



Board of Trustees

William J. Fountain, Supervisor	Joseph W. Colaianne, Trustee
Larry N. Ciofu, Clerk	Matthew J. Germane, Trustee
Kathleen A. Horning, Treasurer	Glenn E. Harper, Trustee
	Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, January 07, 2020 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - [a.](#) Approve Post Audit of Disbursements Between Board Meetings
 - [b.](#) Approve Payment of Bills
 - [c.](#) Approve 12/10/2019 Regular Meeting Minutes
 - [d.](#) Approve 2020 Strategic Plan Update
 - [e.](#) Approve 2020 Winterfest Tent Rental Agreement (\$8,851.50)
 - [f.](#) Approve Sewer & Water REU Transfer (4.62) to 4708-28-100-027
 7. Presentation
 - [a.](#) Cobalt Community Research - 2019 Citizen Survey
 8. Pending & New Business
 - [a.](#) Resolution – Support for Wings Etc. Liquor License
 - [b.](#) MDOT M-59 Pathway Agreement
 - [c.](#) Zoning Amendment #19-003 Maintenance of Sidewalks & Pathways
 - [d.](#) Resolution – Easement Acquisition
 9. Board Reports
- [BRIEF RECESS]
10. Information / Discussion
 - [a.](#) FY2021 and FY2022 - Revenue Projections
 - [b.](#) November 2019 Financial Report
 - [c.](#) Manager's Report
 11. Closed Session
 - [a.](#) To consider the annual personnel evaluation of the Township Manager, as requested
 12. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: December 31, 2019

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$128,335.01

December 12, 2019 Payroll – \$61,188.56

December 19, 2019 Payroll – \$135.12

December 31, 2019 Payroll - \$69,576.03

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY20 budget.

Attachments

Post Audit Bills List 12.05.19

Post Audit Bills List 12.09.19

Post Audit Bills List 12.12.19

Post Audit Bills List 12.17.19

Post Audit Bills List 12.19.19

Payroll for 12.12.19

Payroll for 12.19.19

Payroll for 12.31.19

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/05/2019	FOA	40036	AT&T	TELEPHONE	101-265-851.000	252.92
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		252.92

GL TOTALS ---						
101-265-851.000			TELEPHONE	252.92		
			TOTAL	252.92		

12/30/2019 11:02 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 12/09/2019 - 12/09/2019

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/09/2019	FOA	40037	NORTHSTAR BANK	NORTHSTAR CD (WATER R&R)	539-000-003.021	100,000.00
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		100,000.00

--- GL TOTALS ---

539-000-003.021	NORTHSTAR CD (WATER R&R)	100,000.00
	TOTAL	100,000.00

12/30/2019 11:03 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 12/12/2019 - 12/12/2019

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/12/2019	FOA	40081	HARTLAND TOWNSHIP GENERAL FUND	DOG LICENSES ESCROW	701-000-290.250	82.50
12/12/2019	FOA	40082	LIVINGSTON COUNTY TREASURER	DOG LICENSES ESCROW	701-000-290.250	832.50
12/12/2019	FOA	40083	PETTY CASH (TREASURER)	MEMBERSHIP & DUES	101-209-804.000	49.98
12/12/2019	FOA	40084	RESERVE ACCOUNT	SUPPLIES & POSTAGE	101-101-727.000	10.00
		40084		SUPPLIES & POSTAGE	101-172-727.000	1.50
		40084		SUPPLIES & POSTAGE	101-191-727.000	121.25
		40084		SUPPLIES & POSTAGE	101-192-727.000	6.80
		40084		SUPPLIES & POSTAGE	101-209-727.000	34.00
		40084		SUPPLIES & POSTAGE	101-215-727.000	0.50
		40084		SUPPLIES & POSTAGE	101-253-727.000	6.00
		40084		TAX COLLECTION	101-253-811.100	33.50
		40084		SUPPLIES & POSTAGE	101-299-727.000	296.30
		40084		SUPPLIES & POSTAGE	101-400-727.000	127.00
		40084		SUPPLIES & POSTAGE	101-441-727.000	1.00
		40084		SUPPLIES/POSTAGE	536-000-727.000	3.25
		40084		SUPPLIES & POSTAGE	590-000-727.000	5.75
						<hr/> 646.85
12/12/2019	FOA	40085	STAPLES CREDIT PLAN	SUPPLIES & POSTAGE	101-101-727.000	19.98
		40085		SUPPLIES & POSTAGE	101-253-727.000	44.40
						<hr/> 64.38
			TOTAL - ALL FUNDS	TOTAL OF 5 CHECKS		1,676.21

--- GL TOTALS ---

101-101-727.000	SUPPLIES & POSTAGE	29.98
101-172-727.000	SUPPLIES & POSTAGE	1.50
101-191-727.000	SUPPLIES & POSTAGE	121.25
101-192-727.000	SUPPLIES & POSTAGE	6.80
101-209-727.000	SUPPLIES & POSTAGE	34.00
101-209-804.000	MEMBERSHIP & DUES	49.98
101-215-727.000	SUPPLIES & POSTAGE	0.50
101-253-727.000	SUPPLIES & POSTAGE	50.40
101-253-811.100	TAX COLLECTION	33.50
101-299-727.000	SUPPLIES & POSTAGE	296.30
101-400-727.000	SUPPLIES & POSTAGE	127.00
101-441-727.000	SUPPLIES & POSTAGE	1.00
536-000-727.000	SUPPLIES/POSTAGE	3.25
590-000-727.000	SUPPLIES & POSTAGE	5.75
701-000-290.250	DOG LICENSES ESCROW	915.00
	TOTAL	1,676.21

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 12/17/2019 - 12/17/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/17/2019	FOA	40086	CINTAS CORPORATION	CONTRACTED SERVICES	101-265-801.000	84.12
12/17/2019	FOA	40087	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	623.60
		40087		STREET LIGHTS	101-448-921.000	147.73
		40087		UTILITIES - ELECTRIC	206-000-920.002	41.51
		40087		UTILITIES - GAS	536-000-920.001	159.57
						<hr/> 972.41
12/17/2019	FOA	40088	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	169.29
		40088		UTILITIES - ELECTRIC	536-000-920.002	60.97
						<hr/> 230.26
12/17/2019	FOA	40089	DTE ENERGY-STREET LIGHTS	STREET LIGHTS	101-448-921.000	1,741.70
		40089		MILPOINT STREET LIGHT ESCROW	701-000-290.400	269.71
		40089		FIDDLERS GROVE STREETLIGHT	701-000-290.410	21.22
						<hr/> 2,032.63
12/17/2019	FOA	40090	GFL ENVIRONMENTAL	CONTRACTED SERVICES	536-000-801.000	361.90
12/17/2019	FOA	40091	LIVINGSTON DAILY PRESS & ARGUS	PRINTING & PUBLICATIONS	101-215-900.000	80.00
		40091		PRINTING & PUBLICATIONS	101-400-900.000	80.00
						<hr/> 160.00
12/17/2019	FOA	40092	MISS DIG SYSTEM, INC.	MISS DIG	536-000-922.000	1,759.08
12/17/2019	FOA	40093	MUELLER CO	METER COSTS	536-000-741.000	2,834.92
12/17/2019	FOA	40094	PITNEY BOWES, INC.	REPAIRS & MAINTENANCE	101-299-930.000	356.97
12/17/2019	FOA	40095	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	1,745.22
		40095		EMPLOYMENT EXPENSE	101-172-716.000	1,978.84
		40095		EMPLOYMENT EXPENSE	101-192-716.000	1,055.38
		40095		EMPLOYMENT EXPENSE	101-215-716.000	1,392.92
		40095		EMPLOYMENT EXPENSE	101-253-716.000	2,026.15
		40095		EMPLOYMENT EXPENSE	536-000-716.000	527.69
						<hr/> 8,726.20
12/17/2019	FOA	40096	STAPLES	SUPPLIES & POSTAGE	101-192-727.000	44.97
		40096		SUPPLIES & POSTAGE	101-209-727.000	99.99
		40096		OPERATING SUPPLIES	101-265-740.000	53.80
		40096		SUPPLIES & POSTAGE	101-299-727.000	207.65
						<hr/> 406.41
12/17/2019	FOA	40097	USA BLUE BOOK	OPERATING SUPPLIES	536-000-740.000	96.01
12/17/2019	FOA	40098	UTILITIES INSTRUMENTATION	REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	286.00
12/17/2019	FOA	40099	WOOD ENVIRONMENT &	TREATMENT PLANT SAMPLING	101-441-801.007	1,134.75
12/17/2019	FOA	40100	XO COMMUNICATIONS	TELEPHONE	101-265-851.000	426.99

12/30/2019 11:04 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 12/17/2019 - 12/17/2019

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
------------	------	---------	-------	-------------	------	--------

TOTAL - ALL FUNDS

TOTAL OF 15 CHECKS

19,868.65

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	1,745.22
101-172-716.000	EMPLOYMENT EXPENSE	1,978.84
101-192-716.000	EMPLOYMENT EXPENSE	1,055.38
101-192-727.000	SUPPLIES & POSTAGE	44.97
101-209-727.000	SUPPLIES & POSTAGE	99.99
101-215-716.000	EMPLOYMENT EXPENSE	1,392.92
101-215-900.000	PRINTING & PUBLICATIONS	80.00
101-253-716.000	EMPLOYMENT EXPENSE	2,026.15
101-265-740.000	OPERATING SUPPLIES	53.80
101-265-801.000	CONTRACTED SERVICES	84.12
101-265-851.000	TELEPHONE	426.99
101-265-920.001	UTILITIES - GAS	623.60
101-265-920.002	UTILITIES - ELECTRIC	169.29
101-299-727.000	SUPPLIES & POSTAGE	207.65
101-299-930.000	REPAIRS & MAINTENANCE	356.97
101-400-900.000	PRINTING & PUBLICATIONS	80.00
101-441-801.007	TREATMENT PLANT SAMPLING	1,134.75
101-448-921.000	STREET LIGHTS	1,889.43
206-000-920.002	UTILITIES - ELECTRIC	41.51
536-000-716.000	EMPLOYMENT EXPENSE	527.69
536-000-740.000	OPERATING SUPPLIES	96.01
536-000-741.000	METER COSTS	2,834.92
536-000-801.000	CONTRACTED SERVICES	361.90
536-000-920.001	UTILITIES - GAS	159.57
536-000-920.002	UTILITIES - ELECTRIC	60.97
536-000-922.000	MISS DIG	1,759.08
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	286.00
701-000-290.400	MILLPOINT STREETLIGHTS ESCROW	269.71
701-000-290.410	FIDDLERS GROVE STREETLIGHT	21.22
	TOTAL	19,868.65

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/19/2019	FOA	40101	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,449.75
		40101		STREET LIGHTS	101-448-921.000	125.53
		40101		UTILITIES - ELECTRIC	101-751-920.002	71.28
		40101		UTILITIES	209-000-920.000	38.87
		40101		UTILITIES - ELECTRIC	536-000-920.002	39.48
						<hr/> 1,724.91
12/19/2019	FOA	40102	HARTLAND TOWNSHIP GENERAL FUND	MOBILE HOME FEES ESCROW	701-000-290.300	533.00
12/19/2019	FOA	40103	LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES ESCROW	701-000-290.300	2,665.00
12/19/2019	FOA	40104	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	141.17
		40104		EMPLOYMENT EXPENSE	101-172-716.000	92.85
		40104		EMPLOYMENT EXPENSE	101-192-716.000	88.54
		40104		EMPLOYMENT EXPENSE	101-209-716.000	89.86
		40104		EMPLOYMENT EXPENSE	101-215-716.000	56.40
		40104		EMPLOYMENT EXPENSE	101-253-716.000	60.45
		40104		EMPLOYMENT EXPENSE	101-400-716.000	105.86
		40104		EMPLOYMENT EXPENSE	536-000-716.000	70.76
						<hr/> 705.89
12/19/2019	FOA	40105	PRINCIPAL LIFE INSURANCE COMPANY	ACCRUED DENTAL BENEFITS	001-000-257.101	131.84
		40105		ACCRUED VISION BENEFITS	001-000-257.102	49.84
		40105		EMPLOYMENT EXPENSE	101-172-716.000	173.43
		40105		EMPLOYMENT EXPENSE	101-192-716.000	80.72
		40105		EMPLOYMENT EXPENSE	101-209-716.000	48.70
		40105		EMPLOYMENT EXPENSE	101-215-716.000	118.42
		40105		EMPLOYMENT EXPENSE	101-253-716.000	156.12
		40105		EMPLOYMENT EXPENSE	101-400-716.000	109.00
		40105		EMPLOYMENT EXPENSE	536-000-716.000	40.36
						<hr/> 908.43
TOTAL - ALL FUNDS				TOTAL OF 5 CHECKS		6,537.23

--- GL TOTALS ---

001-000-257.101	ACCRUED DENTAL BENEFITS	131.84
001-000-257.102	ACCRUED VISION BENEFITS	49.84
001-000-257.103	ACCRUED STD/LTD BENEFITS	141.17
101-172-716.000	EMPLOYMENT EXPENSE	266.28
101-192-716.000	EMPLOYMENT EXPENSE	169.26
101-209-716.000	EMPLOYMENT EXPENSE	138.56
101-215-716.000	EMPLOYMENT EXPENSE	174.82
101-253-716.000	EMPLOYMENT EXPENSE	216.57
101-265-920.002	UTILITIES - ELECTRIC	1,449.75
101-400-716.000	EMPLOYMENT EXPENSE	214.86
101-448-921.000	STREET LIGHTS	125.53
101-751-920.002	UTILITIES - ELECTRIC	71.28
209-000-920.000	UTILITIES	38.87
536-000-716.000	EMPLOYMENT EXPENSE	111.12
536-000-920.002	UTILITIES - ELECTRIC	39.48

12/30/2019 11:04 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 12/19/2019 - 12/19/2019

Check Date	Bank	Check #	Payee	Description	GL #	Amount
701-000-290.300			MOBILE HOME FEES ESCROW			3,198.00
			TOTAL			6,537.23

Check Register Report For Hartland Township
For Check Dates 12/12/2019 to 12/12/2019

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/12/2019	FOA	16599	GOODWIN, DENNIS R	220.52	170.84	0.00	Open
12/12/2019	FOA	16600	ICMA VANTAGEPOINT TRANSFER AGENT	857.84	857.84	0.00	Open
12/12/2019	FOA	16601	ICMA VANTAGEPOINT TRANSFER AGENTS	29.10	29.10	0.00	Open
12/12/2019	FOA	16602	ICMA VANTAGEPOINT TRANSFER AGENT	3,334.80	3,334.80	0.00	Open
12/12/2019	FOA	16603	ICMA VANTAGEPOINT TRANSFER AGENT	945.15	945.15	0.00	Open
12/12/2019	FOA	DD6222	BAGDON, KELLY M	1,735.65	0.00	1,245.70	Cleared
12/12/2019	FOA	DD6223	BEAUDOIN, DIANA K	1,201.64	0.00	1,038.23	Cleared
12/12/2019	FOA	DD6224	BELTZ, KRISTEN A	772.79	0.00	615.18	Cleared
12/12/2019	FOA	DD6225	BROOKS, TYLER J	1,530.45	0.00	1,088.33	Cleared
12/12/2019	FOA	DD6226	CASE, SUSAN E	1,564.43	0.00	1,068.00	Cleared
12/12/2019	FOA	DD6227	CIOFU, LARRY N	2,583.33	0.00	1,892.06	Cleared
12/12/2019	FOA	DD6228	COBB, SUSAN M	16.38	0.00	14.44	Cleared
12/12/2019	FOA	DD6229	DRYDEN-HOGAN, SUSAN A	3,211.28	0.00	2,292.66	Cleared
12/12/2019	FOA	DD6230	HEASLIP, JAMES B	3,075.58	0.00	2,111.46	Cleared
12/12/2019	FOA	DD6231	HORNING, KATHLEEN A	2,583.33	0.00	1,779.28	Cleared
12/12/2019	FOA	DD6232	JOHNSON, LISA	2,013.81	0.00	1,416.04	Cleared
12/12/2019	FOA	DD6233	KENDALL, ANTHONY S	31.16	0.00	28.78	Cleared
12/12/2019	FOA	DD6234	KLINE, CORI L	452.76	0.00	398.88	Cleared
12/12/2019	FOA	DD6235	KUMAR, ANDREW M	1,454.84	0.00	954.15	Cleared
12/12/2019	FOA	DD6236	LANGER, TROY D	3,390.25	0.00	2,406.37	Cleared
12/12/2019	FOA	DD6237	LENAGHAN, WILLIAM J	477.84	0.00	436.57	Cleared
12/12/2019	FOA	DD6238	MITCHELL, KYLE J	2,266.02	0.00	1,753.56	Cleared
12/12/2019	FOA	DD6239	MORGANROTH, CAROL L	1,843.79	0.00	1,422.62	Cleared
12/12/2019	FOA	DD6240	SHOLLACK, DONNA M	1,636.55	0.00	1,181.93	Cleared
12/12/2019	FOA	DD6241	VERMILLION, KAREN L	1,426.39	0.00	1,052.07	Cleared
12/12/2019	FOA	DD6242	VOLLBRECHT, LYNN J	1,074.15	0.00	865.53	Cleared
12/12/2019	FOA	DD6243	WEST, ROBERT M	3,503.04	0.00	2,673.90	Cleared
12/12/2019	FOA	DD6244	WICKMAN, JAMES T	4,634.59	0.00	3,660.31	Cleared
12/12/2019	FOA	DD6245	WYATT, MARTHA K	2,670.94	0.00	1,926.50	Cleared
12/12/2019	FOA	EFT520	FEDERAL TAX DEPOSIT	10,650.16	10,650.16	0.00	Cleared

Totals:	Number of Checks: 030	61,188.56	15,987.89	33,322.55
---------	-----------------------	-----------	-----------	-----------

Total Physical Checks:	5
Total Check Stubs:	25

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/19/2019	FOA	DD6246	BELTZ, KRISTEN A	117.20	0.00	103.26	Cleared
12/19/2019	FOA	EFT521	FEDERAL TAX DEPOSIT	17.92	17.92	0.00	Cleared
Totals:				135.12	17.92	103.26	
Total Physical Checks:							
Total Check Stubs:				2			

Check Register Report For Hartland Township
For Check Dates 12/31/2019 to 12/31/2019

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/31/2019	FOA	16605	BURROUGHS, JEFFREY M	70.00	61.67	0.00	Open
12/31/2019	FOA	16606	CORNILLAUD, GARY J	70.00	64.65	0.00	Open
12/31/2019	FOA	16607	GOODWIN, DENNIS R	245.82	190.60	0.00	Open
12/31/2019	FOA	16608	HENDRIX, PETER J	47.85	42.15	0.00	Open
12/31/2019	FOA	16609	PETRUCCI, JOSEPH M	500.00	416.56	0.00	Open
12/31/2019	FOA	16610	VOIGHT, KEITH R	326.00	287.21	0.00	Open
12/31/2019	FOA	16611	ICMA VANTAGEPOINT TRANSFER AGENT	910.84	910.84	0.00	Open
12/31/2019	FOA	16612	ICMA VANTAGEPOINT TRANSFER AGENTS	30.28	30.28	0.00	Open
12/31/2019	FOA	16613	ICMA VANTAGEPOINT TRANSFER AGENT	3,842.16	3,842.16	0.00	Open
12/31/2019	FOA	16614	ICMA VANTAGEPOINT TRANSFER AGENT	941.01	941.01	0.00	Open
12/31/2019	FOA	DD6247	BAGDON, KELLY M	1,435.64	0.00	1,016.52	Cleared
12/31/2019	FOA	DD6248	BEAUDOIN, DIANA K	1,201.64	0.00	1,038.23	Cleared
12/31/2019	FOA	DD6249	BROOKS, TYLER J	1,423.05	0.00	1,008.84	Cleared
12/31/2019	FOA	DD6250	CASE, SUSAN E	1,574.65	0.00	1,075.57	Cleared
12/31/2019	FOA	DD6251	CIOFU, LARRY N	2,583.33	0.00	1,892.07	Cleared
12/31/2019	FOA	DD6252	COBB, SUSAN M	94.19	0.00	82.98	Cleared
12/31/2019	FOA	DD6253	COLAIANNE, JOSEPH W	590.00	0.00	471.03	Cleared
12/31/2019	FOA	DD6254	DRYDEN-HOGAN, SUSAN A	3,211.28	0.00	2,292.67	Cleared
12/31/2019	FOA	DD6255	FOUNTAIN, WILLIAM J	2,583.33	0.00	2,152.76	Cleared
12/31/2019	FOA	DD6256	FOX, LAWRENCE E	428.25	0.00	377.29	Cleared
12/31/2019	FOA	DD6257	GERMANE, MATTHEW J	500.00	0.00	436.75	Cleared
12/31/2019	FOA	DD6258	GREIG, DAVID F	70.00	0.00	64.65	Cleared
12/31/2019	FOA	DD6259	GRISSIM, SUSAN L	180.00	0.00	165.77	Cleared
12/31/2019	FOA	DD6260	HARPER, GLENN E	500.00	0.00	416.56	Cleared
12/31/2019	FOA	DD6261	HEASLIP, JAMES B	2,825.58	0.00	1,921.22	Cleared
12/31/2019	FOA	DD6262	HORNING, KATHLEEN A	2,583.33	0.00	1,779.30	Cleared
12/31/2019	FOA	DD6263	JOHNSON, LISA	1,713.80	0.00	1,187.75	Cleared
12/31/2019	FOA	DD6264	KENDALL, ANTHONY S	27.70	0.00	25.58	Cleared
12/31/2019	FOA	DD6265	KLINE, CORI L	772.12	0.00	652.18	Cleared
12/31/2019	FOA	DD6266	KUMAR, ANDREW M	1,513.82	0.00	994.16	Cleared
12/31/2019	FOA	DD6267	LANGER, TROY D	3,140.25	0.00	2,216.14	Cleared
12/31/2019	FOA	DD6268	LENAGHAN, WILLIAM J	612.23	0.00	554.95	Cleared
12/31/2019	FOA	DD6269	MITCHELL, KYLE J	1,988.10	0.00	1,541.62	Cleared
12/31/2019	FOA	DD6270	MITCHELL, MICHAEL E	180.00	0.00	166.23	Cleared

Check Register Report For Hartland Township
For Check Dates 12/31/2019 to 12/31/2019

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/31/2019	FOA	DD6271	MORGANROTH, CAROL L	1,579.45	0.00	1,220.69	Cleared
12/31/2019	FOA	DD6272	MURPHY, THOMAS A	180.00	0.00	158.58	Cleared
12/31/2019	FOA	DD6273	NEWSOM, JEFFERY E	90.00	0.00	83.12	Cleared
12/31/2019	FOA	DD6274	SHOLLACK, DONNA M	1,619.26	0.00	1,168.84	Cleared
12/31/2019	FOA	DD6275	VERMILLION, KAREN L	1,441.73	0.00	1,063.45	Cleared
12/31/2019	FOA	DD6276	VOLLBRECHT, LYNN J	1,150.88	0.00	923.90	Cleared
12/31/2019	FOA	DD6277	WEST, ROBERT M	3,203.04	0.00	2,445.61	Cleared
12/31/2019	FOA	DD6278	WICKMAN, JAMES T	4,634.59	0.00	3,660.33	Cleared
12/31/2019	FOA	DD6279	WYATT, MARTHA K	2,428.88	0.00	1,742.09	Cleared
12/31/2019	FOA	EFT522	FEDERAL TAX DEPOSIT	11,069.55	11,069.55	0.00	Cleared
12/31/2019	FOA	EFT523	MI DEPT OF TREASURY	3,462.40	3,462.40	0.00	Cleared
Totals:				69,576.03	21,319.08	35,997.43	
Total Physical Checks:				10			
Total Check Stubs:				35			

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: December 31, 2019

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$259,855.52. The bills are available in the Finance office for review.

Notable invoices include:

\$40,596.69 – Hartland Township General Fund – (4th Fiscal Quarter 2019 Salary Allocations & Quarterly rental for cable studio)

\$21,620.30 – Hubbell, Roth & Clark, Inc – (Various engineering invoices)

\$158,753.25 – Livingston County Drain Commission – (December 2019 Sewer System O&M)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY20 budget.

Attachments

Bills for 01.07.20

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 1/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ALLSTAR	ALLSTAR ALARM LLC	12/05/2019	267152	FOA	FIRE SYSTEM	
42834	8345 MAIN STREET	01/07/2020		N		2,553.00
10/07/2019	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		01/07/2020		Y		2,553.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	2,553.00

ALLSTAR	ALLSTAR ALARM LLC	12/15/2019	272100	FOA	1/1/20 - 3/31/20 MONITORING HERO TEE	
42892	8345 MAIN STREET	01/07/2020		N		150.00
12/15/2019	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		01/07/2020		Y		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	150.00

VENDOR TOTAL: 2,703.00

AVI	AUDIO VISUAL INNOVATIONS INC	12/11/2019	1383653	FOA	ENCODER	
42925	P.O. BOX 844612	01/07/2020		N		4,792.05
12/11/2019	BOSTON MA, 02284-4612	/ /	0.0000	N		0.00
		01/07/2020		N		4,792.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-970.000	CAPITAL OUTLAY	4,792.05

VENDOR TOTAL: 4,792.05

CARASOFT	CARASOFT TECHNOLOGY CORPORATION	12/03/2019	IN712103	FOA	DECEMBER 2019	
42829	11493 SUNSET HILLS ROAD, STE 100	01/07/2020		N		668.37
12/03/2019	RESTON VA, 20190	/ /	0.0000	N		0.00
		01/07/2020		N		668.37

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	668.37

VENDOR TOTAL: 668.37

CINTAS	CINTAS CORPORATION	12/09/2019	4036966778	FOA	MATS	
42894	P.O. BOX 630910	01/07/2020		N		39.57
12/09/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		01/07/2020		N		39.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	39.57

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 2/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

CINTAS	CINTAS CORPORATION	12/16/2019	4037503749	FOA	MATS	
42895	P.O. BOX 630910	01/07/2020		N		39.57
12/16/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		01/07/2020		N		39.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	39.57

CINTAS	CINTAS CORPORATION	12/30/2019	4038610590	FOA	MATS	
42935	P.O. BOX 630910	01/07/2020		N		47.87
12/30/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		01/07/2020		N		47.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	47.87

VENDOR TOTAL: 127.01

CITYOFFENT	CITY OF FENTON	12/13/2019	3670	FOA	DECEMBER 2019 SAMPLES	
42885	301 S LEROY ST	01/07/2020		N		16.00
12/13/2019	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/07/2020		Y		16.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	16.00

VENDOR TOTAL: 16.00

CSG	CONNECTED SOLUTIONS GROUP	12/19/2019	28239	FOA	BACKUP INTERNET	
42926	8529 MEADOWBRIDGE RD, STE 300	01/07/2020		N		2,393.56
11/12/2019	MECHANICSVILLE VA, 23116	/ /	0.0000	N		0.00
		01/07/2020		N		2,393.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-970.000	CAPITAL OUTLAY	2,393.56

VENDOR TOTAL: 2,393.56

CRANE	CRANE CONSTRUCTION, INC	12/10/2019	121019	FOA	RELEASE OF ESCROW ACCOUNT	
42852	893 S OLD US23	01/07/2020		N		9,000.00
12/10/2019	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/07/2020		N		9,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 3/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

702-000-290.083	TOWNE & COUNTRY PERFORMANCE BOND			9,000.00		
-----------------	----------------------------------	--	--	----------	--	--

VENDOR TOTAL: 9,000.00

CUSHMAN	CUSHMAN & WAKEFIELD OF ILLINOIS INC	12/09/2019	19-21009-900360	FOA	APPRAISAL RPT 10220 DUNHAM RD, HARTL	
42845	VALUATION & ADVISORY	01/07/2020		N		3,500.00
	ONE MEADOWLANDS PLAZA, 7TH FLOOR					
12/09/2019	EAST RUTHERFORD NJ, 07073	/ /	0.0000	N		0.00
		01/07/2020		N		3,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-444-969.005	VILLAGE SIDEWALKS	3,500.00

VENDOR TOTAL: 3,500.00

0070	DTE ENERGY	12/12/2019	877391508-11/201	FOA	NOVEMBER 2019 - HERO TEEN CENTER	
42907	P.O BOX 740786	01/07/2020		N		264.43
	CINCINNATI					
12/12/2019	OH, 45274-0786	/ /	0.0000	N		0.00
		01/07/2020		N		264.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.002	UTILITIES - ELECTRIC	264.43

VENDOR TOTAL: 264.43

ETNA	ETNA SUPPLY COMPANY	12/06/2019	S103212502.001	FOA	SENSUS FLEXNET PROPAGATION STUDY	
42839	P.O. BOX 772107	01/07/2020		N		750.00
12/06/2019	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		01/07/2020		N		750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	750.00

VENDOR TOTAL: 750.00

5888	FOSTER, SWIFT, COLLINS & SMITH	12/03/2019	776157	FOA	NOVEMBER 2019	
42945	313 S. WASHINGTON SQUARE	01/07/2020		N		8,581.26
12/03/2019	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		01/07/2020		Y		8,581.26

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-826.000	LEGAL FEES	427.50
401-444-826.000	LEGAL FEES	3,982.50
590-595-826.000	LEGAL FEES	2,461.26
101-400-826.000	LEGAL FEES	90.00

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 4/10

Vendor Code	Vendor name	BOTH OPEN AND PAID	Bank	Invoice Description	Gross Amount
Ref #	Address	Post Date	Hold		Discount
Invoice Date	City/State/Zip	CK Run Date	PO		Net Amount
		Disc. Date	Disc. %	Sep CK	
		Due Date		1099	

536-000-826.000	LEGAL FEES			1,575.00	
590-000-826.000	LEGAL FEES			45.00	
				<u>8,581.26</u>	

VENDOR TOTAL: 8,581.26

GFOA	GOVERNMENT FINANCE OFFICERS ASSOC	01/01/2020	258924	FOA	MEMBERSHIP RENEWAL 3/1/20 - 2/28/21	
42932	203 N LASALLE ST, STE 2700	01/07/2020		N		190.00
12/10/2019	CHICAGO IL, 60601-1210	/ /	0.0000	N		0.00
		01/07/2020		Y		190.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-804.000	MEMBERSHIP & DUES	190.00

VENDOR TOTAL: 190.00

0150	HARTLAND CONSOLIDATED SCHOOLS	12/06/2019	172280	FOA	NOVEMBER 2019 FUEL	
42863	9525 E HIGHLAND ROAD	01/07/2020		N		277.82
12/06/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/07/2020		N		277.82

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	106.98
536-000-860.000	GASOLINE	170.84
		<u>277.82</u>

VENDOR TOTAL: 277.82

0001	HARTLAND TOWNSHIP GENERAL FUND	01/07/2020	01/01/2020	FOA	4TH FISCAL QTR 2019 SALARY ALLOCATIO	
41986		01/07/2020		N		37,350.69
01/07/2020	,	/ /	0.0000	N		0.00
		01/07/2020		N		37,350.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	19,459.96
590-000-720.000	ADMINISTRATIVE FEES	17,890.73
		<u>37,350.69</u>

0001	HARTLAND TOWNSHIP GENERAL FUND	05/29/2019	010120	FOA	1/1 - 3/31/20 QTRLY CABLE STUDIO REN	
41979		01/07/2020		N		3,246.00
01/07/2020	,	/ /	0.0000	N		0.00
		01/07/2020		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 5/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

577-000-941.000	RENT				3,246.00	
-----------------	------	--	--	--	----------	--

VENDOR TOTAL:	40,596.69
---------------	-----------

HOMEDepOT	HOME DEPOT CREDIT SERVICES	12/11/2019	8220335	FOA	GLOVES	
42934	DEPT 32-2006361202	01/07/2020		N		45.28
	P.O. BOX 9001030					
12/11/2019	LOUISVILLE KY, 40290	/ /	0.0000	N		0.00
		01/07/2020		N		45.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	45.28

VENDOR TOTAL:	45.28
---------------	-------

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/01/2019	0174922	FOA	SEPTAGE RECEIVING STATION CPR THRU 1	
42942	PO BOX 824	01/07/2020		N		624.00
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		624.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0008	LCDC SRS EXPANSION	624.00

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/31/2019	174915	FOA	WALNUT RIDGE CONSTR OBSER THRU 11/2/	
42937	PO BOX 824	01/07/2020		N		296.00
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		296.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
702-000-290.064	WALNUT RIDGE ESTATES, LLC	296.00

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/31/2019	174918	FOA	MILLERS KNOLL CONSTR OBSER THRU 11/2	
42938	PO BOX 824	01/07/2020		N		97.50
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		97.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
702-000-290.093	MILLERS KNOLL ESCROW	97.50

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/31/2019	174919	FOA	BEN FRANKLIN PLUMBING CONSTR OBSER T	
42939	PO BOX 824	01/07/2020		N		940.50
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		940.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 6/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

702-000-290.089	WOODSTREAM BLDG CO/BEN FRANKLIN PLUMBING				940.50	
-----------------	--	--	--	--	--------	--

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/31/2019	174920	FOA	BELLA VITA SENIOR LIVING CONSTR OBSE	
42940	PO BOX 824	01/07/2020		N		7,178.00
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		7,178.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
702-000-290.099	BELLA VITA CONSTRUCTION OBS	7,178.00

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/31/2019	174921	FOA	PANDA EXPRESS CONSTR OBSERV THRU 11/	
42941	PO BOX 824	01/07/2020		N		1,573.00
11/22/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		1,573.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
702-000-290.102	PANDA EXPRESS ESCROW	1,573.00

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/17/2019	175556	FOA	2016 SIDEWALK IMPROVEMENTS THRU 11/3	
42921	PO BOX 824	01/07/2020		N		420.00
12/17/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		420.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-444-969.005	VILLAGE SIDEWALKS	420.00

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/17/2019	175560	FOA	M59 EAST WTR MAIN EXT PLANS/SPECS TH	
42919	PO BOX 824	01/07/2020		N		3,934.60
12/17/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		3,934.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	3,934.60

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/17/2019	175561	FOA	M59 EAST WTR MAIN EXT TOPO SURVEY TH	
42920	PO BOX 824	01/07/2020		N		5,906.70
12/17/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		01/07/2020		N		5,906.70

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	5,906.70

HUBBELROTH	HUBBELL, ROTH & CLARK, INC.	12/23/2019	175776	FOA	WALDENWOODS CAMPGROUND ADDITION SPR	
42936	PO BOX 824	01/07/2020		N		650.00
12/23/2019	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 7/10

Vendor Code	Vendor name	BOTH OPEN AND PAID	Bank	Invoice Description	
Ref #	Address	Post Date	Invoice	Hold	Gross Amount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK	Discount
		Disc. Date	Disc. %	1099	Net Amount
		Due Date			

Open		01/07/2020		N	650.00
------	--	------------	--	---	--------

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.000	CONTRACTED SERVICES	650.00

VENDOR TOTAL: 21,620.30

ITRIGHT	I.T. RIGHT	11/20/2019	20162243	FOA	FINANCE CLERK COMPUTER SERVICE TICKE	
42773	PO BOX 160	01/07/2020		N		249.00
11/20/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		249.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-970.000	CAPITAL OUTLAY	249.00

ITRIGHT	I.T. RIGHT	12/04/2019	20162430	FOA	MS WINDOWS 10	
42831	PO BOX 160	01/07/2020		N		165.46
12/04/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		165.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-970.000	CAPITAL OUTLAY	165.46

ITRIGHT	I.T. RIGHT	12/18/2019	20162522	FOA	NETWORK SWITCHES	
42922	PO BOX 160	01/07/2020		N		1,919.64
12/18/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		1,919.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-970.000	CAPITAL OUTLAY	1,919.64

ITRIGHT	I.T. RIGHT	12/18/2019	20162523	FOA	NETWORK SWITCH PARTS	
42923	PO BOX 160	01/07/2020		N		22.51
12/18/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		22.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-970.000	CAPITAL OUTLAY	22.51

ITRIGHT	I.T. RIGHT	12/26/2019	20162565	FOA	COMPUTER	
42943	PO BOX 160	01/07/2020		N		780.00
12/26/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		780.00

Open

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 8/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT				
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	780.00				
ITRIGHT	I.T. RIGHT	12/30/2019	20162624	FOA	OFFICE 365 BUSINESS PREMIUM	
42944	PO BOX 160	01/07/2020		N		1,484.02
12/30/2019	BATH MI, 48808	/ /	0.0000	N		0.00
		01/07/2020		N		1,484.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	1,484.02

VENDOR TOTAL: 4,620.63

1120	KIZCAM	12/04/2019	17452	FOA	ENVELOPES	
42855	3280 W GRAND RIVER	01/07/2020		N		198.03
12/04/2019	HOWELL MI, 48855	/ /	0.0000	N		0.00
		01/07/2020		Y		198.03

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-727.000	SUPPLIES & POSTAGE	198.03

VENDOR TOTAL: 198.03

KLINE	KLINE, CORI	12/04/2019	120419	FOA	REIMBURSEMENT FOR MS EXCEL 1 & 2 & G	
42830		01/07/2020		N		120.00
12/04/2019	,	/ /	0.0000	N		0.00
		01/07/2020		N		120.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	120.00

VENDOR TOTAL: 120.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	12/26/2019	3143	FOA	DEC 2019 SEWER SYSTEM O&M	
42929	2300 E. GRAND RIVER	01/07/2020		N		158,753.25
	STE. 105					
12/26/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/07/2020		N		158,753.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	158,753.25

VENDOR TOTAL: 158,753.25

NEW MOON	NEW MOON VISIONS, INC.	11/25/2019	134354	FOA	GRAPHIC DESIGN OF GATEWAY SIGN	
42837	595 FOREST, SUITE 5B	01/07/2020		N		400.00

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 9/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

11/25/2019	PLYMOUTH MI, 48170	/ /	0.0000	N		0.00
		01/07/2020		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	400.00

VENDOR TOTAL: 400.00

ORKIN	ORKIN	12/04/2019	188171456	FOA	PEST CONTROL @ HERO TEEN CENTER	
42838	21068 BRIDGE ST.	01/07/2020		N		65.88
12/04/2019	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		01/07/2020		N		65.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	65.88

VENDOR TOTAL: 65.88

1180	PETER'S TRUE VALUE HARDWARE	12/16/2019	K51074	FOA	7" LAP JOINT PLIER	
42891	3455 W. HIGHLAND ROAD	01/07/2020		N		21.99
12/16/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		01/07/2020		N		21.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	21.99

VENDOR TOTAL: 21.99

SPIRITOFLLI	THE SPIRIT OF LIVINGSTON	12/23/2019	51211	FOA	EMBLEM LOGO	
42933	3280 W GRAND RIVER	01/07/2020		N		15.50
12/23/2019	HOWELL MI, 48855	/ /	0.0000	N		0.00
		01/07/2020		N		15.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-727.000	SUPPLIES & POSTAGE	15.50

VENDOR TOTAL: 15.50

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	12/08/2019	5139333	FOA	ESTUDIO556 COPIER 9/11/19 - 12/10/19	
42886	PO BOX 927	01/07/2020		N		86.73
12/08/2019	BUFFALO NY, 14240	/ /	0.0000	N		0.00
		01/07/2020		N		86.73

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	86.73

12/31/2019 11:35 AM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/07/2020 - 01/07/2020
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 10/10

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	12/17/2019	5156549	FOA	DEC 2019 - ESTUDIO2830C - COLOR COPI	
42928	PO BOX 927	01/07/2020		N		14.08
12/17/2019	BUFFALO NY, 14240	/ /	0.0000	N		0.00
		01/07/2020		N		14.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	14.08

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	12/17/2019	5156551	FOA	DEC 2019 - ESTUDIO2830C - BLK COPIES	
42927	PO BOX 927	01/07/2020		N		1.22
12/17/2019	BUFFALO NY, 14240	/ /	0.0000	N		0.00
		01/07/2020		N		1.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	1.22

VENDOR TOTAL: 102.03

TOWNECOUNT	TOWNE & COUNTRY ANIMAL HOSPITAL	12/10/2019	121019	FOA	RELEASE OF ESCROW ACCOUNT	
42853	4343 OLD US 23	01/07/2020		N		32.44
12/10/2019	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/07/2020		N		32.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
702-000-290.049	TOWN&COUNTRY ANIMAL CLINIC CONSTRPLANREV	32.44

VENDOR TOTAL: 32.44

TOTAL - ALL VENDORS: 259,855.52

FUND TOTALS:

Fund 101 - GENERAL FUND	3,696.82
Fund 206 - FIRE OPERATING	2,553.00
Fund 401 - CAPITAL PROJECTS FUND	7,902.50
Fund 536 - WATER SYSTEM FUND	21,289.07
Fund 539 - WATER REPLACEMENT FUND	10,591.30
Fund 577 - CABLE TV FUND	15,555.15
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	179,150.24
Fund 702 - TRUST & AGENCY - NEW	19,117.44

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 12-10-19 Hartland Township Board Regular Meeting Minutes

Date: December 31, 2019

Recommended Action

Move to approve the Hartland Township Board Regular Meeting minutes for December 10, 2019.

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

Board Minutes – Draft 12-10-19

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
December 10, 2019 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor William Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Bill Fountain, Larry Ciofu, Kathie Horning, Joe Colaianne, Matt Germane, Glenn Harper, Joe Petrucci

ABSENT: None

Also present was Township Manager James Wickman.

4. Approval of the Agenda

Move to approve the agenda for the December 10, 2019 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voted Nay: None Motion passes 7-0-0

5. Call to the Public

Josh Stein came forward and stated he is one of the owner/operators of Village Manor Retirement Senior Center. Mr. Stein stated he attended the zoning hearing meeting last Thursday and heard the presentation on the Hartland Senior Living project. Mr. Stein stated he did not come forward to complain about competition, but to just talk about overbuilding in the senior housing industry in the area, which he indicated would not be good for anyone. He cited statistics on the national occupancy rates for senior assisted living that has been dropping over the last few years with the massive wave of inventory. He is not questioning the product or abilities of Lockwood, but with Village Manor and Bella Vista, which is getting ready to open, he does not believe Hartland is big enough for another 146 units.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the December 10, 2019 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Colaianne.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voted Nay: None Motion passed 7-0-0

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve 10/01/19 Closed Session Meeting Minutes
- d. Approve 11/05/19 Regular Meeting Minutes
- e. Approve K&J Electric Contract & Budget Amendments for LED Parking Lot Lights (\$9,272)
- f. Approve Election Worker Wage Increases (\$10.00/Hr. - \$15.00/Hr.)
- g. Approve Adding Assessment X3208 (Millpointe Roads) to Parcel #4708-29-201-206 (\$540.15)

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2019 – 7:00 PM

7. Applicant

a. Site Plan #19-012 Hartland Senior Living PD Concept Plan

Trustee Colaianne stated that we are not being asked to take any formal action tonight and gave a brief overview of the planned development concept plan for Hartland Senior Living that came before the Planning Commission last Thursday. The location of this property is west of Heritage Park on the north side of M-59. The Planning Commission was 100% in favor of this proposed project as a concept. The property is zoned multifamily and there is nothing in our zoning ordinance that fits this type of development. This will generally be senior living with multiple units for older residents. Kevin Brown, Vice President with PIRHL Developers, LLC based in Cleveland, Ohio came forward and presented the concept plan for Hartland Senior Living. He highlighted the development team, company background, similar facilities they have developed including ones in Fenton and Waterford and stated they had a project just starting in South Lyon. He explained that the proposal was for a congregate care facility for independent seniors with 146 units, and he stated their initial market evaluation indicated a significant demand for the area. Mr. Brown then identified many of the features and services the facility would offer, including basic services of an activities director, concierge services, transportation services within a five mile radius, emergency response pendants for all residents, in addition to a beauty salon, fitness center, and activity rooms. He anticipates a staff of 18 full time equivalent (FTE) employees and an additional 6-8 FTE's contracted to provide a home base health provider in the building. Additional services that will be offered are meal services from the commercial kitchen, and housekeeping and linen services. He described the various rental arrangements that will be offered from \$800-\$1000 to \$3400 per month depending on services selected. If all goes well, he is anticipating construction to start in the fall of 2020 with a 18 month construction period that would project completion and occupancy to be in the spring of 2022. Mr. Brown then presented an overview of the preliminary site plan. Other items discussed were setbacks, roads and sidewalks within the complex, exterior materials, carports and their location within the complex, connectivity with other developments in the area, and occupancy rates of his other local facilities.

8. Pending & New Business

a. Board Room AV Updates

Manager Wickman gave a brief overview of the Board Room audio visual upgrades that are eligible for PEG funds that come from cable companies for use of the right of ways in the township. He highlighted the new projector, and screens at each seat that would provide for a more interactive meeting. Trustee Germane inquired as to whether this would improve the quality of the videos and Manager Wickman stated this would help in projecting images to the video. Trustee Germane also inquired as to the bid process and the implementation schedule. Manager Wickman stated it was difficult to get quotes due to the small size of the project, but we did have a second proposal which came in at twice the cost, and he is unsure of the lead time needed, but would assume implementation by the first quarter of next year.

Move to approve the budget amendment and proposal from AVI-SPL for Board Room AV Updates, not to exceed \$64,500.

Motion made by Trustee Harper, Seconded by Trustee Colaianne.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voted Nay: None

Motion passes: 7-0-0

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2019 – 7:00 PM

b. Resolution – Sewer and Water Rates

Manager Wickman gave a brief overview of the annual adoption of new sewer and water rates based on the rate studies. One noteworthy exception is that we are proposing to not increase the REU rates for next year, as one of our strategic plan goals is to try to maintain or lower REU rates going forward.

Move to approve the resolution setting rates for Sewer and Water Systems for 2020.

Motion made by Trustee Colaianne, Seconded by Treasurer Horning.

Roll call vote taken:

Voting Yea: Colaianne, Petrucci, Horning, Ciofu, Germane, Harper, Fountain

Voting Nay: None Motion passes: 7-0-0

c. Resolution – To Repeal Ordinance No. 80

Manager Wickman stated that since we adopted this ordinance over four years ago, there has been very good compliance with hardly any complaints or violations and in our history of trying not to regulate things that do not really need regulating we are recommending that this ordinance be repealed. We will monitor this and if things change in the future we will report it to the Board.

Move to approve the Resolution to Repeal Ordinance No. 80.

Motion made by Trustee Colaianne, Seconded by Trustee Petrucci.

Roll Call Vote taken:

Voting Yea: Germane, Fountain, Colaianne, Horning, Harper, Ciofu, Petrucci

Voting Nay: None Motion passes: 7-0-0

d. Resolution – 2020 Hartland Township Board Meeting Schedule

Manager Wickman gave a brief overview of the minor changes due to elections and the five Tuesday month of March.

Move to approve the resolution to set the 2020 Hartland Township Board Meeting Schedule.

Motion made by Trustee Germane, Seconded by Trustee Harper.

Roll call vote taken:

Voting Yea: Ciofu, Horning, Harper, Petrucci, Fountain, Germane, Colaianne

Voting Nay: None Motion passes: 7-0-0

9. Board Reports

Trustee Petrucci - No report.

Clerk Ciofu - No report.

Treasurer Horning - Hartland Senior Center Newsletter was distributed to all Board members and the Annual Report showed that the Senior Center was a hopping place in 2019. The Annual Report was only for 10 months to accommodate entities that were considering increasing their contributions to allow them to get it into their next budget. For people that want to come into the Township Hall to pay taxes, we are closed the week of Christmas, but will be open for regular hours on December 30 and from 8:30 am to 4:00 pm on December 31. The last day to pay your taxes will be Friday February 28, 2020 and we will have normal business hours.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2019 – 7:00 PM

Trustee Colaianne – No report

Trustee Germane - No report.

Trustee Harper - No report.

Supervisor Fountain – Reported that the damage caused by someone who drove their car around the field at Heritage Park was not that bad and it has been repaired. He also stated that the lighting at the Teen Center needs to be addressed as it is fairly dark when you leave there at night.

[BRIEF RECESS]

10. Information / Discussion

a. October 2019 Financial Report

Manager Wickman reviewed the October 2019 Financial Reports stating that there are no major highlights and that we are on track and on budget.

b. Draft 2020 Strategic Plan

Manager Wickman provided the Board an overview of the draft 2020 Strategic Plan and reviewed each item in Placemaking, Sustainability, and Infrastructure as to objectives and scheduled completion dates. Manager Wickman also reviewed the 2020 Staff Action Plan with the Board and provided the tentative schedule for Board Work Sessions. After a brief question and answer period Manager Wickman will address minor language issues with the Administrative Committee and provide the Board with the final Plan for approval at the next meeting.

c. 2020 Manager Goals

A draft list of Goals for the Manager for 2020 was distributed for discussion. The Board discussed specific goal items, changes, completion dates, and competencies and agreed to a final set of Goals for 2020. Clerk Ciofu then gave a brief overview of the 2019 Manager Evaluation process for January.

d. Manager's Report

Manager Wickman gave an update on the sidewalk easement issue in that the title search failed to identify an easement that the Road Commission had related to work on Dunham Road in 2002. In a condemnation case all parties with an interest need to be notified, so the County would not have gotten notice and we will need to dismiss the current case without prejudice and refile. This will basically pause where we are at and it will take some time to get the filings back up to where we are at with this case. A brief discussion was held on the property owner's recent appraisal. Manager Wickman stated that the judge in the Hartland Glen case wanted the parties to meet before going to mediation. Manager Wickman met with Hartland Glen representatives and stated that they were looking at a settlement that would reduce REU's. Manager Wickman is not sure if this is possible but we would look at the Boyle Model to see if we could absorb any additional REU's. A brief discussion was held on various REU alternatives, settlement possibilities and the mediation process. Manager Wickman informed the Board that due to unforeseen circumstances, he agreed to be the Chair of the Economic Development Council for another year. Trustee Petrucci inquired as to issues that the Hartland Brewery and Wing's Etc. are encountering with Genesee County Sewer system. A brief

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2019 – 7:00 PM

discussion was held on the issue as it relates to the sewer line that runs under the complex where both of these businesses are located, and the physical requirements needed for Genesee County to do sewer sample testing. Trustee Petrucci also inquired as to the status of Noble Appliance. A brief discussion was held on some of the issues relating to separate sprinkler systems for this building and the timing for opening. Trustee Germane inquired as to the Township engineering bids results and Manager Wickman stated that after the bid process and interviews were completed, it was decided to remain with HRC.

11. Adjournment

Move to adjourn the meeting at 9:00 p.m.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None

Motion passes: 7-0-0

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: James Wickman, Township Manager

Subject: Approve 2020 Strategic Plan Update

Date: December 12, 2019

Recommended Action

Move to approve the 2020 Strategic Plan Update

Discussion

I have finalized the 2020 Strategic Plan update based on the feedback during our previous work session. I have also attached the supplemental Staff Action Plan that will be reflected in some budget requests and goals for next year, along with the Board Work Session schedule.

Attachments

2020 Strategic Plan

2020 Staff Action Plan

2020 Board Work Session Schedule

2022 Strategic Plan - 2020 | Hartland Township

ID	Goal / Objective / Task	Champion	Target Date	19	2020															
				O	N	D	J	F	M	A	M	J	J	A	S	O	N	D		
1	Placemaking																			
1.1	Increase communication to the community																			
1.1.1	Review Strategic Plan Communications Plan	Manager	Jan. '20																	
1.2	Improve vision & planning for community																			
1.2.1	Review draft plan for new Comprehensive Plan process (joint meeting)	Planning	May '20																	
1.2.2	Review plan for community vision meeting in 2021	Manager	Dec. '20																	
2	Sustainability																			
2.1	Meet market demands for a diversity of quality housing																			
2.1.1	Review water system expansion status	Manager	Mar. '20																	
2.2	Maintain fiscal health & stewardship in utilities																			
2.2.1	Review sewer capital reserves, including LRSS	Manager	Apr. '20																	
2.3	Promote a business-friendly climate of regulation & process																			
2.3.1	Review status of REU cost reductions	Manager	Apr. '20																	
2.4	Improve parks & recreation																			
2.4.1	Review Park Site Plan Committee recommendations	Public Works	Jul. '20																	
3	Infrastructure																			
3.1	Sustain strong fire protection																			
3.1.1	Review progress of cost saving & millage renewal strategies	Manager	Feb. '20																	
3.2	Improve walking & biking safety (pathways/sidewalks)																			
3.2.1	Discuss future pathway phases, costs, connectivity, etc.	Manager	Feb. '20																	
3.3	Sustain strong police protection																			
3.3.1	Review annual data & analysis	Manager	Jun. '20																	
3.4	Maintain & improve road conditions																			
3.4.1	Review plan to reconvene Safer Roads Task Force	Manager	Nov. '20																	

2020 Staff Action Plan | Hartland Township

ID	Department / Objective / Task	Target Date	'19												2020											
			O	N	D	J	F	M	A	M	J	J	A	S	O	N	D									
A	Manager																									
A1	Promote community culture of volunteerism																									
A1.1	Develop local inventory of volunteer opportunities & needs	Feb. '20																								
A2	Improve Hartland's identity & sense of place																									
A2.1	Hold Board Work Session to review gateway signs & community identity	Jan. '20																								
A3	Sustain strong police protection																									
A3.1	Host follow up meeting with neighboring communities	Apr. '20																								
A3.2	Update data & analysis after seventh year without contract	May '20																								
A4	Sustain Partners in Progress initiative																									
A4.1	Schedule 4th annual meeting of the partner boards	Oct. '20																								
B	Public Works																									
B1	Improve environmental sustainability																									
B1.1	Include parks phragmites mitigation pilot project in 2020-21 budget request	Nov. '19																								
B1.2	Inventory phragmites in road rights-of-way & request budget for mitigation (FY22)	Nov. '20																								
B2	Improve walking & biking safety (pathways/sidewalks)																									
B2.1	Update cost estimates for potential future phases & maintenance	Jan. '20																								
B3	Improve parks & recreation																									
B3.1	Convene Park Site Plan Committee to draft recommendations for next phase (by 6/30)	Apr. '20																								
B4	Maintain & improve road conditions																									
B4.1	Submit draft plan to Manager to reconvene Safer Roads Task Force	Oct. '20																								
C	Planning																									
C1	Improve vision & planning for community																									
C1.1	Submit draft outline to Manager for new Comprehensive Plan process (2021-22)	Apr. '20																								
C2	Sustain community & sense of place																									
C2.1	Submit draft "small cell" (5G) ordinance to Planning Commission	Apr. '20																								
C3	Promote development of quality housing, commercial & retail																									
C3.1	Develop Planning Commission recommendations for Future Land Use Map revisions	May '20																								
C4	Recover costs, fairly & equitably																									
C4.1	Update draft Fee Study for Manager	Aug. '20																								
C5	Promote a business-friendly climate of regulation & process																									
C5.1	Actively assist Planning Commission with Zoning Ordinance amendments	Oct. '20																								
D	Finance																									
D1	Promote a business-friendly climate of regulation & process																									
D1.1	Actively assist Manager with REU cost reduction strategies	Apr. '20																								
D2	Maintain fiscal health & stewardship in utilities																									
D2.1	Actively assist Manager with review of sewer capital reserves	Apr. '20																								
D2.2	Submit draft outline to Manager for process to conduct new rate studies	Oct. '20																								
D3	Implement new Uniform Chart of Accounts (from State of Michigan)																									
D3.1	Submit new accounts to BS&A for implementation	Sep. '20																								
E	Communications																									
E1	Increase communication to the community																									
E1.1	Submit Strategic Plan Communications Plan to Manager	Dec. '19																								
E1.2	Submit brief report of historic social media metrics to Manager	Feb. '20																								
E1.3	Update Communications Plan	Apr. '20																								
E1.4	Publish 20 compelling news articles to the website	Oct. '20																								
E2	Promote a business-friendly climate of regulation & process																									
E2.1	Submit brief report of business-friendly communication efforts to Manager	Jan. '20																								
E3	Improve Hartland's identity																									
E3.1	Update letterhead, business cards & email signature branding with Hartland Living	Jan. '20																								
E3.2	Actively assist Partners in Progress with Hartland Living	Oct. '20																								
F	Clerk																									
F1	Improve access & usability of ordinances																									
F1.1	Complete codification of ordinances (excluding clearzoning)	Jan. '20																								

**Hartland Township
Tentative Schedule
Board Work Sessions
and/or Special Meetings**

2020

January	Manager - Annual Review Budget - Revenue Projections Manager - Gateway Signs & Wayfinding Manager - Strategic Plan Communications
February	Budget - Review Fire - Budget Review & Millage Update Pathways - Options & Costs
March	Water System Expansion
April	Sewer Capital Reserves REU Cost Strategies
May	(TBD) Joint PC - Next Comprehensive Plan Road Commission Director
June	Police - Data & Analysis
July	Manager - Six Month Review Parks - Next Steps
August	Fire - Six Month Review
September	Strategic Planning Retreat
October	Partners in Progress - Joint Meeting State of the Township
November	Drain Commissioner - Annual Update Safer Roads Plan
December	Manager - Set Annual Goals 2021 Community Vision Meeting Plan

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 2020 Winterfest Tent Rental Agreement

Date: January 2, 2020

Recommended Action

Move to approve the Township Supervisor or Township clerk to sign the rental agreement with Classic Tent and Event for the 2020 Winterfest tent rental and approve payment of \$8851.50.

Discussion

We obtained two bids for tent rental for the 2020 Winterfest event on February 8, 2020. Classic Tent & Event deemed to be the best value from a space, quality and performance basis. The rental price is slightly higher than 2019, but will be covered by Winterfest Sponsors.

Financial Impact

This expense is paid for with Sponsorship dollars.

Attachments

Classic Tent Contract 19062 (002)

We do hereby certify that we have this date received from Classic Tent and Event the equipment and or articles listed and identified on the reverse side of this contract.

It is understood and agreed that this personal property is leased to us by said Classic Tent and Event.

It is further understood and agreed that this equipment will not be removed from this address herein listed for use at any other address without the written consent of the lessor.

We agree that said property was inspected and examined by us and found to be in acceptable condition when received.

We further agree that we hold Classic Tent and Event harmless from any liability whatsoever resulting from the use of said equipment and further agree that said property will be used solely by the lessee and or persons herein designated and no other persons without written consent of the lessor of said equipment.

We further agree that we will immediately discontinue the use of any of said equipment should same at anytime while in our possession become unsafe or in a state of disrepair, and will immediately notify classic tent and event of said facts and the lessor in consideration of the mutual covenants herein contained, agree that it will with reasonable dispatch after receiving said notice, replace, said equipment with other equipment in good working condition.

The lessee further agrees that upon termination of this lease agreement, lessee will immediately release merchandise or equipment and all attachments and parts belonging there to Classic Tent and Event in the same condition as was received, normal wear and depreciation excepted, and agree to pay any damage or loss resulting to said equipment while same is in our possession, under our control, subject to this lease.

Normal wear shall not include, and lessee shall be liable for, any damage to the equipment resulting from, but not limited to the following: loss of crowd control, riot, civil disorder, vandalism, riot damage, and malicious mischief.

In the even that lessee desires to extend this lease beyond the date originally agreed upon, it is understood and agreed that the lessee will immediately, notify the lessor of said desire and obtain their approval and terms for said extension.

Lessee agrees to have all space and entry arrangements and permits for the installation and use of the equipment prior to the arrival of classic tent and event equipment, and any costs for such shall be born by the lessee.

We further agree that all charges for rental will be paid in advance. or immediately upon return of merchandise or upon receipt of statement or same and that all collection fees, attorney fees, court costs or any expense involved in the collection of rental charges will be born by the lessee.

Lessee agrees to use and maintain the equipment in accordance with all applicable laws and regulations and to keep the equipment free of any levies, liens or encumbrances.

If the equipment is demolished or damaged by storm, fire or other casualty, Classic Tent and Event shall have the option of (1) re-erecting same at the cost of the lessee, or (2) terminating this lease. The term "cost" as used in this paragraph shall include, but not limited to, labor and transportation of classic tent and event employees and equipment . In the event lessor elects to terminate the lease, the lessee shall be liable for the full amount of the rental set forth on the reverse side thereof.

Lessee hereby releases classic tent and event from any claims, demands, or liabilities arising out of any damage to any property on the premises during the erection or dismantling of the equipment or after the equipment is dismantled.

We further agree that the property described on the reverse side of the contract shall remain the property of the lessor at all times and no rental payments shall be considered as payment on the purchase price.

The lessee represents to the lessor that he is familiar with and knows how to use the equipment being rented.

The lessee agrees to have all chairs stacked prior to the designated time of pick-up on reverse side of the contract or said lessee agrees to pay added charge established by Classic Tent and Event.

**Classic Tent and Event**

800 Rickett RD
Brighton, Michigan 48116
www.ClassicTentandEvent.com

734-891-2699 Phone

Status: Reservation

Contract #: 19062

Event Beg: Sat 2/ 8/2020 9:00AM

Event End: Sat 2/ 8/2020 10:00PM

Operator: Andrew

Customer #: 1608

Hartland Chamber

810-632-7498 Phone

9525 E. Highland Rd
Howell, MI 48843

Job Descr: Winterfest 2019

Ordered By: Larry Ciofu 810-623-7498

Delivery and Pickup

Delivery: Thu 2/ 6/2020

Contact:

Pickup Date: Mon 2/10/2020

Phone:

Used at Address: 9525 E. Highland Rd ; Howell, MI 48843

Qty	Items Rented	Each	Price
2	40x70 Navi Tent Price includes delivery setup and takeaway.	\$2,672.00	\$5,344.00
20	8'x20' Semi-Opaque SideWall	\$40.50	\$810.00
4	8'X10' Semi Opaque SideWall	\$22.50	\$90.00
45	8'X30" Hardwood Tables	\$7.50	\$337.50
4	Forced Air Heater 175,000 btu	\$180.00	\$720.00
320	Propane sold by the Pound as it is used. Actual amount may vary, this estimate is based on a estimate of 10hrs of use.	\$1.25	\$400.00
1	----- Total cost for 2 Frame Tents, Secure Keder walls and Forced Air heaters. \$7701.50	\$0.00	\$0.00
300	Chair White Folding A6	\$1.50	\$450.00
2	12'X8' Portable Stage	\$150.00	\$300.00
1	7000W Super Quiet Generator	\$400.00	\$400.00
1	DELIVERY, ZONE 1	\$0.00	\$0.00

Balance due upon delivery, All methods of payment accepted + 3% for credit cards**Rental Contract**

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM!

