



## Board of Trustees

William J. Fountain, Supervisor    Matthew J. Germane, Trustee  
Larry N. Ciofu, Clerk    Summer L. McMullen, Trustee  
Kathleen A. Horning, Treasurer    Denise M. O'Connell, Trustee  
Joseph M. Petrucci, Trustee

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### Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, October 19, 2021 7:00 PM

1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Approval of the Agenda
  5. Call to the Public
  6. Approval of the Consent Agenda
    - [a.](#) Approve Post Audit of Disbursements Between Board Meetings
    - [b.](#) Approve Payment of Bills
    - [c.](#) 09-21-2021 Hartland Township Board Regular Meeting Minutes
    - [d.](#) 10-05-2021 Hartland Township Board Regular Meeting Minutes
  7. Pending & New Business
    - [a.](#) Livingston County Convention & Visitors Bureau Update
    - [b.](#) Hartland Woods Road SAD - Resolution 2 / Public Hearing
    - [c.](#) Water Main Extension Construction Contract
  8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
    - [a.](#) Manager's Report
    - [b.](#) Boards and Commission Compensation Analysis
  10. Adjournment

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Post Audit of Disbursements Between Board Meetings

**Date:** October 12, 2021

## Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

## Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$1,282,454.77

October 14, 2021 Payroll - \$69,859.75

## Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the adopted FY22 budget.

## Attachments

Post Audit Bills List 09.30.2021

Post Audit Bills List 10.05.2021

Post Audit Bills List 10.06.2021

Payroll for 10.14.2021

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/30/2021	FOA	41523	HARTLAND TOWNSHIP SEWER FUND	SEWER O&M CHECKING	590-000-001.000	250,000.00
09/30/2021	FOA	41524	VERIZON WIRELESS	TELEPHONE	101-265-851.000	567.77
		41524		CONTRACTED SERVICES & RENTALS	577-000-801.000	1,005.76
						<u>1,573.53</u>
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		251,573.53

--- GL TOTALS ---

101-265-851.000	TELEPHONE	567.77
577-000-801.000	CONTRACTED SERVICES & RENTALS	1,005.76
590-000-001.000	SEWER O&M CHECKING	250,000.00
	TOTAL	251,573.53

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/05/2021	FOA	41550	AT&T	TELEPHONE	101-265-851.000	259.16
10/05/2021	FOA	41551	POSTMASTER	SUPPLIES/POSTAGE	536-000-727.000	311.04
		41551		SUPPLIES & POSTAGE	590-000-727.000	311.04
						<hr/> 622.08
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		881.24

--- GL TOTALS ---

101-265-851.000	TELEPHONE	259.16
536-000-727.000	SUPPLIES/POSTAGE	311.04
590-000-727.000	SUPPLIES & POSTAGE	311.04
	TOTAL	881.24

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/06/2021	FOA	41552	CLYDE LAND INVESTMENT	LEGAL FEES	590-595-826.000	63,000.00
10/06/2021	FOA	41553	HARTLAND GLEN DEVELOPMENT, LLC	LEGAL FEES	590-595-826.000	317,000.00
10/06/2021	FOA	41554	HARTLAND DEERFIELD FIRE	DUE FROM FIRE OPERATING	101-000-084.206	650,000.00
			TOTAL - ALL FUNDS	TOTAL OF 3 CHECKS		1,030,000.00

--- GL TOTALS ---

101-000-084.206	DUE FROM FIRE OPERATING	650,000.00
590-595-826.000	LEGAL FEES	380,000.00
	TOTAL	1,030,000.00

Check Register Report For Hartland Township  
 For Check Dates 10/01/2021 to 10/14/2021

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/12/2021	FOA	17064	AMERICAN FAMILY LIFE ASSURANCE CO	133.09	133.09	0.00	Open
10/14/2021	FOA	DD7428	BAGDON, KELLY M	1,816.88	0.00	1,270.02	Cleared
10/14/2021	FOA	DD7429	BEAUDOIN, DIANA K	1,610.40	0.00	1,361.74	Cleared
10/14/2021	FOA	DD7430	BERNARDI, MELYNDA A	1,587.20	0.00	1,227.17	Cleared
10/14/2021	FOA	DD7431	BROOKS, TYLER J	1,992.87	0.00	1,429.70	Cleared
10/14/2021	FOA	DD7432	CASE, SUSAN E	1,809.00	0.00	1,199.69	Cleared
10/14/2021	FOA	DD7433	CIOFU, LARRY N	2,583.33	0.00	1,865.44	Cleared
10/14/2021	FOA	DD7434	COBB, SUSAN M	645.53	0.00	554.98	Cleared
10/14/2021	FOA	DD7435	DRYDEN-HOGAN, SUSAN A	3,388.82	0.00	2,414.09	Cleared
10/14/2021	FOA	EFT608	FEDERAL TAX DEPOSIT	11,112.49	11,112.49	0.00	Cleared
10/14/2021	FOA	DD7436	HEASLIP, JAMES B	2,979.50	0.00	1,771.59	Cleared
10/14/2021	FOA	DD7437	HENDRIX, PETER J	36.34	0.00	32.02	Cleared
10/14/2021	FOA	DD7438	HORNING, KATHLEEN A	2,583.33	0.00	1,866.35	Cleared
10/14/2021	FOA	EFT607	HSA EMPLOYER CONTRIBUTIONS	4,400.00	4,400.00	0.00	Cleared
10/14/2021	FOA	17061	ICMA VANTAGEPOINT TRANSFER AGENT	1,707.87	1,707.87	0.00	Open
10/14/2021	FOA	17062	ICMA VANTAGEPOINT TRANSFER AGENT	3,756.17	3,756.17	0.00	Open
10/14/2021	FOA	17063	ICMA VANTAGEPOINT TRANSFER AGENT	1,365.86	1,365.86	0.00	Open
10/14/2021	FOA	DD7439	JOHNSON, LISA	2,045.08	0.00	1,393.19	Cleared
10/14/2021	FOA	DD7440	KENDALL, ANTHONY S	29.20	0.00	26.97	Cleared
10/14/2021	FOA	DD7441	KOPCZYK, MARY ANN	515.63	0.00	454.27	Cleared
10/14/2021	FOA	DD7442	LANGER, TROY D	3,380.26	0.00	2,373.54	Cleared
10/14/2021	FOA	DD7443	LOFTUS, DANIEL M	800.00	0.00	677.09	Cleared
10/14/2021	FOA	DD7444	LUCE, MICHAEL T	3,250.00	0.00	2,386.36	Cleared
10/14/2021	FOA	DD7445	MITCHELL, KYLE J	2,489.40	0.00	1,914.54	Cleared
10/14/2021	FOA	DD7446	MORGANROTH, CAROL L	1,867.32	0.00	1,436.97	Cleared
10/14/2021	FOA	DD7447	SALMON, ROBERT L	1,083.75	0.00	895.78	Cleared
10/14/2021	FOA	DD7448	SHOLLACK, DONNA M	2,115.91	0.00	1,600.14	Cleared
10/14/2021	FOA	DD7449	VERMILLION, KAREN L	1,822.01	0.00	1,315.60	Cleared
10/14/2021	FOA	DD7450	WEST, ROBERT M	4,058.33	0.00	2,402.63	Cleared
10/14/2021	FOA	DD7451	WYATT, MARTHA K	2,894.18	0.00	2,087.85	Cleared

Totals: Number of Checks: 030 69,859.75 22,475.48 33,957.72

Total Physical Checks: 4  
 Total Check Stubs: 26

## Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Payment of Bills

**Date:** October 12, 2021

### Recommended Action

Move to approve the bills as presented for payment.

### Discussion

Bills presented total \$319,272.74. The bills are available in the Finance office for review.

Notable invoices include:

\$186,909.66 – Livingston County Drain Commission – (September 2021 Sewer System O&M)

\$85,125.00 – Preiss Companies LLC – (Settlers Park Walking Path)

\$11,121.25 – Traffic & Parking Control Co, Inc. – (Crosswalk purchases)

### Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the adopted FY22 budget.

### Attachments

Bills for 10.19.2021

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ADOBE	ADOBE INC	09/06/2021	1479897576	FOA	SEPTEMBER 2021	
45708		10/19/2021		N		15.89
09/06/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		15.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	15.89

VENDOR TOTAL: 15.89

ALLSTAR	ALLSTAR ALARM LLC	10/01/2021	320886	FOA	11/1/21 - 1/31/22 - MONITORING AT F	
45671	8345 MAIN STREET	10/19/2021		N		246.00
10/01/2021	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		10/19/2021		Y		246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-801.000	CONTRACTED SERVICES	246.00

ALLSTAR	ALLSTAR ALARM LLC	10/01/2021	320937	FOA	11/1/21 - 1/31/22 - MONITORING AT TO	
45672	8345 MAIN STREET	10/19/2021		N		820.65
10/01/2021	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		10/19/2021		Y		820.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	820.65

VENDOR TOTAL: 1,066.65

AMAZON.COM	AMAZON.COM	09/05/2021	090521	FOA	HAND SANITIZER	
45695		10/19/2021		N		28.26
09/05/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		28.26

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	28.26

AMAZON.COM	AMAZON.COM	09/09/2021	113-1255220-1564	FOA	PRINTER TONER CARTRIDGE REPLACEMENT	
45713		10/19/2021		N		53.41
09/09/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		53.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-727.000	SUPPLIES & POSTAGE	53.41

AMAZON.COM	AMAZON.COM	09/08/2021	113-4291374-0465	FOA	2 ORANGE ENGINEERS FIBERGLASS TAPE	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
45678		10/19/2021		N		49.84
09/08/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		49.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-727.000	SUPPLIES & POSTAGE	49.84

  

AMAZON.COM	AMAZON.COM	09/07/2021	113-4389586-6414	FOA	PRINTER TONER CARTRIDGE REPLACEMENT	
45712		10/19/2021		N		53.41
09/07/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		53.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-727.000	SUPPLIES & POSTAGE	53.41

VENDOR TOTAL: 184.92

BFM	BRIGHTON FORD MERCURY	09/20/2021	548854	FOA	OIL/FILTER CHANGE ON 2018 FORD ESCAP	
45682		10/19/2021		N		36.88
09/20/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		36.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-930.000	REPAIRS & MAINTENANCE	36.88

VENDOR TOTAL: 36.88

CINTAS	CINTAS CORPORATION	10/04/2021	4097683290	FOA	MATS	
45696	P.O. BOX 630910	10/19/2021		N		54.11
10/04/2021	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		10/19/2021		N		54.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	54.11

VENDOR TOTAL: 54.11

CISCO	CISCO SYSTEMS, INC	09/03/2021	161-00420166	FOA	9/3/21 - 10/2/21 WEBEX	
45686		10/19/2021		N		15.90
09/03/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		15.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	15.90

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 15.90

COMCAST	COMCAST	09/03/2021	090321	FOA	SEPT 2021 - INTERNET/PHONE AT WTP	
45691	P.O. BOX 70219	10/19/2021		N		205.25
09/03/2021	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		10/19/2021		N		205.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	66.90
536-000-805.000	INTERNET	138.35
		<u>205.25</u>

COMCAST	COMCAST	09/06/2021	090621	FOA	SEPT 2021 - CABLE/INTERNET AT TOWNSH	
45676	P.O. BOX 70219	10/19/2021		N		294.88
09/06/2021	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		10/19/2021		N		294.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	177.32
577-000-806.000	CABLE TV FEES	117.56
		<u>294.88</u>

COMCAST	COMCAST	09/25/2021	092521	FOA	SEPT 2021 - WTP	
45694	P.O. BOX 70219	10/19/2021		N		148.45
09/25/2021	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		10/19/2021		N		148.45

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-805.000	INTERNET	148.45

COMCAST	COMCAST	09/30/2021	130011099	FOA	SEPT 2021 ETHERNET DEDICATED INTERNE	
45714	P.O. BOX 70219	10/19/2021		N		673.80
09/30/2021	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		10/19/2021		N		673.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	673.80

VENDOR TOTAL: 1,322.38

CONSUMER	CONSUMERS ENERGY	10/04/2021	201985966897	FOA	OCTOBER 2021 - WTP	
45732	PO BOX 740309	10/19/2021		N		23.45
10/04/2021	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		10/19/2021		N		23.45

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	23.45
CONSUMER	CONSUMERS ENERGY	10/04/2021
45733	PO BOX 740309	10/19/2021
10/04/2021	CINCINNATI OH, 45274-0309	/ / 0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	18.16

VENDOR TOTAL: 41.61

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	10/01/2021	94456	FOA	OCT 2021 PARKS TRASH PICKUP	300.00
45669	PO BOX 241	10/19/2021		N		0.00
10/01/2021	HARTLAND MI, 48353	/ /	0.0000	N		300.00
		10/19/2021		Y		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	10/05/2021	94946	FOA	NOV 2021 - JAN 2022 WEEKLY GARBAGE R	184.00
45701	PO BOX 241	10/19/2021		N		0.00
10/05/2021	HARTLAND MI, 48353	/ /	0.0000	N		184.00
		10/19/2021		Y		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	184.00

VENDOR TOTAL: 484.00

DROPBOX	DROPBOX	09/21/2021	092121	FOA	9/21/21 - 9/21/22	119.88
45690		10/19/2021		N		0.00
09/21/2021	,	/ /	0.0000	N		119.88
		10/19/2021		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	119.88

VENDOR TOTAL: 119.88

0071	DTE ENERGY-STREET LIGHTS	09/30/2021	200443009770	FOA	SEPT 2021 - MILLPOINTE, FIDDLERS GRO	1,334.27
45718		10/19/2021		N		0.00
09/30/2021	P.O. BOX 630795	/ /	0.0000	N		1,334.27
	CINCINNATI OH, 45263-0795	10/19/2021		N		

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT			
101-448-921.000	STREET LIGHTS	1,038.40			
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	249.71			
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	22.29			
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	23.87			
		<u>1,334.27</u>			
VENDOR TOTAL:					<u>1,334.27</u>

ESRI	ENVIRONMENTAL SYSTEMS RESEARCH INST	09/02/2021	94100425	FOA	12/1/21 - 11/30/22 GIS	
45685	P.O. BOX 741076	10/19/2021		N		1,900.00
09/02/2021	LOS ANGELES CA, 90074-1076	/ /	0.0000	N		0.00
		10/19/2021		N		1,900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT			
101-400-930.000	REPAIRS & MAINTENANCE	316.00			
101-209-930.000	REPAIRS & MAINTENANCE	634.00			
101-441-930.000	SOFTWARE MAINTENANCE	634.00			
101-172-804.000	MEMBERSHIP & DUES	316.00			
		<u>1,900.00</u>			
VENDOR TOTAL:					<u>1,900.00</u>

ETNA	ETNA SUPPLY COMPANY	08/25/2021	S104050180.002	FOA	IPERL 1" METERS (18)	
45662	P.O. BOX 772107	10/19/2021		N		4,230.00
08/25/2021	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		10/19/2021		N		4,230.00

Open

GL NUMBER	DESCRIPTION	AMOUNT				
536-000-741.000	METER COSTS	4,230.00				
ETNA	ETNA SUPPLY COMPANY	09/29/2021	S104209290.001	FOA	METER HORNS	
45665	P.O. BOX 772107	10/19/2021		N		1,650.00
09/29/2021	DETROIT MI, 48277-2107	/ /	0.0000	N		0.00
		10/19/2021		N		1,650.00

Open

GL NUMBER	DESCRIPTION	AMOUNT			
536-000-741.000	METER COSTS	1,650.00			
VENDOR TOTAL:					<u>5,880.00</u>

5888	FOSTER, SWIFT, COLLINS & SMITH	08/31/2021	817190	FOA	AUGUST 2021	
45653	313 S. WASHINGTON SQUARE	10/19/2021		N		7,537.50
09/22/2021	LANSING MI, 48933-2193	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open 10/19/2021 Y 7,537.50

