



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee
Summer L. McMullen, Trustee
Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, July 21, 2026 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - [a.](#) Approve Payment of Bills
 - [b.](#) Approve Post Audit of Disbursement Between Board Meetings
 - [c.](#) 07-07-26 Hartland Township Board Regular Meeting Minutes
 - [d.](#) Adding Additional Zoning Enforcement Hours for FY27
 7. Pending & New Business
 - [a.](#) HDFA Update
 - [b.](#) 2026 Township Hall Flat Roof Rehabilitation
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: Approve Payment of Bills

Date: July 17, 2026

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$299,870.34

Notable Invoices include:

LCDC – June Sewer Services = \$197,046.41

Spalding DeDecker – April & May Engineering Fees = \$64,162.45

Hartland Senior Center – Biannual Payment = \$12,000

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY27 budget.

Attachments

Bills for 07.21.06

07/17/2026 03:05 PM
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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 1/12

		OPEN					
Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount	
Ref #	Address	CK Run Date	PO	Hold		Discount	
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount	
		Due Date		1099			
ALLSTAR 54684	ALLSTAR ALARM LLC	07/17/2026 07/21/2026	455480	FOA N	MONITORING TWP HALL 8/1/26 - 10/31/2	897.36	
06/18/2026	8345 MAIN STREET WHITMORE LAKE MI, 48189	/ / 07/21/2026	0.0000	N N		0.00	897.36
Open							

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	897.36

VENDOR TOTAL: 897.36

APPLIEDCAP 54689	APPLIED CAPITAL, LLC	07/19/2026 07/21/2026	469.81	FOA N	COPIERS/PRINTERS LEASE	469.81	
07/19/2026	P.O. BOX 660831 DALLAS TX, 75266-0831	/ / 07/21/2026	0.0000	N N		0.00	469.81
Open							

GL NUMBER	DESCRIPTION	AMOUNT
101-172-960.000	LEASES - COPIER	469.81

VENDOR TOTAL: 469.81

CHLORIDESO 54649	CHLORIDE SOLUTIONS LLC	07/10/2026 07/21/2026	HAR071026	FOA N	DUST CONTROL: CULLEN, HACKER, BROPHY	4,597.17	
07/10/2026	672 NORTH M-52 WEBBERVILLE MI, 48892	/ / 07/21/2026	0.0000	N Y		0.00	4,597.17
Open							

GL NUMBER	DESCRIPTION	AMOUNT
101-463-969.002	ROAD CHLORIDE	3,447.88
204-000-969.002	ROAD CHLORIDE	1,149.29
		4,597.17

VENDOR TOTAL: 4,597.17

CINTAS 54678	CINTAS CORPORATION	07/06/2026 07/21/2026	4274806310	FOA N	MAT SERVICE	49.57	
07/06/2026	P.O BOX 630910 CINCINNATI OH, 45263	/ / 07/21/2026	0.0000	N N		0.00	49.57
Open							

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	49.57

VENDOR TOTAL: 49.57

07/17/2026 03:05 PM
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Page: 2/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

COSGROVE	COSGROVE, HEATHER	06/16/2026	061626	FOA	MAMC KALAMAZOO CONF REIMB	
54660		07/21/2026		N		536.30
06/16/2026	,	/ /	0.0000	N		0.00
		07/21/2026		N		536.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-957.000	EDUCATION/TRAINING/CONVENTION	536.30

VENDOR TOTAL: 536.30

DOUGIES	DOUGIES DISPOSAL & RECYCLING	07/01/2026	227245	FOA	JULY PARK TRASH SERVICE	
54679		07/21/2026		N		350.00
	PO BOX 241					
07/05/2026	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/21/2026		Y		350.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	350.00

DOUGIES	DOUGIES DISPOSAL & RECYCLING	07/01/2026	227849	FOA	JULY TWP HALL TRASH SERVICE	
54680		07/21/2026		N		200.00
	PO BOX 241					
07/05/2026	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		07/21/2026		Y		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	200.00

VENDOR TOTAL: 550.00

0071	DTE ENERGY-STREET LIGHTS	06/30/2026	3074-062026	FOA	JUNE STREETLIGHTS	
54686	PO 740786	07/21/2026		N		1,783.47
06/30/2026	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		07/21/2026		N		1,783.47

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	1,450.85
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	239.45
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	66.51
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	26.66

1,783.47

VENDOR TOTAL: 1,783.47

1115	ECONO PRINT	06/30/2026	75911	FOA	SUMMER TAX NEWSLETTER INSERT	
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Page: 3/12

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		Due Date		1099		
54663		07/21/2026		N		155.66
06/30/2026	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		07/21/2026		N		155.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	155.66

VENDOR TOTAL: 155.66

GREENOAK	GREEN OAK TWP TREASURER	06/25/2026	TD2024	FOA	SUMMER DEFERMENT POSTING COST-SHARE	
54662	10001 SILVER LAKE RD	07/21/2026		N		10.14
06/25/2026	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/21/2026		N		10.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-811.000	TAX PREPARATION	10.14

VENDOR TOTAL: 10.14

HART	HART INTERCIVIC, INC.	07/31/2026	7748	FOA	ELECTION EQUIPMENT LICENSE & SUPPORT	
54687		07/21/2026		N		4,152.00
	P.O. BOX 674836					
07/01/2026	DALLAS TX, 75267-4836	/ /	0.0000	N		0.00
		07/21/2026		N		4,152.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-930.000	REPAIRS & MAINTENANCE	4,152.00

VENDOR TOTAL: 4,152.00

HARTLANDSE	HARTLAND SENIOR ACTIVITY CENTER	07/01/2026	JULY 2026	FOA	PAYMENT PER AGREEMENT	
53902	9525 E HIGHLAND RD	07/21/2026		N		12,000.00
07/01/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/21/2026		N		12,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-881.000	HARTLAND SENIOR CENTER CONTRIBUTION	12,000.00

