



TOWN COUNCIL – WORK SESSION MEETING

Monday, November 18, 2024 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169

<http://www.townofhaymarket.org/>

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS STRATEGIC PLAN

IV. AGENDA ITEMS

1. Monthly Financial Report
2. Strategic Plan Discussion
3. 2025 Meeting Schedule

V. ADJOURNMENT

Income	Actuals	Budget	% of Budget	Comments
3110 · GENERAL PROPERTY TAXES				
3110-01 · Real Estate - Current	462,453.68	473,293.00	97.7%	
				a large increase in assessments due to increase reported by VEPCO due to underground conductors and devices
3110-02 · Public Service Corp RE Tax	25,428.49	12,600.00	201.8%	
3110-03 · Interest - All Property Taxes	44.00	0.00	100.0%	
3110-04 · Penalties - All Property Taxes	22.00	1,000.00	2.2%	
Total 3110 · GENERAL PROPERTY TAXES	487,948.17	486,893.00	100.2%	
3120 · OTHER LOCAL TAXES				
3120-00 · Transient Occupancy Tax	99,537.02	225,000.00	44.2%	Collection up to the month of September 2024
3120-01 · Bank Stock Tax	0.00	24,000.00	0.0%	
3120-02 · Business License Tax	38,996.60	325,000.00	12.0%	
3120-03 · Cigarette Tax	49,536.47	140,000.00	35.4%	Collection up to the month of October 2024
3120-04 · Consumer Utility Tax	32,763.03	158,000.00	20.7%	
3120-05 · Meals Tax - Current	426,938.84	1,550,000.00	27.5%	Collection up to the month of September 2024
3120-06 · Sales Tax Receipts	30,169.87	160,000.00	18.9%	Collection up to the month of August 2024
3120-07 · Penalties (Non-Property)	2,043.16	5,000.00	40.9%	
3120-08 · Interest (Non-Property)	36.52	0.00	100.0%	
Total 3120 · OTHER LOCAL TAXES	680,021.51	2,587,000.00	26.3%	
3130 · PERMITS, FEES & LICENSESES				
3130-01 · Application Fees	1,050.00	4,500.00	23.3%	
3130-03 · Motor Vehicle Fees	168.00	0.00	100.0%	
3130-05 · Other Planning & Permits	700.00	1,000.00	70.0%	
3130-06 · Pass Through Fees	4,502.26	15,000.00	30.0%	
Total 3130 · PERMITS, FEES & LICENSESES	6,420.26	20,500.00	31.3%	
3140 · FINES & FORFEITURES				
3140-01 · Fines	10,379.11	20,000.00	51.9%	
Total 3140 · FINES & FORFEITURES	10,379.11	20,000.00	51.9%	
3150 · REVENUE - USE OF MONEY				
3150-01 · Earnings on VACO/VML Investment	6,291.71	13,500.00	46.6%	Reconciled October 2024 currently
3150-03 · Interest on Bank Deposits	76,362.74	89,500.00	85.3%	Reconciled October 2024 currently
Total 3150 · REVENUE - USE OF MONEY	82,654.45	103,000.00	80.2%	
3151 · RENTAL (USE OF PROPERTY)				
3151-07 · Haymarket Church Suite 206	18,812.95	49,207.00	38.2%	
3151-08 · 15020 Washington Realty	24,311.65	58,348.00	41.7%	
3151-09 · 15026 Copper Cricket	12,086.87	29,008.00	41.7%	
3151-11 · Cupcake Heaven and Cafe LLC	12,063.24	36,914.00	32.7%	
3151-15 · Revolution Mortgage	3,323.45	7,312.00	45.5%	
Total 3151 · RENTAL (USE OF PROPERTY)	70,598.16	180,789.00	39.1%	
3160 · CHARGES FOR SERVICES				
FOIA Receipts	5.00	0.00	100.0%	
Total 3160 · CHARGES FOR SERVICES	5.00	0.00	100.0%	
3165 · REVENUE - TOWN EVENTS				
3165-00 · Sponsorships	15,185.00	20,000.00	75.9%	
3165-01 · Town Event	62,012.38	80,000.00	77.5%	
3165-02 · Farmer's Market	8,588.75	12,000.00	71.6%	
3165-03 · Town Ornaments	2,731.00	10,000.00	27.3%	
3165-06 · Town Hats	677.00	0.00	100.0%	
3165-07 · Town Sweatshirts - Adult	2,114.00	0.00	100.0%	
3165-08 · Town Sweatshirts - Youth	25.20	0.00	100.0%	
Total 3165 · REVENUE - TOWN EVENTS	91,333.33	122,000.00	74.9%	
3180 · MISCELLANEOUS				
3180-00 · Convenience Fee	44.06	300.00	14.7%	
3180-01 · Citations & Accident Reports	75.00	0.00	100.0%	
3180-03 · Miscellaneous	50.00	0.00	100.0%	
Total 3180 · MISCELLANEOUS	169.06	300.00	56.4%	
3200 · REVENUE FROM COMMONWEALTH				