1. If equipment does not function properly, or becomes unsafe. Customer agrees to discontinue use and notify lessor within 30 minutes of occurrence. Must notify or no refund or allowance will be made.
2. There is no refund of deposits for Deletions or Cancellations, Deposit is NON-REFUNDABLE. There is a restocking fee of minimum 15% for all cancelled items, some items may be more.
3. The full amount of rental charges are due at the time the order is delivered or picked up by the customer. Unless terms are established with Classic Tent and Event beforehand.
4. All orders 30 days past due are subject to a 1.5% service fee per month.
5. If I fail to make a payment, or occur additional charges. I the customer by signing below authorize Classic Tent and Event to charge my credit card on file.
6. If Local, State, or County permits are needed, customers are responsible for obtaining.
7. Customer is responsible for all equipment counts stated on the contract.

I certify that I have read front and back and agree to all terms of this contract.

Signature: _____

Hartland Chamber

Rental:	\$8,851.50
Subtotal:	\$8,851.50
Total:	\$8,851.50
Paid:	\$0.00
Amount Due:	37.50

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West, Director of Public Works

Subject: REU Transfer - Hartland Town Center

Date: January 2, 2020

Recommended Action

Approve the transfer of water and sewer REU's for Hartland Town Center as presented

Discussion

Victoria Properties, LLC is seeking an adjustment of REU's among their four neighboring parcels making the Hartland Town Center. The proposed transfer will lessen the required REU's to be purchased by Wings Etc., a proposed tenant currently in the approval process. The Wings ETC., facility requires 12 Water and 12 Sewer REU's for approval, however the transfer by the property owner will reduce the liability of developer REU purchases to 5 water and 5 sewer REU's.

Public Works is recommending the transfer based upon the current assessment balance between all four parcels is less than \$6,500. The risk is default is minimal as the assessment balances well exceed the property value.

Transfer Document will be signed by applicant prior to the meeting.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

Township Transfer Letter

2020 Town Center REU Transfer Agenda Memo



2655 Clark Road, Hartland, Michigan 48353
Phone: (810) 632-7498 Fax: (810) 632-6950
www.hartlandtp.com

WILLIAM J. FOUNTAIN
Supervisor

LARRY N. CIOFU
Clerk

KATHLEEN A. HORNING
Treasurer

JOSEPH W. COLAIANNE
MATTHEW J. GERMANE
GLENN E. HARPER
JOSEPH M. PETRUCCI
Trustees

Residential Equivalent Unit (REU) Transfer Agreement

The undersigned property owner requests that REUs be transferred between his/her two adjacent properties, which are at least 25% same ownership, as outlined below.

REU transfers involving vacant property must be approved by the Hartland Township Board.

WATER REUS

	Current REU Allocation	Proposed Change	New REU Allocation
08-28-100-027	16.1	4.62	20.72
08-28-100-028	16	-0.38	15.62
08-28-100-037	4	-2.12	1.88
08-28-100-030	4	-2.12	1.88

SANITARY SEWER REUS

	Current REU Allocation	Proposed Change	New REU Allocation
08-28-100-027	16.1	4.62	20.72
08-28-100-028	16	-0.38	15.62
08-28-100-037	3.7	-2.12	1.58
08-28-100-030	3.7	-2.12	1.58

PROPERTY OWNER

Signed: _____

Date: January 2, 2020

Printed Name: Michael Yurick

Phone: 248-669-6640

Company Name: Victoria Properties LLC

Percent Ownership: 100%

Address: 995 Ladd Road

City: Walled Lake

State: MI

Zip 48390

HARTLAND TOWNSHIP APPROVAL

[X] HTB [] DPW

Approved: _____

Date: _____

Printed Name: _____

cc: Treasurer's office

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: 2019 Citizen Survey

Date: December 31, 2019

Recommended Action

Board review, questions and discussion

Discussion

Cobalt Community Research completed our 2019 citizen survey as a follow up to the 2015 and 2012 surveys. They will be making a presentation of the results (attached) for the Board's edification.

Attachments

2019 Citizen Survey Summary Report
Benchmark Report

Hartland Township Citizen Engagement and Priority Assessment

December 2019





Background on Cobalt Community Research

- 501c3 not for profit research coalition
- Mission to provide research and education
- Developed to meet the research needs of schools, local governments and nonprofit organizations
- Partnered with Township on 2012 and 2015 citizen surveys



Measuring Where You Are: Why Research Matters

- Understanding community values and priorities helps you plan and communicate more effectively about Township decisions
- Perception impacts behaviors you care about
- Understanding community perception helps you improve and promote the Township
- Community engagement improves support for difficult decisions
- Bottom line outcome measurement of service and trust: Good administration requires quality measurement and reporting



Study Goals

- Support budget and strategic planning decisions
- Gather public feedback on planning and zoning issues
- Identify which aspects of community provide the greatest leverage on citizens' overall satisfaction
- Measure improvements by tracking performance over time
- Benchmark performance against a standardized performance index statewide, regionally and nationally



Bottom Line

- The Township has strong performance and exceeds state, regional and national benchmarks in many dimensions
- 2015 Hartland Overall ACSI Score = 74
- 2019 Hartland Overall ACSI Score = 73
Michigan = 63 | Midwest = 62 | National = 61

	2012 Hartland	2015 Hartland	2019 Hartland	MI Benchmark 10,001-25,000	MI Benchmark Overall	Midwest Benchmark	U.S. Benchmark 10,001-25,000	U.S. Benchmark Overall	Hartland Change 2015 to 2019
Fire and Emergency Medical Services	78	82	83	81	82	82	79	81	➡ 1
Public Schools	77	83	83	53	67	67	63	63	➡ 0
Transportation	55	45	45	52	58	60	56	56	➡ 0
Utility Services	72	70	70	79	76	73	71	73	➡ -1
Police Department	74	80	84	74	75	75	70	75	⬆ 4
Property Taxes	63	62	58	65	61	59	57	58	⬇ -4
Shopping Opportunities	66	64	58	68	68	62	69	70	⬇ -6
Local Government	65	67	65	55	58	59	51	56	➡ -2
Community Events	57	58	53	52	58	59	61	59	⬇ -5
Economic Health	56	64	67	54	59	59	53	55	⬆ 4
Parks and Recreation	73	74	78	63	70	69	66	68	⬆ 4
Library	86	83	88	72	82	80	75	80	⬆ 5
Community Satisfaction	72	74	73	55	63	62	60	61	➡ -1
Community Image	74	75	77	59	68	66	69	67	➡ 2



Bottom Line

- Budget priority: Road repair and improvement was the highest rated item
- Zoning: Strong interest in tighter regulations for properties in disrepair
- Development: Majority would like more focus on residential development (although restaurants were mentioned often in comments)
- Police services: Ratings improved over 2015, and residents want to maintain services at the same level as neighboring communities
- Potential millage: Majority support fire and road millage



Preserving Voice: Looking Into Detail

Sample:

Hartland Township
2019 Core ACSI Scores
High score = 100

		Economic Health	Living costs	Quality of jobs	Affordability of housing	Availability of jobs	Stability of property values	Strength of local economy	Shopping opportunities in Hartland Township	Parks and Recreation	Facilities meet your needs	Facility maintenance	Quality and variety of recreational programs	Library	Hours of operation	Adequacy of resources
Age	18 to 24	67	70	62	70	56	72	72	64	79	76	83	78	86	87	86
	25 to 34	55	59	48	47	47	69	62	57	76	79	77	71	79	81	77
	35 to 44	65	78	57	67	52	76	73	51	83	86	86	79	87	89	86
	45 to 54	66	73	64	67	59	73	71	54	80	81	82	77	86	84	87
	55 to 64	60	68	50	54	50	72	72	57	74	73	77	71	86	88	84
	65 or over	63	67	52	61	56	72	72	62	76	76	79	74	92	91	92
Household Income	\$25,000 or less	56	48	26	53	44	72	81	70	89	100	100	67	81	78	83
	\$25,001 to \$50,000	57	58	46	53	52	63	66	59	76	74	78	76	91	92	89
	\$50,001 to \$100,000	65	67	58	62	57	73	73	62	80	82	83	76	89	90	89
	Over \$100,000	65	74	59	63	56	76	73	56	79	79	81	76	86	87	86
Household Composition	Child(ren) age 12 or under	63	72	58	61	51	76	74	50	83	84	84	80	90	91	89
	Child(ren) over age 12	65	72	63	64	58	73	70	51	80	83	82	76	87	87	87
	Adult child(ren) over age 18	61	67	57	59	52	70	70	53	78	80	82	71	86	87	84
	Parent age 65 or older	82	86	81	73	86	84	89	74	83	82	87	81	93	94	91
	None of these	63	68	52	60	53	72	71	61	75	74	78	72	88	88	89
Gender	Male	66	71	57	62	58	76	73	63	78	78	80	76	87	88	87
	Female	61	67	54	58	51	70	71	53	78	79	81	73	88	89	88

Checked
Scores that Vary
by Demographics

Consistent Scores
Regardless of
Demographics

47

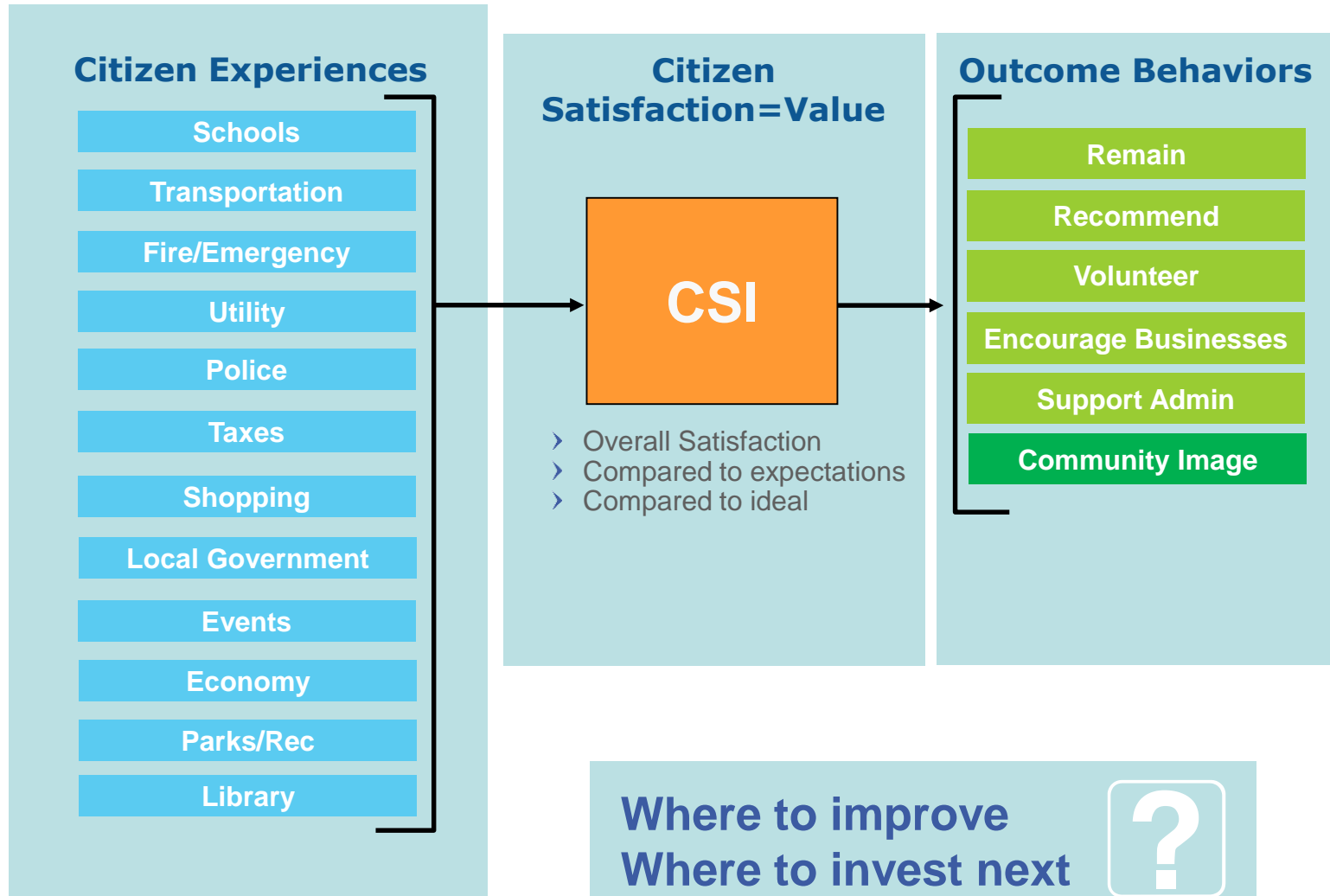


Methodology

- Random sample of 1,500 residents drawn from voter records
- Utilized www.random.org, a well-respected utility used internationally by many universities and researchers to generate true random numbers
- Conducted using two mailings in October and November 2019
- Used survey identification number to ensure valid response
- Solid response from 342 residents, providing a response rate of 23%, a conventional margin of error of +/- 5% in the raw data and an ACSI margin of error of +/- 2% (95% confidence)
 - Note: National surveys with a margin of error +/- 5% require a sample of 384 responses to reflect a population of 330,000,000
 - Very similar response pattern as in prior surveys, but a somewhat higher representation of long-term residents (67% of responses compared with 54% in 2015)



Citizen Engagement Model



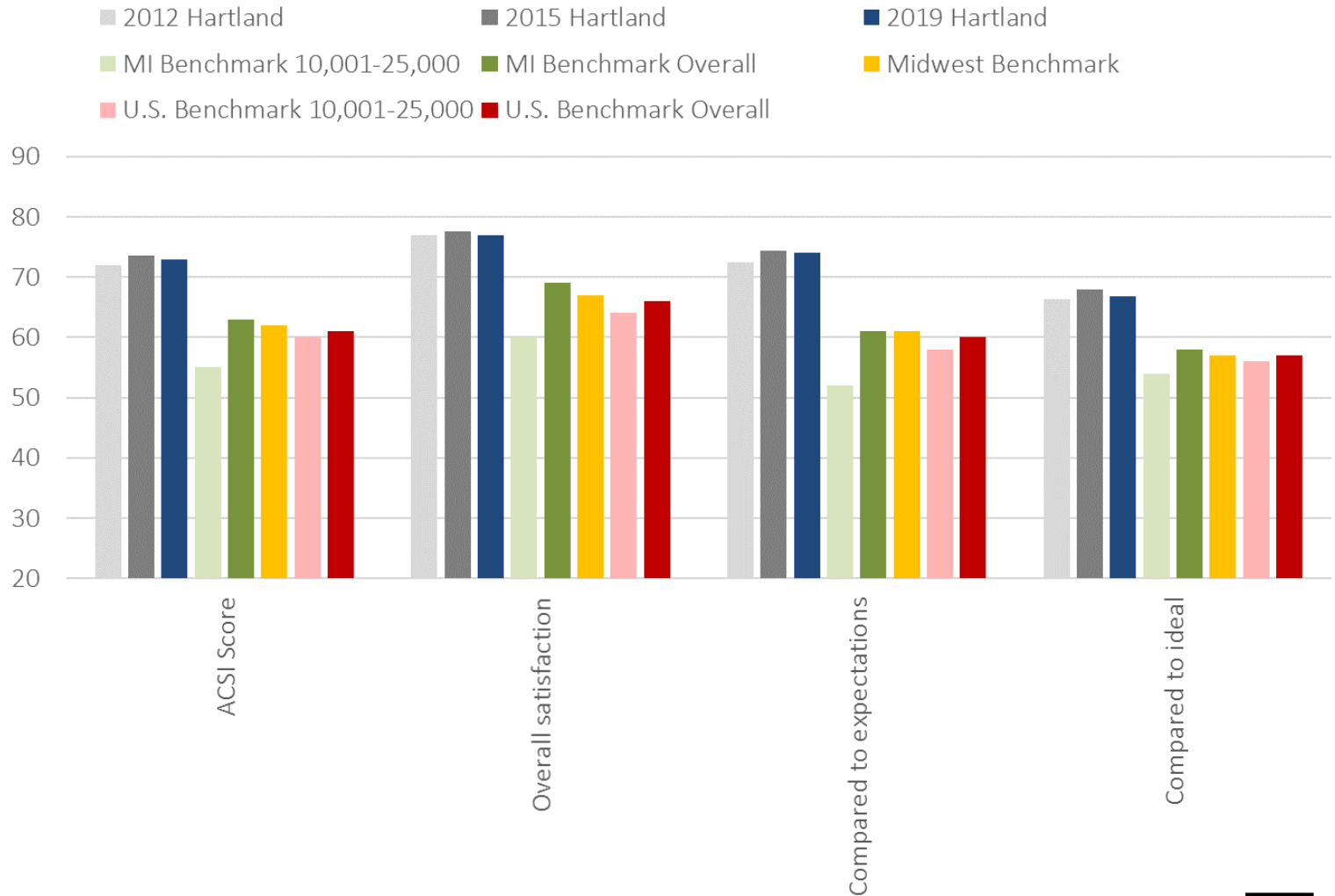
Results





Community Satisfaction to Benchmarks

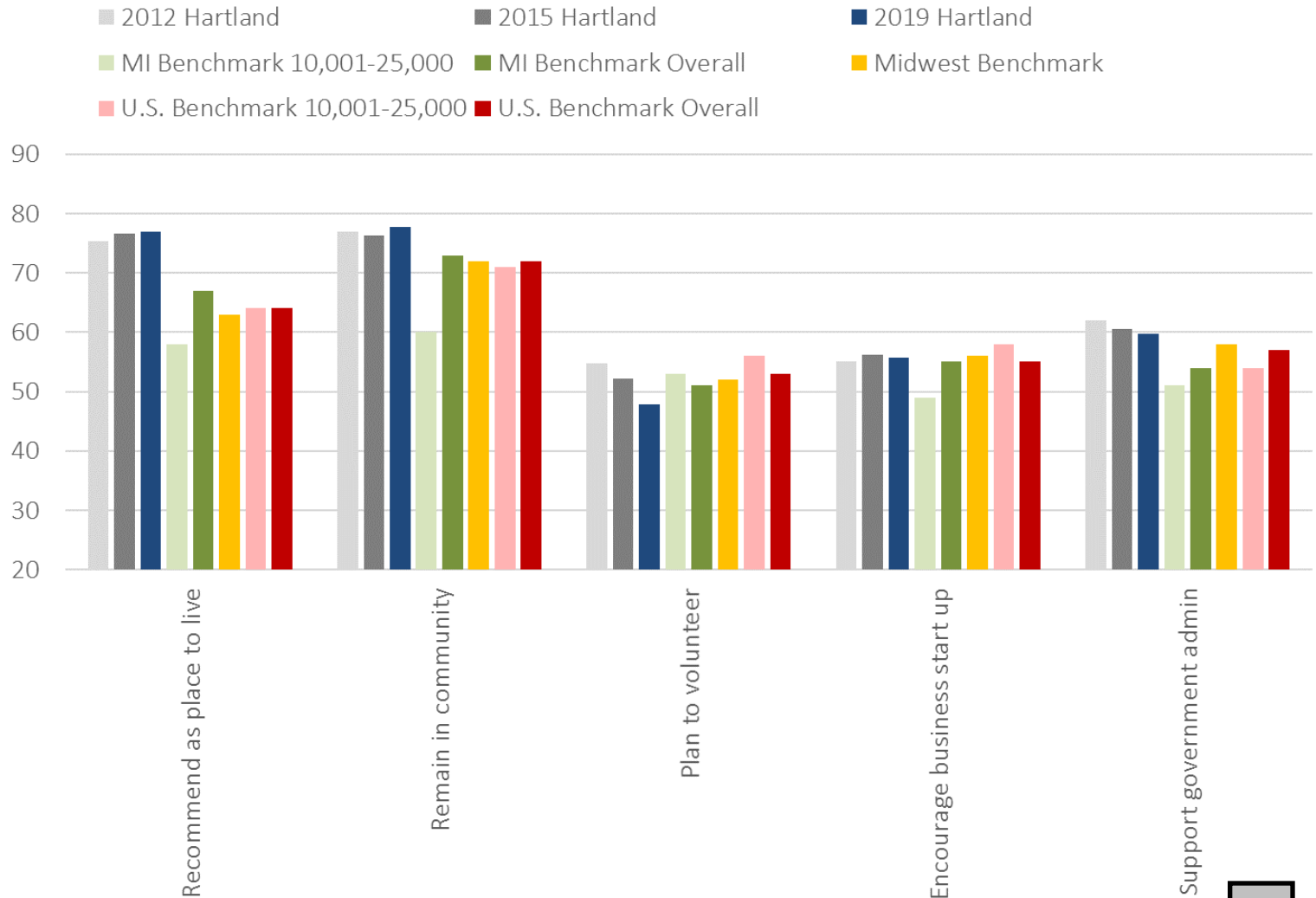
(High score = 100)





Outcome Behaviors to Benchmarks

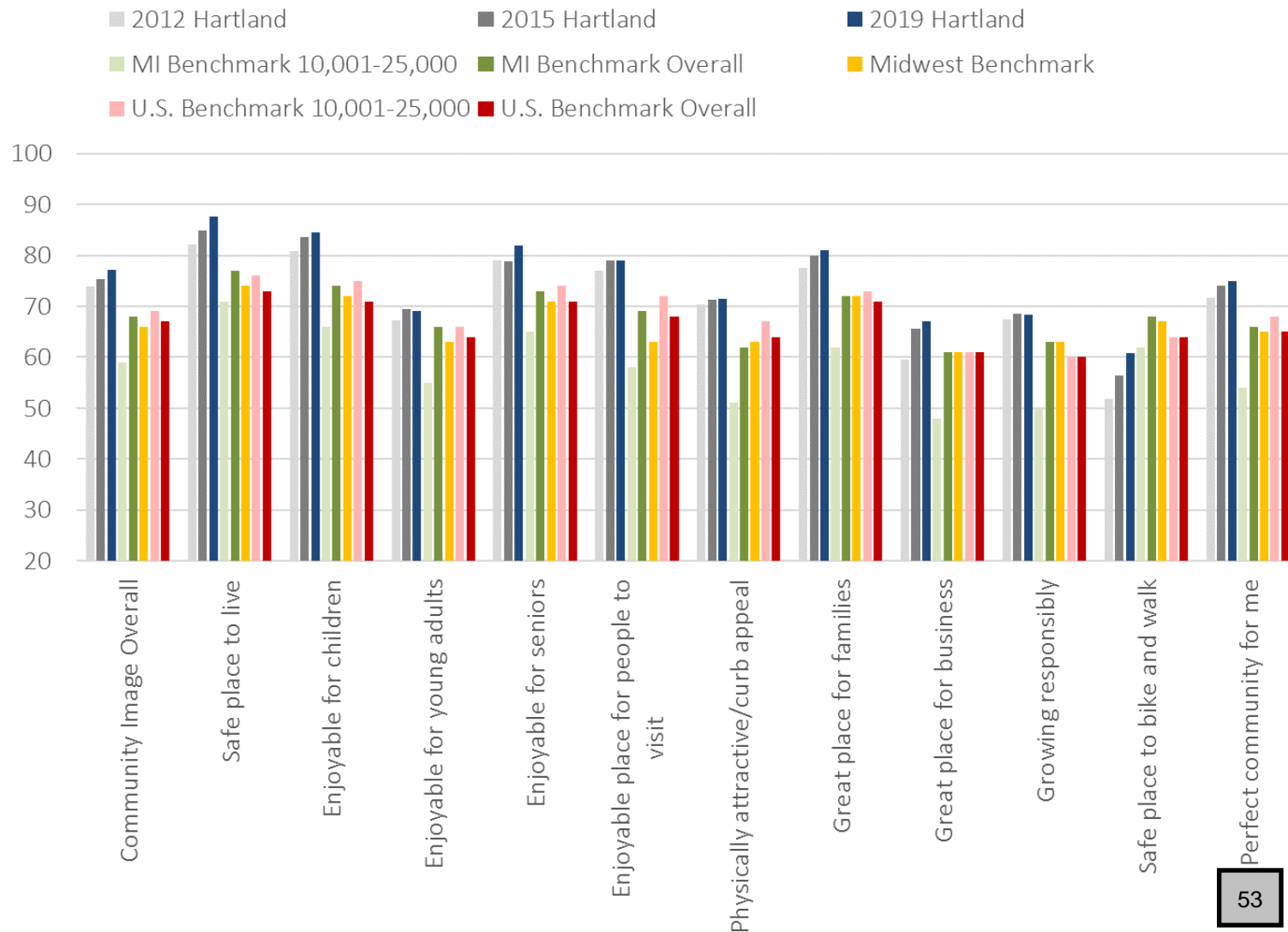
score = 100)





Community Image to Benchmarks

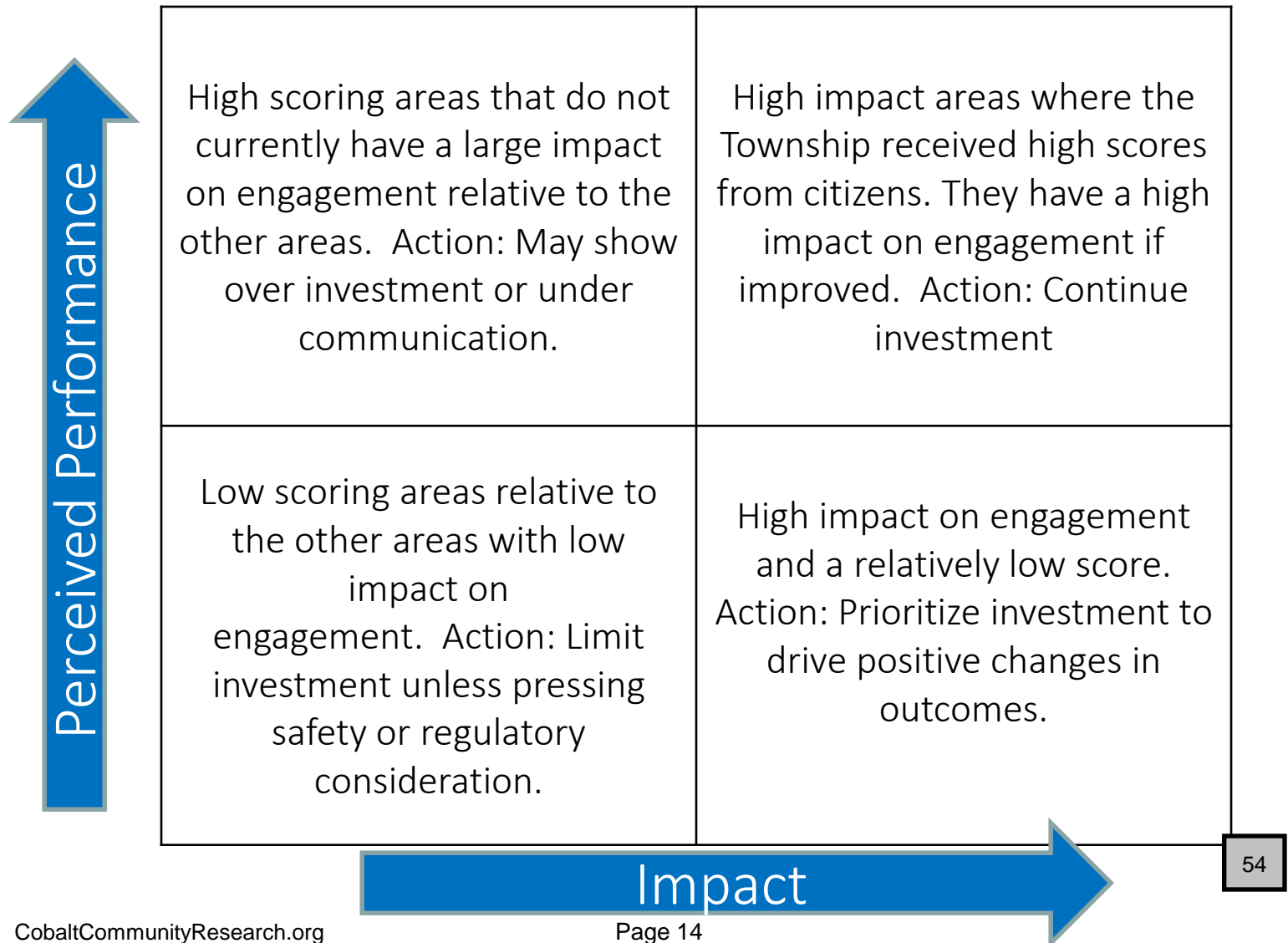
(High score = 100)





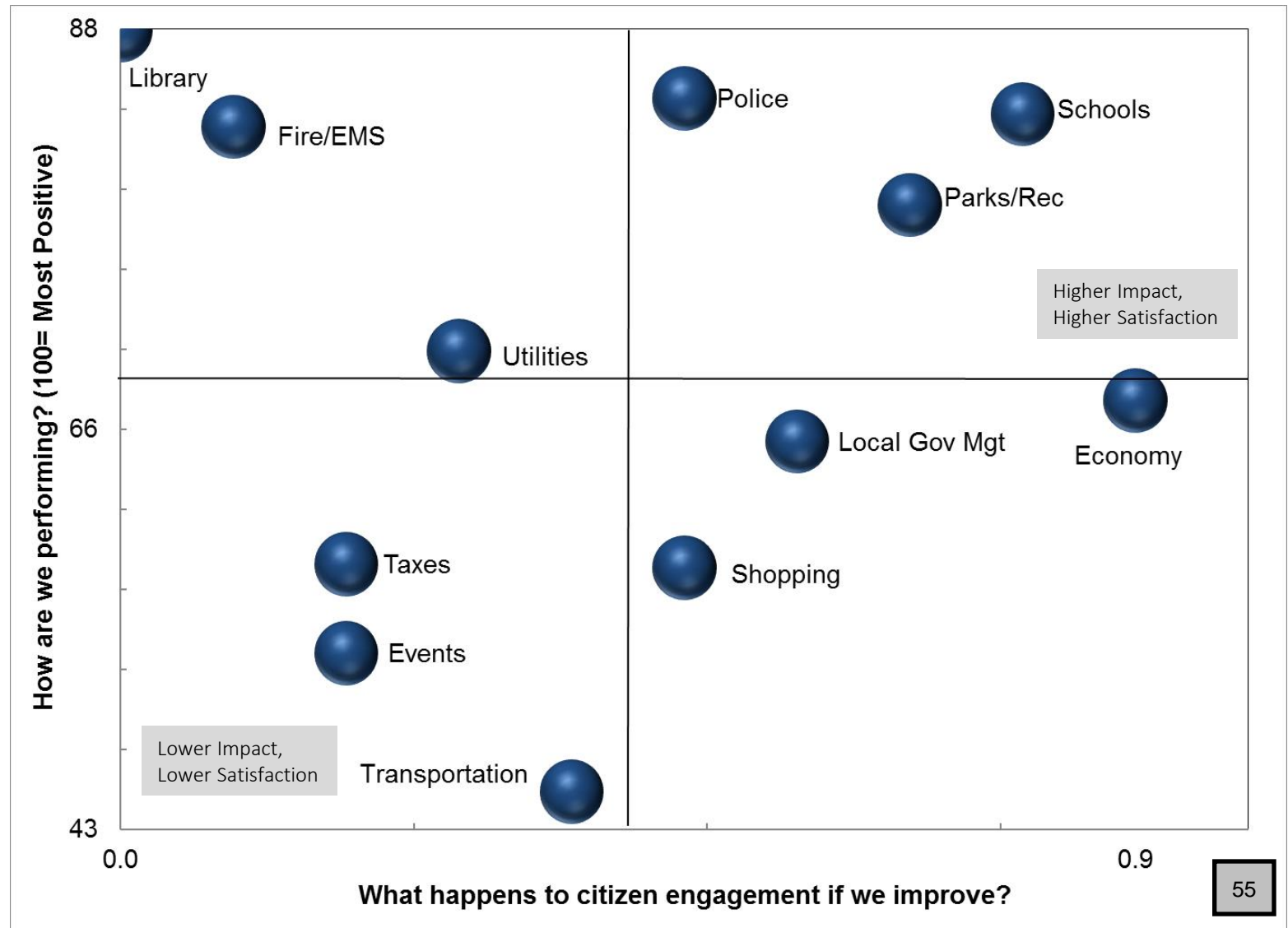
Understanding the Charts:

Community Questions – Long-term Drivers





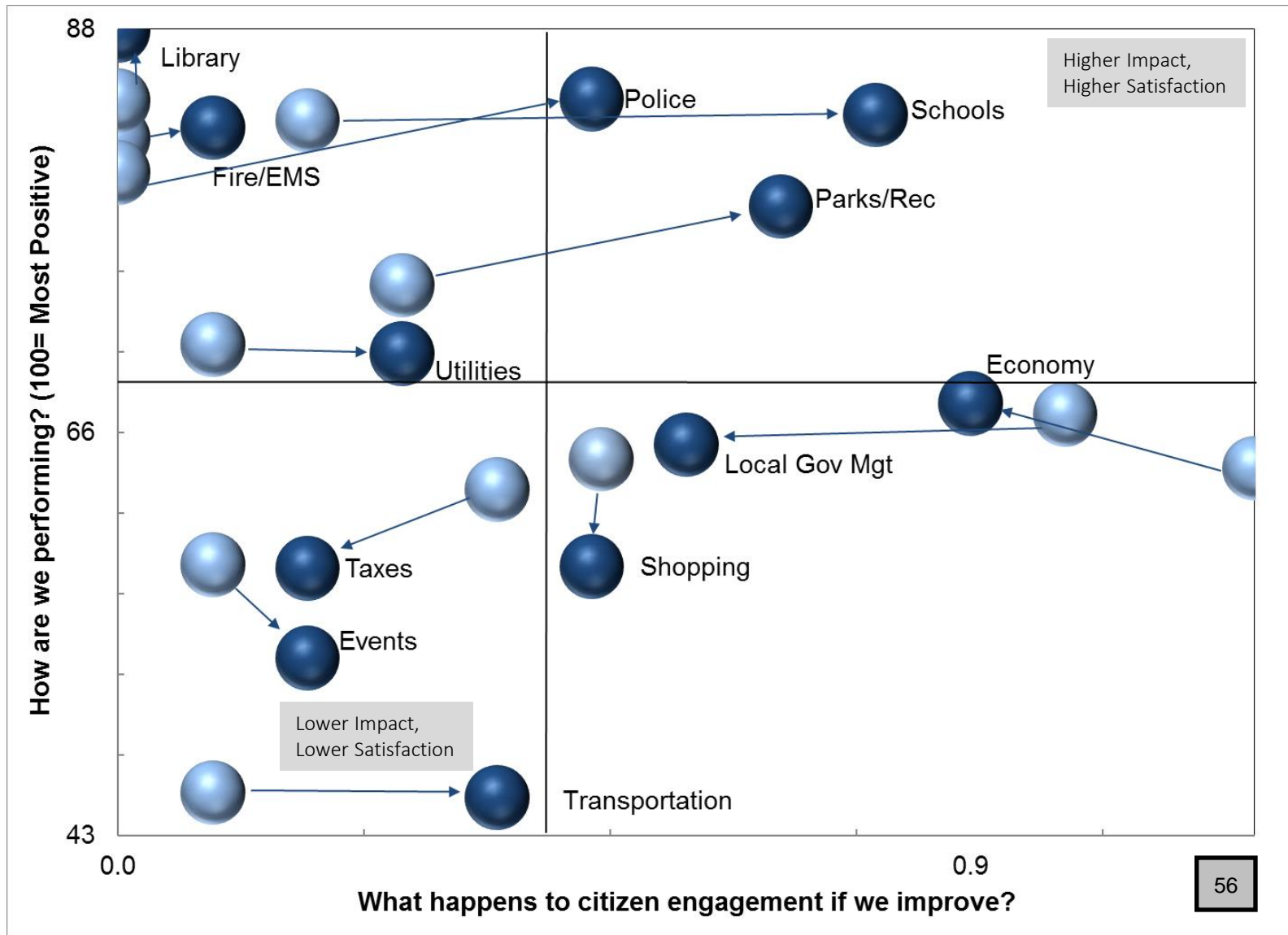
Drivers of Satisfaction and Behavior: Strategic Priorities





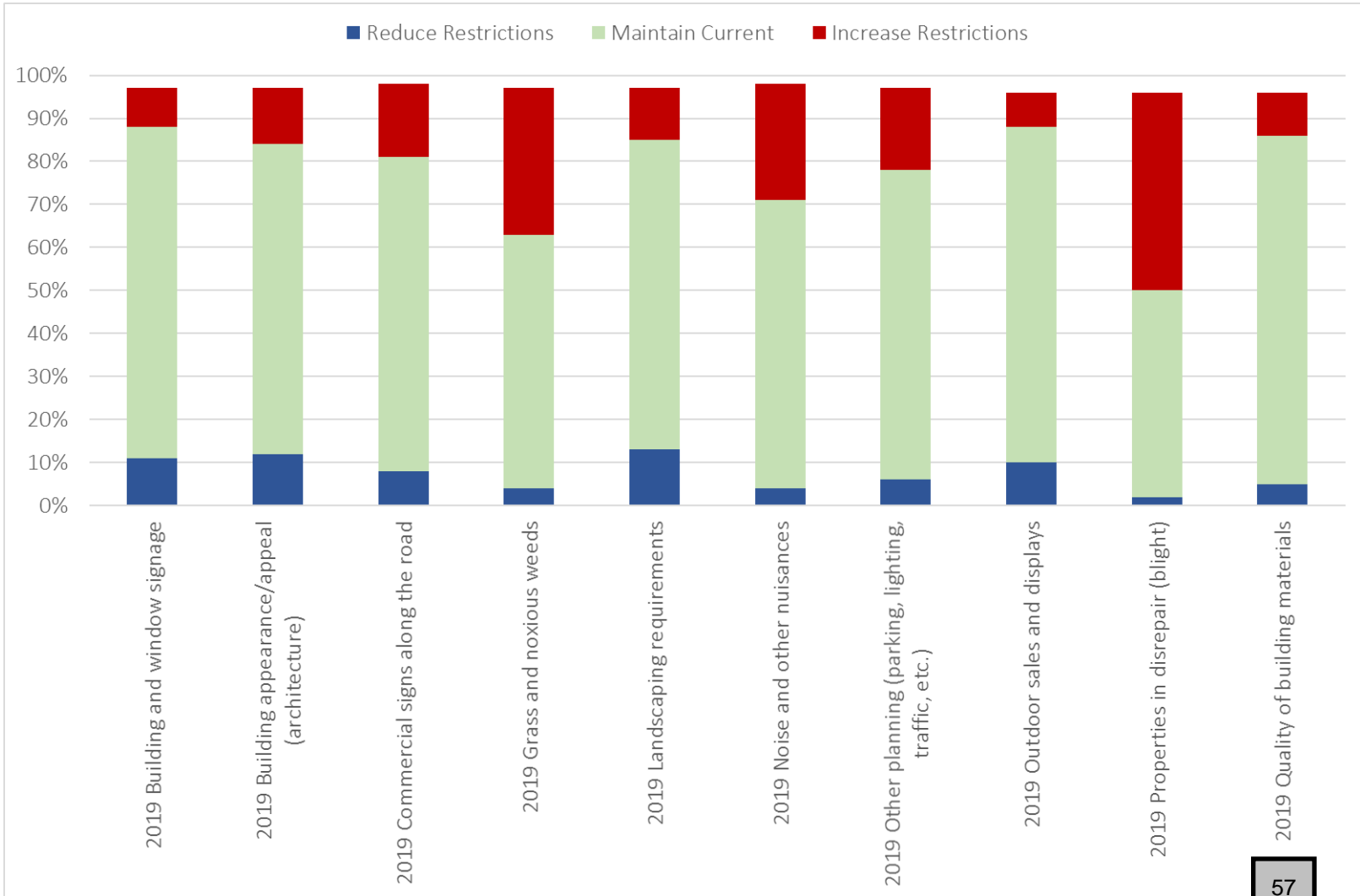
Drivers of Satisfaction and Behavior:

Strategic Priorities compared to 2015



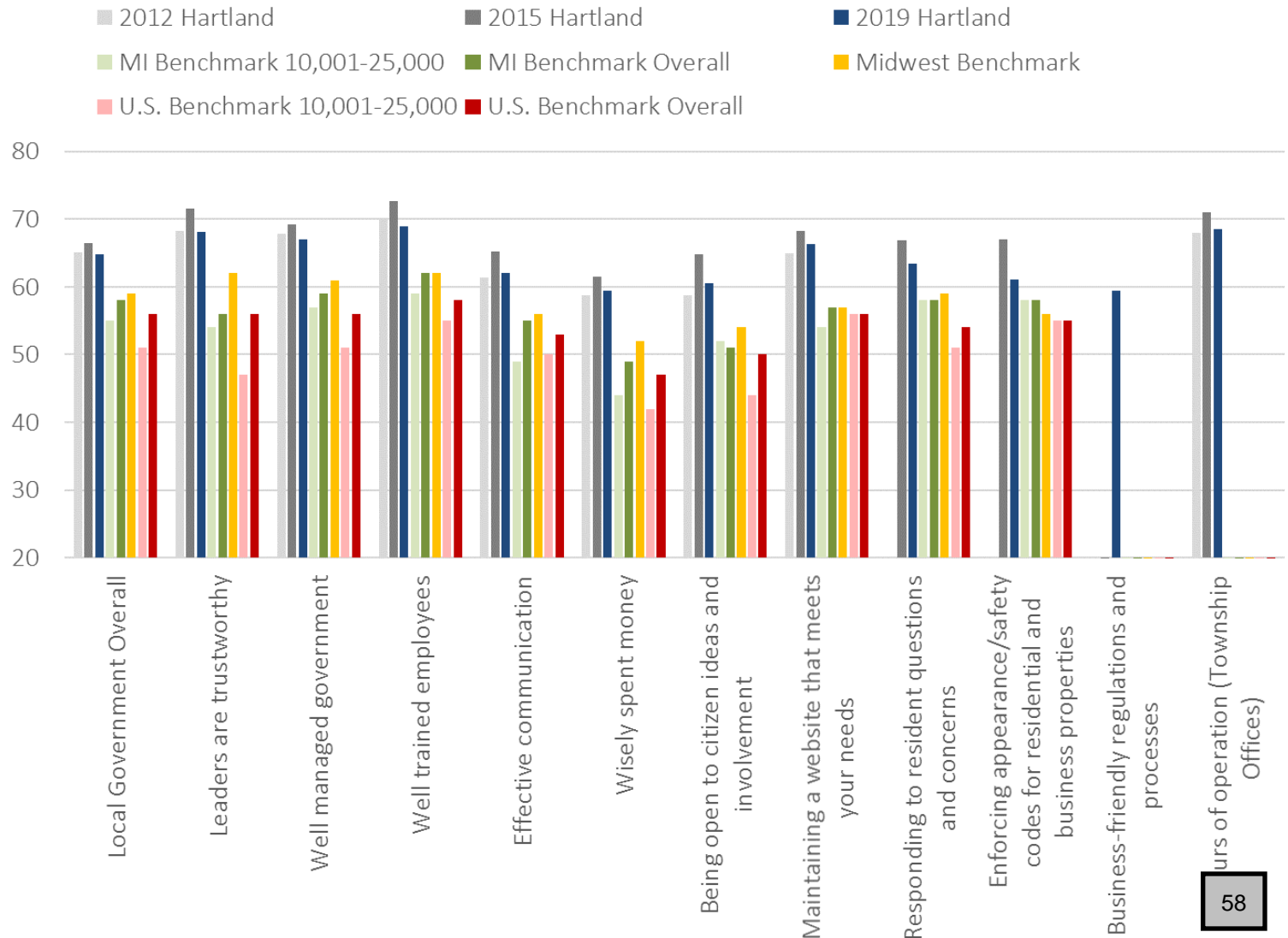


Planning and Zoning Changes



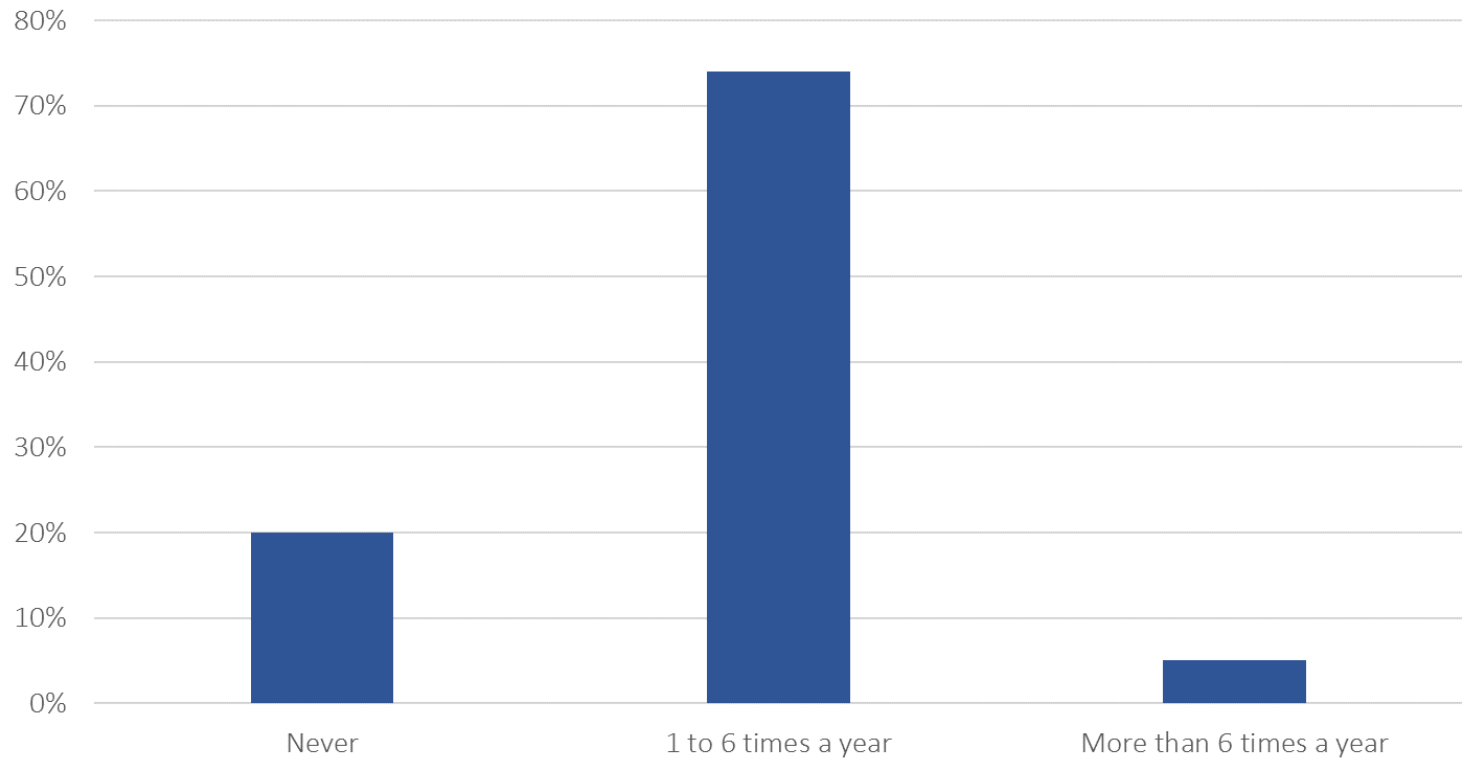


Drivers of Satisfaction and Behavior: Local Government Management





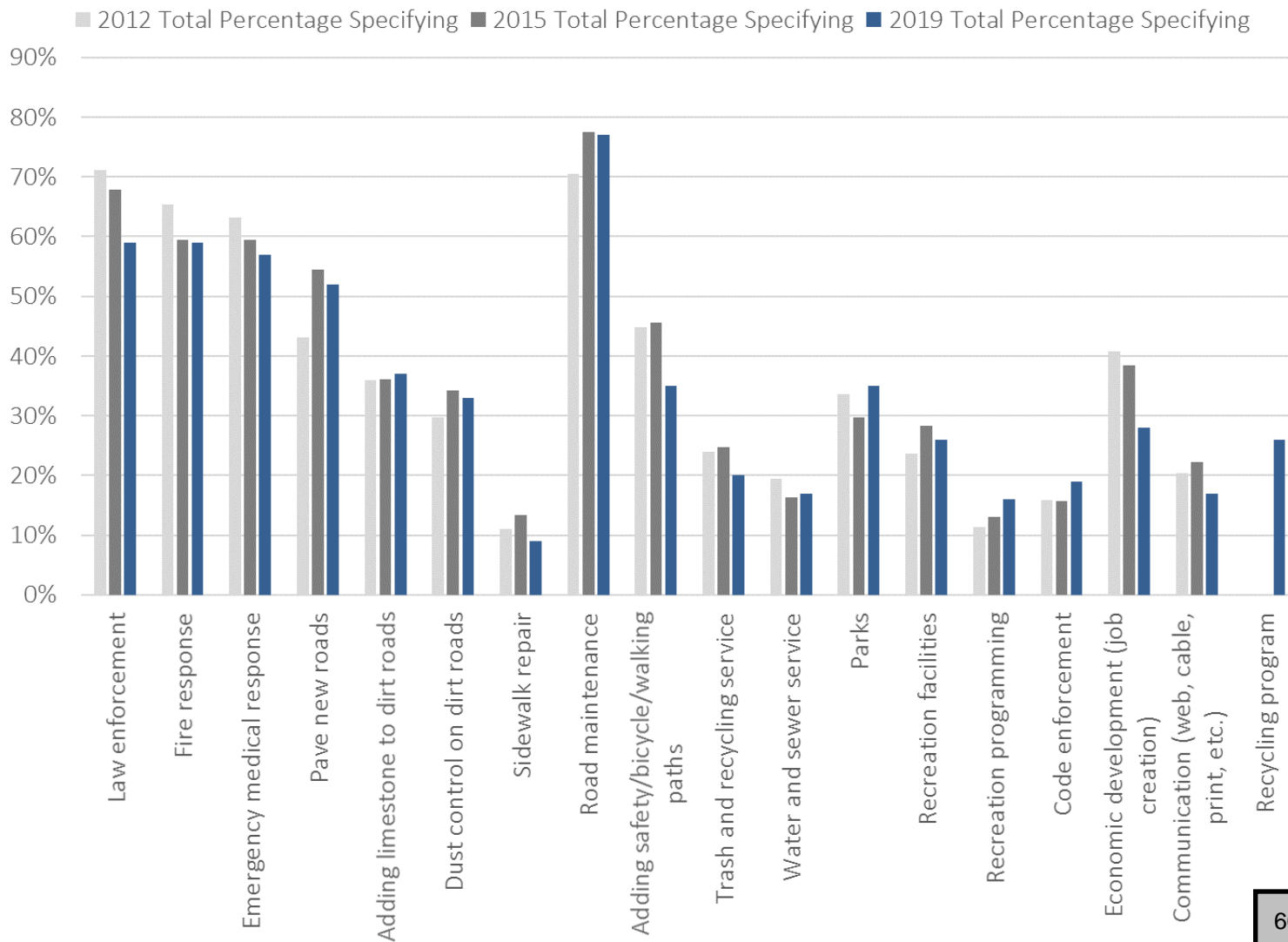
Use of Township Hall





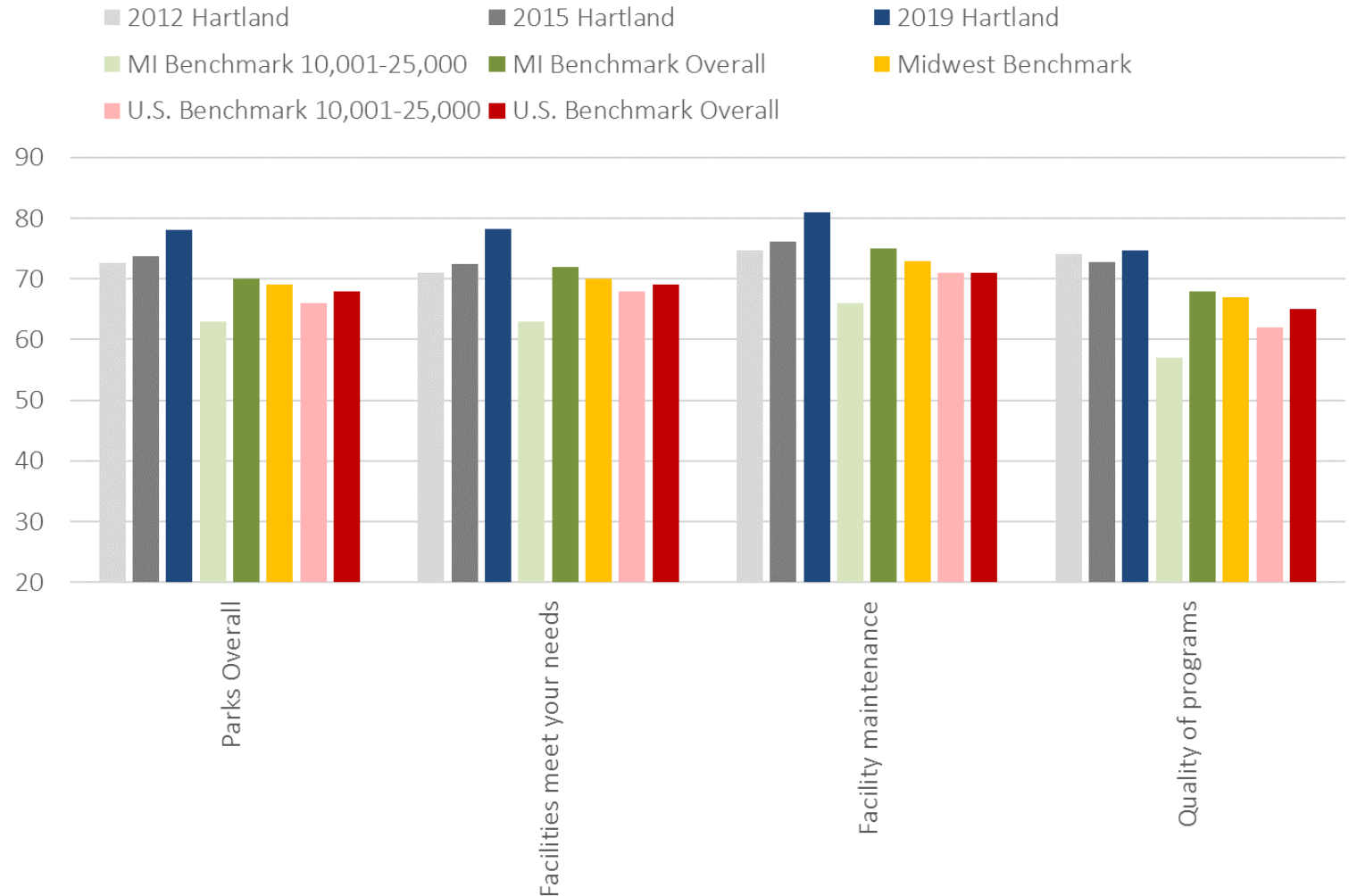
Budget Priorities

Percent selecting, select top seven (7) for prioritization



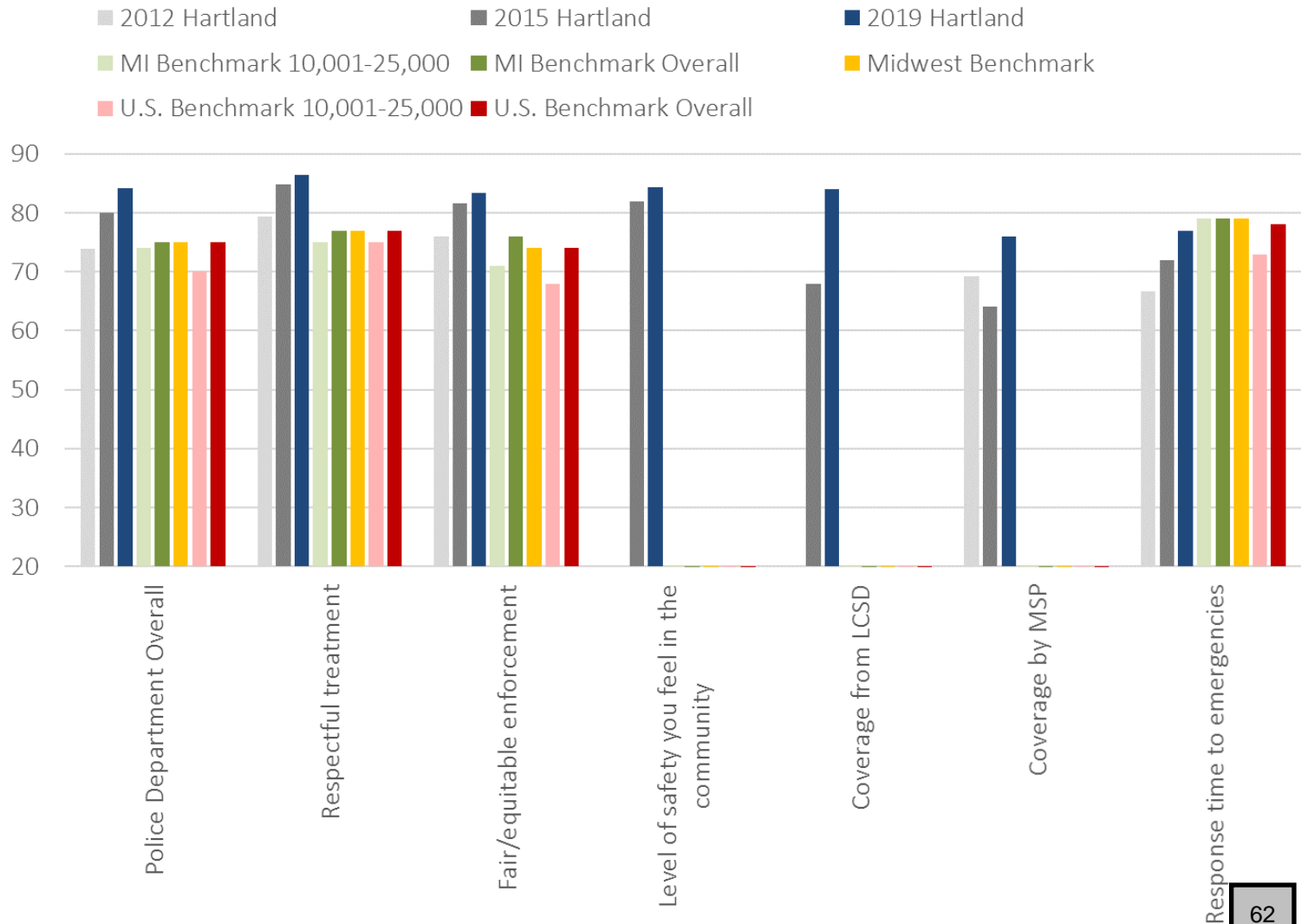


Drivers of Satisfaction and Behavior: Parks and Recreation



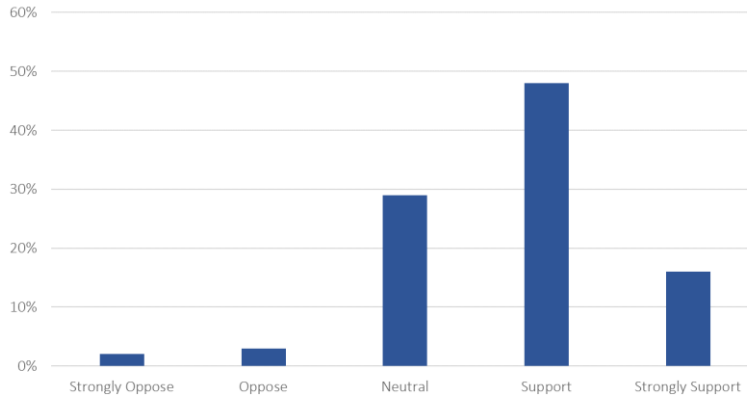


Drivers of Satisfaction and Behavior: Police Services

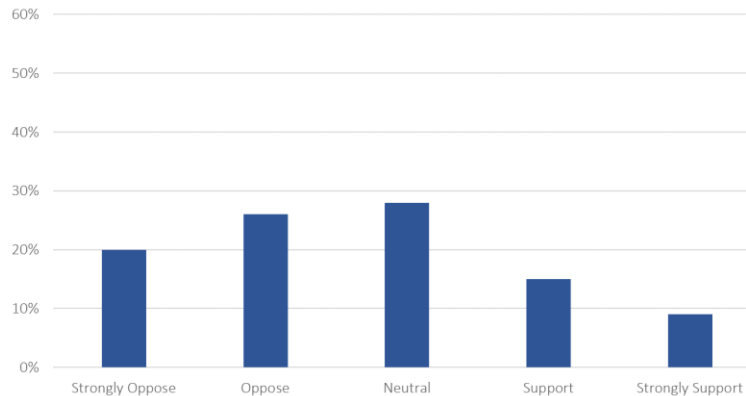




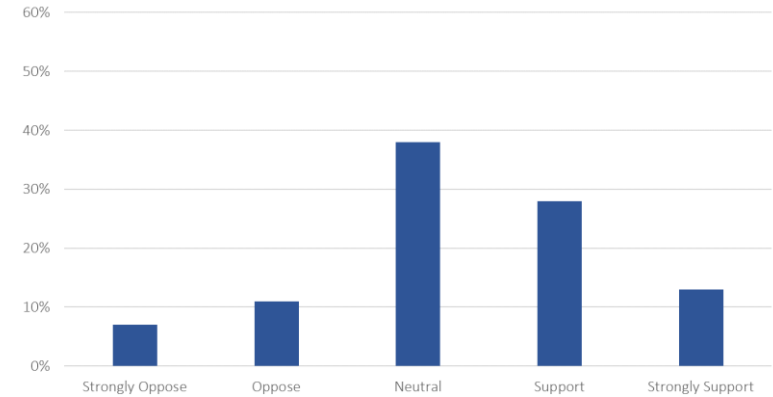
Public Safety Options



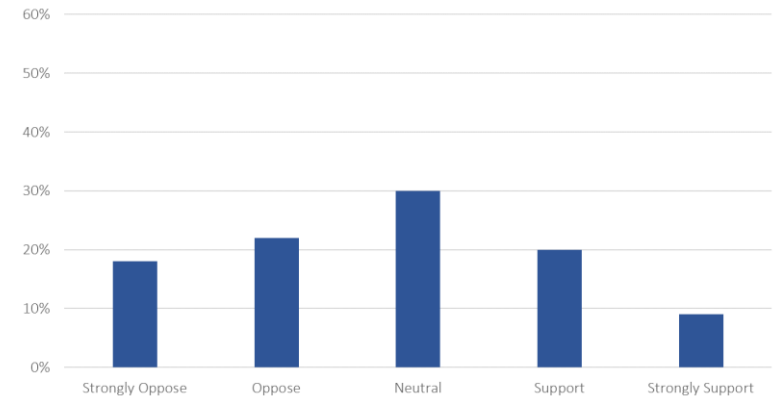
Keep LCSD's patrol at same level as neighboring townships



