



Board of Trustees

William J. Fountain, Supervisor Matthew J. Germane, Trustee
Larry N. Ciofu, Clerk Summer L. McMullen, Trustee
Kathleen A. Horning, Treasurer Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, July 09, 2024 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - a. Approve Payment of Bills
 - b. Post Audit of Disbursements Between Board Meetings
 - c. 06-18-24 Hartland Township Board Regular Meeting Minutes
 7. Pending & New Business
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 - b. Workshop to discuss Accessory Dwelling Units (ADU)
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: July 2, 2024

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$852,409.02. The bills are available in the Finance office for review.

Notable invoices include:

\$263,258.56 – Allied Construction Company, Inc. – (Township Parking Lot)

\$14,822.50 – Foster, Swift, Collins & Smith – (April & May 2024)

\$362,321.23 – Hartland Deerfield Fire Authority – (2nd quarterly pmt & station 62 downspout repair)

\$22,000.00 – Hartland Enrichment Recreation Organization – (July 2024 pmt)

\$96,469.52 – Hartland Township General Fund – (Qtrly rent for cable, salary allocations, June dog license pmts)

\$16,779.83 – Horizon Landscape Inc. – (Various mowing invoices)

\$36,905.25 – Spalding Dedecker – (Various engineering invoices)

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the approved FY25 budget.

Attachments

Bills for 07.09.2024

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ADOBE	ADOBE INC	06/05/2024	2783165401	FOA	JUNE 2024	
50917		07/09/2024		N		19.99
06/05/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		19.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	19.99

VENDOR TOTAL: 19.99

ALLIED	ALLIED CONSTRUCTION COMPANY, INC	06/28/2024	24-00103	FOA	TOWNSHIP PARKING LOT	
51000	P.O. BOX 1290	07/09/2024		N		263,258.56
06/28/2024	CLARKSTON MI, 48347-1290	/ /	0.0000	N		0.00
		07/09/2024		N		263,258.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	263,258.56

VENDOR TOTAL: 263,258.56

ALLSTAR	ALLSTAR ALARM LLC	07/01/2024	398697	FOA	8/1/24 - 10/31/24 - FIRE STATION 61	
51002	8345 MAIN STREET	07/09/2024		N		253.05
07/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		07/09/2024		Y		253.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-801.000	CONTRACTED SERVICES	253.05

ALLSTAR	ALLSTAR ALARM LLC	07/01/2024	398743	FOA	8/1/24 - 10/31/24 - TOWNSHIP HALL	
51003	8345 MAIN STREET	07/09/2024		N		829.65
07/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		07/09/2024		Y		829.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	829.65

VENDOR TOTAL: 1,082.70

AMAZON.COM	AMAZON CAPITAL SERVICES	05/28/2024	052824	FOA	BREAK ROOM TABLE	
51021	P.O. BOX 035184	07/09/2024		N		85.41
05/28/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		07/09/2024		N		85.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	85.41

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

AMAZON.COM	AMAZON CAPITAL SERVICES	06/06/2024	060624	FOA	OSMOSIS FILTER AT TWP HALL	
51022	P.O. BOX 035184	07/09/2024		N		153.99
06/06/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		07/09/2024		N		153.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	153.99

AMAZON.COM	AMAZON CAPITAL SERVICES	06/11/2024	061124	FOA	PARTITION FOR ASSESSING COUNTER	
51011	P.O. BOX 035184	07/09/2024		N		216.81
06/11/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		07/09/2024		N		216.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	216.81

AMAZON.COM	AMAZON CAPITAL SERVICES	06/04/2024	JUNE 2024	FOA	3 PK SILICONE STICK-ON WALLET ID/CRE	
50919	P.O. BOX 035184	07/09/2024		N		53.77
06/04/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		07/09/2024		N		53.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-727.000	SUPPLIES & POSTAGE	53.77

VENDOR TOTAL: 509.98

APPLIED	APPLIED INNOVATION	06/18/2024	2537679	FOA	5/23/24 - 6/22/24 - RICOH MP6055SP	
50969	7718 SOLUTION CENTER	07/09/2024		N		68.43
06/18/2024	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		07/09/2024		N		68.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	68.43

VENDOR TOTAL: 68.43

AUTOZONE	AUTOZONE , INC	06/05/2024	060524	FOA	GMC TRUCK OIL CHANGE	
50918	PO BOX 116067	07/09/2024		N		76.98
06/05/2024	ATLANTA GA, 30368-6067	/ /	0.0000	N		0.00
		07/09/2024		N		76.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	76.98

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AUTOZONE	AUTOZONE , INC	06/18/2024	061824	FOA	DUMP TRAILER MAINT	
51017	PO BOX 116067	07/09/2024		N		16.48
06/18/2024	ATLANTA GA, 30368-6067	/ /	0.0000	N		0.00
		07/09/2024		N		16.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	16.48

VENDOR TOTAL: 93.46

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CARLETON	CARLETON EQUIPMENT	06/18/2024	08-662156	FOA	ADD'L BRUSH HOGGING AT SETTLERS PARK	
50992		07/09/2024		N		475.00
06/18/2024		/ /	0.0000	N		0.00
		07/09/2024		N		475.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-802.000	LAWN/SNOW MAINTENANCE	475.00

VENDOR TOTAL: 475.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CHLORIDESO	CHLORIDE SOLUTIONS, LLC	06/15/2024	100634	FOA	JUNE 2024 - DUST CONTROL	
50971	672 NORTH M-52	07/09/2024		N		695.47
06/15/2024	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/09/2024		Y		695.47

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-969.002	ROAD CHLORIDE	521.60
204-000-969.002	ROAD CHLORIDE	173.87
		695.47

VENDOR TOTAL: 695.47

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
CINTAS	CINTAS CORPORATION	06/18/2024	5216537093	FOA	FIRST AID SUPPLIES	
50970	P.O. BOX 630910	07/09/2024		N		7.15
06/18/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		07/09/2024		N		7.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	7.15

VENDOR TOTAL: 7.15

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
COMCAST	COMCAST	07/02/2024	060624	FOA	JULY 2024 - CABLE/INTERNET AT TWP HA	
51024	P.O. BOX 70219	07/09/2024		N		414.66
06/06/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		07/09/2024		N		414.66
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Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-806.000	CABLE TV FEES	155.06
577-000-805.000	INTERNET	259.60
		<u>414.66</u>

COMCAST	COMCAST	06/25/2024	062524	FOA	JUNE 2024	
51023	P.O. BOX 70219	07/09/2024		N		673.80
06/25/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		07/09/2024		N		673.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	673.80

COMCAST	COMCAST	06/01/2024	JUNE 2024	FOA	PHONE & INTERNET AT WTP	
50920	P.O. BOX 70219	07/09/2024		N		498.67
06/01/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		07/09/2024		N		498.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	83.92
536-000-805.000	INTERNET	136.35
536-000-805.000	INTERNET	278.40
		<u>498.67</u>

VENDOR TOTAL: 1,587.13

ECOSHIELD	ECOSHIELD PEST SOLUTIONS DET WEST	06/25/2024	062524	FOA	JUNE 2024	
51025	P.O. BOX 92180	07/09/2024		N		109.00
06/25/2024	LAS VEGAS NV, 89193-2180	/ /	0.0000	N		0.00
		07/09/2024		Y		109.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	109.00