VENDOR TOTAL: 12,000.00

0001	HARTLAND TOWNSHIP GENERAL FUND	07/01/2026	DOGSJUNE26	FOA	TOWNSHIP SHARE DOGS JUNE 2026	
54659		07/21/2026		N		13.50
07/01/2026	,	/ /	0.0000	N		0.00
		07/21/2026		N		13.50

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Page: 4/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT				
701-000-290.250	DOG LICENSES ESCROW	13.50				
0001	HARTLAND TOWNSHIP GENERAL FUND	06/30/2026	MOBILEJUNE26	FOA	MOBILE HOME TWP SHARE JUNE 2026	
54661		07/21/2026		N		297.50
07/06/2026		/ /	0.0000	N		0.00
		07/21/2026		N		297.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	297.50

VENDOR TOTAL: 311.00

LASHBROOK	LASHBROOK SEPTIC SERVICE	05/13/2026	80699	FOA	PORTA JOHNS FOR MEMORIAL DAY PARADE	
54657		07/21/2026		N		1,340.00
	4895 CURDY RD					
05/13/2026	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/21/2026		N		1,340.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,340.00

LASHBROOK	LASHBROOK SEPTIC SERVICE	05/27/2026	80942	FOA	PORTA JOHN FOR PIETILA RENTAL SETTLE	
54658		07/21/2026		N		400.00
	4895 CURDY RD					
05/27/2026	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/21/2026		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-955.000	PARKS - SPECIAL EVENTS	400.00

VENDOR TOTAL: 1,740.00

0220	LIVINGSTON COUNTY TREASURER	06/30/2026	DOGJUNE26	FOA	DOG LICENSE PAYMENTS JUNE 2026	
54655		07/21/2026		N		136.50
	200 E. GRAND RIVER					
07/01/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/21/2026		N		136.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	136.50

0220	LIVINGSTON COUNTY TREASURER	07/06/2026	MOBILEJUN26	FOA	JUNE 2026 MOBILE HOME DISBURSEMENT	
54656		07/21/2026		N		1,487.50
	200 E. GRAND RIVER					
07/06/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00

07/17/2026 03:05 PM
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OPEN

Page: 5/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		07/21/2026		N		1,487.50
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GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,487.50

VENDOR TOTAL: 1,624.00

2909	LIVINGSTON CTY DRAIN COMMISSIO	06/30/2026	4154	FOA	JUNE 2026 SEWER SERVICES	
54682		07/21/2026		N		197,046.41
	2300 E. GRAND RIVER					
06/30/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/21/2026		N		197,046.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	197,046.41

VENDOR TOTAL: 197,046.41

LDPA	LIVINGSTON DAILY	07/09/2026	AUG2026	FOA	AUGUST 2026 NEWSPAPER	
54688	PO BOX 88020	07/21/2026		N		208.91
07/09/2026	CHICAGO IL, 60680-1020	/ /	0.0000	Y		0.00
		07/21/2026		N		208.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	208.91

VENDOR TOTAL: 208.91

MVP	MICHIGAN VIDEO & PHOTOGRAPHY	06/30/2026	03022026-02	FOA	VETERANS MEMORIAL CEREMONY FILMING	
54654		07/21/2026		N		1,375.00
	110 E GRAND RIVER					
07/08/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/21/2026		N		1,375.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-956.000	SPECIAL EVENTS	1,375.00

VENDOR TOTAL: 1,375.00

PMTECH	PM TECHNOLOGIES	07/14/2026	144249452	FOA	COOLANT LEAK IN WATER TOWER	
54664		07/21/2026		N		1,780.86
	28294 BECK ROAD					
07/14/2026	WIXOM MI, 48393	/ /	0.0000	N		0.00
		07/21/2026		N		1,780.86

Open

07/17/2026 03:05 PM
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EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 6/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	1,780.86
VENDOR TOTAL:		1,780.86

JOHNSON	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER	06/15/2026	1085867	FOA	MAY 2026 SERVICES	
54653		07/21/2026		N		1,568.00
	27555 EXECUTIVE DRIVE, SUITE 250					
06/15/2026	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		07/21/2026		Y		1,568.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	1,488.00
101-302-826.000	LEGAL FEES	80.00
		1,568.00
VENDOR TOTAL:		1,568.00

SHARE CORP	SHARE CORPORATION	07/01/2026	343444	FOA	POWER TOOL FOR WATER PLANT	
54681		07/21/2026		N		128.17
	P.O. BOX 8867					
07/01/2026	CAROL STREAM IL, 60197	/ /	0.0000	N		0.00
		07/21/2026		N		128.17
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	128.17
VENDOR TOTAL:		128.17

SPALDING	SPALDING DEDECKER	05/19/2026	107929	FOA	VILLAS OF HARTLAND THRU 5/3/26	
54428		07/21/2026		N		272.00
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		272.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0006	HACKER RD DEVELOPMENT	272.00				
SPALDING	SPALDING DEDECKER	05/19/2026	107930	FOA	HUNTERS RIDGE THRU 5/3/26	
54429		07/21/2026		N		624.25
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		624.25
Open						

GL NUMBER	DESCRIPTION	AMOUNT
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07/17/2026 03:05 PM
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EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
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Page: 7/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
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		Due Date		1099		

101-400-801.100-0022	HUNTERS RIDGE				624.25	
SPALDING	SPALDING DEDECKER	05/19/2026	107931	FOA	SHEETZ THRU 5/3/26	
54430		07/21/2026		N		764.00
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		764.00

Open

GL NUMBER	DESCRIPTION				AMOUNT	
101-400-801.100-0069	SHEETZ GAS STATION EXPENSES				764.00	
SPALDING	SPALDING DEDECKER	05/19/2026	107932	FOA	LOC CREDIT UNION THRU 5/3/26	
54431		07/21/2026		N		6,156.00
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		6,156.00

Open

GL NUMBER	DESCRIPTION				AMOUNT	
101-400-801.100-0072	LOC UNION DEVE EXPENSES				6,156.00	
SPALDING	SPALDING DEDECKER	05/19/2026	107936	FOA	COURTYARDS OF HARTLAND THRU 5/3/26	
54432		07/21/2026		N		3,061.75
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		3,061.75

