Session – January 13, 2025 6 PM
2. Mayor and Council – Organizational/Regular Monthly Meeting – January 13, 2025 7PM

#### **B. Department Reports**

1. Town Administration Report
2. Town Treasurer Report
3. Police Chief Report
4. Town Engineer Report
5. Town Attorney Report

#### **C. Liaison Reports**

1. Finance Liaison Report
2. Business Liaison Report
3. Community Outreach Liaison Report
4. Planning Commission Liaison Report
5. Architectural Review Board Liaison Report

### VI. AGENDA ITEMS

1. Resolution #2025-001: Budget Amendment
2. Update on Park House Demo Project

## **VII. COUNCILMEMBER TIME**

1. Vice Mayor Gallagher
2. Councilmember Beyene
3. Councilmember Baker
4. Councilmember Ramirez
5. Councilmember Luersen
6. Councilmember Pasanello
7. Mayor Pater

## **VIII. ADJOURNMENT**

**NOTICE OF PUBLIC HEARING  
TOWN OF HAYMARKET  
FISCAL YEAR 2024/2025 AMENDMENT TO THE ADOPTED BUDGET**

The Haymarket Town Council will hold a public hearing on Monday, February 3, 2025 beginning at 7:00 p.m. at the Haymarket Town Hall, 15000 Washington Street, #100, Haymarket, Virginia 20169, and/or at such other times as to which such hearing may be continued, to consider amending the FY 2024/2025 budget as summarized below. This amendment will now increase the adopted– Transfer from ARPA Funds budget for Fiscal Year 2024- 2025 by \$111,749. The new overall adopted budget with these increases will be \$5,059,494.

The proposed budget amendments are available for public review both online at [www.townofhaymarket.org](http://www.townofhaymarket.org) and in the Clerk’s office at 15000 Washington Street, #100 Haymarket, Virginia 20169.

The hearing is being held in a public facility believed to be accessible to persons with disabilities. Any person with questions on the accessibility to the facility should contact the Town Clerk at the above address or by calling 703-753-2600.

**Budget Amendment for FY2024-2025 Budget**

**Operational Budget**

	<u>Adopted 2024-25 Budget</u>	<u>Amended Budget</u>	<u>Change</u>
<u>REVENUE:</u>			
Transfer from ARPA Funds	\$ 836,586	\$ 948,335	\$ 111,749
<u>EXPENDITURE:</u>			
Haymarket Community Park: Demolition	\$ 50,000	\$ 161,749	\$ 111,749

TOWN OF HAYMARKET



# TOWN COUNCIL WORK SESSION

Monday, January 13, 2025 at 6:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

## DRAFT MINUTES

### I. CALL TO ORDER

A Work Session of the Mayor and Council of the Town of Haymarket, VA was held this evening in the Council Chambers, commencing at 6 PM.

Mayor TracyLynn Pater called the meeting to order.

#### PRESENT

- Mayor TracyLynn Pater
- Councilmember Matthew Gallagher
- Councilmember Alexander Beyene
- Councilmember Ken Luersen
- Councilmember Mary Ramirez
- Councilmember Justin Baker

#### ABSENT

- Councilmember Joe Pasanello

### II. AGENDA ITEMS

Mayor Pater stated that the purpose of this Work Session was to continue the discussion with staff and the applicant of SUP #2024-001: Chick Fil-a Drive Through Expansion.

#### 1. SUP #2024-001 CHICK FIL-A DRIVE THRU EXPANSION DISCUSSION

Mayor Pater asked Town Planner Thomas Britt for any new updates on the application. Mr. Britt read into the record that the Town Council Regular Monthly meeting on December 2, 2024 there was a discussion with the applicant to continue the consideration of the application at the January 6, 2025 meeting. The applicant was in agreement with the extension. He stated that due to inclement weather, the meeting had to be rescheduled. He stated that he spoke with the applicant on January 3 on the potential of needing to reschedule the meeting. The applicant did not have any issues or concerns with rescheduling the meeting. He shared that the Town Staff kept the applicant informed of the rescheduling date. He stated that the Town Council can discuss the application with the applicant present at this meeting.

Mr. Britt proceeded to give the Town Council brief updates on the other 2 exhibits that were provided at the last meeting. He stated that he reviewed both exhibits and have met with the Council individually to discuss the exhibits. He stated that when this subject was before the Planning Commission, a traffic study was not asked for nor provided. He shared a trip generation study from an adjacent property for the Council so that they could have a comparison. He also gave a brief summary on some of the items that he has reiterated from the

previous meeting. He addressed the landscaping requirement in the Town's Zoning Ordinance. He shared that he and the Town's Zoning Administrator has stood firm on the Ordinance since April 2024 when the subject was first presented. He stated that both he and the Zoning Administrator would not consider granting a waiver on the landscaping buffer. He also addressed potential loading concerns and security at the bank adjacent to Chick Fil-a. He also shared that he presented the 3 exhibits to the Fire Marshall. He shared that the Fire Marshall was not in favor of the angle parking option that was presented.

At this time, he invited the applicant to the podium for additional questions or discussion from the Town Council.

Christina Hughes, Bohler Engineering, came to the podium for discussion and questions. Mayor Pater asked Town Planner Britt to provide explanation on each exhibit/options presented. There were questions to the applicant about the removal of the landscaping between Chick Fil-a and the bank. Ms. Hughes gave a brief explanation of the landscaping options on the 3 exhibits presented. There was a question about the Fire Marshall not recommending the angle parking. Mr. Britt confirmed that the angled parking was not recommended because with the one way pattern going counter clockwise, the emergency vehicle would have difficulty navigating the turn. There was also a question about the traffic pattern being deviated coming in or out of Chick Fil-a that would affect the traffic for Lifetime Smiles. Ms. Hughes stated that Lifetime Smiles plans were built around with the proposed second drive through in place. A question was raised if the Council approved the SUP knowing that the Zoning Administrator would not waive the landscaping requirements, would the Council not be violating their own ordinance. Town Manager Emily Kyriazi spoke on the subject stating the Planning Commission and Town Council found it to be at the utmost importance to maintain the green space. She stated that when this application first came up and staff had a conversation with their applicants civil engineer, the landscaping would be something that would need to be maintained. She stated that if the Town is going to keep all other properties accountable for the required green space, then staff would adhere to the landscaping requirements for this parcel. There was also a discussion on the entrance/exit point on the north side of the parcel would be maintained. Ms. Hughes provided 2 updated exhibits for discussion. The Council discussed the staff recommendation of denial. There was a request to summarize the recommendation so that Council could discuss it and ask questions to the staff. A discussion followed on the recommendation. There was also a discussion with the applicant on exterior elevations and grading at the site.

**III. ADJOURNMENT**

**With no further discussion on the subject, Councilmember Ramirez moved to adjourn with a second by Councilmember Gallagher. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Councilmember Gallagher.  
Voting Yea: Councilmember Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

Submitted By:

Approved By:

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Kimberly Henry, Clerk of Council

TracyLynn Pater, Mayor



# TOWN COUNCIL PUBLIC HEARING/ORGANIZATIONAL MEETING

Monday, January 13, 2025 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

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## DRAFT MINUTES

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### I. CALL TO ORDER

An Organizational/Regular Monthly Meeting of the Mayor and Council of the Town of Haymarket, VA was held this evening in the Council Chambers, commencing at 7 PM.

Mayor TracyLynn Pater called the meeting to order.

#### PRESENT

- Mayor TracyLynn Pater
- Councilmember Matthew Gallagher
- Councilmember Alexander Beyene
- Councilmember Ken Luersen
- Councilmember Mary Ramirez
- Councilmember Justin Baker

#### ABSENT

- Councilmember Joe Pasanello

### II. PLEDGE OF ALLEGIANCE

Mayor Pater invited everyone to stand for the Pledge of Allegiance.

### III. INVOCATION: BRIAN JOHNSON - HAYMARKET CHURCH

Mayor Pater invited Pastor Brian Johnson from Haymarket Church to the podium to give the evening's invocation.

### IV. COMMUNITY SPOTLIGHT: SARAH FORD - WILLING WARRIORS

Mayor Pater invited Sarah Ford, Executive Director from Willing Warriors, to the podium for the evening's community spotlight. Ms. Ford introduced Larry Zilliox, Team Leader for the Visiting Chef Program who attended the meeting with her. She gave an update on the Warrior Retreat at Bull Run. She said that its an honor to share the love in this community with wounded warriors and their families. She said that they host the wounded and injured military service members and their families for respite stays. Ms. Ford shared that the Grand Lodge has opened since the last time she came. She invited the Town Council to come and tour the lodge. She also said that Chef Zilliox is in charge of another program called Operation Save the Number. Chef Zilliox brought brochures explaining the program to help prevent suicide. She stated when the warriors come to the retreat, they feel the love in the community with the services provided and gift cards during their stay. In conclusion, Ms. Ford thanked the Town Council for inviting them and once again invited them to tour the retreat and grand lodge.

**V. PUBLIC HEARING: RESOLUTION #2025-001 - BUDGET AMENDMENT**

Mayor Pater stated that since the meeting had to be rescheduled, the public hearing needs to be taken off this evening's agenda and readvertised in order to give proper notification to the public.

1. PUBLIC NOTICE
2. STAFF REPORT
3. CITIZEN COMMENT
4. CLOSE PUBLIC HEARING

**VI. CITIZENS TIME**

There were no citizens wishing to address the Town Council during citizens time at this evening's meeting.

**VII. ORGANIZATIONAL ITEMS**

1. APPOINTMENT OF VICE MAYOR

Mayor Pater stated that the Town Council needed to appoint a Vice Mayor. Councilmember Luersen nominated Matt Gallagher for Vice Mayor. Councilmember Ramirez seconded the nomination.

With no other nominations, Councilmember Baker moved to close the nominations. Councilmember Ramirez seconded the motion. The motion carried.

**Councilmember Luersen moved to appoint Matt Gallagher for Vice Mayor. Councilmember Ramirez seconded the motion. The motion carried.**

**Motion made by Councilmember Luersen, Seconded by Councilmember Ramirez. Voting Yea: Councilmember Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Ramirez, Councilmember Baker**

2. APPOINTMENT OF LIAISONS

Mayor Pater stated that the first appointment was for the 2 Finance Liaisons. Vice Mayor Gallagher nominated Alexander Beyene as the finance liaison. Councilmember Luersen seconded the motion. Councilmember Luersen nominated Joe Pasanello as the other finance liaison. Councilmember Beyene seconded the motion.

With no other nominations, Councilmember Luersen moved to close the nominations with a second by Vice Mayor Gallagher. The motion carried.

**Councilmember Luersen moved to appoint Councilmembers Beyene and Pasanello as the finance liaisons. Vice Mayor Gallagher seconded the motion. The motion carried.**

**Motion made by Councilmember Luersen, Seconded by Vice Mayor Gallagher. Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Ramirez, Councilmember Baker**

Mayor Pater stated that the Town Council needed to appoint a liaison to the Architectural Review Board.

Councilmember Ramirez nominated Ken Luersen as the liaison to the Architectural Review Board. Councilmember Beyene seconded the nomination. With no other nominations, Vice Mayor Gallagher moved to close the nominations seconded by Councilmember Ramirez.

**Councilmember Ramirez moved to appoint Ken Luersen as the Architectural Review Board liaison. Councilmember Beyene seconded the motion. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Councilmember Beyene  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

Mayor Pater stated the next liaison appointment was the Business liaison. Councilmember Ramirez nominated Matt Gallagher as the Business Liaison. Councilmember Beyene seconded the nomination. With no other nominations, Councilmember Ramirez moved to close the nominations seconded by Councilmember Luersen.

**Councilmember Ramirez moved to appoint Matt Gallagher as the Business Liaison. Councilmember Luersen seconded the motion. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Councilmember Luersen  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

Mayor Pater stated that the next appointment was for Planning Commission Liaison.

Councilmember Luersen nominated Justin Baker as the Planning Commission Liaison. Vice Mayor Gallagher seconded the motion. The no other nominations, Councilmember Luersen moved to close the nominations seconded by Vice Mayor Gallagher.

**Councilmember Luersen moved to appoint Justin Baker as the Planning Commission liaison. Councilmember Beyene seconded the motion The motion carried.**

**Motion made by Councilmember Luersen, Seconded by Councilmember Beyene  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

Mayor Pater stated that the last appointment was for the Community Outreach Liaison. Vice Mayor Gallagher nominated Mary Ramirez as the Community Outreach Liaison. Councilmember Luersen seconded the nomination. With no other nominations, Vice Mayor Gallagher moved to close the nominations seconded by Councilmember Luersen.

**Vice Mayor Gallagher moved to appoint Mary Ramirez as the Community Outreach liaison. Councilmember Baker seconded the motion. The motion carried.**

**Motion made by Councilmember Gallagher, Seconded by Councilmember Baker.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**



3. REVIEW OF POLICIES AND PROCEDURES

Mayor Pater asked for the Town Council to review the Policies and Procedures that was provided in the agenda for further discussion at the January Work Session for any changes. Councilmember Ramirez referenced Section 6-7: Procedural Motions: item 5a - discussion of laying an item on the table. She asked for staff to find out the time limit that an item can lay on the table.

VIII. CONSENT AGENDA

**Vice Mayor Gallagher moved that the Haymarket Town Council adopt Consent Agenda Items A:1-2 and B: 2-5. Councilmember Ramirez seconded the motion. The motion carried. Motion made by Vice Mayor Gallagher, Seconded by Councilmember Ramirez. Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Ramirez, Councilmember Baker**

**After the discussion of the Town Administration Report, Councilmember Luersen moved to adopt Consent Agenda Item B:1 seconded by Councilmember Ramirez. The motion carried.**

**Motion made by Councilmember Luersen, Seconded by Councilmember Ramirez Voting Yea; Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Ramirez, Councilmember Baker**

**A. Minute Approval**

- 1. Mayor and Council – Work Session – November 18, 2024
- 2. Mayor and Council – Public Hearing/Regular Meeting – December 2, 2024

**B. Department Reports**

- 1. Town Administration Report
- 2. Town Treasurer Report
- 3. Police Chief Report
- 4. Town Engineer Report
- 5. Town Attorney Report

1. Town Administration Report

Councilmember Beyene asked for a progress report on the Town Park sidewalk project. Acting Town Manager Roberto Gonzalez provided an update by stating that staff has signed off on the change order for the millwork to include some additional work. He stated because of the cold temperatures, that work is on hold for the time being. He also stated that the contractor is still waiting on the light poles to be delivered. He continued to state that once the paving is complete, the new crosswalk will be the next thing to address.

Councilmember Luersen asked about any information on the demolition of the park building and the new design concept for the pavilion. Mr. Gonzalez shared that staff had their initial meeting with the contractor on the demo and have moved onto the permitting phase. Mr. Gonzalez shared that once the contractor has the permit staff will meet with him and will be able to provide a schedule of the next steps to the Council. Mr. Gonzalez stated that regarding the pavilion, the Town Council still needs to meet and come up with a vision of the next phase prior to putting an RFP together. Mr. Gonzalez stated that the discussion could be held at the January work session. The Town Council decided that the discussion on this subject should be with a full Council. They decided to put this item on the February agenda to ensure all of Council will be present for discussion.

## IX. AGENDA ITEMS

### 1. PLANNING COMMISSION VACANCY APPOINTMENT

Mayor Pater shared that the Town Council needs to fill the Planning Commission vacancy by appointment. Town Clerk Kim Henry shared that there was one applicant who was interested in the vacancy. She stated that he is also interested in serving on the Architectural Review Board as the Planning Commission liaison. Ms. Henry introduced Dave Caposella to the podium for any questions from the Town Council. Mr. Caposella introduced himself, a brief history of being a Haymarket resident and his desire to serve on the Planning Commission. Ms. Henry shared that Mr. Caposella will be filling the vacant seat of Justin Baker who's term expires June 30, 2028.

**Vice Mayor Gallagher moved that the Haymarket Town Council appoint David Caposella to the Haymarket Planning Commission filling the unexpired term of Justin Baker beginning January 13, 2025 with his term expiring June 30, 2028. Councilmember Ramirez seconded the motion. The motion carried.**

**Motion made by Vice Mayor Gallagher, Seconded by Councilmember Ramirez.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

### 2. BOARD OF ZONING APPEALS APPOINTMENT

Mayor Pater stated that the Town Council will need to recommend appointment of the Board of Zoning Appeals vacancy seat. Ms. Pater asked Town Clerk Kim Henry for updates. Ms. Henry shared that Councilmember Baker served on the Board of Zoning Appeals until his election in November. She stated that Jerome Gonzalez from the Planning Commission expressed an interest in filling the vacancy. Ms. Henry stated that his term would begin February 1, 2025 and would expire January 31, 2030. There was a question if there was a conflict if Mr. Gonzalez served on both the Planning Commission and the Board of Zoning Appeals. Ms. Henry stated that there would not be a conflict.

**Councilmember Ramirez moved that the Haymarket Town Council recommend Jerome Gonzalez to serve on the Haymarket Board of Zoning Appeals with a term beginning February 1, 2025 and expiring January 31, 2030. Councilmember Beyene seconded the motion. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Councilmember Beyene.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

### 3. CONSIDERATION OF SUP #2024-001: CHICK FIL-A DRIVE THRU EXPANSION

Mayor Pater asked Town Planner Thomas Britt for any updates on this application. Mr. Britt stated that read into the record that at the December 2, 2024 Public Hearing, there was a discussion with the applicant to continue and defer the item until the January 6th regular meeting. The applicant was in agreement with the extension. Due to inclement weather, the Town Council had to reschedule their meeting to January 13th. He stated that he communicated with the applicant through email of the rescheduling of the meeting. The applicant did not have

any issues or concerns with the rescheduling of the meeting. Town Staff kept the applicant informed of the rescheduling date. He stated that the applicant is present at this evening's meeting. Mr. Britt gave the updates that the Town Council heard at the work session earlier that evening, a couple updates on his staff report and his recommendation to the Town Council. Mr. Britt shared that he wanted to ensure that all factors were being considered, including emergency vehicle turning and access on the site, the loading and unloading on both the Chick Fil-a and VNB sites and general discussion about traffic patterns on the site even though a traffic study was not required for this application. He stated that he presented the three options to the Fire Marshall for comments. He shared that Fire Marshall preference in the options with the recommended option 3 from the applicant being the last option for the Fire Marshall. Mr. Britt also stated his concerns with the loading and unloading of the Brinks security truck on the bank site. He also referred to staff discussion with the applicant on the landscaping. He stated that a waiver would need to be granted to take away from the 5 foot landscaping buffer between the Chick Fil-a and bank lots. He stated that the Town would be in violation with the zoning ordinance. He stated that the entire project would hinge on the landscaping barrier not being waived. Mr. Britt stated with all of these items being considered, his recommendation was to deny the application. At this time, he invited the applicant to the podium for any questions and discussions.

At this time, Christina Hughes from Bohler Engineering who was representing the applicant stated that after speaking with the applicant between the work session and regular meeting there may be options to consider with the landscaping since Town Staff would not grant the waiver. She asked that the Town Council consider a deferral of the application to give them time to come up with a different plan that would address the landscaping buffer. After a short discussion, the Town Council agreed to defer the application until the March Work Session on March 31, 2025.

4. Resolution #2025-001: Budget Amendment

This item was removed from the Agenda until the February Regular Meeting due to re-advertising the public hearing.

