



Board of Trustees

William J. Fountain, Supervisor	Joseph W. Colaianne, Trustee
Larry N. Ciofu, Clerk	Matthew J. Germane, Trustee
Kathleen A. Horning, Treasurer	Glenn E. Harper, Trustee
	Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, September 17, 2019 7:00 PM

Call to Order

Pledge of Allegiance

Roll Call

Approval of Meeting Agenda

Call to the Public

Approval of Consent Agenda

- [1.](#) Approve Payment of Bills
- [2.](#) Approve Post Audit of Disbursements Between Board Meetings
- [3.](#) Approve 09/03/2019 Regular Board Meeting Minutes

Presentation

- [4.](#) Fiscal Year 2018-19 Audit Presentation

Applicant

- [5.](#) Hartland Towne Square PD Agreement Amendment

Pending & New Business

- [6.](#) Resolution - Millpointe Revised Assessment Roll

Board Reports

[BRIEF RECESS]

Information / Discussion

- [7.](#) 2019 Strategic Plan Status
8. Manager's Report

Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: September 10, 2019

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$289,772.10. The bills are available in the Finance office for review.

Notable invoices include:

\$176,572.31 – Livingston County Drain Commission – (August 2019 Sewer O&M)

\$51,451.00 – Preiss Companies – (Hartland Road Pathway)

\$40,950.00 – The Huntington National Bank – (Capital Improvement Bonds, Series 2015 & 2016 Interest)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY20 budget.

Attachments

Bills for 09.17.19

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

AMAZON.COM	AMAZON.COM	08/23/2019	111-3833462-5850	FOA	MICROSOFT SURFACE COVER	
42398		09/17/2019		N		130.29
08/23/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		130.29

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-740.000	OPERATING SUPPLIES	130.29

AMAZON.COM	AMAZON.COM	07/31/2019	112-5248112-8337	FOA	BATTERIES	
42317		09/17/2019		N		47.97
07/31/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		47.97

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	47.97

VENDOR TOTAL: 178.26

BIGBEARLOD	BIG BEAR LODGE	07/23/2019	072319	FOA	LODGING FOR TWP MGR	
42271		09/17/2019		N		267.75
07/23/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		267.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	267.75

VENDOR TOTAL: 267.75

BIGRAYS	BIG RAYS QUICK LUBE	08/15/2019	128304	FOA	OIL CHANGE ON 2018 FORD ESCAPE	
42366		09/17/2019		N		40.95
08/15/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		40.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-930.000	REPAIRS & MAINTENANCE	40.95

VENDOR TOTAL: 40.95

CINTAS	CINTAS CORPORATION	09/03/2019	4029189731	FOA	MATS	
42410	P.O. BOX 630910	09/17/2019		N		44.55
09/03/2019	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		09/17/2019		N		44.55

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	44.55

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Invoice Date	City/State/Zip		Disc. Date	Disc. %	Sep CK		Net Amount
			Due Date		1099		

VENDOR TOTAL: 44.55

COMCAST	COMCAST CABLE	08/03/2019	080319	FOA	AUGUST 2019 - INTERNET/PHONE @ WTP	
42313	P.O. BOX 7500	09/17/2019		N		270.71
08/03/2019	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		09/17/2019		N		270.71

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	151.71
536-000-805.000	INTERNET	119.00
		270.71

COMCAST	COMCAST CABLE	08/06/2019	080619	FOA	AUGUST 2019 CABLE/INTERNET @ TOWNSHI	
42308	P.O. BOX 7500	09/17/2019		N		260.41
08/06/2019	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		09/17/2019		N		260.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	176.85
577-000-806.000	CABLE TV FEES	83.56
		260.41

VENDOR TOTAL: 531.12

CM	CRYSTAL MOUNTAIN LODGING	08/11/2019	081119	FOA	LODGING - ASSESSOR - MAA CONFERENCE	
42370		09/17/2019		N		512.46
08/11/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		512.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-957.000	EDUCATION/TRAINING/CONVENTION	512.46

VENDOR TOTAL: 512.46

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	09/01/2019	57218	FOA	SEPT 2019 - TRASH PICKUP AT ALL PARK	
42401	PO BOX 241	09/17/2019		N		300.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00

VENDOR TOTAL: 300.00

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			Due Date		1099		

DROPBOX	DROPBOX		08/01/2019	080119	FOA	AUGUST 2019	
42314			09/17/2019		N		119.88
08/01/2019	,		/ /	0.0000	N		0.00
			09/17/2019		N		119.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	119.88

VENDOR TOTAL: 119.88

0071	DTE ENERGY-STREET LIGHTS	08/31/2019	200291666900	FOA	AUGUST 2019 STREETLIGHTS INCL MILLPO	
42426		09/17/2019		N		1,704.15
	P.O. BOX 630795					
08/31/2019	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		09/17/2019		N		1,704.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	1,423.58
701-000-290.400	MILPOINT STREET LIGHT ESCROW	259.35
701-000-290.410	FIDDLERS GROVE STREETLIGHT	21.22
		1,704.15

VENDOR TOTAL: 1,704.15

FSOM	FIRE SYSTEMS OF MICHIGAN	08/22/2019	1771134	FOA	FIRE ALARM PANEL SERVICE CALL	
42403	2710 NORTHRIDGE DR NW, STE F	09/17/2019		N		316.25
08/22/2019	GRAND RAPIDS MI, 49544	/ /	0.0000	N		0.00
		09/17/2019		N		316.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.001	REPAIRS & MAINT. EQUIPMENT	316.25

VENDOR TOTAL: 316.25

HARTCHAMBE	HARTLAND AREA CHAMBER	08/05/2019	080519	FOA	LUNCH/LEARN REGISTRATIONS	
42311		09/17/2019		N		40.00
08/05/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		40.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-804.000	MEMBERSHIP & DUES	20.00
101-101-957.000	EDUCATION/TRAINING/CONVENTION	20.00
		40.00

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		Due Date		1099		

VENDOR TOTAL: 40.00

0001	HARTLAND TOWNSHIP GENERAL FUND	08/29/2019	082919	FOA	JULY 2019 MOBILE HOME TAX DISBURSEME	
42402		09/17/2019		N		264.00
08/29/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		264.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	264.00

VENDOR TOTAL: 264.00

1548	HORIZON LANDSCAPE INC.	08/28/2019	14558	FOA	WEED CONTROL @ SETTLERS PARK PARKING	
42427	11765 HIBNER RD	09/17/2019		N		590.00
08/28/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		590.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	LAWN/SNOW MAINTENANCE	590.00

1548	HORIZON LANDSCAPE INC.	08/28/2019	14559	FOA	TRIM SHRUBS @ HERO TEEN CENTER	
42428	11765 HIBNER RD	09/17/2019		N		225.00
08/28/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		225.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	225.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14574	FOA	AUG 2019 MOWING - STATION #62	
42429	11765 HIBNER RD	09/17/2019		N		308.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		308.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	308.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14596	FOA	AUG 2019 MOWING - M-59 MEDIANS	
42430	11765 HIBNER RD	09/17/2019		N		675.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		675.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	675.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14598	FOA	AUG 2019 MOWING - OTHER M-59 AREAS	
42431	11765 HIBNER RD	09/17/2019		N		175.00

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09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		175.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	175.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14603	FOA	AUG 2019 MWOING - TOWNSHIP HALL	
42432	11765 HIBNER RD	09/17/2019		N		620.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		620.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	620.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14604	FOA	AUG 2019 MOWING - HERO TEEN CENTER	
42433	11765 HIBNER RD	09/17/2019		N		165.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		165.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	165.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14605	FOA	AUG 2019 MOWING - STATION #61	
42434	11765 HIBNER RD	09/17/2019		N		290.00
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		290.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	290.00

1548	HORIZON LANDSCAPE INC.	08/31/2019	14616	FOA	SCHEDULE 1 &2 FERTILIZATION	
42435	11765 HIBNER RD	09/17/2019		N		1,361.15
09/03/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		Y		1,361.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-802.000	LAWN/SNOW MAINTENANCE	881.98
101-463-802.000	LAWN/SNOW MAINTENANCE	479.17

1,361.15

VENDOR TOTAL: 4,409.15

INTERNATIO	INTERNATION	08/01/2019	080119	FOA	2019 ICMA ANNUAL CONFERENCE MEMBER R	
42315		09/17/2019		N		720.00
08/01/2019	,	/ /	0.0000	N		0.00

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Open		09/17/2019		N		720.00
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GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	720.00

VENDOR TOTAL: 720.00

IRONMOUNT	IRON MOUNTAIN	08/03/2019	080319	FOA	CREDIT REFUND	
42312	P.O. BOX 27128	09/17/2019		N		(373.08)
08/03/2019	NEW YORK NY, 10087-7128	/ /	0.0000	N		0.00
		09/17/2019		N		(373.08)

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	(373.08)

VENDOR TOTAL: (373.08)

JCIJONES	JCI JONES CHEMICALS, INC	08/29/2019	798713	FOA	774 GALLONS HYPOCHLORITE SOLUTION	
42404	MSC#729	09/17/2019		N		1,967.40
	P.O. BOX 830674	/ /	0.0000	N		0.00
08/29/2019	BIRMINGHAM AL, 35283-0674	09/17/2019		N		1,967.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.001	WATER TREAT. CHEMICALS	1,967.40

VENDOR TOTAL: 1,967.40

LAFONTAINE	LAFONTAINE AUTOMOTIVE GROUP	08/14/2019	08/14/19	FOA	OIL CHANGE IN 2015 GMC SIERRA	
42369	4000 W HIGHLAND ROAD	09/17/2019		N		63.85
08/14/2019	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		09/17/2019		N		63.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	63.85

LAFONTAINE	LAFONTAINE AUTOMOTIVE GROUP	08/14/2019	081419	FOA	OIL CHANGE IN 2015 GMC TRUCK	
42368	4000 W HIGHLAND ROAD	09/17/2019		N		64.16
08/14/2019	HIGHLAND MI, 48357	/ /	0.0000	N		0.00
		09/17/2019		N		64.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	64.16

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VENDOR TOTAL: 128.01

0220	LIVINGSTON COUNTY TREASURER	08/29/2019	082919	FOA	JULY 2019 MOBILE HOME TAX DISBURSEME	
42405	200 E. GRAND RIVER	09/17/2019		N		1,320.00
08/29/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/17/2019		N		1,320.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,320.00

VENDOR TOTAL: 1,320.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	08/31/2019	3072	FOA	AUGUST 2019 - SEWER SYSTEM O&M	
42421	2300 E. GRAND RIVER	09/17/2019		N		176,572.31
	STE. 105					
09/05/2019	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/17/2019		N		176,572.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	176,572.31

VENDOR TOTAL: 176,572.31

LDPA	LIVINGSTON DAILY PRESS & ARGUS	08/01/2019	080119	FOA	AUGUST 2019	
42316		09/17/2019		N		9.99
	3964 SOLUTIONS CENTER					
08/01/2019	CHICAGO IL, 60677-3009	/ /	0.0000	Y		0.00
		09/17/2019		N		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	9.99

VENDOR TOTAL: 9.99

MGRTOOLS	MANAGER-TOOLS.COM	08/22/2019	186161	FOA	DETROIT SEPT 2019 EFFECTIVE COMMUNIC	
42399		09/17/2019		N		1,100.00
08/22/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		1,100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-957.000	EDUCATION/TRAINING/CONVENTION	1,100.00

VENDOR TOTAL: 1,100.00

MEIJER	MEIJER	08/05/2019	080519	FOA	B. DELLISS WORK PANTS	
42323	2160 HARTLAND RD	09/17/2019		N		32.00

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08/05/2019	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		09/17/2019		N		32.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	32.00

VENDOR TOTAL: 32.00

MGFOA	MGFOA	08/05/2019	080519	FOA	2019 FALL INSTITUTE	
42309	4020 COPPER VIEW STE 130	09/17/2019		N		305.00
08/05/2019	TRAVERSE CITY MI, 49684	/ /	0.0000	N		0.00
		09/17/2019		N		305.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	305.00

VENDOR TOTAL: 305.00

ORKIN	ORKIN	09/05/2019	184627209	FOA	PEST CONTROL AT TWP HALL	
42423	21068 BRIDGE ST.	09/17/2019		N		66.85
09/05/2019	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		09/17/2019		N		66.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	66.85

ORKIN	ORKIN	09/05/2019	184627838	FOA	PEST CONROL @ HERO TEEN CENTER	
42425	21068 BRIDGE ST.	09/17/2019		N		65.88
09/05/2019	SOUTHFIELD MI, 48034	/ /	0.0000	N		0.00
		09/17/2019		N		65.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	65.88

VENDOR TOTAL: 132.73

1180	PETER'S TRUE VALUE HARDWARE	08/27/2019	K49514	FOA	BATTERIES, BIT TIP	
42397	3455 W. HIGHLAND ROAD	09/17/2019		N		10.98
08/27/2019	MILFORD MI, 48380	/ /	0.0000	N		0.00
		09/17/2019		N		10.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	10.98

VENDOR TOTAL: 10.98

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PHONEFUSIO	PHONE FUSION		08/11/2019	081119	FOA	AUGUST 2019	
42371			09/17/2019		N		1.99
08/11/2019	,		/ /	0.0000	N		0.00
			09/17/2019		N		1.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	1.99

VENDOR TOTAL: 1.99

PREISS	PREISS COMPANIES LLC		09/03/2019	12447	FOA	HARTLAND ROAD PATHWAY	
42409	8211 CLYDE ROAD		09/17/2019		N		51,451.00
09/03/2019	FENTON MI, 48430		/ /	0.0000	N		0.00
			09/17/2019		Y		51,451.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	8,246.00
401-444-969.005	VILLAGE SIDEWALKS	43,205.00
		51,451.00

VENDOR TOTAL: 51,451.00

RBL	REALITY-BASED LEADERSHIP		07/28/2019	072819	FOA	AUGUST 2019	
42270			09/17/2019		N		27.00
07/28/2019	,		/ /	0.0000	N		0.00
			09/17/2019		N		27.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	27.00

VENDOR TOTAL: 27.00

RURALKING	RURAL KING		08/14/2019	081419	FOA	MISC SUPPLIES	
42367			09/17/2019		N		18.75
08/14/2019	,		/ /	0.0000	N		0.00
			09/17/2019		N		18.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.000	SOFTWARE MAINTENANCE	18.75

VENDOR TOTAL: 18.75

SELECTION	SELECTION.COM		08/16/2019	382341	FOA	MOTOR VEHICLE REPORT ON A. VETTRAINO	
42400	155 TRI-COUNTY PKWY, STE 150		09/17/2019		N		42.00
08/16/2019	CINCINNATI OH, 45246		/ /	0.0000	N		0.00

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DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 09/17/2019 - 09/17/2019
BOTH JOURNALIZED AND UNJOURNALIZED

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		09/17/2019		Y		42.00
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GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	42.00

VENDOR TOTAL: 42.00

SHUTTERSTO	SHUTTERSTOCK.COM	08/06/2019	080619	FOA	AUGUST 2019	
42307		09/17/2019		N		29.00
08/06/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		29.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	29.00

VENDOR TOTAL: 29.00

SLOANS	SLOAN'S SALES & SERVICE, LLC	08/08/2019	01-26940	FOA	REPAIRS TO MOWER	
42322	1005 N. BRIDGE ST.	09/17/2019		N		300.22
	P.O. BOX 515					
08/08/2019	LINDEN MI, 48451	/ /	0.0000	N		0.00
		09/17/2019		N		300.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINTENANCE TRUCKS	300.22

VENDOR TOTAL: 300.22

SMARTSIGN	SMART SIGN	08/05/2019	SMT-262694	FOA	REFLECTIVE ALUMINUM SIGNS, SIGN POST	
42310		09/17/2019		N		295.71
08/05/2019	,	/ /	0.0000	N		0.00
		09/17/2019		N		295.71

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-722-900.000	PRINTING & PUBLICATIONS	295.71

VENDOR TOTAL: 295.71

SNEATH	SNEATH, WILLIAM	09/05/2019	090519	FOA	FARMERS MARKET FLAG	
42414	13897 CLYDE RD	09/17/2019		N		109.96
09/05/2019	HOLLY MI, 48442	/ /	0.0000	N		0.00
		09/17/2019		N		109.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-956.000	FARMERS MARKET	109.96

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DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 09/17/2019 - 09/17/2019
BOTH JOURNALIZED AND UNJOURNALIZED

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 109.96

STAPLES	STAPLES	08/31/2019	8055589040	FOA	MISC SUPPLIES	
42406	PO BOX 660409	09/17/2019		N		64.43
08/31/2019	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/17/2019		N		64.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-727.000	SUPPLIES & POSTAGE	60.77
101-253-727.000	SUPPLIES & POSTAGE	3.66
		64.43

STAPLES	STAPLES	09/07/2019	8055666107	FOA	BLACK TONER FOR FINANCE CLERK PRINTE	
42424	PO BOX 660409	09/17/2019		N		173.15
09/07/2019	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/17/2019		N		173.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-727.000	SUPPLIES & POSTAGE	173.15

VENDOR TOTAL: 237.58

HUNTINGBAN	THE HUNTINGTON NATIONAL BANK	08/21/2019	082119	FOA	CAP IMP BONDS, SERIES 2015 INTEREST	
42411	PO BOX 1558-GW4E64	09/17/2019		N		14,325.00
08/21/2019	COLUMBUS OH, 43216	/ /	0.0000	N		0.00
		09/17/2019		N		14,325.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
204-000-997.001	BOND INTEREST ROADS 2015	14,325.00

HUNTINGBAN	THE HUNTINGTON NATIONAL BANK	08/21/2019	8/21/19	FOA	CAP IMPR BONDS, SERIES 2016 INTEREST	
42412	PO BOX 1558-GW4E64	09/17/2019		N		26,625.00
08/21/2019	COLUMBUS OH, 43216	/ /	0.0000	N		0.00
		09/17/2019		N		26,625.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
204-000-997.002	BOND INTEREST ROADS 2016	26,625.00

VENDOR TOTAL: 40,950.00

TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	09/03/2019	5047551	FOA	7/25/19 - 9/24/19 ESTUDIO2830C BLK C	
42407	PO BOX 927	09/17/2019		N		4.70
09/03/2019	BUFFALO NY, 14240	/ /	0.0000	N		0.00
		09/17/2019		N		4.70

Open

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DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 09/17/2019 - 09/17/2019
BOTH JOURNALIZED AND UNJOURNALIZED

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Vendor Code	Vendor name	BOTH OPEN AND PAID	Bank	Invoice Description	
Ref #	Address	Post Date	Invoice	Hold	Gross Amount
Invoice Date	City/State/Zip	CK Run Date	PO	Sep CK	Discount
		Disc. Date	Disc. %	1099	Net Amount
		Due Date			

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	4.70
TOSHIBA	TOSHIBA BUSINESS SOLUTIONS	09/03/2019 5047552 FOA 7/25/19 - 9/24/19 ESTUDIO2830C COLOR
42408	PO BOX 927	09/17/2019 N 19.00
09/03/2019	BUFFALO NY, 14240	/ / 0.0000 N 0.00
		09/17/2019 N 19.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-930.000	REPAIRS & MAINTENANCE	19.00
VENDOR TOTAL:		23.70

USPS	UNITED STATES POSTAL SERVICE	08/19/2019 081919 FOA DPW CERTIFIED LETTERS
42376		09/17/2019 N 82.50
08/19/2019	,	/ / 0.0000 N 0.00
		09/17/2019 N 82.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-727.000	SUPPLIES/POSTAGE	82.50
VENDOR TOTAL:		82.50

USA	USA BLUE BOOK	09/04/2019 998636 FOA GLOVES/FUSE
42422	P.O. BOX 9004	09/17/2019 N 172.83
09/04/2019	GURNEE IL, 60031-9004	/ / 0.0000 N 0.00
		09/17/2019 N 172.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	172.83
VENDOR TOTAL:		172.83

WOOD	WOOD ENVIRONMENT & INFRASTRUCTURE	09/04/2019 H06102392 FOA WWTP MONITORING THRU 8/16/19
42415	P.O. BOX 74008618	09/17/2019 N 5,376.00
09/04/2019	CHICAGO IL, 60674-8618	/ / 0.0000 N 0.00
		09/17/2019 N 5,376.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.007	TREATMENT PLANT SAMPLING	5,376.00
VENDOR TOTAL:		5,376.00

TOTAL - ALL VENDORS: 289,772.10

09/09/2019 01:37 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 09/17/2019 - 09/17/2019
BOTH JOURNALIZED AND UNJOURNALIZED

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

FUND TOTALS:

Fund 101 - GENERAL FUND	14,656.85
Fund 204 - MUNICIPAL STREET FUND	40,950.00
Fund 206 - FIRE OPERATING	914.25
Fund 401 - CAPITAL PROJECTS FUND	43,205.00
Fund 536 - WATER SYSTEM FUND	11,218.42
Fund 577 - CABLE TV FUND	390.70
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	176,572.31
Fund 701 - TRUST AND AGENCY	1,864.57

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: September 9, 2019

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$331.82

September 12, 2019 Payroll - \$56,744.67

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY20 budget.

Attachments

Post Audit Bills List 08.29.19

Payroll for 09.12.19

09/09/2019 09:08 AM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 08/29/2019 - 08/29/2019

Pag 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/29/2019	FOA	39824	VERIZON WIRELESS	TELEPHONE	101-265-851.000	223.94
		39824		TELEPHONE	536-000-851.000	107.88
						<hr/> 331.82
			TOTAL - ALL FUNDS	TOTAL OF 1 CHECKS		331.82
--- GL TOTALS ---						
101-265-851.000			TELEPHONE		223.94	
536-000-851.000			TELEPHONE		107.88	
			TOTAL		331.82	

Check Register Report For Hartland Township
For Check Dates 09/12/2019 to 09/12/2019

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/12/2019	FOA	16552	GOODWIN, DENNIS R	216.90	168.02	0.00	Open
09/12/2019	FOA	16553	HENDRIX, PETER J	43.50	38.32	0.00	Open
09/12/2019	FOA	16554	ICMA VANTAGEPOINT TRANSFER AGENT	862.44	862.44	0.00	Open
09/12/2019	FOA	16555	ICMA VANTAGEPOINT TRANSFER AGENTS	30.96	30.96	0.00	Open
09/12/2019	FOA	16556	ICMA VANTAGEPOINT TRANSFER AGENT	3,338.65	3,338.65	0.00	Open
09/12/2019	FOA	16557	ICMA VANTAGEPOINT TRANSFER AGENT	767.42	767.42	0.00	Open
09/12/2019	FOA	DD6056	BAGDON, KELLY M	1,435.64	0.00	1,016.53	Cleared
09/12/2019	FOA	DD6057	BEAUDOIN, DIANA K	1,201.64	0.00	1,038.23	Cleared
09/12/2019	FOA	DD6058	BELTZ, KRISTEN A	659.25	0.00	528.77	Cleared
09/12/2019	FOA	DD6059	CASE, SUSAN E	1,554.21	0.00	1,060.45	Cleared
09/12/2019	FOA	DD6060	CIOFU, LARRY N	2,583.33	0.00	1,892.05	Cleared
09/12/2019	FOA	DD6061	DRYDEN-HOGAN, SUSAN A	3,211.28	0.00	2,234.27	Cleared
09/12/2019	FOA	DD6062	HEASLIP, JAMES B	2,825.58	0.00	1,921.21	Cleared
09/12/2019	FOA	DD6063	HORNING, KATHLEEN A	2,583.33	0.00	1,637.00	Cleared
09/12/2019	FOA	DD6064	JOHNSON, LISA	1,713.80	0.00	1,187.74	Cleared
09/12/2019	FOA	DD6065	KENDALL, ANTHONY S	27.70	0.00	25.58	Cleared
09/12/2019	FOA	DD6066	KLINE, CORI L	444.68	0.00	391.76	Cleared
09/12/2019	FOA	DD6067	KUMAR, ANDREW M	1,548.23	0.00	1,017.50	Cleared
09/12/2019	FOA	DD6068	LANGER, TROY D	3,140.25	0.00	2,216.13	Cleared
09/12/2019	FOA	DD6069	LENAGHAN, WILLIAM J	627.17	0.00	568.13	Cleared
09/12/2019	FOA	DD6070	MITCHELL, KYLE J	2,021.24	0.00	1,566.12	Cleared
09/12/2019	FOA	DD6071	MORGANROTH, CAROL L	1,548.88	0.00	1,198.09	Cleared
09/12/2019	FOA	DD6072	SHOLLACK, DONNA M	1,625.03	0.00	1,225.69	Cleared
09/12/2019	FOA	DD6073	VERMILLION, KAREN L	1,441.73	0.00	1,063.43	Cleared
09/12/2019	FOA	DD6074	VETTRAINO, ALEXANDER D	313.10	0.00	283.63	Cleared
09/12/2019	FOA	DD6075	VOLLBRECHT, LYNN J	1,102.05	0.00	886.74	Cleared
09/12/2019	FOA	DD6076	WEST, ROBERT M	3,203.04	0.00	2,445.61	Cleared
09/12/2019	FOA	DD6077	WICKMAN, JAMES T	4,634.59	0.00	3,660.31	Cleared
09/12/2019	FOA	DD6078	WYATT, MARTHA K	2,413.01	0.00	1,730.42	Cleared
09/12/2019	FOA	EFT509	FEDERAL TAX DEPOSIT	9,626.04	9,626.04	0.00	Cleared

Totals:	Number of Checks: 030	56,744.67	14,831.85	30,795.39
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Total Physical Checks:	6
Total Check Stubs:	24

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 09-03-19 Hartland Township Board Meeting Minutes

Date: September 10, 2019

Recommended Action

Move to approve the Hartland Township Board Regular Meeting minutes for September 3, 2019

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

Board Minutes - Draft 9-3-19

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
September 3, 2019-7:00 PM

1. **Call to Order** - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

2. **Pledge of Allegiance**

3. **Roll Call**

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning (7:00 PM - 7:15 PM), Joe Colaianne, Matt Germane, Glenn Harper, Joe Petrucci (7:20 PM)
ABSENT:

Also present were Hartland Township Manager James Wickman and Public Works Director Bob West.

4. **Meeting Agenda**

a. Approval of Meeting Agenda

Move to approve the agenda for the September 3, 2019, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper
ABSENT:	Petrucci

5. **Call to the Public**

Barbara Krueger, Hartland Township resident for 30 years, came forward to voice her concerns with the proposed development at M59 and Pleasant Valley/Fenton Roads. Her concerns related to the urgency of needing a stop light at this intersection now, regardless if this development goes forward, and with the additional volume of cars and people this development would bring as it relates to traffic congestion, postal delivery, fire department services, and school enrollment. She also stated that the brick homes proposed for this development do not fit with the Village and the type of living that we are used to in Hartland.

Dick Krueger, Hartland Township resident, came forward to voice his concerns with traffic on M-59 and the multiple accidents that have occurred over the summer, specifically at M-59 and Fenton Road, and around the shopping center exiting Speedway, that have temporarily closed roads. He suggested the township work with the Sheriff's department to get a complete story of the M59 accidents so that any changes instituted by MDOT can be evaluated for effectiveness as he feels the previous design of M-59, although understandable at the time, is not working for the volume of traffic we are seeing in this area.

6. **Approval of Consent Agenda**

Move to approve the consent agenda for the September 3, 2019, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glenn Harper, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper
ABSENT:	Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Board of Trustees - Regular Meeting - Aug 20, 2019 7:00 PM

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
September 3, 2019-7:00 PM

- d. Approve 08/20/19 Closed Session Meeting Minutes
- e. Authorize Security Upgrade Project & Budget Amendments (\$18,345)

7. Pending & New Business

a. Resolution - M59/Hartland Road SAD Interest Rate Adjustment

Supervisor Fountain gave a brief overview of the refunding of the M59/Hartland Road bonds that saved over \$800,000 of interest and commended the township staff for their work on this issue. Treasurer Horning presented a change to the Resolution document under Revised Interest Adjustment that eliminated the wording "Beginning with the 2019 Winter Tax Collection, interest" and replaced it with "The new interest rate" and added "Effective retro to May 1, 2019." at the end of this paragraph.

Move to approve the resolution adjusting the interest rate for the M59/Hartland Road SAD as amended. Roll call vote taken. Motion passed 6-0-1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Colaianne, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper
ABSENT:	Petrucci

b. Resolution - Ore Valley Road SAD - Deficit Elimination Plan

Manager Wickman gave a brief overview of the need for a deficit reduction plan due to accounting treatment of the funding of this SAD and that this should be the last time we will need to do this due to changes in accounting principles. We need to have this on file with the State and as discussed in the package the capital will be there once the construction funds are transferred over to the SAD fund.

Move to approve the resolution for a Deficit Elimination Plan for Ore Valley Road SAD. Roll call vote taken. Motion passed 6-0-1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper
ABSENT:	Petrucci

8. Board Reports

Trustee Harper - no report.

Clerk Ciofu - no report.

Treasurer Horning - no report.

Trustee Colaianne - no report.

Trustee Germane - The Hoop House construction at the HERO Teen Center is almost finished. It is in use now, but the heating system is not installed, which is not really needed at this time. The teens are enjoying the facility and thanked the township for their assistance in constructing the Hoop House.

Supervior Fountain - no report.

[BRIEF RECESS]

9. Information / Discussion

- a. Phragmites Mitigation Discussion

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
September 3, 2019-7:00 PM

Public Works Director Bob West gave an overview of the Phragmites Pilot test planned for the area north of Spranger Field. He stated he has discussed phragmites control programs with other communities in the area and presented three alternatives for the Board to consider. Discussion was held on the positives and negatives of a cut only program, a cut and chemical program, and a controlled burn program. Further discussion was held on the townships role on this issue, resident education on the issue, costs of each program and a long term commitment to a program. Based on the discussion, Director West will gather more information and come back to the Board at a later meeting.

RESULT:	INFORMATIONAL
----------------	----------------------

b. Annual Police Data Review

Manager Wickman presented the Livingston County Sheriff's Department Benchmark Statistics to the Board and discussion was held on response times, traffic stops, fatalities, cleared cases and vehicle crashes in total and per 10,000 residents. Overall the statistics indicate that there has not been much change from previous year's data. Manager Wickman stated that we are very well prepared to move forward with alternative police protection options should the situation change or our residents indicate a need for better police protection.

RESULT:	INFORMATIONAL
----------------	----------------------

c. Community Identity & Branding

Manager Wickman led an discussion on better community identity through gateway signs, community wayfinding signs, and street signs. The Board discussed gateways signs now that the Hartland Living branding is complete, the need for, and location of, wayfinding signs for schools, parks, library and other Hartland areas of interest, unique street signs, and the costs of these plans. Based on the discussion Manager Wickman will gather further information to bring back to the Board for consideration at a later meeting.

RESULT:	INFORMATIONAL
----------------	----------------------

d. Manager's Report

Manager Wickman stated that a concept plan for a residential development on Hacker Road west of the Walnut Ridge development will be coming to the Board for review in the near future. Bob Gibbs of Gibbs Planning Group will be in this week to film a segment of a video on Retail Market Analysis/Business Ready for the State of the Township meeting. We received one liquor license application before the deadline that will also come before the Board in the near future. Manager Wickman informed the Board that the Bullard Lake Woods road project has been moved to a 2020 project by the County due to their asphalt contractor being on strike. The Hartland Chamber of Commerce has approached the Township to have a member of the Township Board serve on their Board of Directors and we will be pursuing this in the near future. He also reminded the Board of the following schedule of meetings: Special Meeting on the Annual Financial Audit on September 17, before the regularly scheduled meeting; Joint Meeting with the Planning Commission on September 26; Joint Meeting with the Partners in Progress on September 30; the regular Board meeting on October 1; the Board Retreat on October 4; State of the Township on October 7. Trustee Petrucci inquired as to the installation of traffic lights and Manager Wickman stated that he thought the Clark Road light would be installed in November and that he did not know the status of the Hacker Road light at this time. Trustee Germane inquired as to the Ice House drain issues and Manager Wickman stated that last minute issues with the Livingston County Drain Commission have been resolved.

10. Adjournment

Move to adjourn the meeting at 8:35 p.m.

HARTLAND TOWNSHIP BOARD REGULAR MEETING DRAFT MINUTES
September 3, 2019-7:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Colaianne, Germane, Harper
ABSENT:	Petrucci
EXCUSED:	Horning

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Fiscal Year 2018-19 Audit Presentation

Date: September 11, 2019

Recommended Action

Move to accept the Audit Report from Pfeffer, Hanniford & Palka, CPA for the Fiscal Year 2018-2019.

Discussion

Attached are the FY19 audit report and management letter, prepared by Pfeffer, Hanniford & Palka.

Financial Impact

Attachments

Hartland Township FY18-19 Audit Presentation

Hartland Township FY18-19 Comments - Recommendations

Hartland Township FY18-19 Audit Report

Hartland Township

Audit Presentation

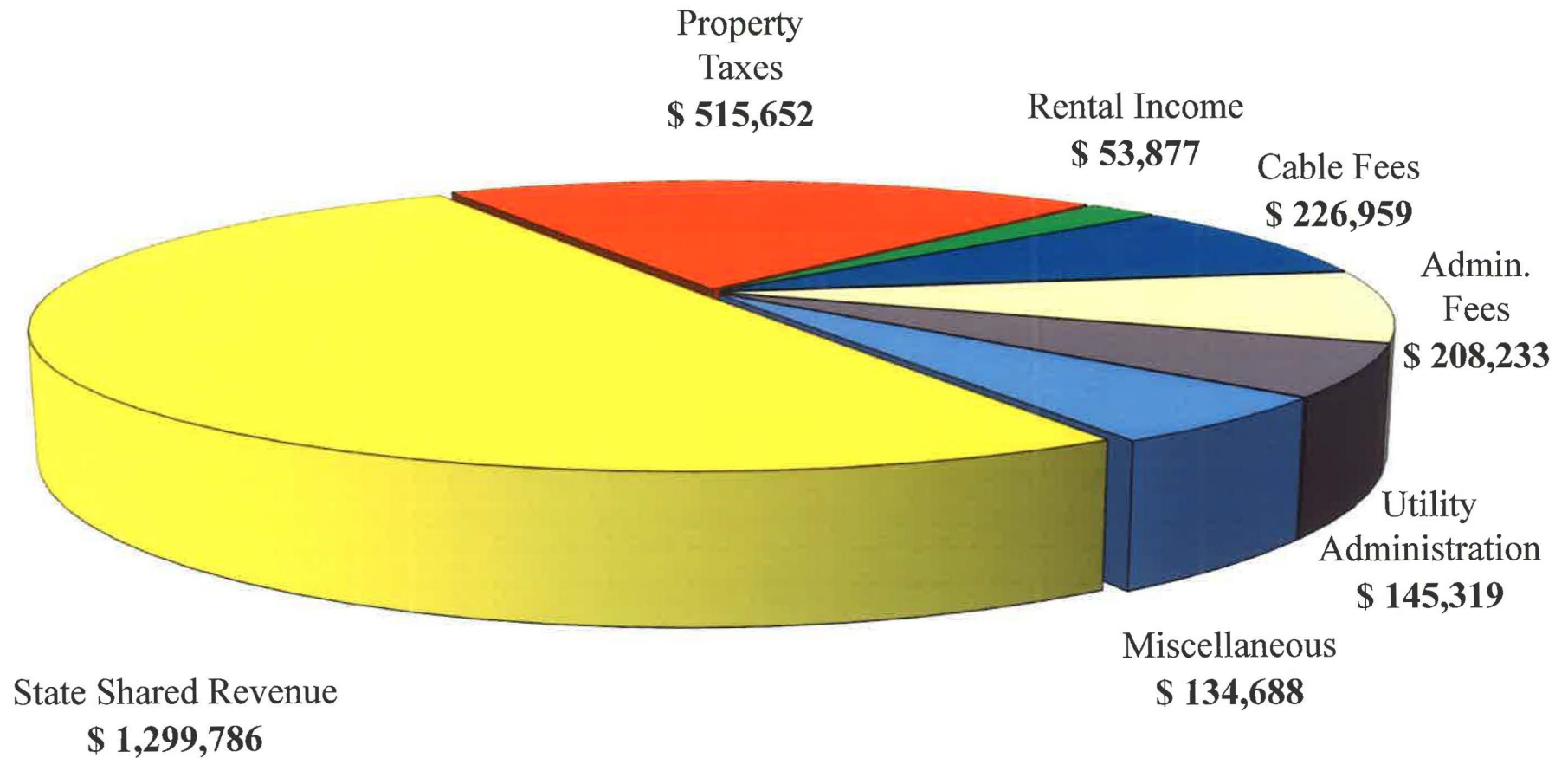
March 31, 2019



PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

BRIGHTON, MICHIGAN

Hartland Township
General Fund Revenues – Pre GASB 54
For The Year Ended March 31, 2019

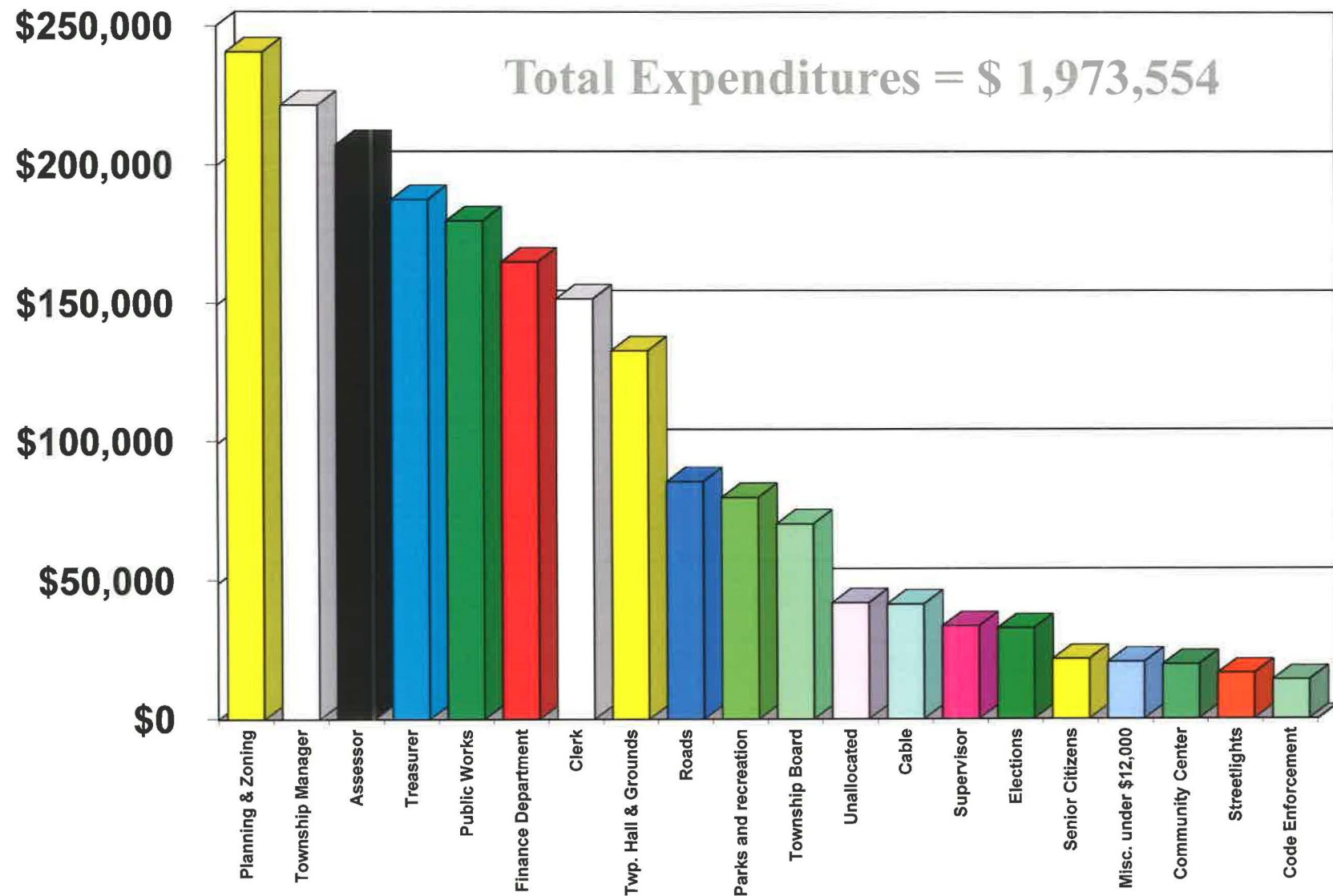


Total Revenues \$ 2,584,514

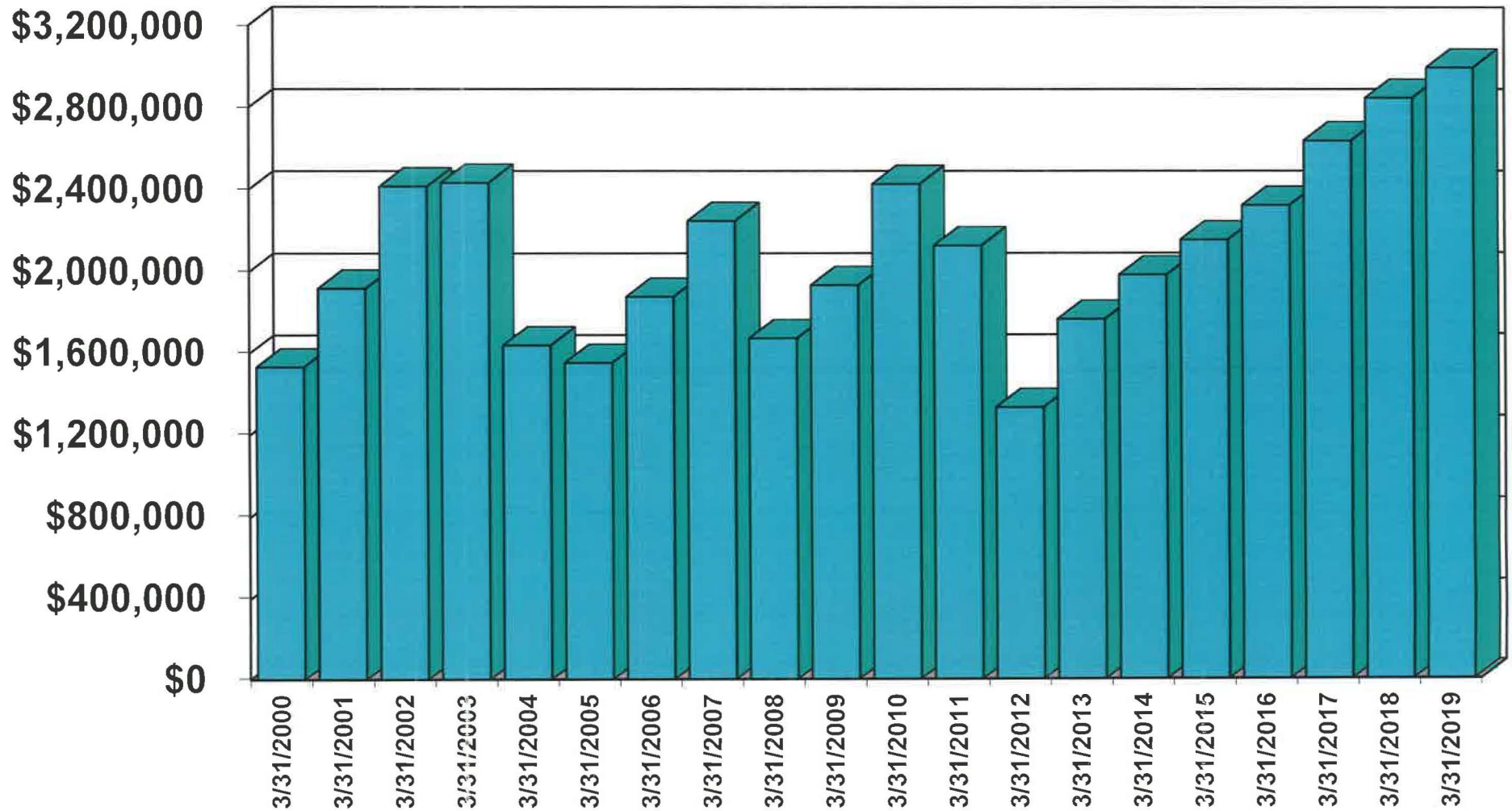
Hartland Township

General Fund Expenditures – Pre GASB 54

For The Year Ended March 31, 2019



Hartland Township General Fund - Fund Balance – Pre GASB 54 March 31, 2000-2019



John M. Pfeffer, C.P.A.
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September 17, 2019

To the Board of Trustees
Hartland Township
2655 Clark Road
Hartland, MI 48353

Dear Honorable Board of Trustees:

In planning and performing our audit of the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the Hartland Township as of and for the year ended March 31, 2019, in accordance with auditing standards generally accepted in the United States of America, we considered the Hartland Township's internal control over financial reporting (internal control) as a basis for designing and auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given those limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The following is a matter we would like to discuss with you as part of our audit presentation. We do not consider this matter a material weakness.

SPECIAL ASSESSMENT

The special assessments levied to finance the wastewater treatment plant and collection system is considerably less than the outstanding debt owed by the Township to the bondholders. The Township should continue to reserve funds to meet debt obligations.

CONCLUSION

Thank you for your assistance and hospitality toward our firm while conducting the audit of Hartland Township.

If you should have any questions, comments or concerns please do not hesitate to call us.

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Governmental Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Trustees and management of Hartland Township and is not intended to be and should not be used by anyone other than the specified parties.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

HARTLAND TOWNSHIP

Report on Audit of Financial Statements

For the Year Ended March 31, 2019

HARTLAND TOWNSHIP

TOWNSHIP OFFICIALS

Supervisor - William Fountain
Clerk - Larry Ciofu
Treasurer - Kathleen Horning

TOWNSHIP BOARD

Joseph Colaianne
William Fountain
Matthew Germane
Glenn Harper
Larry Ciofu
Kathleen Horning
Joseph Petrucci

TOWNSHIP ATTORNEY

Foster, Swift, Collins & Smith, P.C.

TOWNSHIP AUDITORS

Pfeffer, Hanniford & Palka
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

September 17, 2019

To the Board of Trustees
Hartland Township
2655 Clark Road
Hartland, Michigan 48353

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Hartland Township, Michigan, as of and for the year ended March 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of Hartland Township, Michigan, as of March 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 8 - 13 and 49 - 51 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hartland Township, Michigan's basic financial statements. The combining and individual nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

MANAGEMENT DISCUSSION AND ANALYSIS

Management Discussion and Analysis
March 31, 2019

Within this section of Hartland Township's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended March 31, 2019. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Position. This is the Township-wide statement of position presenting information that includes all the Township's assets and liabilities, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net position changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing, and from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and planning and zoning departments. Business-type activities include water and sewer system operations. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units).

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the combining statements later in this report.

The Township has three kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of available resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail its relation to net position.

Proprietary funds are reported in the fund financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and statements for individual fund activity are presented in a subsequent section of this report.

The Township as a Whole - Government-Wide Financial Analysis

The Township's net position at the end of the fiscal year was \$36,244,172. This is a \$850,981 increase over last year's net position of \$35,393,191.

The following tables provide a summary of the Township's financial activities and changes in net position:

Summary of Net Position

	Governmental Activities		Business-type Activities		Totals	
	3/31/2019	3/31/2018	3/31/2019	3/31/2018	3/31/2019	3/31/2018
ASSETS						
Current and other assets	\$ 12,315,908	\$ 12,065,685	\$ 19,183,650	\$ 19,015,391	\$ 31,499,558	\$ 31,081,076
Capital assets	8,904,087	8,863,509	22,336,541	22,807,080	31,240,628	31,670,589
Total assets	21,219,995	20,929,194	41,520,191	41,822,471	62,740,186	62,751,665
LIABILITIES						
Other liabilities	286,030	1,176,258	1,194,971	2,027,203	1,481,001	3,203,461
Long-term liabilities	7,640,000	6,780,000	17,375,013	17,375,013	25,015,013	24,155,013
Total liabilities	7,926,030	7,956,258	18,569,984	19,402,216	26,496,014	27,358,474
NET POSITION						
Net investment in capital assets	8,904,087	8,863,509	6,031,541	5,767,081	14,935,628	14,630,590
Restricted	4,384,717	3,340,820			4,384,717	3,340,820
Unrestricted	5,161	768,607	16,918,666	16,653,174	16,923,827	17,421,781
Total net position	\$ 13,293,965	\$ 12,972,936	\$ 22,950,207	\$ 22,420,255	\$ 36,244,172	\$ 35,393,191

Summary of Changes in Activities

	Governmental Activities		Business-type Activities		Totals	
	3/31/2019	3/31/2018	3/31/2019	3/31/2018	3/31/2019	3/31/2018
REVENUES						
Program revenues						
Charges for services	\$ 435,243	\$ 1,635,023	\$ 3,185,289	\$ 2,997,494	\$ 3,620,532	\$ 4,632,517
Capital contributions		20,794	529,503	480,913	529,503	501,707
General revenues						
State revenues	1,310,319	1,258,805			1,310,319	1,258,805
Property taxes	2,694,929	2,580,198			2,694,929	2,580,198
Interest and rent	335,004	258,578	315,929	372,268	650,933	630,846
Other	383,991	390,990	20,885	1,126,748	404,876	1,517,738
Total revenues	5,159,486	6,144,388	4,051,606	4,977,423	9,211,092	11,121,811
EXPENSES						
General government	1,656,005	1,593,690			1,656,005	1,593,690
Public safety	1,282,725	1,245,528			1,282,725	1,245,528
Parks and recreation	279,225	172,395			279,225	172,395
Public works	1,234,553	970,960			1,234,553	970,960
Community development	42,000	42,000			42,000	42,000
Cemetery	34,321	32,185			34,321	32,185
Interest on governmental long-term debt	309,628	323,675			309,628	323,675
Water system			598,214	765,078	598,214	765,078
Sewer system			2,923,440	2,883,588	2,923,440	2,883,588
Total expenses	4,838,457	4,380,433	3,521,654	3,648,666	8,360,111	8,029,099
Change in net position	321,029	1,763,955	529,952	1,328,757	850,981	3,092,712
Beginning net position	12,972,936	11,208,981	22,420,255	21,091,498	35,393,191	32,300,479
Ending net position	\$ 13,293,965	\$ 12,972,936	\$ 22,950,207	\$ 22,420,255	\$ 36,244,172	\$ 35,393,191

Financial Analysis of the Township's Funds

The Township has five major governmental funds for the year ended March 31, 2019. These funds are the General Fund, Municipal Street Fund, Fire Operating Fund, Millpointe Road Construction and M-59/Hartland Road Debt Service Fund.