Open

GL NUMBER	DESCRIPTION				AMOUNT	
101-400-801.100-0055	COURTYARDS OF HARTLAND				3,061.75	
SPALDING	SPALDING DEDECKER	05/19/2026	107937	FOA	SQUARE ONE THRU 5/3/26	
54433		07/21/2026		N		10,038.00
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		10,038.00

Open

GL NUMBER	DESCRIPTION				AMOUNT	
101-400-801.100-0070	SQUARE ONE EXPENSES				10,038.00	
SPALDING	SPALDING DEDECKER	05/19/2026	107938	FOA	HIGHLAND RESERVE THRU 5/3/26	
54434		07/21/2026		N		22,046.25
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		22,046.25

Open

GL NUMBER	DESCRIPTION				AMOUNT	
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07/17/2026 03:05 PM
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Page: 8/12

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		Due Date		1099		

101-400-801.100-0056	HIGHLAND RESERVES/GREEN VENTURES EXP				22,046.25	
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SPALDING	SPALDING DEDECKER	05/19/2026	107939	FOA	SHOPS AT WALDENWOODS THRU 5/3/26	
54435		07/21/2026		N		3,136.20
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		3,136.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0054	SHOPS AT WALDENWOODS	3,136.20

SPALDING	SPALDING DEDECKER	05/19/2026	107940	FOA	URBAN AIR THRU 5/3/26	
54436		07/21/2026		N		2,050.50
	905 SOUTH BLVD EAST					
05/19/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		2,050.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0067	URBAN AIR EXPENSES	2,050.50

SPALDING	SPALDING DEDECKER	05/31/2026	108356	FOA	MAY 2026 VILLAS OF HARTLAND	
54668		07/21/2026		N		136.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		136.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0006	HACKER RD DEVELOPMENT	136.00

SPALDING	SPALDING DEDECKER	05/31/2026	108357	FOA	MAY REDWOOD LIVINGS PHASE 2	
54669		07/21/2026		N		220.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		220.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0026	REDWOOD USA LLC	220.00

SPALDING	SPALDING DEDECKER	05/31/2026	108358	FOA	MAY JR FOLDENAUER FARMS	
54673		07/21/2026		N		240.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		240.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 9/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-400-801.100-0068	J.R. FOLDENAUER FARMS DEV EXP			240.00		
SPALDING 54674	SPALDING DEDECKER	05/31/2026	108359	FOA	MAY SHEETZ	
		07/21/2026		N		136.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		136.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0069	SHEETZ GAS STATION EXPENSES	136.00				
SPALDING 54677	SPALDING DEDECKER	05/31/2026	108360	FOA	MAY OAKS AT HARTLAND GLEN	
		07/21/2026		N		10,668.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		10,668.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0073	CONTRACTED SERVICES - DEVELOPERS	10,668.00				
SPALDING 54676	SPALDING DEDECKER	05/31/2026	108361	FOA	MAY LOC CREDIT UNION	
		07/21/2026		N		1,058.50
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		1,058.50

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0072	LOC UNION DEVE EXPENSES	1,058.50				
SPALDING 54675	SPALDING DEDECKER	05/31/2026	108362	FOA	MAY CHICK-FIL-A	
		07/21/2026		N		858.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		858.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-400-801.100-0071	CHICK-FIL-A DEV EXPENSE	858.00				
SPALDING 54671	SPALDING DEDECKER	05/31/2026	108365	FOA	HARTLAND SENIOR LIVING	
		07/21/2026		N		440.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		440.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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07/17/2026 03:05 PM
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EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 10/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-400-801.100-0027	PIRHL				440.00	
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SPALDING	SPALDING DEDECKER	05/31/2026	108367	FOA	MAY URBAN AIR	
54672		07/21/2026		N		167.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		167.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0067	URBAN AIR EXPENSES	167.00

SPALDING	SPALDING DEDECKER	05/31/2026	108369	FOA	MAY REDWOOD LIVING	
54670		07/21/2026		N		2,090.00
	905 SOUTH BLVD EAST					
05/31/2026	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		07/21/2026		N		2,090.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0026	REDWOOD USA LLC	2,090.00

VENDOR TOTAL:	64,162.45
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EGLE	STATE OF MICHIGAN	06/30/2026	761-11419115	FOA	SAMPLE TEST 6/9/26	
54685	EGLE CASHIERS OFFICE	07/21/2026		N		290.00
	P.O. BOX 30667					
06/30/2026	LANSING MI, 48909	/ /	0.0000	N		0.00
		07/21/2026		N		290.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	290.00

VENDOR TOTAL:	290.00
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SPIRITOFLLI	THE SPIRIT OF LIVINGSTON	06/30/2026	9026	FOA	BADGES, NAME PLATES, BUSINESS CARDS	
54652		07/21/2026		N		193.00
		/ /	0.0000	N		0.00
06/30/2026	HOWELL MI, 48855	07/21/2026		N		193.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	100.00
101-253-727.000	SUPPLIES & POSTAGE	93.00
		193.00

VENDOR TOTAL:	193.00
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07/17/2026 03:05 PM
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EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 11/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

USA	USA BLUE BOOK	07/13/2026	1100532	FOA	SAFETY RED SPRAY PAINT AND A3 & M3 P	
54667		07/21/2026		N		263.30
	P.O. BOX 9004					
07/13/2026	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/21/2026		N		263.30
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	263.30

USA	USA BLUE BOOK	07/14/2026	1101143	FOA	SAFETY RED SPRAY PAINT AND A3 & M3 P	
54666		07/21/2026		N		335.32
	P.O. BOX 9004					
07/14/2026	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/21/2026		N		335.32
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	335.32

USA	USA BLUE BOOK	07/14/2026	1101250	FOA	SAFETY RED SPRAY PAINT	
54665		07/21/2026		N		141.96
	P.O. BOX 9004					
07/14/2026	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		07/21/2026		N		141.96
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	141.96