GL NUMBER	DESCRIPTION	AMOUNT
101-209-826.000	LEGAL FEES	787.50
590-595-826.000	LEGAL FEES	4,342.50
101-400-826.000	LEGAL FEES	270.00
539-000-826.000	LEGAL FEES	1,080.00
101-101-826.000	LEGAL FEES	1,057.50
		<u>7,537.50</u>

VENDOR TOTAL: 7,537.50

GODADDY	GO DADDY	08/30/2021	1928077190	FOA	HARTLANDTWP.COM DOMAIN RENEWAL	
45711		10/19/2021		N		19.17
08/30/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		19.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	19.17

GODADDY	GO DADDY	09/11/2021	1934576429	FOA	HARTLANDWATER.COM RENEWAL	
45687		10/19/2021		N		24.99
09/11/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		24.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-900.000	PRINTING & PUBLICATIONS	24.99

VENDOR TOTAL: 44.16

0001	HARTLAND TOWNSHIP GENERAL FUND	10/04/2021	100421	FOA	SEPTEMBER 2021 DOG LICENSE PMTS	
45698		10/19/2021		N		12.00
10/04/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		12.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	12.00

VENDOR TOTAL: 12.00

HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021	10372 3RDQTR2021	FOA	3RD QTR 2021 - MEDIANS	
45702	2655 CLARK RD	10/19/2021		N		475.31
10/05/2021	HARTLAND MI, 48353	/ /	0.0000	Y		0.00
		10/19/2021		N		475.31

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-463-920.005	UTILITIES - WATER	475.31
HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021
45703	2655 CLARK RD	10/19/2021
10/05/2021	HARTLAND MI, 48353	/ /
		0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.005	UTILITIES - WATER	477.68
HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021
45704	2655 CLARK RD	10/19/2021
10/05/2021	HARTLAND MI, 48353	/ /
		0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.005	UTILITIES - WATER	1,407.67
HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021
45705	2655 CLARK RD	10/19/2021
10/05/2021	HARTLAND MI, 48353	/ /
		0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.004	UTILITIES - SEWER	153.97
101-265-920.005	UTILITIES - WATER	151.37
		<u>305.34</u>

GL NUMBER	DESCRIPTION	AMOUNT
HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021
45706	2655 CLARK RD	10/19/2021
10/05/2021	HARTLAND MI, 48353	/ /
		0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.004	UTILITIES - SEWER	831.98
HARTTREASU	HARTLAND TOWNSHIP TREASURER	10/05/2021
45707	2655 CLARK RD	10/19/2021
10/05/2021	HARTLAND MI, 48353	/ /
		0.0000
		10/19/2021

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-920.004	UTILITIES - SEWER	160.84

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 3,658.82

ANTEZANA	HAYDEE ANTEZANA	09/20/2021	092021	FOA	BOOK PURCHASE AT TREASURER'S CONFERE	
45673		10/19/2021		N		15.00
09/20/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		15.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	15.00

VENDOR TOTAL: 15.00

HOMEDEPOT	HOME DEPOT CREDIT SERVICES	09/23/2021	092321	FOA	DEWALT POWER CLEANER TOOL	
45683	DEPT 32-2006361202	10/19/2021		N		149.00
09/23/2021	P.O. BOX 9001030	/ /	0.0000	N		0.00
	LOUISVILLE KY, 40290	10/19/2021		N		149.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	149.00

VENDOR TOTAL: 149.00

HOOPS	HOOPS INC.	09/21/2021	100679	FOA	HERCULES PLATINUM BASKETBALL SYSTEM	
45663	22047 LUTHERAN CHURCH RD	10/19/2021		N		2,298.00
09/21/2021	TOMBALL TX, 77377	/ /	0.0000	N		0.00
		10/19/2021		N		2,298.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-970.000	CAPITAL OUTLAY	2,298.00

VENDOR TOTAL: 2,298.00

HUTSON	HUTSON	09/01/2021	9205544	FOA	MOWER BLADES	
45681		10/19/2021		N		56.58
09/01/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		56.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	56.58

VENDOR TOTAL: 56.58

ITRIGHT	I.T. RIGHT	08/11/2021	20169424	FOA	CREDIT ISSUED AGAINST INV 20169033	
45471	PO BOX 160	10/19/2021		N		(37.50)
08/11/2021	BATH MI, 48808	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		10/19/2021		N		(37.50)
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Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	(37.50)

ITRIGHT	I.T. RIGHT	Post Date	Invoice	Bank	Invoice Description	Gross Amount
45661	PO BOX 160	09/29/2021	20169963	FOA	31.5" VIEWSONIC MONITOR FOR PLANNING	499.99
09/29/2021	BATH MI, 48808	10/19/2021		N		499.99
		/ /	0.0000	N		0.00
		10/19/2021		N		499.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-727.000	SUPPLIES & POSTAGE	499.99

ITRIGHT	I.T. RIGHT	Post Date	Invoice	Bank	Invoice Description	Gross Amount
45670	PO BOX 160	10/01/2021	20170034	FOA	11/1/21 - 1/31/21 OFFICE 365 BUSINES	1,462.50
10/01/2021	BATH MI, 48808	10/19/2021		N		1,462.50
		/ /	0.0000	N		0.00
		10/19/2021		N		1,462.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	1,462.50

ITRIGHT	I.T. RIGHT	Post Date	Invoice	Bank	Invoice Description	Gross Amount
45717	PO BOX 160	10/06/2021	20170125	FOA	CISCO FIREPOWER 1010 FIREWALL	650.00
10/06/2021	BATH MI, 48808	10/19/2021		N		650.00
		/ /	0.0000	N		0.00
		10/19/2021		N		650.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	650.00

VENDOR TOTAL: 2,574.99

LIBERTY	LIBERTY TITLE	Post Date	Invoice	Bank	Invoice Description	Gross Amount
45723	27790 NOVI RD, STE 100	10/07/2021	100721	FOA	OVERPAYMENT OF MILLPOINTE RD SPEC AS	78.09
10/07/2021	NOVI MI, 48377	10/19/2021		N		78.09
		/ /	0.0000	N		0.00
		10/19/2021		N		78.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
358-000-451.000	SPECIAL ASSESSMENT PRINCIPAL	78.09

VENDOR TOTAL: 78.09

0220	LIVINGSTON COUNTY TREASURER	Post Date	Invoice	Bank	Invoice Description	Gross Amount
45697	200 E. GRAND RIVER	10/04/2021	100421	FOA	SEPTEMBER 2021 DOG LICENSE PMTS	158.00
10/04/2021	HOWELL MI, 48843	10/19/2021		N		158.00
		/ /	0.0000	N		0.00
		10/19/2021		N		158.00



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	158.00

VENDOR TOTAL: 158.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	09/30/2021	3392	FOA	SEPT 2021 SEWER SYSTEM O&M	
45668	2300 E. GRAND RIVER	10/19/2021		N		186,909.66
	STE. 105					
09/30/2021	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/19/2021		N		186,909.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	186,909.66

VENDOR TOTAL: 186,909.66

LDPA	LIVINGSTON DAILY PRESS & ARGUS	09/10/2021	091021	FOA	SEPT 2021	
45688		10/19/2021		N		9.99
	3964 SOLUTIONS CENTER					
09/10/2021	CHICAGO IL, 60677-3009	/ /	0.0000	N		0.00
		10/19/2021		N		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	9.99

VENDOR TOTAL: 9.99

MASTERS	MASTERS TELECOM LLC	09/24/2021	11022	FOA	SEPT 2021 - EFAX PLAN	
45677		10/19/2021		N		17.95
09/24/2021	,	/ /	0.0000	N		0.00
		10/19/2021		N		17.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	17.95

VENDOR TOTAL: 17.95

0284	MICHIGAN ASSESSORS ASSOCIATION	10/05/2021	MAA-735	FOA	APPRAISER ADVERTISEMENT	
45727	P.O. BOX 638	10/19/2021		N		150.00
10/05/2021	GRAND LEDGE MI, 48837	/ /	0.0000	N		0.00
		10/19/2021		Y		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-900.000	PRINTING & PUBLICATIONS	150.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 150.00

MMTA 45675	MICHIGAN MUNICIPAL TREASURERS ASSOC PO BOX 324 TAWAS CITY MI, 48764	09/21/2021 10/19/2021 / / 10/19/2021	4409 0.0000	FOA N N N	2021 MERCHANDISE	15.00 0.00 15.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	15.00

VENDOR TOTAL: 15.00

ORKIN 45725	ORKIN 21068 BRIDGE ST. SOUTHFIELD MI, 48034	10/11/2021 10/19/2021 / / 10/19/2021	218535816 0.0000	FOA N N N	PEST CONTROL AT HERO TEEN CENTER	65.88 0.00 65.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	65.88

ORKIN 45726	ORKIN 21068 BRIDGE ST. SOUTHFIELD MI, 48034	10/09/2021 10/19/2021 / / 10/19/2021	218537597 0.0000	FOA N N N	PEST CONTROL AT WTP	68.00 0.00 68.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	68.00

VENDOR TOTAL: 133.88

PREISS 45738	PREISS COMPANIES LLC 8211 CLYDE ROAD FENTON MI, 48430	09/24/2021 10/19/2021 / / 10/19/2021	14507 0.0000	FOA N N Y	SETTLERS PARK WALKING PATH	85,125.00 0.00 85,125.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	85,125.00

VENDOR TOTAL: 85,125.00

RADISSON 45674	RADISSON ,	09/22/2021 10/19/2021 / / 10/19/2021	092221 0.0000	FOA N N N	LODGING FOR TREASURER'S FALL CONFERE	408.75 0.00 408.75
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	408.75

VENDOR TOTAL: 408.75

REALCOMP	REALCOMP	09/15/2021	448844	FOA	OCT - DEC 2021 QTRLY DUES	201.00
45679		10/19/2021		N		0.00
09/15/2021	,	/ /	0.0000	N		201.00
		10/19/2021		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000	MEMBERSHIP & DUES	201.00

VENDOR TOTAL: 201.00

RBL	REALITY-BASED LEADERSHIP	09/01/2021	082821	FOA	SEPTEMBER 2021	27.00
45734		10/19/2021		N		0.00
09/01/2021	,	/ /	0.0000	N		27.00
		10/19/2021		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	27.00

VENDOR TOTAL: 27.00

SHUTTERSTO	SHUTTERSTOCK.COM	09/17/2021	091721	FOA	SEPT 2021	29.00
45689		10/19/2021		N		0.00
09/17/2021	,	/ /	0.0000	N		29.00
		10/19/2021		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	29.00

VENDOR TOTAL: 29.00

SMARTSIGN	SMART SIGN	09/21/2021	MSS-254583	FOA	SIGNS FOR HERITAGE PARK	150.60
45692		10/19/2021		N		0.00
09/21/2021	,	/ /	0.0000	N		150.60
		10/19/2021		N		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	150.60

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 150.60

STAPLES	STAPLES	10/02/2021	8063794831	FOA	MISC SUPPLIES	
45700	PO BOX 660409	10/19/2021		N		172.72
10/02/2021	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/19/2021		N		172.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	84.00
101-299-727.000	SUPPLIES & POSTAGE	22.41
101-192-727.000	SUPPLIES & POSTAGE	40.71
101-253-727.000	SUPPLIES & POSTAGE	25.60
		<u>172.72</u>

STAPLES	STAPLES	10/09/2021	8063872728	FOA	MISC SUPPLIES	
45729	PO BOX 660409	10/19/2021		N		145.17
10/09/2021	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/19/2021		N		145.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-727.000	SUPPLIES & POSTAGE	25.14
101-400-727.000	SUPPLIES & POSTAGE	43.25
101-265-740.000	OPERATING SUPPLIES	24.29
101-400-727.000	SUPPLIES & POSTAGE	(11.47)
101-265-740.000	OPERATING SUPPLIES	34.97
101-209-727.000	SUPPLIES & POSTAGE	22.20
101-441-740.000	OPERATING SUPPLIES	6.79
		<u>145.17</u>

VENDOR TOTAL: 317.89

DRYDEN	SUSAN DRYDEN-HOGAN	10/07/2021	10072021	FOA	MILEAGE/REIMBURSEMENTS FROM MGFOA FA	
45722	P.O. BOX 541	10/19/2021		N		167.04
10/07/2021	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/19/2021		N		167.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	167.04

VENDOR TOTAL: 167.04

OETZELHART	THE OETZEL-HARTMAN GROUP	09/29/2021	MI01-21-0225	FOA	HARTLAND GLEN DEVELOPMENT	
45664	2127 UNIVERSITY PARK DRIVE, STE 390	10/19/2021		N		550.00
09/29/2021	OKEMOS MI, 48864	/ /	0.0000	N		0.00
		10/19/2021		N		550.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-209-801.000	CONTRACTED SERVICES	550.00
VENDOR TOTAL:		550.00

UPS	THE UPS STORE 4254	08/30/2021	08/30/21	FOA	FAX SERVICE	
45684	10051 E. HIGHLAND RD	10/19/2021		N		2.50
	SUITE 29					
08/30/2021	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/19/2021		Y		2.50
Open						

GL NUMBER	DESCRIPTION	AMOUNT				
101-172-727.000	SUPPLIES & POSTAGE	2.50				
UPS	THE UPS STORE 4254	08/30/2021	083021	FOA	FAX IRS DATA	
45680	10051 E. HIGHLAND RD	10/19/2021		N		2.00
	SUITE 29					
08/30/2021	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/19/2021		Y		2.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	2.00
VENDOR TOTAL:		4.50

TAPCO	TRAFFIC & PARKING CONTROL CO, INC.	09/22/2021	I708017	FOA	REPEAT CROSSWALK	
45730	5100 WEST BROWN DEER ROAD	10/19/2021		N		9,306.25
09/22/2021	BROWN DEER WI, 53223	/ /	0.0000	N		0.00
		10/19/2021		N		9,306.25
Open						

GL NUMBER	DESCRIPTION	AMOUNT				
401-751-970.009	SETTLERS PARK	9,306.25				
TAPCO	TRAFFIC & PARKING CONTROL CO, INC.	10/07/2021	I709396	FOA	ALUMINUM POLES FOR CROSSWALK	
45731	5100 WEST BROWN DEER ROAD	10/19/2021		N		1,815.00
10/07/2021	BROWN DEER WI, 53223	/ /	0.0000	N		0.00
		10/19/2021		N		1,815.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	1,815.00
VENDOR TOTAL:		11,121.25

USPS	UNITED STATES POSTAL SERVICE	09/21/2021	092121	FOA	DPW - RMP LETTERS	
45693		10/19/2021		N		88.56
09/21/2021	,	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		10/19/2021		N		88.56
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-727.000	SUPPLIES/POSTAGE	88.56

VENDOR TOTAL: 88.56

WOOD	WOOD ENVIRONMENT & INFRASTRUCTURE	10/07/2021	H06103057	FOA	WWTP MONITORING THROUGH 10/1/21	
45724	P.O. BOX 74008618	10/19/2021		N		4,804.50
10/07/2021	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		10/19/2021		N		4,804.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	4,804.50

VENDOR TOTAL: 4,804.50

WVCA	WOODCLIFF VILLAGE CONDO ASSOC	10/12/2021	10/12/21	FOA	REIMBURSE FOR EXTRA POSTAGE DUE ON U	
45735	C/O YOUR PEACE OF MIND	10/19/2021		N		2.54
	P.O. BOX 2148	/ /	0.0000	N		0.00
10/12/2021	HOWELL MI, 48844	10/19/2021		N		2.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-727.000	SUPPLIES/POSTAGE	2.54

VENDOR TOTAL: 2.54

TOTAL - ALL VENDORS: 319,272.74

FUND TOTALS:

Fund 101 - GENERAL FUND	19,699.27
Fund 206 - FIRE OPERATING	246.00
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND	78.09
Fund 401 - CAPITAL PROJECTS FUND	96,246.25
Fund 536 - WATER SYSTEM FUND	8,072.22
Fund 539 - WATER REPLACEMENT FUND	1,080.00
Fund 577 - CABLE TV FUND	2,428.75
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	191,252.16
Fund 701 - TRUST AND AGENCY	170.00

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 09-21-2021 Hartland Township Board Regular Meeting Minutes

**Date:** October 13, 2021

### **Recommended Action**

Move to approve the Hartland Township Board Regular Meeting minutes for September 21, 2021

### **Discussion**

Draft minutes are attached for review.

