



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee
Summer L. McMullen, Trustee
Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, August 18, 2026 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Call to the Public
6. Approval of the Consent Agenda
 - [a.](#) Approve Payment of Bills
 - [b.](#) Approve Post-Audit Disbursements Between Board Meetings
 - [c.](#) 08-05-26 Hartland Township Board Regular Meeting Minutes
7. Pending & New Business
8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: Approve Bills for Payment

Date: July 30, 2026

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$20,409.04

Notable Invoices include:

Exclusive Excavating - \$7,150 – for emergency leak repair

Ryan's Pressure Washing - \$1,000 – monument sign cleaning, parks & buildings

SEMCOG - \$2,976 – for annual membership, budgeted but up 3% over last year

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY27 budget.

Attachments

Bills for 8.18.26

08/14/2026 12:44 PM
User: SUSAN
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 08/18/2026 - 08/18/2026
BOTH JOURNALIZED AND UNJOURNALIZED

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OPEN						
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
APPLIEDCAP	APPLIED CAPITAL, LLC	08/01/2026	42607099	FOA	LEASES 7/20-8/19	
54754	P.O. BOX 660831	08/18/2026		N		431.57
08/01/2026	DALLAS TX, 75266-0831	/ /	0.0000	N		0.00
		08/18/2026		N		431.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-960.000	LEASES - COPIER	431.57

VENDOR TOTAL: 431.57

APT US&C	APT US & C	08/01/2026	32920	FOA	MEMBERSHIP RENEWAL	
54755	PO BOX 591	08/18/2026		N		199.00
08/01/2026	TAWAS CITY MI, 48764	/ /	0.0000	Y		0.00
		08/18/2026		N		199.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-804.000	MEMBERSHIP & DUES	199.00

VENDOR TOTAL: 199.00

AUTOZONE	AUTOZONE INC	08/05/2026	2257891035	FOA	OIL & FILTER FOR WATER EQUIPMENT	
54756	PO BOX 116067	08/18/2026		N		90.72
08/05/2026	ATLANTA GA, 30368-6067	/ /	0.0000	Y		0.00
		08/18/2026		N		90.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	90.72

VENDOR TOTAL: 90.72

BEAUCHAMPW	BEAUCHAMP WATER TREATMENT SOLUTIONS	07/30/2026	429747175	FOA	WATER SOFTENER HERO TEEN CENTER	
54757	872 N OLD U.S. 23	08/18/2026		N		3,112.21
07/30/2026	BRIGHTON MI, 48114	/ /	0.0000	Y		0.00
		08/18/2026		N		3,112.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-930.001	HERO REPAIRS & MAINT. EQUIPMENT	3,112.21

VENDOR TOTAL: 3,112.21

CHUCKSITTE	CHUCK SITTERLET	08/14/2026	JUNE26REFUND	FOA	REFUND PARK FEES 7/1/26	
54782	12812 TWYLA LN	08/18/2026		N		50.00
07/31/2026	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		08/18/2026		N		50.00

Open

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		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-000-651.000	PARKS & REC USE FEES	50.00

VENDOR TOTAL: 50.00

CINTAS	CINTAS CORPORATION	08/03/2026	4277800171	FOA	MAT MAINT	
54758	P.O BOX 630910	08/18/2026		N		49.57
08/03/2026	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		08/18/2026		N		49.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	49.57

CINTAS	CINTAS CORPORATION	08/11/2026	5353303207	FOA	MONTHLY REPLENISH FIRST AID KIT	
54780	P.O BOX 630910	08/18/2026		N		80.41
08/11/2026	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		08/18/2026		N		80.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	80.41

CINTAS	CINTAS CORPORATION	07/31/2026	9383710540	FOA	WATER PLANT MONTHLY EYE WASH AGREEME	
54781	P.O BOX 630910	08/18/2026		N		99.18
07/31/2026	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		08/18/2026		N		99.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	99.18

VENDOR TOTAL: 229.16

CLASSIC	CLASSIC TENT AND EVENT	08/04/2026	25564	FOA	TABLES CHAIRS FOR ELECTION AT HIGH S	
54759	800 RICKETT RD	08/18/2026		N		742.00
08/04/2026	BRIGHTON MI, 48116	/ /	0.0000	Y		0.00
		08/18/2026		N		742.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-956.000	MISCELLANEOUS	742.00

VENDOR TOTAL: 742.00

DOUGIES	DOUGIES DISPOSAL & RECYCLING	08/05/2026	229885	FOA	TRASH PICKUP AT PARKS AUGUST	
54779	PO BOX 241	08/18/2026		N		350.00
08/05/2026	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		08/18/2026		Y		350.00

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		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	350.00