VENDOR TOTAL: 109.00

EXPLORE	EXPLORE BRIGHTON HOWELL	06/13/2024	061324	FOA	CTA ENROLLMENT	
51010		07/09/2024		N		25.00
06/13/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		25.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-577-957.000	EDUCATION/TRAINING/CONVENTION					25.00
VENDOR TOTAL:						25.00

FIRSTIMPRE	FIRST IMPRESSION PRINT & MARKETING	06/15/2024	85212	FOA	SUMMER 2024 NEWSLETTER	
50994	907 FOWLER ST.	07/09/2024		N		1,804.14
06/15/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/09/2024		N		1,804.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	1,804.14
VENDOR TOTAL:		1,804.14

FIVESTAR	FIVE STAR SIGNS, INC.	06/17/2024	19070	FOA	PARSHALLVILLE CEMETERY SIGN - FINAL	
50950	10099 BERGIN RD, BLDG D	07/09/2024		N		812.00
05/29/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/09/2024		N		812.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567-970.000	CAPITAL OUTLAY	812.00
VENDOR TOTAL:		812.00

5888	FOSTER, SWIFT, COLLINS & SMITH	06/19/2024	886416	FOA	APRIL 2024	
50973	313 S. WASHINGTON SQUARE	07/09/2024		N		8,550.50
06/19/2024	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/09/2024		Y		8,550.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-826.000	LEGAL FEES	612.50
590-000-826.000	LEGAL FEES	196.00
536-000-826.000	LEGAL FEES	4,140.50
101-400-826.000	LEGAL FEES	98.00
101-722-826.000	LEGAL FEES	1,960.00
101-209-826.000	LEGAL FEES	1,543.50
VENDOR TOTAL:		8,550.50

5888	FOSTER, SWIFT, COLLINS & SMITH	06/19/2024	888031	FOA	MAY 2024	
50972	313 S. WASHINGTON SQUARE	07/09/2024		N		6,272.00
06/19/2024	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/09/2024		Y		6,272.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-826.000	LEGAL FEES	931.00
590-000-826.000	LEGAL FEES	2,082.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
536-000-826.000	LEGAL FEES					220.50
101-400-826.000	LEGAL FEES					1,029.00
101-722-826.000	LEGAL FEES					563.50
101-209-826.000	LEGAL FEES					1,445.50
						6,272.00

VENDOR TOTAL: 14,822.50

FRANKLINPL	FRANKLIN PLANNER.COM	06/12/2024	623506171	FOA	STORAGE BINDER & 2 PG PER DAY RING B	
50926		07/09/2024		N		82.90
06/12/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		82.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-727.000	SUPPLIES & POSTAGE	82.90

VENDOR TOTAL: 82.90

GODADDY	GO DADDY	07/02/2024	80398891	FOA	JUNE 2024	
51026		07/09/2024		N		29.99
06/25/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		29.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-900.000	PRINTING & PUBLICATIONS	29.99

VENDOR TOTAL: 29.99

GOLDENREFR	GOLDEN REFRIGERANT	06/11/2024	69683	FOA	FREON REMOVAL FROM APPLIANCES AT CLE	
50933	31800 INDUSTRIAL RD	07/09/2024		N		270.00
06/11/2024	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		07/09/2024		N		270.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	270.00

VENDOR TOTAL: 270.00

GRANDTRAVE	GRAND TRAVERSE RESORT & SPA	06/22/2024	062224	FOA	MAMC CONFERENCE	
51012		07/09/2024		N		1,025.30
06/22/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		1,025.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-957.000	EDUCATION/TRAINING/CONVENTION	1,025.30

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 1,025.30

GREENOAK	GREEN OAK TWP TREASURER	06/17/2024	061724	FOA	TAX DEFERMENT NOTICE	
50958	10001 SILVER LAKE RD	07/09/2024		N		11.00
06/17/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/09/2024		N		11.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	11.00

VENDOR TOTAL: 11.00

HAFIRE	HARTLAND AREA FIRE DEPARTMENT	06/20/2024	JUNE 2024	FOA	MONTHLY LIQUOR LICENSING INSPECTION	
50981	3205 HARTLAND RD	07/09/2024		N		1,750.00
06/20/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		1,750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
212-000-801.000	CONTRACTED SERVICES	1,750.00

VENDOR TOTAL: 1,750.00

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	07/02/2024	JULY 2024	FOA	JULY 2024 PAYMENT PER AGREEMENT	
50117	HAYAA - FOOTBALL	07/09/2024		N		394.39
	P.O. BOX 359	/ /	0.0000	N		0.00
07/02/2024	HARTLAND MI, 48353	07/09/2024		N		394.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	394.39

VENDOR TOTAL: 394.39

HAYAA-B	HARTLAND AREA YOUTH ATHLETIC ASSOC.	07/02/2024	JULY 2024	FOA	JULY 2024 PAYMENT PER AGREEMENT	
50131	HAYAA - BASEBALL	07/09/2024		N		1,285.72
	P.O. BOX 110	/ /	0.0000	N		0.00
07/02/2024	HARTLAND MI, 48353	07/09/2024		N		1,285.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.100	HAYAA: SPRANGER FIELD CONTRACT	1,285.72

VENDOR TOTAL: 1,285.72

HCSA	HARTLAND COMMUNITY SOCCER ASSN	07/02/2024	JULY 2024	FOA	JULY 2024 PAYMENT PER AGREEMENT	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
50124	HARTLAND COMMUNITY EDUCATION	07/09/2024		N		814.19
	9525 HIGHLAND RD					
07/02/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/09/2024		N		814.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	814.19

VENDOR TOTAL: 814.19

HDFA	HARTLAND DEERFIELD FIRE	06/14/2024	24-25 2NDQ:H	FOA	2ND QTRLY PMT	
50941	3205 HARTLAND RD	07/09/2024		N		362,142.25
06/14/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		362,142.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	362,142.25

HDFA	HARTLAND DEERFIELD FIRE	06/18/2024	HT06182024	FOA	STATION 62 DOWNSPOUT REPAIR	
50962	3205 HARTLAND RD	07/09/2024		N		178.98
06/18/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		178.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	178.98

VENDOR TOTAL: 362,321.23

HERO	HARTLAND ENRICHMENT/RECREATION ORG	07/02/2024	07/02/2024	FOA	JULY 2024 PAYMENT PER AGREEMENT	
50105	12354 GOLDEN OAKS DR.	07/09/2024		N		22,000.00
07/02/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/09/2024		N		22,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-882.000	HERO CENTER CONTRIBUTION	22,000.00

VENDOR TOTAL: 22,000.00

0001	HARTLAND TOWNSHIP GENERAL FUND	07/02/2024	07/02/2024	FOA	JULY - SEPT 2024 QTRLY RENT FOR CABL	
49939		07/09/2024		N		3,246.00
07/02/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-941.000	RENT	3,246.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

0001	HARTLAND TOWNSHIP GENERAL FUND	07/01/2024	070124	FOA	JUNE 2024 DOG LICENSE PMTS	
51004		07/09/2024		N		18.00
07/01/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		18.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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701-000-290.250 DOG LICENSES ESCROW 18.00

0001	HARTLAND TOWNSHIP GENERAL FUND	07/02/2024	2ND QTR 2024	FOA	JULY - SEPT 2024 SALARY ALLOCATION	
50302		07/09/2024		N		93,205.52
07/02/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		93,205.52

Open

GL NUMBER	DESCRIPTION	AMOUNT
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536-000-720.000 ADMINISTRATIVE FEES 46,587.38
 590-000-720.000 ADMINISTRATIVE FEES 46,618.14

