

ARCHITECTURAL REVIEW BOARD MEETING

Wednesday, March 19, 2025 at 7:00 PM

Council Chambers – 15000 Washington St., STE 100 Haymarket, VA 20169 http://www.townofhaymarket.org/

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- **III. CITIZENS TIME**
- IV. MINUTE APPROVAL
 - 1. Architectural Review Board Regular Meeting 2.19.2025

V. AGENDA ITEMS

- 1. ZP#2024-0107 6515 Crossroads Village Blvd, Kiddie Academy Signage Installation
- 2. ZP#2024-1103 14600 Washington St. #164, Zandra's Taqueria Sign Installation
- 3. ZP#2025-0303 6750 Fayette St. Window, Door, and Siding Replacement
- **VI. OLD BUSINESS**
- **VII. NEW BUSINESS**
- **VIII. PLANNING COMMISSION UPDATES**
- IX. TOWN COUNCIL UPDATES
- X. ADJOURNMENT



Town of Haymarket 15000 Washington Street, #100 Haymarket, VA 20169 703-753-2600

Thomas Britt
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board

FROM: Thomas Britt DATE: March 10, 2025

SUBJECT: ZP #2024-0107 6515 Crossroads Village Boulevard, Signage Installation

APPLICATION SUMMARY:

Business/Applicant: Kiddie Academy

Street Address: 6515 Crossroads Village Boulevard

Proposed Alteration: Sign Installation

Applicant's Brief Description of the Activity: Addition of a wall sign to the front and rear façades of Kiddie

Academy.

Town Planner Assessment			
Zoning Ordinance	Application Details	Staff Response	
Sec. 58-16.8 Matters to be considered by board in acting on appropriateness of erection, reconstruction, alteration, restoration or demolition of building or structure.	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	The proposed alteration is visible from the public right of way. The signage meets the requirements as set forth in the Zoning Ordinance.	
Sec. 58-16.8 (1) Exterior architectural features, including all signs, which are subject to public view from a public street, way or place.	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	The proposed alteration is visible from the public right of way. Wall signs are dark greenish brown to match the siding of the existing structure (see attached renderings)	
Sec. 58-16.8 (2) General Design Arrangement	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor.	The design is in keeping with the guidelines. The minimum height of wall signage per the Zoning Ordinance is 15ft above floor level. Measured from the second floor, the sign meets the	

	Letter faces and backing are aluminum.	height requirements of the Zoning Ordinance.
Sec. 58-16.8 (3) Texture, material and color	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	The design and materials are in keeping with the guidelines.
Sec. 58-16.8 (4) The relation of the factors, subsections (1), (2), and (3) of this section, to similar features of the buildings and structures in the immediate surroundings	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	The design is in keeping with the guidelines and the immediate surrounding tenants and buildings.
Sec. 58-16.8 (5) The extent to which the building or structure would be harmonious with or obviously incongruous with the old and historic aspect of the surroundings	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	The design is in keeping with the guidelines and the immediate surrounding tenants and buildings.
Sec. 58-16.8 (6) In the case of a building to be razed, a primary consideration will be the extent to which its continued existence would tend to protect irreplaceable historic places and preserve the general historic atmosphere of the Town	Not applicable	Not applicable
Sec. 58-16.8 (7) The extent to which the building or structure will promote the general welfare of the Town, and all citizens, by the preservation and protection of historic places and areas	Addition of two 22.6sqft externally illuminated wall signs with channel lettering accents. Sign heights are both 27' from the ground floor. Letter faces and backing are aluminum.	This matter is at the discretion of the ARB
Sec. 58-16.8 (8) The extent to which the building or structure	Addition of two 22.6sqft externally illuminated wall	These matters are at the discretion of the ARB

will promote the general	signs with channel lettering	
welfare by:	accents. Sign heights are both	
(a) Maintaining and	27' from the ground floor.	
increasing real estate	Letter faces and backing are	
values	aluminum.	
(b) Generating business		
(c) Creating new positions		
(d) Attracting tourists,		
students, writers,		
historians, artists and		
artisans, and new		
residents		
(e) Encouraging study of		
and interest in		
American history		
(f) Stimulating interest in		
and study of		
architecture and design (g) Educating citizens in		
American culture and		
heritage		
(h) Making the Town a		
more attractive and		
desirable place in which		
to live		
Comprehensive Plan		
Comp Plan 1.5.3 Historic	Site - 6515 Crossroads Village	The main structure/site IS NOT listed
Resource Inventory List	Boulevard	as a Historic Resource
Comp Plan 1.5.4 Potential	Site – 6515 Crossroads Village	The site is not one of those listed as a
Archaeological Site	Boulevard	potential archaeological site in the
		Comprehensive Plan
Architectural Review Board His		D o D
I. Introduction (E) Community	Site – 6515 Crossroads Village	B-2 Property
Design and the	Boulevard	
Comprehensive Plan II. Streetscape and Site Design		
II. (a) Washington Street	Not applicable	Not applicable
Enhancement Project	1 vot applicable	1 vot applicable
II. (b) Streetscapes Other Than	Not applicable	Not applicable
Washington Street		11
II. (c) Fences and Walls		
II. (d) Lighting (Free	Not Applicable	Not Applicable
Standing/Posts)		
II. (e) Telecommunication	Not Applicable	Not Applicable
Dishes, Drums and Towers		
II. (f) Screening	Not Applicable	Not Applicable
	diamata Esiatina Nian Iliatania a	nd Non-Contributing Structures

III. (a) General Guidelines	"to create a more pleasing blend of historic and new elements in the Town, new structures shall be compatible with the prevailing and recognized historic architectural character of the existing adjacent structures"	These matters are at the discretion of the ARB
III. (b) Colors		Not Applicable
III. (c) Exterior Elements		Not Applicable
III. (d) Chimneys	Not Applicable	Not Applicable
III. (e) Roofing	Not Applicable	Not Applicable
III. (f) Lighting, (attached to	None	None
structure)		
III. (g) Windows and Doors	Not Applicable	Not Applicable
III. (h) Decks	Not Applicable	Not Applicable
III. (i) Handicapped Ramps	Not Applicable	Not Applicable
III. (j) Awnings	Not Applicable	Not Applicable
IV. Guidelines for Alterations of	or Additions to Historic Structures	s or Contributing Structures
IV. (a) General Guidelines	Not Applicable	Not Applicable
V. Signage	Not Applicable	Not Applicable, not historic or contributing
VI. Demolition Guidelines	Not Applicable	Not Applicable
VII. Situations Not Covered,	Not Applicable	Not Applicable
Additional Requirements	_	

STAFF RECOMMENDATION:

This application was previously submitted as a sign package with a wall sign and monument sign. At the time the application was reviewed with height requirements based on measurement from the first floor of the building, which it did not meet, and the wall signage then was separated from the main application. In conversation with the Zoning Administrator, it is acceptable for the height of the wall signage to be measured from the second floor. This has been done for other sign applications in Haymarket, most recently the Hilton Garden Inn at 15001 Washington Street. The application was resubmitted with this stipulation in mind. Based on the above assessment of the proposed signage at 6515 Crossroads Village Boulevard, the Town Planner recommends approval of this application as presented.

Draft Motion: "I move the Board approve ZP#2025-0107, two wall sign installations at 6515 Crossroads Village Boulevard."

Or an alternate motion.



ZONING PERMIT APPLICATION

ZONING PERMIT #: 2025-0107

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing. **ZONING ACTIVITY:** New Construction Alteration/Repair ☐ Addition □Sign (See Spec sheet) □Change of Use ■ Relocation (Check all that apply) ☐New Tenant/Use NAME OF BUSINESS/APPLICANT:_____ Size (Sq. Ft./Length) of Construction: _____ PROPOSED USE: Parcel ID #: _____ SITE ADDRESS: Subdivision Name: Lot Size: _____ \square R-1 \square R-2 \square B-1 \square B-2 \square I-1 \square C-1 ZONING DISTRICT: Special Use Permit Required: ☐ Yes ☐ No Site Plan Required: ☐ Yes ☐ No Spaces Required: Spaces Provided: Off-street Parking: **BRIEF DESCRIPTION OF ACTIVITY:** (i.e. previous use, height/length of fencing, deck specs, etc.) Supporting Documentation (attached): ☐ Narrative ☐ Plan/Plat ☐ Specification Sheet **FEE:** □ \$25.00 Residential □ \$50.00 Commercial CERTIFICATE OF APPROPRIATENESS ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail) Supporting Documentation (attached): ☐ Specification Sheet ☐ Photograph(s) PERMIT HOLDER INFORMATION PROPERTY OWNER INFORMATION Name Name Address Address

City

Phone#

State

Email

City

Phone#

State

Email

Zip

6

APPLICANT /	PROPERTY OWNE	R SIGNATURE	*****REQUIRED*****	Section V, Item1.
foregoing appl and as shown and any addi Commission, o	ication and that the on the attached place tional restrictions or the Town Council of thanisl	information provided in the information provided in the information in the information provided in the information in the infor	I parcel, do hereby certify that I have the authoritherein is correct. Construction of improvements detions will comply with the ordinances of the Town escribed by the Architectural Review Board (Alaws. Property Owner Signature	escribed herein of Haymarket
Applicant Sign	ature ,		Property Owner Signature	
		OFFICE	USE ONLY	
Date Filed:		Fee Amount:	Date Paid:	
DATE TO ZO	ONING ADMINIS	STRATOR:		
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	□DEFERRED UNTIL:	
CONDITIONS:		SIGNATU	JRE PRINT	
DATE TO AI	RCHITECTURAL	REVIEW BOARD (A	ARB):	
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	□DEFERRED UNTIL:	
CONDITIONS:			JRE PRINT	
DATE TO TO	OWN COUNCIL (IF APPLICABLE): _		
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	□DEFERRED UNTIL:	

SIGNATURE

TOWN COUNCIL (where required):

CONDITIONS:

PRINT

INSTRUCTIONS FOR COMPLETING APPLICATION

Section V. Item1.