VENDOR TOTAL: 740.58

USATODAY	USA TODAY MEDIA CORP	04/30/2026	7677810	FOA	APRIL NOTICES/SYNOPSES	
54650		07/21/2026		N		929.74
	P.O. BOX 630491					
04/30/2026	CINCINNATI OH, 45263-0491	/ /	0.0000	N		0.00
		07/21/2026		N		929.74
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-215-900.000	PRINTING & PUBLICATIONS	929.74

USATODAY	USA TODAY MEDIA CORP	05/31/2026	7722827	FOA	MAY NOTICES/SYNOPSIS	
54651		07/21/2026		N		205.74
	P.O. BOX 630491					
05/31/2026	CINCINNATI OH, 45263-0491	/ /	0.0000	N		0.00
		07/21/2026		N		205.74
Open						

GL NUMBER	DESCRIPTION	AMOUNT
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EXP CHECK RUN DATES 07/21/2026 - 07/21/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 12/12

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-215-900.000	PRINTING & PUBLICATIONS				205.74	
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VENDOR TOTAL:	1,135.48
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WSP	WSP USA INC	06/18/2026	40389486	FOA	WORK ON SAMPLING WWTP 5/29/26	
54683		07/21/2026		N		2,365.00
	P.O. BOX 74008618					
06/18/2026	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		07/21/2026		N		2,365.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	2,365.00

VENDOR TOTAL:	2,365.00
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TOTAL - ALL VENDORS:	299,870.34
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FUND TOTALS:

Fund 101 - GENERAL FUND	96,800.03
Fund 204 - MUNICIPAL STREET FUND	1,149.29
Fund 536 - WATER SYSTEM FUND	2,939.61
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	197,046.41
Fund 701 - TRUST AND AGENCY	1,935.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: Approve Post Audit of Disbursements Between Board Meeting

Date: July 16, 2026

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$217,363.04

July 15, 2026 - \$141,022.63

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY27 budgets.

Attachments

Post Audit Bills List 7.8.26

Post Audit Bills List 7.16.26

Payroll for 07.15.26

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/08/2026	FOA	47198	POSTMASTER	SUPPLIES/POSTAGE	536-000-727.000	324.48
		47198		SUPPLIES & POSTAGE	590-000-727.000	716.18
						1,040.66
07/08/2026	FOA	47199	CHASE BANK	EDUCATION/TRAINING/CONVENTION	101-172-957.000	51.80
		47199		MEMBERSHIP & DUES	101-192-804.000	500.00
		47199		EDUCATION/TRAINING/CONVENTION	101-192-957.000	746.87
		47199			101-209-804.000	358.75
		47199		EDUCATION/TRAINING/CONVENTION	101-209-957.000	74.98
		47199		MEMBERSHIP & DUES	101-215-804.000	20.34
		47199		REPAIRS & MAINTENANCE	101-239-930.000	9.78
		47199		OPERATING SUPPLIES	101-265-740.000	19.99
		47199		CONTRACTED SERVICES	101-265-801.000	198.00
		47199		TELEPHONE	101-265-851.000	19.42
		47199		REPAIRS & MAINTENANCE	101-265-930.000	13.22
		47199		EDUCATION/TRAINING/CONVENTION	101-441-957.000	25.00
		47199		OPERATING SUPPLIES	101-577-740.000	16.99
		47199		CONTRACT SERVICES - HTLD LIVING	101-577-801.020	357.50
		47199		MEMBERSHIP & DUES	101-577-804.000	1,000.00
		47199		PRINTING & PUBLICATIONS	101-577-900.000	1,824.12
		47199		VETERANS MEMORIAL CARE	101-751-886.000	515.86
		47199		CAPITAL OUTLAY	401-265-970.000	9,880.84
		47199		WATER TREAT. CHEMICALS	536-000-740.001	3,899.98
		47199		CONTRACTED SERVICES	536-000-801.000	99.00
		47199		INTERNET	536-000-805.000	480.21
		47199		TELEPHONE	536-000-851.000	51.17
		47199		PRINTING & PUBLICATIONS	536-000-900.000	39.99
		47199		REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	105.87
		47199		REPAIRS & MAINT VEHICLE/EQUIP	536-000-930.002	1,030.21
		47199		REPAIRS & MAINTENANCE BLD&GRDS	536-000-930.003	234.45
		47199		INTERNET	577-000-805.000	988.63
		47199		CABLE TV FEES	577-000-806.000	184.04
						22,747.01
TOTAL - ALL FUNDS				TOTAL OF 2 CHECKS		23,787.67

--- GL TOTALS ---

101-172-957.000	EDUCATION/TRAINING/CONVENTION	51.80
101-192-804.000	MEMBERSHIP & DUES	500.00
101-192-957.000	EDUCATION/TRAINING/CONVENTION	746.87
101-209-804.000	MEMBERSHIP & DUES	358.75
101-209-957.000	EDUCATION/TRAINING/CONVENTION	74.98
101-215-804.000	MEMBERSHIP & DUES	20.34
101-239-930.000	REPAIRS & MAINTENANCE	9.78
101-265-740.000	OPERATING SUPPLIES	19.99
101-265-801.000	CONTRACTED SERVICES	198.00
101-265-851.000	TELEPHONE	19.42
101-265-930.000	REPAIRS & MAINTENANCE	13.22
101-441-957.000	EDUCATION/TRAINING/CONVENTION	25.00
101-577-740.000	OPERATING SUPPLIES	16.99

07/16/2026 05:21 PM
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CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 07/08/2026 - 07/08/2026