Start a Hartland Township Police Department to increase police services



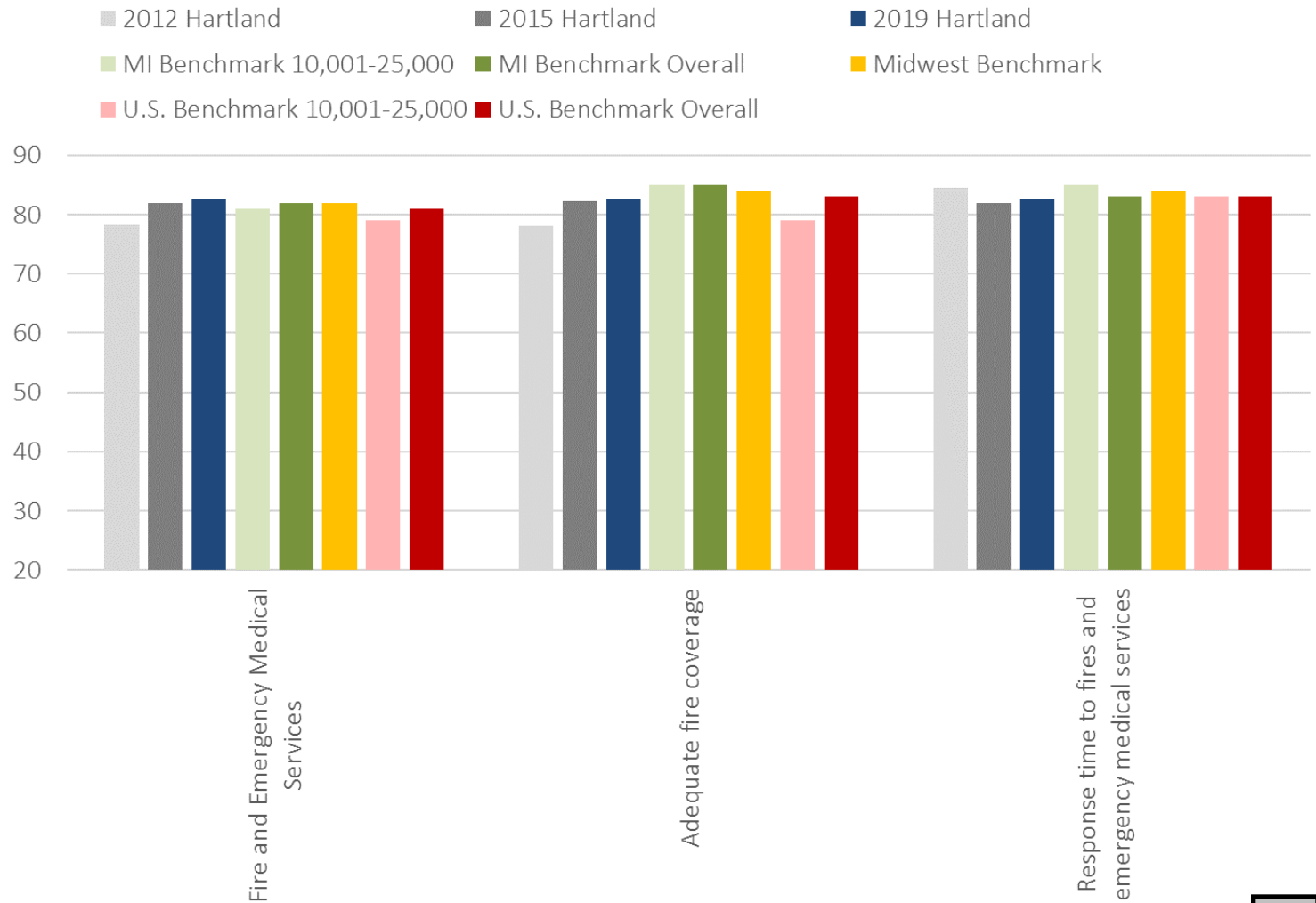
Contract with LCSD to increase police services in Hartland Township



Vote for a millage to fund increased police services in Hartland Township

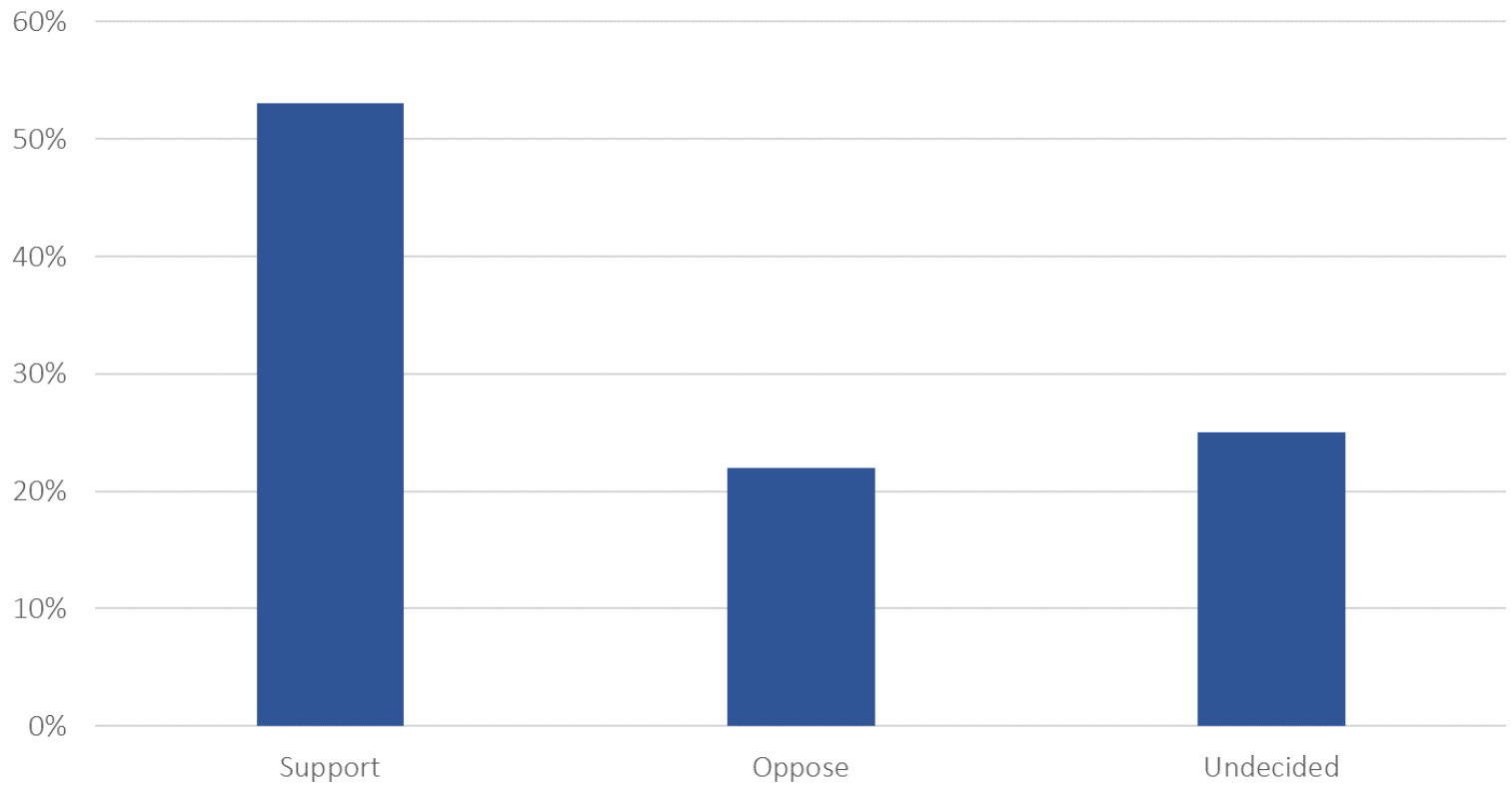


Fire Services





Fire Operating Millage

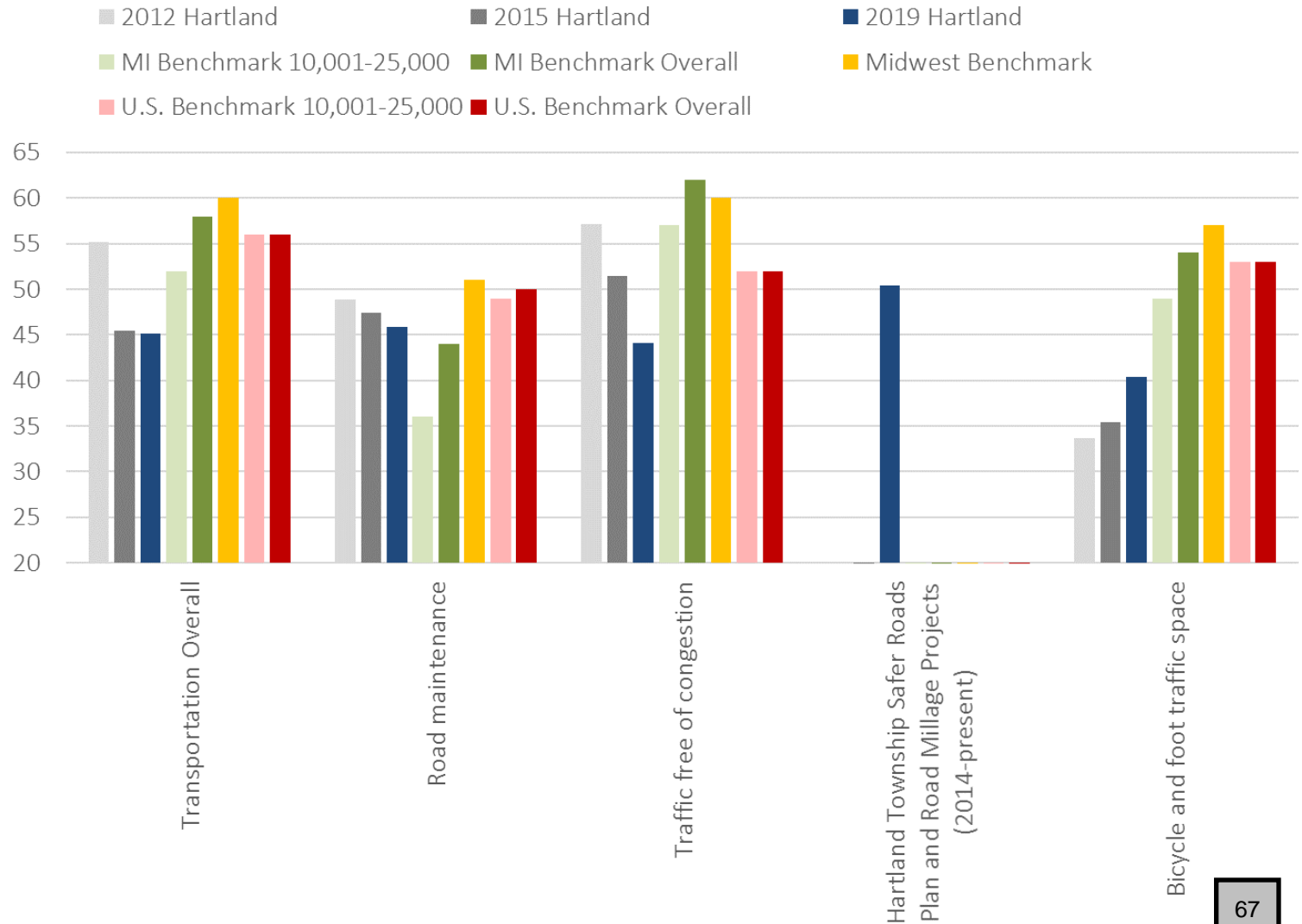




Transportation Questions

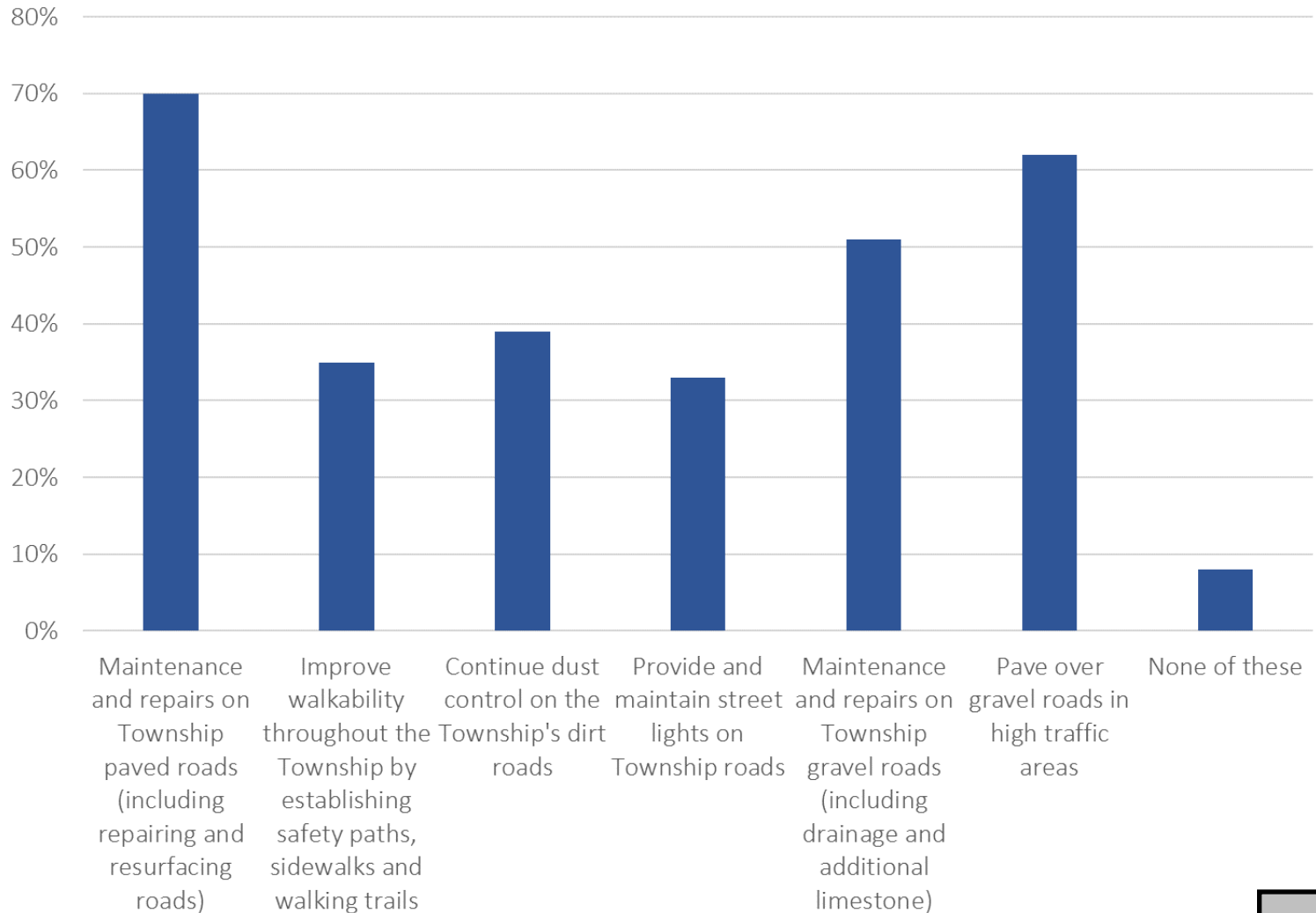


Transportation Scores



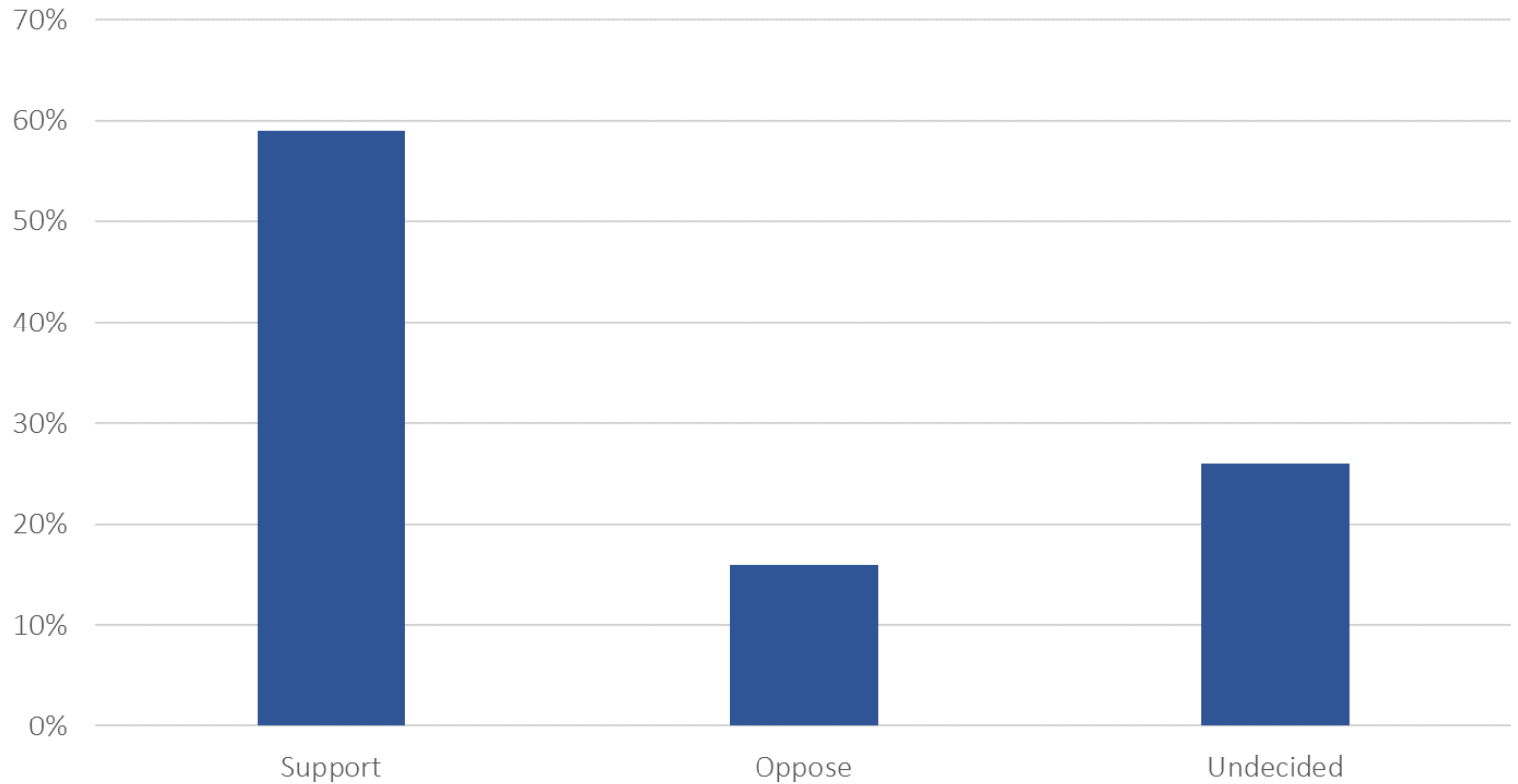


Potential Road Millage Renewal Inclusions





Support for Road Renewal Millage





Road Millage Support Elements

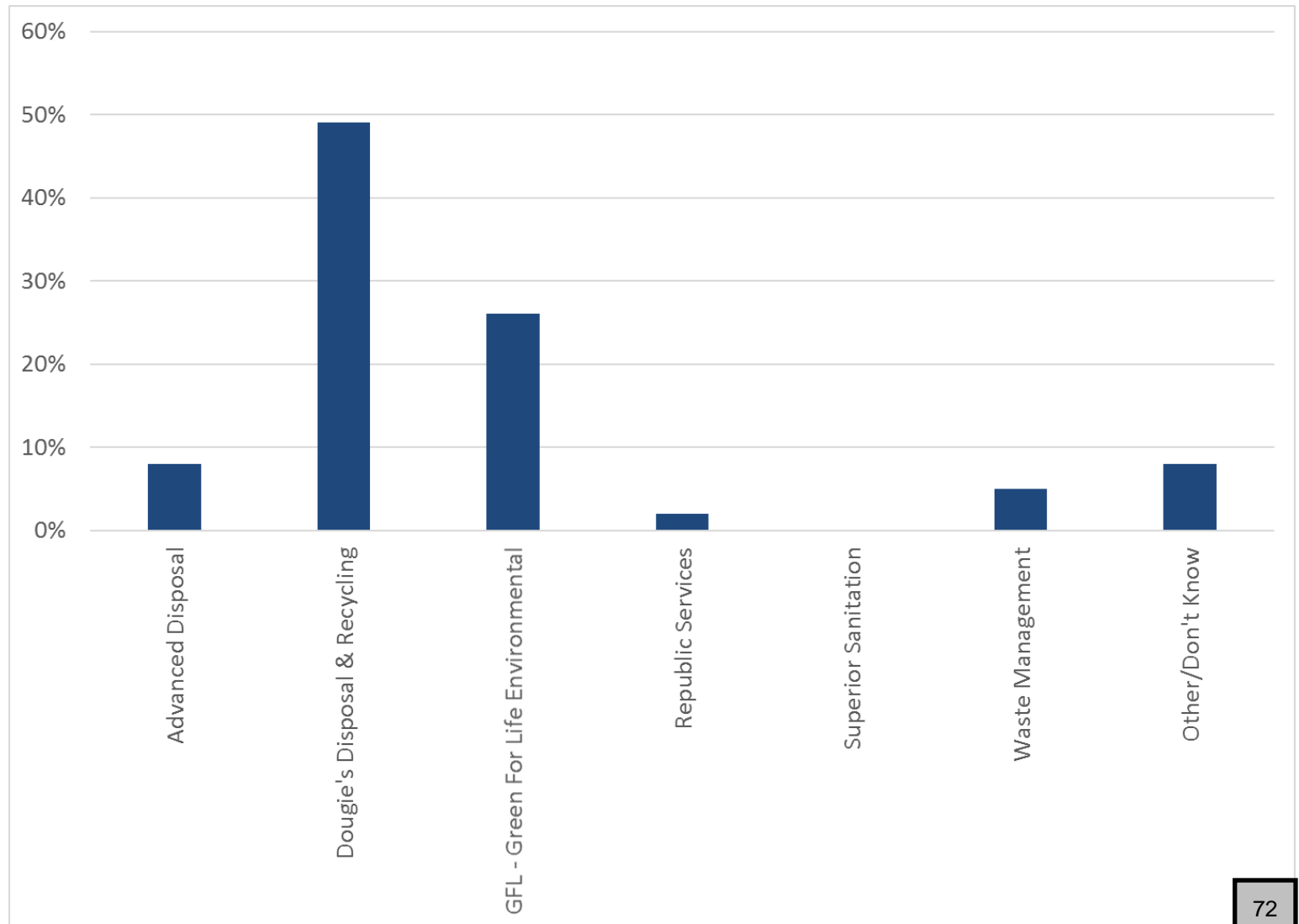
	Support	Oppose	Undecided
Overall	59%	16%	26%
Maintenance and repairs on Township paved roads (including repairing and resurfacing roads)	83%	39%	60%
Improve walkability throughout the Township by establishing safety paths, sidewalks and walking trails	44%	6%	29%
Continue dust control on the Township's dirt roads	48%	16%	31%
Provide and maintain street lights on Township roads	42%	14%	24%
Maintenance and repairs on Township gravel roads (including drainage and additional limestone)	63%	22%	35%
Pave over gravel roads in high traffic areas	73%	31%	52%
None of these	0%	41%	7%



Trash and Recycling Services

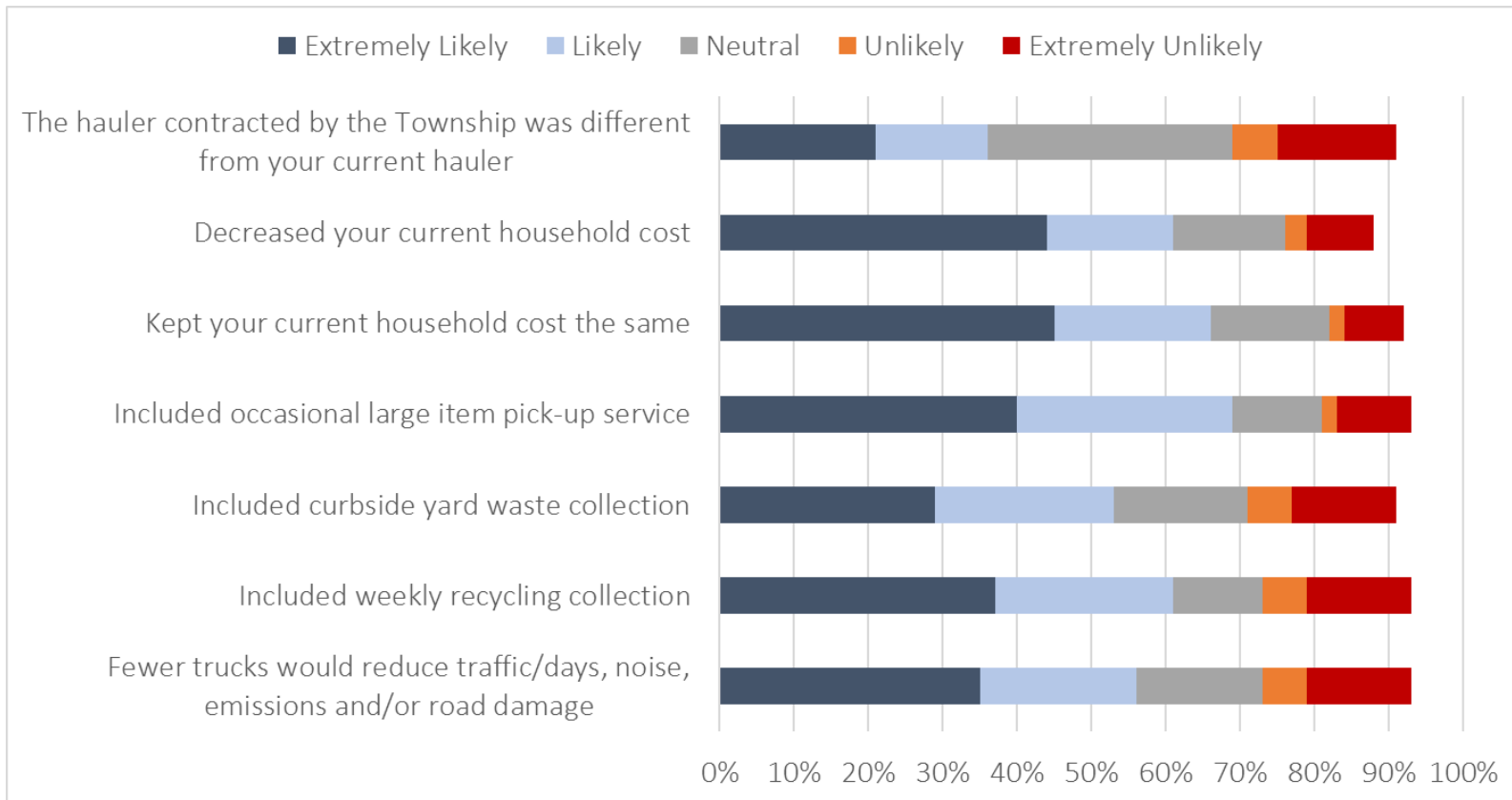


Current Hauler





Elements of Potential Single-Hauler Program

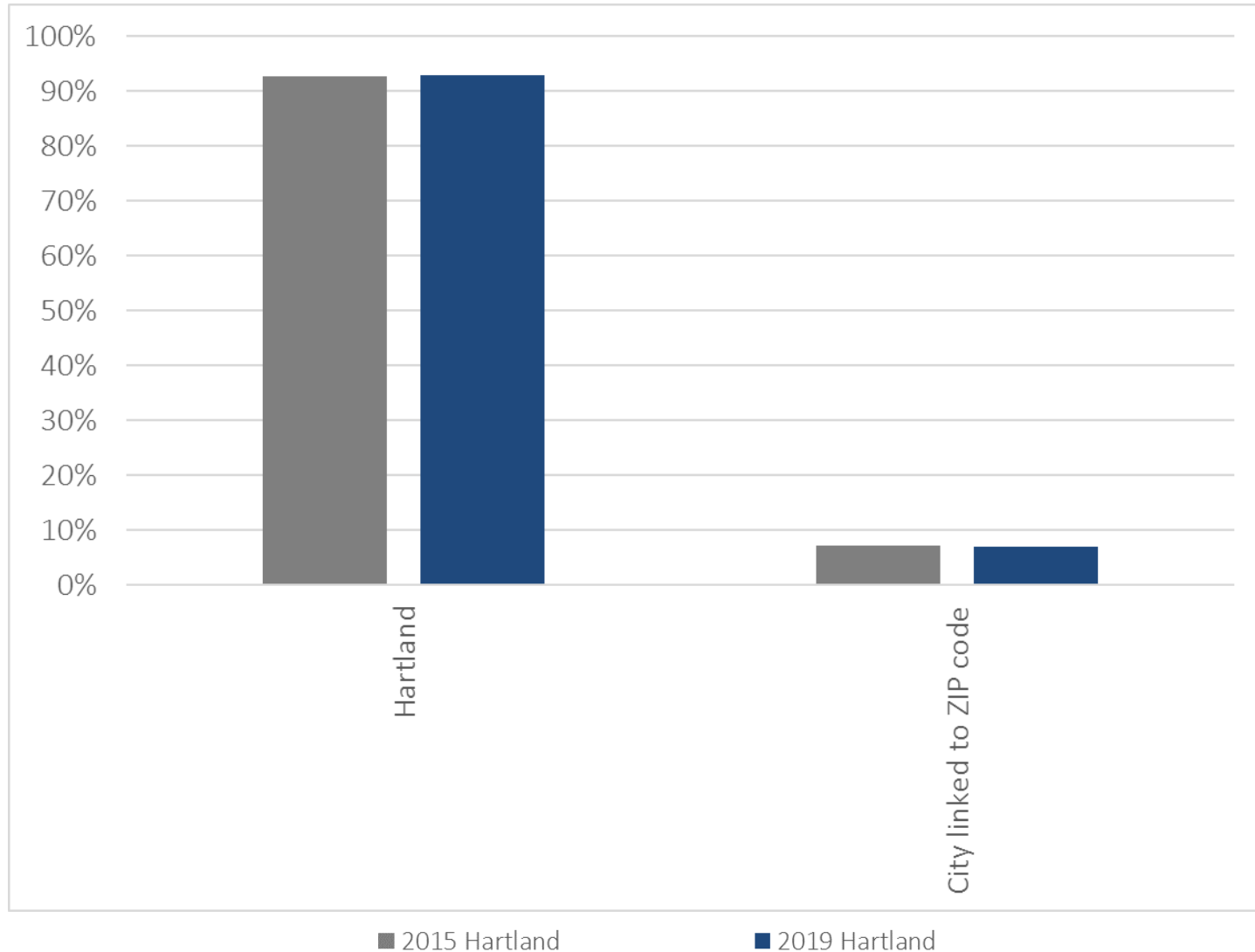




Communications



Which do you call home?





Implementing Results



Perception v Reality: Minimize Distortion or Fix Real Performance Issues

Perception gap:

Respondents rated based on a false idea or understanding. Address with communication strategy to change that perception.

Real performance issue:

Address with an improvement plan. When performance improves, it becomes a perception gap to address with a communication strategy.

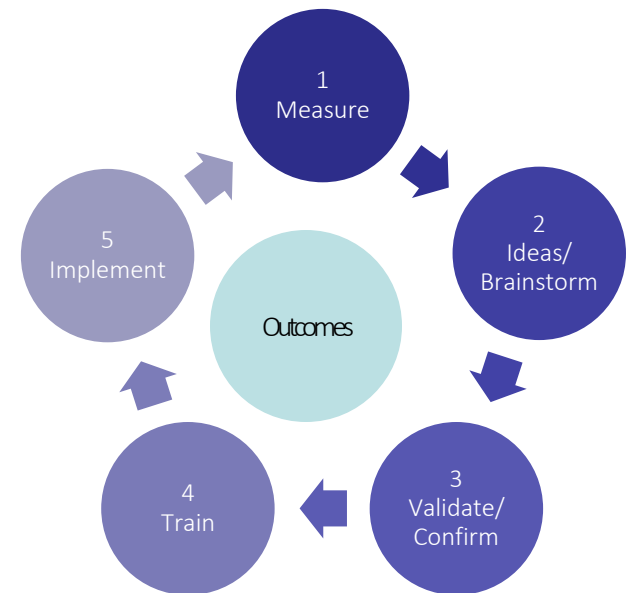




Strategy is About Action: Improve Performance to Improve Outcomes

The diagram at the right provides a framework for following up on this survey.

- The first step (measurement) is complete. This measurement helps prioritize resources and create a baseline against which progress can be measured.
- The second step is to use internal teams to further analyze the results and form ideas about why respondents answered as they did and potential actions in response.
- The third step is to validate ideas and potential actions through conversations with residents and line staff – do the ideas and actions make sense. Focus groups, short special-topic surveys and benchmarking are helpful.
- The fourth step is to provide staff with the skills and tools to effectively implement the actions.
- The fifth step is to execute the actions.
- The final step is to re-measure to ensure progress was made and track changes in resident needs.



Cobalt - 2019 Communities
City of Hartland
Score Table

	2012 Hartland	2015 Hartland	2019 Hartland	MI Benchmark 10,001-25,000	MI Benchmark Overall	Midwest Benchmark	U.S. Benchmark 10,001-25,000	U.S. Benchmark Overall
Fire and Emergency Medical Services	78	82	83	81	82	82	79	81
Adequate fire coverage	78	82	83	85	85	84	79	83
Response time to fires and emergency medical services	85	82	83	85	83	84	83	83
Public Schools Overall	77	83	83	53	67	67	63	63
Meeting the needs of the community	81	85	85	54	70	71	67	67
Communication with the public	76	81	81	49	64	64	60	61
Transportation Overall	55	45	45	52	58	60	56	56
Road maintenance	49	47	46	36	44	51	49	50
Traffic free of congestion	57	51	44	57	62	60	52	52
Hartland Township Safer Roads Plan and Road Millage Projects (2014-present)	-	-	50	-	-	-	-	-
Bicycle and foot traffic space	34	35	40	49	54	57	53	53
Utility Services Overall	72	70	70	79	76	73	71	73
Water quality	63	67	67	81	76	71	68	71
Garbage collection and recycling service	67	74	73	85	84	81	81	81
Municipal sewers	70	75	75	-	-	-	-	-
Municipal sewer/water billing process	61	61	60	-	-	-	-	-
Police Department Overall	74	80	84	74	75	75	70	75
Respectful treatment	79	85	87	75	77	77	75	77
Fair/equitable enforcement	76	82	83	71	76	74	68	74
Level of safety you feel in the community	-	82	84	-	-	-	-	-
Coverage from LCSD	-	68	84	-	-	-	-	-
Coverage by MSP	69	64	76	-	-	-	-	-
Response time to emergencies	67	72	77	79	79	79	73	78
Property Taxes Overall	63	62	58	65	61	59	57	58
Fairness of appraisals	60	64	62	65	61	59	53	58
Data to support property appraisals	55	61	59	-	-	-	-	-
Fairness of tax levels	60	65	63	69	61	58	51	56
Quality received for taxes	53	56	54	59	56	55	53	54
Communication on how tax dollars are used	-	55	49	51	47	48	44	44
Shopping Opportunities	66	64	58	68	68	62	69	70
Shopping convenience for everyday items	66	64	58	75	75	68	76	76
Local Government Overall	65	67	65	55	58	59	51	56
Leaders are trustworthy	68	72	68	54	56	62	47	56
Well managed government	68	69	67	57	59	61	51	56
Well trained employees	70	73	69	59	62	62	55	58
Effective communication	61	65	62	49	55	56	50	53
Wisely spent money	59	62	60	44	49	52	42	47
Being open to citizen ideas and involvement	59	65	61	52	51	54	44	50
Maintaining a website that meets your needs	65	68	66	54	57	57	56	56
Responding to resident questions and concerns	-	67	64	58	58	59	51	54
Enforcing appearance/safety codes for residential and business properties	-	67	61	58	58	56	55	55
Business-friendly regulations and processes	-	-	60	-	-	-	-	-
Hours of operation (Township Offices)	68	71	69	-	-	-	-	-
Community Events Overall	57	58	53	52	58	59	61	59
Range of cultural offerings	54	56	53	46	56	58	61	59
Strong/vibrant art community	52	54	49	52	57	56	63	59
Variety of events	60	60	54	61	63	63	64	64
Economic Health Overall	56	64	67	54	59	59	53	55
Living costs	63	68	69	57	59	62	50	55
Quality of jobs	47	55	56	45	53	52	50	50
Affordability of housing	61	63	61	58	58	59	46	51
Availability of jobs	41	50	54	48	53	53	49	49
Stability of property values	53	68	73	63	63	61	61	61
Strength of local economy	55	67	72	55	61	60	59	59
Parks Overall	73	74	78	63	70	69	66	68
Facilities meet your needs	71	73	78	63	72	70	68	69
Facility maintenance	75	76	81	66	75	73	71	71
Quality of programs	74	73	75	57	68	67	62	65
Library Overall	86	83	88	72	82	80	75	80
Hours of operation	85	81	89	73	82	81	76	79
Adequacy of resources	85	83	88	71	82	80	73	79
ACSI Score	72	74	73	55	63	62	60	61
Overall satisfaction	77	78	77	60	69	67	64	66
Compared to expectations	73	74	74	52	61	61	58	60
Compared to ideal	66	68	67	54	58	57	56	57
Community Image Overall	74	75	77	59	68	66	69	67
Safe place to live	82	85	88	71	77	74	76	73
Enjoyable for children	81	84	85	66	74	72	75	71
Enjoyable for young adults	67	69	69	55	66	63	66	64
Enjoyable for seniors	79	79	82	65	73	71	74	71
Enjoyable place for people to visit	77	79	79	58	69	63	72	68
Physically attractive/curb appeal	70	71	72	51	62	63	67	64
Great place for families	78	80	81	62	72	72	73	71
Great place for business	60	66	67	48	61	61	61	61
Growing responsibly	67	69	68	50	63	63	60	60
Safe place to bike and walk	52	56	61	62	68	67	64	64
Perfect community for me	72	74	75	54	66	65	68	65
Recommend as place to live	75	77	77	58	67	63	64	64
Remain in community	77	76	78	60	73	72	71	72
Plan to volunteer	55	52	48	53	51	52	56	53
Encourage business start up	55	56	56	49	55	56	58	55
Support government admin	62	61	60	51	54	58	54	57

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Resolution – Support for Wings Etc. Liquor License

Date: December 31, 2019

Recommended Action

Move to approve the Resolution of Support for Wings Etc.

Discussion

Hartland Township recently issued its remaining Class C liquor license to Two Guys Sushi and is expected to receive another when 2020 Census data is reported in early 2021. There were additional proprietors interested in the single license, which are often heavily sought after.

Wings Etc., a restaurant/sports bar franchise, is expected to begin operating in Hartland Township in 2020. The owners of the proposed restaurant were interested in the Township's license and have applied to transfer an existing license from elsewhere in the county. While this purchase does not technically require Board approval, a resolution of support for the license transfer into Hartland Township will help indicate support for this new business.

Attachments

Resolution of Support – Wings Etc.

Resolution No. 20_. Resolution of Support for Wings Etc.

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on January 7, 2020 at 7:00pm.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, Wings One LLC has applied to the Michigan Liquor Control Commission to transfer ownership of a Class C Liquor License to Hartland Township; and

WHEREAS, Hartland Township supports small business owners and their commitment to the great Hartland community.

NOW, THEREFORE, BE IT RESOLVED by the Hartland Township Board of Trustees that the Michigan Liquor Control Commission investigation of the application from the Wings One LLC to transfer ownership of a Class C Liquor License to 1788 Old US 23 (RID #RQ-1911-18571) be considered for approval above all others.

BE IT FURTHER RESOLVED that the Clerk is directed to deliver a certified copy of this resolution to the Michigan Liquor Control Commission.

A vote on the foregoing resolution was taken and was as follows:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by Board of said Township at a regular meeting held on the ____ day of _____, 2020.

Larry N. Ciofu, Hartland Township Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West, Director of Public Works

Subject: MDOT M-59 Pathway Agreement

Date: December 31, 2019

Recommended Action

Approve the MDOT agreement for the proposed M-59 pathway as presented.

Discussion

MDOT is constructing a pathway on the south side of M-59 from approximately 250 feet west of Hartland Woods Drive to easterly approximately 700 feet to the existing pathway at the Oakbrooke property.

The proposed sidewalk has been included in the 2020 M-59 road project, and will be constructed at no cost to the Township.

The attached agreement specifies the Township is to assume all ownership, responsibility and liability for the sidewalk upon completion by MDOT.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

MDOT Pathway Agreement

2020 M-59 MDOT Pathway Agenda Memo

SPECIAL TRUNKLINE
NON-ACT-51
ADDED WORK

DA	
Control Section	HSIP 47082
Job Number	132613CON
Fed Project #	20A0149
Contract	19-5577

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the HARTLAND TOWNSHIP, LIVINGSTON COUNTY, MICHIGAN, hereinafter referred to as the "TOWNSHIP"; for the purpose of fixing the rights and obligations of the parties in agreeing to sidewalk construction work in conjunction with the DEPARTMENT'S construction on Highway M-59, within the Hartland Township, Livingston County, Michigan.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning left turn lane construction along Highway M-59; and

WHEREAS, the TOWNSHIP has requested that the DEPARTMENT perform additional work for and on behalf of the TOWNSHIP in connection with the Highway M-59 construction, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

Sidewalk construction work along the south side of Highway M-59 from approximately 250 feet west of Hartland Woods Drive easterly approximately 700 feet to the existing sidewalk; together with necessary related work located within Hartland Township, Livingston County, Michigan; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The DEPARTMENT will construct the PROJECT at no cost to the TOWNSHIP.
2. Upon completion of the PROJECT, the TOWNSHIP shall accept the facilities as built to specifications within the construction contract documents. It is understood that the TOWNSHIP shall own the facilities and shall operate and maintain the facilities in accordance with applicable law.

3. Each party to this Contract will remain responsive for any and all claims arising out of its own acts and/or omissions during the performance of the Contract, as provided by this Contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This Contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Contract.

4. In connection with the performance of PROJECT work under this Contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

5. This Contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the TOWNSHIP and for the DEPARTMENT; upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective officials of the TOWNSHIP, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

HARTLAND TOWNSHIP

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Troy Langer, Planning Director

Subject: Zoning Amendment #19-003 Maintenance of Sidewalks & Pathways

Date: December 16, 2019

Recommended Action

Move to approve as outlined in the Memorandum and Resolution.

Discussion

Overview and Background Information for Request

Section 5.12 (Sidewalks and Pathways) provides regulations for sidewalks and pathways, including design standards and maintenance requirements. In particular, Section 5.12.1.E. (Maintenance) of the Zoning Ordinance currently reads as follows:

E. Maintenance: The owner of the property which fronts on the sidewalk shall be responsible for maintenance of the sidewalk, including patching cracked or deteriorated pavement, snow removal, and removal of glass and other debris. The property owner shall be liable for damages in the event that a person is injured while using a sidewalk that said property owner has not properly maintained.

After reviewing the current maintenance requirements for sidewalks and pathways, the Township Attorney recommends eliminating this section from the Zoning Ordinance (Section 5.12.E.). It is suggested a revised sidewalk ordinance could be considered at a later date as part of the codification of the Township's ordinances.

On November 21, 2019, the Planning Commission recommended to approve the Zoning Ordinance Amendment, as presented. The Livingston County Planning Commission was scheduled to discuss this at their December 18, 2019 regular meeting. The Livingston County Planning Department staff has recommended approval of the zoning amendment.

Process

Zoning Ordinance Text Amendments are outlined in Section 7.4.4 of the Zoning Ordinance, as follows:

4. Zoning Ordinance Text Amendment Criteria. The Planning Commission and Township Board shall consider the following criteria for initiating amendments to the zoning ordinance text or responding to a petitioner's request to amend the ordinance text.
 - A. The proposed amendment would correct an error in the Ordinance.
 - B. The proposed amendment would clarify the intent of the Ordinance.

- C. Documentation has been provided from Township staff or the Zoning Board of Appeals indicating problems or conflicts in implementation or interpretation of specific sections of the ordinance.
- D. The proposed amendment would address changes to state legislation.
- E. The proposed amendment would address potential legal issues or administrative problems with the Zoning Ordinance based on recent case law or opinions rendered by the Attorney General of the State of Michigan.
- F. The proposed amendment would promote compliance with changes in other Township ordinances and county, state or federal regulations.
- G. The proposed amendment is supported by the findings of reports, studies, or other documentation on functional requirements, contemporary building practices, environmental requirements and similar technical items.
- H. Other criteria as determined by the Planning Commission or Township Board which would protect the health and safety of the public, protect public and private investment in the Township, promote implementation of the goals and policies of the Comprehensive Plan and enhance the overall quality of life in Hartland Township.

Attachments

1. Resolution to Approve Ordinance No. 19-003
2. Livingston County Planning Department Staff memorandum



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
Matthew J. Germane, Trustee
Glenn E. Harper, Trustee
Joseph M. Petrucci, Trustee

RESOLUTION NO. 20-_____

**RESOLUTION TO ADOPT ORDINANCE NO. _____,
ORDINANCE TO REPEAL ZONING ORDINANCE SECTION 5.12,
ORDINANCE NO. 19-003,
THE HARTLAND TOWNSHIP SIDEWALK MAINTENANCE ORDINANCE**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on _____, at 7:00 pm.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Michigan Zoning Enabling Act, as amended, authorizes a Township Board to adopt, amend, and repeal a Zoning Ordinance and/or sections within the Zoning Ordinance, which regulate the public health, safety, and general welfare of persons and property;
and

WHEREAS, Section 5.12 of the Township Zoning Ordinance requires the maintenance and snow removal of sidewalks and pathways; and

WHEREAS, the Township has determined that it is in the best interests of the public health, safety, and welfare to repeal the Zoning Ordinance that pertains to the maintenance and snow removal of sidewalks, in its entirety and consider adopting a revised ordinance at a later date as part of the codification of the Township's ordinances; and

WHEREAS, the Township Planning Commission held a public hearing for comment on the proposed amendment on November 21, 2019; and

WHEREAS, the Livingston County Planning Department has recommended approval of the proposed amendment in their December 9, 2019; and the Livingston County Planning Commission recommended approval at their December 18, 2019 regular meeting; and

WHEREAS, the Township Board has determined that amending the Zoning Ordinance, as presented, is in the best interest of the public health, safety, and welfare of the Township residents.

THEREFORE, be it resolved by the Board of Trustees of the Township of Hartland, Livingston County, Michigan, as follows:

1. The Ordinance attached at Exhibit A, ("Ordinance"), Ordinance No. _____, Ordinance to Amend Zoning Ordinance Section 5.12 E. and F., regulating the maintenance of sidewalks and pathways, as outlined in Ordinance No. 19-003.
2. The Ordinance shall be filed with the Township Clerk.
3. The Township Clerk shall publish the Ordinance, or a summary of the Ordinance, in a newspaper of general circulation in the Township as required by law.
4. Any resolution inconsistent with this Resolution is repealed, but only to the extent necessary to give this Resolution full force and effect.

A vote on the foregoing resolution was taken and was as follows:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)

COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by Board of said Township at a regular meeting held on the ____ day of _____, 2020.

Larry N. Ciofu, Hartland Township Clerk

EXHIBIT A

HARTLAND TOWNSHIP BOARD OF TRUSTEES LIVINGSTON COUNTY, MICHIGAN ZONING AMENDMENT NO. 19-003 ZONING ORDINANCE SECTION 5.12, THE HARTLAND TOWNSHIP SIDEWALKS AND PATHWAYS MAINTENANCE

THE TOWNSHIP OF HARTLAND ORDAINS:

Section 1. Amendment of Section 5.12 of Township Zoning Ordinance.

~~E. Maintenance. The owner of the property which fronts on the sidewalk shall be responsible for maintenance of the sidewalk, including patching cracked or deteriorated pavement, snow removal, and removal of glass and other debris. The property owner shall be liable for damages in the event that a person is injured while using a sidewalk that said property owner has not properly maintained.~~

~~F. E. Permits. It shall be the responsibility of the owner or developer to secure any required permits from the Livingston County Road Commission or Michigan Department of Transportation to allow sidewalk construction in the road right-of-way.~~

Section 2. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 3. Repealer Clause. Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 4: Effective Date. This Ordinance shall become effective immediately following publication.



Livingston County Department of Planning

MEMORANDUM

TO: Livingston County Planning Commissioners and the
Hartland Township Board of Trustees

Kathleen J. Kline-Hudson
AICP, PEM
Director

FROM: Kathleen Kline-Hudson, Director

DATE: December 9, 2019

Robert A. Stanford
AICP, PEM
Principal Planner

SUBJECT: Z-56-19

Article 5.0 Site Standards, Section 5.12.E Sidewalks and Pathways

Scott Barb
AICP, PEM
Principal Planner

The Hartland Township Attorney has reviewed the current maintenance requirements for sidewalks and pathways in the Hartland Township Zoning Ordinance, and recommends eliminating Section 5.12.E. until a revised sidewalk ordinance can be considered at a later date in a separate police powers ordinance as part of the codification of the Township's ordinances.

Proposed additions to existing text are noted in **bold red underline**, deletions in **strikethrough**, and staff comments are noted in **bold, italic underline**.

Section 5.12.E Sidewalks and Pathways

The Planning Commission may require sidewalks or safety paths as a condition of site plan approval where deemed necessary to facilitate safe pedestrian and non-motorized travel. Sidewalks shall be subject to the following regulations:

1. General Requirements

- A. Location and Width. The Planning Commission may modify the following requirements consistent with the location of utilities, existing landscaping, or other site improvements:
 - i. All required sidewalks shall be five (5) feet in width and shall be located one (1) foot inside the planned right-of-way.
 - ii. Sidewalks abutting parking lots shall be a minimum of seven (7) feet in width.
 - iii. All required bike paths shall be a minimum of eight (8) feet in width and shall be located one (1) foot inside the planned right-of-way.
- B. Design Standards. Required sidewalks shall be constructed in accordance with established engineering standards for the Township.
- C. Alignment with Adjacent Sidewalks. Sidewalks shall be aligned horizontally and vertically with existing sidewalks on adjacent properties. The Planning Commission may modify this requirement if existing adjacent sidewalks are not constructed in conformance with the standards set forth herein.

Department Information

Administration Building
304 E. Grand River Avenue
Suite 206
Howell, MI 48843-2323

•
(517) 546-7555
Fax (517) 552-2347

•
Web Site
livgov.com



- D. Signage. The Planning Commission may require installation of signage for the purposes of safety where it is necessary to separate vehicular traffic from pedestrian and bicycle traffic, or where it is necessary to alert vehicular traffic of the presence of the sidewalks.
- E. ~~Maintenance. The owner of the property which fronts on the sidewalk shall be responsible for maintenance of the sidewalk, including patching cracked or deteriorated pavement, snow removal, and removal of glass and other debris. The property owner shall be liable for damages in the event that a person is injured while using a sidewalk that said property owner has not properly maintained.~~
- F. E. Permits. It shall be the responsibility of the owner or developer to secure any required permits from the Livingston County Road Commission or Michigan Department of Transportation to allow sidewalk construction in the road right-of-way.

Township Planning Commission Recommendation: Approval. The Hamburg Township Planning Commission recommended Approval of the amendments to Section 5.12 E. at their November 21, 2019 meeting. The meeting minutes were not available at the time of this review, so it is unknown if anyone from the public spoke on this proposed amendment.

Staff Recommendation: Approval. The proposed text amendment is reasonable and appropriate given that the maintenance requirements for sidewalks and pathways are punitive and should be included in a police powers ordinance separate from the zoning ordinance.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: James Wickman, Township Manager

Subject: Resolution – Easement Acquisition

Date: January 6, 2020

Recommended Action

Move to approve the resolution for the easement acquisition.

Discussion

The Township attorney has drafted the resolution language for the easement acquisition and good faith offer. It has come to light that there are additional property owners that own portions of the easement and temporary easement. An appraisal on the property was previously completed, and the good faith offer of \$5,000 exceeds the value of the property. This amount will remain the same and offered to the property owners proportionally.

Attachments

Resolution – Easement Acquisition



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
Matthew J. Germane, Trustee
Glenn E. Harper, Trustee
Joseph M. Petrucci, Trustee

RESOLUTION NO. 20-_____

**RESOLUTION CONCERNING THE ACQUISITION OF PROPERTY; APPROVING
SINGLE UNITARY GOOD FAITH OFFER; AND APPROVING DECLARATION OF
NECESSITY AND DECLARATION OF TAKING**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on January 7, 2020, at 7:00 pm.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Township is authorized by the Revised Statutes of 1846, MCL 41.2, to
acquire property for public purposes through the power of condemnation; and

WHEREAS, the Township is undertaking a public improvement project to construct
sidewalks/safety paths within certain areas of the Township (the “Project”); and

WHEREAS, plans for the Project are on file at the Township Hall; and

WHEREAS, implementation of the Project requires that the Township obtain an
easement for construction of a safety path across real property commonly known as 10220
Dunham Road, Hartland Township, MI 48353 (the “Property”); and

WHEREAS, the proposed permanent easement consists of a portion of the Property comprising 0.072 acres (3,171 square feet) and is legally described as follows (the “Easement”):

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29’05”E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07’56”W 1,030 feet along the centerline of Dunham Road; thence S01°58’49”E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29’05”W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32’38”E 26.47 feet; thence S08°49’06”E 33.09 feet; thence S09°21’39”E 11.21 feet; thence S02°32’38”E 211.76 feet; thence S11°46’52”W 28.13 feet; thence S03°28’17”W 14.49 feet; thence S89°07’56”W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23’00”W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29’05”E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

WHEREAS, in order to construct the Project, it is also necessary that the Township acquire a temporary grading easement for use in connection with construction of the path (the “Temporary Easement”); and

WHEREAS, the Temporary Easement consists of a portion of the Property comprising 0.08 acres (3,492 square feet) and is legally described as follows:

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29’05”E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07’56”W 1,030 feet along the centerline of Dunham Road; thence S01°58’49”E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29’05”W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32’38”E 312.81 feet; thence S89°07’56”W 18.49 feet; thence N03°28’17”E 14.49 feet; thence N11°46’52”E 28.13 feet; thence N02°32’38”W 211.76 feet; thence N09°21’39”W 11.21 feet; thence N08°49’06”W 33.09 feet; thence N02°32’38”W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29’05”E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

WHEREAS, pursuant to the Uniform Condemnation Procedures Act, Act 87 of 1980, MCL 213.51 *et seq* (“UCPA”), the Township has established an amount that it believes to be just compensation for the Easement and the Temporary Easement; and

WHEREAS, by way of Resolution No. 18-R009 dated September 4, 2018, the Township authorized the issuance of a good faith written offer in the amount of \$5,000.00 to acquire the Easement and Temporary Easement to the record fee owners, Ronald R. Broden II and Toni Lynn Broden (“Fee Owners”) and further authorizing the execution and recording of a declaration of taking and commencement of a condemnation action if the offer was not accepted; and

WHEREAS, the good faith written offer to the Fee Owners was not accepted; and

WHEREAS, the Township commenced a condemnation action against the Fee Owners (as well as the holder of a mortgage interest in the subject property, Flagstar Bank) in the Livingston County Circuit Court, Case No. 18-030064-CZ, and

WHEREAS, it was subsequently discovered that there may be additional “owners” of the subject property, as that term is defined in the UCPA, including the holders of easements and mineral interest (collectively, “Owners”); and

WHEREAS, pursuant to the UCPA, the Township wishes to reissue to all of the Owners a single unitary good faith written offer to acquire the Easement and Temporary Easement for the full amount of the good faith offer (MCL 213.55); and

WHEREAS, acquisition of the Easement and Temporary Easement will not require relocation of the Owners or any occupants of the Property; and

WHEREAS, the Township has determined that it is in the best interest of the Township submit the single unitary good faith written offer to acquire the Easement and Temporary

Easement from the Owners, and to take such other actions as are deemed necessary to acquire the Easement and Temporary Easement for the purposes of constructing the Project;

THEREFORE, be it resolved by the Board of Trustees of the Township of Hartland, Livingston County, Michigan, as follows:

Declaration of Necessity

1. The Township hereby declares and determines that it is necessary to construct the Project in, over, upon, and through the Property in accordance with the plans on file at the Township Hall and to acquire the Easement and Temporary Easement.

Good Faith Offer

2. The Township hereby ratifies and approves the issuance of a Single Unitary Good Faith Offer (attached as **Exhibit A**) to offer the Owners of the Property a total sum of **\$5,000** for acquisition of the Easement and Temporary Easement by the Township for public purposes. This constitutes the Township's single unitary good faith written offer to the Owners pursuant to the UCPA.

3. The amount of this single unitary good faith written offer is supported by an appraisal of just compensation for the Easement and Temporary Easement obtained by the Township.

4. The Township waives its rights to bring federal or state cost recovery actions against the Owners arising out of any release of hazardous substances at the Property.

5. A copy of this Resolution, the Good Faith Offer, and the Township's appraisal shall be promptly delivered to the Owners.

Declaration of Taking

6. In the event that all of the Owners fail to accept the Good Faith Offer to purchase before January 10, 2020, the Township Supervisor is authorized to execute the Declaration of Taking, attached as **Exhibit B**.

7. In the event that all of Owners fail to accept the Good Faith Offer as set forth above, the Township Supervisor, the Township Clerk, and Township Attorney are authorized to take all actions required to acquire the Easement and the Temporary Easement on the Property by eminent domain, including the commencement of a condemnation action.

8. The Fee Owners continue to possess the amount of the estimated just compensation (\$5,000) that previously was held in escrow by the Township Treasurer. Accordingly, the Township Treasurer is not required to hold any additional amount of estimated just compensation in escrow.

9. Any resolution inconsistent with this Resolution is repealed, but only to the extent to give this Resolution full force and effect. Resolution No. 18-R009 is specifically *not* repealed and remains in full force and effect.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 4th day of September, 2018.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

Attach letters mailed to owners

Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McKay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezeema

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue – Suite 260
Holland MI 49423

Anne M. Seurnyck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dilley

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birch
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Grand Rapids
1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

St. Joseph
800 Ship Street – Suite 105
St. Joseph MI 49085

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

Steve Wasylk, Managing Director
Livingston County Road Commission
3535 Grand Oaks Dr.
Howell, MI 48843

Dear Mr. Wasylk:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034

Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further described as follows:

Permanent Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼

corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

The Property is currently owned by Ronald R. Broden II and Toni Lynn Broden, who initially received the Township's good faith written offer that was extended pursuant to Resolution 18-R009. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the good faith offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

We understand that there exists an easement in favor of the Road Commission across the Property. A copy of the easement is enclosed for your reference.

The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the

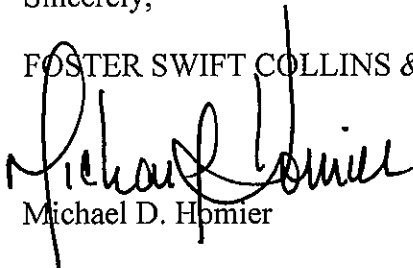
Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars *which may be apportioned among all owners as defined by statute*. The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020**. **Failure to respond by January 10, 2020 will be deemed a rejection**. All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



MDH:LJG

Enclosures: Easement; Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
Ronald Broden, II and Toni Lynn Broden
Flagstar Bank
Paul Santi, Counsel for Flagstar Bank
James Wickman, Township Manager
Brian Jonckheere, Livingston County Drain Commissioner
JoAnn Chavez, Chief Legal Officer, DTE Energy
Al and Lois Rossi

RECORDED

2003 MAY 15 P 3:24

NANCY HAVILAND
REGISTER OF DEEDS
LIVINGSTON COUNTY, MI.
48843

25/4

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that BRIAN R. MASTERS and ANGELA M. MASTERS, husband and wife, (Owners) of 10220 Dunham Road, Hartland, Michigan 48353, hereinafter referred to as "GRANTOR", in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, does hereby grant, convey and release to the LIVINGSTON COUNTY ROAD COMMISSION, whose address is 3535 Grand Oaks Drive, Howell, Michigan 48843, hereinafter referred to as "GRANTEE", a permanent easement and right-of-way for the construction, building, keeping, maintenance, use, operation and repair of the road embankment and storm drainage system under, over and across certain property, which property is situated in the Township of Hartland, County of Livingston, State of Michigan, and is specifically described in **EXHIBIT "A"** (consisting of two pages total), attached hereto and incorporated herein.

IT IS FURTHER ACKNOWLEDGED, UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Livingston County Road Commission, its agents, employees, successors or assigns shall have the further right to enter upon sufficient land adjacent to the real estate which is the subject of this Permanent Easement for the purpose of installing, maintaining, repairing or replacing the road embankment and storm drainage system, appurtenances and/or equipment relating thereto.
2. The easements may be used by the Livingston County Road Commission or by any of its licensees, grantees, or assignees.

4. The Owner represents that it is the holder of marketable title to the real estate that is the subject of the easements and has the authority to grant the easements to the Livingston County Road Commission.

