



Board of Trustees

William J. Fountain, Supervisor Matthew J. Germane, Trustee
Larry N. Ciofu, Clerk Summer L. McMullen, Trustee
Kathleen A. Horning, Treasurer Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, May 07, 2024 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - [a.](#) Approve Payment of Bills
 - [b.](#) Post Audit of Disbursements Between Board Meetings
 - [c.](#) 4-16-24 Hartland Township Board Regular Meeting Minutes
 - [d.](#) Release of Performance Bond for RDJ Enterprises Acct 101-000-283.000-0046
 - [e.](#) Waldenwoods Fireworks Display Permit – 7-6-24
 7. Pending & New Business
 - [a.](#) 2024 Parshall Rd. Gravel Road Improvement
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: April 30, 2024

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$360,940.03. The bills are available in the Finance office for review.

Notable invoices include:

\$180,398.45 – Livingston County Drain Commission – (April 2024 Sewer System O&M)

\$31,058.00 – Spalding Dedecker – (Various engineering invoices)

\$106,293.75 – The Huntington National Bank – (Millpointe Subdivision Road Special Assessment Bond, Series 2018)

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the amended FY24 budget or the approved FY25 budget.

Attachments

Bills for 05.07.2024

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ANYNETWORK 50712 03/13/2024	ANYNETWORK.COM, LLC 2484 HUNTER RD BRIGHTON MI, 48114	03/13/2024 05/07/2024 / / 05/07/2024	2079 0.0000	FOA N N Y	INSTALL CAMERA ON OUTDOOR DROP BOX	599.50 0.00 599.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-970.000	CAPITAL OUTLAY	599.50

VENDOR TOTAL: 599.50

APPLIED 50681 04/16/2024	APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO IL, 60677-7007	04/16/2024 05/07/2024 / / 05/07/2024	2486900 0.0000	FOA N N N	3/23/24 - 4/22/24 RICOH MP6055SP	34.83 0.00 34.83
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	34.83

APPLIED 50680 04/16/2024	APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO IL, 60677-7007	04/16/2024 05/07/2024 / / 05/07/2024	2487093 0.0000	FOA N N N	1/21/24 - 4/20/24 RICOH MPC5503	587.94 0.00 587.94
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	587.94

VENDOR TOTAL: 622.77

AVER 50691 04/18/2024	AVER SIGN CO. 1285 WORDSWORTH FERNDAL MI, 48220	04/18/2024 05/07/2024 / / 05/07/2024	041824 0.0000	FOA N N N	REFUND OF ZBA APPLICATION FEE	700.00 0.00 700.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-608.000	BOARD OF APPEALS	700.00

VENDOR TOTAL: 700.00

1400 50693 05/01/2024	BS&A SOFTWARE 14965 ABBEY LANE BATH MI, 48808	05/01/2024 05/07/2024 / / 05/07/2024	153308 0.0000	FOA N N N	5/1/24 - 5/1/25 SPEC ASSMT/ONLINE SE	6,480.00 0.00 6,480.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-930.000	REPAIRS & MAINTENANCE	2,790.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-253-930.000	REPAIRS & MAINTENANCE					3,689.50
						6,480.00

VENDOR TOTAL: 6,480.00

CINTAS	CINTAS CORPORATION	04/15/2024	4189593767	FOA	MATS	
50676	P.O. BOX 630910	05/07/2024		N		51.51
04/15/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		05/07/2024		N		51.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	51.51

CINTAS	CINTAS CORPORATION	04/29/2024	4190952537	FOA	MATS	
50741	P.O. BOX 630910	05/07/2024		N		51.51
04/29/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		05/07/2024		N		51.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	51.51

CINTAS	CINTAS CORPORATION	04/25/2024	5208474799	FOA	FIRST AID SUPPLIES	
50731	P.O. BOX 630910	05/07/2024		N		44.57
04/25/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		05/07/2024		N		44.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	44.57

VENDOR TOTAL: 147.59

ELECTROCYC	ELECTROCYCLE, INC.	04/16/2024	50225	FOA	DOCUMENT DESTRUCTION	
50679	23953 RESEARCH DR	05/07/2024		N		42.00
04/16/2024	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		05/07/2024		N		42.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-801.000	CONTRACTED SERVICES	42.00

VENDOR TOTAL: 42.00

ETNA	ETNA SUPPLY COMPANY	04/09/2024	S105616001.001	FOA	2" FLANGE SETS	
50653	P.O. BOX 772107	05/07/2024		N		320.00
04/09/2024	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		05/07/2024		N		320.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
536-000-741.000	METER COSTS	320.00
ETNA	ETNA SUPPLY COMPANY	04/18/2024
50694	P.O. BOX 772107	05/07/2024
04/18/2024	DETROIT MI, 48277-2107	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-741.000	METER COSTS	1,007.50

VENDOR TOTAL: 1,327.50

5888	FOSTER, SWIFT, COLLINS & SMITH	03/31/2024	883428	FOA	MARCH 2024	
50692	313 S. WASHINGTON SQUARE	05/07/2024		N		7,815.50
04/18/2024	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		05/07/2024		Y		7,815.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-826.000	LEGAL FEES	220.50
101-400-826.000	LEGAL FEES	637.00
101-400-826.000	LEGAL FEES	1,739.50
590-000-826.000	LEGAL FEES	4,606.00
536-000-826.000	LEGAL FEES	612.50
		<u>7,815.50</u>

VENDOR TOTAL: 7,815.50

FURGE	FURGE, STEFANIE	04/10/2024	041024	FOA	HARTLAND LIVING REIMBURSEMENT	
50655	7392 OCEOLA FARMS	05/07/2024		N		119.40
04/10/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		05/07/2024		N		119.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	119.40

VENDOR TOTAL: 119.40

HAASETH	HAASETH, GWYN	04/30/2024	043024	FOA	REIMBURSE BASIC TREASURER'S INST. EX	
50743		05/07/2024		N		219.76
04/30/2024	,	/ /	0.0000	N		0.00
		05/07/2024		N		219.76

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	219.76

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 219.76

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	05/07/2024	MAY 2024	FOA	MAY 2024 PAYMENT PER AGREEMENT	
50115	HAYAA - FOOTBALL	05/07/2024		N		449.51
	P.O. BOX 359					
05/07/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/07/2024		N		449.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	449.51

VENDOR TOTAL: 449.51

HAYAA-B	HARTLAND AREA YOUTH ATHLETIC ASSOC.	05/07/2024	MAY 2024	FOA	MAY 2024 PAYMENT PER AGREEMENT	
50129	HAYAA - BASEBALL	05/07/2024		N		1,285.72
	P.O. BOX 110					
05/07/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/07/2024		N		1,285.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.100	HAYAA: SPRANGER FIELD CONTRACT	1,285.72