In addition to applying for a Certificate of Appropriateness, the applicant is responsible for obtaining any other required permits and approvates applicable to the project.

- 1. Provide name, phone number, and email address of business or individual requesting approval for proposed work. If different from property owner, please provide contact information for property owner as well.
- 2. Indicate site address
- 3. Indicate mailing address of applicant and owner (if different).
- 4. Describe in detail work proposed and then attach all required and any additional documentation or material that will describe the project in detail to the reviewing authority. Adequate documentation must be provided. Applicant should provide any necessary item(s), in addition to the items listed on the checklist below.

Check List

Signs/Fences/New Building/Additions/Remodel

The Completed application must be submitted to the Town Clerk's office no later than 4:30pm one week prior to the meeting date.

- 1) One copy of the Plat-showing location of sign/fence/addition on the façade or grounds
- 2) Photograph of the existing structure and closest neighboring structures
- 3) Photograph/drawings, including measurements, of the proposed change
- 4) Material specifications
- 5) Color/material samples
- 6) Description of method of mounting and description of hardware to be used
- 7) Landlord/HOA approval letter where indicated
- 8) Copy of business or occupational license if contractor has designed or will install
- 9) Narrative, if special requests or exceptions to the ARB Guidelines are being requested.
- 10) Applicant or a representative <u>must</u> be present at the ARB meeting, on the scheduled Wednesday of every month at 7:00pm. If a representative is not present at the meeting to answer any questions that may arise, your application may be deferred or denied until the next regularly scheduled meeting. Please check the Town's website for a list of the Town's scheduled meetings. It is the applicant's responsibility to keep apprised of the Town's meeting schedule.
- 11) If an interpreter is required, the applicant needs to bring one with them.

Please mail application and all applicable information and materials to:

Town of Haymarket 15000 Washington Street, Suite 100 Haymarket, VA 20169

Section V, Item1.

SIGN SPECIFICATION SHEET

<u>SIGN 1:</u>	
Type of Sign: □Wall □Hanging □Freestanding	
□Other Height above Ground at Signs: Lower Edge:	Unnor Edgo:
Height of Sign Structure: Sign Width:	
Number of Faces: Sign Material/Color/Font:	
Location of Sign (Include photo):	
Lighting Type/Fixture (No internal illumation is allowed):
	,
SIGN 2:	
 Type of Sign: □Wall □Hanging □Freestanding	□Menu □Individual Letter □Window
□Other	
Height above Ground at Signs: Lower Edge:	Upper Edge:
Height of Sign Structure: Sign Width:	
Number of Faces: Sign Material/Color/Font:	
Location of Sign (Include photo):	
Lighting Type/Fixture (No internal illumation is allowed):
SIGN 3:	
 Type of Sign: □Wall □Hanging □Freestanding	□Menu □Individual Letter □Window
□Other	and and a section and a sectio
Height above Ground at Signs: Lower Edge:	Unner Edge:
Height of Sign Structure: Sign Width:	
Number of Faces: Sign Material/Color/Font:	
Location of Sign (Include photo):	
Lighting Type/Fixture (No internal illumation is allowed	
0 · 0 // · · · · · · · · · · · · · · · ·	,
SIGN 4:	
 Type of Sign: □Wall □Hanging □Freestanding	□Menu □Individual Letter □Window
Other	
Height above Ground at Signs: Lower Edge:	Unner Edge:
Height of Sign Structure: Sign Width:	
Number of Faces: Sign Material/Color/Font:	
Location of Sign (Include photo):	
Lighting Type/Fixture (No internal illumation is allowed):
	·

Section V. Item1.

1. What projects require architectural review?

Any project involving alterations to the exterior of an existing building, visible from public view (e.g. fences, signs, awnings, mechanical equipment, landscaping, façade changes) and the construction of new buildings, all require an architectural review.

2. How long does the architectural review process take?

The time required to process an application will vary with the size of the project. Once the application has been deemed complete, the architectural review process can take between four to eight weeks, to complete, if no changes/revisions are required by any of the reviewing body throughout the process. Vague or incomplete description of the project or failure to provide any pertinent information regarding the project will delay the review process.

3. What does the ARB look for in a project?

Refer to the Town of Haymarket Architectural Review Design Guidelines.

4. What happens after I submit my application?

After an application is submitted, a town clerk will review it for its completeness (not for the accuracy or content of the submission). If the application is incomplete, the missing materials will be required BEFORE the application can be forwarded for review. If complete, the application (and all required supporting documentation) will continue with the review process.

5. What is the review process?

For any submission, there are two reviewing bodies in the Town. The Zoning Administrator, and the Architectural Review Board (If applicable). All reviewing bodies in the Town meet once a month. (A schedule of all the meetings is available on our website at www.townofhaymarket.org).

6. *Is there a submission deadline?*

An application must be submitted to <u>and verified complete</u> by a Town Clerk one week prior to the meeting date, so that the application can be properly reviewed for completion.

7. What happens at the ARB meeting?

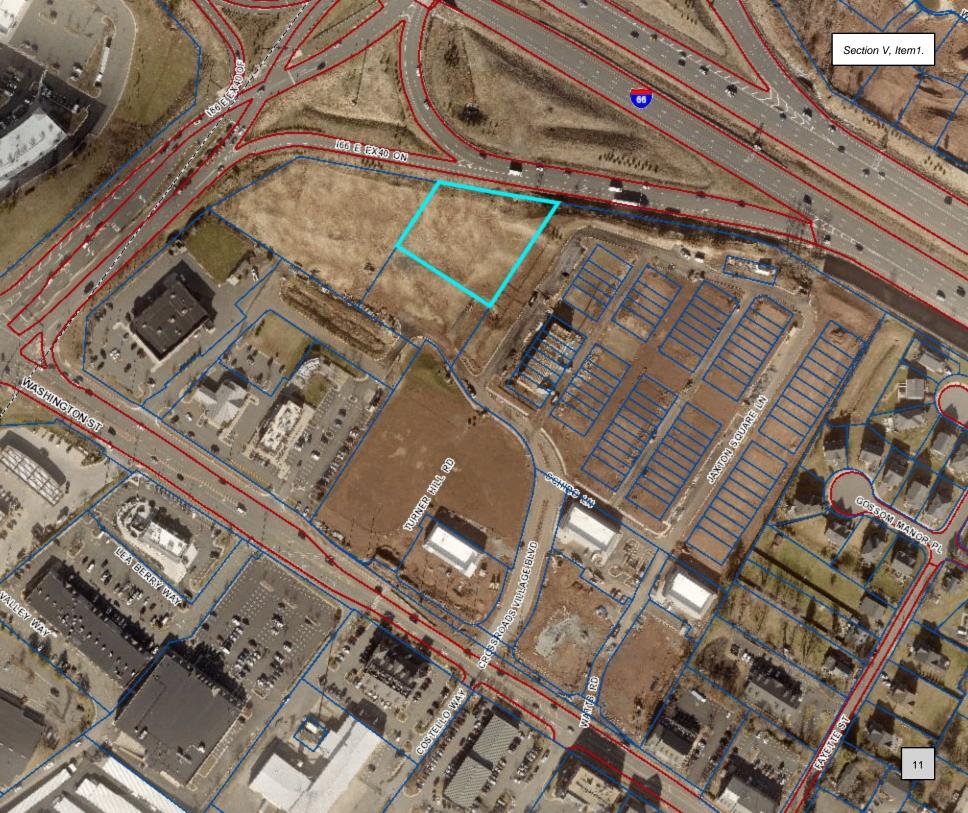
The ARB reviews any development project(s) to promote and maintain the historic architectural flavor of the Town consistent with the Town's Comprehensive Plan. The ARB reviews any proposal/project which currently or in the future could be visible from any public view.

8. What should I present at my review?

To facilitate a more streamlined review of an application, it is required that an applicant (or representative) be present at the meeting(s) during the review of their proposed project. A brief overview of the project, site, and the architecture should be presented. Speak briefly to the design and landscaping features, parking and circulation, delivery routes/access, drainage, lighting, signage, and trash enclosures. Provide sample(s) of colors, and materials. For larger development projects, be able to discuss traffic impacts.

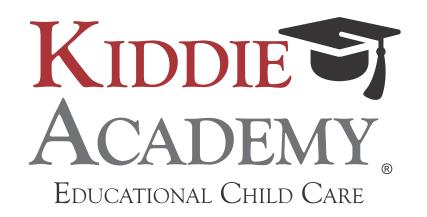
9. When can I submit my plans for a building permit?

If the project is approved by all applicable Boards, the applicant can then receive their building permit (if a permit is required for the project).









