



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee
Summer L. McMullen, Trustee
Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, October 07, 2025 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - [a.](#) Approve Payment of Bills
 - [b.](#) Approve Post Audit of Disbursements Between Board Meetings
 - [c.](#) 09-16-25 Hartland Township Board Regular Meeting Minutes
 - [d.](#) 09-19-25 Hartland Township Board Special Meeting Minutes
 7. Pending & New Business
 - [a.](#) Contract for Services: Water Rate Study
 - [b.](#) Public Safety Resolution
 - [c.](#) Bond Call - Livingston County Regional Sanitary Sewer System Refunding (LTGO) Bonds, Hartland Township, Series 2016
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: September 30, 2025

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$1,257,026.94. The bills are available in the Finance office for review.

Notable invoices include:

\$33,022.79 – Evergreen Outdoor – (Veterans Memorial landscape)

\$422,343.75 – Hartland Deerfield Fire Authority – (3rd Quarterly Payment)

\$95,321.48 – Hartland Township General Fund – (August 2025 mobile home tax disbursements, Oct 1 – Dec 31, 2025 cable studio rent & salary allocations)

\$71,339.77 – Livingston County Road Commission – (Limestone resurfacing on Clyde Rd)

\$399,603.57 – Livingston County Drain Commission – (August & September 2025 Sewer System O&M)

\$184,126.80 – Platinum Mechanical, Inc. – (Filter project)

\$26,371.50 – Spalding Dedecker – (Various engineering projects)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY26 budget.

Attachments

Bills for 10.07.2025

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 10/07/2025 - 10/07/2025
BOTH JOURNALIZED AND UNJOURNALIZED
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

BENDER	BENDER PHD, LEWIS	09/20/2025	092025	FOA	BOARD STRATEGIC PLANNING WORKSHOP	
53242	P.O. BOX 330	10/07/2025		N		3,257.60
09/20/2025	LEROY MI, 49655	/ /	0.0000	N		0.00
		10/07/2025		Y		3,257.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-957.000	EDUCATION/TRAINING/CONVENTION	3,257.60

VENDOR TOTAL: 3,257.60

CARRIGAN	CARRIGAN, AMANDA	09/16/2025	091625	FOA	MILEAGE/MEAL PER DIEMS FOR CONFERENC	
53214		10/07/2025		N		421.00
09/16/2025	,	/ /	0.0000	N		0.00
		10/07/2025		N		421.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-957.000	EDUCATION/TRAINING/CONVENTION	421.00

VENDOR TOTAL: 421.00

CINTAS	CINTAS CORPORATION	09/15/2025	4243373560	FOA	MATS	
53209	P.O. BOX 630910	10/07/2025		N		48.11
09/15/2025	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		10/07/2025		N		48.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	48.11

CINTAS	CINTAS CORPORATION	09/29/2025	4244852063	FOA	MATS	
53300	P.O. BOX 630910	10/07/2025		N		48.11
09/29/2025	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		10/07/2025		N		48.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	48.11

CINTAS	CINTAS CORPORATION	09/11/2025	5291500602	FOA	FIRST AID	
53199	P.O. BOX 630910	10/07/2025		N		99.52
09/11/2025	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		10/07/2025		N		99.52

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	99.52

VENDOR TOTAL: 195.74

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		Due Date		1099		

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	09/05/2025	200702-B	FOA	ADD'L CARTS AT SETTLERS PARK ON 9/20	
53297	PO BOX 241	10/07/2025		N		90.00
09/05/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		Y		90.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-955.000	PARKS - SPECIAL EVENTS	90.00

VENDOR TOTAL: 90.00

EVERGREENO	EVERGREEN OUTDOOR, INC.	09/23/2025	2625	FOA	VETERANS MEMORIAL	
53261	386 LUCY RD	10/07/2025		N		33,022.79
09/23/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		33,022.79

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	33,022.79

VENDOR TOTAL: 33,022.79

HAFIRE	HARTLAND AREA FIRE DEPARTMENT	09/18/2025	25-SEPTEMBER-01	FOA	MONTHLY LIQUOR LICENSE INSPECTION FE	
53266	3205 HARTLAND RD	10/07/2025		N		1,750.00
09/18/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		1,750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
212-000-801.000	CONTRACTED SERVICES	1,750.00

VENDOR TOTAL: 1,750.00

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	10/07/2025	OCTOBER 2025	FOA	OCTOBER 2025 PAYMENT PER AGREEMENT	
53139	HAYAA - FOOTBALL	10/07/2025		N		276.94
	P.O. BOX 359					
10/07/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		276.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	276.94

VENDOR TOTAL: 276.94

HCSA	HARTLAND COMMUNITY SOCCER ASSN	10/07/2025	OCTOBER 2025	FOA	OCTOBER 2025 PAYMENT PER AGREEMENT	
53137	HARTLAND COMMUNITY EDUCATION	10/07/2025		N		590.66
	9525 HIGHLAND RD					
10/07/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00

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		10/07/2025		N		590.66
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	590.66

VENDOR TOTAL: 590.66

HDFA	HARTLAND DEERFIELD FIRE	10/01/2025	25-26 3RDQ	FOA	3RD QTRLY PMT	
53188	3205 HARTLAND RD	10/07/2025		N		422,343.75
09/10/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		422,343.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	422,343.75

VENDOR TOTAL: 422,343.75

SEPTIC	HARTLAND SEPTIC SERVICE	09/22/2025	9222511	FOA	SETTLERS PARK SEPTIC TANK PUMPED	
53288	7230 FAUSSETT ROAD	10/07/2025		N		435.00
09/22/2025	FENTON MI, 48430	/ /	0.0000	N		0.00
		10/07/2025		N		435.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	435.00

VENDOR TOTAL: 435.00

0001	HARTLAND TOWNSHIP GENERAL FUND	09/15/2025	091525	FOA	AUGUST 2025 MOBILE HOME TAX DISBURSE	
53213		10/07/2025		N		298.50
09/15/2025	,	/ /	0.0000	N		0.00
		10/07/2025		N		298.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	298.50

0001	HARTLAND TOWNSHIP GENERAL FUND	10/01/2025	100125	FOA	OCT 1 - DEC 31, 2025 CABLE STUDIO RE	
52866		10/07/2025		N		3,246.00
10/01/2025	,	/ /	0.0000	N		0.00
		10/07/2025		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-941.000	RENT	3,246.00

0001	HARTLAND TOWNSHIP GENERAL FUND	10/01/2025	OCT - DEC 2025	FOA	SALARY ALLOCATIONS	
52868		10/07/2025		N		91,776.98

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		Due Date		1099		

10/01/2025	,	/ /	0.0000	N		0.00
		10/07/2025		N		91,776.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	48,542.75
590-000-720.000	ADMINISTRATIVE FEES	43,234.23
		91,776.98

VENDOR TOTAL: 95,321.48

HTVMF	HARTLAND TWP VETERANS MEMORIAL FUND	09/16/2025	091625	FOA	9/1 - 9/15/25 BRICK PURCHASE VIA CRE	
53215		10/07/2025		N		150.00
09/16/2025	,	/ /	0.0000	N		0.00
		10/07/2025		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-001.000	GF CHASE 790006381	150.00

VENDOR TOTAL: 150.00

HYL	HARTLAND YOUTH LACROSSE	10/07/2025	OCTOBER 2025	FOA	OCTOBER 2025 PAYMENT PER AGREEMENT	
53138	P.O. BOX 56	10/07/2025		N		276.94
10/07/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		276.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-703-883.200	HERITAGE PARK: HARTLAND PARTNERS	276.94

VENDOR TOTAL: 276.94

1548	HORIZON LANDSCAPE INC.	09/04/2025	17478	FOA	MOWING M-59	
53238	11765 HIBNER RD	10/07/2025		N		5,092.17
09/04/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		5,092.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-463-802.000	LAWN/SNOW MAINTENANCE	5,092.17

1548	HORIZON LANDSCAPE INC.	09/04/2025	17479	FOA	MOWING FIRE STATION #61	
53237	11765 HIBNER RD	10/07/2025		N		1,532.17
09/04/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		10/07/2025		N		1,532.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	1,532.17

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		Due Date		1099		

VENDOR TOTAL: 6,624.34

4589	HORNING, KATHLEEN A	09/29/2025	092925	FOA	MILEAGE/MEAL PER DIEMS FOR CONFERENC	
53296	1665 HARTLAND WOODS DR	10/07/2025		N		327.80
09/29/2025	HOWELL MI, 48843-9044	/ /	0.0000	N		0.00
		10/07/2025		N		327.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	327.80

VENDOR TOTAL: 327.80

LASHBROOK	LASHBROOK SEPTIC SERVICE	09/17/2025	77570	FOA	ART WALK/CHARYL STOCKWELL COLOR RUN	
53244	4895 CURDY RD	10/07/2025		N		400.00
09/17/2025	HOWELL MI, 48855	/ /	0.0000	N		0.00
		10/07/2025		N		400.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-955.000	PARKS - SPECIAL EVENTS	400.00

VENDOR TOTAL: 400.00

0220	LIVINGSTON COUNTY TREASURER	09/08/2025	090825	FOA	2024 ADJ FOR PID: 08-27-204-202	
53198	200 E. GRAND RIVER	10/07/2025		N		38.31
09/08/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		38.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-850.000	TAX CHARGEBACKS	38.31

