



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee
Summer L. McMullen, Trustee
Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, January 27, 2026 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - a. Approve Payment of Bills
 - b. Approve Post Audit of Disbursements Between Board Meetings
 - c. 01-13-26 Hartland Township Board Regular Meeting Minutes
 - d. Gen-X - 2026 Winterfest Firework Permit
 7. Pending & New Business
 - a. Resolution to Adopt Poverty Guidelines & Exemptions
 - b. General Fund Revenue Estimates for FY27 & FY28
 - c. Hartland Township FY26-27 CIP Budget Discussion
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: January 21, 2026

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$225,160.54. The bills are available in the Finance office for review.

Notable invoices include:

\$196,249.37 – Livingston County Drain Commission – (December 2025 Sewer System O&M)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY26 budget.

Attachments

Bills for 01.27.2026

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 1/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ALLSTAR	ALLSTAR ALARM LLC	01/09/2026	443241	FOA	12V BATTERY	
53818	8345 MAIN STREET	01/27/2026		N		161.88
01/09/2026	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		01/27/2026		N		161.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	161.88

VENDOR TOTAL: 161.88

1400	BS&A SOFTWARE	01/14/2026	165399	FOA	2/1/26 - 2/1/27 - DPP ANNUAL SUPPORT	
53836	14965 ABBEY LANE	01/27/2026		N		511.00
01/14/2026	BATH MI, 48808	/ /	0.0000	N		0.00
		01/27/2026		N		511.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-930.000	REPAIRS & MAINTENANCE	511.00

VENDOR TOTAL: 511.00

CINTAS	CINTAS CORPORATION	12/19/2025	4253689078	FOA	MATS	
53811	P.O. BOX 630910	01/27/2026		N		48.11
12/19/2025	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		01/27/2026		N		48.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	48.11

VENDOR TOTAL: 48.11

DIXON	DIXON ENGINEERING, INC.	01/08/2026	26-0035	FOA	WATER TOWER INSPECTION	
53783	1104 THIRD AVENUE	01/27/2026		N		4,750.00
01/08/2026	LAKE ODESSA MI, 48849	/ /	0.0000	N		0.00
		01/27/2026		N		4,750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	4,750.00

VENDOR TOTAL: 4,750.00

0070	DTE ENERGY	12/31/2025	200376078151	FOA	DECEMBER 2025 - MILLPOINTE, FIDDLERS	
53792	P.O BOX 740786	01/27/2026		N		1,919.40
	CINCINNATI					
12/31/2025	OH, 45274-0786	/ /	0.0000	N		0.00
		01/27/2026		N		1,919.40

Open

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 2/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	297.82
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	23.23
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	25.40
101-448-921.000	STREET LIGHTS	1,572.95
		<hr/> 1,919.40

VENDOR TOTAL:

1,919.40

0150	HARTLAND CONSOLIDATED SCHOOLS	01/06/2026	175583	FOA	DECEMBER 2025 FUEL	
53776	9525 E HIGHLAND ROAD	01/27/2026		N		395.23
01/06/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		N		395.23

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-860.000	GASOLINE	317.24
101-239-860.000	GASOLINE	77.99
		<hr/> 395.23

VENDOR TOTAL:

395.23

0001	HARTLAND TOWNSHIP GENERAL FUND	01/08/2026	010826	FOA	DECEMBER 2025 DOG LICENSE PMTS	
53784		01/27/2026		N		16.50
01/08/2026	,	/ /	0.0000	N		0.00
		01/27/2026		N		16.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	16.50

0001	HARTLAND TOWNSHIP GENERAL FUND	01/14/2026	011426	FOA	DECEMBER 2025 MOBILE HOME TAX DISBUR	
53815		01/27/2026		N		298.50
01/14/2026	,	/ /	0.0000	N		0.00
		01/27/2026		N		298.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	298.50

VENDOR TOTAL:

315.00

HTVMF	HARTLAND TWP VETERANS MEMORIAL FUND	01/15/2026	011526	FOA	BRICK PURCHASES VIA CC FROM 12/16 -	
53822		01/27/2026		N		250.00
01/15/2026	,	/ /	0.0000	N		0.00
		01/27/2026		N		250.00

Open

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 3/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-000-001.000	GF CHASE 790006381	250.00

VENDOR TOTAL: 250.00

INSIGHT	INSIGHT	01/20/2026	2025-17419	FOA	FIXED CAMERAS	
53842	3000 S HULEN ST, STE 124-659	01/27/2026		N		2,500.00
11/30/2025	FORT WORTH TX, 76109	/ /	0.0000	N		0.00
		01/27/2026		Y		2,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-302-801.000	CONTRACTED SERVICES	2,500.00

