



Board of Trustees

William J. Fountain, Supervisor	Matthew J. Germane, Trustee
Larry N. Ciofu, Clerk	Summer L. McMullen, Trustee
Kathleen A. Horning, Treasurer	Denise M. O'Connell, Trustee
	Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, July 05, 2022 7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Call to the Public
6. Approval of the Consent Agenda
 - [a.](#) Approve Payment of Bills
 - [b.](#) Approve Post Audit of Disbursements Between Board Meetings
 - [c.](#) 06-21-2022 Hartland Township Board Regular Meeting Minutes
 - [d.](#) 06-21-22 Hartland Township Board Closed Session Meeting Minutes
7. Pending & New Business
8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 - [b.](#) Closed Session: To review the written legal opinion of the Township Attorney, subject to attorney-client privilege, in accordance with the Open Meetings Act, MCL 15.268(e)
 - [c.](#) ARPA Funding Update
10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: June 28, 2022

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$539,691.65. The bills are available in the Finance office for review.

Notable invoices include:

\$49,579.43 – Affinity II Investments LLC – (Water/sewer REU refund)

\$324,047.50 – Hartland Deerfield Fire Authority – (2nd quarterly payment due)

\$22,000.00 – Hartland Enrichment/Recreational Org. – (Payment due per agreement)

\$67,922.06 – Hartland Township General Fund – (2nd fiscal quarter 2022 salary allocations & 2nd fiscal quarterly rent for cable)

\$10,766.00 – Horizon Landscape Inc. – (May/June 2022 mowing of M-59 medians & fire station)

\$19,000.00 – PHP Pfeffer, Hanniford, Palka – (Audit financial statements FYE 3/31/22)

\$13,127.50 – Spalding Dedecker – (Various engineering invoices)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY23 budget.

Attachments

Bills for 07.05.2022

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 07/05/2022 - 07/05/2022
BOTH JOURNALIZED AND UNJOURNALIZED
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Page: 1/12

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Ref #	Address	CK Run Date	PO	Hold		Discount
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		Due Date		1099		

53RDCOURT	53RD DISTRICT COURT	06/27/2022	06/27/22	FOA	FILING FEES AGAINST OAKGROVE WEALTH	
47682	204 S. HIGHLANDER WAY	07/05/2022		N		39.00
06/27/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		39.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	39.00

53RDCOURT	53RD DISTRICT COURT	06/27/2022	062722	FOA	FILING FEES AGAINST APRIL DEHAAN	
47681	204 S. HIGHLANDER WAY	07/05/2022		N		39.00
06/27/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		39.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	39.00

53RDCOURT	53RD DISTRICT COURT	06/27/2022	6/27/2022	FOA	FILING FEES AGAINST THE PIPE DEPOT	
47683	204 S. HIGHLANDER WAY	07/05/2022		N		39.00
06/27/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		39.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	39.00

53RDCOURT	53RD DISTRICT COURT	06/27/2022	6/27/22	FOA	FILING FEES AGAINST REBECCA ROBERTS	
47684	204 S. HIGHLANDER WAY	07/05/2022		N		39.00
06/27/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		39.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	39.00

VENDOR TOTAL: 156.00

AFFINITY	AFFINITY II INVESTMENTS LLC	06/15/2022	061522	FOA	WATER/SEWER REU REFUND	
47642	4512 SOUTH SHORE ST	07/05/2022		N		49,579.43
06/15/2022	WATERFORD MI, 48328	/ /	0.0000	N		0.00
		07/05/2022		N		49,579.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-276.000	RECEIPTS REFUNDABLE	18,902.03
590-000-276.000	RECEIPTS REFUNDABLE	30,677.40
		49,579.43

06/28/2022 01:12 PM
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Page: 2/12

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Ref #	Address	CK Run Date	PO	Hold		Discount
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VENDOR TOTAL: 49,579.43

APPLIED	APPLIED IMAGING	06/20/2022	1986224	FOA	5/23/22 - 6/22/22 - RICOH MP6055SP	
47657	7718 SOLUTION CENTER	07/05/2022		N		55.35
06/20/2022	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		07/05/2022		N		55.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	55.35

VENDOR TOTAL: 55.35

2900	BROWN DRILLING	06/15/2022	32508	FOA	TYPE 1 WATER SUPPLY WELL	
47654	7215 HIGHLAND ROAD	07/05/2022		N		8,451.50
06/15/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		Y		8,451.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	8,451.50

VENDOR TOTAL: 8,451.50

CINTAS	CINTAS CORPORATION	06/27/2022	4123530413	FOA	MATS	
47689	P.O. BOX 630910	07/05/2022		N		46.34
06/27/2022	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		07/05/2022		N		46.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	46.34

VENDOR TOTAL: 46.34

COLDSPRING	COLDSPRING MEMORIAL	06/14/2022	583164	FOA	ROSE NICHE - V. KUHN	
47638	17482 GRANITE WEST ROAD	07/05/2022		N		302.00
06/14/2022	COLD SPRING MN, 56320-4578	/ /	0.0000	N		0.00
		07/05/2022		N		302.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567-727.000	SUPPLIES & POSTAGE	302.00