### **Financial Impact**

None

### **Attachments**

09-21-2021 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES  
September 21, 2021 – 7:00 PM

**DRAFT**

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Trustee Germane (7:02 p.m.), Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: Treasurer Horning

Also present was Hartland Township Manager Robert West.

**4. Approval of the Agenda**

**Move to approve the agenda for the September 21, 2021, Hartland Township Board meeting as presented.**

Motion made by Trustee O'Connell, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee Germane, Treasurer Horning

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the September 21, 2021, Hartland Township Board meeting as presented.**

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None.

Absent: Trustee Germane, Treasurer Horning

- a. Approve Post Audit of Disbursements Between Board Meetings
- b. Approve Payment of Bills
- c. 08-25-2021 Hartland Township Board Special Meeting Minutes
- d. 09-07-21 Hartland Township Board Special Meeting Minutes
- e. 09-07-2021 Hartland Township Board Regular Meeting Minutes

**7. Pending & New Business**

- a. Settlement Agreement: Hartland Glen Development, LLC v Township of Hartland, Livingston County Circuit Court case no. 14-28151, and Clyde Land Investment v Hartland Township, Livingston County Circuit Court case no. 14-28152



# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 21, 2021 – 7:00 PM

Supervisor Fountain reported that this is a Settlement Agreement between Hartland Glen Development, LLC versus Township of Hartland, Livingston County Circuit Court Case No. 14-28151, and Clyde Land Investment versus Hartland Township, Livingston County Circuit Court Case No. 14-28152. Township Manager Bob West gave a brief summary of the proposed settlement agreement that is actually a combination of two separate individual cases as identified in the agenda title that were settled as one unit being that they are common owners. This proposed settlement will bring closure to two separate current litigations that the Township has been involved in with the developer for just over ten years. The settlement is a result of court ordered facilitation and ultimately will be resolved by the Township purchasing REU capacity from the developer which will be available for purchase by other developers in the future. This will not impact the sewer fund balance or have an effect on the sewer system users, contingent upon being able to sell the capacity we are purchasing. Additionally, the settlement also returns four parcels back to the developer and returns them to the tax roll. Supervisor Fountain stated that if this is approved, the agreement will be signed by the Clerk and Supervisor on behalf of the sewer district. Trustee Germane inquired as to the remaining steps to be taken to get this implemented, if approved after the vote this evening. Township Manager West reported that because this is mandated by the courts and is technically a facilitation agreement resulting in a settlement it will be signed at the court. We are seeking approval this evening to authorize the Township Supervisor and Township Clerk to commence this settlement because it will most likely be signed at the County Courthouse.

**Move to approve the proposed facilitation settlement with Hartland Glen Development and Clyde Land Investment and furthermore authorize the Township Clerk and Township Supervisor to consummate the agreement as needed.**

Motion made by Trustee Petrucci, Seconded by Trustee Germane. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Treasurer Horning

Motion passed: 6-0-1

## 8. Board Reports

Trustee Petrucci - No report  
Clerk Ciofu - No report  
Trustee Germane - No report  
Trustee O'Connell - No report  
Trustee McMullen - No report  
Supervisor Fountain - No report

[BRIEF RECESS]

## 9. Information / Discussion

### a) Manager's Report

Manager West reminded the Board that the State of the Community will be held on Monday, October 4, 2021 at 5:00 p.m. at the Hartland Music Hall. The 2021 Volunteer of the Year will be announced at the event. Manager West stated that at the next Board meeting Work Session he will be providing a Parks Pathway Plan review and update including potential future projects. He will

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also review the Capital Improvement Plan (CIP) and the Board and Commissions Compensation Study at this Work Session. Trustee Petrucci inquired as to whether we are working with the Hartland Consolidated Schools on the pathway on the north side of Dunham Road from the new crosswalk to the High School and Manager West stated this would be included in the Work Session discussion at the next meeting.

## b) 2021 Police Protection Update

Manager West led a discussion on the August Livingston County Sheriff's Department (LCSD) police statistics including a review of LCSD Contracted Services Cost approach based on charging seventy-five percent of overall LCSD costs for all service contracts. Currently Putnam and Tyrone Townships have contracts with LCSD. He also presented the LCSD response times and the Hartland Deerfield Fire Authority (HDFA) response times, as they are usually the first on the scene for major incidents. Other issues discussed were future police coverage options of a LCSD contract and a township police department and the cost/benefit aspects of each option. Manager West stated that we will be monitoring both of these options and we will update costs projections for both as we move forward. Trustee O'Connell inquired as to whether we could obtain response times for those entities in Livingston County that have police departments and Manager West stated he would look into getting this information. Manager West stated that based on the data presented and the current concerns of the residents regarding police protection, he is not recommending any changes to our current police protection coverage at this time. Trustee Germane inquired as to whether we have an amount budgeted for police protection. Manager West stated that we do not have a budget item for police protection, as it would come out of the General Fund, but we keep police protection in mind in our CIP discussions.

## c) Strategic Plan Update

Manager West gave a brief overview of the Strategic Plan process where we met with a facilitator to discuss "Where do you see Hartland in five years?" and came up with three key components of Placemaking, Sustainability, and Infrastructure. Out of a collective discussion on various topics with the facilitator and the Board, a Strategic Plan was developed for each of these key items. The Township Manager then took this Strategic Plan back to the Directors to develop the Staff Action Plan to achieve the goals of the Strategic Plan. This Staff Action Plan was then reviewed and approved by the Board and was updated and reviewed at Board Work Sessions throughout the next year. Manager West provided a brief overview of the 2021 Strategic Plan in that we accomplished most of the tasks listed. A brief discussion was held on a potential road millage renewal, wayfinding signs, and other items from the 2021 Strategic and Staff Action Plans. Discussion was then held on the steps to take in developing a new Strategic Plan, including whether to have a facilitated Work Session, Board prioritizations, Director and Staff participation roles, and potential new surveys for residents and commercial businesses. Discussion led to having a facilitated work session with a tentative date of October 29, 2021 if the facilitator is available. Manager West will gather information on what each department is anticipating for the next year so the Board can do a preliminary prioritization of items to send to the facilitator prior to the facilitated work session.

Trustee Germane inquired as to the status of the 2022 Winterfest event. Clerk Ciofu stated that preliminary discussions have started for the event in February 2022 and we were developing a budget for the event. Difficulties envisioned would be the ability for local business to continue with their past contributions and availability of major items such as tents and fireworks given COVID effects on businesses, and whether we will be able to have the event if the COVID situation gets worse going forward. Trustee Germane inquired as to the Art in the Park proposal we received from the Hartland Rotary. Manager West stated we are awaiting a proposal with more specifics as

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to the Art Work being envisioned, but we have not committed to anything at this time. Trustee Germane inquired as to the status of the recent noise complaint and Manager West stated we have responded in writing, but we are still getting texts from the complainant. Manager West has communicated to the complainant that he will not be responding to these texts as we have already provided our response to this issue. Trustee Germane inquired as to the specifics of the Chamber meeting Friday. Supervisor Fountain stated that this was a round table discussion with Chamber businesses regarding work force issues and what the Township could do to help. Trustee Germane suggested a centralized job posting for all of Hartland Township. Manager West stated that the meeting will be at the Township Hall on Friday, September 24, 2021 at 7:30 a.m.

## 10. Adjournment

### **Move to adjourn the meeting at 8:10 p.m.**

Motion made by Trustee Germane, Seconded by Trustee Petrucci

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Treasurer Horning

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 10-05-2021 Hartland Township Board Regular Meeting Minutes

**Date:** October 13, 2021

### **Recommended Action**

Move to approve the Hartland Township Board Regular Meeting minutes for October 5, 2021.

### **Discussion**

Draft Minutes are attached for review.

### **Financial Impact**

None

### **Attachments**

10-05-2021 HTB Minutes - DRAFT

**DRAFT**

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Hartland Township Manager Robert West, Planning Director Troy Langer, Public Works Director Michael Luce and Hartland Deerfield Fire Authority Chief Adam Carroll.

**4. Approval of the Agenda**

**Move to approve the agenda for the October 5, 2021, Hartland Township Board Meeting as presented.**

Motion by Trustee O'Connell, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the October 5, 2021, Hartland Township Board meeting as presented.**

Motion made by Clerk Ciofu, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Public Works Staffing Budget Amendment

**7. Pending & New Business**

- a. Site Plan #21-012 Hartland Crossing Planned Development (PD) Concept Plan

Supervisor Fountain stated that this is the Conceptual Plan for Site Plan #21-102 which has been through the Planning Commission (PC), and their comments are provided in the Board package. He stated that this was a conceptual proposal, and no action would be taken this evening. He invited Chris Kojaian and Tony Antone of Kojaian Management Corporation

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forward and welcomed to the meeting. Planning Director Try Langer gave a brief overview of the project and process to date.

Director Langer stated that the location of this property is at the southwest corner of M-59 and Old US-23. The property is currently vacant, and the applicants have come to the Township with a proposed mix-use Planned Development (PD) project. He stated we were at the very beginning of a three step PD process. The first part of this is the conceptual review where the applicant would submit a concept and idea to gauge whether the Township has any interest in it and get feedback from both the PC and the Township Board. Then assuming the feedback was positive, or mostly positive, the applicant would proceed to the next phase, the preliminary review where the plans get much more detailed. There is considerable cost for the applicant to proceed to that phase and prepare those types of plans and building elevations. The preliminary review is done at the PC and the Board level. The final phase is the final PD, also reviewed at the PC the Board level. The conceptual review itself does not actually bring a formal decision by the PC or the Board. Instead, it is just comments from members for the applicant to decide whether the project is worth pursuing. Director Langer stated that this was before the PC on August 12, 2021, as well as September 23, 2021. He stated it was a little unusual for a conceptual plan to go in front of our PC twice, but he would provide some background for this.

Director Langer provided a visual layout of the project for review. In the plan shown, he stated that to the north is M-59 and to the east would be Old US-23. Along M-59 they are showing five out lots depicting maybe a gas station, a couple of fast-food drive through restaurants, and some general retail. There are really no proposed specific users in that commercial area as these are out lots and at this stage these would just be placeholders of potential future commercial use. Further south of the commercial area is the residential component, which in this case are apartments. The applicant is proposing 1-bedroom, 2-bedroom and 3-bedroom apartments that are part of this project. He stated that it was in this portion of the site plan where the PC had questions and requested additional information from the applicant. The major issue centered on the density. The PD does have a cap on maximum density, as it defers to the future land use map designation and what the density is allowed on the future land use map. In this case the future land use map designation is 4 dwelling units per acre. He stated that the PD process has built into it a bonus density of up to 40%. In this case, with the size of the property and the bonus built in, it would cap out at about 168 units. What the applicants are proposing is about 300 units which exceeds what is allowed per our ordinance or comprehensive plan. He stated that as part of that first PC meeting, the applicant had shared other developments that they were aware of that had a similar density to this project. The PC wanted more information on those other projects, some of which the applicants were involved with, some of which they were not. The PC requested the applicant to gather that information. The applicant subsequently provided the information, and then came back for a second meeting with the PC. He stated a chart was created and put in the staff report that outlines those developments, regarding the number of units, the dwelling units per acre and so forth. They provided a site plan of those developments to get a general layout. Director Langer stated that this was the general layout of the project, and that these were the main topics that the PC discussed. He then stated that at this stage the applicants are really looking for comments on this development to determine whether it is worth proceeding with this project.

Supervisor Fountain inquired of the applicants as to whether they had any comments to begin the discussion. Chris Kojanian gave a brief overview of the Kojanian Management Corporation stating the company was founded about 50 years ago by his grandfather and it is a Michigan based company. They have done projects across 30 states with over 100 million square feet,

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but their focus is in Michigan and this is where the vast majority of their development takes place.

Chris Kojaian gave a brief overview of the project stating that the northern end of the property along Highland Rd would be a traditional commercial use, so they are looking at five or six out-lots. Those uses could vary from, a sit-down restaurant, to a service station, to fast food or a retail store, really just depending on interest from the market. The important thing is they see that portion directly supporting the residential area to its south on the 20 acres that would be the multi-family development. The intention is to have walking paths throughout the development. The road south of the commercial portion would allow traffic to flow freely from the residential up through the commercial. The intention here is for the entire development to be strategically designed so that both ends support each other. He stated this plan is just conceptual and they do not have an end user for the commercial or multifamily portions. This layout is what they have looked at as far as the density that they think would need be able to bring this product type to Hartland Township. He stated that this layout has 15 units per acre, which is kind of a shock to that number, but this is the product that they see as being able to support the amenities and the different things that a higher end rental property offers today. They have seen this in Lyon Township in the development they are involved with currently. He stated that you need the number of doors and the number of people there to support the high-end architecture and the amenities and things throughout the property. As you can see on the plan, the southern portion is divided by a dark green portion and since this is the early stages, they have done some initial assessments and surveys of the site, but they have not done any wetland work. It appears that there is potentially a regulated wetland that would divide that portion of the property. On the current plan in front of the Board they have included the wetland in the multifamily portion connected with some pedestrian bridges. They stated there is some potential that could be there for another use, if a multifamily developer came along and said that they were really interested in the rest of the site, but they don't think that they can make the southern portion work. They see other uses for that area, such as a Day Care or some other type of user that does not need the M-59 frontage to survive and thrive. Tony Antone added that in the presentation that was made to the PC, they brought forth various examples of this higher end rental unit that is coming across the country right now. The two most premier developers for this are Watermark and Continental. He stated they are doing a deal right now with Watermark in Lyon Township. It is a very upscale and nice product with a pool, pet area, fitness center, coffee bars and all kinds of great amenities and things you do not normally see in a residential development for lease. This product type is becoming more and more popular as people are moving away from ownership, and they have had a good experience with it. They actually had a PD in Lyon Township that was all commercial and that Township worked with them and are very excited that the 300 units that they are putting there, will feed and fuel the commercial development that was started there. He stated they are here to see what the Hartland Township Board's thoughts are in a sense, especially as it relates to the density and if this is something they could see progress. He stated that if this was a "no chance, no way" on the density issue they would like to know that since this is the product that they want to bring to Hartland Township.

Treasurer Horning stated that she likes their sidewalks and things for the development, but she also stated that she liked their comment, "no chance, no way." Treasurer Horning stated that she cannot support this density. She stated that this corner of Hartland Township is the busiest corner the Township has and with the school busses trying to run it is a mess every morning. Putting in residential housing there with this kind of volume and potentially adding 600 more vehicles coming and going during prime times of the day where there is already heavy traffic would create difficulties. She had Director Troy Langer provide her with numbers on

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apartments that are already in, or are coming to, Hartland Township. She stated that Oakbrooke has 276 units, Mayberry has 417, PIRHL coming in 146, and Redwood with 148, with the future potential of having up to three more phases of 500 apartments. She stated we have the condos and the Hartland Hills duplexes. We could end up with 1400 to 2300 apartments in Hartland Township. Treasurer Horning does not want us to be the apartment capital of Livingston County. She stated that what she hears the people want is single family housing, they want starter family affordable housing, and they want to come to the schools. She does not think \$3400 a month for rent would do well as people would be rent poor and she does not see it thriving our schools and keeping them vibrant. She stated she sees Hartland as a community and doesn't see all of these apartments being what Hartland needs rather than more single-family housing.

Treasurer Horning pointed out that the development in Lyon Township does not have any access to Grand River as exiting comes off a side road. Here, in Hartland, you would dump traffic out onto the two busiest routes. She also mentioned Hartland Township already has many gas stations, plus Meijer and Kroger already have gas stations in their up-coming plans. She stated that she hears comments from residents that we do not need more fast-food restaurants, but more sit-down restaurants. Mr. Antone stated that the out lots have no specific uses at this time but would be developed as the market determines. He added that they added a road between the commercial and residential portions of the development. Mr. Kojaiian stated they did talk with the administrator at the Cheryl Stockwell Academy, and it would be beneficial to the school because they would add a drive in and then if you are departing the school, you could go right out onto Old US-23 and not have to get out onto M-59 at all. Mr. Kojaiian believes it may alleviate some of the traffic issues from the school, while supporting the development. Treasurer Horning stated that this type of access road was always planned for any development being proposed for this site.