VENDOR TOTAL: 2,500.00

K&J	K & J ELECTRIC, INC	01/05/2026	794	FOA	ADA DOORS AT TWP HALL RESTROOMS	
53775	7219 EAST HIGHLAND RD	01/27/2026		N		475.00
01/05/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		N		475.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-970.000	CAPITAL OUTLAY	475.00

VENDOR TOTAL: 475.00

2017	LIVINGSTON COUNTY ASSESSOR'S ASSOC	01/12/2026	011226	FOA	AGRICULTURAL ROUNDTABLE FOR ASSESSOR	
53810	C/O DEERFIELD TOWNSHIP	01/27/2026		N		80.00
01/12/2026	LINDEN MI, 48451	/ /	0.0000	N		0.00
		01/27/2026		N		80.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-957.000	EDUCATION/TRAINING/CONVENTION	80.00

VENDOR TOTAL: 80.00

0220	LIVINGSTON COUNTY TREASURER	01/08/2026	010826	FOA	DECEMBER 2025 DOG LICENSE PMTS	
53785	200 E. GRAND RIVER	01/27/2026		N		213.50
01/08/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		N		213.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	213.50

0220	LIVINGSTON COUNTY TREASURER	01/14/2026	011426	FOA	DECEMBER 2025 MOBILE HOME TAX DISBUR	
53816	200 E. GRAND RIVER	01/27/2026		N		1,492.50
01/14/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 4/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

Open		01/27/2026		N		1,492.50
------	--	------------	--	---	--	----------

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,492.50

VENDOR TOTAL: 1,706.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	12/31/2025	4095	FOA	DECEMBER 2025 SEWER SYSTEM O&M	
53782	2300 E. GRAND RIVER	01/27/2026		N		196,249.37
	STE. 105					
01/07/2026	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		N		196,249.37

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	196,249.37

VENDOR TOTAL: 196,249.37

LOREA	LOREA TOPSOIL & AGGREGATE	01/11/2026	42357	FOA	BULK SALT	
53791	4812 S. OLD US23	01/27/2026		N		160.00
01/11/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	80.00
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	80.00
		160.00

LOREA	LOREA TOPSOIL & AGGREGATE	01/14/2026	42463	FOA	BULK SALT	
53817	4812 S. OLD US-23	01/27/2026		N		160.00
01/14/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	80.00
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	80.00
		160.00

LOREA	LOREA TOPSOIL & AGGREGATE	01/15/2026	42558	FOA	BULK SALT	
53819	4812 S. OLD US-23	01/27/2026		N		320.00
01/15/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		320.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 5/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-265-930.000	REPAIRS & MAINTENANCE			160.00		
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR			160.00		
				320.00		

LOREA	LOREA TOPSOIL & AGGREGATE	01/19/2026	42859	FOA	BULK SALT	
53839	4812 S. OLD US-23	01/27/2026		N		160.00
01/19/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	80.00
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	80.00
		160.00

LOREA	LOREA TOPSOIL & AGGREGATE	01/20/2026	42914	FOA	BULK SALT	
53844	4812 S. OLD US-23	01/27/2026		N		160.00
01/20/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	53.34
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	53.32
101-751-802.000	LAWN/SNOW MAINTENANCE	53.34
		160.00

VENDOR TOTAL: 960.00

LOREA-F	LOREA TOPSOIL & AGGREGATE	01/10/2026	42336	FOA	BULK SALT	
53790	4812 S. OLD US-23	01/27/2026		N		160.00
01/10/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	160.00

LOREA-F	LOREA TOPSOIL & AGGREGATE	01/10/2026	42338	FOA	BULK SALT	
53789	4812 S. OLD US-23	01/27/2026		N		160.00
01/10/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	160.00

LOREA-F	LOREA TOPSOIL & AGGREGATE	01/15/2026	42542	FOA	BULK SALT	
53820	4812 S. OLD US-23	01/27/2026		N		160.00

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 6/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

01/15/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	160.00

LOREA-F	LOREA TOPSOIL & AGGREGATE	01/16/2026	42751	FOA	BULK SALT	
53840	4812 S. OLD US-23	01/27/2026		N		160.00
01/16/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		160.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	160.00