5. DISCUSSION ON VML/VACO 2-5 YEAR BUDGET FORECAST

Town Treasurer Roberto Gonzalez shared that at the recent strategic planning meeting a question was raised on the Town creating a 2-5 year financial forecast report. Mr. Gonzalez stated that Dr. Davis, the strategic planning consultant, suggested that the Town consultant with their financial advisors that would assist with the Town's future financials. Mr. Gonzalez shared that he reached out to VML/VACO for advice since they were able to provide the Town with a benchmark report in July 2024. He shared that the forecasting would be dependent on the Town's CIP. Mr. Gonzalez shared that he recommends going forward with what VML/VACO has offered because of transparency to the citizens on how the Town plans on spending the money not only now but in the next 5 years. He stated that it would also help when it comes to the budget and taxes. Mr. Gonzalez shared that this service is costly at \$14,500.00 He shared that the finance liaisons were in favor proceeding. There was a question between the benchmark discussion in July and the forecasting now. Mr. Gonzalez stated that the benchmark report was showing how much the Town could afford to spend. The forecasting report if using one of the benchmark's scenario on how to maintain it and shows the residents where the Town is spending on the CIP's. Discussion followed on the subject.

**Councilmember Ramirez moved that the Haymarket Town Council give the staff a directive to proceed with the VML/VACO finance forecasting report and be approved for the \$14,500 as stated in the memo with the Town Treasurer signing the document. Councilmember Gallagher seconded the motion. With no further discussion, the motion carried by a roll call vote.**

**Motion made by Councilmember Ramirez, Seconded by Vice Mayor Gallagher.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen, Councilmember Ramirez, Councilmember Baker**

**X. COUNCILMEMBER TIME**

- 1. Councilmember Luersen
- 2. Councilmember Beyene
- 3. Councilmember Pasanello
- 4. Councilmember Baker
- 5. Councilmember Ramirez
- 6. Councilmember Gallagher
- 7. Mayor Pater

1. Councilmember Luersen  
Councilmember Luersen wished everyone a Happy New Year. He stated that hopefully this Council can get a lot accomplished yet staying under budget.

2. Councilmember Beyene  
Councilmember Beyene wished everyone a Happy New Year.

3. Councilmember Pasanello  
Councilmember Pasanello was absent and did not provide a written report.

4. Councilmember Baker  
Councilmember Baker wished everyone a Happy New Year. He thanked everyone for having him on the Town Council and that he looking forward to working with everyone.

5. Councilmember Ramirez  
Councilmember Ramirez welcomed Councilmember Baker to the Town Council. She stated that she is looking forward to working with everyone for the next 2 years. She also congratulated the staff and Council on how prepared they were in the recent snow storm compared to surrounding area.

6. Vice Mayor Gallagher  
Vice Mayor Gallagher congratulated everyone on their appointments to the different liaisons. He also thanked the Council for having their trust in him by appointing him as the Vice Mayor. He also congratulated and welcomed Mr. Caposella to the Planning Commission. He also thanked Jerome Gonzalez for filling the BZA vacancy. Lastly, he wished everyone a Happy New Year and stated that he is looking forward for the next two years.

7. Mayor Pater  
Mayor Pater wished everyone a Happy New Year. She stated that she is excited to be serving as the Mayor for the next two years. She welcomed Councilmember Baker to the Town Council as well as Mr. Caposella to the Planning Commission and Mr. Gonzalez to the BZA. She stated that she had the opportunity to attend the VML Newly Elected Officials Conference and learned a lot from their sessions. Lastly, she thanked the staff for their support.

**XI. ADJOURNMENT**

**With no further business before the Town Council, Councilmember Ramirez moved to adjourn with a second by Vice Mayor Gallagher. The motion carried.**

**Motion made by Councilmember Ramirez, Seconded by Vice Mayor Gallagher.  
Voting Yea: Vice Mayor Gallagher, Councilmember Beyene, Councilmember Luersen,  
Councilmember Ramirez, Councilmember Baker**

Submitted By:

Approved By:

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Kimberly Henry, Clerk of Council

TracyLynn Pater, Mayor

DRAFT

**Town of Haymarket Town Manager Report and Tracking Log**

Task	Assigned to	Date Task Started	Work Items Required	Anticipated End Date:	Actual End Date:	Comments:
<b>Office of the Town Manager and Zoning Administrator</b>						
Civic Plus: Meetings and Agendas	Kim Henry, Alexandra					The transition to the new CivicPlus system is completed. The file transfer is currently in progress by the CivicPlus team. Working to upload historic video recordings of the meetings
RFP for Sidewalk	Emily K/Thomas B					Construction continues at the Park Sidewalk project, next step is completing the asphalt work in the right away along Washington Street, installation of the street trees and signage. Work to be completed by mid November. Next progress meeting to be held on November 13th with Staff and Contractor. UPDATE 11/26/2024-1/29/2025 Landscaping installed, Contractor will update Staff on delivery ETA of lights, benches, and other items.
Communications Plan	EK, Tracylynn, Matt Gallagher					Councilmember Gallagher is working on the Communications Draft and will meet with Staff for the next steps - working to schedule meeting with VM and Councilmember Gallagher the first week of November
GOGov App	Emily and Julia					Continuing to post information about the app through various media sites, at community events and in all informational print material. Working to pull latest numbers for the app downloads and accounts created

<p>County Contact RE: Stormwater Assessment Program</p>						<p>Town submitted a letter of support for the Stormwater Assessment application, the County has reached out to determine if the Town is still able to meet the 20% match, TM is coordinating with the County UPDATE: Received email from County stating that the Grant Application has officially been submitted to the EPA. They had a delay on their end due to a form issue and County Attorney delay. They will reach out when the official approval has been given from the EPA. At that time we will hold a meeting to discuss next steps and timelines. 10/31 Working to coordinate a meeting with the County to discuss next steps and notify the lead that I will be transitioning to maternity leave shortly and Roberto will be main Point of Contact                  UPDATE 12/30/2024-1/29/2025 Town Planner, Acting Town Manager, and Town Engineer met with PWC Officials and JMT (third party surveyor) on December 13, 2024 to discuss project goals and timelines. Goals for this project were narrowed down to focus surveying cost on three problem areas: 1. An existing channel between Fayette and Jefferson Street just South of Washington Street, 2. A historic water collection point between the Crossroads Village Center Development and the older single family homes on the north side of Fayette Street, and 3. A channel behind Haymarket Baptist Church that leads to I-66. The Town also requested JMT to provide a projected cost estimate of the magnitude of other stormwater issues in the Town that would require future funding to survey. All other locations in Town not considered for surveying will be covered by As-Built information from projects, which the Town Planner will provide to JMT. The deadline for final deliverables is December 2025; follow up will be as needed, with PWC reporting status every 3 months OR until assessment report is complete. The first target to be met by March 2025 will be as-built information to be submitted to JMT, and the full survey of the problem areas completed by April 2025.</p>
<p>Comprehensive Zoning Inspection</p>	<p>Emily K/Thomas B</p>					<p>Town Planner will work on next phase of comprehensive zoning inspection - inspecting landscaping/dead trees/overgrowth. Violations submitted to PWC Neighborhood Services as well as Zoning Violation Letters sent. PWC working on 3 building complaints, 2 on Washington St and 1 in Longstreet Commons - ONGOING</p>
<p>Town Business Visits and Check-Ins</p>	<p>Emily K and Roberto</p>					<p>Trouvaille Brewery, Great Mane Brewery, Parrandos, Duck Donuts, Brusters, Luxe Nail Bar, Chick-fil-a, Hidden Jules, Haymarket Baptist Church, Battlefield Juijitsu, Cookies and Cream/Ghosted Concepts, Studio B Salon and Spa, A Pups Valley, School of Rock, CMC</p>
<p>Park Building</p>	<p>Emily</p>					<p>Reviewing single RFP that was submitting, following up with the Contractor to clarify questions and receive more information on the package submitted. RFP was discussed at the October 7th Meeting and the October 28th Meeting, both in Closed Session. The RFP will be on the agenda for November 4th discussion</p>
<p>Staff Meetings</p>	<p>Staff</p>					<p>Staff Meetings held weekly on Tuesday</p>
<p>Strategic Planning Discussion</p>	<p>Emily</p>					<p>Strategic Planning Retreat completed and draft will be sent out to the public first week of November.</p>
<p>Museum: Crossroads Arts Alliance</p>	<p>Emily/Tracylyn</p>					<p>Everyone's Hometown Show has opened at the Museum</p>

Security Door at Town Hall	Emily					Security door is fully functioning, need to develop an internal policy for Staff to follow, regarding the implementation of the security door
Youth In Government Preparations	Emily/Mary					Youth in Government Program in process, week of October 28th-November 4th
Town Park/Playground	Emily K.					Inspection completed, working with company to repair the large aeroglider - currently the glider is not moving as it should
Meeting with CXO	Emily K					Attended the first quarterly meeting with the PWC CXO, Chris Shorter, and the other Town Managers in PWC. Discussed County/Town relations, resources, met with Department heads. Requested several topics to be discussed at the January Meeting -- How to better share Economic Development resources with our businesses, what grant opportunities/assistance are available for the Towns, other shared resource opportunities for the Towns
Personnel Manual Meeting	Emily/Roberto/Chief/Chris M					Revised draft in review by Town Manager and Chief of Police
<b>Land Use Planning Department</b>						
Town Center Site Plan	Emily K and Katie					Rinker Design Associates has resubmitted a second submission of the Town Center Site Plan following the change order for the test holes. The second submission is currently in review by the Town Staff and agencies. 2/2/2023 A second submission for the Town Centre plan has been submitted. The Town Planner and Engineer will review the plan and take comments from the Planning Commission at their February meeting. 8/2 Town Manager will bring Town Center Site Plan to August Work session to discuss the cost estimates. The SWPPP has been completed. 11/27 The SWPPP has been submitted to the Town. UPDATE 2/1/2024--1/29/2025 Town Staff and Town Council discussing prioritization of and financing of project.



<p>Highpointe at Haymarket</p>	<p>Emily K, Katie, Thomas</p>					<p>7/10/2023: Compton and Duling submitted a multijurisdictional workforce housing project, 4 acres of which fall within the Town of Haymarket. The project consists of 240 multifamily housing units (96 in Town boundaries) with park space and access to Hwy 15. Town Staff received a first submission as of May 29th and are preparing comment response for the first preliminary submission. UPDATE 8/15/2023 Town Staff have prepared comment response for preliminary submission of Highpointe Rezoning Application to send. Meeting with Highpointe developers and PWC Monday August 28th 9/28, no update from the applicant. 11/27 Town Planner has submitted comments to Compton and Duling, will coordinate follow up meeting with the applicant 12/22/2023 Town Staff waiting on follow up from applicant. 2/1/2024--3/26/2024 Town Staff continue to wait on response from applicant. Prince William County had issued the second round of comments for their section of the project for the applicant's response. Town Staff have reached out to the developer to check the status of the Haymarket section of the project. The county application has been put on hold, Town Staff following up with applicant to ensure the proper notice is given that the applicaiton is on hold. 6/26/2024 Town Staff coordinating with applicant to ensure proper hold are placed on the applicaiton. UPDATE 7/30/2024-12/30/2024 Applicant has stated since April 8 2024 that the Haymarket portion of the application is on hold</p>
<p>Robinson's Paradise</p>	<p>Thomas</p>					<p>11/3/2023: Construction of the site continues. Lot 1, the model home, has been given zoning release for occupancy. Lots 2-5 to be inspected in November for zoning release for occupancy. 11/27: Lots 2, 3, and 5 have been given zoning release for occupancy, lot 20 to be given zoning release for occupancy soon. 12/22/2023--2/1/2024 Lots 4 and 20 given zoning release for occupancy. 2/28/2024 Lots 7, 13, and 19 given zoning release for occupancy 3/26/2024 Lots 10 and 14 given zoning release for occupancy. 4/30/2024 No other homes have received zoning release for occupancy, construction continues 6/26-10/1 Lots 1, 8, 9, 11, 12, 15, 16, 17, and 18 given zoning release for occupancy, construction of remaining lots continues. 10/31/2024-12/30/2024 All lots have received Zoning Release for Occupancy, As-built 1st submission currently under review UPDATE 1/29/2025 Comments given on 1st submission, Town Staff waiting for second submission.</p>

<p>Van Metre -- Robinson Village</p>	<p>Emily K, Thomas</p>					<p>7/6/23 All home are granted occupancy and all proffers are collected. Awaiting the submission of the as builts for the development 9/26 Town Planner and Town Engineer are in talks with The Engineering Groupe on as built submission. 10/16 as built submission received and under review by Town Staff 11/27 Town Staff preparing first round of comments on As-Builts 12/22/2023 Town Comments submitted to Van Metre, Van Metre to resubmit as built design soon. 2/1/2024--2/28/2024 Van Metre has submitted the second round of as-built submissions, currently under review by Town Staff. 3/26/2024 Town Staff finalizing approval of the As Built submission for Robinson Village. 4/30/2024 Van Metre to resolve a stormwater pooling issue at the right turn lane into the development, then as-built approval will be granted 6/26-8/27 Town Staff and Van Metre coordinating with VDOT to ensure ponding issue will be properly mitigated. Town Waiting for VDOT to provide written confirmation that the maintenance of the ponding will be handled by VDOT. Van Metre to reinforce erosion control measures prior to E/S bond release. 10/1/2024-11/26/2024 Site Improvements bond released, E/S measures still being reinforced prior to bond release. UPDATE 12/27/2024-1/29/2025 E/S Bond Release Approved on December 13th 2024</p>
<p>Crossroads Village Center</p>	<p>Emily K</p>					<p>Zoning Approval Released for the Crossroads Village Center. The building department has issued the general building permit for the site. Working with the applicant on dirt complaints on Washington Street as well as dust complaints from neighboring residents. Will be monitoring the site closely for compliance. Requested updates on the schedule, timeline and update on tenants for the site, will keep Council posted on updates. UPDATE 4/24/2023: VDOT and Town Staff completed inspection of Washington Street Paving. The Town Planner will perform final site inspection in the next week. UPDATE 6/1/2023: Town Planner has finished landscaping inspection for CVC. 7/27/2023: Landscaping inspection and other outstanding items for CVC are almost complete, Town Planner to perform final inspection in the next two weeks. Additionally, Town Planner and Engineer are reviewing As Builts for property. 9/26 As built and landscaping bond review continue. 10/30/2023: The landscaping bond will be given 30% release. 11/27 30% release given for the landscaping bond. 12/22/2023--4/30/2024 none 6/26-7/30 Town Engineer performed landscaping inspection, Town Staff are coordinating 90% release of landscaping bond when requirements are successfully met by Meladon. As-builts currently under review. 8/27/2024-12/30/2024 90% of the Landscaping Bond released to Meladon with 10% held in escrow, Town Staff have discussed next steps for site/subdivision bond release. Bond release will coincide with Approval of As Built Submissions 1/29/2025--Town and Owner coordinating inspections for site improvements and E/S bond release, will take place after snow melts and site is cleared</p>

Taco Bell	Thomas					<p>7/27/2023: All bonds collected, grading permit issued by Town Planner. Construction has 5-6mo timeline for completion. 8/15/2023 Grading process has started 9/26 Taco Bell has received all architectural and site plan permits, construction continues. 10/30/2023-3/26/2024 construction continues. 4/20/2024 Taco Bell has installed a sidewalk connecting to the existing Washington Street sidewalk and to the rest of Crossroads Village Center. Opening date still pending while outstanding permits are processed by the PWC Building Department 6/26/2024 Town Staff Coordinating with Taco Bell on final architectural items, will follow up soon on opening date for the franchise. 7/30-10/1 Taco Bell given temporary zoning release for occupancy, the franchise has now opened, but the drive through is not operational yet. Full zoning release for occupancy will be issued when drive through features are installed. 10/31/2024--11/26/2024 Drive through features are being installed, will give full zoning release when installed. 12/30/2024--1/29/2025 Drive through approval finalized by PWC, Taco Bell Drive Through is now open. Full Zoning Release given for the site.</p>
Crossroads Village, Kiddie Academy	Thomas					<p>4/3/2023: 2nd submission of the final site plan currently under review by the Town Planner and Town Engineer. 6/1/2023: Kiddie Academy site plan to be brought before PC in June 20th meeting. 7/27/2023: Planning Commission wishes for applicant to consider reduction of parking spaces on site, and additional drop off point. Requests will be addressed at August 14th PC meeting. 9/26 Planning Commission approved the Kiddie Academy Site Plan in the August 14 PC meeting. Town Staff are holding final discussions about landscaping responsibility with the engineers of the site plan before signing 10/30 Site Plan for Kiddie Academy signed, awaiting bond submission and pre-con meeting with site superintendent. 11/27/2023--4/30/2024 all bond documents collected and signed, pre-construction meeting has been held, Construction to commence in late winter/early spring. Applicant discussed submitting application for signage in the near future 6/26/2024 Town Engineer and Town Planner to meet with new site superintendent Thursday the 27th of June to prepare for groundbreaking, signage applicaiton still pending. 7/30-10/1 Ground has been broken, site work continues, estimated completion date for site work is January 2025 UPDATE 10/31/2024--12/30/2024 applications for signage and other exterior elements to be submitted for ARB review.</p>

<p>Haymarket Lifetime Smiles</p>	<p>Thomas</p>					<p>6/1/2023: Preliminary Site Plan for dentist office submitted to Town. Second preliminary submission currently under review by Town Planner and Town Engineer. Location of the Lifetime Smiles dentist office is behind Chick Fil A and The Fauquier Bank by the Quarles Property. 9/26 Preliminary Plan to be signed soon once the conditions in the Town Engineer's approval letter are met. 10/16 Preliminary Site Plan approved, Final Site Plan received first submission comments from Town Staff. 10/30: The Town Planner and Engineer have met with J2 Engineers to review the second submission of the final site plan. Town Staff to place the final site plan on the November PC Agenda. 11/27 Final Site Plan Conditionally Approved by the PC, Town Engineer, conditions were met, the site plan has been Signed, Town Staff waiting for bond submission. 12/22/2023--4/30/2024 Construction Release given, all bonds collected by the Town, Construction team to start work in early March 3/26/2024 Grading on site has begun. Routine E/S inspections are performed by our third party inspector 6/26/2024 Construction of shell near completion, E/S inspections continue 7/30-8/27 site work continues, estimated completion for site work is September 2024, with opening of facilities in November 2024. Town Planner to inspect site for zoning release for occupancy on 8/28. 10/1/2024 Town Planner has inspected lot, zoning release will not be given until interior buildout completed. 10/31/2024 Owner has applied for sewage installation and ARB approved applicaiton on October 16th. UPDATE 11/26/2024--1/29/2025 Town Planner has given zoning release for occupancy for Lifetime Smiles</p>
<p>Bleight Drive Townhomes</p>	<p>Thomas</p>					<p>4/3/2023: 1st submission of final site plan under review by the Town Planner and Town Engineer. 7/6/2023 Second Submission has been submitted by the applicant's engineer. 7/27/2023: Town Staff are discussing expansion of sidewalk along the entirety of Bleight Drive. 9/26-11/3 Applicant to submit site plan with updated sidewalk and other improvements to Town Staff before bringing plan to PC 11/27 Applicant has requested a waiver for the sidewalk installation, Town Staff will respond soon. 12/22/2023 Town Staff have denied waiver for excluding sidewalk from site plan 2/1/2024 Town Staff waiting on follow up from developer 3/26/2024 Town Staff discussed next steps with developer to ensure the sidewalk is included in the plan and the proper easement agreements are established to facilitate installation. 4/30/2024 Villages of Haymarket HOA and Developer in discussion to create easement agreement 6/26/2024-8/27/2024 Easement agreement has not been reached between HOA and Applicant, applicant will still build sidewalk up to the property line of development. Site plan approved by planning commission in June 17th PC meeting, Town Staff will continue to review the final submission before signing the site plan. 10/1/2024 Applicant to submit architectural and demolition COA application in October ARB meeting 10/31/2024 ARB still working with applicant on both COA applications 11/26/2024 COA for demolition of single family structures issued by Town Planner. UPDATE 12/30/2024 Architectural submission brought to ARB in December and approved with conditons, Town Planner working with applicant to ensure conditions are met prior to issuing zoning approval. UPDATE 1/29/2025--Conditional Approval issued to builder by Town Planner, deed/plat and site plan approval pending</p>