VENDOR TOTAL: 350.00

ELECTROCYC	ELECTROCYCLE INC	08/01/2026	80350	FOA	ONSITE SHREDDING 6/23/26	
54760	23953 RESEARCH DR	08/18/2026		N		47.00
06/23/2026	FARMINGTON HILLS MI, 48335	/ /	0.0000	Y		0.00
		08/18/2026		N		47.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-801.000	CONTRACTED SERVICES	47.00

ELECTROCYC	ELECTROCYCLE INC	08/04/2026	81421	FOA	ONSITE SHREDDING	
54761	23953 RESEARCH DR	08/18/2026		N		42.00
08/04/2026	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		08/18/2026		N		42.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-801.000	CONTRACTED SERVICES	42.00

VENDOR TOTAL: 89.00

EXCLUSIVEE	EXCLUSIVE EXCAVATING	08/11/2026	HARTLAND-126	FOA	EMERGENCY LEAK REPAIR 8/11/26	
54775	P.O. BOX 1881	08/18/2026		N		7,150.00
08/11/2026	BRIGHTON MI, 48116	/ /	0.0000	Y		0.00
		08/18/2026		Y		7,150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	7,150.00

VENDOR TOTAL: 7,150.00

0150	HARTLAND CONSOLIDATED SCHOOLS	07/31/2026	176016	FOA	JULY FUEL	
54763	9525 E HIGHLAND ROAD	08/18/2026		N		1,192.48
08/01/2026	HOWELL MI, 48843	/ /	0.0000	Y		0.00
		08/18/2026		N		1,192.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	151.04
536-000-860.000	GASOLINE	1,041.44
		1,192.48

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 1,192.48

HARTTREASU	HARTLAND TOWNSHIP TREASURER	08/01/2026	080126DOG	FOA	DOG LICENSE PAYMENTS FOR JULY 2026	
54762		08/18/2026		N		27.00
08/01/2026	,	/ /	0.0000	Y		0.00
		08/18/2026		N		27.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	27.00

VENDOR TOTAL: 27.00

JUSTICE	JUSTICE FENCE ACQUISITION LLC	07/31/2026	13340	FOA	WATER PLANT GATE REPAIRS	
54764	1276 E COLUMBIA AVE	08/18/2026		N		360.00
07/31/2026	BATTLE CREEK MI, 49014	/ /	0.0000	Y		0.00
		08/18/2026		N		360.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	360.00

VENDOR TOTAL: 360.00

0220	LIVINGSTON COUNTY TREASURER	08/01/2026	DOGJULY2026	FOA	DOG LICENSES COLLECTED JULY 2026	
54765	200 E. GRAND RIVER	08/18/2026		N		303.00
08/01/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		08/18/2026		N		303.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	303.00

VENDOR TOTAL: 303.00

1180	PETER'S TRUE VALUE HARDWARE	08/12/2026	83670	FOA	HERO CENTER SIDEWALK REPAIR	
54777	3455 W. HIGHLAND ROAD	08/18/2026		N		13.98
08/12/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00
		08/18/2026		N		13.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	13.98

1180	PETER'S TRUE VALUE HARDWARE	08/05/2026	K83575	FOA	4 SCHLAG LOCK BLANKS HERO CENTER	
54766	3455 W. HIGHLAND ROAD	08/18/2026		N		9.96
08/05/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00
		08/18/2026		N		9.96

Open

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			

101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR				9.96		
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1180	PETER'S TRUE VALUE HARDWARE	08/06/2026	K83580	FOA	SIDEWALK REPAIR PATCH		
54778	3455 W. HIGHLAND ROAD	08/18/2026		N		135.92	
08/06/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00	
		08/18/2026		N		135.92	

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-444-930.000	REPAIRS & MAINTENANCE	135.92

1180	PETER'S TRUE VALUE HARDWARE	08/11/2026	K83665	FOA	MOWER BELT		
54776	3455 W. HIGHLAND ROAD	08/18/2026		N		23.99	
08/11/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00	
		08/18/2026		N		23.99	

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	23.99

VENDOR TOTAL: 183.85

RYANS	RYANS PRESSURE WASHING	07/31/2026	340000613	FOA	CLEANING MONUMENT SIGNS		
54767	3480 E COON LAKE RD	08/18/2026		N		1,000.00	
07/31/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00	
		08/18/2026		N		1,000.00	

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	200.00
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	200.00
101-265-930.000	REPAIRS & MAINTENANCE	200.00
101-751-930.000	REPAIRS & MAINTENANCE	400.00
		1,000.00

VENDOR TOTAL: 1,000.00

6875	SOUTHEAST MI COUNCIL OF GOVERNMENTS	08/01/2026	3423	FOA	2026 ANNUAL MEMEBERSHIP DUES		
54768	1001 WOODWARD AVE, STE 1400	08/18/2026		N		2,976.00	
	DBA SEMCOG						
08/01/2026	DETROIT MI, 48226	/ /	0.0000	Y		0.00	
		08/18/2026		N		2,976.00	