5. The Owner and Mortgagee acknowledge and agree that this Permanent Easement and the obligations set forth herein are conditional upon the Livingston County Road Commission proceeding with the construction or improvements to Dunham Road (Job Number 489,0911). If the Livingston County Road Commission does not construct the improvements to Dunham Road, this Easement shall be null and void. If this Livingston County Road Commission elects to construct the improvements to Dunham Road, it will construct the following:

A. Upon completion of the construction, or any maintenance or repairs, Grantee shall repair all excavation, replace all topsoil that has been removed and shall reasonably restore all lawns, fences, driveways, parking lots or other fixtures or improvements to the same condition as existed prior to such construction, maintenance or repairs.

B. Grantee shall will construct and maintain a 1-foot vertical to 4-foot horizontal slope parallel to Hartland Road along with enclosed storm drainage as described in the attached plan sheet described in **EXHIBIT "B"** (consisting of 1 (one) page total).

6. The grant, conveyance and release herein shall inure to the benefit of the Livingston County Road Commission, County of Livingston, State of Michigan, its successors and assigns.

7. The terms and conditions set forth herein constitute the full and entire agreement by Grantor.


8. This grant, conveyance and release shall become effective on the date on which it is last signed by or on behalf of any Grantor.


IN WITNESS WHEREOF, Grantor has executed this instrument this 9th day of May 2003.

WITNESSES:

Michael Craine
Michael Craine
Tracey L. Hines
TRACEY L. HINES

GRANTORS:



Brian R. Masters


Angela M. Masters

STATE OF MICHIGAN))SS
COUNTY OF LIVINGSTON)

On this 9th day of May, 2003, before me personally appeared the above-named Brian R. Masters and Angela M. Masters an made oath that they have read the foregoing instrument by them subscribed, and know(s) the contents thereof, and they voluntarily executed the same as their free act and deed.

and they voluntarily executed the same as


Tracey L. Hines, Notary Public
Livingston County, Michigan
My Commission Expires: September 22, 2004.

Instrument prepared by and when
Recorded return to:
LAW OFFICE OF PAUL E. BURNS
BY: PAUL E. BURNS (P31596)
Attorney at Law
133 West Grand River
Brighton, MI 48116
810-227-5000

Tax Parcel ID: 4708-21-100-034

Exhibit A**Livingston County Road Commission, Livingston County, Michigan
Permanent Public Embankment and Drainage Easement****Tax ID # 4708-21-100-034****Page 1 of 2****Legal Description of Property Owned: Furnished by American Title Company Commitment No. 54399**

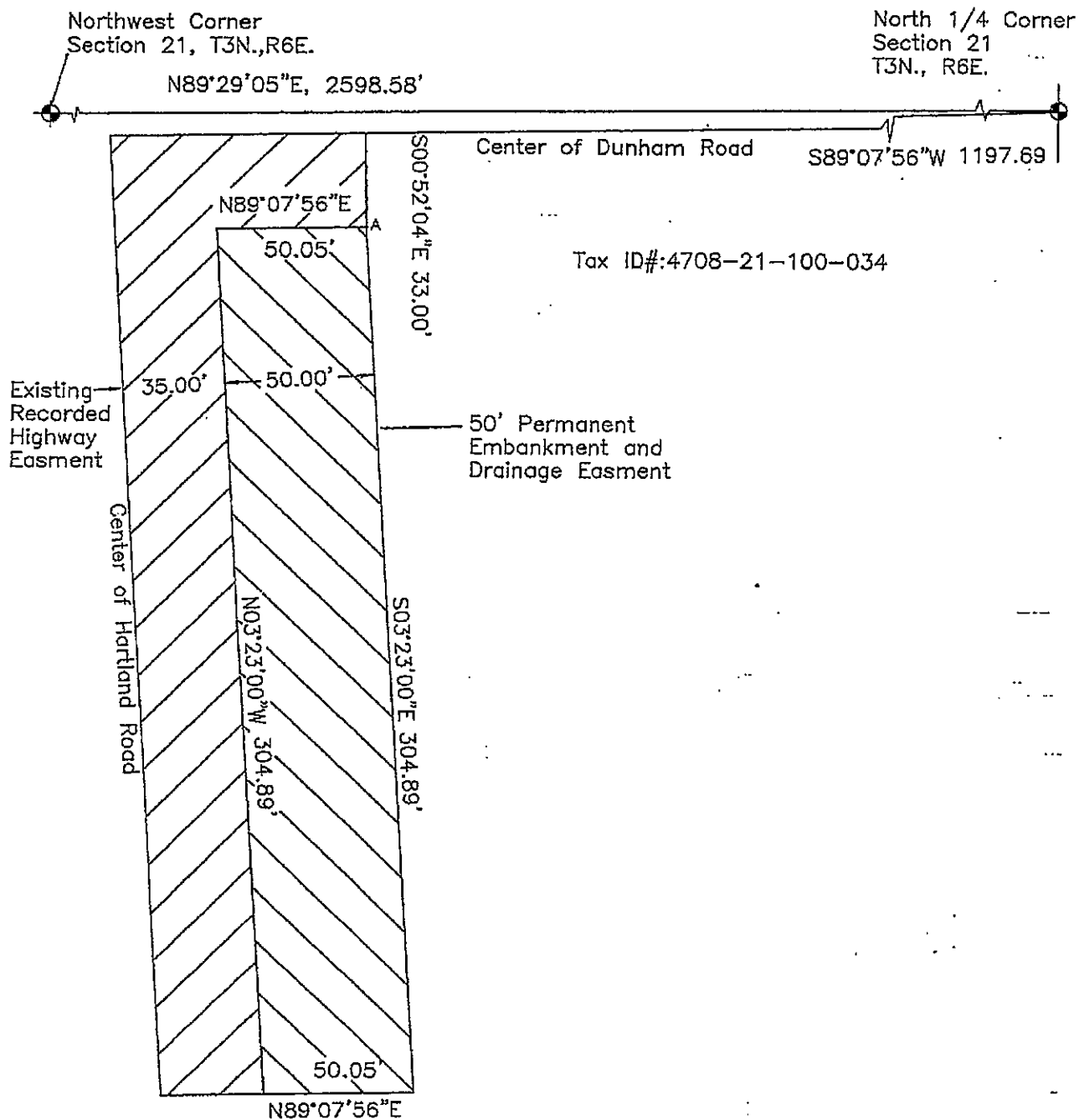
A parcel of land located in the Northwest $\frac{1}{4}$ of Section 21, Town 3 North, Range 6 East, Hartland Township, Livingston County, Michigan, being more particularly described as follows; Commencing at the Northwest corner of said Section 21; thence North $89^{\circ}29'05''$ East 2598.58 feet along the North line of said Section 21 to the North $\frac{1}{4}$ corner of said Section 21; thence South $89^{\circ}07'56''$ West 1030.00 feet along the centerline of Dunham Road (66 foot wide right-of-way) to the Point of Beginning; thence South $01^{\circ}58'49''$ East 338.19 feet; thence South $89^{\circ}07'56''$ West 245.93 feet; thence North $03^{\circ}23'00''$ West 338.45 feet along the centerline of Hartland Road (70 feet wide); thence North $89^{\circ}07'56''$ East 254.22 feet along the centerline of said Dunham Road to the Point of Beginning.

Permanent Public Embankment and Drainage Easement

Commencing at the Northwest corner of Section 21, Hartland Township; thence N $89^{\circ}29'05''$ E a distance of 2598.58 feet along the North line of said Section 21 to the North $\frac{1}{4}$ corner of said Section 21; thence S $89^{\circ}07'56''$ W a distance of 1197.69 feet along the centerline of Dunham Road (66 foot wide right-of-way); thence S $0^{\circ}52'04''$ E a distance of 33 feet to a Point A being the Point of Beginning; thence S $03^{\circ}23'00''$ E a distance of 304.89 feet; thence S $89^{\circ}07'56''$ W a distance of 50.05 feet; thence N $03^{\circ}23'00''$ W a distance of 304.89 feet parallel and adjacent to the existing 70 foot Hartland Road right-of-way; thence N $89^{\circ}07'56''$ E parallel and adjacent to the existing 66 foot Dunham Road right-of-way a distance of 50.05 feet to Point A being the Point of Ending.

Exhibit A

Page 2 of 2



Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezeema

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue – Suite 260
Holland MI 49423

Anne M. Seurynck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dille

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birch
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Grand Rapids
1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

St. Joseph
800 Ship Street – Suite 105
St. Joseph MI 49085

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

Ronald Broden, II and Toni Lynn Broden, husband and wife
10220 Dunham Road
Hartland, MI 48353

Dear Mr. and Mrs. Broden:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034

Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further described as follows:

Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to

the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

Our records reveal that you are the current owners of the Property, subject to easements and restrictions of record, and subject to a mortgage held by Flagstar Bank. The Township previously provided you with the enclosed Resolution 18-R009 and Good Faith Written Offer, which you rejected. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

As set forth previously in the Resolution and Good Faith Offer, the Township is offering compensation in the total amount of \$5,000 for the easement and temporary easement across the Property. The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars *which may be apportioned among all owners as defined by statute.*

Ronald Broden, II and Toni Lynn Broden
December 30, 2020
Page 3

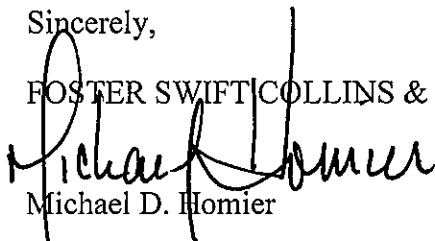
The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020. Failure to respond by January 10, 2020 will be deemed a rejection.** All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier

MDH:LJG

Enclosures: Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
James Wickman, Township Manager
Brian Jonckheere, Livingston County Drain Commissioner
Al and Lois Rossi
JoAnn Chavez, Chief Legal Officer, DTE Energy
Flagstar Bank
Paul Santi, Counsel for Flagstar Bank
Steve Wasyk, Managing Director, Livingston County Road Commission

18461:00205:4586091-2

FOSTER SWIFT

FOSTER SWIFT COLLINS & SMITH PC || ATTORNEYS

Lansing | Southfield | Grand Rapids | Detroit | Holland | St. Joseph

Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurnu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel
Michael D. Sanders
Brent A. Titus

Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vosse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezeema
Anne M. Searynck
Richard L. Hillman
Steven L. Owen
John P. Nicolucci

Michael D. Honier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Frank T. Mamat
Michael R. Blum
Jonathan J. David
Frank H. Reynolds
Pamela C. Dausman
Andrew C. Vredenburg
John M. Kamins
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmortel
Thomas R. TerMaat
Frederick D. Dilley
David R. Russell
Zachary W. Behler

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue – Suite 260
Holland MI 49423

Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Liza C. Moore
Karl W. Butterer, Jr.
Lisa J. Hamameh
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Barbra E. Honier
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birch
Adam A. Fadly
Michael J. Liddane
Glen A. Schmiedege
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Drew L. Block
Mathew S. Fedor
Nicolas Camargo
Trevor J. Weston
Liam K. Healy
Andrea Badalucco
Mark T. Koerner
John W. Mastini
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney
Tyler J. Olney
Mark J. DeLuca

Grand Rapids
1700 E. Bellline NE – Suite 200
Grand Rapids MI 49525

St. Joseph
728 Pleasant Street – Suite 204
St. Joseph MI 49085

Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
David S. Nows
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel
Toufic R. Sassi
Emily R. Wisniewski

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHonier@fosterswift.com

September 12, 2018

*Via Email (FDewey@dickinson-wright.com)
and First Class Mail*

Frederick R. Dewey
Dickinson Wright PLLC
500 Woodward Avenue, Suite 400
Detroit, MI 48226

Dear Fred:

Re: Good Faith Offer from Hartland Township

As you know, this law firm represents Hartland Township. We understand that you represent Ronald R. Broden II and Lynn Broden, the record owners of real estate commonly known as 10220 Dunham Road, Hartland Township, MI 48353.

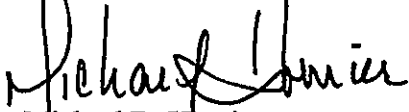
Enclosed is a certified copy of Resolution No. 18-R009 of the Hartland Township Board, "Resolution Concerning the Acquisition of Property; Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking," along with its exhibits, which include a Good Faith Offer to Purchase Permanent Easement and Temporary Easement Over Real Property. As set forth in the Resolution and Good Faith Offer, the Township is offering compensation in the total amount of \$5,000 for the easement and temporary easement across the Brodens' property, as more particularly described in the enclosed documents. We have previously provided you with a copy of the appraisal conducted by the Township, which supports the amount of the Township's good faith offer. The Township's offer expires 10 days after delivery of the offer, which is September 22, 2018.

We trust that you will promptly convey the enclosed documents to your clients. Please contact me if you wish to discuss.

Frederick R. Dewey
September 12, 2018
Page 2

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier

MDH:bsa
Enclosure
cc: James Wickman

18461:00003:3841369-1

Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Shtokol
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezeema

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue -- Suite 260
Holland MI 49423

Anne M. Seurnyck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Pershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dilley

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birach
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Grand Rapids
1700 E. Bellline NE -- Suite 200
Grand Rapids MI 49525

St. Joseph
800 Ship Street -- Suite 105
St. Joseph MI 49085

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

Brian Jonckheere
Livingston County Drain Commissioner
2300 E Grand River Ave # 105
Howell, MI 48843

Dear Mr. Jonckheere:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034

Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further described as follows:

Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼

corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

The Property is currently owned by Ronald R. Broden II and Toni Lynn Broden, who initially received the Township's good faith written offer that was extended pursuant to Resolution 18-R009. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the good faith offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

We understand that there exists a drainage easement across the Property. A copy of the easement is enclosed for your reference.

The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars

Livingston County Drain Commissioner
December 30, 2019
Page 3

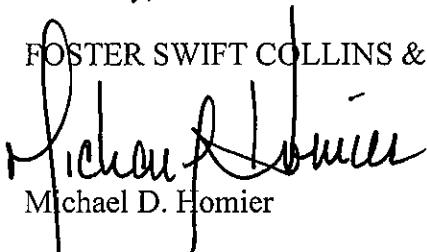
which may be apportioned among all owners as defined by statute. The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020. Failure to respond by January 10, 2020 will be deemed a rejection.** All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier

MDH:LJG

Enclosures: Easement; Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
Ronald Broden, II and Toni Lynn Broden
Paul Santi, Counsel for Flagstar Bank
Flagstar Bank
James Wickman, Township Manager
Steve Wasyk, Managing Director, Livingston County Road Commission
JoAnn Chavez, Chief Legal Officer, DTE Energy
Al and Lois Rossi

18461:00205:4586098-1



* 2008R-027571 *

2008R-027571

RECORDED ON

09/23/2008 03:15:10PM

SALLY REYNOLDS

REGISTER OF DEEDS

LIVINGSTON COUNTY, MI 48843

RECORDING: 91.00

RENEW: 4.00

PAGES: 28

AGREEMENT TO ADD LANDS TO A DRAINAGE DISTRICT
PURSUANT TO SECTION 433 OF ACT NO. 40 OF
THE PUBLIC ACTS OF 1956, AS AMENDED

THIS AGREEMENT, made and entered this 17th day of September 2008, by and between the Livingston County Drain Commissioner ("Drain Commissioner"), on behalf of the Hartland No. 4 Drain Drainage District, a Michigan municipal corporation, whose address is 2300 East Grand River, Suite 105, Howell, MI 48843-7581 ("Drainage District"), and the following entities, hereinafter ("Developers"): Ramco RM Hartland SC LLC, a Delaware limited liability company, whose address is 31500 Northwestern Highway, Suite 300, Farmington Hills, Michigan, 48334 ("RMSC"), Ramco RM Hartland Disposition LLC, a Delaware limited liability company, whose address is 31500 Northwestern Highway, Suite 300, Farmington Hills, Michigan, 48334, and Meijer Realty Company, a Michigan corporation, whose address is 2929 Walker Ave., N.W., Grand Rapids, Michigan 49544.

WHEREAS, Drainage District is an established body corporate in the County of Livingston and State of Michigan pursuant to Act 40 of the Public Acts of 1956 of the State of Michigan, as amended; and

WHEREAS, the Drain Commissioner, pursuant to the provisions of the Drain Code of the State of Michigan, Act No. 40 of the Public Acts of 1956, as amended ("Drain Code"), is acting on behalf of the Drainage District and has complete legal jurisdiction of the Hartland No. 4 Drain ("Drain") which serves various properties in the Drainage District; and

WHEREAS, Developers wish to add lands to the Drainage District legally described as shown in Exhibit A; and

WHEREAS, Developers have requested the Drain Commissioner to perform certain improvements to the Drain as part of the pending improvement project and Developers also intend to make alterations and improvements to related storm water management facilities; and

WHEREAS, Developers have obtained, at its own expense, a certificate from a licensed professional engineer satisfactory to the Drain Commissioner to the effect that the Drain has sufficient capacity to provide adequate drainage service without detriment to or diminution of the drainage service which the outlet currently provides. A copy of said certificate is attached hereto as Exhibit B; and

OAKLAND.1501328.3

1

WHEREAS, the Drain Commissioner has reviewed the proposed improvements to the Drain and related facilities and addition of lands to the Drainage District and finds same will not adversely effect the operation of the Drain once improved.

NOW, THEREFORE, the parties hereto agree as follows:

1. The Drain Commissioner agrees to add the lands described herein to the Drainage District.
2. RMSC agrees to pay all of the actual engineering and attorney fees incurred by the Drainage Board relative to the preparation and enforcement of this Agreement not to exceed Ten and 00/100 Dollars (\$10,000.00).
3. Developers hereby agree that said lands shall, from this date forward, be liable for special assessments hereafter levied for the operation, maintenance and improvement of the Drain; provided, however, that in no event shall Developers be liable for the cost of any operation, maintenance and/or improvement of the Drain that occurred prior to the date hereof in amount not to exceed Ten and 00/100 Dollars (\$10,000.00).
4. Nothing contained in this Agreement shall serve to waive the necessity of the Developers to secure all necessary permits or authorizations as may be required by local, state or federal law.
5. This Agreement shall become effective upon its execution by the Drain Commissioner and Developers, and shall be binding upon the successors and assigns of each party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers as of the day and year first above written.

**HARTLAND NO. 4 DRAIN DRAINAGE
DISTRICT**


By: Brian Jonckheere
Livingston County Drain Commissioner

^{RL}
RAMCO RM HARTLAND SC LLC


By: THOMAS W. LITZLER
Its: EXECUTIVE VICE PRESIDENT DEVELOPMENT
AND NEW BUSINESS INITIATIVES

^{RL}
**RAMCO RM HARTLAND DISPOSITION
LLC**


By: THOMAS W. LITZLER
Its: EXECUTIVE VICE PRESIDENT DEVELOPMENT
AND NEW BUSINESS INITIATIVES

STATE OF MICHIGAN)

OAKLAND.1501328.3

3

Livingston County Register of Deeds, 2008R-027571

) ss.
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me this 17th day of Sept., 2008,
by Brian Jonckheere, Livingston County Drain Commissioner on behalf of the Hartland No. 4 Drain
Drainage District.

Deborah L. Ursin
DEBORAH L. URSIN, Notary Public
Livingston County, Michigan
My commission expires: 6-14-2011

STATE OF MICHIGAN)
COUNTY OF Livingston) ss.

The foregoing instrument was acknowledged before me this 4th day of Sept., 2008,
by Thomas W. Szyler, on behalf of Ramco RM Hartland SC LLC,
Delaware Limited Liability Company.



MARGARET L. LEMBAS
Notary Public, State of Michigan
County of Macomb
My Commission Expires Jul. 09, 2013
Acting in the County of Livingston MI

Margaret L. Lembas
MARGARET L. LEMBAS, Notary Public
Macomb County, Michigan
My commission expires: July 9, 2013

STATE OF MICHIGAN)
COUNTY OF Livingston) ss.

The foregoing instrument was acknowledged before me this 4th day of Sept., 2008,
by Thomas W. Szyler, on behalf of Ramco RM Hartland
Disposition LLC, a Delaware Limited Liability Company.



MARGARET L. LEMBAS
Notary Public, State of Michigan
County of Macomb
My Commission Expires Jul. 09, 2013
Acting in the County of Livingston MI

Margaret L. Lembas
MARGARET L. LEMBAS, Notary Public
Macomb County, Michigan
My commission expires: July 9, 2013

MEIJER REALTY CORPORATION

By: Michael L. Kinstle
Its: Vice President-Real Estate

Legal: RPL
Bus: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me this 17th day of Sept, 2008,
by Brian Jonckheere, Livingston County Drain Commissioner on behalf of the Hartland No. 4 Drain
Drainage District.

Deborah L. Ursin
DEBORAH L. URSIN, Notary Public
Livingston County, Michigan
My commission expires: 6-19-2011

STATE OF MICHIGAN)
) ss.
COUNTY OF)

The foregoing instrument was acknowledged before me this _____ day of _____, 2008,
by _____, on behalf of Ramco RM Hartland SC LLC, a
Delaware Limited Liability Company.

_____, Notary Public
_____, County, Michigan
My commission expires: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF KENT)

The foregoing instrument was acknowledged before me this 21st day of September, 2008,
by Michael L. Kinstle, Vice President-Real Estate, on behalf of Meijer Realty Company, a
Michigan corporation.

ANGELA M. MAZUREK
Notary Public, Ottawa Co., MI
Acting in Kent Co., MI
My Commission Expires March 2, 2018

Angela M. Mazurek
_____, Notary Public
_____, County, Michigan
My commission expires: _____

OAKLAND.1501328.2

5

Livingston County Register of Deeds. 2008R-027571

When Recorded, Return To:
Brian Jonckheere
Livingston County Drain Commissioner
2300 East Grand River, Suite 105
Howell, Michigan 48843-7581
(517)546.0040

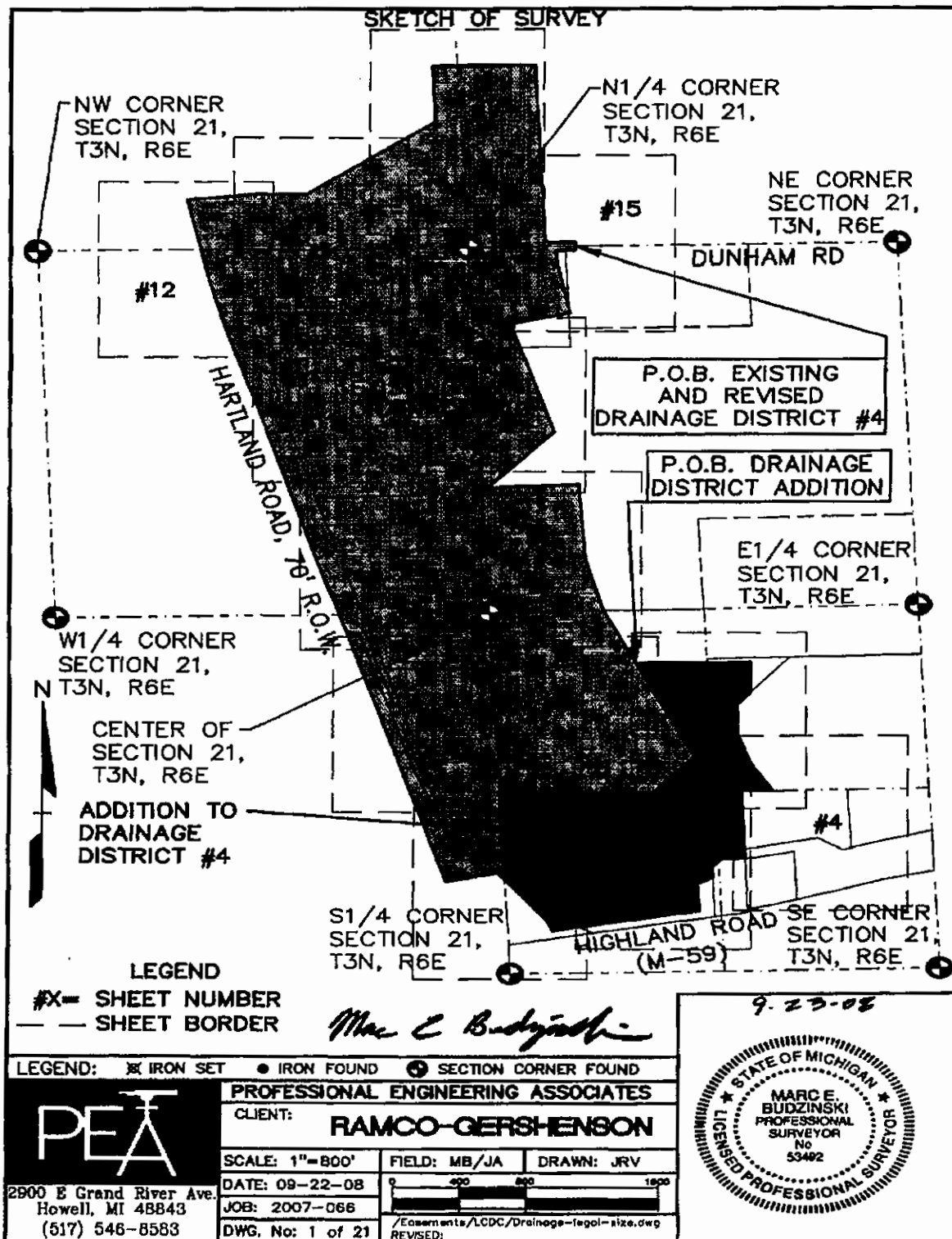


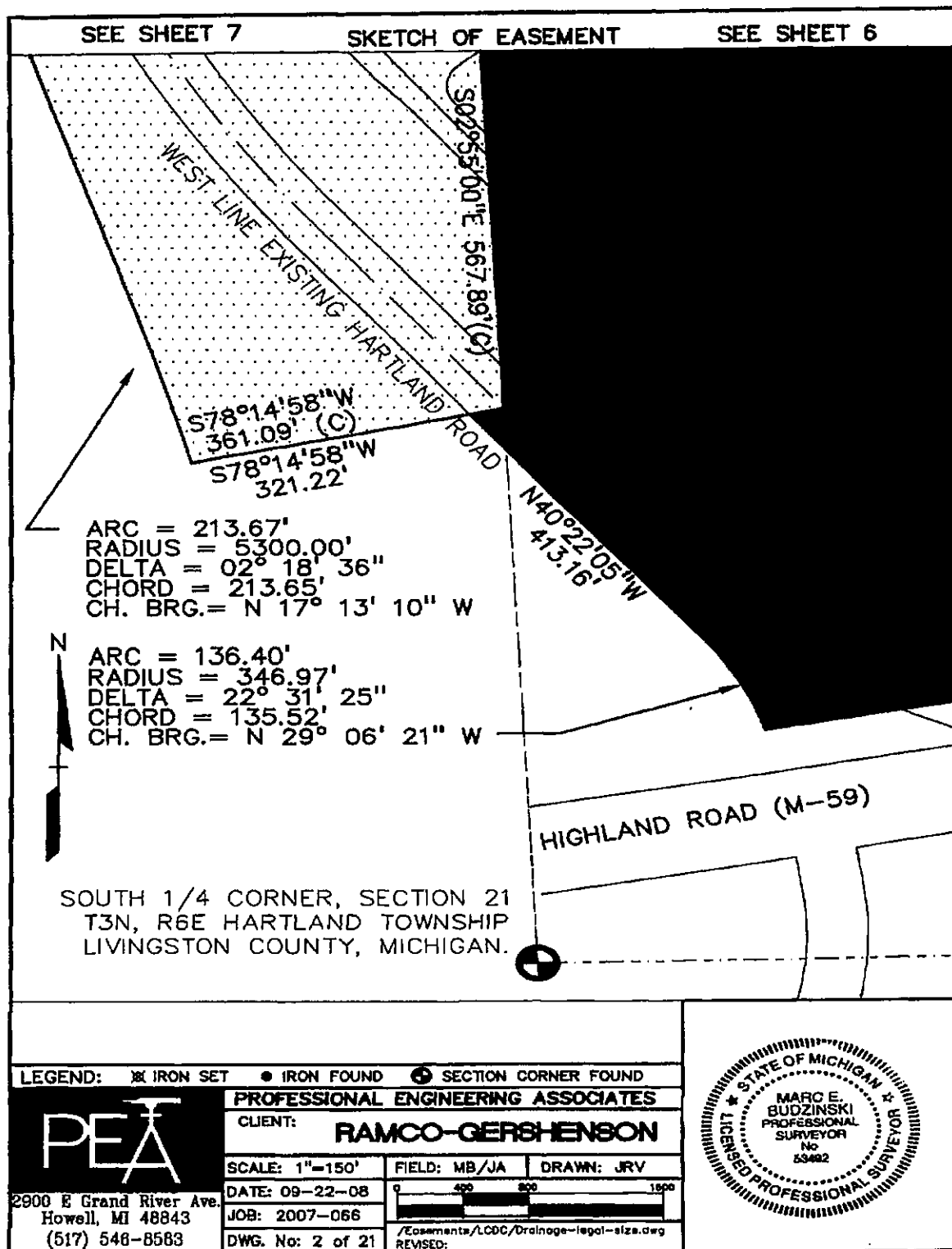
Drafted By:
Geoffrey H. Seidlein (P32401)
HUBBARD, FOX, THOMAS,
WHITE & BENGTON, P.C.
5801 W. Michigan Avenue
P.O. Box 80857
Lansing, Michigan 48908-0857
(517) 886-7176

N:\Data\Client A-M\Livingston CDC - 12163\Hartland No 4 RAMCO - 0024\Agreement to add lands 030608.doc

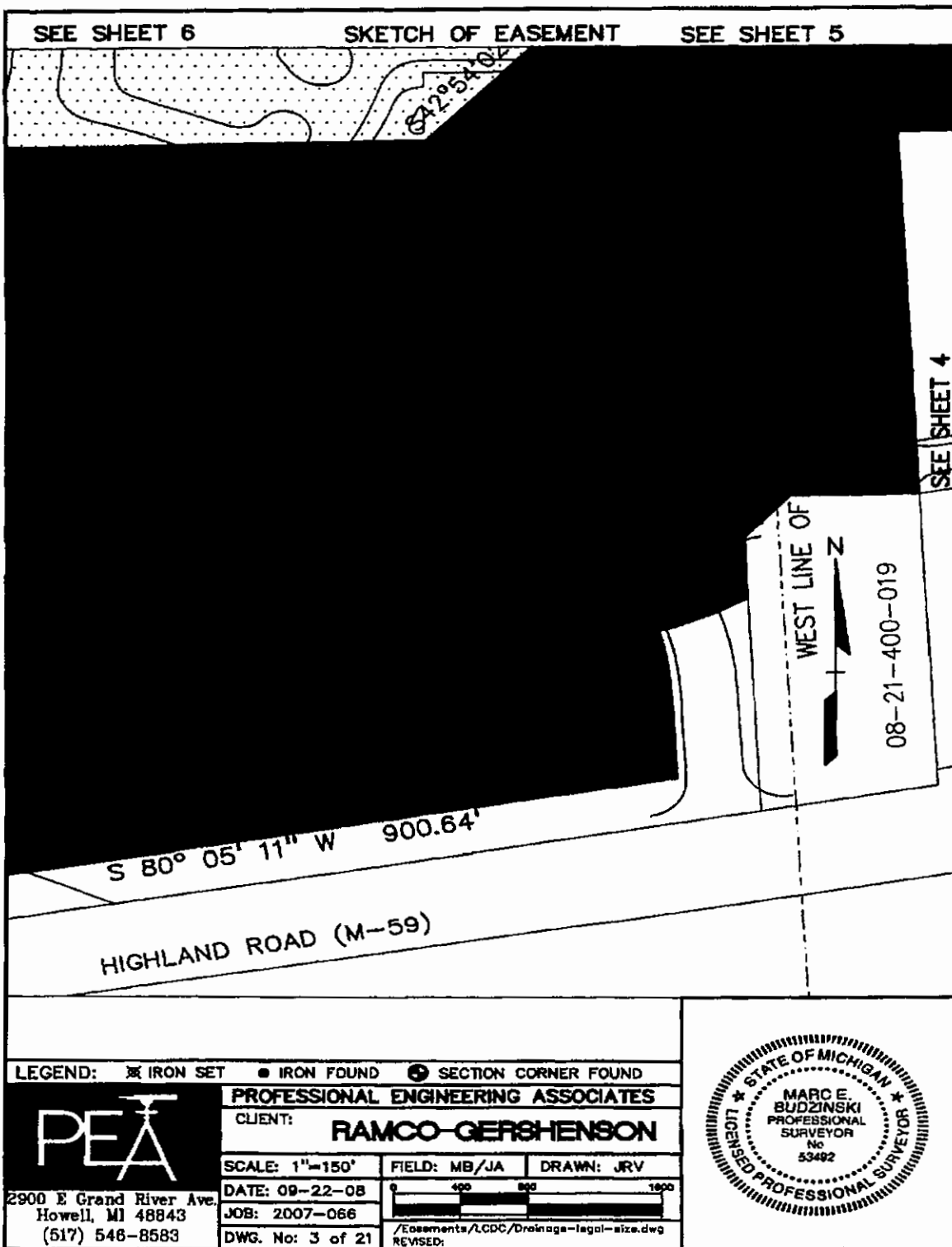
OAKLAND.1501328.3

Livingston County Register of Deeds. 2008R-027571

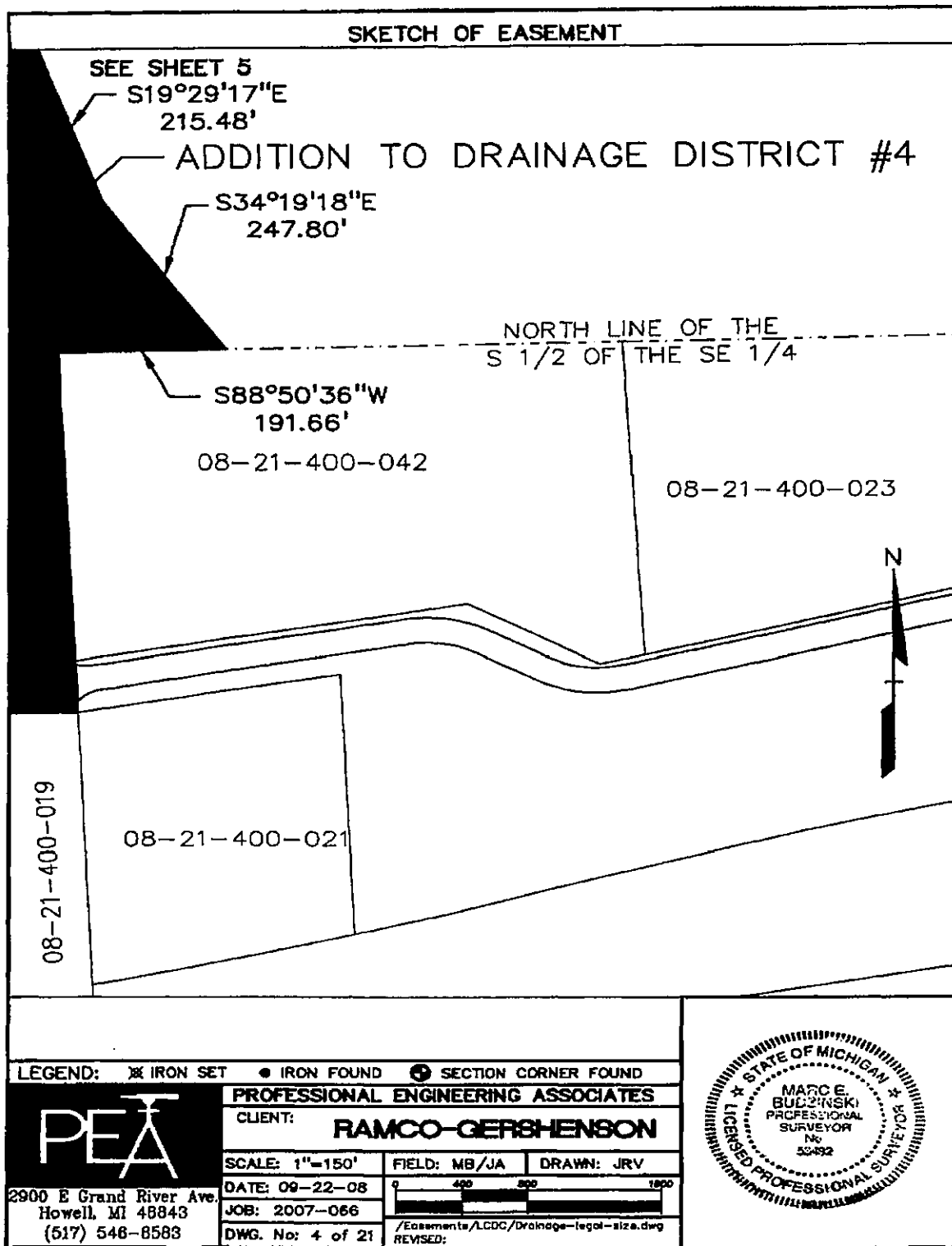


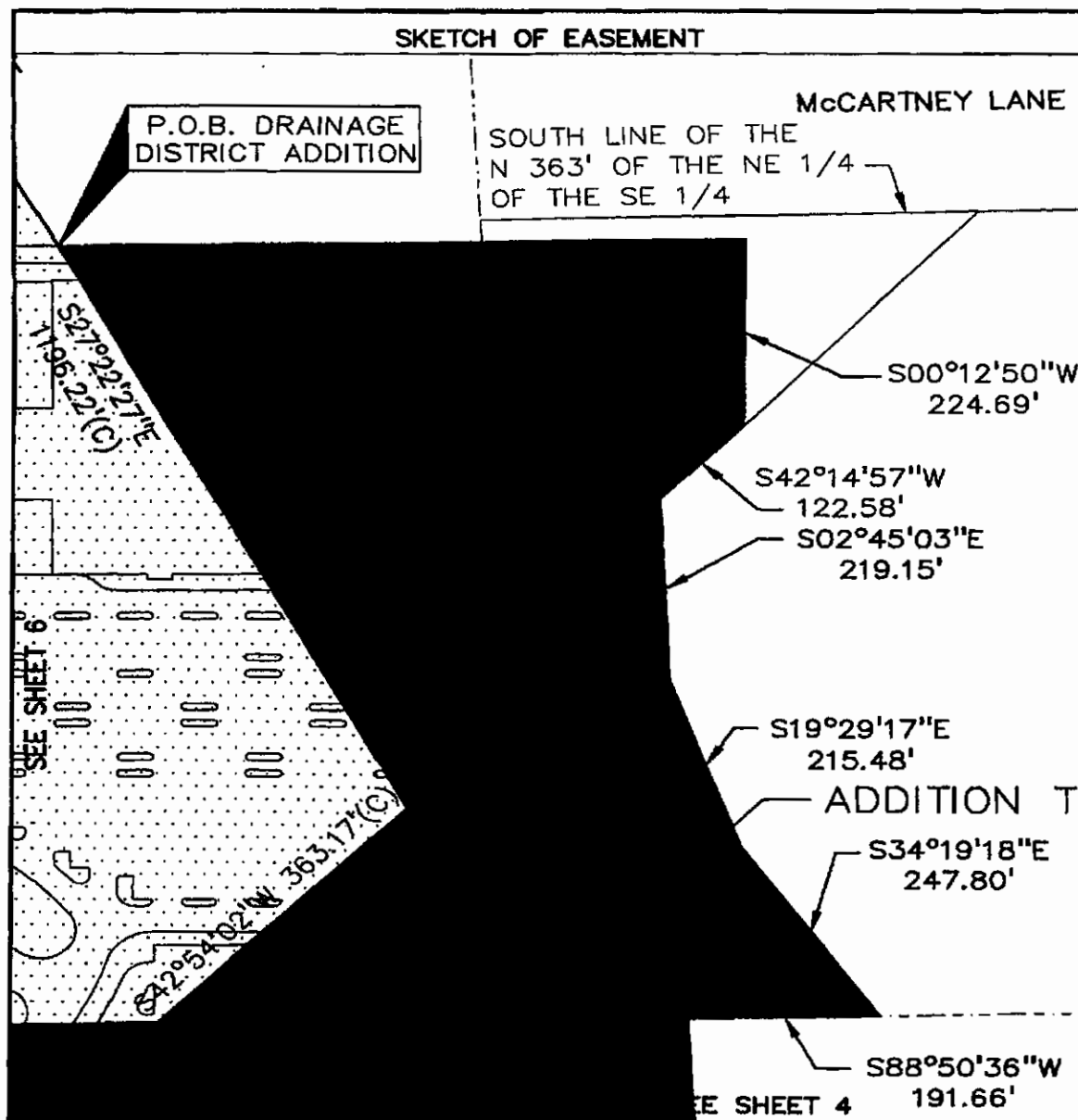


Livingston County Register of Deeds. 2008R-027571



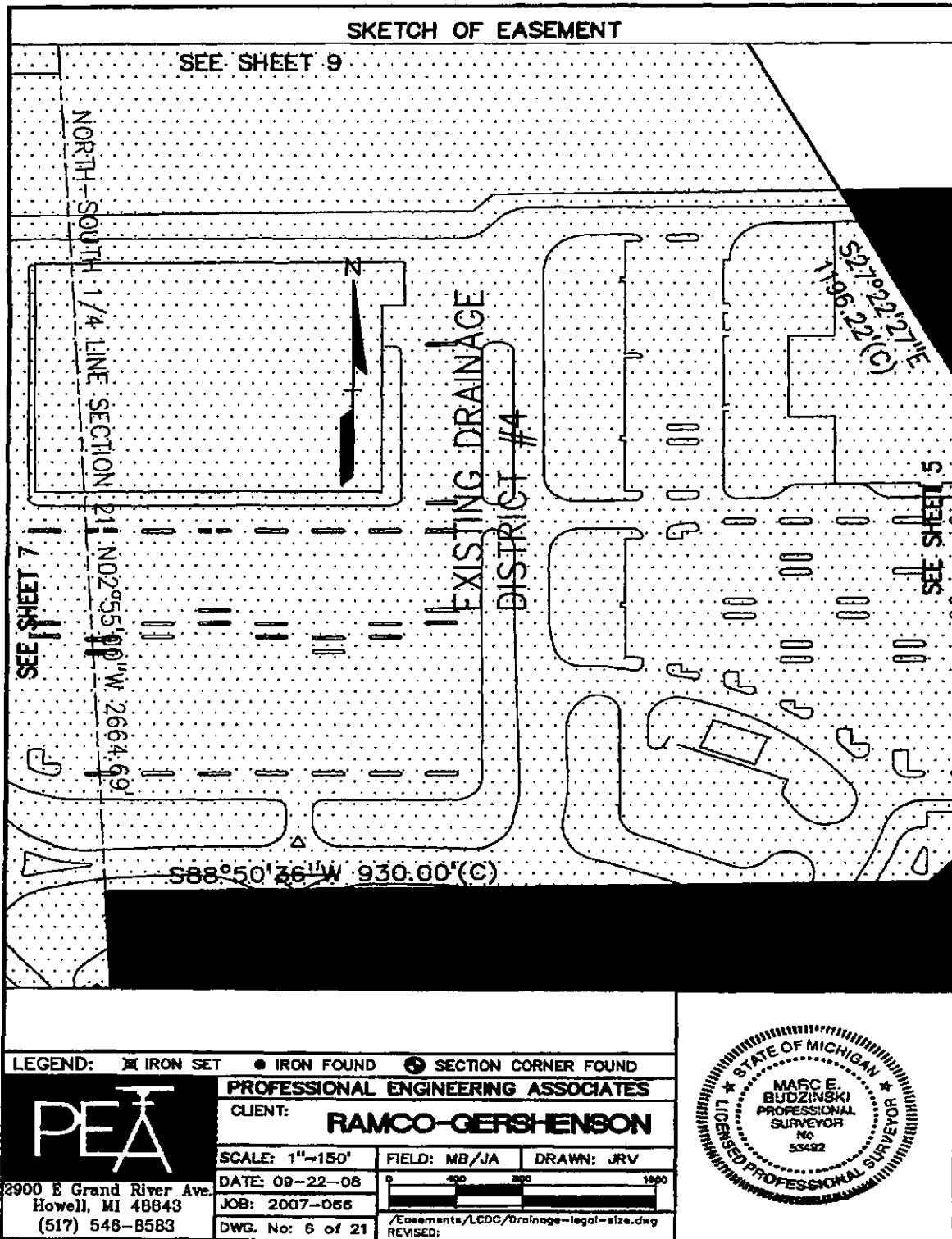
Livingston County Register of Deeds. 2008R-027571



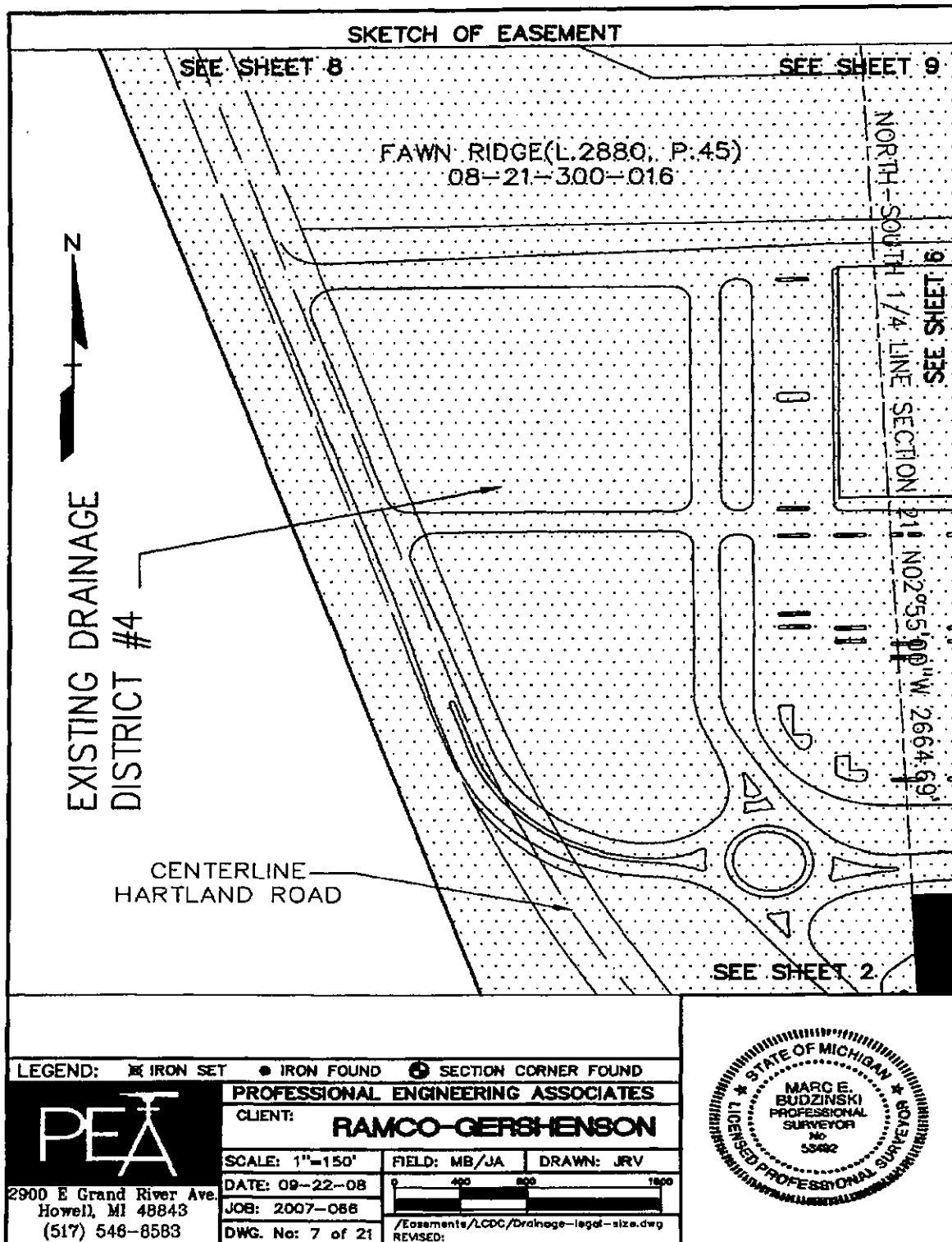


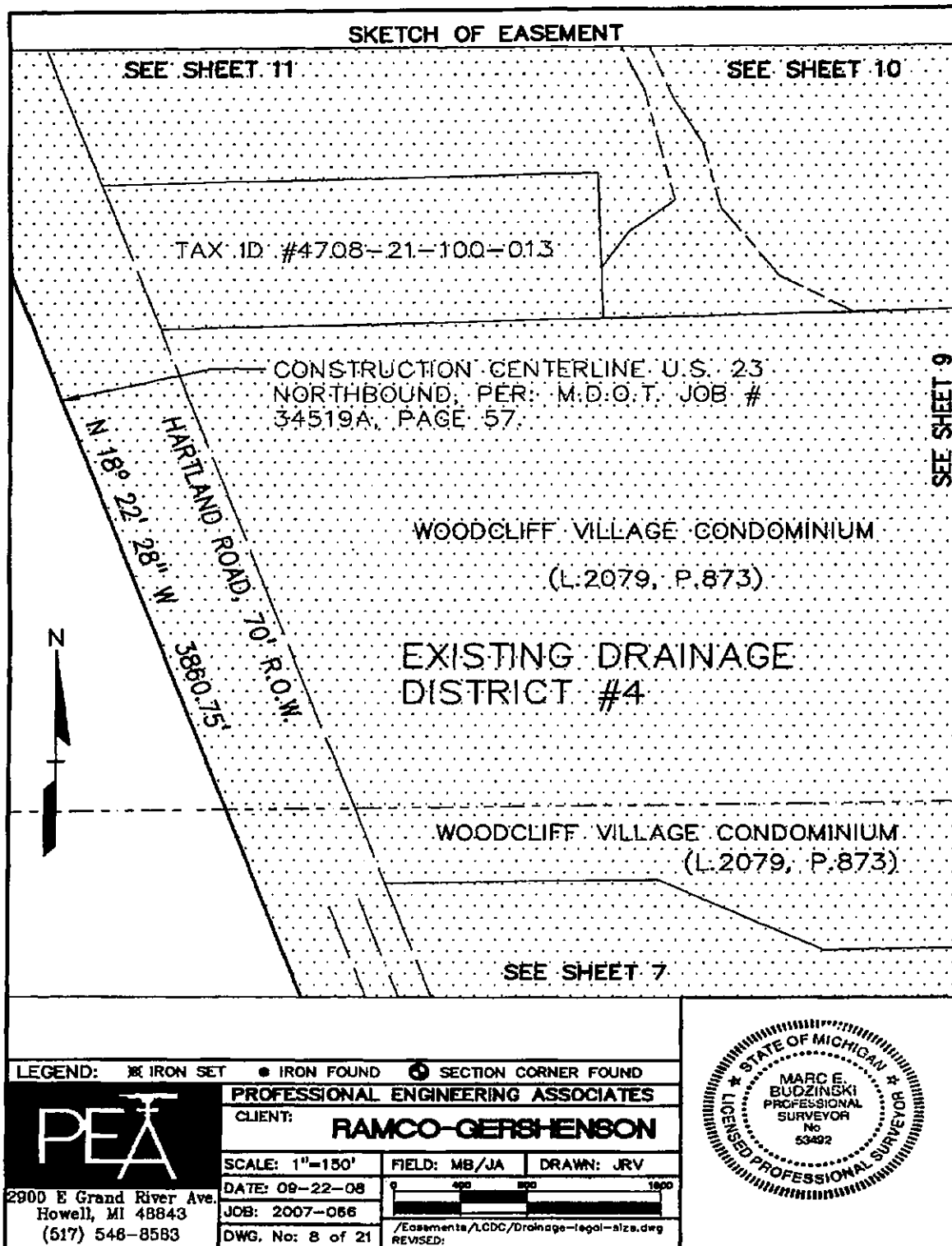
LEGEND: ✕ IRON SET ● IRON FOUND ⊕ SECTION CORNER FOUND			
PROFESSIONAL ENGINEERING ASSOCIATES			
CLIENT: RAMCO-GERSHENSON			
SCALE: 1"=150'	FIELD: MB/JA	DRAWN: JRV	
DATE: 09-22-08			
JOB: 2007-066	/Easements/LCDC/Drainage-legal-size.dwg		
DWG. No: 5 of 21	REVISED:		

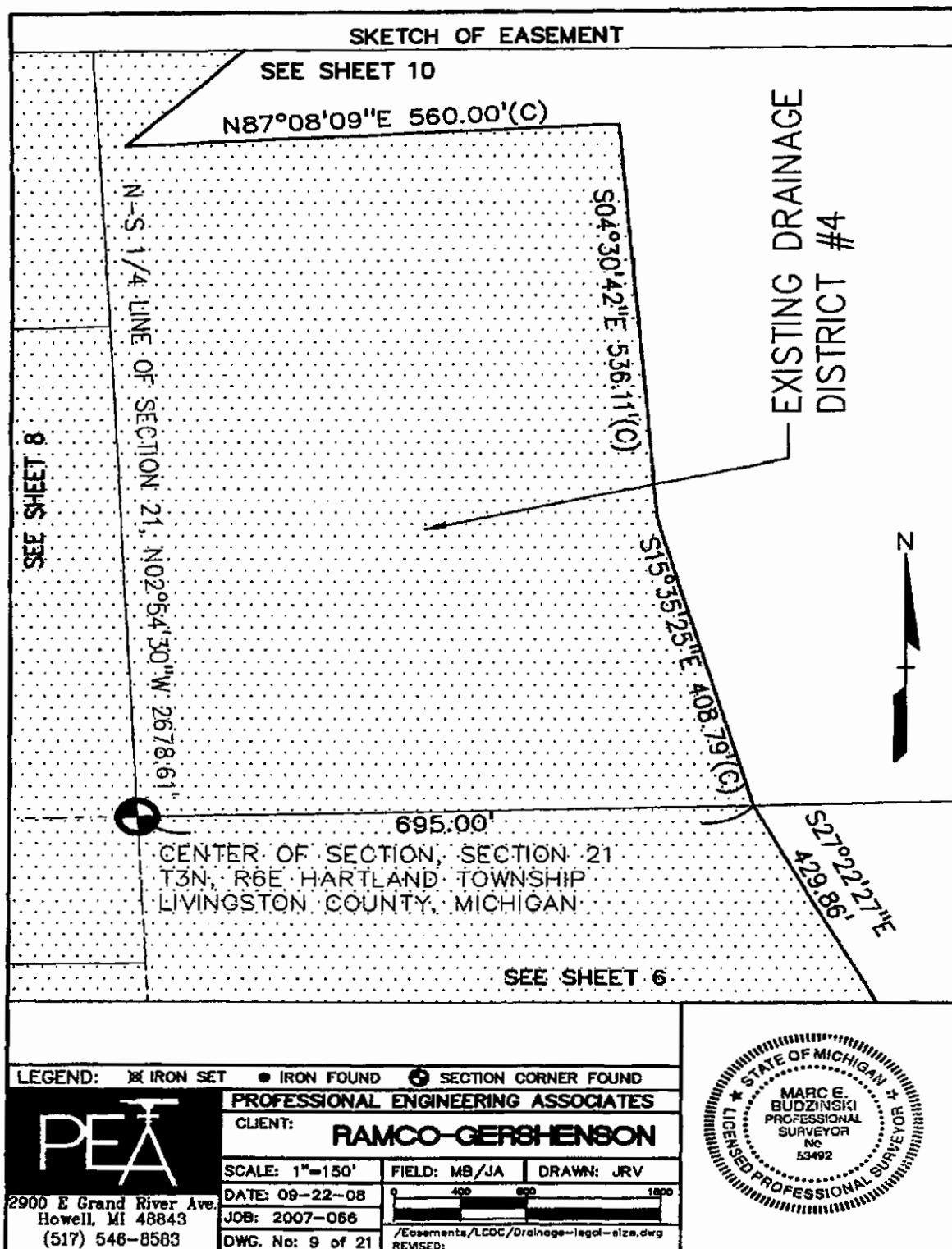
★ STATE OF MICHIGAN ★
 MARC E. BUDZINSKI
 PROFESSIONAL SURVEYOR
 No. 53402
 LICENSED PROFESSIONAL SURVEYOR

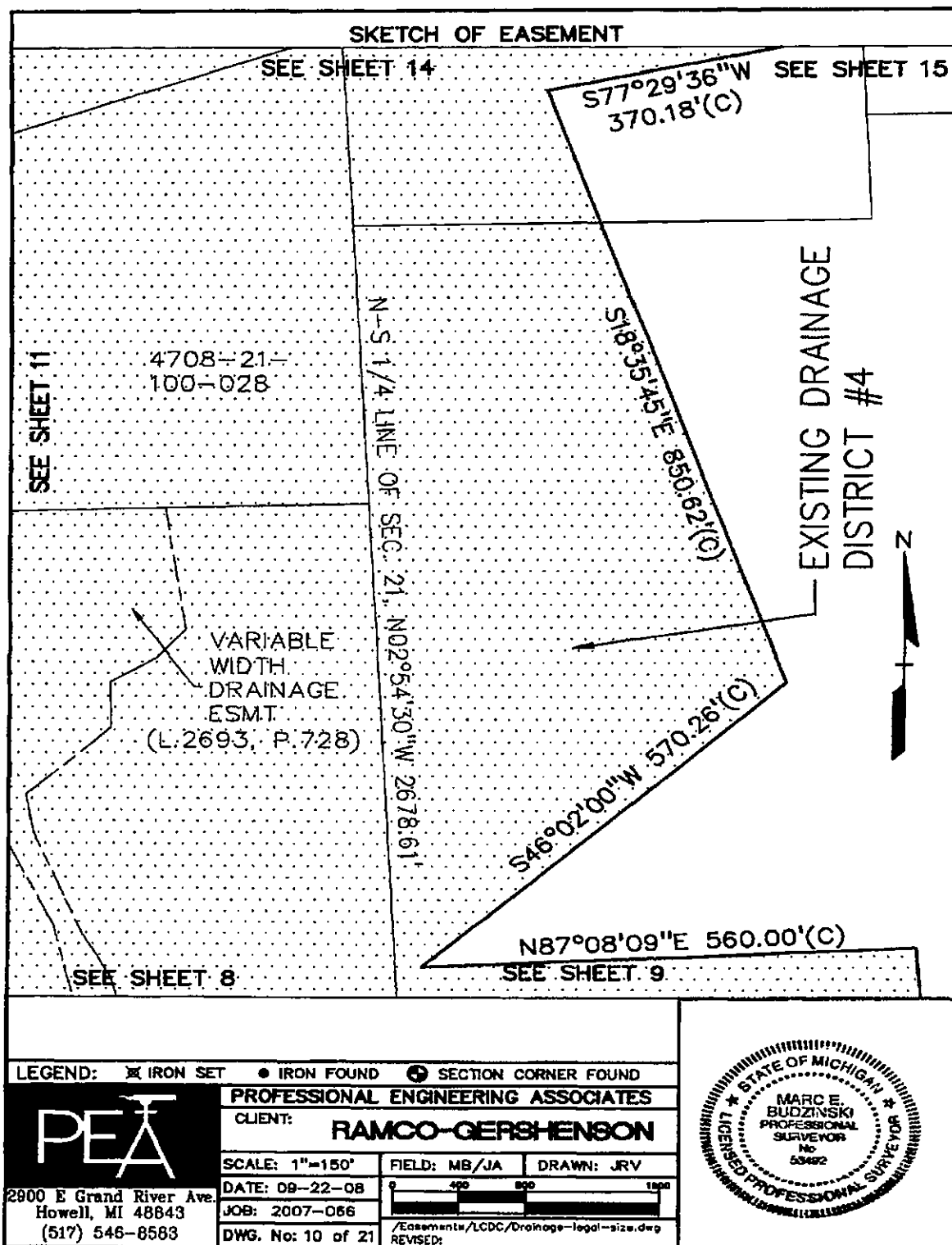


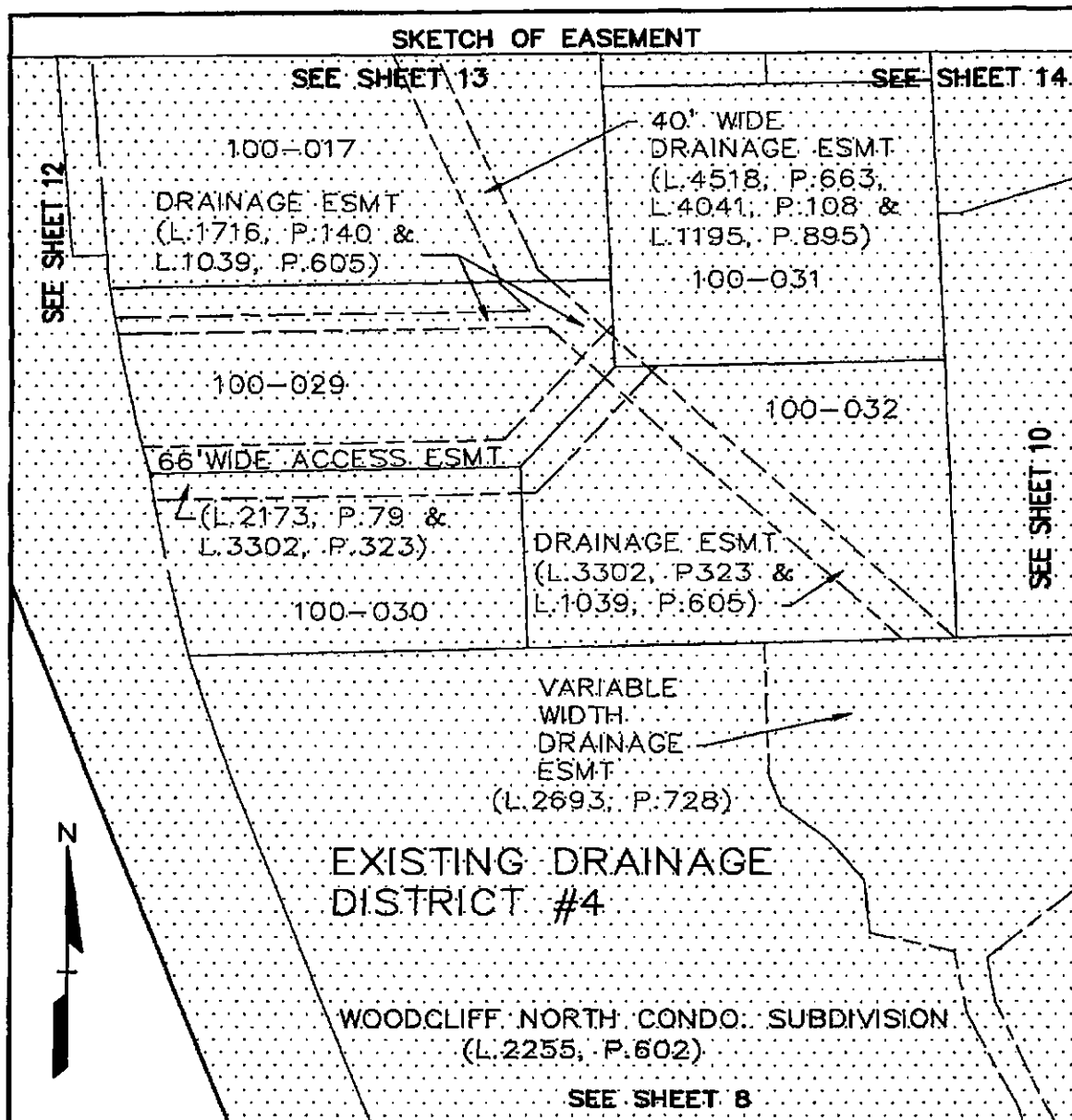
Livingston County Register of Deeds. 2008R-027571