VENDOR TOTAL: 302.00

ETNA	ETNA SUPPLY COMPANY	06/15/2022	S104347261.006	FOA	2" METERS	
47650	P.O. BOX 772107	07/05/2022		N		5,325.00
06/15/2022	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		07/05/2022		N		5,325.00

06/28/2022 01:12 PM
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Page: 3/12

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Open

GL NUMBER	DESCRIPTION	AMOUNT				
536-000-741.000	METER COSTS	5,325.00				
ETNA	ETNA SUPPLY COMPANY	06/25/2022	S104464356.001	FOA	MEASURING CHAMBER	
47696	P.O. BOX 772107	07/05/2022		N		880.00
06/25/2022	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		07/05/2022		N		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
536-000-741.000	METER COSTS	880.00				
ETNA	ETNA SUPPLY COMPANY	06/22/2022	S104615570.001	FOA	3" METER	
47686	P.O. BOX 772107	07/05/2022		N		1,632.67
06/22/2022	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		07/05/2022		N		1,632.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-741.000	METER COSTS	1,632.67

VENDOR TOTAL: 7,837.67

5888	FOSTER, SWIFT, COLLINS & SMITH	05/31/2022	835415	FOA	MAY 2022	
47652	313 S. WASHINGTON SQUARE	07/05/2022		N		1,974.00
06/16/2022	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		07/05/2022		Y		1,974.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-826.000	LEGAL FEES	282.00
590-000-826.000	LEGAL FEES	1,692.00
		1,974.00

VENDOR TOTAL: 1,974.00

GOLDENREFR	GOLDEN REFRIGERANT	06/17/2022	63450	FOA	REFRIGERANT RECOVERY - CLEAN UP DAY	
47670	31800 INDUSTRIAL RD	07/05/2022		N		360.00
06/17/2022	LIVONIA MI, 48150	/ /	0.0000	N		0.00
		07/05/2022		N		360.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	360.00

VENDOR TOTAL: 360.00

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	07/15/2022	071522	FOA	JULY 2022 PMT PER AGREEMENT	
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Page: 4/12

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47232	HAYAA - FOOTBALL	07/05/2022		N		385.99
	P.O. BOX 359					
07/15/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		N		385.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	385.99

VENDOR TOTAL: 385.99

HAYAA-B	HARTLAND AREA YOUTH ATHLETIC ASSOC.	07/15/2022	071522	FOA	PMT DUE 7/15/22 PER AGREEMENT	
47210	HAYAA - BASEBALL	07/05/2022		N		1,285.72
	P.O. BOX 110					
07/15/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		N		1,285.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,285.72

VENDOR TOTAL: 1,285.72

HCSA	HARTLAND COMMUNITY SOCCER ASSN	07/15/2022	071522	FOA	JULY 2022 PMT PER AGREEMENT	
47218	HARTLAND COMMUNITY EDUCATION	07/05/2022		N		802.98
	9525 HIGHLAND RD					
07/15/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		802.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	802.98

VENDOR TOTAL: 802.98

HDFA	HARTLAND DEERFIELD FIRE	07/01/2022	22-23 2ND Q:H	FOA	2ND QTRLY PMT DUE BY 7/8/22	
47637	3205 HARTLAND RD	07/05/2022		N		324,047.50
06/15/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		N		324,047.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	324,047.50

VENDOR TOTAL: 324,047.50

HERO	HARTLAND ENRICHMENT/RECREATION ORG	07/05/2022	071522	FOA	PMT DUE 7/15/22 PER AGREEMENT	
47213	12354 GOLDEN OAKS DR.	07/05/2022		N		22,000.00
07/05/2022	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/05/2022		N		22,000.00

06/28/2022 01:12 PM
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Page: 5/12

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		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-901-999.002	APPROPRIATIONS COMMUNITY CENTER	22,000.00

VENDOR TOTAL: 22,000.00

0001	HARTLAND TOWNSHIP GENERAL FUND	07/05/2022	07052022	FOA	2ND FISCAL QTR 2022 SALARY ALLOCATIO	
47236		07/05/2022		N		64,676.06
07/05/2022	,	/ /	0.0000	N		0.00
		07/05/2022		N		64,676.06

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	36,638.28
590-000-720.000	ADMINISTRATIVE FEES	28,037.78
		64,676.06

0001	HARTLAND TOWNSHIP GENERAL FUND	07/05/2022	070522	FOA	JULY 1 - SEPT 30, 2022 QTRLY RENT FO	
45203		07/05/2022		N		3,246.00
07/05/2022	,	/ /	0.0000	N		0.00
		07/05/2022		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-941.000	RENT	3,246.00

VENDOR TOTAL: 67,922.06

HYL	HARTLAND YOUTH LACROSSE	07/15/2022	071522	FOA	JULY 2022 PMT PER AGREEMENT	
47225	P.O. BOX 56	07/05/2022		N		385.99
07/15/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		N		385.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	385.99