- The General Fund increased by \$167,796, primarily due to a steady increase in property tax revenue and State Shared revenue.
- The Municipal Street Fund increased by \$360,286. This fund is supported by a 10-year millage, which expires in 2024. All major construction road projects were completed within the first three years. Annual repair and maintenance projects over the next seven years are planned. Fiscal year 2019 had minimal maintenance projects, resulting in the increase to fund balance.
- The Fire Operating Fund increased \$13,880, which was expected in the amended budget. Annual support for the Hartland Deerfield Fire Authority has stayed within the adopted budgets, however, the millage will expire in two years (2021) and a renewal will be voted on in a future election cycle.
- The Millpointe Road Construction Fund increased \$7,288. This fund is solely for the purpose of repaving the Millpointe subdivision, located off Highland Road (M-59). The project was paid for by issuing bonds and will be repaid through the special assessment district by the property owners. The increase represents a slight difference between project costs and bond funding. The project has been completed subsequent to the year ending March 31, 2019.
- The M-59/Hartland Road Debt Service Fund increased by \$406,775, due to a large special assessment payoff by one property owner. This is not uncommon for special assessment funds. During fiscal year 2020, the associated bond was refunded at a lower interest rate. Please see the Notes to the Financial Statements, page 41 for further details.

The Township has two major business-type funds for the year ended March 31, 2019. These funds are the Water System Fund and the Sewage Disposal System Fund.

- The Water System Fund's net position increased by \$338,417, due to annual rate increases under the Township's current water rate structure and connection fee revenue.
- The Sewage Disposal System Fund increased its net position by \$191,535 due to annual rate increases under the Township's current sewer rate structure and connection fee revenue.

General Fund Budgetary Highlights

The General Fund's budget was adopted prior to the start of the fiscal year ended March 31, 2019. Several amendments were made during the year to bring it closer to economic reality. The Township General Fund was over budget a small amount in the Streetlight activity.

Capital Asset and Debt Administration

Governmental Funds:

The Township acquired \$45,935 of depreciable capital assets during the year for the governmental funds for building improvements and a new fleet vehicle. The Township disposed of \$11,640 of capital assets during the year. The Township had construction in progress of \$321,700 related to sidewalks along Hartland Road. At the fiscal year end, the Hartland Road Sidewalk Project was estimated to be 90% complete. The construction in progress on the two Township parks, Settlers and Heritage, was completed during the fiscal year as well.

The Township issued new road special assessment bonds of \$860,000 for Millpointe subdivision road repaving and improvements. Principal repayments begin in fiscal year 2020. The Township made bond principal payments of \$815,000 during the fiscal year, with a total governmental debt of \$7,640,000 remaining for the year ended March 31, 2019.

Business-Type Funds:

The business-type funds acquired \$19,400 of new capital assets related to the Water System during the year. The Water System completed the construction on the pressure reducing valve addition on Highland Road, totaling \$192,859. At year end, the Water System had construction in progress of \$100,267 for a Water Storage Building, which was 69% complete at fiscal year end.

The Township issued no new business-type fund bonds during the fiscal year. Principal paid on outstanding bonds totaled \$787,740, with a total of \$17,375,013 of principal outstanding for the year ended March 31, 2019.

Economic Conditions and Future Activities

New construction on commercial and residential homes continues at a moderate pace, helping to stabilize the Township's property tax revenues back to pre-recession levels. Outstanding debt related to connecting to the Genesee County's sewage treatment system exceeds the special assessments to repay the bonds, however, the Township continues to cover this shortfall with connection fees and annual planned sewer rate increases. A long-term financial plan is updated annually to ensure that sewer department requirements will be met.

Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and comply with finance-related regulations. If you have any further questions about this report or to request additional information, please contact Hartland Township at 2655 Clark Road, Hartland, Michigan 48353. Find us on the web at www.hartlandtwp.com.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

HARTLAND TOWNSHIP
STATEMENT OF NET POSITION
MARCH 31, 2019

	Primary Government		
	Governmental	Business-type	Total
	Activities	Activities	
ASSETS			
Current assets			
Cash and cash equivalents	\$ 7,699,397	\$ 9,073,776	\$ 16,773,173
Cash and cash equivalents - restricted		2,035,815	2,035,815
Receivables			
Taxes	91,993		91,993
State shared revenues	202,253		202,253
Special assessments	4,192,121	6,444,681	10,636,802
Connection fees		452,448	452,448
Accounts	77,404	1,027,503	1,104,907
Interest	1,657	32,410	34,067
Prepaid items	1,887		1,887
Intergovernmental	(9,034)	9,034	
Bond discount - net of amortization	58,230	72,096	130,326
Deposit		35,887	35,887
Non-current assets			
Capital assets			
Non-depreciable	2,656,157	311,082	2,967,239
Depreciable - net of accumulated depreciation	6,247,930	22,025,459	28,273,389
Total assets	21,219,995	41,520,191	62,740,186
LIABILITIES			
Current liabilities			
Accounts payable	42,714	649,258	691,972
Accrued wages/taxes	59,682		59,682
Accrued interest payable		209,687	209,687
Compliance reserve	50,504		50,504
Bond premium - net of amortization	133,130	336,026	469,156
Long term liabilities			
Long term obligations			
Other due within one year	860,000	1,485,670	2,345,670
Other due in more than one year	6,780,000	15,889,343	22,669,343
Total liabilities	7,926,030	18,569,984	26,496,014
NET POSITION			
Net investment in capital assets	8,904,087	6,031,541	14,935,628
Restricted	4,384,717		4,384,717
Unrestricted	5,161	16,918,666	16,923,827
Total net position	\$ 13,293,965	\$ 22,950,207	\$ 36,244,172

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MARCH 31, 2019

Functions/Programs	Expenses	Program Revenues		Net (Expenses) Revenue and Changes in Net Assets		
		Charges for Services	Capital Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:						
General government	\$ (1,656,005)	\$ 423,543	\$	\$ (1,232,462)	\$	\$ (1,232,462)
Parks and recreation	(279,225)			(279,225)		(279,225)
Police protection	(17,234)			(17,234)		(17,234)
Fire protection	(1,265,491)			(1,265,491)		(1,265,491)
Cemetery	(34,321)	11,700		(22,621)		(22,621)
Public works	(1,234,553)			(1,234,553)		(1,234,553)
Community development	(42,000)			(42,000)		(42,000)
Interest on long-term debt	(309,628)			(309,628)		(309,628)
Total governmental activities	(4,838,457)	435,243		(4,403,214)		(4,403,214)
Business-type activities:						
Water system	(598,214)	651,577	231,057		284,420	284,420
Sewer system	(2,923,440)	2,533,712	298,446		(91,282)	(91,282)
Total business-type activities	(3,521,654)	3,185,289	529,503		193,138	193,138
Total	\$ (8,360,111)	\$ 3,620,532	\$ 529,503	(4,403,214)	193,138	(4,210,076)
General revenues and transfers						
Property taxes				2,694,929		2,694,929
State shared revenues				1,310,319		1,310,319
Licenses and permits				338,411		338,411
Interest and rents				335,004	315,929	650,933
Other income				45,580	20,885	66,465
Total general revenues				4,724,243	336,814	5,061,057
Changes in net position				321,029	529,952	850,981
Net position, April 1, 2018				12,972,936	22,420,255	35,393,191
Net position, March 31, 2019				\$ 13,293,965	\$ 22,950,207	\$ 36,244,172

The accompanying notes are an integral part of these financial statements.

FUND FINANCIAL STATEMENTS

**HARTLAND TOWNSHIP
BALANCE SHEET
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>General</u>	<u>Municipal Street</u>	<u>Fire Operating</u>	<u>Millpointe Road Construction</u>	<u>M-59/Hartland Road Debt Service</u>	<u>Other Nonmajor Funds</u>	<u>Total</u>
ASSETS							
Cash and investments	\$ 3,054,991	\$ 1,358,641	\$ 1,202,897	\$ 8,611	\$ 1,457,348	\$ 616,909	\$ 7,699,397
Receivables							
Taxes	21,808	31,099	39,086				91,993
State shared revenues	202,253						202,253
Special assessments	2,003				3,242,127	947,991	4,192,121
Accounts	55,022					22,000	77,022
Interest	1,657						1,657
Due from other funds	85,241					22,193	107,434
Prepaid expenditures	1,887						1,887
Total assets	<u>\$ 3,424,862</u>	<u>\$ 1,389,740</u>	<u>\$ 1,241,983</u>	<u>\$ 8,611</u>	<u>\$ 4,699,475</u>	<u>\$ 1,609,093</u>	<u>\$ 12,373,764</u>
LIABILITIES							
Accounts payable	\$ 31,314	\$	\$ 9,112	\$ 1,252	\$ 125	\$ 911	\$ 42,714
Accrued wages and absences	59,682						59,682
Compliance reserves	50,504						50,504
Due to other funds	31,538	58				84,490	116,086
Total liabilities	<u>173,038</u>	<u>58</u>	<u>9,112</u>	<u>1,252</u>	<u>125</u>	<u>85,401</u>	<u>268,986</u>
DEFERRED INFLOW OF RESOURCES							
Unavailable revenue					3,216,313	944,559	4,160,872
FUND BALANCES							
Nonspendable - prepaid items	1,887						1,887
Restricted							
Roads		1,389,682					1,389,682
Public safety			1,232,871			51,093	1,283,964
Debt service					1,483,037	228,034	1,711,071
Committed							
Capital improvement	256,675			7,359		14,855	278,889
Cable						232,583	232,583
Cemetery						52,463	52,463
Assigned for future deficit						105	105
Unassigned	2,993,262						2,993,262
Total fund balance	<u>3,251,824</u>	<u>1,389,682</u>	<u>1,232,871</u>	<u>7,359</u>	<u>1,483,037</u>	<u>579,133</u>	<u>7,943,906</u>
Total liabilities and deferred inflow of resources and liabilities	<u>\$ 3,424,862</u>	<u>\$ 1,389,740</u>	<u>\$ 1,241,983</u>	<u>\$ 8,611</u>	<u>\$ 4,699,475</u>	<u>\$ 1,609,093</u>	<u>\$ 12,373,764</u>

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

RECONCILIATION OF THE BALANCE SHEET OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
MARCH 31, 2019

Total fund balance per balance sheet		\$ 7,943,906
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not financial resources and therefore, are not reported in the funds.		
Historical cost	\$ 12,494,970	
Depreciation	<u>(3,590,883)</u>	
Capital assets net of depreciation		8,904,087
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:		
Bonds payable		(7,640,000)
Assessments not collected are reported as unavailable revenue in the fund statements, and are reported as income as levied in the Statement of Activities.		
		4,160,872
Unamortized bond discount and premiums are not recognized in the fund statements.		
		<u>(74,900)</u>
Net position of governmental activities		<u>\$ 13,293,965</u>

HARTLAND TOWNSHIP

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED MARCH 31, 2019

	General	Municipal Street	Fire Operating	Millpointe Road Construction	M-59/Hartland Road Debt Service	Other Nonmajor Funds	Total
REVENUES							
Taxes	\$ 515,652	\$ 966,601	\$ 1,212,676	\$	\$	\$	\$ 2,694,929
Special assessments - principal					659,489	163,194	822,683
Special assessments - interest					210,146	45,552	255,698
State revenues	1,301,801	3,778	4,740				1,310,319
Licenses and permits	236,628					101,783	338,411
Interest and rents	68,840	2,824	1,845	322	4,558	917	79,306
Charges for services	423,543					11,700	435,243
Miscellaneous	44,890	7	11			672	45,580
Total revenues	2,591,354	973,210	1,219,272	322	874,193	323,818	5,982,169

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS (continued)
FOR THE YEAR ENDED MARCH 31, 2019

	General	Municipal Street	Fire Operating	Millpointe Road Construction	M-59/Hartland Road Debt Service	Other Nonmajor Funds	Total
EXPENDITURES							
Current:							
General government	1,547,722						1,547,722
Parks and recreation	80,638						80,638
Capital improvement	8,002						8,002
Police protection/public safety	14,264					2,970	17,234
Fire protection			1,196,292				1,196,292
Cemetery						34,321	34,321
Public works	288,930	10,874		871,034		63,715	1,234,553
Community development	42,000						42,000
Capital outlay:							
General government	36,835						36,835
Fire			9,100				9,100
Parks and recreation	386,534						386,534
Debt service:							
Principal		505,000			270,000	40,000	815,000
Interest and fees		97,050			197,418	15,160	309,628
Total expenditures	2,404,925	612,924	1,205,392	871,034	467,418	156,166	5,717,859
Excess of revenues over (under) expenditures	186,429	360,286	13,880	(870,712)	406,775	167,652	264,310
OTHER FINANCING SOURCES (USES)							
Bond proceeds				860,000			860,000
Transfers in	6,367			18,000		37,408	61,775
Transfers (out)	(25,000)					(36,775)	(61,775)
Total other financing sources (uses)	(18,633)			878,000		633	860,000
Net changes in fund balances	167,796	360,286	13,880	7,288	406,775	168,285	1,124,310
FUND BALANCE, APRIL 1, 2018	3,084,028	1,029,396	1,218,991	71	1,076,262	410,848	6,819,596
FUND BALANCE, MARCH 31, 2019	\$ 3,251,824	\$ 1,389,682	\$ 1,232,871	\$ 7,359	\$ 1,483,037	\$ 579,133	\$ 7,943,906

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2019

Net change in fund balance - governmental funds \$ 1,124,310

Amounts reported for governmental activities in the Statement
of Activities are different because:

Governmental funds report capital outlay as expenditures.

However, in the Statement of Activities the cost of those
assets are allocated over their useful lives as depreciation
expense. The amount by which depreciation exceeded
capital outlay is as follows:

Capital outlay	\$ 432,469	
Depreciation expense	<u>(391,891)</u>	
Total		40,578

Issuance of new debt and the repayment of long-term debt
are recorded as revenues and expenditures in the
governmental funds, but change the outstanding long-term
liabilities in the Statement of Net Position.

Contracts/bonds payable	815,000
-------------------------	---------

Bond discounts and bond premiums are amortized over
the life of the bonds on the Statement of Activities.

Current year amortization	23,824
---------------------------	--------

Assessment not collected are reported as deferred revenue in the
fund statements, and are reported as income
levied in the Statement of Activities.

Principal collected during the year	(822,683)
-------------------------------------	-----------

Proceeds from loans are financing sources in the governmental funds,
but are recorded as long-term liabilities in the Statement of Net Position.

Bond proceeds	<u>(860,000)</u>
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Change in net position of governmental activities \$ 321,029

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
MARCH 31, 2019

	ENTERPRISE FUNDS			
	Water System	Sewage Disposal System	Eliminations	Total
CURRENT ASSETS				
Cash and cash equivalents	\$ 1,395,931	\$ 5,815,240	\$	\$ 7,211,171
Investments	100,087	1,762,518		1,862,605
Special assessment receivable	12,040	46,164		58,204
Accounts receivable - billing	182,553	844,950		1,027,503
Deposit	35,887			35,887
Interest receivable	7,328	25,082		32,410
Due from other funds	17,422		(8,077)	9,345
Total current assets	1,751,248	8,493,954	(8,077)	10,237,125
RESTRICTED ASSETS				
Cash and cash equivalents	483,626	1,300,935		1,784,561
Investments	251,254			251,254
Special assessments receivable, net of \$400,000 allowance	668,464	5,718,013		6,386,477
Connection fees receivable		452,448		452,448
Bond discount, net of amortization		72,096		72,096
Total restricted assets	1,403,344	7,543,492		8,946,836
CAPITAL ASSETS				
Land	300,000	11,082		311,082
Utility systems, net	5,399,542	16,625,917		22,025,459
Net capital assets	5,699,542	16,636,999		22,336,541
Total assets	8,854,134	32,674,445	(8,077)	41,520,502
CURRENT LIABILITIES				
Accounts payable	15,225	154,658		169,883
Accrued expenditures	8,562			8,562
Accrued interest payable	6,083	203,604		209,687
Due to others		8,976		8,976
Chargeback payable		461,837		461,837
Bonds and contracts - current portion	260,000	1,225,670		1,485,670
Due to other funds		8,388	(8,077)	311
Total current liabilities	289,870	2,063,133	(8,077)	2,344,926
LONG-TERM LIABILITIES				
Bonds and contracts payable long term portion	470,000	15,419,343		15,889,343
Bond premiums, net of amortization	5,887	330,139		336,026
Total long-term liabilities	475,887	15,749,482		16,225,369
Total liabilities	765,757	17,812,615	(8,077)	18,570,295
NET POSITION				
Invested in capital assets, net of related debt	4,969,542	1,061,999		6,031,541
Unrestricted	3,118,835	13,799,831		16,918,666
Total net position	\$ 8,088,377	\$ 14,861,830	\$	\$ 22,950,207

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED MARCH 31, 2019**

	ENTERPRISE FUNDS		
	Water System	Sewage Disposal System	Total
OPERATING REVENUES			
User charges	\$ 651,577	\$ 2,533,712	\$ 3,185,289
OPERATING EXPENSES	<u>585,091</u>	<u>2,429,847</u>	<u>3,014,938</u>
Operating (loss)	<u>66,486</u>	<u>103,865</u>	<u>170,351</u>
NON-OPERATING REVENUES AND (EXPENSES)			
Interest income - cash and cash equivalents	7,656	55,069	62,725
Interest income - special assessments	25,456	227,748	253,204
Other income	20,885		20,885
Interest expense and bond fees	(12,123)	(493,593)	(505,716)
Bond issuance costs	<u>(1,000)</u>		<u>(1,000)</u>
Total non-operating revenues and (expenses)	<u>40,874</u>	<u>(210,776)</u>	<u>(169,902)</u>
CAPITAL CONTRIBUTIONS			
Connection fees, net of refund	231,057	200,110	431,167
Surcharge fees		<u>98,336</u>	<u>98,336</u>
Total capital contributions	<u>231,057</u>	<u>298,446</u>	<u>529,503</u>
Changes in net position	<u>338,417</u>	<u>191,535</u>	<u>529,952</u>
NET POSITION AT APRIL 1, 2018	<u>7,749,960</u>	<u>14,670,295</u>	<u>22,420,255</u>
NET POSITION AT MARCH 31, 2019	<u>\$ 8,088,377</u>	<u>\$ 14,861,830</u>	<u>\$ 22,950,207</u>

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

**STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED MARCH 31, 2019**

	ENTERPRISE FUNDS		
	Water System	Sewage Disposal System	Total
CASH FLOW FROM OPERATING ACTIVITIES			
Cash received from customers	\$ 647,649	\$ 2,539,857	\$ 3,187,506
Payments to other suppliers for goods or services	(281,156)	(2,001,908)	(2,283,064)
Payments made to employees	(102,633)		(102,633)
Net cash (used) provided by operating activities	263,860	537,949	801,809
CASH FLOW FROM (USED IN) CAPITAL AND FINANCING ACTIVITIES			
Principal and interest paid on capital debt	(297,400)	(1,028,809)	(1,326,209)
Collections of special assessment (principal and interest)	371,460	856,049	1,227,509
Connection fees	231,057	275,517	506,574
Acquisition of fixed assets	(210,186)		(210,186)
Other revenue	19,885	98,336	118,221
Net cash from capital and related financing activities	114,816	201,093	315,909
CASH FLOW FROM INVESTING ACTIVITIES			
Interest received on cash and cash equivalents	4,484	21,430	25,914
Net increase (decrease) in cash and cash equivalents	383,160	760,472	1,143,632
CASH AND CASH EQUIVALENTS AT APRIL 1, 2018	1,496,397	6,355,703	7,852,100
CASH AND CASH EQUIVALENTS AT MARCH 31, 2019	\$ 1,879,557	\$ 7,116,175	\$ 8,995,732
ADJUSTMENTS TO OPERATING GAIN (LOSS) TO NET CASH PROVIDED (USED BY) OPERATING ACTIVITIES			
Operating gain (loss)	\$ 66,486	\$ 103,865	\$ 170,351
Adjustments to reconcile operating income to net cash provided (used by) operating activities:			
Depreciation	244,056	436,670	680,726
Change in assets and liabilities			
(Increase) decrease in accounts receivable	(3,928)	6,145	2,217
(Increase) decrease in prepaid expense	(35,153)	563	(34,590)
(Increase) decrease due from other funds	(8,945)		(8,945)
Increase (decrease) accounts payable	723	(17,959)	(17,236)
Increase (decrease) due to other funds		(311)	(311)
Increase (decrease) due to others		8,976	8,976
Increase (decrease) in accrued expenditures	621		621
Total adjustments	197,374	434,084	631,458
Net cash provided by operating activities	\$ 263,860	\$ 537,949	\$ 801,809

The accompanying notes are an integral part of these financial statements.

HARTLAND TOWNSHIP

STATEMENT OF ASSETS AND LIABILITIES
FIDUCIARY FUNDS
MARCH 31, 2019

	Current Tax Collection	Trust and Agency	Totals
ASSET			
Cash	\$ 382	\$ 188,602	\$ 188,984
LIABILITIES			
Due to other funds	\$ 382	\$	\$ 382
Due to others		188,602	188,602
Total liabilities	\$ 382	\$ 188,602	\$ 188,984

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting policies of the Township relating to the funds and account groups included in the accompanying combined financial statements conform to generally accepted accounting principles applicable to state and local governments. The more significant accounting policies of the Township are described below.

A. BASIC FINANCIAL STATEMENTS

In accordance with GASB standards, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Position and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All activities, both governmental and business-type, are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period.

Generally, the effect of interfund activity has been removed from the government-wide financial statements. Net interfund activity and balances between governmental activities and business-type activities are shown in the government-wide financial statements.

The government-wide Statement of Net Position reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net position, with the assets and liabilities shown in order of their relative liquidity. Net positions are required to be displayed in three components: 1) invested in capital assets, net of related debt, 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net positions are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations or other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net positions not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

The Government-Wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expenses between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Also, part of the basic financial statements are fund financial statements for governmental funds and proprietary funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures/expenses of fund category and of the governmental and enterprise funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Operating Fund accounts for property taxes collected for and the related costs to provide fire protection to the Township residents.

The Millpointe Road Construction Fund accounts for costs for road improvements.

The Municipal Street Fund accounts for property taxes collected for and related costs to improve township roads.

The M-59/Hartland Road Debt Service Fund accounts for the activity related to the debt and assessments to finance a road project.

The Township reports the following major proprietary funds:

The Sewage Disposal System Fund accounts for all the activity associated with the operations and maintenance of operating a sewage treatment system.

The Water System Fund accounts for all the activity associated with the operations and maintenance of operating a water distribution system.

B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a current financial resources measurement focus and modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- A. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, transient occupancy taxes, licenses, fees and permits, intergovernmental revenues, charges for services, fines, forfeits and penalties, and interest.
- B. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- C. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balance as a measure of available resources. This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities' column of the government-wide financial statements.

The proprietary funds financial statements are prepared on the same basis (economic resources measurement focus and accrual basis of accounting) as the government-wide financial statements. Therefore, most lines for the total enterprise funds on the proprietary funds financial statements will directly reconcile to the business-type activities column on the government-wide financial statements. Because the enterprise funds are combined into a single business-type activities column on the government-wide financial statements, certain interfund activities between these funds are eliminated in the consolidation for the government-wide financial statements, but are included in the fund columns in the proprietary funds financial statements.

Enterprise funds account for operations where the intent of the Township is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Under GASB Statement No. 34, enterprise funds are also required for any activity whose principal revenue sources meet any of the following criteria: 1) any activity that has issued debt backed solely by the fees and charges of the activity, 2) if the cost of providing services for any activity, including capital costs such as depreciation or debt service, must legally be recovered through fees and charges of the activity, or 3) it is the policy of the Township to establish activity fees or charges to recover the cost of providing services, including capital costs.

On the proprietary funds financial statements, operating revenues are those that flow directly from the operations of the activity, i.e. charges to customers or users who purchase or use the goods or services of that activity. Operating expenses are those that are incurred to provide those goods or services. Non-operating revenues and expenses are items such as investment income and interest expense that are not a result of the direct operations of the activity.

Under GASB standards, the Township has elected for proprietary funds not to apply Financial Accounting Standards Board statements issued after November 30, 1989.

When both restricted and unrestricted revenues are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs. The Township currently maintains an agency fund to account for the monies collected and paid on behalf of developer's escrow accounts.

C. CAPITAL ASSETS

Under GASB Statement No. 34, all capital assets, whether owned by governmental activities or business-type activities are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental fund's financial statements.

Capital assets, including public domain infrastructure (e.g., roads, bridges, sidewalks and other assets that are immovable and of value only to the Township) are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation. Real properties are considered capital assets regardless of initial cost.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements	5 to 50 years
Utility plant	5 to 50 years
Machinery and equipment	2 to 40 years
Infrastructure	25 to 75 years

Capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

D. BUDGETARY DATA

The Board of Trustees follows the procedures as outlined in the Uniform Budgeting Manual for Local Units of Government in Michigan in the establishment of the various annual budgets.

The budget process is detailed in the approval of the General Appropriations Act adopted by the Board. The proposed budget is then submitted for discussion and approved by the entire Township Board. The budget is approved by activity rather than line item. If and when it becomes necessary to amend certain amounts in the budget, a proposal outlining the desired changes is made to and approved by the Township Board at any of their regular meetings. Budget appropriations made, but not expended by year end, will lapse with the fiscal year end.

For the year ended March 31, 2019, expenditures did exceed appropriations immaterially in the General Fund.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. PROPERTY TAXES

The Township's property taxes are levied and become a lien on each December 1st based on the taxable value of property located in the Township as of the preceding December 31st. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county delinquent tax rolls. The Township recognized the amount levied December 1, 2018 as revenue for the year ended March 31, 2019.

The 2018 taxable valuation of the Township totaled \$659,185,550. The delinquent real property taxes of the Township are purchased by Livingston County. The county sells tax notes, the proceeds of which will be used to pay the Township for these property taxes. The county disbursed the delinquent taxes to the Township in June 2019.

The Township levies the following millage:

General Township	.7823
Fire and fire capital improvements	1.8397
Road improvement	<u>1.4664</u>
Total millage	<u>4.0884</u>

F. MANAGEMENT'S ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

G. CASH EQUIVALENTS

For purposes of the statement of cash flow, demand deposits and short-term investments with a maturity date of three months or less when acquired are considered to be cash equivalents.

H. RISK MANAGEMENT

The Township is exposed to various risks of loss pertaining to property loss, torts, errors and omissions and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Township has purchased commercial insurance for these claims. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims related to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

I. INVENTORIES AND PREPAID ITEMS

Inventories are valued at cost. Cost is determined using the first-in, first-out method. Inventory consists of expendable supplies held for consumption. Inventories are capitalized under the consumption method, whereby expenditures are capitalized as inventory until used.

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

J. CAPITALIZATION OF INTEREST

A portion of the interest cost incurred on capital projects is capitalized on assets that require a period of time for construction or to otherwise prepare them for their intended use. Such amounts are amortized over the useful lives of the assets. No such interest has been incurred during the year ended March 31, 2019.

K. INCOME TAXES

As a governmental agency, the Township is exempt from income taxes.

L. RECEIVABLES

All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. See Note 9 for further discussion on special assessment receivables and related allowance for uncollectable receivables.

M. INVESTMENTS

Investments are stated at market value; except investments in high quality commercial paper or negotiable certificates of deposit with maturities of 270 days or less at date of acquisition are stated at cost as such does not differ significantly from fair value.

N. FUND EQUITY

According to GASB standards, the Township wishes to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications - nonspendable, restricted, committed, assigned, and unassigned.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

N. FUND EQUITY (continued)

In the fund financial statements, governmental funds report the following components of fund balance:

- Nonspendable - Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
- Restricted - Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed - Amounts that have been formally set aside by the Township Board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Township Board.
- Assigned - Intent to spend resources on specific purposes expressed by the Township Board; or Supervisor, Clerk, and Treasurer; who are authorized by policy approved by the Township Board to make assignments. All current year assignments have been made by the Supervisor, Clerk, and Treasurer.
- Unassigned - Amounts that do not fall into any other category above. This is the residual classification of amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

O. DEFERRED INFLOW AND OUTFLOW OF RESOURCES

The Township has previously adopted GASB No. 65 "Items Previously Reported as Assets and Liabilities". Under this standard the Township will report two new sections in the Statement of Net Position (Government Wide Statements) and in the Balance Sheet (Fund Statements) which are called Deferred Outflow of resources (previously called assets) and Deferred Inflow of resources (previously called liabilities).

These separate financial statement elements which meet the definition of deferred outflow and inflow of resources, are no longer considered assets or liabilities.

Deferred outflow of resources represents a consumption of net position that applies to a future period. The element will not be recognized as an expense and (or) expenditure until the time restriction is met. The Township did not have any deferred outflows as of March 31, 2019.

Deferred inflow of resources represents an acquisition of net position that applies to a future period. The element will not be recognized as revenue until the time restriction is met. The Township has one transaction type which consist of elements considered deferred inflows listed on the balance sheets of various funds and the Statement of Net Position.

The transaction type listed as a deferred inflow of resources are special assessments levied over a period of years, in which the future principle collections exceeding one year are unavailable for fund accounting purposes. Therefore, the deferred inflow is only listed on the Balance Sheets under Fund Accounting.

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

P. BOND ISSUANCE COSTS AND BOND DISCOUNTS

On government-wide financial statements, bond discounts and premiums are deferred and amortized over the term of the bonds using the straight-line method, which approximates the effective interest method. The unamortized portion is recorded as unamortized bond discounts or premiums on the statement of net positions.

On the governmental fund financial statements, issuance costs and bond discounts or premiums are recognized in the current period. Bond issuance costs are classified as expenditures.

NOTE 2 - DESCRIPTION OF REPORTING ENTITY

In accordance with Governmental Accounting Standards Board (GASB) standards, all funds, agencies, and activities of Hartland Township have been included in the basic financial statements.

The following potential component unit has been evaluated under the criteria established by GASB statement number 39 and determined not to be a component unit based upon financial independence and accountability:

HARTLAND DEERFIELD FIRE AUTHORITY

Hartland Township appoints two members of the Authority's four-member board. The Authority is fiscally independent from the Township. The Authority is audited as an independent entity in compliance with Public Act. 2.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 3 - CAPITAL ASSETS

Capital asset activity for the year ended March 31, 2019, was as follows:

	Balance 4/1/2018	Additions	Deletions	Reclass	Balance 3/31/2019
Governmental activities:					
Capital assets not being depreciated					
Construction in progress	\$ 155,068	\$ 386,534	\$	\$ (219,902)	\$ 321,700
Land	2,334,457				2,334,457
Total assets not being depreciated	2,489,525	386,534		(219,902)	2,656,157
Other capital assets:					
Buildings and improvements	5,741,377	22,935			5,764,312
Parks	3,202,168			219,902	3,422,070
Vehicles and equipment	641,071	23,000	(11,640)		652,431
Total other capital assets	9,584,616	45,935	(11,640)	219,902	9,838,813
Less accumulated depreciation for:					
Buildings and improvements	(2,288,132)	(147,952)			(2,436,084)
Parks	(440,393)	(198,587)			(638,980)
Vehicles and equipment	(482,107)	(45,352)	11,640		(515,819)
Total accumulated depreciation	(3,210,632)	(391,891)	11,640		(3,590,883)
Other capital assets, net	6,373,984	(345,956)		219,902	6,247,930
Governmental capital assets, net	\$ 8,863,509	\$ 40,578	\$	\$	\$ 8,904,087

There is no related long-term debt outstanding.

Depreciation was charged to functions as follows:

Governmental activities:	
General government	\$ 124,105
Public safety	69,199
Parks and recreation	198,587
	<u>\$ 391,891</u>

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 3 - CAPITAL ASSETS (continued)

	Balance 4/1/2018	Additions	Deletions	Deletions	Balance 3/31/2019
Business-type activities:					
Capital assets not being depreciated					
Land - sewer	\$ 11,082	\$	\$	\$	\$ 11,082
Land - water	300,000				300,000
Construction in progress	102,340	190,786		(192,859)	100,267
Total other capital assets not being depreciated	413,422	190,786		(192,859)	411,349
Other capital assets:					
Intangible-sewer system and related equipment	21,839,792				21,839,792
Water plant and distribution system	8,908,249	19,400		192,859	9,120,508
Total other capital assets at historical cost	30,748,041	19,400		192,859	30,960,300
Less accumulated depreciation for:					
Sewer system	(4,777,204)	(436,670)			(5,213,874)
Water system	(3,577,178)	(244,056)			(3,821,234)
Total accumulated depreciation	(8,354,382)	(680,726)			(9,035,108)
Other capital assets, net	22,393,659	(661,326)		192,859	21,925,192
Business-type capital assets, net	\$ 22,807,081	\$ (470,540)	\$	\$	22,336,541
Related long-term debt outstanding at March 31, 2019					(16,305,000)
Business-type capital assets, net related long-term debt					\$ 6,031,541

Depreciation was charged to functions as follows:

Business-type activities:

Sewer	\$ 436,670
Water service	244,056
Total	\$ 680,726

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 4 - INTERFUND ACTIVITIES AND BALANCES

Interfund receivables and payables exist at March 31, 2019. These represent short-term borrowings and amounts owed for reimbursements between other funds.

INTERFUND RECEIVABLE		INTERFUND PAYABLE	
General Fund	\$ 382	Current Tax Fund	\$ 382
General Fund	311	Sewer Fund	311
Capital Projects Fund	58	Municipal Streets Fund	58
Capital Projects Fund	84,490	Ore Valley SAD Fund	84,490
Water System Fund	9,345	General Fund	9,345
Water System Fund	8,077	Sewer Fund	8,077
Cable Fund	22,193	Clearing Fund	22,193
	<u>\$ 124,856</u>		<u>\$ 124,856</u>

Interfund transfers for the year ended March 31, 2019 were as follows:

Transfer In	Transfer Out	Purpose	Amount
Cemetery Fund	General Fund	Future improvements	\$ 25,000
Capital Projects Fund	Rolling Hills SAD Fund	Future improvements	6,367
Ore Valley SAD Fund	Ore Valley Construction	Future improvements	12,408
Millpointe Construction	Millpoint Debt Service	Future improvements	18,000
Totals			<u>\$ 61,775</u>

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 5 - LONG TERM LIABILITIES

General Obligation Bonds

The Township has issued general obligation special assessment bonds to provide funds used for road construction projects, and water and sewer system expansion projects. General obligation bonds are outstanding as of March 31, 2019 for governmental and business-type activities as follows:

Purpose	Issuance Amount	Annual Principal Installments	Final Maturity	Interest Rate(s)	Debt Outstanding
Governmental activities:					
M-59/Hartland Road, Series 2009	\$ 6,470,000	\$265,000 - \$270,000	5/1/33	4.00 - 5.125%	\$ 4,050,000
Capital Improvement, Series 2015	1,650,000	170,000 - 205,000	4/1/24	3.00%	955,000
Capital Improvement, Series 2016	2,750,000	325,000 - 375,000	4/1/24	3.00%	1,775,000
Road Special Assessment, Series 2018	860,000	85,000 - 110,000	6/1/27	3.00 - 3.125%	860,000
Total for governmental activities					7,640,000
Business-type activities:					
Water System, Series 2017	1,010,000	225,000 - 280,000	5/1/21	2.00%	730,000
Sewer System - Refunding Series 2011	5,610,000	700,000 - 705,000	11/1/33	4.00 - 5.25%	5,610,000
Sewer System - Refunding Series 2016	11,430,000	400,000 - 1,175,000	11/1/30	1.50 - 3.00%	9,965,000
Sewer System - Lake Tyrone 2016	1,312,640	52,740 - 79,673	4/1/35	2.50%	1,070,013
Total for business-type activities					17,375,013
Total general obligation bonds payable					\$ 25,015,013

Annual debt service requirements to maturity for general obligation bonds are as follows:

Year Ending March 31,	Governmental Activities		Business-type Activities	
	Principal	Interest	Principal	Interest
3/31/2020	\$ 860,000	\$ 292,929	\$ 1,485,670	\$ 527,400
3/31/2021	890,000	264,161	1,475,670	497,559
3/31/2022	900,000	234,078	1,433,600	467,967
3/31/2023	930,000	203,500	1,178,600	441,252
3/31/2024	945,000	171,610	1,156,530	417,387
4/1/2024 - 3/31/2029	1,765,000	534,924	5,873,160	1,655,173
4/1/2029 - 3/31/2034	1,350,000	172,294	4,692,110	612,543
3/31/2035			79,673	1,991
	\$ 7,640,000	\$ 1,873,496	\$ 17,375,013	\$ 4,621,272

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 5 - LONG TERM LIABILITIES (continued)

Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended March 31, 2019:

	Balance 4/1/2018	Additions	Reductions	Balance 3/31/2019	Due Within One Year
Governmental activities:					
<u>General obligation bonds payable</u>					
M-59/Hartland Road Series 2009	\$ 4,320,000	\$	\$ 270,000	\$ 4,050,000	\$ 270,000
Hartland Shores Road Series 2009	40,000		40,000		
Capital Improvement Series 2015	1,135,000		180,000	955,000	180,000
Capital Improvement Series 2016	2,100,000		325,000	1,775,000	325,000
Road Special Assessment Series 2018		860,000		860,000	85,000
Governmental activities long-term liabilities	7,595,000	860,000	815,000	7,640,000	860,000
Business-type activities:					
<u>General obligation bonds payable</u>					
Water System, Series 2017	1,010,000		280,000	730,000	260,000
Sewer System Refunding, Series 2011	5,610,000			5,610,000	
Sewer System Refunding, Series 2016	10,420,000		455,000	9,965,000	1,170,000
Lake Tyrone, Series 2016	1,122,753		52,740	1,070,013	55,670
Business-type activities long-term liabilities	18,162,753		787,740	17,375,013	1,485,670
Total long-term liabilities	\$ 25,757,753	\$ 860,000	\$ 1,602,740	\$ 25,015,013	\$ 2,345,670

It should be noted that the M-59/Hartland Road Series 2009 bond will be refinanced in May of 2019. The remaining balance of \$3,780,000 (as of May, 2019) will be extinguished using \$1,000,000 of Hartland Township cash and the issuance of refunding bonds of \$2,780,000. A new sum of \$4,200,000 will be received from Huntington Bank at a true interest cost of 2.480177%. The new principle balance will be extinguished in May of 2033.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 6 - EMPLOYEE RETIREMENT PLAN

The Township participated in three 401(a) defined contribution plans with International City/County Management Association Retirement Corporation (ICMA-RA).

ICMA- RA 401(a) plan #109341 covers all full-time employees hired prior to July 1, 2017, the Clerk, Treasurer, Supervisor and four Trustees. Full-time employees, the Clerk and the Treasurer are required to contribute 2.5% of his/her compensation and the Township contributes 10%. The Supervisor and four Trustees are required to contribute \$25 monthly and the Township contributes \$75 monthly. The plan vests 100% immediately. The plan members and Township contributed \$19,153 and \$75,111, respectively during the fiscal year ended March 31, 2019.

IRMA-RA 401(a) plan #109348 covers all full-time employee hired after July 1, 2017. Employees are required to contribute 2.5% and the Township contributes 10%. The plan vests 100% at year 5. The plan members and Township contributed \$2,760 and \$11,035, respectively during the fiscal year ended March 31, 2019.

IMCA-RA 401(a) plan #109350 covers all officials elected after July 1, 2017. The Clerk and Treasurer are required to contribute 2.5 % and the Township contributes 10%. The Supervisor and Trustee are required to contribute \$25 monthly and the Township contributes \$75 monthly. The plan vests 100% at year 4. There are currently no employees in this plan.

The Township also participates in the IMCA-RA 457 Deferred Compensation Plan (a defined contribution plan). Substantially all full-time employees, elected official and trustees are included in the Plan. Plan eligibility is a minimum age of 18 (and not more than a maximum age of 75). Employee contributions to the Plan are voluntary and the Township does not contribute to the Plan. For the year ended March 31, 2019, employees contributed \$35,186 to the Plan.

Amounts in the defined contribution plans are available to participants in accordance with Internal Revenue Service guidelines for such plans.

NOTE 7 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The deposits are in accordance with statutory authority.

The investment policy adopted by the Board in accordance with Public Act 196 of 1997 has authorized investments in all the investments mentioned in the preceding paragraph.

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 7 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

As of March 31, 2019, cash, cash equivalents, and investments consist of the following:

	<u>Total</u>	<u>Cash</u>	<u>Investments</u>
Deposits			
Checking accounts	\$ 2,587,862	\$ 2,587,862	\$
Money market and savings accounts	13,916,898	13,916,898	
Non-negotiable CDs	<u>1,970,734</u>		<u>1,970,734</u>
Total deposits	18,475,494	16,504,760	1,970,734
Investments			
US government bonds	239,587		239,587
Negotiable CDs	<u>347,424</u>		<u>347,424</u>
Total investments	<u>587,011</u>		<u>587,011</u>
Total deposits and investments	<u>\$ 19,062,505</u>	<u>\$ 16,504,760</u>	<u>\$ 2,557,745</u>

Cash and investments are presented in the financial statements in the following areas:

Statement of Net Position

Cash and investments \$ 18,808,988

Fiduciary Funds

Cash 188,984

Total cash and investments \$ 18,997,972

The carrying amount of cash is stated at \$18,997,972 as of March 31, 2019. The difference between the carrying amounts and amounts mentioned above stem from outstanding checks and outstanding deposits.

Deposits - Custodial Credit Risk

This is the risk that in the event of a bank failure, the Township will not be able to recover its deposits. The Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Insured by FDIC	\$ 5,121,474
Uninsured and collateralized	504,764
Uninsured and uncollateralized	<u>12,849,256</u>
	<u>\$ 18,475,494</u>

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 7 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Investments - Custodial Credit Risk

This is the risk that in the event of the failure of a counterparty, the Township will not be able to recover the value of its investments, collateral or securities that are in possession of an outside party.

As of March 31, 2019 investments of \$587,011 are subject to custodial credit risk as follows:

Insured by FDIC	\$ 347,424
Insured by SIPC	239,587
	<u>\$ 587,011</u>

Concentration of Credit Risk

Concentration of credit risk is the risk attributed to the magnitude of a Township's investment in a single issuer. The Township's investment policy requires diversification with a primary focus on safety. With the exception of U.S. Treasury Securities and authorized pools, no more than 50% of the Township's total investment portfolio can be invested with a single financial institution.

<u>Investment Type</u>	<u>Issuer</u>	<u>Percent of Portfolio</u>
Negotiable Certificate of Deposit	Mbank Manistique	42%
Negotiable Certificate of Deposit	Wells Fargo Bank	17%
US Government Bonds	Federal Home Loan Mortgage	41%

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates that will adversely affect the fair values of investments and cash deposits. The Township's investment policy requires this risk to be minimized by investing primarily in short term deposits and investments thus avoiding the need to sell prior to maturity.

As of March 31, 2019, the Township had the following investments subject to interest rate risk:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in years)</u>	
		<u>Less than 1</u>	<u>1-3</u>
Negotiable CDs	\$ 347,424	\$ 247,337	\$ 100,087
US Government Bonds	239,587		239,587
	<u>\$ 587,011</u>	<u>\$ 247,337</u>	<u>\$ 339,674</u>

HARTLAND TOWNSHIP

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2019**

NOTE 7 - DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued)

Investments - Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Township investment policy limits investments to those authorized by Public Act 20 of 1943. Commercial paper must be rated within the two (2) highest classifications established by not less than two (2) standard ratings services. Ratings are not required for U.S. Treasuries and money market accounts.

As of March 31, 2019, the Township had the following investments exposed to credit risk as follows:

<u>Investment Type</u>	<u>S & P</u>	<u>Amount</u>
Negotiable Certificates of Deposits	Unrated	\$ 347,424
U.S. Government Bond	AA+	239,587
		<u>\$ 587,011</u>

NOTE 8 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The Township maintains two enterprise funds, which provide water and sewer services. Segment information for the year ended March 31, 2019, was as follows:

	<u>Water System Fund</u>	<u>Sewer Disposal System Fund</u>	<u>Total Enterprise Funds</u>
Operating revenues	\$ 651,577	\$ 2,533,712	\$ 3,185,289
Depreciation	244,056	436,670	680,726
Operating income (loss)	66,486	103,865	170,351
Non-operating revenues (expenses)	40,874	(210,776)	(169,902)
Change in net position	338,417	191,535	529,952
Total assets	8,854,134	32,674,445	41,528,579
Accounts payable	15,225	154,658	169,883
Net working capital	1,441,378	6,430,821	7,872,199
Total equity	8,088,377	14,861,830	22,950,207

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 9 - SPECIAL ASSESSMENTS RECEIVABLE

Special assessments are levied on various properties within the Township that benefit from certain capital improvements. Generally, such assessments are established in accordance with Public Act 188 of 1954 and collected from property owners in annual installments over a period of five (5) to twenty (20) years. The annual receipts of such assessments are typically used to service debt which financed capital improvements in the assessment district.

The current economic environment has caused a number of property owners in various special assessment districts to become delinquent on their obligation to pay the annual installments in a timely manner. In normal times these delinquent assessments would be satisfied through a lien and foreclosure process. However, due to the decline in the value of the property collateralizing such assessments it has become apparent a portion, if not all, of certain assessments will ultimately be uncollectable.

Management has estimated that the following long-term special assessments receivable will be uncollectable:

	Water System	Sewage Disposal System	Total
Gross special assessments receivable	\$ 668,464	\$ 6,118,013	\$ 6,786,477
Less: allowance for uncollectable assessments		(400,000)	(400,000)
Net special assessments receivable	\$ 668,464	\$ 5,718,013	\$ 6,386,477
Total debt	\$ 730,000	\$ 16,645,013	\$ 17,375,013

NOTE 10 - HEALTH SAVINGS ACCOUNT

The Township adopted a Health Savings Account (HSA) effective July 1, 2009. A Health Savings Account was created for the purpose of saving and paying for qualified medical expenses in connection with a high deductible health plan (HDHP). The Township's HDHP is a health plan that: (1) has an annual deductible of \$1,600 for single coverage or (2) has an annual deductible of \$4,000 for family (coverage of more than one individual). In addition, the annual out-of-pocket expenses required to be paid under the plan cannot exceed \$4,000 for individual coverage and \$8,000 for family coverage.

Only employees that are eligible for the HDHP are eligible to participate in the HSA. The Township contributes \$1,600 annually for individual coverage, and \$3,200 for couple/family coverage. Deposits are made directly into the participating individual's personal account in four equal installments at the beginning of each quarter. Employees can elect to contribute to their personal accounts, but are not required to do so. There is no third party involved with the HSA, the personal accounts are held at a national bank. Payments of qualified medical expenses are withdrawn directly from the individual's personal bank account.

HARTLAND TOWNSHIP

NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2019

NOTE 11 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through September 17, 2019, which is the date the financial statements were available to be issued. Management has determined that the Township does not have any other material recognizable or non-recognizable events, except as discussed in Note 5.

NOTE 12 - UPCOMING GASB PRONOUNCEMENTS

GASB 84 - FIDUCIARY ACTIVITIES

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 84, Fiduciary Activities to establish criteria for identifying fiduciary activities for all state and local governments. Activities meeting the criteria of a fiduciary activity should be presented in a separate statement of fiduciary net position and statement of changes in fiduciary net position and establishes four types of fiduciary funds: pension and other employee benefits trust funds, investment trust funds, private purpose trust funds and custodial funds.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2020.

GASB 87 - LEASES

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 87, Leases to improve the accounting and financial reporting of leases by governments. This standard requires the recognition of lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows and outflows of resources based on the payment provisions of the contract. This standard will require a lessee to recognize a lease liability and right-to-use lease asset and a lessor to recognize a lease receivable and a deferred inflow of resources.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2021.

GASB 89 - ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD

The Governmental Accounting Standards Board (GASB) issued GASB Standard No. 89 to establish accounting requirements for interest costs that are incurred before the end of a construction period. This statement will require interest costs incurred before the end of a construction period to be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As such, the interest will no longer be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This standard should be applied prospectively.

The Township is currently assessing the impact that this Standard will have on the Township's financial statements, which will be required to be implemented for the statements for the year ended March 31, 2021.