LOREA-F	LOREA TOPSOIL & AGGREGATE	01/19/2026	42864	FOA	BULK SALT	
53843	4812 S. OLD US-23	01/27/2026		N		320.00
01/19/2026	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/27/2026		Y		320.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-802.000	LAWN/SNOW MAINTENANCE	320.00

VENDOR TOTAL: 960.00

MMTA	MICHIGAN MUNICIPAL TREASURERS ASSOC	01/08/2026	13856	FOA	2026 WINTER WORKSHOP	
53812		01/27/2026		N		249.00
	PO BOX 324					
01/08/2026	TAWAS CITY MI, 48764	/ /	0.0000	N		0.00
		01/27/2026		N		249.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-957.000	EDUCATION/TRAINING/CONVENTION	249.00

VENDOR TOTAL: 249.00

1180	PETER'S TRUE VALUE HARDWARE	01/12/2026	K80704	FOA	MENS GLOVES	
53787	3455 W. HIGHLAND ROAD	01/27/2026		N		17.99
01/12/2026	MILFORD MI, 48380	/ /	0.0000	N		0.00
		01/27/2026		N		17.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	17.99

VENDOR TOTAL: 17.99

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 7/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

SBELECTRIC	SB ELECTRICAL CONTRACTORS, LLC	01/12/2026	2001	FOA	WORK PERFORMED AT FIRE STATION	
53841	P.O. BOX 387	01/27/2026		N		1,568.71
01/12/2026	CHELSEA MI, 48118	/ /	0.0000	N		0.00
		01/27/2026		N		1,568.71

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	1,568.71

VENDOR TOTAL: 1,568.71

SERVICEPRO	SERVICEPRO	01/07/2026	DECEMBER 2025	FOA	MONTHLY CLEANING SERVICES	
53781	7510 PARKWOOD DRIVE	01/27/2026		N		792.00
01/07/2026	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/27/2026		Y		792.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	792.00

SERVICEPRO	SERVICEPRO	01/07/2026	NOVEMBER 2025	FOA	MONTHLY CLEANING SERVICES	
53780	7510 PARKWOOD DRIVE	01/27/2026		N		880.00
01/07/2026	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/27/2026		Y		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	880.00

SERVICEPRO	SERVICEPRO	01/07/2026	OCTOBER 2025	FOA	MONTHLY CLEANING SERVICES	
53779	7510 PARKWOOD DRIVE	01/27/2026		N		880.00
01/07/2026	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/27/2026		Y		880.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	880.00

VENDOR TOTAL: 2,552.00

STAPLES	STAPLES	01/10/2026	6052647936	FOA	PAPER TOWELS	
53786	PO BOX 660409	01/27/2026		N		73.39
01/10/2026	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		01/27/2026		N		73.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	73.39

VENDOR TOTAL: 73.39

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 8/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

TITAN	TITAN PLUMBING GROUP	01/14/2026	40954945	FOA	EXPOSING OF WTR LINE ID FOR EGLE	
53814	2440 W HIGHLAND RD, STE 104	01/27/2026		N		5,525.00
11/24/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		Y		5,525.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	5,525.00

TITAN	TITAN PLUMBING GROUP	11/26/2025	41076747	FOA	CABLING	
53788	2440 W HIGHLAND RD, STE 104	01/27/2026		N		425.00
11/26/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		Y		425.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	425.00

VENDOR TOTAL: 5,950.00

SCADA	UIS SCADA, INC.	01/14/2026	530382363	FOA	2026 SCADA CRUISE SUBSCRIPTION FEES	
53821	2290 BISHOP CIRCLE EAST	01/27/2026		N		2,534.00
01/14/2026	DEXTER MI, 48130	/ /	0.0000	N		0.00
		01/27/2026		N		2,534.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	2,534.00

VENDOR TOTAL: 2,534.00

VC3, INC.	VC3, INC.	01/12/2026	234472	FOA	JANUARY 2026 - MS OFFICE 365	
53808	C/O PNC BANK	01/27/2026		N		551.46
	P.O. BOX 746804					
01/12/2026	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		01/27/2026		N		551.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	551.46

VC3, INC.	VC3, INC.	01/12/2026	234473	FOA	JANUARY 2026 - CLOUD PROTECTION/RECO	
53807	C/O PNC BANK	01/27/2026		N		314.00
	P.O. BOX 746804					
01/12/2026	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		01/27/2026		N		314.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

01/21/2026 01:51 PM
User: SUSANC
DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP
EXP CHECK RUN DATES 01/27/2026 - 01/27/2026
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN - CHECK TYPE: PAPER CHECK