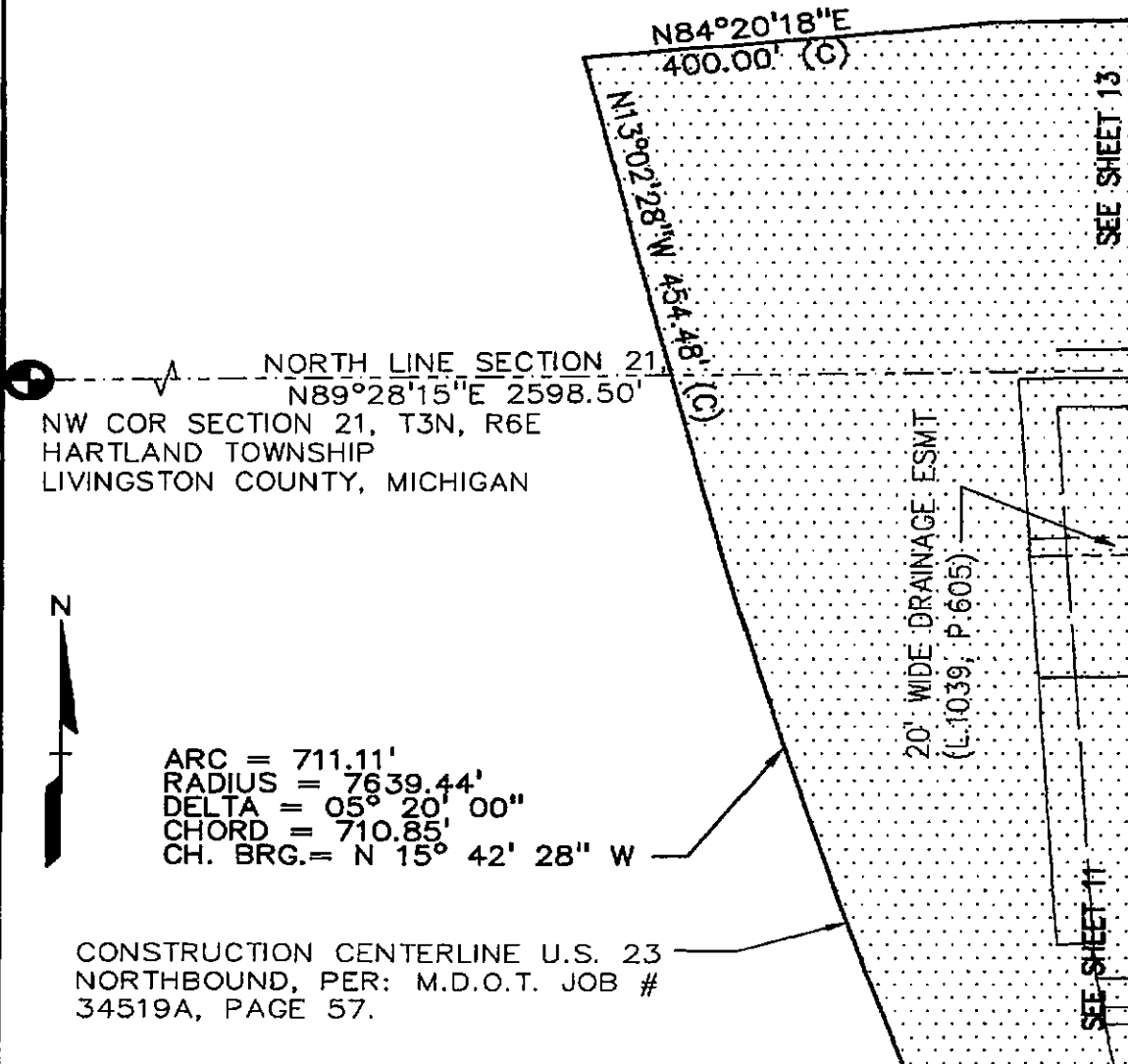




LEGEND: ✕ IRON SET • IRON FOUND ⊙ SECTION CORNER FOUND			
PROFESSIONAL ENGINEERING ASSOCIATES			
CLIENT: RAMCO-GERSHENSON			
SCALE: 1"=150'	FIELD: MB/JA	DRAWN: JRV	
DATE: 09-22-08			
JOB: 2007-066	/Easements/LCDC/Drainage-legal-size.dwg		
DWG. No: 11 of 21	REVISED:		

2900 E Grand River Ave.
Howell, MI 48843
(517) 546-8583

SKETCH OF EASEMENT



LEGEND: IRON SET IRON FOUND SECTION CORNER FOUND

PEA

2900 E Grand River Ave.
Howell, MI 48843
(517) 546-8583

PROFESSIONAL ENGINEERING ASSOCIATES

CLIENT: **RAMCO-GERSHENSON**

SCALE: 1"=150'

DATE: 09-22-08

JOB: 2007-066

DWG. No: 12 of 21

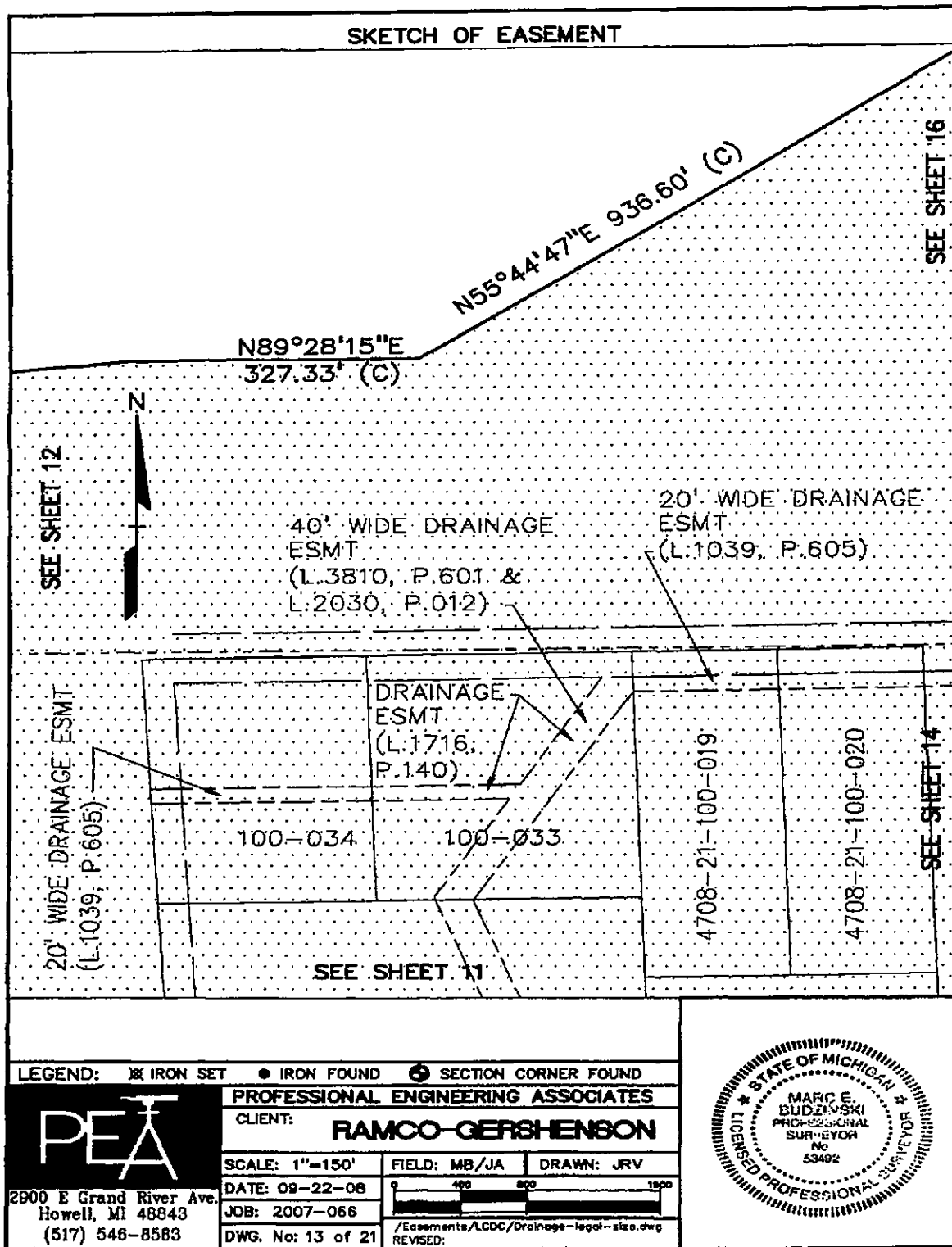
FIELD: MB/JA

DRAWN: JRV

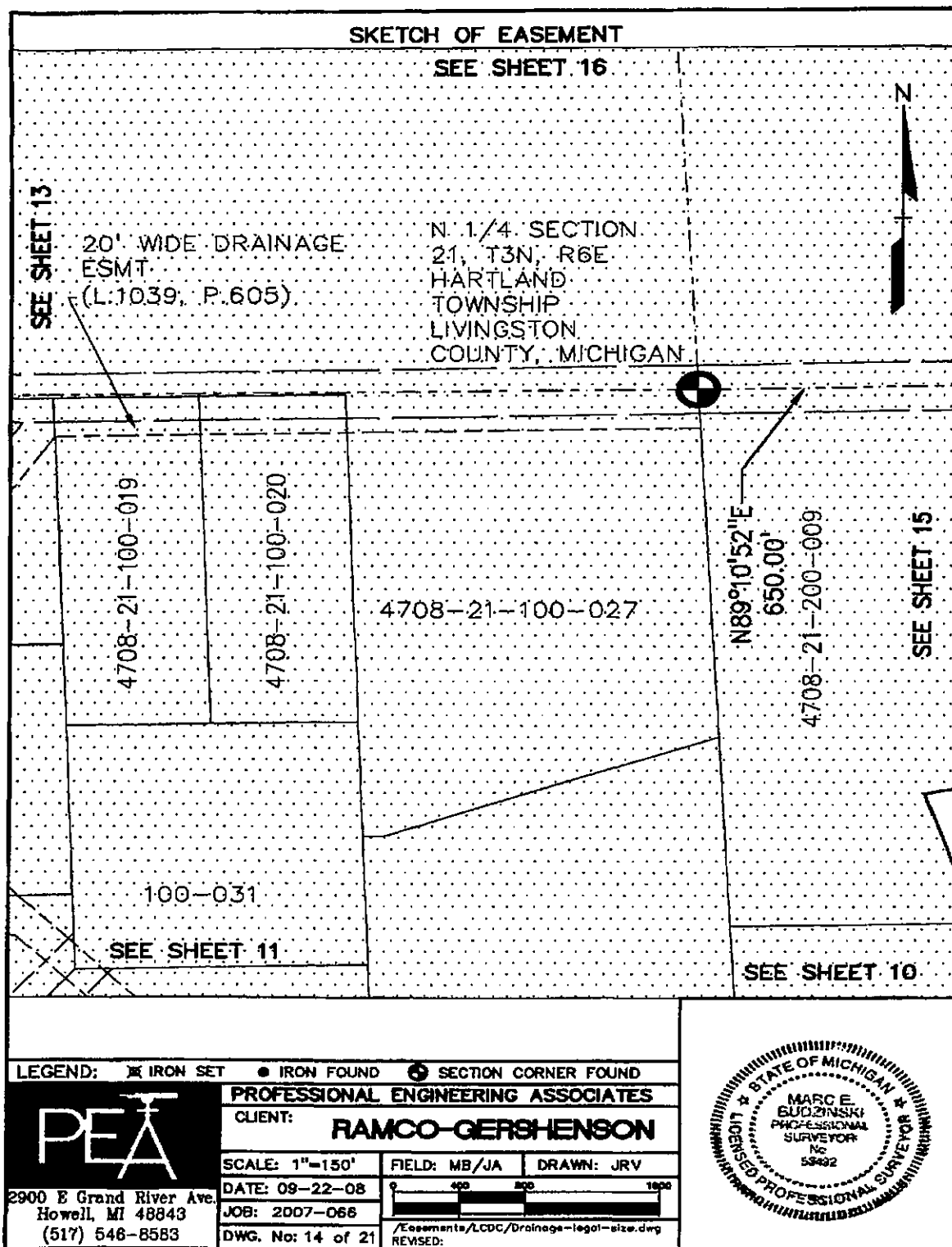
0 400 800 1200

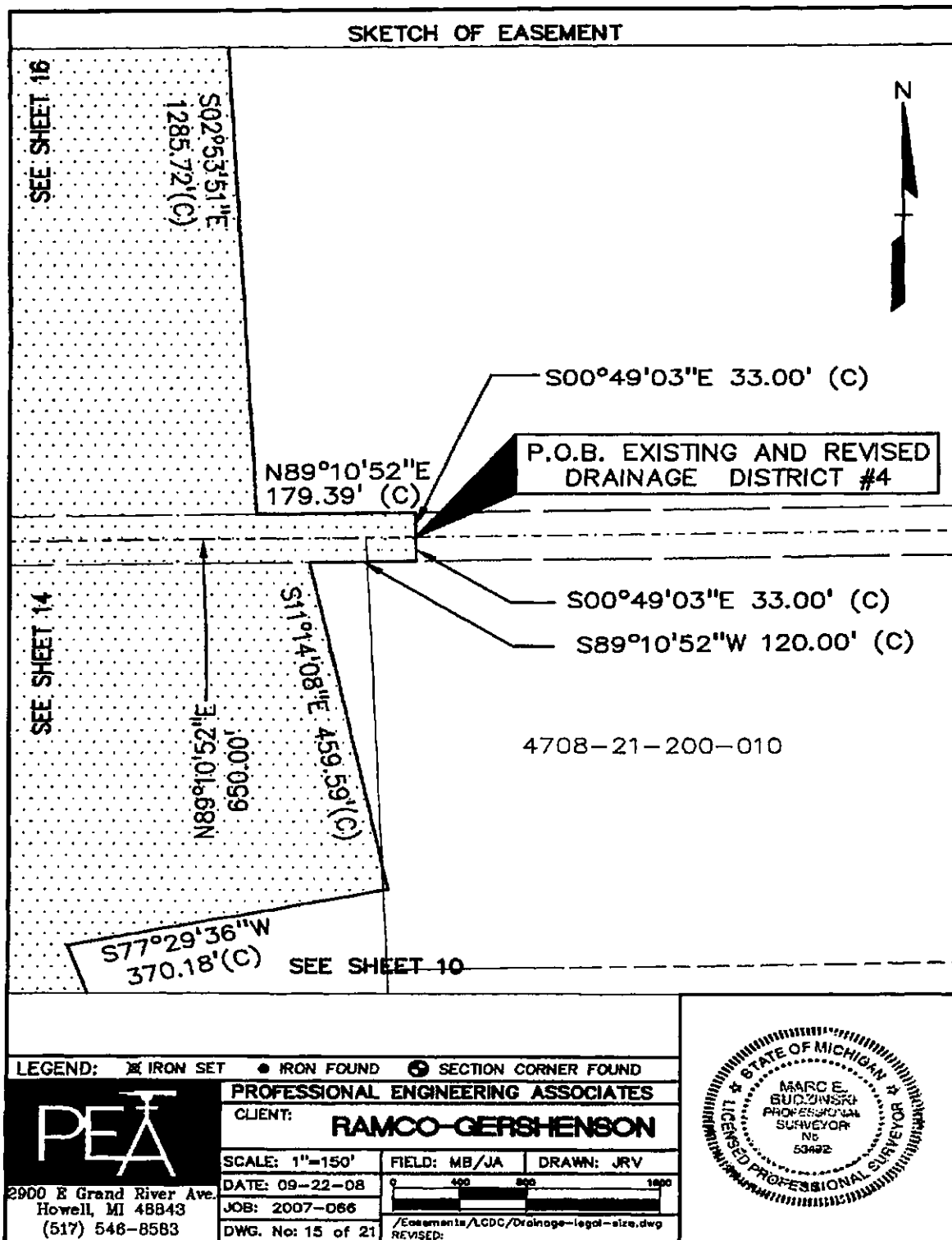
/Easements/LCDC/Drainage-legal-size.dwg
REVISED:

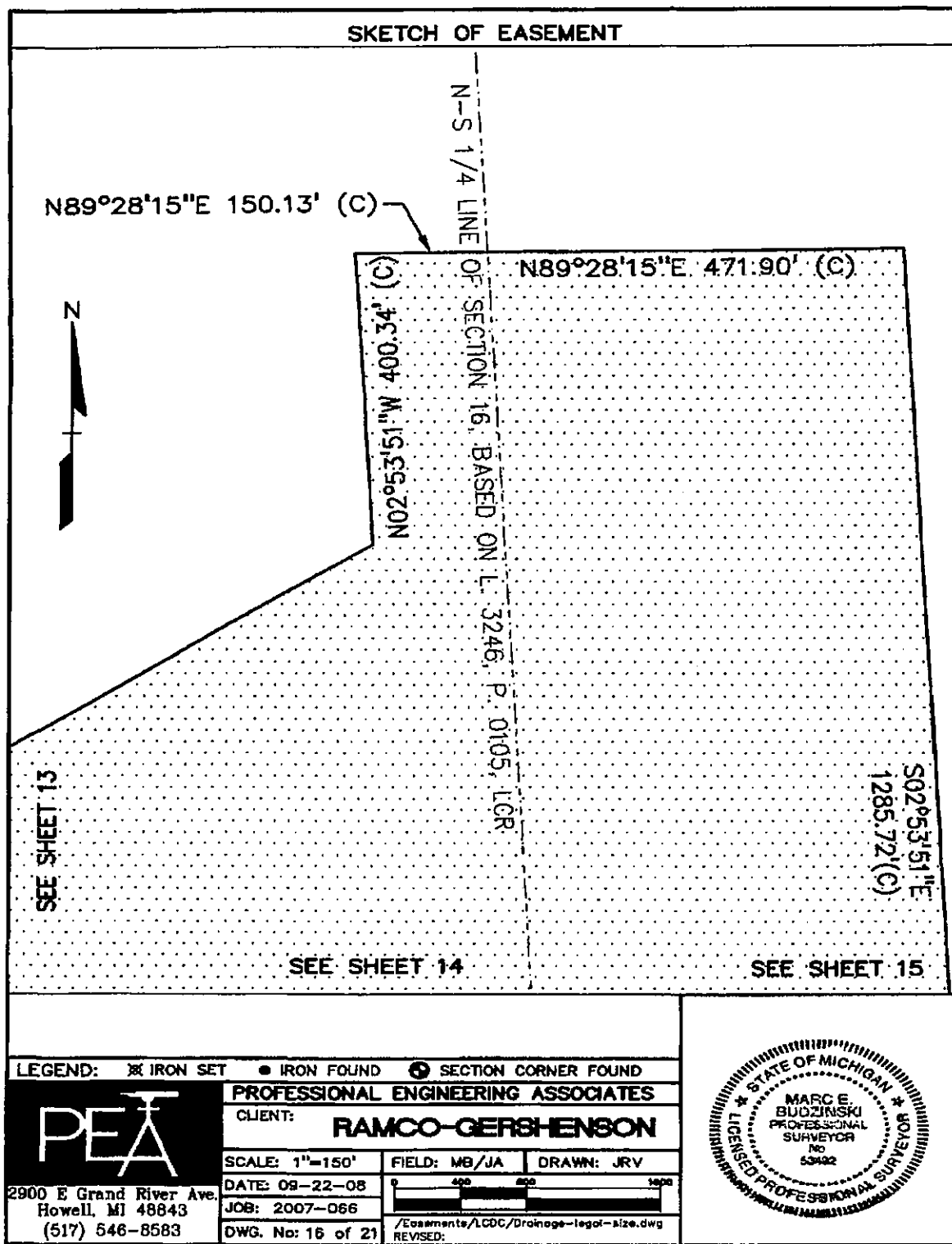




Livingston County Register of Deeds. 2008R-027571







CERTIFICATE OF SURVEY
DESCRIPTION DRAINAGE DISTRICT #4. AS PROVIDED BY LCDC

A Part of Section 16 and 21, Town 3 North, Range 6 East, Hartland Township, Livingston County Michigan, THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS: Beginning at a point on the north line of Section 21 (also being the centerline of Dunham Road) said point being easterly 650 feet from the North $\frac{1}{4}$ corner of Section 21; thence southerly 33 feet to the South line of Dunham Road (66 feet); thence westerly 120 feet along the South line of Dunham Road; thence Southeasterly 440 feet plus or minus to a point being 485 feet South and 595 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Southwesterly 370 feet plus or minus to a point being 560 feet South and 230 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Southeasterly 840 feet plus or minus to a point being 1370 feet South and 460 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Southwesterly 580 feet plus or minus to a point being 1760 feet South and 30 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Easterly 560 feet plus or minus to a point being 1740 feet South and 590 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Southerly 535 feet plus or minus to a point being 2275 feet South and 605 feet East of the North $\frac{1}{4}$ corner of Section 21; thence Southeasterly 1160 feet plus or minus to a point being 1075 feet South and 1190 feet East of the center post of Section 21; thence Southwesterly 385 feet plus or minus to a point on the North line of Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 21; thence Westerly 930 feet along the North line of the of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 21; thence Southerly 540 feet plus or minus along the North-South $\frac{1}{4}$ line of Section 21 to the point where said North-South $\frac{1}{4}$ line intersects the centerline of the East service road of U.S.-23; thence Southwesterly 350 plus or minus to a point on the centerline of the North bound lanes of U.S.-23, said point being a point of tangency along U.S.-23; thence Northwesterly 5240 feet plus or minus along the centerline of the North bound lanes of U.S.-23; thence Northeasterly 400 feet plus or minus to a point on the centerline of Hartland Road. said point being 920 feet North and 150 feet West of the South $\frac{1}{4}$ corner of Section 16; - CONTINUED ON SHEET 18 OF 21 -

LEGEND: <input checked="" type="checkbox"/> IRON SET <input type="checkbox"/> IRON FOUND <input checked="" type="checkbox"/> SECTION CORNER FOUND			
PROFESSIONAL ENGINEERING ASSOCIATES			
CLIENT: RAMCO-GERSHENSON			
SCALE: NTS	FIELD: MB/JA	DRAWN: JRV	
DATE: 09-22-08			
JOB: 2007-066	/Easements/LCDC/Drainage-legal-size.dwg		
DWG. No: 17 of 21	REVISED:		

PEA
 2900 E Grand River Ave.
 Howell, MI 48843
 (517) 546-8583

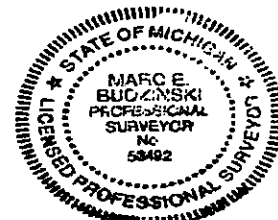


CERTIFICATE OF SURVEY
DESCRIPTION DRAINAGE DISTRICT #4. AS PROVIDED BY LCDC

— CONTINUED FROM SHEET 17 OF 21—
 thence Northerly 400 feet along a line parallel to the
 North-South $\frac{1}{4}$ line of Section 16; thence Easterly 150 feet to a
 point on the North-South $\frac{1}{4}$ line of Section 16; thence Easterly
 471.5 feet along the North line of the Southwest $\frac{1}{4}$ of the
 Southeast $\frac{1}{4}$ of Section 16; thence Southerly 1302 feet plus or
 minus along a line parallel to the North-South $\frac{1}{4}$ line of Section
 16 to the North line of Dunham Road (66 feet wide); thence
 Easterly 178.5 feet along the North line of Dunham Road; thence
 Southerly 33 to the point of beginning. Containing 200.8 Acres
 more or less

LEGEND: IRON SET IRON FOUND SECTION CORNER FOUND			
PROFESSIONAL ENGINEERING ASSOCIATES			
CLIENT: RAMCO-GERSHENSON			
SCALE: NTS	FIELD: MB/JA	DRAWN: JRV	
DATE: 09-22-08			
JOB: 2007-066	/Easements/LCDC/Drainage-legal-size.dwg		
DWG. No: 18 of 21	REVISED:		

PEA
 2900 E Grand River Ave.
 Howell, MI 48843
 (517) 546-8583



CERTIFICATE OF SURVEY
DESCRIPTION, "HARTLAND TOWN SQUARE" ADDITION TO
DRAINAGE DISTRICT No. 4

A Part of Sections 16 and 21, Town 3 North, Range 6 East, Hartland Township, Livingston County Michigan, Commencing at the North $\frac{1}{4}$ corner of Section 21; N $89^{\circ}10'52''$ E 650.00 feet; thence S $00^{\circ}49'03''$ E, 33.00 feet to a point on the Southerly R.O.W. of Dunham Road; thence S $89^{\circ}10'52''$ W, 120.00 feet along said South line of Dunham Road; thence S $11^{\circ}14'08''$ E, 459.59 feet; thence S $77^{\circ}29'36''$ W, 370.18 feet; thence S $18^{\circ}35'45''$ E, 850.62 feet; thence S $46^{\circ}02'00''$ W, 570.26 feet; thence N $87^{\circ}08'09''$ E, 560.00 feet; thence S $04^{\circ}30'42''$ E, 536.11 feet; thence S $15^{\circ}35'25''$ E, 408.79 feet to a point on the East-West line of Section 21, said point being 695.00 feet East of the Center of Section 21; thence S $27^{\circ}22'27''$ E, 429.86 feet to the POINT OF BEGINNING; thence N $89^{\circ}09'29''$ E, 688.53 feet; thence S $00^{\circ}12'50''$ W, 224.69 feet; thence S $42^{\circ}14'57''$ W, 122.58 feet; thence S $02^{\circ}45'03''$ E, 219.15 feet; thence S $19^{\circ}29'17''$ E, 215.48 feet; thence S $34^{\circ}19'18''$ E, 247.80 feet; thence S $88^{\circ}50'36''$ W, 191.66 feet; thence S $02^{\circ}44'28''$ E, 493.31 feet; thence S $88^{\circ}56'11''$ W, 145.63 feet; thence S $42^{\circ}15'32''$ W, 76.95 feet; thence S $02^{\circ}44'28''$ E, 81.43 feet; thence S $60^{\circ}02'29''$ W, 38.65 feet; thence S $67^{\circ}08'14''$ W, 62.62 feet; thence S $82^{\circ}23'46''$ W, 9.08 feet; thence along a curve to the right 83.58 feet, with a radius of 455.04 feet, a central angle of $10^{\circ}31'26''$, and a chord of 83.46 feet bearing S $09^{\circ}31'39''$ E; thence S $03^{\circ}01'33''$ E, 122.20 feet; thence S $80^{\circ}05'11''$ W, 900.64 feet; thence along a curve to the left 136.40 feet, with a radius of 346.97 feet, a central angle of $22^{\circ}31'25''$, and a chord of 135.52 feet bearing N $29^{\circ}06'21''$ W; thence N $40^{\circ}22'05''$ W, 413.16 feet; thence N $78^{\circ}14'58''$ E, 39.87 feet; thence N $02^{\circ}55'00''$ W, 567.89 feet; thence N $88^{\circ}50'36''$ E, 930.00 feet; thence N $42^{\circ}54'02''$ E, 363.17 feet; thence N $27^{\circ}22'27''$ W, 766.36 feet to the POINT OF BEGINNING
 Containing 38.63 acres

LEGEND: \times IRON SET \bullet IRON FOUND \odot SECTION CORNER FOUND



2900 E Grand River Ave.
 Howell, MI 48843
 (517) 546-8583

PROFESSIONAL ENGINEERING ASSOCIATES

CLIENT: **RAMCO-GERSHENSON**

SCALE: NTS	FIELD: MB/JA	DRAWN: JRV
DATE: 09-22-08		
JOB: 2007-068	/Easements/LCDC/Drainage-legal-size.dwg	
DWG. No: 19 of 21	REVISED:	



CERTIFICATE OF SURVEY

REVISED DESCRIPTION DRAINAGE DISTRICT #4. WITH THE "HARTLAND TOWN SQUARE" ADDITION.

A Part of Sections 16 and 21, Town 3 North, Range 6 East, Hartland Township, Livingston County Michigan, Commencing at the North $\frac{1}{4}$ corner of Section 21; N $89^{\circ}10'52''$ E 650.00 feet thence to the POINT OF BEGINNING; thence S $00^{\circ}49'03''$ E, 33.00 feet to a point on the Southerly R.O.W. of Dunham Road; thence S $89^{\circ}10'52''$ W, 120.00 feet along said South line of Dunham Road; thence S $11^{\circ}14'08''$ E, 459.59 feet; thence S $77^{\circ}29'36''$ W, 370.18 feet; thence S $18^{\circ}35'45''$ E, 850.62 feet; thence S $46^{\circ}02'00''$ W, 570.26 feet; thence N $87^{\circ}08'09''$ E, 560.00 feet; thence S $04^{\circ}30'42''$ E, 536.11 feet; thence S $15^{\circ}35'25''$ E, 408.79 feet to a point on the East-West line of Section 21, said point being 695.00 feet East of the Center of Section 21; thence S $27^{\circ}22'27''$ E, 429.86 feet; thence N $89^{\circ}09'29''$ E, 688.53 feet; thence S $00^{\circ}12'50''$ W, 224.69 feet; thence S $42^{\circ}14'57''$ W, 122.58 feet; thence S $02^{\circ}45'03''$ E, 219.15 feet; thence S $19^{\circ}29'17''$ E, 215.48 feet; thence S $34^{\circ}19'18''$ E, 247.80 feet to a point on the North line of the South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ Section 21; thence S $88^{\circ}50'36''$ W, 191.66 feet along said North line of the South $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of Section 21; thence S $02^{\circ}44'28''$ E, 493.31 feet; thence S $88^{\circ}56'11''$ W, 145.63 feet; thence S $42^{\circ}15'32''$ W, 76.95 feet; thence S $02^{\circ}44'28''$ E, 81.43 feet; thence S $60^{\circ}02'29''$ W, 38.65 feet; thence S $67^{\circ}08'14''$ W, 62.62 feet; thence S $82^{\circ}23'46''$ W, 9.08 feet; thence along a curve to the right 83.58 feet, with a radius of 455.04 feet, a central angle $10^{\circ}31'26''$, and a chord of 83.46 feet bearing S $09^{\circ}31'39''$ E; thence S $03^{\circ}01'33''$ E, 122.20 feet to a point on the Proposed Northerly line of M-59 (Highland Road); thence S $80^{\circ}05'11''$ W, 900.64 feet along said Northerly line of M-59 to the Westerly R.O.W. of existing Hartland Road; thence along a curve to the left 136.40 feet, with a radius of 346.97 feet, a central angle $22^{\circ}31'25''$, and a chord of 135.52 feet bearing N $29^{\circ}06'21''$ W; thence N $40^{\circ}22'05''$ W, 413.16 feet; thence S $78^{\circ}14'58''$ W, 321.22 feet; — CONTINUED —

LEGEND: \times IRON SET \bullet IRON FOUND \oplus SECTION CORNER FOUND

PEA

2900 E Grand River Ave.
Howell, MI 48843
(517) 546-8583

PROFESSIONAL ENGINEERING ASSOCIATES

CLIENT: **RAMCO-GERSHENSON**

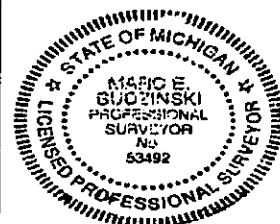
SCALE: NTS FIELD: MB/JA DRAWN: JRV

DATE: 09-22-08

JOB: 2007-066

DWG. No: 20 of 21

/Easements/LCDC/Drainage-legal-size.dwg
REVISED:



CERTIFICATE OF SURVEY

REVISED DESCRIPTION DRAINAGE DISTRICT #4, WITH THE "HARTLAND TOWN SQUARE" ADDITION

— CONTINUED — thence along a curve to the left 213.67 feet, with a radius of 5300.00 feet, a central angle 2°18'36" feet, and a chord of 213.65 feet bearing N 17°13'10" W; thence N 18°22'28" W, 3860.75; thence along a curve to the right 711.11 feet, with a radius of 7639.44 feet, a central angle 5°20'00" feet, a chord of 710.85 feet bearing N 15°42'28" W; thence N 13°02'28" W, 454.48 feet; thence N 84°20'18" E, 400.00 feet; thence N 89°28'15" E, 327.33 feet along a line parallel to the South line of Section 16; thence N 55°44'47" E, 936.60 feet; thence N 02°53'51" W, 400.34 feet; thence N 89°28'15" E, 150.13 feet to the North-South ¼ line of Section 16 as recorded in Liber. 3246 Page 0105, Livingston County Register of Deeds; thence N 89°28'15" E, 471.90 feet; thence S 02°53'51" E, 1285.72 along a line parallel to the North-South ¼ line of Section 16 as recorded in Liber. 3246 Page 0105, Livingston County Register of Deeds; thence N 89°10'52" E, 179.39 feet; thence S 00°49'03" E, 33.00 feet to the POINT OF BEGINNING. Containing 240.82 acres

LEGEND: ✕ IRON SET ● IRON FOUND ⊕ SECTION CORNER FOUND			
PROFESSIONAL ENGINEERING ASSOCIATES			
CLIENT: RAMCO-GERSHENSON			
SCALE: NTS	FIELD: MB/JA	DRAWN: JRV	
DATE: 09-22-08			
JOB: 2007-066	/Easements/LCDC/Drainage-legal-size.dwg		
DWG. No: 21 of 21	REVISED:		

PEA
2900 E Grand River Ave.
Howell, MI 48843
(517) 546-8583





PROFESSIONAL ENGINEERING ASSOCIATES, INC.
CIVIL ENGINEERS / SURVEYORS / LANDSCAPE ARCHITECTS
2900 East Grand River Avenue, Howell, MI 48843
(517) 546-8583 www.peainc.com Fax (517) 546-8973

James P. Butler, PE
President
David E. Cole, PS
Vice President
Wendy E. Graham, PE
Vice President
John A. Harvey, PE
Vice President
David N. Hinner, PE
Vice President

EXHIBIT 'B'

ENGINEER'S CERTIFICATE

Date: September 4, 2008

Development Name: Hartland Town Square
Hartland Towne Square Drain

Part of Section 21, Hartland Township
Livingston County, Michigan

I hereby certify that the Hartland No. 4 Drain, a county drain, is the only reasonable available storm water outlet for the proposed storm water management system (proposed Hartland Towne Square Drain) and that the Hartland No. 4 Drain, with improvements as proposed as part of the Hartland Towne Square development, will have sufficient capacity to serve as an adequate outlet for the proposed system, without detriment to or diminution of the drainage service that the existing outlet presently provides.

Signed: _____

Jonathan E. Curry
Registered Professional Engineer #49737



Florida Office 2400 First Street, Suite 200, Fort Myers, FL 33901 • (239) 217-8058 • Fax (239) 217-6124
Corporate Office 2430 Rochester Court, Suite 100, Troy, MI • (248) 689-9080 • Fax (248) 689-1044

• Municipal • Computer Imaging • Pavement Restoration / Management • Storm Water Management • Geotechnical • GIS • Site Development • Surveying • Landscape Architecture

Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernick
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezeema

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue – Suite 260
Holland MI 49423

Anne M. Seurynck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dilley

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birach
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Grand Rapids
1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

St. Joseph
800 Ship Street – Suite 105
St. Joseph MI 49085

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

JoAnn Chavez
Senior Vice President and Chief Legal Officer
DTE Energy
One Energy Plaza
Detroit, Michigan 48226

Dear Ms. Chavez:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034

Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further described as follows:

Easement

Part of the Northwest $\frac{1}{4}$ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North $\frac{1}{4}$ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest $\frac{1}{4}$ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North $\frac{1}{4}$ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

The Property is currently owned by Ronald R. Broden II and Toni Lynn Broden, who initially received the Township's good faith written offer that was extended pursuant to Resolution 18-R009. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the good faith offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

We understand that there exists an easement in favor of the Detroit Edison Company (now DTE) across the Property. A copy of the easement is enclosed for your reference.

JoAnn Chavez, DTE
December 30, 2019
Page 3

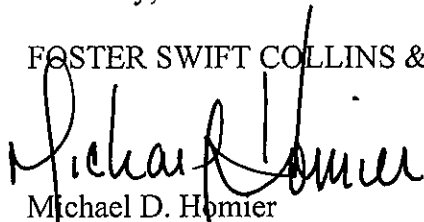
The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars *which may be apportioned among all owners as defined by statute*. The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020. Failure to respond by January 10, 2020 will be deemed a rejection.** All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier

MDH:LJG

Enclosures: Easement; Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
Ronald Broden, II and Toni Lynn Broden
Paul Santi, Counsel for Flagstar Bank
Flagstar Bank
James Wickman, Township Manager
Brian Jonckheere, Livingston County Drain Commissioner
Steve Wasylk, Managing Director, Livingston County Road Commission
Al and Lois Rossi

18461:00205:4586099-2

Date JAN. 13. 1948

IN CONSIDERATION of the sum of One Dollar (\$1.00) and other valuable considerations, receipt of which is hereby acknowledged, WE hereby grant to THE DETROIT EDISON COMPANY, its successors and assigns, the right to construct, operate and maintain its lines for the transmission and distribution of electricity and Company communication facilities, including the necessary poles, fixtures, guys and guy stubs, wires and equipment, and including also the right to trim or cut down any trees along said lines, which could fall into the lines or interfere in any way with their operation, upon, over and across OUR property located in THE

TWP. OF HARTLAND SECTION 16 T. 3 N. R. 6 E.

County of LIVINGSTON, State of Michigan, and described as follows:

SE 1/4 OF SW 1/4 ALSO W 1/4 OF SE 1/4 AND NE 1/4 OF SW 1/4 EXCEPT
A PARCEL OF LAND COMMENCING 2 RODS E. OF NW CORNER OF NE 1/4
OF SW 1/4 S. 16 RODS E. 8 RODS N. 16 RODS W. 8 RODS TO POINT OF
BEGINNING 159.25 ACRES

The route of the lines shall be as follows: BEGINNING AT A POINT APPROXIMATELY
540 FT. E. OF THE C/L OF OLD U.S. 23 ON N. SIDE OF DUNHAM
RD, THENCE N. ACROSS ABOVE DESCRIBED PROPERTY TO
MILL REND, THENCE IN A NORTH WESTERN DIRECTION ALONG SOUTH SHORE
OF MILL REND TO OLD U.S. 23

The Company, its successors and assigns, shall reimburse US for all damage to growing crops, buildings or fences, caused by its men, teams, trucks and other vehicles and equipment in entering said property from time to time for the purposes set forth herein.

Witness:

Charles F. Murphy

Charles F. Murphy

L. G. Hedden

L. G. Hedden

(Signed)

Claude G. Gunther

Claude G. Gunther

Anna Gunther

Anna Gunther

5799 CADILLAC ST.

DETROIT 13, MICHIGAN

RECEIVED FOR RECORD February 9th. (Accepted)

A. D. 19 48 AT 1:00 O'CLOCK P.M.

STATE OF MICHIGAN

County of WAYNE

Frank D. Bush

Register of Deeds.

On this 13th day of JANUARY A. D. 1948, before the undersigned, a

notary public in and for said county, personally appeared CLAUDE G. GUNTHER AND ANNA
GUNTHER

known to me to be the persons who executed the foregoing instrument and acknowledged the same to be OF THEIR OWN free act and deed.

Charles F. Murphy

Notary Public,

WAYNE

County, Michigan

My commission expires, August 10, 1951

My Commission expires

FOSTER SWIFT

FOSTER SWIFT COLLINS & SMITH PC || ATTORNEYS

Lansing | Southfield | Grand Rapids | Detroit | Holland | St. Joseph

Lansing
313 S. Washington Square
Lansing MI 48933

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Grand Rapids
1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Holland
151 Central Avenue – Suite 260
Holland MI 49423

St. Joseph
800 Ship Street – Suite 105
St. Joseph MI 49085

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezenia

Anne M. Seurynck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dilley

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birach
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

Al Rossi and Lois Rossi, husband and wife
5639 Roundhill Road
Bloomfield Hills, MI 48301

Dear Mr. and Mrs. Rossi:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034

Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further described as follows:

Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of

Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

The Property is currently owned by Ronald R. Broden II and Toni Lynn Broden, who initially received the Township's good faith written offer that was extended pursuant to Resolution 18-R009. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the good faith offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

We understand that you once owned a tract of land that contained this Property, and that you conveyed that property to Robert C. Hennessey and Mary Kay Hennessy on September 17, 1980. When you conveyed that property, you retained mineral rights in that property. A copy of the deed is enclosed for your reference. You are being sent this Good Faith Written Offer because you may have an interest in the Property related to mineral rights among other things and are thus "owners" as defined under the Uniform Condemnation Procedures Act, MCL 213.51 et seq.

The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township

Al and Lois Rossi
December 30, 2019
Page 3

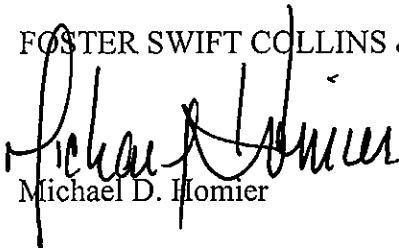
offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars *which may be apportioned among all owners as defined by statute*. The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020. Failure to respond by January 10, 2020 will be deemed a rejection.** All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



MDH:LJG

Enclosures: Deed; Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
Ronald Broden, II and Toni Lynn Broden
James Wickman, Township Manager
Flagstar Bank
Paul Santi, Counsel for Flagstar Bank
Brian Jonckheere, Livingston County Drain Commissioner
Steve Wasyk, Managing Director, Livingston County Road Commission
JoAnn Chavez, Chief Legal Officer, DTE Energy

LIBER 994 PAGE 461

KNOW ALL MEN BY THESE PRESENTS: That Al Rossi and Lois J. Rossi, his wife

whose address is 5639 Round Hill Road, Birmingham, Michigan 48010

Convey(s) and Warranty to Robert C. Hennessy and Mary Kay Hennessy, his wife

whose address is 1060 Dunleavy Drive, Highland, Michigan 48031

the following described premises situated in the Township of Hartland
County of Livingston and State of Michigan, to-wit:

The North 33 acres of the East 1/2 of the Northwest 1/4 of Section 21,
Town 3 North, Range 6 East, excepting that part thereof lying West of
Hartland Road; also excepting therefrom that part deeded to Highway
Commission, State of Michigan; excluding all mineral rights.

TITLE INSURANCE ESCROWS

for the full consideration of Forty-four Thousand Dollars (\$44,000.00)

subject to any easements or restrictions of record.

Dated this 17th day of September 1980

Witnesses:

Signed and Sealed:

Chester P. Kochanski
Chester P. Kochanski

Al Rossi
Al Rossi

(L.S.)

Thaddeus M. Papuga
Thaddeus M. Papuga

Lois J. Rossi
Lois J. Rossi

(L.S.)

(L.S.)

STATE OF MICHIGAN }
COUNTY OF Oakland }

(L.S.)

The foregoing instrument was acknowledged before me this 17th
day of September 1980 by Al Rossi and Lois J. Rossi, his wife

My commission expires June 28, 1982

day of September 1980

Chester P. Kochanski
Chester P. Kochanski

Notary Public Oakland County, Michigan

Type name of Grantor
Instrument
Drafted by Al Rossi

Business Address 28600 Southfield Road, Suite 8
Farmington Hills, Michigan 48076

County Treasurer's Certificate
Livingston County
Treasurer
Tax Certificate
No. 53271 10-1-80

City Treasurer's Certificate
STATE OF MICHIGAN
REAL ESTATE
TRANSFER TAX
Dept. of OCT-1-80
Taxation

Recording Fee
State Transfer Tax

When recorded return to Gentry Real Estate, Inc.
2550 M-59 Highland, MI 48031

Send subsequent tax bills

to

Tax Parcel # 08-21-100-003-Z-HA

71-11-23

L 2044

4840

Lansing
313 S. Washington Square
Lansing MI 48933

Detroit
333 W. Fort Street – Suite 1400
Detroit MI 48226

Walter S. Foster
1878-1961
Richard B. Foster
1908-1996
Theodore W. Swift
1928-2000
John L. Collins
1926-2001

Webb A. Smith
Allan J. Claypool
Gary J. McRay
Stephen I. Jurmu
Scott A. Storey
Charles A. Janssen
Charles E. Barbieri
James B. Jensen, Jr.
Scott L. Mandel

Michael D. Sanders
Brent A. Titus
Stephen J. Lowney
Jean G. Schtokal
Brian G. Goodenough
Matt G. Hrebec
Nancy L. Kahn
Deanna Swisher
Thomas R. Meagher
Douglas A. Mielock
Scott A. Chernich
Paul J. Millenbach
Dirk H. Beckwith
Brian J. Renaud
Bruce A. Vande Vusse
Lynwood P. VandenBosch
Lawrence Korolewicz
James B. Doezenia

Southfield
28411 Northwestern Highway, Suite 500
Southfield MI 48034

Holland
151 Central Avenue -- Suite 260
Holland MI 49423

Anne M. Seurnyck
Richard L. Hillman
John P. Nicolucci
Michael D. Homier
David M. Lick
Scott H. Hogan
Richard C. Kraus
Benjamin J. Price
Michael R. Blum
Jonathan J. David
Pamela C. Dausman
Andrew C. Vredenburg
Jack A. Siebers
Julie I. Fershtman
Todd W. Hoppe
Jennifer B. Van Regenmorter
Thomas R. TerMaat
Frederick D. Dilley

David R. Russell
Zachary W. Behler
Joshua K. Richardson
Joel C. Farrar
Laura J. Genovich
Karl W. Butterer, Jr.
Mindi M. Johnson
Ray H. Littleton, II
Jack L. Van Coevering
Anna K. Gibson
Patricia J. Scott
Nicholas M. Oertel
Alicia W. Birch
Adam A. Fadly
Michael J. Liddane
Gilbert M. Frimet
Mark J. Colon
Paul D. Yared

Ryan E. Lamb
Stephen W. Smith
Clifford L. Hammond
Brett R. Schlender
Matthew S. Fedor
Nicolas Camargo
Trevor J. Weston
Andrea Badalucco
Mark T. Koerner
Warren H. Krueger, III
Sarah J. Gabis
John W. Mashni
Allison M. Collins
Leslie A. Dickinson
Julie L. Hamlet
Michael C. Zahrt
Taylor A. Gast
Rachel G. Olney

Grand Rapids
1700 E. Beltline NE – Suite 200
Grand Rapids MI 49525

St. Joseph
800 Ship Street – Suite 105
St. Joseph MI 49085

Tyler J. Olney
Mark J. DeLuca
Stefania Gismondi
Thomas K. Dillon
Robert A. Easterly
Robert A. Hamor
Michael A. Cassar
Hilary J. McDaniel Stafford
Emily R. Wisniewski
Amanda J. Dernovshek
Lydia H. Kessler
Brandon M. Schumacher
Alexander J. Thibodeau
Cody A. Mott
Alaina M. Nelson
Caroline N. Renner

Writer's Direct Phone: 616.726.2230

Fax: 517.367.7120

Reply To: Grand Rapids

E-Mail: MHomier@fosterswift.com

December 30, 2019

Via UPS

Flagstar Bank, FSB
Attn: Research
5151 Corporate Drive
Troy, MI 48098

Dear Sir or Madam:

Re: 10220 Dunham Road, Hartland, MI 48353
Owners/Borrowers: Ronald R. Broden II and Toni Lynn Broden
Parcel No. 4708-21-100-034
Loan Number: 504378142
Good Faith Written Offer to Purchase Permanent and Temporary Easements

This letter is being sent on behalf of our client, Hartland Township (the "Township"), located in Livingston County, Michigan. On September 4, 2018, the Township adopted the enclosed Resolution No. 18-R009, Resolution Concerning the Acquisition of Property, Approving Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking, in order to undertake a project to extend sidewalks within the Township. The Township's sidewalk project requires a permanent and temporary easement over certain real property located at 10220 Dunham Road, Hartland, MI 48353 ("Property"), which is further as follows:

Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼

corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

The Property is currently owned by Ronald R. Broden II and Toni Lynn Broden, who initially received the Township's good faith written offer that was extended pursuant to Resolution 18-R009. Subsequent to the Township's adoption of Resolution 18-R009, the Township discovered additional possible property interests of record. Accordingly, the Township is now reissuing the good faith offer as a single unitary good faith written offer to all owners who may have an interest in the Property.

We understand that Flagstar Bank has a mortgage on the Property; a copy of the recorded mortgage is enclosed for your reference.

The Township has identified six potential owners of interests in the property. By way of this correspondence, and as a "single, unitary good faith written offer" under MCL 213.55(1), the Township offers and agrees to purchase a permanent easement and temporary easement (subject to the existing building and use restrictions, easements, and zoning ordinances, if any), in, over, upon, and through the

Flagstar Bank, FSB
December 30, 2019
Page 3

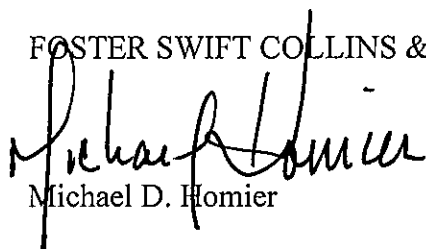
Property as described in the attached documents, for the total sum of Five Thousand (\$5,000) dollars *which may be apportioned among all owners as defined by statute*. The Township has waived its rights to bring federal or state cost recovery actions against the present owner of the property arising out of a release of hazardous substances at the property.

A copy of the Township's appraisal concerning the value of the easements is also enclosed for your review. You can accept this good faith offer **no later than January 10, 2020**. **Failure to respond by January 10, 2020 will be deemed a rejection**. All owners must accept the single unitary good faith written offer, to be apportioned among them, for the offer to be deemed accepted. If you wish to accept this offer, please contact our office.

Thank you for your prompt consideration of this matter. Please feel free to call me with any questions or concerns.

Sincerely,

FOSTER SWIFT COLLINS & SMITH PC



Michael D. Homier

MDH:LJG

Enclosures: Mortgage; Resolution 18-R009; Appraisal

cc: David Nykanen, Counsel for Brodens
Paul Santi, Counsel for Flagstar Bank
Ronald Broden, II and Toni Lynn Broden
James Wickman, Township Manager
Brian Jonckheere, Livingston County Drain Commissioner
Steve Wasyk, Managing Director, Livingston County Road Commission
JoAnn Chavez, Chief Legal Officer, DTE Energy
Al and Lois Rossi

18461:00205:4586107-1

MORTGAGE

MIN: 100052550437814253

Loan Number: 504378142
MERS Phone: 888-679-6377

DEFINITIONS

Words used in multiple sections of this document are defined below and other words are defined in Sections 3, 11, 13, 18, 20 and 21. Certain rules regarding the usage of words used in this document are also provided in Section 16.

- (A) "Security Instrument" means this document, which is dated SEPTEMBER 21, 2015, together with all Riders to this document.
- (B) "Borrower" is Ronald R. Broden II and Toni Lynn Broden, husband and wife.

Borrower's address is 10220 DUNHAM RD, HARTLAND, MICHIGAN 48353-1804

Borrower is the mortgagor under this Security Instrument.

(C) "MERS" is Mortgage Electronic Registration Systems, Inc. MERS is a separate corporation that is acting solely as a nominee for Lender and Lender's successors and assigns. MERS is the mortgagee under this Security Instrument. MERS is organized and existing under the laws of Delaware, and has an address and telephone number of P.O. Box 2026, Flint, MI 48501-2026, tel. (888) 679-MERS.

(D) "Lender" is FLAGSTAR BANK, FSB

Lender is a FEDERALLY CHARTERED SAVINGS BANK organized and existing under the laws of UNITED STATES
Lender's address is 5151 CORPORATE DR, TROY, MICHIGAN 48098-2639

(E) "Note" means the promissory note signed by Borrower and dated SEPTEMBER 21, 2015. The Note states that Borrower owes Lender TWO HUNDRED FOUR THOUSAND AND 00/100 Dollars (U.S. \$204,000.00) plus interest. Borrower has promised to pay this debt in regular Periodic Payments and to pay the debt in full not later than OCTOBER 1, 2045.

(F) "Property" means the property that is described below under the heading "Transfer of Rights in the Property."

(G) "Loan" means the debt evidenced by the Note, plus interest, any prepayment charges and late charges due under the Note, and all sums due under this Security Instrument, plus interest.

(H) "Riders" means all Riders to this Security Instrument that are executed by Borrower. The following Riders are to be executed by Borrower [check box as applicable]:

- | | |
|--|---|
| <input type="checkbox"/> Adjustable Rate Rider | <input type="checkbox"/> Planned Unit Development Rider |
| <input type="checkbox"/> Balloon Rider | <input type="checkbox"/> Biweekly Payment Rider |
| <input type="checkbox"/> 1-4 Family Rider | <input type="checkbox"/> Second Home Rider |
| <input type="checkbox"/> Condominium Rider | <input type="checkbox"/> Other(s) [specify] |

(I) "Applicable Law" means all controlling applicable federal, state and local statutes, regulations, ordinances and administrative rules and orders (that have the effect of law) as well as all applicable final, non-appealable judicial opinions.

(J) "Community Association Dues, Fees, and Assessments" means all dues, fees, assessments and other charges that are imposed on Borrower or the Property by a condominium association, homeowners association or similar organization.

(K) "Electronic Funds Transfer" means any transfer of funds, other than a transaction originated by check, draft, or similar paper instrument, which is initiated through an electronic terminal, telephonic instrument, computer, or magnetic tape so as to order, instruct, or authorize a financial institution to debit or credit an account. Such term includes, but is not limited to, point-of-sale transfers, automated teller machine transactions, transfers initiated by telephone, wire transfers, and automated clearinghouse transfers.

(L) "Escrow Items" means those items that are described in Section 3.

(M) "Miscellaneous Proceeds" means any compensation, settlement, award of damages, or proceeds paid by any third party (other than insurance proceeds paid under the coverages described in Section 5) for: (i) damage to, or destruction of, the Property; (ii) condemnation or other taking of all or any part of the Property; (iii) conveyance in lieu of condemnation; or (iv) misrepresentations of, or omissions as to, the value and/or condition of the Property.

(N) "Mortgage Insurance" means insurance protecting Lender against the nonpayment of, or default on, the Loan.

(O) "Periodic Payment" means the regularly scheduled amount due for (i) principal and interest under the Note, plus (ii) any amounts under Section 3 of this Security Instrument.

(P) "RESPA" means the Real Estate Settlement Procedures Act (12 U.S.C. §2601 et seq.) and its implementing regulation, Regulation X (12 C.F.R. Part 1024), as they might be amended from time to time, or any additional or successor legislation or regulation that governs the same subject matter. As used in this Security Instrument, "RESPA" refers to all requirements and restrictions that are imposed in regard to a "federally related mortgage loan" even if the Loan does not qualify as a "federally related mortgage loan" under RESPA.

(Q) "Successor in Interest of Borrower" means any party that has taken title to the Property, whether or not that party has assumed Borrower's obligations under the Note and/or this Security Instrument.

TRANSFER OF RIGHTS IN THE PROPERTY

This Security Instrument secures to Lender: (i) the repayment of the Loan, and all renewals, extensions and modifications of the Note; and (ii) the performance of Borrower's covenants and agreements under

this Security Instrument and the Note. For this purpose, Borrower does hereby mortgage, warrant, grant and convey to MERS (solely as nominee for Lender and Lender's successors and assigns) and to the successors and assigns of MERS, with power of sale, the following described property located in the

COUNTY

of

LIVINGSTON

:

[Type of Recording Jurisdiction]

[Name of Recording Jurisdiction]

LEGAL DESCRIPTION ATTACHED HERETO AND MADE A PART HEREOF
A.P.N.: 4708-21-100-034

which currently has the address of 10220 DUNHAM RD

[Street]

HARTLAND

, Michigan

48353-1804 ("Property Address"):

[City]

[Zip Code]

TOGETHER WITH all the improvements now or hereafter erected on the property, and all easements, appurtenances, and fixtures now or hereafter a part of the property. All replacements and additions shall also be covered by this Security Instrument. All of the foregoing is referred to in this Security Instrument as the "Property." Borrower understands and agrees that MERS holds only legal title to the interests granted by Borrower in this Security Instrument, but, if necessary to comply with law or custom, MERS (as nominee for Lender and Lender's successors and assigns) has the right: to exercise any or all of those interests, including, but not limited to, the right to foreclose and sell the Property; and to take any action required of Lender including, but not limited to, releasing and canceling this Security Instrument.

BORROWER COVENANTS that Borrower is lawfully seised of the estate hereby conveyed and has the right to mortgage, grant and convey the Property and that the Property is unencumbered, except for encumbrances of record. Borrower warrants and will defend generally the title to the Property against all claims and demands, subject to any encumbrances of record.

THIS SECURITY INSTRUMENT combines uniform covenants for national use and non-uniform covenants with limited variations by jurisdiction to constitute a uniform security instrument covering real property.

UNIFORM COVENANTS. Borrower and Lender covenant and agree as follows:

1. Payment of Principal, Interest, Escrow Items, Prepayment Charges, and Late Charges. Borrower shall pay when due the principal of, and interest on, the debt evidenced by the Note and any prepayment charges and late charges due under the Note. Borrower shall also pay funds for Escrow Items pursuant to Section 3. Payments due under the Note and this Security Instrument shall be made in U.S. currency. However, if any check or other instrument received by Lender as payment under the Note or this Security Instrument is returned to Lender unpaid, Lender may require that any or all subsequent payments due under the Note and this Security Instrument be made in one or more of the following forms, as selected by Lender: (a) cash; (b) money order; (c) certified check, bank check, treasurer's check or

cashier's check, provided any such check is drawn upon an institution whose deposits are insured by a federal agency, instrumentality, or entity; or (d) Electronic Funds Transfer.

Payments are deemed received by Lender when received at the location designated in the Note or at such other location as may be designated by Lender in accordance with the notice provisions in Section 15. Lender may return any payment or partial payment if the payment or partial payments are insufficient to bring the Loan current. Lender may accept any payment or partial payment insufficient to bring the Loan current, without waiver of any rights hereunder or prejudice to its rights to refuse such payment or partial payments in the future, but Lender is not obligated to apply such payments at the time such payments are accepted. If each Periodic Payment is applied as of its scheduled due date, then Lender need not pay interest on unapplied funds. Lender may hold such unapplied funds until Borrower makes payment to bring the Loan current. If Borrower does not do so within a reasonable period of time, Lender shall either apply such funds or return them to Borrower. If not applied earlier, such funds will be applied to the outstanding principal balance under the Note immediately prior to foreclosure. No offset or claim which Borrower might have now or in the future against Lender shall relieve Borrower from making payments due under the Note and this Security Instrument or performing the covenants and agreements secured by this Security Instrument.

2. Application of Payments or Proceeds. Except as otherwise described in this Section 2, all payments accepted and applied by Lender shall be applied in the following order of priority: (a) interest due under the Note; (b) principal due under the Note; (c) amounts due under Section 3. Such payments shall be applied to each Periodic Payment in the order in which it became due. Any remaining amounts shall be applied first to late charges, second to any other amounts due under this Security Instrument, and then to reduce the principal balance of the Note.

If Lender receives a payment from Borrower for a delinquent Periodic Payment which includes a sufficient amount to pay any late charge due, the payment may be applied to the delinquent payment and the late charge. If more than one Periodic Payment is outstanding, Lender may apply any payment received from Borrower to the repayment of the Periodic Payments if, and to the extent that, each payment can be paid in full. To the extent that any excess exists after the payment is applied to the full payment of one or more Periodic Payments, such excess may be applied to any late charges due. Voluntary prepayments shall be applied first to any prepayment charges and then as described in the Note.

Any application of payments, insurance proceeds, or Miscellaneous Proceeds to principal due under the Note shall not extend or postpone the due date, or change the amount, of the Periodic Payments.

3. Funds for Escrow Items. Borrower shall pay to Lender on the day Periodic Payments are due under the Note, until the Note is paid in full, a sum (the "Funds") to provide for payment of amounts due for: (a) taxes and assessments and other items which can attain priority over this Security Instrument as a lien or encumbrance on the Property; (b) leasehold payments or ground rents on the Property, if any; (c) premiums for any and all insurance required by Lender under Section 5; and (d) Mortgage Insurance premiums, if any, or any sums payable by Borrower to Lender in lieu of the payment of Mortgage Insurance premiums in accordance with the provisions of Section 10. These items are called "Escrow Items." At origination or at any time during the term of the Loan, Lender may require that Community Association Dues, Fees, and Assessments, if any, be escrowed by Borrower, and such dues, fees and assessments shall be an Escrow Item. Borrower shall promptly furnish to Lender all notices of amounts to be paid under this Section. Borrower shall pay Lender the Funds for Escrow Items unless Lender waives Borrower's obligation to pay the Funds for any or all Escrow Items. Lender may waive Borrower's obligation to pay to Lender Funds for any or all Escrow Items at any time. Any such waiver may only be in writing. In the event of such waiver, Borrower shall pay directly, when and where payable, the amounts due for any Escrow Items for which payment of Funds has been waived by Lender and, if Lender requires, shall furnish to Lender receipts evidencing such payment within such time period as Lender may require. Borrower's obligation to make such payments and to provide receipts shall for all purposes be deemed to be a covenant and agreement contained in this Security Instrument, as the phrase "covenant and agreement" is used in Section 9. If Borrower is obligated to pay Escrow Items directly, pursuant to a waiver, and Borrower fails to pay the amount due for an Escrow Item, Lender may exercise

its rights under Section 9 and pay such amount and Borrower shall then be obligated under Section 9 to repay to Lender any such amount. Lender may revoke the waiver as to any or all Escrow Items at any time by a notice given in accordance with Section 15 and, upon such revocation, Borrower shall pay to Lender all Funds, and in such amounts, that are then required under this Section 3.