0220	LIVINGSTON COUNTY TREASURER	09/15/2025	091525	FOA	AUGUST 2025 MOBILE HOME TAX DISBURSE	
53212	200 E. GRAND RIVER	10/07/2025		N		1,492.50
09/15/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		1,492.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,492.50

VENDOR TOTAL: 1,530.81

0210	LIVINGSTON CTY ROAD COMMISSION	09/30/2025	7409	FOA	LIMESTONE RESURFACING ON CLYDE RD	
53262	3535 GRAND OAKS DRIVE	10/07/2025		N		71,339.77
09/30/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		71,339.77

Open

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		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
204-000-969.100	GRAVEL ROAD IMPROVEMENTS	71,339.77

VENDOR TOTAL: 71,339.77

2909	LIVINGSTON CTY.DRAIN COMMISSIO	08/31/2025	4025	FOA	AUGUST 2025 - SEWER SYSTEM O&M	
53197	2300 E. GRAND RIVER	10/07/2025		N		199,310.46
	STE. 105					
09/10/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		199,310.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	199,310.46

2909	LIVINGSTON CTY.DRAIN COMMISSIO	09/26/2025	4028	FOA	SEPT 2025 SEWER SYSTEM O&M	
53298	2300 E. GRAND RIVER	10/07/2025		N		200,293.11
	STE. 105					
09/26/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		200,293.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	200,293.11

VENDOR TOTAL: 399,603.57

LOWES	LOWES BUSINESS ACCT/SYNCB	09/25/2025	24812	FOA	SALES TAX REFUND	
53290	P.O. BOX 669824	10/07/2025		N		(5.62)
08/18/2025	DALLAS TX, 75266-0781	/ /	0.0000	N		0.00
		10/07/2025		N		(5.62)

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	(5.62)

LOWES	LOWES BUSINESS ACCT/SYNCB	09/09/2025	76098	FOA	PARKS BATHROOM PROJECT	
53293	P.O. BOX 669824	10/07/2025		N		256.63
09/09/2025	DALLAS TX, 75266-0781	/ /	0.0000	N		0.00
		10/07/2025		N		256.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	34.18
401-751-970.009	SETTLERS PARK	154.39
101-751-930.000	REPAIRS & MAINTENANCE	68.06

256.63

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		Due Date		1099		

LOWES	LOWES BUSINESS ACCT/SYNCB	09/25/2025	85585	FOA	VETERANS MEMORIAL	
53289	P.O. BOX 669824	10/07/2025		N		99.24
08/18/2025	DALLAS TX, 75266-0781	/ /	0.0000	N		0.00
		10/07/2025		N		99.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	99.24

LOWES	LOWES BUSINESS ACCT/SYNCB	09/25/2025	89947	FOA	HDMI CABLE TO MGR DESK	
53291	P.O. BOX 669824	10/07/2025		N		33.23
08/20/2025	DALLAS TX, 75266-0781	/ /	0.0000	N		0.00
		10/07/2025		N		33.23

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	33.23

LOWES	LOWES BUSINESS ACCT/SYNCB	09/02/2025	90712	FOA	GUTTER TO FIX GROUND WTR ISSUE AT TW	
53292	P.O. BOX 669824	10/07/2025		N		32.80
09/02/2025	DALLAS TX, 75266-0781	/ /	0.0000	N		0.00
		10/07/2025		N		32.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	32.80

VENDOR TOTAL: 416.28

1180	PETER'S TRUE VALUE HARDWARE	09/15/2025	K79185	FOA	MATERIALS FOR VETERANS MEMORIAL	
53211	3455 W. HIGHLAND ROAD	10/07/2025		N		49.04
09/15/2025	MILFORD MI, 48380	/ /	0.0000	N		0.00
		10/07/2025		N		49.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	49.04

VENDOR TOTAL: 49.04

PLATINUM	PLATINUM MECHANICAL, INC.	09/23/2025	4	FOA	FILTER PROJECT	
53259	5051 EXCHANGE DR	10/07/2025		N		173,229.30
09/23/2025	FLINT MI, 48507	/ /	0.0000	N		0.00
		10/07/2025		N		173,229.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	173,229.30

PLATINUM	PLATINUM MECHANICAL, INC.	09/30/2025	5	FOA	FILTER PROJECT	
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		Due Date		1099		
53295	5051 EXCHANGE DR	10/07/2025		N		10,897.50
09/30/2025	FLINT MI, 48507	/ /	0.0000	N		0.00
		10/07/2025		N		10,897.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	10,897.50

VENDOR TOTAL: 184,126.80

PRECISIONC	PRECISION COMFORT HEATING & AC	09/04/2025	#2492	FOA	FINAL PMT FOR REPAIR AT SETTLERS PAR	
53200	5454 BYRON RD	10/07/2025		N		1,191.50
09/04/2025	HOWELL MI, 48855	/ /	0.0000	N		0.00
		10/07/2025		N		1,191.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	1,191.50

VENDOR TOTAL: 1,191.50

JOHNSON	ROSATI,SCHULTZ,JOPPICH&AMTSBUECHLER	09/12/2025	1084260	FOA	AUGUST 2025 ORDINANCE ENFORCEMENT	
53225	27555 EXECUTIVE DRIVE, SUITE 250	10/07/2025		N		272.00
09/12/2025	FARMINGTON HILLS MI, 48331	/ /	0.0000	N		0.00
		10/07/2025		Y		272.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-722-826.000	LEGAL FEES	272.00

VENDOR TOTAL: 272.00

SECURITYLO	SECURITY LOCK SERVICE INC	09/11/2025	1917	FOA	HANDICAP DOOR FIXED AT TWP HALL	
53201	401 WASHINGTON ST	10/07/2025		N		223.00
09/11/2025	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		10/07/2025		N		223.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	223.00

VENDOR TOTAL: 223.00

SPALDING	SPALDING DEDECKER	08/15/2025	104698	FOA	COURTYARDS OF HARTLAND THRU 7/27/25	
53062	905 SOUTH BLVD EAST	10/07/2025		N		4,157.00
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		4,157.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 10/07/2025 - 10/07/2025
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-400-801.100-0055	COURTYARDS OF HARTLAND			4,157.00		
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SPALDING	SPALDING DEDECKER	08/15/2025	104699	FOA	HUNTERS RIDGE THRU 7/27/25	
53063	905 SOUTH BLVD EAST	10/07/2025		N		97.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		97.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0022	HUNTERS RIDGE	97.50

SPALDING	SPALDING DEDECKER	08/15/2025	104700	FOA	HARTLAND SENIOR LIVING THRU 7/27/25	
53064	905 SOUTH BLVD EAST	10/07/2025		N		423.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		423.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0027	PIRHL	423.50

SPALDING	SPALDING DEDECKER	08/15/2025	104702	FOA	OLD US23 MINI STORAGE THRU 7/27/25	
53065	905 SOUTH BLVD EAST	10/07/2025		N		4,695.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		4,695.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0057	BEAUCHAMP SELF STORAGE EXPENSES	4,695.50

SPALDING	SPALDING DEDECKER	08/15/2025	104703	FOA	HIGHLAND RESERVE THRU 7/27/25	
53066	905 SOUTH BLVD EAST	10/07/2025		N		5,547.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		5,547.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0056	HIGHLAND RESERVES/GREEN VENTURES EXP	5,547.50

SPALDING	SPALDING DEDECKER	08/15/2025	104704	FOA	REDWOOD LIVING THRU 7/27/25	
53067	905 SOUTH BLVD EAST	10/07/2025		N		535.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		535.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0026	REDWOOD USA LLC	535.50

SPALDING	SPALDING DEDECKER	08/15/2025	104705	FOA	SHOPS AT WALDENWOODS STMWTR THRU 7/2	
53068	905 SOUTH BLVD EAST	10/07/2025		N		8,676.50
08/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
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BOTH JOURNALIZED AND UNJOURNALIZED
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		10/07/2025		N		8,676.50
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GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.100-0054	SHOPS AT WALDENWOODS	8,676.50

SPALDING	SPALDING DEDECKER	09/15/2025	105029	FOA	M-59 EAST OF US-23 SIDEWALK GAP THRU	
53210	905 SOUTH BLVD EAST	10/07/2025		N		2,238.50
09/15/2025	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		10/07/2025		N		2,238.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-444-969.005	SIDEWALKS	2,238.50

VENDOR TOTAL: 26,371.50

STAPLES	STAPLES	09/13/2025	6042392487	FOA	MISC SUPPLIES	
53204	PO BOX 660409	10/07/2025		N		78.94
09/13/2025	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/07/2025		N		78.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	78.94

STAPLES	STAPLES	09/20/2025	6042890103	FOA	GLUE, BLK TONER CARTRIDGE	
53235	PO BOX 660409	10/07/2025		N		142.42
09/20/2025	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/07/2025		N		142.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	10.20
101-215-727.000	SUPPLIES & POSTAGE	132.22
		142.42

STAPLES	STAPLES	09/20/2025	6042890105	FOA	MISC SUPPLIES	
53236	PO BOX 660409	10/07/2025		N		197.38
09/20/2025	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/07/2025		N		197.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	197.38