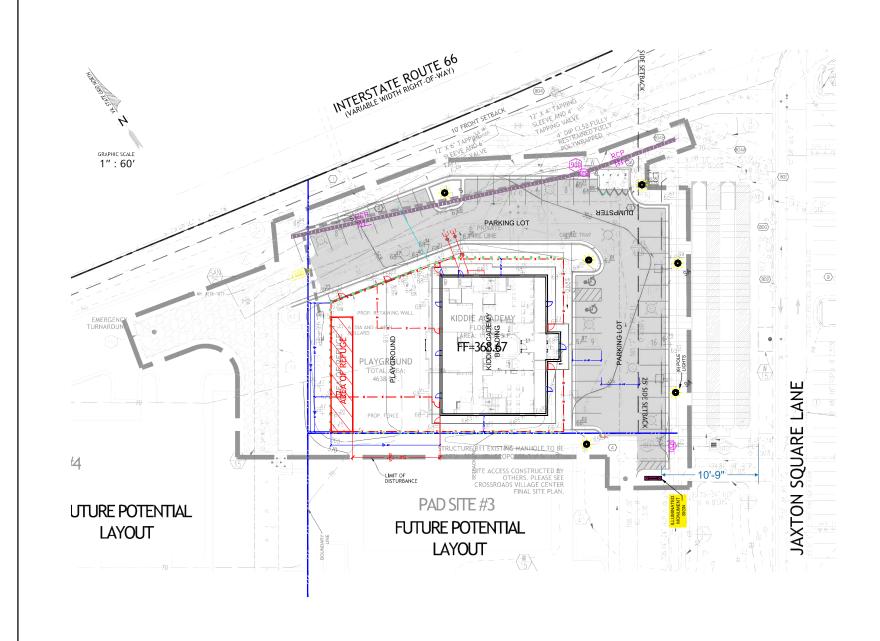
Kiddie Academy 6515 Crossroads Village Blvd Haymarket, VA 20169

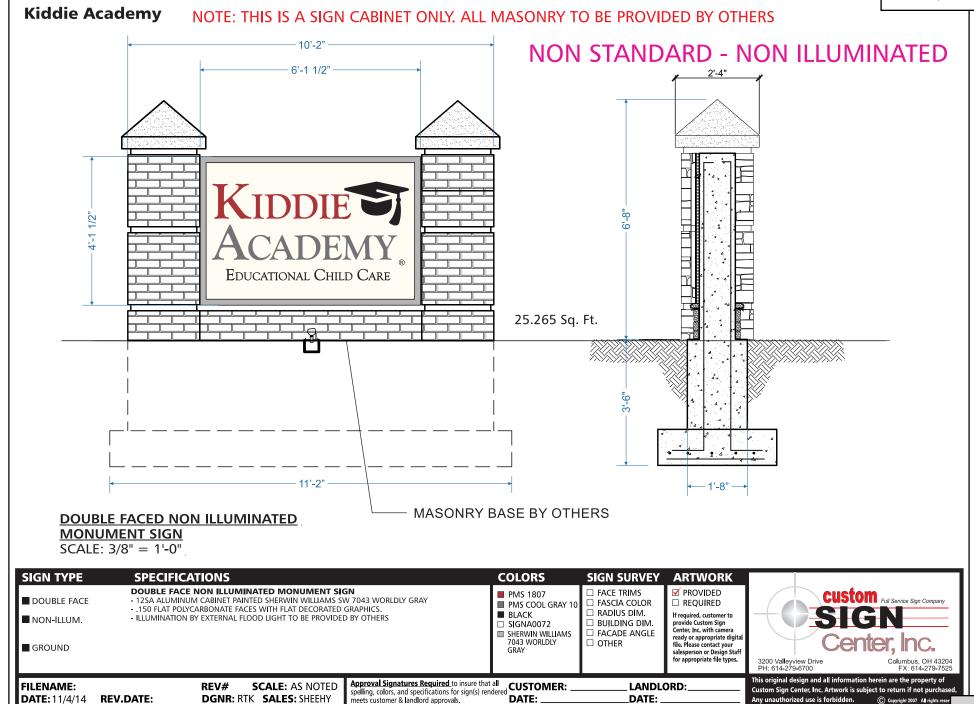
APPROVAL:	
DATE:	



SIGN PACKAGE REV 5

REV#	REV. DESCRIPTION HISTORY	REQUESTED BY	CSC DESIGNER	DATE
0	KA Haymarket VA Rev 0	Hassan Saeed	James Brooks	4/11/23
1	Revised channel letter size and inserted new life essentials logo	Hassan Saeed	James Brooks	5/29/24
2	Made all signage non-illuminated	Hassan Saeed	James Brooks	9/18/24
3	Made channel letters illuminated	Hassan Saeed	James Brooks	9/18/24
4	Added rear elevation channel letters	Hassan Saeed	James Brooks	10/17/24
5	Made all channel letters non illuminated and added backer panels	Hassan Saeed	James Brooks	10/17/24





meets customer & landlord approvals.

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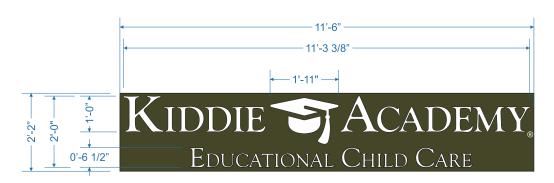


FRONT ELEVATION SCALE 3/32": 1'



Kiddie Academy -

NON STANDARD



NON ILLUMINATED REVERSE CHANNEL LETTERS

SCALE: 3/8" = 1'-0" 22.666 sq. ft. (2) SETS REQUIRED

SIGN TYPE	SPECIFICATIONS		COLORS	SIGN SURVEY	ARTWORK		
■ SINGLE FACE	NON ILLUMINATED REVERSE CHANNEL LETTERS080" ALUMINUM LETTER FACES AND .063" RETURNS (2" DEEP) FINISHED WH	ITF	☐ WHITE	☐ FACE TRIMS	✓ PROVIDED	custo	Full Service Sign Company
■ ILLUMINATED	 VINYL REGISTRATION MARK FABRICATED ALUMINUM BACKER PANEL (2" DEEP) PAINTED TO MATCH FASCL CUT OUT 3/4" PVC LETTERS READING "EDUCATIONAL CHILD CARE" 		DARK GREENISH BROWN (TO MATCH FASCIA)	☐ FASCIA COLOR☐ RADIUS DIM.☐ BUILDING DIM.	☐ REQUIRED If required, customer to provide Custom Sign Center, Inc, with camera		3 N
■ WALL				☐ FACADE ANGLE☐ OTHER	ready or appropriate digital file. Please contact your salesperson or Design Staff		ter, Inc.
					for appropriate file types.	3200 Va ll eyview Drive PH: 614-279-6700	Columbus, OH 43204 FX: 614-279-7525
FILENAME:	REV# SCALE: AS NOTED	Approval Signatures Required to insure that spelling, colors, and specifications for sign(s) rer	t all CUSTOMER:	LANDL	ORD:	This original design and all information Custom Sign Center, Inc. Artwork is sub	
DATE: 7/24/20	REV.DATE: DGNR:JLB SALES: SHEEHY	meets customer & landlord approvals.	DATE:	DATE: _		Any unauthorized use is forbidden.	C Copyright 2007 All rights reser



Town of Haymarket 15000 Washington Street, #100 Haymarket, VA 20169 703-753-2600

Thomas Britt
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board

FROM: Thomas Britt DATE: March 10, 2025

SUBJECT: ZP #2024-1103 14600 Washington Street #164, Zandra's Taqueria Sign Installation

APPLICATION SUMMARY:

Business/Applicant: Zandra's Taqueria

Street Address: 14600 Washington Street #164

Proposed Alteration: Sign addition

Applicant's Brief Description of the Activity: Addition of signage on front wall of the tenant space near the

patio.

Town Planner Assessment			
Zoning Ordinance Application Details		Staff Response	
Sec. 58-16.8 Matters to be considered by board in acting on appropriateness of erection, reconstruction, alteration, restoration or demolition of building or structure.	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	The proposed alteration is visible from the public right of way. The signage area outside of the allowable dimensions in the zoning ordinance, the applicant is willing to halve the signage to reduce square	
Sec. 58-16.8 (1) Exterior architectural features, including all signs, which are subject to public view from a public street, way or place.	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	footage to 13.33 sqft. The proposed alteration is visible from the public right of way. Signage is steel channel letters with black aluminum back panel.	
Sec. 58-16.8 (2) General Design Arrangement	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	The design is in keeping with the guidelines.	