Lender may, at any time, collect and hold Funds in an amount (a) sufficient to permit Lender to apply the Funds at the time specified under RESPA, and (b) not to exceed the maximum amount a lender can require under RESPA. Lender shall estimate the amount of Funds due on the basis of current data and reasonable estimates of expenditures of future Escrow Items or otherwise in accordance with Applicable Law.

The Funds shall be held in an institution whose deposits are insured by a federal agency, instrumentality, or entity (including Lender, if Lender is an institution whose deposits are so insured) or in any Federal Home Loan Bank. Lender shall apply the Funds to pay the Escrow Items no later than the time specified under RESPA. Lender shall not charge Borrower for holding and applying the Funds, annually analyzing the escrow account, or verifying the Escrow Items, unless Lender pays Borrower interest on the Funds and Applicable Law permits Lender to make such a charge. Unless an agreement is made in writing or Applicable Law requires interest to be paid on the Funds, Lender shall not be required to pay Borrower any interest or earnings on the Funds. Borrower and Lender can agree in writing, however, that interest shall be paid on the Funds. Lender shall give to Borrower, without charge, an annual accounting of the Funds as required by RESPA.

If there is a surplus of Funds held in escrow, as defined under RESPA, Lender shall account to Borrower for the excess funds in accordance with RESPA. If there is a shortage of Funds held in escrow, as defined under RESPA, Lender shall notify Borrower as required by RESPA, and Borrower shall pay to Lender the amount necessary to make up the shortage in accordance with RESPA, but in no more than 12 monthly payments. If there is a deficiency of Funds held in escrow, as defined under RESPA, Lender shall notify Borrower as required by RESPA, and Borrower shall pay to Lender the amount necessary to make up the deficiency in accordance with RESPA, but in no more than 12 monthly payments.

Upon payment in full of all sums secured by this Security Instrument, Lender shall promptly refund to Borrower any Funds held by Lender.

4. Charges; Liens. Borrower shall pay all taxes, assessments, charges, fines, and impositions attributable to the Property which can attain priority over this Security Instrument, leasehold payments or ground rents on the Property, if any, and Community Association Dues, Fees, and Assessments, if any. To the extent that these items are Escrow Items, Borrower shall pay them in the manner provided in Section 3.

Borrower shall promptly discharge any lien which has priority over this Security Instrument unless Borrower: (a) agrees in writing to the payment of the obligation secured by the lien in a manner acceptable to Lender, but only so long as Borrower is performing such agreement; (b) contests the lien in good faith by, or defends against enforcement of the lien in, legal proceedings which in Lender's opinion operate to prevent the enforcement of the lien while those proceedings are pending, but only until such proceedings are concluded; or (c) secures from the holder of the lien an agreement satisfactory to Lender subordinating the lien to this Security Instrument. If Lender determines that any part of the Property is subject to a lien which can attain priority over this Security Instrument, Lender may give Borrower a notice identifying the lien. Within 10 days of the date on which that notice is given, Borrower shall satisfy the lien or take one or more of the actions set forth above in this Section 4.

Lender may require Borrower to pay a one-time charge for a real estate tax verification and/or reporting service used by Lender in connection with this Loan.

5. Property Insurance. Borrower shall keep the improvements now existing or hereafter erected on the Property insured against loss by fire, hazards included within the term "extended coverage," and any other hazards including, but not limited to, earthquakes and floods, for which Lender requires insurance. This insurance shall be maintained in the amounts (including deductible levels) and for the periods that Lender requires. What Lender requires pursuant to the preceding sentences can change during the term of the Loan. The insurance carrier providing the insurance shall be chosen by Borrower subject

to Lender's right to disapprove Borrower's choice, which right shall not be exercised unreasonably. Lender may require Borrower to pay, in connection with this Loan, either: (a) a one-time charge for flood zone determination, certification and tracking services; or (b) a one-time charge for flood zone determination and certification services and subsequent charges each time remappings or similar changes occur which reasonably might affect such determination or certification. Borrower shall also be responsible for the payment of any fees imposed by the Federal Emergency Management Agency in connection with the review of any flood zone determination resulting from an objection by Borrower.

If Borrower fails to maintain any of the coverages described above, Lender may obtain insurance coverage, at Lender's option and Borrower's expense. Lender is under no obligation to purchase any particular type or amount of coverage. Therefore, such coverage shall cover Lender, but might or might not protect Borrower, Borrower's equity in the Property, or the contents of the Property, against any risk, hazard or liability and might provide greater or lesser coverage than was previously in effect. Borrower acknowledges that the cost of the insurance coverage so obtained might significantly exceed the cost of insurance that Borrower could have obtained. Any amounts disbursed by Lender under this Section 5 shall become additional debt of Borrower secured by this Security Instrument. These amounts shall bear interest at the Note rate from the date of disbursement and shall be payable, with such interest, upon notice from Lender to Borrower requesting payment.

All insurance policies required by Lender and renewals of such policies shall be subject to Lender's right to disapprove such policies, shall include a standard mortgage clause, and shall name Lender as mortgagee and/or as an additional loss payee. Lender shall have the right to hold the policies and renewal certificates. If Lender requires, Borrower shall promptly give to Lender all receipts of paid premiums and renewal notices. If Borrower obtains any form of insurance coverage, not otherwise required by Lender, for damage to, or destruction of, the Property, such policy shall include a standard mortgage clause and shall name Lender as mortgagee and/or as an additional loss payee.

In the event of loss, Borrower shall give prompt notice to the insurance carrier and Lender. Lender may make proof of loss if not made promptly by Borrower. Unless Lender and Borrower otherwise agree in writing, any insurance proceeds, whether or not the underlying insurance was required by Lender, shall be applied to restoration or repair of the Property, if the restoration or repair is economically feasible and Lender's security is not lessened. During such repair and restoration period, Lender shall have the right to hold such insurance proceeds until Lender has had an opportunity to inspect such Property to ensure the work has been completed to Lender's satisfaction, provided that such inspection shall be undertaken promptly. Lender may disburse proceeds for the repairs and restoration in a single payment or in a series of progress payments as the work is completed. Unless an agreement is made in writing or Applicable Law requires interest to be paid on such insurance proceeds, Lender shall not be required to pay Borrower any interest or earnings on such proceeds. Fees for public adjusters, or other third parties, retained by Borrower shall not be paid out of the insurance proceeds and shall be the sole obligation of Borrower. If the restoration or repair is not economically feasible or Lender's security would be lessened, the insurance proceeds shall be applied to the sums secured by this Security Instrument, whether or not then due, with the excess, if any, paid to Borrower. Such insurance proceeds shall be applied in the order provided for in Section 2.

If Borrower abandons the Property, Lender may file, negotiate and settle any available insurance claim and related matters. If Borrower does not respond within 30 days to a notice from Lender that the insurance carrier has offered to settle a claim, then Lender may negotiate and settle the claim. The 30-day period will begin when the notice is given. In either event, or if Lender acquires the Property under Section 22 or otherwise, Borrower hereby assigns to Lender (a) Borrower's rights to any insurance proceeds in an amount not to exceed the amounts unpaid under the Note or this Security Instrument, and (b) any other of Borrower's rights (other than the right to any refund of unearned premiums paid by Borrower) under all insurance policies covering the Property, insofar as such rights are applicable to the coverage of the Property. Lender may use the insurance proceeds either to repair or restore the Property or to pay amounts unpaid under the Note or this Security Instrument, whether or not then due.

6. Occupancy. Borrower shall occupy, establish, and use the Property as Borrower's principal residence within 60 days after the execution of this Security Instrument and shall continue to occupy the Property as Borrower's principal residence for at least one year after the date of occupancy, unless Lender otherwise agrees in writing, which consent shall not be unreasonably withheld, or unless extenuating circumstances exist which are beyond Borrower's control.

7. Preservation, Maintenance and Protection of the Property; Inspections. Borrower shall not destroy, damage or impair the Property, allow the Property to deteriorate or commit waste on the Property. Whether or not Borrower is residing in the Property, Borrower shall maintain the Property in order to prevent the Property from deteriorating or decreasing in value due to its condition. Unless it is determined pursuant to Section 5 that repair or restoration is not economically feasible, Borrower shall promptly repair the Property if damaged to avoid further deterioration or damage. If insurance or condemnation proceeds are paid in connection with damage to, or the taking of, the Property, Borrower shall be responsible for repairing or restoring the Property only if Lender has released proceeds for such purposes. Lender may disburse proceeds for the repairs and restoration in a single payment or in a series of progress payments as the work is completed. If the insurance or condemnation proceeds are not sufficient to repair or restore the Property, Borrower is not relieved of Borrower's obligation for the completion of such repair or restoration.

Lender or its agent may make reasonable entries upon and inspections of the Property. If it has reasonable cause, Lender may inspect the interior of the improvements on the Property. Lender shall give Borrower notice at the time of or prior to such an interior inspection specifying such reasonable cause.

8. Borrower's Loan Application. Borrower shall be in default if, during the Loan application process, Borrower or any persons or entities acting at the direction of Borrower or with Borrower's knowledge or consent gave materially false, misleading, or inaccurate information or statements to Lender (or failed to provide Lender with material information) in connection with the Loan. Material representations include, but are not limited to, representations concerning Borrower's occupancy of the Property as Borrower's principal residence.

9. Protection of Lender's Interest in the Property and Rights Under this Security Instrument. If (a) Borrower fails to perform the covenants and agreements contained in this Security Instrument, (b) there is a legal proceeding that might significantly affect Lender's interest in the Property and/or rights under this Security Instrument (such as a proceeding in bankruptcy, probate, for condemnation or forfeiture, for enforcement of a lien which may attain priority over this Security Instrument or to enforce laws or regulations), or (c) Borrower has abandoned the Property, then Lender may do and pay for whatever is reasonable or appropriate to protect Lender's interest in the Property and rights under this Security Instrument, including protecting and/or assessing the value of the Property, and securing and/or repairing the Property. Lender's actions can include, but are not limited to: (a) paying any sums secured by a lien which has priority over this Security Instrument; (b) appearing in court; and (c) paying reasonable attorneys' fees to protect its interest in the Property and/or rights under this Security Instrument, including its secured position in a bankruptcy proceeding. Securing the Property includes, but is not limited to, entering the Property to make repairs, change locks, replace or board up doors and windows, drain water from pipes, eliminate building or other code violations or dangerous conditions, and have utilities turned on or off. Although Lender may take action under this Section 9, Lender does not have to do so and is not under any duty or obligation to do so. It is agreed that Lender incurs no liability for not taking any or all actions authorized under this Section 9.

Any amounts disbursed by Lender under this Section 9 shall become additional debt of Borrower secured by this Security Instrument. These amounts shall bear interest at the Note rate from the date of disbursement and shall be payable, with such interest, upon notice from Lender to Borrower requesting payment.

If this Security Instrument is on a leasehold, Borrower shall comply with all the provisions of the lease. Borrower shall not surrender the leasehold estate and interests herein conveyed or terminate or cancel the ground lease. Borrower shall not, without the express written consent of Lender, alter or amend

the ground lease. If Borrower acquires fee title to the Property, the leasehold and the fee title shall not merge unless Lender agrees to the merger in writing.

10. Mortgage Insurance. If Lender required Mortgage Insurance as a condition of making the Loan, Borrower shall pay the premiums required to maintain the Mortgage Insurance in effect. If, for any reason, the Mortgage Insurance coverage required by Lender ceases to be available from the mortgage insurer that previously provided such insurance and Borrower was required to make separately designated payments toward the premiums for Mortgage Insurance, Borrower shall pay the premiums required to obtain coverage substantially equivalent to the Mortgage Insurance previously in effect, at a cost substantially equivalent to the cost to Borrower of the Mortgage Insurance previously in effect, from an alternate mortgage insurer selected by Lender. If substantially equivalent Mortgage Insurance coverage is not available, Borrower shall continue to pay to Lender the amount of the separately designated payments that were due when the insurance coverage ceased to be in effect. Lender will accept, use and retain these payments as a non-refundable loss reserve in lieu of Mortgage Insurance. Such loss reserve shall be non-refundable, notwithstanding the fact that the Loan is ultimately paid in full, and Lender shall not be required to pay Borrower any interest or earnings on such loss reserve. Lender can no longer require loss reserve payments if Mortgage Insurance coverage (in the amount and for the period that Lender requires) provided by an insurer selected by Lender again becomes available, is obtained, and Lender requires separately designated payments toward the premiums for Mortgage Insurance. If Lender required Mortgage Insurance as a condition of making the Loan and Borrower was required to make separately designated payments toward the premiums for Mortgage Insurance, Borrower shall pay the premiums required to maintain Mortgage Insurance in effect, or to provide a non-refundable loss reserve, until Lender's requirement for Mortgage Insurance ends in accordance with any written agreement between Borrower and Lender providing for such termination or until termination is required by Applicable Law. Nothing in this Section 10 affects Borrower's obligation to pay interest at the rate provided in the Note.

Mortgage Insurance reimburses Lender (or any entity that purchases the Note) for certain losses it may incur if Borrower does not repay the Loan as agreed. Borrower is not a party to the Mortgage Insurance.

Mortgage insurers evaluate their total risk on all such insurance in force from time to time, and may enter into agreements with other parties that share or modify their risk, or reduce losses. These agreements are on terms and conditions that are satisfactory to the mortgage insurer and the other party (or parties) to these agreements. These agreements may require the mortgage insurer to make payments using any source of funds that the mortgage insurer may have available (which may include funds obtained from Mortgage Insurance premiums).

As a result of these agreements, Lender, any purchaser of the Note, another insurer, any reinsurer, any other entity, or any affiliate of any of the foregoing, may receive (directly or indirectly) amounts that derive from (or might be characterized as) a portion of Borrower's payments for Mortgage Insurance, in exchange for sharing or modifying the mortgage insurer's risk, or reducing losses. If such agreement provides that an affiliate of Lender takes a share of the insurer's risk in exchange for a share of the premiums paid to the insurer, the arrangement is often termed "captive reinsurance." Further:

(a) Any such agreements will not affect the amounts that Borrower has agreed to pay for Mortgage Insurance, or any other terms of the Loan. Such agreements will not increase the amount Borrower will owe for Mortgage Insurance, and they will not entitle Borrower to any refund.

(b) Any such agreements will not affect the rights Borrower has - if any - with respect to the Mortgage Insurance under the Homeowners Protection Act of 1998 or any other law. These rights may include the right to receive certain disclosures, to request and obtain cancellation of the Mortgage Insurance, to have the Mortgage Insurance terminated automatically, and/or to receive a refund of any Mortgage Insurance premiums that were unearned at the time of such cancellation or termination.

11. Assignment of Miscellaneous Proceeds; Forfeiture. All Miscellaneous Proceeds are hereby assigned to and shall be paid to Lender.

If the Property is damaged, such Miscellaneous Proceeds shall be applied to restoration or repair of the Property, if the restoration or repair is economically feasible and Lender's security is not lessened. During such repair and restoration period, Lender shall have the right to hold such Miscellaneous Proceeds until Lender has had an opportunity to inspect such Property to ensure the work has been completed to Lender's satisfaction, provided that such inspection shall be undertaken promptly. Lender may pay for the repairs and restoration in a single disbursement or in a series of progress payments as the work is completed. Unless an agreement is made in writing or Applicable Law requires interest to be paid on such Miscellaneous Proceeds, Lender shall not be required to pay Borrower any interest or earnings on such Miscellaneous Proceeds. If the restoration or repair is not economically feasible or Lender's security would be lessened, the Miscellaneous Proceeds shall be applied to the sums secured by this Security Instrument, whether or not then due, with the excess, if any, paid to Borrower. Such Miscellaneous Proceeds shall be applied in the order provided for in Section 2.

In the event of a total taking, destruction, or loss in value of the Property, the Miscellaneous Proceeds shall be applied to the sums secured by this Security Instrument, whether or not then due, with the excess, if any, paid to Borrower.

In the event of a partial taking, destruction, or loss in value of the Property in which the fair market value of the Property immediately before the partial taking, destruction, or loss in value is equal to or greater than the amount of the sums secured by this Security Instrument immediately before the partial taking, destruction, or loss in value, unless Borrower and Lender otherwise agree in writing, the sums secured by this Security Instrument shall be reduced by the amount of the Miscellaneous Proceeds multiplied by the following fraction: (a) the total amount of the sums secured immediately before the partial taking, destruction, or loss in value divided by (b) the fair market value of the Property immediately before the partial taking, destruction, or loss in value. Any balance shall be paid to Borrower.

In the event of a partial taking, destruction, or loss in value of the Property in which the fair market value of the Property immediately before the partial taking, destruction, or loss in value is less than the amount of the sums secured immediately before the partial taking, destruction, or loss in value, unless Borrower and Lender otherwise agree in writing, the Miscellaneous Proceeds shall be applied to the sums secured by this Security Instrument whether or not the sums are then due.

If the Property is abandoned by Borrower, or if, after notice by Lender to Borrower that the Opposing Party (as defined in the next sentence) offers to make an award to settle a claim for damages, Borrower fails to respond to Lender within 30 days after the date the notice is given, Lender is authorized to collect and apply the Miscellaneous Proceeds either to restoration or repair of the Property or to the sums secured by this Security Instrument, whether or not then due. "Opposing Party" means the third party that owes Borrower Miscellaneous Proceeds or the party against whom Borrower has a right of action in regard to Miscellaneous Proceeds.

Borrower shall be in default if any action or proceeding, whether civil or criminal, is begun that, in Lender's judgment, could result in forfeiture of the Property or other material impairment of Lender's interest in the Property or rights under this Security Instrument. Borrower can cure such a default and, if acceleration has occurred, reinstate as provided in Section 19, by causing the action or proceeding to be dismissed with a ruling that, in Lender's judgment, precludes forfeiture of the Property or other material impairment of Lender's interest in the Property or rights under this Security Instrument. The proceeds of any award or claim for damages that are attributable to the impairment of Lender's interest in the Property are hereby assigned and shall be paid to Lender.

All Miscellaneous Proceeds that are not applied to restoration or repair of the Property shall be applied in the order provided for in Section 2.

12. Borrower Not Released; Forbearance By Lender Not a Waiver. Extension of the time for payment or modification of amortization of the sums secured by this Security Instrument granted by Lender to Borrower or any Successor in Interest of Borrower shall not operate to release the liability of Borrower or any Successors in Interest of Borrower. Lender shall not be required to commence proceedings against any Successor in Interest of Borrower or to refuse to extend time for payment or otherwise modify amortization of the sums secured by this Security Instrument by reason of any demand made by the

original Borrower or any Successors in Interest of Borrower. Any forbearance by Lender in exercising any right or remedy including, without limitation, Lender's acceptance of payments from third persons, entities or Successors in Interest of Borrower or in amounts less than the amount then due, shall not be a waiver of or preclude the exercise of any right or remedy.

13. Joint and Several Liability; Co-signers; Successors and Assigns Bound. Borrower covenants and agrees that Borrower's obligations and liability shall be joint and several. However, any Borrower who co-signs this Security Instrument but does not execute the Note (a "co-signer"): (a) is co-signing this Security Instrument only to mortgage, grant and convey the co-signer's interest in the Property under the terms of this Security Instrument; (b) is not personally obligated to pay the sums secured by this Security Instrument; and (c) agrees that Lender and any other Borrower can agree to extend, modify, forbear or make any accommodations with regard to the terms of this Security Instrument or the Note without the co-signer's consent.

Subject to the provisions of Section 18, any Successor in Interest of Borrower who assumes Borrower's obligations under this Security Instrument in writing, and is approved by Lender, shall obtain all of Borrower's rights and benefits under this Security Instrument. Borrower shall not be released from Borrower's obligations and liability under this Security Instrument unless Lender agrees to such release in writing. The covenants and agreements of this Security Instrument shall bind (except as provided in Section 20) and benefit the successors and assigns of Lender.

14. Loan Charges. Lender may charge Borrower fees for services performed in connection with Borrower's default, for the purpose of protecting Lender's interest in the Property and rights under this Security Instrument, including, but not limited to, attorneys' fees, property inspection and valuation fees. In regard to any other fees, the absence of express authority in this Security Instrument to charge a specific fee to Borrower shall not be construed as a prohibition on the charging of such fee. Lender may not charge fees that are expressly prohibited by this Security Instrument or by Applicable Law.

If the Loan is subject to a law which sets maximum loan charges, and that law is finally interpreted so that the interest or other loan charges collected or to be collected in connection with the Loan exceed the permitted limits, then: (a) any such loan charge shall be reduced by the amount necessary to reduce the charge to the permitted limit; and (b) any sums already collected from Borrower which exceeded permitted limits will be refunded to Borrower. Lender may choose to make this refund by reducing the principal owed under the Note or by making a direct payment to Borrower. If a refund reduces principal, the reduction will be treated as a partial prepayment without any prepayment charge (whether or not a prepayment charge is provided for under the Note). Borrower's acceptance of any such refund made by direct payment to Borrower will constitute a waiver of any right of action Borrower might have arising out of such overcharge.

15. Notices. All notices given by Borrower or Lender in connection with this Security Instrument must be in writing. Any notice to Borrower in connection with this Security Instrument shall be deemed to have been given to Borrower when mailed by first class mail or when actually delivered to Borrower's notice address if sent by other means. Notice to any one Borrower shall constitute notice to all Borrowers unless Applicable Law expressly requires otherwise. The notice address shall be the Property Address unless Borrower has designated a substitute notice address by notice to Lender. Borrower shall promptly notify Lender of Borrower's change of address. If Lender specifies a procedure for reporting Borrower's change of address, then Borrower shall only report a change of address through that specified procedure. There may be only one designated notice address under this Security Instrument at any one time. Any notice to Lender shall be given by delivering it or by mailing it by first class mail to Lender's address stated herein unless Lender has designated another address by notice to Borrower. Any notice in connection with this Security Instrument shall not be deemed to have been given to Lender until actually received by Lender. If any notice required by this Security Instrument is also required under Applicable Law, the Applicable Law requirement will satisfy the corresponding requirement under this Security Instrument.

16. Governing Law; Severability; Rules of Construction. This Security Instrument shall be governed by federal law and the law of the jurisdiction in which the Property is located. All rights and

obligations contained in this Security Instrument are subject to any requirements and limitations of Applicable Law. Applicable Law might explicitly or implicitly allow the parties to agree by contract or it might be silent, but such silence shall not be construed as a prohibition against agreement by contract. In the event that any provision or clause of this Security Instrument or the Note conflicts with Applicable Law, such conflict shall not affect other provisions of this Security Instrument or the Note which can be given effect without the conflicting provision.

As used in this Security Instrument: (a) words of the masculine gender shall mean and include corresponding neuter words or words of the feminine gender; (b) words in the singular shall mean and include the plural and vice versa; and (c) the word "may" gives sole discretion without any obligation to take any action.

17. Borrower's Copy. Borrower shall be given one copy of the Note and of this Security Instrument.

18. Transfer of the Property or a Beneficial Interest in Borrower. As used in this Section 18, "Interest in the Property" means any legal or beneficial interest in the Property, including, but not limited to, those beneficial interests transferred in a bond for deed, contract for deed, installment sales contract or escrow agreement, the intent of which is the transfer of title by Borrower at a future date to a purchaser.

If all or any part of the Property or any Interest in the Property is sold or transferred (or if Borrower is not a natural person and a beneficial interest in Borrower is sold or transferred) without Lender's prior written consent, Lender may require immediate payment in full of all sums secured by this Security Instrument. However, this option shall not be exercised by Lender if such exercise is prohibited by Applicable Law.

If Lender exercises this option, Lender shall give Borrower notice of acceleration. The notice shall provide a period of not less than 30 days from the date the notice is given in accordance with Section 15 within which Borrower must pay all sums secured by this Security Instrument. If Borrower fails to pay these sums prior to the expiration of this period, Lender may invoke any remedies permitted by this Security Instrument without further notice or demand on Borrower.

19. Borrower's Right to Reinstate After Acceleration. If Borrower meets certain conditions, Borrower shall have the right to have enforcement of this Security Instrument discontinued at any time prior to the earliest of: (a) five days before sale of the Property pursuant to any power of sale contained in this Security Instrument; (b) such other period as Applicable Law might specify for the termination of Borrower's right to reinstate; or (c) entry of a judgment enforcing this Security Instrument. Those conditions are that Borrower: (a) pays Lender all sums which then would be due under this Security Instrument and the Note as if no acceleration had occurred; (b) cures any default of any other covenants or agreements; (c) pays all expenses incurred in enforcing this Security Instrument, including, but not limited to, reasonable attorneys' fees, property inspection and valuation fees, and other fees incurred for the purpose of protecting Lender's interest in the Property and rights under this Security Instrument; and (d) takes such action as Lender may reasonably require to assure that Lender's interest in the Property and rights under this Security Instrument, and Borrower's obligation to pay the sums secured by this Security Instrument, shall continue unchanged. Lender may require that Borrower pay such reinstatement sums and expenses in one or more of the following forms, as selected by Lender: (a) cash; (b) money order; (c) certified check, bank check, treasurer's check or cashier's check, provided any such check is drawn upon an institution whose deposits are insured by a federal agency, instrumentality or entity; or (d) Electronic Funds Transfer. Upon reinstatement by Borrower, this Security Instrument and obligations secured hereby shall remain fully effective as if no acceleration had occurred. However, this right to reinstate shall not apply in the case of acceleration under Section 18.

20. Sale of Note; Change of Loan Servicer; Notice of Grievance. The Note or a partial interest in the Note (together with this Security Instrument) can be sold one or more times without prior notice to Borrower. A sale might result in a change in the entity (known as the "Loan Servicer") that collects Periodic Payments due under the Note and this Security Instrument and performs other mortgage loan servicing obligations under the Note, this Security Instrument, and Applicable Law. There also might be one or more changes of the Loan Servicer unrelated to a sale of the Note. If there is a change of the Loan Servicer, Borrower will be given written notice of the change which will state the name and address of the

new Loan Servicer, the address to which payments should be made and any other information RESPA requires in connection with a notice of transfer of servicing. If the Note is sold and thereafter the Loan is serviced by a Loan Servicer other than the purchaser of the Note, the mortgage loan servicing obligations to Borrower will remain with the Loan Servicer or be transferred to a successor Loan Servicer and are not assumed by the Note purchaser unless otherwise provided by the Note purchaser.

Neither Borrower nor Lender may commence, join, or be joined to any judicial action (as either an individual litigant or the member of a class) that arises from the other party's actions pursuant to this Security Instrument or that alleges that the other party has breached any provision of, or any duty owed by reason of, this Security Instrument, until such Borrower or Lender has notified the other party (with such notice given in compliance with the requirements of Section 15) of such alleged breach and afforded the other party hereto a reasonable period after the giving of such notice to take corrective action. If Applicable Law provides a time period which must elapse before certain action can be taken, that time period will be deemed to be reasonable for purposes of this paragraph. The notice of acceleration and opportunity to cure given to Borrower pursuant to Section 22 and the notice of acceleration given to Borrower pursuant to Section 18 shall be deemed to satisfy the notice and opportunity to take corrective action provisions of this Section 20.

21. Hazardous Substances. As used in this Section 21: (a) "Hazardous Substances" are those substances defined as toxic or hazardous substances, pollutants, or wastes by Environmental Law and the following substances: gasoline, kerosene, other flammable or toxic petroleum products, toxic pesticides and herbicides, volatile solvents, materials containing asbestos or formaldehyde, and radioactive materials; (b) "Environmental Law" means federal laws and laws of the jurisdiction where the Property is located that relate to health, safety or environmental protection; (c) "Environmental Cleanup" includes any response action, remedial action, or removal action, as defined in Environmental Law; and (d) an "Environmental Condition" means a condition that can cause, contribute to, or otherwise trigger an Environmental Cleanup.

Borrower shall not cause or permit the presence, use, disposal, storage, or release of any Hazardous Substances, or threaten to release any Hazardous Substances, on or in the Property. Borrower shall not do, nor allow anyone else to do, anything affecting the Property (a) that is in violation of any Environmental Law, (b) which creates an Environmental Condition, or (c) which, due to the presence, use, or release of a Hazardous Substance, creates a condition that adversely affects the value of the Property. The preceding two sentences shall not apply to the presence, use, or storage on the Property of small quantities of Hazardous Substances that are generally recognized to be appropriate to normal residential uses and to maintenance of the Property (including, but not limited to, hazardous substances in consumer products).

Borrower shall promptly give Lender written notice of (a) any investigation, claim, demand, lawsuit or other action by any governmental or regulatory agency or private party involving the Property and any Hazardous Substance or Environmental Law of which Borrower has actual knowledge, (b) any Environmental Condition, including but not limited to, any spilling, leaking, discharge, release or threat of release of any Hazardous Substance, and (c) any condition caused by the presence, use or release of a Hazardous Substance which adversely affects the value of the Property. If Borrower learns, or is notified by any governmental or regulatory authority, or any private party, that any removal or other remediation of any Hazardous Substance affecting the Property is necessary, Borrower shall promptly take all necessary remedial actions in accordance with Environmental Law. Nothing herein shall create any obligation on Lender for an Environmental Cleanup.

NON-UNIFORM COVENANTS. Borrower and Lender further covenant and agree as follows:

22. Acceleration; Remedies. Lender shall give notice to Borrower prior to acceleration following Borrower's breach of any covenant or agreement in this Security Instrument (but not prior to acceleration under Section 18 unless Applicable Law provides otherwise). The notice shall specify: (a) the default; (b) the action required to cure the default; (c) a date, not less than 30 days from the date the notice is given to Borrower, by which the default must be cured; and (d) that failure to cure

the default on or before the date specified in the notice may result in acceleration of the sums secured by this Security Instrument and sale of the Property. The notice shall further inform Borrower of the right to reinstate after acceleration and the right to bring a court action to assert the non-existence of a default or any other defense of Borrower to acceleration and sale. If the default is not cured on or before the date specified in the notice, Lender at its option may require immediate payment in full of all sums secured by this Security Instrument without further demand and may invoke the power of sale and any other remedies permitted by Applicable Law. Lender shall be entitled to collect all expenses incurred in pursuing the remedies provided in this Section 22, including, but not limited to, reasonable attorneys' fees and costs of title evidence.

If Lender invokes the power of sale, Lender shall give notice of sale to Borrower in the manner provided in Section 15. Lender shall publish and post the notice of sale, and the Property shall be sold in the manner prescribed by Applicable Law. Lender or its designee may purchase the Property at any sale. The proceeds of the sale shall be applied in the following order: (a) to all expenses of the sale, including, but not limited to, reasonable attorneys' fees; (b) to all sums secured by this Security Instrument; and (c) any excess to the person or persons legally entitled to it.

23. Release. Upon payment of all sums secured by this Security Instrument, Lender shall prepare and file a discharge of this Security Instrument. Lender may charge Borrower a fee for releasing this Security Instrument, but only if the fee is paid to a third party for services rendered and the charging of the fee is permitted under Applicable Law.

BY SIGNING BELOW, Borrower accepts and agrees to the terms and covenants contained in this Security Instrument and in any Rider executed by Borrower and recorded with it.


RONALD R. BRODEN II (Seal)
-Borrower


Toni Lynn Broden (Seal)
-Borrower

(Seal)
-Borrower

(Seal)
-Borrower

(Seal)
-Borrower

(Seal)
-Borrower

Witness:

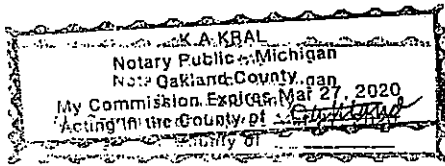
Witness:

[Space Below This Line For Acknowledgment]

State of MICHIGAN

County of Livingston

The foregoing instrument was acknowledged before me this 9-21-15
by RONALD R BRODEN II AND Toni Lynn Broden, Husband & Wife.



(Seal)

K. A. Kral

Signature of Person Taking Acknowledgment

N/A K. A. Kral
N/A Oakland County, Michigan

Title My commission expires 5-27-20

N/A Acting in Livingston County

Serial Number, if any

This instrument was prepared by:
Joseph J. DeLano
680 DEER ST
PLYMOUTH, MI 48170

After Recording Return To:
Flagstar Bank, FSB
FINAL DOCUMENTS, 5151 Corporate Dr, MAIL STOP W-535-1
Troy, Michigan 48098

Loan Originator: Joseph DeLano, NMLS ID 169257

Loan Originator Organization: SELECT INVESTORS MORTGAGE CORPORATION, NMLS ID 139411

MICHIGAN - Single Family - Fannie Mae/Freddie Mac UNIFORM INSTRUMENT - MERS
Form 3023 01/01

Page 14 of 14

DocMagic eForms
www.docmagic.com

EXHIBIT "A"

File No.: 12614

Land located in the Township of Hartland, County of Livingston, State of Michigan and further described as:

Parcel A: A parcel of land located in the Northwest $\frac{1}{4}$ of Section 21, Town 3 North, Range 6 East, Hartland Township, Livingston County, Michigan, and being more particularly described as follows: Commencing at the Northwest corner of said Section 21, thence North $89^{\circ}29'05''$ East 2598.58 feet along the North line of said Section 21 to the North $\frac{1}{4}$ corner of said Section 21, thence South $89^{\circ}07'56''$ West 1030.00 feet along the centerline of Dunham Road (66 foot wide statutory right-of-way) to the point of beginning, thence South $01^{\circ}58'49''$ East 338.19 feet, thence South $89^{\circ}07'56''$ West 245.93 feet, thence North $03^{\circ}23'00''$ West 338.45 feet along the centerline of Hartland Road (70 feet wide) thence North $89^{\circ}07'56''$ East 254.22 feet along the centerline of said Dunham Road to the point of beginning.

CKA: 10220 Dunham Rd., Hartland, MI 48353

Tax Parcel No.: 4708-21-100-034

EXHIBIT B

DECLARATION OF TAKING

Pursuant to a “Resolution Concerning the Acquisition of Property; Approving Single Unitary Good Faith Offer; and Approving Declaration of Necessity and Declaration of Taking” adopted on January 7, 2020, Hartland Township (the “Township”) has determined that it is necessary to acquire an easement over certain property within the Township to facilitate the construction of sidewalks (the “Project”). A single unitary good faith written offer to purchase said property has been made but not accepted.

Now, pursuant to the Revised Statutes of 1846, MCL 41.2, as amended, and other applicable law, and in accordance with the provisions of Act 87 of Public Acts of 1980, as amended, it is declared and determined that a permanent easement and temporary easement across, over, and through the real property hereinafter described shall be taken for the purpose of constructing the Project, in accordance with the plans on file at the Township Hall.

A statement of the estate of interest in the property being taken; a description of the property to be acquired, sufficient for its identification; the name of each owner of said property; the name of each known person, other than the owner, having an interest in said property; a statement of the sum of money estimated by the Township of Hartland as just compensation for the property being acquired; and a statement whether the Township of Hartland reserves or waives its rights to bring federal or state cost recovery actions against the present owner of the property are as follows:

1. Statement of the Estate of Interest Being Taken and Description of the Property:

Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 210.62 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 26.47 feet; thence S08°49'06"E 33.09 feet; thence S09°21'39"E 11.21 feet; thence S02°32'38"E 211.76 feet; thence S11°46'52"W 28.13 feet; thence S03°28'17"W 14.49 feet; thence S89°07'56"W 0.52 feet to a point on the East right of way line of Hartland Road; thence N03°23'00"W 313.12 feet along said right of way line to the South right of way line of said Dunham Road; thence N89°29'05"E 9.98 feet along said right of way line to the Point of Beginning. Said description contains 3,171 square feet, or 0.072 acres, more or less.

Temporary Easement

Part of the Northwest ¼ of Section 21, T.3N., R.6E., Hartland Township, Livingston County, Michigan, described as: Commencing at the Northwest corner of said section 21; thence N89°29'05"E 2598.58 feet along the North line of said Section 21 to the North ¼ corner of said Section 21; thence S89°07'56"W 1,030 feet along the centerline of Dunham Road; thence S01°58'49"E 26.67 feet to a point on the South right of way line of said Dunham Road; thence S89°29'05"W 196.99 feet along said right of way line to the Point of Beginning; thence S02°32'38"E 312.81 feet; thence S89°07'56"W 18.49 feet; thence N03°28'17"E 14.49 feet; thence N11°46'52"E 28.13 feet; thence N02°32'38"W 211.76 feet; thence N09°21'39"W 11.21 feet; thence N08°49'06"W 33.09 feet; thence N02°32'38"W 26.47 feet to the South right of way line of said Dunham Road; thence N89°29'05"E 13.62 feet along said right of way line to the Point of Beginning. Said description contains 3,492 square feet, or 0.08 acres, more or less.

2. Names of Property Owners:

Ronald R. Broden II and Toni Lynn Broden

3. Names of each person, other than the Property Owners, having a potential interest in the Property:

a. Flagstar Bank

b. Al Rossi and Lois Rossi

- c. Livingston County Road Commission
- d. Livingston County Drain Commission
- e. DTE Energy

4. Estimated Just Compensation:

\$5,000

- 5. The Township of Hartland waives its rights to bring federal or state cost recovery actions against the present owner of the Property.

HARTLAND TOWNSHIP

By: William J. Fountain
Its: Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF LIVINGSTON)

On this _____ day of _____, 2020, before me, a Notary Public, in and for said County, personally appeared William J. Fountain, Supervisor, on behalf of Hartland Township, who executed this Declaration of Taking and acknowledged that he has executed it on behalf of Hartland Township in his capacity as its Supervisor.

_____, Notary Public
County of _____, State of Michigan
My commission expires:

Prepared by and when recorded return to:

Michael D. Homier (P60318)
1700 East Beltline, N.E., Suite 200
Grand Rapids, MI 49525
(616) 726-2200

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: FY2021 and FY2022 - Revenues

Date: December 31, 2019

Recommended Action

Board review and questions.

Discussion

The attached files are the preliminary FY21 & FY22 estimated revenues for all funds, including the Special Assessment Funds. The first attachment details the General Fund revenue projections with multiple prior year activity provided for reference. The second attachment provides further detailed information on State Shared Revenue and Property Tax Collections. The third attachment provides details to the Planning Department projections. Finally, the last attachment provides the revenue projections for all funds for both fiscal years, including footnotes.

Generally, projected revenues are in line with prior years with no large deviations. General Fund revenues continue to be conservatively calculated and projected to increase slightly at 2.6% and .63%, FY21 and FY22, respectively. Water and Sewer O&M Fund revenues are from the approved rate studies.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

GF Revenues Summary 2014 – 2022

GF State Shared Revenue and Property Taxes Detailed FY21 FY22

Revenue Projections FY21 FY22 Planning Fees

Preliminary revenues all funds FY21 FY22

HARTLAND TOWNSHIP BUDGET FY21 AND FY21													
GENERAL FUND SUMMARY 2014 - 2022													
HTB JANUARY 7, 2019													
	FISCAL YEAR	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19		2019-20	2019-20	2019-20	2020-21	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY		ORIGINAL	AMENDED	PROJECTED	MANAGER	MANAGER
GL NUMBER	DESCRIPTION	ACTUAL REVENUES							BUDGET	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES													
Dept 000													
101-000-402.000	CURRENT REAL PROP TAX	462,836	464,827	477,408	481,750	493,706	515,652		541,804	541,804	545,129	567,017	573,748
101-000-413.000	CHARGEBACK TAXES				8	142							
101-000-421.000	MOBILE HOME FEES	2,964	2,774	2,857	2,965	2,778	3,113		3,000	3,000	3,000	3,180	3,180
101-000-445.001	PRE INTEREST		471		758	831	595				133		
101-000-446.000	INTEREST & PENALTY DEL TAX	1,025	589	2,459	743	892	136		150	150	431	150	150
101-000-477.000	DOG LICENSES	522	480	546	405	408	492		430	430	430	430	430
101-000-539.004	DTE TREE GRANT						500						
101-000-539.005	SOLID WASTE CHALLENGE GRANT										2,313		
101-000-539.007	MICHIGAN SCRAP TIRE GRANT		1,913	2,000									
101-000-539.009	MI GO GREEN GRANT		4,000										
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE					5,945	2,015		5,000	5,000	611	2,000	2,000
101-000-574.000	STATE SHARED REVENUE	1,084,263	1,156,044	1,141,822	1,203,157	1,245,294	1,299,786		1,305,457	1,305,457	1,330,904	1,353,040	1,375,140
101-000-577.000	STATE PPT/ESSENTIAL SERVICES REIMB				2,845								
101-000-608.000	BOARD OF APPEALS	700	1,400		1,500	1,400	2,800		1,500	1,500	1,400	1,400	1,400
101-000-609.000	PROPERTY TAX ADMINISTRATION	167,323	180,433	185,503	193,720	198,769	208,233		217,705	217,705	220,782	229,161	234,264
101-000-611.000	SCHOOL COLLECTION FEES	17,667	16,908	16,947	17,082	17,328	17,301		17,700	17,700	17,673	17,700	17,700
101-000-612.000	CABLE FRANCHISE FEES	186,270	198,367	212,294	220,456	228,156	226,959		225,300	225,300	221,562	221,000	220,500
101-000-622.000	ZONING FEES	27,535	23,641	46,735	34,220	49,440	33,945		38,716	38,716	40,527	41,297	40,941
101-000-627.000	RIGHT OF WAY FEES					500							
101-000-628.100	PROFESSIONAL REVIEW COSTS										50,000	50,000	50,000
101-000-645.000	PRINTED MATERIALS	1,270	769	526	464	1,453	2,358		600	600	3,000	600	600
101-000-646.000	PASSPORT FEES	5,325	5,975	8,700	8,925	7,900	12,845		8,750	8,750	9,000	8,750	8,750
101-000-651.000	PARKS & REC USE FEES	375	420	600	550	550	3,100		3,200	3,200	3,200	3,500	3,500
101-000-652.000	FARMERS MARKET REVENUE				8,127	2,914	2,764		3,000	3,000	2,262	2,500	2,500
101-000-655.000	FINES	850		100									
101-000-656.000	TRAFFIC FINES	1,488	568	331	117	412	44						
101-000-657.000	BLIGHT REIMBURSEMENTS			8,608	445								
101-000-665.000	INTEREST EARNINGS	2,191	2,389	4,894	6,576	8,734	11,343		9,000	9,000	9,000	9,000	9,000
101-000-665.001	UNREALIZED GAIN OR LOSS			(202)	(2,244)	(811)	2,844						
101-000-667.000	RENTS - HERO CENTER			4,400	4,400	5,500	3,300		4,400	4,400	4,400	4,400	4,400
101-000-667.001	CELL TOWER LEASE ATT	31,740	31,740	38,290	39,285	36,498	37,593		37,961	37,961	37,961	37,961	37,961
101-000-667.002	CABLE STUDIO RENT						12,984		12,984	12,984	12,984	12,984	12,984
101-000-673.000	SALE OF FIXED ASSETS	3,408	257										
101-000-674.100	SPECIAL EVENTS DONATIONS		9,000	12,000	16,000	20,794	19,625		16,000	16,000	17,250	16,000	16,000
101-000-674.150	DONATIONS				176		950						
101-000-676.000	REIMBURSEMENTS	7,536	4,635	29,943	13,902	9,596	11,971		16,320	16,320	4,072	20,947	
101-000-676.536	REIMB ADMIN FEE WATER	76,932	69,860	68,166	70,783	73,584	76,231		77,840	77,840	77,840	83,141	85,635
101-000-676.590	REIMB ADMIN FEE SEWER	68,976	63,322	69,822	63,985	66,836	69,088		71,563	71,563	71,563	79,627	82,015
101-000-687.000	REBATES&REFUNDS			12		105	387				1,104		
101-000-693.001	SALE OF LAND (GOVT)										30		
101-000-694.000	OTHER REVENUE	3,171	7,671	13,048	6,232	3,842	5,560				8,357		
101-000-699.401	TRANSFER IN CAPITAL IMPRO**					100,000							
Totals for dept 000 -		2,154,367	2,248,453	2,347,809	2,397,332	2,583,496	2,584,514		2,618,380	2,618,380	2,696,918	2,765,785	2,782,798
Less one-time Items**						(100,000)							
Less GASB 84 Impact (Professional Review Costs)											(50,000)	(50,000)	(50,000)
TOTAL ESTIMATED REVENUES		2,154,367	2,248,453	2,347,809	2,397,332	2,483,496	2,584,514		2,618,380	2,618,380	2,646,918	2,715,785	2,732,798
			4.37%	4.42%	2.11%	3.59%	4.07%				2.41%	2.60%	0.63%
** One time item													

State Shared Revenue History/Projections												
Actual												
Projected												
State Shared Revenue												
Fiscal Year	Original Budget	State Shared Revenue Received	% Incr/Decr. Budget vs. Actual	% Change - Actual Year to Year	Notes							
2000-2001		813,978.00										
2001-2002		865,638.00		6.35%								
2002-2003		816,031.00		-5.73%								
2003-2004		751,512.00		-7.91%								
2004-2005		725,028.00		-3.52%								
2005-2006		742,651.00		2.43%								
2006-2007		747,783.00		0.69%								
2007-2008	753,601.00	751,856.00	-0.23%	0.54%								
2008-2009	740,000.00	751,954.00	1.62%	0.01%								
2009-2010	758,879.00	672,093.00	-11.44%	-10.62%	Partially caused by reversal of statutory payments received in the previous fiscal year.							
2010-2011	690,651.00	722,452.00	4.60%	7.49%								
2011-2012	1,051,321.00	1,213,751.00	15.45%	68.00%	Includes catch-up payment on census increase							
2012-2013	1,050,219.00	1,065,014.00	1.41%	-12.25%								
2013-2014	1,109,048.00	1,084,263.00	-2.23%	1.81%								
2014-2015	1,125,115.00	1,156,044.00	2.75%	6.62%	First year of CVTRS payments							
2015-2016	1,202,976.00	1,141,822.00	-5.08%	-1.23%	Distribution rate decreased, no change to CVTRS Payments							
2016-2017	1,233,433.00	1,203,157.00	-2.45%	5.37%	Projected based on State summary of Revenue Sharing Payments; CVTRS decreases							
2017-2018	1,180,514.00	1,245,294.00	5.49%	3.50%	Includes \$8,000 of new supplemental CVTRS							
2018-2019	1,255,929.00	1,299,786.00	3.49%	4.38%								
2019-2020	1,305,457.00	1,330,904.00		2.39%	Per Actual and Projected State summary of RS Payments							
2020-2021		1,353,040.00		1.66%	1.7% increase to Base Constitutional + flat amount of \$51840 CVTRS							
2021-2022		1,375,140.00		1.63%	same							

Property Tax Collections History/Projections

Actual

Projected

Property Taxes (based on Assessor's Taxable Value Projection, pending ongoing class adjustments and March Board of Review decisions)

Tax Year	Taxable Value Projected	Taxable Value Actual Year End	Millage Rate	Real & Personal Property Taxes Projected	Real & Personal Property Taxes Actual	% Increase/Decrease: Values	% Increase/Decrease: Taxes
2009	682,307,886	665,439,700	0.8003	546,051.00	545,479.00		
2010	670,021,705	616,971,746	0.8003	536,218.37	530,581.00	-7.28%	-2.73%
2011	599,211,789	585,341,292	0.8003	479,549.19	492,401.00	-5.13%	-7.20%
2012	575,456,314	577,771,684	0.8003	460,537.69	468,133.00	-1.29%	-4.93%
2013	587,772,098	583,879,619	0.8003	470,394.01	463,038.41	1.06%	-1.09%
2014	579,594,087	582,687,353	0.8003	463,849.15	464,791.58	-0.20%	0.38%
2015	592,154,515	597,777,184	0.8003	473,901.26	477,738.55	2.59%	2.79%
2016	621,862,184	607,105,913	0.794	482,042.09	481,750.00	1.56%	0.84%
2017	624,987,120	625,942,314	0.7892	493,993.67	493,706.00	3.10%	2.48%
2018	657,084,584	659,368,892	0.7823	511,541.81	515,796.00	5.34%	4.47%
2019	696,058,939	700,808,337	0.7779	541,804.00	545,129.00	5.56%	5.92%
2020	744,490,664		0.77323	567,017.00		6.96%	4.65%
2021	750,242,527		0.76859	573,748.00		0.77%	1.19%

Actual TV & Taxes per Winter Adjusted Roll

Taxable Values increased based on Assessor's estimate of new construction added
Millage rate adjusted for estimated Headlee Rollback factor of .994

Property Tax Administration Fees (based on Assessor's Taxable Value Projection, pending class adjustments and March Board of Review decisions)

Tax Year	Taxes Collected	Estimated Other Taxes Collected	Total Collections	1% Administration Fee Projected	1% Administration Fee Actual	% Increase/Decrease
2010	536,218.37	21,007,509.00	21,543,727.37	215,437.27	221,139.00	
2011	479,549.19	20,005,266.99	20,484,816.19	204,848.16	179,426.00	-18.86%
2012	468,133.00	19,151,090.47	19,619,223.47	196,192.23	166,780.00	-7.05%
2013	470,394.01	19,301,875.17	19,772,269.18	197,722.69	167,323.00	0.33%
2014	463,849.15	16,297,306.94	16,761,132.80	167,611.33	180,433.00	7.84%
2015	473,901.26	16,623,253.08	17,097,154.34	170,971.54	185,503.00	2.81%
2016	482,042.09	16,955,718.14	17,437,760.24	174,377.60	193,884.00	4.52%
2017	493,993.67	19,337,546.88	19,831,540.55	198,315.41	198,769.00	2.52%
2018	515,796.00	19,952,615.00	20,468,411.00	204,684.11	208,329.00	4.81%
2019	545,129.00	21,759,589.00	22,304,718.00	217,708.00	220,782.00	5.98%
2020	567,017.00	22,349,054.00	22,916,071.00	229,161.00		
2021	573,748.00	22,852,632.00	23,426,380.00	234,264.00		

Zoning Fees (Acct # 101-000-622.000)
Revenue Projections
FY2021

Revenue Category	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Estimated (Oct 31, 2018)*	FY20 Actual (Oct 31, 2019)	FY20 Estimated*	FY21 Estimated (Oct 31, 2019)**	FY22 Estimated (Nov 6, 2019)***
Land Use Permit (Accessory)	\$7,005	\$6,580	\$6,740	\$5,695	\$5,620	\$6,775	\$7,385	\$7,779
Commercial Land Use Permits	\$155	\$80	\$75	\$88	\$100	\$164	\$118	\$119
Land Use Permit (Dwelling)	\$4,100	\$6,800	\$5,500	\$3,897	\$5,700	\$5,467	\$6,436	\$7,093
Sign Permits	\$2,845	\$4,380	\$3,745	\$2,324	\$3,760	\$3,630	\$4,283	\$4,731
Driveway Permits	\$35	\$0	\$105	\$36	\$70	\$115	\$64	\$94
Rezoning	\$1,500	\$1,500	\$1,500	\$750	\$0	\$0	\$1,125	\$875
Site Plan Application	\$5,600	\$12,400	\$2,400	\$4,500	\$3,200	\$5,246	\$6,411	\$4,686
Special Use Application	\$450	\$5,500	\$0	\$1,488	\$2,750	\$4,508	\$2,615	\$2,374
Planned Development Application	\$0	\$0	\$0	\$0	\$1,000	\$1,639	\$410	\$683
Amendment to a Planned Development	\$2,400	\$0	\$1,200	\$600	\$0	\$0	\$900	\$700
Amendment to a Site Plan	\$4,100	\$6,400	\$3,700	\$2,820	\$4,200	\$6,885	\$5,271	\$5,286
Administrative Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction (Review and Inspections)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Land Division Applications	\$5,955	\$5,125	\$8,605	\$4,588	\$1,950	\$4,991	\$5,720	\$5,841
Special Event Permits	\$75	\$675	\$375	\$246	\$675	\$1,107	\$558	\$680
Zoning Compliance Verification Letter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$34,220	\$49,440	\$33,945	\$27,032	\$29,025	\$40,527	\$41,297	\$40,941

*Actual @ 10/31/19
divided by .61
Values in blue adjusted
to reflect fewer lots
available for
development.

** Average of Actual
Revenue fromFY17,
FY18, FY19 and
Estimated for FY20
(rolling 4-year average)
not using adjusted FY20
values in blue as more
lots are expected to be
available.

***Average of Actual
Revenue from FY19 and
Estimated for FY20 &
FY21 not using adjusted
FY20 values in blue as
more lots are expected
to be available. Planning
believes this number
may be a low.

BUDGET REPORT
Fund: 101 GENERAL FUND
HARTLAND TOWNSHIP
FY2021 AND FY2022 - PROPOSED REVENUES
ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
101-000-402.000	CURRENT REAL PROP TAX	515,652	541,804	541,804		545,129	567,017	573,748
	FOOTNOTE AMOUNTS:					545,129	567,017	573,748
	(2017-18 To ?) FY21 PROPERTY TAXES BASED ON TENATIVE TV 2020 FROM ASSESSING.							
	FY22 PROPERTY TAXES BASED ON TENATIVE TV 2020 PLUS ESTIMATED NEW CONSTRUCTION FOR 2020.							
	DISCOUNTED .05% FOR TAX CHARGEBACKS							
	HEADLEE ROLLBACK FACTOR OF .994 APPLIED TO FY21 AND FY22							
101-000-413.000	CHARGEBACK TAXES				89			
101-000-421.000	MOBILE HOME FEES	3,113	3,000	3,000	2,648	3,000	3,180	3,180
	FOOTNOTE AMOUNTS:					3,000	3,180	3,180
	(2020-21 To ?) HOMES AVERAGE 530 A MONTH @ .50 EACH							
101-000-445.001	PRE INTEREST	595			133	133		
101-000-446.000	INTEREST & PENALTY DEL TAX	136	150	150	431	431	150	150
101-000-477.000	DOG LICENSES	492	430	430	285	430	430	430
	FOOTNOTE AMOUNTS:					430	430	430
	(2016-17 To ?) DOG LICENSES REMAIN STEADY							
101-000-539.004	DTE TREE GRANT	500						
101-000-539.005	SOLID WASTE CHALLENGE GRANT				2,313	2,313		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAI	2,015	5,000	5,000	611	611	2,000	2,000
	FOOTNOTE AMOUNTS:					611	2,000	2,000
	(2019-20 To ?) EST BASED ON FY19 ACTUAL							
101-000-574.000	STATE SHARED REVENUE	1,299,786	1,305,457	1,305,457	671,551	1,330,904	1,353,040	1,375,140
	FOOTNOTE AMOUNTS:					1,279,449	1,301,200	1,323,300
	(2020-21 To ?) ANNUAL INCREASE IN CONSTITUTIONAL BASED ON STATE'S FY20 INCREASE OF 1.7%							
	FOOTNOTE AMOUNTS:					51,455	51,840	51,840
	(2020-21 To ?) CVTRS AMOUNT INCREASED IN FY20 - FLAT AMOUNT PER STATE'S FY20 ESTIMATE.							
	GL # FOOTNOTE TOTAL:					1,330,904	1,353,040	1,375,140
101-000-608.000	BOARD OF APPEALS	2,800	1,500	1,500	1,400	1,400	1,400	1,400
	FOOTNOTE AMOUNTS:					1,400	1,400	1,400
	(2017-18 To ?) ASSUMES NO CHANGE; 2 MEETINGS							
101-000-609.000	PROPERTY TAX ADMINISTRATION	208,233	217,705	217,705	117,835	220,782	229,161	234,264
	FOOTNOTE AMOUNTS:					220,782	229,161	234,264
	(2017-18 To ?) INCREASE BASED ON NEW CONSTRUCTION ESTIMATES AND IMPACT ON TAXABLE VALUES.							
101-000-611.000	SCHOOL COLLECTION FEES	17,301	17,700	17,700	17,673	17,673	17,700	17,700
	FOOTNOTE AMOUNTS:					17,673	17,700	17,700
	(2016-17 To ?) ASSUMES 25 NEW ADDITIONAL PARCELS FROM SPLITS/BUILDS							
101-000-612.000	CABLE FRANCHISE FEES	226,959	225,300	225,300	166,172	221,562	221,000	220,500
	(2016-17 To ?) PRIOR YEARS:5% INCREASE BASED ON HISTORICAL AVERAGES							
	FOOTNOTE AMOUNTS:					221,562	221,000	220,500
	(2019-20 To ?) FY21 & FY22: SMALL DECREASES ASSUMED DUE TO DECREASE IN FY20 PROJECTED..							
	INDUSTRY EXPERIENCING DECREASE IN FEES DUE TO HIGHER USAGE							
	OF OTHER CONTENT STREAMING TECHNOLOGY (ROKU, HULU, AMAZON PRIME, ETC).							
101-000-622.000	ZONING FEES	33,945	38,716	38,716	32,920	40,527	41,297	40,941
	(2016-17 To ?) BASED ON 4 YEAR ACTUALS (FY15 - FY18).							
	FOOTNOTE AMOUNTS:					40,527	41,297	40,941
	(2019-20 To ?) FY21 BASED ON ROLLING AVERAGE OF 4 YEARS (FY17- PROJ FY20)							
	FY22 BASED ON AVERAGE OF FY19 & PROJECT. FY20							
	SEE PLANNING REVENUE PROJECTIONS							
101-000-628.100	PROFESSIONAL REVIEW COSTS				32,000	50,000	50,000	50,000
101-000-628.200	LIQUOR LICENSE APPLICATIONS				4,700			
101-000-645.000	PRINTED MATERIALS	2,358	600	600	2,789	3,000	600	600
	FOOTNOTE AMOUNTS:					3,000	600	600
	(2015-16 To ?) STATIC REVENUE CATEGORY. NO INCREASE							
101-000-646.000	PASSPORT FEES	12,845	8,750	8,750	8,995	9,000	8,750	8,750
	FOOTNOTE AMOUNTS:					9,000	8,750	
	(2019-20 To 2020-21) INCREASING TO 250 @\$35/EA DUE TO ACTUAL VOLUMES							
	FOOTNOTE AMOUNTS:							
	(2021-22 To ?) INCREASING TO 250 @\$35/EA DUE TO ACTUAL VOLUMES							
	GL # FOOTNOTE TOTAL:					9,000	8,750	
101-000-651.000	PARKS & REC USE FEES	3,100	3,200	3,200	2,350	3,200	3,500	3,500
	FOOTNOTE AMOUNTS:						1,000	

BUDGET REPORT
Fund: 101 GENERAL FUND
HARTLAND TOWNSHIP
FY2021 AND FY2022 - PROPOSED REVENUES
ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
	(2015-16 To 2020-21) PARK RENTALS (FEES WILL BE SPLIT 50/50 WITH HAYAA/HCSA/HYL) -RENTAL REVENUE WILL BE PUT INTO 101-000-651.000 REVENUE ACCT; AND PAYMENT TO HAYAA/HCSA/HYL WILL BE PAID OUT OF EXPENSE ACCT 101-751-801.000. ASSUMES ONE \$200 RENTAL PLUS ONE \$500 TOURNAMENT).							
	FOOTNOTE AMOUNTS:					3,200	2,500	
	(2019-20 To 2020-21) PARK PAVILION RENTALS INCLUDED IN THIS LINE ITEM FOR 2019 AND 2020 (ESTIMATED \$2000)							
	FOOTNOTE AMOUNTS:							1,000
	(2021-22 To ?) PARK RENTALS (FEES WILL BE SPLIT 50/50 WITH HAYAA/HCSA/HYL) -RENTAL REVENUE WILL BE PUT INTO 101-000-651.000 REVENUE ACCT; AND PAYMENT TO HAYAA/HCSA/HYL WILL BE PAID OUT OF EXPENSE ACCT 101-751-801.000. ASSUMES ONE \$200 RENTAL PLUS ONE \$500 TOURNAMENT).							
	FOOTNOTE AMOUNTS:							2,500
	(2021-22 To ?) PARK PAVILION RENTALS INCLUDED IN THIS LINE ITEM FOR 2019 AND 2020 (ESTIMATED \$2000)							
	GL # FOOTNOTE TOTAL:					3,200	3,500	3,500
101-000-652.000	FARMERS MARKET REVENUE	2,764	3,000	3,000	2,262	2,262	2,500	2,500
	FOOTNOTE AMOUNTS:					2,262	2,500	2,500
	(2016-17 To ?) BOOTH FEES AND SPONSORSHIPS							
101-000-656.000	TRAFFIC FINES	44						
101-000-665.000	INTEREST EARNINGS	11,343	9,000	9,000	4,999	9,000	9,000	9,000
	FOOTNOTE AMOUNTS:					9,000	9,000	9,000
	(2017-18 To ?) FY20/FY21 BUDGET BASED ON PROJECTED FY19 ASSUMES CONTINUING RISING INTEREST RATES AND STEADY CASH FOR INVESTING							
101-000-665.001	UNREALIZED GAIN OR LOSS	2,844			439			
101-000-667.000	RENTS - HERO CENTER	3,300	4,400	4,400	1,100	4,400	4,400	4,400
	FOOTNOTE AMOUNTS:					4,400	4,400	4,400
	(2017-18 To ?) PER CONTRACT WITH HDFA							
101-000-667.001	CELL TOWER LEASE ATT	37,593	37,961	37,961	28,946	37,961	37,961	37,961
	(2016-17 To ?) CONTRACT RENEWED AT HIGHER RATE OF \$2895/MTH.							
	FOOTNOTE AMOUNTS:					37,961	37,961	37,961
	(2019-20 To ?) CONTRACT RENEWED AT \$3163.45 PER MONTH							
101-000-667.002	CABLE STUDIO RENT	12,984	12,984	12,984	9,738	12,984	12,984	12,984
	FOOTNOTE AMOUNTS:					12,984	12,984	12,984
	(2018-19 To ?) 1,082 SQUARE FOOT CABLE STUDIO RENTED BY PEG FUND (SAME RATE AS HDFA-HERO CENTER \$12/SQ FT)							
101-000-674.100	SPECIAL EVENTS DONATIONS	19,625	16,000	16,000	17,250	17,250	16,000	16,000
	FOOTNOTE AMOUNTS:					17,250	16,000	16,000
	(2015-16 To ?) PROJECTED WINTERFEST SPONSORSHIPS; EXPENDITURES FOR THE EVENT WILL BE ALIGNED WITH MONIES RECEIVED							
101-000-674.150	DONATIONS	950						
	(2017-18 To ?) FY17 - MISC							
101-000-676.000	REIMBURSEMENTS	11,971	16,320	16,320	4,072	4,072	20,947	
	FOOTNOTE AMOUNTS:					4,072	20,947	
	(2020-21 To ?) MAY 2020 SCHOOL ELECTION							
101-000-676.536	REIMB ADMIN FEE WATER	76,231	77,840	77,840	58,380	77,840	83,141	85,635
	FOOTNOTE AMOUNTS:					77,840	83,141	
	(2017-18 To 2020-21) FY21 EST BASED ON UPDATED SALARY ALLOCATION WORKPAPER							
	FOOTNOTE AMOUNTS:							85,635
	(2021-22) FY22 EST BASED ON 3% INCREASE OVER FY21							
	GL # FOOTNOTE TOTAL:					77,840	83,141	85,635
101-000-676.590	REIMB ADMIN FEE SEWER	69,088	71,563	71,563	53,672	71,563	79,627	82,015
	FOOTNOTE AMOUNTS:					71,563	79,627	
	(2019-20 To 2020-21) PER UPDATED 11/19 SALARY ALLOCATION WORKSHEET							
	FOOTNOTE AMOUNTS:							82,015
	(2021-22) FY22 EST 3% INCREASE OVER FY21							
	GL # FOOTNOTE TOTAL:					71,563	79,627	82,015
101-000-687.000	REBATES&REFUNDS	387			1,104	1,104		
101-000-693.001	SALE OF LAND (GOVT)				30	30		
101-000-694.000	OTHER REVENUE	5,560			8,357	8,357		
Totals for dept 000 -		2,584,514	2,618,380	2,618,380	1,255,244	2,696,918	2,765,785	2,782,798
TOTAL ESTIMATED REVENUES		2,584,514	2,618,380	2,618,380	1,255,244	2,696,918	2,765,785	2,782,798
BEGINNING FUND BALANCE		2,846,537	2,995,149	2,995,149	2,995,149	2,995,149	5,692,067	8,457,852

