



## Board of Trustees

William J. Fountain, Supervisor    Matthew J. Germane, Trustee  
Larry N. Ciofu, Clerk    Summer L. McMullen, Trustee  
Kathleen A. Horning, Treasurer    Denise M. O'Connell, Trustee  
Joseph M. Petrucci, Trustee

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### Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, April 16, 2024 7:00 PM

1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Approval of the Agenda
  5. Call to the Public
  6. Approval of the Consent Agenda
    - [a.](#) Approve Payment of Bills
    - [b.](#) Approve Post Audit of Disbursements Between Board Meetings
    - [c.](#) 03-19-24 Hartland Township Board Closed Session Minutes
    - [d.](#) 04-02-24 Hartland Township Board Regular Meeting Minutes
  7. Pending & New Business
    - [a.](#) Hartland Enrichment and Recreation Organization (H.E.R.O.) Presentation
    - [b.](#) 2024 Hartland Township Hall and Settler's Park paving project
    - [c.](#) Station 62 Drive Lane Replacement
    - [d.](#) Public Works Truck Purchase
    - [e.](#) 2024 Heritage Park Parking Lot Improvements
  8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
    - a. Manager's Report
  10. Adjournment

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Payment of Bills

**Date:** April 9, 2024

## Recommended Action

Move to approve the bills as presented for payment.

## Discussion

Bills presented total \$212,742.60. The bills are available in the Finance office for review.

Notable invoices include:

\$173,592.17 – Livingston County Drain Commission – (March 2024 Sewer System O&M)

## Financial Impact

Is a Budget Amendment Required?     Yes     No

All expenses are covered under the amended FY24 budget or the approved FY25 budget.

## Attachments

Bills for 04.16.2024

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ADOBE	ADOBE INC	02/23/2024	2690626086	FOA	2024 MEMBERSHIP	
50614		04/16/2024		N		239.88
02/23/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		239.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	239.88

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ADOBE	ADOBE INC	03/05/2024	2701920646	FOA	MARCH 2024	
50610		04/16/2024		N		19.99
03/05/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		19.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	19.99

VENDOR TOTAL: 259.87

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALLSTAR	ALLSTAR ALARM LLC	04/01/2024	391536	FOA	5/1/24 - 7/31/24 - FIRE STATION #61	
50604	8345 MAIN STREET	04/16/2024		N		253.05
04/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		04/16/2024		Y		253.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-801.000	CONTRACTED SERVICES	253.05

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALLSTAR	ALLSTAR ALARM LLC	04/01/2024	391583	FOA	5/1/24 - 7/31/24 - TOWNSHIP HALL	
50603	8345 MAIN STREET	04/16/2024		N		829.65
04/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		04/16/2024		Y		829.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	829.65

VENDOR TOTAL: 1,082.70

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMAZON.COM	AMAZON CAPITAL SERVICES	03/06/2024	030624	FOA	RECHARGEABLE BATTERIES, FIREPROOF FI	
50511	P.O. BOX 035184	04/16/2024		N		1,621.34
03/06/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		04/16/2024		N		1,621.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-740.000	OPERATING SUPPLIES	14.35
101-253-970.000	CAPITAL OUTLAY	1,577.00
101-172-727.000	SUPPLIES & POSTAGE	29.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

1,621.34

VENDOR TOTAL: 1,621.34

APEX	APEX SOFTWARE	03/27/2024	326564	FOA	MAINTENANCE RENEWAL	
50638	P.O. BOX 100145	04/16/2024		N		1,340.00
03/27/2024	SAN ANTONIO TX, 78201-1445	/ /	0.0000	N		0.00
		04/16/2024		N		1,340.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-930.000	REPAIRS & MAINTENANCE	1,340.00

VENDOR TOTAL: 1,340.00

BENDER	BENDER PHD, LEWIS	04/02/2024	040224	FOA	PROFESSIONAL DEVELOPMENT TRAINING -	
50618	P.O. BOX 330	04/16/2024		N		790.00
04/02/2024	LEROY MI, 49655	/ /	0.0000	N		0.00
		04/16/2024		Y		790.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-957.000	EDUCATION/TRAINING/CONVENTION	395.00
101-209-957.000	EDUCATION/TRAINING/CONVENTION	395.00
		790.00

VENDOR TOTAL: 790.00

BUNGI	BUNGI, BRANDY	04/02/2024	040224	FOA	SETTLERS PARK PAVILION RESERVATION O	
50613	11634 ISLAND CT	04/16/2024		N		50.00
04/02/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/16/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-651.000	PARKS & REC USE FEES	50.00

VENDOR TOTAL: 50.00

CINTAS	CINTAS CORPORATION	04/01/2024	4188156552	FOA	MATS	
50616	P.O. BOX 630910	04/16/2024		N		51.51
04/01/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		04/16/2024		N		51.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	51.51

CINTAS	CINTAS CORPORATION	04/01/2024	9265872799	FOA	EYEWASH SERVICE AGREEMENT	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
50612	P.O. BOX 630910	04/16/2024		N		100.00
04/01/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		04/16/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	100.00

VENDOR TOTAL: 151.51

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
COMCAST	COMCAST	03/04/2024	MARCH 2024	FOA	PHONE, INTERNET, CABLE AT TWP HALL &	
50512	P.O. BOX 70219	04/16/2024		N		2,229.49
03/04/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		04/16/2024		N		2,229.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	84.40
536-000-805.000	INTERNET	136.13
577-000-806.000	CABLE TV FEES	155.06
577-000-805.000	INTERNET	227.90
577-000-805.000	INTERNET	1,347.60
536-000-805.000	INTERNET	278.40
		2,229.49

VENDOR TOTAL: 2,229.49

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
COSGROVE	COSGROVE, HEATHER	03/31/2024	040224	FOA	LODGING/MILEAGE FOR MAMC CONFERENCE	
50615		04/16/2024		N		534.80
04/02/2024		/ /	0.0000	N		0.00
		04/16/2024		N		534.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-957.000	EDUCATION/TRAINING/CONVENTION	534.80

VENDOR TOTAL: 534.80

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	04/05/2024	158834	FOA	WEEKLY GARBAGE REMOVAL	
50636	PO BOX 241	04/16/2024		N		188.00
04/05/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/16/2024		Y		188.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	188.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	04/05/2024	159357	FOA	APRIL 2024 - PARKS TRASH	
50637	PO BOX 241	04/16/2024		N		300.00
04/05/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		04/16/2024		Y		300.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00

VENDOR TOTAL: 488.00

0070	DTE ENERGY	03/31/2024	1018187601-03/20	FOA	MARCH 2024 - SETTLERS PARK	
50635	P.O BOX 740786	04/16/2024		N		176.95
	CINCINNATI					
03/02/2024	OH, 45274-0786	/ /	0.0000	N		0.00
		04/16/2024		N		176.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-920.002	UTILITIES - ELECTRIC	176.95

0070	DTE ENERGY	03/31/2024	200005054984	FOA	MARCH 2024 - MILLPOINTE, WALNUT RIDG	
50634	P.O BOX 740786	04/16/2024		N		1,847.56
	CINCINNATI					
03/31/2024	OH, 45274-0786	/ /	0.0000	N		0.00
		04/16/2024		N		1,847.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	296.11
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	23.27
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	25.46
101-448-921.000	STREET LIGHTS	1,502.72
		<u>1,847.56</u>

VENDOR TOTAL: 2,024.51

ECOSHIELD	ECOSHIELD PEST SOLUTIONS DET WEST	03/14/2024	MARCH 2024	FOA	MARCH 2024 PEST CONTROL	
50591	P.O. BOX 92180	04/16/2024		N		297.00
03/14/2024	LAS VEGAS NV, 89193-2180	/ /	0.0000	N		0.00
		04/16/2024		Y		297.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	89.00
536-000-801.000	CONTRACTED SERVICES	99.00
101-265-801.000	CONTRACTED SERVICES	109.00
		<u>297.00</u>

VENDOR TOTAL: 297.00

EXCLUSIVEE	EXCLUSIVE EXCAVATING	03/27/2024	124	FOA	1668 FOUR SEASONS - STOP BOX/CURB ST	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
50609	P.O. BOX 1881	04/16/2024		N		3,378.40
03/27/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		04/16/2024		Y		3,378.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	3,378.40

VENDOR TOTAL: 3,378.40

FIVESTAR	FIVE STAR SIGNS, INC.	04/03/2024	EST8965	FOA	HODGE CEMETERY SIGN DEPOSIT	
50621	10099 BERGIN RD, BLDG D	04/16/2024		N		812.00
04/03/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		812.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567-970.000	CAPITAL OUTLAY	812.00

VENDOR TOTAL: 812.00

GODADDY	GO DADDY	03/12/2024	2931171675	FOA	MARCH 2024	
50542		04/16/2024		N		29.99
03/12/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		29.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-900.000	PRINTING & PUBLICATIONS	29.99

VENDOR TOTAL: 29.99

GFOA	GOVERNMENT FINANCE OFFICERS ASSOC	03/25/2024	032524	FOA	CPFO CANDIDATE RENEWAL FEE/TRANSFORM	
50611	203 N LASALLE ST, STE 2700	04/16/2024		N		635.00
03/25/2024	CHICAGO IL, 60601-1210	/ /	0.0000	N		0.00
		04/16/2024		N		635.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	635.00

VENDOR TOTAL: 635.00

HACC	HARTLAND AREA COMMUNITY COUNCIL	04/03/2024	040324	FOA	MEMORIAL DAY BOOKLET AD	
50620	PO BOX 113	04/16/2024		N		150.00
04/03/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/16/2024		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-577-900.000	PRINTING & PUBLICATIONS					150.00
VENDOR TOTAL:						150.00

0150	HARTLAND CONSOLIDATED SCHOOLS	03/31/2024	174429	FOA	MARCH 2024 FUEL	
50617	9525 E HIGHLAND ROAD	04/16/2024		N		407.96
04/01/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		407.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	104.14
536-000-860.000	GASOLINE	303.82
		407.96
VENDOR TOTAL:		407.96

0001	HARTLAND TOWNSHIP GENERAL FUND	04/01/2024	040124	FOA	MARCH 2024 - DOG LICENSE PMTS	
50597		04/16/2024		N		43.50
04/01/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		43.50

Open

GL NUMBER	DESCRIPTION	AMOUNT				
701-000-290.250	DOG LICENSES ESCROW	43.50				
0001	HARTLAND TOWNSHIP GENERAL FUND	04/04/2024	040424	FOA	MARCH 2024 MOBILE HOME TAX DISBURSEM	
50631		04/16/2024		N		286.50
04/04/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		286.50

Open

GL NUMBER	DESCRIPTION	AMOUNT				
701-000-290.300	MOBILE HOME FEES ESCROW	286.50				
0001	HARTLAND TOWNSHIP GENERAL FUND	04/08/2024	040824	FOA	TO PREVENT DORMANCY ON ACCOUNT AT FI	
50649		04/16/2024		N		50.00
04/08/2024	,	/ /	0.0000	Y		0.00
		04/16/2024		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-003.006	FIRST MERCHANTS 100013506	50.00
VENDOR TOTAL:		380.00

HARTTREASU	HARTLAND TOWNSHIP TREASURER	03/31/2024	1ST QTR 2024 UB	FOA	1ST QTR 2024 UB - TWP, HERO CTR, SPR	
50643	2655 CLARK RD	04/16/2024		N		4,557.96
03/31/2024	HARTLAND MI, 48353	/ /	0.0000	Y		0.00
		04/16/2024		N		4,557.96



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT			
101-265-920.004	UTILITIES - SEWER	145.71			
101-265-920.005	UTILITIES - WATER	1,001.43			
101-265-920.006	REU SURCHARGE FEES	1,527.39			
101-751-920.004	UTILITIES - SEWER	315.76			
536-000-920.004	UTILITIES - SEWER	1,182.21			
101-463-920.005	UTILITIES - WATER	385.46			
		4,557.96			
VENDOR TOTAL:					4,557.96