REQUIRED SUPPLEMENTARY INFORMATION

HARTLAND TOWNSHIP

GENERAL FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	Budgets			Variance with Final Budget Favorable (Unfavorable)
	Original	Final	Actual	
REVENUES				
Taxes	\$	\$	\$ 515,652	\$
State grants			1,301,801	
Licenses and permits			236,628	
Interest and rents			68,840	
Charges for services			423,543	
Miscellaneous			44,890	
Total revenues	2,525,117	2,536,509	2,591,354	54,845
EXPENDITURES	2,462,037	2,526,988	2,404,925	122,063
Excess of revenues over (under) expenditures	63,080	9,521	186,429	176,908
OTHER FINANCING SOURCES (USES)				
Transfers in			6,367	
Transfers (out)			(25,000)	
Total other financing sources (uses)	(25,000)	(25,000)	(18,633)	6,367
Net change in fund balance	38,080	(15,479)	167,796	183,275
FUND BALANCE, APRIL 1, 2018	3,084,028	3,084,028	3,084,028	
FUND BALANCE, MARCH 31, 2019	\$ 3,122,108	\$ 3,068,549	\$ 3,251,824	\$ 183,275

HARTLAND TOWNSHIP

MUNICIPAL STREET FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	Budgets		Actual	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
REVENUES				
Taxes	\$	\$	\$ 966,601	\$
State grants - PPT reimbursement			3,778	
Interest and rent			2,824	
Other revenue			7	
Total revenues	<u>960,851</u>	<u>960,851</u>	<u>973,210</u>	<u>12,359</u>
EXPENDITURES				
Project costs			10,874	
Debt				
Principal			505,000	
Interest			97,050	
Total expenditures	<u>629,175</u>	<u>629,175</u>	<u>612,924</u>	<u>16,251</u>
Net change in fund balance	<u>331,676</u>	<u>331,676</u>	<u>360,286</u>	<u>28,610</u>
FUND BALANCE, APRIL 1, 2018	<u>1,029,396</u>	<u>1,029,396</u>	<u>1,029,396</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 1,361,072</u>	<u>\$ 1,361,072</u>	<u>\$ 1,389,682</u>	<u>\$ 28,610</u>

HARTLAND TOWNSHIP

FIRE OPERATING FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019

	Budgets			Variance with Final Budget Favorable (Unfavorable)
	Original	Final	Actual	
REVENUES				
Taxes	\$	\$	\$ 1,212,676	\$
State grants - PPT reimbursement			4,740	
Interest			1,845	
Miscellaneous			11	
Total revenues	<u>1,203,961</u>	<u>1,203,961</u>	<u>1,219,272</u>	<u>15,311</u>
EXPENDITURES				
Authority contributions			1,178,188	
Repairs and maintenance			24,366	
Tax chargebacks			1,050	
Professional fees			850	
Utility/assessments			938	
Total expenditures	<u>1,212,718</u>	<u>1,221,818</u>	<u>1,205,392</u>	<u>16,426</u>
Net change in fund balance	<u>(8,757)</u>	<u>(17,857)</u>	<u>13,880</u>	<u>31,737</u>
FUND BALANCE, APRIL 1, 2018	<u>1,218,991</u>	<u>1,218,991</u>	<u>1,218,991</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 1,210,234</u>	<u>\$ 1,201,134</u>	<u>\$ 1,232,871</u>	<u>\$ 31,737</u>

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

HARTLAND TOWNSHIP

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED MARCH 31, 2019

NOTE- BUDGETARY INFORMATION

Budget Overruns

The following expenditures exceeded appropriations in one fund:

	<u>Final Budget</u>	<u>Actual Expenditures</u>	<u>Variance (Unfavorable)</u>
General fund			
Street lighting	<u>\$ 15,450</u>	<u>\$ 16,710</u>	<u>\$ (1,260)</u>
	<u>\$ 15,450</u>	<u>\$ 16,710</u>	<u>\$ (1,260)</u>

SUPPLEMENTARY INFORMATION

COMBINING FINANCIAL STATEMENTS

HARTLAND TOWNSHIP
COMBINING BALANCE SHEETS
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
MARCH 31, 2019

	<u>General Fund Pre GASB 54 - Consolidation</u>	<u>Capital Improvement Fund</u>	<u>Totals Restated General Fund</u>
ASSETS			
Cash and cash equivalents	\$ 2,878,159	\$ 176,832	\$ 3,054,991
Taxes receivable	21,808		21,808
State shared revenue receivable	202,253		202,253
Special assessments receivable		2,003	2,003
Accounts receivable - other	55,022		55,022
Interest	1,657		1,657
Prepaid expense	1,887		1,887
Due from other funds	693	84,548	85,241
	<u> </u>	<u> </u>	<u> </u>
Total assets	<u>\$ 3,161,479</u>	<u>\$ 263,383</u>	<u>\$ 3,424,862</u>
LIABILITIES			
Accounts payable	\$ 24,606	\$ 6,708	\$ 31,314
Accrued expense	59,682		59,682
Compliance reserves	50,504		50,504
Due to other funds	31,538		31,538
	<u> </u>	<u> </u>	<u> </u>
Total liabilities	<u>166,330</u>	<u>6,708</u>	<u>173,038</u>
FUND BALANCES			
Nonspendable	1,887		1,887
Committed - capital improvement		256,675	256,675
Unassigned	2,993,262		2,993,262
	<u> </u>	<u> </u>	<u> </u>
Total fund balance	<u>2,995,149</u>	<u>256,675</u>	<u>3,251,824</u>
	<u> </u>	<u> </u>	<u> </u>
Total liabilities and fund balance	<u>\$ 3,161,479</u>	<u>\$ 263,383</u>	<u>\$ 3,424,862</u>

HARTLAND TOWNSHIP
COMBINING BALANCE SHEETS
ALL NONMAJOR FUNDS
MARCH 31, 2019

	SPECIAL REVENUE FUNDS			DEBT SERVICE FUNDS			
	Cemetery	Liquor Law Enforcement	Cable Television	Hartland Shores	Ore Valley	Millpointe Road SAD	Totals
ASSETS							
Cash and investments	\$ 52,896	\$ 51,198	\$ 188,868	\$ 14,462	\$ 63,881	\$ 245,604	\$ 616,909
Special assessment receivable				393	41,372	906,226	947,991
Due from other funds			22,193				22,193
Fees receivable			22,000				22,000
Total assets	<u>\$ 52,896</u>	<u>\$ 51,198</u>	<u>\$ 233,061</u>	<u>\$ 14,855</u>	<u>\$ 105,253</u>	<u>\$ 1,151,830</u>	<u>\$ 1,609,093</u>
LIABILITIES							
Accounts payable	\$ 433	\$	\$ 478	\$	\$	\$	\$ 911
Due to other funds					84,490		84,490
Total liabilities	<u>433</u>		<u>478</u>		<u>84,490</u>		<u>85,401</u>
DEFERRED INFLOW OF RESOURCES							
Unavailable revenue					41,372	903,187	944,559
FUND BALANCE							
Restricted							
Public safety		51,093					51,093
Debt service					(20,609)	248,643	228,034
Committed							
Cemetery	52,463						52,463
Cable			232,583				232,583
Capital improvement				14,855			14,855
Assigned for future budget deficit		105					105
Total fund balance (deficit)	<u>52,463</u>	<u>51,198</u>	<u>232,583</u>	<u>14,855</u>	<u>(20,609)</u>	<u>248,643</u>	<u>579,133</u>
Total liabilities, deferred inflow of resources and fund balance	<u>\$ 52,896</u>	<u>\$ 51,198</u>	<u>\$ 233,061</u>	<u>\$ 14,855</u>	<u>\$ 105,253</u>	<u>\$ 1,151,830</u>	<u>\$ 1,609,093</u>

HARTLAND TOWNSHIP

**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FUNDS INCLUDED IN GASB 54 CONSOLIDATION
FOR THE YEAR ENDED MARCH 31, 2019**

	General Fund - Pre GASB 54 Consolidation	Capital Improvement Fund	Eliminations	Totals Restated General Fund
REVENUES				
Taxes	\$ 515,652	\$	\$	\$ 515,652
State grants	1,301,801			1,301,801
Licenses and permits	230,564	6,064		236,628
Interest and rents	68,064	776		68,840
Charges for services	423,543			423,543
Miscellaneous	44,890			44,890
Total revenues	2,584,514	6,840		2,591,354
EXPENDITURES	1,973,554	431,371		2,404,925
Excess of revenues over (under) expenditures	610,960	(424,531)		186,429
OTHER FINANCING SOURCES (USES)				
Transfers in		443,716	(437,349)	6,367
Transfers (out)	(462,349)		437,349	(25,000)
Total other financing sources (uses)	(462,349)	443,716		(18,633)
Net changes in fund balances	148,611	19,185		167,796
FUND BALANCE, APRIL 1, 2018	2,846,538	237,490		3,084,028
FUND BALANCE, MARCH 31, 2019	\$ 2,995,149	\$ 256,675	\$	\$ 3,251,824

HARTLAND TOWNSHIP

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NONMAJOR FUNDS
FOR THE YEAR ENDED MARCH 31, 2019

	SPECIAL REVENUE FUNDS			CAPITAL PROJECTS	DEBT SERVICE FUNDS				
	Cemetery	Liquor Law Enforcement	Cable Television	Ore Valley	Rolling Hills	Hartland Shores	Ore Valley	Millpointe Road SAD	Totals
REVENUES									
Special assessments									
Principal	\$	\$	\$	\$	\$	\$ 24,652	\$ 20,686	\$ 117,856	\$ 163,194
Interest						1,304	1,241	43,007	45,552
Licenses and permits		10,973	90,810						101,783
Interest and rents	71	83	361			69	83	250	917
Charges for services	11,700								11,700
Miscellaneous	672								672
Total revenues	12,443	11,056	91,171			26,025	22,010	161,113	323,818
EXPENDITURES									
Public safety		2,970							2,970
Cemetery	34,321								34,321
Public works			63,715						63,715
Debt service									
Principal						40,000			40,000
Interest						1,691		13,469	15,160
Total expenditures	34,321	2,970	63,715			41,691		13,469	156,166
Excess of revenues over (under) expenditures	(21,878)	8,086	27,456			(15,666)	22,010	147,644	167,652
OTHER FINANCING SOURCES (USES)									
Bond proceeds									
Transfers in	25,000						12,408		37,408
Transfers (out)				(12,408)	(6,367)			(18,000)	(36,775)
Total other financing sources (uses)	25,000			(12,408)	(6,367)		12,408	(18,000)	633
Net change in fund balances	3,122	8,086	27,456	(12,408)	(6,367)	(15,666)	34,418	129,644	168,285
FUND BALANCE (DEFICIT), APRIL 1, 2018	49,341	43,112	205,127	12,408	6,367	30,521	(55,027)	118,999	410,848
FUND BALANCE (DEFICIT), MARCH 31, 2019	\$ 52,463	\$ 51,198	\$ 232,583	\$	\$	\$ 14,855	\$ (20,609)	\$ 248,643	\$ 579,133

INDIVIDUAL FUNDS

GENERAL FUND (PRE GASB 54 - RESTATEMENT)

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
BALANCE SHEET
MARCH 31, 2019**

ASSETS

Cash and investments		\$ 2,878,159
Accounts receivable		
Taxes		21,808
State revenues		202,253
Other		55,022
Interest		1,657
Due from other funds		693
Prepaid expenditures		1,887
		<hr/>
Total assets		\$ 3,161,479

LIABILITIES

Accounts payable	\$ 24,606	
Accrued expenditures	59,682	
Compliance reserves	50,504	
Due to other funds	31,538	
	<hr/>	
Total liabilities		\$ 166,330

FUND BALANCE

		<hr/>
		2,995,149
		<hr/>
Total liabilities and fund balance		\$ 3,161,479

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Taxes	\$	\$ 515,652	\$
Licenses and permits		230,564	
State grants		1,301,801	
Interest and rent		68,064	
Charges for services		423,543	
Other revenues		44,890	
Total revenues	<u>2,519,142</u>	<u>2,584,514</u>	<u>65,372</u>
EXPENDITURES	<u>2,104,719</u>	<u>1,973,554</u>	<u>131,165</u>
Excess of revenues over (under) expenditures	414,423	610,960	196,537
OTHER FINANCING SOURCES (USES)			
Transfers (out)	<u>(470,449)</u>	<u>(462,349)</u>	<u>8,100</u>
Net change in fund balance	<u>(56,026)</u>	<u>148,611</u>	<u>204,637</u>
FUND BALANCE, APRIL 1, 2018	<u>2,846,538</u>	<u>2,846,538</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 2,790,512</u>	<u>\$ 2,995,149</u>	<u>\$ 204,637</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF REVENUES - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
TAXES			
Current property taxes	\$ 511,542	\$ 515,652	\$ 4,110
LICENSES AND PERMITS			
Mobile home		3,113	
Dog licenses		492	
Cable fees		226,959	
Total licenses and permits	<u>243,730</u>	<u>230,564</u>	<u>(13,166)</u>
STATE GRANTS			
State shared revenue		1,299,786	
Other - PPT Reimbursement		2,015	
Total state grants	<u>1,255,929</u>	<u>1,301,801</u>	<u>45,872</u>
CHARGES FOR SERVICES			
Utility administration		145,319	
Tax administration fee		208,233	
Zoning fees		33,945	
Tax collections fees		17,301	
Other		18,745	
Total charges for services	<u>416,480</u>	<u>423,543</u>	<u>7,063</u>
INTEREST AND RENT			
Rental income		53,877	
Interest income		11,343	
Unrealized gains (losses)		2,844	
Total interest and rent	<u>60,236</u>	<u>68,064</u>	<u>7,828</u>
MISCELLANEOUS REVENUES			
Donations		21,075	
Reimbursements		12,358	
Miscellaneous		8,693	
Farmers market		2,764	
Total miscellaneous revenues	<u>31,225</u>	<u>44,890</u>	<u>13,665</u>
Total revenues	<u>\$ 2,519,142</u>	<u>\$ 2,584,514</u>	<u>\$ 65,372</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

GENERAL FUND (PRE GASB 54 - RESTATEMENT) STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED MARCH 31, 2019

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
TOWNSHIP BOARD			
Trustee fees	\$	\$ 27,900	\$
Retirement		3,600	
Taxes - payroll		2,134	
Supplies and postage		114	
Audit		9,160	
Legal		8,219	
Membership and dues		19,637	
Bank charges		80	
Education and training		285	
Total township board	<u>77,461</u>	<u>71,129</u>	<u>6,332</u>
SUPERVISOR			
Supervisor salary		31,000	
Taxes - payroll		2,371	
Retirement		900	
Total supervisor	<u>34,372</u>	<u>34,271</u>	<u>101</u>
TOWNSHIP MANAGER			
Wages		120,346	
Secretary wages		48,764	
Taxes - payroll		12,344	
Insurance - health		31,439	
Retirement		3,681	
Supplies and postage		417	
Contracted services		51	
Membership and dues		1,409	
Education and training		2,658	
Travel and meetings		460	
Total township manager	<u>224,227</u>	<u>221,569</u>	<u>2,658</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
ELECTIONS			
Wages and fees		18,218	
Taxes - payroll		5	
Supplies and postage		8,277	
Contract services		3,382	
Printing and publications		130	
Miscellaneous		3,485	
Total elections	<u>36,539</u>	<u>33,497</u>	<u>3,042</u>
FINANCE DEPARTMENT			
Salaries		115,546	
Taxes - payroll		8,335	
Insurance - benefits		23,311	
Retirement		11,541	
Supplies and postage		974	
Membership and dues		310	
Repairs and maintenance		2,641	
Education and training		2,669	
Total finance department	<u>166,195</u>	<u>165,327</u>	<u>868</u>
ASSESSOR			
Salaries and wages		139,460	
Taxes - payroll		10,612	
Insurance - benefits		1,726	
Retirement		10,966	
Supplies and postage		1,019	
Contracted services		10,025	
Membership and dues		2,408	
Tax preparation		3,473	
Legal fees		19,787	
Printing and publications		323	
Repairs and maintenance		5,570	
Other		21	
Education and training		2,068	
Total assessor	<u>209,024</u>	<u>207,458</u>	<u>1,566</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
CLERK			
Clerk salary		62,000	
Other - clerical salary		47,906	
Taxes - payroll		8,092	
Insurance - benefits		20,990	
Retirement		9,565	
Supplies and postage		667	
Membership and dues		240	
Printing and publishing		2,005	
Education and training		658	
Total clerk	<u>159,579</u>	<u>152,123</u>	<u>7,456</u>
VEHICLE USE	<u>3,550</u>	<u>2,219</u>	<u>1,331</u>
BOARD OF REVIEW			
Fees		1,960	
Taxes - payroll		150	
Supplies and postage		220	
Printing and publishing		270	
Total board of review	<u>4,541</u>	<u>2,600</u>	<u>1,941</u>
TREASURER			
Treasurer salary		62,000	
Assistant wages		51,934	
Taxes - payroll		7,758	
Insurance - benefits		36,509	
Retirement		10,290	
Supplies and postage		1,054	
Membership and dues		870	
Tax preparation		9,027	
Repairs and maintenance		5,249	
Education and training		2,376	
Capital outlay		780	
Total treasurer	<u>190,535</u>	<u>187,847</u>	<u>2,688</u>
DATA PROCESSING	<u>8,010</u>	<u>6,300</u>	<u>1,710</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
TOWNSHIP HALL AND GROUNDS			
Wages		4,854	
Taxes - payroll		371	
Supplies		2,160	
Snow removal and mowing		34,630	
Contract services		21,635	
Telephone		11,267	
Utilities		32,695	
Repairs and maintenance		25,629	
Assessments		257	
Total township hall and grounds	<u>133,792</u>	<u>133,498</u>	<u>294</u>
UNALLOCATED			
PTO payout		7,549	
Office supplies and postage		5,956	
Tax chargebacks		748	
Insurance and bonds		23,345	
Repairs and maintenance		5,111	
Education and training		113	
Total unallocated	<u>61,258</u>	<u>42,822</u>	<u>18,436</u>
PLANNING AND ZONING			
Wages		172,062	
Taxes - payroll		14,463	
Insurance - benefits		2,642	
Retirement		15,877	
Planning commission		10,281	
Supplies and postage		765	
Contract services		16,469	
Membership and dues		2,165	
Legal fees		5,175	
Printing and publications		240	
Repairs and maintenance		317	
Education and training		217	
Total planning and zoning	<u>270,397</u>	<u>240,673</u>	<u>29,724</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

HARTLAND TOWNSHIP

**GENERAL FUND (PRE GASB 54 - RESTATEMENT)
STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL (continued)
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
PUBLIC WORKS			
Salaries		119,147	
Taxes - payroll		8,724	
Insurance - benefits		13,508	
Retirement		11,198	
Supplies and postage		1,107	
Contracted services		12,246	
Sampling		13,433	
Membership and dues		221	
Miscellaneous		404	
Education and training		179	
Total public works	<u>186,543</u>	<u>180,167</u>	<u>6,376</u>
ZONING BOARD OF APPEALS	<u>3,604</u>	<u>2,874</u>	<u>730</u>
SIDEWALKS	<u>6,000</u>	<u>5,725</u>	<u>275</u>
STREETLIGHTS	<u>15,450</u>	<u>16,710</u>	<u>(1,260)</u>
ROADS	<u>96,991</u>	<u>86,328</u>	<u>10,663</u>
CABLE			
Salaries		31,483	
Taxes - payroll		2,408	
Contacted services		2,313	
Printing and publishing		4,622	
Postage and supplies		1,316	
Education and training		198	
Total cable	<u>46,810</u>	<u>42,340</u>	<u>4,470</u>
CODE ENFORCEMENT	<u>17,919</u>	<u>14,264</u>	<u>3,655</u>
DRAINS	<u>14,000</u>	<u>1,175</u>	<u>12,825</u>
SENIOR CITIZENS	<u>22,000</u>	<u>22,000</u>	
COMMUNITY CENTRAL	<u>20,000</u>	<u>20,000</u>	
PARKS AND RECREATION	<u>95,922</u>	<u>80,638</u>	<u>15,284</u>
Total expenditures	<u>\$ 2,104,719</u>	<u>\$ 1,973,554</u>	<u>\$ 131,165</u>

This supplementary information shows the General Fund prior to the implementation of GASB 54, and as such does not present the results on the basis of generally accepted accounting principles but is presented solely for supplemental information.

MUNICIPAL STREET FUND

HARTLAND TOWNSHIP

**MUNICIPAL STREET FUND
BALANCE SHEET
MARCH 31, 2019**

ASSET

Cash	\$ 1,358,641
Taxes receivable	<u>31,099</u>
Total assets	<u>\$ 1,389,740</u>

LIABILITIES

Due to other funds	\$ 58
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FUND BALANCE

	<u>1,389,682</u>
Total liabilities and fund balance	<u>\$ 1,389,740</u>

HARTLAND TOWNSHIP

MUNICIPAL STREET FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Taxes	\$	\$ 966,601	\$
State grants - PPT reimbursement		3,778	
Interest and rent		2,824	
Other revenue		7	
Total revenues	<u>960,851</u>	<u>973,210</u>	<u>12,359</u>
EXPENDITURES			
Public works		10,874	
Debt			
Principal		505,000	
Interest		97,050	
Total expenditures	<u>629,175</u>	<u>612,924</u>	<u>16,251</u>
Net change in fund balance	<u>331,676</u>	<u>360,286</u>	<u>28,610</u>
FUND BALANCE, APRIL 1, 2018	<u>1,029,396</u>	<u>1,029,396</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 1,361,072</u>	<u>\$ 1,389,682</u>	<u>\$ 28,610</u>

FIRE OPERATING FUND

HARTLAND TOWNSHIP

**FIRE OPERATING FUND
BALANCE SHEET
MARCH 31, 2019**

ASSETS

Cash	\$ 1,202,897
Taxes receivable	<u>39,086</u>
Total assets	<u>\$ 1,241,983</u>

LIABILITIES

Accounts payable	\$ 9,112
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FUND BALANCE

	<u>1,232,871</u>
Total liabilities and fund balance	<u>\$ 1,241,983</u>

HARTLAND TOWNSHIP

FIRE OPERATING FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Taxes	\$	\$ 1,212,676	\$
State grants - PPT reimbursement		4,740	
Interest		1,845	
Miscellaneous		11	
Total revenues	<u>1,203,961</u>	<u>1,219,272</u>	<u>15,311</u>
EXPENDITURES			
Authority contributions		1,178,188	
Repairs and maintenance		24,366	
Tax chargebacks		1,050	
Professional fees		850	
Utility/assessments		938	
Total expenditures	<u>1,221,818</u>	<u>1,205,392</u>	<u>16,426</u>
Net change in fund balance	<u>(17,857)</u>	<u>13,880</u>	<u>31,737</u>
FUND BALANCE, APRIL 1, 2018	<u>1,218,991</u>	<u>1,218,991</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 1,201,134</u>	<u>\$ 1,232,871</u>	<u>\$ 31,737</u>

MILLPOINTE ROAD CONSTRUCTION FUND

HARTLAND TOWNSHIP
MILLPOINTE ROAD CONSTRUCTION FUND
BALANCE SHEET
MARCH 31, 2019

ASSETS

Cash	\$ 8,611
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LIABILITIES

Accounts payable	\$ 1,252
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FUND BALANCE

	<u>7,359</u>
Total liabilities and fund balance	<u>\$ 8,611</u>

HARTLAND TOWNSHIP

MILLPOINTE ROAD CONSTRUCTION FUND

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED MARCH 31, 2019**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES			
Interest	\$	\$ 322	\$ 322
EXPENDITURES			
Project costs	<u>970,460</u>	<u>871,034</u>	<u>99,426</u>
Excess of revenues over (under) expenditures	<u>(970,460)</u>	<u>(870,712)</u>	<u>99,748</u>
OTHER FINANCING SOURCES (USES)			
Bond proceeds	860,000	860,000	
Transfers in	<u>110,460</u>	<u>18,000</u>	<u>(92,460)</u>
Total other financing sources (uses)	<u>970,460</u>	<u>878,000</u>	<u>(92,460)</u>
Net change in fund balance		7,288	7,288
FUND BALANCE, APRIL 1, 2018	<u>71</u>	<u>71</u>	
FUND BALANCE, MARCH 31, 2019	<u>\$ 71</u>	<u>\$ 7,359</u>	<u>\$ 7,288</u>

M-59/HARTLAND ROAD DEBT SERVICE FUND

HARTLAND TOWNSHIP

**M-59/HARTLAND ROAD DEBT SERVICE FUND
BALANCE SHEET
MARCH 31, 2019**

ASSETS

Cash	\$ 1,457,348
Special assessments receivable	<u>3,242,127</u>
Total assets	<u><u>\$ 4,699,475</u></u>

LIABILITIES

Accounts payable	\$ 125
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DEFERRED INFLOW OF RESOURCES

Unavailable revenues	3,216,313
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FUND BALANCE

	<u>1,483,037</u>
Total liabilities, deferred inflow of resources and fund balance	<u><u>\$ 4,699,475</u></u>

HARTLAND TOWNSHIP

**M-59/HARTLAND ROAD DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED MARCH 31, 2019**

REVENUES

Special assessments		
Principal	\$	659,489
Interest		210,146
Interest income		<u>4,558</u>
Total revenues	\$	874,193

EXPENDITURES

Debt		
Principal		270,000
Interest		197,168
Fees		<u>250</u>
Total expenditures		<u>467,418</u>
Net change in fund balance		406,775
FUND BALANCE, APRIL 1, 2018		<u>1,076,262</u>
FUND BALANCE, MARCH 31, 2019	\$	<u><u>1,483,037</u></u>

WATER SYSTEM FUND

HARTLAND TOWNSHIP

WATER SYSTEM FUND BALANCE SHEET MARCH 31, 2019

CURRENT ASSETS

Cash and investments - operating	\$	949,610	
Cash and investments - capital replacement		446,321	
Investments		100,087	
Accounts receivable - customers		182,553	
Special assessment receivable		12,040	
Deposit		35,887	
Interest receivable		7,328	
Due from other funds		17,422	
Total current assets			\$ 1,751,248

RESTRICTED ASSETS

Cash and investments restricted for debt		483,626	
Investments		251,254	
Special assessment receivable		668,464	
Total restricted assets			1,403,344

PROPERTY, PLANT AND EQUIPMENT

Capital assets			
Land		300,000	
Water plant and equipment		9,220,775	
		9,520,775	
Less: accumulated depreciation		(3,821,233)	
Total property, plant and equipment			5,699,542
Total assets			\$ 8,854,134

CURRENT LIABILITIES

Accounts payable	\$	15,225	
Accrued expenditures		8,562	
Total current liabilities			\$ 23,787

CURRENT LIABILITIES (from restricted assets)

Accrued interest		6,083	
Bonds payable - current portion		280,000	
Total current liabilities (from restricted assets)			286,083

LONG-TERM LIABILITIES (from restricted assets)

Bonds payable after one year		450,000	
Bond premiums, net of discounts and amortization		5,887	
Total long-term liabilities (from restricted assets)			455,887
Total liabilities			765,757

NET POSITION

Invested in capital assets, net of related debt		4,969,542	
Restricted		3,118,835	
Total net position			8,088,377
Total liabilities and net position			\$ 8,854,134

HARTLAND TOWNSHIP
WATER SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE YEAR ENDED MARCH 31, 2019

OPERATING REVENUES

User charges	\$ 651,577
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OPERATING EXPENSES

Wages	\$ 95,959	
Taxes - payroll	7,295	
Insurance - benefits	899	
Retirement	8,781	
Administration fees	76,231	
Depreciation	244,056	
Contracted services	12,197	
Professional fees	4,628	
Repair and maintenance	58,079	
Insurance	9,893	
Supplies and postage	22,316	
Miscellaneous	1,923	
Meters	16,935	
Utilities and telephone	25,899	
Total operating expenses		585,091
Operating income		66,486

NON-OPERATING REVENUES (EXPENSES)

Other income	20,885	
Interest income - cash	7,656	
Interest income - special assessments	25,456	
Interest expense	(12,123)	
Bond fees	(1,000)	
Total non-operating revenues (expenses)		40,874

CAPITAL CONTRIBUTIONS

Connection fees	231,057
Net income	338,417

NET POSITION APRIL 1, 2018	7,749,960
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NET POSITION, MARCH 31, 2019	\$ 8,088,377
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HARTLAND TOWNSHIP
WATER SYSTEM FUND
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31, 2019

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 647,649	
Payments to other suppliers for goods or services	(281,156)	
Payments to employees	(102,633)	
Net cash from operating activities		\$ 263,860

CASH FLOWS FROM (USED IN) CAPITAL AND FINANCING ACTIVITIES

Principal and interest paid on bonds	(297,400)	
Collections of special assessment (principal and interest)	371,460	
Acquisition of fixed assets	(210,186)	
Connection fees	231,057	
Other revenue	19,885	
Net cash from capital and related financing activities		114,816

CASH FLOWS FROM INVESTING ACTIVITIES

Interest received on cash and cash equivalents		4,484
Net decrease in cash and cash equivalents		383,160

CASH AND CASH EQUIVALENTS AT APRIL 1, 2018

1,496,397

CASH AND CASH EQUIVALENTS AT MARCH 31, 2019

\$ 1,879,557

RECONCILIATION OF OPERATING INCOME TO NET

CASH PROVIDED BY OPERATING ACTIVITIES

Operating income		\$ 66,486
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	\$ 244,056	
Changes in assets and liabilities		
(Increase) - Decrease in accounts receivable	(3,928)	
(Increase) - Decrease in prepaid expense	(35,153)	
(Increase) - Decrease in due from other funds	(8,945)	
Increase - (Decrease) in accounts payable	723	
Increase - (Decrease) in accrued wages	621	
Total adjustments		197,374
Net cash provided by operating activities		\$ 263,860

SEWAGE DISPOSAL SYSTEM FUND

HARTLAND TOWNSHIP
SEWAGE DISPOSAL SYSTEM FUND
BALANCE SHEET
MARCH 31, 2019

CURRENT ASSETS

Cash and cash equivalents	\$ 5,815,240	
Investments	1,762,518	
Accounts receivable - billings	844,950	
Interest receivable	25,082	
Special assessments receivable	<u>46,164</u>	
Total current assets		\$ 8,493,954

RESTRICTED ASSETS

Cash and cash equivalents	1,300,935	
Special assessment receivable, net of allowance of \$400,000	<u>5,718,013</u>	
Total restricted assets		7,018,948

PROPERTY, PLANT AND EQUIPMENT

Land	11,082	
Sewer system and office equipment	<u>21,839,791</u>	
	21,850,873	
Less: accumulated depreciation	<u>(5,213,874)</u>	
Total property, plant and equipment		16,636,999

OTHER ASSETS

Connection fees receivable	452,448	
Bond discount, net of amortization	<u>72,096</u>	
Total other assets		<u>524,544</u>

Total assets		\$ 32,674,445
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CURRENT LIABILITIES

Accounts payable	\$ 154,658	
Accrued interest payable	203,604	
Due to others	8,976	
Due to other funds	8,388	
Chargebacks payable	461,837	
Bonds payable	1,225,670	
Bond premium - net of amortization	<u>330,139</u>	
Total current liabilities		\$ 2,393,272

LONG-TERM LIABILITIES (from restricted assets)

Bonds payable after one year	<u>15,419,343</u>	
Total liabilities		17,812,615

NET POSITION

Invested in capital assets, net of related debt	1,061,999	
Unrestricted	<u>13,799,831</u>	
Total net position		<u>14,861,830</u>
Total liabilities and net position		<u>\$ 32,674,445</u>

HARTLAND TOWNSHIP

SEWAGE DISPOSAL SYSTEM FUND
STATEMENT OF REVENUES AND EXPENSES
FOR THE YEAR ENDED MARCH 31, 2019

OPERATING REVENUES

User charges	\$ 2,247,153	
Septage station fees	<u>286,559</u>	
Total revenue		\$ 2,533,712

OPERATING EXPENSES

Administration	69,088	
Depreciation	436,670	
Sewer usage fees	1,900,944	
Professional fees	10,774	
Repair and maintenance	1,075	
Insurance	9,803	
Supplies and postage	<u>1,493</u>	
Total operating expenses		<u>2,429,847</u>
Operating income		103,865

NON-OPERATING REVENUES (EXPENSES)

Interest income - cash	55,069	
Interest income - special assessments	227,748	
Interest expense and bond fees	<u>(493,593)</u>	
Total non-operating revenues (expenses)		(210,776)

CAPITAL CONTRIBUTIONS

Connection fees	200,110	
Surcharge fees	<u>98,336</u>	
Total capital contributions		<u>298,446</u>
Net income		191,535

NET POSITION, APRIL 1, 2018	<u>14,670,295</u>
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NET POSITION, MARCH 31, 2019	<u>\$ 14,861,830</u>
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HARTLAND TOWNSHIP
SEWAGE DISPOSAL SYSTEM FUND
STATEMENT OF CASH FLOW
FOR THE YEAR ENDED MARCH 31, 2019

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 2,539,857	
Payments to other suppliers for goods or services	<u>(2,001,908)</u>	
Net cash from operating activities		\$ 537,949

CASH FLOWS FROM (USED IN) CAPITAL AND FINANCING ACTIVITIES

Principal and interest paid on capital debt	(1,028,809)	
Collections of special assessment (principal and interest)	856,049	
Connection fees	275,517	
Other revenue	<u>98,336</u>	
Net cash from capital and related financing activities		201,093

CASH FLOWS FROM INVESTING ACTIVITIES

Interest received on cash and cash equivalents		<u>21,430</u>
Net increase in cash and cash equivalents		760,472

CASH AND CASH EQUIVALENTS AT APRIL 1, 2018	<u>6,355,703</u>
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CASH AND CASH EQUIVALENTS AT MARCH 31, 2019	<u><u>\$ 7,116,175</u></u>
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RECONCILIATION OF OPERATING INCOME TO NET

CASH PROVIDED BY OPERATING ACTIVITIES

Operating income		\$ 103,865
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	\$ 436,670	
Change in assets and liabilities:		
(Increase) decrease in accounts receivable	6,145	
(Increase) decrease in prepaid expenditures	563	
Increase (decrease) in accounts payable	(17,959)	
Increase (decrease) due to others	8,976	
Increase (decrease) due to other funds	<u>(311)</u>	
Total adjustments		<u>434,084</u>
Net cash provided by operating activities		<u><u>\$ 537,949</u></u>

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Troy Langer, Planning Director

Subject: 8th Amendment to Hartland Towne Square PD Agreement and Pattern Book

Date: September 11, 2019

Recommended Action

Move to approve the 8th Amendment to the Planned Development Agreement and Pattern Book, as outlined in the staff memorandum.

Discussion

Applicant Information

Applicant RPT, Formerly RAMCO HARTLAND, LLC

Site Description

The Hartland Towne Square Planned Development (PD) is located north of Highland Road (M-59) and west of Clark Road in Section 21 of Hartland Township. The entire commercial development is approximately 81.34 acres in size and is comprised of multiple parcels. Hartland Towne Square PD is zoned Planned Development (PD) and was approved in 2008.

Request

In this instance, there were several parties requesting to make some changes to the current PD regulations. The Planning Department staff thought it would help simplify the request to have all the requests unified into a single application, and all parties agreed. As a result, for this request, RPT is the designated applicant; however, the portions of this request were initiated from other business owners within the development. The applicant is requesting approval to amend two documents associated with Hartland Towne Square PD, specifically the PD and the Pattern Book for Hartland Towne Square. The request addresses several concerns that have arisen over the years since the project was approved in 2008. The Planning Department and the Site Plan Review committee met with the applicant several times over the past year to discuss amending the documents. The consensus of the group was to incorporate all the changes as part of the same amendment request. Due to the nature of the changes, amendments are proposed to the Planned Development Agreement and the Pattern Book.

Overview and Background Information

The Hartland Towne Square Planned Development was approved by the Township on March 18, 2008, under SP #429F. The approved plans for the PD include the Planned Development Agreement (the “Agreement”), the Pattern Book for Hartland Towne Square (site design standards), and the Final Plan (detailed site and landscape plans). Together these documents provide the development standards for Hartland Towne Square PD. Seven (7) amendments to the PD have occurred between 2008 and 2019 as outlined below:

1st Amendment

The first amendment to the PD was approved on July 1, 2008. The Agreement, Final Plan (Amended Final Plan, dated June 18, 2008), and Pattern Book (Rev. NO. 3 dated June 18, 2008) were updated in conjunction with the construction of Meijer's.

2nd Amendment

The second amendment to the PD was approved on August 6, 2008 which facilitated the granting of certain alternate access easements within the PD site. The second amendment did not require changes to the previously approved site plans (Amended Final Plan) or Pattern Book.

3rd Amendment

On January 20, 2009, the third amendment to the PD Agreement was approved. The text of Paragraph 21 of the PD Agreement (Integration) was amended to establish the required signatories of any amendment to the PD Agreement. Changes to the Amended Final Plan and Pattern Book were not required.

4th Amendment

The fourth amendment was approved on March 30, 2009, which amended the text of Paragraph 14.3 of the Agreement as it related to the newly configured Hartland Road and the granting of the Highway Easement to the Livingston County Road Commission. Changes to the Amended Final Plan and Pattern Book were not required.

5th Amendment

On August 4, 2010, the fifth amendment was approved. The text of Paragraphs 2 (Intent) and Section 6.6.4 (Signs) were amended to provide for the incorporation of approved amendments to the Agreement into the Final Plan and to provide for the relocation of and replacement of a directional sign to direct traffic to businesses on Rovey Drive. Drawings of the directional sign and revised site plans showing the location of the sign are incorporated into the fifth amendment document and as part of Sign Application #715. The Amended Final Plan and Pattern Book were not formally amended.

6th Amendment

On February 7, 2017, the Township Board approved the sixth amendment, which amended the wall sign standards as outlined in the Hartland RAMCO Planned Development Agreement (Section 6.6.3) and Hartland Towne Square Pattern Book (Page 28), under Site Plan Application #439A.

7th Amendment

On March 5, 2019, the Township Board approved the seventh amendment which allowed for an additional drive-through restaurant. Previously drive-through service was permitted for up to seven establishments, with two allotted for restaurants. The seventh amendment allows drive-through service for up to eight establishments, with three allotted for restaurants. The amendment was in conjunction with the request for the construction of a Panda Express restaurant with drive-through service. The project was approved under Site Plan Application #19-002. This amendment has not yet been recorded.

Other History

Currently, Hartland Towne Square includes the following businesses; Meijer's, Taco Bell, Belle Tire, Tim Horton's/Cold Stone Creamery, and Culver's. Additional approvals include the following projects:

- On January 12, 2017, the Planning Commission approved Site Plan Application #544, a request to construct an approximate 64,400 square foot Emerge Theatre, to be located in the area bounded by Hartland Road and Hartland Square Drive, within the Hartland Towne Square PD.
- On June 22, 2017, the Planning Commission approved Site Plan Application #17-008; a request to revise previously approved plans under SP #544 and reduces the size of the Emerge Theatre building from 64,400 square feet to 55,132 square feet.
- On January 25, 2018, the Planning Commission approved Site Plan Application #17-019, a request to construct an approximate 2,900 square foot Flagstar Bank, with three (3) drive-through windows, to be located at the northwest corner of Hartland Road and Highland Road (M-59). The project did not progress to the construction stage.
- On February 14, 2019, the Planning Commission approved Site Plan Application #19-002, a request to construct an approximate 2,300 square foot Panda Express restaurant with one (1) drive-through window, to be located west of the Taco Bell, on Highland Road (M-59).

Approval Procedure

The amendment to the PD requires the Planning Commission to make a recommendation to the Township Board and the Township Board has the final approval.

Summary of the Request

The request is to amend the Hartland Towne Square PD, specifically the PD Agreement and the Pattern Book for Hartland Towne Square. This is considered the 8th Amendment. There are several components to the proposed amendment which are summarized below by topic.

1. On-going maintenance of private roads within the development

Hartland Towne Square PD currently has two (2) private roads, internal to the PD; Rovey Drive and Hartland Square Drive. Several parcels/businesses within the PD have access along the private roads. As parcels have developed in the PD, several land divisions also occurred, whereby the right-of-way area for Hartland Square Drive and Rovey Drive appeared to be exempted from the ownership of the adjacent parcels. This presented potential future concerns with the ownership and maintenance of both Hartland Square Drive and Rovey Drive. Staff expressed those concerns with the developer of the PD during the discussion of the Panda Express application (Site Plan Application #19-002). Panda Express is located on Hartland Square Drive, and at the time of the site plan application, was also pursuing a land division. In order to address concern about the on-going maintenance of the private roads in the PD, approval of Site Plan Application #19-002 was subject to the following condition:

Prior to any future development in the Hartland Towne Square Planned Development, the developer shall establish adequate standards to ensure for the long-term maintenance and repair of Hartland Square Drive and Rovey Drive, subject to acceptance by the Township Attorney.

Under the 8th Amendment, Paragraph 6.2 of the Planned Development Agreement is amended to provide for the on-going maintenance of private roads within the development by RAMCO. The proposed language is provided as follows:

“RAMCO shall be responsible for on-going maintenance, repair, and replacement, including snow removal of the portions of Rovey Drive and Hartland Towne Square Drive that are located within the development, as shown on the Final Plan, as it may be amended from time to time in accordance with the terms hereof (to the extent the same are not or do not become public roads.”

This amendment was somewhat initiated by the Planning Department’s request for language to make it clear to all businesses within this development that these are private roads and the maintenance and care of these roads must be done privately. The Township Attorney has reviewed and accepted the proposed language.

2. Drive-through service

Drive-through service provisions are provided in Paragraph 3.1.16 of the PD Agreement. The original language stated, *“Drive-through service shall be permitted for up to seven (7) establishments within the development, including one drive-through for Major A, one for Major B, two for non-restaurant uses, two for restaurants and one drive-through for a bagel, donut or coffee shop”*.

An additional drive-through service for a restaurant was proposed as part of the Panda Express project (Site Plan Application #19-002). At that time two (2) drive-through establishments existed in the development, Taco Bell and Culver’s. The applicant for Panda Express requested to amend the original provision and thus permit three (3) restaurants to include a drive-through. Also, with the addition of another drive-through restaurant, the total number of drive-through businesses would increase from seven (7) to eight (8). The 7th Amendment to the PD Agreement was approved by the Township Board in 2019 to address those issues.

The current amendment for drive-through service is intended to provide flexibility within the development, and eliminate the restrictions on the number of drive-through establishments. The proposed language is as follows:

“Drive-through service shall be permitted within the Development upon approval thereof by the Township’s Planning Commission.”

It should be noted that the language from the 7th Amendment for drive-through establishments, which allows three (3) drive-through restaurants and a total of eight (8) drive-through establishments, is not referenced in the 8th Amendment (page 2). Instead, the language from the original PD Agreement is quoted as being the current standard for drive-through establishments (Paragraph 3.1.16).

3. Remodel/Reconstruct Monument Sign (at Hartland Road and Highland Road)

Under the original PD Agreement, Pattern Book, and Final Plan, a monument/ground sign is shown at the intersection of Highland Road and Hartland Road. Per the Pattern Book the ground sign is approximately seven (7) feet in height and nine (9) feet in width. The sign was constructed with two (2) sign panels. Currently the two sign panels on the sign are for Meijer and Emagine Theatre. The proposed amendment allows for the current ground sign to be remodeled/ reconstructed at the discretion of RAMCO, or Meijer, or either party’s designee. The proposed sign drawing shows the ground sign to be up to a height of sixteen (16) feet and a width of nine (9) feet. The intent is to have a taller sign that could have better visibility for traffic along Highland Road and Hartland Road, given that there is a berm at the intersection.

4. New Ground Signs along Highland Road (M-59)

Two (2) new, combined ground signs are proposed along Highland Road (M-59), generally located at each of the entrances to the land known as Hartland Rovey Drive Condominium. Currently Hartland Rovey Drive Condominium includes the following businesses: Belle Tire (Outlot 12); Tim Horton’s/Cold Stone

Creamery (Outlot 13); Culver's (Outlot 14); and a vacant lot (Outlot 15). Per the approved Final Plan, each outlot was permitted an individual ground sign along Rovey Drive. Belle Tire, Tim Horton's/Cold Stone Creamery, and Culver's each have their own ground sign along Rovey Drive, at their own entrance drive. The two proposed combined ground signs will be in addition to those signs.

Per the proposed amendment, one combined ground sign will serve Outlots 12 and 13, with the sign to be placed near the common entrance drive that serves those two businesses on Highland Road. The other combined ground sign will serve Outlots 14 and 15, with the sign placed at the common entrance drive for Culver's and the vacant lot, on Highland Road. The ground sign will be similar in design, size, and materials to the other ground signs in the development and as depicted in the Pattern Book.

Due to the presence of the landscaped berm along the Highland Road side of each outlot, the ground sign height vary, but is limited to a maximum of 7 feet and 9 inches. The sign width is nine (9) feet.

5. Light Pole Lighting

The original Pattern Book from 2008 provided standards for parking lot lighting, which required shoe box heads to be fully recessed. A specification sheet for the light fixture was also provided, which listed the option for a metal halide or high pressure sodium bulb. The proposed amendment states light heads are to be fully recessed and LED lighting is to be used. A new specification sheet has been provided also, which shows a shoebox style light head.

6. Selective Tree Removals

As background information the 2008 Final Plan (Landscape Plan) showed a landscaped berm along the frontage on Highland Road, for the four outlots noted previously (Outlots 12 through 15). The plant material includes a variety of deciduous and evergreen trees and shrubs. Site preparation and utility work for the four outlots occurred approximately between 2008 and 2009, including the berm and landscaping.

The site improvements occurred prior to the construction of Belle Tire, Tim Horton's/Cold Stone Creamery, or Culver's. Since 2009 the landscaping has matured and three out of four outlots have been developed. It was observed that visibility of the businesses in this area is limited due to the combination of the height of the berm and mature evergreen trees, when viewed from Highland Road. The amendment proposes to remove four evergreen trees, in the area of the berm near the Culver's restaurant, in order to improve the visibility of the businesses. Sufficient landscaping is retained along the berm to maintain the integrity of the 2008 approved landscape plan.

Hartland Township DPW Review

No comments at this time.

Township Engineer's Review

No comments at this time.

Hartland Deerfield Fire Authority Review

No comments at this time.

Attachments

1. 8th Amendment to the PD Agreement
2. Hartland Pattern Book Amendment

EIGHTH AMENDMENT TO PLANNED DEVELOPMENT AGREEMENT

RAMCO HARTLAND

THIS EIGHTH AMENDMENT ("Eighth Amendment") is made this ____ day of _____, 20__, by and among **TOWNSHIP OF HARTLAND**, a Michigan municipal corporation ("Township"), 2655 Clark Road, Hartland, Michigan 48353, **RAMCO RM HARTLAND SC LLC**, and **RAMCO TRS LLC** (as successor-by-merger with RAMCO RM HARTLAND DISPOSITION LLC), Delaware limited liability companies (the two latter entities are collectively referred to as "Ramco"), with offices at 31500 Northwestern Highway, Suite 300, Farmington Hills, Michigan 48334, and **MEIJER REALTY COMPANY**, a Michigan corporation ("Meijer"), whose mailing address is 2929 Walker Avenue, N.W., Grand Rapids, Michigan 49544.

RECITALS:

- A. On March 28, 2008, the Township and Ramco's predecessor in interest RAMCO HARTLAND, LLC ("Ramco Hartland") entered into a Planned Development Agreement (the "Agreement") for the development of real property located in Hartland Township, Livingston County, Michigan (the "Land"), known as the Hartland Towne Square Shopping Center (the "Development"). The Land is further described in Exhibit A attached hereto and made a part of this Eighth Amendment.
- B. The Agreement was recorded as Instrument No. 2008R-011710, Livingston County Records, on April 10, 2008, and the Agreement has since been amended by seven (7) separate amendments, all of which have been recorded in the Livingston County Records (as used herein, the term Agreement shall include all such seven (7) amendments).
- C. Ramco, Township and Meijer are the current parties to the Agreement.
- D. The purpose of this Eighth Amendment is to amend the text of Paragraph 6.2 to provide for the ongoing maintenance of private roads within the Development by Ramco, and to provide for the additional amendments set forth herein.

NOW, THEREFORE, it is hereby agreed as follows:

1. Capitalized terms used in this Eighth Amendment that are not defined herein shall have the meanings given to them in the Agreement.

2. Paragraph 6.2 of the Agreement provides as follows:

“Internal Traffic Circulation. The Development shall be served by an internal integrated drive, aisle, parking, and pedestrian network. The general alignment for the internal traffic system is specified in the Final Plan, but may be revised pursuant to Section 29.08, as amended, of the Hartland Township Zoning Ordinance depending upon the needs and timing of the uses developed at the time of final site plan approvals.”

3. Upon execution and recording of this Eighth Amendment of the Agreement, the original Paragraph 6.2 will be superseded and amended as follows:

“Internal Traffic Circulation. The Development shall be served by an internal integrated drive, aisle, parking, and pedestrian network. The general alignment for the internal traffic system is specified in the Final Plan, but may be revised pursuant to Section 3.1.18.H., as amended, of the Hartland Township Zoning Ordinance depending upon the needs and timing of the uses developed at the time of final site plan approvals. Ramco shall be responsible for ongoing maintenance, repair and replacement, including snow removal, of the portions of Rovey Drive and Hartland Towne Square Drive that are located within the Land, as shown on the Final Plan as it may be amended from time to time in accordance with the terms hereof (to the extent the same are not or do not become public roads). Such ongoing maintenance, repair and replacement, and snow removal shall be generally consistent with the applicable public road requirements of the Livingston County Road Commission, as set forth in its “Specifications for Plat Development” adopted by the Board of County Road Commissioner on May 23, 1991, effective May 24, 1991, and last revised September 23, 2010.”

4. Paragraph 3.1.16 of the Agreement provides as follows:

“Drive through service shall be permitted for up to seven establishments within the Development including one drive through for Major A, one for Major B, two for non-restaurant uses, two for restaurants and one drive through for bagel, donut or coffee shop.”

5. Upon execution and recording of this Eighth Amendment of the Agreement, original Paragraph 3.1.16 of the Agreement will be superseded and amended as follows:

“Drive through service shall be permitted within the Development upon approval thereof by the Township’s Planning Commission.”

Any drive through service currently existing in the Development and/or previously approved by the Township (prior to the date of this Eighth Amendment) shall be permitted (along with any restoration, repair and/or replacement thereof).

6. Ramco or Meijer, or either party's designee, shall have the right to remodel/reconstruct the Monument Sign located proximate to the intersection of Highland Road (M-59) and (relocated) Hartland Road in the location shown on the Final Plan, consistent with the design attached hereto as Exhibit B and made a part hereof. The party that elects to perform such remodel/reconstruction shall do so at its sole cost and expense (subject to any reimbursement and/or other terms and conditions set forth in any separate agreement binding on such party) and in compliance with the Agreement (as amended) and all applicable laws, and such party shall coordinate such work with any other party who has the right to maintain a panel on such sign.

7. The Township approves two (2) new ground signs along Highland Road (M-59), generally located at each of the entrances to the land known as Hartland Rovey Drive Four Condominium, Livingston County Condominium Subdivision Plan No. 382, as established that certain Master Deed dated May 11, 2009 and recorded with the Register of Deeds of Livingston County, Michigan, as Instrument Number 2009R-013719, as amended (the "Condominium"), and shown on the Final Plan, consistent with the design attached hereto as Exhibit C and made a part hereof (and which is hereby approved and added to and incorporated into the Pattern Book and the Final Plan). The party that elects to construct either such new ground sign shall do so at its sole cost and expense (subject to any reimbursement and/or other terms and conditions set forth in any separate agreement binding on such party) and in compliance with the Agreement (as amended) and all applicable laws, and such party shall coordinate such work with any other party who has the right to maintain a panel on such sign. Such two (2) new ground signs shall only identify occupants of the Condominium.

8. The Township approves the use of LED light pole heads in the parking lot(s) in the Development consistent with the terms of Exhibit D attached hereto, which is hereby approved and added to and incorporated into the Pattern Book and the Final Plan.

9. The Pattern Book is hereby amended to allow the removal of certain pine trees along Highland Road (M-59) as shown on Exhibit E attached hereto, which is hereby approved and added to and incorporated into the Pattern Book and the Final Plan.

10. The site plan of the Development attached hereto as Exhibit F is hereby approved and added to and incorporated into the Pattern Book and the Final Plan.

11. With the written consent of the Township (not to be unreasonably withheld), Ramco may assign all of its rights and obligations under the Agreement, as amended, to another Owner provided that (i) such assignee assumes all obligations of Ramco under the Agreement, as amended, from and after such assignment, and (ii) Ramco and such assignee execute and record with the Livingston County Register of Deeds a joinder to the Agreement (as amended) or an amendment thereto confirming such assignment and assumption and thereafter deliver a copy thereof to the other parties to the Agreement (as amended). From and after such assignment and assumption, Ramco shall cease to be a party to the Agreement (as amended) and will have no further rights or obligations under the Agreement (as amended), unless, and for so long as, Ramco shall otherwise be an Owner of any portion of the Land (in which case, Ramco's rights and obligations hereunder will be limited to that of an Owner of such portion of the Land for so long as Ramco shall remain an Owner).