Sec. 58-16.8 (3) Texture, material and color	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	The design and materials are in keeping with the guidelines.
Sec. 58-16.8 (4) The relation of the factors, subsections (1), (2), and (3) of this section, to similar features of the buildings and structures in the immediate surroundings	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	The design is in keeping with the guidelines and the immediate surrounding tenants and buildings.
Sec. 58-16.8 (5) The extent to which the building or structure would be harmonious with or obviously incongruous with the old and historic aspect of the surroundings	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	The design is in keeping with the guidelines and the immediate surrounding tenants and buildings.
Sec. 58-16.8 (6) In the case of a building to be razed, a primary consideration will be the extent to which its continued existence would tend to protect irreplaceable historic places and preserve the general historic atmosphere of the Town	Not applicable	Not applicable
Sec. 58-16.8 (7) The extent to which the building or structure will promote the general welfare of the Town, and all citizens, by the preservation and protection of historic places and areas	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	This matter is at the discretion of the ARB
Sec. 58-16.8 (8) The extent to which the building or structure will promote the general welfare by: (a) Maintaining and increasing real estate values (b) Generating business (c) Creating new positions (d) Attracting tourists, students, writers, historians, artists and	Addition of 26sqft channel letter signage near the patio of the tenant space, materials are stainless steel channel letters with black aluminum back panel.	These matters are at the discretion of the ARB

	T	
artisans, and new		
residents		
(e) Encouraging study of		
and interest in		
American history		
(f) Stimulating interest in		
and study of		
architecture and design		
\mathcal{G}		
(g) Educating citizens in American culture and		
heritage		
(h) Making the Town a		
more attractive and		
desirable place in which		
to live		
Comprehensive Plan		
Comp Plan 1.5.3 Historic	Site - 14600 Washington Street	The main structure/site IS NOT listed
Resource Inventory List		as a Historic Resource
Comp Plan 1.5.4 Potential	Site - 14600 Washington Street	The site is not one of those listed as a
Archaeological Site		potential archaeological site in the
		Comprehensive Plan
Architectural Review Board His	toric Guidelines	
I. Introduction (E) Community	Site – 14600 Washington Street	B-1 Property
Design and the	Site 11000 Washington Street	b 1110perty
Comprehensive Plan		
II. Streetscape and Site Design		
	Not applicable	Not applicable
II. (a) Washington Street	Not applicable	Not applicable
Enhancement Project	NI-1 1: 1-1-	NI-1 1: 1: 1-
II. (b) Streetscapes Other Than	Not applicable	Not applicable
Washington Street		
II. (c) Fences and Walls		
II. (d) Lighting (Free	Not Applicable	Not Applicable
Standing/Posts)		
II. (e) Telecommunication	Not Applicable	Not Applicable
Dishes, Drums and Towers		
II. (f) Screening	Not Applicable	Not Applicable
	tions to Existing Non-Historic an	
III. (a) General Guidelines	"to create a more pleasing blend of	These matters are at the discretion of
	historic and new elements in the	the ARB
	Town, new structures shall be	
	compatible with the prevailing and	
	recognized historic architectural	
	character of the existing adjacent	
	structures"	
III. (b) Colors		The colors proposed are neutral and do
(-,		not distract from streetscape and
		neighborhood character.
		Heighbothood Character.

III. (c) Exterior Elements		Not Applicable
III. (d) Chimneys	Not Applicable	Not Applicable
III. (e) Roofing	Not Applicable	Not Applicable
III. (f) Lighting, (attached to	None	None
structure)		
III. (g) Windows and Doors	Not Applicable	Not Applicable
III. (h) Decks	Not Applicable	Not Applicable
III. (i) Handicapped Ramps	Not Applicable	Not Applicable
III. (j) Awnings	Not Applicable	Not Applicable
IV. Guidelines for Alterations of	or Additions to Historic Structure	es or Contributing Structures
IV. (a) General Guidelines	Not Applicable	Not Applicable
V. Signage	Not Applicable	Not Applicable, not historic or
		contributing
VI. Demolition Guidelines	Not Applicable	Not Applicable
VII. Situations Not Covered,	Not Applicable	Not Applicable
Additional Requirements		

STAFF RECOMMENDATION:

Based on the above assessment of the proposed sign at 14600 Washington Street #164, the Town Planner recommends denial of the sign addition due to the dimensions of the sign not conforming to the wall or channel sign dimensions set out in the Zoning Ordinance.

Draft Motion: "I move the Board approve the COA for ZP#2024-1103, for the sign installation at 14600 Washington Street #164, with the condition the signage is divided in half and the "Taqueria" section of the signage is removed."

Or an alternate motion.



ZONING PERMIT APPLICATION

ZONING PERMIT #: 2024-1103

NOTE: This application must be filled out completely and all components of submission requirements must be met before the application can be accepted and scheduled for review/hearing. **ZONING ACTIVITY:** □New Construction ☑Alteration/Repair □ Addition ☐ Sign (See Spec sheet) □New Tenant/Use ☐ Change of Use □ Relocation (Check all that apply) Andrias trymar ce NAME OF BUSINESS/APPLICANT: Size (Sq. Ft./Length) of Construction: 2400 54F1 PROPOSED USE: Parcel ID #: **SITE ADDRESS:** Lot Size: Subdivision Name: \square R-1 \square R-2 \square B-1 \square B-2 \square I-1 \square C-1 ZONING DISTRICT: Special Use Permit Required: ☐ Yes ☐ No Site Plan Required: ☐ Yes ☐ No Spaces Required: ______ Spaces Provided: ___ Off-street Parking: BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height/length of fencing, deck specs, etc.) Planters Looking for approved Patio 000 Entrance Supporting Documentation (attached): ☑ Narrative ☐ Plan/Plat ☐ Specification Sheet FEE: ☐ \$25.00 Residential ☐ \$50.00 Commercial CERTIFICATE OF APPROPRIATENESS ADDITIONAL DESCRIPTION: (i.e. color, type of material, font style, etc. See Sign Spec Sheet for Signage detail) wood 6 ft hall \$ 10-12ft with Supporting Documentation (attached): ☐ Specification Sheet ☐ Photograph(s) PERMIT HOLDER INFORMATION PROPERTY OWNER INFORMATION ices Name Name

23

APPLICANT /	PROPERTY OWNE	R SIGNATURE	*****REQUIRED*****
foregoing appli and as shown o and any addiț	cation and that the in the attached plac ional restrictions the Town Council o	information provided t, plan and/or specifica	ed parcel, do hereby certify that I have the authority to make the difference of the construction of improvements described here to tations will comply with the ordinances of the Town of Haymarke trescribed by the Architectural Review Board (ARB), Planning le laws. Property Owner Signature
		OFFICE	E USE ONLY
Date Filed:		Fee Amount:	Date Paid:
DATE TO ZO	NING ADMINIS	STRATOR:	
□APPROVED	□DISAPPROVED	□TABLED UNTIL:	□ DEFERRED UNTIL:
CONDITIONS:		SIGNATU	TURE PRINT
DATE TO AR	CHITECTURAL I	REVIEW BOARD ((ARB):
□APPROVED	□DISAPPROVED	□TABLED UNTIL:	□DEFERRED UNTIL:
CONDITIONS:		SIGNATU	URE PRINT
DATE TO TO	WN COUNCIL (IF APPLICABLE): _	
□APPROVED	□DISAPPROVED	□TABLED UNTIL:	□ DEFERRED UNTIL:
TOWN COUNCIL	. (where required):	SIGNATU	URE PRINT
CONDITIONS:		SIGNATO	ONL FRIIVI
	-		

SIGN SPECIFICATION SHEET

<u>SIGN 1:</u> /	
Type of Sign: ☑Wall ☐Hanging ☐Freestanding ☐Menu ☐Individual Letter ☐Window ☐Other	
Height above Ground at Signs: Lower Edge: Upper Edge:	
	1 1 1h.
Number of Faces: Sign Material/Color/Font: Byrch Melon Book Location of Sign (Include photo): Above French Dook	SIMIN WIG
Location of Sign (Include photo): above front Door	
Lighting Type/Fixture (No internal illumation is allowed): いっしょ	
SIGN 2: Type of Sign: DWall - Duaring - DEcember 1 - DWall - D	
Type of Sign: □Wall □Hanging □Freestanding □Menu □Individual Letter □Window □Other	
Height above Ground at Signs: Lower Edge: Upper Edge:	
Height of Sign Structure: Sign Width: Length: Area in Sq Ft:	
Number of Faces: Sign Material/Color/Font:	
Location of Sign (Include photo):	
Lighting Type/Fixture (No internal illumation is allowed):	
SIGN 3: Type of Sign: □Wall □Hanging □Freestanding □Menu □Individual Letter □Window □Other	
Height above Ground at Signs: Lower Edge: Upper Edge:	
Height of Sign Structure: Sign Width: Length: Area in Sq Ft:	
Number of Faces: Sign Material/Color/Font:	:
Location of Sign (Include photo):	
<u>SIGN 4:</u>	
Type of Sign: □Wall □Hanging □Freestanding □Menu □Individual Letter □Window □Other	
Height above Ground at Signs: Lower Edge: Upper Edge: Height of Sign Structure: Sign Width: Length: Area in Sq Ft: Number of Faces: Sign Material/Color/Font:	
Lighting Type/Fixture (No internal illumation is allowed):	!





ZANDRAS TAQUERIA

SALESPERSON
DANIEL NAGIB
DESIGNATION

DESIGNER
CORTEZ DR
SCALE

AS NOTED

REVISIONS

NO. DATE

1 09.16.2018

16'-0"
15'-2 1/2"

ZANDRAS TAQUERIA

NON-ILLUMINATED REVERSED CHANNEL LETTERS
ON BACK PANEL
Scale: ½" = 1' - 0"

Reversed Stainless Steel Channel Letters w/ Brushed Finish Stud Mounted to Aluminum Pan Back Panel

.080" Aluminum Pan Back Panel Mounted to 1½" x 1½" x ½" Aluminum Angles w/ Flat-Head Self-Tap Screws.
(See Section Detail on This Page



STOREFRONT LETTERS Scale: 3/16" = 1' - 0" SECTION DETAIL

NON-ILLUMINATED REVERSED CHANNEL LETTERS
ON BACK PANEL

Scale: ½" = 1' - 0"

Reversed Stainless Steel Channel Letters w/ Brushed Finish

Revsirts & Nuts

Flat-Head Screws

3/8" Toggle Bolts

3/4" Plywood

Typical Stucco



Town of Haymarket 15000 Washington Street, #100 Haymarket, VA 20169 703-753-2600

Thomas Britt
TOWN PLANNER

MEMORANDUM

TO: Architectural Review Board

FROM: Thomas Britt DATE: March 10, 2025

SUBJECT: ZP #2025-0303, 6750 Fayette Street Window, Door, and Siding Replacement

APPLICATION SUMMARY:

Business/Applicant: Rev. Sean Rousseau, St. Paul's Episcopal Church

Street Address: 6750 Fayette Street Proposed Alteration: Sign Installation

Applicant's Brief Description of the Activity: Replacement of doors, windows, and siding of rectory building

of St. Paul's Episcopal Church.