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-577-801.020				CONTRACT SERVICES - HTLD LIVING		357.50
101-577-804.000				MEMBERSHIP & DUES		1,000.00
101-577-900.000				PRINTING & PUBLICATIONS		1,824.12
101-751-886.000				VETERANS MEMORIAL CARE		515.86
401-265-970.000				CAPITAL OUTLAY		9,880.84
536-000-727.000				SUPPLIES/POSTAGE		324.48
536-000-740.001				WATER TREAT. CHEMICALS		3,899.98
536-000-801.000				CONTRACTED SERVICES		99.00
536-000-805.000				INTERNET		480.21
536-000-851.000				TELEPHONE		51.17
536-000-900.000				PRINTING & PUBLICATIONS		39.99
536-000-930.001				REPAIRS & MAINTENANCE SYSTEM		105.87
536-000-930.002				REPAIRS & MAINT VEHICLE/EQUIP		1,030.21
536-000-930.003				REPAIRS & MAINTENANCE BLD&GRDS		234.45
577-000-805.000				INTERNET		988.63
577-000-806.000				CABLE TV FEES		184.04
590-000-727.000				SUPPLIES & POSTAGE		716.18
				TOTAL		23,787.67

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 07/16/2026 - 07/16/2026

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/16/2026	FOA	47200	COMCAST	INTERNET	577-000-805.000	713.75
07/16/2026	FOA	47201	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	54.67
		47201		STREET LIGHTS	101-448-921.000	244.21
		47201		UTILITIES - ELECTRIC	206-000-920.002	50.57
		47201		UTILITIES - GAS	536-000-920.001	46.13
						395.58
07/16/2026	FOA	47202	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	356.63
		47202		EMPLOYMENT EXPENSE	101-172-716.000	136.53
		47202		EMPLOYMENT EXPENSE	101-192-716.000	80.90
		47202		EMPLOYMENT EXPENSE	101-209-716.000	40.45
		47202		EMPLOYMENT EXPENSE	101-215-716.000	292.73
		47202		EMPLOYMENT EXPENSE	101-253-716.000	156.20
		47202		EMPLOYMENT EXPENSE	101-400-716.000	289.41
		47202		EMPLOYMENT EXPENSE	101-441-716.000	273.06
		47202		EMPLOYMENT EXPENSE	536-000-716.000	157.34
						1,783.25
07/16/2026	FOA	47203	DTE ENERGY	UTILITIES - ELECTRIC	101-751-920.002	100.44
		47203		UTILITIES - ELECTRIC	536-000-920.002	68.63
						169.07
07/16/2026	FOA	47204	HARTLAND WATER REPAIR/RPLCMNT	WTRRR FIRST NATIONAL BANK	539-000-003.001	150,000.00
07/16/2026	FOA	47205	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	201.83
		47205		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		47205		EMPLOYMENT EXPENSE	101-192-716.000	8.96
		47205		EMPLOYMENT EXPENSE	101-209-716.000	167.51
		47205		EMPLOYMENT EXPENSE	101-215-716.000	81.42
		47205		EMPLOYMENT EXPENSE	101-253-716.000	104.11
		47205		EMPLOYMENT EXPENSE	101-400-716.000	124.65
		47205		EMPLOYMENT EXPENSE	101-441-716.000	113.30
		47205		EMPLOYMENT EXPENSE	536-000-716.000	160.00
						1,009.20
07/16/2026	FOA	47206	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	5,291.94
		47206		EMPLOYMENT EXPENSE	101-172-716.000	2,308.34
		47206		EMPLOYMENT EXPENSE	101-192-716.000	1,678.76
		47206		EMPLOYMENT EXPENSE	101-209-716.000	839.38
		47206		EMPLOYMENT EXPENSE	101-215-716.000	5,757.44
		47206		EMPLOYMENT EXPENSE	101-253-716.000	1,602.45
		47206		EMPLOYMENT EXPENSE	101-400-716.000	839.38
		47206		EMPLOYMENT EXPENSE	101-441-716.000	4,616.68
		47206		EMPLOYMENT EXPENSE	536-000-716.000	3,525.41
						26,459.78
07/16/2026	FOA	47207	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	51.97
		47207		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		47207		EMPLOYMENT EXPENSE	101-192-716.000	14.20

07/16/2026 05:22 PM
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CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 07/16/2026 - 07/16/2026

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		47207		EMPLOYMENT EXPENSE	101-209-716.000	7.10
		47207		EMPLOYMENT EXPENSE	101-215-716.000	31.62
		47207		EMPLOYMENT EXPENSE	101-253-716.000	26.12
		47207		EMPLOYMENT EXPENSE	101-400-716.000	43.57
		47207		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		47207		EMPLOYMENT EXPENSE	536-000-716.000	26.15
						259.74
07/16/2026	FOA	47208	WEINGARTZ	EQUIPMENT	539-000-142.000	12,785.00
			TOTAL - ALL FUNDS	TOTAL OF 9 CHECKS		193,575.37

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	5,291.94
001-000-257.101	ACCRUED DENTAL BENEFITS	356.63
001-000-257.102	ACCRUED VISION BENEFITS	51.97
001-000-257.103	ACCRUED STD/LTD BENEFITS	201.83
101-172-716.000	EMPLOYMENT EXPENSE	2,511.96
101-192-716.000	EMPLOYMENT EXPENSE	1,782.82
101-209-716.000	EMPLOYMENT EXPENSE	1,054.44
101-215-716.000	EMPLOYMENT EXPENSE	6,163.21
101-253-716.000	EMPLOYMENT EXPENSE	1,888.88
101-265-920.001	UTILITIES - GAS	54.67
101-400-716.000	EMPLOYMENT EXPENSE	1,297.01
101-441-716.000	EMPLOYMENT EXPENSE	5,042.38
101-448-921.000	STREET LIGHTS	244.21
101-751-920.002	UTILITIES - ELECTRIC	100.44
206-000-920.002	UTILITIES - ELECTRIC	50.57
536-000-716.000	EMPLOYMENT EXPENSE	3,868.90
536-000-920.001	UTILITIES - GAS	46.13
536-000-920.002	UTILITIES - ELECTRIC	68.63
539-000-003.001	WTRRR FIRST NATIONAL BANK	150,000.00
539-000-142.000	EQUIPMENT	12,785.00
577-000-805.000	INTERNET	713.75
	TOTAL	193,575.37