12. Each party agrees that, upon written request of any other party, it will deliver to the requesting party (within thirty (30) days of such request) an estoppel certificate certifying the following: (i) that the Agreement, as amended, is in full force and effect and reciting all amendments to the Agreement, (ii) that such party is not aware of any default under the Agreement, as amended, or shall recite any known default, (iii) that the requesting party is not delinquent in the payment of any sums of money under the Agreement, as amended, or shall recite any delinquent sums and the basis therefor, and (iv) such other matters as such party shall reasonably request. Each party agrees that any such estoppel certificate may be relied upon by the requesting party, any prospective buyer or tenant of any portion of the Land owned by such requesting party and/or any lender of any of the foregoing, as well as the successors and assigns of each of the foregoing.

13. In the event of any conflict between the terms of the Agreement (as previously amended) and this Eighth Amendment, the terms of this Eighth Amendment shall govern and control. This Eighth Amendment to the Agreement shall be recorded with the Livingston County Register of Deeds.

IN WITNESS WHEREOF, the parties have caused this Eighth Amendment to be executed and delivered on the day and year first above written.

[SIGNATURES ON THE FOLLOWING PAGES]

TOWNSHIP OF HARTLAND

By: _____
William J. Fountain
Its: Supervisor

STATE OF MICHIGAN)
) ss.
COUNTY OF LIVINGSTON)

The foregoing instrument was acknowledged before me this ____ day of _____, 20__, by William J. Fountain the Supervisor of the Township of Hartland, on behalf of the Township.

Print Name: _____
Notary Public, State of _____,
County of _____
My Commission Expires: _____
Acting in the County of _____

RAMCO TRS LLC (as successor-by-merger with
RAMCO RM HARTLAND DISPOSITION LLC),
a Delaware limited liability company

By: _____
Name: _____
Its: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this ____ day of _____,
20__, by _____ the _____ of RAMCO
RM HARTLAND DISPOSITION LLC (as successor-by-merger with RAMCO RM
HARTLAND DISPOSITION LLC), a Delaware limited liability company, on behalf of the
company.

Print Name: _____
Notary Public, State of _____,
County of _____
My Commission Expires: _____
Acting in the County of _____

RAMCO RM HARTLAND SC LLC,
a Delaware limited liability company

By: _____
Name: _____
Its: _____

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this ____ day of _____,
20__, by _____ the _____ of Ramco RM
Hartland SC LLC, a Delaware limited liability company, on behalf of the company.

Print Name: _____
Notary Public, State of _____,
County of _____
My Commission Expires: _____
Acting in the County of _____

MEIJER REALTY COMPANY,
a Michigan corporation

By: _____
Name: _____
Its: _____

"Meijer"

STATE OF MICHIGAN)
) SS
COUNTY OF _____)

The foregoing was acknowledged before me this ____ day of _____, 20__, by
_____, the _____ of Meijer Realty Company, a Michigan
corporation, on behalf of the corporation.

Print Name: _____
Notary Public, State of _____
County of _____
My Commission Expires: _____
Acting in the County of _____

Prepared by and when recorded return to:

Michael D. Homier, Esq.
Foster Swift Collins & Smith PC
1700 East Beltline, N.E., Suite 200
Grand Rapids, MI 49525-7044

Transfer Tax: Exempt from State Transfer Tax under MCL 207.526(a).
Exempt from County Transfer Tax under MCL 207.505(a).

18461:00085:4136461-1

EXHIBIT A

Land Description

LEGAL DESCRIPTION:

HARTLAND TOWNE SQUARE
Combined Properties
As surveyed by Professional Engineering Associates, Inc.

Part of the South 1/2 of Section 21, T3N, R6E, Hartland Township, Livingston County, Michigan, being more particularly described as:

Commencing at the South 1/4 corner of Section 21, T3N, R6E, Hartland Township, Livingston County, Michigan; thence N 02°55'00" W 214.93 feet along the North-South 1/4 line of Section 21 (as monumented); thence N 80°05'11" E 529.37 feet along the Northerly Right-of-Way of Highland Road (M-59) to the POINT OF BEGINNING; thence along the easterly line of US-23 the following five courses: 1) N 66°13'25" W 108.17 feet; 2) S 80°05'11" W 158.31 feet; (3) 136.40 feet along the arc of a curve to the left, said curve having a radius of 346.97 feet, a central angle of 22°31'25", a chord bearing of N 29°06'21" W, 135.52 feet; (4) N 40°22'05" W 692.64 feet; (5) 604.40 feet along the arc of a curve to the right, said curve having a radius of 1944.86 feet, a central angle of 17°48'21", a chord bearing of N 31°27'55" W, 601.97 feet; thence 189.31 feet along the arc of a curve to the left being along the southerly line of the proposed relocated Hartland Road, said curve having a radius of 235.50 feet, a central angle of 46°03'32", a chord bearing of S 47°25'28" E, 184.26 feet; thence 304.65 feet along the arc of a curve to the right, said curve having a radius of 1874.86 feet, a central angle of 09°18'36", with a chord bearing of N 23°01'23" W, 304.31 feet, being along the east line of the existing Hartland Road (70' wide); thence continuing along said easterly line of Hartland Road N 18°22'05" W 647.71 feet; thence N 89°09'29" E 1103.52 feet; thence N 44°09'29" E 30.85 feet; thence N 89°09'29" E 817.53 feet to the West line of the Northeast 1/4 of the Southeast 1/4 of Section 21; thence along said West line N 02°54'15" W 27.13 feet to the South line of the North 363 feet of the Northeast 1/4 of the Southeast 1/4 of Section 21; thence along said South line, N 88°38'34" E 500.24 feet; thence S 42°14'57" W 473.50 feet; thence S 02°45'03" E 219.15 feet; thence S 19°29'17" E 215.48 feet; thence S 34°19'18" E 247.80 feet to the North line of the South 1/2 of the Southeast 1/4 of Section 21; thence S 88°50'36" W 191.66 feet; thence S 02°44'28" E 422.76 feet; thence N 80°04'36" E 450.00 feet; thence S 61°23'57" E 172.19 feet; thence N 75°35'36" E 553.03 feet to the East line of Section 21 and the centerline of Clark Road (66 ft. wide); thence S 02°53'39" E 297.56 feet along the East line of said Section 21 to the north line of Highland Road (M-59); thence along the North line of said M-59 S 80°04'54" W 12.10 feet; thence 440.14 feet along a curve to the left, said curve having a radius of 3879.72 feet, a central angle of 06°30'00", a chord bearing of S 76°49'54" W, 439.90 feet; thence S 73°34'54" W 252.78 feet; thence 151.87 feet along a curve to the right, said curve having a radius of 5669.58 feet, a central angle of 01°32'05", a chord bearing of S 74°20'56" W, 151.87 feet; thence N 02°44'28" W 360.82 feet; thence S 80°04'36" W 300.00 feet to the East line of the West 5 acres of the Southeast 1/4 of the Southeast 1/4 of Section 21; thence S 88°56'11" W 145.63 feet; thence S 42°15'32" W 76.95 feet; thence S 02°44'28" E 375.42 feet to the northerly line of Highland Road (M-59); thence S 80°05'11" W 737.24 feet to the POINT OF BEGINNING. Containing 84.59 acres.

EXHIBIT B

New Monument Sign Design

EXHIBIT C

New Ground Signs Design

EXHIBIT D

Sheet Plan - LED Parking Lot Lighting

EXHIBIT E

Sheet Plan - Tree Removal [Culver's]

EXHIBIT F

Site Plan



PATTERN BOOK FOR:



HARTLAND TOWNSHIP, MICHIGAN

PREPARED FOR:
HARTLAND TOWNSHIP PLANNING COMMISSION
HARTLAND TOWNSHIP BOARD OF TRUSTEES

TOWNSHIP CONSULTANT:
McKENNA & ASSOCIATES, PC

 DEVELOPER:

RPT

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Purpose

The Pattern Book, in conjunction with the submitted drawings, is intended to provide additional design information to the reviewing agencies. The accompanying illustrations, photos, and images are intended to provide the reviewer with specific examples of the finished product, as designed. Design elements such as building elevations and details; landscaping; vehicular and pedestrian circulation; exterior signs; lighting; and architectural features will be included.

Overview

The Hartland Towne Square development in Hartland Township, Michigan, proposes a variety of commercial and hospitality uses. The overall site is nearly eighty (80) acres, and is located at the northeast corner of US-23 and Highland Road (M-59). The west property line is defined by Hartland Road.

The major design factor that defines Hartland Towne Square is the relocation of Hartland Road through the central portion of the site. This realignment and the subsequent eastward relocation of the Hartland Road and M-59 intersection, was at the collective request of the Livingston County Road Commission (LCRC), Michigan Department of Transportation (MDOT) and Hartland Township. In order to meet the required road geometrics and circulation parameters, a roundabout has been included on the west side of the development, and a new traffic signal has also been incorporated. These elements are both designed to meet LCRC standards. The end result will improve traffic circulation on M-59, US-23 and Hartland Road itself.

The development has two (2) large, major retailers and an assortment of smaller major commercial stores located on both sides of the new Hartland Road. Hartland Road, designed per LCRC Standards, will have a variable width of pavement and right-of-way (ROW) that reflects expected traffic generation. A pedestrian circulation path will be included on the east and north side of Hartland Road that will connect M-59 to the northwest corner of the site. A new road, Hartland Square Drive, will parallel M-59 and US-23 and serve as a secondary circulation path for the overall development. Another new road, Rovey Drive will provide truck and vehicular access to Clark Road.

Architecturally, the various buildings will have traditional styling with complimentary materials and details to provide a cohesive development and insure design continuity. Elevations and enlargements have been included to better illustrate the proposed buildings.

The overall landscape treatment has been designed to integrate the entire site, particularly along Hartland Road. Both sides of the main artery will have a berm with canopy trees and understory shrubs. This will provide screening of the parking areas as well as seasonal interest for vehicular traffic.

Submission and Approval Process

The Hartland Township Planning Commission and Township Board have approved the Hartland Towne Square Planned Development site plan and Pattern Book. Each phase of the development will require a Final Site Plan approval by the Township before permits will be issued. Prior to any phase being submitted to the Township for Final Site Plan review, the proposed plans must be submitted to the Developer/Landlord, and must receive their approval. Developer/Landlord approval does not waive, exempt, modify, or assure any discretionary approval from the Township.

The Developer/Landlord and the Township Planning Commission will use both the Township Ordinance and the Pattern Book as the regulations for their review. Where the Pattern Book deviates from the Township Ordinance, the Pattern Book will govern, as the Township has already approved the deviation. The Township Ordinance will govern issues not addressed in the Pattern Book.

Phasing

Phase I – To be completed by September, 2009

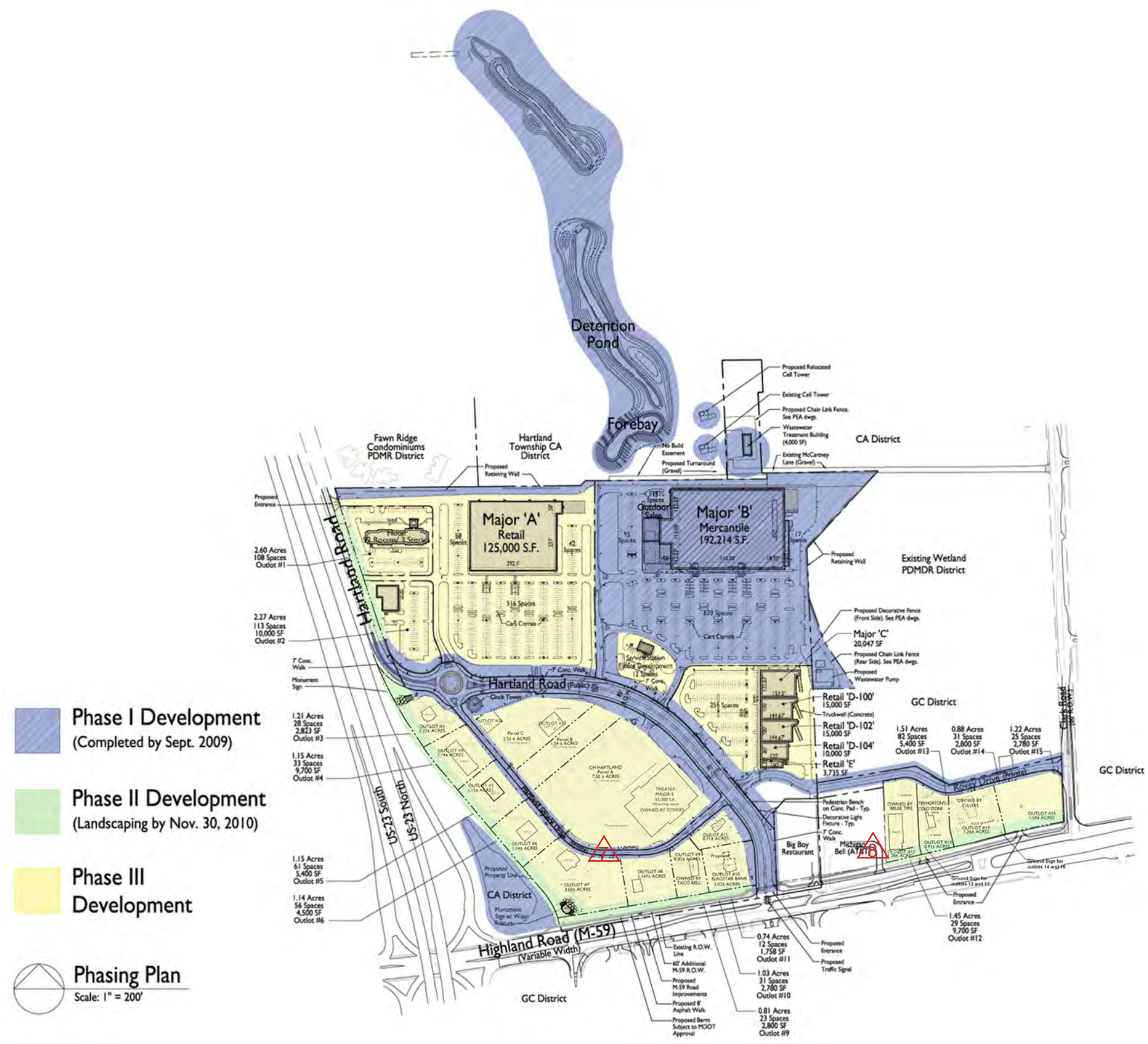
1. Relocation and construction of Hartland Road, including roundabout, pedestrian paths, decorative light fixtures, landscaping (trees, shrubs, benches, decorative lights) and traffic signal.
2. The development of Development Area 'B' (Meijer) per the approved final plans.
3. Installing main underground utility lines including storm, water and sanitary.
4. Construction of the Detention Basins.
5. Construction of Rovey Drive and Hartland Square Drive.

Phase II

Recognizing the Townships concern over the timing of the development of Outlot Parcels 1 through 15, if the parcels will not be developed (meaning landscaping completed) by November 30, 2010, then the Developer will install prior to November 30, 2010, the landscaping that fronts on US-23, Hartland Road and M-59 for Outlot Parcels 1 through 15.

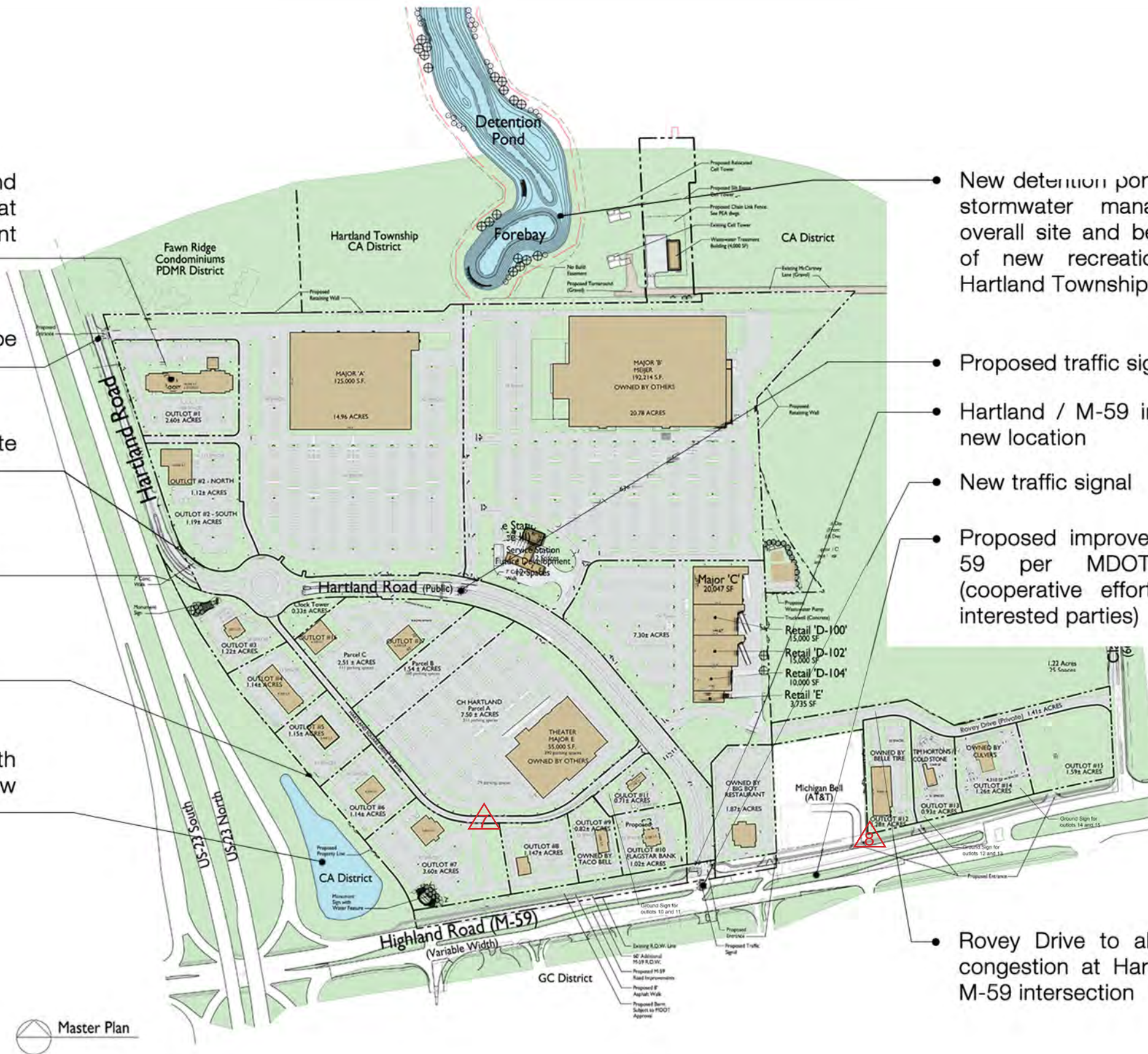
Phase III

The balance of the site will be developed as critical mass for the parcels is obtained.

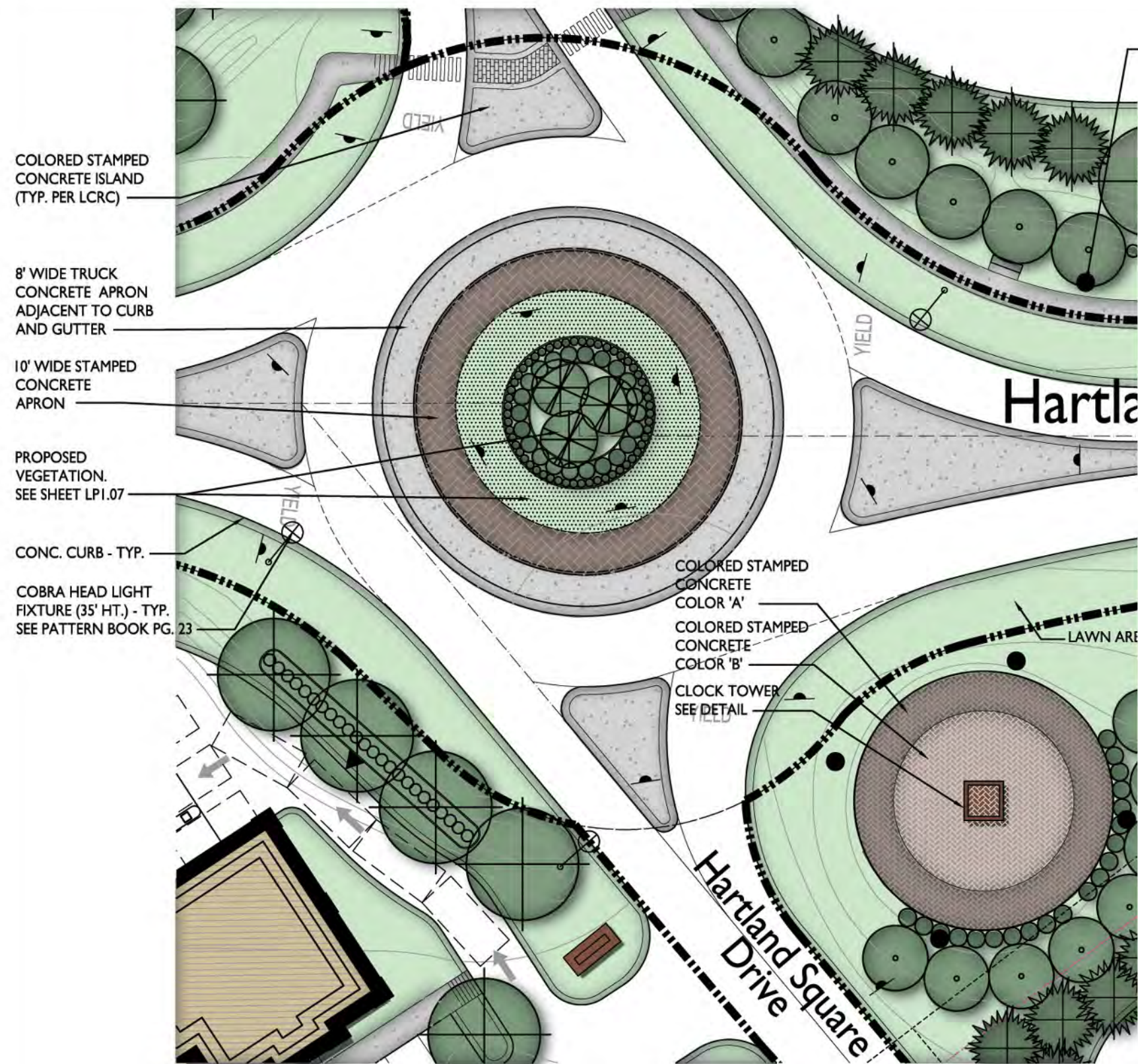


Major Components

- Restaurants/Hospitality and Commercial Buildings at perimeter of development adjacent to US-23
- Hartland Road (existing) to be re-routed through site
- Roundabout added to facilitate existing and future conditions
- Installation of clock tower to act as a landmark
- Park and Ride removed (subject to MDOT approval)
- MDOT Pond improved with additional landscaping and new fence

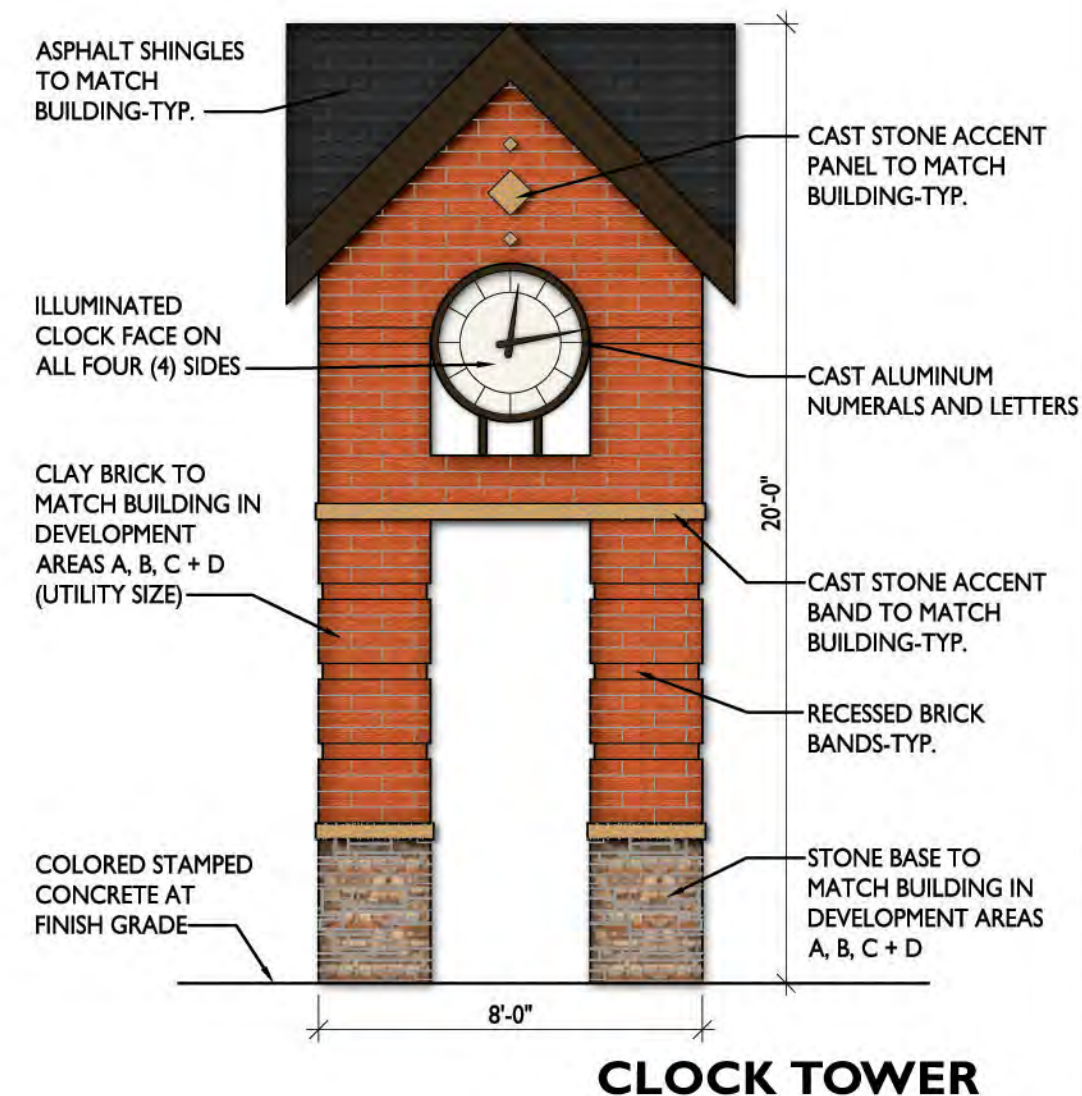


- New detention pond to facilitate stormwater management for overall site and be centerpiece of new recreation area for Hartland Township
- Proposed traffic signal
- Hartland / M-59 intersection in new location
- New traffic signal
- Proposed improvements to M-59 per MDOT standards (cooperative effort by various interested parties)
- Rovey Drive to alleviate traffic congestion at Hartland Road / M-59 intersection



2
SP2.01 MP1.00 SCALE: 1" = 30'

CLOCK TOWER/ROUNABOUT PLAN





**WASTE
RECEPTICALS**



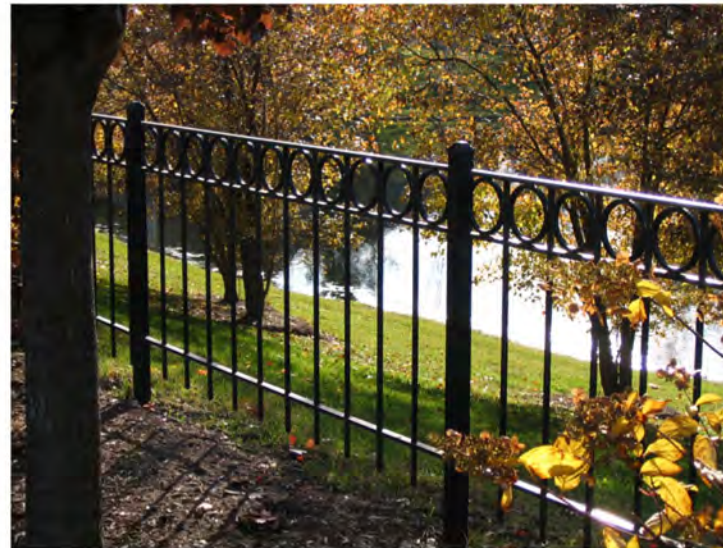
TREE GRATES



BENCHES



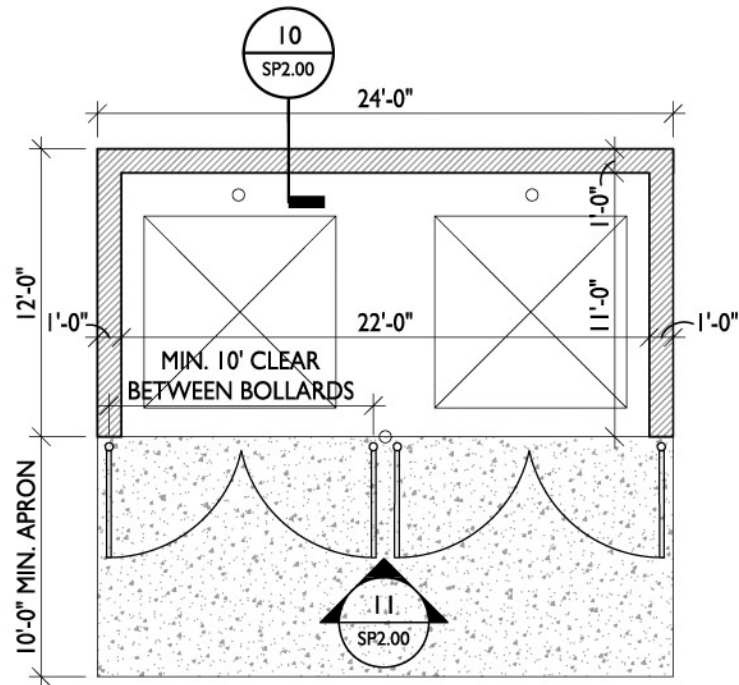
BIKE RACKS



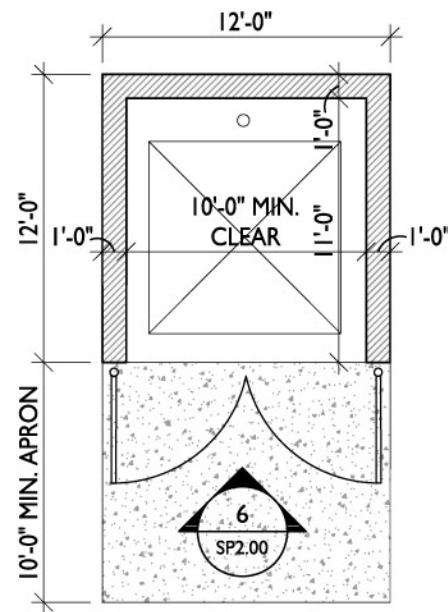
MDOT BASIN FENCE
MANUFACTURED BY:
R&T FENCE COMPANY, INC.



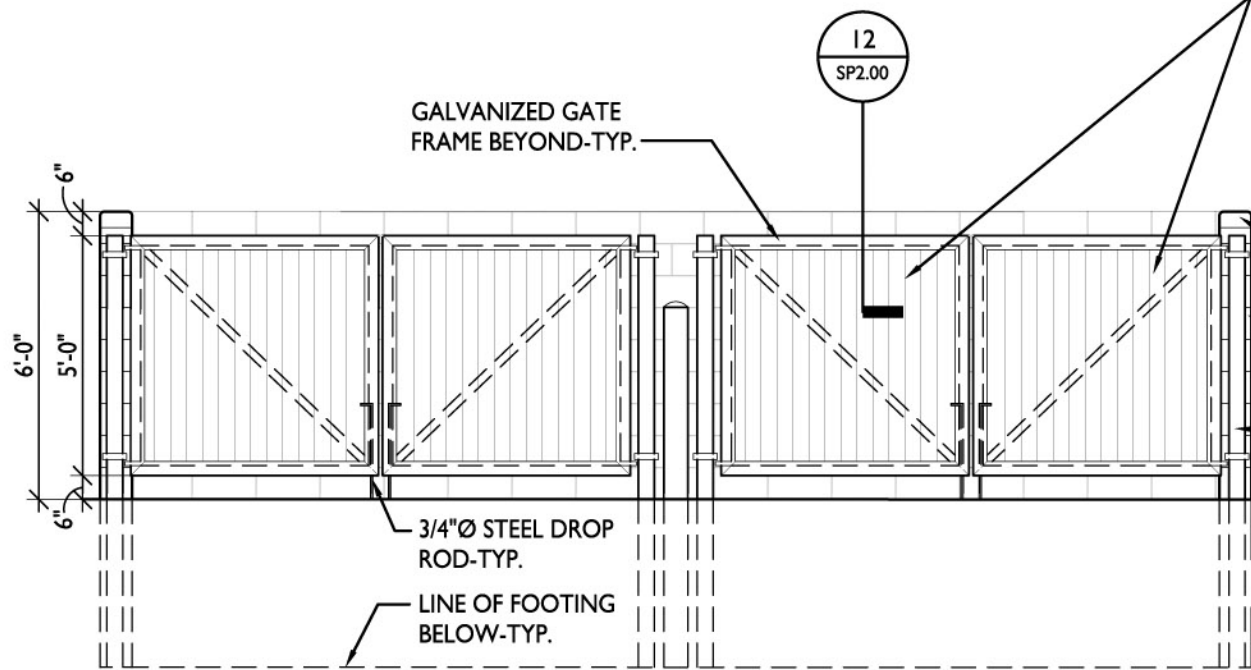
SITE LIGHTING



14 DUMPSTER PLAN
SP2.00 SP1.00 SCALE: 1/8"=1'-0"

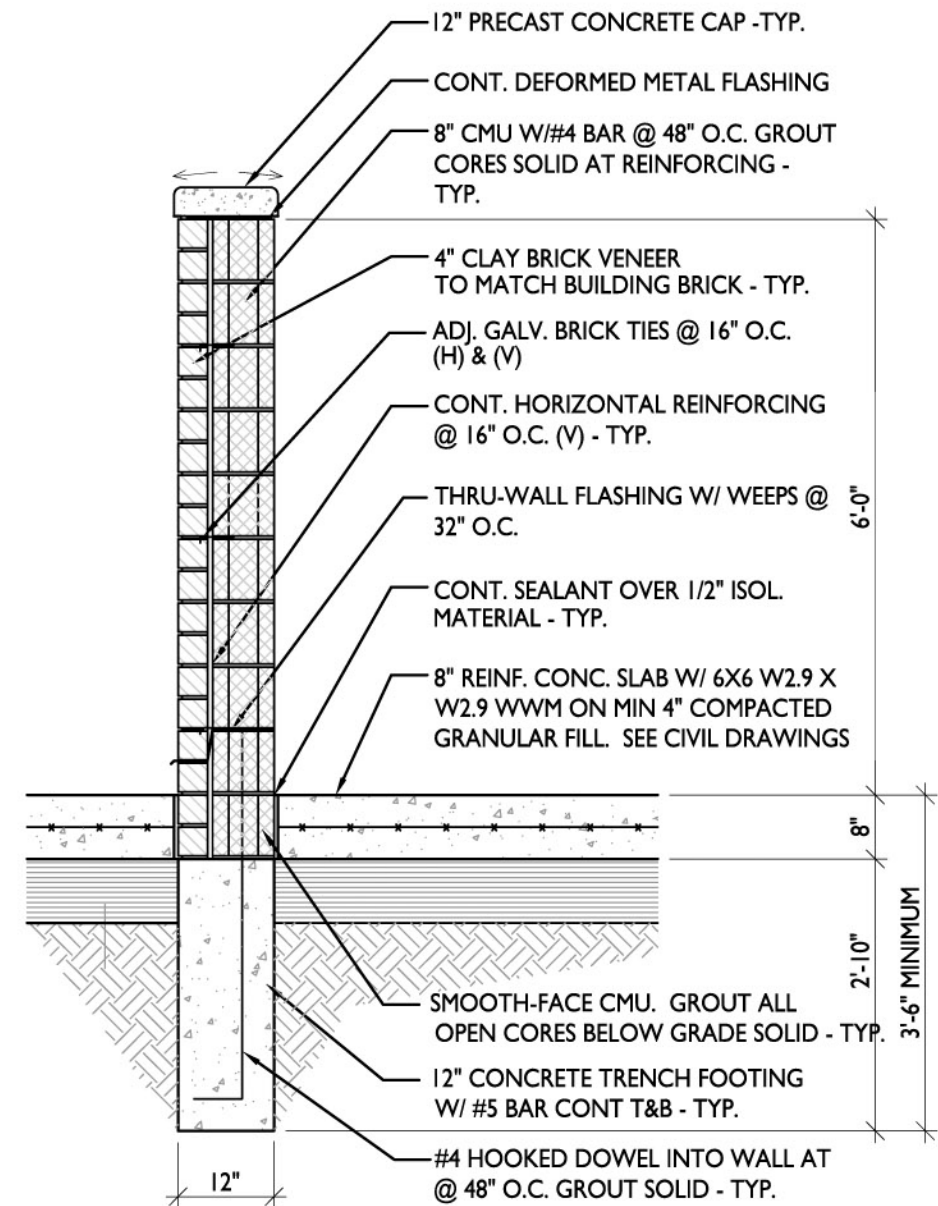


13 DUMPSTER PLAN
SP2.00 SP1.00 SCALE: 1/8"=1'-0"



11 DUMPSTER ELEVATION
SP2.00 SP1.00 SCALE: 1/4"=1'-0"

ROUGH SAWN CEDAR BOARDS W/ 1 X 6
ROUGH SAWN CEDAR PERIMETER TRIM
BOLTED TO GALVANIZED INDUSTRIAL GRADE GATE FRAME-TYP. SEE 12/SP2.00
12" PRECAST CONCRETE CAP-TYP.
CLAY BRICK VENEER TO MATCH BUILDING BRICK - TYP. PER 10/SP2.00
GALV. STEEL GATE POST SET IN CONC. TO 42" BELOW GRADE-TYP.
NOTE:
GATE CONTRACTOR SHALL SIZE POSTS, HINGES AND GATE FRAME MEMBERS TO CARRY WEIGHT OF WOOD CLADDING. WOOD CLADDING SHALL BE PAINTED WITH OPAQUE EXTERIOR STAIN. COLOR BY ARCHITECT.

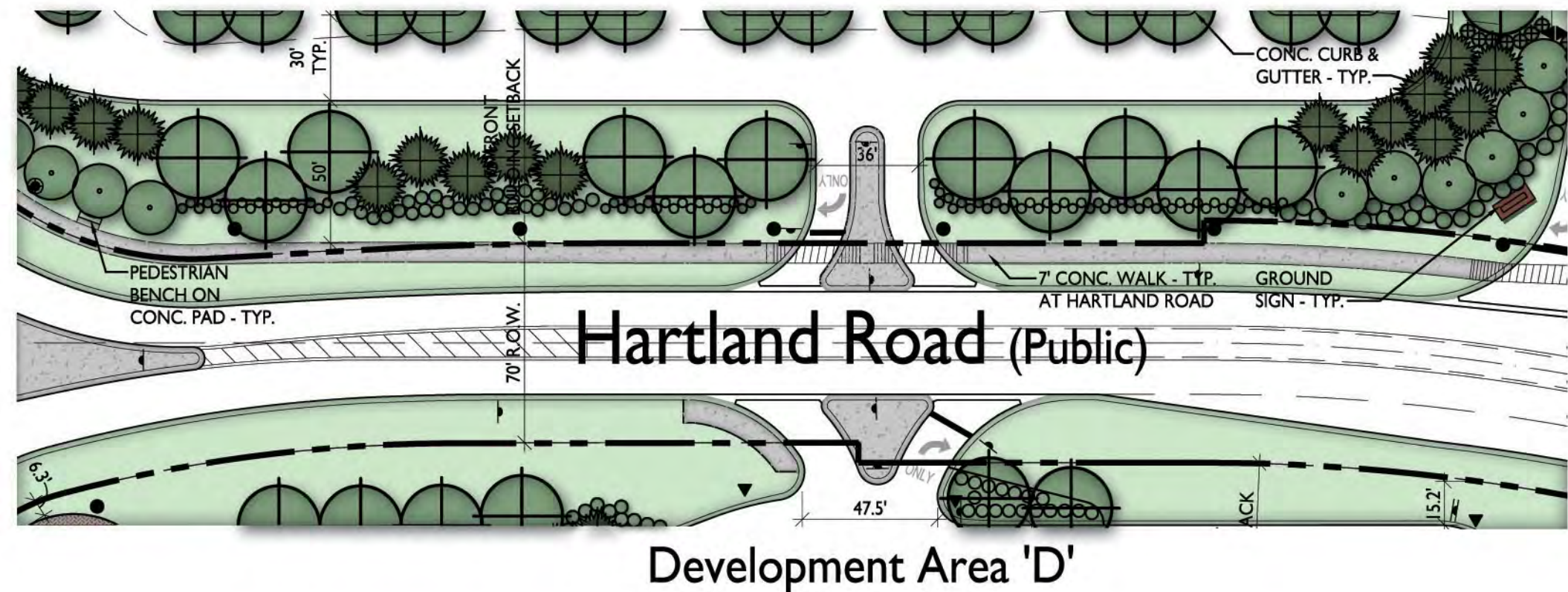


10 DUMPSTER SECTION
SP2.00 SP2.00 SCALE: 1/2"=1'-0"

Overview

The intent of the proposed plantings along both Hartland Road and Hartland Square Drive are as follows:

- Establish a consistent visual barrier for the parking areas on either side of the road
- Provide both an overhead canopy and an understory massing in order to best frame the views from passing motorists
- Provide plants that provide seasonal interest (spring flower / fall color) for vehicles utilizing Hartland Road
- Provide a visually appealing setting along both sides of a busy tributary



Overview

The stormwater basins (2) were designed to facilitate the Hartland Towne Square development as well as be a feature of a recreation area proposed by Hartland Township. The basins will meet the criteria of the Livingston County Drain Commissioner office.

The vegetation proposed for the basins are all native trees, shrubs and grasses. The vegetation can withstand poor conditions such as drought (Hawthorne, Sweetgum) or wet soils (Chokeberry, Dogwood, Sweetspire) typically encountered on the perimeter, banks and slopes of a storm water basin.

The grasses selected are divided into four (4) seed-mix types:

Low-Profile Prairie

This mix provides a nice diversity of shorter prairie grass and wildflower species. These grasses will be planted on the perimeter of both basins, in a fifty feet (50') wide area, from the top of the bank outward.

Wetland Edge Seed Mix

These grasses will be planted from the top of the bank down to the freeboard elevation. The vegetation will be a mix of permanent grasses (Sedge, Rush, Bulrush) and herbaceous plants (Forbs, i.e. Milkweed, Monkey flower).

Emergent Wetland Seed Mix

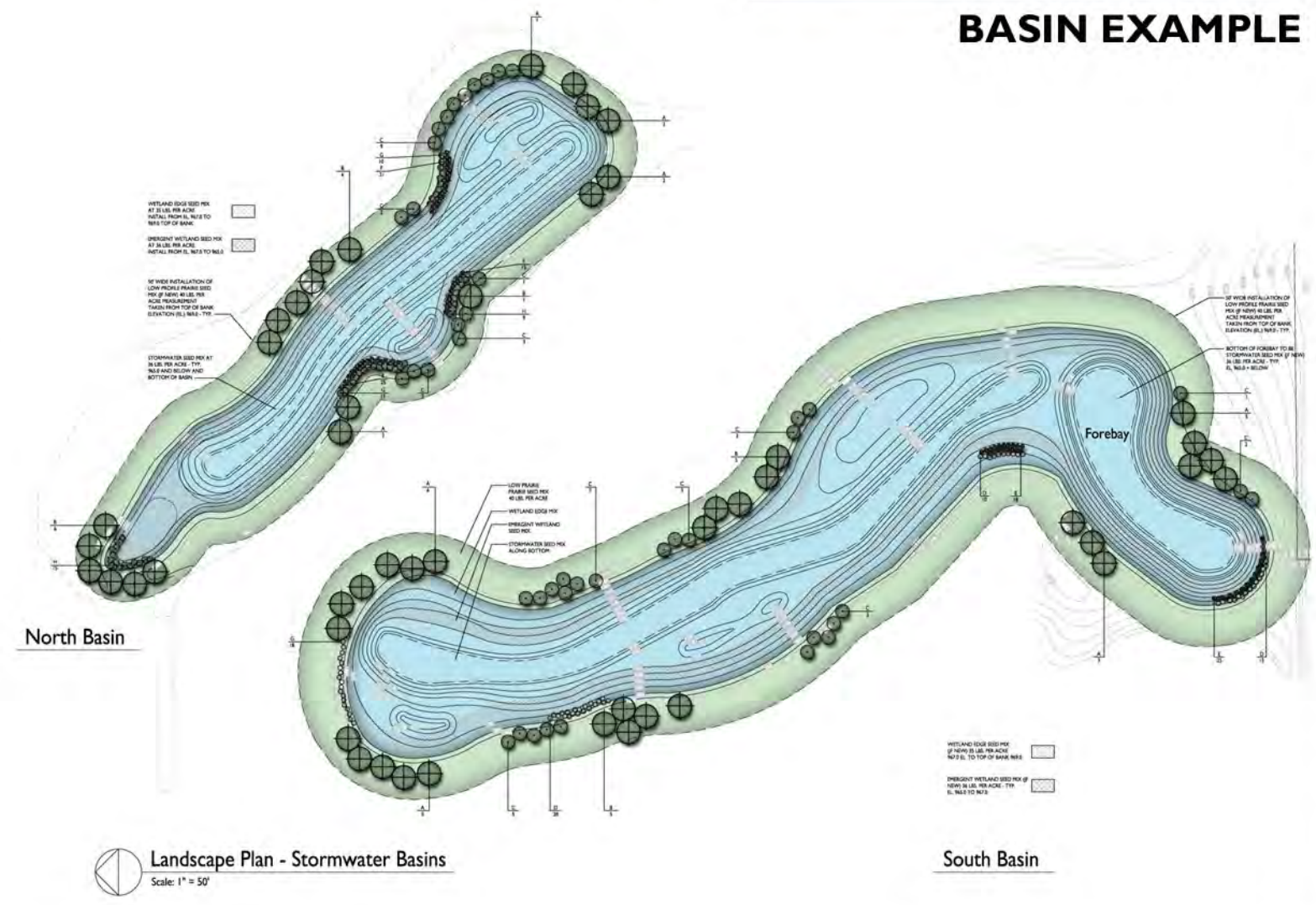
This mix is for saturated soils and shallow water. This too will be a mix of native grasses and forbs. This will be planted on the slopes of the new basin from the freeboard elevation down to the bottom grade of the basin.

Stormwater Seed Mix

This mix consists of species which are tolerant of highly fluctuating water levels and saturated soils. This mix will be seeded in the bottom area of both basins.



BASIN EXAMPLE



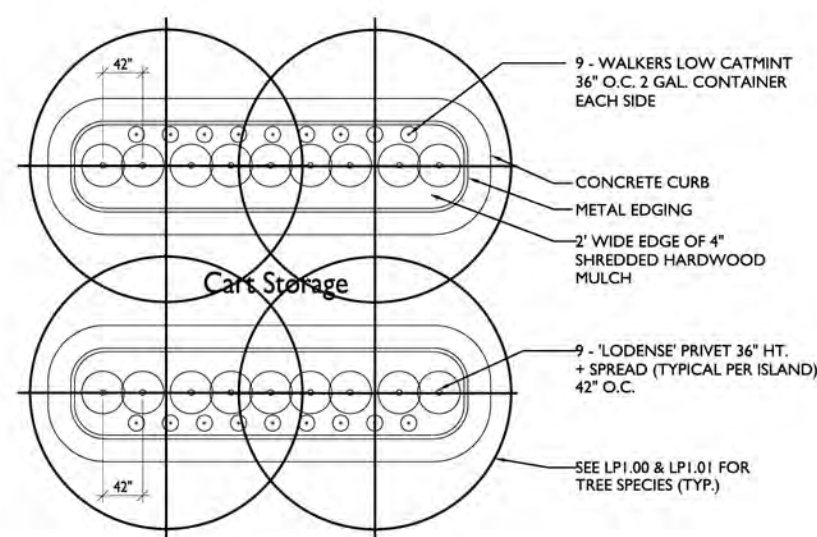
BASIN DETAILS

The traffic Islands that are dispersed throughout the entire Hartland Towne Square will all be landscaped with a combination of deciduous canopy trees (Lindens, Maples, etc), deciduous and evergreen shrubs (Juniper/ Rose bush/ Gro-low sumac), perennials (Daylily, Black-eyed Susan), ornamental grasses (Pennisetum) and shredded hardwood mulch.

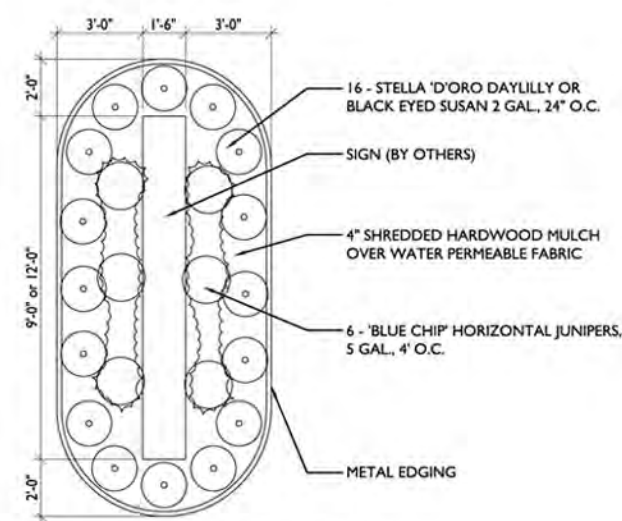
The various design options are intended to provide variety and seasonal interest to each of the parking areas. Each of the islands will be automatically irrigated.