VENDOR TOTAL: 1,285.72

HCSA	HARTLAND COMMUNITY SOCCER ASSN	05/07/2024	MAY 2024	FOA	MAY 2024 PAYMENT PER AGREEMENT	
50122	HARTLAND COMMUNITY EDUCATION	05/07/2024		N		887.68
	9525 HIGHLAND RD					
05/07/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/07/2024		N		887.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	887.68

VENDOR TOTAL: 887.68

0001	HARTLAND TOWNSHIP GENERAL FUND	05/02/2024	050224	FOA	APRIL 2024 DOG LICENSE PMTS	
50750		05/07/2024		N		16.50
05/02/2024		/ /	0.0000	N		0.00
		05/07/2024		N		16.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	16.50

VENDOR TOTAL: 16.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
HARTLANDWI	HARTLAND WINGS	04/19/2024	041924	FOA	REFUND OF WATER USAGE ESCROW	
50715	6076 BRIGHTON LAKE ROAD	05/07/2024		N		1,481.80
04/19/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/07/2024		N		1,481.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-205.000	Due to Developers	1,481.80

VENDOR TOTAL: 1,481.80

HYL	HARTLAND YOUTH LACROSSE	05/07/2024	MAY 2024	FOA	MAY 2024 PAYMENT PER AGREEMENT	
50108	P.O. BOX 56	05/07/2024		N		449.51
05/07/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/07/2024		N		449.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	449.51

VENDOR TOTAL: 449.51

HINZMAN	HINZMAN, RITA	04/30/2024	040824	FOA	REIMBURSE PMT FOR 2024 FARMERS MKT	
50744	11283 NEWMAN ROAD	05/07/2024		N		150.00
04/30/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		05/07/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-956.000	FARMERS MARKET	150.00

VENDOR TOTAL: 150.00

HOMEDEPOT	HOME DEPOT CREDIT SERVICES	04/02/2024	4023831	FOA	PLANT SUPPLIES	
50732	DEPT 32-2006361202	05/07/2024		N		40.81
04/02/2024	P.O. BOX 70614	/ /	0.0000	N		0.00
	PHILADELPHIA PA, 19176-0614	05/07/2024		N		40.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	40.81

VENDOR TOTAL: 40.81

1548	HORIZON LANDSCAPE INC.	03/31/2024	16934	FOA	MARCH 2024 SHOVELING/SALTING	
50682	11765 HIBNER RD	05/07/2024		N		1,594.00
04/01/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/07/2024		N		1,594.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	1,594.00

VENDOR TOTAL: 1,594.00

HUTSON	HUTSON, INC.	04/18/2024	10368960	FOA	OIL/FILTER FOR GATOR	
50734	3915 TRACTOR DR	05/07/2024		N		61.66
04/18/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		05/07/2024		N		61.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	61.66

VENDOR TOTAL: 61.66

0220	LIVINGSTON COUNTY TREASURER	05/02/2024	050224	FOA	APRIL 2024 DOG LICENSE PMTS	
50751	200 E. GRAND RIVER	05/07/2024		N		243.50
05/02/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/07/2024		N		243.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	243.50

VENDOR TOTAL: 243.50

2909	LIVINGSTON CTY.DRAIN COMMISSIO	04/29/2024	3794	FOA	APRIL 2024 SEWER SYSTEM O&M	
50742	2300 E. GRAND RIVER	05/07/2024		N		180,398.45
	STE. 105					
04/29/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/07/2024		N		180,398.45

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	180,398.45

VENDOR TOTAL: 180,398.45

LOREA	LOREA TOPSOIL & AGGREGATE	04/30/2024	20995	FOA	MULCH FOR TWP HALL	
50745	4812 S. OLD US23	05/07/2024		N		248.00
04/30/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		05/07/2024		Y		248.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	248.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 248.00

LUCE	LUCE, MIKE	04/30/2024	043024	FOA	REIMBURSEMENTS FOR MTA	
50746		05/07/2024		N		207.00
04/30/2024	,	/ /	0.0000	N		0.00
		05/07/2024		N		207.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	207.00

VENDOR TOTAL: 207.00

MAP	MICHIGAN ASSOC OF PLANNING	04/22/2024	041524	FOA	ANNUAL GROUP MEMBERSHIP 2024 - 2025	
50719	1919 WEST STADIUM BLVD, STE 4	05/07/2024		N		725.00
04/22/2024	ANN ARBOR MI, 48103	/ /	0.0000	N		0.00
		05/07/2024		N		725.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-804.000	MEMBERSHIP & DUES	725.00

VENDOR TOTAL: 725.00

MMLWCF	MML WORKERS COMPENSATION FUND	05/01/2024	1697207	FOA	POLICY PREMIUM 7/1/24 - 7/1/25	
50652	P.O. BOX 712087	05/07/2024		N		9,264.00
04/09/2024	CINCINNATI OH, 45271	/ /	0.0000	N		0.00
		05/07/2024		N		9,264.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-910.000	INSURANCE	4,632.00
536-000-910.000	INSURANCE	4,632.00
		<u>9,264.00</u>

VENDOR TOTAL: 9,264.00

1180	PETER'S TRUE VALUE HARDWARE	04/15/2024	71906	FOA	SOIL FOR RESIDENT ON ANDOVER	
50666	3455 W. HIGHLAND ROAD	05/07/2024		N		44.95
04/15/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		05/07/2024		N		44.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-740.000	OPERATING SUPPLIES	44.95

1180	PETER'S TRUE VALUE HARDWARE	04/23/2024	K72025	FOA	CLEANOUT CAPS FOR SETTLERS PARK	
50722	3455 W. HIGHLAND ROAD	05/07/2024		N		26.98
04/23/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		05/07/2024		N		26.98

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	26.98
1180	PETER'S TRUE VALUE HARDWARE	04/29/2024
50739	3455 W. HIGHLAND ROAD	05/07/2024
04/29/2024	MILFORD MI, 48380	/ / 0.0000
		05/07/2024
		FOA MATERIALS FOR PARK RESTROOMS
		N 107.98
		N 0.00
		N 107.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	107.98
1180	PETER'S TRUE VALUE HARDWARE	04/29/2024
50740	3455 W. HIGHLAND ROAD	05/07/2024
04/29/2024	MILFORD MI, 48380	/ / 0.0000
		05/07/2024
		FOA PART FOR PARK DRINKING FOUNTAIN
		N 6.49
		N 0.00
		N 6.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	6.49

VENDOR TOTAL: 186.40

PBI	PITNEY BOWES INC	04/11/2024	1025163672	FOA	USPS TRACKING LABELS	
50714	P.O. BOX 981039	05/07/2024		N		22.99
04/11/2024	BOSTON MA, 02298-1039	/ /	0.0000	N		0.00
		05/07/2024		N		22.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	22.99

VENDOR TOTAL: 22.99

7532	PRINTING SYSTEMS, INC.	04/16/2024	232997	FOA	ELECTION SUPPLIES	
50673	12005 BEECH DALY	05/07/2024		N		193.94
04/16/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		05/07/2024		N		193.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	193.94