Check Register Report For Hartland Township
For Check Dates 07/15/2026 to 07/15/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
07/15/2026	FOA	18593	MISSION SQUARE	632.93	632.93	0.00	Open
07/15/2026	FOA	18594	MISSION SQUARE	3,076.78	3,076.78	0.00	Open
07/15/2026	FOA	18595	MISSION SQUARE	4,541.48	4,541.48	0.00	Open
07/15/2026	FOA	18596	STATE OF MICHIGAN	5,527.46	5,527.46	0.00	Open
07/15/2026	FOA	DD10773	ALLEN, DANIEL K	1,498.61	0.00	1,304.58	Cleared
07/15/2026	FOA	DD10774	BERNARDI, MELYNDA A	2,375.09	0.00	1,872.12	Cleared
07/15/2026	FOA	DD10775	BROOKS, TYLER J	3,032.03	0.00	2,144.70	Cleared
07/15/2026	FOA	DD10776	CARRIGAN, AMANDA K	3,956.78	0.00	2,941.08	Cleared
07/15/2026	FOA	DD10777	CASE, SUSAN E	2,649.51	0.00	1,811.13	Cleared
07/15/2026	FOA	DD10778	CIOFU, LARRY N	3,702.08	0.00	2,500.47	Cleared
07/15/2026	FOA	DD10779	COSGROVE, HEATHER H	2,828.75	0.00	2,029.63	Cleared
07/15/2026	FOA	DD10780	DRYDEN-HOGAN, SUSAN A	4,366.27	0.00	2,972.01	Cleared
07/15/2026	FOA	DD10781	HAASETH, GWYN M	2,475.00	0.00	1,922.51	Cleared
07/15/2026	FOA	DD10782	HABLE, SCOTT R	3,903.53	0.00	2,668.69	Cleared
07/15/2026	FOA	DD10783	HORNING, KATHLEEN A	3,445.83	0.00	2,427.42	Cleared
07/15/2026	FOA	DD10784	HUBBARD, TONYA S	2,425.64	0.00	1,604.17	Cleared
07/15/2026	FOA	DD10785	ISHMAEL, NINA M	1,833.75	0.00	1,494.16	Cleared
07/15/2026	FOA	DD10786	JOHNSON, LISA	1,221.88	0.00	1,001.83	Cleared
07/15/2026	FOA	DD10787	KENDALL, ANTHONY S	54.57	0.00	50.40	Cleared
07/15/2026	FOA	DD10788	KLUCK, LOGAN M	1,395.00	0.00	1,152.42	Cleared
07/15/2026	FOA	DD10789	LANGER, TROY D	4,295.88	0.00	3,031.93	Cleared
07/15/2026	FOA	DD10790	LEGALT, DENISE S	710.00	0.00	525.95	Cleared
07/15/2026	FOA	DD10791	LIPKE, BRADY W	1,440.00	0.00	1,186.67	Cleared
07/15/2026	FOA	DD10792	LUCE, MICHAEL T	6,218.21	0.00	4,520.77	Cleared
07/15/2026	FOA	DD10793	MORGANROTH, CAROL L	2,485.04	0.00	1,787.47	Cleared
07/15/2026	FOA	DD10794	NIXON, MITCHELL A	3,008.61	0.00	2,123.96	Cleared
07/15/2026	FOA	DD10795	RADLEY, JAMES W	3,212.05	0.00	2,350.05	Cleared
07/15/2026	FOA	DD10796	SHOLLACK, DONNA M	458.25	0.00	392.74	Void
07/15/2026	FOA	DD10797	SOSNOWSKI, SHERI R	2,515.41	0.00	1,911.67	Cleared
07/15/2026	FOA	DD10798	VETTRAINO, ALEXANDER D	1,440.00	0.00	1,186.67	Cleared
07/15/2026	FOA	DD10799	WHITE, CARLY A	1,258.00	0.00	1,108.30	Cleared
07/15/2026	FOA	DD10800	WYATT, MARTHA K	3,669.45	0.00	2,464.04	Cleared
07/15/2026	FOA	DD10801	SHOLLACK, DONNA M	458.25	0.00	403.71	Cleared
07/15/2026	FOA	EFT796	HSA EMPLOYER CONTRIBUTIONS	38,333.34	38,333.34	0.00	Cleared

Check Register Report For Hartland Township
For Check Dates 07/15/2026 to 07/15/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
07/15/2026	FOA	EFT797	FEDERAL TAX DEPOSIT	16,577.17	16,577.17	0.00	Cleared
Totals:			Number of Checks: 035	141,022.63	68,689.16	52,891.25	
Total Physical Checks:			4				
Total Check Stubs:			31				

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 07-07-26 Hartland Township Board Regular Meeting Minutes

Date: July 17, 2026

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for July 7, 2026

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

7-7-26 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

July 07, 2026 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 P.M.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci

ABSENT: Trustee O'Connell

Also present were Manager Mike Luce, Public Works Director Scott Hable and Finance Director Susan Dryden.

4. Approval of the Agenda

Move to approve the agenda for the July 7, 2026 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci.

Voting Nay: None

Absent: Trustee O'Connell

5. Call to the Public

Tom Waypa came forward and stated they are moving forward with the paving project for the Dunham Lakes Estates Association internal roads. He stated at this point they have 70% of the signatures and the Clerk's Department has gone through the signatures and they have around nine signatures to get corrected and stated they should have them corrected this week. He thanked the Clerk's Department for the outstanding work they have done for them. He also thanked Manager Mike Luce and Public Works Director Scott Hable for their outstanding work throughout this process, and he hopes they can move forward at 70% or more. He did inquire of the Clerk in a situation of a new homeowner that just bought a home in the subdivision and still has residence in another township, regarding verification of their signature. Clerk Ciofu stated if they are listed as the owner of the property in Hartland and they are registered voters that he would be able to verify their signatures. Supervisor Fountain gave a brief overview of the Special Assessment (SAD) process and Manager Luce gave a brief overview of the timeline for the required four SAD meetings that would take place and the interaction that would be required from the Livingston County Road Commission (LCRC) that would be doing the paving project.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the July 7, 2026 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci.