93,205.52

VENDOR TOTAL: 96,469.52

HYL	HARTLAND YOUTH LACROSSE	07/02/2024	JULY 2024	FOA	JULY 2024 PAYMENT PER AGREEMENT	
50110	P.O. BOX 56	07/09/2024		N		394.39
07/02/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		394.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-703-883.200 HERITAGE PARK: HARTLAND PARTNERS 394.39

VENDOR TOTAL: 394.39

HILLD	HILL SR, DAVID & MARSLAND, REBECCA	06/25/2024	062524	FOA	LAND USE PERMIT FEE REFUND	
50995	2929 ORE VALLEY DR	07/09/2024		N		40.00
06/25/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-000-622.000 ZONING FEES 40.00

VENDOR TOTAL: 40.00

1548	HORIZON LANDSCAPE INC.	04/17/2024	16945	FOA	STATION 61 LAWN MOWING SEASONAL CONT	
50931	11765 HIBNER RD	07/09/2024		N		1,113.50
04/17/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		1,113.50

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	1,113.50
1548	HORIZON LANDSCAPE INC.	04/17/2024 16946
50932	11765 HIBNER RD	07/09/2024
04/17/2024	HARTLAND MI, 48353	/ / 0.0000
		07/09/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	3,400.33
1548	HORIZON LANDSCAPE INC.	05/21/2024 16964
50939	11765 HIBNER RD	07/09/2024
05/21/2024	HARTLAND MI, 48353	/ / 0.0000
		07/09/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	1,500.00
1548	HORIZON LANDSCAPE INC.	06/03/2024 16992
50929	11765 HIBNER RD	07/09/2024
06/03/2024	HARTLAND MI, 48353	/ / 0.0000
		07/09/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	7,972.34
1548	HORIZON LANDSCAPE INC.	06/03/2024 16993
50930	11765 HIBNER RD	07/09/2024
06/03/2024	HARTLAND MI, 48353	/ / 0.0000
		07/09/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	2,793.66
		VENDOR TOTAL:
		16,779.83

K&J	K & J ELECTRIC, INC	06/19/2024 123	FOA	EXTERIOR LIGHT REPAIR AT WTP	
50997	7219 EAST HIGHLAND RD	07/09/2024	N		441.00
06/19/2024	HOWELL MI, 48843	/ / 0.0000	N		0.00
		07/09/2024	N		441.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	441.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 441.00

LCMCA	L.C.M.C.A.	06/15/2024	061524	FOA	ANNUAL DUES	
50945	IOSCO TOWNSHIP	07/09/2024		N		100.00
	JULIE DAILEY CLERK					
06/15/2024	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/09/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-804.000	MEMBERSHIP & DUES	100.00

LCMCA	L.C.M.C.A.	06/25/2024	062524	FOA	POLL WORKER PINS	
50989	IOSCO TOWNSHIP	07/09/2024		N		147.00
	JULIE DAILEY CLERK					
06/25/2024	WEBBERVILLE MI, 48892	/ /	0.0000	N		0.00
		07/09/2024		N		147.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	147.00

VENDOR TOTAL: 247.00

LEVELUP	LEVEL UP CONCRETE LEVELING	06/25/2024	1023	FOA	CONCRETE LIFTING FOAM	
50998	3215 BEACH LAKE DRIVE EAST	07/09/2024		N		600.00
	MILFORD MI, 48380	/ /	0.0000	N		0.00
06/25/2024		07/09/2024		N		600.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	600.00

VENDOR TOTAL: 600.00

0220	LIVINGSTON COUNTY TREASURER	07/01/2024	070124	FOA	JUNE 2024 DOG LICENSE PMTS	
51005	200 E. GRAND RIVER	07/09/2024		N		192.00
	HOWELL MI, 48843	/ /	0.0000	N		0.00
07/01/2024		07/09/2024		N		192.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	192.00

VENDOR TOTAL: 192.00

LDPA	LIVINGSTON DAILY PRESS & ARGUS	06/11/2024	JUNE 2024	FOA	JUNE 2024	
50925		07/09/2024		N		14.99
	3964 SOLUTIONS CENTER					

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

06/11/2024	CHICAGO IL, 60677-3009	/ /	0.0000	Y		0.00
		07/09/2024		N		14.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	14.99

VENDOR TOTAL: 14.99

LOREA	LOREA TOPSOIL & AGGREGATE	07/01/2024	24954	FOA	ASPHALT MILLINGS	
51014	4812 S. OLD US23	07/09/2024		N		60.00
07/01/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/09/2024		Y		60.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	60.00

VENDOR TOTAL: 60.00

MASTERS	MASTERS TELECOM LLC	05/27/2024	37611	FOA	MAY 2024	
50866		07/09/2024		N		18.84
05/27/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		18.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	18.84

MASTERS	MASTERS TELECOM LLC	06/24/2024	39209	FOA	JUNE 2024	
50991		07/09/2024		N		18.84
06/24/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		18.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	18.84

VENDOR TOTAL: 37.68

MEIJER	MEIJER	06/26/2024	062624	FOA	AV BALLOTS MASS MAILING	
51013	2160 HARTLAND RD	07/09/2024		N		37.09
06/26/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/09/2024		N		37.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	37.09

VENDOR TOTAL: 37.09

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

MUGGBOPPS	MUGG & BOPPS	06/18/2024	061824	FOA	FUEL FOR BRUSH HOGGING MACHINE	
50993		07/09/2024		N		19.78
06/18/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		19.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-802.000	LAWN/SNOW MAINTENANCE	19.78

VENDOR TOTAL: 19.78

PERSONALIT	PERSONALITY INSIGHTS	06/26/2024	062624	FOA	DISC	
51009		07/09/2024		N		51.80
06/26/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		51.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	51.80

VENDOR TOTAL: 51.80

1180	PETER'S TRUE VALUE HARDWARE	06/17/2024	K72873	FOA	TWP HALL KEYS	
50949	3455 W. HIGHLAND ROAD	07/09/2024		N		4.98
06/17/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/09/2024		N		4.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	4.98

1180	PETER'S TRUE VALUE HARDWARE	06/24/2024	K72984	FOA	TWP HALL IRRIGATION	
50980	3455 W. HIGHLAND ROAD	07/09/2024		N		22.90
06/24/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/09/2024		N		22.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.100	IRRIGATION REPAIRS	22.90

VENDOR TOTAL: 27.88

PIVOTPOINT	PIVOT POINT PARTNERS LLC	07/01/2024	1910	FOA	ASSESSING SOFTWARE	
51006	4235 SCIOTO PKWY	07/09/2024		N		2,040.85
02/01/2024	POWELL OH, 43065	/ /	0.0000	N		0.00
		07/09/2024		Y		2,040.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-930.000	REPAIRS & MAINTENANCE	2,040.85

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 2,040.85

7532	PRINTING SYSTEMS, INC.	06/05/2024	233964	FOA	ELECTION SUPPLIES	
51016	12005 BEECH DALY	07/09/2024		N		232.51
06/05/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		07/09/2024		N		232.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	232.51

7532	PRINTING SYSTEMS, INC.	06/21/2024	234123	FOA	ELECTION SUPPLIES	
50988	12005 BEECH DALY	07/09/2024		N		268.36
06/21/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		07/09/2024		N		268.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	268.36