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	2,976.00

VENDOR TOTAL: 2,976.00

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STAPLES	STAPLES	08/01/2026	6070523988	FOA	VARIOUS OFFICE SUPPLIES	
54772		08/18/2026		N		151.49
	PO BOX 660409					
08/01/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		08/18/2026		N		151.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	6.44
101-172-727.000	SUPPLIES & POSTAGE	8.83
101-172-727.000	SUPPLIES & POSTAGE	136.22
		151.49

STAPLES	STAPLES	08/01/2026	6070523990	FOA	ENVELOPES FOR TOWNSHIP	
54773		08/18/2026		N		35.79
	PO BOX 660409					
08/01/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		08/18/2026		N		35.79

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	35.79

STAPLES	STAPLES	08/01/2026	6070523992	FOA	OFFICE SUPPLIES	
54774		08/18/2026		N		46.18
	PO BOX 660409					
08/01/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		08/18/2026		N		46.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	46.18

STAPLES	STAPLES	08/08/2026	6071089833	FOA	KEYBOARD FOR TREASURER	
54769	PO BOX 660409	08/18/2026		N		70.53
08/08/2026	DALLAS TX, 75266-0409	/ /	0.0000	Y		0.00
		08/18/2026		N		70.53

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-727.000	SUPPLIES & POSTAGE	70.53

STAPLES	STAPLES	08/08/2026	6071089834	FOA	NEW CHAIR FOR DEPUTY	
54770		08/18/2026		N		299.99
	PO BOX 660409					
08/08/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		08/18/2026		N		299.99

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		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	299.99

STAPLES	STAPLES	08/08/2026	6071089835	FOA	GENERAL TWP SUPPLIES	
54771		08/18/2026		N		119.07
	PO BOX 660409					
08/08/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		08/18/2026		N		119.07

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	119.07

VENDOR TOTAL: 723.05

TRIGON	TRIGON ROAD LLC	08/14/2026	1502	FOA	ANNUAL SUBSCRIPTION TO ELECTION WORK	
54783		08/18/2026		N		1,200.00
	P.O. BOX 258133					
08/01/2026	MADISON WI, 53725-8133	/ /	0.0000	N		0.00
		08/18/2026		N		1,200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-801.000	CONTRACTED SERVICES	1,200.00

VENDOR TOTAL: 1,200.00

TOTAL - ALL VENDORS: 20,409.04

FUND TOTALS:

Fund 101 - GENERAL FUND	7,621.10
Fund 206 - FIRE OPERATING	200.00
Fund 401 - CAPITAL PROJECTS FUND	3,412.20
Fund 536 - WATER SYSTEM FUND	8,845.74
Fund 701 - TRUST AND AGENCY	330.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: Approve Post Audit of Disbursements Between Board Meeting

Date: August 13, 2026

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$24,874.55

Regular Payroll and 8/4/26 elections payroll - \$115,579.48

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY27 budgets.

Attachments

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 08/06/2026 - 08/13/2026

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/11/2026	FOA	47275	HARTLAND TWP VETERANS MEMORIAL	GF CHASE 790006381	101-000-001.000	100.00
08/11/2026	FOA	47276	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	205.92
		47276		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		47276		EMPLOYMENT EXPENSE	101-192-716.000	63.02
		47276		EMPLOYMENT EXPENSE	101-209-716.000	167.51
		47276		EMPLOYMENT EXPENSE	101-215-716.000	81.42
		47276		EMPLOYMENT EXPENSE	101-253-716.000	66.43
		47276		EMPLOYMENT EXPENSE	101-400-716.000	124.65
		47276		EMPLOYMENT EXPENSE	101-441-716.000	113.30
		47276		EMPLOYMENT EXPENSE	536-000-716.000	160.00
						1,029.67
08/11/2026	FOA	47277	VOID	** VOIDED **	** VOIDED **	
08/11/2026	FOA	47278	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	4,700.56
		47278		EMPLOYMENT EXPENSE	101-172-716.000	2,308.34
		47278		EMPLOYMENT EXPENSE	101-192-716.000	839.38
		47278		EMPLOYMENT EXPENSE	101-209-716.000	839.38
		47278		EMPLOYMENT EXPENSE	101-215-716.000	4,994.37
		47278		EMPLOYMENT EXPENSE	101-253-716.000	839.38
		47278		EMPLOYMENT EXPENSE	101-400-716.000	839.38
		47278		EMPLOYMENT EXPENSE	101-441-716.000	4,616.68
		47278		EMPLOYMENT EXPENSE	536-000-716.000	3,525.41
						23,502.88
08/11/2026	FOA	47279	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	48.40
		47279		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		47279		EMPLOYMENT EXPENSE	101-192-716.000	7.10
		47279		EMPLOYMENT EXPENSE	101-209-716.000	7.10
		47279		EMPLOYMENT EXPENSE	101-215-716.000	31.62
		47279		EMPLOYMENT EXPENSE	101-253-716.000	19.05
		47279		EMPLOYMENT EXPENSE	101-400-716.000	43.57
		47279		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		47279		EMPLOYMENT EXPENSE	536-000-716.000	26.15
						242.00
08/11/2026	FOA	47280	VOID	** VOIDED **	** VOIDED **	
TOTAL - ALL FUNDS				TOTAL OF 6 CHECKS (2 voided)	24,874.55	