VENDOR TOTAL: 193.94

RDJ	RDJ ENTERPRISES	04/15/2024	041524	FOA	RELEASE OF CASH PERFORMANCE BOND	
50670	ATTN: RANDALL DISCHER	05/07/2024		N		1,500.00
	503 MAIN ST					

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
04/15/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		05/07/2024		N		1,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000-0046	PERF BOND RJD ENTERPRISES	1,500.00

VENDOR TOTAL: 1,500.00

JOHNSON	ROSATI, SCHULTZ, JOPPICH&AMTSBUECHLER	03/31/2024	1081244	FOA	ORDINANCE ENFORCEMENT MATTERS THRU 3	
50665	27555 EXECUTIVE DRIVE, SUITE 250	05/07/2024		N		2,133.00
04/09/2024	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		05/07/2024		Y		2,133.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	2,133.00

VENDOR TOTAL: 2,133.00

SERVICEPRO	SERVICEPRO	03/31/2024	MARCH 2024	FOA	MARCH 2024	
50672	7510 PARKWOOD DRIVE	05/07/2024		N		880.00
04/15/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		05/07/2024		Y		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	880.00

VENDOR TOTAL: 880.00

SPALDING	SPALDING DEDECKER	03/31/2024	98180	FOA	M-59 WATER MAIN CE THRU 3/31/24	
50671	905 SOUTH BLVD EAST	05/07/2024		N		495.00
04/15/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		495.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	495.00

SPALDING	SPALDING DEDECKER	03/31/2024	98319	FOA	RESIDENTIAL PD PRJ - HIGHLAND RESERV	
50698	905 SOUTH BLVD EAST	05/07/2024		N		650.00
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		650.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.002	CONSULTING - SITE REVIEWS	650.00

SPALDING	SPALDING DEDECKER	03/31/2024	98320	FOA	REDWOOD PHASE 2 THRU 3/31/24	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
50699	905 SOUTH BLVD EAST	05/07/2024		N		650.00
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		650.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.002	CONSULTING - SITE REVIEWS	650.00

SPALDING	SPALDING DEDECKER	03/31/2024	98321	FOA	COBBLESTONE PRESERVE RD REHAB SAD TH	
50700	905 SOUTH BLVD EAST	05/07/2024		N		1,000.00
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		1,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.804	COBBLESTONE PRESERVE ROAD SAD	1,000.00

SPALDING	SPALDING DEDECKER	03/31/2024	98322	FOA	HARTLAND TOWNE SQUARE LOTS 10 & 11 T	
50701	905 SOUTH BLVD EAST	05/07/2024		N		736.50
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		736.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0030	AFFINITY II INVEST DEVELP EXP	736.50

SPALDING	SPALDING DEDECKER	03/31/2024	98323	FOA	REDWOOD THRU 3/31/24	
50702	905 SOUTH BLVD EAST	05/07/2024		N		4,065.50
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		4,065.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0026	REDWOOD USA LLC	4,065.50

SPALDING	SPALDING DEDECKER	03/31/2024	98324	FOA	VILLAS OF HARTLAND THRU 3/31/24	
50703	905 SOUTH BLVD EAST	05/07/2024		N		4,596.00
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		4,596.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0006	HACKER RD DEVELOPMENT	4,596.00

SPALDING	SPALDING DEDECKER	03/31/2024	98325	FOA	YATOOMA OIL THRU 3/31/24	
50704	905 SOUTH BLVD EAST	05/07/2024		N		111.00
04/22/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		05/07/2024		N		111.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0033	YATOOMA OIL	111.00
SPALDING	SPALDING DEDECKER	03/31/2024 98326
50705	905 SOUTH BLVD EAST	05/07/2024
04/22/2024	ROCHESTER HILLS MI, 48307	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0055	COURTYARDS OF HARTLAND	2,064.00
SPALDING	SPALDING DEDECKER	03/31/2024 98327
50706	905 SOUTH BLVD EAST	05/07/2024
04/22/2024	ROCHESTER HILLS MI, 48307	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0022	HUNTERS RIDGE	1,504.50
SPALDING	SPALDING DEDECKER	03/31/2024 98330
50709	905 SOUTH BLVD EAST	05/07/2024
04/22/2024	ROCHESTER HILLS MI, 48307	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0056	HIGHLAND RESERVES/GREEN VENTURES EXP	9,335.00
SPALDING	SPALDING DEDECKER	03/31/2024 98369
50735	905 SOUTH BLVD EAST	05/07/2024
04/25/2024	ROCHESTER HILLS MI, 48307	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-801.000	CONTRACTED SERVICES & RENTALS	2,181.00
SPALDING	SPALDING DEDECKER	03/31/2024 98370
50736	905 SOUTH BLVD EAST	05/07/2024
04/25/2024	ROCHESTER HILLS MI, 48307	/ / 0.0000
		05/07/2024

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	3,669.50

VENDOR TOTAL: 31,058.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
STAPLES	STAPLES	04/20/2024	6001340975	FOA	MISC SUPPLIES	
50696	PO BOX 660409	05/07/2024		N		88.66
04/20/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		05/07/2024		N		88.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-727.000	SUPPLIES & POSTAGE	68.77
101-265-740.000	OPERATING SUPPLIES	2.97
101-192-727.000	SUPPLIES & POSTAGE	16.92
		<u>88.66</u>

VENDOR TOTAL: 88.66

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
HUNTINGBAN	THE HUNTINGTON NATIONAL BANK	04/16/2024	041624	FOA	MILLPOINTE RD SPEC ASSMT BOND, SERIE	
50733	PO BOX 1558-GW4E64	05/07/2024		N		106,293.75
04/16/2024	COLUMBUS OH, 43216	/ /	0.0000	N		0.00
		05/07/2024		N		106,293.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
358-000-997.000	BOND INTEREST PAYMENT	6,293.75
358-000-991.000	BOND - PRINCIPAL	100,000.00
		<u>106,293.75</u>

VENDOR TOTAL: 106,293.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
SPIRITOFLLI	THE SPIRIT OF LIVINGSTON	04/18/2024	4863	FOA	LOGOS ON CLOTHING	
50737	3280 W GRAND RIVER	05/07/2024		N		87.50
04/18/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		05/07/2024		N		87.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	87.50

VENDOR TOTAL: 87.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
T&TSPECIAL	TRUCK & TRAILER SPECIALTIES, INC.	04/04/2024	HSO015312	FOA	SAFETY LIGHTS FOR GATOR	
50654	900 GRAND OAKS DRIVE	05/07/2024		N		277.05
04/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/07/2024		N		277.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	277.05