7532	PRINTING SYSTEMS, INC.	06/25/2024	234277	FOA	ELECTION SUPPLIES	
51015	12005 BEECH DALY	07/09/2024		N		236.42
06/25/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		07/09/2024		N		236.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	236.42

VENDOR TOTAL: 737.29

REDWING	RED WING BUSINESS ADVANTAGE ACCT	06/19/2024	061924	FOA	BOOTS - M. NIXON	
51018	P.O. BOX 844329	07/09/2024		N		193.49
06/19/2024	DALLAS TX, 75284-4329	/ /	0.0000	N		0.00
		07/09/2024		N		193.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	193.49

VENDOR TOTAL: 193.49

RESCOM	RESCOM DOOR LLC	06/10/2024	5262	FOA	STATION 62 BAY DOOR REPLACEMENT	
50942	4088 E M-36	07/09/2024		N		2,817.00
06/10/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		07/09/2024		Y		2,817.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

206-000-970.003	CAPITAL OUTLAY - BLDG GRDS					2,817.00
VENDOR TOTAL:						2,817.00

SELECTION	SELECTION.COM	06/16/2024	582151	FOA	BACKGROUND CHECK - J. RADLEY	
50961	155 TRI-COUNTY PKWY, STE 150	07/09/2024		N		56.00
06/16/2024	CINCINNATI OH, 45246	/ /	0.0000	N		0.00
		07/09/2024		Y		56.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	56.00
VENDOR TOTAL:		56.00

SERGEPTPAI	SERGEANT PAINTING	06/27/2024	06/27/2024	FOA	WASH, PREP, PAINT FIRE TRUCK BAYS	
50999	9456 COMMON TRAIL	07/09/2024		N		7,875.00
06/27/2024	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		07/09/2024		N		7,875.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-970.003	CAPITAL OUTLAY - BLDG GRDS	7,875.00
VENDOR TOTAL:		7,875.00

SERVICEPRO	SERVICEPRO	06/13/2024	APRIL 2024	FOA	APRIL 2024	
50934	7510 PARKWOOD DRIVE	07/09/2024		N		880.00
06/13/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/09/2024		Y		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	880.00

SERVICEPRO	SERVICEPRO	06/13/2024	MAY 2024	FOA	MAY 2024	
50935	7510 PARKWOOD DRIVE	07/09/2024		N		880.00
06/13/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		07/09/2024		Y		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	880.00

VENDOR TOTAL:						1,760.00
CEMSITES	SITE INDUSTRIES LLC	06/25/2024	22948	FOA	CEMETERY RECORD MGT SOFTWARE	
50990	14 MEMORIAL DR	07/09/2024		N		4,475.00
06/25/2024	PERRYOPOLIS PA, 15473	/ /	0.0000	N		0.00
		07/09/2024		N		4,475.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567-970.000	CAPITAL OUTLAY	4,475.00
VENDOR TOTAL:		4,475.00

SITEONE	SITEONE LANDSCAPE SUPPLY	06/13/2024	061324	FOA	SPRINKLER PARTS FOR IRRIGATION AT TW	
50940		07/09/2024		N		175.92
06/13/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		175.92

Open

GL NUMBER	DESCRIPTION	AMOUNT				
401-265-970.000	CAPITAL OUTLAY	175.92				
SITEONE	SITEONE LANDSCAPE SUPPLY	06/19/2024	061924	FOA	IRR SUPPLIES FOR TWP HALL	
51019		07/09/2024		N		136.78
06/19/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		136.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.100	IRRIGATION REPAIRS	136.78
VENDOR TOTAL:		312.70

SPALDING	SPALDING DEDECKER	05/20/2024	98699	FOA	BUFFALO WILD WINGS THRU 4/28/24	
50834	905 SOUTH BLVD EAST	07/09/2024		N		97.50
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		97.50

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0042	PWRW LLC (BUFFALO WILD WINGS)	97.50				
SPALDING	SPALDING DEDECKER	05/20/2024	98700	FOA	REDWOOD LIVING THRU 4/28/24	
50835	905 SOUTH BLVD EAST	07/09/2024		N		1,240.00
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		1,240.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0026	REDWOOD USA LLC	1,240.00				
SPALDING	SPALDING DEDECKER	05/20/2024	98701	FOA	VILLAS OF HARTLAND THRU 4/28/24	
50836	905 SOUTH BLVD EAST	07/09/2024		N		460.00
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		460.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0006	HACKER RD DEVELOPMENT	460.00

SPALDING	SPALDING DEDECKER	05/20/2024	98702	FOA	COURTYARDS OF HARTLAND THRU 4/28/24	
50837	905 SOUTH BLVD EAST	07/09/2024		N		2,836.00
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		2,836.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0055	COURTYARDS OF HARTLAND	2,836.00

SPALDING	SPALDING DEDECKER	05/20/2024	98703	FOA	HIGHLAND RESERVE THRU 4/28/24	
50839	905 SOUTH BLVD EAST	07/09/2024		N		6,795.00
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		6,795.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0056	HIGHLAND RESERVES/GREEN VENTURES EXP	6,795.00

SPALDING	SPALDING DEDECKER	05/20/2024	98704	FOA	HUNTERS RIDGE THRU 4/28/24	
50838	905 SOUTH BLVD EAST	07/09/2024		N		22,200.75
05/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		22,200.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0022	HUNTERS RIDGE	22,200.75

SPALDING	SPALDING DEDECKER	06/20/2024	99058	FOA	GIS THRU 5/26/24	
50976	905 SOUTH BLVD EAST	07/09/2024		N		3,081.00
06/20/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		3,081.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-801.000	CONTRACTED SERVICES & RENTALS	3,081.00

SPALDING	SPALDING DEDECKER	06/24/2024	99078	FOA	M-59 PRV THROUGH 5/26/24	
50987	905 SOUTH BLVD EAST	07/09/2024		N		195.00
06/24/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/09/2024		N		195.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	195.00

VENDOR TOTAL: 36,905.25

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

STAPLES	STAPLES	06/15/2024	6004714380	FOA	HAND TOWELS & COFFEE	
50943	PO BOX 660409	07/09/2024		N		61.56
06/15/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		61.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	61.56

STAPLES	STAPLES	05/15/2024	6004714381	FOA	BATTERIES	
50944	PO BOX 660409	07/09/2024		N		45.27
06/15/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		45.27

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	45.27

STAPLES	STAPLES	06/22/2024	6005100454	FOA	REFUND	
50978	PO BOX 660409	07/09/2024		N		(102.89)
06/22/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		(102.89)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	(102.89)

STAPLES	STAPLES	06/22/2024	6005100456	FOA	MISC SUPPLIES	
50986	PO BOX 660409	07/09/2024		N		189.84
06/22/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		189.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	189.84

STAPLES	STAPLES	06/22/2024	6005100458	FOA	MISC SUPPLIES	
50985	PO BOX 660409	07/09/2024		N		189.84
06/22/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		189.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	189.84

STAPLES	STAPLES	06/22/2024	6005100460	FOA	HANGING FILE FOLDERS/LABEL MAKER TAP	
50977	PO BOX 660409	07/09/2024		N		54.99
06/22/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		54.99

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	20.65
101-400-727.000	SUPPLIES & POSTAGE	34.34
		54.99

STAPLES	STAPLES	06/29/2024	6005648850	FOA	MISC SUPPLIES	
51008	PO BOX 660409	07/09/2024		N		146.09
06/29/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/09/2024		N		146.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	47.39
101-215-727.000	SUPPLIES & POSTAGE	98.70
		146.09