--- GL TOTALS ---
001-000-257.100

ACCRUED MEDICAL BENEFITS

4,700.56

Check Date	Bank	Check #	Payee	Description	GL #	Amount
001-000-257.102			ACCRUED VISION BENEFITS			48.40
001-000-257.103			ACCRUED STD/LTD BENEFITS			205.92
101-000-001.000			GF CHASE 790006381			100.00
101-172-716.000			EMPLOYMENT EXPENSE			2,375.43
101-192-716.000			EMPLOYMENT EXPENSE			909.50
101-209-716.000			EMPLOYMENT EXPENSE			1,013.99
101-215-716.000			EMPLOYMENT EXPENSE			5,107.41
101-253-716.000			EMPLOYMENT EXPENSE			924.86
101-400-716.000			EMPLOYMENT EXPENSE			1,007.60
101-441-716.000			EMPLOYMENT EXPENSE			4,769.32
536-000-716.000			EMPLOYMENT EXPENSE			3,711.56
			TOTAL			24,874.55

Check Register Report For Hartland Township
For Check Dates 08/13/2026 to 08/13/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/13/2026	FOA	18602	MISSION SQUARE	632.93	632.93	0.00	Open
08/13/2026	FOA	18603	MISSION SQUARE	2,747.85	2,747.85	0.00	Open
08/13/2026	FOA	18604	MISSION SQUARE	4,458.96	4,458.96	0.00	Open
08/13/2026	FOA	18605	BERLIN, BARBARA F	216.00	216.00	0.00	Open
08/13/2026	FOA	18606	BERLIN, ROBERT T	296.00	296.00	0.00	Open
08/13/2026	FOA	18607	BOYER JR, DONALD E	276.00	276.00	0.00	Open
08/13/2026	FOA	18608	BROWN, ALICIA	980.00	980.00	0.00	Open
08/13/2026	FOA	18609	CASE, SUSAN E	822.00	822.00	0.00	Open
08/13/2026	FOA	18610	CASSAR, KATHLEEN	168.00	168.00	0.00	Open
08/13/2026	FOA	18611	COOPER, KIMBERLY T	156.00	156.00	0.00	Open
08/13/2026	FOA	18612	CURRENT, ASHLEY M	220.00	220.00	0.00	Open
08/13/2026	FOA	18613	CUSHING, ALEXANDRA U	325.00	325.00	0.00	Open
08/13/2026	FOA	18614	CUSHING, SEAN M	284.00	284.00	0.00	Open
08/13/2026	FOA	18615	DAVIS, JAMES L	1,085.00	1,085.00	0.00	Open
08/13/2026	FOA	18616	DUNLOP, BRUCE D	576.00	576.00	0.00	Open
08/13/2026	FOA	18617	DUNVILLE, DAVID	350.00	350.00	0.00	Open
08/13/2026	FOA	18618	ECKMAN, JAMI	477.00	477.00	0.00	Open
08/13/2026	FOA	18619	ELIAS, CURTIS S	276.00	276.00	0.00	Open
08/13/2026	FOA	18620	ELLETT, TAMARA L	220.00	220.00	0.00	Open
08/13/2026	FOA	18621	ESPINOZA, MANUEL	760.00	760.00	0.00	Open
08/13/2026	FOA	18622	FALARDEAU, NANCY	873.50	873.50	0.00	Open
08/13/2026	FOA	18623	FURGE, SIDNEY E	744.00	744.00	0.00	Open
08/13/2026	FOA	18624	FURGE, STEFANIE L	470.00	470.00	0.00	Open
08/13/2026	FOA	18625	GREGG, KAREN L	216.00	216.00	0.00	Open
08/13/2026	FOA	18626	HEINIG, KATHERINE	284.00	284.00	0.00	Open
08/13/2026	FOA	18627	JAGNER, WALTER A	216.00	216.00	0.00	Open
08/13/2026	FOA	18628	KAHL, WILLIAM R	296.00	296.00	0.00	Open
08/13/2026	FOA	18629	KANG, YOO JUNG	436.00	436.00	0.00	Open
08/13/2026	FOA	18630	KNITTER, EDWARD F	160.00	160.00	0.00	Open
08/13/2026	FOA	18631	KRUEGER, JR, DONALD F	284.00	284.00	0.00	Open
08/13/2026	FOA	18632	LACHAJEWSKI, DEBRA A	40.00	40.00	0.00	Open
08/13/2026	FOA	18633	LAMPE, KATHRYN L	220.00	220.00	0.00	Open
08/13/2026	FOA	18634	LANGENBRUCH, DANIELLE M	503.00	503.00	0.00	Open
08/13/2026	FOA	18635	LAROY, SUSAN	40.00	40.00	0.00	Open