Clerk Ciofu stated he was also concerned with the density issue but stated he is not as firm against it but inquired of Director Langer as to the density issue. Clerk Ciofu stated that in March there was an approval for a change to our comprehensive plan that outlined the residential density to be 3 to 4 units per acre and he assumed a lot of work went into that to decision to determine this density. Now we are here considering three times the density that was just approved in March. Clerk Ciofu stated he watched the PC meeting and that they didn't seem to have an issue with considering this higher density, but it seems to be stepping way out line with what we have already decided, or looked at, with this type of property. He stated that he was a bit concerned that we did a lot of homework to get that comprehensive plan updated and then we are just not using it. The PC seemed to be more receptive to considering a much higher density than what he thought they would be for this development. Director Troy Langer provided background information stating that we just went through a process of amending the future land use map designation for this property and the property to the south of it. The future land use map had identified this as commercial, and in the commercial designation no residential is permitted, so a PD on this property could not contain any residential component at all under the prior future land use map designation. The retail market analysis that we had done going back a couple of years indicated a high push towards walkability and mixed use. Those were areas that were thriving in the retail industry so this property was targeted as a property that could potentially be used for mixed use. He stated we spent quite a bit of time on identifying locations and, ultimately, we created this location as a special planning area. When it came time to talk about the density though we just simply used what the other special planning area in the Township had for density. Clerk Ciofu stated that makes sense as to how they came up with the density number. Director Langer stated that this is the Applicant's proposal, and it has been outlined to them the problems they may run into with density with



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the future land use maps that have a cap, and that the PD allows a bonus on top of that for other considerations. In order for this project to go forward, we would need to do a zoning ordinance amendment or go back and revisit that future land use map in the comprehensive plan designation on the density. The applicant is fully aware of those issues.

Trustee Petrucci inquired as to how many apartments are in a building. Mr. Kojaian stated that is too tough to say because they do not have an end user for this project, and they do not actually build the multifamily. They will partner with a developer that builds this product so it is going to depend on the size because they may say they are not going to be able to sell a certain number of 3-bedroom units at \$3000 a month. They may want to do more 1 or 2-bedroom units so it is hard to answer that question without having an end user. It will come down to the layout. He stated they do know that the intention on their side is to have a two-story development and they do not want to go any higher than that and to keep the architecture the same caliber as the Lyon development. Mr. Antone stated that if the building was in the presented configuration, it would be 15-20 units per building. Trustee Petrucci inquired as to the maximum number of homes you can have in a sub where there is a single entrance. Director Langer stated that that is more of a single-family home standard and that there is no standard number for this type of development. Trustee Petrucci's is concerned with the people exiting on to M-59 at peaks times now and he feels that MDOT will require major road construction with this project. He stated he believes the additional exit on to Old US-23 will be offset by adding 300 units to this area. He stated he did not think they had enough land for this type of project, and he does not think he could support 300 units at this location.

Trustee Germane stated that he has similar thoughts. The Township has already put in a lot of time into what we thought this property could handle with regards to residential density. If you were to maybe eliminate the commercial area and make it all residential that would drop the density quite a bit, but then you do not have the ability to sell the commercial property in the future. In terms of the concept, we do not have anything like the upper-end product being proposed here so there is a need for it, but I do not think the proposed density is something that fits a parcel of this size and with the knowledge we have of the traffic congestion we have in this area already.

Trustee O'Connell stated that she does agree with others that traffic is a madhouse during morning commute, when schools let's out, and during evening commute, and that this density with 300 more families is just too high. Unless MDOT would address this situation, she thinks this would be very difficult.

Trustee McMullen stated that there are some things that she does like about this development. She stated she visited the Lyon Township development earlier in the week. She stated that she is in agreement with everyone else about the density and the current traffic difficulties here and would not be able to support this project.

Supervisor Fountain inquired as to whether these would be all two-story building or if a three-story was ever considered. Mr. Kojaian stated that they do not yet have a developer but developers they have worked with in the past have worked with two-story or three-story product. The developers that do work with this amenity rich product need the density to be able to build out all of the amenities of the product and the development as a whole.

Supervisor Fountain stated his biggest concern is the traffic and inquired as to whether a road going across the wetland area has been considered. Mr. Kojaian stated that they have not had an engineer out there yet nor have they done a traffic study in the area, but they did not want

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to put a road there on the plan without knowing what would need to be done from an engineering and wetland study to make this happen. Supervisor Fountain stated that with his concerns regarding traffic, the farther away that we could get an access to Old US-23 from M-59 would be more beneficial. He stated having the main road in your plan farther away from M-59 would be a huge added benefit. He suggested to the applicants to take the comments they have heard tonight back to the PC to see what would be in the realm of possible. He reiterated the possibility of three-story to maintain density while allowing for more open space. Supervisor Fountain stated from layout perspective that he does like the Lyon Township development and that the units have more of a courtyard in the backyard which makes it more like a community and a family place. Supervisor Fountain inquired as to what type of people typically rent these higher end apartments. Mr. Kojaian stated that it is a good mix of people and thinks that with the last two years of COVID, a lot of these developments are popping up because people are working from home so this gives them the ability to have a gym at home, a clubhouse room, playgrounds for kids, dog parks and it gives them a place where they do not really have to leave if they are working from home. Also the younger generation that cannot afford to buy a house today they may be willing to spend a little bit more money to have a nice rental apartment. They appeal to singles and families that may want to rent for a few years before buying, and seniors that want to sell their homes and live part time here and part time down south or up north. It is a wide mix of people that look for this type of product. They see a trend that people want to be able to walk to destinations rather than drive to them. They would hope the retail area would support a sit-down restaurant that would be accessible by having sidewalks through the whole area. Mr. Kojaian stated that they have not completed a traffic study yet, but he stated adding density in this area may cause MDOT to help out with the traffic in this area.

Treasurer Horning stated that north of M-59 in this area is the old high school, which is now the school bus garage which adds to the congestion in this area. She stated her neighborhood is being re-vitalized by young families moving into these homes, with house payments less the \$3000 being proposed here. She stated she cannot see young families moving into these apartments.

Clerk Ciofu stated he believe the difficulty for the applicant regarding traffic is that this is where M-59 goes from a two-lane boulevard to a one-lane east-west road. Had the boulevard extended to the west past this project it would be much easier to consider as viable with regards to traffic. The density will make it very hard to get people in and out of there.

The applicants stated they really appreciated the honesty from the Township Board and they do not want to waste anyone's time or money. They really appreciate the feedback. Trustee Petrucci stated he hopes that they can put together something and build in Hartland because they do have a nice product. The applicants stated they really do like Hartland.

b. Transfer of funds from 590 Sewer to 595 Bond (\$1,239,800)

Manager West provided a brief overview of the situation requiring a transfer of funds from the Sewer Fund to the Sewer Expansion Fund to make our next bond payment. He stated the sewer Boyle Model relied on the Mayberry parcels fulfilling their seven-year sewer assessment agreement, which they did not. The lack of payment from Mayberry is requiring us to transfer funds from the Sewer Fund as the Sewer Fund will be making the bond payment that is due.

**Move to authorize the Treasurer to transfer \$1,239,800 from the 590 Sewer Fund to 595 Sewer Expansion Fund to cover the Sewer Bond Series 2016 payment due October 15, 2021.**

Motion by Trustee Germane, Seconded by Trustee O'Connell                      Roll call vote taken  
Voting Yea:                      Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
    Trustee McMullen, Trustee O'Connell. Trustee Petrucci  
Voting Nay:                      None    Motion passed: 7-0-0

c. Water Extension Agreement - M-59 East Corridor

Manager West gave an overview of the water main extension that the Township engineered and was put out to bid in April 2021. We were unable award a contract at that time due to a developer encountering financial anomalies that they did not have control of at the time. They have resecured their financing and both developers have met the site plan approval process and they are prepared to engage with Hartland Township in extending the water main to the M-59 east corridor. The approval this evening will authorize the Township Supervisor and Township Clerk to consummate the agreement upon payment from each developer. This also includes a one-million-dollar contribution from the Township from the Water Fund. The Water Fund will be reimbursed upon receipt of the American Rescue Plan Agreement (ARPA). This project will add public benefit to all of the users of the existing water system, and it will permit further development on the east end of the Township. Supervisor Fountain inquired as to what other choices would we have to use ARPA funds if we were to not approve this tonight. Manager West stated that we do not know the final scope of ARPA uses as they have not been finalized at this time. Clarification so far is water, sewer and broadband internet projects are eligible. Everything else is tied to loss to the Township directly related to COVID, such as State Shared Revenue which was not significantly affected due to COVID. Approval of this project would allow for more rooftops on the east side of the Township, which in turn helps the business community, the schools, which are seeking more students from the actual Hartland School District, as well as the Hartland Deerfield Fire Authority and the Cromaie Library. Trustee Germane inquired as to whether this will provide water to all of Hartland Glen or just the portion that they have sold to a developer. Manager West stated that the water agreement needs to be signed prior to the agreement for Hartland Glen to sell a portion of their property to a developer. He also stated that Hartland Glen has 300 residential equivalency Units (REU), and the proposed sale to the developer would include 160 to 170 REU's and the remaining REU's could be used by Hartland Glen for something in the future. Trustee Germane inquired as to where the water main extension would end, and Manager West stated it would be on the south side of M-59 and end at Hartland Glen Drive. It will end at the property line of a 40-acre parcel just to the east of Hartland Glen Drive. There will also be a bore under M-59 to the PIRHL Development on the north side of M-59 included in this agreement.

**Move to approve the proposed water main extension agreement with Hartland Glen Development and Hartland Senior Living Limited Dividend Housing Association LLC and furthermore authorize the Township Clerk and Township Supervisor to consummate the agreement as needed.**

Motion by Treasurer Horning, Seconded by Trustee Petrucci                      Roll call vote taken  
Voting Yea:                      Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
    Trustee McMullen, Trustee O'Connell. Trustee Petrucci  
Voting Nay:                      None    Motion passed: 7-0-0



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Treasurer Horning – Commended the HDFA on their Annual Open House last Sunday, which was exceptionally wonderful this year. Sparky the Fire Dog was followed around by a group of children all under the age of five in adoration of him. Whoever was Sparky, he was amazing with the children. The Firefighters in the Smoke House did an outstanding job in holding the attention of the children and talked about fire on the stove and candles and matches and took them into the bedroom and heated up the door and started the smoke and trained these five-year old children to come to the window, go to a meeting spot, and do a fire drill. There were also many activities like coloring and food and the Dive Team and the Drone Team were also there. She again commended the HDFA.

Trustee Germane – no report.

Trustee O’Connell no report.

Trustee McMullen – no report.

Trustee Petrucci – no report.

Supervisor Fountain – no report

[BRIEF RECESS]

## 9. Information / Discussion

### a. Manager's Report

Manager West stated that the Sewer litigation documents are ready to be signed tomorrow. The appropriate checks are cut and in the safe. We will scan the signed documents to the attorneys and that the attorneys will pick up the originals and checks tomorrow. He stated that Marion Township has received their first ARPA check, so we are hoping to receive our first payment in the near future. Manager West informed the Board that he and Director Luce met with the Livingston County Road Commission (LCRC) today and that is was a very positive conversation. LCRC Director Steve Wasylk and engineers from the LCRC came to the office today to discuss the LCRC Preservation Program and it evolved into a much deeper conversation regarding our road millage, what may be on the table for Old US-23 improvements from the Brighton Township line to M-59, funding for a light at Bergin Road and Old US-23 if warranted by MDOT, and other planned road projects of the Township. Trustee Petrucci inquired as to the status of the Fenton Rd./Pleasant Valley and M-59 intersection. Manager West stated that the Pleasant Valley Road design is almost complete and that MDOT is doing a new traffic study for this intersection at their expense and that they will fund some form of traffic light at this intersection if warranted. Manager West gave an update on the Hartland Woods SAD project stating that the LCRC will do some drainage improvements as part of the scope of the project. There will be two public hearings on this Special Assessment District with the first hearing at the October 19, 2021 Board meeting. He also informed the Board that our Appraiser will be retiring and that Assessing Director Heaslip will be pursuing a replacement immediately. Manager West also thanked the Board for their approval of the seasonal staff budget amendment to be able to maintain our parks.

### b. Hartland Township Pathways Plan Discussion

Manager West gave a brief overview of the history of the Pathways Plan development and that we had agreed to, and have been, using general funds to do various sections of the Pathways Plan over the last several years. He reviewed each completed pathways projects including the sidewalks in the Village, at Spranger field including the Crosswalk at Ore Creek Middle

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School, the east side of Hartland Road from Dunham Road to the Ramco development, the south side of M-59 west of Old US-23 this past year, and the Dunham Rd. Crosswalk that is in progress. He then reviewed each of the remaining sections of the plan highlighting the cooperative effort of the Township and the Hartland Consolidated Schools to complete a path on the north side of Dunham Road from the Settler's Park/Dunham Rd. Crosswalk entrance to Hartland Road scheduled for next year.

## c. General Fund Capital Projects Update

Manager West presented the updated General Fund Capital Improvement Plan (CIP) and reviewed each of the projects for Pathways, Township Hall and Grounds, Parks, and Miscellaneous projects. Items discussed in more detail were Township Hall landscaping, Township Hall parking lot rehabilitation, HERO Center improvements, Township Hall Lobby/Board Room renovations, and HVAC replacement plan for the Township Hall. Further discussion was held on the Phragmites Control educational project, Settler's Park Picnic area, DPW Utility vehicle, the Art in the Park project, M-59 Median improvements, and the Contingency Reserve. Manager West stated that each of the CIP projects listed would need to come back to the Board for approval prior to implementation. He then reviewed the overall CIP Fund Balance with regards to the completion of all of the anticipated projects.

## 10. Adjournment

### **Move to adjourn the meeting at 9:20 p.m.**

Motion by Clerk Ciofu, Seconded by Trustee McMullen

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

**DRAFT**

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Hartland Township Manager Robert West, Planning Director Troy Langer, Public Works Director Michael Luce and Hartland Deerfield Fire Authority Chief Adam Carroll.

**4. Approval of the Agenda**

**Move to approve the agenda for the October 5, 2021, Hartland Township Board Meeting as presented.**

Motion by Trustee O'Connell, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the October 5, 2021, Hartland Township Board meeting as presented.**

Motion made by Clerk Ciofu, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Public Works Staffing Budget Amendment

**7. Pending & New Business**

- a. Site Plan #21-012 Hartland Crossing Planned Development (PD) Concept Plan

Supervisor Fountain stated that this is the Conceptual Plan for Site Plan #21-102 which has been through the Planning Commission (PC), and their comments are provided in the Board package. He stated that this was a conceptual proposal, and no action would be taken this evening. He invited Chris Kojanian and Tony Antone of Kojanian Management Corporation

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

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forward and welcomed to the meeting. Planning Director Try Langer gave a brief overview of the project and process to date.

Director Langer stated that the location of this property is at the southwest corner of M-59 and Old US-23. The property is currently vacant, and the applicants have come to the Township with a proposed mix-use Planned Development (PD) project. He stated we were at the very beginning of a three step PD process. The first part of this is the conceptual review where the applicant would submit a concept and idea to gauge whether the Township has any interest in it and get feedback from both the PC and the Township Board. Then assuming the feedback was positive, or mostly positive, the applicant would proceed to the next phase, the preliminary review where the plans get much more detailed. There is considerable cost for the applicant to proceed to that phase and prepare those types of plans and building elevations. The preliminary review is done at the PC and the Board level. The final phase is the final PD, also reviewed at the PC the Board level. The conceptual review itself does not actually bring a formal decision by the PC or the Board. Instead, it is just comments from members for the applicant to decide whether the project is worth pursuing. Director Langer stated that this was before the PC on August 12, 2021, as well as September 23, 2021. He stated it was a little unusual for a conceptual plan to go in front of our PC twice, but he would provide some background for this.