3200-02 · 599 Law Enforcement Grant	9,447.00	36,144.00	26.1%	1 of 4 Collection for FY2025
3200-05 · Communications Tax	20,005.05	80,000.00	25.0%	Collection up to September 2024 taxes
3200-06 · Department of Fire Programs	15,000.00	15,000.00	100.0%	
3200-11 · Personal Property Tax Reimburse	18,626.97	18,627.00	100.0%	
3200-12 · Railroad Rolling Stock	1,535.23	1,300.00	118.1%	
3200-16 · DMV Select Grant	2,667.54	27,213.00	9.8%	
3200-17 · LOLE Grant	0.00	4,393.00	0.0%	
3200-18 · Educational Reimbursement	796.02	0.00	100.0%	
Total 3200 · REVENUE FROM COMMONWEALTH	68,077.81	182,677.00	37.3%	
3500 · Reserve Funds	0.00	283,000.00	0.0%	
4002 · Transfer from ARPA Funds	431,327.00	836,586.00	51.6%	Funds transferred to make 1st payment on project
Total Income	1,928,933.86	4,822,745.00	40.0%	
Gross Profit	1,928,933.86	4,822,745.00	40.0%	

Expense

01 · ADMINISTRATION

11100 · TOWN COUNCIL

111001 · Convention & Education	8,725.96	7,050.00	123.8%	
111002 · FICA/Medicare	578.34	2,000.00	28.9%	
111003 · Meals and Lodging	458.14	6,300.00	7.3%	
111004 · Mileage Allowance	277.38	1,050.00	26.4%	
111005 · Salaries & Wages - Regular	7,200.00	25,000.00	28.8%	
Total 11100 · TOWN COUNCIL	17,239.82	41,400.00	41.6%	

12110 · TOWN ADMINISTRATION

1211001 · Salaries/Wages-Regular	182,711.93	486,558.00	37.6%	
1211002 · Salaries/Wages - Overtime	1,303.18	4,500.00	29.0%	
1211003 · Salaries/Wages - Part Time	16,328.50	39,420.00	41.4%	
1211004 · FICA/Medicare	14,588.79	40,238.00	36.3%	
1211005 · VRS	30,202.85	78,978.00	38.2%	
1211006 · Health Insurance	23,792.00	78,213.00	30.4%	
1211007 · Life Insurance	2,411.13	5,857.00	41.2%	
1211008 · Disability Insurance	1,333.30	3,360.00	39.7%	
1211009 · Unemployment Insurance	253.44	5,995.00	4.2%	
1211010 · Worker's Compensation	242.00	481.00	50.3%	
1211011 · Gen Property/Liability Ins.	17,616.00	21,261.00	82.9%	
1211012 · Accounting Services	4,801.58	12,000.00	40.0%	
1211014 · Printing & Binding	4,475.87	8,298.00	53.9%	
1211015 · Advertising	1,527.00	9,000.00	17.0%	
1211016 · Computer, Internet &Website Svc	7,028.13	28,550.00	24.6%	
1211017 · Postage	1,315.33	5,000.00	26.3%	
1211018 · Telecommunications	2,676.04	7,500.00	35.7%	
1211019 · Mileage Allowance	416.74	2,500.00	16.7%	
1211020 · Meals & Lodging	2,088.26	7,000.00	29.8%	
1211021 · Convention & Education	1,265.00	10,000.00	12.7%	
1211022 · Miscellaneous	537.68	2,000.00	26.9%	
1211024 · Books, Dues & Subscriptions	2,239.96	21,075.00	10.6%	
1211025 · Office Supplies	2,878.33	8,500.00	33.9%	
1211030 · Capital Outlay-Machinery/Equip	0.00	5,000.00	0.0%	
Total 12110 · TOWN ADMINISTRATION	322,033.04	891,284.00	36.1%	