Check Register Report For Hartland Township
For Check Dates 08/13/2026 to 08/13/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/13/2026	FOA	18636	LOUIS, JANICE	276.00	276.00	0.00	Open
08/13/2026	FOA	18637	LOUNSBERRY, RENEE A	312.00	312.00	0.00	Open
08/13/2026	FOA	18638	LOYA-MAGALLANES, LOGAN	365.00	365.00	0.00	Open
08/13/2026	FOA	18639	LUBESKI, DAWN	255.75	255.75	0.00	Open
08/13/2026	FOA	18640	MADDEN, MILDRED	40.00	40.00	0.00	Open
08/13/2026	FOA	18641	MCNUTT, PAULINE	284.00	284.00	0.00	Open
08/13/2026	FOA	18642	NAGEOTTE, CRYSTEN	512.00	512.00	0.00	Open
08/13/2026	FOA	18643	NEU, LINDA C	168.00	168.00	0.00	Open
08/13/2026	FOA	18644	NG, PETER	348.00	348.00	0.00	Open
08/13/2026	FOA	18645	OBRIEN, WENDY A	534.00	534.00	0.00	Open
08/13/2026	FOA	18646	ORR, DANIEL E	284.00	284.00	0.00	Open
08/13/2026	FOA	18647	PETERSEN, MARCIA K	40.00	40.00	0.00	Open
08/13/2026	FOA	18648	PETRUCCI, JUDITH A	152.00	152.00	0.00	Open
08/13/2026	FOA	18649	PHILLIPS, JILAYNE L	468.75	468.75	0.00	Open
08/13/2026	FOA	18650	REIBEL, MARILYN S	168.00	168.00	0.00	Open
08/13/2026	FOA	18651	RIGSBY, NANCY L	557.50	557.50	0.00	Open
08/13/2026	FOA	18652	RIGSBY, ORVILLE E	276.00	276.00	0.00	Open
08/13/2026	FOA	18653	SARKADY, JEFFREY C	420.00	420.00	0.00	Open
08/13/2026	FOA	18654	SAVALE, JOHN	448.00	448.00	0.00	Open
08/13/2026	FOA	18655	SAVALE, LAURA	896.00	896.00	0.00	Open
08/13/2026	FOA	18656	SCHAIDT, DONNA J	580.00	580.00	0.00	Open
08/13/2026	FOA	18657	SEXTON, STEPHEN M	562.00	562.00	0.00	Open
08/13/2026	FOA	18658	SEXTON, TAMMY J	1,332.00	1,332.00	0.00	Open
08/13/2026	FOA	18659	STEVIK, MARY	40.00	40.00	0.00	Open
08/13/2026	FOA	18660	THOMPSON, VICTORIA	390.00	390.00	0.00	Open
08/13/2026	FOA	18661	TUVESON, LISA	365.00	365.00	0.00	Open
08/13/2026	FOA	18662	VAN HUIS, ANDREW	370.00	370.00	0.00	Open
08/13/2026	FOA	18663	VAN HUIS, LORETTA	366.00	366.00	0.00	Open
08/13/2026	FOA	18664	VICARY, MARY B	40.00	40.00	0.00	Open
08/13/2026	FOA	18665	WAGNER, LISA	168.00	168.00	0.00	Open
08/13/2026	FOA	18666	WAYPA, THOMAS G	296.00	296.00	0.00	Open
08/13/2026	FOA	18667	YEGGE, LORI	754.00	754.00	0.00	Open
08/13/2026	FOA	18668	ZINTER, RICHARD	426.00	426.00	0.00	Open
08/13/2026	FOA	DD10842	ALLEN, DANIEL K	1,258.58	0.00	1,108.81	Cleared