Town Planner Assessment			
Zoning Ordinance	Application Details	Staff Response	
Sec. 58-16.8 Matters to be considered by board in acting on appropriateness of erection, reconstruction, alteration,	Replacement of current wood doors, windows, and siding at the church offices (rectory) of St. Paul's Episcopal with vinyl	The proposed alteration is visible from the public right of way. The materials are in compliance with	
restoration or demolition of building or structure.	windows, doors, and siding. Colors will be white to match the current structural elements.	the zoning ordinance.	
Sec. 58-16.8 (1) Exterior architectural features, including all signs, which are subject to public view from a public street, way or place.	Replacement of current wood doors, windows, and siding at the church offices (rectory) of St. Paul's Episcopal with vinyl windows, doors, and siding. Colors will be white to match the current structural elements.	The proposed alteration is visible from the public right of way.	
Sec. 58-16.8 (2) General Design Arrangement	Replacement of current wood doors, windows, and siding at the church offices (rectory) of St. Paul's Episcopal with vinyl windows, doors, and siding. Colors will be white to match the current structural elements.	The design is in keeping with the guidelines.	

Sec. 58-16.8 (3) Texture,	Replacement of current wood	All replacement materials are vinyl,
material and color	doors, windows, and siding at	with the siding design mastic 5" double
	the church offices (rectory) of	woodgrain.
	St. Paul's Episcopal with vinyl	
	windows, doors, and siding.	The design and materials are in
	Colors will be white to match	keeping with the guidelines.
	the current structural elements.	
Sec. 58-16.8 (4) The relation of	Replacement of current wood	The design is in keeping with the
the factors, subsections (1), (2),	doors, windows, and siding at	guidelines and the immediate
and (3) of this section, to	the church offices (rectory) of	surrounding tenants and buildings.
similar features of the	St. Paul's Episcopal with vinyl	
buildings and structures in the	windows, doors, and siding.	
immediate surroundings	Colors will be white to match	
	the current structural elements.	
Sec. 58-16.8 (5) The extent to	Replacement of current wood	The design is in keeping with the
which the building or structure	doors, windows, and siding at	guidelines and the immediate
would be harmonious with or	the church offices (rectory) of	surrounding tenants and buildings.
obviously incongruous with	St. Paul's Episcopal with vinyl	surrounding terrains and surraings.
the old and historic aspect of	windows, doors, and siding.	
the surroundings	Colors will be white to match	
lic surroundings	the current structural elements.	
Sec. 58-16.8 (6) In the case of a	Not applicable	Not applicable
building to be razed, a primary	1 vot applicable	1 vot applicable
consideration will be the extent		
to which its continued		
existence would tend to protect		
irreplaceable historic places		
and preserve the general		
historic atmosphere of the		
Town		
Sec. 58-16.8 (7) The extent to	Replacement of current wood	This matter is at the discretion of the
which the building or structure	doors, windows, and siding at	ARB
will promote the general	the church offices (rectory) of	AND
welfare of the Town, and all	St. Paul's Episcopal with vinyl	
citizens, by the preservation	windows, doors, and siding.	
1 -	Colors will be white to match	
and protection of historic	the current structural elements.	
places and areas		Those methods are at the discretion of
Sec. 58-16.8 (8) The extent to	Replacement of current wood	These matters are at the discretion of
which the building or structure	doors, windows, and siding at	the ARB
will promote the general	the church offices (rectory) of	
welfare by:	St. Paul's Episcopal with vinyl	
(a) Maintaining and	windows, doors, and siding.	
increasing real estate	Colors will be white to match	
values	the current structural elements.	
(b) Generating business		
(c) Creating new positions		

(4)		
(d) Attracting tourists,		
students, writers,		
historians, artists and		
artisans, and new		
residents		
(e) Encouraging study of		
and interest in		
American history		
(f) Stimulating interest in		
and study of		
architecture and design		
(g) Educating citizens in		
American culture and		
heritage		
(h) Making the Town a		
more attractive and		
desirable place in which		
to live		
Comprehensive Plan		
Comp Plan 1.5.3 Historic	Site – 6750 Fayette Street	The main structure/site IS listed as a
Resource Inventory List	·	Historic Resource
Comp Plan 1.5.4 Potential	Site – 6750 Fayette Street	The site is not one of those listed as a
Archaeological Site		potential archaeological site in the
_		Comprehensive Plan.
Architectural Review Board His	toric Guidelines	
Architectural Review Board His I. Introduction (E) Community	storic Guidelines Site – 6750 Fayette Street	R-1 Property
I. Introduction (E) Community Design and the	<u> </u>	R-1 Property
I. Introduction (E) Community Design and the Comprehensive Plan	<u> </u>	R-1 Property
I. Introduction (E) Community Design and the	<u> </u>	R-1 Property
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street	<u> </u>	R-1 Property Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design	Site – 6750 Fayette Street	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street	Site – 6750 Fayette Street	
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street	Site – 6750 Fayette Street Not applicable	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls	Site – 6750 Fayette Street Not applicable	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free	Site – 6750 Fayette Street Not applicable	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts)	Not applicable Not Applicable Not Applicable	Not applicable Not applicable Not Applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication	Site – 6750 Fayette Street Not applicable Not applicable	Not applicable Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers	Not applicable Not Applicable Not Applicable Not Applicable	Not applicable Not Applicable Not Applicable Not Applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable	Not applicable Not applicable Not Applicable Not Applicable Not Applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Story Applicable Not Applicable Not Applicable Not Applicable Not Applicable	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic an "to create a more pleasing blend of	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable These matters are at the discretion of
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic an "to create a more pleasing blend of historic and new elements in the	Not applicable
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic and "to create a more pleasing blend of historic and new elements in the Town, new structures shall be	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable These matters are at the discretion of
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic and "to create a more pleasing blend of historic and new elements in the Town, new structures shall be compatible with the prevailing and	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable These matters are at the discretion of
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic an "to create a more pleasing blend of historic and new elements in the Town, new structures shall be compatible with the prevailing and recognized historic architectural	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable These matters are at the discretion of
I. Introduction (E) Community Design and the Comprehensive Plan II. Streetscape and Site Design II. (a) Washington Street Enhancement Project II. (b) Streetscapes Other Than Washington Street II. (c) Fences and Walls II. (d) Lighting (Free Standing/Posts) II. (e) Telecommunication Dishes, Drums and Towers II. (f) Screening III. New Construction and Addi	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable itions to Existing Non-Historic and "to create a more pleasing blend of historic and new elements in the Town, new structures shall be compatible with the prevailing and	Not applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable These matters are at the discretion of

III. (b) Colors		The colors for the siding proposed are	
		outside of the Historic Color Palette,	
		the colors proposed are neutral and do	
		not distract from streetscape and	
		neighborhood character.	
III. (c) Exterior Elements		Not Applicable	
III. (d) Chimneys	Not Applicable	Not Applicable	
III. (e) Roofing	Not Applicable	Not Applicable	
III. (f) Lighting, (attached to	None	None	
structure)			
III. (g) Windows and Doors	Not Applicable	Not Applicable	
III. (h) Decks	Not Applicable	Not Applicable	
III. (i) Handicapped Ramps	Not Applicable	Not Applicable	
III. (j) Awnings	Not Applicable	Not Applicable	
IV. Guidelines for Alterations of	or Additions to Historic Structure	es or Contributing Structures	
IV. (a) General Guidelines	See excerpt from ARB	The proposed work alters a structure	
	Guidelines below	considered historic per the zoning	
		ordinance and alters but improves the	
		appearance of the accessory structure	
		to St Paul's Church. St Paul's church is	
		listed on the National Register for	
		Historic Places.	
V. Signage	Not Applicable	Not Applicable, not historic or	
		contributing	
VI. Demolition Guidelines	Not Applicable	Not Applicable	
VII. Situations Not Covered,	Not Applicable	Not Applicable	
Additional Requirements			

IV. GUIDELINES FOR ALTERATIONS OR ADDITIONS TO HISTORIC STRUCTURES OR CONTRIBUTING STRUCTURES

A. GENERAL GUIDELINES:

- Any exterior alteration or addition to a historic structure has the potential to radically alter the structure's appearance and/or obscure its historic significance. When an alteration or addition is planned, it shall be designed and constructed in a manner consistent with the architecture and design elements of the period of initial construction and not detract from the character-defining features of the historic structure. To this end, the ARB shall examine the proposed modifications to the historic structure and determine if such proposed modification would detract from the significance or integrity of the structure.
- The following considerations shall be met in any renovation or addition to a historic structure:
 - 1. The size and scale of any alteration or addition shall be limited so as not to compromise the integrity of the historic structure or the surrounding structures.

- 2. The alteration or addition must use materials, level of detail, fasteners, finishes and colors that are consistent with the historic structure's period of construction and should take into account compatibility with surrounding structures.
- 3. The alteration or addition must incorporate the design elements and principles of the existing structure.
- 4. Original siding materials shall be repaired and retained, rather than removed or covered. If replacement must be made, and is approved by the ARB, it must be with like materials. Replacing original wood siding with cement siding products, such as Hardiplank siding, is not permitted.
- 5. Existing paint may be removed if done in a manner that will not damage the surface of the structure. Such method of paint removal shall be reviewed in advance by the ARB if such facility is a historic building.