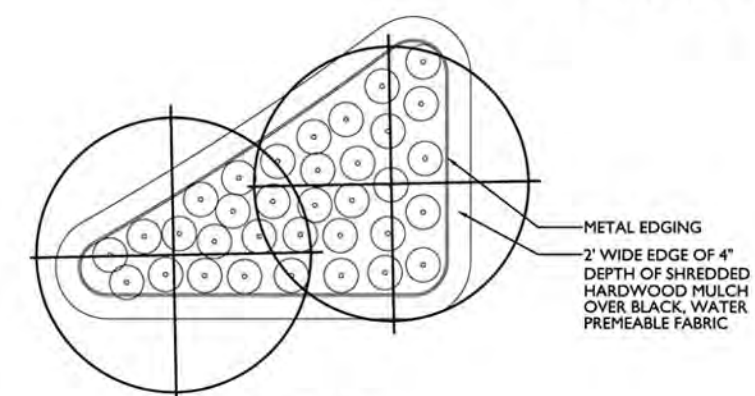
ISLAND EXAMPLE



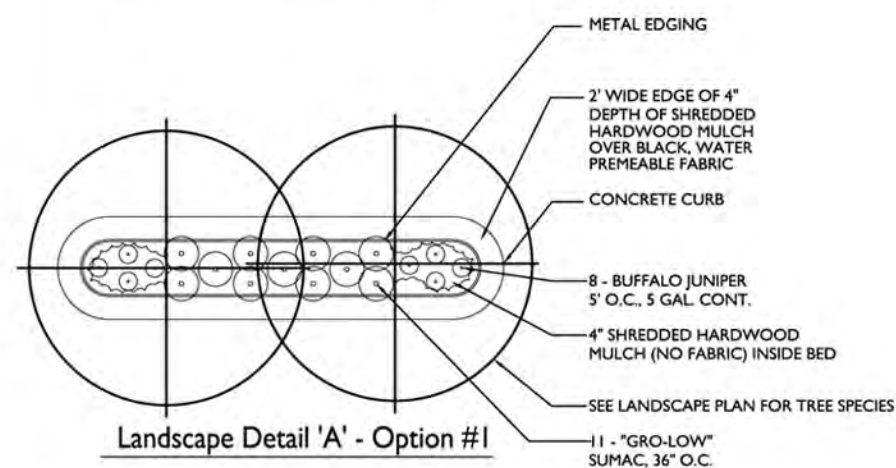
Cart Corral Landscape Islands



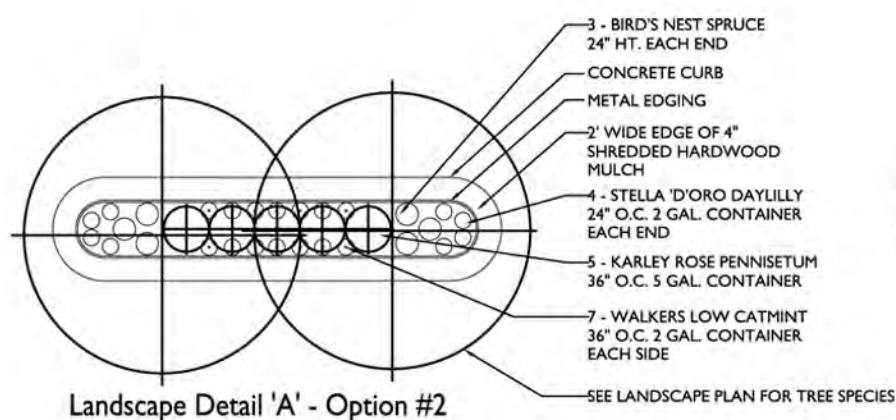
Ground Sign Planting Detail



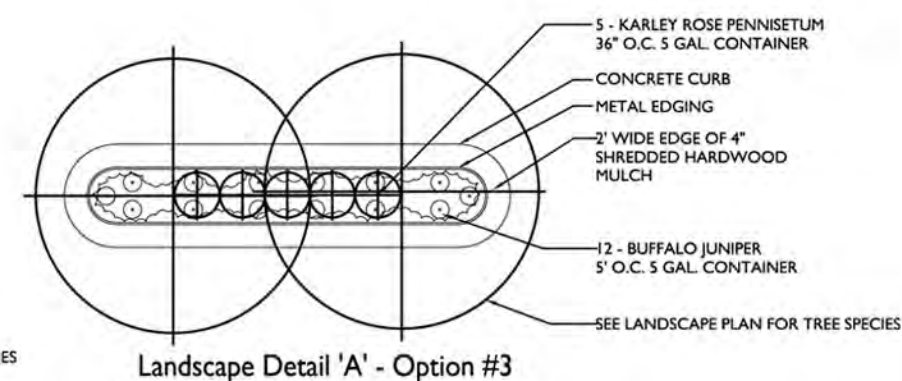
Landscape Detail 'B'



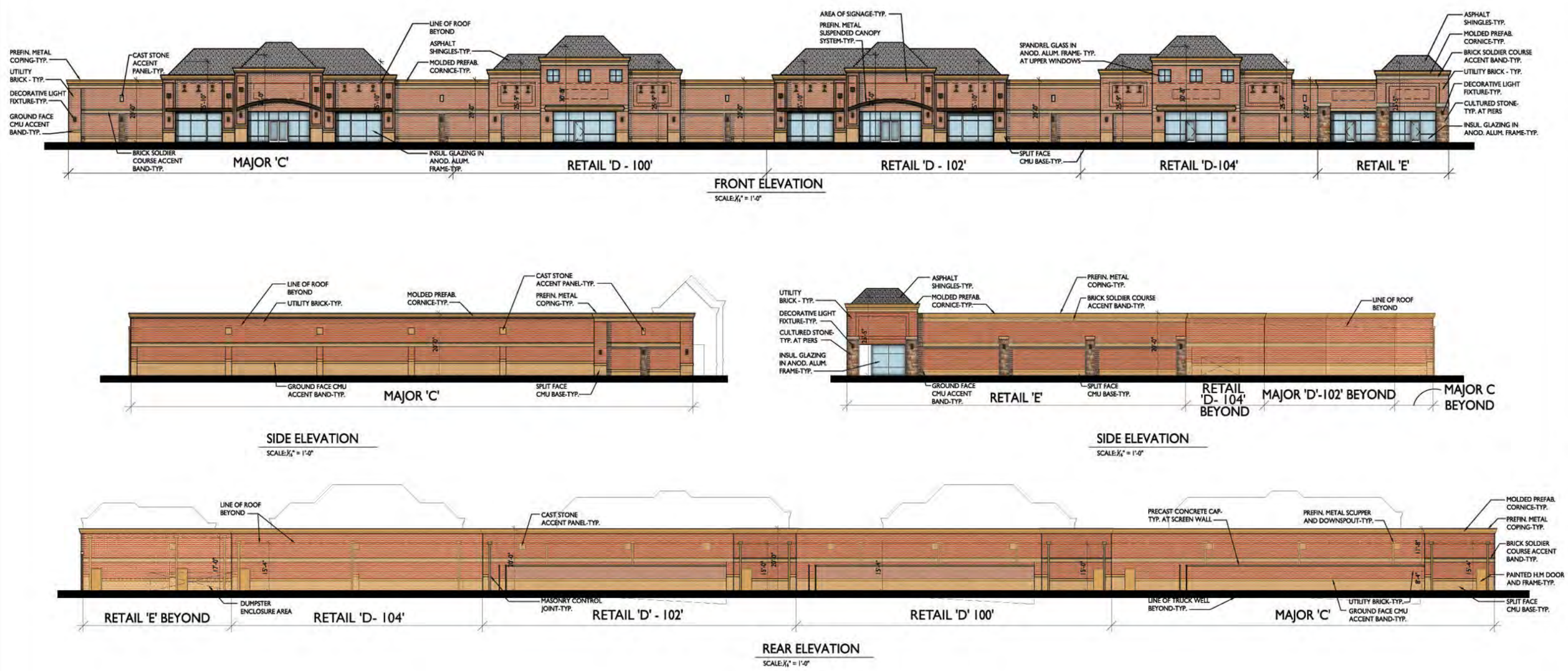
Landscape Detail 'A' - Option #1

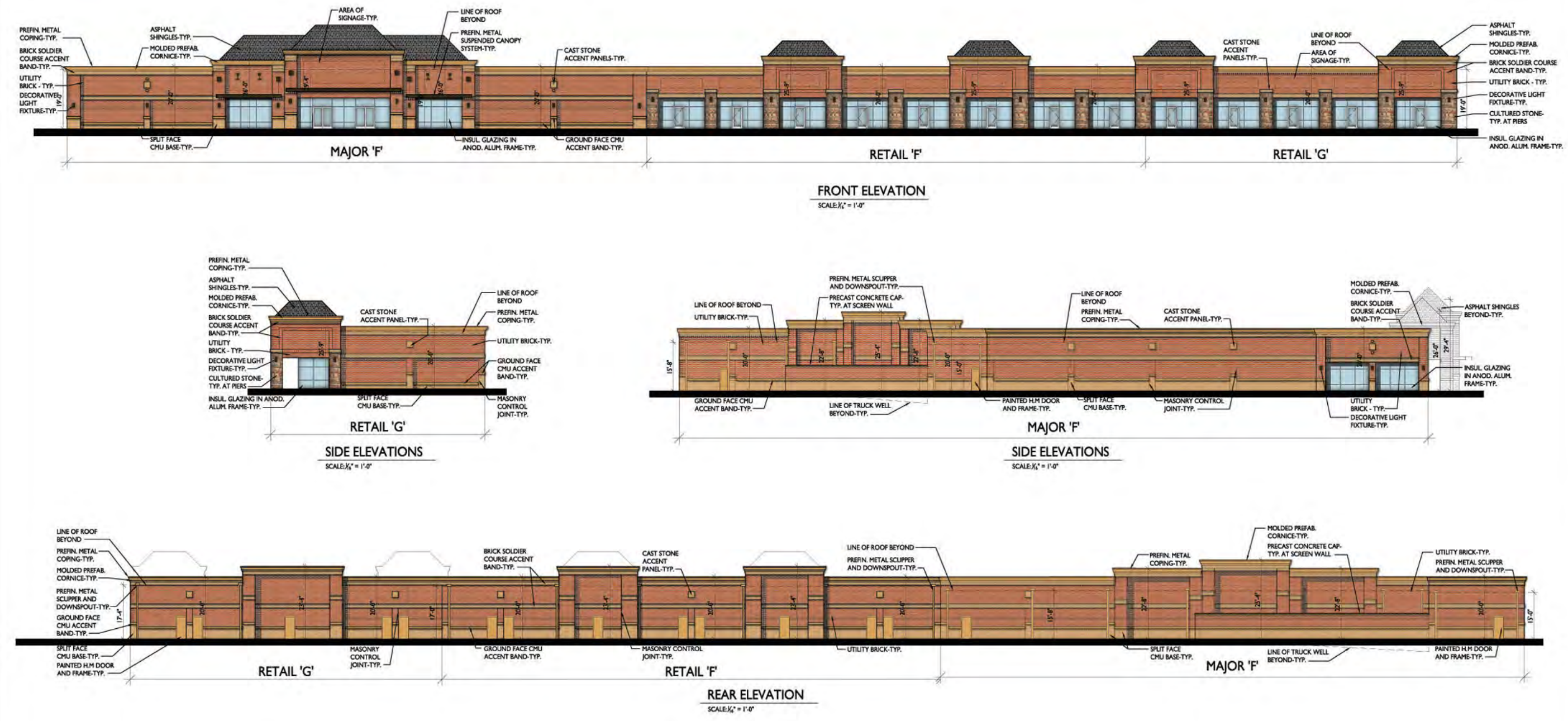


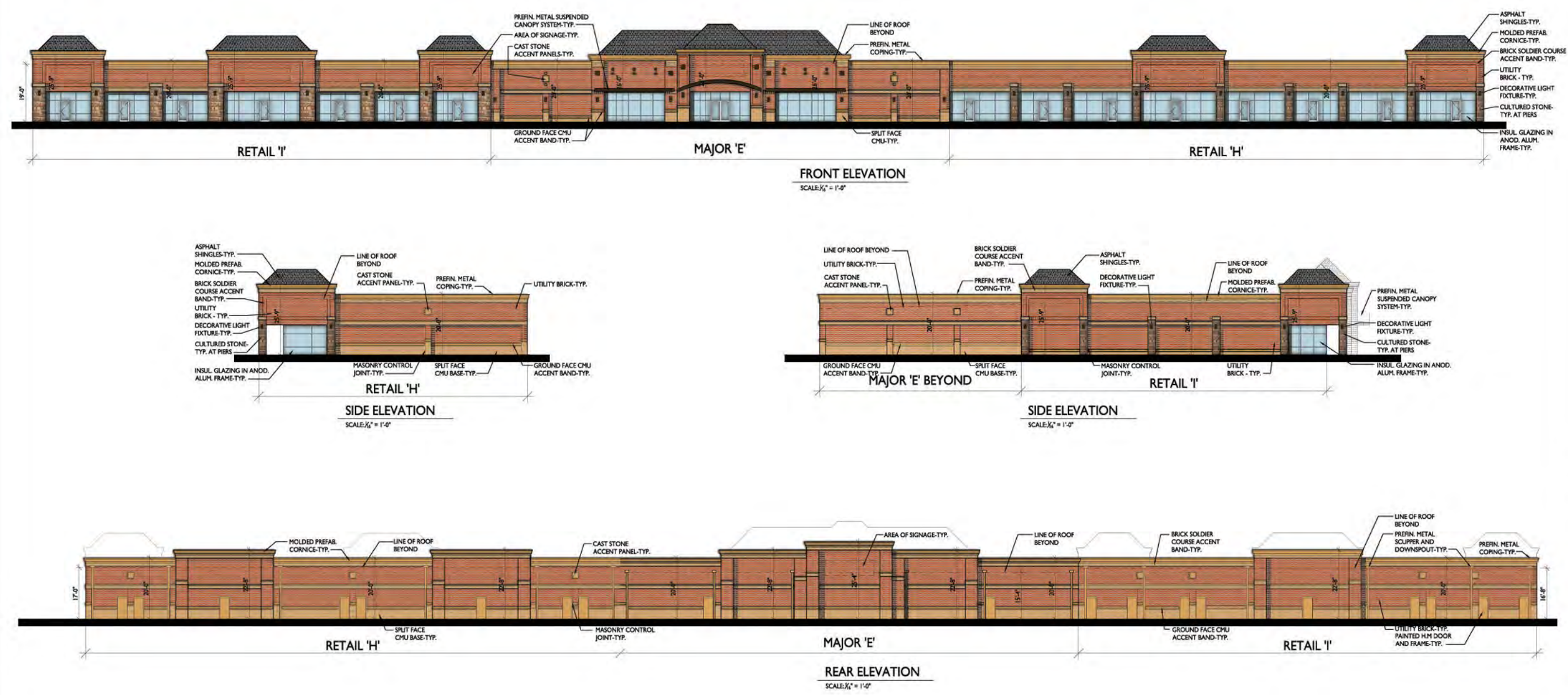
Landscape Detail 'A' - Option #2

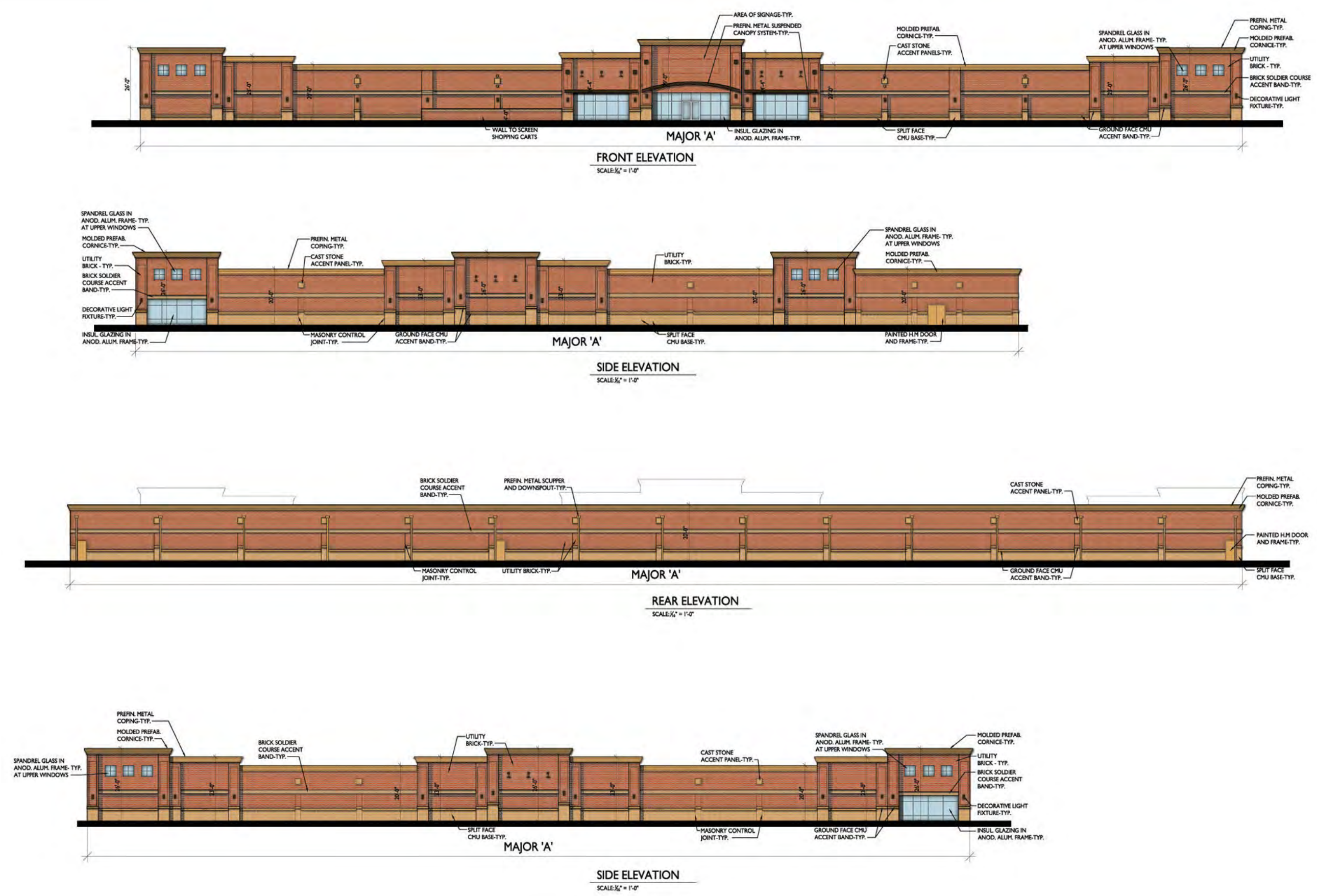


Landscape Detail 'A' - Option #3

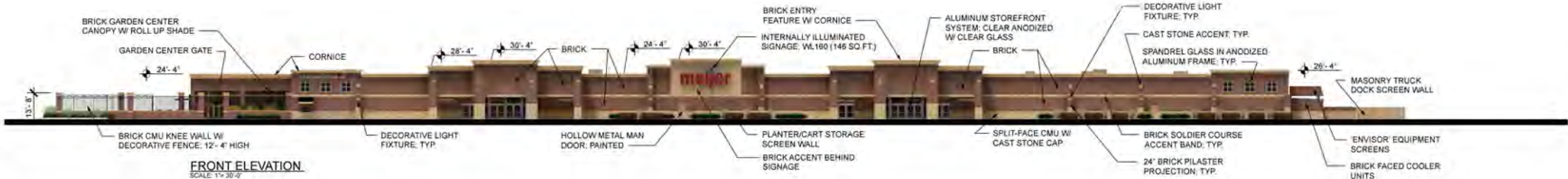




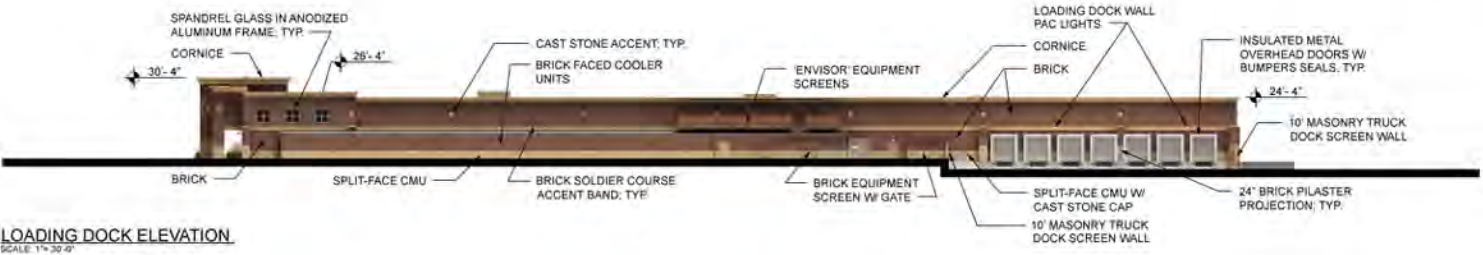




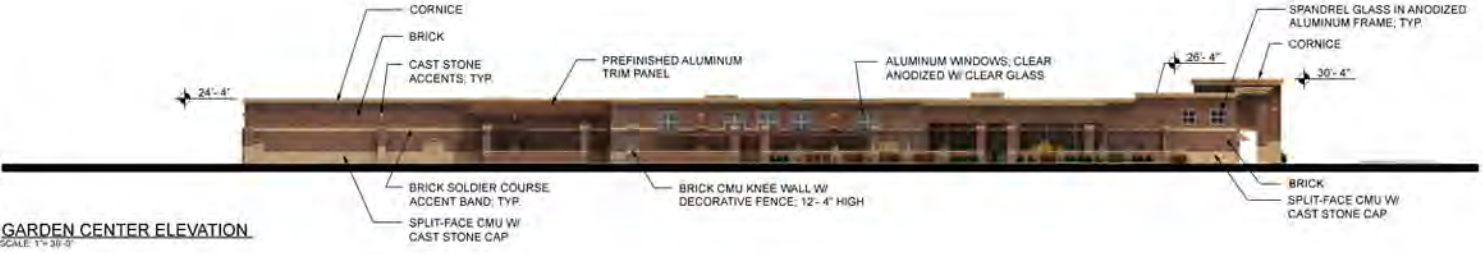
FINISH LEGEND	
BRICK	GLEN GERY 'HEARTLAND SERIES' WYANDOT
ACCENT BRICK	GLEN GERY 'TUSCAN SERIES' DOLOMITE GREY
CMU	BEST BLOCK C19
STONE	OWENS CORNING 'CULTURED STONE' CHARDONNAY COUNTRY LEDGESTONE CSV-20006
PRECAST STONE	CONTINENTAL CAST STONE #1103
DECORATIVE CORNICE	FYPON PAINTED TO MATCH BENJAMIN MOORE 2162-40
PREFIN METAL TRIM AND COPING	BERRIDGE COPPER BROWN
SHINGLES	GAF 'TIMBERLINE' CHARCOAL BLEND
STANDING SEAM METAL ROOF	BERRIDGE COPPER BROWN
ANODIZED ALUM. FRAME	KAWNEER CLEAR ANODIZED
H.M. DOOR AND FRAME	PAINT TO MATCH BENJAMIN MOORE 2162-40



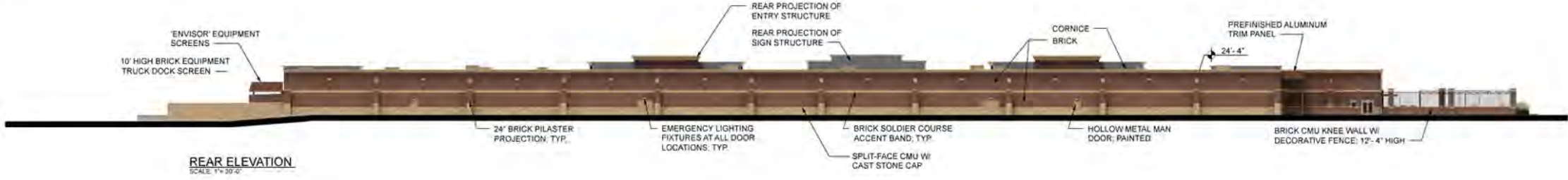
MATERIAL FINISH CALCULATIONS		
FRONT ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD	8,316	61.3%
DECORATIVE CORNICE	1,098	7.8%
CAST STONE CAPS AND SPLIT-FACE CMU	2,785	20.4%
GLASS STOREFRONT	1,174	8.6%
H.M. & O.H. DOORS	54	0.4%
FLAT METAL TRIM/COPING	210	1.5%



MATERIAL FINISH CALCULATIONS		
LOADING DOCK ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD	6,238	68.1%
DECORATIVE CORNICE	570	6.2%
CAST STONE CAPS AND SPLIT-FACE CMU	1,096	12%
GLASS STOREFRONT	108	1.3%
H.M. & O.H. DOORS	734	8.2%
FLAT METAL TRIM/COPING	388	4.2%



MATERIAL FINISH CALCULATIONS		
GARDEN CENTER ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD	5,986	64%
DECORATIVE CORNICE	750	8%
CAST STONE CAPS AND SPLIT-FACE CMU	1,512	16.2%
GLASS STOREFRONT	245	2.6%
H.M. & O.H. DOORS	115	1.2%
FLAT METAL TRIM/COPING	724	7.8%



MATERIAL FINISH CALCULATIONS		
REAR ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD	8,174	68%
DECORATIVE CORNICE	807	6.8%
CAST STONE CAPS AND SPLIT-FACE CMU	2,718	22.6%
GLASS STOREFRONT	—	—
H.M. & O.H. DOORS	150	1.2%
FLAT METAL TRIM/COPING	176	1.4%

NOTE: MATERIALS AND COLORS WILL BE THE SAME AS THE HARTLAND TOWNE SQUARE DEVELOPMENT



PROPOSED ELEVATIONS - MAJOR B - MEIJER

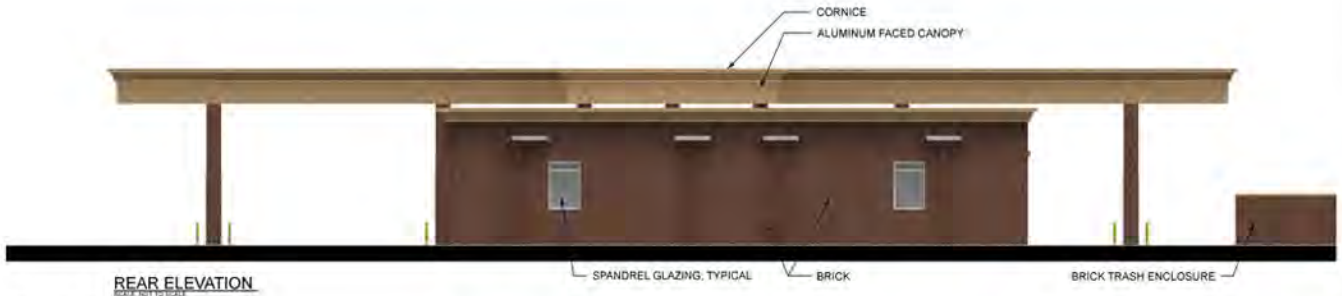
HARTLAND TOWNE SQUARE HARTLAND TOWNSHIP, MICHIGAN





FRONT ELEVATION

MATERIAL FINISH CALCULATIONS		
FRONT ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD & ACCENTS	655	61.4%
DECORATIVE CORNICE	100	9.4 %
CAST STONE CAPS AND ACCENT PANELS	22	2.0 %
GLASS STOREFRONT	291	27.2%
H.M. DOORS	-	-
FLAT METAL TRIM/COPING	-	-



REAR ELEVATION

MATERIAL FINISH CALCULATIONS		
REAR ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD & ACCENTS	902	84.5%
DECORATIVE CORNICE	100	9.4 %
CAST STONE CAPS AND ACCENT PANELS	22	2.0 %
GLASS STOREFRONT	36	3.4 %
H.M. DOORS	-	-
FLAT METAL TRIM/COPING	8	0.7 %



LEFT ELEVATION

MATERIAL FINISH CALCULATIONS		
LEFT ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD & ACCENTS	556	83.2%
DECORATIVE CORNICE	62	9.4 %
CAST STONE CAPS AND ACCENT PANELS	14	2.0 %
GLASS STOREFRONT	36	5.4 %
H.M. DOORS	-	-
FLAT METAL TRIM/COPING	-	-



RIGHT ELEVATION

MATERIAL FINISH CALCULATIONS		
RIGHT ELEVATION		
MATERIAL DESCRIPTION	MAT'L SQ. FT.	MAT'L %
BRICK FIELD & ACCENTS	551	82.5%
DECORATIVE CORNICE	62	9.4 %
CAST STONE CAPS AND ACCENT PANELS	14	2.0 %
GLASS STOREFRONT	18	2.7 %
H.M. DOORS	23	3.4 %
FLAT METAL TRIM/COPING	-	-

NOTE: MATERIALS AND COLORS WILL BE THE SAME AS THE HARTLAND TOWNE SQUARE DEVELOPMENT

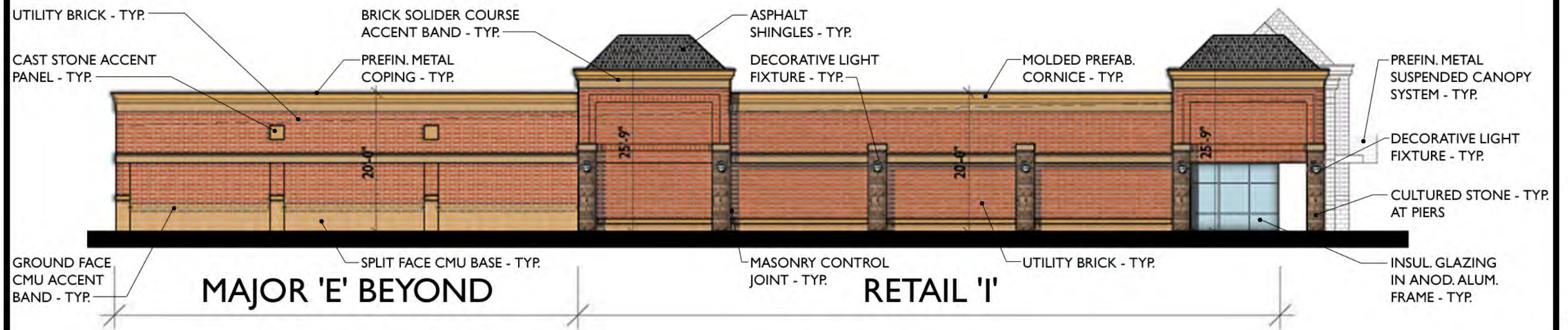
Note:
Future Development

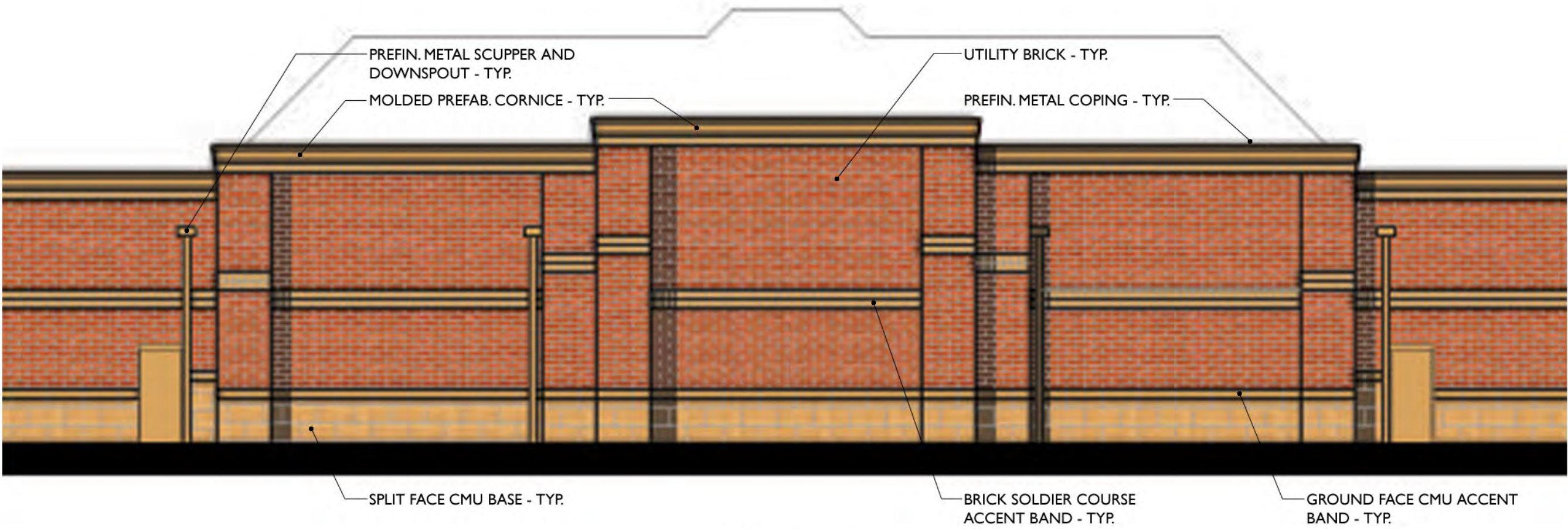


PROPOSED ELEVATIONS - PUMP STATION

HARTLAND TOWNE SQUARE HARTLAND TOWNSHIP, MICHIGAN







MAJOR 'E'



TRAFFIC SIGNAL ARM - SHORT (BLACK)



TRAFFIC SIGNAL ARM - LONG (BLACK)

**NOTE: ALL LIGHTING TO BE BLACK
ANODIZED ALUMINUM**



EXTERIOR SCONCES (BLACK)



BUILDING SIGN LIGHTING (BLACK)



**COBRA HEAD FIXTURE
NEAR ROUNDABOUT
(BLACK)**

8 FIXTURES AT 35' HIGH



**DECORATIVE SINGLE
LIGHT FIXTURE ALONG
HARTLAND ROAD (BLACK)**

33 FIXTURES AT 16' HIGH



ASPHALT SHINGLE



MOLDED PRE-FAB CORNICE



CULTURED STONE

Note:

1. Utility brick required for:
 - a. All major and retail buildings within development areas A, B, C and D
 - b. Clock tower
2. Standard brick required for:
 - a. All outlot buildings within outlots 1-15.
 - b. Roundabout wall

WYANDOT (HEARTLAND SERIES)



**UTILITY BRICK MASONRY
FOR DEVELOPMENT
AREAS A, B, C AND D**

DOLOMITE GREY (TUSCAN SERIES)



ACCENT BRICK



**CMU
(BEST BLOCK C-19)**



PRECAST STONE

ADRIAN (HEARTLAND SERIES)



WOODBURY (HEARTLAND SERIES)



SHELBY (HEARTLAND SERIES)



CEDARVILLE (HERRITAGE SERIES)



**EXTERIOR FACADE STANDARD BRICK OPTIONS FOR OUTLOTS 1-15
(ALL BRICK OPTIONS BY GLEN-GERY BRICK)**



STAMPED CONCRETE

TO BE USED AT ROUNDABOUT
CENTER ISLAND AND
SURROUNDING RAISED ISLANDS



PATTERNED COLORED CONCRETE

TO BE USED AT CROSSWALKS AT MAJOR 'A' AND 'B'
COLOR 'QUARRY RED' BY CHROMIX OR APPROVED EQUAL

Retaining Walls

We are proposing a masonry retaining wall that will compliment the brick/stone proposed for the buildings. The walls will vary in height and be used in conjunction with vegetation to maximize its effectiveness.

Screen Walls

The screen wall proposed for any outdoor storage or any outdoor sales will have a masonry base (to match building), masonry columns, and metal fencing (black) in between columns.



RETAINING WALL



RETAINING WALL

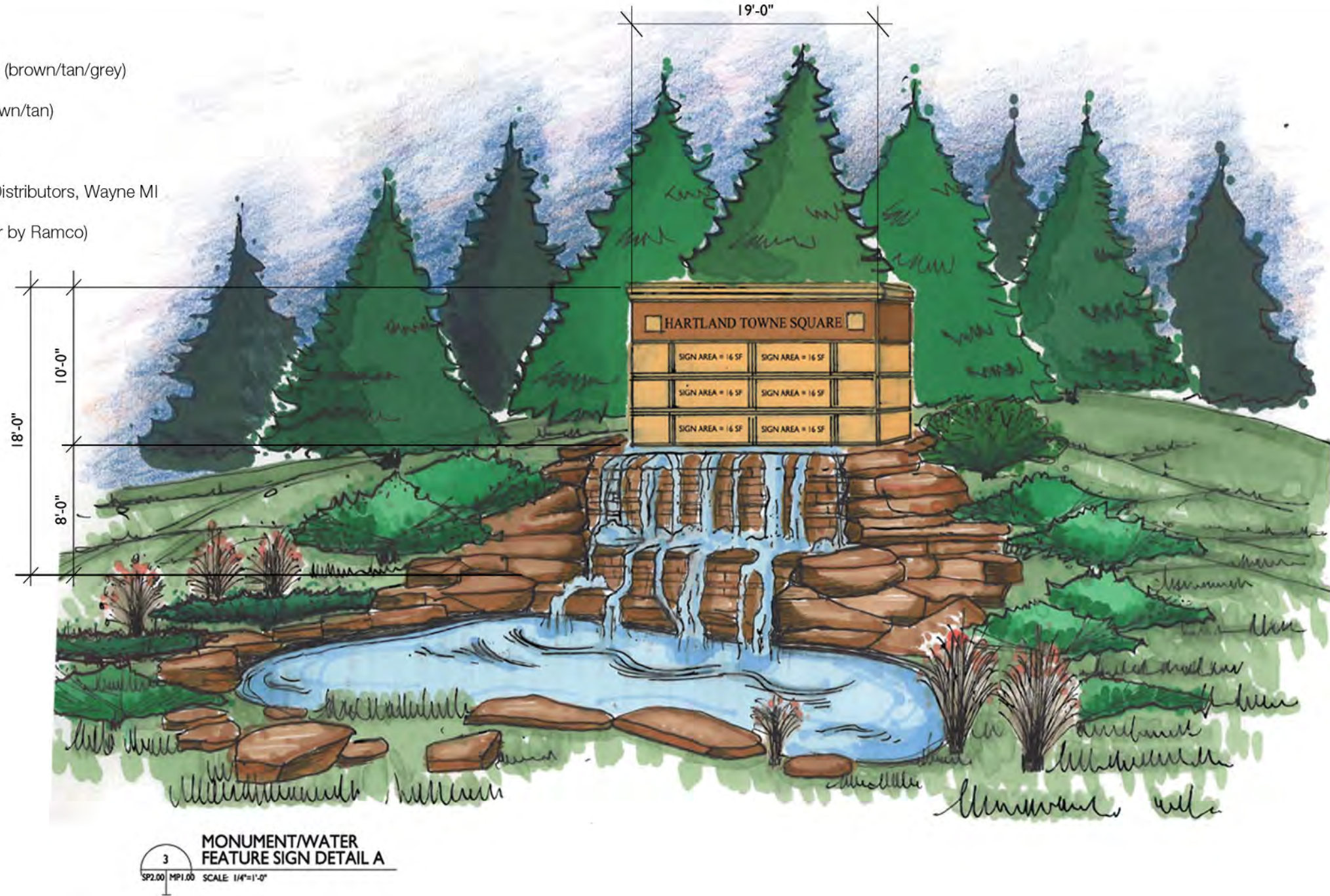


SCREEN WALL - STORAGE/DISPLAY

Note:
Proposed stone to be:

“Weathered Edge” wall slabs (brown/tan/grey)
or
“Bay De Nok” wall slabs (brown/tan)
or
Approved equal (by Ramco)

Distributor: National Stone Distributors, Wayne MI
www.stonemi.com
(or other approved distributor by Ramco)

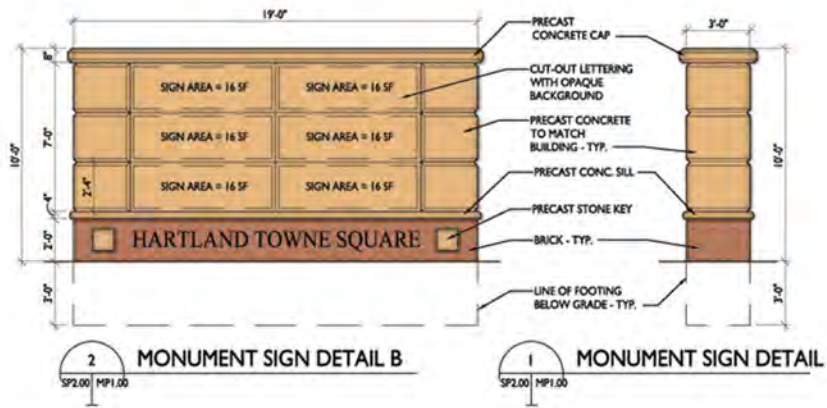


Monument Signs

There are two (2) types of signs proposed for Hartland Towne Square, both located along US-23. Monument Sign ‘B’ is located near the relocated Hartland Road, along the west property line. The sign is made of masonry components: brick and pre-cast concrete. The lettering (cut-out style) will be placed against an opaque background. Monument sign ‘A’ located at the southwest corner of outlot #7 (at US-23 and M-59) will be similar in size, shape and materials to sign ‘B’ however it will be located on top of a water feature. The feature will have stone outcroppings, falling water, vegetation and perennials.

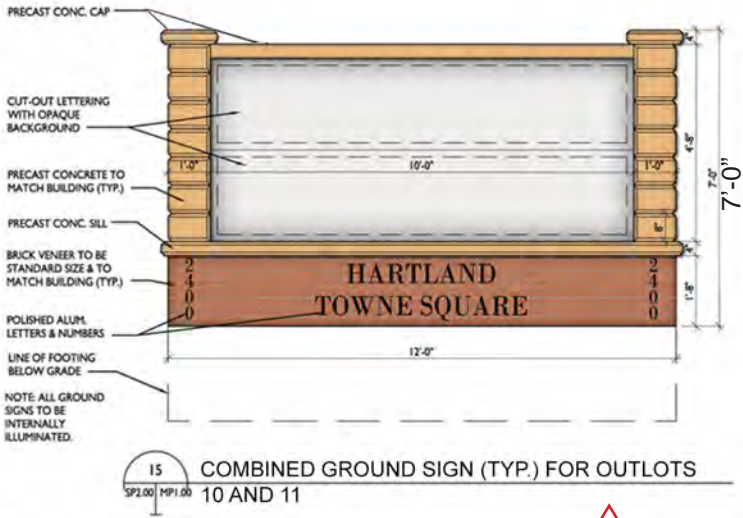


BIG BOY DIRECTIONAL SIGN



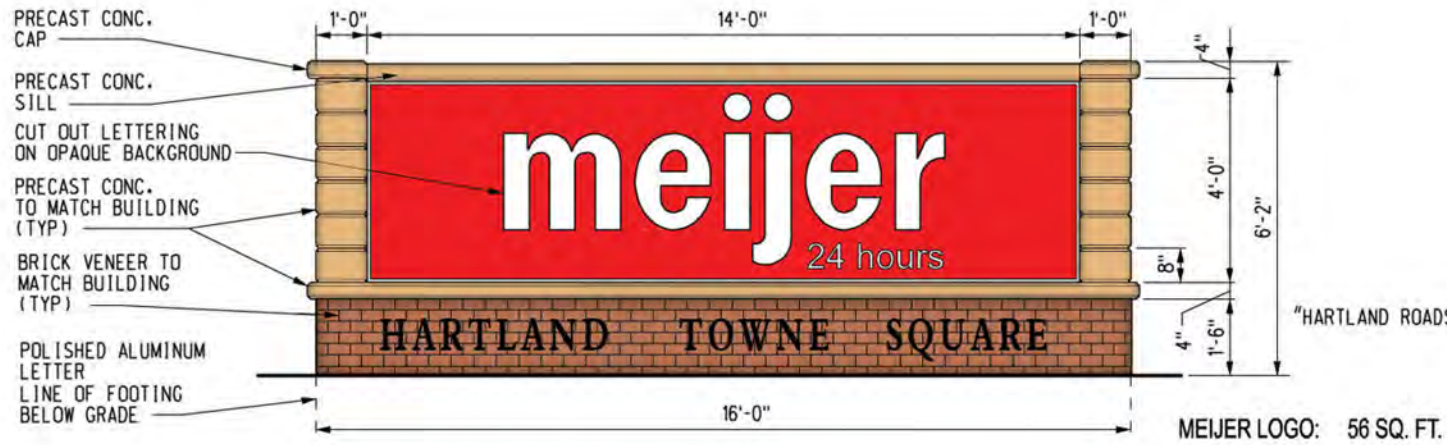
2 MONUMENT SIGN DETAIL B

1 MONUMENT SIGN DETAIL



15 COMBINED GROUND SIGN (TYP.) FOR OUTLOTS 10 AND 11

Note:
Ground signs limited to all outlots and corner of M-59 and Hartland Road - see plans for locations.



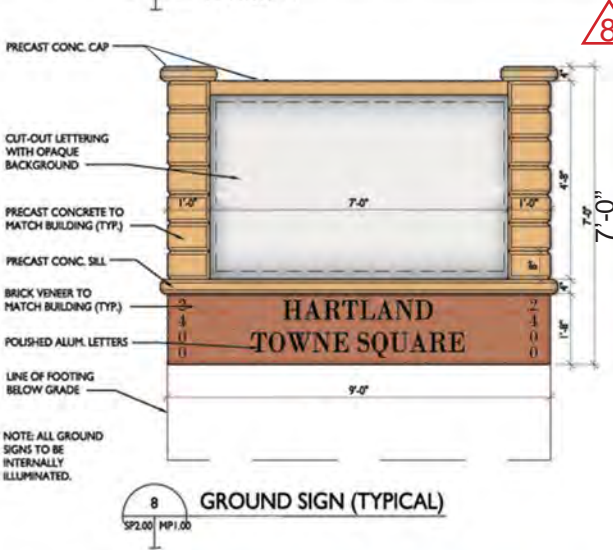
Meijer sign by SSOE

Note:
This ground sign, located at Meijer entrance is the only sign that can indicate fuel prices.

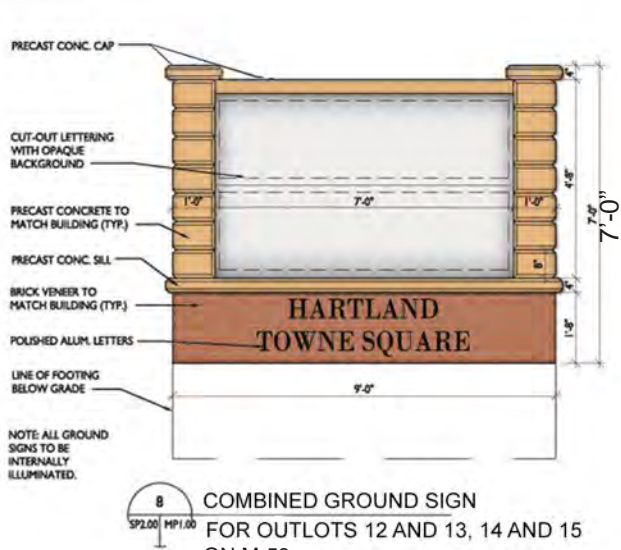
Ground Signs

The proposed ground signs will all have the same design characteristics: brick base, pre-cast concrete sides with a pre-cast concrete cap. The lettering (advertising the tenant) will be "cut-out" type against an opaque background.

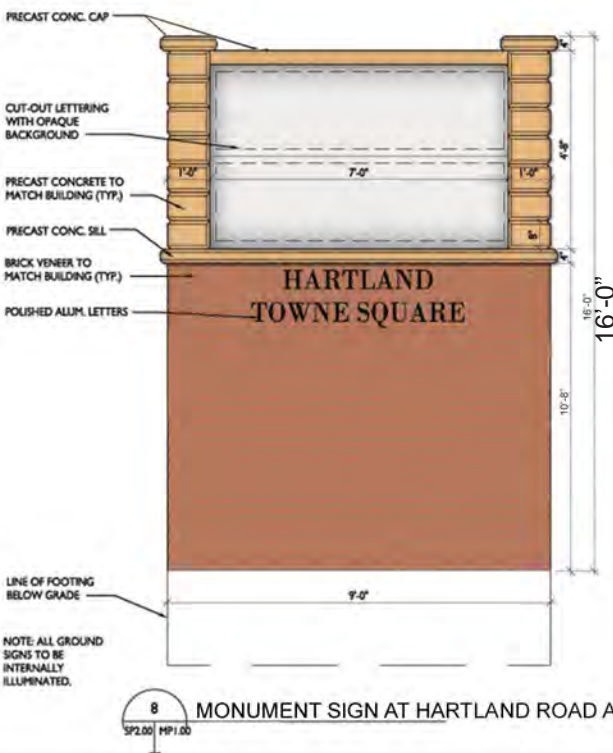
Each ground sign will also contain "Hartland Towne Square" in polished aluminum letters on the base of the sign, against the brick.



8 GROUND SIGN (TYPICAL)



8 COMBINED GROUND SIGN FOR OUTLOTS 12 AND 13, 14 AND 15 ON M-59



8 MONUMENT SIGN AT HARTLAND ROAD AND M-59

Wall Signs

1. One (1) wall sign per tenant space is permitted on retails D, E, F, G, H, I and Major 'C'. The remaining major retail and outlot buildings may have signage on (2) sides of the building, as long as the square footage of the signage does not exceed the maximum allowed by the P.D. agreement.
2. Tenants with 0 to 40 feet of building frontage may be permitted two (2) square feet for each lineal feet of building frontage, with a maximum of 60 square feet permitted.
3. Tenants with greater than 40 feet of building frontage may be permitted two (2) square feet for each lineal feet of building frontage up to 40 feet of building frontage, plus 0.25 square feet for each lineal foot over 40 feet, with a maximum for 150 square feet permitted.
4. Tenants with a minimum of 100 feet of building frontage and a minimum of 18,000 square feet of building area, but less than 100,000 square feet may be permitted a 150 square foot sign by right.
5. Not more than two (2) tenants with a minimum of 100 feet of building frontage and a minimum of 15,000 square feet of building area, but less than 100,000 square feet may be permitted a 150 square foot sign by right.
6. Tenants with over 100,000 square feet of building area may be permitted a total of 300 square feet of signage with no single sign in excess of 150 square feet permitted.
7. Tenants and/or Owners with 3 sides facing roads, and with the primary entrance facing the parking lot, and over 50,000 square feet of building area may be allowed signage on all four sides, maximum of 1,100 square feet permitted. No single sign in excess of 330 square feet permitted. Total square feet of signage on sides facing roads may be allowed a maximum of 210 square feet per side. Total square feet of signage on the primary entrance facing the parking lot may be allowed a maximum of 560 square feet.