STAPLES	STAPLES	09/27/2025	6043593440	FOA	MISC SUPPLIES	
53299	PO BOX 660409	10/07/2025		N		141.26
09/27/2025	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		10/07/2025		N		141.26

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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	141.26

VENDOR TOTAL: 560.00

SPIRITOFLI	THE SPIRIT OF LIVINGSTON	09/11/2025	7559	FOA	TWP EMBROIDERY OF TWO ITEMS FOR SHER	
53241	3280 W GRAND RIVER	10/07/2025		N		25.00
09/11/2025	HOWELL MI, 48855	/ /	0.0000	N		0.00
		10/07/2025		N		25.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-727.000	SUPPLIES & POSTAGE	25.00

SPIRITOFLI	THE SPIRIT OF LIVINGSTON	09/18/2025	7593	FOA	EMBROIDERY ON TWP APPAREL	
53294	3280 W GRAND RIVER	10/07/2025		N		25.00
09/18/2025	HOWELL MI, 48855	/ /	0.0000	N		0.00
		10/07/2025		N		25.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-740.000	OPERATING SUPPLIES	12.50
101-209-727.000	SUPPLIES & POSTAGE	12.50
		25.00

VENDOR TOTAL: 50.00

SCADA	UIS SCADA, INC.	09/17/2025	530380743	FOA	SERVICE ON 9/10/25	
53224	2290 BISHOP CIRCLE EAST	10/07/2025		N		1,260.00
09/17/2025	DEXTER MI, 48130	/ /	0.0000	N		0.00
		10/07/2025		N		1,260.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	1,260.00

VENDOR TOTAL: 1,260.00

USA	USA BLUE BOOK	09/17/2025	831268	FOA	TESTING SUPPLIES	
53228	P.O. BOX 9004	10/07/2025		N		30.88
09/17/2025	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		10/07/2025		N		30.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	30.88

USA	USA BLUE BOOK	09/17/2025	831314	FOA	TESTING SUPPLIES	
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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 10/07/2025 - 10/07/2025
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

53229	P.O. BOX 9004	10/07/2025		N		995.54
09/17/2025	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		10/07/2025		N		995.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	995.54

USA	USA BLUE BOOK	09/23/2025	836201	FOA	ADAPTER	
53265	P.O. BOX 9004	10/07/2025		N		3.89
09/23/2025	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		10/07/2025		N		3.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	3.89

USA	USA BLUE BOOK	09/23/2025	836434	FOA	TUBE ASSEMBLY	
53264	P.O. BOX 9004	10/07/2025		N		387.34
09/23/2025	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		10/07/2025		N		387.34

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	387.34

VENDOR TOTAL: 1,417.65

VC3, INC.	VC3, INC.	09/11/2025	219216	FOA	SEPTEMBER 2025	
53203	C/O PNC BANK	10/07/2025		N		314.00
	P.O. BOX 746804					
09/11/2025	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		10/07/2025		N		314.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	314.00

VC3, INC.	VC3, INC.	09/10/2025	3563997	FOA	(2) LENOVO THINK CENTRE TINY COMPUTE	
53193	C/O PNC BANK	10/07/2025		N		1,972.00
	P.O. BOX 746804					
09/10/2025	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		10/07/2025		N		1,972.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-258-970.000	CAPITAL OUTLAY EQUIPMENT	1,972.00

VC3, INC.	VC3, INC.	09/22/2025	3564230	FOA	6 FT HDMI TO VGA AUDIO VIDEO CALBE	
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INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
53246	C/O PNC BANK	10/07/2025		N		75.98
	P.O. BOX 746804					
09/22/2025	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		10/07/2025		N		75.98
Open						

GL NUMBER	DESCRIPTION	AMOUNT
401-258-970.000	CAPITAL OUTLAY EQUIPMENT	75.98

VENDOR TOTAL: 2,361.98

WATERTECH	WATER TECH	09/29/2025	65689	FOA	AUGUST 2025	
53301	718 S MICHIGAN	10/07/2025		N		769.00
08/31/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		10/07/2025		N		769.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	769.00

VENDOR TOTAL: 769.00

TOTAL - ALL VENDORS: 1,257,026.94

FUND TOTALS:

Fund 101 - GENERAL FUND	38,330.23
Fund 204 - MUNICIPAL STREET FUND	71,339.77
Fund 206 - FIRE OPERATING	423,875.92
Fund 212 - LIQUOR LAW ENFORCEMENT	1,750.00
Fund 401 - CAPITAL PROJECTS FUND	37,606.32
Fund 536 - WATER SYSTEM FUND	52,123.10
Fund 539 - WATER REPLACEMENT FUND	184,126.80
Fund 577 - CABLE TV FUND	3,246.00
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	442,837.80
Fund 701 - TRUST AND AGENCY	1,791.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: September 30, 2025

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$55,493.94

September 30, 2025 Payroll - \$101,657.04

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY26 budget.

Attachments

Post Audit Bills List 09.11.2025

Post Audit Bills List 09.18.2025

Post Audit Bills List 09.25.2025

Payroll for 09.30.2025

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/11/2025	FOA	46457	OSBURN SERVICES, INC.	EQUIPMENT	539-000-142.000	15,372.00
09/11/2025	FOA	46458	CHASE BANK	SUPPLIES & POSTAGE	101-172-727.000	79.99
		46458		CAPITAL OUTLAY	101-191-970.000	233.56
		46458		SUPPLIES & POSTAGE	101-209-727.000	9.47
		46458		EDUCATION/TRAINING/CONVENTION	101-209-957.000	218.40
		46458		EDUCATION/TRAINING/CONVENTION	101-215-957.000	1,136.35
		46458		REPAIRS & MAINTENANCE	101-239-930.000	147.81
		46458		SUPPLIES & POSTAGE	101-253-727.000	396.54
		46458		REPAIRS & MAINTENANCE	101-265-930.000	62.61
		46458		REPAIRS & MAINT - HERO TEEN CTR	101-265-930.001	62.61
		46458		OPERATING SUPPLIES	101-441-740.000	17.99
		46458		EDUCATION/TRAINING/CONVENTION	101-441-957.000	218.40
		46458		OPERATING SUPPLIES	101-577-740.000	16.99
		46458		EDUCATION/TRAINING/CONVENTION	101-722-957.000	135.00
		46458		REPAIRS & MAINTENANCE	101-751-930.000	1,191.50
		46458		CAPITAL OUTLAY - VEHICLES	401-239-970.000	282.48
		46458		CAPITAL OUTLAY EQUIPMENT	401-258-970.000	59.99
		46458		CAPITAL OUTLAY	401-751-970.000	284.90
		46458		UNIFORMS/CLOTHING ALLOWANCE	536-000-719.100	211.95
		46458		OPERATING SUPPLIES	536-000-740.000	15.16
		46458		INTERNET	536-000-805.000	282.35
		46458		PRINTING & PUBLICATIONS	536-000-900.000	39.99
		46458		REPAIRS & MAINT VEHICLE/EQUIP	536-000-930.002	51.99
		46458		INTERNET	577-000-805.000	713.75
						<hr/> 5,869.78
09/11/2025	FOA	46459	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	53.38
		46459		STREET LIGHTS	101-448-921.000	219.44
		46459		UTILITIES - ELECTRIC	206-000-920.002	48.39
		46459		UTILITIES - GAS	536-000-920.001	21.84
						<hr/> 343.05
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		21,584.83

--- GL TOTALS ---

101-172-727.000	SUPPLIES & POSTAGE	79.99
101-191-970.000	CAPITAL OUTLAY	233.56
101-209-727.000	SUPPLIES & POSTAGE	9.47
101-209-957.000	EDUCATION/TRAINING/CONVENTION	218.40
101-215-957.000	EDUCATION/TRAINING/CONVENTION	1,136.35
101-239-930.000	REPAIRS & MAINTENANCE	147.81
101-253-727.000	SUPPLIES & POSTAGE	396.54
101-265-920.001	UTILITIES - GAS	53.38
101-265-930.000	REPAIRS & MAINTENANCE	62.61
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	62.61
101-441-740.000	OPERATING SUPPLIES	17.99
101-441-957.000	EDUCATION/TRAINING/CONVENTION	218.40
101-448-921.000	STREET LIGHTS	219.44
101-577-740.000	OPERATING SUPPLIES	16.99

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CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK NUMBER 46457 - 46459

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-722-957.000			EDUCATION/TRAINING/CONVENTION			135.00
101-751-930.000			REPAIRS & MAINTENANCE			1,191.50
206-000-920.002			UTILITIES - ELECTRIC			48.39
401-239-970.000			CAPITAL OUTLAY - VEHICLES			282.48
401-258-970.000			CAPITAL OUTLAY EQUIPMENT			59.99
401-751-970.000			CAPITAL OUTLAY			284.90
536-000-719.100			UNIFORMS/CLOTHING ALLOWANCE			211.95
536-000-740.000			OPERATING SUPPLIES			15.16
536-000-805.000			INTERNET			282.35
536-000-900.000			PRINTING & PUBLICATIONS			39.99
536-000-920.001			UTILITIES - GAS			21.84
536-000-930.002			REPAIRS & MAINT VEHICLE/EQUIP			51.99
539-000-142.000			EQUIPMENT			15,372.00
577-000-805.000			INTERNET			713.75
			TOTAL			21,584.83