VENDOR TOTAL: 385.99

HOMEDEPOT	HOME DEPOT CREDIT SERVICES	06/13/2022	3022350	FOA	ROUNDUP	
47679	DEPT 32-2006361202	07/05/2022		N		22.67
	P.O. BOX 70614					
06/13/2022	PHILADELPHIA PA, 19176-0614	/ /	0.0000	N		0.00
		07/05/2022		N		22.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-802.000	LAWN/SNOW MAINTENANCE	22.67

06/28/2022 01:12 PM
User: SUSANC
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Page: 6/12

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VENDOR TOTAL: 22.67

1548	HORIZON LANDSCAPE INC.	06/02/2022	16220	FOA	MAY/JUNE 2022 MOWING M-59 MEDIANS	
47643	11765 HIBNER RD	07/05/2022		N		7,972.34
06/02/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		Y		7,972.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	7,972.34

1548	HORIZON LANDSCAPE INC.	06/02/2022	16221	FOA	MAY/JUNE 2022 MOWING FIRE STATION 61	
47644	11765 HIBNER RD	07/05/2022		N		2,793.66
06/02/2022	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/05/2022		Y		2,793.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	2,793.66

VENDOR TOTAL: 10,766.00

JOHNSONL	JOHNSON, LISA	06/22/2022	062222	FOA	REIMBURSEMENT OF DEDUCTIBLE	
47680	2859 BLACK EAGLE VALLEY DR	07/05/2022		N		500.00
06/22/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-930.000	REPAIRS & MAINTENANCE	500.00

VENDOR TOTAL: 500.00

1120	KIZCAM	06/15/2022	17669	FOA	BUSINESS CARDS FOR BROOKS & BEDUHN	
47640	3280 W GRAND RIVER	07/05/2022		N		96.00
06/15/2022	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/05/2022		N		96.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	96.00

VENDOR TOTAL: 96.00

LASHBROOK	LASHBROOK SEPTIC SERVICE	05/18/2022	A59837	FOA	PORTAJOHNS FOR MEMORIAL DAY PARADE	
47698	4895 CURDY RD	07/05/2022		N		1,560.00
05/18/2022	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/05/2022		N		1,560.00

Open

06/28/2022 01:12 PM
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Page: 7/12

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GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,560.00
VENDOR TOTAL:		1,560.00

LOWES	LOWES BUSINESS ACCT/SYNCB	06/07/2022	11303	FOA	PARKS SUPPLIES	
47687	P.O. BOX 530970	07/05/2022		N		84.46
06/07/2022	ATLANTA GA, 30353-0970	/ /	0.0000	N		0.00
		07/05/2022		N		84.46
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	66.40
536-000-740.000	OPERATING SUPPLIES	18.06
		84.46
VENDOR TOTAL:		84.46

MTA	MICHIGAN TOWNSHIPS ASSOCIATION	06/28/2022	053022	FOA	7/1/22 - 6/30/23 ANNUAL DUES	
47699	P.O. BOX 80078	07/05/2022		N		7,058.59
05/30/2022	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		07/05/2022		N		7,058.59
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	7,058.59
VENDOR TOTAL:		7,058.59

LCDPA	MICHIGAN.COM	06/22/2022	062222	FOA	PA8741424 - JULY 2022 SERVICE	
47673	PO BOX 742520	07/05/2022		N		22.00
06/22/2022	CINCINNATI OH, 45274-2520	/ /	0.0000	N		0.00
		07/05/2022		N		22.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	22.00
VENDOR TOTAL:		22.00

ORKIN	ORKIN	06/10/2022	233664267	FOA	NEST REMOVAL AT TWP HALL	
47658	21068 BRIDGE ST.	07/05/2022		N		300.00
06/10/2022	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		07/05/2022		N		300.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	300.00

06/28/2022 01:12 PM
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Page: 8/12

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VENDOR TOTAL: 300.00

1180	PETER'S TRUE VALUE HARDWARE	06/20/2022	63044	FOA	GRAFFITI REMOVER/SCRUBBER	
47645	3455 W. HIGHLAND ROAD	07/05/2022		N		30.56
06/20/2022	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/05/2022		N		30.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	30.56

1180	PETER'S TRUE VALUE HARDWARE	06/15/2022	K62988	FOA	TRASH BAGS, OIL, TIRE SHINE	
47639	3455 W. HIGHLAND ROAD	07/05/2022		N		46.95
06/15/2022	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/05/2022		N		46.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	46.95

1180	PETER'S TRUE VALUE HARDWARE	06/21/2022	K63071	FOA	SPRAY PAINT	
47659	3455 W. HIGHLAND ROAD	07/05/2022		N		6.49
06/21/2022	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/05/2022		N		6.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	6.49

1180	PETER'S TRUE VALUE HARDWARE	06/27/2022	K63176	FOA	SAFETY GLASSES	
47694	3455 W. HIGHLAND ROAD	07/05/2022		N		37.98
06/27/2022	MILFORD MI, 48380	/ /	0.0000	N		0.00
		07/05/2022		N		37.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	37.98