VENDOR TOTAL: 584.70

SOMCSB	STATE OF MICHIGAN	07/01/2024	VB5HB8Y	FOA	A/C F381723664 PENALTY FOR RETURNED	
51028	P.O. BOX 30199	07/09/2024		N		50.00
07/01/2024	LANSING MI, 48909	/ /	0.0000	N		0.00
		07/09/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-956.000	MISCELLANEOUS	50.00

VENDOR TOTAL: 50.00

VC3, INC.	VC3, INC.	04/26/2024	146898	FOA	APRIL 2024 - CLOUD PROTECTION/DATA R	
50936	C/O PNC BANK	07/09/2024		N		309.00
	P.O. BOX 746804	/ /	0.0000	N		0.00
04/26/2024	ATLANTA GA, 30374-6804	07/09/2024		N		309.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	309.00

VC3, INC.	VC3, INC.	05/06/2024	148932	FOA	MAY 2024 - CLOUD PROTECTION/DATA REC	
50937	C/O PNC BANK	07/09/2024		N		309.00
	P.O. BOX 746804	/ /	0.0000	N		0.00
05/06/2024	ATLANTA GA, 30374-6804	07/09/2024		N		309.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	309.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VC3, INC. 50938	VC3, INC. C/O PNC BANK P.O. BOX 746804	06/04/2024 07/09/2024	152317	FOA N	JUNE 2024 - CLOUD PROTECTION/DATA RE	314.00
06/04/2024	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		07/09/2024		N		314.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	314.00

VC3, INC. 50963	VC3, INC. C/O PNC BANK P.O. BOX 746804	06/18/2024 07/09/2024	8864VC3	FOA N	SSL CERTIFICATE RENEWAL	150.00
06/18/2024	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		07/09/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	150.00

VENDOR TOTAL: 1,082.00

VERIZON 50851	VERIZON WIRELESS P.O. BOX 15062	05/15/2024 07/09/2024	9964255754	FOA N	4/16 - 5/15/24	1,436.80
05/15/2024	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		07/09/2024		N		1,436.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	849.56
577-000-801.000	CONTRACTED SERVICES & RENTALS	40.01
536-000-851.000	TELEPHONE	387.41
101-209-930.000	REPAIRS & MAINTENANCE	80.02
101-000-232.000	DUE TO EMPLOYEES	4.80
101-191-801.000	CONTRACTED SERVICES	75.00
		1,436.80

VENDOR TOTAL: 1,436.80

WATERTECH 50996	WATER TECH 718 S MICHIGAN	06/26/2024 07/09/2024	60690	FOA N	MAY 2024	46.00
05/31/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/09/2024		N		46.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	46.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 46.00

WICKEDCHIC	WICKED CHICKEN DESIGNS	06/07/2024	178	FOA	WINTER EDITION TWP NEWSLETTER	
50927		07/09/2024		N		50.00
06/07/2024	,	/ /	0.0000	N		0.00
		07/09/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	50.00

VENDOR TOTAL: 50.00

WSP	WSP USA ENVIRONMENT	06/13/2024	40045100	FOA	WWTP/LTM REPORTING THRU 5/31/24	
50979	P.O. BOX 74008618	07/09/2024		N		1,218.75
06/13/2024	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		07/09/2024		N		1,218.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	1,218.75

VENDOR TOTAL: 1,218.75

TOTAL - ALL VENDORS: 852,409.02

FUND TOTALS:

Fund 101 - GENERAL FUND	95,906.02
Fund 204 - MUNICIPAL STREET FUND	173.87
Fund 206 - FIRE OPERATING	380,573.77
Fund 212 - LIQUOR LAW ENFORCEMENT	1,750.00
Fund 401 - CAPITAL PROJECTS FUND	263,796.70
Fund 536 - WATER SYSTEM FUND	53,301.55
Fund 539 - WATER REPLACEMENT FUND	195.00
Fund 577 - CABLE TV FUND	7,605.47
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	48,896.64
Fund 701 - TRUST AND AGENCY	210.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: July 2, 2024

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$36,155.61

June 27, 2024 Payroll – \$96,430.97

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the approved FY25 budget.

Attachments

Post Audit Bills List 06.13.2024

Post Audit Bills List 06.20.2024

Post Audit Bills List 06.24.2024

Post Audit Bills List 06.27.2024

Post Audit Bills List 07.02.2024

Payroll for 06.27.2024

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/13/2024	FOA	44666	CONSUMERS ENERGY	STREET LIGHTS	101-448-921.000	254.46
06/13/2024	FOA	44667	DTE ENERGY	UTILITIES - ELECTRIC	101-751-920.002	62.98
06/13/2024	FOA	44668	HARTLAND TOWNSHIP GENERAL FUND	DOG LICENSES ESCROW	701-000-290.250	27.00
		44668		MOBILE HOME FEES ESCROW	701-000-290.300	286.00
						<u>313.00</u>
06/13/2024	FOA	44669	LIVINGSTON COUNTY TREASURER	DOG LICENSES ESCROW	701-000-290.250	323.00
		44669		MOBILE HOME FEES ESCROW	701-000-290.300	1,430.00
						<u>1,753.00</u>
			TOTAL - ALL FUNDS	TOTAL OF 4 CHECKS		2,383.44

--- GL TOTALS ---

101-448-921.000	STREET LIGHTS	254.46
101-751-920.002	UTILITIES - ELECTRIC	62.98
701-000-290.250	DOG LICENSES ESCROW	350.00
701-000-290.300	MOBILE HOME FEES ESCROW	1,716.00
	TOTAL	2,383.44

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/20/2024	FOA	44699	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,188.08
		44699		STREET LIGHTS	101-448-921.000	56.74
		44699		UTILITIES	101-567-920.000	19.46
		44699		UTILITIES - ELECTRIC	101-751-920.002	402.03
		44699		UTILITIES - ELECTRIC	206-000-920.002	31.66
		44699		UTILITIES - ELECTRIC	536-000-920.002	4,553.79
						6,251.76
06/20/2024	FOA	44700	ECONO PRINT	TAX PREPARATION	101-253-811.000	6,002.94
06/20/2024	FOA	44701	ELECTROCYCLE, INC.	CONTRACTED SERVICES	101-172-801.000	42.00
06/20/2024	FOA	44702	GANNETT MICHIGAN LOCALIQ	PRINTING & PUBLICATIONS	101-215-900.000	155.74
		44702		PRINTING & PUBLICATIONS	101-400-900.000	95.84
						251.58
06/20/2024	FOA	44703	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,960.42
		44703		EMPLOYMENT EXPENSE	101-172-716.000	1,873.66
		44703		EMPLOYMENT EXPENSE	101-192-716.000	1,362.62
		44703		EMPLOYMENT EXPENSE	101-215-716.000	1,498.90
		44703		EMPLOYMENT EXPENSE	101-253-716.000	681.31
		44703		EMPLOYMENT EXPENSE	101-441-716.000	3,747.32
		44703		EMPLOYMENT EXPENSE	536-000-716.000	2,677.71
						14,801.94
TOTAL - ALL FUNDS				TOTAL OF 5 CHECKS		27,350.22