Masonic Charitable Foundation/Tobaccology Parking Lot Paving Plan	Thomas					4/3/2023: Site Plan has been approved by the planning commission in February. All exterior applications approved by the ARB in March. The applicant will bring hard copies of the site plan to sign in the next week. 6/1/2023: Town Planner is reviewing past records prior to the signing of the site plan. 7/27/2023: Town Staff are waiting for bond submission by applicant. UPDATE 9/26/2023--1/29/2024 Town Staff working with applicant on landscaping bond agreement.
Jefferson/Fayette St Site Plan (6804 Fayette St)	Thomas					4/3/2023: The applicant has provided all necessary edits to the site plan. The Town Manager signed the site plan Friday March 17, 2023. 9/26/2023 The applicant has demolished the old structure on the site. Town Planner is coordinating with the applicant on a potential footprint revision of the site plan prior to bond submission. 10/16 Applicant's contractor still drafting potential revision. Grass planted on dirt field and silt fences installed to prevent E/S issues in the interim. 11/27-12/22 Town Staff still waiting for decision by applicant on potential revision. 2/1/2024 Developer submitted minor site plan revision for the two lots, currently under review by Town Staff. 2/28/2024 Engineer Approval has been given for minor footprint revision, Town Planner to coordinate approval and signing of revision. 3/26/2024 Site Plan Revision to be signed in the next week 4/30/2024 revised site plan is signed, site/subdivision, E/S, and landscaping bonds accepted. Town Planner is scheduling the pre-construction meeting for these two single family lots with the applicant. 6/26/2024 Town Staff met with site superintendent at pre-constructon meeting, groundbreaking to begin in the next month. 7/30-12/30 Site work continues, estimated completion date tbd UPDATE 1/29/2025 Site Superintendent, Town Staff, and VDOT discussing change in ditch design for SWM on site, VDOT currently reviewing design, no submission yet to Town.
<b>Town Clerk</b>						
Board/Committee Updates	Kim					I have sent all the documents over to Olaun for him to file Jerome Gonzalez's appointment to the BZA to the Circuit Court Judge.
Agendas/Minutes	Kim					All approved minutes are current on the website.
Directives	Kim					We will send public notice to the paper to have a public hearing at March's regular meeting on a Special Use Permit Application. There is no Virginia Municipal Clerks Association conference this spring because Virginia hosted the International Institute of Municipal Clerks Regional Conference this past week in Richmond.
<b>Maintenance</b>						
Tenant Buildings	No issues to report this month.					
Museum	No issues to report this month.					
Snow Removal	Have yet to have a debriefing regarding contracted snow removal. A few missed sidewalks and miscommunication with Premier but all resolved within a couple of days.					

Events: Haymarket Day/Holiday event	Two and a half week delay to break down holiday decorations due to snow and freezing temps. Should have all event items cleaned and stored in another week.					
Streetscape	Remaining five benches on hold until power is restored to garage. Currently working on light pole repair/retrofitting for spring.					
<b>Staff</b>						
Farmers Market	Julia					Applications for the 2025 market season opened on January 13th. I have recieved a good amount of applications already and will continue to advertise on social media. Vednos will be selected and notified on March 7th if they have been accpeted. I am working on a schedule for the special holioday markets and will advertise it when it is finalized. I am currently looking for musicians to perform each Sunday. I have booked musicians for almost half of the market season. I have reached out to ArtsVanGo and she will be providing free kids crafts for 3 of our market dates. I am also looking into activites to incorporate at the special holiday markets.
Summer Concert 8/17	Julia					The application has been updated for the 2025 Summer Concert and information has been updated on the website. I have started contacting bands to book for the concert. I am continuing to research ideas and decorations to implement at the concert this year. I am working on creating a flyer to hang in our bulletin board as a save the date.
Holiday Event 12/14	Julia					The Holiday & Christmas Bazaar was a success. We received postive feedback from vendors, residents, and performers. Vendors liked the added lights in the tents and the larger signage on their tents. We continued to promote the GOGov app at the Town Hall tent during the event. Santa's mailbox was taken down after the event and we sent a total of 130 letters back to kids. The 2025 Holiday Bazaar application has been updated and added to the website calendar.
Haymarket Day 10/19	Julia					Haymarket Day was a great success. The Haymarket Day application and website has been updated for 2025. The town tent did great at Haymarket Day and all pre-ordered hoodies have been filled. I will start reaching out to bands and potential sponsors at the beginning of January.
Social Media/Website/GoGov	Emily/Alexandra/Julia					Respond to messages and comments on Facebook. Post/Re-share business updates and happenings on social. Town notifications continue to go out on Facebook & GoGov for events, meetings, public notices, and park sidewalk updates. GoGov app was promoted during Haymarket Day, Farmers Market, Summer Concert, and the Holiday Bazaar. We recieved postivite feedback on the Nutcracker Scavenger Hunt and a total of 45 families completed the hunt. All event information and dates have been updated on the website for the 2025 season.
Newsletter	Alexandra					Q1 2025 Newsletter finalized & mailed week of 1/13
Real Estate Tax	Roberto/Alex					Process incoming payments; Respond to inquiries from residents and/or financial institutions. Begin printing past due invoices to be mailed;

Administrative	Alexandra					Daily Mail Check; enter all invoices into QB; process and prepare payments for finance meetings; keep track of late invoices/fees and payment processing for events and zoning applications. Record Square transactions; Process/track tenant and meals tax payments; process purchase orders; maintain business spreadsheets; file invoices;
Office Misc.:	Alexandra					Communicate questions & concerns from residents and businesses; No ARB in Jan.; Assist with Holiday cleanup; Update all office forms & applications for 2025 year-update on website; Attend Time Management Seminar; Begin BPOL prep for mailing early Feb.
<b>New/Old Business Updates</b>						
New Businesses	<p><b>Himalayan Grill</b>- soft open began mid-late Jan.</p> <p><b>Elite Health Solutions</b>-Chiropractic &amp; healthcare office opening soon at 15111 Suite 121</p>					



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Treasurer's Report

To: Honorable Mayor and Town Council  
From: Roberto Gonzalez, Town Treasurer  
Date: February 03, 2025  
Re: Treasurer's Report

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### Highlights:

- Actuals as of 01.29.2025 are included in this agenda.
- The comparison report to where the Town was financially last year as of 01.29.2025.
- Met with the Park Demolition Contractor, Town Engineer, Water Authority to discuss the necessary work before the demo permit is issued to contractor.
- Continued to work on FY2023 CARF Finalization
- Continue to work on pre-audit records collections for FY2024.
- Held first Finance Liaison meeting with new liaisons
- Continue to work on FY2026 draft budget; consist of updating renewal questionnaire for VRSA and Health Insurance.
- Reviewed Administrators A/P entries and A/R entries.



Town of Haymarket  
Statement of Net Position  
As of January 29, 2025

	<u>Jan 29, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Cash & Cash Equivalents	8,286,007.51
11010 · Virginia Investment Pool	360,046.65
<b>Total Checking/Savings</b>	8,646,054.16
<b>Accounts Receivable</b>	
12000 · Accounts Receivable	113,716.38
12010 · A/R Permits	-2,159.99
12020 · Delinquent Real Estate	2,761.44
12021 · Taxes Receivable - RE 2016	1,529.52
<b>Total Accounts Receivable</b>	115,847.35
<b>Other Current Assets</b>	
11499 · Undeposited Funds	58,659.20
12099 · Allowance for Doubtful Accounts	-63,284.67
12200 · Prepaid Expenses	17,658.85
<b>Total Other Current Assets</b>	13,033.38
<b>Total Current Assets</b>	8,774,934.89
<b>Fixed Assets</b>	
12500 · General Property	4,787,203.47
12600 · Rental Property	1,130,768.59
<b>Total Fixed Assets</b>	5,917,972.06
<b>Other Assets</b>	
14003 · Accum Amort - SBITA Asset	-4,755.96
14002 · SBITA Asset	20,609.33
14001 · Accum Amort - ROU Asset	-1,799.90
14000 · Right of Use Lease Assets	10,799.18
12300 · Lease Receivable CP	155,821.13
12301 · Accrued Int Rec - G87	892.53
12350 · Lease Receivable - LT G87	204,611.44
19110 · Deferred Outflows - OPI	93,878.00
19000 · Net Pension Asset	172,687.00
19100 · Deferred Outflow - Pension Cont	393,548.00
19200 · Deferred Outflow - GLI OPEB	12,556.00
<b>Total Other Assets</b>	1,058,846.75
<b>TOTAL ASSETS</b>	<b><u>15,751,753.70</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	38,832.32
<b>Total Accounts Payable</b>	38,832.32
<b>Credit Cards</b>	
20041 · ToH Credit Card - SONA 1424/269	224.95
20042 · PD Credit Card - SONA 0277	111.64
<b>Total Credit Cards</b>	336.59

Town of Haymarket  
Statement of Net Position  
As of January 29, 2025

	<u>Jan 29, 25</u>
<b>Other Current Liabilities</b>	
20099 · Prepaid Rent	8,812.70
20095 · Deferred Revenue - Events	2,500.00
20096 · Deferred Revenue - Other	2,248,634.41
20098 · Deferred Revenue - ARPA Funds	1,220,919.89
20500 · Sales Tax Payable	92.92
21000 · Payroll Liabilities	51,244.41
22000 · Security Deposits	13,940.65
22010 · Escrow Deposits	204,941.60
<b>Total Other Current Liabilities</b>	<u>3,751,086.58</u>
<b>Total Current Liabilities</b>	<u>3,790,255.49</u>
<b>Long Term Liabilities</b>	
28006 · SBITA Liability - Non Current	10,400.10
28005 · SBITA Liability - CP	4,978.83
28004 · Accrued Int - G96	299.32
28002 · Lease Liability - LT	7,025.69
28001 · Lease Liability - CP	2,070.16
28003 · Accrued Int Exp - G87	25.09
28000 · Deffered Inflow G87	344,417.53
20080 · Accrued Interest Payable	2,748.94
23000 · Accrued Leave	36,581.32
25000 · General Obligation Bonds	277,900.00
29100 · Deferred Inflow - Pension Msmnt	378,349.00
29500 · Net OPEB Liability	39,254.00
29600 · Deferred Inflow - OPEB	9,244.00
<b>Total Long Term Liabilities</b>	<u>1,113,293.98</u>
<b>Total Liabilities</b>	<u>4,903,549.47</u>
<b>Equity</b>	
34121 · GASB 96 Activity Offset	175.12
34120 · GASB 87 Activity Offset	-121.66
34110 · Net OPEB Activity Offset	-35,942.00
34000 · Net Pension Activity Offset	281,764.00
30000 · Unrestricted Net Assets	4,607,502.27
31000 · Restricted Net Assets	80,200.00
32000 · Investment in Capital Assets	5,917,972.07
33000 · Amt Long Term Obligations	-317,230.27
Net Income	313,884.70
<b>Total Equity</b>	<u>10,848,204.23</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>15,751,753.70</u></u>

Income	Actuals	Budget	% of Budget	Comments
<b>3110 · GENERAL PROPERTY TAXES</b>				
3110-01 · Real Estate - Current	462,441.91	473,293.00	97.7%	
				a large increase in assessments due to increase reported by VEPCO due to underground conductors and devices
3110-02 · Public Service Corp RE Tax	25,428.49	12,600.00	201.8%	
3110-03 · Interest - All Property Taxes	114.95	0.00	100.0%	
3110-04 · Penalties - All Property Taxes	3,064.59	1,000.00	306.5%	
<b>Total 3110 · GENERAL PROPERTY TAXES</b>	491,049.94	486,893.00	100.9%	
<b>3120 · OTHER LOCAL TAXES</b>				
3120-00 · Transient Occupancy Tax	183,456.49	225,000.00	81.5%	Collection up to the month of December 2024
3120-01 · Bank Stock Tax	0.00	24,000.00	0.0%	
3120-02 · Business License Tax	41,878.10	325,000.00	12.9%	
3120-03 · Cigarette Tax	83,060.68	140,000.00	59.3%	Collection up to the month of January 2025
3120-04 · Consumer Utility Tax	49,699.66	158,000.00	31.5%	
3120-05 · Meals Tax - Current	848,543.84	1,550,000.00	54.7%	Collection up to the month of December 2024
3120-06 · Sales Tax Receipts	72,521.34	160,000.00	45.3%	Collection up to the month of November 2024
3120-07 · Penalties (Non-Property)	2,966.12	5,000.00	59.3%	
3120-08 · Interest (Non-Property)	152.48	0.00	100.0%	
<b>Total 3120 · OTHER LOCAL TAXES</b>	1,282,278.71	2,587,000.00	49.6%	
<b>3130 · PERMITS, FEES &amp; LICENSES</b>				
3130-01 · Application Fees	1,400.00	4,500.00	31.1%	
3130-03 · Motor Vehicle Fees	229.00	0.00	100.0%	Town decals
3130-05 · Other Planning & Permits	3,101.56	1,000.00	310.2%	
3130-06 · Pass Through Fees	4,502.26	15,000.00	30.0%	
<b>Total 3130 · PERMITS, FEES &amp; LICENSES</b>	9,232.82	20,500.00	45.0%	
<b>3140 · FINES &amp; FORFEITURES</b>				
3140-01 · Fines	14,028.67	20,000.00	70.1%	
<b>Total 3140 · FINES &amp; FORFEITURES</b>	14,028.67	20,000.00	70.1%	
<b>3150 · REVENUE - USE OF MONEY</b>				
3150-01 · Earnings on VACO/VML Investment	9,136.58	13,500.00	67.7%	Reconciled December 2024 currently
3150-03 · Interest on Bank Deposits	133,416.31	89,500.00	149.1%	Reconciled December 2024 currently
<b>Total 3150 · REVENUE - USE OF MONEY</b>	142,552.89	103,000.00	138.4%	
<b>3151 · RENTAL (USE OF PROPERTY)</b>				
3151-07 · Haymarket Church Suite 206	30,100.72	49,207.00	61.2%	
3151-08 · 15020 Washington Realty	34,036.31	58,348.00	58.3%	
3151-09 · 15026 Copper Cricket	16,921.53	29,008.00	58.3%	
3151-11 · Cupcake Heaven and Cafe LLC	21,382.08	36,914.00	57.9%	
3151-15 · Revolution Mortgage	4,652.83	7,312.00	63.6%	
<b>Total 3151 · RENTAL (USE OF PROPERTY)</b>	107,093.47	180,789.00	59.2%	
<b>3160 · CHARGES FOR SERVICES</b>				
FOIA Receipts	5.00	0.00	100.0%	
<b>Total 3160 · CHARGES FOR SERVICES</b>	5.00	0.00	100.0%	
<b>3165 · REVENUE - TOWN EVENTS</b>				
3165-00 · Sponsorships	15,185.00	20,000.00	75.9%	
3165-01 · Town Event	65,327.63	80,000.00	81.7%	
3165-02 · Farmer's Market	8,588.75	12,000.00	71.6%	
3165-03 · Town Ornaments	6,566.25	10,000.00	65.7%	
3165-06 · Town Hats	764.00	0.00	100.0%	
3165-07 · Town Sweatshirts - Adult	3,320.00	0.00	100.0%	
3165-08 · Town Sweatshirts - Youth	77.50	0.00	100.0%	
<b>Total 3165 · REVENUE - TOWN EVENTS</b>	99,829.13	122,000.00	81.8%	
<b>3180 · MISCELLANEOUS</b>				
3180-00 · Convenience Fee	37.31	300.00	12.4%	
3180-01 · Citations & Accident Reports	75.00	0.00	100.0%	
3180-03 · Miscellaneous	50.00	0.00	100.0%	
<b>Total 3180 · MISCELLANEOUS</b>	162.31	300.00	54.1%	

<b>3200 · REVENUE FROM COMMONWEALTH</b>			
3200-02 · 599 Law Enforcement Grant	18,894.00	36,144.00	52.3% 2 of 4 Collection for FY2025
3200-05 · Communications Tax	40,398.29	80,000.00	50.5% Collection up to November 2024 taxes
3200-06 · Department of Fire Programs	15,000.00	15,000.00	100.0%
3200-11 · Personal Property Tax Reimburse	18,626.97	18,627.00	100.0%
3200-12 · Railroad Rolling Stock	1,535.23	1,300.00	118.1%
3200-16 · DMV Select Grant	15,841.83	27,213.00	58.2% 1st Qt invoice; Equipment grant and DMV Hours
3200-17 · LOLE Grant	0.00	4,393.00	0.0%
3200-18 · Educational Reimbursement	796.02	0.00	100.0%
<b>Total 3200 · REVENUE FROM COMMONWEALTH</b>	<b>111,092.34</b>	<b>182,677.00</b>	<b>60.8%</b>
3500 · Reserve Funds	0.00	283,000.00	0.0%

4002 · Transfer from ARPA Funds 431,327.00    836,586.00    51.6% Funds transferred to make payment on project

<b>Total Income</b>	<b>2,688,652.28</b>	<b>4,822,745.00</b>	<b>55.7%</b>
<b>Gross Profit</b>	<b>2,688,652.28</b>	<b>4,822,745.00</b>	<b>55.7%</b>

## Expense

**01 · ADMINISTRATION**

**11100 · TOWN COUNCIL**

111001 · Convention & Education	9,215.20	10,050.00	91.7%
111002 · FICA/Medicare	851.70	2,000.00	42.6%
111003 · Meals and Lodging	4,795.46	6,300.00	76.1%
111004 · Mileage Allowance	897.15	1,050.00	85.4%
111005 · Salaries & Wages - Regular	10,800.00	22,000.00	49.1%

**Total 11100 · TOWN COUNCIL** 26,559.51    41,400.00    64.2%

**12110 · TOWN ADMINISTRATION**

1211001 · Salaries/Wages-Regular	276,133.13	486,558.00	56.8%
1211002 · Salaries/Wages - Overtime	2,477.42	4,500.00	55.1%
1211003 · Salaries/Wages - Part Time	24,289.25	39,420.00	61.6%
1211004 · FICA/Medicare	22,265.20	40,238.00	55.3%
1211005 · VRS	42,360.91	78,978.00	53.6%
1211006 · Health Insurance	35,044.80	78,213.00	44.8%
1211007 · Life Insurance	3,337.89	5,857.00	57.0%
1211008 · Disability Insurance	1,907.63	3,360.00	56.8%
1211009 · Unemployment Insurance	1,125.42	5,995.00	18.8%
1211010 · Worker's Compensation	260.00	481.00	54.1%
1211011 · Gen Property/Liability Ins.	17,616.00	21,261.00	82.9%
1211012 · Accounting Services	10,061.07	12,000.00	83.8%
1211014 · Printing & Binding	5,811.27	8,298.00	70.0%
1211015 · Advertising	2,363.29	9,000.00	26.3%
1211016 · Computer, Internet &Website Svc	10,926.06	28,550.00	38.3%
1211017 · Postage	2,099.64	5,000.00	42.0%
1211018 · Telecommunications	4,911.25	7,500.00	65.5%
1211019 · Mileage Allowance	416.74	2,500.00	16.7%
1211020 · Meals & Lodging	2,537.11	7,000.00	36.2%
1211021 · Convention & Education	1,345.00	10,000.00	13.5%
1211022 · Miscellaneous	637.72	2,000.00	31.9%
1211024 · Books, Dues & Subscriptions	2,886.63	21,075.00	13.7%
1211025 · Office Supplies	4,402.93	8,500.00	51.8%
1211030 · Capital Outlay-Machinery/Equip	0.00	5,000.00	0.0%