VENDOR TOTAL: 121.98

0102	PHP PFEFFER-HANNIFORD-PALKA	06/16/2022	1000063285	FOA	AUDIT FINANCIAL STATEMENTS FYE 3/31/	
47671	225 E. GRAND RIVER	07/05/2022		N		19,000.00
	SUITE 104					
06/16/2022	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/05/2022		Y		19,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-807.000	AUDIT FEES	6,495.00
590-000-807.000	AUDIT FEES	4,990.00
536-000-807.000	AUDIT FEES	4,000.00

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 07/05/2022 - 07/05/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 9/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

206-000-807.000	AUDIT FEES			850.00		
101-101-807.000	AUDIT FEES			2,665.00		
				19,000.00		

VENDOR TOTAL: 19,000.00

JOHNSON	ROSATI, SCHULTZ, JOPPICH&AMTSBUECHLER	05/31/2022	1077649	FOA	ORDINANCE ENFORCEMENT MATTERS THRU 5	
47649	27555 EXECUTIVE DRIVE, SUITE 250	07/05/2022		N		81.00
06/10/2022	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		07/05/2022		Y		81.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	81.00

VENDOR TOTAL: 81.00

SANMARINO	SAN MARINO EXCAVATING, INC.	06/14/2022	146569	FOA	20 YD DUMPSTER RENTAL AT WTP 3/10/22	
47691	5550 MITCHEL WAY	07/05/2022		N		115.00
06/14/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		Y		115.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	115.00

SANMARINO	SAN MARINO EXCAVATING, INC.	06/14/2022	146571	FOA	30 YD DUMPSTER RENTAL AT WTP 6/10/22	
47690	5550 MITCHEL WAY	07/05/2022		N		450.00
06/14/2022	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/05/2022		Y		450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	450.00

VENDOR TOTAL: 565.00

SPALDING	SPALDING DEDECKER	04/19/2022	90291	FOA	HARTLAND PLAZA THRU 4/3/22	
47674	905 SOUTH BLVD EAST	07/05/2022		N		4,681.00
04/19/2022	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/05/2022		N		4,681.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0028	HARTLAND PLAZA - DAIRY QUEEN	4,681.00

SPALDING	SPALDING DEDECKER	04/19/2022	90292	FOA	HARTLAND TOWNE SQUARE THRU 4/3/22	
47675	905 SOUTH BLVD EAST	07/05/2022		N		3,265.00
04/19/2022	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/05/2022		N		3,265.00

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BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 10/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0030	AFFINITY II INVEST DEVELP EXP	3,265.00
SPALDING	SPALDING DEDECKER	05/19/2022 90625
47676	905 SOUTH BLVD EAST	07/05/2022
05/19/2022	ROCHESTER HILLS MI, 48307	/ / 0.0000
		07/05/2022
		FOA HARTLAND PLAZA THRU 5/1/22
		N 590.00
		N 0.00
		N 590.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0028	HARTLAND PLAZA - DAIRY QUEEN	590.00
SPALDING	SPALDING DEDECKER	05/19/2022 90626
47677	905 SOUTH BLVD EAST	07/05/2022
05/19/2022	ROCHESTER HILLS MI, 48307	/ / 0.0000
		07/05/2022
		FOA HARTLAND TOWNE SQUARE THRU 5/1/22
		N 3,488.00
		N 0.00
		N 3,488.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0030	AFFINITY II INVEST DEVELP EXP	3,488.00
SPALDING	SPALDING DEDECKER	06/20/2022 90962
47655	905 SOUTH BLVD EAST	07/05/2022
06/20/2022	ROCHESTER HILLS MI, 48307	/ / 0.0000
		07/05/2022
		FOA M59 WATER MAIN THRU 5/29/22
		N 1,103.50
		N 0.00
		N 1,103.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	1,103.50

VENDOR TOTAL: 13,127.50

STAPLES	STAPLES	06/18/2022 8066626912
47651	PO BOX 660409	07/05/2022
06/18/2022	DALLAS TX, 75266-0409	/ / 0.0000
		07/05/2022
		FOA MISC SUPPLIES
		N 215.15
		N 0.00
		N 215.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-727.000	SUPPLIES & POSTAGE	34.99
101-265-740.000	OPERATING SUPPLIES	180.16
		215.15

STAPLES	STAPLES	06/25/2022 8066695952
47688	PO BOX 660409	07/05/2022
06/25/2022	DALLAS TX, 75266-0409	/ / 0.0000
		07/05/2022
		FOA MISC SUPPLIES
		N 518.69
		N 0.00
		N 518.69