WATERO&M	HARTLAND TOWNSHIP WATER O & M	03/31/2024	MARCH 2024	FOA	OUT OF DEPT COSTS FOR MARCH 2024	
50608	2655 CLARK RD	04/16/2024		N		1,528.00
03/31/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/16/2024		N		1,528.00

Open

GL NUMBER	DESCRIPTION	AMOUNT			
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	994.74			
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	478.09			
101-567-801.009	CONTRACT SERVICES - WATER SYSTEM	55.17			
		1,528.00			
VENDOR TOTAL:					1,528.00

4589	HORNING, KATHLEEN A	04/08/2024	040824	FOA	REIMBURSEMENT FOR OFFICE SUPPLIES	
50633	1665 HARTLAND WOODS DR	04/16/2024		N		71.88
04/08/2024	HOWELL MI, 48843-9044	/ /	0.0000	N		0.00
		04/16/2024		N		71.88

Open

GL NUMBER	DESCRIPTION	AMOUNT			
101-253-727.000	SUPPLIES & POSTAGE	71.88			
VENDOR TOTAL:					71.88

HUNT2	HUNTINGTON NATIONAL BANK	05/01/2024	62863	FOA	2019 REFUNDING BONDS - ACCT #3584226	
50639	ATTN CORPORATE TRUST DEPT	04/16/2024		N		500.00
	L-3632					
03/01/2024	COLUMBUS OH, 43260	/ /	0.0000	N		0.00
		04/16/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
354-000-996.000	BOND FEES	500.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 500.00

JIMMYJOHNS	JIMMY JOHN'S	03/12/2024	03122024	FOA	BOARD OF REVIEW	
50607		04/16/2024		N		64.58
03/12/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		64.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-247-727.000	SUPPLIES & POSTAGE	64.58

VENDOR TOTAL: 64.58

2017	LIVINGSTON COUNTY ASSESSOR'S ASSOC	04/01/2024	040124	FOA	2024/2025 MEMBERSHIP DUES	
50599	C/O DEERFIELD TOWNSHIP	04/16/2024		N		30.00
04/01/2024	LINDEN MI, 48451	/ /	0.0000	N		0.00
		04/16/2024		N		30.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000		30.00

VENDOR TOTAL: 30.00

0220	LIVINGSTON COUNTY TREASURER	04/01/2024	040124	FOA	MARCH 2024 - DOG LICENSE PMTS	
50598	200 E. GRAND RIVER	04/16/2024		N		271.50
04/01/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		271.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	271.50

0220	LIVINGSTON COUNTY TREASURER	04/04/2024	040424	FOA	MARCH 2024 MOBILE HOME TAX DISBURSEM	
50632	200 E. GRAND RIVER	04/16/2024		N		1,432.50
04/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		1,432.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,432.50

0220	LIVINGSTON COUNTY TREASURER	04/24/2024	4/4/24	FOA	B.O.R. ADJUSTMENTS	
50642	200 E. GRAND RIVER	04/16/2024		N		9.68
04/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		9.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-850.000	TAX CHARGEBACKS	9.68

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 1,713.68

2909	LIVINGSTON CTY.DRAIN COMMISSIO	03/31/2024	3787	FOA	MARCH 2024 SEWER SYSTEM O&M	
50622	2300 E. GRAND RIVER	04/16/2024		N		173,592.17
	STE. 105					
04/03/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		173,592.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	173,592.17

VENDOR TOTAL: 173,592.17

LDPA	LIVINGSTON DAILY PRESS & ARGUS	03/11/2024	MARCH 2024	FOA	MARCH 2024	
50513		04/16/2024		N		11.99
	3964 SOLUTIONS CENTER					
03/11/2024	CHICAGO IL, 60677-3009	/ /	0.0000	Y		0.00
		04/16/2024		N		11.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	11.99

VENDOR TOTAL: 11.99

MASTERS	MASTERS TELECOM LLC	02/26/2024	32388	FOA	FEBRUARY 2024	
50514		04/16/2024		N		19.68
02/26/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		19.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	19.68

MASTERS	MASTERS TELECOM LLC	03/25/2024	33993	FOA	MARCH 2024	
50606		04/16/2024		N		19.68
03/25/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		19.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	19.68

VENDOR TOTAL: 39.36

MEIJER	MEIJER	02/27/2024	022724	FOA	FOOD FOR ELECTION	
50517	2160 HARTLAND RD	04/16/2024		N		467.77
02/27/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		04/16/2024		N		467.77

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-956.000	MISCELLANEOUS	467.77

VENDOR TOTAL: 467.77

6645	MICHIGAN MUNICIPAL LEAGUE	04/01/2024	020624	FOA	FY 2025 MML ASSOCIATE DUES	
50625	P.O. BOX 7409	04/16/2024		N		4,745.00
04/01/2024	ANN ARBOR MI, 48107-7409	/ /	0.0000	N		0.00
		04/16/2024		N		4,745.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	4,745.00

VENDOR TOTAL: 4,745.00

MTA	MICHIGAN TOWNSHIPS ASSOCIATION	03/21/2024	032124	FOA	MTA CONFERENCE FOR MGR	
50592	P.O. BOX 80078	04/16/2024		N		390.00
03/21/2024	LANSING MI, 48908-0078	/ /	0.0000	N		0.00
		04/16/2024		N		390.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	390.00

VENDOR TOTAL: 390.00

LCDPA	MICHIGAN.COM	05/01/2024	MAY 2024 PA87414	FOA	MAY 2024	
50650	PO BOX 742520	04/16/2024		N		58.00
05/01/2024	CINCINNATI OH, 45274-2520	/ /	0.0000	N		0.00
		04/16/2024		N		58.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	58.00

LCDPA	MICHIGAN.COM	04/01/2024	PA8741424 - APR2	FOA	APRIL 2024	
50629	PO BOX 742520	04/16/2024		N		63.00
04/01/2024	CINCINNATI OH, 45274-2520	/ /	0.0000	N		0.00
		04/16/2024		N		63.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	63.00

VENDOR TOTAL: 121.00

1180	PETER'S TRUE VALUE HARDWARE	04/08/2024	71794	FOA	LIGHT FOR GATOR	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
50641	3455 W. HIGHLAND ROAD	04/16/2024		N		28.65
04/08/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		04/16/2024		N		28.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	28.65

1180	PETER'S TRUE VALUE HARDWARE	04/03/2024	K71750	FOA	TWP HALL FAUCET REPAIR	
50623	3455 W. HIGHLAND ROAD	04/16/2024		N		33.98
04/03/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		04/16/2024		N		33.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	33.98

1180	PETER'S TRUE VALUE HARDWARE	04/04/2024	K71769	FOA	ITEMS FOR THE GATOR	
50630	3455 W. HIGHLAND ROAD	04/16/2024		N		33.64
04/04/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		04/16/2024		N		33.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	33.64

					VENDOR TOTAL:	96.27
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RESERVE	PITNEY BOWES BANK INC RESERVE ACCT	03/31/2024	040124	FOA	REPLENISH POSTAGE FOR MARCH 14 - 31,	
50605	P.O. BOX 981023	04/16/2024		N		292.19
04/01/2024	BOSTON MA, 02298-1023	/ /	0.0000	N		0.00
		04/16/2024		N		292.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	19.84
101-209-727.000	SUPPLIES & POSTAGE	2.56
101-247-727.000	SUPPLIES & POSTAGE	19.84
101-215-727.000	SUPPLIES & POSTAGE	157.60
101-191-727.000	SUPPLIES & POSTAGE	48.83
101-400-727.000	SUPPLIES & POSTAGE	4.48
101-253-727.000	SUPPLIES & POSTAGE	0.64
101-253-811.100	TAX COLLECTION	37.12
101-722-727.000	SUPPLIES & POSTAGE	1.28
		292.19

					VENDOR TOTAL:	292.19
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7532	PRINTING SYSTEMS, INC.	03/28/2024	232698	FOA	ELECTION SUPPLIES	
50601	12005 BEECH DALY	04/16/2024		N		1,155.67

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

03/28/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		04/16/2024		N		1,155.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	1,155.67

7532	PRINTING SYSTEMS, INC.	03/28/2024	232724	FOA	ELECTION SUPPLIES	
50600	12005 BEECH DALY	04/16/2024		N		898.16
03/28/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		04/16/2024		N		898.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	898.16

7532	PRINTING SYSTEMS, INC.	03/28/2024	232725	FOA	ELECTION SUPPLIES	
50602	12005 BEECH DALY	04/16/2024		N		772.50
03/28/2024	TAYLOR MI, 48180	/ /	0.0000	N		0.00
		04/16/2024		N		772.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	SUPPLIES & POSTAGE	772.50

VENDOR TOTAL: 2,826.33

SANMARINO	SAN MARINO EXCAVATING, INC.	04/04/2024	154229	FOA	DUMPSTER RENTAL	
50651	5550 MITCHEL WAY	04/16/2024		N		530.00
04/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		04/16/2024		N		530.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	530.00

VENDOR TOTAL: 530.00

SHUTTERSTO	SHUTTERSTOCK.COM	02/18/2024	CS-OA11E-8140	FOA	MARCH 2024	
50515		04/16/2024		N		29.00
02/18/2024	,	/ /	0.0000	N		0.00
		04/16/2024		N		29.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	29.00

VENDOR TOTAL: 29.00

STAPLES	STAPLES	04/06/2024	6001104509	FOA	MISC SUPPLIES	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
50640	PO BOX 660409	04/16/2024		N		714.02
04/06/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		04/16/2024		N		714.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	441.91
536-000-740.000	OPERATING SUPPLIES	90.56
101-265-740.000	OPERATING SUPPLIES	122.80
101-172-727.000	SUPPLIES & POSTAGE	18.71
101-192-727.000	SUPPLIES & POSTAGE	19.58
101-209-727.000	SUPPLIES & POSTAGE	20.46
		<u>714.02</u>

VENDOR TOTAL: 714.02

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
SPIRITOFLI	THE SPIRIT OF LIVINGSTON	03/26/2024	4743	FOA	NAME PLACARD FOR D. PATE	20.00
50596	3280 W GRAND RIVER	04/16/2024		N		0.00
03/26/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		04/16/2024		N		20.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-410-727.000	SUPPLIES & POSTAGE	20.00

VENDOR TOTAL: 20.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
TIMHORTONS	TIM HORTONS USA INC.	02/26/2024	022624	FOA	FOOD FOR ELECTION	199.44
50518	4150 TULLER RD, STE 236	04/16/2024		N		0.00
02/26/2024	DUBLIN OH, 43017	/ /	0.0000	N		199.44
		04/16/2024		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-956.000	MISCELLANEOUS	199.44

VENDOR TOTAL: 199.44

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
SCADA	UIS SCADA, INC.	03/31/2024	530372095	FOA	TROUBLESHOOT COMMUNICATION ISSUES	599.40
50619	2290 BISHOP CIRCLE EAST	04/16/2024		N		0.00
09/22/2023	DEXTER MI, 48130	/ /	0.0000	N		599.40
		04/16/2024		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	599.40

VENDOR TOTAL: 599.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
UNIVAR	UNIVAR SOLUTIONS	02/27/2024	51889590	FOA	WTP CHEMICALS	
50516	62190 COLLECTIONS CENTER DRIVE	04/16/2024		N		2,939.99
02/27/2024	CHICAGO IL, 60693-0621	/ /	0.0000	N		0.00
		04/16/2024		N		2,939.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.001	WATER TREAT. CHEMICALS	2,939.99

VENDOR TOTAL: 2,939.99

TOTAL - ALL VENDORS: 212,742.60

FUND TOTALS:

Fund 101 - GENERAL FUND	24,803.88
Fund 206 - FIRE OPERATING	253.05
Fund 354 - 2009 M-59 ROAD IMPROVEMENTS BOND	500.00
Fund 536 - WATER SYSTEM FUND	9,814.59
Fund 577 - CABLE TV FUND	1,744.91
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	173,592.17
Fund 701 - TRUST AND AGENCY	2,034.00



## Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Post Audit of Disbursements Between Board Meetings

**Date:** April 9, 2024

### Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

### Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$18,458.58

April 15, 2024 Payroll - \$69,149.58

### Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the amended FY24 budget or the approved FY25 budget.