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,960.42
101-172-716.000	EMPLOYMENT EXPENSE	1,873.66
101-172-801.000	CONTRACTED SERVICES	42.00
101-192-716.000	EMPLOYMENT EXPENSE	1,362.62
101-215-716.000	EMPLOYMENT EXPENSE	1,498.90
101-215-900.000	PRINTING & PUBLICATIONS	155.74
101-253-716.000	EMPLOYMENT EXPENSE	681.31
101-253-811.000	TAX PREPARATION	6,002.94
101-265-920.002	UTILITIES - ELECTRIC	1,188.08
101-400-900.000	PRINTING & PUBLICATIONS	95.84
101-441-716.000	EMPLOYMENT EXPENSE	3,747.32
101-448-921.000	STREET LIGHTS	56.74
101-567-920.000	UTILITIES	19.46
101-751-920.002	UTILITIES - ELECTRIC	402.03
206-000-920.002	UTILITIES - ELECTRIC	31.66
536-000-716.000	EMPLOYMENT EXPENSE	2,677.71
536-000-920.002	UTILITIES - ELECTRIC	4,553.79
	TOTAL	27,350.22

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/24/2024	FOA	44704	SHANNON MONICA S	4708-21-101-006 SADREFUND	537-000-404.100	11.55
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		11.55
--- GL TOTALS ---						
537-000-404.100			SPECIAL ASSESSMENT REFUNDS		11.55	
			TOTAL		11.55	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/27/2024	FOA	44705	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	244.76
		44705		EMPLOYMENT EXPENSE	101-172-716.000	127.86
		44705		EMPLOYMENT EXPENSE	101-192-716.000	74.52
		44705		EMPLOYMENT EXPENSE	101-215-716.000	70.30
		44705		EMPLOYMENT EXPENSE	101-253-716.000	140.60
		44705		EMPLOYMENT EXPENSE	101-400-716.000	198.16
		44705		EMPLOYMENT EXPENSE	101-441-716.000	255.72
		44705		EMPLOYMENT EXPENSE	536-000-716.000	4.44
						1,116.36
06/27/2024	FOA	44706	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	215.68
		44706		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		44706		EMPLOYMENT EXPENSE	101-192-716.000	114.86
		44706		EMPLOYMENT EXPENSE	101-209-716.000	162.50
		44706		EMPLOYMENT EXPENSE	101-215-716.000	71.60
		44706		EMPLOYMENT EXPENSE	101-253-716.000	80.29
		44706		EMPLOYMENT EXPENSE	101-400-716.000	127.34
		44706		EMPLOYMENT EXPENSE	101-441-716.000	109.33
		44706		EMPLOYMENT EXPENSE	536-000-716.000	149.36
						1,078.38
06/27/2024	FOA	44707	VERIZON WIRELESS	DUE TO EMPLOYEES	101-000-232.000	2.20
		44707		CONTRACTED SERVICES	101-191-801.000	75.00
		44707		REPAIRS & MAINTENANCE	101-209-930.000	80.02
		44707		TELEPHONE	101-265-851.000	945.39
		44707		TELEPHONE	536-000-851.000	237.42
		44707		CONTRACTED SERVICES & RENTALS	577-000-801.000	40.01
						1,380.04
06/27/2024	FOA	44708	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	39.11
		44708		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		44708		DECEMBER 2022 PREMIUMS	101-192-716.000	14.20
		44708		DECEMBER 2022 PREMIUMS	101-215-716.000	11.95
		44708		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		44708		EMPLOYMENT EXPENSE	101-400-716.000	38.72
		44708		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		44708		EMPLOYMENT EXPENSE	536-000-716.000	21.30
		44708		DECEMBER 2022 PREMIUMS	536-000-716.000	(12.57)
						195.62
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		3,770.40

--- GL TOTALS ---

001-000-257.101	ACCRUED DENTAL BENEFITS	244.76
001-000-257.102	ACCRUED VISION BENEFITS	39.11
001-000-257.103	ACCRUED STD/LTD BENEFITS	215.68
101-000-232.000	DUE TO EMPLOYEES	2.20
101-172-716.000	EMPLOYMENT EXPENSE	194.95
101-191-801.000	CONTRACTED SERVICES	75.00
101-192-716.000	EMPLOYMENT EXPENSE	203.58

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-209-716.000				EMPLOYMENT EXPENSE		162.50
101-209-930.000				REPAIRS & MAINTENANCE		80.02
101-215-716.000				EMPLOYMENT EXPENSE		153.85
101-253-716.000				EMPLOYMENT EXPENSE		244.79
101-265-851.000				TELEPHONE		945.39
101-400-716.000				EMPLOYMENT EXPENSE		364.22
101-441-716.000				EMPLOYMENT EXPENSE		404.39
536-000-716.000				EMPLOYMENT EXPENSE		162.53
536-000-851.000				TELEPHONE		237.42
577-000-801.000				CONTRACTED SERVICES & RENTALS		40.01
				TOTAL		3,770.40

07/02/2024 11:58 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 07/02/2024 - 07/02/2024

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/02/2024	FOA	44709	POSTMASTER	SUPPLIES & POSTAGE	101-191-727.000	2,640.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		2,640.00
--- GL TOTALS ---						
101-191-727.000			SUPPLIES & POSTAGE			2,640.00
			TOTAL			2,640.00

Check Register Report For Hartland Township
For Check Dates 06/27/2024 to 06/27/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/27/2024	FOA	17573	MISSION SQUARE	1,243.17	1,243.17	0.00	Open
06/27/2024	FOA	17574	MISSION SQUARE	3,205.97	3,205.97	0.00	Open
06/27/2024	FOA	17575	MISSION SQUARE	200.00	200.00	0.00	Open
06/27/2024	FOA	17576	MISSION SQUARE	3,375.01	3,375.01	0.00	Open
06/27/2024	FOA	17577	AMERICAN FAMILY LIFE ASSURANCE CO	32.30	32.30	0.00	Open
06/27/2024	FOA	DD9291	BEDUHN, TIMOTHY L.A.	3,185.41	0.00	2,827.47	Cleared
06/27/2024	FOA	DD9292	BERNARDI, MELYNDA A	1,618.64	0.00	1,268.82	Cleared
06/27/2024	FOA	DD9293	BROOKS, TYLER J	3,003.30	0.00	2,116.14	Cleared
06/27/2024	FOA	DD9294	CARRIGAN, ABIGAIL K	688.50	0.00	598.55	Cleared
06/27/2024	FOA	DD9295	CARRIGAN, AMANDA K	3,856.34	0.00	3,038.97	Cleared
06/27/2024	FOA	DD9296	CASE, SUSAN E	2,280.00	0.00	1,336.09	Cleared
06/27/2024	FOA	DD9297	CIOFU, LARRY N	2,856.09	0.00	1,968.19	Cleared
06/27/2024	FOA	DD9298	COSGROVE, HEATHER H	2,128.26	0.00	1,738.85	Cleared
06/27/2024	FOA	DD9299	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,861.30	Cleared
06/27/2024	FOA	DD9300	ECKMAN, MATTHEW A	90.00	0.00	79.29	Cleared
06/27/2024	FOA	DD9301	FOUNTAIN, WILLIAM J	2,856.09	0.00	2,413.46	Cleared
06/27/2024	FOA	DD9302	FOX, LAWRENCE E	428.25	0.00	377.29	Cleared
06/27/2024	FOA	DD9303	GERMANE, MATTHEW J	546.00	0.00	479.24	Cleared
06/27/2024	FOA	DD9304	HAASETH, GWYN M	1,062.50	0.00	945.97	Cleared
06/27/2024	FOA	DD9305	HABLE, SCOTT R	3,640.60	0.00	2,520.22	Cleared
06/27/2024	FOA	DD9306	HORNING, KATHLEEN A	3,106.09	0.00	2,176.49	Cleared
06/27/2024	FOA	DD9307	HUBBARD, TONYA S	1,902.41	0.00	1,251.53	Cleared
06/27/2024	FOA	DD9308	JOHNSON, LISA	2,514.64	0.00	1,639.13	Cleared
06/27/2024	FOA	DD9309	KENDALL, ANTHONY S	52.29	0.00	48.29	Cleared
06/27/2024	FOA	DD9310	LANGER, TROY D	4,226.36	0.00	2,990.08	Cleared
06/27/2024	FOA	DD9311	LIPKE, BRADY W	1,120.50	0.00	935.37	Cleared
06/27/2024	FOA	DD9312	LOFTUS, DANIEL M	896.40	0.00	760.91	Cleared
06/27/2024	FOA	DD9313	LOUIS, CASEY	463.19	0.00	343.83	Cleared
06/27/2024	FOA	DD9314	LUCE, MICHAEL T	5,208.33	0.00	3,830.49	Cleared
06/27/2024	FOA	DD9315	MAYER, JAMES L	142.50	0.00	125.54	Cleared
06/27/2024	FOA	DD9316	MCMULLEN, SUMMER L	636.00	0.00	536.38	Cleared
06/27/2024	FOA	DD9317	MITCHELL, MICHAEL E	142.50	0.00	131.59	Cleared
06/27/2024	FOA	DD9318	MORGANROTH, CAROL L	2,315.10	0.00	1,798.40	Cleared
06/27/2024	FOA	DD9319	MURPHY, THOMAS A	100.00	0.00	88.10	Cleared