STAFF RECOMMENDATION:

Based on the above assessment of the window, door, and siding replacement, The Town Planner recommends further discussion of the historic significance of the church offices relative to St Paul's Church in this meeting. The rectory is not listed in the National Register of Historic Places, but is accessory to it. The rectory roof replacement that is a deviation from the original roof structure has been previously approved by the ARB in October 2024, with conditions. While the deviation from wood to vinyl siding is a disapproved change per the ARB guidelines, there is no language in the Zoning Ordinance regarding like for like materials on historic or contributing structures. This will not be the first alteration to the rectory that alters materials, as the roof was changed from aluminum to asphalt.

Draft Motion: To be discussed by the ARB in the meeting.





ZONING PERMIT APPLICATION

ZONING PERMIT #: 2025-0303

	d all components of submission requirements must be met ed and scheduled for review/hearing.			
ZONING ACTIVITY: □ New Construction □ Alteration (Check all that apply) □ New Tenant/Use □ Change of	n/Repair □Addition □Sign (See Spec sheet) of Use □Relocation			
NAME OF BUSINESS/APPLICANT: St. Paul's Episcopa	l Church / The Rev. Sean K. Rousseau			
PROPOSED USE: Church Office Size (Sq. Ft./Length) of Construction:				
SITE ADDRESS: 6750 Fayette Street Parcel ID #:				
	Lot Size:			
ZONING DISTRICT: R-1 R-2 B-1 B-2				
C-1 Special Use Permit Required:	Site Plan Required: 🔲 Yes 🗎 No			
Off-Street Parking: Spaces Required:	Spaces Provided:			
BRIEF DESCRIPTION OF ACTIVITY: (i.e. previous use, height Install new windows and doors and siding. Please	ht/length of fencing, deck specs, etc.)			
Supporting Documentation (attached): Narrative FEE: \$25.00 Residenti	Plan/Plat Specification Sheet al \$50.00 Commercial			
CERTIFICATE OF A ADDITIONAL DESCRIPTION: (i.e. color, type of material, f	PPROPRIATENESS Font style, etc. See Sign Spec Sheet for Signage detail)			
Supporting Documentation (attached): Specification S	heet 🖵 Photograph(s)			
PERMIT HOLDER INFORMATION	PROPERTY OWNER INFORMATION			
J.M. Design & Remodeling LLC	St. Paul's Episcopal Church			
8845 Swordstone Lane	6750 Fayette Street			
Address	Address			
Bristow, VA 20136	Haymarket, VA 20169			
City State Zip 571-501-8772	703-431-2839 stpaulsepiscopalhaymarket@			
Phone# Email	Phone# Email q'mail.com			

Section V, Item3.

APPLICANT / PROPERTY OWNER SIGNATURE

****REO	UIRED	****
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I, as owner or authorized agent for the above-referenced parcel, do hereby certify that I have the authority to make the foregoing application and that the information provided herein is correct. Construction of improvements described herein and as shown on the attached plat, plan and/or specifications will comply with the ordinances of the Town of Haymarket and any additional restrictions and/or conditions prescribed by the Architectural Review Board (ARB), Planning Commission, or the Town Council and all other applicable laws.

1	1. C. +		Property Owner Signature	 -:
		***OFFICE U		
Date Filed: 3	16/25	Fee Amount: #50	Date Paid: 3/6/25	CK 4186
DATE TO ZO	ONING ADMINIS	TRATOR:		
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	DEFERRED UNTIL:	
CONDITIONS:		SIGNATURE	2 PRINT	
DATE TO A	RCHITECTURAL F	REVIEW BOARD (ARE	B):	
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	DEFERRED UNTIL:	
CONDITIONS:		SIGNATURE	PRINT	
DATE TO TO	OWN COUNCIL (I	F APPLICABLE):		
□APPROVED	□DISAPPROVED	☐TABLED UNTIL:	DEFERRED UNTIL:	
	IL {where required):	SIGNATURE	PRINT	
CONDITIONS:				

ST. PAUL'S EPISCOPAL CHURCH

6750 Fayette Street, Haymarket, VA 20169 Office Phone: 703-753-2443 Email: stpaulsepiscopalhaymarket@gmail.com Website: www.stpaulsepiscopalhaymarket.org

March 6, 2025

Dear Thomas Britt,

On behalf of St. Paul's Episcopal Church, I am filing an Application and Certificate of Appropriateness with the Town of Haymarket for replacing the Church Office windows, doors, and siding at 6750 Fayette Street.

The Church Office, known in the Town of Haymarket as The Rectory, was built in 1901. The windows and doors are original to the building, not energy efficient, and need to be replaced. The same can be said of the siding although not original to the building. The windows are made of single pane glass and wood, and do not open. The paint is peeling away on the exterior, and the windowsills are beginning to deteriorate. The doors are made of single pane glass and wood, and are not easy to operate. The doors need new locksets, and the doorsills are beginning to deteriorate. It is difficult to heat or cool the building, especially in the winter and summer, and the wind can be felt inside the building. As a result, due to the need for increased energy efficiency, safety, and security, as well as durability and cost, we plan to replace the current wood windows, wood doors, and vinyl siding with new vinyl windows, doors, and siding. The new windows, doors, and siding will be the same size, shape, and color.

The contractor will remove and dispose of all old materials including windows, window frames, windowsills, storm windows, wood, doors, door jambs, and siding. The contractor will remove and replace any rotten wood in the exterior sill and trim that supports the windows and the doors. In place of the old windows, the contractor will install new windows that are double hung vinyl windows, and that are clear tinted with insulated solar glass with low E-Argon Gas, and that have extruded half mesh screens. The new windows will have a center mullion to continue the current appearance of the building. The new window frames will be white in color. In place of the old exterior doors, the contractor will install new exterior custom-made doors with grid mullions, new exterior storm doors, and new locksets which will be keyed to match. The new doors will be white in color. In place of the old siding, the contractor will install new siding that will be insulated, and mastic double 5" woodgrain. The new siding will be white in color.

The following information is included with this letter: Application and Certificate of Appropriateness, several property plats, photos of the Church Office, photos of the product brochures, and a photo of a Meade House window and door for comparison.

Pastorally, we need to provide a welcoming and inviting Church Office that is safe, secure, and energy efficient. The Church Office is where all our activities take place outside of the Church including meetings of the Vestry and various committees, Church School for All Ages, Sacrament Preparation, Children's Choir, Compassionate Care, Holy Quilters, Shawl Ministry, Widows & Widowers Stronger Together, Youth Group, Fellowship, and Alcoholics Anonymous. This building is also where offices are located for our Rector and Office Angels, and storage.

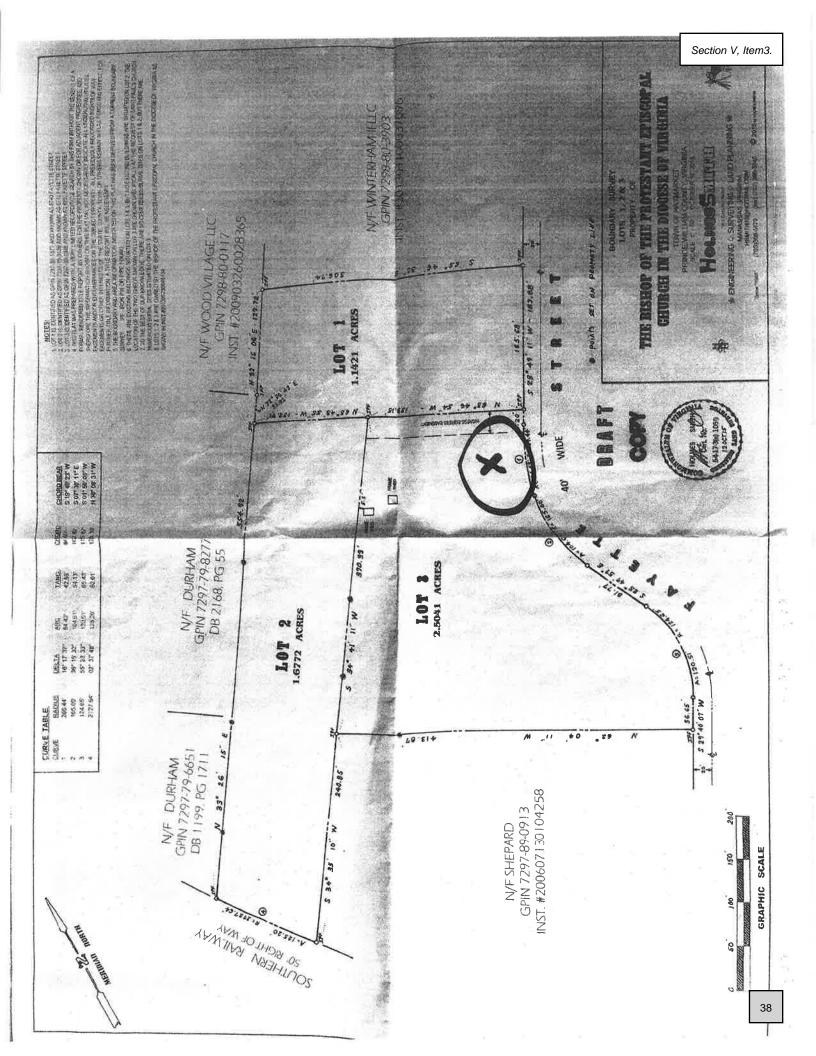
In 2016, we completed a similar project replacing windows and doors for another building on our Church property which is next door to the Church Office. This building is known as the Meade House or the Yellow House and is located at 6740 Fayette Street. This is where the Virginia Women and Family Support Center also known as Carried To Full Term is located. As a 501(c)3 they provide emergency care and long-term residential services in a safe and structured environment for women experiencing crisis due to pregnancy.