BUILDING MATERIALS - DEVELOPMENT AREAS A, B, C AND D

FINISH LEGEND	
BRICK	GLEN GERY 'HEARTLAND SERIES' WYANDOT
ACCENT BRICK	GLEN GERY 'TUSCAN SERIES' DOLOMITE GREY
CMU	BEST BLOCK C19
STONE	OWENS CORNING 'CULTURED STONE' CHARDONNAY COUNTRY LEDGESTONE CSV-20006
PRECAST STONE	CONTINENTAL CAST STONE #1103
DECORATIVE CORNICE	FYPON PAINTED TO MATCH BENJAMIN MOORE 2162-40
PREFIN METAL TRIM AND COPING	BERRIDGE COPPER BROWN
SHINGLES	GAF 'TIMBERLINE' CHARCOAL BLEND
STANDING SEAM METAL ROOF	BERRIDGE COPPER BROWN
ANODIZED ALUM. FRAME	KAWNEER CLEAR ANODIZED
H.M. DOOR AND FRAME	PAINT TO MATCH BENJAMIN MOORE 2162-40



Hartland Towne Square

Hartland Township, Michigan

Site & Architectural Guidelines

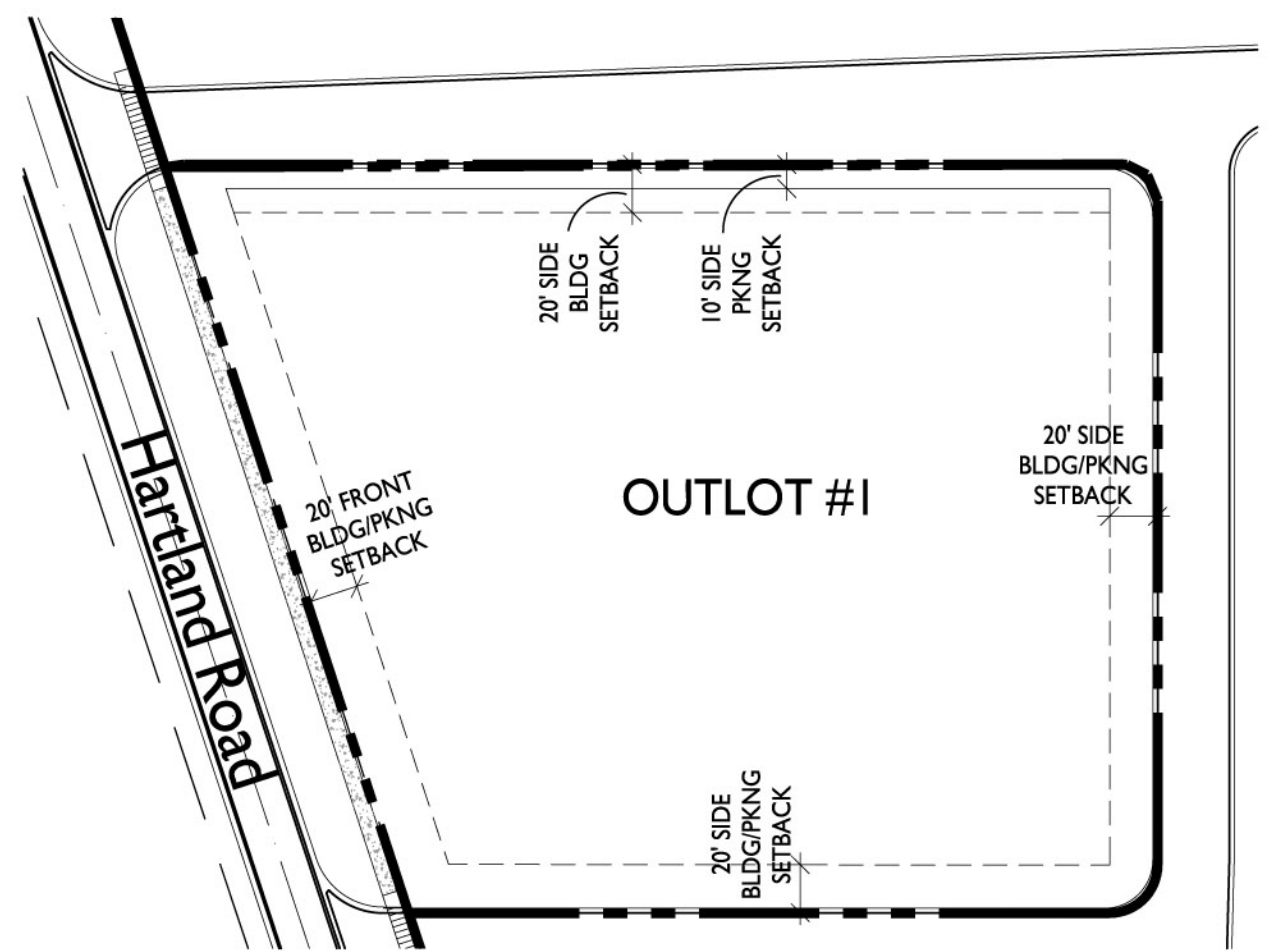
Outparcel Tenant
Prepared by Ramco-Gershenson
Pattern Book – Rev. 1/15/08

Introduction

The following Site and Architectural Guidelines are intended to provide a common framework and point of departure for all tenants to further the standards contained in this criteria. Hartland Towne Square, located in Hartland Township, Michigan has been designed to be an active, pedestrian friendly environment in the “Traditional” style, along Hartland Square Drive and Hartland Road through the placement and orientation of buildings; wide, safe sidewalks; landscaping materials; interesting paving patterns; lighting; well screened refuse/service areas and appropriate outdoor seating areas (Appendix A).

It is the responsibility of the out-parcel Tenant to construct all building structures and signage, (as approved by Hartland Township/ Developer/Landlord), and is to include, but not be limited to, all paving, landscaping, irrigation, lighting and refuse/service areas associated with a particular pad, from the property line along Hartland Square Drive, Rovey Drive, or Hartland Road.

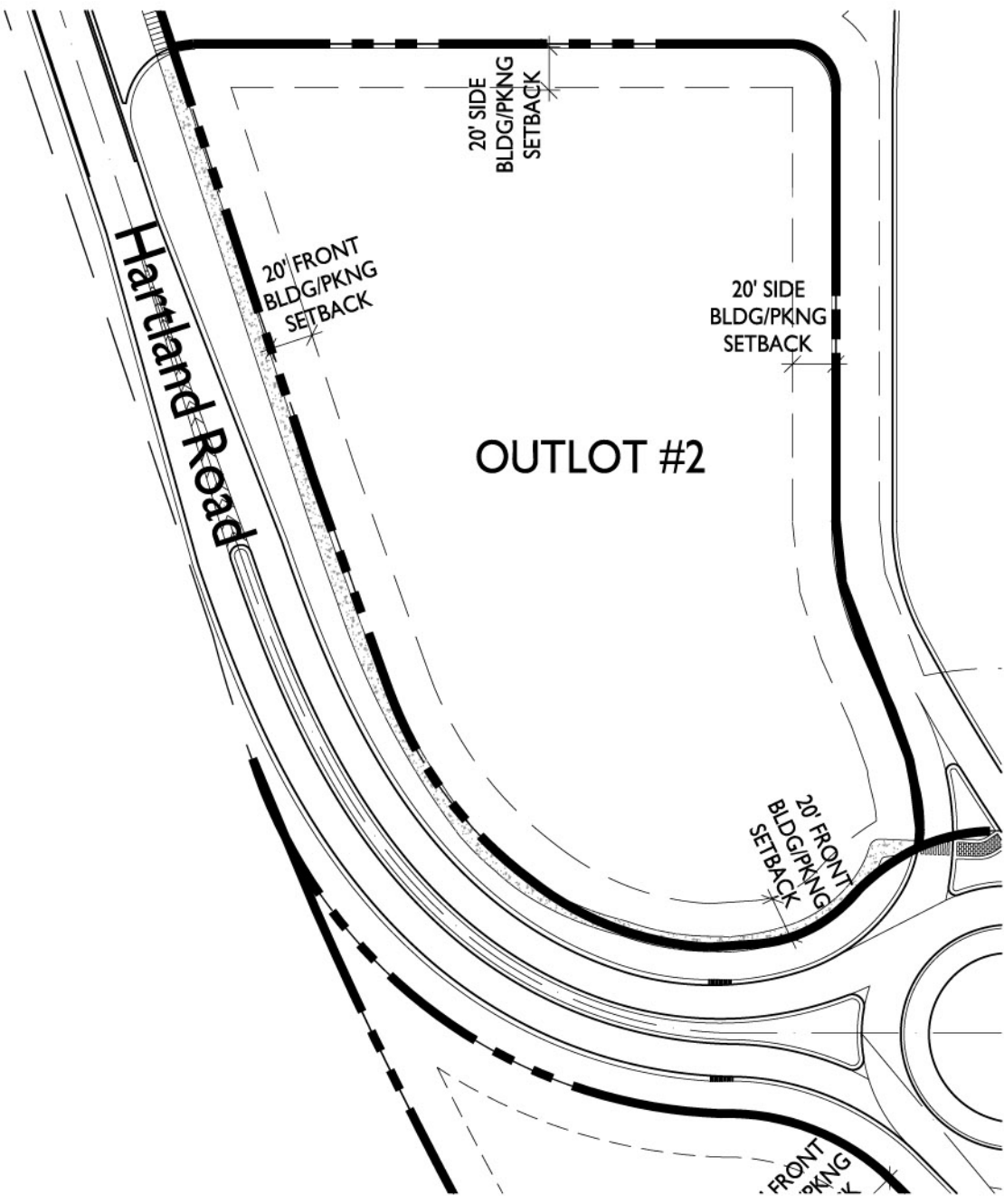
SECTION 2.0
Outlot Setbacks

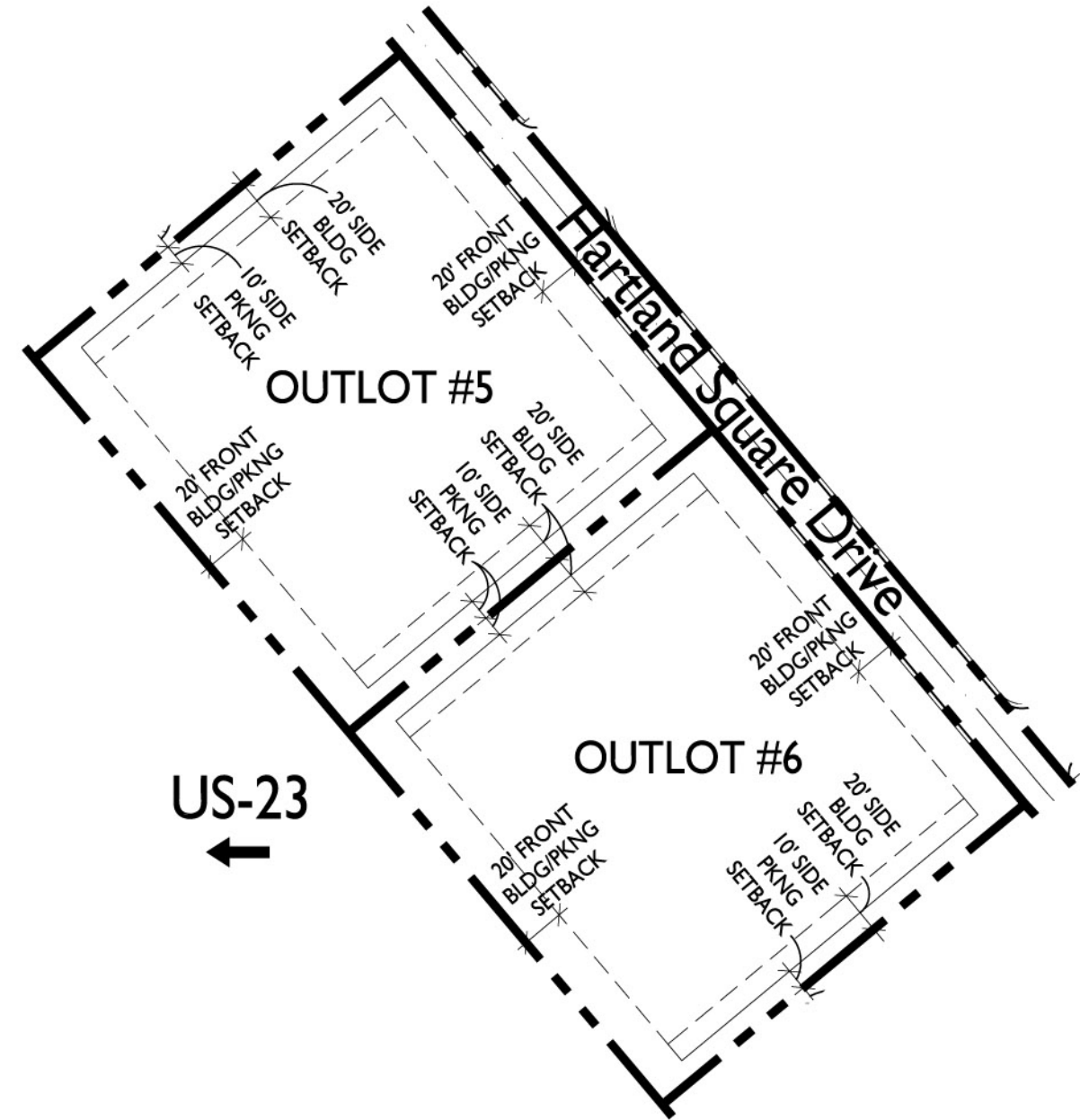
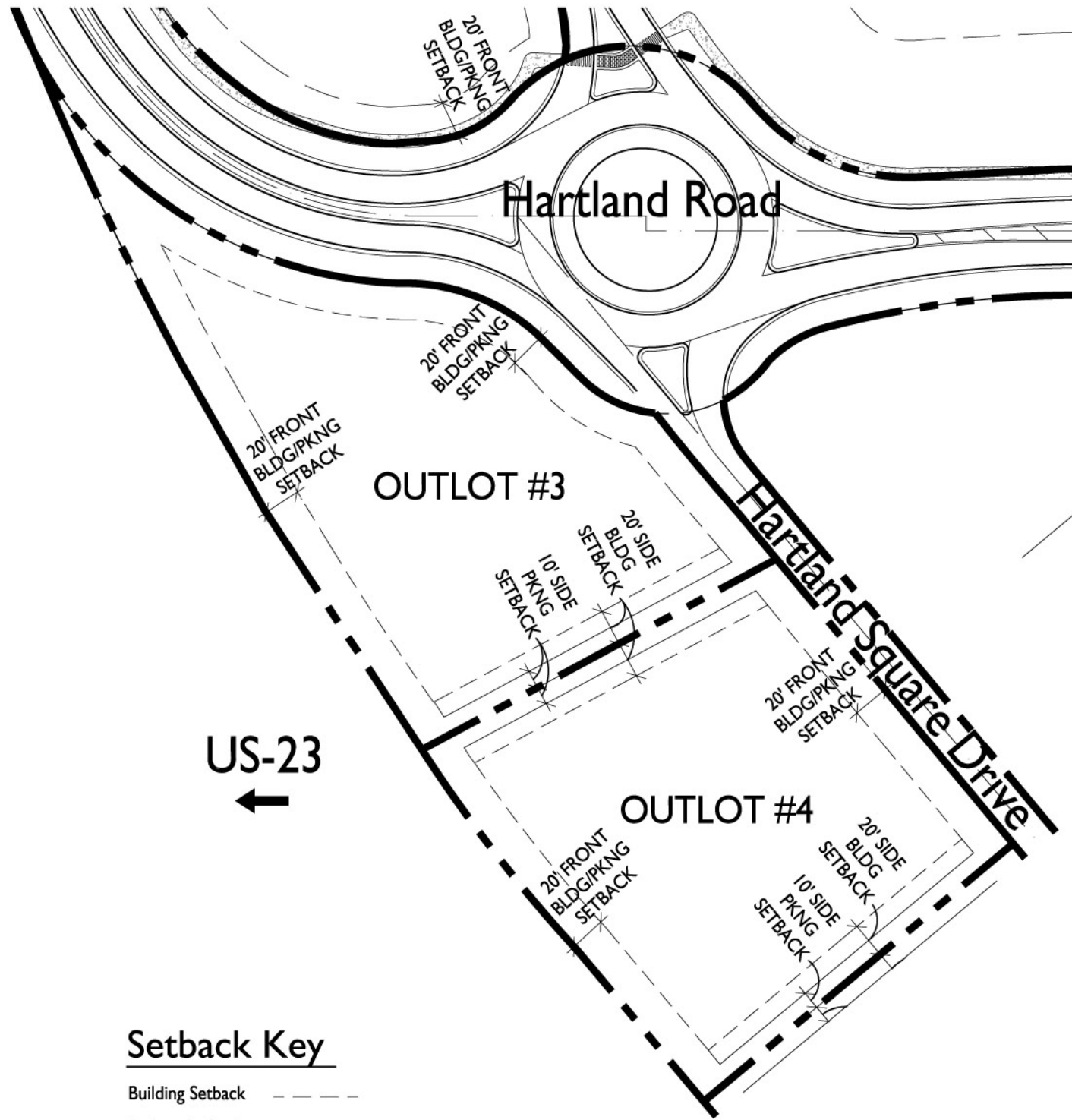


Setback Key

- Building Setback - - - - -
- Parking Setback - - - - -


Outlot Setbacks
Scale: 1" = 80'

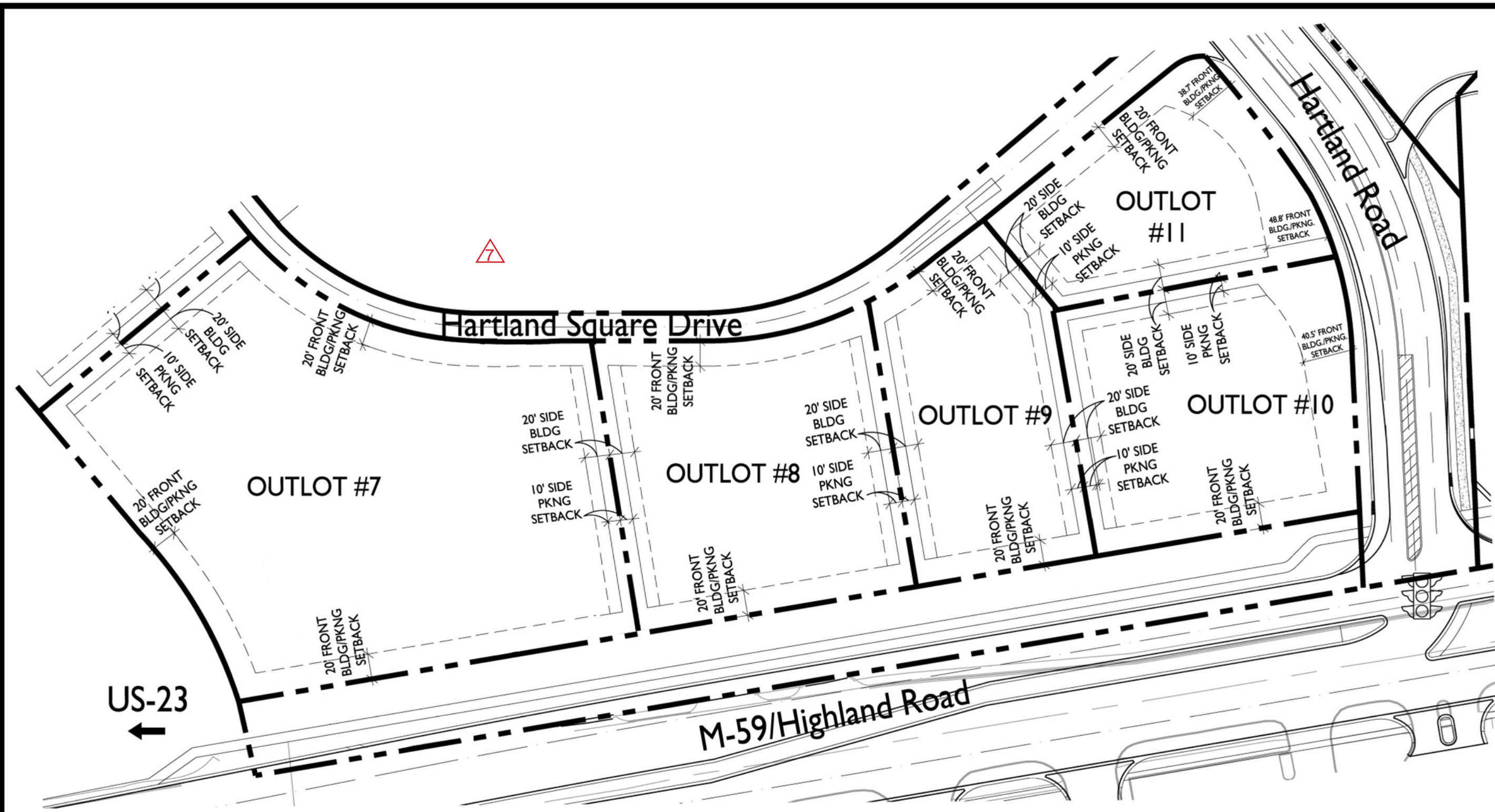




Setback Key


- Building Setback - - - - -
- Parking Setback - - - - -

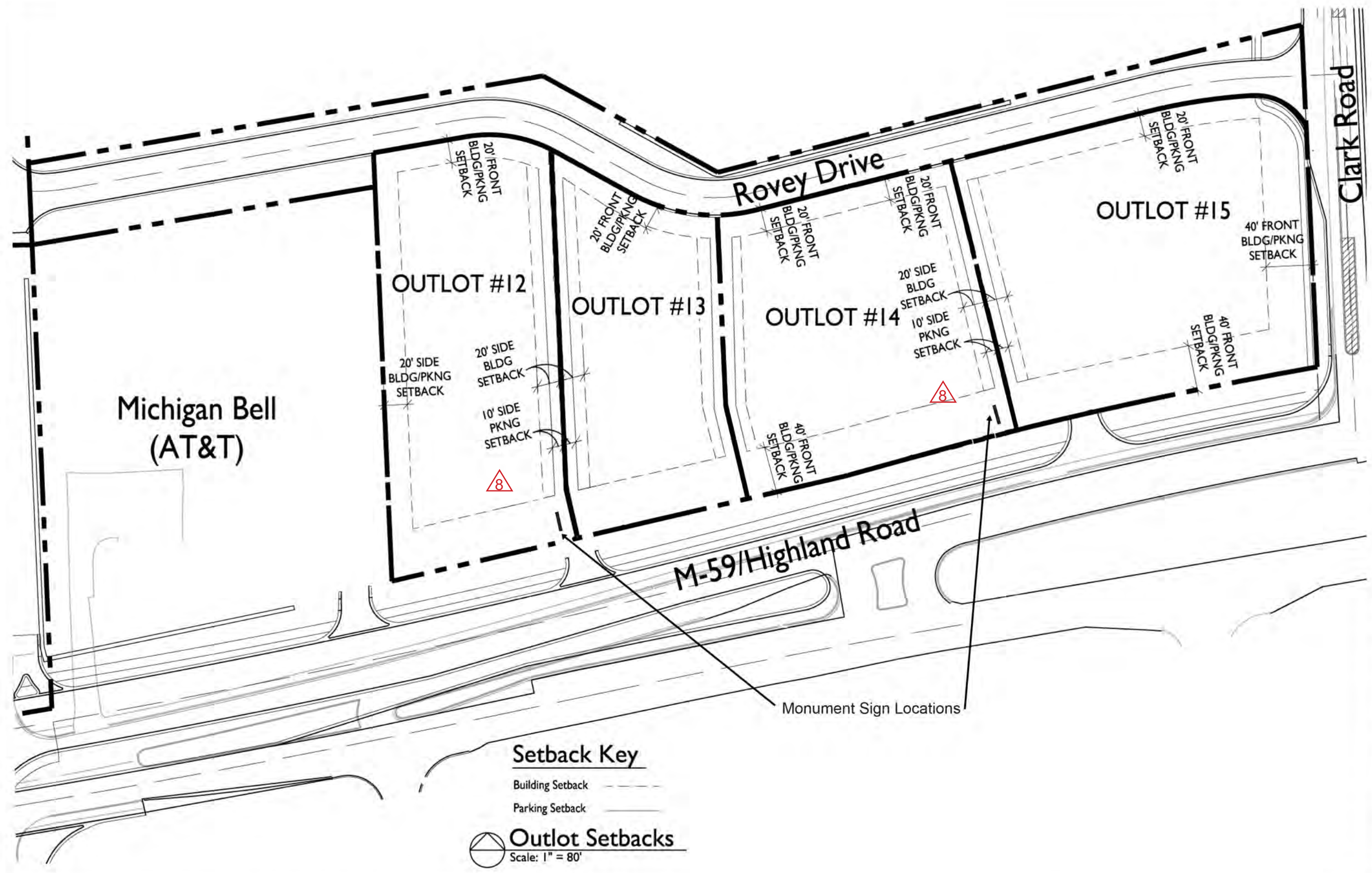
 **Outlot Setbacks**
Scale: 1" = 80'



Setback Key

- Building Setback - - - - -
- Parking Setback - - - - -

 **Outlot Setbacks**
Scale: 1" = 80'



SECTION 3.0

Architectural Characteristics

For the Hartland Towne Square “Traditional” theme to be successful, it is necessary for the architecture of the buildings to reflect this theme. A consistent and harmonious design of the exterior of all buildings with no dissonant colors is essential in maintaining the overall visual effect and ambiance designed for this center. Through the use of these design criteria the development theme can be achieved. See example elevations included in Appendix C for reference.

Consistency of design, materials and color are vital elements contributing to the overall success of Hartland Towne Square.

The tenant design criteria have been developed accordingly, giving guidelines for design and material, yet allowing for flexibility and creativity.

The color palette is also vital, an overall “Earthtone” theme is necessary to create a consistent project. However, some materials such as brick, awnings and shingle roofs may not have this “Earthtone” tone, but must be harmonious. No dissonant colors allowed.. See color chart (Based on Benjamin Moore paints) in Appendix B.
It is understood that corporate identity is important to a tenant; however, these general concepts need to be adhered to in order to help enforce the “Traditional Theme”. The tenant’s design team is encouraged to review preliminary design concepts with the Developer/Landlord’s team as early as possible in the life of the project.

3.1 Building Placement / Orientation

- a. The rear service areas of each building shall be treated with the same level of finishes as the other sides and shall be visually attractive.
- b. The building should be designed to form part of a larger composition of the area in which it is situated. Adjacent buildings should be of similar scale, height and configuration.

3.2 Building Articulation

Building articulation shall be achieved using horizontal or vertical offsets, glazing, and canopy and shading systems as well as exposed structural components. Use of a diverse but complementary color and finish palate will be required.

3.3 Height

All outparcel building heights along Hartland Square Drive shall not exceed 24’ from finished floor to roof parapet and 28’ to any exterior feature element. (Feature element not to exceed 50% of building front elevation.)

3.4 Building Entries

Pedestrian interest and comfort zones at entries should be provided through special designed seating, signage, lighting and features that signal the building use and entry.

3.5 Exterior Building Materials and Colors

a ALLOWABLE MATERIALS:

SCHEDULE REGULATING FAÇADE MATERIALS (Maximum percentage allowed on each side of building)	
Wall Materials	Percentage
Brick, natural clay (Standard Size) ^A	100 (40% minimum*)
Glazed brick ^B	25
Ceramic tiles	10
Limestone	50
Stone, field, cobble and other types of stone	50
Granite or marble, polished	50
Decorative concrete masonry unit (split faced) ^C	25
Plywood siding (T-111)	0
Precast exposed aggregate	0
Precast, other	0
Flat metal panels	20
Standing seam metal ^D	25
Ribbed metal panels	0
Spandrel glass	10
Glass block	10
Glass	50
Molded cornices, trim, columns, surrounds	20
Wood siding, painted tongue and groove, batten siding, 4” vinyl siding, and aluminum siding	10
Exterior insulation finishing system (DryVit)	10

Cement Plaster	0
Canvas awnings ^E	10
Asphalt shingles, asphalt-fiberglass shingles, or other similar roofing materials	25
Neon	0

Footnotes to the Schedule Regulating Façade Materials:

- A All buildings shall have a minimum of forty percent (40%) clay brick per side.
- B Allowed only if earth tone and matte finish.
- C Plain-faced striated, fluted and scored concrete masonry units are not permitted. ground, polished or burnished concrete masonry unit forming an accent element in the building’s design may be permitted with Planning Commission approval.
- D Color must be harmonious with the color of all other façade materials used on the same building, as well as the color of façade materials used on adjacent buildings. The use of dissonant and intense colored façade materials is not permitted.
- E Awnings shall be permitted when located directly over a door or window opening. Awnings shall be complimentary to the building architecture and design. The color of any awnings shall be harmonious with the color of all other façade materials used on the same building, as well as the color of façade materials used on adjacent buildings. The use of dissonant and intense colored façade materials is not permitted.

- b. Multiple wall materials may be combined horizontally on one façade.
- c. Street level windows should be untinted. Mirrored, reflective, or opaque glass is not permitted in any location.
- d. Windows shall be of square or vertical proportion. Special windows may be circular or regular polygons.
- e. Windows should be set to the inside of the building face wall.
- f. All rooftop equipment shall be enclosed or “screened” with parapet wall or roof structure in a building material that matches the structure or is visually compatible with the structure and shall not be visible from any direction. Site line sections may be required. Metal panels may not be used for rooftop screening.

3.6 Outdoor Eating Areas

The following regulations shall apply to all outdoor seating and dining areas:

- 1. **Applicable Establishments**
Outdoor seating and dining areas shall be allowed at restaurants, bars, taverns, coffee shops, cafes, bistros, bakeries, delicatessens, specialty food stores, and/or similar establishments.

- 2. **Standards**
 - a. Location
All outdoor seating and dining areas shall be located immediately adjacent to the establishment with which it is associated. Outdoor seating and dining areas shall not encroach upon any public right-of-way. A minimum of five (5) feet of sidewalk shall be maintained free of tables and other encumbrances.

 - b. Defined Area
If alcoholic beverages are to be served, outdoor seating and dining areas must be enclosed by a barrier a minimum of three and a half (3.5) feet above the ground. The barrier must be decorative and cannot restrict visibility in or out of the area. The barrier may be constructed of permanent or temporary materials that are compatible with the architectural character of the main establishment, subject to approval by the Planning Commission. The required barrier must meet all current fire codes, subject to review and approval of the Fire Marshal and must conform to current Michigan Liquor Control Commission Rules and Regulations

 - c. Capacity
Outdoor seating and dining areas shall not exceed twenty-five (25%) of the total seating for the establishment.

 - d. Screening
Appropriate screening or fencing complimentary and aesthetically pleasing to the site shall be provided as determined necessary by the Planning Commission.

 - e. Pedestrian Circulation
The seating arrangement of outdoor seating and dining areas must comply with the State of Michigan Building Code and is subject to review and approval by the Hartland Township Fire Marshal.

 - f. Parking Spaces
No additional parking spaces are required to accommodate outdoor seating and dining areas.

g. Furniture

Tables, chairs, table umbrellas, railings, planters, posts, and other items shall be of quality design, materials, and workmanship to ensure safety and convenience of users and to enhance the visual and aesthetic quality of the area. All furniture must be made primarily of wood, metal, or a material of comparable quality.

h. Waste Disposal

Appropriate waste disposal containers shall be provided for the convenience and sanitary disposal of garbage of waste within and around outdoor seating and dining areas. Containers shall be complimentary to the style of the provided furniture.

3. Operating Restrictions

a. Hours of Operation

All outdoor seating and dining areas, except Outlots #14 and #15, shall be allowed to operate as regulated by the Michigan Liquor Control Commission. Outlots #14 and #15 shall be allowed to operate until 10:00 p.m. Sunday through Thursday and until 11:00 p.m. Friday and Saturday.

b. Furniture Storage

If the outdoor seating is closed for 30 days, all tables, chairs, table umbrellas, posts, and other furniture not fastened to the ground shall be removed and shall not be stored outside. It shall be the responsibility of the establishment to secure adequate storage of these items.

c. Lighting

Additional lighting on the property shall be designed and erected in accordance with Section 7.09 of the Zoning Ordinance. Lighting shall be reviewed and approved by the Planning Commission.

d. Noise

No music, intercom, or other noise shall be permitted that impacts adjacent properties (see Section 7 of Hartland Township Ordinance No. 49, Nuisances).

e. Patron Entrance and Exit

Patron entrance and exit from the enclosed outdoor seating and dining areas at establishments servicing alcohol may only occur through the main establishment or an approved fire exit, as determined by the Fire Marshal. The approved fire exit shall have an alarm to alert the establishment in the event of unauthorized use when no emergency exists.

f. Food and Beverage Service

All food and beverages shall be prepared within the main establishment. The service of alcoholic beverages is subject to the current Michigan Liquor Control Commission Rules and Regulations.

g. Display and Advertising

No outdoor seating or dining area may be used for the display or location of merchandise, advertising materials or signage. No permitted canopy, awning or umbrella shall contain advertising material or signage.

SECTION 4.0

Sidewalks

4.1 Sidewalks shall be located on all sides of buildings separating vehicular use area from the building. Sidewalks shall be a minimum of 7' in width when located adjacent to parking spaces and a minimum of 5' in width in other areas.

SECTION 5.0

Loading and Outdoor Service Areas

5.1 All loading and outdoor service areas shall be located away from primary and secondary entrance zones and not be visible from the street and must be screened.

5.2 Service and refuse areas should be incorporated into the structure as much as possible. They shall be screened from view with a minimum of 6' high, solid concrete block and brick wall finished in the same materials and color as the building. The area shall have a solid framed door. Inside the area shall be concrete pad; if restaurant, water, faucet and drain. If not incorporated into the structure, refuse areas shall be located along the furthest drive to the west of the building and all other provisions shall remain. Final location to be approved by Hartland Township/ Developer/Landlord.

5.3 "Remote/detached" refuse areas shall be screened with landscape materials.

5.4 "Take out entrance" for to go orders shall be located away from the restaurant's primary entrance and shall accommodate separate designated parking for up to six (6) vehicles.

SECTION 6.0

Utilities

- 6.1** Developer/Landlord will provide each outparcel with conduit/sleeves or stubs for underground utilities and services (electric, gas, sewer, water and telephone) to a point 5’ within the Tenant’s demised premises/property.. It will be the Tenant’s responsibility to extend utilities and services to the building pad.
- 6.2** All services and utilities shall be concealed or underground and all ancillary utility equipment shall have screened or landscape buffers of sufficient size to be screened from view.
- 6.3** Visible utility connections and any ancillary utility equipment shall not be located along Hartland Road, M-59, or at the main building entry.

SECTION 7.0

Landscaping, Irrigation and Screening

- 7.1** Parking lot landscaping shall conform to the PUD requirements. A minimum requirement of 30 s.f. of interior parking lot landscaping per parking space.
- 7.2** Foundation planting will be required. Size, location and quantity will be determined by the Township prior to site-plan approval.
- 7.3** All plant material shall be irrigated, with underground irrigation system.
- 7.4** Landscape materials shall be maintained consistent with the approved landscape plans. Plants shall be irrigated, fertilized, pruned and otherwise kept in healthy conditions at all times. Pruning of landscape materials other than hedges shall respect the natural growth habit of each plant species. Any plant damaged by insects, disease, vehicular traffic, workman damage, age, acts of God and vandalism shall be replaced when the damage or loss occurs.

7.5 The following plant palette shall be used:

Shrubs/Perennials/Grasses:

Compact American Cran. Viburnum	Burning Bush	Dwarf Fountain Grass – 3 gallon
Dwarf Fothergillia	Stella ‘D’ Oro Daylilly – 2 gallon	Fragrant Sumac
Norman Spirea	Karley Rose Pennisetum – 5 gallon	Black Eye Susan – 2 gallon
Broadmoor Juniper – 5 gallon / 24” HT.	Blue Clip Juniper – 3 gallon / 24” HT.	Autumn Joy Sedum – 2 gallon
Dense Yews	Walkers Low Catmint – 2 gallon	Purple Miscanthus
Shrub Roses – 3 gallon / 24” HT.	Upright Chinese Juniper (3’ height)	Buffalo Juniper – 5 gallon / 24” HT.

*All shrubs shall be a miminum 24” height and 24” wide, unless otherwise noted.

Trees:

- Sugar Maple – Minimum 3” caliper
- Redmond Linden – Minimum 3” caliper
- Aristocrat Callery Pear – Minimum 3” caliper
- White Spruce – Minimum 8’ height
- Prairifire Crab – Minimum 2” caliper and/or 10’ height
- Shadblow Serviceberry – Minimum 2” caliper and/or 10’ height
- Donald Wyman Crab – Minimum 2” caliper and/or 10’ height
- Norway Spruce – Minimum 8’ height
- Red Maple – Minimum 3” caliper
- White Fringe Tree – Minimum 2” caliper

7.6 Outparcels fronting on M-59 or Hartland Road must landscape frontage per approved site plan. If landscaping is already in, outparcel Tenant to reimburse Developer/Landlord.


SECTION 8.0

Parking Facilities

- 8.1 Each parking stall to be 10’ x 20’ minimum.
- 8.2 Each out parcel shall be provided access off of either Hartland Square Drive, Rovey Drive, or Hartland Road. This access may be a shared drive with the adjacent out parcel and shall be coordinated with the overall master plan layout.
- 8.3 Parking lot layout and drainage shall be coordinated with the overall master plan layout.
- 8.4 A minimum evergreen hedge planting area of 3 feet wide shall be provided along the Hartland Square Drive side of parking.
- 8.5 Parking requirements shall be as stated in Hartland Township Ordinance Section 5.01 D except for the following:
- 1. Shopping Center or Cluster Commercial. One space for each 250 sq. of gross floor area.
 - 2. Restaurants. One space for each 100 sq. ft. of gross floor area.
 - 3. Theaters. One space for every four seats.
- Nothing contained herein shall preclude the Township from modifying the parking requirements to be less onerous than required.
- 8.6 Parking for the handicapped shall comply with applicable State and Federal codes, except that a minimum of two (2) barrier-free parking spaces shall be provided in all parking lots and in parking lots with twenty-six (26) spaces or more one (1) additional barrier-free space shall be provided over and above those required by State Law.

SECTION 9.0


Parking Lot Lighting

-  8.1 All parking lot lights and poles to match existing parking lot lights in the development. The Lightheads to be fully recessed LED lights to be used. L.S.I. Industries Inc. (XGBM)
- 8.2 Maximum height of poles to be 28’0” above pavement. (25’0” pole on 3’0” high concrete base).
- 8.3 Photometrics must be submitted. Main parking lot average foot candles to be between 2.4 and 3.6 maximum. At main entrance to building and entrance drive, average foot candles to be 5.0 maximum, measured five feet above surface.

SECTION 10.0

Signage

Signage permitting, fabrication, and installation, within individual outparcels will be the responsibility of the Tenant for the respective outparcel. All project identity and directional signs shall be architecturally compatible with the Hartland Towne Square theme and buildings represented in this manual.

- 1. Site Signage – One ground sign will be permitted along Hartland Road (Outlots #1 and #2 only), Hartland Square Drive or Rovey Drive. Tenant will build to match “Appendix D”. Outlots #10 and #11 will have a combined ground sign (See “Sign Feature” on Page 27A). One combined sign located along M-59 for outlots 12, 13 & 14, 15. 
- 2. Exterior Wall Signs – Box signs, LED, neon, electronic or exposed bulbs shall not be permitted, and no raceways. Tenant may not have signs on more than two sides of building. The total of the two signs may not exceed the allowed square footage as noted in number 3 and 4 below.
- 3. Tenants with 0 to 40 feet of building frontage may be permitted two (2) square feet for each lineal feet of building frontage, with a maximum of 60 square feet permitted.
- 4. Tenants with greater than 40 feet of building frontage may be permitted two (2) square feet for each lineal feet of building frontage up to 40 feet of building frontage, plus 0.25 square feet for each lineal foot over 40 feet, with a maximum of 150 square feet permitted.
- 5. Building frontage shall be the front vertical face of the building wall generally parallel to the front lot line of the individual business or tenant.

SECTION 11.0

Site Furnishings

11.1 Trash Receptacles

A sturdy, durable powder coated metal trash receptacle to compliment the architectural style of Hartland Towne Square. Comparable alternatives to these options will be considered. Trash Receptacles shall have a minimum 30 gallon capacity. Ash Urns are encouraged to be incorporated into the receptacle if located at a building entry.

11.2 Planters

A sturdy, durable stone planter to compliment the architectural style of Hartland Towne Square. Comparable alternatives to these options will be considered.

11.3 Bike Racks

A sturdy, metal bike rack to compliment the architectural style of Hartland Towne Square. Comparable alternatives to these options will be considered.

SECTION 12.0

Appendix

- A. Project Contact Information
- B. Color Palette
- C. Example Building Elevations
- D. Ground Sign
- E. Site Lighting Detail

Appendix A / Project Contact Information



Project Contact Information

Developer

RPT Realty
31500 Northwestern Highway
Suite 300
Farmington Hills, MI 48334

Executive V. P. - Jonathan Krausche

Direct: 212.221.1979
e-mail: JKrausche@rptrealty.com

Project Manager - Ross Gallentine

Direct: 248-592-6326
Cell: 248-613-5794 e-mail: RGallentine@rptrealty.com

Property Manager - Carol Rutz

Direct: 248.592.6528 e-mail: CRutz@rptrealty.com

Tenant Coordinator - Erin Seelig

Direct: 248.592.6232 e-mail: ESeelig@rptrealty.com

Engineer

John Curry
Professional Engineering Associates, Inc. (PEA)
29900 East Grand River
Howell, MI 48043

Engineer (Con't)

Phone: 517-546-8583
Fax: 517-546-8583
e-mail: JCurry@peainc.com

Dave Hunter
Professional Engineering Associates, Inc. (PEA)
2430 Rochester Court
Suite 100
Troy, MI 48083-1872

Phone: 248-689-9090, ext 112
Fax: 248-689-1044
e-mail: dhunter@peainc.com

Testing Engineer – Soil Borings

Mark Kramer, President
Joel Rinkel, Project Engineer
Soil Materials Engineers, Inc.
43980 Plymouth Oaks Blvd.
Plymouth, MI 48170 Phone: 734-454-9900
e-mail: mkramer@smi-usa.com
rinkle@sme-usa.com

Environmental Engineer

Dan Roeser
Soil Materials Engineers, Inc.
43980 Plymouth Oaks Blvd.
Plymouth, MI 48170
Phone: 734-454-9900 Cell: 734-260-0065
Fax: 734-454-0629

**Legal:**

Heather Olhberg
RPT Realty
31500 Northwestern Hwy. Ste. 300
Farmington Hills, MI 48334
Direct: 212.221.1858 e-mail: HOlhberg@rptrealty.com

Wetland

Jeffery A. King
King & MacGregor Environmental, Inc.
2520 Woodmeadow SE
Grand Rapids, MI 49546
Phone: 616-957-1231 Fax: 616-957-2198
Cell: 248-207-6996
e-mail: jking@king-macgregor.com

Appendix B / Project Color Pallete

Brick

Material: Glen Gery ‘Heartland Series’ in Wyandot
Paint: Mayflower Red HC--49

CMU

Material: Best Block HC19
Paint: Butte Rock AC-8

Stone

Material: Owens Corning ‘Cultured Stone’ in Chardonnay Country LedgeStone CSV-20006
Paint: Greenbrier Beige AC-79

Limestone

Material: Continental Cast Stone #1103
Paint: Bleeker Beige HC-80

Decorative Cornice

Material: Fypon painted to match Benjamin Moore 2162-40
Paint: Peanut Shell 2162-40

Prefin Metal Trim and Coping

Material: Berridge in Copper Brown
Paint: Van Buren Brown HC-70

Shingles

Material: GAF ‘Timberline’ in Charcoal Blend
Paint: Black Jack 2133.20

Standing Seam Metal Roof

Material: Berridge in Copper Brown
Paint: Van Buren Brown HC-70

Anodized Aluminum Frame

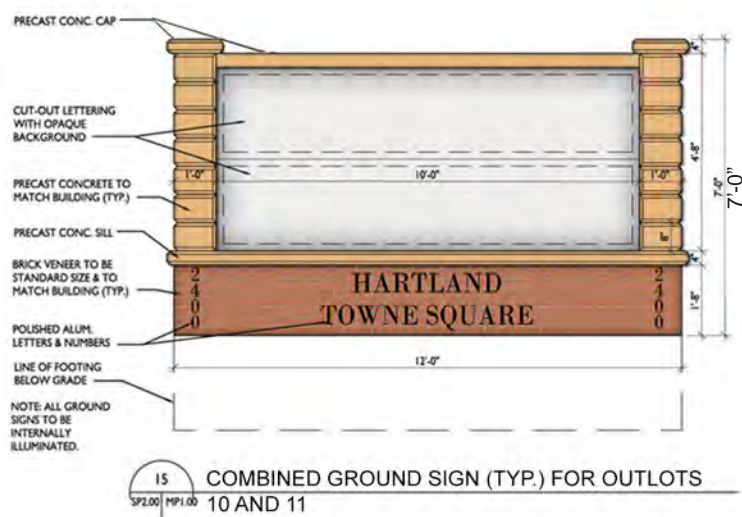
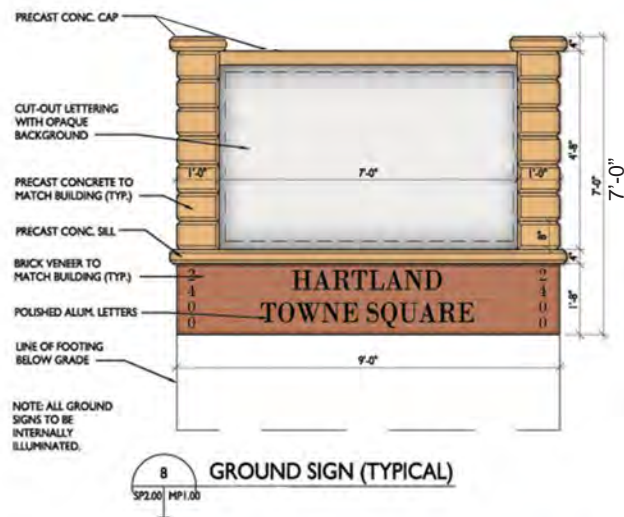
Material: Anodized. No dissonant colors.
Paint: Whitestone 2134-60

H. M. Door and Frame

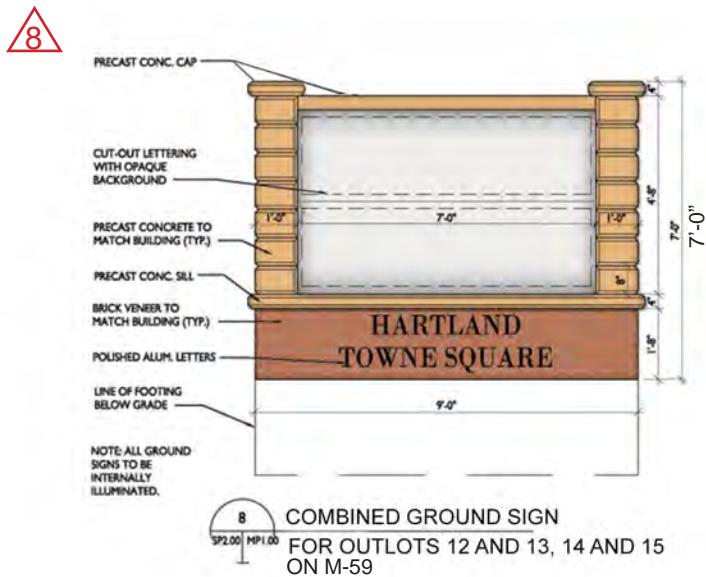
Material: Paint to match Benjamin Moore 2162-40
Paint: Peanut Shell 2162-40



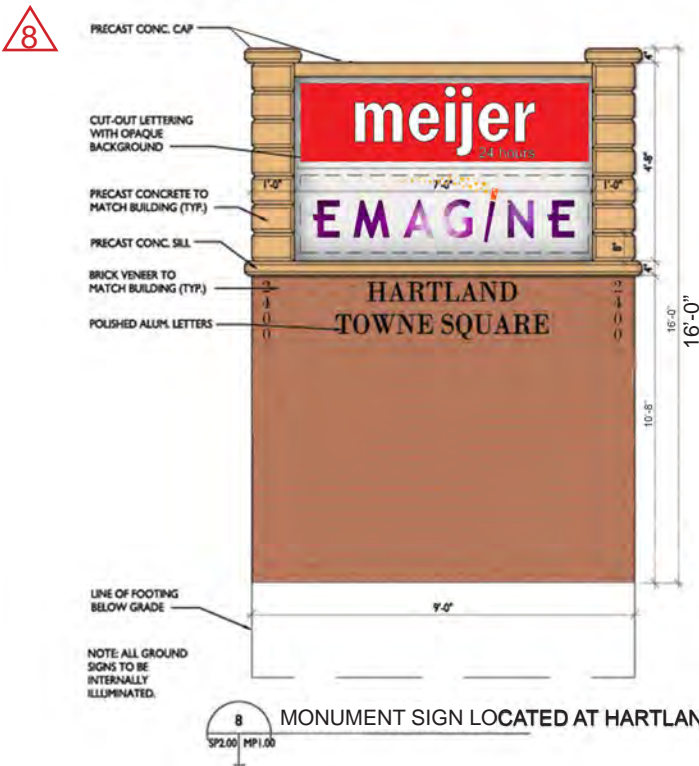
Appendix D / Ground Sign



Note:
Ground signs limited to all outlots and corner of M-59 and Hartland Road - see plans for locations.



Note:
12&13 and 14&15 combined ground signs to be located along M-59. No addresses required on these combined ground signs



LED AREA LIGHTS - (XGBM)



DOE LIGHTING FACTS

Department of Energy has verified representative product test data and results in accordance with its Lighting Facts Program. Visit www.lightingfacts.com for specific catalog strings.

LIGHT OUTPUT - XGBM

		Type 3	Type 5	Type FT	Type FTA	Watts (Nominal)
Cool White	LW	14080	13840	15020	16560	140
	SS	20180	18040	20700	23030	187
	HO	26750	25460	29070	31810	300
	LW	11450	11290	12220	13470	136
Neutral White	SS	16390	15170	17230	18750	188
	HO	22240	20560	23510	25410	268

LED Chips are frequently updated therefore values may increase.

US patent D574994 & 7,828,456 and MX patent 29631 and US & int'l. patents pending

SMARTTEC™ THERMAL CONTROL - LSI drivers feature integral sensor which reduces drive current when ambient temperatures exceed rated temperature.

OCCUPANCY SENSING (IMS) - Optional integral passive infrared motion sensor activates switching of luminaire light levels. High level light is activated and increased to full bright in 1-2 seconds upon detection of motion. Low light level (30% maximum drive current) is activated when target zone is absent of motion activity for ~2 minutes and ramps down (10-15 seconds) to low level to allow eyes time to adjust. Sensor is located on the front of optical assembly and rotates with the optic. Sensor optic has a detection cone of approximately 45°. Examples of detection - occurs 30' out from a 30' mounting height pole; occurs 20' out from a 20' mounting height pole.

ENERGY SAVING CONTROL OPTIONS - DIM - 0-10 volt dimming enabled with controls by others. BLS - Bi-level switching responds to external line voltage signal from separate 120-277V controller or sensor (by others), with low light level decreased to 30% maximum drive current.