Director Langer provided a visual layout of the project for review. In the plan shown, he stated that to the north is M-59 and to the east would be Old US-23. Along M-59 they are showing five out lots depicting maybe a gas station, a couple of fast-food drive through restaurants, and some general retail. There are really no proposed specific users in that commercial area as these are out lots and at this stage these would just be placeholders of potential future commercial use. Further south of the commercial area is the residential component, which in this case are apartments. The applicant is proposing 1-bedroom, 2-bedroom and 3-bedroom apartments that are part of this project. He stated that it was in this portion of the site plan where the PC had questions and requested additional information from the applicant. The major issue centered on the density. The PD does have a cap on maximum density, as it defers to the future land use map designation and what the density is allowed on the future land use map. In this case the future land use map designation is 4 dwelling units per acre. He stated that the PD process has built into it a bonus density of up to 40%. In this case, with the size of the property and the bonus built in, it would cap out at about 168 units. What the applicants are proposing is about 300 units which exceeds what is allowed per our ordinance or comprehensive plan. He stated that as part of that first PC meeting, the applicant had shared other developments that they were aware of that had a similar density to this project. The PC wanted more information on those other projects, some of which the applicants were involved with, some of which they were not. The PC requested the applicant to gather that information. The applicant subsequently provided the information, and then came back for a second meeting with the PC. He stated a chart was created and put in the staff report that outlines those developments, regarding the number of units, the dwelling units per acre and so forth. They provided a site plan of those developments to get a general layout. Director Langer stated that this was the general layout of the project, and that these were the main topics that the PC discussed. He then stated that at this stage the applicants are really looking for comments on this development to determine whether it is worth proceeding with this project.

Supervisor Fountain inquired of the applicants as to whether they had any comments to begin the discussion. Chris Kojanian gave a brief overview of the Kojanian Management Corporation stating the company was founded about 50 years ago by his grandfather and it is a Michigan based company. They have done projects across 30 states with over 100 million square feet,



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but their focus is in Michigan and this is where the vast majority of their development takes place.

Chris Kojaian gave a brief overview of the project stating that the northern end of the property along Highland Rd would be a traditional commercial use, so they are looking at five or six out-lots. Those uses could vary from, a sit-down restaurant, to a service station, to fast food or a retail store, really just depending on interest from the market. The important thing is they see that portion directly supporting the residential area to its south on the 20 acres that would be the multi-family development. The intention is to have walking paths throughout the development. The road south of the commercial portion would allow traffic to flow freely from the residential up through the commercial. The intention here is for the entire development to be strategically designed so that both ends support each other. He stated this plan is just conceptual and they do not have an end user for the commercial or multifamily portions. This layout is what they have looked at as far as the density that they think would need be able to bring this product type to Hartland Township. He stated that this layout has 15 units per acre, which is kind of a shock to that number, but this is the product that they see as being able to support the amenities and the different things that a higher end rental property offers today. They have seen this in Lyon Township in the development they are involved with currently. He stated that you need the number of doors and the number of people there to support the high-end architecture and the amenities and things throughout the property. As you can see on the plan, the southern portion is divided by a dark green portion and since this is the early stages, they have done some initial assessments and surveys of the site, but they have not done any wetland work. It appears that there is potentially a regulated wetland that would divide that portion of the property. On the current plan in front of the Board they have included the wetland in the multifamily portion connected with some pedestrian bridges. They stated there is some potential that could be there for another use, if a multifamily developer came along and said that they were really interested in the rest of the site, but they don't think that they can make the southern portion work. They see other uses for that area, such as a Day Care or some other type of user that does not need the M-59 frontage to survive and thrive. Tony Antone added that in the presentation that was made to the PC, they brought forth various examples of this higher end rental unit that is coming across the country right now. The two most premier developers for this are Watermark and Continental. He stated they are doing a deal right now with Watermark in Lyon Township. It is a very upscale and nice product with a pool, pet area, fitness center, coffee bars and all kinds of great amenities and things you do not normally see in a residential development for lease. This product type is becoming more and more popular as people are moving away from ownership, and they have had a good experience with it. They actually had a PD in Lyon Township that was all commercial and that Township worked with them and are very excited that the 300 units that they are putting there, will feed and fuel the commercial development that was started there. He stated they are here to see what the Hartland Township Board's thoughts are in a sense, especially as it relates to the density and if this is something they could see progress. He stated that if this was a "no chance, no way" on the density issue they would like to know that since this is the product that they want to bring to Hartland Township.

Treasurer Horning stated that she likes their sidewalks and things for the development, but she also stated that she liked their comment, "no chance, no way." Treasurer Horning stated that she cannot support this density. She stated that this corner of Hartland Township is the busiest corner the Township has and with the school busses trying to run it is a mess every morning. Putting in residential housing there with this kind of volume and potentially adding 600 more vehicles coming and going during prime times of the day where there is already heavy traffic would create difficulties. She had Director Troy Langer provide her with numbers on

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apartments that are already in, or are coming to, Hartland Township. She stated that Oakbrooke has 276 units, Mayberry has 417, PIRHL coming in 146, and Redwood with 148, with the future potential of having up to three more phases of 500 apartments. She stated we have the condos and the Hartland Hills duplexes. We could end up with 1400 to 2300 apartments in Hartland Township. Treasurer Horning does not want us to be the apartment capital of Livingston County. She stated that what she hears the people want is single family housing, they want starter family affordable housing, and they want to come to the schools. She does not think \$3400 a month for rent would do well as people would be rent poor and she does not see it thriving our schools and keeping them vibrant. She stated she sees Hartland as a community and doesn't see all of these apartments being what Hartland needs rather than more single-family housing.

Treasurer Horning pointed out that the development in Lyon Township does not have any access to Grand River as exiting comes off a side road. Here, in Hartland, you would dump traffic out onto the two busiest routes. She also mentioned Hartland Township already has many gas stations, plus Meijer and Kroger already have gas stations in their up-coming plans. She stated that she hears comments from residents that we do not need more fast-food restaurants, but more sit-down restaurants. Mr. Antone stated that the out lots have no specific uses at this time but would be developed as the market determines. He added that they added a road between the commercial and residential portions of the development. Mr. Kojaiian stated they did talk with the administrator at the Cheryl Stockwell Academy, and it would be beneficial to the school because they would add a drive in and then if you are departing the school, you could go right out onto Old US-23 and not have to get out onto M-59 at all. Mr. Kojaiian believes it may alleviate some of the traffic issues from the school, while supporting the development. Treasurer Horning stated that this type of access road was always planned for any development being proposed for this site.

Clerk Ciofu stated he was also concerned with the density issue but stated he is not as firm against it but inquired of Director Langer as to the density issue. Clerk Ciofu stated that in March there was an approval for a change to our comprehensive plan that outlined the residential density to be 3 to 4 units per acre and he assumed a lot of work went into that to decision to determine this density. Now we are here considering three times the density that was just approved in March. Clerk Ciofu stated he watched the PC meeting and that they didn't seem to have an issue with considering this higher density, but it seems to be stepping way out line with what we have already decided, or looked at, with this type of property. He stated that he was a bit concerned that we did a lot of homework to get that comprehensive plan updated and then we are just not using it. The PC seemed to be more receptive to considering a much higher density than what he thought they would be for this development. Director Troy Langer provided background information stating that we just went through a process of amending the future land use map designation for this property and the property to the south of it. The future land use map had identified this as commercial, and in the commercial designation no residential is permitted, so a PD on this property could not contain any residential component at all under the prior future land use map designation. The retail market analysis that we had done going back a couple of years indicated a high push towards walkability and mixed use. Those were areas that were thriving in the retail industry so this property was targeted as a property that could potentially be used for mixed use. He stated we spent quite a bit of time on identifying locations and, ultimately, we created this location as a special planning area. When it came time to talk about the density though we just simply used what the other special planning area in the Township had for density. Clerk Ciofu stated that makes sense as to how they came up with the density number. Director Langer stated that this is the Applicant's proposal, and it has been outlined to them the problems they may run into with density with

## HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

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the future land use maps that have a cap, and that the PD allows a bonus on top of that for other considerations. In order for this project to go forward, we would need to do a zoning ordinance amendment or go back and revisit that future land use map in the comprehensive plan designation on the density. The applicant is fully aware of those issues.

Trustee Petrucci inquired as to how many apartments are in a building. Mr. Kojaian stated that is too tough to say because they do not have an end user for this project, and they do not actually build the multifamily. They will partner with a developer that builds this product so it is going to depend on the size because they may say they are not going to be able to sell a certain number of 3-bedroom units at \$3000 a month. They may want to do more 1 or 2-bedroom units so it is hard to answer that question without having an end user. It will come down to the layout. He stated they do know that the intention on their side is to have a two-story development and they do not want to go any higher than that and to keep the architecture the same caliber as the Lyon development. Mr. Antone stated that if the building was in the presented configuration, it would be 15-20 units per building. Trustee Petrucci inquired as to the maximum number of homes you can have in a sub where there is a single entrance. Director Langer stated that that is more of a single-family home standard and that there is no standard number for this type of development. Trustee Petrucci's is concerned with the people exiting on to M-59 at peaks times now and he feels that MDOT will require major road construction with this project. He stated he believes the additional exit on to Old US-23 will be offset by adding 300 units to this area. He stated he did not think they had enough land for this type of project, and he does not think he could support 300 units at this location.

Trustee Germane stated that he has similar thoughts. The Township has already put in a lot of time into what we thought this property could handle with regards to residential density. If you were to maybe eliminate the commercial area and make it all residential that would drop the density quite a bit, but then you do not have the ability to sell the commercial property in the future. In terms of the concept, we do not have anything like the upper-end product being proposed here so there is a need for it, but I do not think the proposed density is something that fits a parcel of this size and with the knowledge we have of the traffic congestion we have in this area already.

Trustee O'Connell stated that she does agree with others that traffic is a madhouse during morning commute, when schools let's out, and during evening commute, and that this density with 300 more families is just too high. Unless MDOT would address this situation, she thinks this would be very difficult.

Trustee McMullen stated that there are some things that she does like about this development. She stated she visited the Lyon Township development earlier in the week. She stated that she is in agreement with everyone else about the density and the current traffic difficulties here and would not be able to support this project.

Supervisor Fountain inquired as to whether these would be all two-story building or if a three-story was ever considered. Mr. Kojaian stated that they do not yet have a developer but developers they have worked with in the past have worked with two-story or three-story product. The developers that do work with this amenity rich product need the density to be able to build out all of the amenities of the product and the development as a whole.

Supervisor Fountain stated his biggest concern is the traffic and inquired as to whether a road going across the wetland area has been considered. Mr. Kojaian stated that they have not had an engineer out there yet nor have they done a traffic study in the area, but they did not want

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to put a road there on the plan without knowing what would need to be done from an engineering and wetland study to make this happen. Supervisor Fountain stated that with his concerns regarding traffic, the farther away that we could get an access to Old US-23 from M-59 would be more beneficial. He stated having the main road in your plan farther away from M-59 would be a huge added benefit. He suggested to the applicants to take the comments they have heard tonight back to the PC to see what would be in the realm of possible. He reiterated the possibility of three-story to maintain density while allowing for more open space. Supervisor Fountain stated from layout perspective that he does like the Lyon Township development and that the units have more of a courtyard in the backyard which makes it more like a community and a family place. Supervisor Fountain inquired as to what type of people typically rent these higher end apartments. Mr. Kojaian stated that it is a good mix of people and thinks that with the last two years of COVID, a lot of these developments are popping up because people are working from home so this gives them the ability to have a gym at home, a clubhouse room, playgrounds for kids, dog parks and it gives them a place where they do not really have to leave if they are working from home. Also the younger generation that cannot afford to buy a house today they may be willing to spend a little bit more money to have a nice rental apartment. They appeal to singles and families that may want to rent for a few years before buying, and seniors that want to sell their homes and live part time here and part time down south or up north. It is a wide mix of people that look for this type of product. They see a trend that people want to be able to walk to destinations rather than drive to them. They would hope the retail area would support a sit-down restaurant that would be accessible by having sidewalks through the whole area. Mr. Kojaian stated that they have not completed a traffic study yet, but he stated adding density in this area may cause MDOT to help out with the traffic in this area.

Treasurer Horning stated that north of M-59 in this area is the old high school, which is now the school bus garage which adds to the congestion in this area. She stated her neighborhood is being re-vitalized by young families moving into these homes, with house payments less the \$3000 being proposed here. She stated she cannot see young families moving into these apartments.

Clerk Ciofu stated he believe the difficulty for the applicant regarding traffic is that this is where M-59 goes from a two-lane boulevard to a one-lane east-west road. Had the boulevard extended to the west past this project it would be much easier to consider as viable with regards to traffic. The density will make it very hard to get people in and out of there.

The applicants stated they really appreciated the honesty from the Township Board and they do not want to waste anyone's time or money. They really appreciate the feedback. Trustee Petrucci stated he hopes that they can put together something and build in Hartland because they do have a nice product. The applicants stated they really do like Hartland.

b. Transfer of funds from 590 Sewer to 595 Bond (\$1,239,800)

Manager West provided a brief overview of the situation requiring a transfer of funds from the Sewer Fund to the Sewer Expansion Fund to make our next bond payment. He stated the sewer Boyle Model relied on the Mayberry parcels fulfilling their seven-year sewer assessment agreement, which they did not. The lack of payment from Mayberry is requiring us to transfer funds from the Sewer Fund as the Sewer Fund will be making the bond payment that is due.





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Treasurer Horning – Commended the HDFA on their Annual Open House last Sunday, which was exceptionally wonderful this year. Sparky the Fire Dog was followed around by a group of children all under the age of five in adoration of him. Whoever was Sparky, he was amazing with the children. The Firefighters in the Smoke House did an outstanding job in holding the attention of the children and talked about fire on the stove and candles and matches and took them into the bedroom and heated up the door and started the smoke and trained these five-year old children to come to the window, go to a meeting spot, and do a fire drill. There were also many activities like coloring and food and the Dive Team and the Drone Team were also there. She again commended the HDFA.

Trustee Germane – no report.

Trustee O’Connell no report.

Trustee McMullen – no report.

Trustee Petrucci – no report.

Supervisor Fountain – no report

[BRIEF RECESS]

## 9. Information / Discussion

### a. Manager's Report

Manager West stated that the Sewer litigation documents are ready to be signed tomorrow. The appropriate checks are cut and in the safe. We will scan the signed documents to the attorneys and that the attorneys will pick up the originals and checks tomorrow. He stated that Marion Township has received their first ARPA check, so we are hoping to receive our first payment in the near future. Manager West informed the Board that he and Director Luce met with the Livingston County Road Commission (LCRC) today and that is was a very positive conversation. LCRC Director Steve Wasylk and engineers from the LCRC came to the office today to discuss the LCRC Preservation Program and it evolved into a much deeper conversation regarding our road millage, what may be on the table for Old US-23 improvements from the Brighton Township line to M-59, funding for a light at Bergin Road and Old US-23 if warranted by MDOT, and other planned road projects of the Township. Trustee Petrucci inquired as to the status of the Fenton Rd./Pleasant Valley and M-59 intersection. Manager West stated that the Pleasant Valley Road design is almost complete and that MDOT is doing a new traffic study for this intersection at their expense and that they will fund some form of traffic light at this intersection if warranted. Manager West gave an update on the Hartland Woods SAD project stating that the LCRC will do some drainage improvements as part of the scope of the project. There will be two public hearings on this Special Assessment District with the first hearing at the October 19, 2021 Board meeting. He also informed the Board that our Appraiser will be retiring and that Assessing Director Heaslip will be pursuing a replacement immediately. Manager West also thanked the Board for their approval of the seasonal staff budget amendment to be able to maintain our parks.