Open

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Page: 11/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-209-727.000	SUPPLIES & POSTAGE	3.44
101-172-727.000	SUPPLIES & POSTAGE	7.35
101-172-727.000	SUPPLIES & POSTAGE	47.71
101-192-727.000	SUPPLIES & POSTAGE	9.56
101-172-727.000	SUPPLIES & POSTAGE	94.18
101-191-727.000	SUPPLIES & POSTAGE	137.28
101-191-727.000	SUPPLIES & POSTAGE	192.99
101-209-727.000	SUPPLIES & POSTAGE	26.18
		518.69

VENDOR TOTAL: 733.84

SPIRITOFLLI	THE SPIRIT OF LIVINGSTON	06/27/2022	53650	FOA	EMBROIDER RAIN JACKET FOR T. BROOKS	
47695	3280 W GRAND RIVER	07/05/2022		N		13.00
06/27/2022	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/05/2022		N		13.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	13.00

VENDOR TOTAL: 13.00

TOSHIBA	TOSHIBA AMERICA BUSINESS SOLUTIONS	06/20/2022	5803468	FOA	5/25/22 - 6/24/22 ESTUDIO2830C COLOR	
47692	PO BOX 927	07/05/2022		N		8.35
06/20/2022	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		07/05/2022		N		8.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	8.35

TOSHIBA	TOSHIBA AMERICA BUSINESS SOLUTIONS	06/20/2022	5803487	FOA	5/25/22 - 6/24/22 ESTUDIO2830C BLK C	
47693	PO BOX 927	07/05/2022		N		1.35
06/20/2022	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		07/05/2022		N		1.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	1.35

VENDOR TOTAL: 9.70

USA	USA BLUE BOOK	06/22/2022	21169	FOA	TREATMENT PLANT LOG BOOK	
47685	P.O. BOX 9004	07/05/2022		N		37.38
06/22/2022	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/05/2022		N		37.38

Open

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Page: 12/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	37.38

VENDOR TOTAL: 37.38

TOTAL - ALL VENDORS: 539,691.65

FUND TOTALS:

Fund 101 - GENERAL FUND	66,059.96
Fund 206 - FIRE OPERATING	327,691.16
Fund 536 - WATER SYSTEM FUND	48,840.32
Fund 539 - WATER REPLACEMENT FUND	28,457.03
Fund 577 - CABLE TV FUND	3,246.00
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	65,397.18

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: June 28, 2022

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$28,661.88

June 30, 2022 Payroll - \$87,036.65

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY23 budget.

Attachments

Post Audit Bills List 06.16.2022

Post Audit Bills List 06.23.2022

Payroll for 06.30.2022

06/22/2022 04:10 PM
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CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
 CHECK DATE FROM 06/16/2022 - 06/16/2022

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/16/2022	FOA	42818	CROMAINE DISTRICT LIBRARY	DPPT ESCROW	701-000-290.200	224.58
06/16/2022	FOA	42819	GREBECK, PETER & LISA	CONSULTING - SITE REVIEWS	101-400-801.002	140.00
		42819		VINCENT DRIVE RD ESCROW	701-000-290.801	60.00
						<u>200.00</u>
06/16/2022	FOA	42820	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	878.98
06/16/2022	FOA	42821	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	71.00
06/16/2022	FOA	42822	HARTLAND CONSOLIDATED SCHOOLS	DPPT ESCROW	701-000-290.200	1,409.65
06/16/2022	FOA	42823	HARTLAND ROAD FUND	DPPT ESCROW	701-000-290.200	220.28
06/16/2022	FOA	42824	HARTLAND TOWNSHIP FIRE OPER	DPPT ESCROW	701-000-290.200	302.71
06/16/2022	FOA	42825	HARTLAND TOWNSHIP GENERAL FUND	DPPT ESCROW	701-000-290.200	333.92
06/16/2022	FOA	42826	LIV. EDUCATIONAL SERVICE AGENC	DPPT ESCROW	701-000-290.200	432.29
06/16/2022	FOA	42827	LIVINGSTON COUNTY TREASURER	DPPT ESCROW	701-000-290.200	1,295.23
06/16/2022	FOA	42828	SONKISS, CHRISTOPHER & LYNN	CONSULTING - SITE REVIEWS	101-400-801.002	140.00
		42828		VINCENT DRIVE RD ESCROW	701-000-290.801	60.00
						<u>200.00</u>
			TOTAL - ALL FUNDS	TOTAL OF 11 CHECKS		5,568.64
--- GL TOTALS ---						
			CONSULTING - SITE REVIEWS			280.00
			DPPT ESCROW			5,168.64
			VINCENT DRIVE RD ESCROW			120.00
			TOTAL			5,568.64

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
 CHECK DATE FROM 06/23/2022 - 06/23/2022