12210 · LEGAL SERVICES

1221001 · Legal Services	26,607.65	100,000.00	26.6%	Services up to September 2024
Total 12210 · LEGAL SERVICES	26,607.65	100,000.00	26.6%	

12240 · INDEPENDENT AUDITOR

1224001 · Auditing Services	0.00	25,500.00	0.0%	
Total 12240 · INDEPENDENT AUDITOR	0.00	25,500.00	0.0%	

Total 01 · ADMINISTRATION	365,880.51	1,058,184.00	34.6%	
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03 · PUBLIC SAFETY

31100 · POLICE DEPARTMENT

3110001 · Salaries & Wages - Regular	219,216.33	675,291.00	32.5%	
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3110003 · Salaries & Wages - OT Premium	12,720.79	24,000.00	53.0%
3110004 · Salaries & Wages - Holiday Pay	8,958.56	38,041.00	23.6%
3110005 · Salaries & Wages - Part Time	21,790.00	27,000.00	80.7%
3110007 · Salary & Wages - DMV Grant	3,962.46	15,000.00	26.4%
3110012 · Salaries & Wages - PT Admin.	4,337.50	39,000.00	11.1%
3110020 · FICA/MEDICARE	20,283.21	66,545.00	30.5%
3110021 · VRS	31,527.12	88,666.00	35.6%
3110022 · Health Insurance	37,939.20	140,430.00	27.0%
3110023 · Life Insurance	2,797.18	8,036.00	34.8%
3110024 · Disability Insurance	858.90	3,070.00	28.0%
3110025 · Unemployment Insurance	120.98	4,320.00	2.8%
3110026 · Workers' Compensation Insurance	22,668.00	29,581.00	76.6%
3110027 · Line of Duty Act Insurance	5,118.00	5,120.00	100.0%
3110028 · Legal Services	6,945.00	30,379.00	22.9%
3110032 · Computer, Internet & Website	3,658.09	10,000.00	36.6%
3110033 · Postage	0.00	100.00	0.0%
3110034 · Telecommunications	3,926.30	15,300.00	25.7%
3110035 · General Prop Ins (Vehicles)	6,180.00	5,950.00	103.9%
3110037 · Meals and Lodging	505.24	5,000.00	10.1%
3110038 · Convention & Edu. (Training)	400.00	10,800.00	3.7%
3110040 · Annual Dues & Subscriptions	6,617.02	24,795.00	26.7%
3110041 · Office Supplies	1,436.33	6,000.00	23.9%
3110042 · Vehicle Fuels	10,357.07	36,700.00	28.2%
3110043 · Vehicle Maintenance/Supplies	12,739.39	22,000.00	57.9%
3110045 · Uniforms & Police Supplies	17,064.17	45,901.00	37.2%
3110049 · Grant Expenditures	5,317.18	12,213.00	43.5%
3110056 · Capital Outlay-Machinery/Equip	127,585.09	192,405.00	66.3%
Total 31100 · POLICE DEPARTMENT	595,029.11	1,581,643.00	37.6%
32100 · FIRE & RESCUE			
3210001 · Contributions to other Govt Ent	0.00	15,000.00	0.0%
Total 32100 · FIRE & RESCUE	0.00	15,000.00	0.0%
Total 03 · PUBLIC SAFETY	595,029.11	1,596,643.00	37.3%
04 · PUBLIC WORKS			
4110002 · Street Beautification - HF	2,213.00	2,213.00	100.0%
4110003 · E & S Inspections	0.00	5,000.00	0.0%
43200 · REFUSE COLLECTION			
4320001 · Trash Removal Contract	67,356.88	208,608.00	32.3%
Total 43200 · REFUSE COLLECTION	67,356.88	208,608.00	32.3%
43100 · MAINT OF 15000 Wash St./Grounds			
4310001 · Repairs/Maintenance Services	24,550.30	111,892.00	21.9%
4310002 · Maint Svc Contract-Pest Control	310.00	5,000.00	6.2%
4310003 · Maint Svc Contract-Landscaping	10,950.00	35,000.00	31.3%
4310004 · Maint Svc Contract Snow Removal	0.00	10,000.00	0.0%
4310007 · Electric/Gas Services	5,543.61	18,593.00	29.8%
4310008 · Electrical Services-Streetlight	1,215.53	5,500.00	22.1%
4310009 · Water & Sewer Services	2,215.11	3,850.00	57.5%
4310011 · Real Estate Taxes	561.87	2,500.00	22.5%
4310015 · Maintenance - Vehicle Fuel	598.47	5,000.00	12.0%
4310016 · Maint - Vehicle Maintenance	55.60	3,000.00	1.9%
Total 43100 · MAINT OF 15000 Wash St./Grounds	46,000.49	200,335.00	23.0%
Total 04 · PUBLIC WORKS	115,570.37	416,156.00	27.8%
06 · ECONOMIC DEVELOPMENT			
60000 · Tourism/Traveling Marketing	42,658.72	96,429.00	44.2%
60001 · Town Tourism	12,537.12	64,286.00	19.5%
60003 · Advertising	0.00	22,000.00	0.0%
Total 06 · ECONOMIC DEVELOPMENT	55,195.84	182,715.00	30.2%
07 · PARKS, REC & CULTURAL			
70000 · HAYMARKET COMMUNITY PARK			
7000001 · Grounds Maintenance/Repairs	6,474.99	25,000.00	25.9%