**Total 12110 · TOWN ADMINISTRATION** 475,216.36    891,284.00    53.3%

**12210 · LEGAL SERVICES**

1221001 · Legal Services	46,782.85	100,000.00	46.8% Services up to November 2024
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**Total 12210 · LEGAL SERVICES** 46,782.85    100,000.00    46.8%

**12240 · INDEPENDENT AUDITOR**

1224001 · Auditing Services	0.00	25,500.00	0.0%
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**Total 12240 · INDEPENDENT AUDITOR** 0.00    25,500.00    0.0%

**Total 01 · ADMINISTRATION** 548,558.72    1,058,184.00    51.8%

**03 · PUBLIC SAFETY**

**31100 · POLICE DEPARTMENT**

3110001 · Salaries & Wages - Regular	328,107.11	675,291.00	48.6%
3110003 · Salaries & Wages - OT Premium	17,715.58	24,000.00	73.8%
3110004 · Salaries & Wages - Holiday Pay	24,539.72	38,041.00	64.5%
3110005 · Salaries & Wages - Part Time	29,940.00	27,000.00	110.9%
3110007 · Salary & Wages - DMV Grant	6,593.13	15,000.00	44.0%
3110012 · Salaries & Wages - PT Admin.	6,312.50	39,000.00	16.2%
3110020 · FICA/MEDICARE	30,872.92	66,545.00	46.4%
3110021 · VRS	43,831.60	88,666.00	49.4%
3110022 · Health Insurance	52,857.60	140,430.00	37.6%
3110023 · Life Insurance	3,903.04	8,036.00	48.6%
3110024 · Disability Insurance	1,273.86	3,070.00	41.5%
3110025 · Unemployment Insurance	120.98	4,320.00	2.8%
3110026 · Workers' Compensation Insurance	23,627.00	29,581.00	79.9%
3110027 · Line of Duty Act Insurance	5,118.00	5,120.00	100.0%
3110028 · Legal Services	14,619.21	30,379.00	48.1%
3110032 · Computer, Internet & Website	4,133.09	10,000.00	41.3%
3110033 · Postage	0.00	100.00	0.0%
3110034 · Telecommunications	7,505.06	15,300.00	49.1%
3110035 · General Prop Ins (Vehicles)	6,180.00	5,950.00	103.9%
3110037 · Meals and Lodging	794.34	5,000.00	15.9%
3110038 · Convention & Edu. (Training)	400.00	10,800.00	3.7%
3110040 · Annual Dues & Subscriptions	7,426.87	24,795.00	30.0%
3110041 · Office Supplies	3,030.45	6,000.00	50.5%
3110042 · Vehicle Fuels	12,727.43	36,700.00	34.7%
3110043 · Vehicle Maintenance/Supplies	16,482.79	22,000.00	74.9%
3110045 · Uniforms & Police Supplies	24,130.64	45,901.00	52.6%
3110049 · Grant Expenditures	11,088.58	12,213.00	90.8%
3110056 · Capital Outlay-Machinery/Equip	127,585.09	192,405.00	66.3%
<b>Total 31100 · POLICE DEPARTMENT</b>	<b>810,916.59</b>	<b>1,581,643.00</b>	<b>51.3%</b>
<b>32100 · FIRE &amp; RESCUE</b>			
3210001 · Contributions to other Govt Ent	0.00	15,000.00	0.0%
<b>Total 32100 · FIRE &amp; RESCUE</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.0%</b>
<b>Total 03 · PUBLIC SAFETY</b>	<b>810,916.59</b>	<b>1,596,643.00</b>	<b>50.8%</b>
<b>04 · PUBLIC WORKS</b>			
4110002 · Street Beautification - HF	2,213.00	2,213.00	100.0%
4110003 · E & S Inspections	0.00	5,000.00	0.0%
<b>43200 · REFUSE COLLECTION</b>			
4320001 · Trash Removal Contract	84,349.70	208,608.00	40.4%
<b>Total 43200 · REFUSE COLLECTION</b>	<b>84,349.70</b>	<b>208,608.00</b>	<b>40.4%</b>
<b>43100 · MAINT OF 15000 Wash St./Grounds</b>			
4310001 · Repairs/Maintenance Services	39,320.70	111,892.00	35.1%
4310002 · Maint Svc Contract-Pest Control	465.00	5,000.00	9.3%
4310003 · Maint Svc Contract-Landscaping	15,200.00	35,000.00	43.4%
4310004 · Maint Svc Contract Snow Removal	17,199.00	10,000.00	172.0%
4310007 · Electric/Gas Services	9,851.55	18,593.00	53.0%
4310008 · Electrical Services-Streetlight	2,461.35	5,500.00	44.8%
4310009 · Water & Sewer Services	3,364.19	3,850.00	87.4%
4310011 · Real Estate Taxes	561.87	2,500.00	22.5%
4310015 · Maintenance - Vehicle Fuel	810.86	5,000.00	16.2%
4310016 · Maint - Vehicle Maintenance	55.60	3,000.00	1.9%
<b>Total 43100 · MAINT OF 15000 Wash St./Grounds</b>	<b>89,290.12</b>	<b>200,335.00</b>	<b>44.6%</b>
<b>Total 04 · PUBLIC WORKS</b>	<b>175,852.82</b>	<b>416,156.00</b>	<b>42.3%</b>
<b>06 · ECONOMIC DEVELOPMENT</b>			
60000 · Tourism/Traveling Marketing	78,624.21	96,429.00	81.5%
60001 · Town Tourism	17,986.16	64,286.00	28.0%
60003 · Advertising	0.00	22,000.00	0.0%
<b>Total 06 · ECONOMIC DEVELOPMENT</b>	<b>96,610.37</b>	<b>182,715.00</b>	<b>52.9%</b>
<b>07 · PARKS, REC &amp; CULTURAL</b>			
70000 · HAYMARKET COMMUNITY PARK			

Paid up to November 2024 services

7000001 · Grounds Maintenance/Repairs	8,414.99	25,000.00	33.7%	
7000003 · Demolition	48,524.00	50,000.00	97.0%	Initial deposit for work to begin
<b>Total 70000 · HAYMARKET COMMUNITY PARK</b>	<b>56,938.99</b>	<b>75,000.00</b>	<b>75.9%</b>	
<b>71110 · EVENTS</b>				
7111001 · Advertising - Events	6,239.54	5,000.00	124.8%	
7111003 · Contractural Services	50,738.88	64,950.00	78.1%	
7111004 · Events - Other	30,738.67	40,850.00	75.2%	
7111005 · Police Department Events	4,317.90	7,800.00	55.4%	
7111006 · Farmer's Market	6,947.50	12,000.00	57.9%	
<b>Total 71110 · EVENTS</b>	<b>98,982.49</b>	<b>130,600.00</b>	<b>75.8%</b>	
<b>72200 · MUSEUM</b>				
7220009 · Advertising	0.00	1,000.00	0.0%	
7220012 · Telecommunications	767.74	2,200.00	34.9%	
7200015 · Books, Dues & Subscriptions	30.00	250.00	12.0%	
7220018 · Exhibits & Programs	400.00	2,500.00	16.0%	
<b>Total 72200 · MUSEUM</b>	<b>1,197.74</b>	<b>5,950.00</b>	<b>20.1%</b>	
<b>Total 07 · PARKS, REC &amp; CULTURAL</b>	<b>157,119.22</b>	<b>211,550.00</b>	<b>74.3%</b>	
<b>08 · COMMUNITY DEVELOPMENT</b>				
<b>81100 · PLANNING COMMISSION</b>				
8110001 · Salaries & Wages - Regular	1,005.00	5,670.00	17.7%	
8110002 · FICA/Medicare	72.62	500.00	14.5%	
8110003 · Consultants - Engineer	1,845.35	15,000.00	12.3%	
8110004 · Consultants - Comp Plan	0.00	5,000.00	0.0%	
8110005 · Mileage Allowance	0.00	250.00	0.0%	
8110006 · Meals & Lodging	0.00	700.00	0.0%	
8110007 · Convention/Education	0.00	1,000.00	0.0%	
8110009 · Engineering - Pass Through	8,407.39	0.00	100.0%	
<b>Total 81100 · PLANNING COMMISSION</b>	<b>11,330.36</b>	<b>28,120.00</b>	<b>40.3%</b>	
<b>81110 · ARCHITECTURAL REVIEW BOARD</b>				
8111001 · Salaries & Wages - Regular	1,200.00	5,830.00	20.6%	
8111002 · FICA/Medicare	96.58	446.00	21.7%	
8111005 · Convention & Education	0.00	1,500.00	0.0%	
<b>Total 81110 · ARCHITECTURAL REVIEW BOARD</b>	<b>1,296.58</b>	<b>7,776.00</b>	<b>16.7%</b>	
<b>81111 · Board Of Zoning Appeals</b>				
8111101 · Convention & Education	0.00	1,500.00	0.0%	
8111102 · FICA / Medicare	0.00	103.00	0.0%	
8111103 · Salaries & Wages - Regular	0.00	1,325.00	0.0%	
<b>Total 81111 · Board Of Zoning Appeals</b>	<b>0.00</b>	<b>2,928.00</b>	<b>0.0%</b>	
<b>Total 08 · COMMUNITY DEVELOPMENT</b>	<b>12,626.94</b>	<b>38,824.00</b>	<b>32.5%</b>	
<b>09 · NON-DEPARTMENTAL</b>				
<b>95100 · DEBT SERVICE</b>				
9510002 · General Obligation Bond - Prin	70,700.00	70,700.00	100.0%	upfront cost for the year; next payment will be in February 2025
9510003 · General Obligation Bond - Int	2,461.63	2,463.00	99.9%	Final interest payment for FY2025
<b>Total 95100 · DEBT SERVICE</b>	<b>73,161.63</b>	<b>73,163.00</b>	<b>100.0%</b>	
<b>Total 09 · NON-DEPARTMENTAL</b>	<b>73,161.63</b>	<b>73,163.00</b>	<b>100.0%</b>	
<b>94104 · Street Scape - Park Sidewalk</b>				
9410402 · Construction	431,784.58	836,586.00	51.6%	2nd payment of the park sidewalk project
<b>Total 94104 · Street Scape - Park Sidewalk</b>	<b>431,784.58</b>	<b>836,586.00</b>	<b>51.6%</b>	
<b>EMPLOYEE BENEFITS</b>				
6560 · Payroll Processing Fees	-0.06			
<b>Total EMPLOYEE BENEFITS</b>	<b>-0.06</b>			
<b>Total 94105 · PERSONNEL</b>	<b>-0.06</b>			
<b>94106 · TOWN CENTER MASTER PLAN</b>				
9410601 · Architectural/Engineering Fees	0.00	50,000.00	0.0%	
<b>Total 94106 · TOWN CENTER MASTER PLAN</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.0%</b>	
<b>94107 · BLIGHT MITIGATION</b>	0.00	40,000.00	0.0%	

<b>94108 - Capital Improvement Funds Expens</b>			
9410801 - Washington St - Streetscape	5,633.00	55,000.00	10.2%
9410802 - Sidewalk Repairs	0.00	50,000.00	0.0%
9410803 - Town Gateway Signs	0.00	50,000.00	0.0%
9410804 - VDOT Historic District Signage	0.00	50,000.00	0.0%
9410804 - Town Hall / Museum Security Sys	3,020.00	53,924.00	5.6%
9410806 - Message Board Trailer	19,507.02	20,000.00	97.5%
<b>Total 94108 - Capital Improvment Funds Expens</b>	<b>28,160.02</b>	<b>278,924.00</b>	<b>10.1%</b>
94109 - Storm Water Grant Match	40,000.00	40,000.00	100.0%
<b>Total Expense</b>	<b>2,374,790.83</b>	<b>4,822,745</b>	<b>49.2%</b>
<b>Net Ordinary Income</b>	<b>313,861.45</b>	<b>0</b>	<b>100.0%</b>
<b>Other Income</b>			
50001 - American Rescue Plan Funds	0.00	50,000.00	0.0%
50002 - Development Funds	0.00	75,000.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>125,000</b>	<b>0.0%</b>
<b>Other Expense</b>			
<b>98000 - Development Expenditures</b>			
98000-1 - Parks & Recreation	0.00	75,000.00	0.0%
<b>Total 98000 - Development Expenditures</b>	<b>0.00</b>	<b>75,000.00</b>	<b>0.0%</b>
<b>97001 - American Rescue Plan Expenses</b>			
97001-2 - Town Website	0.00	50,000.00	0.0%
<b>Total 97001 - American Rescue Plan Expenses</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.0%</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>125,000</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Net Income Operational / Other Budget</b>	<b>313,861.45</b>	<b>0.00</b>	<b>100.0%</b>

## Town of Haymarket

# Statement of Revenue & Expenditures - Prev Year Comparison

July 1, 2024 through January 29, 2025

	Jul 1, '24 - Jan 29...	Jul 1, '23 - Jan 29...	% Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>3110 · GENERAL PROPERTY TAXES</b>			
3110-01 · Real Estate - Current	462,441.91	438,308.02	5.5%
3110-02 · Public Service Corp RE Tax	25,428.49	13,659.92	86.2%
3110-03 · Interest - All Property Taxes	114.95	2,163.03	-94.7%
3110-04 · Penalties - All Property Taxes	3,064.59	1,824.24	68.0%
<b>Total 3110 · GENERAL PROPERTY TAXES</b>	491,049.94	455,955.21	7.7%
<b>3120 · OTHER LOCAL TAXES</b>			
3120-00 · Transient Occupancy Tax	183,456.49	132,510.84	38.5%
3120-02 · Business License Tax	41,878.10	42,550.29	-1.6%
3120-03 · Cigarette Tax	83,060.68	91,748.16	-9.5%
3120-04 · Consumer Utility Tax	49,699.66	61,154.04	-18.7%
3120-05 · Meals Tax - Current	848,543.84	729,783.82	16.3%
3120-06 · Sales Tax Receipts	72,521.34	71,166.48	1.9%
3120-07 · Penalties (Non-Property)	2,966.12	4,344.87	-31.7%
3120-08 · Interest (Non-Property)	152.48	306.99	-50.3%
Development Revenue Proffers	0.00	0.00	0.0%
<b>Total Development Revenue</b>	0.00	0.00	0.0%
<b>Total 3120 · OTHER LOCAL TAXES</b>	1,282,278.71	1,133,565.49	13.1%
<b>3130 · PERMITS, FEES &amp; LICENSESES</b>			
3130-01 · Application Fees	1,525.00	1,900.00	-19.7%
3130-03 · Motor Vehicle Licenses	229.00	317.00	-27.8%
3130-05 · Other Planning & Permits	3,101.56	7,120.00	-56.4%
3130-06 · Pass Through Fees	4,502.26	11,142.50	-59.6%
<b>Total 3130 · PERMITS, FEES &amp; LICENSESES</b>	9,357.82	20,479.50	-54.3%
<b>3140 · FINES &amp; FORFEITURES</b>			
3140-01 · Fines	14,028.67	10,577.61	32.6%
<b>Total 3140 · FINES &amp; FORFEITURES</b>	14,028.67	10,577.61	32.6%
<b>3150 · REVENUE - USE OF MONEY</b>			
3150-01 · Earnings on VACO/VML Investment	9,136.58	9,322.61	-2.0%
3150-03 · Interest on Bank Deposits	133,416.31	67,106.84	98.8%
<b>Total 3150 · REVENUE - USE OF MONEY</b>	142,552.89	76,429.45	86.5%
<b>3151 · RENTAL (USE OF PROPERTY)</b>			
3151-07 · Haymarket Church Suite 206	30,100.72	29,395.01	2.4%
3151-08 · 15020 Washington Realty	34,036.31	33,116.93	2.8%
3151-09 · 15026 Copper Cricket	16,921.53	14,197.54	19.2%
3151-11 · Cupcake Heaven and Cafe LLC	21,382.08	20,759.31	3.0%
3151-14 · Salman Home Realty Suite 204	0.00	3,920.00	-100.0%
3151-15 · Revolution Mortgage	4,652.83	7,098.67	-34.5%
3151-16 · Stirrup For Delegate 21	0.00	3,315.00	-100.0%
<b>Total 3151 · RENTAL (USE OF PROPERTY)</b>	107,093.47	111,802.46	-4.2%
<b>3160 · CHARGES FOR SERVICES</b>			
FOIA Receipts	5.00	0.00	100.0%
3160-01 · Public Safety	0.00	5,305.00	-100.0%
<b>Total 3160 · CHARGES FOR SERVICES</b>	5.00	5,305.00	-99.9%



## Town of Haymarket Statement of Revenue & Expenditures - Prev Year Comparison July 1, 2024 through January 29, 2025

	Jul 1, '24 - Jan 29...	Jul 1, '23 - Jan 29...	% Change
<b>3165 · REVENUE - TOWN EVENTS</b>			
3165-00 · Sponsorships	15,185.00	28,100.00	-46.0%
3165-01 · Town Event	65,327.63	58,481.49	11.7%
3165-02 · Farmer's Market	8,588.75	9,218.30	-6.8%
3165-03 · Town Ornaments	6,566.25	11,533.26	-43.1%
3165-05 · Museum Revenue - Art	0.00	123.45	-100.0%
3165-06 · Town Hats	764.00	474.00	61.2%
3165-07 · Town Sweatshirts - Adult	3,320.00	0.00	100.0%
3165-08 · Town Sweatshirts - Youth	77.50	0.00	100.0%
3165 · REVENUE - TOWN EVENTS - Other	0.00	0.00	0.0%
<b>Total 3165 · REVENUE - TOWN EVENTS</b>	99,829.13	107,930.50	-7.5%
<b>3180 · MISCELLANEOUS</b>			
3180-00 · Convenience Fee	37.44	137.37	-72.8%
3180-01 · Citations & Accident Reports	75.00	20.00	275.0%
3180-03 · Miscellaneous	50.00	10.00	400.0%
3180-04 · Reimbursement from Insurance	0.00	46,018.56	-100.0%
3180-05 · Recovered Costs- Private Events	0.00	300.00	-100.0%
3180 · MISCELLANEOUS - Other	0.00	0.00	0.0%
<b>Total 3180 · MISCELLANEOUS</b>	162.44	46,485.93	-99.7%
<b>3200 · REVENUE FROM COMMONWEALTH</b>			
3200-02 · 599 Law Enforcement Grant	18,894.00	18,242.00	3.6%
3200-04 · Car Rental Reimbursement	0.00	495.54	-100.0%
3200-05 · Communications Tax	40,398.29	34,361.72	17.6%
3200-06 · Department of Fire Programs	15,000.00	15,000.00	0.0%
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	0.0%
3200-12 · Railroad Rolling Stock	1,535.23	1,405.15	9.3%
3200-16 · DMV Select Grant	15,841.83	0.00	100.0%
3200-18 · Educational Reimbursement	796.02	0.00	100.0%
<b>Total 3200 · REVENUE FROM COMMONWEALTH</b>	111,092.34	88,131.38	26.1%
<b>3300 · REVENUE FROM FEDERAL GOVERNMENT</b>			
3300-01 · DMV Transp Safety Grant	0.00	0.00	0.0%
<b>Total 3300 · REVENUE FROM FEDERAL GOVERNMENT</b>	0.00	0.00	0.0%
<b>4002 · Transfer from ARPA Funds</b>	431,327.00	0.00	100.0%
<b>Total Income</b>	2,688,777.41	2,056,662.53	30.7%
<b>Gross Profit</b>	2,688,777.41	2,056,662.53	30.7%
<b>Expense</b>			
<b>01 · ADMINISTRATION</b>			
<b>11100 · TOWN COUNCIL</b>			
111001 · Convention & Education	9,215.20	732.00	1,158.9%
111002 · FICA/Medicare	851.70	711.82	19.7%
111003 · Meals and Lodging	4,795.46	125.79	3,712.3%
111004 · Mileage Allowance	897.15	0.00	100.0%
111005 · Salaries & Wages - Regular	10,800.00	10,375.00	4.1%
<b>Total 11100 · TOWN COUNCIL</b>	26,559.51	11,944.61	122.4%
<b>12110 · TOWN ADMINISTRATION</b>			
1211001 · Salaries/Wages-Regular	276,133.13	229,202.41	20.5%
1211002 · Salaries/Wages - Overtime	2,477.42	1,428.45	73.4%
1211003 · Salaries/Wages - Part Time	24,289.25	27,816.00	-12.7%