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/23/2022	FOA	42858	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	55.38
06/23/2022	FOA	42859	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	218.73
		42859		EMPLOYMENT EXPENSE	101-192-716.000	64.06
		42859		EMPLOYMENT EXPENSE	101-209-716.000	60.52
		42859		EMPLOYMENT EXPENSE	101-215-716.000	92.55
		42859		EMPLOYMENT EXPENSE	101-253-716.000	121.04
		42859		EMPLOYMENT EXPENSE	101-400-716.000	171.57
		42859		EMPLOYMENT EXPENSE	101-441-716.000	222.10
		42859		EMPLOYMENT EXPENSE	536-000-716.000	143.08
						<hr/> 1,093.65
06/23/2022	FOA	42860	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,381.17
		42860		STREET LIGHTS	101-448-921.000	37.83
		42860		UTILITIES	101-567-920.000	15.41
		42860		UTILITIES - ELECTRIC	101-751-920.002	180.04
		42860		UTILITIES - ELECTRIC	206-000-920.002	62.82
		42860		UTILITIES - ELECTRIC	536-000-920.002	3,523.64
						<hr/> 5,200.91
06/23/2022	FOA	42861	ECONO PRINT	TAX PREPARATION	101-253-811.000	2,756.40
06/23/2022	FOA	42862	LIVINGSTON DAILY PRESS & ARGUS	PRINTING & PUBLICATIONS	101-215-900.000	90.00
		42862		PRINTING & PUBLICATIONS	101-400-900.000	100.00
						<hr/> 190.00
06/23/2022	FOA	42863	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	146.66
		42863		EMPLOYMENT EXPENSE	101-192-716.000	94.06
		42863		EMPLOYMENT EXPENSE	101-209-716.000	91.50
		42863		EMPLOYMENT EXPENSE	101-215-716.000	62.89
		42863		EMPLOYMENT EXPENSE	101-253-716.000	68.84
		42863		EMPLOYMENT EXPENSE	101-400-716.000	108.78
		42863		EMPLOYMENT EXPENSE	101-441-716.000	79.40
		42863		EMPLOYMENT EXPENSE	536-000-716.000	81.17
						<hr/> 733.30
06/23/2022	FOA	42864	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,565.68
		42864		EMPLOYMENT EXPENSE	101-192-716.000	1,162.90
		42864		EMPLOYMENT EXPENSE	101-209-716.000	1,279.20
		42864		EMPLOYMENT EXPENSE	101-215-716.000	1,860.65
		42864		EMPLOYMENT EXPENSE	101-253-716.000	581.45
		42864		EMPLOYMENT EXPENSE	101-441-716.000	3,198.04
		42864		EMPLOYMENT EXPENSE	536-000-716.000	2,180.47
						<hr/> 12,828.39
06/23/2022	FOA	42865	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	47.03
		42865		EMPLOYMENT EXPENSE	101-192-716.000	15.54
		42865		EMPLOYMENT EXPENSE	101-209-716.000	13.08
		42865		EMPLOYMENT EXPENSE	101-215-716.000	26.43
		42865		EMPLOYMENT EXPENSE	101-253-716.000	26.16

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
 CHECK DATE FROM 06/23/2022 - 06/23/2022

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		42865		EMPLOYMENT EXPENSE	101-400-716.000	34.61
		42865		EMPLOYMENT EXPENSE	101-441-716.000	43.06
		42865		EMPLOYMENT EXPENSE	536-000-716.000	29.30
						<hr/> 235.21
TOTAL - ALL FUNDS				TOTAL OF 8 CHECKS		23,093.24

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,565.68
001-000-257.101	ACCRUED DENTAL BENEFITS	218.73
001-000-257.102	ACCRUED VISION BENEFITS	47.03
001-000-257.103	ACCRUED STD/LTD BENEFITS	146.66
101-192-716.000	EMPLOYMENT EXPENSE	1,336.56
101-209-716.000	EMPLOYMENT EXPENSE	1,444.30
101-215-716.000	EMPLOYMENT EXPENSE	2,042.52
101-215-900.000	PRINTING & PUBLICATIONS	90.00
101-253-716.000	EMPLOYMENT EXPENSE	797.49
101-253-811.000	TAX PREPARATION	2,756.40
101-265-920.001	UTILITIES - GAS	55.38
101-265-920.002	UTILITIES - ELECTRIC	1,381.17
101-400-716.000	EMPLOYMENT EXPENSE	314.96
101-400-900.000	PRINTING & PUBLICATIONS	100.00
101-441-716.000	EMPLOYMENT EXPENSE	3,542.60
101-448-921.000	STREET LIGHTS	37.83
101-567-920.000	UTILITIES	15.41
101-751-920.002	UTILITIES - ELECTRIC	180.04
206-000-920.002	UTILITIES - ELECTRIC	62.82
536-000-716.000	EMPLOYMENT EXPENSE	2,434.02
536-000-920.002	UTILITIES - ELECTRIC	3,523.64
	TOTAL	23,093.24