Voting Nay: None

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

July 07, 2026 – 7:00 PM

Absent: Trustee O'Connell

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 06-16-26 Hartland Township Board Regular Meeting Minutes
- d. 2026 Public Works Mower Purchase

7. Pending & New Business

- a. Job Description - Accountant (new)

Finance Director Susan Dryden stated that the Finance Clerk has recently retired. She stated the Finance Clerk had been with the Township for fifteen years and during that time her job responsibilities have been evolved to include utility billing, the budget process, spreadsheet and year-end audit work. She stated that she and Manager Luce have been discussing what the Finance Department, and this position, would entail with the growth in the community and additional bonding projects. The discussion led to moving the processing of the utility billing to the Public Works department while maintaining the responsibility for monitoring and overseeing the accuracy of the billing with the Finance Director. With this change there was the need to update the Finance Clerk position from a clerical role to more of an Accountant's role. Finance Dryden is requesting the Board consider the new Accountant job description as presented for approval and to approve a higher level individual with some governmental accounting experience. Trustee Lubeski inquired as to the upgrade in the position from a Grade 5 to a Grade 6. Manager Luce gave a brief overview of staff pay grades and Director Dryden stated there is a higher level of expectations for this new position.

Move to approve the attached job description for the position, Accountant, and change the pay grade from 5 to 6, as presented.

Motion made by Clerk Ciofu, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

- b. 2026 Water Reliability Study

Public Works Director Scott Hable stated that what is before the Board tonight is the proposal from Spalding DeDecker to collect data and perform the Water Reliability Study required by EGLE every five years for all water system operators. He stated the last reliability study done in 2021 pointed out many of the projects that we have included in our recent water bond project, including the upgrades at the water treatment plant and the new water main and water tower projects. He stated the study would look at estimated population growth and the upgrades to the water system that would be needed to accommodate this growth, such as pressure and flow requirements. Director Hable stated this would be a bond project and would be funded out of the water bond proceeds. Supervisor Fountain inquired as to all of the planning that we have already done for our water bond projects and where we are at with these projects, what would be the benefit of another study for EGLE at this time. A brief discussion was held on the 2021 Water Reliability Study and the EGLE requirements for projecting out five years and twenty years and water rate classification based on these studies. Clerk Ciofu inquired as to the timeline listed in the proposal and Director

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

July 07, 2026 – 7:00 PM

Hable stated they are behind on this, but as long as we stay in contact with EGLE and are moving forward with the water Reliability Study, EGLE will grant extensions for completion.

Move to approve Spalding DeDecker to perform the 2026 Water Reliability Study as presented, for a cost not to exceed \$25,500.

Motion made by Treasurer Horning, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski,
Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

c. SDA Traffic Data Collection

Manager Luce gave a brief overview of the M-59 / US-23 Intersection situation stating the for every new development in this area it is MDOT's approach is that if it does not make the intersection worse in their model, they are agreeable to it. He stated with the new developments coming into this area, each has been somewhat stalled due to MDOT requirements. He stated we have been working with MDOT over the last year in addressing the critical area of Old US-23 and M-59 traffic flow. He stated there is still significant development happening in this area and any new development that comes in has to submit a traffic mitigation study to MDOT. What we are looking at tonight is to have our engineering firm, Spalding DeDecker (SDA), perform a traffic study from east of US-23 at Hartland Rd. down to Cullen Rd. and a conceptual design of different mitigation avenues for MDOT to review for this corridor. Manager Luce stated we have applied for a TIP grant that if we have a traffic study, and mitigation plan, along with 20% of the project cost in hand, that the TIP Grant would cover the remaining 80% of the project cost through state and federal funding. Discussion was held on the merits of the traffic study and mitigation plans and the effects it would have with MDOT, the timing of the traffic study data gathering, the use of recent traffic studies in this area, any potential delays with current developments in process, and coordinating with the developers to use their road improvement funds for the 20% requirement of the TIP Grant.

Move to approve Spalding DeDecker to perform traffic data collection and conceptual mitigation options for the M59-Old US-23 interchange as outlined in the agreement at a cost not to exceed \$47,000.

Motion made by Clerk Ciofu, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski,
Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

d. Acquisition/Installation of New Cubicles for Staff Areas

Manager Luce stated with the previously discussed purchase of used cubicles being rescinded by the seller, we have gone back to working with the two previous furniture designer/contractors to refit the existing spaces for growth and better functionality for existing staff. He stated we originally budgeted \$130,000 in our Capital Improvement Plan (CIP) for improvements to the cubicle areas and upgrading the lighting system to LED lights in the Township Hall, and new Board Room seating area chairs. Manager Luce stated he is asking for the full \$130,000 plus a \$10,000 contingency to complete all of these projects. A brief discussion was held on the layout of various areas as it relates to customer service issues and use of some of the existing stand up desks. Manager Luce commended the work of Assessor Amanda Carrigan for all of her efforts in working with the furniture companies, individual staff members, and Directors in getting this project completed.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

July 07, 2026 – 7:00 PM

Move to approve the purchase of cubicles/workstations, including installation and required electrical & IT improvements for an amount not to exceed \$140,000 and allow the Township Manager to act of behalf of the Township concerning decisions related to this project.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

8. Board Reports

Clerk Ciofu - Stated that we are now getting Absentee Ballots returned and the process is going very well right at this point. He also stated Early Voting will start on Saturday, July 25th, here at the Township Hall, from 8:00 a.m. to 4:00 p.m. He also stated he will be out of the office all of next week.

Treasurer Horning - Stated the tax bills went out on June 30th and that everyone should have them by now and that they are on pink colored paper this year to stand out from other bills and paperwork residents may receive. She also stated if anyone is on autopay or they have a mortgage company escrow, that this is noted in the top right-hand section of the tax bill. She also stated that there have been inquiries as to whether we sent tax bills to mortgage companies and she stated that we do not, as mortgage companies do not actually want a bill, they just request a list of parcel numbers and how much they owe.

Trustee Lubeski - No report.

Trustee McMullen - Stated the PC will be having a work session on backyard chickens on Thursday, July 9th. She also stated the the MSU Extension is going to hold a one-hour class on backyard chickens at the Brighton District Library from 2:00 p.m. to 3:00 p.m. on July 8th that she will be attending.