## Town of Haymarket Statement of Revenue & Expenditures - Prev Year Comparison July 1, 2024 through January 29, 2025

	Jul 1, '24 - Jan 29...	Jul 1, '23 - Jan 29...	% Change
1211004 · FICA/Medicare	22,265.20	19,195.22	16.0%
1211005 · VRS	42,360.91	16,260.48	160.5%
1211006 · Health Insurance	35,044.80	30,427.60	15.2%
1211007 · Life Insurance	3,337.89	3,094.20	7.9%
1211008 · Disability Insurance	1,907.63	1,567.52	21.7%
1211009 · Unemployment Insurance	1,125.42	457.53	146.0%
1211010 · Worker's Compensation	260.00	279.75	-7.1%
1211011 · Gen Property/Liability Ins.	17,616.00	19,130.00	-7.9%
1211012 · Accounting Services	10,061.07	1,089.50	823.5%
1211013 · Cigarette Tax Administration	0.00	0.00	0.0%
1211014 · Printing & Binding	5,811.27	4,266.14	36.2%
1211015 · Advertising	2,363.29	1,807.50	30.8%
1211016 · Computer, Internet & Website Svc	10,926.06	16,544.36	-34.0%
1211017 · Postage	2,099.64	1,215.78	72.7%
1211018 · Telecommunications	4,911.25	4,204.22	16.8%
1211019 · Mileage Allowance	416.74	277.72	50.1%
1211020 · Meals & Lodging	2,537.11	2,053.56	23.6%
1211021 · Convention & Education	1,345.00	1,291.15	4.2%
1211022 · Miscellaneous	637.72	387.00	64.8%
1211024 · Books, Dues & Subscriptions	2,886.63	9,768.62	-70.5%
1211025 · Office Supplies	4,402.93	3,417.30	28.8%
<b>Total 12110 · TOWN ADMINISTRATION</b>	<b>475,216.36</b>	<b>395,182.01</b>	<b>20.3%</b>
<b>12210 · LEGAL SERVICES</b>			
1221001 · Legal Services	46,782.85	42,960.03	8.9%
<b>Total 12210 · LEGAL SERVICES</b>	<b>46,782.85</b>	<b>42,960.03</b>	<b>8.9%</b>
<b>12240 · INDEPENDENT AUDITOR</b>			
1224001 · Auditing Services	0.00	18,400.00	-100.0%
<b>Total 12240 · INDEPENDENT AUDITOR</b>	<b>0.00</b>	<b>18,400.00</b>	<b>-100.0%</b>
<b>Total 01 · ADMINISTRATION</b>	<b>548,558.72</b>	<b>468,486.65</b>	<b>17.1%</b>
<b>03 · PUBLIC SAFETY</b>			
<b>31100 · POLICE DEPARTMENT</b>			
3110001 · Salaries & Wages - Regular	328,107.11	285,158.37	15.1%
3110002 · Salaries & Wages - OT Regular	0.00	0.00	0.0%
3110003 · Salaries & Wages - OT Premium	17,715.58	16,225.18	9.2%
3110013 · Salaries & Wages - OT Select En	0.00	3,881.05	-100.0%
3110004 · Salaries & Wages - Holiday Pay	24,539.72	23,831.89	3.0%
3110005 · Salaries & Wages - Part Time	29,940.00	34,140.00	-12.3%
3110007 · Salary & Wages - DMV Grant	6,593.13	2,987.29	120.7%
3110012 · Salaries & Wages - PT Admin.	6,312.50	7,745.00	-18.5%
3110020 · FICA/MEDICARE	30,872.92	27,810.89	11.0%
3110021 · VRS	43,831.60	17,951.67	144.2%
3110022 · Health Insurance	52,857.60	49,042.00	7.8%
3110023 · Life Insurance	3,903.04	3,930.55	-0.7%
3110024 · Disability Insurance	1,273.86	1,426.46	-10.7%
3110025 · Unemployment Insurance	120.98	500.49	-75.8%
3110026 · Workers' Compensation Insurance	23,627.00	21,692.25	8.9%
3110027 · Line of Duty Act Insurance	5,118.00	4,705.00	8.8%
3110028 · Legal Services	14,619.21	15,636.30	-6.5%
3110032 · Computer, Internet & Website	4,133.09	2,332.50	77.2%
3110033 · Postage	0.00	41.20	-100.0%
3110034 · Telecommunications	7,505.06	7,342.04	2.2%
3110035 · General Prop Ins (Vehicles)	6,180.00	4,871.00	26.9%
3110037 · Meals and Lodging	794.34	2,836.18	-72.0%
3110038 · Convention & Edu. (Training)	400.00	2,182.00	-81.7%
3110040 · Annual Dues & Subscriptions	7,426.87	11,024.59	-32.6%
3110041 · Office Supplies	3,030.45	3,923.82	-22.8%

## Town of Haymarket Statement of Revenue & Expenditures - Prev Year Comparison July 1, 2024 through January 29, 2025

	Jul 1, '24 - Jan 29...	Jul 1, '23 - Jan 29...	% Change
3110042 · Vehicle Fuels	12,727.43	17,958.81	-29.1%
3110043 · Vehicle Maintenance/Supplies	16,482.79	7,640.57	115.7%
3110045 · Uniforms & Police Supplies	24,130.64	28,841.02	-16.3%
3110049 · Grant Expenditures	11,088.58	0.00	100.0%
3110056 · Capital Outlay-Machinery/Equip	127,585.09	63,654.20	100.4%
<b>Total 31100 · POLICE DEPARTMENT</b>	<b>810,916.59</b>	<b>669,312.32</b>	<b>21.2%</b>
<b>Total 03 · PUBLIC SAFETY</b>	<b>810,916.59</b>	<b>669,312.32</b>	<b>21.2%</b>
<b>04 · PUBLIC WORKS</b>			
4110002 · Street Beautification - HF	2,213.00	0.00	100.0%
<b>43200 · REFUSE COLLECTION</b>			
4320001 · Trash Removal Contract	84,349.70	70,425.18	19.8%
<b>Total 43200 · REFUSE COLLECTION</b>	<b>84,349.70</b>	<b>70,425.18</b>	<b>19.8%</b>
<b>43100 · MAINT OF 15000 Wash St./Grounds</b>			
4310001 · Repairs/Maintenance Services	39,422.58	40,342.00	-2.3%
4310002 · Maint Svc Contract-Pest Control	465.00	3,039.00	-84.7%
4310003 · Maint Svc Contract-Landscaping	15,200.00	16,129.31	-5.8%
4310004 · Maint Svc Contract Snow Removal	17,199.00	3,512.00	389.7%
4310007 · Electric/Gas Services	9,851.55	9,881.32	-0.3%
4310008 · Electrical Services-Streetlight	2,461.35	2,576.62	-4.5%
4310009 · Water & Sewer Services	3,364.19	1,974.16	70.4%
4310010 · Janitorial Supplies	0.00	23.98	-100.0%
4310011 · Real Estate Taxes	561.87	573.29	-2.0%
4310015 · Maintenance - Vehicle Fuel	810.86	826.35	-1.9%
4310016 · Maint - Vehicle Maintenance	55.60	0.00	100.0%
<b>Total 43100 · MAINT OF 15000 Wash St./Grounds</b>	<b>89,392.00</b>	<b>78,878.03</b>	<b>13.3%</b>
<b>Total 04 · PUBLIC WORKS</b>	<b>175,954.70</b>	<b>149,303.21</b>	<b>17.9%</b>
<b>06 · ECONOMIC DEVELOPMENT</b>			
60000 · Tourism/Traveling Marketing	78,624.21	57,150.38	37.6%
60001 · Town Tourism	17,986.16	25,527.39	-29.5%
<b>Total 06 · ECONOMIC DEVELOPMENT</b>	<b>96,610.37</b>	<b>82,677.77</b>	<b>16.9%</b>
<b>07 · PARKS, REC &amp; CULTURAL</b>			
<b>70000 · HAYMARKET COMMUNITY PARK</b>			
7000001 · Grounds Maintenance/Repairs	8,414.99	3,700.00	127.4%
7000003 · Demolition	48,524.00	0.00	100.0%
<b>Total 70000 · HAYMARKET COMMUNITY PARK</b>	<b>56,938.99</b>	<b>3,700.00</b>	<b>1,438.9%</b>
<b>71110 · EVENTS</b>			
7111001 · Advertising - Events	6,239.54	1,944.00	221.0%
7111003 · Contractual Services	50,738.88	40,130.18	26.4%
7111004 · Events - Other	30,738.67	30,693.57	0.2%
7111005 · Police Department Events	4,317.90	2,235.12	93.2%
7111006 · Farmer's Market	6,947.50	343.43	1,923.0%
<b>Total 71110 · EVENTS</b>	<b>98,982.49</b>	<b>75,346.30</b>	<b>31.4%</b>
<b>72200 · MUSEUM</b>			
7220012 · Telecommunications	767.74	829.73	-7.5%
7200015 · Books, Dues & Subscriptions	30.00	0.00	100.0%
7220018 · Exhibits & Programs	400.00	400.00	0.0%
<b>Total 72200 · MUSEUM</b>	<b>1,197.74</b>	<b>1,229.73</b>	<b>-2.6%</b>
<b>Total 07 · PARKS, REC &amp; CULTURAL</b>	<b>157,119.22</b>	<b>80,276.03</b>	<b>95.7%</b>

## Town of Haymarket Statement of Revenue & Expenditures - Prev Year Comparison July 1, 2024 through January 29, 2025

	Jul 1, '24 - Jan 29...	Jul 1, '23 - Jan 29...	% Change
<b>08 · COMMUNITY DEVELOPMENT</b>			
<b>81100 · PLANNING COMMISSION</b>			
8110001 · Salaries & Wages - Regular	1,005.00	1,435.00	-30.0%
8110002 · FICA/Medicare	72.62	130.63	-44.4%
8110003 · Consultants - Engineer	1,845.35	4,142.95	-55.5%
8110009 · Engineer - Pass Through	8,407.39	22,143.00	-62.0%
<b>Total 81100 · PLANNING COMMISSION</b>	11,330.36	27,851.58	-59.3%
<b>81110 · ARCHITECTURAL REVIEW BOARD</b>			
8111001 · Salaries & Wages - Regular	1,200.00	945.00	27.0%
8111002 · FICA/Medicare	96.58	33.84	185.4%
<b>Total 81110 · ARCHITECTURAL REVIEW BOARD</b>	1,296.58	978.84	32.5%
<b>Total 08 · COMMUNITY DEVELOPMENT</b>	12,626.94	28,830.42	-56.2%
<b>09 · NON-DEPARTMENTAL</b>			
90002 · Payment for Stolen Check	0.00	45,518.56	-100.0%
<b>95100 · DEBT SERVICE</b>			
9510002 · General Obligation Bond - Prin	70,700.00	137,800.00	-48.7%
9510003 · General Obligation Bond - Int	2,461.63	4,944.91	-50.2%
<b>Total 95100 · DEBT SERVICE</b>	73,161.63	142,744.91	-48.8%
<b>Total 09 · NON-DEPARTMENTAL</b>	73,161.63	188,263.47	-61.1%
<b>94104 · Street Scape - Park Sidewalk</b>			
9410401 · Architectural/Engineering Fees	0.00	8,457.73	-100.0%
9410402 · Construction	431,784.58	0.00	100.0%
<b>Total 94104 · Street Scape - Park Sidewalk</b>	431,784.58	8,457.73	5,005.2%
<b>94105 · PERSONNEL</b>			
<b>EMPLOYEE BENEFITS</b>			
6560 · Payroll Processing Fees	-0.06	-0.02	-200.0%
<b>Total EMPLOYEE BENEFITS</b>	-0.06	-0.02	-200.0%
<b>Total 94105 · PERSONNEL</b>	-0.06	-0.02	-200.0%
<b>94106 · TOWN CENTER MASTER PLAN</b>			
9410601 · Architectural/Engineering Fees	0.00	2,015.20	-100.0%
<b>Total 94106 · TOWN CENTER MASTER PLAN</b>	0.00	2,015.20	-100.0%
<b>94108 · Capital Improvement Funds Expens</b>			
9410801 · Washington St - Streetscape	5,633.00	0.00	100.0%
9410805 · Town Hall / Museum Security Sys	3,020.00	0.00	100.0%
9410806 · Message Board Trailer	19,507.02	0.00	100.0%
94108 · Capital Improvement Funds Expens - Other	0.00	9,870.00	-100.0%
<b>Total 94108 · Capital Improvement Funds Expens</b>	28,160.02	9,870.00	185.3%
<b>94109 · Storm Water Grant Match</b>	40,000.00	0.00	100.0%
<b>Total Expense</b>	2,374,892.71	1,687,492.78	40.7%
<b>Net Ordinary Income</b>	313,884.70	369,169.75	-15.0%
<b>Net Income</b>	<b>313,884.70</b>	<b>369,169.75</b>	<b>-15.0%</b>

# Police Department Report to Council

## Activity Period December 15, 2024 to January 14, 2025

**Calls for Service:** Reportable, non-reportable, and deferment calls for service received from Prince William County Dispatch, through direct contact with citizens, or initiated by the police officers through their observations.

- Reportable Calls: 17
- Non-Reportable Calls: 242
- Deferments: 0



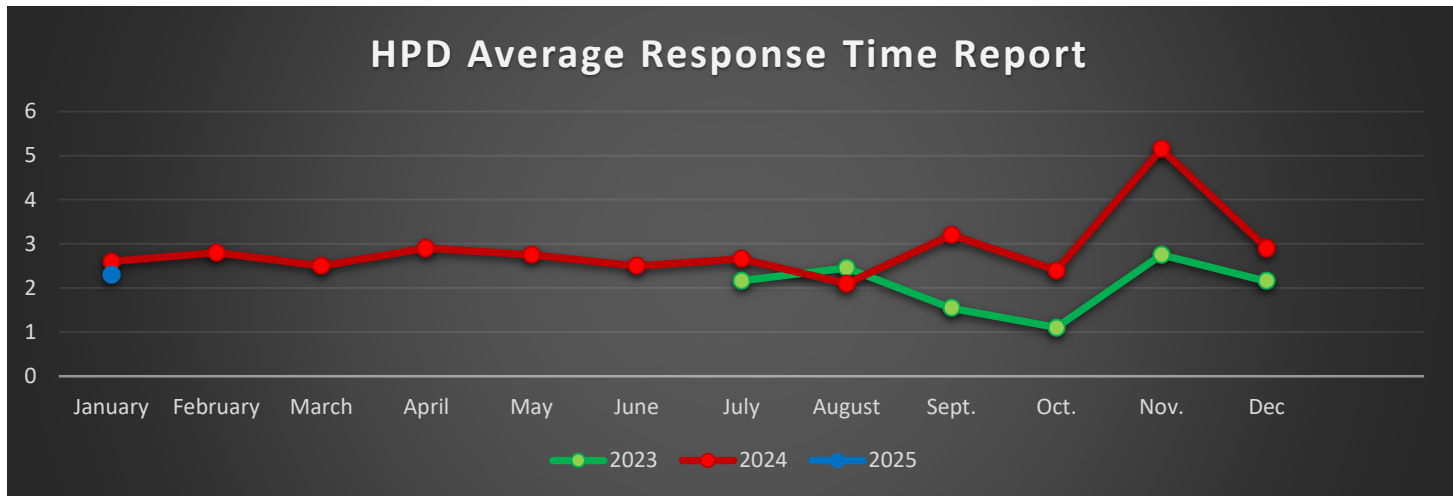
**Business Checks and Foot Patrols:** These checks are a proactive approach to assure safety, security, and crime prevention at all local businesses. Officers will speak directly to the business owner(s) or staff, providing the opportunity to discuss issues or concerns they may have. Officers will conduct physical checks when the business is closed to ensure that all doors and windows are locked. Officers will also conduct foot patrols in residential and commercial areas allowing community members to engage in discussion while simultaneously preventing crime. Lastly, enhanced patrols are conducted by officers in specific areas to deter criminal activity or traffic violations.

- Personal Contact: 298
- Physical Check: 358
- Foot Patrols: 56
- Enhanced Patrols: 1,508



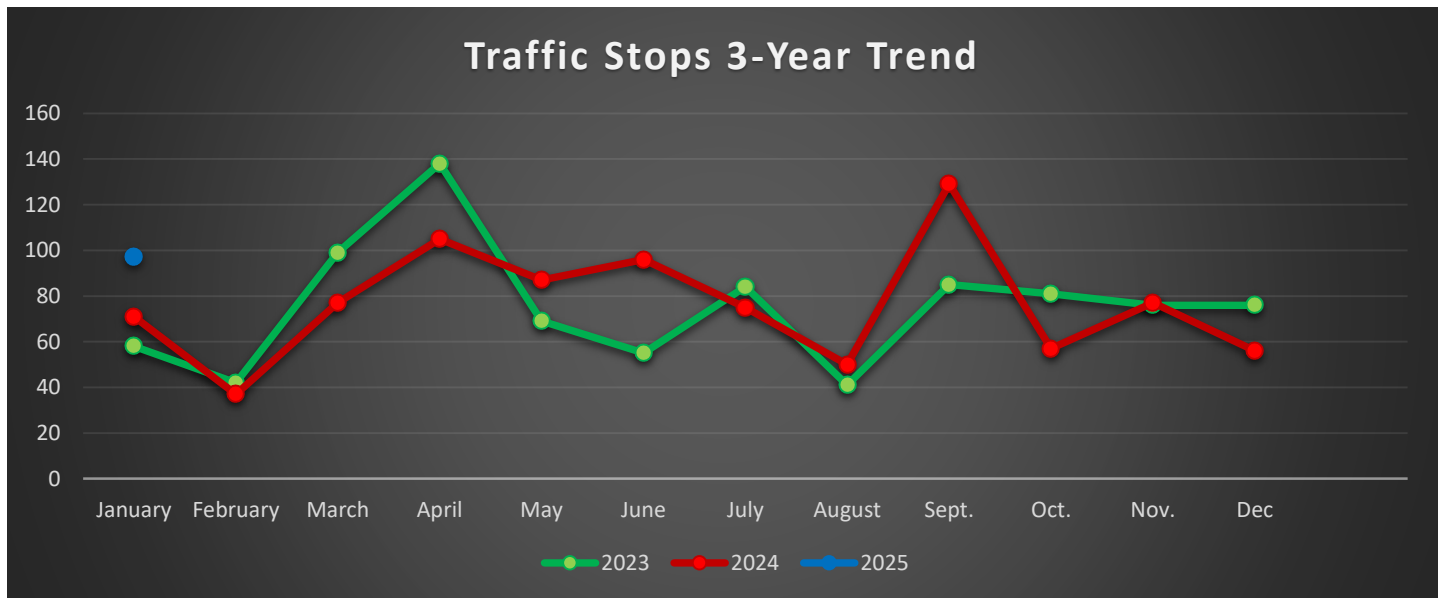
**Average Response Time:** This is the average of all response times to calls for service answered by Haymarket Officers.