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/13/2026	FOA	DD10843	BERNARDI, MELYNDA A	1,873.58	0.00	1,480.44	Cleared
08/13/2026	FOA	DD10844	BROOKS, TYLER J	3,251.97	0.00	2,286.02	Cleared
08/13/2026	FOA	DD10845	CARRIGAN, AMANDA K	3,956.78	0.00	2,941.09	Cleared
08/13/2026	FOA	DD10846	CIOFU, LARRY N	3,702.08	0.00	2,500.48	Cleared
08/13/2026	FOA	DD10847	COSGROVE, HEATHER H	3,355.75	0.00	2,419.65	Cleared
08/13/2026	FOA	DD10848	DRYDEN-HOGAN, SUSAN A	4,366.27	0.00	2,972.00	Cleared
08/13/2026	FOA	DD10849	HAASETH, GWYN M	2,407.50	0.00	1,880.66	Cleared
08/13/2026	FOA	DD10850	HABLE, SCOTT R	3,903.53	0.00	2,668.70	Cleared
08/13/2026	FOA	DD10851	HORNING, KATHLEEN A	3,445.83	0.00	2,427.41	Cleared
08/13/2026	FOA	DD10852	HUBBARD, TONYA S	2,425.64	0.00	1,604.17	Cleared
08/13/2026	FOA	DD10853	ISHMAEL, NINA M	2,067.19	0.00	1,692.13	Cleared
08/13/2026	FOA	DD10854	KENDALL, ANTHONY S	54.57	0.00	50.39	Cleared
08/13/2026	FOA	DD10855	KLUCK, LOGAN M	1,395.00	0.00	1,152.42	Cleared
08/13/2026	FOA	DD10856	LANGER, TROY D	4,295.88	0.00	3,031.94	Cleared
08/13/2026	FOA	DD10857	LEGAULT, DENISE S	755.00	0.00	565.60	Cleared
08/13/2026	FOA	DD10858	LIPKE, BRADY W	1,120.00	0.00	941.80	Cleared
08/13/2026	FOA	DD10859	LUCE, MICHAEL T	6,218.21	0.00	4,520.77	Cleared
08/13/2026	FOA	DD10860	MORGANROTH, CAROL L	2,492.28	0.00	1,792.81	Cleared
08/13/2026	FOA	DD10861	NIXON, MITCHELL A	2,841.47	0.00	2,000.26	Cleared
08/13/2026	FOA	DD10862	RADLEY, JAMES W	3,028.10	0.00	2,231.85	Cleared
08/13/2026	FOA	DD10863	SHOLLACK, DONNA M	299.63	0.00	263.98	Cleared
08/13/2026	FOA	DD10864	SOSNOWSKI, SHERI R	2,515.41	0.00	1,911.66	Cleared
08/13/2026	FOA	DD10865	VETTRAINO, ALEXANDER D	1,440.00	0.00	1,186.67	Cleared
08/13/2026	FOA	DD10866	WHITE, CARLY A	1,355.13	0.00	1,192.53	Cleared
08/13/2026	FOA	DD10867	WYATT, MARTHA K	3,680.25	0.00	2,472.03	Cleared
08/13/2026	FOA	EFT801	FEDERAL TAX DEPOSIT	15,470.61	15,470.61	0.00	Cleared

Totals:	Number of Checks: 094	115,579.48	48,073.85	49,296.27
Total Physical Checks:	67			
Total Check Stubs:	27			

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 08-05-26 Hartland Township Board Regular Meeting Minutes

Date: August 14, 2026

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for August 5, 2026.

Discussion

Draft minutes are attached for review

Financial Impact

None

Attachments

8-5-26 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

August 05, 2026 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Also present were Township Manager Mike Luce, Public Works Director Scott Hable, and Finance Director Susan Dryden.

4. Approval of the Agenda

Move to approve the agenda for the August 5, 2026, Hartland Township Board meeting as presented.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

5. Call to the Public

Scot Sorenson came forward and stated he was here regarding the water rate increase. He stated he understands that maintaining the water system is essential and that costs increase over time, and his concern is not just the rate increase but how the situation was managed. He stated the commodity rate increased from approximately \$1.40 to \$4.50 per one thousand gallons, an approximately 220% increase without any notification. He did state he understands it is always in the minutes and he could attend Board meetings to monitor the process the Board goes through but not everyone has the time to do that. He stated he reviewed the chart that is now on the website showing increases through 2031 and he feels this is unacceptable. He stated he needs to have water, and he has no recourse for this. He questioned why, if the maintenance needs have existed for so long, this process was not started years ago so increases were made on a more periodic scale. He stated he feels this is a lack of communication on the part of the Board and he stated that though the Board may have discussed this in detail there was no direct communication or notifications of this to residents encouraging us to attend meetings to provide public input on these types of issues and that the magnitude of this increase is great on residents. He stated he understands there is no rule or law that you have to notify residents, but common sense should be used when someone has to pay for a service that they be notified in advance. He stated no one he talked to in his neighborhood that was on the water system heard of this until they got their bill. He respectfully asked the Board to review the process that they went through and consider a policy to provide proactive direct communication to residents and businesses whenever significant utility rates or other changes are being considered. He believes the residents of the Township deserve that type of respect. Trustee Petrucci provided Mr. Sorenson with his contact information to discuss this further with him. Supervisor Fountain stated he can also reach out to Manager Luce for further information. Mr. Sorenson stated he did talk to Public Works Director Scott Hable with his initial questions and Mr. Hable was very helpful.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