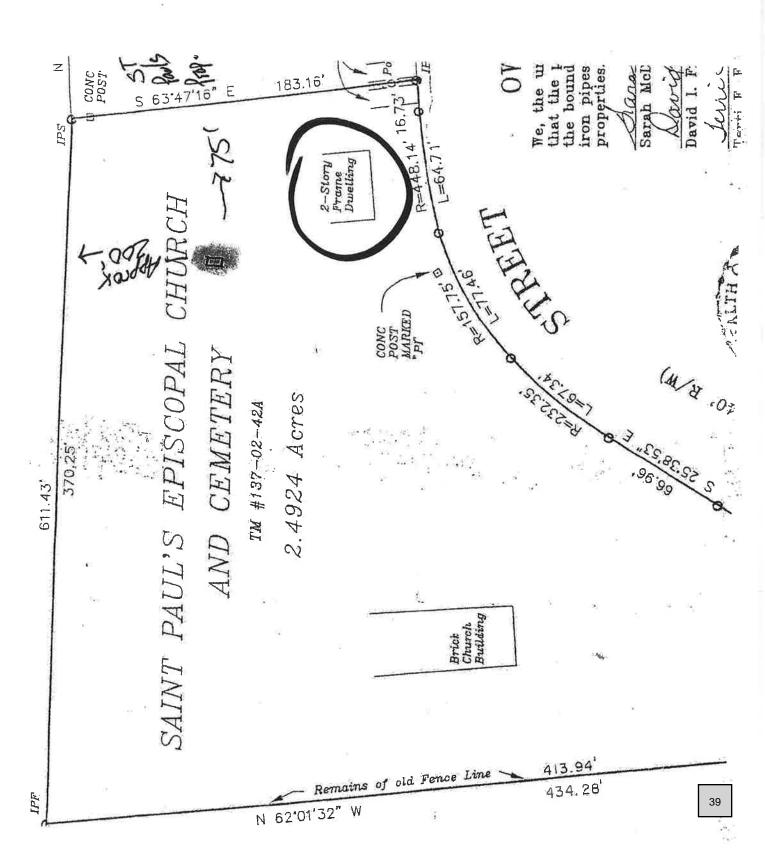
Please contact me if you need additional information to help with this process. I appreciate your assistance as we work to keep our buildings and property beautiful and provide a safe and secure and energy efficient spaces for worship and meetings for all who consider St. Paul's their spiritual home. I am available at the Church Office: 703-753-2443, or by cell phone: 703-431-2839 or through email: stpaulsepiscopalhaymarket@gmail.com. Thank you for your consideration of this application.

Sincerely,

The Rev. Sean K. Rousseau

Rector



















Framing home in a new light

The path to perfect windows and doors has never been more clear, From tranquil mornings to family dinners, MI seamlessly connects you to what matters most: windows and doors that frame life's most meaningful moments,

As a trusted brand for more than half a century, MI offers products that promise long-lasting comfort, protection, and exceptional quality day after day, year after year.

EFFERITACE

Out expens match you with attractive, reliable sandows and polic doprumat best fit your home, your occus, and your price pairs.

CONFIDENCE TO

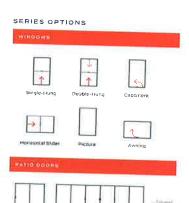
We define the highestduality worders, and patio doors thinking our place or for curful and a refer view pureus.

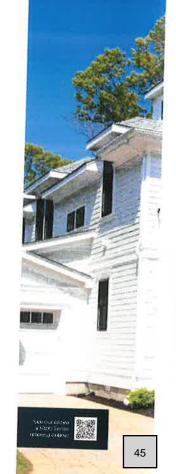
EVERY DETAIL.

From reduct tenting test perceive minufacturing processes to the misu allow we develop for your confess, every detail matters. V1000 SERIES

Take your home to the next level

You'll find long-lasting aesthetics and energy efficiency with our V3000 Series winclows. A top-of-the-line selection of windows and sliding patio doors, the V3000 Series is ideal for your next replacement, remodel, or new home construction project. With a wide array of operating styles and aesthetic options, you'll easily find a V3000 Series window or door that suits your style.





Vanco saures



Innovations that endure

Boasting the latest in 21st-century technology, our V3000 windows and sliding patio doors are thoughtfully crafted for performance, durability, and convenience. The unique features built into our V3000 Series help improve the long-term performance of our products and give you peace of mind for years to come.

CONVENIENCE AND RELIABILITY

BLINDS-BETWEEN-THE-GLASS

Our unitine bilines-between-the grass option offers a quality solution for wordor-and patitic door treatments that elements the possibility of children or pris spectral entangled in conds. These high-quality bilinds are solved between Leo parties of glass, re-immg in a tongor sative life compared to standard blinds while also elementing the room for austring.

- Simple Single operator a love you to raise lower, and bit blinds for optimal sun and princy control
- Clean No-slip goar belt provides smooth operation
- Balanced Self. ... g bottom rail auto adjusts if blinds become unual account



HARDWARE





Single Hung Horizontal Slider Double Horizontal Slider





HARDWANE PINIDHEE



Almond



FRAME OPTIONS

Buying windows doesn't have to be complicated. Milmskes it simple, from the planning stages through project completion. We'll help you understand which frame type suits your project needs and home style.

Finless



Commonly used for replacement projects this window inserts into your existing frame, leaving interior and exterior trim undisturbed

Malling Pos are often used for naw horse construction or renductions with exposed studs the first fastered decity to the rough opening.



The flange on the exterior of the window covers and seals the frame on homes with stucco and is most commonly used with masenni block

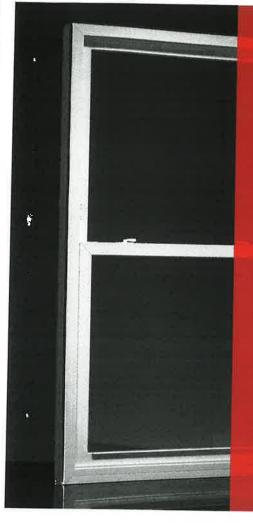
TRIM OPTIONS

Brickingski and flat casing we tes amount and rut county are hallmaries of the classic American frome. These exterior trian packages are installed in a factory controlled environment and borked by an illibraries abording warranty, providing a virtually makeronance. Free window that brokenouts and fait casing times provide invokes style allel are a great way to enviace the core appeal of your forms.

3 1/2 Inch Flat Casing



Websell shot augs.



quiet. The path to perfect

Window features

4 CONSTANT-FORCE BALANCE

5 BUILT TO PERFORM



Bring the outside in

Easy to operate, energy efficient, and loaded with customizable options. the V3000 Series sliding patio door has something for everyone. Available in set-up and knock-down configurations, this high-performance door is available in widths up to 18 feet wide ushering in natural light while effortlessly merging your interior and exterior spaces

HARDWARE























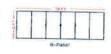




MAXIMUM STIDING BOOK SIZING









VINYL EXTRUSION

Solid vinyl extrusions offer even color distribution inside and out for windows and sliding patio doors that are time'ess, durable, and attractive











Available in black and bronze exteriors and three woedgrain interiors, our faminated products combine timeless beauty with the latest in durability and performance



















Virg winstaws and sliding paris doers are now available in a multitude of painted extense colors. Whether you desire block, cream, green, almond - or sometring else antirely - the V5000 Series windows and doors will suit your excit.



EXTERIOR PAINT











Select LovillE glass of encose from one of two privacy appions





ENERGY EFFICIENCY

Our products are its signed to most and offers exceed End SQU STAQU standards in the christic pines are anyw. Our varienced policies places lands to leave to consuct also fair traceous region gas interferent, and provide secondardation is partially a land of the conditional products are produced to the product and th







GRIDS

Cinda between the glass and soft and send above for volve thanking. Small the decided time (CDL) covative more instructed local, whole shrulded receiving mile Shalld has been accepted a consistent local amount or wing opening states.