- 2 minutes 21 seconds



**Traffic Stops:** Haymarket Police Officers are tasked with keeping the Town of Haymarket a Pedestrian Friendly Town. Officers achieve this goal by keeping a high-profile visibility during routine patrols and conducting RADAR operations throughout the town. Although a vehicle is stopped, the officer may issue a summons or use the interaction as an educational moment thus providing a written or verbal warning.

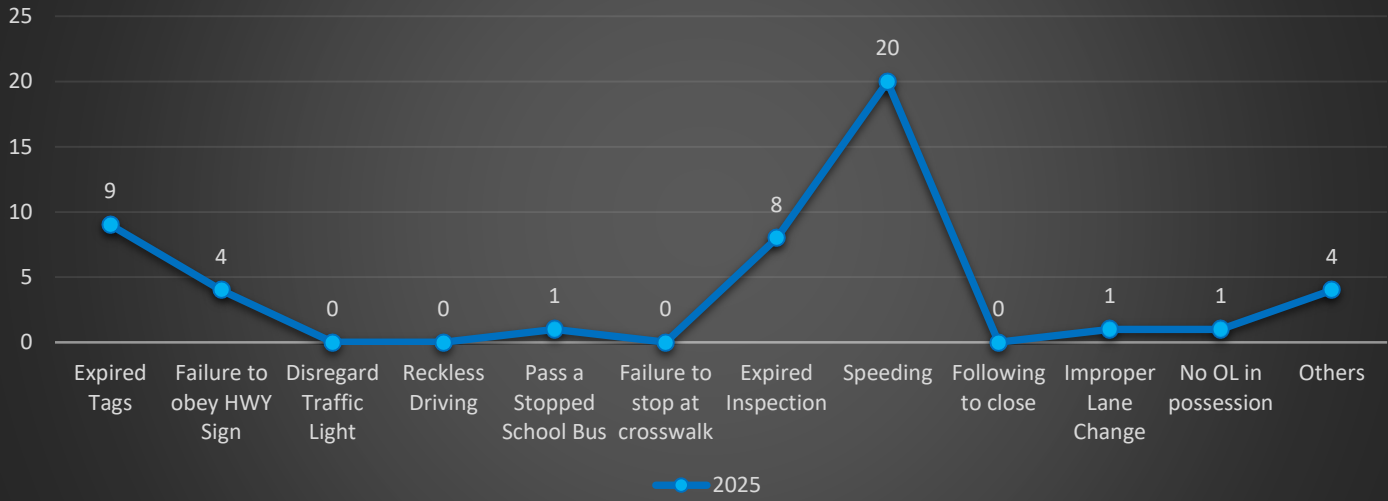
- Traffic Stops: 97
- Summonses: 47
- Warnings: 61



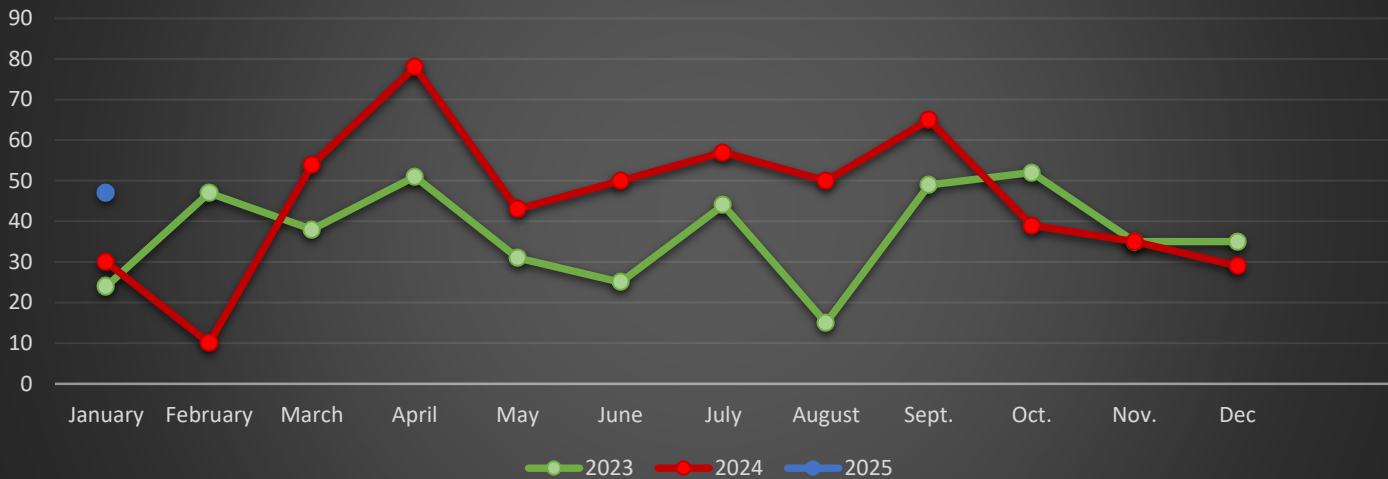
**Traffic Summons Issued:** Summons issued for traffic violations. **47**

- |  |   |
|--|---|
| 46.2-646 – Expired Registration – 9        | 46.2-830 – Failure to obey a highway sign – 4 |
| 46.2-833.1 – Disregard a traffic light – 0 | 46.2-852 – Reckless Driving – 0               |
| 46.2-859 – Pass a stopped school bus – 0   | 46.2-924 – Failure to stop at crosswalk – 0   |
| 46.2-1158 – Expired inspection – 8         | 46.2-874 – Speeding – 20                      |
| 46.2-816 – Follow to close – 0             | 46.2-804 – Improper Lane change – 1           |
| 46.2-300 – No operator’s license – 1       | Others – 4                                    |

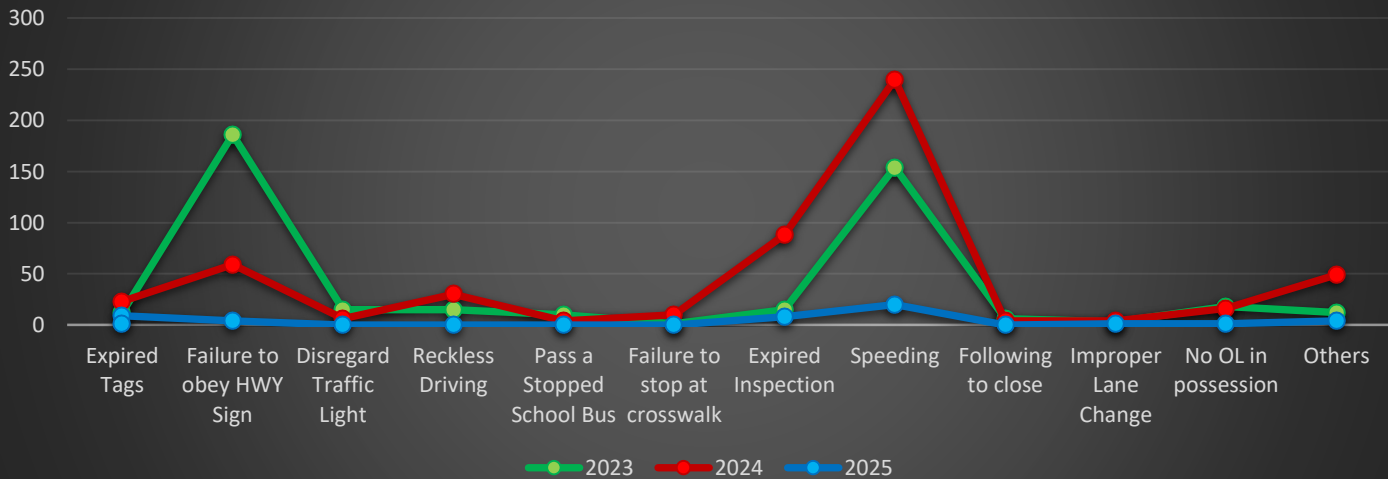
### December - January 2025 Traffic Violations



### Traffic Summons Report by Month

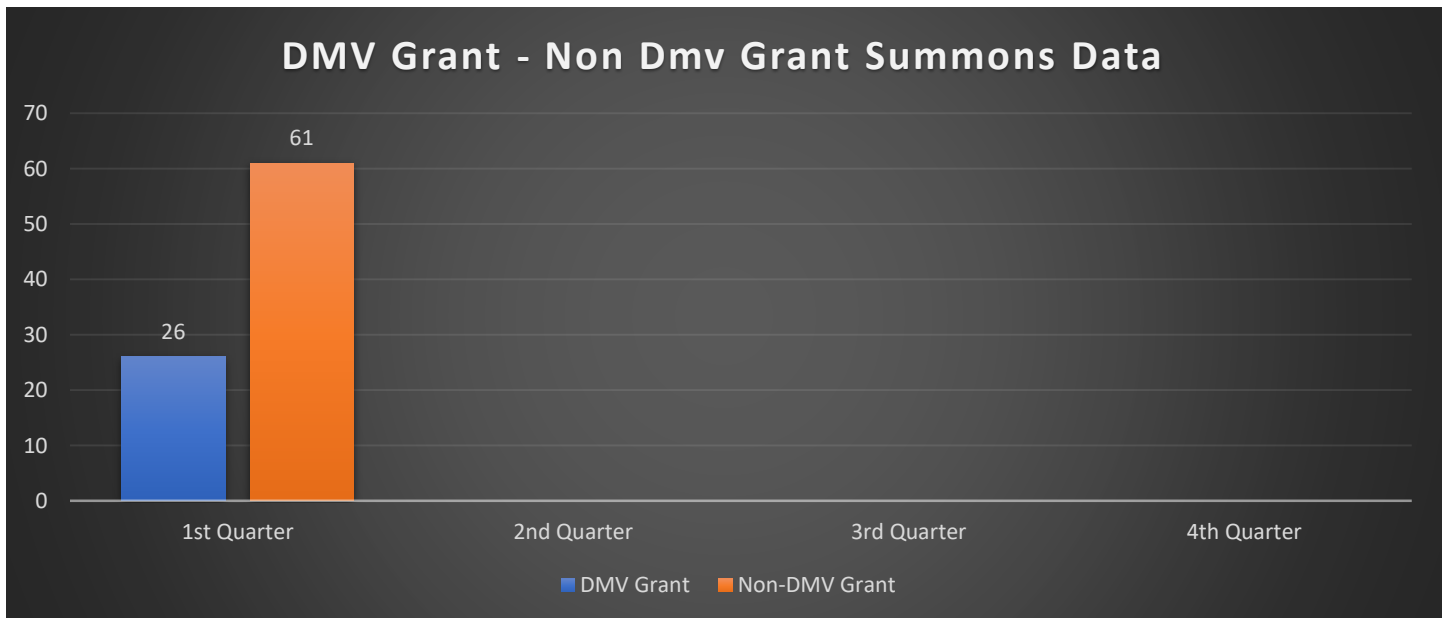
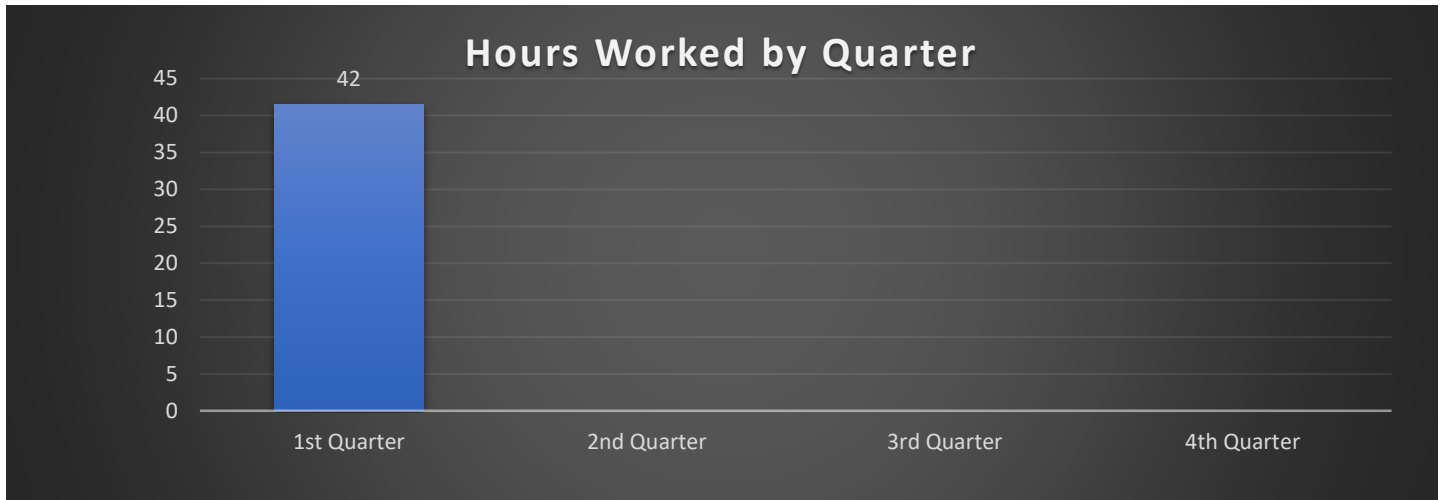
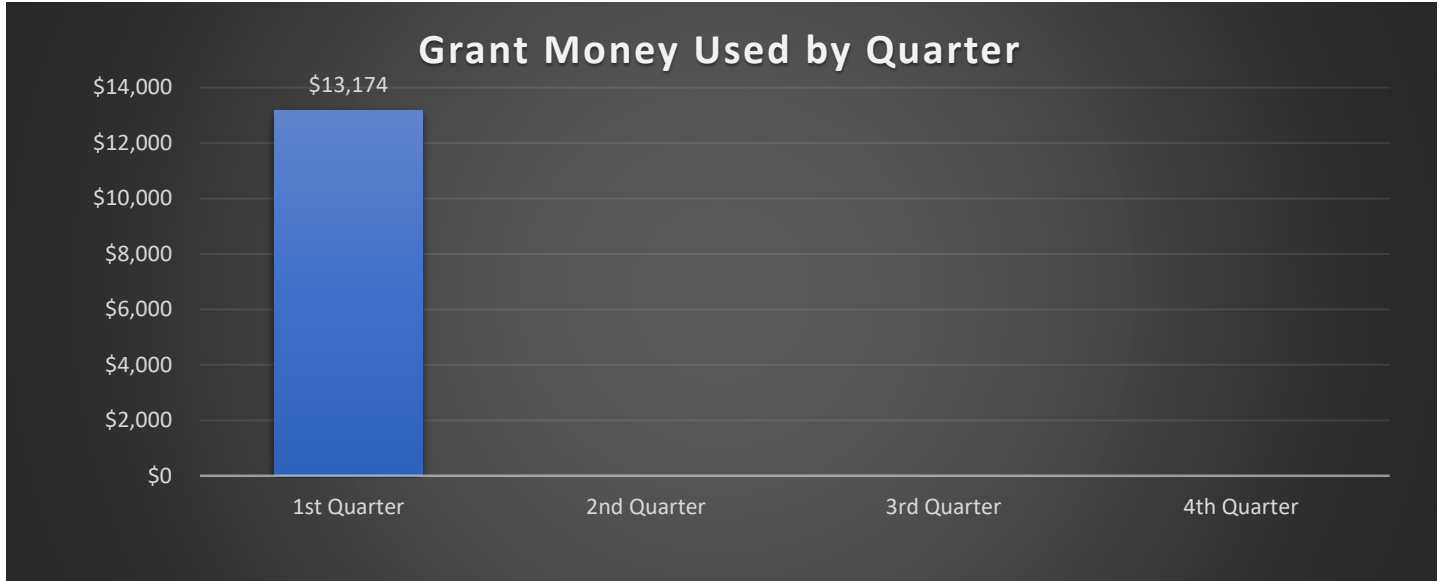


### Year to date Traffic Violations



Total Summons Issued 2025: 47

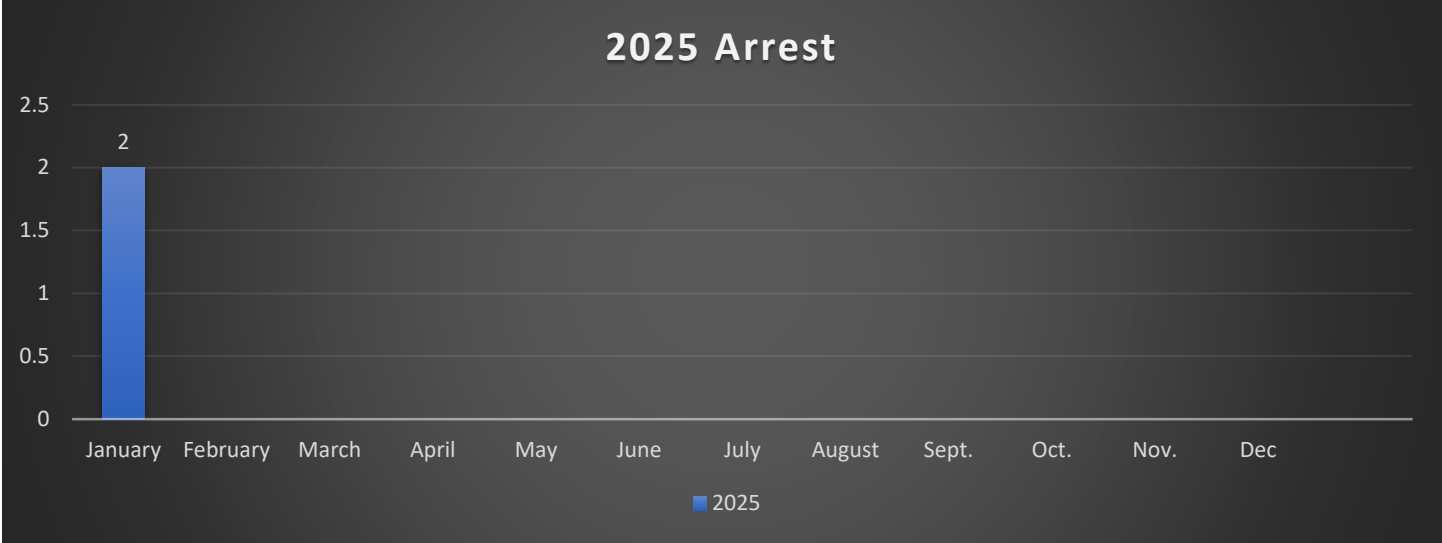
Grant Award Amount Total: \$28,173.00 Grant Amount Used to date: Equipment \$10,728 + Wages \$2,446=\$13,174.29





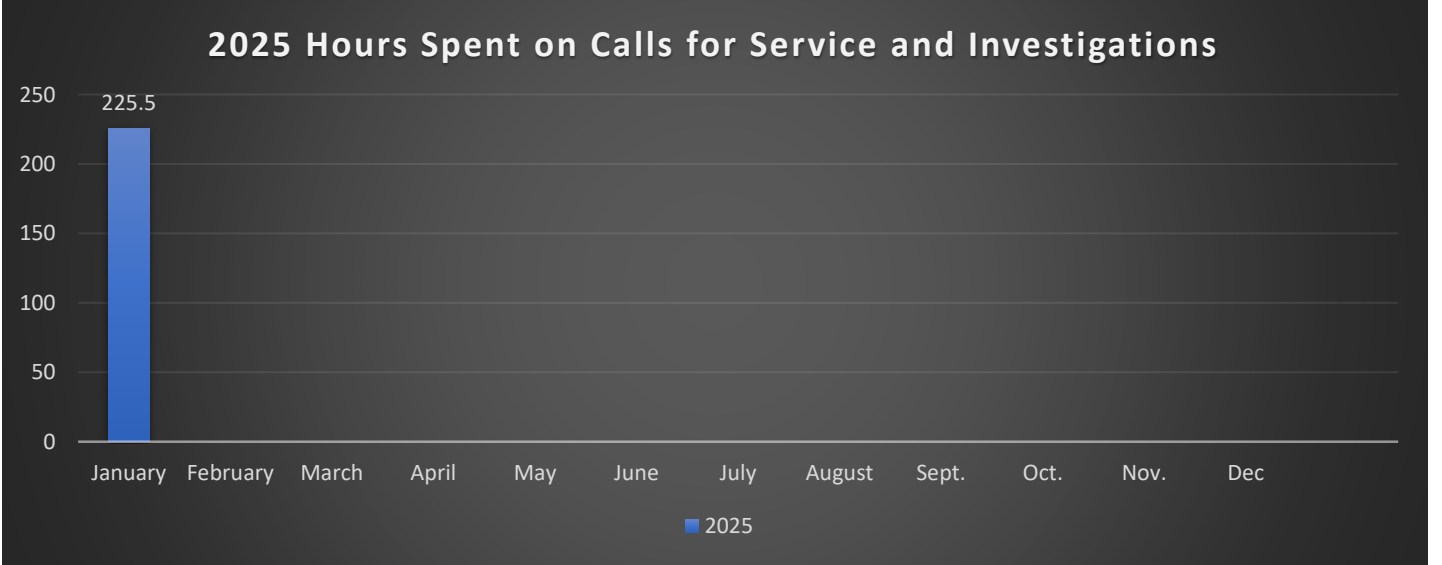
**Arrest:** These numbers reflect all arrests made by Haymarket Officers to include warrant, without warrant jurisdiction papers.