Check Register Report For Hartland Township
For Check Dates 06/30/2022 to 06/30/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/30/2022	FOA	17153	LAROSE, MICHELLE M	263.00	231.71	0.00	Open
06/30/2022	FOA	17154	PETRUCCI, JOSEPH M	525.00	438.59	0.00	Open
06/30/2022	FOA	17155	ICMA VANTAGEPOINT TRANSFER AGENT	2,175.89	2,175.89	0.00	Open
06/30/2022	FOA	17156	ICMA VANTAGEPOINT TRANSFER AGENT	3,975.15	3,975.15	0.00	Open
06/30/2022	FOA	17157	ICMA VANTAGEPOINT TRANSFER AGENT	1,735.59	1,735.59	0.00	Open
06/30/2022	FOA	17158	ICMA VANTAGEPOINT TRANSFER AGENT	200.00	200.00	0.00	Open
06/30/2022	FOA	DD7873	BEAUDOIN, DIANA K	1,683.20	0.00	1,422.29	Cleared
06/30/2022	FOA	DD7874	BEDUHN, TIMOTHY L.A.	1,881.00	0.00	1,456.21	Cleared
06/30/2022	FOA	DD7875	BERNARDI, MELYNDA A	1,739.07	0.00	1,349.13	Cleared
06/30/2022	FOA	DD7876	BROOKS, TYLER J	2,573.01	0.00	1,810.52	Cleared
06/30/2022	FOA	DD7877	CASE, SUSAN E	1,968.82	0.00	1,279.12	Cleared
06/30/2022	FOA	DD7878	CIOFU, LARRY N	2,746.24	0.00	1,990.55	Cleared
06/30/2022	FOA	DD7879	DRYDEN-HOGAN, SUSAN A	3,601.41	0.00	2,559.87	Cleared
06/30/2022	FOA	DD7880	FOUNTAIN, WILLIAM J	2,746.24	0.00	2,295.92	Cleared
06/30/2022	FOA	DD7881	FOX, LAWRENCE E	428.25	0.00	377.29	Cleared
06/30/2022	FOA	DD7882	GERMANE, MATTHEW J	525.00	0.00	459.84	Cleared
06/30/2022	FOA	DD7883	GRISSIM, SUSAN L	180.00	0.00	166.23	Cleared
06/30/2022	FOA	DD7884	HAASETH, GWYN M	293.25	0.00	267.21	Cleared
06/30/2022	FOA	DD7885	HEASLIP, JAMES B	3,211.94	0.00	1,822.73	Cleared
06/30/2022	FOA	DD7886	HORNING, KATHLEEN A	2,996.24	0.00	2,181.71	Cleared
06/30/2022	FOA	DD7887	HUBBARD, TONYA S	2,138.25	0.00	1,730.60	Cleared
06/30/2022	FOA	DD7888	JOHNSON, LISA	2,454.60	0.00	1,576.98	Cleared
06/30/2022	FOA	DD7889	KENDALL, ANTHONY S	30.66	0.00	28.32	Cleared
06/30/2022	FOA	DD7890	LANGER, TROY D	3,842.16	0.00	2,712.14	Cleared
06/30/2022	FOA	DD7891	LOFTUS, DANIEL M	341.28	0.00	300.68	Cleared
06/30/2022	FOA	DD7892	LOUIS, CASEY	596.37	0.00	343.95	Cleared
06/30/2022	FOA	DD7893	LUCE, MICHAEL T	3,446.80	0.00	2,536.55	Cleared
06/30/2022	FOA	DD7894	MAYER, JAMES L	232.50	0.00	204.84	Cleared
06/30/2022	FOA	DD7895	MCMULLEN, SUMMER L	705.00	0.00	597.17	Cleared
06/30/2022	FOA	DD7896	MITCHELL, MICHAEL E	180.00	0.00	166.23	Cleared
06/30/2022	FOA	DD7897	MORGANROTH, CAROL L	2,266.90	0.00	1,743.62	Cleared
06/30/2022	FOA	DD7898	MURPHY, THOMAS A	180.00	0.00	158.58	Cleared
06/30/2022	FOA	DD7899	NIXON, MITCHELL A	1,111.50	0.00	919.16	Cleared
06/30/2022	FOA	DD7900	O'CONNELL, DENISE	525.00	0.00	368.59	Cleared

Check Register Report For Hartland Township
For Check Dates 06/30/2022 to 06/30/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/30/2022	FOA	DD7901	RADLEY, JAMES W	1,111.50	0.00	919.15	Cleared
06/30/2022	FOA	DD7902	SHOLLACK, DONNA M	2,419.25	0.00	1,831.56	Cleared
06/30/2022	FOA	DD7903	SOSNOWSKI, SHERI R	1,966.50	0.00	1,518.12	Cleared
06/30/2022	FOA	DD7904	VERMILLION, KAREN L	1,990.92	0.00	1,442.62	Cleared
06/30/2022	FOA	DD7905	WEST, ROBERT M	4,466.67	0.00	2,713.54	Cleared
06/30/2022	FOA	DD7906	WYATT, MARTHA K	3,356.52	0.00	2,206.62	Cleared
06/30/2022	FOA	EFT638	FEDERAL TAX DEPOSIT	13,945.58	13,945.58	0.00	Cleared
06/30/2022	FOA	EFT639	MI DEPT OF TREASURY	4,280.39	4,280.39	0.00	Cleared
Totals:			Number of Checks: 042	87,036.65	26,982.90	43,457.64	
Total Physical Checks:			6				
Total Check Stubs:			36				

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 06-21-2022 Hartland Township Board Regular Meeting Minutes

Date: June 29, 2022

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for June 21, 2022.