Check Register Report For Hartland Township
For Check Dates 06/27/2024 to 06/27/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/27/2024	FOA	DD9320	NIXON, MITCHELL A	2,417.96	0.00	1,865.63	Cleared
06/27/2024	FOA	DD9321	O'CONNELL, DENISE	546.00	0.00	384.16	Cleared
06/27/2024	FOA	DD9322	PETRUCCI, JOSEPH M	546.00	0.00	457.10	Cleared
06/27/2024	FOA	DD9323	RADLEY, JAMES W	1,644.00	0.00	1,182.06	Cleared
06/27/2024	FOA	DD9324	SHOLLACK, DONNA M	2,297.24	0.00	1,748.33	Cleared
06/27/2024	FOA	DD9325	SOSNOWSKI, SHERI R	2,294.13	0.00	1,738.05	Cleared
06/27/2024	FOA	DD9326	WYATT, MARTHA K	3,316.16	0.00	2,192.94	Cleared
06/27/2024	FOA	EFT729	FEDERAL TAX DEPOSIT	15,389.98	15,389.98	0.00	Cleared
06/27/2024	FOA	EFT730	MI DEPT OF TREASURY	4,831.07	4,831.07	0.00	Cleared
Totals:							
			Number of Checks: 043	96,430.97	28,277.50	50,794.25	
			Total Physical Checks:	5			
			Total Check Stubs:	38			

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 06-18-24 Hartland Township Board Regular Meeting Minutes

Date: July 6, 2024

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for June 18, 2024.

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

6-18-24 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 18, 2024 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m. Supervisor Fountain requested that Treasurer Horning take the minutes in absence of Clerk Ciofu, and she accepted.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell (remote from Georgia), Trustee Petrucci

ABSENT: Clerk Ciofu

Also present were Township Manager Mike Luce and Public Works Director Scott Hable

4. Approval of the Agenda

Move to approve the agenda for the June 18, 2024, Hartland Township Board Meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci

Voting Nay: None

Abstain: Trustee O'Connell (teleconference)

Absent: Clerk Ciofu

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the June 18, 2024, Hartland Township Board Meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci

Voting Nay: None

Abstain: Trustee O'Connell (teleconference)

Absent: Clerk Ciofu

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 06-04-24 Hartland Township Board Regular Meeting Minutes
- d. 06-04-24 Hartland Township Board Closed Session Meeting Minutes
- e. Long Lake Fireworks Display Permit – 7-6-24

7. Pending & New Business

a. 2024 Blaine Rd. Asphalt Rehabilitation Project

Manager Luce gave a brief overview of the Blaine Road rehabilitation project stating the Livingston County Road Commission (LCRC) provided additional information of the work to be completed for the updated contract. He provided some basic specifications of the work and stated that leaving the base of the road in place, crushing, reshaping, and paving over the road is the scope of the project. Manager Luce gave a brief overview of the budgeting aspects of the project stating we had budgeted \$500,000 for Crouse Road, but due to the extent of the engineering needed for that project it will not be completed in this year. He stated the Blaine Road project is a 50-50 cost sharing with the County and our share will be \$537,500 and we will be re-allocating the Crouse Road project budget to the Blaine Road project for this year. Manager Luce stated the Crouse Rd. project will be moved to next year. He stated the location of the Crouse Rd. project in the Village is from Hartland Road to East Street and gave a brief overview of the drainage issues and potential remedies such as curbing, ditching, and storm sewers to keep the water off the roads and residents front yards. Supervisor Fountain inquired as to the length of the Blaine Rd. project and Manager Luce indicated it will go from M-59 to where the pavement currently ends. He stated to continue the project from the end of the current pavement to Maxfield would be a significant cost.

Move to approve the contract for the 2024 Blaine Rd. Asphalt Rehabilitation Project and allow the Public Works Director to act on behalf of the Township for decisions relating to the project for a cost not to exceed \$537,500.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci

Voting Nay: None

Abstain: Trustee O'Connell (teleconference)

Absent: Clerk Ciofu

b. 2024 Pressure Reducing Station Purchase

Supervisor Fountain stated that the Pressure Reducing Valve (PRV) project has been discussed at length by the Board for some time now and he understands this is to purchase the PRV now as there is a long lead time with this purchase. He stated he understands that when we receive the PRV we will manage the installation to save significant costs for the overall project. Manager Luce confirmed a twenty-week lead time to obtain the PRV and stated we did bid this project out and received two bids significantly higher than we anticipated. He gave a brief overview of the need for the PRV and stated it will be located just to the east of the Charyl Stockwell driveway and by ordering the PRV now we will be able to work with our contractors, and have a valve installed, during the summer months so when the PRV comes in we will not have to shut down the school's water during install. He gave a brief overview of the overall cost of the project stating we have \$350,000 budgeted in our CIP for this year and that the PRV purchase is the start of the project.

Move to approve the Public Works Director to act on behalf of the Township to facilitate the purchase of a 12" pressure reducing station, for a cost not to exceed \$146,798.

Motion made by Trustee Germane, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci

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Voting Nay: None
Abstain: Trustee O'Connell (teleconference)
Absent: Clerk Ciofu

c. Hartland Township Veterans Memorial

Manager Luce gave a brief overview of the proposed Veteran’s Memorial in Settler's Park. He stated each Board member has a rendering of the proposed monument in the park and that there is a six to nine-month lead time to have the stone cut from a quarry and delivered to a memorial place to be etched. During this time, we will be working with our other contractors for electrical, concrete, a sitting wall, benches and other included amenities. Manager Luce stated we are working on setting up a website for the Veteran’s Memorial for residents to view and potentially support this project. He stated we worked with several monument companies and received a favorable quote from Fenton Memorials for the monument stone at \$52,875 of which one half is due with the order. Trustee Petrucci stated the American Legion is excited about this project and will also be promoting this on their website. He also stated there were savings from purchasing a stone locally as the monument company installs the stone at the sight and if purchased by a national monument company, they would have to send a team of installers to complete the project which would be expensive. Trustee Petrucci stated our goal was to get the pricing of the major components of the structure completed within 30 days. Trustee Petrucci gave a brief overview of the features of the Memorial and led a brief discussion on ideas that need to be considered for the long-term aspects of the Memorial. Manager Luce stated we are here tonight to get approval for the total funding for the project and based on the cost of the major components we would determine what other amenities for the Memorial we could afford to do. Supervisor Fountain stated the requested amount would be the maximum amount to be spent by the Township and inquired as to whether there would be other fundraising mechanisms if the community would like to contribute to this project. Manager Luce stated we would be setting up other venues for the community should they wish to donate to this project.