Paid up to October 2024 services

700003 · Demolition	0.00	50,000.00	0.0%	
Total 70000 · HAYMARKET COMMUNITY PARK	6,474.99	75,000.00	8.6%	
71110 · EVENTS				
7111001 · Advertising - Events	2,560.00	5,000.00	51.2%	
7111003 · Contractural Services	41,514.92	64,950.00	63.9%	
7111004 · Events - Other	27,080.70	40,850.00	66.3%	
7111005 · Police Department Events	4,317.90	7,800.00	55.4%	
7111006 · Farmer's Market	6,757.50	12,000.00	56.3%	
Total 71110 · EVENTS	82,231.02	130,600.00	63.0%	
72200 · MUSEUM				
7220009 · Advertising	0.00	1,000.00	0.0%	
7220012 · Telecommunications	523.88	2,200.00	23.8%	
7200015 · Books, Dues & Subscriptions	0.00	250.00	0.0%	
7220018 · Exhibits & Programs	400.00	2,500.00	16.0%	
Total 72200 · MUSEUM	923.88	5,950.00	15.5%	
Total 07 · PARKS, REC & CULTURAL	89,629.89	211,550.00	42.4%	
08 · COMMUNITY DEVELOPMENT				
81100 · PLANNING COMMISSION				
8110001 · Salaries & Wages - Regular	555.00	5,670.00	9.8%	
8110002 · FICA/Medicare	36.15	500.00	7.2%	
8110003 · Consultants - Engineer	1,845.35	15,000.00	12.3%	
8110004 · Consultants - Comp Plan	0.00	5,000.00	0.0%	
8110005 · Mileage Allowance	0.00	250.00	0.0%	
8110006 · Meals & Lodging	0.00	700.00	0.0%	
8110007 · Convention/Education	0.00	1,000.00	0.0%	
8110009 · Engineering - Pass Through	8,407.39	0.00	100.0%	
Total 81100 · PLANNING COMMISSION	10,843.89	28,120.00	38.6%	
81110 · ARCHITECTURAL REVIEW BOARD				
8111001 · Salaries & Wages - Regular	945.00	5,830.00	16.2%	
8111002 · FICA/Medicare	77.08	446.00	17.3%	
8111005 · Convention & Education	0.00	1,500.00	0.0%	
Total 81110 · ARCHITECTURAL REVIEW BOARD	1,022.08	7,776.00	13.1%	
81111 · Board Of Zoning Appeals				
8111101 · Convention & Education	0.00	1,500.00	0.0%	
8111102 · FICA / Medicare	0.00	103.00	0.0%	
8111103 · Salaries & Wages - Regular	0.00	1,325.00	0.0%	
Total 81111 · Board Of Zoning Appeals	0.00	2,928.00	0.0%	
Total 08 · COMMUNITY DEVELOPMENT	11,865.97	38,824.00	30.6%	
09 · NON-DEPARTMENTAL				
95100 · DEBT SERVICE				
9510002 · General Obligation Bond - Prin	70,700.00	70,700.00	100.0%	upfront cost for the year; next payment will be in February 2025
9510003 · General Obligation Bond - Int	1,646.18	2,463.00	66.8%	upfront cost for the year; next payment will be in February 2025
Total 95100 · DEBT SERVICE	72,346.18	73,163.00	98.9%	
Total 09 · NON-DEPARTMENTAL	72,346.18	73,163.00	98.9%	
94104 · Street Scape - Park Sidewalk				
9410402 · Construction	431,327.08	836,586.00	51.6%	2nd payment of the park sidewalk project
Total 94104 · Street Scape - Park Sidewalk	431,327.08	836,586.00	51.6%	
EMPLOYEE BENEFITS				
6560 · Payroll Processing Fees	-0.07			
Total EMPLOYEE BENEFITS	-0.07			
Total 94105 · PERSONNEL	-0.07			
94106 · TOWN CENTER MASTER PLAN				
9410601 · Architectural/Engineering Fees	0.00	50,000.00	0.0%	
Total 94106 · TOWN CENTER MASTER PLAN	0.00	50,000.00	0.0%	
94107 · BLIGHT MITIGATION	0.00	40,000.00	0.0%	
94108 · Capital Improvement Funds Expens				