### Attachments

Post Audit Bills List 03.28.2024

Post Audit Bills List 04.01.2024

Post Audit Bills List 04.08.2024

Payroll for 04.15.2024

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/28/2024	FOA	44471	VERIZON WIRELESS	DUE TO EMPLOYEES	101-000-232.000	60.00
		44471		CONTRACTED SERVICES	101-191-801.000	75.00
		44471		REPAIRS & MAINTENANCE	101-209-930.000	80.02
		44471		TELEPHONE	101-265-851.000	854.63
		44471		TELEPHONE	536-000-851.000	243.10
		44471		CONTRACTED SERVICES & RENTALS	577-000-801.000	40.01
						1,352.76
TOTAL - ALL FUNDS				TOTAL OF 1 CHECKS		1,352.76

--- GL TOTALS ---

101-000-232.000	DUE TO EMPLOYEES	60.00
101-191-801.000	CONTRACTED SERVICES	75.00
101-209-930.000	REPAIRS & MAINTENANCE	80.02
101-265-851.000	TELEPHONE	854.63
536-000-851.000	TELEPHONE	243.10
577-000-801.000	CONTRACTED SERVICES & RENTALS	40.01
	TOTAL	1,352.76

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/01/2024	FOA	44472	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	253.46
		44472		EMPLOYMENT EXPENSE	101-172-716.000	121.19
		44472		EMPLOYMENT EXPENSE	101-192-716.000	70.64
		44472		EMPLOYMENT EXPENSE	101-215-716.000	66.64
		44472		EMPLOYMENT EXPENSE	101-253-716.000	133.28
		44472		EMPLOYMENT EXPENSE	101-400-716.000	187.83
		44472		EMPLOYMENT EXPENSE	101-441-716.000	242.38
		44472		EMPLOYMENT EXPENSE	536-000-716.000	191.83
						1,267.25
04/01/2024	FOA	44473	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	216.78
		44473		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		44473		EMPLOYMENT EXPENSE	101-192-716.000	113.59
		44473		EMPLOYMENT EXPENSE	101-209-716.000	162.50
		44473		EMPLOYMENT EXPENSE	101-215-716.000	71.60
		44473		EMPLOYMENT EXPENSE	101-253-716.000	80.29
		44473		EMPLOYMENT EXPENSE	101-400-716.000	127.34
		44473		EMPLOYMENT EXPENSE	101-441-716.000	109.33
		44473		EMPLOYMENT EXPENSE	536-000-716.000	154.96
						1,083.81
04/01/2024	FOA	44474	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,725.34
		44474		EMPLOYMENT EXPENSE	101-172-716.000	1,742.94
		44474		EMPLOYMENT EXPENSE	101-192-716.000	1,267.56
		44474		EMPLOYMENT EXPENSE	101-215-716.000	1,394.34
		44474		EMPLOYMENT EXPENSE	101-253-716.000	633.78
		44474		EMPLOYMENT EXPENSE	101-441-716.000	3,485.88
		44474		EMPLOYMENT EXPENSE	536-000-716.000	2,376.72
						13,626.56
04/01/2024	FOA	44475	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	43.64
		44475		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		44475		DECEMBER 2022 PREMIUMS	101-192-716.000	14.20
		44475		DECEMBER 2022 PREMIUMS	101-215-716.000	11.95
		44475		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		44475		EMPLOYMENT EXPENSE	101-400-716.000	31.62
		44475		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		44475		DECEMBER 2022 PREMIUMS	536-000-716.000	26.77
		44475		EMPLOYMENT EXPENSE	536-000-716.000	7.10
						218.19
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		16,195.81

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,725.34
001-000-257.101	ACCRUED DENTAL BENEFITS	253.46
001-000-257.102	ACCRUED VISION BENEFITS	43.64
001-000-257.103	ACCRUED STD/LTD BENEFITS	216.78
101-172-716.000	EMPLOYMENT EXPENSE	1,931.22
101-192-716.000	EMPLOYMENT EXPENSE	1,465.99

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-209-716.000				EMPLOYMENT EXPENSE		162.50
101-215-716.000				EMPLOYMENT EXPENSE		1,544.53
101-253-716.000				EMPLOYMENT EXPENSE		871.25
101-400-716.000				EMPLOYMENT EXPENSE		346.79
101-441-716.000				EMPLOYMENT EXPENSE		3,876.93
536-000-716.000				EMPLOYMENT EXPENSE		2,757.38
				TOTAL		16,195.81

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/08/2024	FOA	44505	POSTMASTER	SUPPLIES/POSTAGE	536-000-727.000	281.43
		44505		SUPPLIES & POSTAGE	590-000-727.000	628.58
						<hr/>
						910.01
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		910.01
--- GL TOTALS ---						
536-000-727.000			SUPPLIES/POSTAGE			281.43
590-000-727.000			SUPPLIES & POSTAGE			628.58
			TOTAL			910.01

Check Register Report For Hartland Township  
 For Check Dates 04/15/2024 to 04/15/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/15/2024	FOA	17552	MISSION SQUARE	1,143.17	1,143.17	0.00	Open
04/15/2024	FOA	17553	MISSION SQUARE	2,798.36	2,798.36	0.00	Open
04/15/2024	FOA	17554	MISSION SQUARE	3,062.20	3,062.20	0.00	Open
04/15/2024	FOA	DD9153	BEDUHN, TIMOTHY L.A.	1,913.50	0.00	1,453.80	Cleared
04/15/2024	FOA	DD9154	BERNARDI, MELYNDA A	608.06	0.00	418.70	Cleared
04/15/2024	FOA	DD9155	BROOKS, TYLER J	2,444.00	0.00	1,756.72	Cleared
04/15/2024	FOA	DD9156	CARRIGAN, AMANDA K	3,556.34	0.00	2,810.67	Cleared
04/15/2024	FOA	DD9157	CASE, SUSAN E	1,836.86	0.00	1,088.35	Cleared
04/15/2024	FOA	DD9158	CIOFU, LARRY N	2,856.09	0.00	2,068.93	Cleared
04/15/2024	FOA	DD9159	COSGROVE, HEATHER H	1,329.80	0.00	1,125.91	Cleared
04/15/2024	FOA	DD9160	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,861.28	Cleared
04/15/2024	FOA	DD9161	HAASETH, GWYN M	865.00	0.00	771.98	Cleared
04/15/2024	FOA	DD9162	HABLE, SCOTT R	3,458.33	0.00	2,403.10	Cleared
04/15/2024	FOA	DD9163	HORNING, KATHLEEN A	2,856.09	0.00	2,011.25	Cleared
04/15/2024	FOA	DD9164	HUBBARD, TONYA S	1,714.50	0.00	1,108.78	Cleared
04/15/2024	FOA	DD9165	JOHNSON, LISA	1,969.86	0.00	1,227.48	Cleared
04/15/2024	FOA	DD9166	KENDALL, ANTHONY S	50.07	0.00	46.24	Cleared
04/15/2024	FOA	DD9167	LANGER, TROY D	3,976.36	0.00	2,799.82	Cleared
04/15/2024	FOA	DD9168	LOFTUS, DANIEL M	872.87	0.00	742.55	Cleared
04/15/2024	FOA	DD9169	LOUIS, CASEY	1,049.68	0.00	816.41	Cleared
04/15/2024	FOA	DD9170	LUCE, MICHAEL T	5,091.67	0.00	3,750.42	Cleared
04/15/2024	FOA	DD9171	MORGANROTH, CAROL L	1,853.61	0.00	1,450.60	Cleared
04/15/2024	FOA	DD9172	NIXON, MITCHELL A	1,935.00	0.00	1,502.94	Cleared
04/15/2024	FOA	DD9173	SHOLLACK, DONNA M	2,102.16	0.00	1,601.37	Cleared
04/15/2024	FOA	DD9174	SOSNOWSKI, SHERI R	1,384.53	0.00	1,041.94	Cleared
04/15/2024	FOA	DD9175	WYATT, MARTHA K	2,879.96	0.00	1,864.87	Cleared
04/15/2024	FOA	EFT720	FEDERAL TAX DEPOSIT	11,515.82	11,515.82	0.00	Cleared
<b>Totals:</b>				Number of Checks: 027	69,149.58	18,519.55	36,724.11
Total Physical Checks:				3			
Total Check Stubs:				24			

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 03-19-24 Hartland Township Board Closed Session Meeting Minutes

**Date:** April 10, 2024

### **Recommended Action**

Move to approve the Hartland Township Board Closed Session Meeting Minutes for March 19, 2024

### **Discussion**

Draft minutes are available in the Clerk's Office for review.

### **Financial Impact**

None.

### **Attachments**

None

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 04-02-24 Hartland Township Board Regular Meeting Minutes

**Date:** April 11, 2024

## **Recommended Action**

Move to approve the Hartland Township Board Regular Meeting Minutes for April 2, 2024.

## **Discussion**

Draft minutes are attached for review.

## **Financial Impact**

None

## **Attachments**

4-2-24 HTB Minutes - DRAFT



**DRAFT**

**1. Call to Order**

The meeting was called to order by Clerk Ciofu at 7:00 p.m.

**Motion to have Clerk Ciofu chair the meeting for April 2, 2024.**

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain (via teleconference), Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell,

ABSENT: Trustee Petrucci

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

**4. Approval of the Agenda**

**Move to approve the agenda for the April 2, 2024 Hartland Township Board meeting as presented.**

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the April 2, 2024 Hartland Township Board meeting as presented.**

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 03-19-24 Hartland Township Board Regular Meeting Minutes

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 02, 2024 – 7:00 PM

**7. Pending & New Business**

a. 2024 Chloride Purchase

Public Works Director Scott Hable gave a brief overview of the annual renewal of the Chloride treatment contract with the Livingston County Road Commission (LCRC). He stated he was seeking authorization for the purchase of roadway chloride through Chloride Solutions not to exceed \$111,100 for the 2024 chloride treatment of our gravel roads.

**Move to authorized the Public Works Director to act on behalf of the Township to facilitate the purchase and application of roadway chloride with the forthcoming contract from Chloride Solutions in an amount not to exceed \$111,100.**

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

b. 2024 Gravel Road Improvements

Director Hable gave a brief overview of the limestone applications for Clyde Rd, Cullen Rd., and Maxfield Rd. He stated that these road improvements were all included in the 2024-2025 budget and we are looking for approval to proceed with the proposed contracts.

**Move to approve the contracts for the 2024 Gravel Road Improvements and allow the Public Works Director to act on behalf of the Township for decisions relating to the projects.**

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

c. 2024 Old 23 Reconstruction and Widening Project

Director Hable gave a brief overview of the construction project on Old US-23 south of M-59 and our portion of the project costs. He stated that our portion was originally set at approximately \$1.3 million, but once the federal aid dollars were applied our portion was reduced to \$686,402. Trustee Germane inquired as whether this was being funded out of the road millage and Director Hable stated that that was correct. Manager Luce gave a brief overview of this cost sharing project stating it was originally scheduled as a 2023 project with the County and State, but due to the construction on M-59 last summer they moved this project to 2024. In doing so, more grant dollars became available, and it basically cut our costs in half. Manager Luce stated this will be an all summer-long project. Trustee Germane stated that this was another example of our road millage at work at the Township level. Manager Luce mentioned that this is a direct reflection of our maximum use of road millage dollars for road improvements by being able to utilize matching funds from the State and County level to improve more roads at a lower cost for the Township.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 02, 2024 – 7:00 PM

**Move to approve the Project Agreement with the Livingston County Road Commission as presented in an amount not to exceed \$686,402.**

Motion made by Trustee O'Connell, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

8. Board Reports

Clerk Ciofu - No report.