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/18/2025	FOA	46479	GANNETT MICHIGAN LOCALIQ	PRINTING & PUBLICATIONS	101-215-900.000	247.68
		46479		PRINTING & PUBLICATIONS	101-400-900.000	132.82
						<hr/> 380.50
09/18/2025	FOA	46480	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	4,273.25
		46480		EMPLOYMENT EXPENSE	101-172-716.000	2,098.50
		46480		EMPLOYMENT EXPENSE	101-192-716.000	1,526.14
		46480		EMPLOYMENT EXPENSE	101-209-716.000	763.07
		46480		EMPLOYMENT EXPENSE	101-215-716.000	3,777.27
		46480		EMPLOYMENT EXPENSE	101-253-716.000	763.07
		46480		EMPLOYMENT EXPENSE	101-400-716.000	763.07
		46480		EMPLOYMENT EXPENSE	101-441-716.000	4,197.00
		46480		EMPLOYMENT EXPENSE	536-000-716.000	3,204.91
						<hr/> 21,366.28
09/18/2025	FOA	46481	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	328.99
		46481		EMPLOYMENT EXPENSE	101-172-716.000	134.89
		46481		EMPLOYMENT EXPENSE	101-192-716.000	78.62
		46481		EMPLOYMENT EXPENSE	101-209-716.000	39.31
		46481		EMPLOYMENT EXPENSE	101-215-716.000	209.06
		46481		EMPLOYMENT EXPENSE	101-253-716.000	148.34
		46481		EMPLOYMENT EXPENSE	101-400-716.000	283.23
		46481		EMPLOYMENT EXPENSE	101-441-716.000	269.78
		46481		EMPLOYMENT EXPENSE	536-000-716.000	152.79
						<hr/> 1,645.01
09/18/2025	FOA	46482	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,549.47
		46482		STREET LIGHTS	101-448-921.000	51.73
		46482		UTILITIES	101-567-920.000	18.26
		46482		UTILITIES - ELECTRIC	101-751-920.002	960.85
		46482		UTILITIES - ELECTRIC	206-000-920.002	28.96
		46482		UTILITIES - ELECTRIC	536-000-920.002	5,232.71
						<hr/> 7,841.98
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		31,233.77

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	4,273.25
001-000-257.101	ACCRUED DENTAL BENEFITS	328.99
101-172-716.000	EMPLOYMENT EXPENSE	2,233.39
101-192-716.000	EMPLOYMENT EXPENSE	1,604.76
101-209-716.000	EMPLOYMENT EXPENSE	802.38
101-215-716.000	EMPLOYMENT EXPENSE	3,986.33
101-215-900.000	PRINTING & PUBLICATIONS	247.68
101-253-716.000	EMPLOYMENT EXPENSE	911.41
101-265-920.002	UTILITIES - ELECTRIC	1,549.47
101-400-716.000	EMPLOYMENT EXPENSE	1,046.30
101-400-900.000	PRINTING & PUBLICATIONS	132.82
101-441-716.000	EMPLOYMENT EXPENSE	4,466.78
101-448-921.000	STREET LIGHTS	51.73

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-567-920.000			UTILITIES			18.26
101-751-920.002			UTILITIES - ELECTRIC			960.85
206-000-920.002			UTILITIES - ELECTRIC			28.96
536-000-716.000			EMPLOYMENT EXPENSE			3,357.70
536-000-920.002			UTILITIES - ELECTRIC			5,232.71
			TOTAL			31,233.77

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/25/2025	FOA	46483	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	222.50
		46483		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		46483		EMPLOYMENT EXPENSE	101-192-716.000	116.49
		46483		EMPLOYMENT EXPENSE	101-209-716.000	165.62
		46483		EMPLOYMENT EXPENSE	101-215-716.000	79.33
		46483		EMPLOYMENT EXPENSE	101-253-716.000	81.89
		46483		EMPLOYMENT EXPENSE	101-400-716.000	129.21
		46483		EMPLOYMENT EXPENSE	101-441-716.000	112.02
		46483		EMPLOYMENT EXPENSE	536-000-716.000	158.10
						<hr/> 1,112.58
09/25/2025	FOA	46484	VERIZON WIRELESS	CONTRACTED SERVICES	101-191-801.000	75.00
		46484		REPAIRS & MAINTENANCE	101-209-930.000	80.02
		46484		TELEPHONE	101-265-851.000	853.99
		46484		OPERATING SUPPLIES	101-751-740.000	45.02
		46484		TELEPHONE	536-000-851.000	211.78
		46484		CONTRACTED SERVICES & RENTALS	577-000-801.000	40.01
						<hr/> 1,305.82
09/25/2025	FOA	46485	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	51.39
		46485		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		46485		EMPLOYMENT EXPENSE	101-192-716.000	14.20
		46485		EMPLOYMENT EXPENSE	101-209-716.000	7.10
		46485		EMPLOYMENT EXPENSE	101-215-716.000	31.62
		46485		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		46485		EMPLOYMENT EXPENSE	101-400-716.000	43.57
		46485		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		46485		EMPLOYMENT EXPENSE	536-000-716.000	26.15
						<hr/> 256.94
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		2,675.34

--- GL TOTALS ---

001-000-257.102	ACCRUED VISION BENEFITS	51.39
001-000-257.103	ACCRUED STD/LTD BENEFITS	222.50
101-172-716.000	EMPLOYMENT EXPENSE	67.09
101-191-801.000	CONTRACTED SERVICES	75.00
101-192-716.000	EMPLOYMENT EXPENSE	130.69
101-209-716.000	EMPLOYMENT EXPENSE	172.72
101-209-930.000	REPAIRS & MAINTENANCE	80.02
101-215-716.000	EMPLOYMENT EXPENSE	110.95
101-253-716.000	EMPLOYMENT EXPENSE	105.79
101-265-851.000	TELEPHONE	853.99
101-400-716.000	EMPLOYMENT EXPENSE	172.78
101-441-716.000	EMPLOYMENT EXPENSE	151.36
101-751-740.000	OPERATING SUPPLIES	45.02
536-000-716.000	EMPLOYMENT EXPENSE	184.25
536-000-851.000	TELEPHONE	211.78
577-000-801.000	CONTRACTED SERVICES & RENTALS	40.01
	TOTAL	2,675.34

Check Register Report For Hartland Township
For Check Dates 09/30/2025 to 09/30/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/30/2025	FOA	18512	MISSION SQUARE	1,896.10	1,896.10	0.00	Open
09/30/2025	FOA	18513	MISSION SQUARE	3,490.15	3,490.15	0.00	Open
09/30/2025	FOA	18514	MISSION SQUARE	3,971.81	3,971.81	0.00	Open
09/30/2025	FOA	18515	MISSION SQUARE	300.00	300.00	0.00	Open
09/30/2025	FOA	DD10199	ALLEN, DANIEL K	1,208.18	0.00	1,064.41	Cleared
09/30/2025	FOA	DD10200	BERNARDI, MELYNDA A	2,211.00	0.00	1,734.79	Cleared
09/30/2025	FOA	DD10201	BROOKS, TYLER J	3,187.25	0.00	2,232.45	Cleared
09/30/2025	FOA	DD10202	CARRIGAN, AMANDA K	3,830.25	0.00	2,846.12	Cleared
09/30/2025	FOA	DD10203	CASE, SUSAN E	2,697.53	0.00	1,446.63	Cleared
09/30/2025	FOA	DD10204	CIOFU, LARRY N	3,604.17	0.00	2,433.32	Cleared
09/30/2025	FOA	DD10205	COSGROVE, HEATHER H	2,336.58	0.00	1,669.41	Cleared
09/30/2025	FOA	DD10206	DRYDEN-HOGAN, SUSAN A	4,204.33	0.00	2,974.25	Cleared
09/30/2025	FOA	DD10207	ECKMAN, MATTHEW A	285.00	0.00	251.09	Cleared
09/30/2025	FOA	DD10208	FOUNTAIN, WILLIAM J	3,354.17	0.00	2,810.56	Cleared
09/30/2025	FOA	DD10209	FOX, LAWRENCE E	496.50	0.00	437.41	Cleared
09/30/2025	FOA	DD10210	GRISSIM, SUSAN L	285.00	0.00	260.57	Cleared
09/30/2025	FOA	DD10211	HAASETH, GWYN M	1,213.57	0.00	1,079.42	Cleared
09/30/2025	FOA	DD10212	HABLE, SCOTT R	3,777.88	0.00	2,586.92	Cleared
09/30/2025	FOA	DD10213	HORNING, KATHLEEN A	3,604.17	0.00	2,515.67	Cleared
09/30/2025	FOA	DD10214	HUBBARD, TONYA S	2,283.73	0.00	1,507.99	Cleared
09/30/2025	FOA	DD10215	JOHNSON, LISA	2,900.91	0.00	1,560.97	Cleared
09/30/2025	FOA	DD10216	KENDALL, ANTHONY S	107.34	0.00	99.14	Cleared
09/30/2025	FOA	DD10217	LANGER, TROY D	4,393.29	0.00	3,106.91	Cleared
09/30/2025	FOA	DD10218	LOUIS, CASEY	946.07	0.00	737.14	Cleared
09/30/2025	FOA	DD10219	LUBESKI, BRETT J	783.33	0.00	698.41	Cleared
09/30/2025	FOA	DD10220	LUCE, MICHAEL T	5,745.83	0.00	4,192.26	Cleared
09/30/2025	FOA	DD10221	MAYER, JAMES L	285.00	0.00	251.09	Cleared
09/30/2025	FOA	DD10222	MCMULLEN, SUMMER L	963.33	0.00	824.76	Cleared
09/30/2025	FOA	DD10223	MITCHELL, MICHAEL E	195.00	0.00	180.09	Cleared
09/30/2025	FOA	DD10224	MORGANROTH, CAROL L	2,387.00	0.00	1,709.80	Cleared
09/30/2025	FOA	DD10225	MURPHY, THOMAS A	326.00	0.00	287.20	Cleared
09/30/2025	FOA	DD10226	NIXON, MITCHELL A	2,821.50	0.00	1,996.00	Cleared
09/30/2025	FOA	DD10227	O'CONNELL, DENISE	783.33	0.00	560.01	Cleared
09/30/2025	FOA	DD10228	PETRUCCI, JOSEPH M	783.33	0.00	666.18	Cleared