VENDOR TOTAL: 277.05

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
VC3, INC. 50738	VC3, INC. C/O PNC BANK P.O. BOX 746804 ATLANTA GA, 30374-6804	04/26/2024 05/07/2024	146897	FOA N	APRIL 2024 - MS OFFICE 365	575.00
04/26/2024		/ /	0.0000	N		0.00
Open		05/07/2024		N		575.00

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	575.00

VENDOR TOTAL: 575.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
WATERTECH 50697	WATER TECH 718 S MICHIGAN HOWELL MI, 48843	03/31/2024 05/07/2024	60081	FOA N	MARCH 2024	220.00
03/31/2024		/ /	0.0000	N		0.00
Open		05/07/2024		N		220.00

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	220.00

VENDOR TOTAL: 220.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
WSP 50674	WSP USA ENVIRONMENT P.O. BOX 74008618 CHICAGO IL, 60674-8618	04/15/2024 05/07/2024	40019889	FOA N	WWTP LTM/REPORTING THRU 3/29/24	1,846.58
04/15/2024		/ /	0.0000	N		0.00
Open		05/07/2024		N		1,846.58

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	1,846.58

VENDOR TOTAL: 1,846.58

TOTAL - ALL VENDORS: 360,940.03

FUND TOTALS:	
Fund 101 - GENERAL FUND	52,556.54
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND	106,293.75
Fund 536 - WATER SYSTEM FUND	8,785.39
Fund 539 - WATER REPLACEMENT FUND	4,164.50
Fund 577 - CABLE TV FUND	2,875.40
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	185,004.45
Fund 701 - TRUST AND AGENCY	1,260.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: April 30, 2024

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$23,819.95

April 17, 2024 PTO Payout - \$1,413.29

April 30, 2024 Payroll - \$91,852.23

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the amended FY24 budget or the approved FY25 budget.

Attachments

Post Audit Bills List 04.18.2024

Post Audit Bills List 04.25.2024

Post Audit Bills List 04.30.2024

PTO Payout 04.17.2024

Payroll for 04.30.2024

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CONSUMER	CONSUMERS ENERGY	04/04/2024	202877222700	FOA	APRIL 2024 - HERO TEEN CENTER	
50663	PO BOX 740309	04/18/2024		N		140.80
04/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		04/18/2024		N		140.80

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	140.80

CONSUMER	CONSUMERS ENERGY	04/04/2024	205279932591	FOA	APRIL 2024 - WTP	
50664	PO BOX 740309	04/18/2024		N		129.37
04/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		04/18/2024		N		129.37

Paid

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	129.37

CONSUMER	CONSUMERS ENERGY	04/04/2024	206436523529	FOA	APRIL 2024 - TOWNSHIP HALL	
50662	PO BOX 740309	04/18/2024		N		489.13
04/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		04/18/2024		N		489.13

Paid

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	489.13

VENDOR TOTAL: 759.30

0070	DTE ENERGY	03/12/2024	299215907-03/202	FOA	MARCH 2024 - ROTONDO WELL HOUSE	
50667	P.O BOX 740786	04/18/2024		N		124.04
03/12/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		04/18/2024		N		124.04

Paid

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.002	UTILITIES - ELECTRIC	124.04

0070	DTE ENERGY	04/11/2024	920018769967-4/2	FOA	APRIL 2024 - HACKER RD EMERG SIREN	
50669	P.O BOX 740786	04/18/2024		N		14.56
04/11/2024	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		04/18/2024		N		14.56

Paid

GL NUMBER	DESCRIPTION	AMOUNT
206-000-920.002	UTILITIES - ELECTRIC	14.56

0070	DTE ENERGY	04/11/2024	920018769975-4/2	FOA	APRIL 2024 - HARTLAND WOODS EMERG SI	
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04/22/2024 02:45 PM
 User: SUSANC
 DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
 EXP CHECK RUN DATES 04/18/2024 - 04/18/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
50668	P.O BOX 740786	04/18/2024		N		14.56
	CINCINNATI					
04/11/2024	OH, 45274-0786	/ /	0.0000	N		0.00
		04/18/2024		N		14.56
Paid						

GL NUMBER	DESCRIPTION	AMOUNT
206-000-920.002	UTILITIES - ELECTRIC	14.56

VENDOR TOTAL: 153.16

TOTAL - ALL VENDORS: 912.46

FUND TOTALS:

Fund 101 - GENERAL FUND	629.93
Fund 206 - FIRE OPERATING	29.12
Fund 536 - WATER SYSTEM FUND	253.41

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/25/2024	FOA	44541	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	253.46
		44541		EMPLOYMENT EXPENSE	101-172-716.000	121.19
		44541		EMPLOYMENT EXPENSE	101-192-716.000	70.64
		44541		EMPLOYMENT EXPENSE	101-215-716.000	66.64
		44541		EMPLOYMENT EXPENSE	101-253-716.000	133.28
		44541		EMPLOYMENT EXPENSE	101-400-716.000	187.83
		44541		EMPLOYMENT EXPENSE	101-441-716.000	242.38
		44541		EMPLOYMENT EXPENSE	536-000-716.000	191.83
						1,267.25
04/25/2024	FOA	44542	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,246.22
		44542		STREET LIGHTS	101-448-921.000	52.31
		44542		UTILITIES	101-567-920.000	17.63
		44542		UTILITIES - ELECTRIC	101-751-920.002	218.30
		44542		UTILITIES - ELECTRIC	536-000-920.002	3,188.50
						4,722.96
04/25/2024	FOA	44543	LIVINGSTON DAILY PRESS & ARGUS	PRINTING & PUBLICATIONS	101-215-900.000	260.00
		44543		PRINTING & PUBLICATIONS	101-400-900.000	180.00
						440.00
04/25/2024	FOA	44544	LOWES BUSINESS ACCT/SYNCB	REPAIRS & MAINTENANCE	101-265-930.000	51.30
		44544		OPERATING SUPPLIES	101-751-740.000	94.92
		44544		REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	113.76
						259.98
04/25/2024	FOA	44545	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	217.41
		44545		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		44545		EMPLOYMENT EXPENSE	101-192-716.000	116.12
		44545		EMPLOYMENT EXPENSE	101-209-716.000	162.50
		44545		EMPLOYMENT EXPENSE	101-215-716.000	71.60
		44545		EMPLOYMENT EXPENSE	101-253-716.000	80.29
		44545		EMPLOYMENT EXPENSE	101-400-716.000	127.34
		44545		EMPLOYMENT EXPENSE	101-441-716.000	109.33
		44545		EMPLOYMENT EXPENSE	536-000-716.000	154.96
						1,086.97
04/25/2024	FOA	44546	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,725.34
		44546		EMPLOYMENT EXPENSE	101-172-716.000	1,742.94
		44546		EMPLOYMENT EXPENSE	101-192-716.000	1,267.56
		44546		EMPLOYMENT EXPENSE	101-215-716.000	1,394.34
		44546		EMPLOYMENT EXPENSE	101-253-716.000	633.78
		44546		EMPLOYMENT EXPENSE	101-441-716.000	3,485.88
		44546		EMPLOYMENT EXPENSE	536-000-716.000	2,376.72
						13,626.56
04/25/2024	FOA	44547	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	43.64
		44547		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		44547		EMPLOYMENT EXPENSE	101-192-716.000	14.20
		44547		EMPLOYMENT EXPENSE	101-215-716.000	11.95