EXPECTED LIFE - Minimum 60,000 hours to 100,000 hours depending upon the ambient temperature of the installation location. See LSI web site for specific guidance.

LEDS - Select high-brightness LEDs in Cool White (5000K) or Neutral White (4000K) color temperature, 70 CRI.

DISTRIBUTION/PERFORMANCE - Types 3, 5, FT and FTA available - field rotatable reflectors.

HOUSING - Square, die-formed aluminum. Fully enclosed weather-tight housing contains factory prewired drivers and field connections.

TOP-ACCESS COVER - Gasketed, tethered top-access cover provides ease of installation and allows for easy driver access. Four captive stainless-steel fasteners secure the top-access cover to the housing.

OPTICAL UNIT - Clear tempered optical grade flat glass lens sealed to aluminum housing creates an IP67 rated, sealed optical unit (includes pressure stabilizing breather). Optical unit can be easily field rotated in 90° increments. Directional arrow on optics allows alignment without the unit being energized.

MOUNTING - 2-1/2" x 5-3/8" x 12" extruded aluminum arm mounting bracket shipped standard. Use with 5" traditional drilling pattern. Round Pole Plate (RPP2) required for mounting to 3"-5" round poles. (See Accessory Ordering Information chart.)

ELECTRICAL - Two-stage surge protection (including separate surge protection built into electronic driver) meets IEEE C62.41.2-2002, Location Category C. Available with universal voltage power supply 120-277VAC (UE - 50/60Hz input), and 347-480VAC.

DRIVERS - Available in Low Watt (LW), Super Saver (SS) and High Output (HO) drive currents (Drive currents are factory programmed). Components are fully encased in potting material for moisture resistance. Driver complies with FCC 47 CFR part 15 RF/EMI standard.

OPERATING TEMPERATURE - -40°C to +50°C (-40°F to +122°F).

FINISH - Fixtures are finished with LSI's DuraGrip® polyester powder coat finishing process. The DuraGrip finish withstands extreme weather changes without cracking or peeling.

DECAL STRIPING - LSI offers optional color-coordinated decals in 9 standard colors to accent the fixture. Decals are guaranteed for five years against peeling, cracking, or fading.

WARRANTY - LSI LED fixtures carry a limited 5-year warranty.

PHOTOMETRICS - Please visit our web site at www.lsi-industries.com for detailed photometric data.

SHIPPING WEIGHT (IN CARTON) - Fixture - 44.5 lbs (20 kg) Arm - 5 lbs. (2kg) arm

LISTING - UL listed to U.S. and Canadian safety standards. Suitable for wet locations. For a list of the specific products in this series that are DLC listed, please consult the LED Lighting section of our website or the Design Lights website at www.designlights.org.



Project Name _____
Catalog # _____

Fixture Type _____

10/21/15
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LSI INDUSTRIES INC.

LED AREA LIGHTS - (XGBM)

LUMINAIRE ORDERING INFORMATION

TYPICAL ORDER EXAMPLE: **XGBM 5 LED HO CW UE WHT PCM**

Prefix	Distribution	Light Source	Drive Current	Color Temperature	Input Voltage	Finish	Optional Controls	Optional Sensor/Options
XGBM ¹ - LED Greenbriar	FT - Forward Throw FTA - Forward Throw Automotive 3 - Type III 5 - Type V	LED	LW - Low Watt SS - Super Saver HO - High Output	CW - Cool White (5000K) NW - Neutral White (4000K)	UE - Universal Voltage (120-277) 347-480	BLK - Black BRZ - Bronze GPT - Graphite MSV - Metallic Silver PLP - Platinum Plus SVG - Satin Verde Green WHT - White Optional Color Decals 45 - Light Gold 20 - Charcoal Metallic 55 - Black 94 - Blue Metallic 59 - Dark Green 51 - Dark Red 21 - Tomato Red 50 - White 700 - Aztec Silver Metallic	Wireless Control System ^{2,3} (blank) - None PCM - Placium Control System PCMH - Host/Satellite Placium Control System GCM - Gold Control System GCMH - Host/Satellite Gold Control System DIM - 0-10 volt dimming (required for satellite fixtures) Stand-Alone Control (blank) - None DIM - 0-10 volt dimming ⁴ (from external signal) BLS - Bi-level Switching ⁵ (from external signal - required 120-277V controls system voltage)	Sensor IMS - Integral Motion Sensor ⁶ PCI120 - 120V Button-Type Photocell PCI208 - 208V Button-Type Photocell PCI240 - 240V Button-Type Photocell PCI277 - 277V Button-Type Photocell PCI347 - 347V Button-Type Photocell Options 8BK - 8" Bracket (S and D180 only) TB - Terminal Block

LUMINAIRE EPA CHART⁷ - XGBM

	8" Bracket	12" Bracket
Single	2.3	2.4
D180°	4.7	4.8
D90°	4.7	4.7
T90°	7.2	7.2
TW120°	7.3	7.3
D90°	8.8	8.8

Note: House Side Shield adds to fixture EPA. Consult Factory.

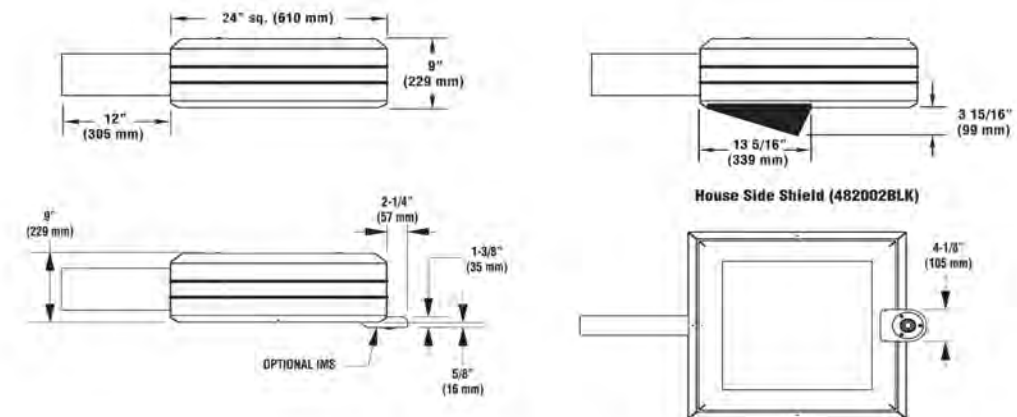
ACCESSORY ORDERING INFORMATION²

Description	Order Number	Description	Order Number
XGBM-HSS House Side Shield (Black only)	48202 BLK	DFK208, 240 Double Fusing (208V, 240V)	DFK208, 240
RPP2 - Round Pole Plate	1629148L K	DFK480 Double Fusing (480V)	DFK480
BKS-80-WM-*CLR - Wall Mount Plate	123111CLR	FK347 Single Fusing (347V)	FK347
BKA-80-RA-8-CLR - Radius Arm	169010CLR	PMOS120 - 120V Pole-Mount Occupancy Sensor	518900CLR
BKU-80-S-19-CLR - Upsweep Bracket for round or square poles	144191CLR	PMOS208/240 - 208, 240V Pole-Mount Occupancy Sensor	534290CLR
FK120 Single Fusing (120V)	FK120	PMOS277 - 277V Pole-Mount Occupancy Sensor	518029CLR
FK277 Single Fusing (277V)	FK277	PMOS480 - 480V Pole-Mount Occupancy Sensor	534240CLR

FOOTNOTES:

- 1- Use with 5" traditional drilling pattern.
- 2- For wireless controls information and accessories, see Controls section.
- 3- Requires a SiteManager and override switch. Not compatible with BLS or IMS option.
- 4- Not compatible with IMS or BLS option.
- 5- Not compatible with wireless controls system, DIM or IMS option.
- 6- Not compatible with wireless controls system, DIM or BLS option.
- 7- House Side Shields add to fixture EPA. Consult factory.
- 8- Fusing must be located in the hand hole of pole.
- 9- To be used with any of the PCM/GCM wireless controls systems in the fixture. Consult factory.

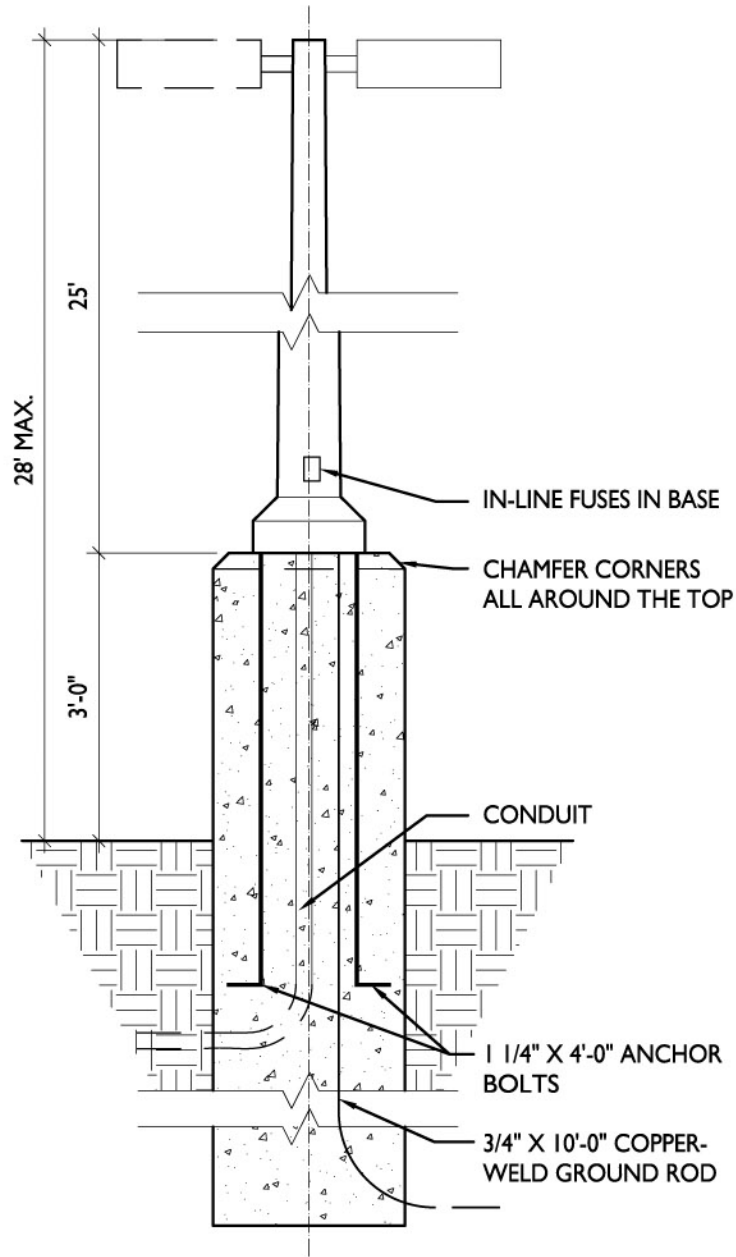
DIMENSIONS



Project Name _____
Catalog # _____

Fixture Type _____

10/21/15
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LSI INDUSTRIES INC.



Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Robert West, Director of Public Works

Subject: Resolution: Millpointe Revised Assessment Roll

Date: September 11, 2019

Recommended Action

Adopt the resolution revising the Millpointe Special Assessment Roll.

Discussion

The Millpointe Road Improvements project has been completed at a substantial cost savings resulting in the need to amend the assessment roll.

The proposed project cost estimates were projected at approximately \$1.1 million, however the actual costs have totaled \$897,000. The cost savings requires amending the original assessment roll due to exceeding 5% of the original assessment. The outcome of said savings equates to reducing each of the 207 parcel assessments by \$1,175.

To date, only one assessment has been paid off, which will require a refund to that parcel. The remaining 2016 parcel assessments will have the remaining eight years amortization schedule to be adjusted to reflect the cost savings.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

Millpointe Resolution Revising Roll

Millpointe Resolution of Intent (1 of 4)

Millpointe Resolution of Determination (2 of 4)

Millpointe Resolution Filing Assessment Roll (3 of 4)

Millpointe Resolution Confirming Roll (4 of 4)

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry Ciofu

Treasurer
Kathleen A. Horning

Trustees
Joseph W. Colaianne
Matthew J. Germane
Glenn E. Harper
Joseph M. Petrucci

RESOLUTION NO. 19-R0XX

RESOLUTION REVISING SPECIAL ASSESSMENT ROLL

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on September 17, 2019, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Township Board of the Township of Hartland (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), by resolution adopted March 21, 2017, resolved its intention to proceed on petitions to make improvements consisting of road repairs and paving within the Millpointe Subdivision including Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, private roads within the Township (the "Improvements") in a proposed special assessment district in the Township;
and

WHEREAS, by resolution adopted on April 18, 2017, the Township Board established a special assessment district known as the Millpointe Private Road Improvements Special Assessment District No. 1 (the "District") and approved the plans and estimates of cost for the Improvements; and

WHEREAS, the District was established to fund road repairs and paving within the Millpointe Subdivision including Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, private roads within the Township (the "Improvements"); and

WHEREAS, The special assessment roll prepared by the Township Supervisor, reported to the Township Board, and amended by the Township Board, in the amount of \$1,140,000.00, was confirmed and known and designated for the District as Special Assessment Roll Number 1 (the "Original Roll") at 7:00 p.m. local time on June 6, 2017, at the Township Hall in the Township

WHEREAS, construction of the Improvements is now complete and a final accounting of actual costs have been calculated and reported to the Township; and

WHEREAS, based on the actual costs of the Improvements, the Township wishes to amend the Original Roll to reflect the actual costs of the Improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The Original Roll is hereby amended as set forth in **Exhibit A**, which is incorporated by reference into this Resolution (the "Amended Roll").
2. The Township Clerk shall endorse on the Amended Roll the date of this meeting as

the date of confirmation of said Amended Roll.

3. All special assessments contained in the Amended Roll including any part thereof deferred as to payment shall from the date of confirmation of the Amended Roll, pursuant to Act 188, constitute a lien upon the respective parcels of land assessed. Such lien shall be of the same character and effect as the lien created for Township taxes and shall include accrued interest and penalties.

4. The special assessments made in the Amended Roll are hereby ordered and directed to be collected and the Township Clerk shall deliver the Amended Roll to the Township Treasurer with his warrant attached thereto, which said warrant shall command the Township Treasurer to collect the special assessments in the Amended Roll in accordance with the direction of the Township Board in respect thereto, and which warrant shall further require the Township Treasurer to include as a delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxed returned to the County Treasurer the next day pursuant to Section 55 of the General Property Tax Act, MCL 211.55. The form of said warrant is attached as **Exhibit B**.

5. Upon receiving the Amended Roll and warrant, the Township Treasurer shall proceed to collect the several amounts assessed therein and issue any refunds due.

6. The Township Clerk shall, as soon as possible but in no event more than seven (7) days after confirmation of the Amended Roll, send notice of the Amended Roll, in the form attached as **Exhibit C**, to the person responsible for payment of the ad valorem property taxes on, the record owner of, or party in interest in, each parcel of land assessed, at the address shown for such persons upon the last township tax assessment roll for ad valorem tax purposes which

was reviewed by the Township Board of Review, subject to any subsequent changes in the names and addresses of the owners or parties listed thereon.

7. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

8. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 17th day of June, 2019.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

**TOWNSHIP OF HARTLAND
LIVINGSTON COUNTY, MICHIGAN**

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
AMENDED SPECIAL ASSESSMENT DISTRICT NO. 1**

The Township Board has tentatively determined that all or part of the cost of said Improvements shall be specially assessed against each of the following described lots and parcels of land, which parcels are all located within Millpointe Subdivision, Township, Michigan, and benefited by the Improvements and which together comprise the following amended special assessment district:

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

Lots and parcels numbered:

PID	Address		Owner	Assessment
4708-29-201-001	1575	ANDOVER BLVD	HUNT ARTHUR J & LINDA L	\$4,332.25
4708-29-201-002	1583	ANDOVER BLVD	PAVLO SCOTT R	\$4,332.25
4708-29-201-003	1591	ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI	\$4,332.25
4708-29-201-004	1599	ANDOVER BLVD	MACDONALD ROBERT L & LINDA K	\$4,332.25
4708-29-201-005	1607	ANDOVER BLVD	HOWE KASEY LEE	\$4,332.25
4708-29-201-006	1615	ANDOVER BLVD	WOLCOTT KRISTY K	\$4,332.25
4708-29-201-007	1623	ANDOVER BLVD	CLARK MICHAEL PATRICK	\$4,332.25
4708-29-201-008	1631	ANDOVER BLVD	MORRIS DANIEL & JENNIFER J	\$4,332.25
4708-29-201-009	1639	ANDOVER BLVD	BERGENDAHL LIVING TRUST	\$4,332.25
4708-29-201-010	1647	ANDOVER BLVD	VOSLER JONATHON G & MEGAN J	\$4,332.25
4708-29-201-011	1655	ANDOVER BLVD	CHAPMAN AMY M	\$4,332.25
4708-29-201-012	1663	ANDOVER BLVD	REAGAN JANINE M	\$4,332.25
4708-29-201-013	1671	ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D	\$4,332.25
4708-29-201-014	1679	ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN	\$4,332.25
4708-29-201-015	1687	ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M	\$4,332.25
4708-29-201-016	1695	ANDOVER BLVD	BEYETT MITCHELL	\$4,332.25
4708-29-201-017	1703	ANDOVER BLVD	NEMETH JAMES E	\$4,332.25
4708-29-201-018	1711	ANDOVER BLVD	OCHALEK MARY B	\$4,332.25
4708-29-201-019	1719	ANDOVER BLVD	DAY LISA L & RYAN	\$4,332.25
4708-29-201-020	1727	ANDOVER BLVD	MUNRO PINES LLC	\$4,332.25
4708-29-201-021	1735	ANDOVER BLVD	ROY ANN MARIE	\$4,332.25
4708-29-201-022	1743	ANDOVER BLVD	BENNER LISA M	\$4,332.25
4708-29-201-023	1751	ANDOVER BLVD	DENNIS JAMES	\$4,332.25
4708-29-201-024	1759	ANDOVER BLVD	MCCMAHON KEITH & AIMEE	\$4,332.25

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4708-29-201-025	1767	ANDOVER BLVD	MEO MARIA F & JOHN	\$4,332.25
4708-29-201-026	1775	ANDOVER BLVD	DICHTEL SHARON M	\$4,332.25
4708-29-201-027	1783	ANDOVER BLVD	LEWIS MICHELLE A	\$4,332.25
4708-29-201-028	1791	ANDOVER BLVD	BESTMATLEY ANNE M	\$4,332.25
4708-29-201-029	1799	ANDOVER BLVD	GUSS KASEY & JESSICA	\$4,332.25
4708-29-201-030	1807	ANDOVER BLVD	HUD	\$4,332.25
4708-29-201-031	1815	ANDOVER BLVD	HAMRICK HOLDINGS LLC	\$4,332.25
4708-29-201-032	1822	ANDOVER BLVD	CYNOWA SHERRY	\$4,332.25
4708-29-201-033	1816	ANDOVER BLVD	CIPOLLA DENISE	\$4,332.25
4708-29-201-034	1788	ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA	\$4,332.25
4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A	\$4,332.25
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J	\$4,332.25
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A	\$4,332.25
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E	\$4,332.25
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M	\$4,332.25
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA	\$4,332.25
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A	\$4,332.25
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C	\$4,332.25
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY	\$4,332.25
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S	\$4,332.25
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y	\$4,332.25
4708-29-201-046	1678	ANDOVER BLVD	DESROSIERS MICHAEL P DAWN T&MARCIA	\$4,332.25
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A	\$4,332.25
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C	\$4,332.25
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L	\$4,332.25
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D	\$4,332.25
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M	\$4,332.25
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAK STEVEN C & KAYLIN V	\$4,332.25
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M	\$4,332.25
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY	\$4,332.25
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST	\$4,332.25
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR	\$4,332.25
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J	\$4,332.25
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C	\$4,332.25
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST	\$4,332.25
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L	\$4,332.25
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN	\$4,332.25
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE	\$4,332.25
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER	\$4,332.25
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA	\$4,332.25
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY	\$4,332.25
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C	\$4,332.25
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST	\$4,332.25
4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S	\$4,332.25
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N	\$4,332.25
4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER	\$4,332.25

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4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M	\$4,332.25
4708-29-201-072	1733	DARTMOOR DR	LEINENGER JASON N	\$4,332.25
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA	\$4,332.25
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH	\$4,332.25
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA	\$4,332.25
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA	\$4,332.25
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST	\$4,332.25
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER	\$4,332.25
4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE	\$4,332.25
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA	\$4,332.25
4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M	\$4,332.25
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH	\$4,332.25
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C	\$4,332.25
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A	\$4,332.25
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M	\$4,332.25
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K	\$4,332.25
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A	\$4,332.25
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S	\$4,332.25
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY	\$4,332.25
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M	\$4,332.25
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B	\$4,332.25
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON	\$4,332.25
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M	\$4,332.25
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE	\$4,332.25
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G	\$4,332.25
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE	\$4,332.25
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA	\$4,332.25
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M	\$4,332.25
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE	\$4,332.25
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L	\$4,332.25
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L	\$4,332.25
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I	\$4,332.25
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A	\$4,332.25
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON	\$4,332.25
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR	\$4,332.25
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI	\$4,332.25
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO	\$4,332.25
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S	\$4,332.25
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E & MELANIE	\$4,332.25
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C	\$4,332.25
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA	\$4,332.25
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L	\$4,332.25
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W & AUDRA	\$4,332.25
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR	\$4,332.25
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR	\$4,332.25
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P	\$4,332.25

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4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA	\$4,332.25
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY	\$4,332.25
4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER	\$4,332.25
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E	\$4,332.25
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN	\$4,332.25
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST	\$4,332.25
4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN	\$4,332.25
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN	\$4,332.25
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L	\$4,332.25
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C	\$4,332.25
4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA	\$4,332.25
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA	\$4,332.25
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER	\$4,332.25
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L	\$4,332.25
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT	\$4,332.25
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN	\$4,332.25
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI	\$4,332.25
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY	\$4,332.25
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D	\$4,332.25
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M	\$4,332.25
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E	\$4,332.25
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW	\$4,332.25
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON	\$4,332.25
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE	\$4,332.25
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE	\$4,332.25
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD	\$4,332.25
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA	\$4,332.25
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY	\$4,332.25
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI	\$4,332.25
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN	\$4,332.25
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R	\$4,332.25
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE	\$4,332.25
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M	\$4,332.25
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R	\$4,332.25
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN	\$4,332.25
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A	\$4,332.25
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST	\$4,332.25
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B	\$4,332.25
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R	\$4,332.25
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL	\$4,332.25
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M	\$4,332.25
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS	\$4,332.25
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES	\$4,332.25
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L	\$4,332.25
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC	\$4,332.25
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B	\$4,332.25

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4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY	\$4,332.25
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH	\$4,332.25
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA	\$4,332.25
4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R	\$4,332.25
4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID	\$4,332.25
4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L	\$4,332.25
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M	\$4,332.25
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA	\$4,332.25
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A	\$4,332.25
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S	\$4,332.25
4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY	\$4,332.25
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A	\$4,332.25
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE	\$4,332.25
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J	\$4,332.25
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA	\$4,332.25
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND	\$4,332.25
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET	\$4,332.25
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A	\$4,332.25
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V	\$4,332.25
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER	\$4,332.25
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E	\$4,332.25
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY	\$4,332.25
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A	\$4,332.25
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN	\$4,332.25
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M	\$4,332.25
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P	\$4,332.25
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA	\$4,332.25
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J	\$4,332.25
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN	\$4,332.25
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A	\$4,332.25
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P	\$4,332.25
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J	\$4,332.25
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH	\$4,332.25
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M	\$4,332.25
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A	\$4,332.25
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A	\$4,332.25
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON	\$4,332.25
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A	\$4,332.25
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA	\$4,332.25
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME	\$4,332.25
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E	\$4,332.25
4708-29-201-204	1924	ANDOVER BLVD	JOYCE KENNETH	\$4,332.25
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE	\$4,332.25
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L	\$4,332.25
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY	\$4,332.25

SUPERVISOR'S CERTIFICATE

I, William J. Fountain, Supervisor of the Township of Hartland, hereby state that the above Special Assessment Amended Roll for the Millpointe Private Road Improvements Special Assessment District No. 1 was made pursuant to a resolution of the Township Board adopted on September 17, 2019 and in amending such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: September 17, 2019

William J. Fountain, Township Supervisor

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Amended Special Assessment Roll was confirmed on September 17, 2019 by resolution of the Township Board of the Township of Hartland.

Date: September 17, 2019

Larry Ciofu, Hartland Township Clerk

EXHIBIT B

WARRANT OF TOWNSHIP CLERK

I, Larry Ciofu, the Township Clerk of the Township of Hartland, Livingston County, Michigan, hereby direct and command the Township Treasurer, Kathie Horning, to amend the assessments set forth on the attached Millpointe Private Road Improvements Special Assessment District No. 1, Special Assessment Roll No. 1, in accordance with the directions of the Township Board in respect thereto set forth in a Resolution adopted by the Township Board on September 17, 2019, amending such special assessment roll of the Township. In particular, you shall include as a delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxes returned to the County Treasurer the next day, pursuant to Section 55 of the General Property Tax Act, MCL 211.55.

Date: September 17, 2019

Larry Ciofu, Hartland Township Clerk

EXHIBIT C

NOTICE OF AMENDED SPECIAL ASSESSMENT

TO ALL PROPERTY OWNERS OR PARTIES IN INTEREST IN THE MILLPOINTE
PRIVATE ROAD SPECIAL ASSESSMENT DISTRICT NO. 1 (the "District"):

Following the September 17, 2019 public hearing to amend the special assessment roll, the Township Board confirmed the amended special assessment roll for the District on September 17, 2019

You may pay your remaining special assessment balance in eight (8) remaining annual installments of principal and interest, or you may avoid interest by prepaying your special assessment in full. At any time thereafter, the balance of your special assessment may be prepaid in full, with interest accrued through the month in which the assessment is paid. Interest will accrue on the unpaid balance at the rate of two percent (2%) per annum.

The assessment on your parcel has been amended from \$5,507.25 to \$4,332.25
(principal only)

For additional information about the assessment, call Hartland Township at (810) 632-7498.

Permanent Parcel No. _____

Assessment: _____

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry Ciofu

Treasurer
Kathleen A. Horning

Trustees
Joseph W. Colaianne
Matthew J. Germane
Glenn E. Harper
Joseph M. Petrucci

RESOLUTION NO. 17-R006

**RESOLUTION OF INTENT TO MAKE PRIVATE ROAD IMPROVEMENTS;
RATIFICATION OF PRIOR TOWNSHIP ACTION; TENTATIVE DESIGNATION OF
SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on March 21, 2017, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, Section 3 of Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), provides that the Township Board may proceed and exercise the powers granted by Act 188 unless written objections to the proposed private improvement are filed at or before the public hearing with the Township Board by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district; and

WHEREAS, the Township wishes to undertake certain private road improvements ("the Improvements"), which Improvements are more particularly described in **Exhibit A**, to improve

improvements within the Millpointe Subdivision, a development with private roads within the Township; and

WHEREAS, Act 188 provides the means to defray the cost of the Improvements by special assessments against property benefited by the Improvements; and

WHEREAS, there exists a need for the Improvements in the Township; and

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The Township Board intends to proceed with the Improvements pursuant to Act 188.

2. The preliminary plans showing the Improvements, their location, and an estimate of the cost thereof have been obtained by the Township and have been filed with the Township Clerk.

3. The Township Board hereby tentatively designates a special assessment district known as the "Millpointe Private Road Improvements Special Assessment District No. 1" ("the District") consisting of certain parcels of land, the descriptions of which are set forth in the Notice of Hearing attached as **Exhibit B**, which descriptions are incorporated by reference, and against which parcels all or a portion of the cost of the Improvements shall be assessed.

4. The Township Board shall hold a public hearing at a regular meeting of the Township Board on April 18, 2017, 2017, at the Township Hall in the Township to hear and consider objections to the proposed Improvements and to all other matters relating to the Improvements.

5. The Township Clerk is directed to publish the Notice of Hearing, attached as **Exhibit B**, in a newspaper circulating in the Township as required by Act 188 and to provide

notice by first-class mail addressed to the record owner or party in interest on the form attached hereto as **Exhibit C** as required by Act 188.

6. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 21 day of March, 2017.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

**TOWNSHIP OF HARTLAND
COUNTY OF LIVINGSTON, MICHIGAN**

**DESCRIPTION OF IMPROVEMENTS
MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

This project consists of road improvements and serves properties located within Millpointe Subdivision, and within the tentatively designated special assessment district known as Millpointe Private Road Improvements Special Assessment District No. 1. The road improvements consist of, among other things, the addition of asphalt to the top road surface.

The preliminary estimate of cost for the project is:

Construction Costs - Design and Engineering	\$1,100,000.00
Township Printing, Publication and Postage Costs	\$1,500.00
Legal fees for special assessment proceedings	\$3,500.00
Bond Fees	\$35,000.00
Total Estimated Costs*	\$1,140,000.00

All or part of this cost shall be spread by special assessment against properties located in Millpointe Private Road Improvements Special Assessment District No. 1.

*Subject to revisions based upon as-bid cost information, verification of publication costs and legal expenses.

EXHIBIT B

TOWNSHIP OF HARTLAND COUNTY OF LIVINGSTON, MICHIGAN

NOTICE OF PUBLIC HEARING

MILLPOINTE PRIVATE ROAD IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT NO. 1

NOTICE IS HEREBY GIVEN that the Township Board of the Township of Hartland, Livingston County, Michigan, has determined to undertake certain improvements to the private roads ("the Improvements") in what is commonly known as Millpointe Subdivision, located in the Township of Hartland, located within a special assessment district tentatively designated as the Millpointe Private Road Improvements Special Assessment District No.1 (the "District"), pursuant to Act 188 of the Public Acts of Michigan of 1954, MCL 41.721 *et seq.*, as amended ("Act 188").

DESCRIPTION OF PROPOSED SPECIAL ASSESSMENT DISTRICT

The Township Board has tentatively determined that all or part of the cost of said Improvements shall be specially assessed against each of the following described lots and parcels of land, which parcels are all located in Millpointe Subdivision, Hartland Township, Michigan, and benefited by the Improvements and which together comprise the following proposed special assessment district:

MILLPOINTE PRIVATE ROAD IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT NO.1

Lots and parcels numbered:

PID	Address	Owner
4708-29-201-001	1575 ANDOVER BLVD	HUNT ARTHUR J & LINDA L
4708-29-201-002	1583 ANDOVER BLVD	PAVLO SCOTT R
4708-29-201-003	1591 ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI
4708-29-201-004	1599 ANDOVER BLVD	MACDONALD ROBERT L & LINDA K
4708-29-201-005	1607 ANDOVER BLVD	HOWE KASEY LEE
4708-29-201-006	1615 ANDOVER BLVD	WOLCOTT KRISTY K
4708-29-201-007	1623 ANDOVER BLVD	CLARK MICHAEL PATRICK
4708-29-201-008	1631 ANDOVER BLVD	MORRIS DANIEL & JENNIFER J
4708-29-201-009	1639 ANDOVER BLVD	BERGENDAHL LIVING TRUST
4708-29-201-010	1647 ANDOVER BLVD	VOSLER JONATHON G & MEGAN J
4708-29-201-011	1655 ANDOVER BLVD	CHAPMAN AMY M
4708-29-201-012	1663 ANDOVER BLVD	REAGAN JANINE M
4708-29-201-013	1671 ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D
4708-29-201-014	1679 ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN
4708-29-201-015	1687 ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M
4708-29-201-016	1695 ANDOVER BLVD	BEYETT MITCHELL
4708-29-201-017	1703 ANDOVER BLVD	NEMETH JAMES E
4708-29-201-018	1711 ANDOVER BLVD	OCHALEK MARY B
4708-29-201-019	1719 ANDOVER BLVD	DAY LISA L & RYAN
4708-29-201-020	1727 ANDOVER BLVD	MUNRO PINES LLC

4708-29-201-021	1735	ANDOVER BLVD	ROY ANN MARIE
4708-29-201-022	1743	ANDOVER BLVD	BENNER LISA M
4708-29-201-023	1751	ANDOVER BLVD	DENNIS JAMES
4708-29-201-024	1759	ANDOVER BLVD	MCMAHON KEITH & AIMEE
4708-29-201-025	1767	ANDOVER BLVD	MEO MARIA F & JOHN
4708-29-201-026	1775	ANDOVER BLVD	DICHTEL SHARON M
4708-29-201-027	1783	ANDOVER BLVD	LEWIS MICHELLE A
4708-29-201-028	1791	ANDOVER BLVD	BESTMATLEY ANNE M
4708-29-201-029	1799	ANDOVER BLVD	GUSS KASEY & JESSICA
4708-29-201-030	1807	ANDOVER BLVD	HUD
4708-29-201-031	1815	ANDOVER BLVD	HAMRICK HOLDINGS LLC
4708-29-201-032	1822	ANDOVER BLVD	CYNOWA SHERRY
4708-29-201-033	1816	ANDOVER BLVD	CIPOLLA DENISE
4708-29-201-034	1788	ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA
4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y
4708-29-201-046	1678	ANDOVER BLVD	DESROSIERS MICHAEL P DAWN T&MARCIA
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAK STEVEN C & KAYLIN V
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST
4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N

4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER
4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M
4708-29-201-072	1733	DARTMOOR DR	LEINENGER JASON N
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER
4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA
4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E & MELANIE
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W & AUDRA
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P
4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY

4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST
4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C
4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B
4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA
4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R
4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID

4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S
4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E
4708-29-201-204	1924	ANDOVER BLVD	JOYCE KENNETH
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY

TAKE NOTICE that the Township Board of the Township of Hartland will hold a public hearing at a regular meeting of the Township Board on **April 18, 2017 at 7:00 p.m.**, at the Hartland Township Hall, 2655 Clark Rd, Hartland, Michigan 48353, to hear and consider any objections to the proposed Improvements, the District and all other matters relating to said Improvements and the District.

TAKE FURTHER NOTICE that the Township Board of the Township of Hartland has initiated these special assessment proceedings pursuant to Section 3 of Act 188, MCL 41.723, on the Township Board's own initiative, and that the Township Board may proceed with the proposed Improvements unless written objections to the Improvements are filed with the Township Board at or before the public hearing by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district. MCL 41.723(1)(a).

TAKE FURTHER NOTICE that preliminary plans and estimates of cost for the Improvements are on file with the Township Clerk for public examination. Periodic redetermination of cost may be necessary without a change in the special assessment district. In such cases, redeterminations may be made without further notice to record owners or parties in interest in the property. **HOWEVER, PROPERTIES SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE INCREASED BY MORE THAN 10% WITHOUT FURTHER NOTICE AND PUBLIC HEARING.**

This Notice was authorized by the Township Board of the Township of Hartland.

Dated: _____, 2017

Larry Ciofu, Township Clerk

EXHIBIT C

TOWNSHIP OF HARTLAND COUNTY OF LIVINGSTON, MICHIGAN

NOTICE OF PUBLIC HEARING

MILLPOINTE PRIVATE ROAD IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT NO. 1

NOTICE IS HEREBY GIVEN that the Township Board of the Township of Hartland, Livingston County, Michigan, has determined to undertake certain improvements to Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, ("the Improvements") in what is commonly known as Millpointe Subdivision, a residential development located in the Township, located within a special assessment district tentatively designated as the Millpointe Private Road Improvements Special Assessment District No.1 (the "District"), pursuant to Act 188 of the Public Acts of Michigan of 1954, MCL 41.721 *et seq.*, as amended ("Act 188").

DESCRIPTION OF PROPOSED SPECIAL ASSESSMENT DISTRICT

The Township Board has tentatively determined that all or part of the cost of said Improvements shall be specially assessed against each of the following described lots and parcels of land, which parcels are all located in Millpointe Subdivision, Hartland Township, Michigan, and benefited by the Improvements and which together comprise the following proposed special assessment district:

MILLPOINTE PRIVATE ROAD IMPROVEMENTS SPECIAL ASSESSMENT DISTRICT NO.1

Lots and parcels numbered:

PID	Address		Owner
4708-29-201-001	1575	ANDOVER BLVD	HUNT ARTHUR J & LINDA L
4708-29-201-002	1583	ANDOVER BLVD	PAVLO SCOTT R
4708-29-201-003	1591	ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI
4708-29-201-004	1599	ANDOVER BLVD	MACDONALD ROBERT L & LINDA K
4708-29-201-005	1607	ANDOVER BLVD	HOWE KASEY LEE
4708-29-201-006	1615	ANDOVER BLVD	WOLCOTT KRISTY K
4708-29-201-007	1623	ANDOVER BLVD	CLARK MICHAEL PATRICK
4708-29-201-008	1631	ANDOVER BLVD	MORRIS DANIEL & JENNIFER J
4708-29-201-009	1639	ANDOVER BLVD	BERGENDAHL LIVING TRUST
4708-29-201-010	1647	ANDOVER BLVD	VOSLER JONATHON G & MEGAN J
4708-29-201-011	1655	ANDOVER BLVD	CHAPMAN AMY M
4708-29-201-012	1663	ANDOVER BLVD	REAGAN JANINE M
4708-29-201-013	1671	ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D
4708-29-201-014	1679	ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN
4708-29-201-015	1687	ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M
4708-29-201-016	1695	ANDOVER BLVD	BEYETT MITCHELL
4708-29-201-017	1703	ANDOVER BLVD	NEMETH JAMES E
4708-29-201-018	1711	ANDOVER BLVD	OCHALEK MARY B

4708-29-201-019	1719	ANDOVER BLVD	DAY LISA L & RYAN
4708-29-201-020	1727	ANDOVER BLVD	MUNRO PINES LLC
4708-29-201-021	1735	ANDOVER BLVD	ROY ANN MARIE
4708-29-201-022	1743	ANDOVER BLVD	BENNER LISA M
4708-29-201-023	1751	ANDOVER BLVD	DENNIS JAMES
4708-29-201-024	1759	ANDOVER BLVD	MCMAHON KEITH & AIMEE
4708-29-201-025	1767	ANDOVER BLVD	MEO MARIA F & JOHN
4708-29-201-026	1775	ANDOVER BLVD	DICHTEL SHARON M
4708-29-201-027	1783	ANDOVER BLVD	LEWIS MICHELLE A
4708-29-201-028	1791	ANDOVER BLVD	BESTMATLEY ANNE M
4708-29-201-029	1799	ANDOVER BLVD	GUSS KASEY & JESSICA
4708-29-201-030	1807	ANDOVER BLVD	HUD
4708-29-201-031	1815	ANDOVER BLVD	HAMRICK HOLDINGS LLC
4708-29-201-032	1822	ANDOVER BLVD	CYNOWA SHERRY
4708-29-201-033	1816	ANDOVER BLVD	CIPOLLA DENISE
4708-29-201-034	1788	ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA
4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y
4708-29-201-046	1678	ANDOVER BLVD	DESROSIER MICHAEL P DAWN T&MARCIA
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAK STEVEN C & KAYLIN V
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST

4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N
4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER
4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M
4708-29-201-072	1733	DARTMOOR DR	LEININGER JASON N
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER
4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA
4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E& MELANIE
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W& AUDRA
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P

4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY
4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST
4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C
4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B
4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA

4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R
4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID
4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S
4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E
4708-29-201-204	1924	ANDOVER BLVD	JOYCE KENNETH
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY

TAKE NOTICE that the Township Board of the Township of Hartland will hold a public hearing at a regular meeting of the Township Board on **April 18, 2017 at 7:00 p.m.**, at the Hartland Township Hall, 2655 Clark Rd, Hartland, Michigan 48353, to hear and consider any objections to the proposed Improvements, the District and all other matters relating to said Improvements and the District.

TAKE FURTHER NOTICE that the Township Board of the Township of Hartland has initiated these special assessment proceedings pursuant to Section 3 of Act 188, MCL 41.723, on the Township Board's own initiative, and that the Township Board may proceed with the proposed Improvements unless written objections to the Improvements are filed with the Township Board at or before the public hearing by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district. MCL 41.723(1)(a).

TAKE FURTHER NOTICE that preliminary plans and estimates of cost for the Improvements are on file with the Township Clerk for public examination. Periodic redetermination of cost may be necessary without a change in the special assessment district. In such cases, redeterminations may be made without further notice to record owners or parties in interest in the property. **HOWEVER, PROPERTIES SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE INCREASED BY MORE THAN 10% WITHOUT FURTHER NOTICE AND PUBLIC HEARING.**

For informational purposes only, an estimate of costs for road improvements to the private roads within the Millpointe Subdivision is attached as Exhibit 1 to this Notice and provided for each parcel, including vacant parcels, which constitute the Millpointe Private Road Improvements Special Assessment District No.1.

This Notice was authorized by the Township Board of the Township of Hartland.

Dated: _____, 2017

Larry Ciofu, Township Clerk

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry J. Hopkins

Treasurer
Kathleen A. Horning

Trustees
Joseph W. Colaianne
Matthew J. Germane
Glenn E. Harper
Joseph M. Petrucci

RESOLUTION NO. ____

**RESOLUTION OF DETERMINATION TO MAKE PRIVATE ROAD
IMPROVEMENTS;
APPROVAL OF REVISED PLANS AND ESTIMATE OF COSTS;
FINAL DETERMINATION OF SPECIAL ASSESSMENT DISTRICT;
PREPARATION OF SPECIAL ASSESSMENT ROLL**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on April 18, 2017, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Township Board of the Township of Hartland (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), has tentatively declared its intention to proceed to make certain improvements consisting of road repairs and paving within the Millpointe Subdivision including Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, private roads within the Township, as more particularly described in **Exhibit A** (the "Improvements"); and

WHEREAS, after notice duly given by publication on April 7, 2017, and April 17, 2017, in the *Livingston County Daily Press & Argus*, and by first-class mail on or before April 18, 2017, pursuant to Act 188, the Township Board held a public meeting on April 18, 2017, at the Township Hall in the Township; and

WHEREAS, at said public hearing, the Township Board heard and considered objections to the proposed Improvements, to the special assessment district which has been tentatively designated, and to all other matters relating to the Improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The Township Board hereby determines that it is necessary and in the best interest of the Township to make and complete the Improvements and to defray the costs thereof by special assessments against the benefited properties pursuant to Act 188.

2. The special assessment district known as the Millpointe Private Road Improvements Special Assessment District No. 1 (the "District") is hereby determined to consist of the parcels of land tentatively designated by Resolution No. 17-R006 and approved by the Township Board on March 21, 2017, and shall be amended to include parcel number 4708-29-201-207 with an address of 1902 Andover Boulevard and currently owned by Millpointe Water Company LLC.

3. The District shall remain in existence for a period of not less than ten (10) years or until such time as all of the special assessments for the Improvements are fully paid.

4. The plans for the Improvements and the estimate of cost in the amount of One Million, One Hundred Forty Thousand Dollars and No Cents (\$1,140,000.00) are hereby approved as revised, corrected or amended pursuant to the revised plans and estimate of cost.

5. The total estimated cost of the Improvements in the amount of One Million, One Hundred Forty Thousand Dollars and No Cents (\$1,140,000.00) or in the amount of the periodic redetermination of costs permitted by this Resolution, shall be paid by special assessments assessed within the District against the property located in the District and benefitted by the proposed Improvements.

6. The nature of the Improvements are such that a periodic redetermination of costs without a change in the special assessment district boundaries may be necessary based upon as-bid cost information, verification of publication costs and legal expenses.

7. Periodic redetermination of costs, if any, will be made on or before September 30, 2018 without further notice to record owners or parties in interest in the properties within the District; however, if an actual incremental cost increase exceeds the estimated cost by 10% or more, notice and hearing will be given as provided by Act 188.

8. The Township Supervisor is hereby directed to make a special assessment roll for the District upon which shall be entered and described all parcels of land to be assessed, the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in the District as the benefit of the parcel of land bears to the total benefit to all parcels of land in the District. The special assessment roll shall be prepared and certified by the Supervisor in substantial compliance with the form set forth in **Exhibit B.**

9. Said special assessment roll, as made and certified by the Township Supervisor, shall be reported to the Township Board and shall be filed in the office of the Township Clerk.

10. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

11. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 18th day of April, 2017.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

**TOWNSHIP OF HARTLAND
COUNTY OF LIVINGSTON, MICHIGAN**

**DESCRIPTION OF IMPROVEMENTS
MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

This project consists of road improvements and serves properties located along Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, and within the tentatively designated special assessment district known as Millpointe Private Road Improvements Special Assessment District No. 1. The road improvements consist of, among other things, the addition of asphalt to the top road surface.

The preliminary estimate of cost for the project is:

Construction Costs - Design and Engineering	\$1,100,000.00
Township Printing, Publication and Postage Costs	\$1,500.00
Legal fees for special assessment proceedings	\$3,500.00
Bond Fees	\$35,000.00
Total Estimated Costs*	\$1,140,000.00

All or part of this cost shall be spread by special assessment against properties located in Millpointe Private Road Improvements Special Assessment District No. 1.

*Subject to revisions based upon as-bid cost information, verification of publication costs and legal expenses.

EXHIBIT B

**TOWNSHIP OF HARTLAND
LIVINGSTON COUNTY, MICHIGAN**

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

ROLL NO. 1

PID	Address		Owner
4708-29-201-001	1575	ANDOVER BLVD	HUNT ARTHUR J & LINDA L
4708-29-201-002	1583	ANDOVER BLVD	PAVLO SCOTT R
4708-29-201-003	1591	ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI
4708-29-201-004	1599	ANDOVER BLVD	MACDONALD ROBERT L & LINDA K
4708-29-201-005	1607	ANDOVER BLVD	HOWE KASEY LEE
4708-29-201-006	1615	ANDOVER BLVD	WOLCOTT KRISTY K
4708-29-201-007	1623	ANDOVER BLVD	CLARK MICHAEL PATRICK
4708-29-201-008	1631	ANDOVER BLVD	MORRIS DANIEL & JENNIFER J
4708-29-201-009	1639	ANDOVER BLVD	BERGENDAHL LIVING TRUST
4708-29-201-010	1647	ANDOVER BLVD	VOSLER JONATHON G & MEGAN J
4708-29-201-011	1655	ANDOVER BLVD	CHAPMAN AMY M
4708-29-201-012	1663	ANDOVER BLVD	REAGAN JANINE M
4708-29-201-013	1671	ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D
4708-29-201-014	1679	ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN
4708-29-201-015	1687	ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M
4708-29-201-016	1695	ANDOVER BLVD	BEYETT MITCHELL
4708-29-201-017	1703	ANDOVER BLVD	NEMETH JAMES E
4708-29-201-018	1711	ANDOVER BLVD	OCHALEK MARY B
4708-29-201-019	1719	ANDOVER BLVD	DAY LISA L & RYAN
4708-29-201-020	1727	ANDOVER BLVD	MUNRO PINES LLC
4708-29-201-021	1735	ANDOVER BLVD	ROY ANN MARIE
4708-29-201-022	1743	ANDOVER BLVD	BENNER LISA M
4708-29-201-023	1751	ANDOVER BLVD	DENNIS JAMES
4708-29-201-024	1759	ANDOVER BLVD	MCMAHON KEITH & AIMEE
4708-29-201-025	1767	ANDOVER BLVD	MEO MARIA F & JOHN
4708-29-201-026	1775	ANDOVER BLVD	DICHTEL SHARON M
4708-29-201-027	1783	ANDOVER BLVD	LEWIS MICHELLE A
4708-29-201-028	1791	ANDOVER BLVD	BESTMATLEY ANNE M
4708-29-201-029	1799	ANDOVER BLVD	GUSS KASEY & JESSICA
4708-29-201-030	1807	ANDOVER BLVD	HUD
4708-29-201-031	1815	ANDOVER BLVD	HAMRICK HOLDINGS LLC
4708-29-201-032	1822	ANDOVER BLVD	CYNOWA SHERRY
4708-29-201-033	1816	ANDOVER BLVD	CIPOLLA DENISE
4708-29-201-034	1788	ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA

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4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y
4708-29-201-046	1678	ANDOVER BLVD	DESROSIER MICHAEL P DAWN T&MARCIA
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAK STEVEN C & KAYLIN V
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST
4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N
4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER
4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M
4708-29-201-072	1733	DARTMOOR DR	LEININGER JASON N
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER
4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA

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4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E & MELANIE
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W & AUDRA
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P
4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY
4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST
4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C

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4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B
4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA
4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R
4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID
4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S

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4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E
4708-29-201-204	1924	ANDOVER BLVD	JOYCE KENNETH
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY

SUPERVISOR'S CERTIFICATE

I, William J. Fountain, Supervisor of the Township of Hartland, hereby state that the above Special Assessment Roll for the Millpointe Private Road Improvements Special Assessment District No. 1 was made pursuant to a resolution of the Township Board adopted on April 18, 2017, and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: April 18, 2017

William J. Fountain, Township Supervisor

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on April 18, 2017,
by resolution of the Township Board of the Township of Hartland.

Date: April 18, 2017

Larry Ciofu, Hartland Township Clerk

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry Ciofu

Treasurer
Kathleen A. Horning

Trustees
Joseph W. Colaianne
Matthew J. Germane
Glenn E. Harper
Joseph M. Petrucci

RESOLUTION NO. 17-R008

**FILING OF SPECIAL ASSESSMENT ROLL FOR SPECIAL
ASSESSMENT DISTRICT; NOTICE OF PUBLIC HEARING**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on May 3, 2017, at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, the Township Board of the Township of Hartland (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), has resolved its intent to make improvements consisting of road repairs and paving within the Millpointe Subdivision including Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, private roads within the Township, as more particularly described in Exhibit A (the "Improvements"); in a proposed special assessment district in the Township; and

WHEREAS, following a public hearing on April 18, 2017, which hearing was duly noticed in accordance with Act 188, the Township Board adopted Resolution 17-R007 to determine the

Millpointe Private Road Improvements Special Assessment District No. 1 (the "District") for the Improvements and directed the Township Supervisor to prepare a Special Assessment Roll for the District; and

WHEREAS, the Township Supervisor has made and certified a special assessment roll for the parcels benefitted by the Improvements and within the District determined for the Improvements, and, in addition, the Township Supervisor has reported said roll to the Township Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The special assessment roll for the District (the "Special Assessment Roll"), as reported to the Township Board by the Township Supervisor, shall be filed in the office of the Township Clerk and shall be available for public inspection during normal business hours of the Township office.

2. The Township Board shall hold a public hearing at a regular meeting to be held on June 6, 2017, at 7:00 p.m. at the Township Hall in the Township to review the Special Assessment Roll and hear any objections to it.