### b. Hartland Township Pathways Plan Discussion

Manager West gave a brief overview of the history of the Pathways Plan development and that we had agreed to, and have been, using general funds to do various sections of the Pathways Plan over the last several years. He reviewed each completed pathways projects including the sidewalks in the Village, at Spranger field including the Crosswalk at Ore Creek Middle

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School, the east side of Hartland Road from Dunham Road to the Ramco development, the south side of M-59 west of Old US-23 this past year, and the Dunham Rd. Crosswalk that is in progress. He then reviewed each of the remaining sections of the plan highlighting the cooperative effort of the Township and the Hartland Consolidated Schools to complete a path on the north side of Dunham Road from the Settler's Park/Dunham Rd. Crosswalk entrance to Hartland Road scheduled for next year.

## c. General Fund Capital Projects Update

Manager West presented the updated General Fund Capital Improvement Plan (CIP) and reviewed each of the projects for Pathways, Township Hall and Grounds, Parks, and Miscellaneous projects. Items discussed in more detail were Township Hall landscaping, Township Hall parking lot rehabilitation, HERO Center improvements, Township Hall Lobby/Board Room renovations, and HVAC replacement plan for the Township Hall. Further discussion was held on the Phragmites Control educational project, Settler's Park Picnic area, DPW Utility vehicle, the Art in the Park project, M-59 Median improvements, and the Contingency Reserve. Manager West stated that each of the CIP projects listed would need to come back to the Board for approval prior to implementation. He then reviewed the overall CIP Fund Balance with regards to the completion of all of the anticipated projects.

## 10. Adjournment

### **Move to adjourn the meeting at 9:20 p.m.**

Motion by Clerk Ciofu, Seconded by Trustee McMullen

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None



# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Michael Luce, Director of Public Works  
**Subject:** Hartland Woods Road SAD - Resolution 2 / Public Hearing  
**Date:** October 7, 2021

**Recommended Action**  
*(Conduct Public Hearing prior to resolution adoption)*

Approve Resolution of Determination (2 of 4 total) for the Hartland Woods road improvement special assessment district as presented.

**Discussion**

The residents of Hartland Woods Subdivision approached the Township to explore the options of a special assessment to improve the existing conditions of their public roads in 2022. If approved this will become a 2022 project. The proposed resolution is the second step to a four-step approval process and requires a public hearing prior to adoption.

The referenced lots and parcels of land have road frontage along Hartland Woods Drive, Harold Ln, Placid Way and Deanna Drive, public roads located within the Hartland Woods development, petitioned the Township to undertake the project with an approximate 82% signature collection. The scope of work proposed includes road milling, limited drainage improvements, and repaving of Hartland Woods Drive, Harold Ln, Placid Way and Deanna Drive. The project scope does NOT include any formal drainage improvements; however, *LCRC has agreed to perform needed ditching restoration and correct the flow of two recently discovered culverts currently discovered and blocked under Hartland Woods Drive. The drainage restoration will be at no cost to the residents and funded from the LCRC as a maintenance item.*

The engineering construction estimates for the proposed improvements total \$639,325 or approximately \$9,542.16 per parcel. The costs for the project will be collected annually by the Township in the amount of \$954.22 per parcel annually for ten (10) years plus an interest rate to be determined. No penalties exist for pre-payment of early payoff.

**Financial Impact**

Is a Budget Amendment Required?     Yes     No  
If there is a financial impact, include it here. If not, delete this section.

**Attachments**

- Resolution of Determination
- Newspaper Notice
- Public Letter

BOARD OF TRUSTEES

2655 Clark Road  
Hartland, Michigan 48353  
(810) 632-7498 Office  
(810) 632-6950 Fax



**Supervisor**  
William J. Fountain

**Clerk**  
Larry N. Ciofu

**Treasurer**  
Kathleen A. Horning

**Trustees**  
Denise O'Connell  
Matthew J. Germane  
Summer McMullen  
Joseph M. Petrucci

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF DETERMINATION TO MAKE PUBLIC ROAD IMPROVEMENTS;  
APPROVAL OF PLANS AND ESTIMATE OF COSTS;  
FINAL DETERMINATION OF SPECIAL ASSESSMENT DISTRICT;  
PREPARATION OF SPECIAL ASSESSMENT ROLL**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on October 19, 2021 at 7:00 p.m.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, the Township Board of the Township of Hartland (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), has tentatively declared its intention to proceed to make certain improvements consisting of road repairs and paving within the Hartland Woods Subdivision including Deanna Drive, Hartland Woods, Harold Lane, Placid Way, public roads within the Township, as more particularly described in **Exhibit A** (the "Improvements"); and

**WHEREAS**, after notice duly given by publication on October 8, 2021, and October 15, 2021 in the *Livingston County Daily Press & Argus*, and by first-class mail on or before October

8, 2021 pursuant to Act 188, the Township Board held a public meeting on October 19, 2021 at the Township Hall in the Township; and

**WHEREAS**, at said public hearing, the Township Board heard and considered objections to the proposed Improvements, to the special assessment district which has been tentatively designated, and to all other matters relating to the Improvements.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. The Township Board hereby determines that it is necessary and in the best interest of the Township to make and complete the Improvements and to defray the costs thereof by special assessments against the benefited properties pursuant to Act 188.

2. The District shall remain in existence for a period of not less than ten (10) years or until such time as all of the special assessments for the Improvements are fully paid.

3. The plans for the Improvements and the estimate of cost in the amount of \$639,325.00 are hereby approved as revised, corrected or amended pursuant to the revised plans and estimate of cost.

4. The total estimated cost of the Improvements in the amount of \$639,325.00 or in the amount of the periodic redetermination of costs permitted by this Resolution, shall be paid by special assessments assessed within the District against the property located in the District and benefitted by the proposed Improvements.

5. The nature of the Improvements are such that a periodic redetermination of costs without a change in the special assessment district boundaries may be necessary based upon as-bid cost information, verification of publication costs and legal expenses.

6. Periodic redetermination of costs, if any, will be made on or before September 1, 2022 without further notice to record owners or parties in interest in the properties within the District; however, if an actual incremental cost increase exceeds the estimated cost by 10% or more, notice and hearing will be given as provided by Act 188.

7. The Township Supervisor is hereby directed to make a special assessment roll for the District upon which shall be entered and described all parcels of land to be assessed, the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in the District as the benefit of the parcel of land bears to the total benefit to all parcels of land in the District. The special assessment roll shall be prepared and certified by the Supervisor in substantial compliance with the form set forth in **Exhibit B**.

8. Said special assessment roll, as made and certified by the Township Supervisor, shall be reported to the Township Board and shall be filed in the office of the Township Clerk.

9. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

10. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN            )  
  )  
COUNTY OF LIVINGSTON        )

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 19<sup>th</sup> day of October, 2021.

\_\_\_\_\_  
Larry N. Ciofu, Hartland Township Clerk

**EXHIBIT A**

**TOWNSHIP OF HARTLAND  
COUNTY OF LIVINGSTON, MICHIGAN**

**DESCRIPTION OF IMPROVEMENTS  
BULLARD LAKE ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO.1**

This project consists of road improvements and serves properties located within Hartland Woods Subdivision, and within the tentatively designated special assessment district known as Hartland Woods Road Improvements Special Assessment District No. 1. The road improvements consist of, among other things, the addition of asphalt to the top road surface.

The preliminary estimate of cost for the project is:

\$448,375	Construction for LCRC portion
\$67,950	Deanna Drive change order
\$67,000	Restoration
\$33,500	Driveway Approaches
\$18,000	Bonding Costs
\$3,500	Legal expenses to develop assessment
\$1,000	Printing and publication
<hr/>	
\$639,325	Total

All or part of this cost shall be spread by special assessment against properties located in Hartland Woods Improvements Special Assessment District No. 1.

\*Subject to revisions based upon as-bid cost information, verification of publication costs and legal expenses.

**EXHIBIT B**

**TOWNSHIP OF HARTLAND  
LIVINGSTON COUNTY, MICHIGAN**

**BULLARD LAKE ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO.1**

**ROLL NO. 1**

Parcel Number	Owner's Name	Property Address
4708-29-100-007	POLLACK TRUST	1789 HARTLAND WOODS
4708-29-101-001	KIRKPATRICK CHARLES III & DEB	9209 PLACID WAY
4708-29-101-002	HOYER RONALD J & JENNIFER R	9231 PLACID WAY
4708-29-101-003	BERNARDI NICHOLAS P & SUSAN J	9253 PLACID WAY
4708-29-101-004	KALOWICK CARY S & MICHAEL K	9275 PLACID WAY
4708-29-101-005	MEEK RANDALL T & TAMARA A	9311 PLACID WAY
4708-29-101-006	HARRIS STEVEN D & ANDREA	1627 HAROLD LN
4708-29-101-007	EPP RODGER & SUSAN	1639 HAROLD LN
4708-29-101-008	BICKEL BRIAN L & LAURA M	1717 HARTLAND WOODS
4708-29-101-009	LAMBERT BRETT A	1823 HARTLAND WOODS
4708-29-101-010	MITCHELL JEFFREY I & KRISTA A	1853 HARTLAND WOODS
4708-29-101-011	FOREMAN GARY L & EMMA TRUST	1875 HARTLAND WOODS
4708-29-101-012	KOVACS JANET TRUST	1899 HARTLAND WOODS
4708-29-101-013	MILLER KOLBY	1919 HARTLAND WOODS
4708-29-101-014	GAINER JOHN & MARY	1922 HARTLAND WOODS
4708-29-101-015	QUINN MARK	1902 HARTLAND WOODS
4708-29-101-016	CLARK ROBERT J & MARY FRANCES	1882 HARTLAND WOODS
4708-29-101-017	ROBERTS MARK L & BARBARA J	1864 HARTLAND WOODS

4708-29-101-018	STRATFORD JAMES M & KAREN R	1838 HARTLAND WOODS
4708-29-101-019	JOHNSON GREGORY A	1722 HARTLAND WOODS
4708-29-101-020	LARUWE JUSTIN D & NICOLE M	1710 HARTLAND WOODS
4708-29-101-021	FITZGERALD BRANDON & KATIE L	1698 HARTLAND WOODS
4708-29-101-022	SEVERINSEN BRANDON A & CHRISTI	1686 HARTLAND WOODS
4708-29-101-023	DICK RONALD N & SUZANNE M	1674 HARTLAND WOODS
4708-29-101-024	SCOTT MATHEW J & SARAH E	1662 HARTLAND WOODS
4708-29-101-025	KURTZ KENNETH R & EMILY R	1650 HARTLAND WOODS
4708-29-101-026	BLASER STEVE J & ASHLEY L	1638 HARTLAND WOODS
4708-29-101-027	CURCURU VITO J & DEBORAH S	1626 HARTLAND WOODS
4708-29-101-028	RAISANEN DANIEL & CELIA	1608 HARTLAND WOODS
4708-29-101-029	PARHAM PHILLIP	9531 PLACID WAY
4708-29-101-030	CURRENT MATHEW & ASHLEY	9507 PLACID WAY
4708-29-101-031	SELASKY BONNIE	1602 HARTLAND WOODS
4708-29-101-032	PILON STEPHEN M & KATHERINE M	9441 PLACID WAY
4708-29-101-033	TOMASZEWSKI RITA & MICHAEL	1635 HARTLAND WOODS
4708-29-101-034	HORNING MARK & KATHLEEN	1665 HARTLAND WOODS
4708-29-101-035	MATSCHIKOWSKI STEVEN & ROSEMA	1654 HAROLD LN
4708-29-101-036	GOODLASKIRICHARD CJR & DEBRA	1632 HAROLD LN
4708-29-101-037	CHAMBERLAIN RALPH M & DIANNE	9355 PLACID WAY
4708-29-101-038	OWENS KRISTEN A TRUST	9377 PLACID WAY
4708-29-101-039	RODRIGUEZ MEGAN	9401 PLACID WAY
4708-29-101-040	GROSS JAMES H & DIANA L	9516 PLACID WAY
4708-29-101-041	METCALF STEVEN M & HEATHER	9498 PLACID WAY



4708-29-101-042	MILLER RONALD S & KIMBERLY S	9476 PLACID WAY
4708-29-101-043	MCDANIEL KENNETH F & JANE E	9454 PLACID WAY
4708-29-101-044	ECONOMOU JOHN J & BETH A	9432 PLACID WAY
4708-29-101-045	DEPOY BRIAN & LORETTA	9410 PLACID WAY
4708-29-101-046	LUTZ GARY & DENISE	9388 PLACID WAY
4708-29-101-049	LACELLE JOSEPH C & JEANNINE M	9322 PLACID WAY
4708-29-101-050	SCHILD RICHARD J & TAMMY R	9300 PLACID WAY
4708-29-101-051	MONTROY JAMES	9278 PLACID WAY
4708-29-101-052	SCHILLINGER RICHARD & BARBARA	9256 PLACID WAY
4708-29-101-053	BEEBE CATHLENE & DEREK	9234 PLACID WAY
4708-29-101-054	ROMMEL JOHN F	9212 PLACID WAY
4708-29-101-056	JAKSA STELLA H	9366 PLACID WAY
4708-29-101-057	ROSSI ANTHONY & EMILY	9344 PLACID WAY
4708-29-102-001	MYERS ASHLEY M & KLEVER KEVIN	1741 HARTLAND WOODS
4708-29-102-002	DEVERGILIO RICHARD & FREIDA	1765 HARTLAND WOODS
4708-29-200-006	NEIL DENNIS J & JANET E	9600 PLACID WAY
4708-29-200-007	ANDERSON AARON & SHANNON	9580 PLACID WAY
4708-29-200-008	WHITMAN DANIEL W & DAWN L	9560 PLACID WAY
4708-29-200-019	RING THEODORE E & MARIE E	1744 DEANNA DR
4708-29-200-020	CAZAN LONDON KEVIN & GIANINA	1700 DEANNA DR
4708-29-200-021	TOMLINSON JAMES A TRUST	1670 DEANNA DR
4708-29-200-022	SLUSARSKI JEROME	1620 DEANNA DR
4708-29-200-023	BORYS PAUL	9565 PLACID WAY
4708-29-200-024	POHL FRANK	1701 DEANNA DR

4708-29-200-025	COPELAND DANIEL & JENNIFER	1745 DEANNA DR
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**SUPERVISOR'S CERTIFICATE**

I, William J. Fountain, Supervisor of the Township of Hartland, hereby state that the above Special Assessment Roll for the Hartland Woods Road Improvements Special Assessment District No. 1 was made pursuant to a resolution of the Township Board adopted on October 19, 2021, and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: October 19,2021

\_\_\_\_\_  
William J. Fountain, Township Supervisor

**CERTIFICATE OF DETERMINED**

I hereby certify that the above Special Assessment Roll was DETERMINED on October 19, 2021, by resolution of the Township Board of the Township of Hartland.

Date: October 19,2021

\_\_\_\_\_  
Larry N. Ciofu, Hartland Township Clerk

**TOWNSHIP OF HARTLAND  
COUNTY OF LIVINGSTON, MICHIGAN**

**NOTICE OF PUBLIC HEARING**

**HARTLAND WOODS SUBDIVISION ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO. 1**

**NOTICE IS HEREBY GIVEN** that the Township Board of the Township of Hartland, Livingston County, Michigan, has determined to undertake certain improvements to the roadways Deanna Drive, Hartland Woods, Harold Lane, Placid Way ("the Improvements") in what is commonly known as Hartland Woods Subdivision, located in the Township of Hartland, located within a special assessment district tentatively designated as the Hartland Woods Road Improvements Special Assessment District No.1 (the "District"), pursuant to Act 188 of the Public Acts of Michigan of 1954, MCL 41.721 *et seq.*, as amended ("Act 188").