Treasurer Horning - No report,

Trustee Germane - Stated that in his role as a Director of the HERO Teen Center, they received approval several years ago for the installation of a greenhouse at the Teen Center. He stated that it has been used for the last several years and it works so good that it gets super hot inside. Fans were ordered to recirculate the air and exhaust some of this hot air and he wanted to thank the Township for coordinating the electricians to get the fans installed with the next few months. He stated this was another example of how the Township and other non-profits in the Township work together.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated we have previously discussed the possibility of having another part-time employee in the Planning Department for Zoning and Landscaping issues going forward. We left this with establishing a Committee of potentially himself, Planning Director Troy Langer, Supervisor Fountain, and Planning Commission Chair Larry Fox to determine the scope of work that this may entail. He stated we have the job description that outlines the qualifications for the job, but we need to develop what we would want this position to concentrate on. He also stated that we have had several inquiries from individuals that would be interested in this position and we would like to move forward with this Committee. Manager Luce also stated we previously set up a Committee to discuss the overall Board compensation and he is looking for feedback in proceeding with this issue. Manager Luce reported the Capital Improvement Plan (CIP) has budgeted \$100,000 for limestone for the Heritage Park parking lot and he stated we have two quotes back so far that are slightly above what is budgeted. This was discussed at the Admin Committee and it was recommended to move forward with this project this year. The lowest quote so far is for \$124,900. This is a four inch cap, graded, rolled and compacted, with parking blocks removed and then replaced. He stated we have also received quotes for replacing the asphalt in front of the bay doors at the Hartland Deerfield Fire Station 62. He stated the Fire CIP included \$100,000 for this and that we have received eight quotes for this with the lowest quote being just over \$60,000, not including density testing which would be another \$3,500. This will be brought back at the next Board meeting. Manager Luce stated that we are seeing lower costs for these projects, but we need to get on the contractors schedule soon to avoid getting into the November schedule. He gave a brief update on the Livingston County Board of Commissioners closed session meeting regarding the Septage Receiving station stating that they thought the Dispute Resolution Panel agreement

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

April 02, 2024 – 7:00 PM

was favorable but it needed to be put into legal terms that both sides could agree upon. Trustee O'Connell inquired as to whether the Master Operating Agreement (MOA) will need to be updated or amended and Manager Luce responded that if this solution gets agreed upon, then the MOA would be amended. Manager Luce stated that he and Director Hable went to the Huron Valley Federal Aid Committee meeting last week and spoke with MDOT regarding safer pathways and there may be an opportunity to procure some grant money for our M-59 sidewalk project. He also stated that they will be meeting with the LCRC on future road projects. He stated we did this a year ago and we will be updating this as we go forward with developing language for the road millage renewal. He stated that a road millage renewal would generate approximately \$10.5 million, and the LCRC would match around \$8 million of that, so we would be getting \$18 million of road projects completed with our \$10.5 million millage. Trustee Germane inquired as to the poor shape of the Township Hall parking lot and Manager Luce stated this will be coming to the Board in the next few meetings. He stated we have \$400,000 budgeted in the CIP for this parking lot. Director Hable has reached out for quotes and we have received one favorable quote that is under what we budgeted. We also discussed at Admin to get quotes on paving Settler's Park parking lot as both a separate project and a combined project as they will already be here doing the Township parking lot. Trustee McMullen inquired as to what future roads were discussed with the LCRC. Manager Luce stated the two major projects were the paving of Pleasant Valley Rd. and Bergin Rd and gave a brief overview of the difficulties of these projects that make them very expensive to complete. He states there were 10-12 other roads that were scheduled for some form of improvement or maintenance. Clerk Ciofu stated that we need to schedule a six-month review for the Township Manager.

## 10. Adjournment

### **Move to adjourn the meeting at 7:30 p.m.**

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Michael Luce, Township Manager

**Subject:** Hartland Enrichment and Recreation Organization (H.E.R.O.) Presentation

**Date:** April 11, 2024

### **Recommended Action**

No formal action required.

### **Discussion**

The Hartland Enrichment and Recreation Organization (H.E.R.O.) has requested to provide the Township Board with a brief presentation and update regarding the Teen Center program.

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Scott Hable, Director of Public Works  
**Subject:** Hartland Township Hall and Settler’s Park paving project  
**Date:** April 16, 2024

## Recommended Action

Move to approve the bid for the Hartland Township Hall and Settler’s Park paving project to Allied Paving at a cost not to exceed \$527,651.91 and authorize the Director of Public Works to act on the behalf of the township.

## Discussion

Township staff has identified that the current condition of the Township Hall parking lot as dilapidated and has reached its end of life. Broken and worn curbing, as well as cracked and missing asphalt encompass a large percentage of the lot, along with no parking or delineation striping. Planning to replace the curb and asphalt began a few years ago and halted when prices seemingly skyrocketed due to supply shortages. During the recent process of obtaining quotes, prices have become substantially more favorable than in the past years.

With bid numbers looking favorable, staff were asked by the board and admin, to explore the possibility of adding the paving of Settler’s Park parking lot as a joint project with the Township Hall project. Cost savings would likely be found in the form of lacking extra mobilization costs. The quotes obtained are well within the budgeted amount for the Township Hall parking lot and staff is recommending moving forward with the addition of the paving of Settlers Park as part of this scope of work.

Adding the paving of Settlers Park would add \$127,651.91 to our originally budgeted amount of \$400,000, which was set forth originally to cover only the Township Hall paving project. The additional funds needed would be added to the Township Hall Parking Lot Rehab line item in the Township Hall and Grounds CIP line item.

## Financial Impact

Is a Budget Amendment Required?  Yes  No

The finance director will process a budget amendment for \$127,652 to the CIP 401 Fund line-item Township Hall Capital Outlay: 401-265-970.000. These additional funds will be covered by the fund surplus.

## Attachments

Quotes received for project



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Fax (248) 625-3360



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(810) 229-5511  
White Lake / Milford  
(248) 684-2343  
Lapeer  
(810) 797-6080



Proposal Submitted To: <b>Hartland Township</b>		Date: <b>April 09, 2024</b>	Estimate No.: <b>21427</b>
Attn: <b>Scott Hable</b>		Email: <b>shable@hartlandtwp.com</b>	
Property Name: <b>Hartland Township Hall</b>		Job Name: <b>Twp Hall Parking Lot Reconstruction</b>	
Address: <b>2655 Clark Road, Hartland, MI 48353</b>		Job Address: <b>2655 Clark Road, Hartland, MI 48353</b>	
Architect: <b>N/A</b>	Date Of Plans: <b>per site meeting and review</b>	Phone: <b>517-404-4561(Ext: Mobile)</b>	

We Propose hereby to furnish material and labor - complete in accordance with specifications below. for the sum of:

All work terms and conditions are bound by the attached General Conditions. All agreements are contingent upon strikes, accidents, weather, material shortages, or delays beyond our control. Any deviation from specifications requested by the Owner shall become an extra charge. All work shall be carried out in a workmanlike manner. Any warranty does not cover gasoline or oil spills, kickstand or tire marks, cracks, tree root cracks, reflective cracks, small water depressions and settling. Installed asphalt is guaranteed to be 98% puddle free. The owner consents and agrees to pay Allied as described in the attached general conditions.

Authorized Signature Ken Frenger (248-640-5043)

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We here by submit specifications and estimates for:

<u>ITEM OF WORK DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1. SESC - CB inlet filters	8.00	EA	\$125.00	\$1,000.00
2. R-R deteriorated sections of 18" concrete curb and gutter	1,004.00	LF	\$49.50	\$49,698.00
3. R-R deteriorated sections of 30" concrete curb and gutter at approach	46.00	LF	\$49.95	\$2,297.70
4. Remove existing deteriorated asphalt up to 4" thick	4,569.00	SY	\$5.50	\$25,129.50
5. Inspect existing gravel base to confirm stability then fine grade and re-compact in prep for new paving	4,569.00	SY	\$1.80	\$8,224.20
6. Construct final compacted 4" hot mixed asphalt with 2" of 3C leveling (~502 tons) , an SS-1h tack coat, and 2" of 5ELC topping (~502 tons)	4,569.00	SY	\$27.30	\$124,733.70
7. Paint re-stripe parking lot per previously existing layout	1.00	LS	\$605.00	\$605.00
8. 3" topsoil, seed, and mulch disturbed areas behind the curb repairs	467.00	SY	\$8.45	\$3,946.15

**Total: \$215,634.25**

Payment to be made as follows:

**NET 30**

**Acceptance of Proposal**-The above prices, specifications, conditions, and attached general conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



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P.O. Box 1290  
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Fax (248) 625-3360



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Proposal Submitted To: <b>Hartland Township</b>		Date: <b>April 09, 2024</b>	Estimate No.: <b>21427</b>
Attn: <b>Scott Hable</b>		Email: <b>shable@hartlandtwp.com</b>	
Property Name: <b>Hartland Township Hall</b>		Job Name: <b>Twp Hall Parking Lot Reconstruction</b>	
Address: <b>2655 Clark Road, Hartland, MI 48353</b>		Job Address: <b>2655 Clark Road, Hartland, MI 48353</b>	
Architect: <b>N/A</b>	Date Of Plans: <b>per site meeting and review</b>	Phone: <b>517-404-4561(Ext: Mobile)</b>	

We Propose hereby to furnish material and labor - complete in accordance with specifications below. for the sum of:

All work terms and conditions are bound by the attached General Conditions. All agreements are contingent upon strikes, accidents, weather, material shortages, or delays beyond our control. Any deviation from specifications requested by the Owner shall become an extra charge. All work shall be carried out in a workmanlike manner. Any warranty does not cover gasoline or oil spills, kickstand or tire marks, cracks, tree root cracks, reflective cracks, small water depressions and settling. Installed asphalt is guaranteed to be 98% puddle free. The owner consents and agrees to pay Allied as described in the attached general conditions.

Authorized Signature Ken Frenger (248-640-5043)

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Notes:**

1. All work to be completed in one mobilization without phasing before 8/30/2024.
2. Paving improvements to be provided to the radius tangent points adjacent to Clark Road.
3. Asphalt paving provided with (1 of our 5) late model Caterpillar highway class MDOT approved asphalt pavers. Asphalt compacted with vibratory / oscillatory rollers to at minimum 95% of max density per Marshall method testing.
4. Scope of work and prices exclude: permits; bonds; testing or inspection fees; engineering survey staking or layout; phasing; liability for damages to overhanging tree limbs; concrete walks; catch basin work; liability for damages or repairs to private utilities not staked by Miss Dig (i.e. sprinklers, electrical secondaries to site lighting, etc.); watering of lawn repair areas by others.
5. All work to be provided per Allied's general conditions attached. This proposal and general conditions to be referenced in and be made part of any alternate agreement offered to Allied.