August 05, 2026 – 7:00 PM

6. Approval of the Consent Agenda

Move to approve the consent agenda for the August 5, 2026 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

- a. Approve Payment of Bills
- b. Approve Post Audit Disbursements Between Meetings
- c. 07-21-26 Hartland Township Board Regular Meeting Minutes

7. Pending & New Business

a. Public Works Coordinator Job Description Change

Public Works Director Scott Hable stated this was update to the job description for the position formerly know as Public Works Specialist. Director Hable stated the recent retirement of the Finance Clerk who oversaw all of the utility billing for the Township led to an evaluation of this function and it was determined that this would be an opportune time to shift this responsibility to the Public Works Department. He stated the current Public Works Specialist deals with many of the programs related to utilities but had never done the actual utility billing. Manager Luce stated that with this addition of utility billing, and the associated customer communication and the recording of changes in homeowners, warranted an increase in pay and it was decided to change the position title to Public Works Coordinator to cover the full responsibilities of the position. Clerk Ciofu inquired as to the role of the Finance Director upon the transfer of utility billing to the Public Works Department. Finance Director Susan Dryden explained it is still her role to ensure that the utility billing is done correctly, so the financial impact responsibility still resides with her, but the management of utility billing system, customer service requests, and the daily maintenance of the utility billing would be maintained by Public Works.

Move to approve the updated job description and title change for the position, Public Works Coordinator as presented.

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

b. Short-term Finance and Accounting Consultant

Finance Director Susan Dryden stated the Board has previously approved the job description change and pay increase of the Finance Clerk position to an Accountant and with the retirement of the former Finance Clerk she is asking for assistance with the finance and accounting function until a replacement Accountant can be hired. She stated she and Manager Luce identified four different audit firms that have a government accounting practice area in their firm or available consultants for accounting and finance. She stated she was familiar with each audit firm through her work with the MGOFA and she had an initial conversation with all of them and requested proposals from each firm. She then met with each firm to meet the Manager in charge, the Associate, and the staff

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

August 05, 2026 – 7:00 PM

member that would be doing the actual work that would be needed. She stated that she and Manager Luce sat down to discuss who would be the best fit for what we have to accomplish in the next four to five months. She stated her primary areas of focus right now are that the payroll gets done and the vendors get paid. She then listed areas of her position that are in process that need to be completed and future short-term functions that need to be addressed. Director Dryden stated that the budget season is approaching and that the former Finance Clerk was heavily involved in this process and she will need help with the budget preparation. She stated that she and Manager Luce felt Maner Costerisan had the best staff to help out with the budgeting process. She stated that the Accountant position has been posted and that she has only received two applications at this time. She stated she is requesting a significant sum of funds for this temporary consultant and hopes not to have to use the entire amount. The requested funds would be reallocated from the former Finance Clerks salary, potential additional staff salary, and contingency funds. Trustee Lubeski inquired as to the amount requested, the rates, and how much help is needed and Director Dryden stated it is based on the the proposal rates and the time she estimated for various processes, such as time to get caught up currently, hours to maintain processes such as budgeting, and help with training.

Move to approve Maner Costerisan for temporary financial and accounting consulting services in an amount not to exceed \$50,000 and to approve the corresponding budget amendment.

Motion made by Clerk Ciofu, Seconded by Trustee McMullen

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

8. Board Reports

Trustee Lubeski - No report.

Trustee McMullen - Stated she attended the Hartland Deerfield Fire Authority (HDFA) Building Committee tours of two fire stations and stated it was highly informative as to how fire departments are run.

Trustee Petrucci - Stated he just wanted to thank the voters that came out and approved the HDFA Fire Millage yesterday to allow for the continuation of our quality fire services.

Clerk Ciofu - Provided statistics on last night's Election stating voter turnout for Hartland was 36.8% which is normal for a Primary Election and slightly higher than the overall County turnout of 35.8%. He stated we had 4872 voters, with 339 voting in the Early Voting period, 2813 voting by Absentee Ballot out of the 3929 Absentee Ballots that were sent out for a return rate of 71.6% which is about normal for a Primary Election, and we had 1720 voters at the Precincts on Election Day. He stated the Fire Millage passed with 2869 yes votes and 1729 no votes. He also thanked the 15 chairs and co-chairs that ran the election process from Early Voting through Election Day and the Election Inspectors that really make the election process safe, secure, and accurate. He also gave special thanks to the Clerk department staff, Nina Ishmael and Carly White, for all their work in keeping the election process running smoothly. He stated that he did not have enough words to express the appreciation for the outstanding work of Deputy Clerk Heather Cosgrove during this election. Her dedication to details and her attention to the things required by election law was outstanding and she made this election run very smoothly and very accurately, much more than she ever gives herself credit for, and he thanked her so very much.