**DESCRIPTION OF PROPOSED SPECIAL ASSESSMENT DISTRICT**

The Township Board has tentatively determined that all or part of the cost of said Improvements shall be specially assessed against each of the following described lots and parcels of land, which parcels are all located in Hartland Woods Subdivision, Hartland Township, Michigan, and benefited by the Improvements and which together comprise the following proposed special assessment district:

**HARTLAND WOODS SUBDIVISION ROAD IMPROVEMENTS  
SPECIAL ASSESSMENT DISTRICT NO.1**

**Lots and parcels numbered:**

<b>Parcel Number</b>
<b>4708-29-100-007</b>
<b>4708-29-101-001</b>
<b>4708-29-101-002</b>
<b>4708-29-101-003</b>
<b>4708-29-101-004</b>
<b>4708-29-101-005</b>
<b>4708-29-101-006</b>
<b>4708-29-101-007</b>
<b>4708-29-101-008</b>
<b>4708-29-101-009</b>
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<b>4708-29-101-011</b>
<b>4708-29-101-012</b>
<b>4708-29-101-013</b>
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<b>4708-29-101-015</b>

<b>4708-29-101-016</b>
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<b>4708-29-101-018</b>
<b>4708-29-101-019</b>
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<b>4708-29-101-057</b>
<b>4708-29-102-001</b>
<b>4708-29-102-002</b>

4708-29-200-006	
4708-29-200-007	
4708-29-200-008	
4708-29-200-019	
4708-29-200-020	
4708-29-200-021	
4708-29-200-022	
4708-29-200-023	
4708-29-200-024	
4708-29-200-025	

**TAKE NOTICE** that the Township Board of the Township of Hartland will hold a public hearing at a regular meeting of the Township Board on **October 19, 2021 at 7:00 p.m.**, at the Hartland Township Hall, 2655 Clark Rd, Hartland, Michigan 48353, to hear and consider any objections to the proposed Improvements, the District and all other matters relating to said Improvements and the District.

**TAKE FURTHER NOTICE** that the Township Board of the Township of Hartland has initiated these special assessment proceedings pursuant to Section 3 of Act 188, MCL 41.723, on the Township Board's own initiative, and that the Township Board may proceed with the proposed Improvements unless written objections to the Improvements are filed with the Township Board at or before the public hearing by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district. MCL 41.723(1)(a).

**TAKE FURTHER NOTICE** that preliminary plans and estimates of cost for the Improvements are on file with the Township Clerk for public examination. Periodic redetermination of cost may be necessary without a change in the special assessment district. In such cases, redeterminations may be made without further notice to record owners or parties in interest in the property. **HOWEVER, PROPERTIES SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE INCREASED BY MORE THAN 10% WITHOUT FURTHER NOTICE AND PUBLIC HEARING.**

This Notice was authorized by the Township Board of the Township of Hartland.

Dated: \_\_\_\_\_, 2021

Larry Ciofu, Township Clerk



2655 Clark Road, Hartland, Michigan 48353  
Phone: (810) 632-7498 Fax: (810) 632-6950  
[www.hartlandtwp.com](http://www.hartlandtwp.com)

**WILLIAM J. FOUNTAIN**  
Supervisor

**LARRY CIOFU**  
Clerk

**KATHLEEN A. HORNING**  
Treasurer

**DENISE O'CONNELL**  
**MATTHEW J. GERMANE**  
**SUMMER McMULLEN**  
**JOSEPH M. PETRUCCI**  
Trustees

October 5, 2021

RE: Hartland Woods Road Improvements

I hope this letter finds you well. Moving forward in the process of establishing the Special Assessment District for the Hartland Woods Road rehabilitation, a public hearing has been scheduled for **October 19<sup>th</sup> at 7pm during the Township Board meeting**. A "Public Hearing" will be opened during the meeting for residents in the assessment district to ask questions or voice their opinion for or against the project. If you have any questions or concerns, please make them known during this portion of the meeting.

Subsequently this is meeting 2 of 4 required to establish the SAD. A few concerns over drainage in some areas of the project were expressed about the "S" curve at the front of the sub. These concerns have been addressed with the Livingston County Road Commission and found there is existing culverts that run under the road, over the years they have become inoperable. They will be cleaned and restored to functioning with the project to aid in the drainage of the area as well as the yards nearby.

Attached to this letter is the publication that will be run in the Livingston County Press and Argus on October 8<sup>th</sup>, 2021 depicting the parcels that will be encompassed in the SAD.

Please feel free to contact me at (810) 632-7498 with any questions or comments regarding the assessment process and thank you for your time.

Sincerely,

Michael Luce  
Public Works Director



# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Robert M. West, Township Manager  
**Subject:** Water Main Extension Construction Contract  
**Date:** October 12, 2021

## Recommended Action

Award the contract for the water main extension project to DVM Utilities and authorize the Township Supervisor and Township Clerk to execute the forthcoming contact contingent, and in accordance with the water extension agreement.

## Discussion

Hartland Township has developed an agreement with Hartland Glen Development and Hartland Senior Living Limited Dividend Housing Association LLC for a water main extension to the M-59 east area for proposed developments.

The total project costs are projected to be \$3,260,000.00 The Township’s financial contribution will be funded from the American Rescue Plan Act funding to be received in the near future. Water infrastructure projects have been recognized as eligible based upon the intent to reduce the overall per household cost of service by reducing the readiness to serve fee portion of the water utility bill.

On Thursday, February 25, 2021, Hartland Township received and opened bids for the M-59 Water Main Extension project. A total of five (5) contractors submitted bids which ranged from a low of \$2,607,865.00 to a high of \$4,629,134.00. The low bid was submitted by DVM Utilities, Inc. of Sterling Heights, Michigan. DVM Utilities, Inc. has reasonably completed similar work for other municipalities and have successfully completed their projects in accordance with the contract documents.

Manager West is recommending awarding the contract to DVM Utilities as presented and furthermore authorizing the Township Supervisor and Township Clerk to execute the forthcoming contract books contingent upon Hartland Glen and Hartland Senior Living Limited Dividend Housing Association LLC issuing payment in accordance with the water extension agreement approved at the prior Board Meeting.

## Financial Impact

Is a Budget Amendment Required?     Yes     No

The water main extension is classified as a capital asset, therefore, no budget amendments are necessary at this time. In future years, increases to depreciation for the new asset will be budgeted. The \$1,000,000 CLFRF (ARPA) funds will be disbursed from Fund 285 into Fund 539 Water Replacement and Repair to provide for the Township’s investment per the agreement.

## Attachments

EnterTextHere

March 3, 2021

Hartland Township  
2655 Clark Road  
Hartland, MI 48353

Attn: Mr. Robert West, Township Manager

Re: Bid Results  
M-59 Water Main Extension

Dear Mr. West:

On Thursday, February 25, 2021, the Township received and opened bids for the M-59 Water Main Extension project. A total of five (5) contractors submitted bids which ranged from a low of \$2,607,865.00 to a high of \$4,629,134.00. The low bid was submitted by DVM Utilities, Inc. of Sterling Heights, Michigan. Attached is one (1) copy of the bid tab for your records.

DVM Utilities, Inc. has reasonably completed similar work for other municipalities and have successfully completed their projects in accordance with the contract documents. Therefore, we have no objections to award the M-59 Water Main Extension contract to DVM Utilities, Inc.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.



Andy Malczewski

AEM  
Attachment

pc: Hartland Twp; M. Luce, L. Ciofu  
HRC; R. Alix, M. Darga, D. James, File



## Hartland Township M-59 East Water District

### Water Main Extension Costs

Water Main Costs	\$	3,260,000.00	<i>Based upon HRC Engineering cost estimates</i>
			<i>Developers cash payment commitment for REU's prior to construction</i>
<u>Commitment (Paid up front)</u>			
Pirhl (64)	\$	437,098.90	17.6%
			<i>Pirhl has committed to the direct purchase of 64 REUs</i>
Township Contribution	\$	1,000,000.00	0.0%
			<i>Township contribution to be reimbursed through ARPA funds</i>
Hartland Glen (300)	\$	2,048,901.10	82.4%
			<i>Hartland Glen has committed to the direct purchase of 300 REU's</i>
	\$	3,486,000.00	100.0%
			<i>Total up front financial cash commitment towards project</i>
Developer contribution to Water Fund	\$	226,000.00	<i>To be funded by Water Fund (bonding not required; offset by revenues)</i>

### REU Allocation per Development

Pirhl	64	17.6%
Twp	0	0.0%
Hartland Glen	300	82.4%
<b>Total:</b>	<b>364</b>	<b>100.00%</b>

### Summary of Costs

Project Costs for Developers	\$	2,260,000.00
Total Developer REU commitment		364
Construction cost per developer REU	\$	6,208.79
Water Fund Contribution (10%)	\$	620.88
<b>REU Cost</b>	<b>\$</b>	<b>6,829.67</b>

BID TABULATION  
M-59 WATER MAIN EXTENSION  
HARTLAND TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

Bids Due: Thursday, February 25, 2021 at 10:00 a.m.  
HRC Job # 20190330

**DVM Utilities, Inc.**  
6045 Sims Dr. , Suite 2  
Sterling Heights, MI 48313  
Phone: (586) 979-0402

**Pamar Enterprises, Inc.**  
31604 Pamar Court  
New Haven, MI 48048  
Phone: (586) 749-8593

**M.K. Construction, Inc.**  
18388 Dix Toledo  
Brownstown, MI 48193  
Phone: (734) 283-4637

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1. Mobilization, Max 10%	1	LSUM	\$220,000.00	\$220,000.00	\$320,000.00	\$320,000.00	\$293,410.00	\$293,410.00
2. Clearing	1	Acre	\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00	\$27,500.00	\$27,500.00
3. Tree, Rem, 19 inch to 36 inch	7	Ea	\$775.00	\$5,425.00	\$775.00	\$5,425.00	\$1,980.00	\$13,860.00
4. Tree, Rem, 37 inch or Larger	5	Ea	\$1,500.00	\$7,500.00	\$1,500.00	\$7,500.00	\$3,300.00	\$16,500.00
5. Tree, Rem, 6 inch to 18 inch	1	Ea	\$210.00	\$210.00	\$210.00	\$210.00	\$1,650.00	\$1,650.00
6. Curb and Gutter, Rem	20	Ft	\$16.00	\$320.00	\$14.00	\$280.00	\$26.25	\$525.00
7. Pavt, Rem	28	Syd	\$26.00	\$728.00	\$24.00	\$672.00	\$38.39	\$1,074.92
8. Sidewalk, Rem	5	Syd	\$15.00	\$75.00	\$18.00	\$90.00	\$105.00	\$525.00
9. Exploratory Investigation, Vertical	500	Ft	\$40.00	\$20,000.00	\$12.00	\$6,000.00	\$77.11	\$38,555.00
10. Embankment, CIP	180	Cyd	\$75.00	\$13,500.00	\$18.00	\$3,240.00	\$12.07	\$2,172.60
11. Excavation, Earth	420	Cyd	\$26.00	\$10,920.00	\$44.00	\$18,480.00	\$10.35	\$4,347.00
12. Granular Material, CI II	101	Cyd	\$37.00	\$3,737.00	\$30.00	\$3,030.00	\$86.09	\$8,695.09
13. Subgrade Undercutting, 1x3, Special	200	Cyd	\$38.00	\$7,600.00	\$45.00	\$9,000.00	\$134.39	\$26,878.00
14. Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$100.00	\$400.00	\$55.00	\$220.00	\$157.50	\$630.00
15. Erosion Control, Silt Fence	4,055	Ft	\$6.00	\$24,330.00	\$2.00	\$8,110.00	\$2.20	\$8,921.00
16. Aggregate Base, Special	500	Ton	\$37.00	\$18,500.00	\$30.00	\$15,000.00	\$54.09	\$27,045.00
17. Aggregate Base, 8 inch, Special	2,967	Syd	\$15.00	\$44,505.00	\$14.00	\$41,538.00	\$14.90	\$44,208.30
18. Maintenance Gravel	300	Ton	\$30.00	\$9,000.00	\$18.00	\$5,400.00	\$105.00	\$31,500.00
19. Approach, CI II	71	Ton	\$23.00	\$1,633.00	\$35.00	\$2,485.00	\$252.02	\$17,893.42
20. Shoulder, CI II, 4 inch	145	Syd	\$10.00	\$1,450.00	\$12.00	\$1,740.00	\$77.81	\$11,282.45
21. Geogrid, Special	900	Syd	\$6.00	\$5,400.00	\$4.00	\$3,600.00	\$1.41	\$1,269.00
22. Trench Undercut and Backfill	1,500	Cyd	\$29.00	\$43,500.00	\$30.00	\$45,000.00	\$57.95	\$86,925.00
23. HMA Surface, Rem	39	Syd	\$27.00	\$1,053.00	\$22.00	\$858.00	\$105.76	\$4,124.64
24. HMA, 4E1, Special	650	Ton	\$200.00	\$130,000.00	\$95.00	\$61,750.00	\$120.00	\$78,000.00
25. HMA, 5E1, Special	390	Ton	\$210.00	\$81,900.00	\$103.00	\$40,170.00	\$152.25	\$59,377.50
26. Driveway, Nonreinf Conc, 6 inch, Special	28	Syd	\$105.00	\$2,940.00	\$125.00	\$3,500.00	\$110.00	\$3,080.00
27. Curb and Gutter, Conc, Match Existing, Special	20	Ft	\$60.00	\$1,200.00	\$61.00	\$1,220.00	\$137.50	\$2,750.00
28. Sidewalk, Conc, 4 inch, Special	46	Sft	\$10.00	\$460.00	\$13.00	\$598.00	\$22.00	\$1,012.00
29. Post, Mailbox	2	Ea	\$175.00	\$350.00	\$100.00	\$200.00	\$2,118.48	\$4,236.96
30. Post, Steel, 3 lb	42	Ft	\$14.00	\$588.00	\$7.00	\$294.00	\$12.60	\$529.20
31. Sign, Type III, Erect, Salv	3	Ea	\$325.00	\$975.00	\$100.00	\$300.00	\$105.00	\$315.00
32. Sign, Type IIIA	15	Sft	\$25.00	\$375.00	\$25.00	\$375.00	\$21.00	\$315.00
33. Sign, Type IIIB	3	Sft	\$25.00	\$75.00	\$25.00	\$75.00	\$21.00	\$63.00
34. Pavt Mrkg, Waterborne, 4 inch, Yellow	1,510	Ft	\$2.00	\$3,020.00	\$0.45	\$679.50	\$0.45	\$679.50
35. Pavt Mrkg, Waterborne, 6 inch, White	1,527	Ft	\$2.00	\$3,054.00	\$0.55	\$839.85	\$0.57	\$870.39
36. Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	5	Ea	\$75.00	\$375.00	\$75.00	\$375.00	\$304.50	\$1,522.50
37. Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	5	Ea	\$1.00	\$5.00	\$0.01	\$0.05	\$130.00	\$650.00
38. Channelizing Device, 42 inch, Furn	50	Ea	\$17.00	\$850.00	\$17.00	\$850.00	\$21.00	\$1,050.00
39. Channelizing Device, 42 inch, Oper	50	Ea	\$1.00	\$50.00	\$0.01	\$0.50	\$13.00	\$650.00
40. Plastic Drum, High Intensity, Furn	150	Sft	\$17.00	\$2,550.00	\$17.00	\$2,550.00	\$26.25	\$3,937.50
41. Plastic Drum, High Intensity, Oper	150	Sft	\$1.00	\$150.00	\$0.01	\$1.50	\$6.50	\$975.00
42. Sign, Type B, Temp, Prismatic, Furn	211	Sft	\$5.00	\$1,055.00	\$7.00	\$1,477.00	\$6.30	\$1,329.30
43. Sign, Type B, Temp, Prismatic, Oper	211	Sft	\$1.00	\$211.00	\$0.01	\$2.11	\$1.23	\$259.53
44. Minor Taf Devices	1	LSUM	\$7,350.00	\$7,350.00	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00
45. Traf Regulator Control	1	LSUM	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$14,750.00	\$14,750.00
46. Turf Restoration, Special	7,503	Syd	\$7.00	\$52,521.00	\$5.00	\$37,515.00	\$9.83	\$73,754.49
47. Sprinkler Line, Special	100	Ft	\$4.00	\$400.00	\$2.00	\$200.00	\$16.50	\$1,650.00