Trustee Petrucci - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated we had a water main leak at the back entrance to the Shops at Waldenwoods. He stated this was a slow trickle over the curb that never shut off. When they had Exclusive Excavating come in they found a galvanized pipe with a cap on it that had a hole in it. He stated they removed the galvanized pipe and installed a plug, and it is all good. Manager Luce stated we received notification that the Michigan Tax Tribunal case with Weiss Co, formerly Ramco, has been moved back to October which gives us more time for the appraisal we are having done. Manager Luce stated at the July 21st Board meeting we will have Hartland Deerfield Fire Authority (HDFA) Chief Adam Carroll here for a work session on the fire millage, and it will be open to the public for questions. Manager Luce stated he will not be at this meeting and Trustee Petrucci also stated he will not be at this meeting. Manager Luce stated the Partners in Progress all Board meeting will be on August 12th at 6:30 p.m. at the Board Room in the Hartland Educational Support Services Center. Supervisor Fountain inquired as to whether we were still doing the Community Connection meetings with the Hartland Chamber of Commerce and Manager Luce responded we are still doing them quarterly.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

July 07, 2026 – 7:00 PM

Manager Luce stated the HDFA Fire Station Committee's first meeting will be on July 15th at the HDFA Fire Hall and HDFA Chief Carroll has scheduled subsequent meetings for every two weeks. He stated at the initial meeting they will schedule any further meetings. Clerk Ciofu stated he will not be at this first meeting. Manager Luce stated at the last Board meeting he and Planning Director Troy Langer were to discuss and bring back a plan to the Board for Code Enforcement in the Township. He stated that the Code Enforcement officer is busy every day he is here. He is here from 9:00 a.m. to 5:00 p.m. Monday through Wednesday which equates to 24 hours a week. He stated their recommendation is a soft start going into either ramping up commercial code enforcement or reinforcing "thank you's" for doing a good job in keeping things nice at your establishments. They are recommending having the Code Enforcement Officer come in on Thursdays for a shorter period of time to go from 24 hours to 31 hours a week for issues related to the commercial district. Manager Luce stated the Code Enforcement Office was fine with the additional hours. Manager Luce stated we will monitor this to see if we need further additional hours in the future. A brief discussion was held on future commercial development in the area including a brief discussion of a potential coffee establishment at the Burger King site. Clerk Ciofu inquired as to the status of Stefanie Furge and Manager Luce stated she is leaving for a position in Ohio but will be involved with the Partners in Progress through a period of time until a replacement is found.

10. Adjournment

Move to adjourn the meeting at 8:40 p.m.

Motion made by Trustee Petrucci, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci.

Voting Nay: None

Absent: Trustee O'Connell

Submitted by:

Larry N. Ciofu, Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Troy Langer, Planning Director

Subject: Adding additional Zoning Enforcement Hours for FY27

Date: July 15, 2026

Recommended Action

Move to amend the budget to accommodate a 29% increase in hours for the remainder of FY27, from 24 hours per week to approximately 31 hours per week July 2026 – March 2027, an additional 227 hours, as presented below.

Discussion

As directed by the Township Board at their regular meeting on June 16, 2026.

Financial Impact

Is a Budget Amendment Required? ☒ Yes ☐ No

Increase: 101-722-704.000 – Wages - \$5,891.00

Increase: 101-722-715.000 – Payroll Taxes - \$451.00

This increase will be covered by the contingency pool in Department 172 – Administration

TB Memo addiong Zoning Enforement Hours 24 to 31 per weekt:\planning department\township board\2026 township board\tb memo addiong zoning enforement hours 24 to 31 per week.docx

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: HDFA Update

Date: July 16, 2026

Recommended Action

No Action Required.

Discussion

HDFA Chief Adam Carroll will provide an update on run numbers and happenings with the fire authority. In addition, he will be available to answer any questions from the board or residents about the upcoming millage.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Scott Hable, Public Works Director

Subject: 2026 Township Hall Flat Roof Rehabilitation

Date: July 21, 2026

Recommended Action

Move to approve quote from Roofing PD to perform cleaning and rehabilitation of the township hall flat roof for an amount not to exceed \$15,165.84.

Discussion

Township Hall has experienced numerous roof leaks centered around the flat roof portion of the building where the HVAC units sit. We inquired about a full replacement, and upon inspection, roofing experts believed we were not due for a full replacement at this time. But rather, a rehabilitation of the current flat roof. This not only saves us major expenses for a full tear-off, but it will also lengthen the life of the current roof. This will involve thorough cleaning, roof top drain inspection, scraping and cleaning all existing corners removing all old caulk, as well as priming all areas and installing all new uncured flashing. It will also involve caulking all edges with JST Sealer.

Total quote for this project is \$13,787.13

A 10% contingency has been added for additional costs possibly incurred during this process.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Roof work was budgeted for in the 2026/27 fiscal year.

Attachments

Roofing PD Quote



Roofing PD
5073 Canterbury Dr
Brighton MI 48114
Phone: 517-294-5547

Company Representative
Troy Stieve
Phone: (517) 294-2647
troy@roofingpd.com

07/02/2026
Claim Information

Scott Hable
2655 Clark Road
Hartland, MI 48353
(517) 404-4651 Ext. Scott Hable

Job: Scott Hable

Roofing Section

Power wash and clean entire flat roof.
Clean around all roof top drains.
Scrap and clean all existing curb corners and parapet corners, removing all old and cracked caulk.
Prime all areas, install new uncured flashing tape and caulk all edges with JST sealer.

Project will take 3-4 days

Disclaimers

-Because the cost of permits in different municipalities can vary, permit fees will be added to final invoice once the amount of the charges are confirmed.

	Qty	Unit
TAPE, PRIMER, ADHESIVE AND SEALANTS		
INSTALLATION LABOR		
MICHIGAN SALES TAX ON MATERIALS	1.00	EA
		\$13,787.13

TOTAL **\$13,787.13**

Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date