- Misdemeanor: 2
- Felony: 0



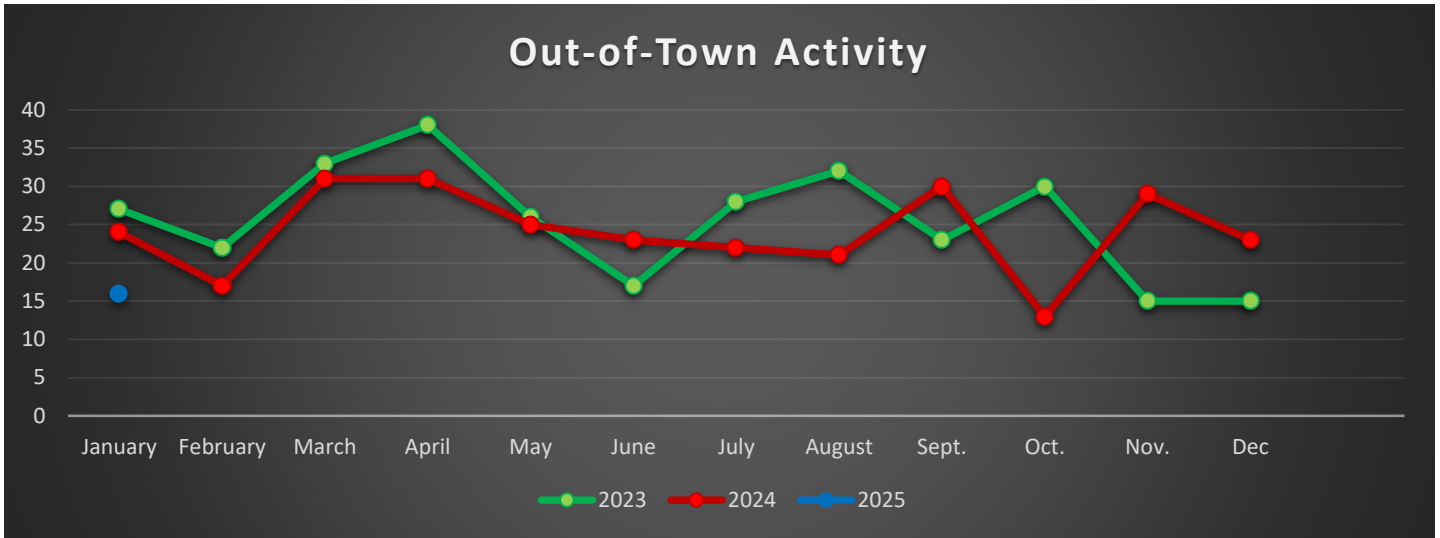
**Hours spent on Calls for Service and Investigations:** These numbers reflect the amount of time officers spend answering calls for service and conducting follow-up investigations, interviews, and reports.

- Calls for service: 127.5
- Follow-up Investigations: 98

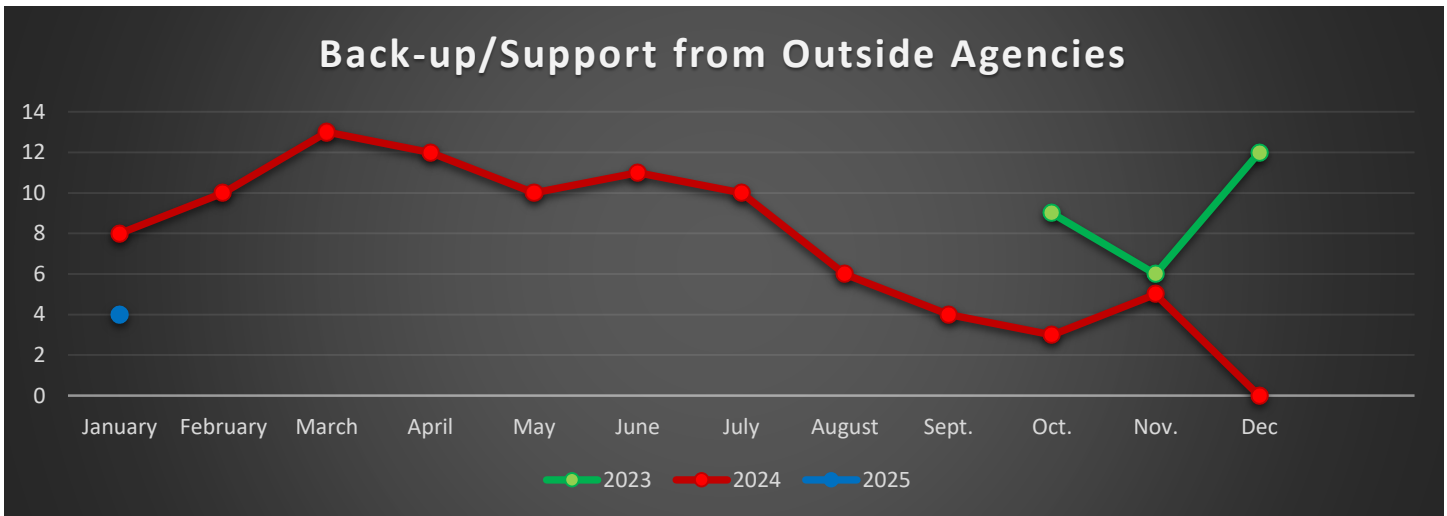


**Out of Town Activity:** On occasion, Officers will leave the town limits to assist other officers or deliver papers to the courthouse.

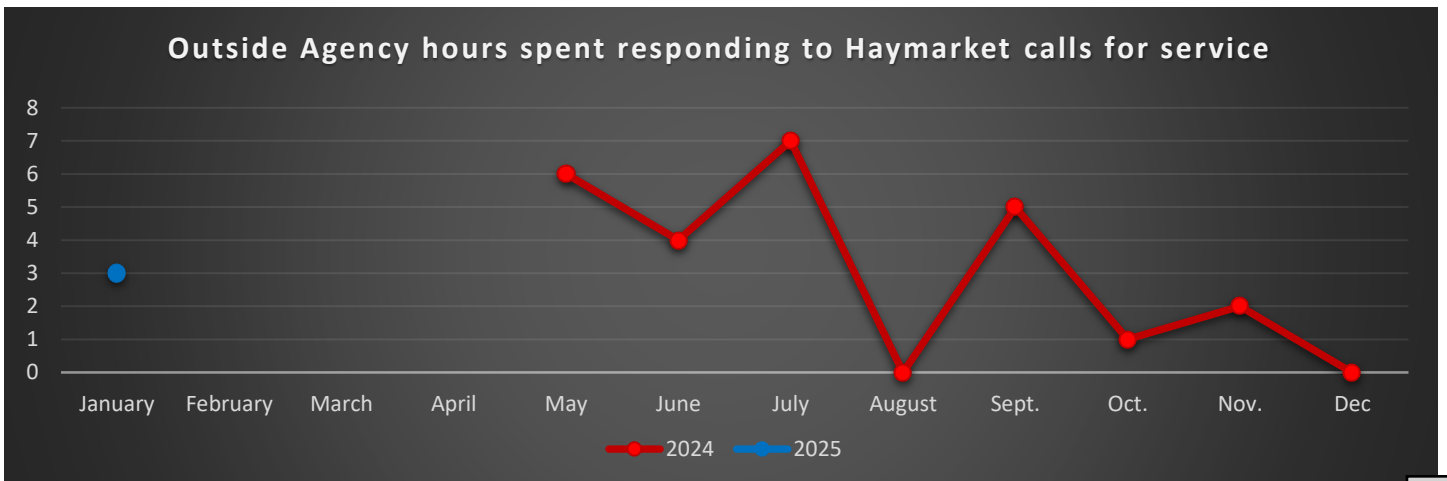
- Back Up: 11
- Other: 5



**Request for Outside Agencies to Assist the Haymarket Police Department in cooperate limits: 4**



**Time spent by outside agencies on calls for service as primary responders: Approximately 3 hours**



# Traffic Volume by Time Start: 2024-12-01 End: 2024-12-31 Times: 0:00:00-23:59:59

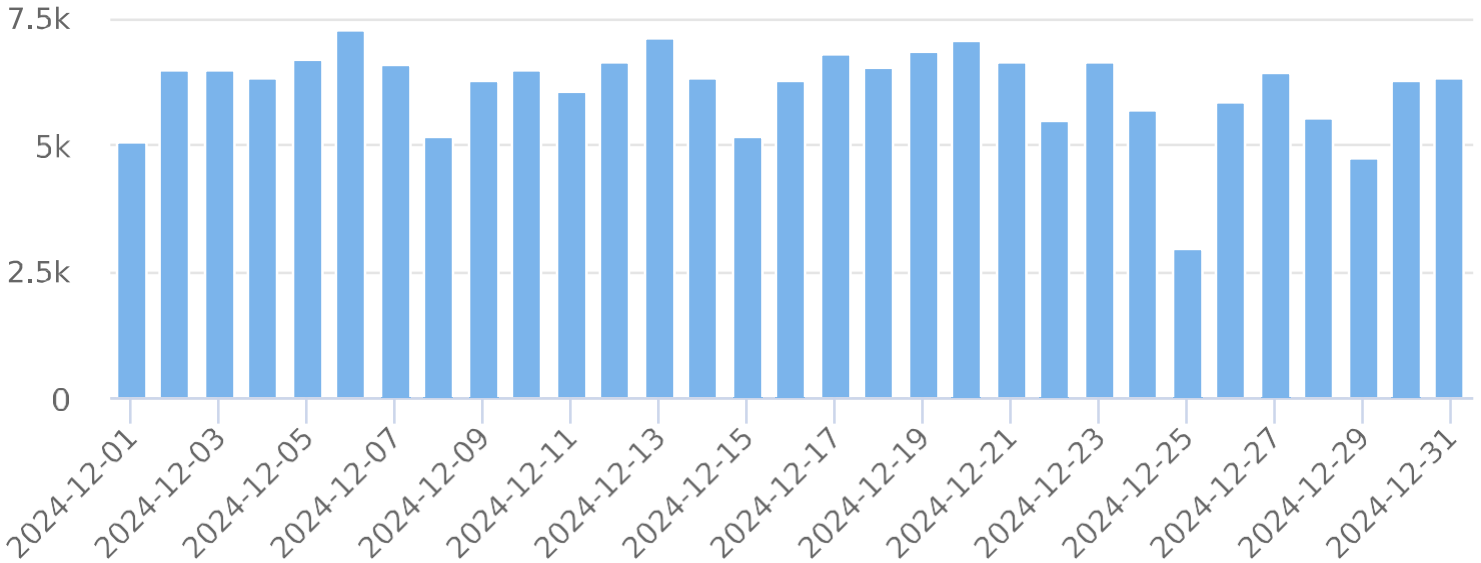
## Haymarket West, EB (Daily Report)

Section V, ItemB.

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
12-01	86	49	32	26	20	37	59	129	208	267	361	370	364	410	406	363	382	342	337	266	186	177	126	64	5067
12-02	26	28	19	15	62	117	221	289	344	369	393	424	468	394	388	409	445	442	442	372	306	227	171	82	6453
12-03	43	20	19	23	59	113	228	272	356	394	416	405	438	441	405	419	416	462	440	359	320	226	145	76	6495
12-04	42	18	24	13	52	124	226	302	355	345	384	403	424	420	388	414	432	473	391	355	287	225	156	64	6317
12-05	42	20	16	19	76	125	184	292	394	363	391	469	467	474	426	421	441	447	468	383	321	234	158	75	6706
12-06	61	39	13	19	63	116	219	323	369	401	407	417	461	434	424	471	484	508	503	457	393	325	232	143	7282
12-07	91	57	30	35	31	70	129	270	378	408	427	439	488	440	437	446	436	400	432	369	273	217	173	109	6585
12-08	46	45	38	30	15	37	59	133	206	260	352	336	418	403	388	406	392	398	325	274	215	175	125	63	5139
12-09	26	25	12	18	47	129	219	257	358	354	373	392	410	421	389	416	403	455	412	370	306	231	165	77	6265
12-10	24	18	13	19	50	111	232	288	347	375	393	448	413	429	422	436	426	420	416	380	343	248	148	68	6467
12-11	37	16	15	12	48	113	163	276	368	334	308	311	397	317	360	429	434	455	442	380	344	263	166	83	6071
12-12	45	41	14	24	67	123	225	311	355	404	409	421	453	446	430	435	414	437	420	349	349	261	150	68	6651
12-13	54	30	26	23	66	94	237	302	393	410	448	427	471	428	399	438	443	504	451	431	396	332	194	116	7113
12-14	85	46	26	25	29	65	137	241	352	378	392	455	451	468	425	386	377	374	422	301	303	265	191	134	6328
12-15	91	47	35	10	24	48	79	142	199	285	365	452	414	420	379	365	366	337	315	260	198	153	112	46	5142
12-16	23	17	17	14	40	112	185	258	345	373	372	428	434	414	409	443	442	422	386	358	305	236	144	76	6253
12-17	42	34	8	17	46	110	212	338	362	386	412	458	456	450	405	467	452	434	454	414	340	254	159	78	6788
12-18	37	32	12	17	58	119	231	314	376	404	415	413	450	440	394	432	410	450	467	397	210	223	154	71	6526
12-19	37	36	20	20	49	132	211	300	359	410	383	444	463	424	422	435	491	485	456	387	340	259	179	99	6841
12-20	57	21	33	26	76	112	228	266	383	443	432	419	505	443	420	457	465	472	423	448	349	271	187	126	7062
12-21	56	52	39	35	29	71	120	247	341	391	440	454	482	480	412	425	445	396	424	381	336	295	176	126	6653
12-22	86	54	31	21	16	43	100	128	244	284	377	391	409	425	395	368	379	371	329	303	259	197	151	104	5465
12-23	53	26	30	23	47	116	186	256	328	420	430	452	477	439	405	474	438	454	376	378	316	242	191	89	6646
12-24	62	40	27	18	44	71	174	231	275	350	432	447	429	460	405	373	368	293	283	269	228	191	120	72	5662
12-25	49	40	28	12	14	18	33	49	103	137	167	168	201	240	228	206	191	208	194	176	156	127	124	64	2933
12-26	53	31	19	17	46	76	142	193	268	330	363	393	453	441	415	409	385	363	370	347	281	214	153	95	5857
12-27	60	34	38	20	41	93	173	243	303	346	430	456	475	463	435	440	399	434	396	334	303	222	161	98	6397
12-28	55	37	30	16	19	50	79	157	229	352	390	368	400	400	391	379	395	396	393	269	275	212	153	72	5517
12-29	60	41	24	19	19	25	39	72	151	230	328	351	384	406	362	370	378	383	317	260	192	147	111	79	4748
12-30	47	37	31	15	49	94	163	234	282	386	412	419	431	457	456	398	445	418	390	339	280	200	159	107	6249
12-31	52	30	19	20	49	102	175	241	312	385	390	484	521	464	494	457	253	322	411	342	264	220	172	129	6308
<b>Total</b>	1628	1061	738	621	1351	2766	5068	7354	9643	10974	11992	12714	13507	13191	12514	12787	12627	12755	12285	10708	8974	7069	4906	2754	<b>189986</b>

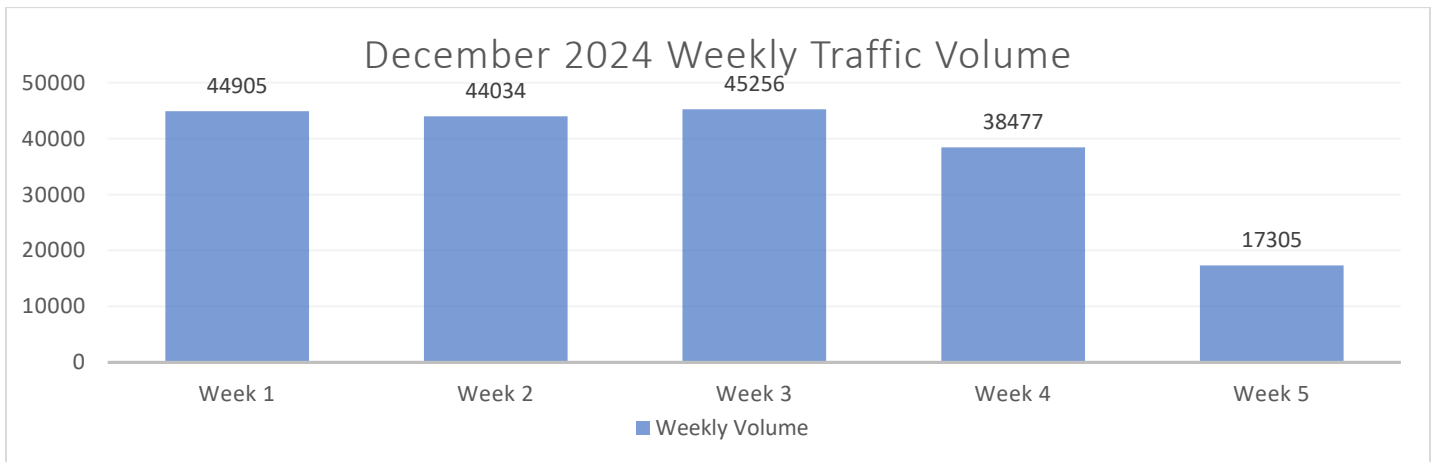
### Daily Traffic by Volume

December 1, 2024 through December 31, 2024



### Traffic Volume by Time Start: 2024-12-01 End: 2024-12-31 Times: 0:00:00-23:59:59 Haymarket West, EB (Weekly Report)

Week	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
12-01	391	231	153	150	363	702	1266	1877	2404	2547	2779	2927	3110	3013	2874	2943	3036	3074	3013	2561	2086	1631	1161	613	44905
12-08	317	221	144	151	322	672	1272	1808	2379	2515	2675	2790	3013	2912	2813	2946	2889	3043	2888	2485	2256	1775	1139	609	44034
12-15	343	239	164	139	322	704	1266	1865	2365	2692	2819	3068	3204	3071	2841	3024	3071	2996	2925	2645	2078	1691	1111	622	45265
12-22	418	262	203	127	227	467	887	1257	1750	2219	2589	2675	2844	2868	2674	2649	2555	2519	2341	2076	1818	1405	1053	594	38477
12-29	159	108	74	54	117	221	377	547	745	1001	1130	1254	1336	1327	1312	1225	1076	1123	1118	941	736	567	442	315	17305
<b>Total</b>	<b>1628</b>	<b>1061</b>	<b>738</b>	<b>621</b>	<b>1351</b>	<b>2766</b>	<b>5068</b>	<b>7354</b>	<b>9643</b>	<b>10974</b>	<b>11992</b>	<b>12714</b>	<b>13507</b>	<b>13191</b>	<b>12514</b>	<b>12787</b>	<b>12627</b>	<b>12755</b>	<b>12285</b>	<b>10708</b>	<b>8974</b>	<b>7069</b>	<b>4906</b>	<b>2753</b>	<b>189986</b>