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		44547		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		44547		EMPLOYMENT EXPENSE	101-400-716.000	31.62
		44547		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		44547		EMPLOYMENT EXPENSE	536-000-716.000	33.87
						218.19
TOTAL - ALL FUNDS				TOTAL OF 7 CHECKS		21,621.91

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,725.34
001-000-257.101	ACCRUED DENTAL BENEFITS	253.46
001-000-257.102	ACCRUED VISION BENEFITS	43.64
001-000-257.103	ACCRUED STD/LTD BENEFITS	217.41
101-172-716.000	EMPLOYMENT EXPENSE	1,931.22
101-192-716.000	EMPLOYMENT EXPENSE	1,468.52
101-209-716.000	EMPLOYMENT EXPENSE	162.50
101-215-716.000	EMPLOYMENT EXPENSE	1,544.53
101-215-900.000	PRINTING & PUBLICATIONS	260.00
101-253-716.000	EMPLOYMENT EXPENSE	871.25
101-265-920.002	UTILITIES - ELECTRIC	1,246.22
101-265-930.000	REPAIRS & MAINTENANCE	51.30
101-400-716.000	EMPLOYMENT EXPENSE	346.79
101-400-900.000	PRINTING & PUBLICATIONS	180.00
101-441-716.000	EMPLOYMENT EXPENSE	3,876.93
101-448-921.000	STREET LIGHTS	52.31
101-567-920.000	UTILITIES	17.63
101-751-740.000	OPERATING SUPPLIES	94.92
101-751-920.002	UTILITIES - ELECTRIC	218.30
536-000-716.000	EMPLOYMENT EXPENSE	2,757.38
536-000-920.002	UTILITIES - ELECTRIC	3,188.50
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	113.76
	TOTAL	21,621.91

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/30/2024	FOA	44548	VERIZON WIRELESS	DUE TO EMPLOYEES	101-000-232.000	10.00
		44548		CONTRACTED SERVICES	101-191-801.000	75.00
		44548		REPAIRS & MAINTENANCE	101-209-930.000	80.02
		44548		TELEPHONE	101-265-851.000	848.64
		44548		TELEPHONE	536-000-851.000	231.91
		44548		CONTRACTED SERVICES & RENTALS	577-000-801.000	40.01
						1,285.58
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,285.58

--- GL TOTALS ---

101-000-232.000	DUE TO EMPLOYEES	10.00
101-191-801.000	CONTRACTED SERVICES	75.00
101-209-930.000	REPAIRS & MAINTENANCE	80.02
101-265-851.000	TELEPHONE	848.64
536-000-851.000	TELEPHONE	231.91
577-000-801.000	CONTRACTED SERVICES & RENTALS	40.01
	TOTAL	1,285.58

Check Register Report For Hartland Township
 For Check Dates 04/17/2024 to 04/17/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/17/2024	FOA	17556	MISSION SQUARE	138.24	138.24	0.00	Open
04/17/2024	FOA	DD9176	LUCE, MICHAEL T	1,105.85	0.00	947.78	Cleared
04/17/2024	FOA	EFT721	FEDERAL TAX DEPOSIT	169.20	169.20	0.00	Cleared
Totals:			Number of Checks: 003	1,413.29	307.44	947.78	
Total Physical Checks:			1				
Total Check Stubs:			2				

Check Register Report For Hartland Township
For Check Dates 04/30/2024 to 04/30/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/30/2024	FOA	17557	MISSION SQUARE	1,243.17	1,243.17	0.00	Open
04/30/2024	FOA	17558	MISSION SQUARE	3,144.19	3,144.19	0.00	Open
04/30/2024	FOA	17559	MISSION SQUARE	3,561.37	3,561.37	0.00	Open
04/30/2024	FOA	17560	MISSION SQUARE	200.00	200.00	0.00	Open
04/30/2024	FOA	17561	AMERICAN FAMILY LIFE ASSURANCE CO	32.30	32.30	0.00	Open
04/30/2024	FOA	DD9177	BEDUHN, TIMOTHY L.A.	2,537.63	0.00	1,988.73	Cleared
04/30/2024	FOA	DD9178	BERNARDI, MELYNDA A	1,928.21	0.00	1,510.60	Cleared
04/30/2024	FOA	DD9179	BROOKS, TYLER J	3,214.80	0.00	2,252.05	Cleared
04/30/2024	FOA	DD9180	CARRIGAN, AMANDA K	3,856.34	0.00	3,038.96	Cleared
04/30/2024	FOA	DD9181	CASE, SUSAN E	2,542.50	0.00	1,504.94	Cleared
04/30/2024	FOA	DD9182	CIOFU, LARRY N	2,856.09	0.00	1,968.18	Cleared
04/30/2024	FOA	DD9183	COSGROVE, HEATHER H	2,199.06	0.00	1,792.63	Cleared
04/30/2024	FOA	DD9184	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,861.30	Cleared
04/30/2024	FOA	DD9185	FOUNTAIN, WILLIAM J	2,856.09	0.00	2,413.46	Cleared
04/30/2024	FOA	DD9186	GERMANE, MATTHEW J	546.00	0.00	479.23	Cleared
04/30/2024	FOA	DD9187	HAASETH, GWYN M	1,168.75	0.00	1,039.58	Cleared
04/30/2024	FOA	DD9188	HABLE, SCOTT R	3,473.01	0.00	2,417.79	Cleared
04/30/2024	FOA	DD9189	HORNING, KATHLEEN A	3,106.09	0.00	2,176.49	Cleared
04/30/2024	FOA	DD9190	HUBBARD, TONYA S	2,059.32	0.00	1,370.71	Cleared
04/30/2024	FOA	DD9191	JOHNSON, LISA	2,791.47	0.00	1,844.00	Cleared
04/30/2024	FOA	DD9192	KENDALL, ANTHONY S	52.29	0.00	48.28	Cleared
04/30/2024	FOA	DD9193	LANGER, TROY D	4,226.36	0.00	2,990.08	Cleared
04/30/2024	FOA	DD9194	LOFTUS, DANIEL M	1,058.25	0.00	887.33	Cleared
04/30/2024	FOA	DD9195	LOUIS, CASEY	1,359.03	0.00	1,052.65	Cleared
04/30/2024	FOA	DD9196	LUCE, MICHAEL T	4,791.67	0.00	3,522.14	Cleared
04/30/2024	FOA	DD9197	MCMULLEN, SUMMER L	546.00	0.00	457.10	Cleared
04/30/2024	FOA	DD9198	MORGANROTH, CAROL L	2,595.35	0.00	2,005.80	Cleared
04/30/2024	FOA	DD9199	NIXON, MITCHELL A	2,718.34	0.00	2,079.56	Cleared
04/30/2024	FOA	DD9200	O'CONNELL, DENISE	546.00	0.00	384.15	Cleared
04/30/2024	FOA	DD9201	PETRUCCI, JOSEPH M	546.00	0.00	457.09	Cleared
04/30/2024	FOA	DD9202	SHOLLACK, DONNA M	1,090.44	0.00	838.47	Cleared
04/30/2024	FOA	DD9203	SOSNOWSKI, SHERI R	2,314.00	0.00	1,752.75	Cleared
04/30/2024	FOA	DD9204	WYATT, MARTHA K	3,485.95	0.00	2,318.60	Cleared
04/30/2024	FOA	EFT722	FEDERAL TAX DEPOSIT	14,840.20	14,840.20	0.00	Cleared