Move to approve the Hartland Township Veteran Memorial project at a cost not to exceed \$175,000 as presented and authorize the Township Manager and Public Works Director to act on behalf of the Township for decisions relating to the project.

Motion made by Trustee McMullen, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstain: Trustee O'Connell (teleconference)

Absent: Clerk

Ciofu

d. 2024 SEMCOG Membership

Supervisor Fountain stated that we were once members of SEMCOG and at some point in time, we did not feel we were getting a fair return on being a member and discontinued our membership. He stated that there are now some opportunities to enhance our walkable community, where we are doing the best we can with the resources we have through our Capital Improvement Fund and the road millage. Manager Luce gave a brief overview of the opportunities and benefits we may see by joining SEMCOG, specifically with safer sidewalks programs. He gave a brief overview of the Townships sidewalks projects over the years and our current discussions regarding the completion of the sidewalk gaps along the south side of M-59 east of US 23. Grant programs for sidewalks through SEMCOG are up to an 80% grant with a 20% match from the Township. Trustee McMullen stated this request is for a pro-rated membership and inquired as to what the annual membership

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would be and would we be continuing this membership in future years. Manager Luce stated he did not know the exact annual rate but would assume it would be around \$5,000 to \$6,000 per year and we would continue this in the coming years. Treasurer Horning stated they also have good educational opportunities with some held locally at Cleary University. Manager Luce stated that if we join, the Board must appoint a delegate and an alternate to SEMCOG. He stated the delegate must be an elected official and the alternate can be an appointed position. Manager Luce stated that Clerk Ciofu indicated he would be willing to be the delegate and Manager Luce stated he would be willing to be the alternate. Supervisor Fountain stated that since Clerk Ciofu is not here tonight we should hold off on appointing the delegate until we hear directly from him. Manager Luce stated we are here tonight to decide whether we want to join SEMCOG and we can then follow up with the application process and the naming of the delegate and alternate. Trustee Germane inquired as to how many other Livingston County Townships are members of SEMCOG and Manager Luce stated most of them were members.

Move to approve Hartland Township to join SEMCOG for the 2024 fiscal year in an amount not to exceed \$2,786.

Motion made by Trustee Germane, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci

Voting Nay: None

Abstain: Trustee O'Connell (teleconference)

Absent: Clerk Ciofu

8. Board Reports

Trustee Petrucci - No report.

Treasurer Horning - Stated they are in the process of sending out the yellow summer tax bills and they will be in the mail on June 30th and we can anticipate a 5% increase. She said Michigan Law states that we have to mail a bill to each taxpayer for informational purposes even if they have a mortgage company remit their taxes. She stated that various Treasurers across the state, including herself, are trying to get the Legislature to allow for e-mailing of the bills or possibly go back to one tax collection as was done in the past, for cost saving purposes. She gave a brief overview of tax collection dates of cities, townships, and villages and stated that they are also working on getting this cleaned up through the State Treasurer.

Trustee Germane - No report.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Supervisor Fountain - Stated there was a Chamber meeting this morning and they were very pleased with the way the Polo Event went this year. He stated that the Sunday Family Event was very well attended. He also reminded the Board that there will be a Partners in Progress breakfast meeting in August, and he will keep the Board informed as to the details. He also stated that the Chamber's Art Walk Event will also be held again this year. He inquired as to the Hartland Farmer's Market and Treasurer Horning stated that they are almost sold out every week and that they are having a food truck this Saturday and overall, this year has been fantastic.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

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Manager Luce stated at the last Partners in Progress meeting there was discussion on the theme for this year's State of the Community and the collaboration between the entities was proposed, as there are many different ways that things are evolving in Hartland between the entities that they want to highlight. There will be an all Boards meeting in August as Supervisor Fountain mentioned, at the HESSC building. Manager Luce stated the Admin Committee will be meeting with Sue Grissim regarding the M-59 median landscaping. He stated we now have a good contact at MDOT that may help us out with this issue. Trustee Petrucci mentioned vendor signs becoming a nuisance in the medians and elsewhere in the Township and that this needs to be addressed. Manager Luce stated we have three projects at the Township Hall, citing the door from the Treasurer's Office to the File Room and the replacement of the File Room outside door, along with painting of the common areas of the Township Hall, and the paving of the Township Hall parking lot. As to the parking lot, they will be the putting down the first layer of asphalt and doing the restoration around the new curbing on Thursday this week, and next week they will be doing the final layer of paving on Wednesday, painting and striping on Thursday, and that we will leave the parking lot closed until Monday July 1 when it will be reopened to the public. Restoration at Settler's park will also be done during this period. Manager Luce reminded the Board that the joint Board/Planning Commission (PC) meeting will be held on Thursday, July 18th. Trustee Germane requested that we discuss blight at this meeting along with three-four other topics to be determined, such as code enforcement. Manager Luce stated there is a proposed development for the closed Walgreens, which would entail tearing down the structure and building a new building for a Sheetz gas station. Trustee Germane stated, as an Environmental Consultant, he has worked with Sheetz quite a bit in the past and they are very familiar with taking on old gas station sites, which the Walgreens site once was, and making vast improvements, and that they are as concerned about the environment as they are about making money and they would be good addition to the community. Manager Luce stated Redwood Phase II and the Highland Hills developments will be at the PC soon and will make it to the Board in the next few months. He also stated that there are five Tuesdays in July and to coordinate development approvals with the PC he is recommending moving the July 2nd and July 16th Board meetings to Tuesday, July 9th and Tuesday, July 23rd. It was the consensus of the Board to move these two Board meetings as proposed. Manager Luce stated the last round of road chloriding started yesterday. Trustee Germane inquired as to our previous discussions regarding lobby improvements and Manager Luce stated we have upgraded the lobby furniture for additional seating, are in the process of painting the common areas, and have discussed the possibility of moving the historical cabinet to the Board Room and adding a two to three high-seat tables for residents to use for filling out paperwork such as passport applications. There was also discussion on a community art project event where the winner's artwork would be made into a canvass and hung in the lobby area. Trustee Germane inquired as to whether the Compensation Committee has held a meeting or scheduled a meeting and Manager Luce was not aware of any scheduled meeting.

10. Adjournment

Move to adjourn the meeting at 8:00 p.m.

Motion made by Treasurer Horning, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee Petrucci
Voting Nay: None
Abstain: Trustee O'Connell (teleconference)
Absent: None

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: Workshop to discuss Accessory Dwelling Units (ADU)

Date: July 2, 2024

Recommended Action

The Township Board will hold a workshop to discuss (ADU's) Accessory Dwelling Units.

Discussion

Manager Luce plans to lead the discussion and workshop on Accessory Dwelling Units.