## Status of Current Projects/Events:

- Please subscribe to the Town of Haymarket's Emergency Management notification system. Text the word "Haymarket" to 888777 to subscribe.
- Chief Sibert has updated the monthly report submitted to the council. Notable changes are all types of calls for service have been combined. Also combined are all crime prevention methods such as business checks and enhanced patrols. Viewers will also note that traffic volume data is being included in the report as well. This data comes from the Speed Sign installed on the west side of town. This sign records data from east bound traffic.
- Chief Sibert, Lt. Davis, and Officer Galbreath continue to work with Motorola Solutions and the Prince William County Police Department to move forward on the department's new RMS system. Training is set for January 24<sup>th</sup> and 27<sup>th</sup>, 2025.
- Chief Sibert, Lt. Davis and Admin Assistant Dodd are preparing the 2024 Haymarket Police Department Annual Report.
- Planning for several events in 2025 has begun.
- New RADAR units that were recently purchased have been installed and are in use. These units were purchased with grant funds from the 2024-2025 DMV Grant through NHTSA.
- A new speed sign on the east side of town will be installed by Matt Burrows in early February. This sign will record west bound traffic data.
- The Chief has spoken to different vendors about preparing an updated security plan for the Town Hall, the Town Museum, and the Town Park.
- Background investigations are complete on Officers Madigan and Rick. Officer Madigan will begin duties on January 20, 2025 and Officer Rick will begin duties on January 24, 2025.
- The area recently had two snow events. No major issues were reported during these weather events, other than a VDOT truck responding to Keavy Place to assist with ice issues, slid into a parked vehicle. There were no injuries, and the Virginia State Police created the accident report due to it involving a Commonwealth of Virginia owned vehicle.
- 1<sup>st</sup> Quarter DMV Grant reimbursement has been submitted in the amount of \$13,174.29.
- Chief Sibert and Lt. Davis attended mandatory 2025-2026 DMV Grant training. The application process will open on February 1, 2025.
- Chief Sibert was unable to attend the Rappahannock Regional Criminal Justice Training Center Board Meeting due to a death in the family the day of the meeting. Chief Sibert emailed his proxy to Chief Adam Linn along with voting information pertaining to agenda items. Chief Sibert has reviewed the Board Minutes for information as to how the meeting proceeded.
- Sgt. Burgoon has been enrolled into "Use of Force Management" class scheduled in February 2025.
- On December 29, 2024, while assisting a disabled motorist, the disabled vehicle drifted backwards into Officer Coppage's Cruiser. Damage was minimal. The vehicle remains drivable and will be repaired soon.
- A menorah parade was held on December 29, 2024 by the local Chabad Center.
- The 2025 DCJS Asset Forfeiture Agency Certification form has been submitted.

## **Haymarket Police Department 2025 Event Listing**

Section V, Item B.

#	Name of Event	Date of Event	Status
1	Drive Sober or get pulled over Initiative	January 1, 2025	Completed
2	Haymarket PD Blood Drive	TBA	Planning
3	Drive Sober or get pulled over Initiative	February 8 <sup>th</sup> -9 <sup>th</sup> , 2025	Upcoming
4	Polar Plunge	February 15, 2025	Upcoming
5	Drive Sober or get pulled over Initiative	March 15 <sup>th</sup> -17 <sup>th</sup> , 2025	Upcoming
6	St. Baldricks Event	March 29 <sup>th</sup> , 2025	Upcoming
7	National Distracted Driving Month	April 1 <sup>st</sup> – 30 <sup>th</sup> , 2025	Upcoming
8	Put the phone away Campaign	TBA	Upcoming
9	Farmer’s Market	April 6 <sup>th</sup> – Nov. 16, 2025	Upcoming
10	Drug Take Back	April 26, 2025	Upcoming
11	HPD Senior Summit	April 24, 2025	Upcoming
12	Impaired Driving Enforcement Initiative	May 1 <sup>st</sup> – May 6 <sup>th</sup> , 2025	Upcoming
13	Relay for Life	TBA	Upcoming
14	Click it or Ticket Initiative	May 19 <sup>th</sup> – June 1 <sup>st</sup> , 2025	Upcoming
15	Torch Run for Special Olympics	TBA	Upcoming
16	Ice Cream Social	June 12, 2025	Upcoming
17	Water Balloon Fight	June 12, 2025	Upcoming
18	Drive Sober or get pulled over Initiative	July 3 <sup>rd</sup> – July 5 <sup>th</sup> , 2025	Upcoming
19	Woman’s Self Defense Class 1	TBA	Upcoming
20	National Night Out	August 5, 2025	Upcoming
21	Drive Sober or get pulled over Initiative	August 13 <sup>th</sup> – Sept. 2 <sup>nd</sup> , 2025	Upcoming
22	Summer Concert	TBA	Upcoming
23	Flags for Hero’s	TBA	Upcoming
24	Child Passenger Safety Week	September 21 <sup>st</sup> – 27 <sup>th</sup> , 2025	Upcoming
25	See Tracks, think Train Week	TBA	Upcoming
26	Coffee with a Cop	October 1, 2025	Upcoming
27	Prince William County Public Safety Expo	TBA	Upcoming
28	Haymarket Day	October 18, 2025	Upcoming
29	Prince William County Truck or Treat	TBA	Upcoming
30	Drug Take Back	TBA	Upcoming
31	Halloween Candy Handout	October 31, 2025	Upcoming
32	Operation Santa Claus	TBA	Upcoming
33	Christmas in Haymarket	TBA	Upcoming
34	Santa Cops (West)	TBA	Upcoming
35	Drive Sober or get pulled over Initiative	TBA	Upcoming

Respectfully Submitted,  
 Allen Sibert  
 Chief of Police

Task	Assigned To	Date Task Started	Last worked on	Action Needed By	Comments
<b>Active Plans/Projects</b>					
Park Sidewalk	Katie/Thomas	4/27/2021	1/24/2025	Contractor	-Change orders approved -Deed sent for review 10/18 -Light poles pending installation. -Mill/overlay to be completed pending weather after house demo sanitary capping work complete
Park House Demo	Katie/Thomas	12/1/2024	1/24/2025	Contractor/Town	-Met onsite with Contractor and PWW to review lateral capping requirements -Contractor coordinating VDOT permit for capping sanitary. Town to see if we can expedite using existing sidewalk permit
Crossroads Village - Kiddie Academy	Katie/Thomas	7/27/2022	1/24/2025	Applicant/Katie	-Construction and Town E&S inspections ongoing -FH revision submitted 11/13
Jefferson/Fayette Street Site Plan	Katie/Thomas	10/5/2018	1/24/2025	Applicant	-Construction and Town E&S inspections ongoing -VDOT permit coordination
Robinson's Paradise	Katie/Thomas	1/4/2021	1/23/2025	Applicant	-Construction and Town E&S inspections ongoing -As-built comments sent 1/15/25. F/U meeting 1/23
Crossroads Village	Katie/Thomas	10/18/2018	1/16/2025	Applicant	-As-builts 2nd submission 6/10. Comments sent 12/31 -Stockpile permit coordination -E&S and landscape bond release inspection coordination
Bleight Residential Plan	Katie/Thomas	8/5/2022	1/22/2025	Katie	-Review of sidewalk waiver request sent 12/5/23 -Resubmission received 1/2,14+22
Karter School	Katie/Emily	8/20/2020	12/17/2024	Applicant	-Plan revision submitted 12/15
EPA Stormwater Grant	Staff	12/4/2024	12/13/2024	Town/County	-Met with County+consultant 12/13 to discuss scope - will focus on known drainage issues in Town -Town to compile as-builts to provide to County's consultant for analysis
Robinson Village	Katie/Thomas	8/13/2020	12/6/2024	Applicant	-Performance Bond released -E&S Bond released

Task	Assigned To	Date Task Started	Last worked on	Action Needed By	Comments
<b>Active Plans</b>					
Iceplex	Katie/Thomas	10/4/2024	11/22/2024	Applicant	-Meeting 11/22 to coordinate ramp to second story on site plan revision
Lifetime Smiles Site Plan	Katie/Thomas	4/10/2023	8/22/2024	Applicant	-Construction and Town E&S inspections ongoing -Sidewalk addition coordination
Chick-fil-A	Katie/Emily	11/16/2021	8/19/2024	Katie	-On hold -2nd submission SP received 7/29. Comments due 9/12 -2nd submission SUP comments sent 5/23 -As-built comments provided 5/24
Nova Haymarket Hotel	Katie/Thomas	11/17/2023	7/11/2024	Applicant	-Insert submission received 6/11. Approved 7/11
Crossroads Village - Taco Bell	Katie/Thomas	1/6/2022	6/27/2024	Applicant	-Construction and Town E&S inspections ongoing -Landscape inspection and bond coordination
Highpointe at Haymarket	Emily/Thomas/Katie	6/29/2023	9/26/2023	Applicant/Katie	-Provide review comments of plan -Meeting with Applicant
Haymarket Town Center Final Site Plan	Katie/Thomas	9/8/2016	8/23/2023	Town/Katie	-Test pit change order approved -Plans approved -DEQ requested VSMP registration statement. RDA provided. Town to submit -Katie to update estimate



Task	Assigned To	Date Task Started	Last worked on	Action Needed By	Comments
<b>Low Activity Open Plans</b>					
Haymarket Hotel Venture, LLC Preliminary Site Plan	Katie/Emily	9/6/2019	5/1/2023	Applicant	-Landscape reinspection conducted 4/25/23. Report issued 5/1
Masonic Lodge/Tobaccology Parking Lot	Katie/Thomas	10/18/2022	2/17/2023	Applicant	-Applicant wishes to pave lot and install parking lot lights. Updates to site plan sheets required
QBE	Katie/Emily	1/20/2017	12/14/2022	Applicant	-Minor Site plan revision submitted on 9/27 to add a patio at the front of the business. Comments provided to Emily on 10/8 - Potential development discussion conference call w/ The Land Lawyers
MWCoG	Katie	2/14/2022	4/22/2022	Katie	-Stacey Juran and Katie to provide summary memo regarding MWCoG and rider clauses
Transform Power Yoga Site Plan	Katie/Emily	1/28/2021	8/23/2021	Applicant	-Resubmission received 6/21. Engineering comments provided 7/26 -Met with applicant to discuss comments 8/23/22
Morais - Aroma II	Katie/Emily	1/15/2019	9/25/2020	Applicant	-Plan approved 10/11/19. -Construction completed -Site inspection 5/22/20. -As built submitted for review 7/9/20. -As built comments provided 7/28. Comment review call ~9/28
Zupan Property Preliminary Site Plan	Katie/Emily	2/25/2020	3/4/2020	Applicant	-Engineering review comments provided 3/4/20



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Town Council  
**From:** Olaun Simmons, Town Attorney  
**Re:** Town Attorney Report  
**Date:** January 29, 2025

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This is a non-confidential report on the matters that we have been working on for the Town since the date of my last report:

1. Reviewed, revised and provided legal counsel regarding the Dedication Deed and Plat related to the Town Park Streetscape.
2. Prepared and filed the court documentation to facilitate the appointment of a new member to the Town's Board of Zoning Appeals.
3. Performed research and provided a legal opinion regarding Town Council's meeting procedures and the rules governing parliamentary procedure.
4. Performed research and provided a legal opinion regarding advertising for public hearings that are rescheduled due to weather conditions.



Town of Haymarket  
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703-753-2600

## Memorandum

To: Haymarket Town Council  
From: Finance Liaisons  
Re: January 2025 Monthly Report

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The finance liaison oversight during the month focused on the following:

- Comply with internal control process to review and approve invoices/expenditures and check signing
- Review FY 2025 actuals vs. budget and discuss key areas of interest/concern
- Discuss on an as needed basis:
  - Credit Benchmarks and Debt Capacity Analysis
  - Status of RFPs
  - Town Center site plan
  - Engineering/consultant support costs
  - Contracts, leases, agreements
  - Options for use of ARPA funds
  - Council concerns/recommendations raised during work sessions/submitted to staff

Other items/comments that impact finances:

- As we enter the 3<sup>rd</sup> Quarter of the FY 2025 budget, the Profit & Loss Statement (Income Statement) shows a positive net ordinary income of over \$250K
- The Balance Sheet (a snapshot in time of the town's overall financial position), where Assets = Liabilities and Equity, continues to be strong
- Park sidewalk construction continues to progress well. Finance liaisons, with staff, are reviewing progress and expenses
- Legal expenses are normalizing and will continue to be closely monitored
- Staff looking into whether the town's procurement policy requires updating to include the allowance for sole sourcing of contracts in situations where there is less competition
- Chief working on the disposition of the surplus message board to recover the highest value to the town coffers
- Discussed the expense line items where actuals are in excess of budgeted amounts:
  - When it comes to such Public Safety expense line items, according to the Chief, at the end of the fiscal year, such excesses will not result in exceeding Public Safety total budgeted amount

Respectfully,

Mayor TracyLynn Pater and Alexander Beyene, Council Member



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Honorable Mayor and Town Council  
**From:** Vice Mayor Matt Gallagher  
**Re:** February 2025 Business Liaison Report

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The role of the Business Liaison for the Town of Haymarket is to foster strong relationships with local businesses, support economic growth, and promote initiatives that enhance the vibrancy of our town. This monthly report provides an overview of the key activities I have undertaken over the past month to support these goals, including meetings with local business owners, participation in community events, and collaborative efforts with regional stakeholders. The report also shares a preview of activities I intend to support in the coming month.

### Activities

- Appointed Business Liaison on January 13
- Attended Haymarket Gainesville Business Association Meeting January 21
- Met with Matt Starling, a Chiropractor likely opening a new office in town
- Met with Mayor Pater to discuss future ideas and initiatives

### Upcoming Activities

- Setup regular meeting/touchpoints with staff regarding current businesses and upcoming events
- Haymarket Business Roundtable – February 25 at Hilton Garden Inn

### New Businesses

- Matt Starling – Chiropractor (expected February)



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Honorable Mayor and Town Council  
**From:** Justin Baker, Planning Commission Liaison  
**Re:** January Planning Commission Report

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The Planning Commission held a public hearing at their last meeting on January 14, 2025, on a Special Use Permit Application addressing SUP #2024-002- Religious Assembly: regarding the request for their religion to hold services at the back end of the QBE 14600 Washington Street. The Planning Commission maximum occupancy during the busiest day and time of prayer. The applicant stated that if there were more than 100 participants, they would have 2 services to accommodate the space. Commissioner raised questions about if there was any fire lane or restrictions considered, potential fire safety concerns, discussion ensued about the parking requirements for the property and the parking concerns with the existing businesses using the green spaces for parking. All questions and concerns were answered and approved and will be sent to Town Council. Last Commissioner Gonzalez was appointed Chair of the Planning Commission and Justin Baker was appointed Vice Chair.



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

## Memorandum

**To:** Honorable Mayor and Town Council  
**From:** Councilmember Ken Luersen  
**Re:** Monthly ARB Liaison Report for January

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There was no meeting held this month.

Next month activity to note:

- Chair Appointment
- COA Reviews



Town of Haymarket  
15000 Washington Street, #100  
Haymarket, VA 20169  
703-753-2600

### Staff Report

**To:** Honorable Mayor and Town Council  
**From:** Roberto Gonzalez, Town Treasurer  
**Date:** February 03, 2025  
**Re:** Fiscal Year 2024-2025 Budget Amendment

Virginia Code § 15.2-2507 allows a locality to amend its budget and adjust the aggregate amount to be appropriated during the current fiscal year. However, any amendment which exceeds one percent of the total expenditure shown in the currently adopted budget must be accomplished by advertising a meeting and holding a public hearing prior to acting on the amendment. Since the requested amendment does exceed that amount, a Public Hearing is required. The Council may adopt the amendment at the January 06, 2025, meeting.

#### REQUESTED BUDGET AMENDMENT

1. The requested amendment to the adopted budget for Fiscal Year 2024-2025 is to amend the Transfer from ARPA Funds revenue line item by increasing funding by \$111,749 due to now having a final contract for the demo of the Park house being awarded. The expenditure will be amended as well in the budget to track the contracts cost for the project completion.

<b>Revenue Source Line Item</b>			
Line Item	Adopted 2024-25 Budget	Amended Budget	Change
<u>REVENUE:</u>			
Transfer from ARPA Funds	\$ 836,586	\$ 948,335	\$ 111,749
<u>EXPENDITURE:</u>			
Haymarket Community Park: Demolition	\$ 50,000	\$ 161,749	\$ 111,749

#### Sample Motion

*I move the Haymarket Town Council to approve an amendment to the Fiscal Year 2024 - 2025 budget as designated by Resolution #2025-001. Or Alternate Motion*



RESOLUTION 2025-001  
FISCAL YEAR 2024-2025 BUDGET AMENDMENT

WHEREAS, The Haymarket Town Council adopted the Fiscal Year 2025 Budget on June 17, 2024, and

WHEREAS, The proposed budget amendment will increase Transfer from ARPA Funds revenue line item by \$111,749; and

WHEREAS, The proposed budget amendment will increase expenditure line item 7000001 – Demolition Expenditures by \$111,749; and

NOW THEREFORE, BE IT RESOLVED that the Haymarket Town Council amends the Fiscal Year 2024-2025 Budget as reflected below:

**Budget Amendment for FY2024-2025 Budget**

**Operational Budget**

	<u>Adopted 2024-25 Budget</u>	<u>Amended Budget</u>	<u>Change</u>
<u>REVENUE:</u>			
4200			
Transfer from ARPA Funds	\$ 836,586	\$ 948,335	\$ 111,749
<u>EXPENDITURE:</u>			
Haymarket Community Park:			
7000001			
Demolition	\$ 50,000	\$ 161,749	\$ 111,749

Done this 3rd Day of February 2025

Motion By:

Seconded By:

Ayes:

Nays:

Absent:

ATTEST:

\_\_\_\_\_  
Kimberly Henry, Clerk of Council