FRED DERING



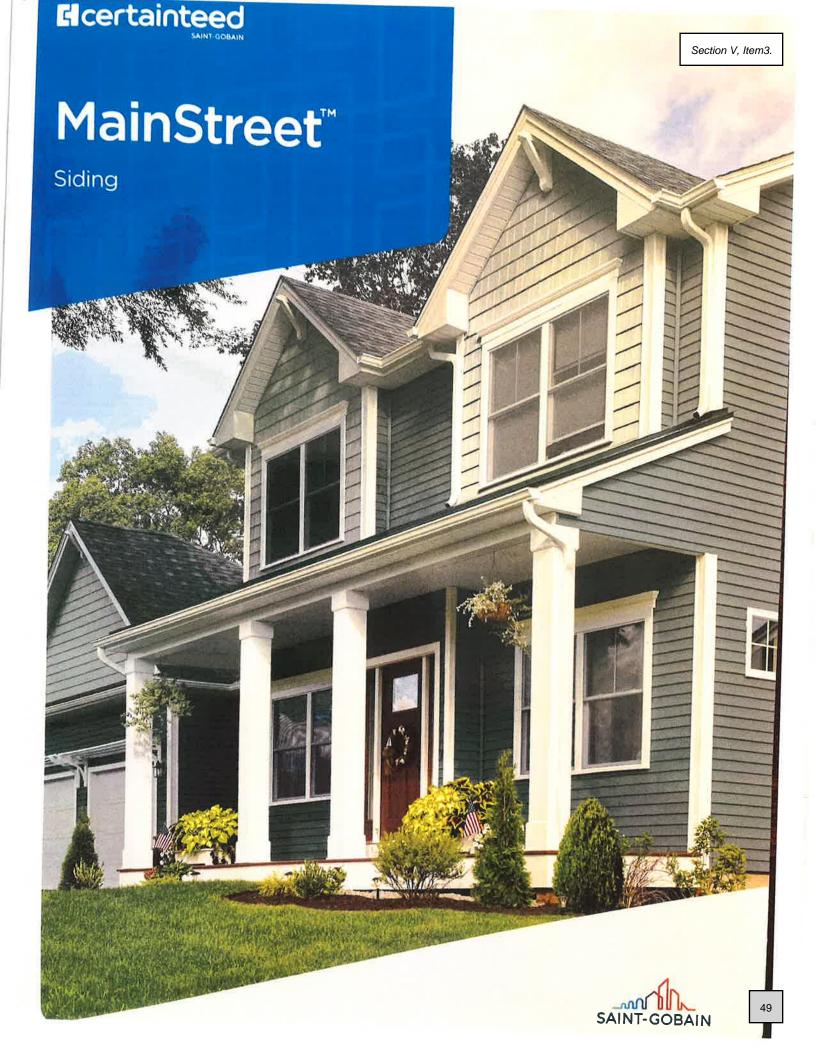






By MITER Brands

48



MainStreet™

MainStreet siding offers consistent quality, good looks and is the ideal choice for homeowners looking for value with the benefits of a premium panel.

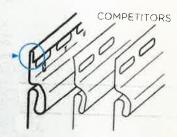


- Many classic styles.
- Natural woodgrain or brushed appearance.
- RigidForm™ 170 technology and DuraLock® postformed lock design.
- STUDfinder™ Installation System for optimum siding performance.
- A wide variety of low-gloss colors.
- .042" thickness.
- Virtually maintenance free, never needs painting.
- Class 1(A) fire rating.
- Lifetime limited warranty.

RigidForm™ Technology

RigidForm 170 (rolled-over nail hem) technology stiffens siding for a straighter-on-the-wall appearance and has been tested* to withstand wind load pressures up to 170 mph.

*Products adhere to ASTM 03679 standards for capable wind speed ratings based on standard windload design pressure ratings. For the most current ratings, please reference www.certainteed.com





The angular locking leg creates a positive, snap-fit installation, allowing for necessary expansion and contraction.

DuraLock* features an oversized, rigid tear-drop shape which is substantially larger than many competitors' locks, helping to provide secure installation.

Triple 3" Brushed Clapboard in desert tan

Double 4" Woodgrain Clapboard in cypress Double 5" Woodgrain Clapboard in pacific

Double 4 Woodgrain Dutchlap in

Double 5" Woodgrain Dutchlap in natural clay Single 8" Woodgrain Clapboard in colonial Single 6-1/2' Brushed Beaded in granite gray



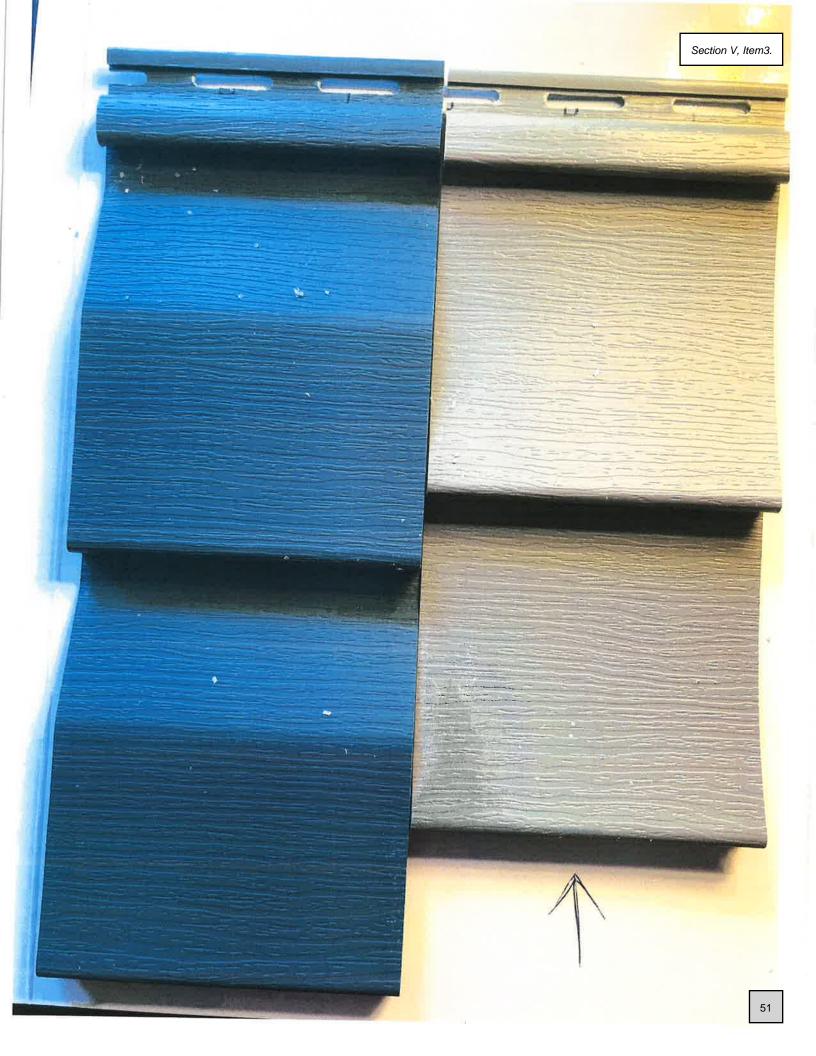


Siding

MainStreet Double 4" Clapboard in flagstone and Cedar Impressions Double 7" Perfection Shingles in sterling gray.

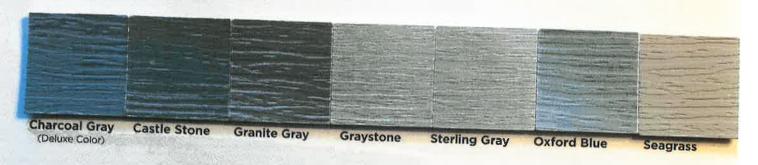
Vinyl Carpentry & Restoration Millwork

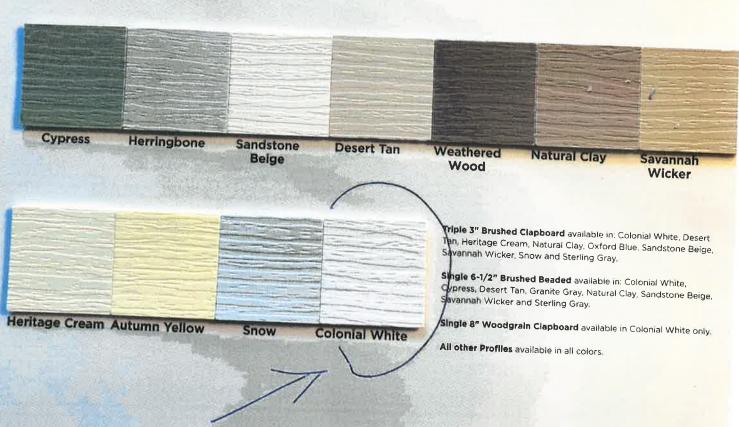
Gcertainteed



MainStreet™









Color performance, impact resistance and durability are assured through our exclusive PermaColor**
System and superior micro-ingredients and state-of-the-art pigment chemistry. CertainTeed guarantees Lifetime Fade Protection on our vinyl siding. See warranty for complete details.



Start exploring preset color combinations and create your own custom exterior with on-line, interactive tools, designed to help you "fusualize Your Home".

Start now at colorview.certainteed.com

Colors shown throughout are as accurate as printing methods will permit. Please see product samples before making final selection.



Siding

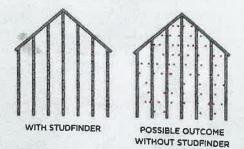
MainStreet Single 8" Clapboard in Colonial White. Vinyl Carpentry* & Restoration Millwork*.

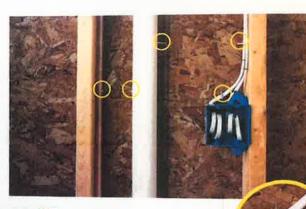
The STUDfinder™ (Installation System

STUDfinder combines precisely spaced nail slots with indicator letters, designed for accurate and secure installation.

STUDfinder for Accuracy

- Nail slots align with 16" on-center standards for stud spacing
- Indicator letters help:
 - Determine location of studs
 - Ensure nails are positioned correctly
 - Ensure correct number of nails are used





STUDfinder for Security and Performance

- Nailing to studs provides a strong and secure connection
- Protects against blow offs from under nailing
- Protects against buckling from over nailing
- Helps avoid nailing into hazardous items between studs like plumbing or wiring

STUDfinder ... because beauty and performance start with a quality installation