**ADDITIONAL WORK IF REQUIRED**

	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1. Import and place 21AA crush concrete to supplement existing gravel base for improved drainage.	1.00	TON	\$39.00	\$39.00
2. Undercut unstable existing gravel base (and subgrade) with compacted 21AA crush concrete stabilizing backfill. Other types of undercutting or stabilizing quoted and provided if required at added cost.	1.00	TON	\$69.00	\$69.00

Payment to be made as follows:

**NET 30**

**Acceptance of Proposal**-The above prices, specifications, conditions, and attached general conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_





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(810) 797-6080



Proposal Submitted To: <b>Hartland Township</b>		Date: <b>April 09, 2024</b>	Estimate No.: <b>21429</b>
Attn: <b>Scott Hable</b>		Email: <b>shable@hartlandtwp.com</b>	
Property Name: <b>Settlers Park</b>		Job Name: <b>Settlers Park Parking Lot Asphalt Paving</b>	
Address: <b>2655 Clark Road, Hartland, MI 48353</b>		Job Address: <b>2835 Clark Road, Hartland, MI 48353</b>	
Architect: <b>N/A</b>	Date Of Plans: <b>per site meeting and review</b>	Phone: <b>517-404-4561(Ext: Mobile)</b>	

We Propose hereby to furnish material and labor - complete in accordance with specifications below. for the sum of:

All work terms and conditions are bound by the attached General Conditions. All agreements are contingent upon strikes, accidents, weather, material shortages, or delays beyond our control. Any deviation from specifications requested by the Owner shall become an extra charge. All work shall be carried out in a workmanlike manner. Any warranty does not cover gasoline or oil spills, kickstand or tire marks, cracks, tree root cracks, reflective cracks, small water depressions and settling. Installed asphalt is guaranteed to be 98% puddle free. The owner consents and agrees to pay Allied as described in the attached general conditions.

Authorized Signature Ken Frenger (248-640-5043)

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We here by submit specifications and estimates for:

<u>ITEM OF WORK DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1. SESC - CB inlet filters	2.00	EA	\$125.00	\$250.00
2. Stock pile existing precast concrete bumper blocks and re-set after completion of paving	121.00	EA	\$69.00	\$8,349.00
3. Provide new 8' precast bumper blocks to replace 2 broken blocks and add 1 additional block after completion of paving (this quantity may increase should additional existing bumper blocks be broken)	3.00	EA	\$145.00	\$435.00
4. Inspect existing gravel base to confirm stability, survey lot to confirm slopes for drainage, fine grade and re-compact existing gravel in prep for new paving	6,470.00	SY	\$2.60	\$16,822.00
5. Construct final compacted 4" hot mixed asphalt with 2" of 3C leveling (~712 tons), an SS-1h tack coat, and 2" of 5ELC topping (~712 tons)	6,470.00	SY	\$25.75	\$166,602.50
6. Paint stripe parking lot	1.00	LS	\$735.00	\$735.00

**Total: \$193,193.50**

Payment to be made as follows:

**NET 30**

**Acceptance of Proposal**-The above prices, specifications, conditions, and attached general conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



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Proposal Submitted To: <b>Hartland Township</b>		Date: <b>April 09, 2024</b>	Estimate No.: <b>21429</b>
Attn: <b>Scott Hable</b>		Email: <b>shable@hartlandtp.com</b>	
Property Name: <b>Settlers Park</b>		Job Name: <b>Settlers Park Parking Lot Asphalt Paving</b>	
Address: <b>2655 Clark Road, Hartland, MI 48353</b>		Job Address: <b>2835 Clark Road, Hartland, MI 48353</b>	
Architect: <b>N/A</b>	Date Of Plans: <b>per site meeting and review</b>	Phone: <b>517-404-4561(Ext: Mobile)</b>	

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Authorized Signature Ken Frenger (248-640-5043)

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Notes:**

- All work to be completed in one mobilization without phasing before 8/30/2024.
- Paving improvements to be provided to the tie-ins at the Township hall drive, existing asphalt approach off Clark Road, and existing handicap parking stalls at the NWC of the parking lot.
- Asphalt paving provided with (1 of our 5) late model Caterpillar highway class MDOT approved asphalt pavers. Asphalt compacted with vibratory / oscillatory rollers to at minimum 95% of max density per Marshall method testing.
- Scope of work and prices exclude permits; bonds; testing or inspection fees; engineering survey staking or layout; phasing; liability for damages to overhanging tree limbs; concrete work; catch basin work; liability for damages or repairs to private utilities not staked by Miss Dig (i.e. sprinklers, electrical secondaries to site lighting, etc.); perimeter landscaping restoration.
- All work to be provided per Allied's general conditions attached. This proposal and general conditions to be referenced in and be made part of any alternate agreement offered to Allied.

**ADDITIONAL WORK IF REQUIRED**

	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
1. Import and place 21AA crush concrete to supplement existing gravel base for improved drainage (some gravel may be needed as a few flat areas were noted holding water)	1.00	TON	\$39.00	\$39.00
2. Undercut unstable existing gravel base (and subgrade) with compacted 21AA crush concrete stabilizing backfill. Other types of undercutting or stabilizing quoted and provided if required at added cost.	1.00	TON	\$69.00	\$69.00

Payment to be made as follows:

**NET 30**

**Acceptance of Proposal**-The above prices, specifications, conditions, and attached general conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_



**Residential  
Commercial  
Industrial  
Municipal**

Equal Opportunity Employer

**Date: 4/9/24**

**Client: Hartland Township**

**Project: Hartland Township Hall**

**Address: 2655 Clark Road, Hartland, MI 48353**

**Attention: Scott Hable**

**Email: shable@hartlandtwp.com**

**Phone: 810-623-7498 (office), 517-404-4651 (cell)**

Thank you for the opportunity to evaluate your paving needs at the above referenced property. Action Asphalt LLC is one of the largest and oldest asphalt companies in Livingston County. Dan Gee, president, has been serving Livingston, Washtenaw, and Oakland Counties for over 47 years! We specialize in the needs of asphalt in Residential, Commercial, Industrial, Roads, and Municipality. We have achieved this milestone by providing excellent service and products, accompanied by a knowledgeable, and experienced staff.

**Area of Work: Hartland Township Hall, approximately 42,029 sq. ft. of bituminous pavement and approximately 2,200 linear feet of concrete curb and gutter**

1. Excavate and legally dispose of approximately 2,200 linear feet of concrete curb and gutter.
2. Furnish and install 18" MDOT F2 Concrete Curb & Gutter 3500 PSI 5.6 sack concrete mix with #4 (½") Epoxy Coated Re-rod.  
\$132,000.00
3. Mill existing asphalt, up to a 3" depth, and legally dispose of.  
\$17,680.00
4. Evaluate subbase, if needed, furnish and install 21AA crushed concrete at \$38.00 per ton.  
To Be Determined
5. Rough grade and compact base to proper density.  
\$8,405.80
6. Furnish and install 2 inches of MDOT #13A leveling course. Using vibratory rollers, roll and compact to proper density.  
Furnish and install 2 inches of MDOT #5E1 wearing course. Using vibratory rollers, roll and compact to proper density.  
\$209,785.97

12809 Silver Lake Road • Brighton, MI 48116

(248) 348-9970 • (734) 449-8565 • (810) 227-9459

Web: <http://www.actionasphaltllc.com> • Email: [actionasphalt@sbcglobal.net](mailto:actionasphalt@sbcglobal.net)



Serving the State of Michigan  
**ACTION**  
 ASPHALT LLC



Residential  
 Commercial  
 Industrial  
 Municipal

Equal Opportunity Employer

- 7. Clean any and all debris from the paving operation.
- 8. Layout and stripe parking lot using either yellow or white paint and ADA safety blue paint for handicap stalls.  
**\$1,620.00**  
**TOTAL: \$369,491.77**

**NOTE:**

- 1. 50% of contract due upon acceptance.
- 2. Balance in full on day of completion.
- 3. Any additional 21 AA crushed concrete will be installed at \$38.00 a ton.
- 4. Any additional spoils out at \$40.00 a yard.
- 5. Any additional crack repairs will be furnished and installed at \$1.00 per linear foot.
- 6. All scheduling is dependent upon acceptable weather conditions to perform the described work.
- 7. All actual work completed to be field measured by Action Asphalt and Client, any additional work/quantities completed is to be charged accordingly.
- 8. Proposed area must be clear of any and all vehicles, equipment, or any objects that would prevent us from doing the scope of work.
- 9. This proposal is good for seven Days (7) days.
- 10. All credit/debit are subjected to a 3% surcharge.
- 11. See additional terms and conditions on the back of this proposal.
- 12. Any permits, zoning, or testing required/requested for this project will be at the expense of the owner.
- 13. Any additional work will be charged accordingly.
- 14. Action Asphalt is not responsible for lawn restoration or landscaping, or backfilling along curb edge.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

12809 Silver Lake Road • Brighton, MI 48116  
 (248) 348-9970 • (734) 449-8565 • (810) 227-9459

Web: <http://www.actionasphaltllc.com> • Email: [actionasphalt@sbcglobal.net](mailto:actionasphalt@sbcglobal.net)

## GENERAL CONDITIONS

- PAYMENT:** The outstanding balance of the contract, including any additional work, will be due immediately upon completion of work. If payment is not received at the time of completion, a representative of Action Asphalt LLC will contact you within 24 hours to arrange payment. Unpaid balances exceeding one day from the date of completion will be subject to a \$50.00 late fee and will be charged interest from the date of completion at a rate of 2% per month (24% annually) until paid. Deposits are non-refundable after 3 days of acceptance or deposit being made.
- APPROVAL:** This proposal will not be binding upon our company until signed acceptance has been received by Action Asphalt LLC and until it has been checked and signed by an officer of this company.
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- DELAYS:** The Contractor shall complete the job within a reasonable time but shall be liable for delays beyond the control of the Contractor.
- PERMITS:** The owner or Purchaser of the above work shall pay for any and all permits or assessments if they are required.
- WET OR UNSTABLE SUB-GRADE:** No materials will be placed on wet, unstable or frozen sub-grade. A suitable sub-grade is condition precedent to the requirement of performance of this contract.
- CRACKS/BREAKAGE:** The Contractor is not responsible for cracking or up-heave, lifting of concrete or asphalt due to frost, breakage of pavement due to vehicles driving off the edges, tire marks or indentations caused by turning of wheels on fresh asphalt, pavement breakage caused by excessive weight (esp: dump truck, garbage trucks, moving or delivery trucks, fire trucks, construction equipment) and blades from mowers, concrete spalling or pitting. When resurfacing concrete, brick or asphalt pavements the Contractor is not responsible for the reproduction of cracks or expansion joints which may occur. Seal coating and crack repair is a temporary repair and cracks normally settle but may expand, resettle or reopen within a month of repair and is not guaranteed.
- MINIMUM GRADE:** Contractor reserves the right to refuse to construct a pavement unless a minimum grade of 1% is possible for surface drainage. If the owner directs construction with less than minimum grade of 1%, it is understood that the water ponding may occur and that no warranty will be attached to the work due to unsatisfactory surface drainage. Depressions over 3/4 inch will be filled.
- STOCKPILING MATERIALS:** Contractor shall be permitted to stockpile materials necessary to the performance of its work, on the Purchaser's property adjacent to the site of the work, without cost.
- UNDERGROUND:** It is the Purchaser's responsibility to advise Contractor of the existence and location of all underground structures such as electrical lines, sprinkler heads, sprinkler lines, water lines, and gas lines, etc. which might be encountered by Contractor in the performance of its work hereunder. Contractor shall be deemed to have notice of the existence of only those structures specifically referred to in this proposal, and the location thereof as indicated in this proposal. If it develops in the performance of the work that this identity or location of the underground structures varies from those specified herein, any extra cost occasioned thereby in moving, protecting or severing the same, or otherwise, shall be borne by the Purchaser.
- CEMENT STRUCTURES:** The Contractor shall not be held responsible for any damage to or breakage of cement sidewalks, patios, garage slabs, curbs, gutters, storm and sewer structures, driveways, etc. which must be driven over while fulfilling this proposal.
- SOIL CONDITION:** Should any unusual soil conditions be encountered, not specifically referred to in this proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by the Purchaser.
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- HIDDEN OBJECTS:** Contractor assumes no responsibility for removing hidden objects encountered during the performance of the work. Any costs incurred by the removal and disposal of such hidden objects shall be borne solely by the Purchaser and the Contractor shall be reimbursed accordingly.
- ZONING REQUIREMENTS AND OTHER LOCAL REGULATIONS:** Contractor assumes no responsibility for determining whether the Purchaser has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinances, zoning regulations, or other law, the Purchaser shall, nevertheless, be obligated to pay for the work performed as ordered.