BUDGET REPORT
Fund: 101 GENERAL FUND
HARTLAND TOWNSHIP
FY2021 AND FY2022 - PROPOSED REVENUES
ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
	ENDING FUND BALANCE	5,431,051	5,613,529	5,613,529	4,250,393	5,692,067	8,457,852	11,240,650

BUDGET REPORT
 Fund: 204 MUNICIPAL STREET FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
204-000-402.000	CURRENT REAL PROP TAX	966,601	1,015,597	1,015,597		1,021,819	1,062,820	1,075,437
	FOOTNOTE AMOUNTS:					1,021,819	1,062,820	1,075,437
	(2017-18 To ?) FY21 PROPERTY TAXES BASED ON TENATIVE TV 2020 FROM ASSESSING.							
	FY22 PROPERTY TAXES BASED ON TENATIVE TV 2020 PLUS ESTIMATED NEW CONSTRUCTION FOR 2020							
	DISCOUNTED .05% FOR TAX CHARGEBACKS							
204-000-413.000	CHARGEBACK TAXES				47	47		
204-000-446.000	INT.&PEN DEL TAX	7			24	24		
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHAI	3,778			1,196	1,196		
204-000-665.000	INTEREST EARNINGS	2,825	2,400	2,400	2,140	3,200	3,200	3,200
	FOOTNOTE AMOUNTS:					3,200	3,200	3,200
	(2019-20 To 2021-22) ESTIMATE BASED ON FY20 EST. ANNUALIZED.							
	CASH LEVEL STABLE.							
Totals for dept 000 -		973,211	1,017,997	1,017,997	3,407	1,026,286	1,066,020	1,078,637
TOTAL ESTIMATED REVENUES		973,211	1,017,997	1,017,997	3,407	1,026,286	1,066,020	1,078,637
BEGINNING FUND BALANCE		1,029,396	1,389,682	1,389,682	1,389,682	1,389,682	2,415,968	3,481,988
ENDING FUND BALANCE		2,002,607	2,407,679	2,407,679	1,393,089	2,415,968	3,481,988	4,560,625

BUDGET REPORT
 Fund: 206 FIRE OPERATING
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
206-000-402.000	CURRENT REAL PROP TAX	1,212,676	1,274,167	1,274,167		1,281,959	1,333,391	1,349,219
	FOOTNOTE AMOUNTS:					1,281,959	1,333,391	1,349,219
	(2017-18 To ?) FY21 PROPERTY TAXES BASED ON TENATIVE TV 2020 FROM ASSESSING.							
	FY22 PROPERTY TAXES BASED ON TENATIVE TV 2020 PLUS ESTIMATED NEW CONSTRUCTION FOR 2020.							
	DISCOUNTED .05% FOR TAX CHARGEBACKS							
206-000-413.000	CHARGEBACK TAXES				59	59		
206-000-446.000	INT.&PEN DEL TAX	9			31	31		
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHAI	4,740	7,000	7,000		4,740	4,700	4,700
	FOOTNOTE AMOUNTS:					4,740	4,700	4,700
	(2019-20 To ?) EST BASED ON PRIOR YEARS							
206-000-665.000	INTEREST EARNINGS	1,846	1,700	1,700	1,247	1,800	1,800	1,800
	FOOTNOTE AMOUNTS:					1,800	1,800	1,800
	(2019-20 To 2021-22) ANNUALIZED FOR FY20, CARRIED OVER TO FY21, FY22							
206-000-694.000	OTHER REVENUE	2						
Totals for dept 000 -		1,219,273	1,282,867	1,282,867	1,337	1,288,589	1,339,891	1,355,719
TOTAL ESTIMATED REVENUES		1,219,273	1,282,867	1,282,867	1,337	1,288,589	1,339,891	1,355,719
BEGINNING FUND BALANCE		1,218,991	1,232,871	1,232,871	1,232,871	1,232,871	2,521,460	3,861,351
ENDING FUND BALANCE		2,438,264	2,515,738	2,515,738	1,234,208	2,521,460	3,861,351	5,217,070

BUDGET REPORT
 Fund: 209 CEMETERY
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
209-000-642.000	COLUMBARIUM SALES	1,200	2,200	2,200	450	1,350	2,200	2,200
	FOOTNOTE AMOUNTS:						2,200	2,200
	(2018-19 To ?) COLUMBARIUM SALES (PROJECT 4 PER ACTUAL FY17 SALES)							
209-000-643.000	LOT SALES	10,500	3,300	3,300	2,200	3,300	3,300	3,300
	FOOTNOTE AMOUNTS:						3,300	3,300
	(2016-17 To ?) CEMETERY LOTS - PROJECT 6 SPACES (PER FY17 SALES)							
209-000-665.000	INTEREST EARNINGS	72			46	75		
209-000-676.000	REIMBURSEMENTS	468						
209-000-691.101	CONTRIBUTION FROM GENERAL FUD	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	FOOTNOTE AMOUNTS:						25,000	25,000
	(2016-17 To ?) AFTER CHART OF ACCOUNT CHANGES THIS CONTRIBTUTION WILL NO LONGER BE SHOWN.							
209-000-694.000	OTHER REVENUE	204						
	Totals for dept 000 -	37,444	30,500	30,500	27,696	29,725	30,500	30,500
TOTAL ESTIMATED REVENUES		37,444	30,500	30,500	27,696	29,725	30,500	30,500
BEGINNING FUND BALANCE		49,341	52,463	52,463	52,463	52,463	82,188	112,688
ENDING FUND BALANCE		86,785	82,963	82,963	80,159	82,188	112,688	143,188

BUDGET REPORT
 Fund: 212 LIQUOR LAW ENFORCEMENT
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
212-000-575.000	LIQUOR LICENSE FEES	10,973	11,256	11,256	12,129	11,964	11,964	11,964
	FOOTNOTE AMOUNTS:					11,964	11,964	11,964
	(2019-20 To 2021-22) FIVE YEAR AVERAGE INCREASE (FY16 - FY20) = 4.71%. FY21 & FY22 LEVEL AMOUNT. UNDER FURTHER REVIEW.							
	9967							
	10436 4.71%							
	10498 0.59%							
	10973 4.52%							
	11964 9.03%							
212-000-665.000	INTEREST EARNINGS	83			67	100	100	100
Totals for dept 000 -		11,056	11,256	11,256	12,196	12,064	12,064	12,064
TOTAL ESTIMATED REVENUES		11,056	11,256	11,256	12,196	12,064	12,064	12,064
BEGINNING FUND BALANCE		43,112	51,198	51,198	51,198	51,198	63,262	75,326
ENDING FUND BALANCE		54,168	62,454	62,454	63,394	63,262	75,326	87,390

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
354-000-404.000	2009 M-59 ROAD SAD REVENUE	458,955	162,750	162,750	172,679	172,679	172,679	172,679
	FOOTNOTE AMOUNTS:						172,679	172,679
	(2015-16 To ?) PER SPECIAL ASSESSMENT WORKPAPERS. ANNUAL AMOUNTS FIXED SUBJECT TO PAYOFFS.							
354-000-404.001	HROAD SPEC ASSESS REVENUE	200,534	53,287	53,287	42,480	42,480	42,480	42,480
	FOOTNOTE AMOUNTS:						42,480	42,480
	(2015-16 To ?) PER SPECIAL ASSESSMENT WORKPAPERS. ANNUAL AMOUNTS FIXED UNLESS PAYOFFS							
354-000-447.001	2009 M-59 ROAD SAD INTEREST	157,149	140,792	140,792	91,374	91,374	78,125	72,115
	FOOTNOTE AMOUNTS:						78,125	72,115
	(2015-16 To ?) 5.8% ON REMAINING BALANCES.							
354-000-447.002	HROAD SPEC ASSESS INTEREST	52,997	46,360	46,360	29,220	29,220	26,322	24,843
	FOOTNOTE AMOUNTS:						26,322	24,843
	(2015-16 To ?) 5.8% ON REMAINING BALANCES.							
354-000-665.000	INTEREST EARNINGS	4,558	1,000	1,000	1,030	1,500	1,000	1,000
	FOOTNOTE AMOUNTS:						1,000	1,000
	(2017-18 To ?) ANTICIPATE LESS CASH ON HAND DUE TO POSSIBLE REFUNDING							
354-000-697.000	PREMIUM ON BONDS				70,694	70,694		
354-000-698.000	BOND PROCEEDS				2,790,000	2,790,000		
Totals for dept 000 -		874,193	404,189	404,189	3,197,477	3,197,947	320,606	313,117
TOTAL ESTIMATED REVENUES		874,193	404,189	404,189	3,197,477	3,197,947	320,606	313,117
BEGINNING FUND BALANCE		1,076,262	1,483,037	1,483,037	1,483,037	1,483,037	4,680,984	5,001,590
ENDING FUND BALANCE		1,950,455	1,887,226	1,887,226	4,680,514	4,680,984	5,001,590	5,314,707

BUDGET REPORT
 Fund: 357 ORE VALLEY SAD
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
357-000-404.000	SPECIAL ASSESSMENTS	20,686	20,686	20,686	21,545	21,545	19,827	
	FOOTNOTE AMOUNTS:					21,545	19,827	
	(2019-20 To 2020-21) THREE YEARS REMAINING TO COLLECT							
357-000-447.001	SPECIAL ASSESSMENT INTEREST	1,241	827	827	829	829	397	
	FOOTNOTE AMOUNTS:					829	397	
	(2015-16 To 2020-21) PER SPECIAL ASSESSMENT WORKPAPERS. 2% INTEREST							
357-000-665.000	INTEREST EARNINGS	82			77	77		
	(2015-16 To ?) INTEREST EARNINGS WILL BE MINIMAL AS THIS FUND IS A PASS-THRU TO CIP 401 FUND							
357-000-696.000	RESIDUAL EQUITY TRANSFER	12,408						
	Totals for dept 000 -	34,417	21,513	21,513	22,451	22,451	20,224	
TOTAL ESTIMATED REVENUES		34,417	21,513	21,513	22,451	22,451	20,224	
BEGINNING FUND BALANCE		(55,027)	(20,609)	(20,609)	(20,609)	(20,609)	1,842	22,066
ENDING FUND BALANCE		(20,610)	904	904	1,842	1,842	22,066	22,066

BUDGET REPORT
 Fund: 358 MILLPOINTE ROAD DEBT SERVICE FUND

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
358-000-451.000	SPECIAL ASSESSMENT PRINCIPAL	117,856	112,900	112,900	10,121	88,920	80,439	80,439
	FOOTNOTE AMOUNTS:					88,920	80,439	80,439
	(2018-19 To ?) NEW SAD FY19.							
358-000-451.001	SPECIAL ASSESSMENT INTEREST	43,007	38,104	38,104		27,942	24,211	20,818
	FOOTNOTE AMOUNTS:					27,942	24,211	20,818
	(2018-19 To ?) FIRST YEAR, NO INTEREST. INTEREST RATE CHARGED = 4.218892%							
358-000-452.001	MILLPOINTE SAD REFUNDS				(2,350)	(2,350)		
358-000-665.000	INTEREST EARNINGS	250			195	195		
Totals for dept 000 -		161,113	151,004	151,004	7,966	114,707	104,650	101,257
TOTAL ESTIMATED REVENUES		161,113	151,004	151,004	7,966	114,707	104,650	101,257
BEGINNING FUND BALANCE		118,999	248,644	248,644	248,644	248,644	363,351	468,001
ENDING FUND BALANCE		280,112	399,648	399,648	256,610	363,351	468,001	569,258

BUDGET REPORT
 Fund: 359 BULLARD LAKE ROAD SAD
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
359-000-451.000	SPECIAL ASSESSMENT REVENUE				20,731	20,731	16,584	16,584
	FOOTNOTE AMOUNTS:					20,731	16,584	16,584
	(2020-21 To 2021-22) YEARS 2 & 3 OF 10, BASED ON ORIGINAL SAD ROLL							
359-000-451.001	SPECIAL ASSESSMENT INTEREST				5,473	5,473	4,789	4,242
	FOOTNOTE AMOUNTS:					5,473	4,789	4,242
	(2020-21 To 2021-22) 3.3% OF SAD A/R BALANCE OUTSTANDING FOR YEARS 2 & 3 OUT OF 10							
Totals for dept 000 -					26,204	26,204	21,373	20,826
TOTAL ESTIMATED REVENUES					26,204	26,204	21,373	20,826
BEGINNING FUND BALANCE							26,204	47,577
ENDING FUND BALANCE					26,204	26,204	47,577	68,403

BUDGET REPORT
 Fund: 401 CAPITAL PROJECTS FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
401-000-627.000	RIGHT OF WAY FEES	6,064	14,000	14,000	19,789	19,789	10,000	10,000
	FOOTNOTE AMOUNTS:						10,000	10,000
	(2016-17 To ?) FLAT \$10,000 ESTIMATED BASED ON CURRENT FUNDING LEVEL.							
	FY19: COMCAST ERRED IN REPORT LINEAR FEET, AND 2018 PAYMENT WAS INCORRECT. STATE HAS INDICATED WE WILL BE MADE WHOLE IN 2019.							
401-000-665.000	INTEREST EARNINGS	775	2,500	2,500	470	2,500	2,500	2,500
	FOOTNOTE AMOUNTS:						2,500	2,500
	(2016-17 To ?) ESTIMATE TAKEN FROM NOVEMBER 2015 ADOPTED CIP - 401 CASH FLOW							
401-000-675.100	RAP GRANTS (MMRMA)			6,000		6,000		
401-000-696.000	RESIDUAL EQUITY TRANSFER	6,367						
401-000-699.101	TRANSFER IN GF	437,349	463,010	820,185	820,185	820,185	519,533	525,713
	FOOTNOTE AMOUNTS:						519,533	525,713
	(2019-20 To ?) FINAL AMOUNTS TO BE DETERMINED CLOSER TO BUDGET ADOPTION.							
	AMOUNTS AGREE TO DRAFT GF BUDGET AS OF 2/1/19							
Totals for dept 000 -		450,555	479,510	842,685	840,444	848,474	532,033	538,213
TOTAL ESTIMATED REVENUES		450,555	479,510	842,685	840,444	848,474	532,033	538,213
BEGINNING FUND BALANCE		237,490	256,673	256,673	256,673	256,673	1,105,147	1,637,180
ENDING FUND BALANCE		688,045	736,183	1,099,358	1,097,117	1,105,147	1,637,180	2,175,393

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
410-000-665.000	INTEREST EARNINGS			117		125		
410-000-669.401	TRANSFER IN FROM CAPITAL PROJECTS			168,850	168,850	168,850		
Totals for dept 000 -				168,850	168,967	168,975		
TOTAL ESTIMATED REVENUES				168,850	168,967	168,975		
BEGINNING FUND BALANCE							168,975	168,975
ENDING FUND BALANCE				168,850	168,967	168,975	168,975	168,975

BUDGET REPORT
 Fund: 536 WATER SYSTEM FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
536-000-539.008	MICHIGAN WELLHEAD PROTECTION GRANT						10,000	10,000
	FOOTNOTE AMOUNTS:						10,000	10,000
	(2019-20 To ?) WELLHEAD PROTECTION GRANT REIMBURSEMENT FOR NEW DISTRIBUTION WELL (MAY BE BUMPED TO 2021)							
536-000-600.400	WATER USAGE METERED	391,523	300,893	300,893	199,003	300,893	267,795	294,575
	FOOTNOTE AMOUNTS:						267,795	294,575
	(2020-21 To ?) APPROVED RATE STUDY INDICATES 224947, HOWEVER DPW BELIEVES THAT TO BE WAY OFF. 10% INCREASE ASSUMED INSTEAD							
536-000-600.500	WATER READINESS TO SERVE	193,226	245,995	245,995	124,563	245,995	312,931	362,202
	FOOTNOTE AMOUNTS:						292,862	292,862
	(2016-17 To ?) WATER READINESS TO SERVE (RATIO BASED METER SIZE)							
	FOOTNOTE AMOUNTS:						20,069	20,069
	(2017-18 To ?) METER REPLACEMENT FEES							
	GL # FOOTNOTE TOTAL:						312,931	312,931
536-000-600.700	CROSS CONNECTION INSPEC FEES							20,000
	FOOTNOTE AMOUNTS:							20,000
	(2020-21 To ?) PLACEHOLDER FOR RESIDENTIAL CROSS CONNECTION PROGRAM - MANDATED BY DEQ IN FY2022							
536-000-601.000	USER FEES	2,494	2,500	2,500	897	2,500	2,500	2,500
	FOOTNOTE AMOUNTS:						2,500	2,500
	(2016-17 To ?) ADDTL MISC FEES CHARGED - NOMINAL REVENUE							
536-000-601.001	PENALTIES ON USER FEES	5,261	5,000	5,000	4,709	5,000	5,000	5,000
	FOOTNOTE AMOUNTS:						5,000	5,000
	(2015-16 To ?) PENALTY STUCTURE CHANGED WITH ORDINANCE AMENDMENT. EFFECT ON FEES UNKNOWN							
	NO INCREASE EXPECTED.							
536-000-605.000	METER SALES	21,197	5,000	5,000	19,216	19,216	10,000	15,000
	FOOTNOTE AMOUNTS:						10,000	15,000
	(2017-18 To ?) VARIOUS METER SALES							
536-000-665.000	INTEREST EARNINGS	1,534	1,000	1,000	1,291	2,000	1,000	1,000
	FOOTNOTE AMOUNTS:						1,000	
	(2019-20 To 2020-21) MINIMAL CASH ON HAND FOR OPERATIONS							
	FOOTNOTE AMOUNTS:							1,000
	(2021-22 To ?) MINIMAL CASH ON HAND FOR OPERATIONS							
	GL # FOOTNOTE TOTAL:						1,000	1,000
536-000-676.000	REIMBURSEMENTS				3			
536-000-676.101	REIMB. CONTRACT SERVICES	20,885	23,844	23,844	16,348	23,844	36,844	36,844
	FOOTNOTE AMOUNTS:						36,844	36,844
	(2019-20 To ?) TIES TO BUDGET IN GF FOR TWP HALL & GROUNDS, ROADS/MEDIANS, PARKS							
536-000-676.102	REIMB - CONTRACT EQUIPMENT						9,302	9,302
	FOOTNOTE AMOUNTS:						4,124	4,124
	(2020-21 To ?) SEE ATTACHMENT - BASED ON ANALYSIS OF EQUIPMENT OPERATIONS AND MAINTENANCE							
	FOOTNOTE AMOUNTS:						5,178	5,178
	(2020-21 To ?) SEE ATTACHMENT - BASED ON ANALYSIS OF EQUIPMENT DEPRECIATION							
	GL # FOOTNOTE TOTAL:						9,302	9,302
Totals for dept 000 -		636,120	584,232	584,232	366,030	599,448	655,372	756,423
TOTAL ESTIMATED REVENUES		636,120	584,232	584,232	366,030	599,448	655,372	756,423
BEGINNING FUND BALANCE		1,054,410	1,363,582	1,363,582	1,363,582	1,363,582	1,963,030	2,618,402
ENDING FUND BALANCE		1,690,530	1,947,814	1,947,814	1,729,612	1,963,030	2,618,402	3,374,825

BUDGET REPORT
 Fund: 537 WATER DEBT SERVICE FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
537-000-404.000	SPECIAL ASSESSMENTS	25,456	15,995	15,995	16,779	16,693	8,347	
	FOOTNOTE AMOUNTS:					16,693	8,347	
	(2015-16 To 2020-21) PER SPECIAL ASSESSMENT WORKPAPERS AND ASSUMES NO ADD'L PAYOFFS. 2017 REFUNDING REDUCED INTEREST CHARGED TO 2.5199%							
537-000-665.000	INTEREST EARNINGS	2,901	2,000	2,000	303	1,000	1,000	1,000
	FOOTNOTE AMOUNTS:						1,000	1,000
	(2016-17 To ?) INTEREST EARNINGS REMAIN LOW. NO CHANGED IN ESTIMATE							
Totals for dept 000 -		28,357	17,995	17,995	17,082	17,693	9,347	1,000
TOTAL ESTIMATED REVENUES		28,357	17,995	17,995	17,082	17,693	9,347	1,000
BEGINNING FUND BALANCE		665,510	680,743	680,743	680,743	680,743	698,436	707,783
ENDING FUND BALANCE		693,867	698,738	698,738	697,825	698,436	707,783	708,783

BUDGET REPORT
 Fund: 539 WATER REPLACEMENT FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
539-000-601.001	PENALTITIES ON SURCHARGES				114	114		
539-000-602.000	CONNECTION FEES	231,057	145,400	145,400	113,402	145,400	150,000	150,000
	FOOTNOTE AMOUNTS:						149,105	149,105
	(2016-17 To ?) PER 2016 WATER RATE STUDY AND UPDATED WATER CIP - ASSUMES 25 NEW REUS SOLD PER YEAR							
	2019 RATE = 5816.01							
	2020 RATE - 5964.20							
539-000-602.100	SURCHARGE FEES	37,876	29,134	29,134		29,134	27,678	27,678
	FOOTNOTE AMOUNTS:						27,678	27,678
	(2019-20 To ?) FY18 SURCHARGES INCREASED TO \$32K. FY19 - FY21 5% PER YEAR DECREASE FROM FY18 ACTUAL							
539-000-665.000	INTEREST EARNINGS	2,561	2,200	2,200	2,089	2,200	2,200	2,200
	FOOTNOTE AMOUNTS:						2,200	2,200
	(2019-20 To ?) RESERVED CASH INCREASING AT SAME TIME AS INTEREST RATES.							
	FY20 & FY21 BUDGETS INCREASED BASED ON FY19 PROJECTED							
539-000-665.001	UNREALIZED GAIN OR LOSS	660			(9)			
Totals for dept 000 -		272,154	176,734	176,734	115,596	176,848	179,878	179,878
TOTAL ESTIMATED REVENUES		272,154	176,734	176,734	115,596	176,848	179,878	179,878
BEGINNING FUND BALANCE		6,030,040	6,044,052	6,044,052	6,044,052	6,044,052	6,220,900	6,400,778
ENDING FUND BALANCE		6,302,194	6,220,786	6,220,786	6,159,648	6,220,900	6,400,778	6,580,656

BUDGET REPORT
 Fund: 577 CABLE TV FUND
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
577-000-607.000	PEG FEES	90,810	90,000	90,000	66,469	88,600	86,385	84,225
	FOOTNOTE AMOUNTS:					88,600	86,385	84,225
	(2019-20 To 2021-22) FY20 TRENDING SLIGHTLY LOWER THAN FY19. INDUSTRY NEWS INDICATES LOWER OVERALL PEG FEES DUE TO RISE IN STREAMING CONTENT.							
	FY21 & FY22 REDUCED BY 2.5%, BASED ON FY20 PROJECTED DECREASE.							
577-000-665.000	INTEREST EARNINGS	360			235	350		
	FOOTNOTE AMOUNTS:					350		
	(2017-18 To ?) IMMATERIAL AND NOT BUDGETED							
577-000-673.000	SALE OF FIXED ASSETS				4,500	4,500		
Totals for dept 000 -		91,170	90,000	90,000	71,204	93,450	86,385	84,225
TOTAL ESTIMATED REVENUES		91,170	90,000	90,000	71,204	93,450	86,385	84,225
BEGINNING FUND BALANCE		205,127	232,582	232,582	232,582	232,582	326,032	412,417
ENDING FUND BALANCE		296,297	322,582	322,582	303,786	326,032	412,417	496,642

BUDGET REPORT
 Fund: 590 SEWER OPERATIONS & MAINTENANCE FUND

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
590-000-600.100	SEWER USAGE FLAT RATE	724,175	711,536	711,536	355,379	711,536	679,653	637,290
	FOOTNOTE AMOUNTS:						475,107	414,459
	(2015-16 To ?) PER 2016 ADOPTED SEWER RATE STUDY							
	FLAT RATE USERS							
	FOOTNOTE AMOUNTS:						204,546	222,831
	(2017-18 To ?) GRINDER FEES PER 2016 SEWER RATE STUDY							
	GL # FOOTNOTE TOTAL:						679,653	637,290
590-000-600.200	SEWER USAGE METERED	719,529	876,171	876,171	415,353	876,171	879,468	842,756
	FOOTNOTE AMOUNTS:						879,468	842,756
	(2015-16 To ?) PER 2016 SEWER RATE STUDY							
590-000-600.300	SEWER CAPITAL CHARGES	215,641	231,584	231,584	111,004	231,584	224,502	232,787
	FOOTNOTE AMOUNTS:						224,502	232,787
	(2015-16 To ?) FROM UPDATED SEWER LT CASH FLOW SEPTEMBER 2019 PROJECTIONS: REVENUE FROM CAPITAL FEE (8)							
590-000-600.600	SEWER RTS CHARGE	557,164	759,617	759,617	341,725	759,617	985,350	1,257,133
	FOOTNOTE AMOUNTS:						912,749	1,163,604
	(2015-16 To ?) PER 2016 SEWER RATE STUDY - LCDC							
	FOOTNOTE AMOUNTS:						72,601	93,529
	(2018-19 To ?) PER 2016 SEWER RATE STUDY - TWP							
	GL # FOOTNOTE TOTAL:						985,350	1,257,133
590-000-601.000	USER FEES	20			90	100		
	(2016-17 To ?) NO MISC USER FEE REVENUES EXPECTED							
590-000-601.001	PENALTIES ON USER FEES	30,624	30,000	30,000	26,659	30,000	30,000	30,000
	FOOTNOTE AMOUNTS:						30,000	30,000
	(2015-16 To ?) FLAT PROJECTION BASED ON PAST FEW YEARS ACTUAL UNDER 2016 SEWER RATE STUDY.							
590-000-602.000	CONNECTION FEES	200,110	183,356	183,356	105,719	183,356	188,780	188,780
	FOOTNOTE AMOUNTS:						188,780	188,780
	(2017-18 To ?) PER UPDATED LT SEWER FORECAST - ADJUSTED FOR NO INCREASE IS REU COSTS.							
590-000-602.100	SURCHARGE FEES	98,336	77,059	77,059	27,635	77,059	77,933	77,933
	FOOTNOTE AMOUNTS:						77,933	77,933
	(2015-16 To ?) PER MARCH 2016 SEWER LT CASH FLOW UPDATE: INCLUDES ESTIMATE OF SRS SURCHARGES							
	(2016-17 To ?) SRS ESTIMATE							
590-000-605.000	METER SALES		880	880		880	880	880
	FOOTNOTE AMOUNTS:						880	880
	(2015-16 To ?) METER SALES FOR SEWER-ONLY CUSTOMERS (ASSUMES 2 @ \$440)							
590-000-665.000	INTEREST EARNINGS	45,060	23,000	23,000	25,142	30,000	23,000	23,000
	FOOTNOTE AMOUNTS:						23,000	23,000
	(2016-17 To ?) ESTIMATE BASED ON PRIOR YEAR'S ACTUAL AND HIGHER INTEREST RATES							
590-000-665.001	UNREALIZED GAIN OR LOSS	2,079			959			
590-000-668.000	SEPTAGE STATION REVENUES	286,559	240,000	240,000	198,270	240,000	250,000	250,000
	FOOTNOTE AMOUNTS:						250,000	250,000
	(2016-17 To ?) ASSUMES FUNDING STAYS WITH SEWER SYSTEM PENDING LAND SALE & RESOLUTION OF LAWSUITS							
Totals for dept 000 -		2,879,297	3,133,203	3,133,203	1,607,935	3,140,303	3,339,566	3,540,559
TOTAL ESTIMATED REVENUES		2,879,297	3,133,203	3,133,203	1,607,935	3,140,303	3,339,566	3,540,559
BEGINNING FUND BALANCE		25,855,053	26,304,504	26,304,504	26,304,504	26,304,504	29,444,807	32,784,373
ENDING FUND BALANCE		28,734,350	29,437,707	29,437,707	27,912,439	29,444,807	32,784,373	36,324,932

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
591-000-404.000	SPECIAL ASSESSMENT REVENUE	51,203	48,191	48,191	48,028	48,028	44,261	41,280
	FOOTNOTE AMOUNTS:					48,028	44,261	41,280
	(2016-17 To ?) FROM SPECIAL ASSESSMENT WORKPAPERS. ASSUMES NO ADDITIONAL EARLY PAYOFFS.							
	2.884% INTEREST							
591-000-665.000	INTEREST EARNINGS	1,267			1,002	1,200		
	(2016-17 To ?) INTEREST EARNINGS ON BANK DEPOSITS ARE ASSUMED NEGLIGBLE							
Totals for dept 000 -		52,470	48,191	48,191	49,030	49,228	44,261	41,280
TOTAL ESTIMATED REVENUES		52,470	48,191	48,191	49,030	49,228	44,261	41,280
BEGINNING FUND BALANCE		144,333	168,734	168,734	168,734	168,734	217,962	262,223
ENDING FUND BALANCE		196,803	216,925	216,925	217,764	217,962	262,223	303,503

BUDGET REPORT
 Fund: 595 2005 SEWER EXP BONDS
 HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
595-000-404.000	SPECIAL ASSESSMENTS INTEREST	27,712	23,754	23,754		23,754	19,795	15,836
	FOOTNOTE AMOUNTS:					23,754	19,795	15,836
	(2015-16 To ?) PER WALDENWOODS AMORTIZATION TABLE							
595-000-404.004	SAD DISTRICT 4 INTEREST	104,566	86,929	86,929	86,853	86,853	71,941	126,572
	FOOTNOTE AMOUNTS:					86,853	71,941	
	(2016-17 To 2020-21) DOES NOT INCLUDE DEFERRED INTEREST EARNINGS FROM TOWNSHIP OWNED PROPERTIES							126,572
	FOOTNOTE AMOUNTS:							
	(2020-21 To ?) ASSUMES MAYBERRY STARTS PAYING OFF REUS							
	GL # FOOTNOTE TOTAL:					86,853	71,941	126,572
595-000-404.005	SAD DISTRICT 5 INTEREST	6,320	5,417	5,417	5,417	5,417	4,514	3,612
	FOOTNOTE AMOUNTS:					5,417	4,514	3,612
	(2015-16 To ?) PER SPECIAL ASSESSMENT PAPERS							
595-000-404.006	SAD DISTRICT 6 INTEREST	12,426	10,536	10,536	10,478	10,478	8,563	6,836
	FOOTNOTE AMOUNTS:					10,478	8,563	6,836
	(2015-16 To ?) PER SPECIAL ASSESSMENT WORKPAPERS.							
595-000-404.007	SAD DISTRICT #7 INTEREST	5,016	4,309	4,309	4,299	4,299	3,583	2,866
	FOOTNOTE AMOUNTS:					4,299	3,583	2,866
	(2015-16 To ?) PER SPECIAL ASSESSMENT WORKPAPERS.							
595-000-404.008	SAD #4 SUPPLEMENTAL INCOME	10,296	8,652	8,652	8,637	8,627	7,367	12,353
	FOOTNOTE AMOUNTS:					8,627	7,367	
	(2016-17 To 2020-21) DOES NOT INCLUDE DEFERRED INTEREST FROM TOWNSHIP OWN PROPERTIES							12,353
	FOOTNOTE AMOUNTS:							
	(2020-21 To ?) ASSUMES MAYBERRY BEGINS TO PAY OFF REUS							
	GL # FOOTNOTE TOTAL:					8,627	7,367	12,353
595-000-665.000	INTEREST EARNINGS	6,413	5,246	5,246	469	5,346	4,555	3,764
	FOOTNOTE AMOUNTS:					4,746	3,955	3,164
	(2016-17 To ?) INTEREST EARNINGS ON DFL PARTNERSHIP/ESTATE OF DANIELS REPAYMENT AGREEMENT. SEE CONSENT JUDGEMENT					600	600	600
	FOOTNOTE AMOUNTS:							
	(2019-20 To ?) INTEREST FROM CASH ON HAND							
	GL # FOOTNOTE TOTAL:					5,346	4,555	3,764
595-000-699.590	TRANSFER IN SEWER			921,000	921,000	921,000	1,560,000	
	FOOTNOTE AMOUNTS:					921,000	1,560,000	
	(2020-21 To ?) PER SEPTEMBER 2019 SEWER UPDATE							
Totals for dept 000 -		172,749	144,843	1,065,843	1,037,153	1,065,774	1,680,318	171,839
TOTAL ESTIMATED REVENUES		172,749	144,843	1,065,843	1,037,153	1,065,774	1,680,318	171,839
BEGINNING FUND BALANCE		(11,362,293)	(11,655,068)	(11,655,068)	(11,655,068)	(11,655,068)	(10,589,294)	(8,908,976)
ENDING FUND BALANCE		(11,189,544)	(11,510,225)	(10,589,225)	(10,617,915)	(10,589,294)	(8,908,976)	(8,737,137)

BUDGET REPORT
 Fund: 596 FORESTBROOK HILLS SEWER SAD#1

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
596-000-404.000	SPECIAL ASSESSMENTS	4,606	4,299	4,299	4,299	4,299	3,992	3,685
	FOOTNOTE AMOUNTS:					4,299	3,992	3,685
	(2015-16 To ?) PER SPECIAL ASSESSMENT WORKSHEETS.							
596-000-665.000	INTEREST EARNINGS	122			102	102		
	(2017-18 To ?) IMMATERIAL TO BUDGET							
Totals for dept 000 -		4,728	4,299	4,299	4,401	4,401	3,992	3,685
TOTAL ESTIMATED REVENUES		4,728	4,299	4,299	4,401	4,401	3,992	3,685
BEGINNING FUND BALANCE		22,029	26,757	26,757	26,757	26,757	31,158	35,150
ENDING FUND BALANCE		26,757	31,056	31,056	31,158	31,158	35,150	38,835

HARTLAND TOWNSHIP
 FY2021 AND FY2022 - PROPOSED REVENUES
 ALL FUNDS

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 03/31/20	2019-20 PROJECTED/AGER ACTIVITY	2020-21 RECOMMENDED/AGER BUDGET	2021-22 RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000								
597-000-404.000	SPECIAL ASSESSMENTS	5,603	5,273	5,273	5,136	5,136	4,430	4,135
FOOTNOTE AMOUNTS:						5,136	4,430	4,135
(2016-17 To ?) PER SPECIAL ASSESSMENT WORKPAPERS. ASSUMES NO ADDITIONAL PAYOFFS. 2% INTEREST								
597-000-665.000	INTEREST EARNINGS	130			123	123		
Totals for dept 000 -		5,733	5,273	5,273	5,259	5,259	4,430	4,135
TOTAL ESTIMATED REVENUES		5,733	5,273	5,273	5,259	5,259	4,430	4,135
BEGINNING FUND BALANCE		11,172	16,905	16,905	16,905	16,905	22,164	26,594
ENDING FUND BALANCE		16,905	22,178	22,178	22,164	22,164	26,594	30,729
ESTIMATED REVENUES - ALL FUNDS		(10,488,554	10,221,986	11,675,011	8,837,079	14,584,744	12,216,695	11,016,155
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		10,488,554	10,221,986	11,675,011	8,837,079	14,584,744	12,216,695	11,016,155
BEGINNING FUND BALANCE - ALL FUNDS		29,190,480	30,871,898	30,871,898	30,871,898	30,871,898	45,456,642	57,673,337
ENDING FUND BALANCE - ALL FUNDS		39,679,034	41,093,884	42,546,909	39,708,977	45,456,642	57,673,337	68,689,492

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: November 2019 Financial Report

Date: December 31, 2019

Recommended Action

Board Review and Questions

Discussion

The Township continues to demonstrate good financial judgement for FY 20.

Attachments

Nov. FY20 Financial Review

Nov. FY20 Revenues/Expenditures

MEMORANDUM

To: Hartland Township Board
James Wickman, Township Manager
Robert West, DPW Director
Troy Langer, Planning Director
Lynn Vollbrecht, Communications Director
Jim Heaslip, Assessor
Andrew Kumar, Project Coordinator

From: Susan Dryden-Hogan, Finance Director

Subject: Revenue and Expenditure Reports April 1, 2019 – November 30, 2019

Date: December 30, 2019

Attached are the Revenue/Expenditure Reports for April 1, 2019 – November 30, 2019, 66.7% through the fiscal year. Also included are the Balance Sheets for each individual fund as of November 30, 2019. Property Tax revenues and Administrative Fees are accrued in July (Summer Taxes) and December (Winter Taxes). Special Assessment revenue and interest are also recorded in December. Any budget amendments approved through November 30, 2019 are now reflected in the Amended Budgets. Additional expense accruals, including those for wages are recorded on a quarterly basis. Budget to actual results focus on the department and fund level rather than line item level. Budget amendments are only required if a department or fund will exceed the amended budget.

General Fund (101)

- Revenues are on track through November compared to budget. State Shared Revenue (574.000) is projected to be slightly higher than budgeted based on the State's updated bi-monthly payment report. Reimbursements (676.000) include \$2,000 for shared training costs provided by Leader Dogs for the Blind in April.
- Total Expenditures for the first eight months are at 74% of budget and includes the annual transfers to the Cemetery Fund and Capital Projects Fund. Generally, all departments are operating as expected after budget amendments (approved and pending). Data Processing 258 needs a budget amendment for the new contract with IT Right. Also, Board of Appeals, 410 needs a budget amendment due to the timing of one ZBA hearing held in FY20 but paid for in FY19. Note: The Manager department (172) has been renamed Administration.
- New for Fiscal Year 2020 is the implementation of GASB 84 for Fiduciary Activities. This new accounting standard impacts the General Fund by moving all developer escrow activities over from the old Trust & Agency funds. Simply stated, this accounting change categorizes developer activities (including Liquor License application fees) as normal government business. Going forward the fees received will be classified as revenues and payments to the Township's engineer and lawyer will be considered expenses. Both categories are labeled

MEMORANDUM

as Professional Review Costs and Liquor License Applications. A budget amendment estimating FY20 revenues and expenses will be forthcoming. Future budgets will be updated to reflect this change.

Other General Governmental Funds (Municipal Street, Fire, Cemetery, Liquor Law, Capital Projects, Cable and Road SADs) – These funds are operating as expected. M59 Road Improvement Fund 354 shows the impact of the refunding bonds issued on May 15. The total bond proceeds were \$2.790M and all outstanding 2009 bonds were paid off (\$4.05M). The fund surplus contributed \$1M towards the refunding. Right of Way fees (Capital Projects 401) paid by the State corrected the error from the previous fiscal year. Typically, annual ROW fees received are around \$10,000. Last year ROW fees received were \$6,064. The corrected payment plus the current year totaled \$19,789. The Cable Fund is already at 83% of their amended budget due to the investment in Municode software, Township Hall security upgrades and new copier. Budget amendments will be proposed in the 4th quarter for items in the Road Fund (204), M59 (354) and Cable (577) for purchases/agreements approved at the end of Fiscal Year 2019 that were not carried over into the current year budget (Maxfield Road Improvements, Bond Refunding and purchase of new Pacifica, respectively).

Water System Fund (536, 537, 539)

- Water usage fees for second fiscal quarter have been accrued and are broken out by metered usage and readiness to service charge and are on track with the budget. Metered usage is down over last year, same quarter (2FQ19 53,168 units vs. 2FQ20 41,138 units). Due to the wet weather, irrigation usage was lower. The new water rates, effective April 1, 2018 are reflected in these revenues. The rates are from the 2016 water rate study. Meter purchases are also higher than expected due to the rapid build out of Walnut Ridge Estates.
- Year to date expenses are lower than expected at 40% of budget. New for FY20, the seasonal employees are classified as Water Employees. Time spent in the Parks or other General Fund duties will be billed quarterly and reimbursed. A small reallocation of wages should be made to cover the additional seasonal employees.
- The Water Debt Service Fund (537) and Repair & Replacement Fund (539) are operating as expected. Water assessment payoffs continue with the short time frame remaining, with 11 received through the end of October. Only interest is recorded as revenue; the principal paid is recorded against the long-term receivable.
- Connections Fees purchased to date include Capital Construction (18) and Hartland Sports Center (1.2). These purchases meet the new connections in the updated Water Capital Projects Plan.

MEMORANDUM

Sewer System Fund (590, 595, 596, 597)

- Sewer usage fees have been accrued for second quarter and are broken out by category and are on target per budget. Billed metered sewer flow is slightly down from last year, same quarter (2FQ19 24,395 units vs. 2FQ20 21,869 units). The new sewer rates approved in 2016 went into effect on January 1.
- Operating Expenses are on track with budget at 73% and not at risk, at this time, for budget amendments.
- Sewer Connection Fees purchased currently total 11.2 (Hartland Sports Center 1.2 and Hartland Plaza 10).
- A transfer to 595 Sewer Expansion was necessary to cover the October principal bond payment on the 2016 refunded bonds. This is the first year of accelerated principal payments (\$1,170,000). This transfer was factored into the Long-Term Sewer Analysis (Boyle Model). The amount requested will be higher than suggested in that model due to cash flow timing issues.
- Other than the transfer noted above, the Debt Service Funds 595 (Sewer Expansion), 596 (Forestbrook) and 597 (SAD 200) are operating as expected.

As always, if you have any questions, please do not hesitate to call me or stop by the office. Your questions are always appreciated.

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	CURRENT REAL PROP TAX	0.00	541,804.00	541,804.00	0.00	541,804.00	0.00
101-000-413.000	CHARGEBACK TAXES	0.00	0.00	0.00	89.31	(89.31)	100.00
101-000-421.000	MOBILE HOME FEES	2,327.50	3,000.00	3,000.00	2,114.50	885.50	70.48
101-000-445.001	PRE INTEREST	397.27	0.00	0.00	132.88	(132.88)	100.00
101-000-446.000	INTEREST & PENALTY DEL TAX	136.11	150.00	150.00	430.70	(280.70)	287.13
101-000-477.000	DOG LICENSES	397.50	430.00	430.00	202.50	227.50	47.09
101-000-539.005	SOLID WASTE CHALLENGE GRANT	0.00	0.00	0.00	2,312.50	(2,312.50)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	5,000.00	5,000.00	610.91	4,389.09	12.22
101-000-574.000	STATE SHARED REVENUE	649,056.00	1,305,457.00	1,305,457.00	671,551.00	633,906.00	51.44
101-000-608.000	BOARD OF APPEALS	2,100.00	1,500.00	1,500.00	1,400.00	100.00	93.33
101-000-609.000	PROPERTY TAX ADMINISTRATION	111,127.47	217,705.00	217,705.00	117,834.77	99,870.23	54.13
101-000-611.000	SCHOOL COLLECTION FEES	17,301.00	17,700.00	17,700.00	17,673.00	27.00	99.85
101-000-612.000	CABLE FRANCHISE FEES	168,980.49	225,300.00	225,300.00	166,171.58	59,128.42	73.76
101-000-622.000	ZONING FEES	18,285.00	38,716.00	38,716.00	32,120.00	6,596.00	82.96
101-000-628.100	PROFESSIONAL REVIEW COSTS	0.00	0.00	0.00	32,000.00	(32,000.00)	100.00
101-000-628.200	LIQUOR LICENSE APPLICATIONS	0.00	0.00	0.00	4,700.00	(4,700.00)	100.00
101-000-645.000	PRINTED MATERIALS	1,991.98	600.00	600.00	2,760.27	(2,160.27)	460.05
101-000-646.000	PASSPORT FEES	6,510.00	8,750.00	8,750.00	7,805.00	945.00	89.20
101-000-651.000	PARKS & REC USE FEES	1,750.00	3,200.00	3,200.00	2,350.00	850.00	73.44
101-000-652.000	FARMERS MARKET REVENUE	2,764.00	3,000.00	3,000.00	2,262.00	738.00	75.40
101-000-656.000	TRAFFIC FINES	2.31	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST EARNINGS	6,426.57	9,000.00	9,000.00	4,998.70	4,001.30	55.54
101-000-665.001	UNREALIZED GAIN OR LOSS	0.00	0.00	0.00	439.20	(439.20)	100.00
101-000-667.000	RENTS - HERO CENTER	2,200.00	4,400.00	4,400.00	1,100.00	3,300.00	25.00
101-000-667.001	CELL TOWER LEASE ATT	21,775.59	37,961.00	37,961.00	25,687.20	12,273.80	67.67
101-000-667.002	CABLE STUDIO RENT	0.00	12,984.00	12,984.00	9,738.00	3,246.00	75.00
101-000-674.100	SPECIAL EVENTS DONATIONS	12,750.00	16,000.00	16,000.00	14,500.00	1,500.00	90.63
101-000-674.150	DONATIONS	950.00	0.00	0.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENTS	7,716.24	16,320.00	16,320.00	2,360.00	13,960.00	14.46
101-000-676.536	REIMB ADMIN FEE WATER	56,511.59	77,840.00	77,840.00	58,379.88	19,460.12	75.00
101-000-676.590	REIMB ADMIN FEE SEWER	51,252.85	71,563.00	71,563.00	53,672.19	17,890.81	75.00
101-000-687.000	REBATES&REFUNDS	298.93	0.00	0.00	1,103.74	(1,103.74)	100.00
101-000-693.001	SALE OF LAND (GOVT)	0.00	0.00	0.00	30.00	(30.00)	100.00
101-000-694.000	OTHER REVENUE	5,491.00	0.00	0.00	8,357.00	(8,357.00)	100.00
Total Dept 000		1,148,499.40	2,618,380.00	2,618,380.00	1,244,886.83	1,373,493.17	47.54
TOTAL REVENUES		1,148,499.40	2,618,380.00	2,618,380.00	1,244,886.83	1,373,493.17	47.54
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-715.000	EMPLOYERS SOC SEC	1,522.35	2,448.00	2,448.00	1,468.81	979.19	60.00
101-101-718.000	RETIREMENT	2,400.00	3,600.00	3,600.00	2,400.00	1,200.00	66.67
101-101-725.000	BOARD FEES	19,900.00	32,000.00	32,000.00	19,200.00	12,800.00	60.00
101-101-727.000	SUPPLIES & POSTAGE	0.00	500.00	500.00	68.26	431.74	13.65
101-101-804.000	MEMBERSHIP & DUES	19,547.01	20,459.00	20,459.00	20,111.72	347.28	98.30
101-101-807.000	AUDIT FEES	9,160.00	9,500.00	9,500.00	9,160.00	340.00	96.42
101-101-826.000	LEGAL FEES	8,219.57	28,000.00	28,000.00	900.00	27,100.00	3.21
101-101-957.000	EDUCATION/TRAINING/CONVENTION	255.07	3,500.00	3,500.00	3,128.89	371.11	89.40
Total Dept 101 - TOWNSHIP BOARD		61,004.00	100,007.00	100,007.00	56,437.68	43,569.32	213
Dept 171 - SUPERVISOR							

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-171-702.000	SUPERVISOR SALARY	20,666.64	31,000.00	31,000.00	20,666.64	10,333.36	66.67
101-171-715.000	EMPLOYERS SOC SEC	1,581.00	2,372.00	2,372.00	1,581.00	791.00	66.65
101-171-718.000	RETIREMENT	600.00	900.00	900.00	600.00	300.00	66.67
101-171-727.000	SUPPLIES & POSTAGE	0.00	100.00	100.00	0.50	99.50	0.50
Total Dept 171 - SUPERVISOR		22,847.64	34,372.00	34,372.00	22,848.14	11,523.86	66.47
Dept 172 - ADMINISTRATION							
101-172-702.000	MANAGER SALARY	65,132.48	101,118.00	101,118.00	67,412.16	33,705.84	66.67
101-172-702.200	SALARY IN LIEU OF RETIREMENT	6,513.28	10,112.00	10,112.00	6,741.28	3,370.72	66.67
101-172-703.000	VACATION/PTO PAYOUT	12,877.13	7,163.00	7,163.00	7,097.45	65.55	99.08
101-172-704.000	PROJECT COORDINATOR	23,468.55	39,222.00	39,222.00	24,491.48	14,730.52	62.44
101-172-706.000	RECEPTIONIST WAGES	2,711.50	22,415.00	22,415.00	13,738.01	8,676.99	61.29
101-172-709.100	MERIT/BONUS PAY	2,000.00	2,650.00	2,650.00	2,650.00	0.00	100.00
101-172-715.000	EMPLOYERS SOC SEC	8,185.06	13,776.00	13,776.00	9,045.71	4,730.29	65.66
101-172-716.000	EMPLOYMENT EXPENSE	21,265.19	34,828.00	34,828.00	21,554.81	13,273.19	61.89
101-172-718.000	RETIREMENT	2,474.52	3,922.00	3,922.00	2,600.21	1,321.79	66.30
101-172-727.000	SUPPLIES & POSTAGE	314.86	950.00	950.00	87.50	862.50	9.21
101-172-801.000	CONTRACTED SERVICES	51.00	0.00	115.00	115.00	0.00	100.00
101-172-804.000	MEMBERSHIP & DUES	1,109.00	1,600.00	1,600.00	2,144.87	(544.87)	134.05
101-172-957.000	EDUCATION/TRAINING/CONVENTION	1,156.15	3,850.00	3,850.00	2,152.36	1,697.64	55.91
101-172-957.002	TRAVEL/MEETING EXPENSES	289.99	600.00	801.04	504.15	296.89	62.94
Total Dept 172 - ADMINISTRATION		147,548.71	242,206.00	242,522.04	160,334.99	82,187.05	66.11
Dept 191 - ELECTIONS							
101-191-708.000	ELECTION WORKERS WAGES	18,218.44	10,576.00	10,576.00	0.00	10,576.00	0.00
101-191-715.000	EMPLOYERS SOC SEC	5.19	4.00	4.00	0.00	4.00	0.00
101-191-727.000	SUPPLIES & POSTAGE	4,070.82	3,806.00	3,806.00	349.50	3,456.50	9.18
101-191-801.000	CONTRACTED SERVICES	3,382.00	0.00	0.00	0.00	0.00	0.00
101-191-861.000	MILEAGE	0.00	0.00	0.00	5.88	(5.88)	100.00
101-191-900.000	PRINTING & PUBLICATIONS	130.00	50.00	50.00	0.00	50.00	0.00
101-191-930.000	REPAIRS & MAINTENANCE	0.00	200.00	200.00	0.00	200.00	0.00
101-191-956.000	MISCELLANEOUS	3,068.45	1,280.00	1,280.00	0.00	1,280.00	0.00
101-191-970.000	CAPITAL OUTLAY	0.00	5,320.00	5,320.00	0.00	5,320.00	0.00
Total Dept 191 - ELECTIONS		28,874.90	21,236.00	21,236.00	355.38	20,880.62	1.67
Dept 192 - FINANCE DEPARTMENT							
101-192-702.000	FINANCE DIRECTOR SALARY	50,367.80	77,071.00	77,071.00	51,380.48	25,690.52	66.67
101-192-704.000	FINANCE CLERK WAGES	25,421.44	40,798.00	40,798.00	25,736.40	15,061.60	63.08
101-192-709.200	ACCOUNTING INTERN STIPEND	0.00	0.00	250.00	250.00	0.00	100.00
101-192-715.000	EMPLOYERS SOC SEC	5,475.57	9,017.00	9,037.00	5,601.11	3,435.89	61.98
101-192-716.000	EMPLOYMENT EXPENSE	14,523.32	24,733.00	24,733.00	17,067.22	7,665.78	69.01
101-192-718.000	RETIREMENT	7,715.73	11,787.00	11,787.00	7,862.51	3,924.49	66.70
101-192-727.000	SUPPLIES & POSTAGE	389.21	1,200.00	1,200.00	263.81	936.19	21.98
101-192-804.000	MEMBERSHIP & DUES	120.00	475.00	475.00	120.00	355.00	25.26
101-192-930.000	REPAIRS & MAINTENANCE	2,640.80	2,700.00	2,700.00	2,704.40	(4.40)	100.16
101-192-957.000	EDUCATION/TRAINING/CONVENTION	2,372.23	1,960.00	1,960.00	1,139.71	820.29	58.15
Total Dept 192 - FINANCE DEPARTMENT		109,026.10	169,741.00	170,011.00	112,125.64	57,885.36	66.65

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Dept 209 - ASSESSOR							
101-209-702.000	ASSESSOR SALARY	44,099.84	67,814.00	67,814.00	45,209.28	22,604.72	66.67
101-209-704.000	ASST ASSESSOR WAGES	27,472.50	44,987.00	44,987.00	28,069.18	16,917.82	62.39
101-209-708.000	ASSESSING PERSONNEL WAGES	16,918.17	26,082.00	26,082.00	19,077.14	7,004.86	73.14
101-209-709.100	MERIT/BONUS PAY	400.00	0.00	0.00	0.00	0.00	0.00
101-209-710.000	WAGES IN LIEU OF BENEFITS	4,400.00	6,600.00	6,600.00	4,400.00	2,200.00	66.67
101-209-715.000	EMPLOYERS SOC SEC	7,098.92	11,129.00	11,129.00	7,364.02	3,764.98	66.17
101-209-716.000	EMPLOYMENT EXPENSE	1,143.79	1,796.00	1,796.00	1,134.16	661.84	63.15
101-209-718.000	RETIREMENT	7,347.77	11,280.00	11,280.00	7,495.07	3,784.93	66.45
101-209-727.000	SUPPLIES & POSTAGE	589.81	2,020.00	2,020.00	300.25	1,719.75	14.86
101-209-801.000	CONTRACTED SERVICES	10,025.00	0.00	0.00	0.00	0.00	0.00
101-209-804.000	MEMBERSHIP & DUES	1,173.00	2,170.00	2,170.00	1,345.00	825.00	61.98
101-209-811.000	TAX PREPARATION	0.00	3,700.00	3,700.00	0.00	3,700.00	0.00
101-209-826.000	LEGAL FEES	11,677.91	25,000.00	37,000.00	27,980.15	9,019.85	75.62
101-209-900.000	PRINTING & PUBLICATIONS	0.00	350.00	350.00	0.00	350.00	0.00
101-209-930.000	REPAIRS & MAINTENANCE	5,569.61	5,610.00	5,610.00	5,703.01	(93.01)	101.66
101-209-956.000	MISCELLANEOUS	21.44	100.00	100.00	38.39	61.61	38.39
101-209-957.000	EDUCATION/TRAINING/CONVENTION	1,683.82	2,300.00	2,300.00	2,070.08	229.92	90.00
Total Dept 209 - ASSESSOR		139,621.58	210,938.00	222,938.00	150,185.73	72,752.27	67.37
Dept 215 - CLERK							
101-215-702.000	CLERK SALARY	41,333.28	62,000.00	62,000.00	41,333.28	20,666.72	66.67
101-215-704.000	DEPUTY CLERK WAGES	17,644.72	37,884.00	37,884.00	23,594.22	14,289.78	62.28
101-215-706.000	RECEPTIONIST WAGES	15,675.36	0.00	0.00	0.00	0.00	0.00
101-215-708.000	TEMPORARY OFFICE HELP	32.28	0.00	0.00	0.00	0.00	0.00
101-215-710.000	WAGES IN LIEU OF BENEFITS	1,250.00	0.00	0.00	0.00	0.00	0.00
101-215-712.000	CASH IN LIEU OF BENEFITS	800.00	1,600.00	1,600.00	1,200.00	400.00	75.00
101-215-715.000	EMPLOYERS SOC SEC	5,666.46	7,764.00	7,764.00	4,850.67	2,913.33	62.48
101-215-716.000	EMPLOYMENT EXPENSE	14,258.40	22,748.00	22,748.00	13,785.51	8,962.49	60.60
101-215-718.000	RETIREMENT	6,360.70	9,988.00	9,988.00	6,634.82	3,353.18	66.43
101-215-727.000	SUPPLIES & POSTAGE	7.44	860.00	860.00	52.22	807.78	6.07
101-215-804.000	MEMBERSHIP & DUES	180.00	450.00	450.00	190.00	260.00	42.22
101-215-900.000	PRINTING & PUBLICATIONS	1,215.00	2,890.00	2,890.00	1,230.00	1,660.00	42.56
101-215-957.000	EDUCATION/TRAINING/CONVENTION	0.00	2,100.00	2,100.00	570.50	1,529.50	27.17
Total Dept 215 - CLERK		104,423.64	148,284.00	148,284.00	93,441.22	54,842.78	63.02
Dept 239 - VEHICLE USE							
101-239-740.000	OPERATING SUPPLIES	5.98	50.00	50.00	13.23	36.77	26.46
101-239-860.000	GASOLINE	809.01	1,150.00	1,150.00	1,177.62	(27.62)	102.40
101-239-861.000	MILEAGE	0.00	100.00	100.00	8.82	91.18	8.82
101-239-930.000	REPAIRS & MAINTENANCE	925.71	1,550.00	1,550.00	266.91	1,283.09	17.22
Total Dept 239 - VEHICLE USE		1,740.70	2,850.00	2,850.00	1,466.58	1,383.42	51.46
Dept 247 - BOARD OF REVIEW							
101-247-715.000	EMPLOYERS SOC SEC	10.70	225.00	225.00	16.08	208.92	7.15
101-247-725.000	BOARD OF REVIEW FEES	140.00	2,940.00	2,940.00	210.00	2,730.00	7.14
101-247-727.000	SUPPLIES & POSTAGE	15.98	150.00	150.00	0.00	150.00	0.00
101-247-900.000	PRINTING & PUBLICATIONS	0.00	385.00	385.00	0.00	385.00	0.00
101-247-957.000	EDUCATION/TRAINING/CONVENTION	0.00	750.00	750.00	0.00	750.00	0.00

User: SUSAN

DB: Hartland

PERIOD ENDING 11/30/2019

		YTD BALANCE	2019-20	2019-20	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	11/30/2018	ORIGINAL BUDGET	AMENDED BUDGET	11/30/2019	BALANCE	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 247 - BOARD OF REVIEW		166.68	4,450.00	4,450.00	226.08	4,223.92	5.08
Dept 253 - TREASURER							
101-253-702.000	TREASURER SALARY	41,333.28	62,000.00	62,000.00	41,333.28	20,666.72	66.67
101-253-704.000	DEPUTY TREASURER WAGES	25,876.54	42,354.00	42,354.00	26,835.99	15,518.01	63.36
101-253-708.000	CASHIER WAGES	7,321.09	12,289.00	12,289.00	7,717.16	4,571.84	62.80
101-253-715.000	EMPLOYERS SOC SEC	5,129.41	9,015.00	9,015.00	5,211.81	3,803.19	57.81
101-253-716.000	EMPLOYMENT EXPENSE	24,797.49	38,686.00	38,686.00	25,096.98	13,589.02	64.87
101-253-718.000	RETIREMENT	6,859.50	10,435.00	10,435.00	6,968.43	3,466.57	66.78
101-253-727.000	SUPPLIES & POSTAGE	413.17	1,100.00	1,100.00	572.49	527.51	52.04
101-253-804.000	MEMBERSHIP & DUES	859.78	800.00	800.00	335.00	465.00	41.88
101-253-811.000	TAX PREPARATION	8,844.47	8,750.00	8,750.00	8,473.36	276.64	96.84
101-253-811.100	TAX COLLECTION	101.18	500.00	500.00	145.50	354.50	29.10
101-253-826.000	LEGAL FEES	0.00	200.00	200.00	0.00	200.00	0.00
101-253-861.000	MILEAGE	0.00	0.00	0.00	29.50	(29.50)	100.00
101-253-930.000	REPAIRS & MAINTENANCE	4,851.00	4,950.00	4,950.00	4,959.50	(9.50)	100.19
101-253-956.250	BANK CHARGES	0.00	0.00	0.00	25.00	(25.00)	100.00
101-253-957.000	EDUCATION/TRAINING/CONVENTION	2,375.78	3,145.00	3,145.00	2,453.87	691.13	78.02
101-253-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	45.58	(45.58)	100.00
Total Dept 253 - TREASURER		128,762.69	194,224.00	194,224.00	130,203.45	64,020.55	67.04
Dept 258 - DATA PROCESSING							
101-258-740.000	OPERATING SUPPLIES	0.00	250.00	250.00	0.00	250.00	0.00
101-258-801.000	CONTRACTED SERVICES	5,800.00	6,700.00	6,700.00	12,369.88	(5,669.88)	184.63
101-258-930.000	REPAIRS & MAINTENANCE	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00
101-258-970.000	CAPITAL OUTLAY	0.00	0.00	4,805.00	3,162.00	1,643.00	65.81
Total Dept 258 - DATA PROCESSING		5,800.00	8,150.00	12,955.00	15,531.88	(2,576.88)	119.89
Dept 265 - TOWNSHIP HALL & GROUNDS							
101-265-704.000	MAINT. WORKER WAGES	2,931.98	5,639.00	5,639.00	2,783.56	2,855.44	49.36
101-265-715.000	EMPLOYER'S SOC SEC	224.30	431.00	431.00	212.94	218.06	49.41
101-265-740.000	OPERATING SUPPLIES	1,487.39	5,274.00	5,274.00	1,914.74	3,359.26	36.31
101-265-801.000	CONTRACTED SERVICES	8,335.68	12,206.00	12,206.00	7,394.23	4,811.77	60.58
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	6,644.01	10,000.00	10,000.00	4,031.24	5,968.76	40.31
101-265-802.000	LAWN/SNOW MAINTENANCE	9,322.92	21,350.00	21,350.00	10,355.90	10,994.10	48.51
101-265-802.100	IRRIGATION REPAIRS	0.00	900.00	900.00	340.00	560.00	37.78
101-265-851.000	TELEPHONE	7,386.29	12,450.00	12,450.00	7,849.80	4,600.20	63.05
101-265-920.001	UTILITIES - GAS	1,233.21	4,429.00	4,429.00	1,261.21	3,167.79	28.48
101-265-920.002	UTILITIES - ELECTRIC	14,927.76	21,505.00	21,505.00	9,590.07	11,914.93	44.59
101-265-920.003	UTILITIES - SOFTENER	32.94	200.00	200.00	0.00	200.00	0.00
101-265-920.004	UTILITIES - SEWER	353.90	760.00	760.00	334.24	425.76	43.98
101-265-920.005	UTILITIES - WATER	3,630.65	4,905.00	4,905.00	4,345.31	559.69	88.59
101-265-920.006	REU SURCHARGE FEES	0.00	2,072.00	2,072.00	0.00	2,072.00	0.00
101-265-930.000	REPAIRS & MAINTENANCE	15,882.68	6,960.00	14,890.00	14,068.38	821.62	94.48
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	5,632.01	2,200.00	2,200.00	321.49	1,878.51	14.61
101-265-956.100	ASSESSMENTS	0.00	280.00	280.00	0.00	280.00	0.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		78,025.72	111,561.00	119,491.00	64,803.11	54,687.89	216.13