Check Register Report For Hartland Township
For Check Dates 09/30/2025 to 09/30/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
09/30/2025	FOA	DD10229	RADLEY, JAMES W	2,795.75	0.00	2,069.11	Cleared
09/30/2025	FOA	DD10230	SHOLLACK, DONNA M	2,525.00	0.00	1,832.00	Cleared
09/30/2025	FOA	DD10231	SOSNOWSKI, SHERI R	2,694.68	0.00	2,038.92	Cleared
09/30/2025	FOA	DD10232	VETTRAINO, ALEXANDER D	1,085.00	0.00	909.89	Cleared
09/30/2025	FOA	DD10233	WYATT, MARTHA K	3,780.69	0.00	2,540.19	Cleared
09/30/2025	FOA	EFT774	FEDERAL TAX DEPOSIT	17,117.29	17,117.29	0.00	Cleared
Totals:			Number of Checks: 040	101,657.04	26,775.35	54,111.08	
Total Physical Checks:			4				
Total Check Stubs:			36				

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 09-16-25 Hartland Township Board Regular Meeting Minutes

Date: October 1, 2025

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for September 16, 2025.

Discussion

Draft Minutes are attached for review.

Financial Impact

None

Attachments

9-16-25 HTB Minutes - DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
September 16, 2025 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

Supervisor Fountain stated that due to technical issues the meeting cannot be broadcast or will not be on You Tube this evening. He then led a moment of silence as requested by a Trustee.

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci
ABSENT: None

Also present were Township Manager Mike Luce, Planning Director Troy Langer, and Public Works Director, Scott Hable

4. Approval of the Agenda

Move to approve the agenda for the September 16, 2025, Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the September 16, 2025, Hartland Township Board meeting as presented.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 09-02-25 Hartland Township Board Special Meeting Minutes
- d. 09-02-25 Hartland Township Board Regular Meeting Minutes
- e. Gen-X – Hartland High School Fireworks Permit Application

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
September 16, 2025 – 7:00 PM

7. Pending & New Business

a. Hartland Township Board of Review Appointment

Supervisor Fountain stated he, Manager Luce, and Assessing Director Amanda Carragan interviewed Frank Kinney for a position on the Board of Review. He stated he is a local resident and is very active in the community and he is recommending his appointment to the Board of Review.

Move to approve the appointment of Frank Kinney to the Hartland Township Board of Review, with a term expiring December 31, 2026.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

b. Site Plan Application SP/PD #25-014 – Urban Air Planned Development Final Plan

Supervisor Fountain invited the Applicant forward and gave a brief overview of the final stage of the Planned Development (PD). He then turned the meeting over to Planning Director Troy Langer. Director Langer gave a brief overview of the project stating the Applicant is proposing a Planned Development of an Urban Air activity center. He stated the property is located between US-23 and old US-23, south of M-59 behind Mackles and Fountain Square. He stated it will be an approximately 38,000 square foot activity center building with trampolines, zip lines, laser tag, and other events. Director Langer gave an overview of the three step PD process consisting of the conceptual stage, the preliminary stage, and the final stage. He stated the Applicant has completed the concept stage and the preliminary stage with the Planning Commission and the Board, and we are now at the Final stage often referred to the legal document stage. He stated they were at the PC last Thursday and the PC recommended approval and they are now before the Board tonight. He stated the PD Agreement and Easement documents are included in the package along with a Resolution to Rezone the property from General Commercial to PD. Trustee McMullen stated she thought the project will be a benefit for the community. The Applicant thanked the community for their support for the project and he stated they hope to break ground in the next 60 days.

Move to approve Site Plan Application #25-014, the Final Planned Development Site Plan for Urban Air Adventure Park Planned Development, as outlined in the staff memorandum dated September 10, 2025, and resolution.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Motion passes: 7 - 0 - 0

c. Station 62 Old 23 Approach Replacement

Manager Luce stated we budgeted for a replacement of the approach drive to the Hartland-Deerfield Fire Authority (HDFA) Station 62. He provided photos of the poor condition of the approach and stated they are looking at a concrete approach drive, along with improvements to curbing on the

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 16, 2025 – 7:00 PM

west side of the building to be able to push snow onto the grass area during the winter. The HDFA obtained four quotes ranging from around \$61,000 to \$100,000. In discussions with the HDFA it was decided that the best proposal was from T&M Asphalt Paving. Manager Luce stated there was a 15% contingency added to the proposal for restoration of the site and third-party material density testing and inspection.

Move to approve the approach replacement of the driveway at Station 62 in an amount not to exceed \$83,000 and allow the Public Works Director to act on behalf of the Township for decisions relating to the project.

Motion made by Clerk Ciofu, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

8. Board Reports

Trustee McMullen - Stated with all of the new developments coming before the Planning Commission and the Board, and listening to residents' concerns regarding traffic and what the businesses bring to the community, she wanted to let our residents know that we are listening to them, but traffic is somewhat out of our realm. She inquired of Manager Luce if he could provide some insight to this issue. Supervisor Fountain stated we are meeting in the near future with our State Representative and MDOT and EGLE on this issue. A brief discussion was held on local development's effects on traffic, the effect of pass-through traffic on our roads, MDOT delays in approving development site plans, referencing several developments that have been approved subject to MDOT approval, and a brief overview of the history of the improvements to the M-59/US-23 intersection. Further discussion was held on population growth, surrounding communities development, and events, that affect overall traffic. It was stated that our road millage has been utilized to provide alternate routes to alleviate the traffic going through the M-59/US-23 intersection. A key topic that was discussed was regarding the continuation of the boulevard from Hartland to Howell. A brief discussion was held on the State's road funding allocation, the County Commissioners role in road funding, and what we can possibly do to address this issue.

Trustee Petrucci - No report.

Clerk Ciofu - Stated we did get approved for the MAMC ADA Grant and funding should be coming soon. Grant funding will be used to update the restrooms for ADA compliance and to repair some of the existing ADA features of the Township Hall.

Treasurer Horning - Provided information to the Board from the Senior Center survey results and reviewed several of the items on the report. She also stated the entire tax roll for Hartland Township is \$17 million and they collected \$16.2 from July 1 to September 15. From September 1 to September 15 they collected \$12 million, stating 74% of the tax roll was collected in the last two weeks. On the last day they took 656 payments at \$1.8 million.

Trustee O'Connell - No report.

Trustee Lubeski - Reported that there was damage to the Meijer sign in Hartland Square near the roundabout on Hartland Rd. Manager Luce stated they became aware of this and they are working with the developer as it is their sign to repair.

Supervisor Fountain - Stated the Chamber's 2026 Polo Event has been scheduled for June 6-7, 2026. He also stated his six year term on the Chamber Board is expiring and they will be looking for a new Board member for their Board. He stated the Chamber/Township meeting will be this Thursday to discuss roads.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 16, 2025 – 7:00 PM

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce reminded the Board that this Friday will be the Work Session with Dr. Lew Bender from 8:30 am to 3:00 pm. He stated he is working on getting census data from 2008 to present to discuss the growth in the Township. He thanked the Board for all attending the Veterans Memorial flag raising prior to the meeting with some of the local Veterans. Manager Luce gave an update on the paving of Old US-23 north of M-59 to Crouse Rd stating that the Livingston County Road Commission (LCRC) would need to shut down the road for up to eight days so it was decided to move this project to next year with a guarantee that it will be completed when school is out of session. He stated that the County will honor the current contract pricing for next year. Manager Luce stated they will be looking to update our 2026 road millage schedule due to this. A brief discussion was held on possibly using a portion of our Capital Improvement Fund, if needed, to avoid bonding next year. Manager Luce stated with the change in the participants percentage we will need a budget amendment to make the first payment for the Police contract, so this will be on the next Board meeting. He stated we met with our Municipal Advisor and US Bank, the issuer of the bonds, on our Sewer Bonds and the bond that matures in 2031 is our bond, but the one that is callable in November 2025 is Livingston County's bond they did on behalf of Hartland Township. He stated he has sent a letter to the County to have them send us, and US Bank, a letter to call the bond. Trustee Petrucci inquired as to how we will be paying off the bond. Treasurer Horning stated we have the funds for both bonds invested in Huntington Bank and we have a payoff program to have funds available to make all of the payments prior to the when it is callable and to payoff the bonds when callable. Trustee Petrucci inquired if there has been any thought to having street lights along the M-59 corridor from Clerk Rd. to the Water Treatment Plant. A brief discussion was held on this issue. A brief discussion was held on which three Board members will be attending the meeting with our State Representative.