BID TABULATION  
M-59 WATER MAIN EXTENSION  
HARTLAND TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

Bids Due: Thursday, February 25, 2021 at 10:00 a.m.  
HRC Job # 20190330

**DVM Utilities, Inc.**  
6045 Sims Dr. , Suite 2  
Sterling Heights, MI 48313  
Phone: (586) 979-0402

**Pamar Enterprises, Inc.**  
31604 Pamar Court  
New Haven, MI 48048  
Phone: (586) 749-8593

**M.K. Construction, Inc.**  
18388 Dix Toledo  
Brownstown, MI 48193  
Phone: (734) 283-4637

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
48. Sprinkler Head, Relocate, Special	25	Ea	\$50.00	\$1,250.00	\$0.01	\$0.25	\$110.00	\$2,750.00
49. Sprinkler Head, Replace, Special	25	Ea	\$50.00	\$1,250.00	\$0.01	\$0.25	\$55.00	\$1,375.00
50. Fire Hydrant, Special	19	Ea	\$5,845.00	\$111,055.00	\$8,000.00	\$152,000.00	\$7,939.20	\$150,844.80 *
51. Gate Valve and Well, 8 inch, Special	2	Ea	\$4,520.00	\$9,040.00	\$6,600.00	\$13,200.00	\$3,796.14	\$7,592.28
52. Gate Valve and Well, 12 inch, Special	8	Ea	\$6,450.00	\$51,600.00	\$8,800.00	\$70,400.00	\$5,921.72	\$47,373.76
53. Gate Valve and Well, 16 inch, Special	10	Ea	\$12,115.00	\$121,150.00	\$12,000.00	\$120,000.00	\$23,045.35	\$230,453.50
54. Water Main, DI, CI 54, 8 inch, Special	22	Ft	\$173.00	\$3,806.00	\$193.00	\$4,246.00	\$443.84	\$9,764.48
55. Water Main, DI, CI 54, 12 inch, Special	210	Ft	\$174.00	\$36,540.00	\$208.00	\$43,680.00	\$566.51	\$118,967.10
56. Water Main, DI, CI 54, 16 inch, Special	584	Ft	\$205.00	\$119,720.00	\$228.00	\$133,152.00	\$368.91	\$215,443.44
57. Water Main, DI, CI 54, 16 inch, Restrained Joint, Special	1,002	Ft	\$229.00	\$229,458.00	\$248.00	\$248,496.00	\$376.15	\$376,902.30
<b>58. Water Main, HDD, HDPE, DR 11, 12 inch, Special</b>	<b>2,375</b>	<b>Ft</b>	<b>\$122.00</b>	<b>\$289,750.00</b>	<b>\$208.00</b>	<b>\$494,000.00</b>	<b>\$124.90</b>	<b>\$296,637.50</b>
<b>59. Water Main, HDD, HDPE, DR 11, 16 inch, Special</b>	<b>3,629</b>	<b>Ft</b>	<b>\$159.00</b>	<b>\$577,011.00</b>	<b>\$228.00</b>	<b>\$827,412.00</b>	<b>\$204.75</b>	<b>\$743,037.75</b>
60. Water Main Connection, 12 inch, Special	1	Ea	\$5,990.00	\$5,990.00	\$7,500.00	\$7,500.00	\$5,397.00	\$5,397.00
61. Concrete Restraining Block, Special	9	Ea	\$2,295.00	\$20,655.00	\$3,500.00	\$31,500.00	\$323.94	\$2,915.46 *
62. Pile Driving Equipment, Furn	1	LSUM	\$87,050.00	\$87,050.00	\$27,900.00	\$27,900.00	\$2,173.94	\$2,173.94
63. Test Pile, Treated Timber	3	Ea	\$3,500.00	\$10,500.00	\$2,300.00	\$6,900.00	\$4,372.76	\$13,118.28
64. Pile, Treated Timber, Furn	3,735	Ft	\$5.00	\$18,675.00	\$14.00	\$52,290.00	\$10.25	\$38,283.75
65. Pile, Treated Timber, Driven	3,735	Ft	\$5.00	\$18,675.00	\$13.50	\$50,422.50	\$17.62	\$65,810.70
66. Structural Steel, Mixed, Furn and Fab	29,460	Lb	\$1.25	\$36,825.00	\$3.20	\$94,272.00	\$3.23	\$95,155.80
67. Structural Steel, Mixed, Erect, Special	29,460	Lb	\$1.25	\$36,825.00	\$1.85	\$54,501.00	\$2.18	\$64,222.80
68. Dewatering for Utility Construction, Special	1	LSUM	\$56,000.00	\$56,000.00	\$42,500.00	\$42,500.00	\$67,650.00	\$67,650.00
69. Audio Video Route Survey, Special	1	LSUM	\$5,300.00	\$5,300.00	\$2,000.00	\$2,000.00	\$4,900.00	\$4,900.00
70. Reimbursed Permit Fee, Special	10,000	Dlr	\$1.00	\$10,000.00	\$1.00	\$10,000.00	\$1.00	\$10,000.00
<b>TOTAL BID AMOUNT</b>				<b>\$2,607,865.00</b>		<b>\$3,211,722.51</b>		<b>\$3,542,017.93 *</b>

ENGINEER: Michael P. Darga, P.E.  
Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

Lawrence M. Clarke, Inc. (4th bidder) - \$4,608,294.00  
Solê Underground (5th bidder) - \$4,629,134.00

Corrected by Engineer \*

BID TABULATION  
M-59 WATER MAIN EXTENSION  
HARTLAND TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

**Lawrence M. Clarke, Inc.**  
50850 Bemis Road  
Belleville, MI 48111  
Phone: (734) 481-1565

**Solê Underground**  
5940 Commerce Drive  
Westland, MI 48185  
Phone: (734) 326-5455

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost
1. Mobilization, Max 10%	1	LSUM	\$280,000.00	\$280,000.00	\$420,000.00	\$420,000.00
2. Clearing	1	Acre	\$30,000.00	\$30,000.00	\$5,000.00	\$5,000.00
3. Tree, Rem, 19 inch to 36 inch	7	Ea	\$1,500.00	\$10,500.00	\$2,000.00	\$14,000.00
4. Tree, Rem, 37 inch or Larger	5	Ea	\$2,000.00	\$10,000.00	\$2,500.00	\$12,500.00
5. Tree, Rem, 6 inch to 18 inch	1	Ea	\$1,000.00	\$1,000.00	\$300.00	\$300.00
6. Curb and Gutter, Rem	20	Ft	\$25.00	\$500.00	\$15.00	\$300.00
7. Pavt, Rem	28	Syd	\$30.00	\$840.00	\$15.00	\$420.00
8. Sidewalk, Rem	5	Syd	\$25.00	\$125.00	\$15.00	\$75.00
9. Exploratory Investigation, Vertical	500	Ft	\$10.00	\$5,000.00	\$20.00	\$10,000.00
10. Embankment, CIP	180	Cyd	\$40.00	\$7,200.00	\$30.00	\$5,400.00
11. Excavation, Earth	420	Cyd	\$50.00	\$21,000.00	\$30.00	\$12,600.00
12. Granular Material, CI II	101	Cyd	\$60.00	\$6,060.00	\$25.00	\$2,525.00
13. Subgrade Undercutting, 1x3, Special	200	Cyd	\$75.00	\$15,000.00	\$45.00	\$9,000.00
14. Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$500.00	\$2,000.00	\$120.00	\$480.00
15. Erosion Control, Silt Fence	4,055	Ft	\$6.00	\$24,330.00	\$2.00	\$8,110.00
16. Aggregate Base, Special	500	Ton	\$65.00	\$32,500.00	\$30.00	\$15,000.00
17. Aggregate Base, 8 inch, Special	2,967	Syd	\$65.00	\$192,855.00	\$10.00	\$29,670.00
18. Maintenance Gravel	300	Ton	\$50.00	\$15,000.00	\$30.00	\$9,000.00
19. Approach, CI II	71	Ton	\$60.00	\$4,260.00	\$30.00	\$2,130.00
20. Shoulder, CI II, 4 inch	145	Syd	\$12.00	\$1,740.00	\$8.00	\$1,160.00
21. Geogrid, Special	900	Syd	\$7.00	\$6,300.00	\$6.00	\$5,400.00
22. Trench Undercut and Backfill	1,500	Cyd	\$70.00	\$105,000.00	\$30.00	\$45,000.00
23. HMA Surface, Rem	39	Syd	\$30.00	\$1,170.00	\$10.00	\$390.00
24. HMA, 4E1, Special	650	Ton	\$300.00	\$195,000.00	\$140.00	\$91,000.00
25. HMA, 5E1, Special	390	Ton	\$300.00	\$117,000.00	\$150.00	\$58,500.00
26. Driveway, Nonreinf Conc, 6 inch, Special	28	Syd	\$150.00	\$4,200.00	\$10.00	\$280.00
27. Curb and Gutter, Conc, Match Existing, Special	20	Ft	\$80.00	\$1,600.00	\$50.00	\$1,000.00
28. Sidewalk, Conc, 4 inch, Special	46	Sft	\$20.00	\$920.00	\$10.00	\$460.00
29. Post, Mailbox	2	Ea	\$200.00	\$400.00	\$100.00	\$200.00
30. Post, Steel, 3 lb	42	Ft	\$45.00	\$1,890.00	\$10.00	\$420.00
31. Sign, Type III, Erect, Salv	3	Ea	\$1,700.00	\$5,100.00	\$100.00	\$300.00
32. Sign, Type IIIA	15	Sft	\$60.00	\$900.00	\$30.00	\$450.00
33. Sign, Type IIIB	3	Sft	\$60.00	\$180.00	\$30.00	\$90.00
34. Pavt Mrkg, Waterborne, 4 inch, Yellow	1,510	Ft	\$3.00	\$4,530.00	\$2.00	\$3,020.00
35. Pavt Mrkg, Waterborne, 6 inch, White	1,527	Ft	\$4.00	\$6,108.00	\$2.00	\$3,054.00
36. Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	5	Ea	\$1,700.00	\$8,500.00	\$100.00	\$500.00
37. Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	5	Ea	\$100.00	\$500.00	\$10.00	\$50.00
38. Channelizing Device, 42 inch, Furn	50	Ea	\$60.00	\$3,000.00	\$20.00	\$1,000.00
39. Channelizing Device, 42 inch, Oper	50	Ea	\$10.00	\$500.00	\$1.00	\$50.00
40. Plastic Drum, High Intensity, Furn	150	Sft	\$50.00	\$7,500.00	\$20.00	\$3,000.00
41. Plastic Drum, High Intensity, Oper	150	Sft	\$10.00	\$1,500.00	\$1.00	\$150.00
42. Sign, Type B, Temp, Prismatic, Furn	211	Sft	\$20.00	\$4,220.00	\$5.00	\$1,055.00
43. Sign, Type B, Temp, Prismatic, Oper	211	Sft	\$10.00	\$2,110.00	\$1.00	\$211.00
44. Minor Taf Devices	1	LSUM	\$10,000.00	\$10,000.00	\$100,000.00	\$100,000.00
45. Traf Regulator Control	1	LSUM	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00
46. Turf Restoration, Special	7,503	Syd	\$12.00	\$90,036.00	\$3.00	\$22,509.00
47. Sprinkler Line, Special	100	Ft	\$12.00	\$1,200.00	\$6.00	\$600.00

BID TABULATION  
M-59 WATER MAIN EXTENSION  
HARTLAND TOWNSHIP  
LIVINGSTON COUNTY, MICHIGAN

**Lawrence M. Clarke, Inc.**  
50850 Bemis Road  
Belleville, MI 48111  
Phone: (734) 481-1565

**Solè Underground**  
5940 Commerce Drive  
Westland, MI 48185  
Phone: (734) 326-5455

Item	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost
48. Sprinkler Head, Relocate, Special	25	Ea	\$60.00	\$1,500.00	\$25.00	\$625.00
49. Sprinkler Head, Replace, Special	25	Ea	\$60.00	\$1,500.00	\$30.00	\$750.00
50. Fire Hydrant, Special	19	Ea	\$8,000.00	\$152,000.00	\$8,500.00	\$161,500.00
51. Gate Valve and Well, 8 inch, Special	2	Ea	\$7,000.00	\$14,000.00	\$5,000.00	\$10,000.00
52. Gate Valve and Well, 12 inch, Special	8	Ea	\$9,000.00	\$72,000.00	\$10,000.00	\$80,000.00
53. Gate Valve and Well, 16 inch, Special	10	Ea	\$17,000.00	\$170,000.00	\$15,000.00	\$150,000.00
54. Water Main, DI, CI 54, 8 inch, Special	22	Ft	\$170.00	\$3,740.00	\$150.00	\$3,300.00
55. Water Main, DI, CI 54, 12 inch, Special	210	Ft	\$230.00	\$48,300.00	\$250.00	\$52,500.00
56. Water Main, DI, CI 54, 16 inch, Special	584	Ft	\$260.00	\$151,840.00	\$300.00	\$175,200.00
57. Water Main, DI, CI 54, 16 inch, Restrained Joint, Special	1,002	Ft	\$310.00	\$310,620.00	\$350.00	\$350,700.00
<b>58. Water Main, HDD, HDPE, DR 11, 12 inch, Special</b>	<b>2,375</b>	<b>Ft</b>	<b>\$180.00</b>	<b>\$427,500.00</b>	<b>\$300.00</b>	<b>\$712,500.00</b>
<b>59. Water Main, HDD, HDPE, DR 11, 16 inch, Special</b>	<b>3,629</b>	<b>Ft</b>	<b>\$220.00</b>	<b>\$798,380.00</b>	<b>\$350.00</b>	<b>\$1,270,150.00</b>
60. Water Main Connection, 12 inch, Special	1	Ea	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00
61. Concrete Restraining Block, Special	9	Ea	\$8,000.00	\$72,000.00	\$3,000.00	\$27,000.00
62. Pile Driving Equipment, Furn	1	LSUM	\$120,000.00	\$120,000.00	\$72,100.00	\$72,100.00
63. Test Pile, Treated Timber	3	Ea	\$8,000.00	\$24,000.00	\$3,500.00	\$10,500.00
64. Pile, Treated Timber, Furn	3,735	Ft	\$10.00	\$37,350.00	\$5.00	\$18,675.00
65. Pile, Treated Timber, Driven	3,735	Ft	\$110.00	\$410,850.00	\$5.00	\$18,675.00
66. Structural Steel, Mixed, Furn and Fab	29,460	Lb	\$7.00	\$206,220.00	\$5.00	\$147,300.00
67. Structural Steel, Mixed, Erect, Special	29,460	Lb	\$7.00	\$206,220.00	\$5.00	\$147,300.00
68. Dewatering for Utility Construction, Special	1	LSUM	\$60,000.00	\$60,000.00	\$250,000.00	\$250,000.00
69. Audio Video Route Survey, Special	1	LSUM	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00
70. Reimbursed Permit Fee, Special	10,000	Dlr	\$1.00	\$10,000.00	\$1.00	\$10,000.00
<b>TOTAL BID AMOUNT</b>				<b>\$4,608,294.00</b>		<b>\$4,629,134.00</b>

ENGINEER: Michael P. Darga, P.E.  
Hubbell, Roth & Clark, Inc.  
555 Hulet Drive  
Bloomfield Hills, MI 48303

Lawrence M. Clarke, Inc. (4th bidder) - \$4,608,294.00  
Solè Underground (5th bidder) - \$4,629,134.00

Corrected by Engineer \*

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Robert M. West, Township Manager

**Subject:** Boards and Commission Compensation Analysis

**Date:** October 13, 2021

### **Discussion**

Manager West will present to the Township Board the compensation analysis for Township Boards and Commissions in relation to neighboring communities. Manager West will provide recommendations for further feedback and discussion as the Township staff begin working on the FY2022-23 proposed budget. No formal action is required at this time by the Township Board.