Check Register Report For Hartland Township
For Check Dates 04/30/2024 to 04/30/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/30/2024	FOA	EFT723	MI DEPT OF TREASURY	4,340.27	4,340.27	0.00	Cleared
Totals:				Number of Checks: 035	91,852.23	27,361.50	47,452.65
Total Physical Checks:				5			
Total Check Stubs:				30			

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 04-16-24 Hartland Township Board Regular Meeting Minutes

Date: May 1, 2024

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for April 16, 2024.

Discussion

Draft Minutes are attached for review.

Financial Impact

None

Attachments

4-16-24 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
April 16, 2024 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell (via teleconference), Trustee Petrucci

ABSENT: Treasurer Horning

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

4. Approval of the Agenda

Move to approve the agenda for the April 16, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

5. Call to the Public

A individual came forward to represent candidate Kristina Lyke for Michigan's 50th District for the State House of Representatives, giving a brief overview of her qualifications for office.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the April 16, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 03-19-24 Hartland Township Board Closed Session Minutes
- d. 04-02-24 Hartland Township Board Regular Meeting Minutes

7. Pending & New Business

- a. Hartland Enrichment and Recreation Organization (H.E.R.O.) Presentation

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 16, 2024 – 7:00 PM

Several individuals from the Hartland Enrichment and Recreation Organization (HERO) Teen Center came forward to inform the Board how much they enjoy the HERO Center, citing items such as karaoke, playing X-Box, giving them a place to go after school, being with friends, being able to do craft activities, and the outdoor activities such as basketball and kickball at Spranger Field. Danny Livingway came forward and stated he has been a Director at the HERO Center since 2018 and since he has been there, he has seen an increase in the number teens, and their happiness and engagement with others. He stated that it keeps getting better every year and because of the generous donation from the Township they have been able to purchase additional music equipment and sports equipment and that they have individuals that now come into the Teen Center with a variety of interests that they have never expected. He stated that seeing the growth of the Center and how it has become such an integral part of afterschool activities, he is so grateful to be a part of this and to have the opportunity to interact with all of these teens. A mother of one of the teens came forward in support of her daughter and stated that she really appreciated the Board's support for the Teen Center and in appreciation she personally donating items to the Center and was very grateful to the Board. The HERO teens then presented a short video of the Teen Center activities. Supervisor Fountain thanked the teens on being here tonight to share their story and reminded them that it is not the Board that helps fund the Teen Center, but it is all of the residents of the Hartland community that contribute a portion of their tax dollars to the Teen Center and without their help this would not be possible. He also stated that this was the 12th year of the Teen Center, and it would also not be possible without the teens here tonight, and all of the other teens, that attend and are taking good care of the Teen Center.

b. 2024 Hartland Township Hall and Settler's Park paving project.

Manager Luce gave a brief overview of the poor condition of the Hartland Township Hall parking lot and curbing and our previous discussions regarding the replacement of the parking lot. He stated we budgeted to do this project last year and bids came in significantly higher than projected so we delayed the project until this year and increased the budgeted amount for the project. He also stated that we previously discussed with the Admin Committee and the Board the possibility of paving the Settler's Park parking lot at the same time to save on mobilization costs and unit pricing of asphalt if we did both at the same time. We had the three companies bid on each of these two projects, separately and as a combined single project. The original cost included in the package from Allied Construction, the recommended construction contractor, has been reduced due to some of the curbing that will not need to be replaced. The project would entail removal of the parking blocks, paving the parking lot, striping the lot, and replacing the parking blocks for both the Township Hall and Settler's Park and the total cost would be \$507,509. Supervisor Fountain inquired as to drainage issues in Settler's Park and Manager Luce stated that the parking lot has a drain near the center of the lot that runs out to the the Clark Road ditch. The paving will slope everything to that drain and an additional drain that will be installed as water runoff from the asphalt parking lot will be much faster. Trustee Petrucci inquired as to whether the Clark Road ditch would be able to handle this, and Manager Luce stated that it would. Supervisor Fountain inquired as to the previous year's bids and Manager Luce stated that just for the Township Hall lot it was just under \$400,000. Trustee Petrucci inquired as to the timeline for construction and whether it would significantly reduce our resident's ability to use the park this summer. Public Works Director Scott Hable stated that Allied Construction stated they thought they could get us scheduled early this summer, but he does not have a confirmed date at this time. He stated that they could complete Settler's Park in a week. Manager Luce stated we would do Settler's Park first and the Township employees would park there while the Township lot is done. Trustee McMullen inquired as to whether curbing would be required at Settler's Park and Director Hable stated it would not be required.

April 16, 2024 – 7:00 PM

Move to approve the bid for the Hartland Township Hall and Settler's Park paving project from Allied Paving at a cost not to exceed \$507,509.61 and authorize the Director of Public Works to act on behalf of the Township.

Motion made by Trustee Germane, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

c. Station 62 Drive Lane Replacement

Director Hable gave a brief overview of the Station 62 asphalt settling, where the trucks pull out of the station, that needs to be replaced. This section will be replaced with 10" concrete for more stability. Director Hable stated we received six competitive quotes with the lowest bid being \$60,402 and they are asking for a 15% contingency and an additional \$3500 for density and material testing for a not to exceed amount of \$72,962. The contingency amount is for possible subgrade issues once the asphalt is removed.