10. Adjournment

Move to adjourn the meeting at 8:13 p.m.

Motion made by Trustee McMullen, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Submitted by:

Larry N. Ciofu, Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 09-19-25 Hartland Township Board Special Meeting Minutes

Date: October 1, 2025

Recommended Action

Move to approve the Hartland Township Board Special Meeting Minutes for September 19, 2025.

Discussion

Draft minutes are attached for review

Financial Impact

None

Attachments

9-19-25 HTB Special Minutes – DRAFT

HARTLAND TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING MINUTES

September 19, 2025 – 8:30 AM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 8:30 a.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Dr. Lew Bender and Township Manager Mike Luce.

4. Approval of the Agenda

Move to approve the agenda for the September 19, 2025 Hartland Township Board Special meeting as presented.

Motion made by Trustee McMullen, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Township Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

There was no consent agenda for this meeting.

7. Pending and New Business

a. Strategic Planning Session

Dr. Lew Bender gave a brief overview of the purpose and goals of this meeting for developing a three-year strategic plan. He stated we would review the progress of the township over the years, identify future areas of concern, and go into breakout sessions to provide a three-year vision and a one year strategic plan. Dr. Bender facilitated a discussion of where the Township was when each Board member started and what they have seen and learned to date. Items discussed were roads, traffic, walkability, specific events that led to major changes in the Township, and living within our means. From these discussions we identified our three-year vision concerns, such as explosive development, Hartland Deerfield Fire Authority expansion, staff compensation, police protection, and the future of the Partners in Progress. There was further discussion regarding educating the public and working partners and communication methods to assist in achieving this goal including town hall meetings. A discussion was held regarding communication methods that would lead up to a town hall meeting and the structure of a town hall meeting where experts would give an overview and attendees at the meeting would breakout into small groups for a more in-depth discussion of issues. A breakout session was then held in two groups to document each

HARTLAND TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING MINUTES

September 19, 2025 – 8:30 AM

group's vision of what we would like to see in Hartland Township in the next three years. Manager Luce had to leave the meeting to attend to other Township matters.

Dr. Bender then facilitated a discussion of the overall results of the breakout groups. He summarized the vision discussion into three main objectives, 1) Infrastructure, 2) Community Education/Involvement, and 3) Walkable/Livable Community. Dr. Bender then facilitated a discussion to identify one year action items for each of the three objectives. He will summarize the results of the meeting and provide a written report for the Board to use as guidelines for developing a three-year Strategic Plan and a one-year Action Plan.

8. Adjournment

Move to adjourn the meeting at 2:00 p.m.

Motion made by Township Clerk Ciofu, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Township Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Submitted by:

Larry N. Ciofu, Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: MFCI Consultant for Water Rate Study

Date: October 2, 2025

Recommended Action

Move to approve the attached consultant agreement with MFCI, LLC to assist in the preparation of a five-year water rate study in the amount of \$10,000, with the corresponding budget amendment noted below.

Discussion

The last water rate study prepared by in-house staff was updated in fiscal year 2022 for fiscal years 2023 – 2027. At that time, the water fund moved to using REUs in place of meter size when calculating fixed fees. Also, that rate study included small transfers over to the Repair & Replacement fund for future plant improvements. Subsequently, due to several factors, including the imminent water CIP needs related major system repairs and improvements, and necessary increase in rates due to inflationary pressures, outside assistance from MFCI, LLC is preferred. Professional assistance is preferred when multiple factors impact the rates, including the possibility of a capital debt service charge to pay for bonds.

Attached are the proposed agreement from MFCI and a schedule of required information. We will be utilizing the water reliability study from Spaulding DeDecker for future CIP needs and timing.

Financial Impact

Is a Budget Amendment Required? ☒ Yes ☐ No

Increase: 536-000-801.000 Consulting Fees

Covered by the Water Fund 536 surplus.

Attachments

MFCI Engagement Letter

MFCI Schedule of Required Information

September 23, 2025

VIA EMAIL

Susan Dryden-Hogan
Finance Director
Township of Hartland
2655 Clark Road
Hartland, Michigan 48353

**Re: Township of Hartland
Water Fund Rate Study**

Dear Ms. Dryden-Hogan:

This letter serves to record the terms of MFCI, LLC's ("MFCI") engagement to represent the Township of Hartland (the "Township") as a client with regard to the captioned matters.

MFCI is registered as a Municipal Advisor with the Securities and Exchange Commission (SEC) (www.sec.gov) and the Municipal Securities Rulemaking Board (MSRB) (www.msrb.org).

MFCI agrees that the scope of our services in connection with the captioned matters is as follows:

- Perform detailed review and analysis of the Township's water fund;
- Develop a rate analysis for the Township's water fund, incorporating:
 - MFCI's analysis of the Township's water fund,
 - The Township's past audited financial statements and current budget,
 - The Township's estimated future capital plan, and
 - Anticipated Township issuance of 2026 or 2027 water bonds;
- Provide a final summary of work to outline any necessary rate increases; and
- Present the findings to the Township Administration and Board as needed.

The services provided by MFCI are limited to the services described above unless otherwise agreed to in writing by MFCI.

Fees:

MFCI's fees on these matters are based on a fee schedule attached hereto as Appendix C. MFCI will invoice on a transactional basis through closing. If closing does not occur, MFCI will not invoice for any fees. MFCI will invoice the Township upon closing of each issue. Steven Burke will be the principal contact on these matters.

Disclosure of Conflicts of Interest and Other Information:

As a registered municipal advisor MFCI is required to disclose potential conflicts of interest and other information regarding MFCI's registration, including where to locate MFCI's registration information on the SEC's EDGAR system. MFCI's required disclosures are included as Appendix B to this letter, incorporated herein by reference. Any additional disclosures made by MFCI to update the disclosures contained in Appendix B are also incorporated by reference to this letter.

This letter is supplemented by MFCI's Standard Terms of Engagement for Municipal Advisory Services, attached, which are incorporated in this letter and apply to this matter and other matter(s) for which the Township engages MFCI. MFCI agrees to promptly amend or supplement this letter to reflect any material

changes or additions to the engagement. If the Township agrees that this letter provides acceptable terms for MFCI's engagement in this matter, please acknowledge via an email reply.

We look forward to working with you.

Sincerely,

MFCI, LLC

A handwritten signature in blue ink, appearing to read 'Steven Burke', is positioned above a horizontal line.

Steven Burke, CFA
President

CC:

Warren M. Creamer, MFCI, LLC

Stacey Mills, MFCI, LLC

Karen J. Attardo, MFCI, LLC

Steve DiClaudio, MFCI, LLC

Appendix A

MFCI, LLC STANDARD TERMS OF ENGAGEMENT FOR MUNICIPAL ADVISORY SERVICES

This statement provides the standard terms of MFCI, LLC's ("MFCI" or "the firm") engagement as your municipal advisor. Unless modified in writing by mutual agreement, these terms will be an integral part of our agreement with you. Therefore, we ask that you review this statement carefully and contact us promptly if you have any questions.

GENERAL RIGHTS AND RESPONSIBILITIES OF CLIENTS OF THE FIRM

A client of the firm has the right to: (A) expect competent representation by the firm; (B) determine the purposes to be served by the municipal advisory representation, so long as those purposes are legal and do not violate the firm's obligations under applicable federal securities rules and regulations; (C) be kept reasonably informed about the status of the matter and have the firm respond promptly to reasonable requests for information; and (D) terminate the representation at any time, with or without cause, subject to the obligation for payment of municipal advisory services provided and costs incurred by the firm.

A client of the firm has the responsibility to: (A) cooperate with MFCI and the finance team to provide accurate and necessary information, records and data about the client, and access to client personnel necessary to structure the debt, complete the disclosure documents and prepare the transaction documentation; and (B) pay the firm as provided by this agreement and any other agreements regarding payment for municipal advisory services and expenses. A client may not: (A) demand that the firm use offensive tactics or treat anyone involved in the transaction in a manner that would violate our regulatory obligation to deal fairly with all persons or; (B) demand any assistance which violates the federal or state laws.

WHOM WE REPRESENT

The person or entity whom we represent is the person or entity identified in our engagement letter and does not include any affiliates or related parties of the Client unless our engagement letter expressly provides otherwise.

THE SCOPE OF OUR WORK/TERM

You should have a clear understanding of the municipal advisory services we will provide, as described in the preceding letter. Any questions that you have should be dealt with promptly.

We will, at all times, act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your matters are expressions of our best professional judgement, but are not guarantees. Such advice is necessarily limited by our knowledge of the facts and are based on the state of the facts at the time they are expressed. Your obligations to pay our fees as provided in this letter is not contingent upon a result or results in the matter.