9410801 · Washington St - Streetscape	5,052.00	55,000.00	9.2%
9410802 · Sidewalk Repairs	0.00	50,000.00	0.0%
9410803 · Town Gateway Signs	0.00	50,000.00	0.0%
9410804 · VDOT Historic District Signage	0.00	50,000.00	0.0%
9410804 · Town Hall / Museum Security Sys	3,020.00	53,924.00	5.6%
9410806 · Message Board Trailer	19,507.02	20,000.00	97.5%
Total 94108 · Capital Improvment Funds Expens	27,579.02	278,924.00	9.9%
94109 · Storm Water Grant Match	40,000.00	40,000.00	100.0%
Total Expense	1,804,423.90	4,822,745	37.4%
Net Ordinary Income	124,509.96	0	100.0%
Other Income			
50001 · American Rescue Plan Funds	0.00	50,000.00	0.0%
50002 · Development Funds	0.00	75,000.00	0.0%
Total Other Expense	0.00	125,000	0.0%
Other Expense			
98000 · Development Expenditures			
98000-1 · Parks & Recreation	0.00	75,000.00	0.0%
Total 98000 · Development Expenditures	0.00	75,000.00	0.0%
97001 · American Rescue Plan Expenses			
97001-2 · Town Website	0.00	50,000.00	0.0%
Total 97001 · American Rescue Plan Expenses	0.00	50,000.00	0.0%
Total Other Expense	0.00	125,000	0.0%
Net Other Income	0.00	0.00	0.0%
Total Net Income Operational / Other Budget	124,509.96	0.00	100.0%



Town of Haymarket, Virginia Draft Strategic Plan October 2024

Mission:

The Town of Haymarket is a diverse, welcoming community where residents and businesses thrive through transparent governance, fiscal responsibility, and public safety to achieve a vibrant quality of life.

Vision:

Our vision is to be a forward-looking small town that preserves our unique character and traditions, while fostering a safe, pedestrian-friendly, and inclusive community where residents, businesses, and visitors can flourish for generations.

Values:

Transparency	Accountability
Fiscal Responsibility	Community
Inclusive	Collaborative
Integrity	Effective

Goals:

Develop Transportation and Infrastructure to Improve Quality of Life and Maintain Small Town Feel

Promote Fiscal Responsibility and Organizational Excellence

Enhance Public Safety and Community Policing

Foster Economic Development, Tourism, and Support Town Businesses

Preserve Haymarket History

Enhance Community Engagement



Town of Haymarket, Virginia Draft Strategic Plan October 2024

Goals and Strategies

1. Develop Transportation and Infrastructure to Improve Quality of Life and Maintain Small Town Feel

- 1.1. Complete the implementation of the town park
- 1.2. Complete, expand, and maintain the town streetscape
- 1.3. Investigate, evaluate and assess the feasibility of a municipal parking lot
- 1.4. Collaborate with County Supervisor, Council Members, Town Manager, Chief of Police, Partners at State level, VDOT to improve traffic safety including bike, rail and pedestrian
- 1.5. Traffic Safety Plan initiative - Prince William County Safe Streets for All Grant, VDOT
- 1.6. Consider options for Secure parking lot for Police Department, Utility Workshop, Municipal Parking
- 1.7. Fund and implement the Town Hall site plan