**Residential  
Commercial  
Industrial  
Municipal**

Equal Opportunity Employer

**Date: 4/9/24**

**Project: Hartland Town Hall**

**Address: 2655 Clark Road, Hartland, MI 48353**

**Attention: Scott Hable**

**Email: shable@hartlandtwp.com**

**Phone: 810-623-7498 (office), 517-404-4651 (cell)**

Thank you for the opportunity to evaluate your paving needs at the above referenced property. Action Asphalt LLC is one of the largest and oldest asphalt companies in Livingston County. Dan Gee, president, has been serving Livingston, Washtenaw, and Oakland Counties for over 47 years! We specialize in the needs of asphalt in Residential, Commercial, Industrial, Roads, and Municipality. We have achieved this milestone by providing excellent service and products, accompanied by a knowledgeable, and experienced staff.

**Area of Work: Settlers Park parking lot, approximately 59,282 sq. ft.**

1. **Remove parking bumpers and stage on site to be reinstalled.**  
\$1,500.00
  2. **Excavate soil and dirt in islandways, and legally dispose of.**  
\$4,200.00
  3. **Evaluate subbase, if needed furnish and install 21AA Crushed Concrete at a rate of \$38.00 per ton.**  
To be determined
  4. **Fine grade, shape, roll and compact subbase.**  
\$11,856.40
  5. **Furnish and install 2 inches of MDOT #1100L leveling course. Using vibratory rollers, roll and compact to proper density.**  
**Furnish and install 2 inches of MDOT #5E1 wearing course. Using vibratory rollers, roll and compact to proper density.**  
\$272,697.20
  6. **Clean up any and all debris from paving operation.**
  7. **Layout and stripe parking lot using either yellow or white paint and ADA safety blue paint for handicap stalls.**  
\$2,850.00
  8. **Reinstall parking Bumpers. If any parking bumpers need to be replaced, they will be removed and replaced at a rate of \$300.00 per bumper.**  
\$2,500.00
- TOTAL: \$295,903.60**

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Serving the State of Michigan  
**ACTION**  
 ASPHALT LLC



Residential  
 Commercial  
 Industrial  
 Municipal

Equal Opportunity Employer

**NOTE:**

1. 50% of contract due upon acceptance.
2. Balance in full on day of completion.
3. Any additional 21 AA crushed concrete will be installed at \$38.00 a ton.
4. Any additional spoils out at \$40.00 a yard.
5. Any additional crack repairs will be furnished and installed at \$1.00 per linear foot.
6. All scheduling is dependent upon acceptable weather conditions to perform the described work.
7. All actual work completed to be field measured by Action Asphalt and Client, any additional work/quantities completed is to be charged accordingly.
8. Proposed area must be clear of any and all vehicles, equipment, or any objects that would prevent us from doing the scope of work.
9. This proposal is good for seven Days (7) days.
10. All credit/debit are subjected to a 3% surcharge.
11. See additional terms and conditions on the back of this proposal.
12. Any permits, zoning, or testing required/requested for this project will be at the expense of the owner.
13. Any additional work will be charged accordingly.
14. Action Asphalt is not responsible for lawn restoration or landscaping.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Accepted Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## GENERAL CONDITIONS

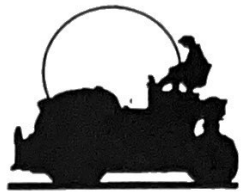
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# CONTRACT

P.O. Box 548  
Highland, MI 48357  
(248) 887-5782 • Fax (248) 889-1386



PROPOSAL SUBMITTED TO	WORK TO BE PERFORMED AT
NAME _____	STREET <u>2655 Clark Rd</u>
STREET _____	CITY <u>Harshad</u> STATE <u>MI</u>
CITY _____	DATE OF PLANS _____
STATE _____	EST. START OF WORK _____
TELEPHONE NUMBER _____	EST. COMPLETION DATE _____

- 1.) Saw cut existing curbing as marked, Remove concrete and haul off site -
- 2.) Retbase areas as needed 2 1/4" crushed concrete, compact base - Expansion Paper next to walk way -
- 3.) Form and pour 18" full dept with 1/2" rebar reinforcement -
- 4.) Remove existing Asphalt & haul off site -
- 5.) Supply new 2 1/4" Base as needed -
- 6.) Grade and Roll Base 25 ton Base Rollers -

Sq. Ft. 43,188 950' Cost \$ 233,080  
 Non-Refundable Deposit \$ 25% Balance Due Upon Completion \$ \_\_\_\_\_

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by: \_\_\_\_\_

Guarantee is as follows one year over gravel and resurface, two years on 2 layer jobs. We guarantee against cracking, crumbling, water drainage up to 90% only and pot holes and workmanship. We do not guarantee against grass or weeds growing thru tire marks from turning or parking, tree root growth, wet ground or clay is found in existing gravel drive or under asphalt or concrete, warrantee may become void. Home owner has option to let Atlas Paving continue or reschedule job for another day an extra charge will be added for returning of \$300.00 for time spent and equipment moving.

- 7.) Machine lay 2" 1 1/4" Asphalt Base course -
  - 8.) Roll for compaction -
  - 9.) Machine lay 2" SEI surface wearing -
  - 10.) Roll for compaction -
  - 11.) Restripe lot yellow & blue -
- Damaged curbing is 950' total length  
 Cost to do 950' of new curb and  
 Replace Asphalt lot COST \$233,080
- (OPTION) FOR ALL CONCRETE CURB 1652' additional -  
 Total 2602' Long add to above - \$80,000 -

Respectfully submitted  
 \_\_\_\_\_  
 Per \_\_\_\_\_  
 Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**ON ALL CONCRETE AND ASPHALT REMOVE AND REPLACE JOBS:**  
 Quoted price includes removal of up to 4" thick of concrete or asphalt. A charge of \$0.50 per square foot is assessed for each additional inch of depth.  
 Note: If concrete is found under asphalt a charge of \$1.00 per square foot is assessed for each 4" of depth.  
 X

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Deposits not refundable for any reason except cancellation by ATLAS ASPHALT PAVING, L.L.C.

Accepted: X Signature: [Signature]  
 Date: 4-2-2024 Signature: \_\_\_\_\_

If asphalt is sealcoated by any company or individual other than ATLAS ASPHALT PAVING, L.L.C. all guarantees become null and void.

**ATLAS ASPHALT PAVING, L.L.C.** 41



# CONTRACT

P.O. Box 548  
 Highland, MI 48357  
 (248) 887-5782 • Fax (248) 889-1386



PROPOSAL SUBMITTED TO	WORK TO BE PERFORMED AT
NAME _____	STREET _____
STREET _____	CITY _____ STATE _____
CITY _____	DATE OF PLANS _____
STATE _____	EST. START OF WORK _____
TELEPHONE NUMBER _____	EST. COMPLETION DATE _____

*Park parking lot paving -*

- 1.) Stock pile car stops,
- 2.) Supply new catch basin new lot will have  
 (2) two catch basins for proper water shed  
 drawing to ditch line @ Clark Rd.
- 3.) Re-grade existing lime crushed base - slope & pitch -
- 4.) Roll Base with 2 stone vibratory Base Rollers -
- 5.) Machine Lay 2" Base Asphalt 13A -
- 6.) Roll for compaction -
- 7.) Machine Lay 2" of S.E.1 Surface Wearing Course -
- 8.) Roll for compaction -

Sq. Ft. 56850 Cost \$ 242400  
 Non-Refundable Deposit \$ 250 Balance Due Upon Completion \$ \_\_\_\_\_

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by: \_\_\_\_\_

Guarantee is as follows one year over gravel and resurface, two years on 2 layer jobs. We guarantee against cracking, crumbling, water drainage up to 90% only and pot holes and workmanship. We do not guarantee against grass or weeds growing thru tire marks from turning or parking, tree root growth, wet ground or clay is found in existing gravel drive or under asphalt or concrete, warranty may become void. Home owner has option to let Atlas Paving continue or reschedule job for another day an extra charge will be added for returning of \$300.00 for time spent and equipment moving.

Respectfully submitted

Per \_\_\_\_\_

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X

- 9.) New Lay out stripe lot yellow/blue -
- 10.) Re Install car stops --

**ACCEPTANCE OF PROPOSAL**

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Accepted: X

Signature: \_\_\_\_\_

Date: 4-2-24

Signature: \_\_\_\_\_

If asphalt is sealcoated by any company or individual other than ATLAS ASPHALT PAVING, L.L.C. all guarantees become null and void.

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Scott Hable, Director of Public Works

**Subject:** Station 62 Drive Lane Replacement

**Date:** April 16, 2024

## Recommended Action

Move to approve the drive lane replacement of the driveway at station 62 in an amount not to exceed \$72,962.30.

## Discussion

Public Works was contacted by the Hartland Deerfield Fire authority about the dilapidated condition of their truck bay approaches at station 62. After investigation the asphalt pathways where trucks leave the building have settled and have created large dips in a few areas. Leaving this area in its current state will cause further damage to the driveway and could potentially cause damage to a truck if the condition continues to worsen. In addition, these high use areas that are constantly bearing the weight of a loaded fire truck are asphalt, and concrete is a much stronger material for this use.

Six contractors quoted the project. At this time the lowest bid received was \$60,402. Public Works is seeking a 15% contingency for this project in the event that the subgrade below the concrete is in need of replacement or drainage improvements need to be made during the project. Additionally, \$3500 is included in the total cost which will cover density and material testing. As with most concrete jobs, we will not know what the subgrade is like until the existing asphalt is removed.

Attached are the bids we received; all are reputable companies that have worked in the community for some time.

## Financial Impact

Is a Budget Amendment Required?  Yes  No

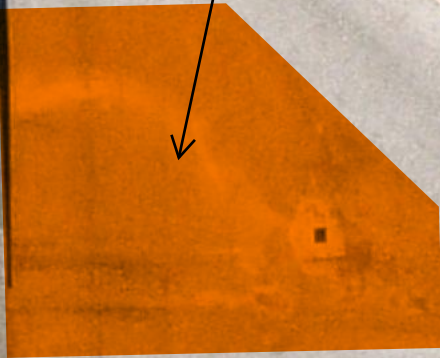
A budget amendment is not needed currently. The FY24-25 budget already includes funds for the Station 62 driveway out of the Fire Department CIP fund.

## Attachments

Bids

Project area

Approximate  
Pavement Limits



MATTIOLI CEMENT CO. L.L.C

6005 MCGUIRE RD

Fenton MI. 48430

RECEIVED MAR 13

313-215-1001

### Request to Bid

**General Scope:**

Remove existing asphalt pavement and aggregate base in front of the station bay doors and replace with concrete/limestone cross section with drain tile.