Dept 299 - UNALLOCATED

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-299-703.000	VACATION/PTO OWED AT YE	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
101-299-727.000	SUPPLIES & POSTAGE	3,446.92	7,100.00	7,100.00	2,044.66	5,055.34	28.80
101-299-850.000	TAX CHARGEBACKS	698.64	2,000.00	2,000.00	754.70	1,245.30	37.74
101-299-890.000	CONTINGENCIES	0.00	40,000.00	26,638.29	0.00	26,638.29	0.00
101-299-910.000	INSURANCE	23,345.16	26,211.00	26,211.00	22,616.48	3,594.52	86.29
101-299-930.000	REPAIRS & MAINTENANCE	2,013.69	4,125.00	4,125.00	2,009.66	2,115.34	48.72
101-299-957.000	EDUCATION/TRAINING/CONVENTION	101.62	2,200.00	2,200.00	193.26	2,006.74	8.78
Total Dept 299 - UNALLOCATED		29,606.03	86,636.00	73,274.29	27,618.76	45,655.53	37.69
Dept 400 - PLANNING & ZONING							
101-400-702.000	PLANNING DIRECTOR SALARY	48,024.81	75,366.00	75,366.00	50,244.00	25,122.00	66.67
101-400-702.100	SALARY IN LIEU OF BENEFITS	2,000.00	3,000.00	3,000.00	2,000.00	1,000.00	66.67
101-400-702.300	PLANNING SPECIALIST	35,828.52	63,341.00	63,341.00	39,838.37	23,502.63	62.90
101-400-706.000	PLANNING ASSISTANT 2	24,728.88	40,658.00	40,658.00	25,607.53	15,050.47	62.98
101-400-709.100	MERIT/BONUS PAY	100.00	0.00	0.00	200.00	(200.00)	100.00
101-400-710.000	WAGES IN LIEU OF BENEFITS	4,400.00	6,600.00	6,600.00	4,400.00	2,200.00	66.67
101-400-715.000	EMPLOYERS SOC SEC	9,478.06	17,136.00	17,136.00	10,069.01	7,066.99	58.76
101-400-716.000	EMPLOYMENT EXPENSE	1,752.15	2,765.00	2,765.00	1,747.77	1,017.23	63.21
101-400-718.000	RETIREMENT	11,199.72	17,937.00	17,937.00	11,973.64	5,963.36	66.75
101-400-725.000	PLANNING COMMISSION FEES	7,185.75	17,520.00	17,520.00	9,331.00	8,189.00	53.26
101-400-727.000	SUPPLIES & POSTAGE	616.37	1,000.00	1,000.00	262.73	737.27	26.27
101-400-801.000	CONTRACTED SERVICES	7,520.84	3,500.00	3,500.00	0.00	3,500.00	0.00
101-400-801.002	CONSULTING - SITE REVIEWS	0.00	5,800.00	5,800.00	1,274.00	4,526.00	21.97
101-400-801.100	PROFESSIONAL REVIEW COSTS	0.00	0.00	0.00	18,897.50	(18,897.50)	100.00
101-400-801.200	LIQUOR LICENSE APPLICATIONS	0.00	0.00	0.00	2,637.50	(2,637.50)	100.00
101-400-804.000	MEMBERSHIP & DUES	2,165.00	2,200.00	2,200.00	1,885.00	315.00	85.68
101-400-826.000	LEGAL FEES	270.00	7,000.00	7,000.00	1,635.25	5,364.75	23.36
101-400-861.400	MILEAGE - PC	0.00	250.00	250.00	0.00	250.00	0.00
101-400-900.000	PRINTING & PUBLICATIONS	240.00	3,000.00	3,000.00	870.00	2,130.00	29.00
101-400-930.000	REPAIRS & MAINTENANCE	316.67	320.00	320.00	316.67	3.33	98.96
101-400-957.000	EDUCATION/TRAINING/CONVENTION	0.00	2,500.00	2,500.00	1,113.36	1,386.64	44.53
101-400-957.400	EDUCATION/TRAINING - PC	0.00	500.00	500.00	0.00	500.00	0.00
101-400-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	780.00	(780.00)	100.00
Total Dept 400 - PLANNING & ZONING		155,826.77	270,393.00	270,393.00	185,083.33	85,309.67	68.45
Dept 410 - BOARD OF APPEALS							
101-410-715.000	EMPLOYERS SOC SEC	83.05	87.00	87.00	78.07	8.93	89.74
101-410-725.000	ZBA FEES	1,090.72	1,135.00	1,135.00	1,028.94	106.06	90.66
101-410-900.000	PRINTING & PUBLICATIONS	80.00	450.00	450.00	230.00	220.00	51.11
101-410-957.000	EDUCATION/TRAINING/CONVENTION	857.52	500.00	500.00	0.00	500.00	0.00
Total Dept 410 - BOARD OF APPEALS		2,111.29	2,172.00	2,172.00	1,337.01	834.99	61.56
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
101-441-702.000	DPW DIRECTOR SALARY	49,746.39	76,873.00	76,873.00	51,248.64	25,624.36	66.67
101-441-702.100	SALARY IN LIEU OF BENEFITS	2,400.00	3,600.00	3,600.00	2,400.00	1,200.00	66.67
101-441-704.000	DPW ASSISTANT WAGES	25,783.74	37,686.00	37,686.00	23,678.67	14,007.33	61.63
101-441-709.100	MERIT/BONUS PAY	200.00	0.00	0.00	500.00	(500.00)	0.00
101-441-712.000	CASH IN LIEU OF BENEFITS	190.00	3,600.00	3,600.00	2,400.00	1,200.00	66.67
101-441-715.000	EMPLOYERS SOC SEC	5,600.98	9,315.00	9,315.00	6,137.40	3,177.60	65.89
101-441-716.000	EMPLOYMENT EXPENSE	13,508.18	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-441-718.000	RETIREMENT	7,497.23	11,456.00	11,456.00	7,684.79	3,771.21	67.08
101-441-727.000	SUPPLIES & POSTAGE	258.90	574.00	574.00	334.55	239.45	58.28
101-441-740.000	OPERATING SUPPLIES	608.59	1,046.00	1,046.00	255.90	790.10	24.46
101-441-801.000	CONTRACTED SERVICES	12,245.90	13,000.00	13,000.00	10,003.77	2,996.23	76.95
101-441-801.007	TREATMENT PLANT SAMPLING	13,432.78	14,500.00	14,500.00	14,498.31	1.69	99.99
101-441-804.000	MEMBERSHIP & DUES	0.00	385.00	385.00	0.00	385.00	0.00
101-441-861.000	MILEAGE	63.22	100.00	100.00	0.00	100.00	0.00
101-441-900.000	PRINTING & PUBLICATIONS	118.56	100.00	100.00	168.96	(68.96)	168.96
101-441-930.000	SOFTWARE MAINTENANCE	221.66	400.00	400.00	221.67	178.33	55.42
101-441-957.000	EDUCATION/TRAINING/CONVENTION	179.00	500.00	500.00	240.00	260.00	48.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		132,055.13	173,135.00	173,135.00	119,772.66	53,362.34	69.18
Dept 444 - SIDEWALKS							
101-444-801.009	CONTRACT SERVICES - WATER SYSTEM	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
101-444-969.005	SIDEWALKS	4,000.00	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 444 - SIDEWALKS		4,000.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Dept 448 - STREET LIGHTS							
101-448-921.000	STREET LIGHTS	11,060.28	17,174.00	17,174.00	12,569.20	4,604.80	73.19
101-448-930.000	REPAIRS & MAINTENANCE	514.58	250.00	250.00	0.00	250.00	0.00
Total Dept 448 - STREET LIGHTS		11,574.86	17,424.00	17,424.00	12,569.20	4,854.80	72.14
Dept 463 - ROADS & M59 MEDIAN							
101-463-727.000	SUPPLIES & POSTAGE	1.84	20.00	20.00	4.61	15.39	23.05
101-463-801.009	CONTRACT SERVICES - WATER SYSTEM	226.35	204.00	204.00	0.00	204.00	0.00
101-463-802.000	LAWN/SNOW MAINTENANCE	12,238.68	13,500.00	13,500.00	13,307.85	192.15	98.58
101-463-802.100	IRRIGATION REPAIRS	0.00	1,500.00	1,500.00	2,037.50	(537.50)	135.83
101-463-920.005	UTILITIES - WATER	3,931.96	6,000.00	6,000.00	5,419.12	580.88	90.32
101-463-920.006	REU SURCHARGE FEES	0.00	4,191.00	4,191.00	0.00	4,191.00	0.00
101-463-969.002	ROAD CHLORIDE	64,217.00	73,000.00	73,000.00	53,541.84	19,458.16	73.34
101-463-969.005	SIDEWALKS	0.00	500.00	500.00	0.00	500.00	0.00
Total Dept 463 - ROADS & M59 MEDIAN		80,615.83	98,915.00	98,915.00	74,310.92	24,604.08	75.13
Dept 465 - DRAINS, PUBLIC BENEFIT							
101-465-956.000	MISCELLANEOUS	0.00	2,000.00	2,000.00	1,200.00	800.00	60.00
101-465-963.000	DRAINS AT LARGE	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00
Total Dept 465 - DRAINS, PUBLIC BENEFIT		0.00	8,000.00	8,000.00	1,200.00	6,800.00	15.00
Dept 577 - COMMUNICATIONS							
101-577-702.000	COMMUNICATION WAGES (PT)	18,843.77	33,942.00	33,165.92	17,508.84	15,657.08	52.79
101-577-704.000	CABLE OPERATOR WAGES	872.35	2,575.00	2,575.00	1,188.29	1,386.71	46.15
101-577-715.000	EMPLOYERS SOC SEC	1,508.27	2,794.00	2,794.00	1,430.34	1,363.66	9.9
101-577-727.000	SUPPLIES & POSTAGE	100.38	800.00	800.00	90.15	709.85	7
101-577-740.000	OPERATING SUPPLIES	809.72	2,500.00	2,500.00	435.64	2,064.36	3
101-577-801.000	CONTRACTED SERVICES	2,011.35	22,250.00	22,311.00	12,513.40	9,797.60	56.09
101-577-900.000	PRINTING & PUBLICATIONS	4,514.72	6,550.00	7,010.04	5,102.73	1,907.31	72.79

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-577-956.000	SPECIAL EVENTS	0.00	500.00	500.00	371.40	128.60	74.28
101-577-957.000	EDUCATION/TRAINING/CONVENTION	197.72	500.00	500.00	20.00	480.00	4.00
Total Dept 577 - COMMUNICATIONS		28,858.28	72,411.00	72,155.96	38,660.79	33,495.17	53.58
Dept 722 - ZONING CODE ENFORCEMENT							
101-722-704.000	ENFORCEMENT WAGES	8,875.50	13,937.00	13,937.00	8,670.83	5,266.17	62.21
101-722-715.000	EMPLOYERS SOC SEC	678.99	1,066.00	1,066.00	663.33	402.67	62.23
101-722-725.000	FEES/PER DIEMS	0.00	500.00	500.00	0.00	500.00	0.00
101-722-900.000	PRINTING & PUBLICATIONS	0.00	0.00	295.71	295.71	0.00	100.00
Total Dept 722 - ZONING CODE ENFORCEMENT		9,554.49	15,503.00	15,798.71	9,629.87	6,168.84	60.95
Dept 751 - PARKS & RECREATION							
101-751-704.000	WAGES	2,696.76	2,531.00	2,531.00	0.00	2,531.00	0.00
101-751-715.000	EMPLOYERS SOC SEC	206.30	194.00	194.00	0.00	194.00	0.00
101-751-740.000	OPERATING SUPPLIES	649.00	2,225.00	2,225.00	714.32	1,510.68	32.10
101-751-801.000	CONTRACTED SERVICES	24,392.90	34,900.00	34,900.00	27,006.71	7,893.29	77.38
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	5,069.47	9,640.00	9,640.00	3,807.84	5,832.16	39.50
101-751-802.000	LAWN/SNOW MAINTENANCE	590.00	3,250.00	3,250.00	693.33	2,556.67	21.33
101-751-920.002	UTILITIES - ELECTRIC	3,406.43	5,300.00	5,300.00	1,643.80	3,656.20	31.02
101-751-920.004	UTILITIES - SEWER	1,410.44	400.00	400.00	2,221.12	(1,821.12)	555.28
101-751-920.006	REU SURCHARGE FEES	0.00	22.00	22.00	0.00	22.00	0.00
101-751-930.000	REPAIRS & MAINTENANCE	4,131.33	8,300.00	8,300.00	4,104.68	4,195.32	49.45
101-751-955.000	PARKS - SPECIAL EVENTS	4,000.00	16,000.00	16,000.00	3,563.68	12,436.32	22.27
101-751-956.000	FARMERS MARKET	2,759.03	3,000.00	3,000.00	1,513.96	1,486.04	50.47
Total Dept 751 - PARKS & RECREATION		49,311.66	85,762.00	85,762.00	45,269.44	40,492.56	52.78
Dept 901 - APPROPRIATIONS-TRANSFER OUT							
101-901-999.000	APPROPRIATIONS SENIOR CITIZENS	11,000.00	22,000.00	22,000.00	11,000.00	11,000.00	50.00
101-901-999.002	APPROPRIATIONS COMMUNITY CENTER	20,000.00	20,000.00	20,000.00	20,000.00	0.00	100.00
101-901-999.209	TRANSFER TO CEM	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00
101-901-999.401	TRANSFER OUT CAPITAL IMP	437,349.00	463,010.00	820,185.00	820,185.00	0.00	100.00
Total Dept 901 - APPROPRIATIONS-TRANSFER OUT		493,349.00	530,010.00	887,185.00	876,185.00	11,000.00	98.76
TOTAL EXPENDITURES		1,824,705.70	2,618,380.00	2,987,555.00	2,199,596.86	787,958.14	73.63
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		1,148,499.40	2,618,380.00	2,618,380.00	1,244,886.83	1,373,493.17	47.54
TOTAL EXPENDITURES		1,824,705.70	2,618,380.00	2,987,555.00	2,199,596.86	787,958.14	73.63
NET OF REVENUES & EXPENDITURES		(676,206.30)	0.00	(369,175.00)	(954,710.03)	585,535.03	258.61

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
Dept 000							
204-000-402.000	CURRENT REAL PROP TAX	0.00	1,015,597.00	1,015,597.00	0.00	1,015,597.00	0.00
204-000-413.000	CHARGEBACK TAXES	0.00	0.00	0.00	46.89	(46.89)	100.00
204-000-446.000	INT.&PEN DEL TAX	7.21	0.00	0.00	24.41	(24.41)	100.00
204-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	0.00	0.00	1,196.20	(1,196.20)	100.00
204-000-665.000	INTEREST EARNINGS	1,709.45	2,400.00	2,400.00	2,139.91	260.09	89.16
Total Dept 000		1,716.66	1,017,997.00	1,017,997.00	3,407.41	1,014,589.59	0.33
TOTAL REVENUES		1,716.66	1,017,997.00	1,017,997.00	3,407.41	1,014,589.59	0.33
Expenditures							
Dept 000							
204-000-850.000	TAX CHARGEBACKS	812.15	2,500.00	2,500.00	569.43	1,930.57	22.78
204-000-969.002	ROAD CHLORIDE	0.00	21,000.00	21,000.00	0.00	21,000.00	0.00
204-000-969.100	GRAVEL ROAD IMPROVEMENTS	0.00	0.00	123,500.00	218,411.71	(94,911.71)	176.85
204-000-969.200	PAVED ROAD IMPROVEMENTS	0.00	85,000.00	94,000.00	23,714.50	70,285.50	25.23
204-000-969.300	OTHER ROAD IMPROVEMENTS	0.00	0.00	274,090.00	0.00	274,090.00	0.00
204-000-994.001	BOND PRINCIPAL ROAD 2015	0.00	180,000.00	180,000.00	0.00	180,000.00	0.00
204-000-994.002	BOND PRINCIPAL ROADS 2016	0.00	325,000.00	325,000.00	0.00	325,000.00	0.00
204-000-996.000	BOND FEES	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00
204-000-997.001	BOND INTEREST ROADS 2015	17,025.00	28,650.00	28,650.00	14,325.00	14,325.00	50.00
204-000-997.002	BOND INTEREST ROADS 2016	31,500.00	53,250.00	53,250.00	26,625.00	26,625.00	50.00
Total Dept 000		50,337.15	696,400.00	1,102,990.00	284,645.64	818,344.36	25.81
Dept 465 - DRAINS, PUBLIC BENEFIT							
204-465-967.000	VILLAGE DRAIN PROJECT COSTS	3,978.95	0.00	0.00	0.00	0.00	0.00
Total Dept 465 - DRAINS, PUBLIC BENEFIT		3,978.95	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		54,316.10	696,400.00	1,102,990.00	284,645.64	818,344.36	25.81
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		1,716.66	1,017,997.00	1,017,997.00	3,407.41	1,014,589.59	0.33
TOTAL EXPENDITURES		54,316.10	696,400.00	1,102,990.00	284,645.64	818,344.36	25.81
NET OF REVENUES & EXPENDITURES		(52,599.44)	321,597.00	(84,993.00)	(281,238.23)	196,245.23	330.90

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 206 - FIRE OPERATING							
Revenues							
Dept 000							
206-000-402.000	CURRENT REAL PROP TAX	0.00	1,274,167.00	1,274,167.00	0.00	1,274,167.00	0.00
206-000-413.000	CHARGEBACK TAXES	0.00	0.00	0.00	58.61	(58.61)	100.00
206-000-446.000	INT.&PEN DEL TAX	9.05	0.00	0.00	30.64	(30.64)	100.00
206-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00
206-000-665.000	INTEREST EARNINGS	1,154.26	1,700.00	1,700.00	1,246.66	453.34	73.33
206-000-694.000	OTHER REVENUE	2.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,165.31	1,282,867.00	1,282,867.00	1,335.91	1,281,531.09	0.10
TOTAL REVENUES		1,165.31	1,282,867.00	1,282,867.00	1,335.91	1,281,531.09	0.10
Expenditures							
Dept 000							
206-000-802.000	LAWN/SNOW MAINTENANCE	5,524.00	6,500.00	6,500.00	4,607.00	1,893.00	70.88
206-000-807.000	AUDIT FEES	850.00	875.00	875.00	850.00	25.00	97.14
206-000-850.000	TAX CHARGEBACKS	1,018.89	2,000.00	2,000.00	756.02	1,243.98	37.80
206-000-920.002	UTILITIES - ELECTRIC	448.17	850.00	850.00	405.64	444.36	47.72
206-000-930.000	SOFTWARE MAINTENANCE	130.37	154.00	154.00	132.77	21.23	86.21
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	1,475.05	6,100.00	6,100.00	5,109.88	990.12	83.77
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	2,428.29	8,500.00	13,700.00	7,191.81	6,508.19	52.49
206-000-956.100	ASSESSMENTS	0.00	266.00	266.00	0.00	266.00	0.00
206-000-970.003	CAPITAL OUTLAY - BLDG GRDS	0.00	21,500.00	21,500.00	0.00	21,500.00	0.00
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	883,641.00	1,200,303.00	1,200,303.00	900,227.25	300,075.75	75.00
Total Dept 000		895,515.77	1,247,048.00	1,252,248.00	919,280.37	332,967.63	73.41
TOTAL EXPENDITURES		895,515.77	1,247,048.00	1,252,248.00	919,280.37	332,967.63	73.41
Fund 206 - FIRE OPERATING:							
TOTAL REVENUES		1,165.31	1,282,867.00	1,282,867.00	1,335.91	1,281,531.09	0.10
TOTAL EXPENDITURES		895,515.77	1,247,048.00	1,252,248.00	919,280.37	332,967.63	73.41
NET OF REVENUES & EXPENDITURES		(894,350.46)	35,819.00	30,619.00	(917,944.46)	948,563.46	2,997.96

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 209 - CEMETERY							
Revenues							
Dept 000							
209-000-642.000	COLUMBARIUM SALES	750.00	2,200.00	2,200.00	450.00	1,750.00	20.45
209-000-643.000	LOT SALES	6,650.00	3,300.00	3,300.00	2,200.00	1,100.00	66.67
209-000-665.000	INTEREST EARNINGS	53.32	0.00	0.00	46.00	(46.00)	100.00
209-000-676.000	REIMBURSEMENTS	468.00	0.00	0.00	0.00	0.00	0.00
209-000-691.101	CONTRIBUTION FROM GENERAL FUD	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00
209-000-694.000	OTHER REVENUE	203.55	0.00	0.00	0.00	0.00	0.00
Total Dept 000		33,124.87	30,500.00	30,500.00	27,696.00	2,804.00	90.81
TOTAL REVENUES		33,124.87	30,500.00	30,500.00	27,696.00	2,804.00	90.81
Expenditures							
Dept 000							
209-000-727.000	SUPPLIES & POSTAGE	964.00	1,400.00	1,400.00	257.00	1,143.00	18.36
209-000-802.000	LAWN/SNOW MAINTENANCE	21,700.00	22,295.00	22,295.00	22,348.00	(53.00)	100.24
209-000-910.000	INSURANCE	0.00	340.00	340.00	0.00	340.00	0.00
209-000-920.000	UTILITIES	83.73	162.00	162.00	74.56	87.44	46.02
209-000-930.000	REPAIRS & MAINTENANCE	11,021.89	5,780.00	11,280.00	10,458.00	822.00	92.71
209-000-956.250	BANK CHARGES	0.00	0.00	0.00	25.00	(25.00)	100.00
Total Dept 000		33,769.62	29,977.00	35,477.00	33,162.56	2,314.44	93.48
TOTAL EXPENDITURES		33,769.62	29,977.00	35,477.00	33,162.56	2,314.44	93.48
Fund 209 - CEMETERY:							
TOTAL REVENUES		33,124.87	30,500.00	30,500.00	27,696.00	2,804.00	90.81
TOTAL EXPENDITURES		33,769.62	29,977.00	35,477.00	33,162.56	2,314.44	93.48
NET OF REVENUES & EXPENDITURES		(644.75)	523.00	(4,977.00)	(5,466.56)	489.56	109.84

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 212 - LIQUOR LAW ENFORCEMENT							
Revenues							
Dept 000							
212-000-575.000	LIQUOR LICENSE FEES	10,972.50	11,256.00	11,256.00	11,964.15	(708.15)	106.29
212-000-665.000	INTEREST EARNINGS	52.67	0.00	0.00	67.18	(67.18)	100.00
Total Dept 000		11,025.17	11,256.00	11,256.00	12,031.33	(775.33)	106.89
TOTAL REVENUES		11,025.17	11,256.00	11,256.00	12,031.33	(775.33)	106.89
Expenditures							
Dept 000							
212-000-704.000	ENFORCEMENT WAGES	1,246.45	3,823.00	3,823.00	960.66	2,862.34	25.13
212-000-715.000	EMPLOYERS SOC SEC	95.33	292.00	292.00	73.49	218.51	25.17
212-000-801.000	CONTRACTED SERVICES	960.00	7,246.00	7,246.00	0.00	7,246.00	0.00
Total Dept 000		2,301.78	11,361.00	11,361.00	1,034.15	10,326.85	9.10
TOTAL EXPENDITURES		2,301.78	11,361.00	11,361.00	1,034.15	10,326.85	9.10
Fund 212 - LIQUOR LAW ENFORCEMENT:							
TOTAL REVENUES		11,025.17	11,256.00	11,256.00	12,031.33	(775.33)	106.89
TOTAL EXPENDITURES		2,301.78	11,361.00	11,361.00	1,034.15	10,326.85	9.10
NET OF REVENUES & EXPENDITURES		8,723.39	(105.00)	(105.00)	10,997.18	(11,102.18)	0,473.50

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 354 - 2009 M-59 ROAD IMPROVEMENTS BOND							
Revenues							
Dept 000							
354-000-404.000	2009 M-59 ROAD SAD REVENUE	286,275.60	162,750.00	162,750.00	0.00	162,750.00	0.00
354-000-404.001	HROAD SPEC ASSESS REVENUE	146,738.62	53,287.00	53,287.00	0.00	53,287.00	0.00
354-000-447.001	2009 M-59 ROAD SAD INTEREST	6,918.33	140,792.00	140,792.00	0.00	140,792.00	0.00
354-000-447.002	HROAD SPEC ASSESS INTEREST	3,546.18	46,360.00	46,360.00	0.00	46,360.00	0.00
354-000-665.000	INTEREST EARNINGS	2,131.76	1,000.00	1,000.00	1,030.20	(30.20)	103.02
354-000-697.000	PREMIUM ON BONDS	0.00	0.00	0.00	70,694.15	(70,694.15)	100.00
354-000-698.000	BOND PROCEEDS	0.00	0.00	0.00	2,790,000.00	(2,790,000.00)	100.00
Total Dept 000		445,610.49	404,189.00	404,189.00	2,861,724.35	(2,457,535.35)	708.02
TOTAL REVENUES		445,610.49	404,189.00	404,189.00	2,861,724.35	(2,457,535.35)	708.02
Expenditures							
Dept 000							
354-000-824.000	BANK FEES	0.00	0.00	0.00	15.00	(15.00)	100.00
354-000-994.000	M59 2009 BOND PRINCIPAL	270,000.00	270,000.00	270,000.00	4,050,000.00	(3,780,000.00)	1,500.00
354-000-996.000	BOND FEES	125.00	250.00	250.00	0.00	250.00	0.00
354-000-996.001	BOND ISSUANCE COSTS	0.00	0.00	0.00	77,417.15	(77,417.15)	100.00
354-000-997.000	M59 2009 BOND INTEREST	197,167.50	186,368.00	186,368.00	102,921.38	83,446.62	55.22
354-000-997.010	2019 REFUNDING BOND INTEREST	0.00	0.00	0.00	32,647.50	(32,647.50)	100.00
Total Dept 000		467,292.50	456,618.00	456,618.00	4,263,001.03	(3,806,383.03)	933.60
TOTAL EXPENDITURES		467,292.50	456,618.00	456,618.00	4,263,001.03	(3,806,383.03)	933.60
Fund 354 - 2009 M-59 ROAD IMPROVEMENTS BOND:							
TOTAL REVENUES		445,610.49	404,189.00	404,189.00	2,861,724.35	(2,457,535.35)	708.02
TOTAL EXPENDITURES		467,292.50	456,618.00	456,618.00	4,263,001.03	(3,806,383.03)	933.60
NET OF REVENUES & EXPENDITURES		(21,682.01)	(52,429.00)	(52,429.00)	(1,401,276.68)	1,348,847.68	2,672.71

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 356 - HARTLAND SHORES ROAD SAD							
Revenues							
Dept 000							
356-000-665.000	INTEREST EARNINGS	44.21	0.00	0.00	22.42	(22.42)	100.00
Total Dept 000		44.21	0.00	0.00	22.42	(22.42)	100.00
TOTAL REVENUES		44.21	0.00	0.00	22.42	(22.42)	100.00
Expenditures							
Dept 000							
356-000-997.000	BOND INTEREST PAYMENT	831.33	0.00	0.00	0.00	0.00	0.00
Total Dept 000		831.33	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		831.33	0.00	0.00	0.00	0.00	0.00
Fund 356 - HARTLAND SHORES ROAD SAD:							
TOTAL REVENUES		44.21	0.00	0.00	22.42	(22.42)	100.00
TOTAL EXPENDITURES		831.33	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(787.12)	0.00	0.00	22.42	(22.42)	100.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 357 - ORE VALLEY SAD							
Revenues							
Dept 000							
357-000-404.000	SPECIAL ASSESSMENTS	0.00	20,686.00	20,686.00	0.00	20,686.00	0.00
357-000-447.001	SPECIAL ASSESSMENT INTEREST	0.00	827.00	827.00	0.00	827.00	0.00
357-000-665.000	INTEREST EARNINGS	50.35	0.00	0.00	77.19	(77.19)	100.00
357-000-696.000	RESIDUAL EQUITY TRANSFER	12,408.47	0.00	0.00	0.00	0.00	0.00
Total Dept 000		12,458.82	21,513.00	21,513.00	77.19	21,435.81	0.36
TOTAL REVENUES		12,458.82	21,513.00	21,513.00	77.19	21,435.81	0.36
Fund 357 - ORE VALLEY SAD:							
TOTAL REVENUES		12,458.82	21,513.00	21,513.00	77.19	21,435.81	0.36
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,458.82	21,513.00	21,513.00	77.19	21,435.81	0.36

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND							
Revenues							
Dept 000							
358-000-451.000	SPECIAL ASSESSMENT PRINCIPAL	4,956.52	112,900.00	112,900.00	7,293.88	105,606.12	6.46
358-000-451.001	SPECIAL ASSESSMENT INTEREST	139.41	38,104.00	38,104.00	0.00	38,104.00	0.00
358-000-452.001	MILLPOINTE SAD REFUNDS	0.00	0.00	0.00	(2,350.00)	2,350.00	100.00
358-000-665.000	INTEREST EARNINGS	138.15	0.00	0.00	195.38	(195.38)	100.00
Total Dept 000		5,234.08	151,004.00	151,004.00	5,139.26	145,864.74	3.40
TOTAL REVENUES		5,234.08	151,004.00	151,004.00	5,139.26	145,864.74	3.40
Expenditures							
Dept 000							
358-000-991.000	BOND - PRINCIPAL	0.00	85,000.00	85,000.00	85,000.00	0.00	100.00
358-000-996.000	BOND FEES	500.00	500.00	500.00	500.00	0.00	100.00
358-000-997.000	BOND INTEREST PAYMENT	12,968.75	24,663.00	24,663.00	24,662.50	0.50	100.00
358-000-999.409	TRANSFER TO MILLPOINTE CONSTRUCTION	18,000.00	0.00	0.00	10,000.00	(10,000.00)	100.00
Total Dept 000		31,468.75	110,163.00	110,163.00	120,162.50	(9,999.50)	109.08
TOTAL EXPENDITURES		31,468.75	110,163.00	110,163.00	120,162.50	(9,999.50)	109.08
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND:							
TOTAL REVENUES		5,234.08	151,004.00	151,004.00	5,139.26	145,864.74	3.40
TOTAL EXPENDITURES		31,468.75	110,163.00	110,163.00	120,162.50	(9,999.50)	109.08
NET OF REVENUES & EXPENDITURES		(26,234.67)	40,841.00	40,841.00	(115,023.24)	155,864.24	281.64

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 401 - CAPITAL PROJECTS FUND							
Revenues							
Dept 000							
401-000-627.000	RIGHT OF WAY FEES	6,064.21	14,000.00	14,000.00	19,788.96	(5,788.96)	141.35
401-000-665.000	INTEREST EARNINGS	648.74	2,500.00	2,500.00	469.50	2,030.50	18.78
401-000-675.100	RAP GRANTS (MMRMA)	0.00	0.00	6,000.00	0.00	6,000.00	0.00
401-000-696.000	RESIDUAL EQUITY TRANSFER	6,366.80	0.00	0.00	0.00	0.00	0.00
401-000-699.101	TRANSFER IN GF	437,349.00	463,010.00	820,185.00	820,185.00	0.00	100.00
Total Dept 000		450,428.75	479,510.00	842,685.00	840,443.46	2,241.54	99.73
TOTAL REVENUES		450,428.75	479,510.00	842,685.00	840,443.46	2,241.54	99.73
Expenditures							
Dept 000							
401-000-970.000	CAPITAL OUTLAY - GENERAL	23,000.00	0.00	0.00	0.00	0.00	0.00
401-000-995.410	TRANSFER TO BULLARD LK CONSTRUCTION	0.00	0.00	168,850.00	168,850.00	0.00	100.00
Total Dept 000		23,000.00	0.00	168,850.00	168,850.00	0.00	100.00
Dept 265 - TOWNSHIP HALL & GROUNDS							
401-265-970.000	CAPITAL OUTLAY	0.00	12,000.00	12,000.00	10,011.67	1,988.33	83.43
401-265-970.220	OLD TOWNSHIP HALL CAPITAL OUTLAY	13,835.10	7,500.00	7,500.00	3,700.00	3,800.00	49.33
Total Dept 265 - TOWNSHIP HALL & GROUNDS		13,835.10	19,500.00	19,500.00	13,711.67	5,788.33	70.32
Dept 444 - SIDEWALKS							
401-444-826.000	LEGAL FEES	5,985.70	0.00	0.00	15,627.54	(15,627.54)	100.00
401-444-969.005	VILLAGE SIDEWALKS	114,392.67	35,000.00	35,000.00	43,205.00	(8,205.00)	123.44
Total Dept 444 - SIDEWALKS		120,378.37	35,000.00	35,000.00	58,832.54	(23,832.54)	168.09
Dept 448 - STREET LIGHTS							
401-448-970.000	CAPITAL OUTLAY	0.00	0.00	15,233.00	15,223.00	10.00	99.93
Total Dept 448 - STREET LIGHTS		0.00	0.00	15,233.00	15,223.00	10.00	99.93
Dept 463 - ROADS & M59 MEDIAN							
401-463-969.011	WAYFINDING/GATEWAY SIGNS	0.00	39,360.00	39,360.00	0.00	39,360.00	0.00
Total Dept 463 - ROADS & M59 MEDIAN		0.00	39,360.00	39,360.00	0.00	39,360.00	0.00
Dept 729 - VILLAGE IMPROVEMENT PLAN							
401-729-969.005	VILLAGE SIDEWALKS	367.88	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - VILLAGE IMPROVEMENT PLAN		367.88	0.00	0.00	0.00	0.00	0.00
Dept 751 - PARKS & RECREATION							
401-751-970.008	HERITAGE PARK	19,299.00	2,500.00	2,500.00	2,372.20	127.80	94.89
401-751-970.009	SETTLERS PARK	52,534.70	55,333.00	59,534.00	15,431.09	44,102.91	25.92

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	2019-20	2019-20	YTD BALANCE	AVAILABLE	% BDGT
		11/30/2018	ORIGINAL BUDGET	AMENDED BUDGET	11/30/2019	BALANCE	USED
Fund 401 - CAPITAL PROJECTS FUND							
Expenditures							
Total Dept 751 - PARKS & RECREATION		71,833.70	57,833.00	62,034.00	17,803.29	44,230.71	28.70
TOTAL EXPENDITURES		229,415.05	151,693.00	339,977.00	274,420.50	65,556.50	80.72
Fund 401 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		450,428.75	479,510.00	842,685.00	840,443.46	2,241.54	99.73
TOTAL EXPENDITURES		229,415.05	151,693.00	339,977.00	274,420.50	65,556.50	80.72
NET OF REVENUES & EXPENDITURES		221,013.70	327,817.00	502,708.00	566,022.96	(63,314.96)	112.59

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 409 - MILLPOINTE ROAD CONSTRUCTION							
Revenues							
Dept 000							
409-000-665.000	INTEREST EARNINGS	315.92	0.00	0.00	9.70	(9.70)	100.00
409-000-695.000	NOTE PROCEEDS	846,109.24	0.00	0.00	0.00	0.00	0.00
409-000-699.358	TRANSFER IN MILLPOINTE DSF	18,000.00	92,460.00	92,460.00	10,000.00	82,460.00	10.82
Total Dept 000		864,425.16	92,460.00	92,460.00	10,009.70	82,450.30	10.83
TOTAL REVENUES		864,425.16	92,460.00	92,460.00	10,009.70	82,450.30	10.83
Expenditures							
Dept 000							
409-000-967.000	PROJECT COST	855,890.77	0.00	0.00	10,740.00	(10,740.00)	100.00
Total Dept 000		855,890.77	0.00	0.00	10,740.00	(10,740.00)	100.00
TOTAL EXPENDITURES		855,890.77	0.00	0.00	10,740.00	(10,740.00)	100.00
Fund 409 - MILLPOINTE ROAD CONSTRUCTION:							
TOTAL REVENUES		864,425.16	92,460.00	92,460.00	10,009.70	82,450.30	10.83
TOTAL EXPENDITURES		855,890.77	0.00	0.00	10,740.00	(10,740.00)	100.00
NET OF REVENUES & EXPENDITURES		8,534.39	92,460.00	92,460.00	(730.30)	93,190.30	0.79

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 410 - BULLARD LAKE ROAD CONSTRUCTION							
Revenues							
Dept 000							
410-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	117.30	(117.30)	100.00
410-000-669.401	TRANSFER IN FROM CAPITAL PROJECTS	0.00	0.00	168,850.00	168,850.00	0.00	100.00
Total Dept 000		0.00	0.00	168,850.00	168,967.30	(117.30)	100.07
TOTAL REVENUES		0.00	0.00	168,850.00	168,967.30	(117.30)	100.07
Expenditures							
Dept 000							
410-000-967.000	PROJECT COST	0.00	0.00	168,850.00	45.00	168,805.00	0.03
Total Dept 000		0.00	0.00	168,850.00	45.00	168,805.00	0.03
TOTAL EXPENDITURES		0.00	0.00	168,850.00	45.00	168,805.00	0.03
Fund 410 - BULLARD LAKE ROAD CONSTRUCTION:							
TOTAL REVENUES		0.00	0.00	168,850.00	168,967.30	(117.30)	100.07
TOTAL EXPENDITURES		0.00	0.00	168,850.00	45.00	168,805.00	0.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	168,922.30	(168,922.30)	100.00

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 536 - WATER SYSTEM FUND							
Revenues							
Dept 000							
536-000-600.400	WATER USAGE METERED	270,294.41	300,893.00	300,893.00	199,009.61	101,883.39	66.14
536-000-600.500	WATER READINESS TO SERVE	95,778.53	245,995.00	245,995.00	124,563.22	121,431.78	50.64
536-000-601.000	USER FEES	1,745.76	2,500.00	2,500.00	800.00	1,700.00	32.00
536-000-601.001	PENALTIES ON USER FEES	4,040.49	5,000.00	5,000.00	4,708.79	291.21	94.18
536-000-605.000	METER SALES	13,277.00	5,000.00	5,000.00	18,149.00	(13,149.00)	362.98
536-000-665.000	INTEREST EARNINGS	669.19	1,000.00	1,000.00	1,290.72	(290.72)	129.07
536-000-676.000	REIMBURSEMENTS	0.00	0.00	0.00	2.73	(2.73)	100.00
536-000-676.101	REIMB. CONTRACT SERVICES	11,939.83	23,844.00	23,844.00	16,348.24	7,495.76	68.56
Total Dept 000		397,745.21	584,232.00	584,232.00	364,872.31	219,359.69	62.45
TOTAL REVENUES		397,745.21	584,232.00	584,232.00	364,872.31	219,359.69	62.45
Expenditures							
Dept 000							
536-000-702.100	SALARY IN LIEU OF BENEFITS	4,800.00	7,200.00	7,200.00	3,783.92	3,416.08	52.55
536-000-702.400	MERIT/BONUS POOL	0.00	200.00	200.00	200.00	0.00	100.00
536-000-703.000	VAC/PTO OWED AT YE	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00
536-000-704.000	OPERATOR II WAGES	28,707.76	44,070.00	44,070.00	29,799.46	14,270.54	67.62
536-000-706.000	OPERATOR I WAGES	22,398.44	34,573.00	34,573.00	18,125.36	16,447.64	52.43
536-000-707.000	SEASONAL WAGES	0.00	4,200.00	4,200.00	7,528.60	(3,328.60)	179.25
536-000-709.000	OVERTIME WAGES	4,060.45	7,864.00	7,864.00	4,249.35	3,614.65	54.04
536-000-715.000	EMPLOYERS SOC SEC	4,587.45	7,505.00	7,505.00	4,848.17	2,656.83	64.60
536-000-716.000	EMPLOYMENT EXPENSE	595.17	918.00	918.00	1,988.97	(1,070.97)	216.66
536-000-718.000	RETIREMENT	5,816.30	8,651.00	8,651.00	5,571.90	3,079.10	64.41
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	318.92	1,103.00	1,603.00	937.47	665.53	58.48
536-000-720.000	ADMINISTRATIVE FEES	56,511.59	77,840.00	77,840.00	58,379.88	19,460.12	75.00
536-000-727.000	SUPPLIES/POSTAGE	1,697.71	4,470.00	4,470.00	1,245.63	3,224.37	27.87
536-000-740.000	OPERATING SUPPLIES	6,280.50	19,523.00	19,523.00	5,591.27	13,931.73	28.64
536-000-740.001	WATER TREAT. CHEMICALS	6,115.20	14,000.00	14,000.00	8,120.60	5,879.40	58.00
536-000-741.000	METER COSTS	16,935.44	17,500.00	17,500.00	17,691.69	(191.69)	101.10
536-000-801.000	CONTRACTED SERVICES	5,792.85	5,421.00	5,421.00	1,617.90	3,803.10	29.85
536-000-802.000	LAWN/SNOW MAINTENANCE	0.00	1,000.00	1,000.00	784.22	215.78	78.42
536-000-804.000	MEMBERSHIP & DUES	78.00	350.00	350.00	0.00	350.00	0.00
536-000-805.000	INTERNET	828.17	1,400.00	1,400.00	947.64	452.36	67.69
536-000-807.000	AUDIT FEES	4,000.00	4,000.00	4,000.00	4,000.00	0.00	100.00
536-000-816.000	ENGINEERING FEES	4,219.50	22,500.00	22,500.00	3,254.00	19,246.00	14.46
536-000-826.000	LEGAL FEES	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
536-000-851.000	TELEPHONE	2,201.73	3,607.00	3,607.00	2,182.24	1,424.76	60.50
536-000-860.000	GASOLINE	2,639.04	7,089.00	7,089.00	1,680.60	5,408.40	23.71
536-000-861.000	MILEAGE	0.00	300.00	300.00	0.00	300.00	0.00
536-000-890.000	CONTINGENCIES	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00
536-000-900.000	PRINTING & PUBLICATIONS	0.00	312.00	312.00	0.00	312.00	0.00
536-000-910.000	INSURANCE	9,893.32	10,200.00	10,200.00	9,499.44	700.56	93.13
536-000-920.001	UTILITIES - GAS	450.58	1,655.00	1,655.00	418.62	1,236.38	25.29
536-000-920.002	UTILITIES - ELECTRIC	11,037.58	38,920.00	38,920.00	495.73	38,424.27	1.27
536-000-920.004	UTILITIES - SEWER	1,664.92	3,500.00	3,500.00	1,669.96	1,830.04	47.71
536-000-922.000	MISS DIG	92.24	1,500.00	1,500.00	0.00	1,500.00	0.00
536-000-930.000	SOFTWARE MAINTENANCE	2,157.22	6,078.00	6,078.00	2,347.29	3,730.71	38.62
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	13,965.64	49,500.00	49,500.00	26,284.59	23,215.41	53.00
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	1,966.58	3,050.00	3,050.00	954.20	2,095.80	31.45
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	2,279.79	12,750.00	12,750.00	3,712.36	9,037.64	29.12
536-000-956.000	MISCELLANEOUS	1,338.05	1,500.00	1,500.00	1,481.70	18.30	98.78

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 536 - WATER SYSTEM FUND							
Expenditures							
536-000-957.000	EDUCATION/TRAINING/CONVENTION	585.00	3,300.00	3,300.00	154.00	3,146.00	4.67
536-000-964.002	UNCOLLECTIBLE UB FEES	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00
536-000-999.539	TRANSFER TO WATER REPLACEMENT FUND	0.00	131,332.00	131,332.00	0.00	131,332.00	0.00
Total Dept 000		224,015.14	581,881.00	582,381.00	229,546.76	352,834.24	39.42
TOTAL EXPENDITURES		224,015.14	581,881.00	582,381.00	229,546.76	352,834.24	39.42
Fund 536 - WATER SYSTEM FUND:							
TOTAL REVENUES		397,745.21	584,232.00	584,232.00	364,872.31	219,359.69	62.45
TOTAL EXPENDITURES		224,015.14	581,881.00	582,381.00	229,546.76	352,834.24	39.42
NET OF REVENUES & EXPENDITURES		173,730.07	2,351.00	1,851.00	135,325.55	(133,474.55)	7,310.94

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 537 - WATER DEBT SERVICE FUND							
Revenues							
Dept 000							
537-000-404.000	SPECIAL ASSESSMENTS	2,651.68	15,995.00	15,995.00	78.53	15,916.47	0.49
537-000-665.000	INTEREST EARNINGS	206.06	2,000.00	2,000.00	303.18	1,696.82	15.16
Total Dept 000		2,857.74	17,995.00	17,995.00	381.71	17,613.29	2.12
TOTAL REVENUES		2,857.74	17,995.00	17,995.00	381.71	17,613.29	2.12
Expenditures							
Dept 000							
537-000-996.000	BOND FEES	1,000.00	500.00	500.00	500.00	0.00	100.00
537-000-997.001	2017 REFUNDING BOND INTEREST	17,400.00	12,000.00	12,000.00	12,000.00	0.00	100.00
Total Dept 000		18,400.00	12,500.00	12,500.00	12,500.00	0.00	100.00
TOTAL EXPENDITURES		18,400.00	12,500.00	12,500.00	12,500.00	0.00	100.00
Fund 537 - WATER DEBT SERVICE FUND:							
TOTAL REVENUES		2,857.74	17,995.00	17,995.00	381.71	17,613.29	2.12
TOTAL EXPENDITURES		18,400.00	12,500.00	12,500.00	12,500.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(15,542.26)	5,495.00	5,495.00	(12,118.29)	17,613.29	220.53

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 539 - WATER REPLACEMENT FUND							
Revenues							
Dept 000							
539-000-601.001	PENALTIES ON SURCHARGES	0.13	0.00	0.00	114.21	(114.21)	100.00
539-000-602.000	CONNECTION FEES	162,998.91	145,400.00	145,400.00	113,401.51	31,998.49	77.99
539-000-602.100	SURCHARGE FEES	(339.23)	29,134.00	29,134.00	0.00	29,134.00	0.00
539-000-665.000	INTEREST EARNINGS	1,537.36	2,200.00	2,200.00	2,088.59	111.41	94.94
539-000-665.001	UNREALIZED GAIN OR LOSS	0.00	0.00	0.00	(9.00)	9.00	100.00
Total Dept 000		164,197.17	176,734.00	176,734.00	115,595.31	61,138.69	65.41
TOTAL REVENUES		164,197.17	176,734.00	176,734.00	115,595.31	61,138.69	65.41
Expenditures							
Dept 000							
539-000-816.000	ENGINEERING FEES	0.00	0.00	175,000.00	0.00	175,000.00	0.00
539-000-930.000	REPAIRS & MAINTENANCE	75,610.56	15,000.00	15,000.00	4,149.29	10,850.71	27.66
539-000-968.000	DEPRECIATION	160,480.40	290,000.00	290,000.00	164,018.10	125,981.90	56.56
Total Dept 000		236,090.96	305,000.00	480,000.00	168,167.39	311,832.61	35.03
TOTAL EXPENDITURES		236,090.96	305,000.00	480,000.00	168,167.39	311,832.61	35.03
Fund 539 - WATER REPLACEMENT FUND:							
TOTAL REVENUES		164,197.17	176,734.00	176,734.00	115,595.31	61,138.69	65.41
TOTAL EXPENDITURES		236,090.96	305,000.00	480,000.00	168,167.39	311,832.61	35.03
NET OF REVENUES & EXPENDITURES		(71,893.79)	(128,266.00)	(303,266.00)	(52,572.08)	(250,693.92)	17.34

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 577 - CABLE TV FUND							
Revenues							
Dept 000							
577-000-607.000	PEG FEES	67,592.18	90,000.00	90,000.00	66,468.58	23,531.42	73.85
577-000-665.000	INTEREST EARNINGS	241.26	0.00	0.00	235.35	(235.35)	100.00
577-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	4,500.00	(4,500.00)	100.00
Total Dept 000		67,833.44	90,000.00	90,000.00	71,203.93	18,796.07	79.12
TOTAL REVENUES		67,833.44	90,000.00	90,000.00	71,203.93	18,796.07	79.12
Expenditures							
Dept 000							
577-000-740.000	OPERATING SUPPLIES	754.92	2,100.00	2,100.00	2,949.00	(849.00)	140.43
577-000-801.000	CONTRACTED SERVICES & RENTALS	16,723.25	30,500.00	30,500.00	19,582.50	10,917.50	64.20
577-000-805.000	INTERNET	1,322.95	2,200.00	2,200.00	1,414.80	785.20	64.31
577-000-806.000	CABLE TV FEES	572.30	1,050.00	1,050.00	668.46	381.54	63.66
577-000-900.000	PRINTING & PUBLICATIONS	0.00	0.00	0.00	100.00	(100.00)	100.00
577-000-930.000	REPAIRS & MAINTENANCE	1,309.85	6,500.00	6,500.00	295.00	6,205.00	4.54
577-000-932.000	REPAIRS & MAINTENANCE - TRUCKS	798.89	1,200.00	1,200.00	0.00	1,200.00	0.00
577-000-941.000	RENT	0.00	12,984.00	12,984.00	12,984.00	0.00	100.00
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	6,998.78	20,185.00	20,185.00	12,864.00	7,321.00	63.73
577-000-970.000	CAPITAL OUTLAY	12,926.85	13,281.00	67,485.00	59,305.19	8,179.81	87.88
Total Dept 000		41,407.79	90,000.00	144,204.00	110,162.95	34,041.05	76.39
TOTAL EXPENDITURES		41,407.79	90,000.00	144,204.00	110,162.95	34,041.05	76.39
Fund 577 - CABLE TV FUND:							
TOTAL REVENUES		67,833.44	90,000.00	90,000.00	71,203.93	18,796.07	79.12
TOTAL EXPENDITURES		41,407.79	90,000.00	144,204.00	110,162.95	34,041.05	76.39
NET OF REVENUES & EXPENDITURES		26,425.65	0.00	(54,204.00)	(38,959.02)	(15,244.98)	71.87

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND							
Revenues							
Dept 000							
590-000-600.100	SEWER USAGE FLAT RATE	364,536.34	711,536.00	711,536.00	355,378.78	356,157.22	49.95
590-000-600.200	SEWER USAGE METERED	429,662.44	876,171.00	876,171.00	415,353.35	460,817.65	47.41
590-000-600.300	SEWER CAPITAL CHARGES	108,515.32	231,584.00	231,584.00	111,003.55	120,580.45	47.93
590-000-600.600	SEWER RTS CHARGE	259,767.09	759,617.00	759,617.00	341,724.88	417,892.12	44.99
590-000-601.000	USER FEES	20.00	0.00	0.00	90.00	(90.00)	100.00
590-000-601.001	PENALTIES ON USER FEES	23,723.00	30,000.00	30,000.00	26,659.04	3,340.96	88.86
590-000-602.000	CONNECTION FEES	200,109.53	183,356.00	183,356.00	105,719.04	77,636.96	57.66
590-000-602.100	SURCHARGE FEES	21,943.58	77,059.00	77,059.00	27,635.33	49,423.67	35.86
590-000-605.000	METER SALES	0.00	880.00	880.00	0.00	880.00	0.00
590-000-665.000	INTEREST EARNINGS	13,263.93	23,000.00	23,000.00	25,142.43	(2,142.43)	109.31
590-000-665.001	UNREALIZED GAIN OR LOSS	0.00	0.00	0.00	958.65	(958.65)	100.00
590-000-668.000	SEPTAGE STATION REVENUES	173,217.61	240,000.00	240,000.00	198,269.98	41,730.02	82.61
Total Dept 000		1,594,758.84	3,133,203.00	3,133,203.00	1,607,935.03	1,525,267.97	51.32
TOTAL REVENUES		1,594,758.84	3,133,203.00	3,133,203.00	1,607,935.03	1,525,267.97	51.32
Expenditures							
Dept 000							
590-000-720.000	ADMINISTRATIVE FEES	51,252.85	71,593.00	71,593.00	53,672.19	17,920.81	74.97
590-000-727.000	SUPPLIES & POSTAGE	1,174.46	1,400.00	1,400.00	1,167.11	232.89	83.37
590-000-741.000	METER COSTS	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
590-000-801.000	CONTRACTED SERVICES	0.00	200.00	200.00	0.00	200.00	0.00
590-000-801.008	LCDC CONTRACT SERVICES	1,284,277.53	2,165,165.00	2,165,165.00	1,345,076.94	820,088.06	62.12
590-000-807.000	AUDIT FEES	4,990.00	5,150.00	5,150.00	4,990.00	160.00	96.89
590-000-826.000	LEGAL FEES	922.50	1,000.00	1,000.00	247.50	752.50	24.75
590-000-910.000	INSURANCE	9,802.52	10,100.00	10,100.00	9,754.08	345.92	96.58
590-000-930.000	SOFTWARE MAINTENANCE	1,074.53	1,138.00	1,138.00	1,099.13	38.87	96.58
590-000-968.000	DEPRECIATION	291,113.36	436,670.00	436,670.00	291,113.36	145,556.64	66.67
590-000-999.595	TRANSFER TO SEWER EXP BOND FUND	0.00	0.00	921,000.00	921,000.00	0.00	100.00
Total Dept 000		1,644,607.75	2,697,416.00	3,618,416.00	2,628,120.31	990,295.69	72.63
Dept 595 - 2005 SEWER BONDS							
590-595-826.000	LEGAL FEES	4,635.24	5,000.00	5,000.00	2,835.00	2,165.00	56.70
Total Dept 595 - 2005 SEWER BONDS		4,635.24	5,000.00	5,000.00	2,835.00	2,165.00	56.70
TOTAL EXPENDITURES		1,649,242.99	2,702,416.00	3,623,416.00	2,630,955.31	992,460.69	72.61
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND:							
TOTAL REVENUES		1,594,758.84	3,133,203.00	3,133,203.00	1,607,935.03	1,525,267.97	51.32
TOTAL EXPENDITURES		1,649,242.99	2,702,416.00	3,623,416.00	2,630,955.31	992,460.69	72.61
NET OF REVENUES & EXPENDITURES		(54,484.15)	430,787.00	(490,213.00)	(1,023,020.28)	532,807.28	208.69

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 591 - LAKE TYRONE 2015 SEWER SAD							
Revenues							
Dept 000							
591-000-404.000	SPECIAL ASSESSMENT REVENUE	0.00	48,191.00	48,191.00	326.36	47,864.64	0.68
591-000-665.000	INTEREST EARNINGS	799.68	0.00	0.00	1,002.01	(1,002.01)	100.00
Total Dept 000		799.68	48,191.00	48,191.00	1,328.37	46,862.63	2.76
TOTAL REVENUES		799.68	48,191.00	48,191.00	1,328.37	46,862.63	2.76
Expenditures							
Dept 000							
591-000-997.000	BOND INTEREST PAYMENT	14,034.41	26,750.00	26,750.00	13,375.16	13,374.84	50.00
Total Dept 000		14,034.41	26,750.00	26,750.00	13,375.16	13,374.84	50.00
TOTAL EXPENDITURES		14,034.41	26,750.00	26,750.00	13,375.16	13,374.84	50.00
Fund 591 - LAKE TYRONE 2015 SEWER SAD:							
TOTAL REVENUES		799.68	48,191.00	48,191.00	1,328.37	46,862.63	2.76
TOTAL EXPENDITURES		14,034.41	26,750.00	26,750.00	13,375.16	13,374.84	50.00
NET OF REVENUES & EXPENDITURES		(13,234.73)	21,441.00	21,441.00	(12,046.79)	33,487.79	56.19

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 595 - 2005 SEWER EXP BONDS							
Revenues							
Dept 000							
595-000-404.000	SPECIAL ASSESSMENTS INTEREST	0.00	23,754.00	23,754.00	0.00	23,754.00	0.00
595-000-404.004	SAD DISTRICT 4 INTEREST	3,148.37	86,929.00	86,929.00	90.72	86,838.28	0.10
595-000-404.005	SAD DISTRICT 5 INTEREST	0.00	5,417.00	5,417.00	0.00	5,417.00	0.00
595-000-404.006	SAD DISTRICT 6 INTEREST	134.75	10,536.00	10,536.00	115.50	10,420.50	1.10
595-000-404.007	SAD DISTRICT #7 INTEREST	0.00	4,309.00	4,309.00	0.00	4,309.00	0.00
595-000-404.008	SAD #4 SUPPLEMENTAL INCOME	407.75	8,652.00	8,652.00	9.46	8,642.54	0.11
595-000-665.000	INTEREST EARNINGS	717.85	5,246.00	5,246.00	469.45	4,776.55	8.95
595-000-699.590	TRANSFER IN SEWER	0.00	0.00	921,000.00	921,000.00	0.00	100.00
Total Dept 000		4,408.72	144,843.00	1,065,843.00	921,685.13	144,157.87	86.47
TOTAL REVENUES		4,408.72	144,843.00	1,065,843.00	921,685.13	144,157.87	86.47
Expenditures							
Dept 000							
595-000-995.100	AMORTIZATION - BOND FEES	2,733.52	4,100.00	4,100.00	2,733.52	1,366.48	66.67
595-000-996.000	BOND FEES	1,250.00	1,250.00	1,250.00	1,250.00	0.00	100.00
595-000-997.006	BOND INTEREST 2011 REFUNDING	131,075.00	262,150.00	262,150.00	152,920.83	109,229.17	58.33
595-000-997.007	SERIES 2016 REFUNDING BOND INTEREST	229,600.00	226,500.00	226,500.00	226,500.00	0.00	100.00
Total Dept 000		364,658.52	494,000.00	494,000.00	383,404.35	110,595.65	77.61
TOTAL EXPENDITURES		364,658.52	494,000.00	494,000.00	383,404.35	110,595.65	77.61
Fund 595 - 2005 SEWER EXP BONDS:							
TOTAL REVENUES		4,408.72	144,843.00	1,065,843.00	921,685.13	144,157.87	86.47
TOTAL EXPENDITURES		364,658.52	494,000.00	494,000.00	383,404.35	110,595.65	77.61
NET OF REVENUES & EXPENDITURES		(360,249.80)	(349,157.00)	571,843.00	538,280.78	33,562.22	94.13

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 596 - FORESTBROOK HILLS SEWER SAD#1							
Revenues							
Dept 000							
596-000-404.000	SPECIAL ASSESSMENTS	0.00	4,299.00	4,299.00	0.00	4,299.00	0.00
596-000-665.000	INTEREST EARNINGS	77.77	0.00	0.00	102.31	(102.31)	100.00
Total Dept 000		77.77	4,299.00	4,299.00	102.31	4,196.69	2.38
TOTAL REVENUES		77.77	4,299.00	4,299.00	102.31	4,196.69	2.38
Fund 596 - FORESTBROOK HILLS SEWER SAD#1:							
TOTAL REVENUES		77.77	4,299.00	4,299.00	102.31	4,196.69	2.38
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		77.77	4,299.00	4,299.00	102.31	4,196.69	2.38

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2018	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 597 - HARTLAND TWP SEWER SAD 200							
Revenues							
Dept 000							
597-000-404.000	SPECIAL ASSESSMENTS	0.00	5,273.00	5,273.00	411.32	4,861.68	7.80
597-000-665.000	INTEREST EARNINGS	82.96	0.00	0.00	123.20	(123.20)	100.00
Total Dept 000		82.96	5,273.00	5,273.00	534.52	4,738.48	10.14
TOTAL REVENUES		82.96	5,273.00	5,273.00	534.52	4,738.48	10.14
Fund 597 - HARTLAND TWP SEWER SAD 200:							
TOTAL REVENUES		82.96	5,273.00	5,273.00	534.52	4,738.48	10.14
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		82.96	5,273.00	5,273.00	534.52	4,738.48	10.14
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,206,494.45	10,314,446.00	11,767,471.00	8,259,379.78	3,508,091.22	70.19
TOTAL EXPENDITURES - ALL FUNDS		6,943,357.18	9,534,187.00	11,828,490.00	11,654,200.53	174,289.47	98.53
NET OF REVENUES & EXPENDITURES		(1,736,862.73)	780,259.00	(61,019.00)	(3,394,820.75)	3,333,801.75	5,563.55

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: James Wickman, Township Manager

Subject: To consider the annual personnel evaluation of the Township Manager, as requested

Date: December 31, 2019

Recommended Action

Move to go into closed session to consider the annual personnel evaluation of the Township Manager, as requested.

Discussion

Following the same format as last year, the Board will conduct its review of the Township Manager.

Attachments

None