Our relationship will be considered ended upon the earliest of (a) our completion of services in the matter(s) for which you have engaged us, (b) notifications by you to us that you desire to terminate such services, or (c) notification by the firm of termination of our client relationship.

TERMINATION

You may terminate our representation at any time, with or without cause, by notifying us in writing.

BILLING ARRANGEMENTS AND TERMS OF PAYMENT

Unless otherwise provided in our engagement letter, we will provide you with an invoice upon completion of the assignment. Payment is due on receipt.

We will give you notice if your account becomes delinquent, and you agree to bring the account or the retainer deposit current. If the delinquency continues and you do not arrange satisfactory payment terms, we may withdraw from the representation and pursue collection of your account. Moreover, you agree that non-payment of our fees is a valid basis for our request to so withdraw. To the extent collection of your account becomes necessary, you agree that in addition to any unpaid balance and interest thereon, we will be entitled to recover all costs and expenses of collection, including reasonable attorney fees.

Appendix B

CONFLICTS OF INTEREST AND OTHER DISCLOSURES

MFCI is not aware of any potential conflicts of interest for this engagement.

MFCI manages and mitigates any potential conflicts that may arise primarily by adherence to the fiduciary duty that it owes to its clients, which requires it to put the interests of a client above and ahead of MFCI's interests.

Most Recent SEC Filings:

The SEC Form MA and MI-I provide clients with information about our firm, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations, and civil litigation. This can be accessed at:

<https://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001732526&owner=exclude&count=40>

MSRB Rule G-10 Disclosure

MFCI, LLC is registered with the Municipal Securities Rulemaking Board (MSRB) and the Securities and Exchange Commission (SEC).

Clients can access the MSRB or SEC via the internet at:

<http://www.msrb.org>

<http://www.sec.gov>

The MSRB provides significant protections for municipal entities and obligated persons that are clients of a municipal advisor. Certain of those protections also apply to potential clients of a municipal advisor. Municipal advisors must comply with MSRB rules when engaging in municipal advisory activities. Read about rule protections when working with a municipal advisory in the MSRB's brochure for municipal advisory clients.

If you have a complaint about your municipal advisor or about the municipal securities market, contact:

U.S. Securities and Exchange Commission
Office of Municipal Securities
100 F Street, N.E.
Washington, DC 20549
(202) 551-5680

Appendix C
SCHEDULE OF MUNICIPAL ADVISORY FEES
FOR
TOWNSHIP OF HARTLAND

Municipal Advisory Fees:

- Water Fund Rate Analysis - \$10,000

No other third-party costs or fees are anticipated with this engagement.

**Township of Hartland
Water Supply System Rate Study
Schedule of Required Information**

1. A brief history of the water supply system including its construction, capacity, major system assets, source of water, level of treatment, storage, miles of transmission and distribution mains, and size of service area.
2. The water fund budget for the fiscal years ending March 31, 2026 and 2027, if available.
3. Number of Residential Equivalent Units (“REU”) by meter size and user classification (Residential, Commercial, Industrial) for the fiscal years ended or ending March 31, 2022, 2023, 2024, 2025, and 2026.
4. Number of wholesale water supply customers for the fiscal years ended or ending March 31, 2022, 2023, 2024, 2025, and 2026 (if any).
5. Number of non-metered water customers for the fiscal year ending March 31, 2026, if any.
6. Water service charge rates for fiscal years ended and ending March 31, 2022, 2023, 2024, 2025, 2026.
7. Water commodity charge rates for fiscal years ended and ending March 31, 2022, 2023, 2024, 2025, 2026.
8. Retail water volume as billed by user classification for the fiscal years ended March 31, 2021, 2022, 2023, 2024, and 2025.
9. Wholesale water volume as billed by March 31, 2021, 2022, 2023, 2024, and 2025, if any.
10. Water volume as pumped for the fiscal years ended March 31, 2021, 2022, 2023, 2024, and 2025.
11. Average daily and peak daily water supply volume for the fiscal years ended March 31, 2021, 2022, 2023, 2024, and 2025.
12. Ten largest retail water supply customers by metered water volume and revenue for the fiscal year ended March 31, 2025. Please include customer name and principal product or service.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: Public Safety Resolution

Date: October 2, 2025

Recommended Action

Move to approve Resolution NO. 25-RO13, Public Safety Resolution as presented.

Discussion

Please see attached information and correspondence from Hartland Deerfield Fire Authority Chief Adam Carroll regarding the necessity of upgrades made to radio towers within Livingston County.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

Urgent Need For Upgraded Public Safety In Livingston County
Resolution No. 25-RO13



HARTLAND DEERFIELD FIRE AUTHORITY
HARTLAND AREA FIRE DEPT.

3205 Hartland Road
Hartland, MI. 48353-1825

Voice: (810) 632-7676

Fax: (810) 632-2176

E-Mail: mail@hartlandareafire.com

September 17, 2025

To: Hartland Deerfield Fire Authority Board

RE: Urgent Need for Upgraded Public Safety Communications in Livingston County

Dear Board Members,

At various Board meetings over the past few years, we have reported out various issues with different parts of our emergency communications systems. It is certainly trending in the wrong direction. Regarding the Resolution making the rounds to all the municipalities, I am writing to provide some background and a plan. Should the Board desire, I will have a letter or resolution prepared for your consideration on the 25th.

All public safety has a critical need for robust, interoperable emergency communications. However, that is currently at risk and degrading—we urgently call your attention to the inadequate state of Livingston County's emergency communication systems. Serving over 200,000 residents, Livingston County's Central Dispatch is the vital first link in coordinating police, fire, and EMS responses.

Central Dispatch was born out of the wisdom and incredible foresight of all the local municipalities and the then-Board of Commissioners to create one 911 center instead of many individual 911's across the municipalities, and this has served the county well. This means all of each municipality's surcharge dollars go to Central Dispatch, which is a much more efficient way to operate when done properly.

However, no one is conducting business for the same cost they did way back then. The telephone surcharge rate has never changed. Today, we find our outdated and under-sized infrastructure—comprising the 800 MHz radio system, VHF paging system, Computer Aided Dispatch (CAD) system, and VHF Weather Warning Siren system—failing to meet the demands of our growing community, compromising public safety and the effectiveness of our first responders.

Current State of Emergency Communications

Livingston County's Central Dispatch, funded entirely by 911 surcharge fees, is a model of efficiency, uniting fifteen local and three county emergency service agencies to deliver high-quality services. However, the following systemic deficiencies threaten this cooperative effort:

1. 800 MHz Radio Tower (Installed 1996):

- Experiences frequent failures, including Site Trunking (complete network loss), "Bonks" (no channel grant), and broken audio due to having only 1 tower for the entire county, which is incomplete coverage and a limited number of transmitters/talk-paths that are available for emergency communications.

- 25 years of growth, increased call volume, and added radio traffic make our single tower not capable of providing adequate county-wide coverage, leading to dead spots, congestion and insufficient capacity for daily communications.

2. VHF Simulcast Paging System (Cobbled Together in 2012):

- Plagued by increasing failures since suspending the maintenance contract over 5 years ago, necessitating reliance on a limited backup VHF system for a month, beginning on August 15, 2025.
- A repair attempt concluded on September 4, 2025, but identified new, unresolved issues, rendering the system unstable and unreliable.
- Inadequate coverage compromises the alerting of on-call and on-duty fire and EMS personnel, forcing reliance on less reliable secondary methods like phone applications and direct calls, which delay emergency responses.

3. VHF Backup System (thankfully repaired and tested in Spring of 2024):

- Provides inadequate coverage and suffers from operational deficiencies, further hindering effective personnel alerting across the county.

4. Computer Aided Dispatch (CAD) System:

- Experiences frequent failures and lacks vendor actions to accomplish repairs since being bought by its new parent company, compromising efficient information sharing, including critical Premise Alerts for personnel safety.

5. VHF Weather Warning Siren System:

- Suffers from operational deficiencies such as old software/firmware and machine and what appears to be a broken link between Hillcrest and Ocala, undermining effective alerting of residents during severe weather events.

The Path Forward

Over the past 25 years, Livingston County's explosive growth has increased the demand for emergency services across all its local communities, yet our communication infrastructure has not kept pace. Allowing these systems to degrade further risks either a sharp decline in service quality or significantly higher costs to replicate services locally—neither of which would our residents find acceptable. To address these critical deficiencies, Livingston County needs to undertake the following actions:

1. Immediate Repairs:

- Fully and properly repair the existing primary VHF simulcast paging system to restore immediate operational reliability for a 3-4 year lifespan (migrate 800 MHz).
- Conduct a comprehensive diagnostic and preventative maintenance program on all public safety communication systems, including the VHF primary and backup systems, Dispatch Center radio equipment, and all portable, mobile, and base station radios used by public safety agencies.

2. Infrastructure Upgrade:

- Approve and fully fund the proposed 5-tower 800 MHz Simulcast Subsystem Tower project, as recommended by the Motorola engineering study, to achieve robust pager coverage and ensure resilient day-to-day communications. This system, consisting of the existing state tower plus four additional towers, will solidify the foundation of emergency service delivery for decades while positioning us to migrate emergency paging from VHF to the 800 MHz system.