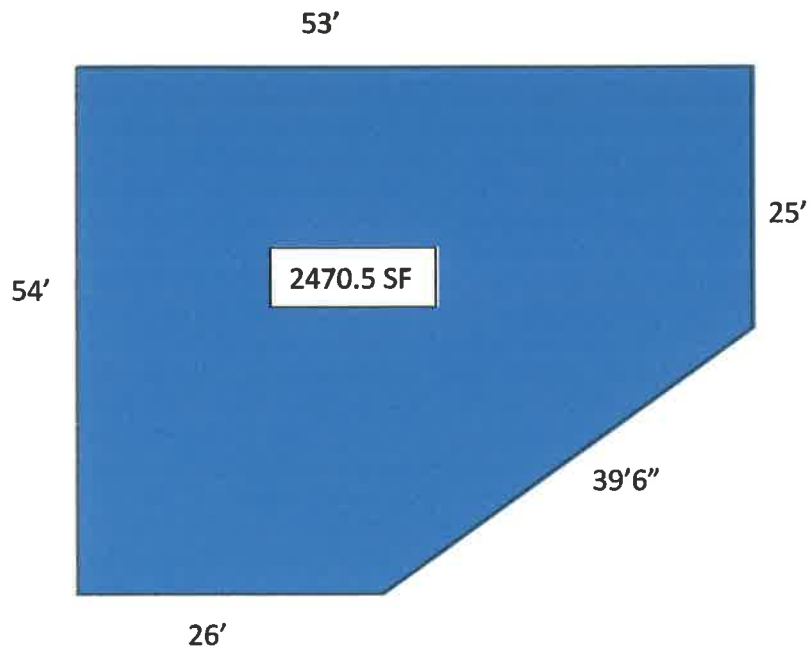
**Specific Scope of Work:**

1. Remove existing pavement cross section in its entirety. Area to be approximately 2475 sqft. consisting of 6-8" asphalt and approx. 10" of aggregate. All material to be disposed of off-site.
2. Remove and replace approx. 175 sqft. of sidewalk
3. Perform proof roll or other equivalent test and report findings to owner.
4. 3<sup>rd</sup> party testing agency and owner to approve sub-grade prior to any new installations.
5. Install new pavement cross-section consisting of 10" of concrete reinforced with a 3'X3' grid of epoxy coded 5/8" rebar. (Mix design provided or approved equivalent) and 8" of 21AA Limestone. Aggregate base to be compacted to 98% maximum density. Concrete is to include the following:
  - a. 1/2" Expansion paper with snap cap to be installed when abutting existing concrete.
  - b. Curing compound is to be applied.
  - c. Relief saw cuts to be installed in approximately 10'x10' square pattern and 3" in depth.
6. Manhole is precast but the top approx. 12" will need to be rebuilt to get to finish grade.
7. Concrete relief cuts are to be installed while concrete is still green.
8. Install polyurethane joint sealant at all joints (relief cut & expansion).
9. Wash out area is to be cleaned up and removed by this contract.
10. All procedures and materials to meet MDOT spec.
11. Asphalt edges that abut to concrete to be repaired with hot mixed asphalt.
12. Concrete to be barricaded to keep safe from vehicles.
13. All Quantities paid out on actual quantities placed. Payment will occur after final acceptance of concrete.

**Unit Prices:**

Item	Quantity	Unit	Unit Price	Total Price
10" concrete Pavement	275	SQYD	123.00	33,825
8" 21AA Limestone	275	SQYD	18.00	4,950
Subgrade undercut (as needed) back filled w/ 3" Crushed Concrete and Biaxial Geogrid	95	CU.YD	61.00	5,795
Removal of Asphalt and subgrade to 18"	275	SQYD	25.00	6,875
Underdrain, 6" w/ Geotextile wrap @30" depth	150	FT	23.50	3,525
Side walk @ 5" deep	20	SQYD	96.75	1,935
Rebuild Manhole	1	EA	3,560	3,560

\$ 60,462





11765 Hibner Road • Hartland, MI 48353 • (810) 632-9292

Cpt. Todd Murray  
Hartland Fire Department  
Station 62 Concrete Project Bid

[tmurray@hartlandareafire.com](mailto:tmurray@hartlandareafire.com)

3/16/24

Todd

I am sending you the bid documents completed to specifications for the asphalt removal and concrete replacement at Station #62. Please let me know if you have any questions.

David Lutomski  
Horizon Landscape Inc  
810-217-6875

## Request to Bid

*Horizon Landscape Inc*  
*David M. LUTOMSKI*

### General Scope:

Remove existing asphalt pavement and aggregate base in front of the station bay doors and replace with concrete/limestone cross section with drain tile.

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1. Remove existing pavement cross section in its entirety. Area to be approximately 2475 sqft. consisting of 6-8" asphalt and approx. 10" of aggregate. All material to be disposed of off-site.
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3. Perform proof roll or other equivalent test and report findings to owner.
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10. All procedures and materials to meet MDOT spec.
11. Asphalt edges that abut to concrete to be repaired with hot mixed asphalt.
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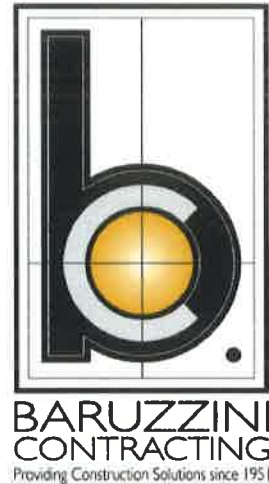
### Unit Prices:

Item	Quantity	Unit	Unit Price	Total Price
10" concrete Pavement	275	SQYD	124.40	34210
8" 21AA Limestone	275	SQYD	22.60	6215
Subgrade undercut (as needed) back filled w/ 3" Crushed Concrete and Biaxial Geogrid	95	CU.YD	107	10165
Removal of Asphalt and subgrade to 18"	275	SQYD	35.90	9872.50
Underdrain, 6" w/ Geotextile wrap @30" depth	150	FT	32.88	4932
Side walk @ 5" deep	20	SQYD	178.20	3564
Rebuild Manhole	1	EA	1260	1260

*Total \$ 70218.50*



**Unit Prices:**



Item	Quantity	Unit	Unit Price	Total Price
10" concrete Pavement	2475	SQFT	\$12.84	\$31,783
8" 21AA Limestone	62	CUYD	\$25/yd	\$1,550
Subgrade undercut (as needed) back filled w/ 3" Crushed Concrete and Biaxial Geogrid	95	CU.YD		\$6,525
Removal of Asphalt and subgrade to 18"	275	SQYD		\$12,637
Underdrain, 6" w/ Geotextile wrap @30" depth	150	FT		?
Sidewalk @ 5" deep	20	SQYD		\$5,265
Rebuild Manhole	1	EA		\$1,250

Thank you for the opportunity to quote this project. If you need additional clarification, please contact me at your earliest convenience.

Sincerely,  
 Tony Baruzzini  
 Baruzzini Contracting



2/27/24

Hartland Deerfield Fire Authority  
3205 Hartland rd,  
Hartland Mi. 48353



*Reference:* paving replacement project

Remove existing asphalt pavement and aggregate base in front of the station bay doors and replace with concrete/limestone cross section with drain tile.

**Specific Scope of Work:**

1. Remove exiting pavement cross section in its entirety. Area to be approximately 2475 sqft. consisting of 6-8" asphalt and approx. 10" of aggregate. All material to be disposed of off-site.
2. Remove and replace approx. 175 sqft. of sidewalk
3. Perform proof roll or other equivalent test and report findings to owner.
4. 3<sup>rd</sup> party testing agency and owner to approve sub-grade prior to any new installations.
5. Install new pavement cross-section consisting of 10" of concrete reinforced with a 3'X3' grid of epoxy coded 5/8" rebar. (Mix design provided or approved equivalent) and 8" of 21AA Limestone. Aggregate base to be compacted to 98% maximum density. Concrete is to include the following:
  - a. 1/2" Expansion paper with snap cap to be installed when abutting existing concrete.
  - b. Curing compound is to be applied.
  - c. Relief saw cuts to be installed in approximately 10'x10' square pattern and 3" in depth.
6. Manhole is precast but the top approx. 12" will need to be rebuilt to get to finish grade.
7. Concrete relief cuts are to be installed while concrete is still green.
8. Install polyurethane joint sealant at all joints (relief cut & expansion).
9. Wash out area is to be cleaned up and removed by this contract.
10. All procedures and materials to meet MDOT spec.
11. Asphalt edges that abut to concrete to be repaired with hot mixed asphalt.
12. Concrete to be barricaded to keep safe from vehicles.
13. All Quantities paid out on actual quantities placed. Payment will occur after final acceptance of concrete.

**Lump sum total for above scope of work = \$61,835**



**Contract Proposal**

**Goreski's Construction Company**

4850 South Hill Road ♦ Milford, Michigan 48381 ♦ USA

Phone (248)-685-1404 Fax (248)-685-7620

**ESTABLISHED 1985**

March 4, 2024

**Station 62  
5965 Old US 23, Fenton  
Bid for 2024**

**Estimator: Kyle Goreski**

**This Estimate is Based on Plan Sheet**

**Dated:**

<b>Item #</b>	<b>Description</b>	<b>Approximate Quantity</b>	<b>Units</b>	<b>Price/Unit</b>	<b>Total</b>
1	10" Reinforced Concrete Pavement	275	SYD	\$150.00	\$41,250.00
2	8" 21AA Lime Stone	275	SYD	\$25.00	\$6,875.00
3	Subgrade Undercut (As Needed) back filled w/ 3" Crushed Concrete w/ Biaxial Geogrid	95	CYD	\$50.00	\$4,750.00
4	Removal of Asphalt and subgrade to 18"	275	SYD	\$35.00	\$9,625.00
5	Underdrain, 6" w/ Geotextile wrap @ 30" Depth	150	LF	\$10.00	\$1,500.00
6	Sidewalk @ 5" Deep	20	SYD	\$60.00	\$1,200.00
7	Rebuild Manhole	1	EA	\$500.00	\$500.00
XX	Material Testing ( Concrete & Density)	1	EA	\$2,000.00	\$2,000.00
<b>TOTAL</b>					<b>\$67,700.00</b>

**Mobilizations Included: 1**

**Additional Mobilization \$ 3000.00 EA**

**After November 1 - Winter charges will apply**

**JOB WILL BE FIELD MEASURED FOR PAYMENT**

The above price does not include permit fees, inspection fees, testing fees, survey staking, steps, adjustment of structures, pointing up of structures, restoration, winter protection, traffic control or signage, backfill, base materials, hi-early concrete, joint sealing, planter curbs, bonds & dues, encasements or patches, footings, piers, retaining-walls, light pole/sign bases, sprinkler repairs, or any excavation. (Unless Specified) Cement Wash-out area to be provided by customer. Concrete that is used before full cure time or placed on unstable base is not warranted against cracking. Base for Curb to be within 1" of grade. **This quote is valid thru December 31st, 2024. Projects extending into/past 2025 will be subject to additional increases.**

**GORETSKI CONSTRUCTION CO.**

**CUSTOMER:**

By: Kyle Goreski

Authorized Accepting Signature

By:



Contract Proposal

# T & M Asphalt Paving, Inc.



AN EQUAL OPPORTUNITY EMPLOYER

4755 OLD PLANK RD. MILFORD, MI 48381 (248) 684-2300

**To:** Hartland Deerfield Fire Authority  
 3205 Hartland Rd.  
 Hartland, MI 48353  
 Attn: Todd Murray, Captain

810.632.7676  
 tmurray@hartlandareafire.com

**Date:** 2/26/2024

**Project:**  
 Hartland Fire Station 62  
 Concrete Pavement

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
10" CONCRETE PAVEMENT	275	SY	\$ 118.00	\$ 32,450.00
8" 21AA LIMESTONE	275	SY	\$ 26.00	\$ 7,150.00
SUBGRADE UNDERCUT - 1X3 CC & GEOGRID	95	CY	\$ 85.00	\$ 8,075.00
REMOVE ASPHALT AND SUBGRADE TO 18"	275	SY	\$ 35.00	\$ 9,625.00
UNDERDRAIN, 6"	150	LF	\$ 25.00	\$ 3,750.00
SIDEWALK, 5" THICK	20	SY	\$ 86.50	\$ 1,730.00
REBUILD MANHOLE	1	EA	\$ 850.00	\$ 850.00
<b>TOTAL FOR THIS WORK</b>				<b>\$ 63,630.00</b>

**SCOPE CLARIFICATIONS:**

Bonds, permits, engineering, testing, & inspection fees excluded.  
 Bollard replacement excluded.  
 Proposal is based on completing work in ONE mobilization and is valid until 8/31/24.