Move to approve the drive lane replacement of the driveway at Station 62 by Mattioli Cement in an amount not to exceed \$72,962.30.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

d. Public Works Truck Purchase

Director Hable stated we are replacing one of the 2015 DPW Trucks, with a snowplow, and we received quotes from GMC and Ford. He stated they are recommending the purchase of a GMC, including the snowplow, for \$54,013 with the addition of \$1500 for safety lighting for an amount not to exceed \$55,550. He stated this purchase will be funded out of the Water Fund and that we will be selling the 2015 truck, and those proceeds will be added back into the Water Fund. Manager Luce gave a brief overview of the resale value for used municipal vehicles as they generally do not have many miles on them and the general optimum time to resell them is around eight years to recoup some of the cost of the new vehicle. Trustee Petrucci inquired as to whether there is a dollar amount where it would be better to keep the truck as a backup vehicle for another year. Manager Luce stated this was a possibility, but at the age of this truck you have to consider repairs costs and the lesser value it would bring in a resale at a later date. Manager Luce stated he would look into this in more depth and report back to the Board at the next meeting. Trustee Germane inquired as to what percentage the Township saves by going through the MiDeal program. Manager Luce stated the MiDeal pricing is fleet pricing and if you would buy this truck, with a snowplow, at market price it would be around \$68,000. Trustee Germane also inquired as to whether we received a Ford quote and Manager Luce stated we did have a quote and it came in at around \$58,000.

Move to approve the purchase of a new Township Truck through the MiDeal Procurement Agreement in an amount not to exceed \$55,550.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 16, 2024 – 7:00 PM

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci
Voting Nay: None
Abstaining: Trustee O'Connell (teleconference)
Absent: Treasurer Horning

e. 2024 Heritage Park Parking Lot Improvements

Director Hable stated that Heritage Park was built around 2013 and he gave a brief overview of the condition of the parking lot. He stated that staff and the Admin Committee is recommending a limestone cap for the entire parking lot, including the entrance road to the park. This would entail removing the parking blocks, grading the lot, adding a 4" limestone cap, regrading and compacting the lot, and replacing the parking blocks. He stated we have budgeted \$100,000 for this project but bids have come in approximately \$25,000 higher than anticipated and we are requesting an additional \$24,900 for this project. He stated to address Trustee Petrucci's inquiry regarding timing we would do one half of the parking lot at a time, so that one half would always be available for parking. He did state that the entrance road would be done last, and the park would need to be closed for a day. Manager Luce stated we have been in contact with our HAYAA partners on this and we have requested event schedules from them. Trustee Germane inquired as to whether a 4" overlay will cause the parking lot to be 4" higher and be an issue coming off the fields. Director Hable stated it would then be regraded, the limestone would be applied and then regraded and compacted. Manager Luce stated it will be tampered to the edge of the fields to avoid any trip hazards.

Move to approve the Heritage Park parking lot improvement project at a cost not to exceed \$124,900 and authorize the Public Works Director to act on behalf of the Township for decisions related to the project.

Motion made by Trustee Germane, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci
Voting Nay: None
Abstaining: Trustee O'Connell (teleconference)
Absent: Treasurer Horning

8. Board Reports

Trustee Germane - No report
Trustee O'Connell - No report.
Trustee McMullen - No report.
Trustee Petrucci - No report.
Clerk Ciofu - No report.

Supervisor Fountain - Stated that Large Item Clean up Day is Saturday, May 18th from 9:00 am to 1:00 pm at the Hartland High School Parking lot. Manager Luce stated there was a list on our website of allowable items and you just need to show proof of residency.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 16, 2024 – 7:00 PM

Manager Luce stated we have discussed the possibility of paving Blaine Rd and in his conversations with the Livingston County Road Commission (LCRC) this may require some curbing and underground storm work that will drive the cost of the project significantly higher than just paving the road. The LCRC does not anticipate this project to be done this year. Discussion was held on Blaine Rd. regarding speed limits and speed studies, the passer rating of the road, the subdivision that the road runs through, and the possibility of extending the pavement from Lake Pines to Maxfield Rd. Manager Luce stated this would be a under our Pavement Preservation Project where we would get a 50% match on our dollar contribution from the LCRC. The estimate for paving Blaine Rd. from M-59 to Lone Pine is around \$1.075 million, so our portion will be slightly over our \$500,000 budget for this project. Trustee McMullen inquired as to whether a speed bump would be an option in the subdivision area. Manager Luce stated that this would not be allowed on a County road. Trustee Germane stated that Blaine Rd. was not designed correctly in the first place, and we would need to get the drainage and design right this time. Manager Luce stated that he will confirm that drainage and design would be included in the bottom-line price for the Township. He stated that this would be funded out of our current road millage fund. A brief discussion was held on potential road improvements if a new millage is passed.

Manager Luce stated that he is trying to schedule a meeting with our HAYAA partners to get schedules for park use and a point of contact in case something happens, and who has keys to the facilities from each of the entities. He stated when we need to do maintenance at the park, we do not know the schedules of events that we would need to work around. He stated previously had an issue with trash left after one of the sporting events and there was the recent issue regarding the State mandated club tryouts for travel soccer teams to be held on June 8th and 9th, the same days as the Polo Event at the Park as examples. Regarding the Polo Event, he stated there is plenty of room at the park and the schedules of the two events due not conflict except for Sunday when the Polo Event is not as busy as on Saturday. Manager Luce has also talked with Emmalynn at the Chamber and Brian from the Lawn Care company regarding the deposit for field repairs after the Polo Event and the amount will stay the same as last year. He stated that he, Director Hable, and any Board member that wishes to walk the field in the days prior to the event, will determine if the field is too wet to hold the Polo Event. Trustee Germane stated that the ARPA reporting is due by the end of April, and he wanted to know if it has been submitted or is on track to be submitted. Manager Luce stated that it is on track to be submitted, if it already has not been submitted, and he will verify this with Finance Director Susan Dryden. Supervisor Fountain stated that at the Chamber meeting today they stated they will be doing the Art Walk event at Settler's Park again this year and they were considering doing another permanent piece of art at a location in the community and that we need to monitor this issue whether it is in Settler's Park or at a business in the community. Manager Luce stated any art piece that would be installed outside a business would have to go through Planning.

10. Adjournment

Move to adjourn the meeting at 8:15 p.m.

Motion made by Trustee McMullen, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci
Voting Nay: None
Abstaining: Trustee O'Connell (teleconference)
Absent: Treasurer Horning

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Troy Langer, Planning Director

Subject: Release of Performance Bond for RDJ Enterprises Acct 101-000-283.000-0046

Date: May 1, 2024

Recommended Action

Approve the release of the performance cash bond of \$1,500.00 for the purpose of ensuring the demolition and reconstruction of a principal dwelling with a detached accessory building remaining.

Discussion

Applicant: Randall Discher, RDJ Enterprises

Site Description

The demolition and reconstruction of a dwelling at 1481 Shoreline with a detached accessory building was permitted under PLU 23-067 issued April 3, 2023. The dwelling received a Certificate of Occupancy on March 28, 2024. The applicant sent a written request asking for the funds to be returned on April 12, 2024.

As a result, Hartland Township has confirmed the completion of the principal dwelling, and the \$1,500.00 cash performance guarantee can be refunded to the applicant.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: Waldenwoods Fireworks Display Permit – 7-6-24

Date: May 1, 2024

Recommended Action

Move to approve the Permit for Fireworks Display for Waldenwoods on Saturday, July 6, 2024.