3. The Township Clerk shall cause to be published notices of the hearing and the filing of the Special Assessment Roll in the *Livingston County Daily Press & Argus*, a newspaper of general circulation within the Township, at least two (2) times prior to the hearing with the first publication at least ten (10) days prior to the time for hearing and a proof of publication of such notice shall be filed with the Township Board.

4. The Township Clerk, at least ten (10) days prior to the date of the hearing, shall send a notice of hearing by first-class mail addressed to each record owner of, or party in interest

in, each parcel of land to be assessed, at the address shown for each record owner or party in interest upon the last Township tax assessment roll for ad valorem tax purposes that was reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed (except in the case of railroad companies, which shall be mailed a notice of hearing by registered mail within five (5) days after the first publication of the notice in Paragraph 3, above); provided, that if a record owner's name does not appear on the Township tax assessment records, then the notice required by this paragraph shall be given to the record owner at the address shown by the records of the Livingston County Register of Deeds.

5. The notice of the hearing to be mailed and published as set forth herein shall be substantially in the form set forth in **Exhibit A**.

6. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

7. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 3rd day of May, 2017.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

NOTICE OF PUBLIC HEARING

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

NOTICE IS HEREBY GIVEN that the Township Board of the Township of Hartland, Livingston County, Michigan, has determined to construct private road improvements to Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, and within the tentatively designated special assessment district known as Millpointe Private Road Improvements Special Assessment District No. 1. (the "District"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended.

The total estimated cost of the improvements is **\$1,140,000.00**. The Township Board has tentatively determined that all of the cost of said improvements shall be specially assessed against each of the following described lots and parcels of land located along Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, and within the tentatively designated special assessment district known as Millpointe Private Road Improvements Special Assessment District No. 1, which are benefitted by the improvements and which together comprise the following proposed special assessment district:

**TOWNSHIP OF HARTLAND
LIVINGSTON COUNTY, MICHIGAN**

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

ROLL NO. 1

PID	Address	Owner	Assessment
4708-29-201-001	1575 ANDOVER BLVD	HUNT ARTHUR J & LINDA L	\$5,507.25
4708-29-201-002	1583 ANDOVER BLVD	PAVLO SCOTT R	\$5,507.25
4708-29-201-003	1591 ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI	\$5,507.25
4708-29-201-004	1599 ANDOVER BLVD	MACDONALD ROBERT L & LINDA K	\$5,507.25
4708-29-201-005	1607 ANDOVER BLVD	HOWE KASEY LEE	\$5,507.25
4708-29-201-006	1615 ANDOVER BLVD	WOLCOTT KRISTY K	\$5,507.25
4708-29-201-007	1623 ANDOVER BLVD	CLARK MICHAEL PATRICK	\$5,507.25
4708-29-201-008	1631 ANDOVER BLVD	MORRIS DANIEL & JENNIFER J	\$5,507.25
4708-29-201-009	1639 ANDOVER BLVD	BERGENDAHL LIVING TRUST	\$5,507.25
4708-29-201-010	1647 ANDOVER BLVD	VOSLER JONATHON G & MEGAN J	\$5,507.25
4708-29-201-011	1655 ANDOVER BLVD	CHAPMAN AMY M	\$5,507.25
4708-29-201-012	1663 ANDOVER BLVD	REAGAN JANINE M	\$5,507.25
4708-29-201-013	1671 ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D	\$5,507.25
4708-29-201-014	1679 ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN	\$5,507.25
4708-29-201-015	1687 ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M	\$5,507.25
4708-29-201-016	1695 ANDOVER BLVD	BEYETT MITCHELL	\$5,507.25
4708-29-201-017	1703 ANDOVER BLVD	NEMETH JAMES E	\$5,507.25
4708-29-201-018	1711 ANDOVER BLVD	OCHALEK MARY B	\$5,507.25
4708-29-201-019	1719 ANDOVER BLVD	DAY LISA L & RYAN	\$5,507.25
4708-29-201-020	1727 ANDOVER BLVD	MUNRO PINES LLC	\$5,507.25
4708-29-201-021	1735 ANDOVER BLVD	ROY ANN MARIE	\$5,507.25
4708-29-201-022	1743 ANDOVER BLVD	BENNER LISA M	\$5,507.25
4708-29-201-023	1751 ANDOVER BLVD	DENNIS JAMES	\$5,507.25
4708-29-201-024	1759 ANDOVER BLVD	MCMAHON KEITH & AIMEE	\$5,507.25
4708-29-201-025	1767 ANDOVER BLVD	MEO MARIA F & JOHN	\$5,507.25
4708-29-201-026	1775 ANDOVER BLVD	DICHTEL SHARON M	\$5,507.25
4708-29-201-027	1783 ANDOVER BLVD	LEWIS MICHELLE A	\$5,507.25
4708-29-201-028	1791 ANDOVER BLVD	BESTMATLEY ANNE M	\$5,507.25
4708-29-201-029	1799 ANDOVER BLVD	GUSS KASEY & JESSICA	\$5,507.25
4708-29-201-030	1807 ANDOVER BLVD	HUD	\$5,507.25
4708-29-201-031	1815 ANDOVER BLVD	HAMRICK HOLDINGS LLC	\$5,507.25
4708-29-201-032	1822 ANDOVER BLVD	CYNOWA SHERRY	\$5,507.25
4708-29-201-033	1816 ANDOVER BLVD	CIPOLLA DENISE	\$5,507.25
4708-29-201-034	1788 ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA	\$5,507.25

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4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A	\$5,507.25
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J	\$5,507.25
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A	\$5,507.25
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E	\$5,507.25
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M	\$5,507.25
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA	\$5,507.25
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A	\$5,507.25
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C	\$5,507.25
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY	\$5,507.25
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S	\$5,507.25
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y	\$5,507.25
4708-29-201-046	1678	ANDOVER BLVD	DESROSIERS MICHAEL P DAWN T&MARCIA	\$5,507.25
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A	\$5,507.25
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C	\$5,507.25
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L	\$5,507.25
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D	\$5,507.25
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M	\$5,507.25
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAK STEVEN C & KAYLIN V	\$5,507.25
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M	\$5,507.25
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY	\$5,507.25
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST	\$5,507.25
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR	\$5,507.25
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J	\$5,507.25
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C	\$5,507.25
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST	\$5,507.25
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L	\$5,507.25
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN	\$5,507.25
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE	\$5,507.25
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER	\$5,507.25
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA	\$5,507.25
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY	\$5,507.25
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C	\$5,507.25
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST	\$5,507.25
4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S	\$5,507.25
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N	\$5,507.25
4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER	\$5,507.25
4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M	\$5,507.25
4708-29-201-072	1733	DARTMOOR DR	LEININGER JASON N	\$5,507.25
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA	\$5,507.25
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH	\$5,507.25
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA	\$5,507.25
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA	\$5,507.25
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST	\$5,507.25
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER	\$5,507.25

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4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE	\$5,507.25
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA	\$5,507.25
4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M	\$5,507.25
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH	\$5,507.25
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C	\$5,507.25
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A	\$5,507.25
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M	\$5,507.25
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K	\$5,507.25
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A	\$5,507.25
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S	\$5,507.25
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY	\$5,507.25
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M	\$5,507.25
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B	\$5,507.25
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON	\$5,507.25
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M	\$5,507.25
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE	\$5,507.25
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G	\$5,507.25
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE	\$5,507.25
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA	\$5,507.25
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M	\$5,507.25
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE	\$5,507.25
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L	\$5,507.25
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L	\$5,507.25
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I	\$5,507.25
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A	\$5,507.25
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON	\$5,507.25
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR	\$5,507.25
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI	\$5,507.25
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO	\$5,507.25
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S	\$5,507.25
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E& MELANIE	\$5,507.25
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C	\$5,507.25
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA	\$5,507.25
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L	\$5,507.25
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W& AUDRA	\$5,507.25
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR	\$5,507.25
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR	\$5,507.25
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P	\$5,507.25
4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA	\$5,507.25
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY	\$5,507.25
4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER	\$5,507.25
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E	\$5,507.25
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN	\$5,507.25
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST	\$5,507.25

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4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN	\$5,507.25
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN	\$5,507.25
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L	\$5,507.25
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C	\$5,507.25
4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA	\$5,507.25
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA	\$5,507.25
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER	\$5,507.25
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L	\$5,507.25
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT	\$5,507.25
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN	\$5,507.25
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI	\$5,507.25
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY	\$5,507.25
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D	\$5,507.25
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M	\$5,507.25
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E	\$5,507.25
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW	\$5,507.25
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON	\$5,507.25
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE	\$5,507.25
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE	\$5,507.25
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD	\$5,507.25
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA	\$5,507.25
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY	\$5,507.25
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI	\$5,507.25
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN	\$5,507.25
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R	\$5,507.25
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE	\$5,507.25
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M	\$5,507.25
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R	\$5,507.25
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN	\$5,507.25
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A	\$5,507.25
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST	\$5,507.25
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B	\$5,507.25
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R	\$5,507.25
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL	\$5,507.25
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M	\$5,507.25
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS	\$5,507.25
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES	\$5,507.25
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L	\$5,507.25
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC	\$5,507.25
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B	\$5,507.25
4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY	\$5,507.25
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH	\$5,507.25
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA	\$5,507.25
4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R	\$5,507.25

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4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID	\$5,507.25
4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L	\$5,507.25
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M	\$5,507.25
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA	\$5,507.25
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A	\$5,507.25
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S	\$5,507.25
4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY	\$5,507.25
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A	\$5,507.25
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE	\$5,507.25
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J	\$5,507.25
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA	\$5,507.25
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND	\$5,507.25
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET	\$5,507.25
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A	\$5,507.25
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V	\$5,507.25
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER	\$5,507.25
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E	\$5,507.25
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY	\$5,507.25
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A	\$5,507.25
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN	\$5,507.25
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M	\$5,507.25
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P	\$5,507.25
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA	\$5,507.25
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J	\$5,507.25
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN	\$5,507.25
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A	\$5,507.25
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P	\$5,507.25
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J	\$5,507.25
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH	\$5,507.25
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M	\$5,507.25
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A	\$5,507.25
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A	\$5,507.25
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON	\$5,507.25
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A	\$5,507.25
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA	\$5,507.25
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME	\$5,507.25
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E	\$5,507.25
4708-29-201-204	1924	ANDOVER BLVD	JOYCE KENNETH	\$5,507.25
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE	\$5,507.25
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L	\$5,507.25
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY	\$5,507.25

TAKE NOTICE that the Township Supervisor of the Township of Hartland has made and certified a special assessment roll for the special assessment district, which roll sets forth the relative portion of the cost of the Improvements which is to be levied in the form of a special assessment against each benefitted lot and parcel of land in the special assessment district.

TAKE FURTHER NOTICE that the Township Board of the Township of Hartland will hold a public hearing at a regular meeting of the Township Board on May 16, 2017, at 7:00 p.m. at the Hartland Township Hall, 2655 Clark Road, within the Township, to review the special assessment roll and to hear and consider any objections thereto.

TAKE FURTHER NOTICE that the special assessment roll as prepared has been reported to the Township Board and is on file with the Township Clerk at the Township Hall for public examination.

TAKE FURTHER NOTICE that an owner or party in interest in a lot or parcel of land subject to a special assessment may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days after the date of confirmation of the special assessment roll, but only if said owner or party in interest appears and protests the special assessment at this hearing. An appearance may be made by an owner or party in interest, or his or her agent, in person or, in the alternative, an appearance or protest can be filed with the Township by letter prior to the hearing, in which case a personal appearance at the hearing is not required.

This Notice was authorized by the Township Board of the Township of Hartland.

Date: May 3, 2017

Larry Ciofu, Township Clerk

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry Ciofu

Treasurer
Kathleen A. Horning

Trustees
Joseph W. Colaianne
Matthew J. Germane
Glenn E. Harper
Joseph M. Petrucci

RESOLUTION NO. 17-RXXX

**CONFIRMATION OF SPECIAL ASSESSMENT ROLL; LIEN;
PAYMENT AND COLLECTION OF SPECIAL ASSESSMENT**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on June 6, 2017 at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Township Board of the Township of Hartland (the "Township"), pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended ("Act 188"), by resolution adopted March 21, 2017, resolved its intention to proceed on petitions to make improvements consisting of road repairs and paving within the Millpointe Subdivision including Andover Boulevard, Dartmoor Drive, Newgate Lane, and Chelsea Circle, private roads within the Township (the "Improvements") in a proposed special assessment district in the Township; and

WHEREAS, by resolution adopted on April 18, 2017, the Township Board established a special assessment district known as the Millpointe Private Road Improvements Special

Assessment District No. 1 (the "District") and approved the plans and estimates of cost for the Improvements; and

WHEREAS, after notice duly given by publication on May 18, 2017, and May 25, 2017, in the *Livingston County Daily Press & Argus*, and by first class mail on or before May 27, 2017, pursuant to Act 188, the Township Board held a public hearing to consider a proposed special assessment roll for the District and objections thereto for said Improvements at 7:00 p.m. local time on June 6, 2017, at the Township Hall in the Township; and

WHEREAS, after hearing all persons interested therein, giving due consideration to all written objections to said special assessment roll filed with the Township Clerk and after reviewing said special assessment roll, the Township Board deems said special assessment roll, as amended, to be fair, just and equitable, and that each of the assessments contained therein is relative to the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The special assessment roll prepared by the Township Supervisor, reported to the Township Board, and amended by the Township Board, in the amount of **\$1,140,000.00**, a copy of which roll is attached as **Exhibit A**, is hereby confirmed and shall be known and designated for the District as Special Assessment Roll Number 1 (the "Roll").

2. The Township Clerk shall endorse on the Roll the date of this meeting as the date of confirmation of said Roll.

3. The Roll shall be divided into ten (10) equal annual installments, the first of which installments shall be due and payable on or before September 21, 2017, and all subsequent installments shall be due and payable on or before December 1 of each year thereafter.

4. Interest shall be payable annually on each installment due date at a rate of interest per annum which shall be set by subsequent action of the Township Board at a rate not exceeding one percent (1%) per annum above the average rate of interest borne by the bonds to be issued by the Township for the Improvements (the "Bonds") commencing from the date of delivery of said Bonds to the initial purchaser of the Bonds.

5. Future due installments of an assessment against any parcel of land may be paid to the Township Treasurer at any time in full, with interest accrued through the month in which said installments are paid.

6. If an installment of a special assessment is not paid when due, then the installment shall be considered to be delinquent and there shall be collected, in addition to the interest provided in paragraph 4, above, a penalty at the rate of one percent (1%) for each month or fraction of a month, that the installment remains unpaid before being reported to the Township Board for reassessment upon the Township tax roll.

7. All special assessments contained in the Roll including any part thereof deferred as to payment shall from the date of confirmation of the Roll, pursuant to Act 188, constitute a lien upon the respective parcels of land assessed. Such lien shall be of the same character and effect as the lien created for Township taxes and shall include accrued interest and penalties.

8. The special assessments made in the Roll are hereby ordered and directed to be collected and the Township Clerk shall deliver the Roll to the Township Treasurer with her warrant attached thereto, which said warrant shall command the Township Treasurer to collect the special assessments in the Roll in accordance with the direction of the Township Board in respect thereto and which warrant shall further require the Township Treasurer to include as a

delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxes returned to the County Treasurer the next day pursuant to Section 55 of the General Property Tax Act, MCL 211.55. The form of said warrant is attached as **Exhibit B**.

9. Upon receiving the Roll and warrant, the Township Treasurer shall proceed to collect the several amounts assessed therein as the same shall become due.

10. The collection of the special assessments, including all interest and penalties thereon, shall be deposited by the Township Treasurer into a segregated receiving fund. The funds so deposited shall only be used to pay for the cost of the Improvements or such other purposes related to the District, the Roll, or the Improvements as shall be authorized by or consistent with the provisions of Act 188.

11. The Township Clerk shall, as soon as possible but in no event more than seven (7) days after confirmation of the Roll, send notice of special assessment, in the form attached as **Exhibit C**, to the person responsible for payment of the ad valorem property taxes on, the record owner of, or party in interest in, each parcel of land assessed, at the address shown for such persons upon the last township tax assessment roll for ad valorem tax purposes which was reviewed by the Township Board of Review, subject to any subsequent changes in the names and addresses of the owners or parties listed thereon.

12. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188 are hereby ratified and confirmed.

13. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

A vote on the foregoing resolution was taken and was as follows:

ADOPTED:

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 6th day of June, 2017.

Larry Ciofu, Hartland Township Clerk

EXHIBIT A

**TOWNSHIP OF HARTLAND
LIVINGSTON COUNTY, MICHIGAN**

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO. 1**

The Township Board has tentatively determined that all or part of the cost of said Improvements shall be specially assessed against each of the following described lots and parcels of land, which parcels are all located within Millpointe Subdivision, Township, Michigan, and benefited by the Improvements and which together comprise the following proposed special assessment district:

**MILLPOINTE PRIVATE ROAD IMPROVEMENTS
SPECIAL ASSESSMENT DISTRICT NO.1**

Lots and parcels numbered:

PID	Address	Owner	Assessment
4708-29-201-001	1575 ANDOVER BLVD	HUNT ARTHUR J & LINDA L	\$5,507.25
4708-29-201-002	1583 ANDOVER BLVD	PAVLO SCOTT R	\$5,507.25
4708-29-201-003	1591 ANDOVER BLVD	FARRUGIA JOSH & OLIVER STEFANI	\$5,507.25
4708-29-201-004	1599 ANDOVER BLVD	MACDONALD ROBERT L & LINDA K	\$5,507.25
4708-29-201-005	1607 ANDOVER BLVD	HOWE KASEY LEE	\$5,507.25
4708-29-201-006	1615 ANDOVER BLVD	WOLCOTT KRISTY K	\$5,507.25
4708-29-201-007	1623 ANDOVER BLVD	CLARK MICHAEL PATRICK	\$5,507.25
4708-29-201-008	1631 ANDOVER BLVD	MORRIS DANIEL & JENNIFER J	\$5,507.25
4708-29-201-009	1639 ANDOVER BLVD	BERGENDAHL LIVING TRUST	\$5,507.25
4708-29-201-010	1647 ANDOVER BLVD	VOSLER JONATHON G & MEGAN J	\$5,507.25
4708-29-201-011	1655 ANDOVER BLVD	CHAPMAN AMY M	\$5,507.25
4708-29-201-012	1663 ANDOVER BLVD	REAGAN JANINE M	\$5,507.25
4708-29-201-013	1671 ANDOVER BLVD	EVERETT BRIAN L & SUZANNE D	\$5,507.25
4708-29-201-014	1679 ANDOVER BLVD	LASOTA JAMES & NICOLLE LYNN	\$5,507.25
4708-29-201-015	1687 ANDOVER BLVD	CRANDALL BRIAN E & JACQUELINE M	\$5,507.25
4708-29-201-016	1695 ANDOVER BLVD	BEYETT MITCHELL	\$5,507.25
4708-29-201-017	1703 ANDOVER BLVD	NEMETH JAMES E	\$5,507.25
4708-29-201-018	1711 ANDOVER BLVD	OCHALEK MARY B	\$5,507.25
4708-29-201-019	1719 ANDOVER BLVD	DAY LISA L & RYAN	\$5,507.25
4708-29-201-020	1727 ANDOVER BLVD	MUNRO PINES LLC	\$5,507.25
4708-29-201-021	1735 ANDOVER BLVD	ROY ANN MARIE	\$5,507.25
4708-29-201-022	1743 ANDOVER BLVD	BENNER LISA M	\$5,507.25
4708-29-201-023	1751 ANDOVER BLVD	DENNIS JAMES	\$5,507.25
4708-29-201-024	1759 ANDOVER BLVD	MCMAHON KEITH & AIMEE	\$5,507.25

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4708-29-201-025	1767	ANDOVER BLVD	MEO MARIA F & JOHN	\$5,507.25
4708-29-201-026	1775	ANDOVER BLVD	DICHTEL SHARON M	\$5,507.25
4708-29-201-027	1783	ANDOVER BLVD	LEWIS MICHELLE A	\$5,507.25
4708-29-201-028	1791	ANDOVER BLVD	BESTMATLEY ANNE M	\$5,507.25
4708-29-201-029	1799	ANDOVER BLVD	GUSS KASEY & JESSICA	\$5,507.25
4708-29-201-030	1807	ANDOVER BLVD	BOWER ERIK E	\$5,507.25
4708-29-201-031	1815	ANDOVER BLVD	HAMRICK HOLDINGS LLC	\$5,507.25
4708-29-201-032	1822	ANDOVER BLVD	CYNOWA SHERRY	\$5,507.25
4708-29-201-033	1816	ANDOVER BLVD	CIPOLLA DENISE	\$5,507.25
4708-29-201-034	1788	ANDOVER BLVD	MROZEK WILLIAM J & PATRICIA	\$5,507.25
4708-29-201-035	1770	ANDOVER BLVD	BARRY RAYMOND D & SOMERS ROBERT A	\$5,507.25
4708-29-201-036	1758	ANDOVER BLVD	WAGNER JEFFREY & SANDRA J	\$5,507.25
4708-29-201-037	1750	ANDOVER BLVD	SIMMERSON DANIEL R & HOLLY A	\$5,507.25
4708-29-201-038	1742	ANDOVER BLVD	SKOMIAL AARON & JANE E	\$5,507.25
4708-29-201-039	1734	ANDOVER BLVD	TURCOTTE JASON T & KELLY M	\$5,507.25
4708-29-201-040	1726	ANDOVER BLVD	KOHLI JAMES & CYNTHIA	\$5,507.25
4708-29-201-041	1718	ANDOVER BLVD	HEBEL HAROLD Y & TRACEY A	\$5,507.25
4708-29-201-042	1710	ANDOVER BLVD	DRAPLIN AARON J & SARAH C	\$5,507.25
4708-29-201-043	1702	ANDOVER BLVD	STEELE TERRY	\$5,507.25
4708-29-201-044	1694	ANDOVER BLVD	VARGA SCOTT J & AMY S	\$5,507.25
4708-29-201-045	1686	ANDOVER BLVD	PIOCH LYNN Y	\$5,507.25
4708-29-201-046	1678	ANDOVER BLVD	DESROSIER MICHAEL P DAWN T&MARCIA	\$5,507.25
4708-29-201-047	1670	ANDOVER BLVD	SULLIVAN-TORRES SARAH A & KAROLE A	\$5,507.25
4708-29-201-048	1662	ANDOVER BLVD	GREYERBIEHL DAVID C	\$5,507.25
4708-29-201-049	1654	ANDOVER BLVD	LANGLOIS JAMIE L	\$5,507.25
4708-29-201-050	1646	ANDOVER BLVD	GOUGEON TIMOTHY D	\$5,507.25
4708-29-201-051	1638	ANDOVER BLVD	ZALUSKI JANET M	\$5,507.25
4708-29-201-052	1630	ANDOVER BLVD	WOZNIAC STEVEN C & KAYLIN V	\$5,507.25
4708-29-201-053	1622	ANDOVER BLVD	NEWSOM JEFFREY E & ROXANNE M	\$5,507.25
4708-29-201-054	1614	ANDOVER BLVD	CLARK ELIZABETH M & KING GARY	\$5,507.25
4708-29-201-055	1606	ANDOVER BLVD	IGO WILLIAM J & JUDY J TRUST	\$5,507.25
4708-29-201-056	1605	DARTMOOR DR	GROVES RICHARD A JR	\$5,507.25
4708-29-201-057	1613	DARTMOOR DR	CHAPO ANDREW J	\$5,507.25
4708-29-201-058	1621	DARTMOOR DR	MORCOM JIMMY C	\$5,507.25
4708-29-201-059	1629	DARTMOOR DR	BELLANTI JOINT REV TRUST	\$5,507.25
4708-29-201-060	1637	DARTMOOR DR	CHODYNIECKI DAVID C & JENNIFER L	\$5,507.25
4708-29-201-061	1645	DARTMOOR DR	RINDLE THOMAS & KATHLEEN	\$5,507.25
4708-29-201-062	1653	DARTMOOR DR	BLAIR VICKIE	\$5,507.25
4708-29-201-063	1661	DARTMOOR DR	RAY ROBERT S & FOWLER RAY JENNIFER	\$5,507.25
4708-29-201-064	1669	DARTMOOR DR	PIERSON PAMELA	\$5,507.25
4708-29-201-065	1677	DARTMOOR DR	HEADLEY JASON & CARRY	\$5,507.25
4708-29-201-066	1685	DARTMOOR DR	ROBINSON JOHNATHON C	\$5,507.25
4708-29-201-067	1693	DARTMOOR DR	CUTTING TIMOTHY J & SUSAN L TRUST	\$5,507.25
4708-29-201-068	1701	DARTMOOR DR	SCHRAFFENBERGER NOAH & NICOLE S	\$5,507.25
4708-29-201-069	1709	DARTMOOR DR	GALBRAITH AARON M & ANDREA N	\$5,507.25
4708-29-201-070	1717	DARTMOOR DR	MARTINO WILLIAM J & HEATHER	\$5,507.25

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4708-29-201-071	1725	DARTMOOR DR	WICHOWSKI JOAN M	\$5,507.25
4708-29-201-072	1733	DARTMOOR DR	LEINENGER JASON N	\$5,507.25
4708-29-201-073	1741	DARTMOOR DR	MORTZ TAMARA	\$5,507.25
4708-29-201-074	1749	DARTMOOR DR	MATONIC JOSEPH	\$5,507.25
4708-29-201-075	1757	DARTMOOR DR	LESCELIUS KENNETH & JADWIGA	\$5,507.25
4708-29-201-076	1775	DARTMOOR DR	REID MICHAEL & LINDA	\$5,507.25
4708-29-201-077	1782	DARTMOOR DR	BONDI GEORGE A LIFE EST	\$5,507.25
4708-29-201-078	1774	DARTMOOR DR	VEDDER CHRISTOPHER & HEATHER	\$5,507.25
4708-29-201-079	1766	DARTMOOR DR	MINEAU MICHAEL & NICOLE	\$5,507.25
4708-29-201-080	1758	DARTMOOR DR	KOMAROMI RODNEY L & MYANNA	\$5,507.25
4708-29-201-081	1748	DARTMOOR DR	KAZYAK KEVIN J & PAMELA M	\$5,507.25
4708-29-201-082	1724	DARTMOOR DR	SCRANTON ROBERT S & SARAH	\$5,507.25
4708-29-201-083	1716	DARTMOOR DR	BROWN MOLLY C	\$5,507.25
4708-29-201-084	1708	DARTMOOR DR	STEAD MICHELLE & SCOTT A	\$5,507.25
4708-29-201-085	1700	DARTMOOR DR	FELLOWS KELLEY M	\$5,507.25
4708-29-201-086	1692	DARTMOOR DR	OHARA BETH K	\$5,507.25
4708-29-201-087	1684	DARTMOOR DR	KEILEN KARI A	\$5,507.25
4708-29-201-088	1676	DARTMOOR DR	IULIANO JAMES F & LINDA S	\$5,507.25
4708-29-201-089	1668	DARTMOOR DR	SCOTT BRET & AMY	\$5,507.25
4708-29-201-090	1660	DARTMOOR DR	WRIGHT MONICA M & STEVENS GARY M	\$5,507.25
4708-29-201-091	1652	DARTMOOR DR	CARLE KEITH B	\$5,507.25
4708-29-201-092	1644	DARTMOOR DR	RODOCKER SHANNON	\$5,507.25
4708-29-201-093	1636	DARTMOOR DR	BRITTON ROBERT M & DAYNA M	\$5,507.25
4708-29-201-094	1628	DARTMOOR DR	TARNOWSKI ALEC & MICHEAU NICHOLE	\$5,507.25
4708-29-201-095	1620	DARTMOOR DR	SPURLOCK BILLY G	\$5,507.25
4708-29-201-096	1612	DARTMOOR DR	CALDWELL BREANNE	\$5,507.25
4708-29-201-097	1604	DARTMOOR DR	JOHNSON MICHAEL & ANDREA	\$5,507.25
4708-29-201-098	1603	NEWGATE LN	WITKOWSKI DAVID B & CHRISTINA M	\$5,507.25
4708-29-201-099	1611	NEWGATE LN	LANGE MICHELLE	\$5,507.25
4708-29-201-100	1619	NEWGATE LN	SPEAR TRACY L	\$5,507.25
4708-29-201-101	1627	NEWGATE LN	GANZAK DENNIS G & CANDICE L	\$5,507.25
4708-29-201-102	1635	NEWGATE LN	TRUJILLO JOSE R & CELINA I	\$5,507.25
4708-29-201-103	1643	NEWGATE LN	WASHBURN MARK A & TRISHA A	\$5,507.25
4708-29-201-104	1651	NEWGATE LN	CUTTING JASON	\$5,507.25
4708-29-201-105	1659	NEWGATE LN	RODMAN HARRY A JR	\$5,507.25
4708-29-201-106	1667	NEWGATE LN	MCLAUGHLIN BRIAN D & LORI	\$5,507.25
4708-29-201-107	1675	NEWGATE LN	MEDINA EUDY & MIZUHO	\$5,507.25
4708-29-201-108	1683	NEWGATE LN	RENSEL STEPHEN W & PENNY S	\$5,507.25
4708-29-201-109	1691	NEWGATE LN	MARSHALL CHARLES E & MELANIE	\$5,507.25
4708-29-201-110	1699	NEWGATE LN	HOM GARY G & DIANA C	\$5,507.25
4708-29-201-111	1707	NEWGATE LN	CONLEY CHRISTOPHER E & MELISSA	\$5,507.25
4708-29-201-112	1715	NEWGATE LN	MANTAY DEANNA L	\$5,507.25
4708-29-201-113	1723	NEWGATE LN	GLOVER CHRISTOPHER W & AUDRA	\$5,507.25
4708-29-201-114	1722	NEWGATE LN	HODDE JAMES P JR	\$5,507.25
4708-29-201-115	1714	NEWGATE LN	BUCCITELLI ANTHONY M JR	\$5,507.25
4708-29-201-116	1706	NEWGATE LN	WALTON JOEL P	\$5,507.25

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4708-29-201-117	1698	NEWGATE LN	TRACHT TAMRA	\$5,507.25
4708-29-201-118	1690	NEWGATE LN	HANCOCK KRISTY	\$5,507.25
4708-29-201-119	1682	NEWGATE LN	KOLONICH SHAWN & JENNIFER	\$5,507.25
4708-29-201-120	1674	NEWGATE LN	DEBUS JAMES J & JANNELLE E	\$5,507.25
4708-29-201-121	1664	NEWGATE LN	NADER DUSTIN	\$5,507.25
4708-29-201-122	1658	NEWGATE LN	ROSEVEAR LINDA K TRUST	\$5,507.25
4708-29-201-123	1650	NEWGATE LN	WELLER JOHN & MAEGEN	\$5,507.25
4708-29-201-124	1642	NEWGATE LN	GREIG BRIAN	\$5,507.25
4708-29-201-125	1634	NEWGATE LN	CZERWENKA JESSICA L	\$5,507.25
4708-29-201-126	1626	NEWGATE LN	MEHLBERG JOHN D & LORRAINE C	\$5,507.25
4708-29-201-127	1618	NEWGATE LN	BROWN JESSICA	\$5,507.25
4708-29-201-128	1610	NEWGATE LN	GAHRY DENNIS & BARBARA	\$5,507.25
4708-29-201-129	1602	NEWGATE LN	REID JUSTIN & HEATHER	\$5,507.25
4708-29-201-130	1591	CHELSEA CIR	AYOTTE MICHAEL L & TRACEY L	\$5,507.25
4708-29-201-131	1609	CHELSEA CIR	SWANSON SCOTT	\$5,507.25
4708-29-201-132	1625	CHELSEA CIR	LITTLE JOHN	\$5,507.25
4708-29-201-133	1633	CHELSEA CIR	METCALF JEREMIAH & JODDI	\$5,507.25
4708-29-201-134	1641	CHELSEA CIR	DAVENPORT BEVERLY	\$5,507.25
4708-29-201-135	1647	CHELSEA CIR	JABLONSKI JENNIFER D	\$5,507.25
4708-29-201-136	1655	CHELSEA CIR	MAYNARD ROBERT H II & ASHLEY M	\$5,507.25
4708-29-201-137	1669	CHELSEA CIR	SHONER CHRISTINE E	\$5,507.25
4708-29-201-138	1671	CHELSEA CIR	MOSLEY MATTHEW	\$5,507.25
4708-29-201-139	1679	CHELSEA CIR	PALMER JASON	\$5,507.25
4708-29-201-140	1687	CHELSEA CIR	MILLER DAVID & LAURIE	\$5,507.25
4708-29-201-141	1695	CHELSEA CIR	LEARMONT ROBERT O & VALERIE	\$5,507.25
4708-29-201-142	1707	CHELSEA CIR	SEELINGER W BRAD	\$5,507.25
4708-29-201-143	1725	CHELSEA CIR	BURT PIERRE & TIA	\$5,507.25
4708-29-201-144	1737	CHELSEA CIR	WOJCIK TIMOTHY & WEBB KIMBERLY	\$5,507.25
4708-29-201-145	1792	CHELSEA CIR	GRIMES JERI	\$5,507.25
4708-29-201-146	1784	CHELSEA CIR	LINDLEY TIMOTHY H & KATHLEEN	\$5,507.25
4708-29-201-147	1776	CHELSEA CIR	PANKOWSKI SHANE R	\$5,507.25
4708-29-201-148	1768	CHELSEA CIR	GRIFFIN TIFFANY ROSE	\$5,507.25
4708-29-201-149	1760	CHELSEA CIR	JACKSON MICHAEL T & SUSAN M	\$5,507.25
4708-29-201-150	1746	CHELSEA CIR	REINBOLD KARL V & LAURA R	\$5,507.25
4708-29-201-151	1740	CHELSEA CIR	NOWAK RICHARD & KAREN	\$5,507.25
4708-29-201-152	1734	CHELSEA CIR	BARRERA GEORGE A JR & LEE A	\$5,507.25
4708-29-201-153	1728	CHELSEA CIR	BEACH EDDIE R & RUSH AISHA Z TRUST	\$5,507.25
4708-29-201-154	1722	CHELSEA CIR	GRADOWSKI RAYMOND J & CONSUELO B	\$5,507.25
4708-29-201-155	1716	CHELSEA CIR	SUSTIC KENNETH R	\$5,507.25
4708-29-201-156	1708	CHELSEA CIR	BECKER PAUL & CAROL	\$5,507.25
4708-29-201-157	1700	CHELSEA CIR	COLLINS KATHERINE M	\$5,507.25
4708-29-201-158	1692	CHELSEA CIR	LINDEN TRAVIS	\$5,507.25
4708-29-201-159	1684	CHELSEA CIR	KLEINFELDER JAMES	\$5,507.25
4708-29-201-160	1676	CHELSEA CIR	CUTTING APRIL L	\$5,507.25
4708-29-201-161	1668	CHELSEA CIR	RYBARCZYK MEGHAN & ERIC	\$5,507.25
4708-29-201-162	1660	CHELSEA CIR	SKOWYRA JOSEPH B	\$5,507.25

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4708-29-201-163	1652	CHELSEA CIR	GALLEGOS MALACHI & AMY	\$5,507.25
4708-29-201-164	1646	CHELSEA CIR	THURMOND JEREMY & COX SARAH	\$5,507.25
4708-29-201-165	1638	CHELSEA CIR	HELD RICHARD M & ALICIA	\$5,507.25
4708-29-201-166	1630	CHELSEA CIR	MADDEN MICHAEL T & HARRIS SARA R	\$5,507.25
4708-29-201-167	1622	CHELSEA CIR	BLOM DAVID	\$5,507.25
4708-29-201-168	1614	CHELSEA CIR	TISCHLER TIM J & JESSICA L	\$5,507.25
4708-29-201-169	1606	CHELSEA CIR	ODOMS BRIAN & KRISTINE M	\$5,507.25
4708-29-201-170	1600	CHELSEA CIR	GESS MICHAEL & LUDMILA	\$5,507.25
4708-29-201-171	1594	CHELSEA CIR	HAYDEN JEFFERY A	\$5,507.25
4708-29-201-172	1588	CHELSEA CIR	HARRIS MATTHEW S	\$5,507.25
4708-29-201-173	1582	CHELSEA CIR	MARINELLI KIMBERLEY	\$5,507.25
4708-29-201-174	1576	CHELSEA CIR	MEAD DOUGLAS E & LORI A	\$5,507.25
4708-29-201-175	1570	CHELSEA CIR	GILHOOLY KEVIN & JACQUELINE	\$5,507.25
4708-29-201-176	1564	CHELSEA CIR	BLACK DANIELLE & ANDREW J	\$5,507.25
4708-29-201-177	1558	CHELSEA CIR	GRABOWSKI JEFFREY P & THERESA	\$5,507.25
4708-29-201-178	1552	CHELSEA CIR	CARSON RAYMOND	\$5,507.25
4708-29-201-179	1546	CHELSEA CIR	HAWKE TODD & MARGARET	\$5,507.25
4708-29-201-180	1540	CHELSEA CIR	BROWN ROBERT T & CHELSEA A	\$5,507.25
4708-29-201-181	1534	CHELSEA CIR	HARRIS JONATHAN N & KAYLA V	\$5,507.25
4708-29-201-182	1528	CHELSEA CIR	DANIELS JENNIFER	\$5,507.25
4708-29-201-183	1522	CHELSEA CIR	MAGEE YVETTE E	\$5,507.25
4708-29-201-184	1516	CHELSEA CIR	ARCHER JEREMY	\$5,507.25
4708-29-201-185	1939	ANDOVER BLVD	GOODNOUGH CRISTINA A	\$5,507.25
4708-29-201-186	1931	ANDOVER BLVD	KECKAN STEVEN	\$5,507.25
4708-29-201-187	1923	ANDOVER BLVD	BAILEY KIMBERLY M	\$5,507.25
4708-29-201-188	1915	ANDOVER BLVD	MILLER CHRISTOPHER P	\$5,507.25
4708-29-201-189	1907	ANDOVER BLVD	LIVINGSTON MARK & LAURA	\$5,507.25
4708-29-201-190	1899	ANDOVER BLVD	PERRY JASON P & KRISTIANN J	\$5,507.25
4708-29-201-191	1885	ANDOVER CT	MATTORD ERIN	\$5,507.25
4708-29-201-192	1879	ANDOVER CT	ROTH DAVID A & MICHELLE A	\$5,507.25
4708-29-201-193	1873	ANDOVER CT	MICELI KEVIN P	\$5,507.25
4708-29-201-194	1867	ANDOVER CT	ANDERSON KENDRA J	\$5,507.25
4708-29-201-195	1855	ANDOVER BLVD	CURRIE ELIZABETH	\$5,507.25
4708-29-201-196	1847	ANDOVER BLVD	BAILEY LAURA M	\$5,507.25
4708-29-201-197	1838	ANDOVER BLVD	MCINTOSH GAIL A	\$5,507.25
4708-29-201-198	1846	ANDOVER BLVD	WATSON ERIC W & MARISA A	\$5,507.25
4708-29-201-199	1854	ANDOVER BLVD	MCCUBBIN STEFFAN & ALLISON	\$5,507.25
4708-29-201-200	1862	ANDOVER BLVD	FISCHER JULIE A	\$5,507.25
4708-29-201-201	1870	ANDOVER BLVD	CRONKHITE RAYMOND S & LATERESA	\$5,507.25
4708-29-201-202	1908	ANDOVER BLVD	CAZIMI MUHAREM & URIME	\$5,507.25
4708-29-201-203	1916	ANDOVER BLVD	COOK CATHLEEN E	\$5,507.25
4708-29-201-204	1924	ANDOVER BLVD	ESCH RYAN & CARTER ALIISA	\$5,507.25
4708-29-201-205	1932	ANDOVER BLVD	GLYNN PATRICK & NICOLE	\$5,507.25
4708-29-201-206	1510	CHELSEA CIR	MILLIKEN JR MICHAEL A & KRISTEN L	\$5,507.25
4708-29-201-207	1902	ANDOVER BLVD	MILLPOINTE WATER COMPANY	\$5,507.25

SUPERVISOR'S CERTIFICATE

I, William J. Fountain, Supervisor of the Township of Hartland, hereby state that the above Special Assessment Roll for the Millpointe Private Road Improvements Special Assessment District No. 1 was made pursuant to a resolution of the Township Board adopted on June 6, 2017 and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: June 6, 2017

William J. Fountain, Township Supervisor

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on June 6, 2017, by resolution of the Township Board of the Township of Hartland.

Date: June 6, 2017

Larry Ciofu, Hartland Township Clerk

EXHIBIT B

WARRANT OF TOWNSHIP CLERK

I, Larry Ciofu, the Township Clerk of the Township of Hartland, Livingston County, Michigan, hereby direct and command the Township Treasurer, Kathie Horning, to collect the assessments set forth on the attached Millpointe Private Road Improvements Special Assessment District No. 1, Special Assessment Roll No. 1, in accordance with the directions of the Township Board in respect thereto set forth in a Resolution adopted by the Township Board on June 6, 2017, confirming such special assessment roll of the Township. In particular, you shall include as a delinquent tax any unpaid special assessment which is delinquent on the last day of February, and the delinquent taxes returned to the County Treasurer the next day, pursuant to Section 55 of the General Property Tax Act, MCL 211.55.

Date: June 6, 2017

Larry Ciofu, Hartland Township Clerk

EXHIBIT C

NOTICE OF SPECIAL ASSESSMENT

TO ALL PROPERTY OWNERS OR PARTIES IN INTEREST IN THE MILLPOINTE PRIVATE ROAD SPECIAL ASSESSMENT DISTRICT NO. 1 (the "District"):

Following the June 6, 2017 public hearing to consider the special assessment roll, the Township Board confirmed the special assessment roll for the District on June 6, 2017

A PROPERTY OWNER OR ANY PERSON HAVING ANY INTEREST IN THE REAL PROPERTY ASSESSED ON THE SPECIAL ASSESSMENT ROLL CONFIRMED BY THE TOWNSHIP BOARD ON JUNE 6, 2017, MAY FILE A WRITTEN APPEAL OF THE SPECIAL ASSESSMENT WITH THE MICHIGAN TAX TRIBUNAL WITHIN 30 DAYS AFTER CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL, IF THE SPECIAL ASSESSMENT WAS PROTESTED AT THE HEARING ON THE CONFIRMATION OF THE SPECIAL ASSESSMENT ROLL.

You may pay your special assessment in twenty (10) annual installments of principal and interest, or you may avoid interest by prepaying your special assessment in full on or before September 21, 2017. At any time thereafter, the balance of your special assessment may be prepaid in full, with interest accrued through the month in which the assessment is paid. Interest will accrue on the unpaid balance at the rate of two percent (2%) per annum.

The assessment on your parcel is \$_____ (principal only).

For additional information about the assessment, call Hartland Township at (810) 632-7498.

Permanent Parcel No. _____

Assessment: _____

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: 2019 Strategic Plan Status

Date: September 11, 2019

Recommended Action

Board review and questions

Discussion

We are continuing to make progress on the goals and projects that have been delayed this year. Seven projects still remain significantly off track.

Strategic Plan ID 1.3.1 "Hold Board Work Session to discuss possible community identity options & costs" remains significantly off track. Staff have compiled some keystones of community identity from some other communities, in hopes of sparking ideas for community identity here in Hartland. This is on the 9/3 Board agenda to be discussed during work session.

Strategic Plan ID 2.3.1 "Review Planning Commission recommendations for Future Land Use Map revisions" remains significantly off track. The Planning Commission has reviewed the updated retail market analysis. Gibbs Planning presented his updated analysis to the Board, and further review will take place as deemed appropriate.

Staff Action Plan ID A4.1 "Develop local inventory of volunteer opportunities & needs" remains significantly off track. This project was pitched to the Partners in Progress, who seem to support the idea of a community-orientated volunteer resource. Work on this project will be accelerated soon.

Staff Action Plan ID C3.1 "Develop Planning Commission recommendations for Future Land Use Map revisions" remains significantly off track. More work on this item will take place soon, as the Planning Commission met on 8/8.

Staff Action Plan ID C4.1 "Joint Board-Planning Commission: plan for a new Comprehensive Plan" remains significantly off track. The joint Board-Planning Commission meeting has been scheduled for 9/26.

Staff Action Plan ID E3.1 "Submit updated lobby management plan to manager" remains significantly off track. T2 Design has visited Township Hall to take measurements and pictures of the current layout. They have reached out to schedule a meeting during the week of 9/9, where their first design ideas will be revealed to Township staff.

Staff Action Plan ID F1.1 "Complete codification of ordinances (excluding clearzoning)" remains significantly off track. Significant work has been completed on the codification project and progress is being made.

Financial Impact

None

Attachments

Strategic & Staff Action Plan Update to Board 8.29.19

2022 Strategic Plan - 2019 | Hartland Township | August 29, 2019

ID	Goal / Objective / Task	Champion	Target Date	Budget	Schedule	Board Status
1	Placemaking					
1.1	Improve Hartland's identity					
1.1.1	Hold Board Work Session to review branding, logo & official seal	Manager	Oct. '18	✓	✓	
1.2	Increase communication to the community					
1.2.1	Review Communications Plan implementation report	Manager	Dec. '18	✓	✓	
1.3	Sustain community & sense of place					
1.3.1	Hold Board Work Session to discuss possible community identity options & costs	Manager	Feb. '19	●	●	
1.4	Sustain Partners in Progress initiative					
1.4.1	Hold third joint meeting of the partner boards	Manager	Oct. '19	●	●	
2	Sustainability					
2.1	Improve parks & recreation					
2.1.1	Review park operations, maintenance & security plans	Public Works	Nov. '18	✓	✓	
2.1.2	Review Parks & Recreation Master Plan for next phase	Public Works	Nov. '18	✓	✓	
2.2	Promote commercial/retail development					
2.2.1	Review results of Retail Market Analysis & discuss next steps	Planning	Apr. '19	✓	✓	
2.3	Increase the stock of quality housing					
2.3.1	Review Planning Commission recommendations for Future Land Use Map revisions	Planning	Apr. '19	●	●	
2.4	Promote a business-friendly climate of regulation & process					
2.4.1	Review status of business-friendly efforts	Manager	June '19	✓	✓	
3	Infrastructure					
3.1	Improve police protection					
3.1.1	Review report on future policing options & costs	Manager	Apr. '19	✓	✓	
3.2	Sustain strong fire protection					
3.2.1	Review progress of cost saving & millage renewal strategies	Manager	Aug. '19	●	●	
3.3	Protect & maintain road improvements					
3.3.1	Plan late projects, millage renewal & task force	Manager	Mar. '19	✓	✓	
3.4	Improve walking & biking safety (pathways/sidewalks)					
3.4.1	Discuss future pathway phases, costs, connectivity, etc.	Manager	Nov. '19	●	●	

Icon Legend

On Track	●
At Risk or Off Track	●
Significantly Off Track or Past Due	●
Complete	✓
Future Start Date	○
Board Status: Pending Board Decision(s)	<div></div>

2019 Staff Action Plan | Hartland Township | August 29, 2019

ID	Department / Objective / Task	Target Date	Budget	Schedule	Board Status
A	Manager				
A1	Improve police protection				
A1.1	Include citizen survey in 2019-20 budget request	Nov. '18	✓	✓	
A1.2	Submit report to Board on future policing options & costs	Mar. '19	✓	✓	
A1.3	Host follow up meeting with neighboring communities	Apr. '19	✓	✓	
A1.4	Update data & analysis after sixth year without contract	Aug. '19	✓	✓	
A2	Sustain strong fire protection				
A2.1	Continue meeting with Chief Carroll bi-monthly	Aug. '19	●	●	
A3	Promote a business-friendly climate of regulation & process				
A3.1	Publish Request for Qualifications (RFQ) for engineering services	Sep. '19	●	●	
A4	Promote community culture of volunteerism				
A4.1	Develop local inventory of volunteer opportunities & needs	Mar. '19	●	●	
A5	Sustain reliable electrical service				
A5.1	Submit brief report to Board on renewal of DTE franchise (expires in 2019)	Apr. '19	✓	✓	
B	Public Works				
B1	Improve parks & recreation				
B1.1	Submit draft report of park operations, maintenance & security to Manager	Oct. '18	✓	✓	
B2	Improve environmental sustainability				
B2.1	Include phragmites mitigation pilot project in 2019-20 budget request	Nov. '18	✓	✓	
B3	Protect & maintain road improvements				
B3.1	Update cost projections & cash flow for remaining road millage	Feb. '19	✓	✓	
B4	Promote a business-friendly climate of regulation & process				
B4.1	Submit brief report to Manager on process improvements with LRSS	May '19	✓	✓	
B5	Improve walking & biking safety (pathways/sidewalks)				
B5.1	Update cost estimates for potential future phases & maintenance	Oct. '19	●	●	
C	Planning				
C1	Recover costs, fairly & equitably				
C1.1	Submit draft Fee Study to Manager, working in conjunction with Finance Director	Nov. '18	✓	✓	
C2	Promote commercial/retail development				
C2.1	Complete Retail Market Analysis & review with Planning Commission	Mar. '19	✓	✓	
C3	Increase the stock of quality housing				
C3.1	Develop Planning Commission recommendations for Future Land Use Map revisions	Mar. '19	●	●	
C4	Improve vision & planning for community				
C4.1	Joint Board-Planning Commission: plan for a new Comprehensive Plan	Apr. '19	●	●	
D	Finance				
D1	Implement new Uniform Chart of Accounts (from State of Michigan)				
D1.1	Implement action plan & provide training to relevant staff, as necessary	Oct. '18	●	N/A	
D2	Implement new GASB 84 Fiduciary Activities requirements				
D2.1	Implement compliance plan & provide training to department heads, as necessary	Nov. '18	✓	✓	
D3	Maintain sound stewardship of taxpayer resources				
D3.1	Submit brief report to Manager on sustainability of department policies & procedures	July '19	✓	✓	
E	Communications				
E1	Implement Communications Plan strategies (livestream, PEG channel, videos, email/text, etc.)				
E1.1	Submit follow up Communication Plan implementation report to Manager	Nov. '18	✓	✓	
E2	Improve communication to the community				
E2.1	Include new website project in 2019-20 budget request	Nov. '18	✓	✓	
E3	Improve welcoming & value of lobby (counters, décor, message board/screens, signage, etc.)				
E3.1	Submit updated lobby management plan to Manager	Jan. '19	●	●	
E4	Promote a business-friendly climate of regulation & process				
E4.1	Submit brief report of business-friendly communication efforts to Manager	May '19	✓	✓	
F	Clerk				
F1	Improve access & usability of ordinances				
F1.1	Complete codification of ordinances (excluding clearzoning)	Apr. '19	●	●	

Icon Legend

On Track	●
At Risk or Off Track	●
Significantly Off Track or Past Due	●
Complete	✓
Future Start Date	○
Board Status: Pending Board Decision(s)	