Discussion

Draft minutes are attached for review

Financial Impact

None.

Attachments

6-21-2022 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 21, 2022 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

ABSENT: Trustee Petrucci

Also present was Township Manager Robert West.

4. Approval of the Agenda

Agenda Item 7. a. Site Plan Application #20-011 of Hartland Planned Development is being postponed. Manager West reported that the postponement is at the request of the applicant.

Move to approve the agenda for the June 21, 2022, Hartland Township Board meeting as amended.

Motion made by Trustee O'Connell, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the June 21, 2022, Hartland Township Board Meeting as presented.

Motion made by Trustee Germane, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 06-07-2022 Hartland Township Board Regular Meeting Minutes
- d. 06-07-2022 Hartland Township Board Closed Session Meeting Minutes
- e. Waldenwoods Fireworks Display Permit – July 22, 2022
- f. Waldenwoods Fireworks Display Permit – August 28, 2022]

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 21, 2022 – 7:00 PM

7. Pending & New Business

- a. Site Plan Application #20-011 Villas of Hartland Planned Development (PD) – **REVISED** Preliminary Site Plan dated February 24, 2022

Postponed to a future meeting at the request of the applicant.

8. Board Reports

Clerk Ciofu – Stated the Absent Voter Ballot Applications have been mailed out to those on the permanent list for the August 2, 2022, Primary Election. The ballots are in house right now and they will be tested on Monday. The ballots will probably be mailed out some time next week..

Treasurer Horning - The tax bills go out on June 30, 2022, and they are golden rod color. The Farmers Market is having a Christmas in July on July 9, 2022. They will have kids face painting, ice cream, and a lot of things for the kids to do as well as people dressing up.

Trustee Germane - No report.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

- a. Manager's Report

Manager West gave a brief update on the Livingston County Road Commission (LCRC) projects of the Hartland Woods subdivision paving, the gravel road improvements and the M-59 project. He also gave a brief update on the Settler's Park picnic area stating that contractor has expanded on the two- acre portion of the planned picnic area to include the whole area at no additional cost. He provided an update on the Dunham Road Pathway project stating the project will be getting underway shortly and he indicated the concrete contractor is scheduled for three weeks for excavating, minor tree removal and concrete pouring. He updated the Board on the Water Main project stating all of the materials are on site and that the project is scheduled to start on July 5th. Manager West provided a brief update on the Police Contract stating the contract is in the Livingston County legal review. The proposed contract is for 12 hours of coverage for 365 days a year. Hartland Township will hold the contract and we will bill the schools for their portion, with the net to Hartland Township being under our budgeted amount for police coverage. Manager West stated we had the financial audit review, and it went great, as this was a very efficient model this year due to the new auditor portal that was implemented. He anticipated the Board Audit Presentation to be at one of the August Board meetings. Manager West also stated that the Planning Commission and the Ordinance Review Committee are reviewing three Ordinances, the standards for homeowners in the CA zoning district to have chickens, outdoor storage in the Light Industrial zoning, and the landscape ordinances.

- b. Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 21, 2022 – 7:00 PM

Move to go into closed session to consider a periodic evaluation of the Township Manager, at his request under MCL 15.268(a)

Motion made by Treasurer Horning, Seconded by Trustee O'Connell. Roll Call Vote Taken

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Motion passes: 6 – 0 -0

Board is in closed session at 7:14 p.m.

Board came out of closed session at 7:59 p.m.

10. Adjournment

Move to adjourn the meeting at 8:00 p.m.

Motion made by Clerk Ciofu, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 06-21-22 Hartland Township Board Closed Session Meeting Minutes

Date: June 29, 2022

Recommended Action

Move to approve the Hartland Township Board Closed Session Meeting Minutes for June 21, 2022.

Discussion

Draft minutes are available in the Clerk's Office for review

Financial Impact

None

Attachments

None

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert M. West, Township Manager

Subject: Closed Session: To review the written legal opinion of the Township Attorney, subject to attorney-client privilege, in accordance with the Open Meetings Act, MCL 15.268(e)

Date: June 28, 2022

Recommended Action

Closed Session: To review the written legal opinion of the Township Attorney, subject to attorney-client privilege, in accordance with the Open Meetings Act, MCL 15.268(e)

Discussion

Consideration of a Closed Session to discuss pending litigation related to the Livingston County Septage receiving Station Master Operating Agreement, in accordance with the Open Meetings Act, MCL 15.268(e), as an open meeting would have a detrimental effect on the position of the Township.

The Township legal consul has provided written legal opinions regarding the matter and the effects on the Township for review.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert M. West, Township Manager

Subject: ARPA Funding Update

Date: June 29, 2022

Recommended Action

No formal action required at this time. Manager West will be providing an update regarding the current and future status of the American Rescue Plan Act funding, including projects completed, planned and future opportunities.