Discussion

Waldenwoods has applied to perform fireworks at 2975 Old US 23, which is Waldenwoods Resort property, for the July 4th Celebration on Saturday, July 6, 2024. Wolverine Fireworks will perform the fireworks and the applicant intends to launch the fireworks display from the shore of Lake Walden

The Hartland-Deerfield Fire Authority Fire Marshal's letter recommending approval, with conditions, is attached for review.

Financial Impact

None

Attachments

Waldenwoods 7-6-24 Fireworks Permit



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau	
	PHONE (A/C, No, Ext): 425-455-5640	FAX (A/C, No): 425-455-6727
E-MAIL ADDRESS: jnau@tpgrp.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Everest Indemnity Insurance Co		10851
INSURER B: Everest Denali Insurance Company		16044
INSURER C: Arch Specialty Insurance Company		21199
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 558790663

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		SI8GL02099241	2/1/2024	2/1/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ Excluded
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00274241	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP104806302	2/1/2024	2/1/2025	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Excess Liability - Occurrence			SI8EX01908241	2/1/2024	2/1/2025	Each Occurrence	\$5,000,000
							Aggregate	\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:
 Waldenwoods Resort and Hartland Township
 Date of Event: July 6, 2024, RD: July 7, 2024
 Location of Event: Waldenwoods Resort, 2975 Old US 23, Hartland, MI 48353

CERTIFICATE HOLDER**CANCELLATION**

Waldenwoods Resort
 2975 Old US 23
 Hartland MI 48353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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HARTLAND DEERFIELD FIRE AUTHORITY
HARTLAND AREA FIRE DEPT.

3205 Hartland Road
Hartland, MI. 48353-1825

Voice: (810) 632-7676
E-Mail: firemarshal@hartlandareafire.com

April 23, 2024

To: Hartland Township Board
Attn: Clerk Larry Ciofu
2655 Clark Rd.
Hartland, MI 48353

Re: Waldenwoods application for fireworks

Based upon the review of the application named above and inspection of the proposed site for the fireworks display for July 6, 2024, we recommend approval of the request contingent upon the following:

- 1) Wolverine Fireworks Display, Inc. is responsible for ensuring that NFPA 1123 is followed.
- 2) Based upon vegetation / weather conditions, the fire department may have a brush truck at the launching site with sufficient personnel to handle any fire emergencies that may arise.
- 3) Due to the cart path access to the site, it is not recommended that apparatus other than a fire department brush truck be used in a non-emergency situation.
- 4) No one will be allowed within 100 yards of the launch site during the display.
- 5) Smoking and open flame will not be permitted within 50 feet of the launch site.
Exception: Items required for the ignition of the displays by trained and certified professionals.
- 6) The display will not begin until all persons are off the lake. The display will be stopped in the event anyone ventures onto the lake and the display will not be resumed until the lake is cleared.
- 7) It is understood that the fire department will not allow the display to commence or continue if these conditions are not met, or in the event of conditions arising, such as adverse weather or faulty firing of the displays, or any condition which this department deems unsafe for the display to continue.
- 8) Insurance as agreed upon by the Hartland Township Board.
- 9) Final approval and permitting by the Hartland Township Board.

The Waldenwoods fireworks displays continues to be a spectacular addition to events while keeping the safety and welfare of all spectators, workers, and buildings first on their agenda. Should you have any other questions, or we can be of further assistance, please call.

Captain / Fire Inspector

PROPOSAL FOR WALDENWOODS RESORT

July 6, 2024

\$8,700.00 Includes Insurance & Labor

OPENING

- 10 3" U.S.Designers Titanium Salutes
- 36 4" Galastar Assorted Color Chain 6/1

Total
46

MAIN SHOW

- 1 48 Shot Mixed Pastel Water Cake
- 1 100 Shot Color Falling Leaves
- 10 3" Flower Basket Salutes
- 36 3" Shenma Assorted Shells
- 18 3" Gold Willow
- 30 3" Lidu Assorted Color Time Chain

Total
96

- 10 4" Lidu Variegated Color Crossette
- 36 4" Gold Pyro Assorted Shells

Total
46

- 6 5" Multi Colored Scattering w/ Tails Shells
- 9 5" Lidu Assorted w/ Tails

Total

PROPOSAL FOR WALDENWOODS RESORT

July 6, 2024

\$8,700.00 Includes Insurance & Labor

GRAND FINALE

- 1 48 Shot Blue Flames Water Cake

- 30 2.5" Finale Titanium Salute 10/1
- 10 3" Salute
- 36 3" Finale 9 color/ Report
- 36 3" Finale Red, White, Blue Peony
- 36 3" Finale Gold Brocade
- 18 4" Finale 4 Color 2 Big Crackle Chain 6/1
- 6 5" Huiskey Finale Red/ Green Iron Tree Shells Chained 6/1
- 6 5" Finale Gold Brocade
- 12 6" Lidu strobe w/ Crackle Chain 6/1

Total
190

<u>Shell Size</u>	<u>Count</u>	<u>Rack Count</u>
3"	222	19
4"	82	14
5"	27	5
6"	42	11

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Scott Hable, Director of Public Works

Subject: 2024 Parshall Rd. Gravel Road Improvement

Date: May 7, 2024

Recommended Action

Move to approve the contract for the 2024 Parshall Rd. Gravel Road Improvement and allow the Public Works Director to act on behalf of the Township for decisions relating to the project.

Discussion

Hartland Township has had conversations with Tyrone Township and the LCRC to share in the cost of gravel resurfacing Parshall Road between Bullard and Hartland Road. This project will involve limited drainage work and gravel resurfacing. The cost incurred by the Township would be \$45,000. This is an equal two way split between Tyrone and Hartland Townships for this project.

Financial Impact

Is a Budget Amendment Required? Yes No

The finance director will determine the necessary budget amendment to cover this cost.

Attachments

LCRC Contract

PROJECT AGREEMENT
JOB NUMBER: 489.15.5160BV

This Agreement made and entered into this _____ day of _____, 2024 by and between the TOWNSHIP of HARTLAND, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**PARSHALL ROAD
(BULLARD RD TO HARTLAND ROAD)
APPROXIMATELY 3,400 FEET
GRAVEL RESURFACING, LIMITED DRAINAGE
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Township shall pay the Road Commission 50% of the cost of the project, as follows: \$90,000.

Note: This project is being split equally between Hartland Township and Tyrone Township. Hartland Township's portion not to exceed \$45,000.

- A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
 3. The Road Commission shall hold the Township harmless from any liability arising from the work performed pursuant to this contract.
 4. The work will be completed within the current contract year, unless the parties otherwise so agree.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HARTLAND

BY: _____
WILLIAM FOUNTAIN, SUPERVISOR

LARRY CIOFU, CLERK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

TERRY E. PALMER, DIRECTOR OF FINANCE