Treasurer Horning - Stated that they recently started back investing with Michigan CLASS and that they put in the water construction money and in the first month they made \$9300 in interest and as of June 25 we have earned \$10,500 in interest. She stated the best feature of the Michigan Class is that it is liquid, and we can access the funds as needed. She also provided an update on the Livingston Materials Management Planning Committee's July 28th meeting. She stated EGLE needs every County to create or update their Materials Management Plan which includes waste, recycling, and reuse. She

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said many topics were discussed such as Plastic bags, batteries, food waste, and mandating curbside recycling. She stated the County put together a committee last fall to create this plan and that she is the Local Representative on this Committee. EGLE has a template and the committee is charged with coming up with goals that at least meet EGLE's minimum requirements, and they will create measurable, objective goals and ways to show progress. This plan will be voted on by the County Commissioners along with the Cities, Townships, and Villages. She stated parts of this plan will likely be included in the County Emergency Plan. She stated there is a discussion of creating a "Waste Authority". Livingston County has no landfill and having an Authority would allow them to sign a long-term contract (20 years) with Grand Blanc or another landfill. She stated that on September 22nd the Committee will have a guest speaker at the County Board Chamber at 10:00 a.m. She stated Bob Davis will be speaking on Regional Waste Authorities. She stated that in this plan we can make the landfill standards high to keep our residents safe and dissuade people from putting a landfill here. The same for Compost and Recycling facilities. She stated that the next Committee meeting will be on August 25 at 10:00 a.m. in Conference Room 1 in the County Administrative Building. She also stated Supervisors and other interested people are attending to keep apprised of the planning and stated she would send out a reminder e-mail to Board member if interested.

Trustee O'Connell - No report.

Supervisor Fountain - Inquired of the Clerk to provide statistics regarding Early Voting participating voters and the overall cost of Early Voting as to whether we could shorten this period from the nine days. Clerk Ciofu explained that this is constitutional law and it would be a very difficult process to change and explained several alternatives to reducing costs such as a Countywide Early Voting location, or a Regional Early Voting location, that would require each participating Township to share in the overall nine-day Early Voting expense.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce gave a brief update on the conversion of IT services from VC3 to Black Rock stating that we have heard that VC3 is making municipalities that are leaving them pay the final amount of the contract and that he has requested a final billing from VC3 and requested them to begin transferring data to Black Rock. He also stated the water main project on the north side of M-59 kicked off this week and they are getting ready to cut out bore pit areas where hydrants will be placed and they are fusing and boring one thousand feet at a time. Manager Luce stated that he, Public Works Director Scott Hable, and Jeremy Schrot from Spaulding DeDecker met with two residents on Deer Path Lane regarding the location of the proposed water tower in Heritage Park as to whether we had looked at other sites and if we did our due diligence regarding costs. He stated we responded that we had done so and that this site requires very little prep work. He stated the residents may not like the location, but we hoped they understood the issues as to the decision. He stated SDA will help in providing them with information on sites we did look at for the water tower. Manager Luce stated he sent out invites to the Board for the All Partners, Partners in Progress meeting on August 12th at 6:00 p.m. at the Hartland Education Support Service Center Board Room. He also stated the State of the Community has been scheduled for October 21st at 5:00 p.m. at the Hartland Music Hall. Trustee O'Connell stated that the Music Hall needs a new roof, and it will be expensive. A brief discussion was held on what the Township could do to help out with this project. Manager Luce will get estimated costs for the project. Manager Luce also stated that Chuck Hughes will be retiring and that Stefanie Furge has resigned from her position at Hartland Living so there will be some changes coming to the Partners in Progress group. Manager Luce provided a brief update of the HERO Center agreement we have with the Howell Parks & Recreation to

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

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manage the day-to-day operations of the HERO Center stating the individual that was doing this has accepted a position with the State Parks in Lansing so we are basically reverting back to having three individuals from the HERO center take over managing the day-to-day operations. He commended Director Hable and his staff for resolving some computer issues at the HERO center recently for upcoming registration for the Teen Center. Clerk Ciofu inquired as to the latest on the road Special Assessment Districts (SAD's) and Manager Luce stated that San Marino has around 68% of verified yes votes and Dunham Lakes Estates has around 66%. He stated San Marino's estimated cost was around \$4.1 million, and Dunham Lake Estates was around \$675 thousand and that we would bond for these projects should they go forward. He stated both of these projects would be 2027 projects. He did state that the County would contribute some funds to the Dunham Lake Estates project. Clerk Ciofu inquired as to how the Board feels about going forward at these percentages. Trustee O'Connell stated she thought we needed 100% at some level of cost per our policy. Manager Luce stated we set a policy based on certain thresholds related to individual homeowners SAD assessments, but that we would work with residents on a case-by-case basis.

10. Adjournment

Move to adjourn the meeting at 7:50 p.m.

Motion made by Treasurer Horning, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None