2. Promote Fiscal Responsibility and Organizational Excellence

- 2.1. Volunteer Assistance/Internship to create asset inventory
- 2.2. Investigate 2, 5, 10, 20-year financial plan
- 2.3. Research rules of engagement, roles and responsibilities of liaisons and council members
- 2.4. Investigate opportunities to network with other small-town jurisdictions and VML to report to council on state legislation and local zoning regulations
- 2.5. Procure a consultant to conduct the Update to the Town's Comprehensive Plan
- 2.6. Create and distribute a Town Services "one-pager"

3. Enhance Public Safety and Community Policing

- 3.1. Conduct an annual evaluation of resource needs as compared to demands of department (calls, legislative impacts, police practices)
- 3.2. Continue community engagement for community policing initiative including daily interactions, community events, bicycle patrol, school bus stops, etc.



Town of Haymarket, Virginia Draft Strategic Plan October 2024

3.3. Investigate technological advancements to enhance public safety and make recommendations and collaborate with Council

3.4. Achieve first certification and maintain certification every four years

4. Foster Economic Development, Tourism, and Support Town Businesses

4.1. Develop an advertising campaign for the business community - funding and personnel

4.2. Expand Partnership with PW County Economic Development and Tourism

4.3. Benchmark other towns and how they provide funding for start-up small businesses and promote businesses

4.4. Investigate ways to use economic development funds and increase participation at the Business round table

4.5. Investigate ways to engage face to face with existing businesses

4.6. Develop a plan to highlight the business community: add Business Spotlight through weekly videos, spotlight types of businesses, social media pages, Restaurant Week

5. Preserve Haymarket History

5.1. Update the contributing resources list to encompass all historic structures, and previous structures

5.2. Develop a plan of recognition of historical sites through Walking program and signage program

5.3. Document and archive historical assets

5.4. Develop a Historic Preservation program and museum plan

5.5. Investigate the possibility of providing grant funding for local preservation efforts

6. Enhance Community Engagement

6.1. Complete and implement the communications plan for the Town

6.2. Provide list of events, purpose, costs/revenue on an annual basis for Council feedback and input



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Memorandum

To: Honorable Mayor and Town Council
From: Kim Henry, Clerk of Council
Re: 2025 Meeting Schedule

Attached is the draft meeting schedule for 2025. The only conflicts are the May Work Session and the September Regular Meeting. The adopted policy and procedures set by the Town Council states that if a meeting date falls on a holiday then the meeting will be scheduled for the next day. I have set both the Work Session on Tuesday, May 27th and Regular Meeting on Tuesday, September 2, 2025. Please review all the other meeting dates to see if any other changes need to be made.

2025 Town Council Meeting Schedule

Work Session

Monday, December 16, 2024 TBD
Monday, January 27, 2025
Monday, February 24, 2025
Monday, March 31, 2025
Monday, April 28, 2025
Tuesday, May 27, 2025
Monday, June 30, 2025
Monday, July 28, 2025
Monday, August 25, 2025
Monday, September 29, 2025
Monday, October 27, 2025
*Monday, November 24, 2025 ???
*December 29, 2025 TBD

Regular Monthly Meetings

Monday, January 6, 2025 – *Organizational Meeting*
Monday, February 3, 2025
Monday, March 3, 2025
Monday, April 7, 2025
Monday, May 5, 2025
Monday, June 2, 2025
Monday, July 7, 2025
Monday, August 4, 2025
Tuesday, September 2, 2025
Monday, October 6, 2025
Monday, November 3, 2025
Monday, December 1, 2025

- Town Council will need to determine if they would like to change the date for the November 2025 Work Session. This is Thanksgiving week. Council could leave this date as their Work Session date and make a determination next year as we get closer to that date.
- Town Council will need to determine whether they would like to have a December Work Session. Council could make a determination next year on having a Work Session based on what’s on the agenda at that time.