**Payment for work shall be made within 15 days of presentment of monthly requests for payment.**

This is a unit price quotation, with quantities to be verified upon completion. Contract amount shall be determined by extending verified quantities at quoted unit prices, and any modification resulting from change in material prices.

This is a lump sum quotation, except for modification resulting from change in material prices.

A finance charge of 1 1/2% per month will be added each month on all past due accounts, an annual rate of 18%.

ACCEPTED: The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I HAVE

READ AND AGREE TO THE CONDITIONS ON PAGE TWO.

Date \_\_\_\_\_

Duly Authorized Signature

Accepted \_\_\_\_\_

Signature \_\_\_\_\_

*Alex Zuker*

Alex Zuker  
Project Manager

The prices quoted above may be subject to change if not accepted within 10 days.

## GENERAL CONDITIONS

- NO ORAL AGREEMENTS:** It is expressly understood that all the terms, agreements and conditions relating to this contract are only those expressed in writing herein, and that there are no oral representations, undertakings, terms, agreements or conditions of any kind.
- APPROVAL:** This proposal will not be binding upon Contractor until the signed Acceptance has been received, checked and signed by an officer of Contractor.
- PAYMENT OF COSTS:** Customer shall pay to Contractor all costs and expenses including, without limitation, reasonable attorney fees, and the fees of any collection agencies and court costs incurred by Contractor in exercising any of its rights or remedies hereunder when enforcing any of the terms, conditions or provisions hereof.
- CHANGES:** No changes or alterations in the specifications shall be allowed except in writing and at prices agreed upon at the time the changes are authorized.
- ESTIMATED OR APPROXIMATE QUANTITIES:** Quantities and areas in this proposal are approximate, arrived at for estimating purposes only, and it is understood that payment is to be made on actual quantities of work completed and actual areas covered unless otherwise indicated.
- PROPERTY LINES:** Customer shall establish and designate property lines, and Customer shall be obligated to pay for work performed as ordered in the event the property lines established and designated by Customer trespass on other property, and Customer shall also be responsible for any damages caused thereby to the owner of such other property.
- DELAYS:** Unless otherwise stated, Customer shall properly prepare and deliver the jobsite to Contractor within 30 days of Contractor's Acceptance of this Proposal. Contractor shall complete the job within a reasonable time but shall not be liable for delays beyond its control. Customer caused delays shall entitle Contractor to delay damages.
- PERMITS:** Customer shall obtain and pay for any and all permits or assessments required to perform the work.
- WET OR UNSTABLE SUBGRADE:** Customer shall provide a suitable dry and stable subgrade. Customer shall be responsible for resulting costs and expenses due to requiring Contractor to place the materials on an unsuitable subgrade. A suitable subgrade is a condition precedent to the requirement of performance of this contract.
- REPRODUCTION OF CRACKS:** When resurfacing concrete, brick or asphalt pavement the Contractor is not responsible for the reproduction of cracks or expansion joints which may occur.
- MINIMUM GRADE:** Customer shall provide all lines and grades. Contractor reserves the right to refuse to construct a pavement unless minimum grades of 1% are possible for surface drainage. If the Customer directs contractions with less than a minimum of 1%, it is understood that waterponding may occur and that no warranty attaches to the work as to satisfactory surface drainage. Depressions over 3/4 inch will be filled.
- STOCK PILING MATERIALS:** Contractor shall be permitted to stockpile materials necessary to the performance of its work on the property adjacent to the site of the work, without cost.
- UNDERGROUND STRUCTURES:** It is the Customer's responsibility to advise Contractor of the existence and location of all underground structures such as sewers, water and gas lines, etc. which might be encountered by Contractor in the performance of its work. Contractor shall be deemed to have notice of the existence of only those structures specifically referred to in this Proposal, and of the location thereof as indicated in this Proposal. If it develops in the performance of the work that the identity or location of the underground structures varies from those specified herein, any extra cost occasioned thereby in moving, protecting or covering the same, or otherwise, shall be borne by the Customer.
- SOIL CONDITION:** Should any unusual soil conditions be encountered not specifically referred to in this Proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by Customer.
- TREE ROOTS:** Contractor shall not be responsible for damage to trees occasioned by the damage or removal of tree roots in preparing the road bed, nor shall Contractor be obligated to remove damaged or destroyed trees.
- HIDDEN OBJECTS:** Contractor assumes no responsibility for removing hidden objects encountered during the performance of the work. Any costs incurred for the removal and disposal of such hidden objects shall be borne solely by the Customer and Contractor shall be reimbursed accordingly.
- ZONING REQUIREMENT & OTHER LOCAL REGULATIONS:** Contractor assumes no responsibility for determining whether Customer has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law. Customer shall, nevertheless, be obligated to pay for work performed as ordered.
- PAVEMENT THICKNESS:** Contractor's description of pavement and/or aggregate thickness refers to average thickness. Variations in actual thickness may occur. Contractor shall provide sufficient material to achieve the described average thickness.

**From:** tony@charlessinelliandsons.com    
**Subject:** Hartland Fire Dept- Sinelli Bid  
**Date:** February 28, 2024 at 10:48 AM  
**To:** tmurray@hartlandareafire.com  
**Cc:** Gary Sinelli sinellig@gmail.com



Hey Todd,

Hope you're having a good week. Your information was given to me by Eric McKenzie regarding some concrete work at your Fire Station.

I have added our quote to this email, please call with any questions!

Thanks,

**Tony Sinelli**  
**Charles Sinelli and Sons Inc.**  
Cell: (248) 421-3615



HartlandFire\_Quote\_2.28.24.xlsx  
14 KB

**Project**  
**Address**  
**POC**  
**Bid Set**  
**Bid Date**

Hartland Fire Station  
 5965 Old US 23, Fenton MI  
 Todd Murray  
 Hartland Fire Station 62  
 2.28.24

**Name**

10" Concrete Pavement  
 8" 21AA Limestone  
 Subgrade Undercut  
 Removal of Asphalt and Subgrade to 18"  
 Underdrain, 8" w/ geotextile wrap 30" depth  
 Sidewalk @ 5" deep  
 Rebuild Manhole  
 Joint Sealant

**Description**

3'x3' Epoxy #5, Curing Compound  
 Back filled with 3" crushed concrete and biaxial geogrid  
 Backed Rod, .5" of actual joint filler

Qty	Units	Price Each	Price Total
2,470	SQ FT	\$ 9.50	\$ 23,465
275	SQ YD	\$ 35.00	\$ 9,625
95	CU YD	\$ 70.00	\$ 6,650
275	SQ YD	\$ 44.00	\$ 12,100
150	FT	\$ 50.00	\$ 7,500
20	SQ YD	\$ 75.00	\$ 1,500
1	EA	\$ 3,500	\$ 3,500
			\$ 4,500
		<b>Total</b>	<b>\$ 68,840</b>

**Exclusions Unless Called Out:**

Sealer  
 Permits or 3rd Party Testing  
 Staking  
 Curb and Gutter  
 Engineering layout  
 Winter Protection  
 Winter Services  
 Chairs  
 Waterstop  
 Furnishing Mis Metals (Bollards, Anchor Bots, angle Iron, etc)  
 Traffic Control (barricades and signage)  
 Landscape restoration  
 Bond  
 Lane Tie Baskets

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Scott Hable, Director of Public Works

**Subject:** Public Works Truck Purchase

**Date:** April 16, 2024

## Recommended Action

Approve the purchase of new Township truck through the MiDeal procurement agreement in an amount not to exceed \$55,550.

## Discussion

Public Works has secured quotes for the purchase of a new work truck. This new truck will be replacing an existing 2015 truck and snowplow that will be sold in the near future. Funds from this sale will be added back into the water fund. Quotes were acquired from Ford as well as GMC based on government fleet pricing. Based on these quotes GMC came in cheaper at a total cost of \$54,013. This price includes a Western V-plow snowplow. Additionally, the truck will need to be equipped with safety lighting as the truck is used on public roadways in high traffic conditions. We are anticipating an additional cost of \$1500 for the addition of this lighting.

Public Works is recommending the increase of \$550 from the budgeted amount not to exceed \$55,550.

## Financial Impact

Is a Budget Amendment Required?  Yes  No

The Finance Director will determine and calculate the necessary budget amendment to depreciation for the higher then expected cost of the new truck.

## Attachments

GMC Quote



# Hartland Township

Prepared For: Scott Hable

(810) 632-7498

SHable@hartlandtwp.com

Vehicle: [Fleet] 2024 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro

## ***TODD WENZEL BUICK GMC of WESTLAND***

35100 FORD RD

WESTLAND, MI 48185

State of Michigan MiDeal Contract # 071B7700184

MiDeal Spec # 0078-4WDL

### **Hartland Township Pricing**

**(MiDeal Pricing)**

#### **2024 GMC Sierra 2500HD Reg Cab 4x4 Pickup**

**10250# GVWR      MSRP \$ 51,180.00      6.6L V8 Gas / 10-Spd Auto**

**2024 GMC Sierra 2500HD Reg Cab 4x4 Pickup      \$ 45,249.00**

**SBL – Spray on Bedliner (RhinoLining, UTR)      \$ 629.00**

**Total \$ 45,878.00**

#### **Options:**

W8V – Western 8'6" MVP3 Steel V-Plow w/ Deflector + \$ 8,135.00

MLP – Municipal LED Light Pkg (4-Way, Mini-LB) + \$ 1,989.00

Prices Quoted are for a MiDeal GM Dealer Incoming Order.

FOB Hartland, MI

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Scott Hable, Director of Public Works  
**Subject:** 2024 Heritage Park Parking Lot Improvements  
**Date:** April 16, 2024

## Recommended Action

Move to approve the Heritage Park parking lot improvement project at a cost not to exceed \$124,900 and authorize the Public Works Director to act on behalf of the Township for decisions relating to the project.

## Discussion

Heritage Park’s parking lot was constructed in roughly 2013. Since that time, grading and occasional chloride has kept it in decent shape until the past few years. It was deemed that a reconstruction of this lot is necessary, as the current gravel has been worn down, and a new limestone cap is needed. This project will involve removing parking blocks, re-grading of the existing lot and entry drive to M59 and adding a 4” layer of limestone on top. Grading and compaction of the new limestone will be completed, and the parking blocks will be put back in their original spots.

Currently we have \$100,000 budgeted for this improvement. Quotes received were averaging approximately \$25,000 higher than anticipated. Public works is seeking an additional \$24,900 to complete this project.

## Financial Impact

Is a Budget Amendment Required?     Yes     No

The Finance Director will amend the 401 Capital Projects budget for the additional \$24,900 to cover the higher expense at Heritage Park.


## Attachments

Parking Lot improvement project quote

## Heritage Park - Parking Lot



Preiss Companies <preiss@preisscompanies.com>

To  Scott Hable

Hi Scott,

Thank you for reaching out to us regarding the parking lot at Heritage Park. Below would be your cost to have us service the lot per the list below.

- Grade driveway from M59 and entire parking lot
- Remove all parking blocks.
- Deliver and install 4" of 21A Limestone in driveway from M59 and entire parking lot.
- Grade & Compact
- Re-install parking blocks.

Cost: \$124,900.00 (We're not responsible for any damaged parking blocks)

Please let us know if you have any questions.

Have a great day~

Pina Wagner

**Preiss Companies LLC**

[8211 Clyde Rd.](#)

[Fenton, MI 48430](#)

**810-632-3020**

**[Check us out!](#)**

**[LIKE US ON FACEBOOK!](#)**