3. Long-Term Sustainability:

- Develop, approve, and fund a sustainable, long-term capital improvement and replacement plan for the entire public safety communication infrastructure (towers, radios, CAD, alerting, etc.).
- Establish a dedicated funding mechanism, such as a county-wide millage or an increased 911 surcharge, to support ongoing maintenance and next-generation alerting solutions that move beyond legacy VHF technology.

Call to Action

The current state of Livingston County's public safety communication systems is critically unreliable and poses a significant public safety concern. Our residents and first responders deserve emergency communications systems that match the quality and reliability they expect. We recommend imploring the Livingston County Board of Commissioners to act decisively by directing all necessary financial, personnel, and technical resources to address these issues without delay. We support the calls from our neighboring municipalities throughout Livingston County to fund and equip Central Dispatch properly, ensuring our communities remain safe and supported in their moments of greatest need.

Thank you,

Adam L. Carroll

Adam L. Carroll
Fire Chief

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry N. Ciofu

Treasurer
Kathleen A. Horning

Trustees
Brett J. Lubeski
Summer McMullen
Denise O'Connell
Joseph M. Petrucci

RESOLUTION NO. 25-R013

PUBLIC SAFETY RESOLUTION

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on _____ at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, the Hartland Deerfield Fire Authority is charged with the solemn duty of providing fire protection, rescue, and emergency medical services to protect the lives and property of the citizens within Hartland Township and Deerfield Township; and

WHEREAS, the ability to perform these duties is critically dependent upon reliable and fully functioning emergency communications systems, including the 800 MHz radio system, VHF paging system, Computer Aided Dispatch (CAD) system, and VHF Weather Warning Siren system, all operated by Livingston County Central Dispatch for the primary purpose of alerting both fire and EMS personnel who are on-call and on-duty personnel of emergencies; and

WHEREAS, the 800 MHZ Radio Tower system has been experiencing significant and increasingly repeated failures due to coverage and capacity issues, including Site Trunking (no network at all), "Bonks" (no channel grant), and broken audio; and

WHEREAS, the VHF Paging system has experienced significant and increasing-in-frequency failures, which necessitated the activation of the limited backup VHF system on August 15, 2025, after several days of system issues; and

WHEREAS, the VHF Backup system provides inadequate coverage and suffers from operational deficiencies, which compromise the effective alerting of personnel across all of Livingston County; and

WHEREAS, the Computer Aided Dispatch (CAD) system has experienced significant and increasing-in-frequency failures and suffers from lack of support and repair from the vendor, which compromises the efficient information sharing, including Premise Alerts for personnel safety across all of Livingston County; and

WHEREAS, the VHF Weather Warning Siren system suffers from operational deficiencies, which compromise the effective alerting of all of the residents of Livingston County; and

WHEREAS, an attempt to repair the VHF Paging system concluded on September 4, 2025, yet resulted in the identification of new and unresolved issues, indicating the system remains unstable and unreliable; and

WHEREAS, these systemic failures have directly resulted in emergency personnel not receiving critical dispatch pages, forcing a reliance on less-reliable secondary notification methods such as phone applications and direct phone calls, thereby creating unacceptable delays in emergency response; and

WHEREAS, the current state of the VHF Paging system, as well as the 800 MHz daily communication system, is the result of a combination of documented lack of consistent system maintenance, insufficient long-term strategic planning, and a failure to adequately fund timely repairs, preventative maintenance, and replacements by Livingston County; and

WHEREAS, this degradation of public safety communications infrastructure falls below acceptable operational standards and poses a direct and immediate threat to the safety of the public and our first responders; and

WHEREAS, the Hartland Deerfield Fire Authority Board, in a letter dated September 17, 2025, has outlined the Current State of Emergency Communications and The Path Forward, finding the current state of the Livingston County public safety communication systems to be critically unreliable and a significant public safety concern requiring immediate and decisive action; then

BE IT RESOLVED, the Hartland Township Board has directed formal communication of this resolution to the Livingston County Board of Commissioners to take the actions outlined herein:

The Hartland Township Board strongly urges the Livingston County Board of Commissioners to immediately direct all necessary financial, personnel, and technical resources to:

1. Fully and properly repair the existing primary VHF simulcast paging system to restore immediate and complete operational reliability.
2. Conduct a comprehensive diagnostic and preventative maintenance program on all related public safety communication systems, including the VHF Primary and Backup systems, Dispatch Center radio equipment, and all portable, mobile, and base station radios used by public safety agencies within the county.

The Hartland Township Board urgently requests that the Livingston County Board of Commissioners approve and fully fund the proposed 5-Tower 800 MHz Simulcast Subsystem Tower project and radio system upgrade without delay, to achieve the full coverage specifications recommended by the Motorola engineering study for pager coverage and ensure a start to resilient day-to-day communications.

The Hartland Township Board implores the Livingston County Board of Commissioners to develop, approve, and fund a sustainable, long-term capital improvement and replacement plan for the entire public safety radio communication infrastructure (towers, radios, CAD, alerting, etc.). This plan must include a dedicated and protected funding mechanism, such as a dedicated county-wide millage or an increase to the 9-1-1 surcharge, and incorporate a forward-looking strategy for next generation alerting that moves beyond VHF; and

BE IT FURTHER RESOLVED, the Board of Trustees of Hartland Township does hereby approve, by resolution, the request from its partners at the Hartland Deerfield Fire Authority, that the Livingston County Board of Commissioners properly perform and invest in the Repair/Maintenance and replacement needs of the County-based communication system that is severely in need of attention; and

LASTLY, BE IT RESOLVED THAT this resolution shall take effect immediately upon its adoption and to send a copy to the Hartland Deerfield Fire Authority Chief and an original to the Livingston County Administrator.

A vote on the foregoing resolution was taken and was as follows:

RESULT:
MOVER:
SECONDER:
AYES:
NAYS:
ABSENT:
ABSTAINED:

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the ____ day of _____, 2025.

Larry N. Ciofu Hartland Township Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: Bond Call – LRSS Refunding Bonds (Hartland Township), Series 2016

Date: October 2, 2025

Recommended Action

No action needed – informational purposes only.

Discussion

The Township board has planned over the past several budget cycles to pay off the 2016 County issued Sanitary Sewer bonds when they became callable as of November 1, 2025. Back in May 2023, the Treasurer set up a consolidated investment account through Huntington Securities to ensure that sufficient funds were available when callable, taking advantage of state-allowed investment strategies to enhance interest income that exceeded individual CDs. Since these bonds were issued by Livingston County on behalf of the township, Hartland does not need a resolution to call them on or after November 1, 2025, only a letter from the County to US Bank, the paying agent, stating that the bonds will be called. This letter dated September 18, 2025, is attached for informational purposes. The total call amount is \$3,205,200, which includes November 1, 2025, principal payment of \$1,065,000 and accrued interest of \$45,200 and remaining bonds totaling \$2,095,200. Paying agent fees are also included in the bond call of \$500.

The paying agent (US Bank) has provided the necessary 30-day notice to bondholders ahead of November 1, 2025, redemption date.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All necessary transfers in and bond payments have been budgeted during the current fiscal year FY2026.

Attachments

Redemption letter to US Bank from Livingston County

Livingston County
Department of Public Works
2300 E. Grand River, Suite 105 • Howell Michigan 48843-7581
517-546-7150 • Fax: 517-545-9658

September 18, 2025

US Bank and Trust Company
Attention: Kelli Lambrix
535 Griswold St, Suite 550
Detroit, MI 48226

RE: Livingston County Regional Sanitary Sewer System Refunding Bonds (Hartland Township), Series 2016 (Limited Tax General Obligation)

Dear Ms. Lambrix:

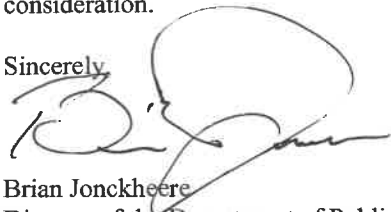
You are hereby directed to fully redeem the Livingston County (the "County") Regional Sanitary Sewer System Refunding Bonds (Hartland Township), Series 2016 (Limited Tax General Obligation), dated March 8, 2016 (the "2016 Bonds"), maturing in the years 2026-2030, in the aggregate principal amount of \$2,095,000, on November 1, 2025. Accrued interest will be paid via the County's regularly scheduled debt service payment, also on November 1, 2025. The required monies for the redemption of the 2016 Bonds will be transferred to US Bank and Trust Company by the County on or before October 31, 2025.

2016 Bonds to be Redeemed (Base CUSIP: 53860R)

<u>CUSIP</u>	<u>Maturity</u>	<u>Amount</u>
BB3	2026	\$440,000
BC1	2027	425,000
BD9	2028	420,000
BE7	2029	410,000
BF4	2030	400,000
		<u>\$2,095,000</u>

Please provide the required notice to the bondholders of the Bonds on or before Wednesday, October 1, 2025. Should you have any questions relating to the County's redemption of the 2016 Bonds, please don't hesitate to contact the Municipal Advisor to Hartland Township, Steven Burke, CFA, at steveb@mfc.com. Thank you very much for your consideration.

Sincerely,



Brian Jonckheere
Director of the Department of Public Works
Livingston County