Page: 9/9

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

101-258-801.000	CONTRACTED SERVICES				314.00	
-----------------	---------------------	--	--	--	--------	--

VENDOR TOTAL:	865.46
---------------	--------

WATERTECH	WATER TECH	12/31/2025	67035	FOA	DECEMBER 2025	
53838	718 S MICHIGAN	01/27/2026		N		69.00
12/31/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/27/2026		N		69.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	69.00

VENDOR TOTAL:	69.00
---------------	-------

TOTAL - ALL VENDORS:	225,160.54
----------------------	------------

FUND TOTALS:

Fund 101 - GENERAL FUND	10,434.89
Fund 206 - FIRE OPERATING	2,690.59
Fund 536 - WATER SYSTEM FUND	13,213.23
Fund 577 - CABLE TV FUND	551.46
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	196,249.37
Fund 701 - TRUST AND AGENCY	2,021.00

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: January 21, 2026

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$431,738.88

January 15, 2026 Payroll - \$91,704.77

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the adopted FY26 budget.

Attachments

Post Audit Bills List 01.08.2026

Post Audit Bills List 01.15.2026

Payroll for January 15, 2026

01/21/2026 02:07 PM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 01/08/2026 - 01/08/2026

Page 1/1

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/08/2026	FOA	46755	APPLIED CAPITAL, LLC	LEASES - COPIER	101-172-960.000	429.47
01/08/2026	FOA	46756	HARTLAND DEERFIELD FIRE	CONTRIBUTION TO FIRE AUTHORITY	206-000-999.336	422,343.75
01/08/2026	FOA	46757	HARTLAND ROAD FUND	ROAD MILLAGE - HURON VALLEY STATE	204-000-003.001	50.00
01/08/2026	FOA	46758	HARTLAND TOWNSHIP M-59 SAVINGS	M59 SAVINGS @ THE STATE BANK	354-000-003.001	50.00
01/08/2026	FOA	46759	HARTLAND WATER REPAIR/RPLCMNT	WTRRR FIRST NATIONAL BANK	539-000-003.001	50.00
01/08/2026	FOA	46760	PETTY CASH (TREASURER)	SUPPLIES & POSTAGE	101-253-727.000	15.06
01/08/2026	FOA	46761	POSTMASTER	SUPPLIES & POSTAGE	101-172-727.000	740.00
01/08/2026	FOA	46762	STATE OF MICHIGAN	LEGAL FEES	101-209-826.000	50.00
			TOTAL - ALL FUNDS	TOTAL OF 8 CHECKS		423,728.28

--- GL TOTALS ---

101-172-727.000	SUPPLIES & POSTAGE	740.00
101-172-960.000	LEASES - COPIER	429.47
101-209-826.000	LEGAL FEES	50.00
101-253-727.000	SUPPLIES & POSTAGE	15.06
204-000-003.001	ROAD MILLAGE - HURON VALLEY STATE BANK	50.00
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	422,343.75
354-000-003.001	M59 SAVINGS @ THE STATE BANK	50.00
539-000-003.001	WTRRR FIRST NATIONAL BANK	50.00
	TOTAL	423,728.28

Check Date	Bank	Check #	Payee	Description	GL #	Amount
01/15/2026	FOA	46791	CHASE BANK	SUPPLIES & POSTAGE	101-192-727.000	57.53
		46791		MEMBERSHIP & DUES	101-215-804.000	100.00
		46791		EDUCATION/TRAINING/CONVENTION	101-215-957.000	308.70
		46791		SUPPLIES & POSTAGE	101-247-727.000	14.99
		46791		EDUCATION/TRAINING/CONVENTION	101-253-957.000	699.00
		46791		OPERATING SUPPLIES	101-265-740.000	28.87
		46791		CONTRACTED SERVICES	101-265-801.000	198.00
		46791		TELEPHONE	101-265-851.000	19.44
		46791		REPAIRS & MAINTENANCE	101-265-930.000	479.69
		46791		OPERATING SUPPLIES	101-441-740.000	129.00
		46791		MEMBERSHIP & DUES	101-441-804.000	140.00
		46791		SUPPLIES & POSTAGE	101-577-727.000	106.07
		46791		OPERATING SUPPLIES	101-577-740.000	16.99
		46791		CONTRACTED SERVICES	101-577-801.000	26.31
		46791		CONTRACT SERVICES - HTLD LIVING	101-577-801.020	278.00
		46791		OPERATING SUPPLIES	536-000-740.000	294.16
		46791		CONTRACTED SERVICES	536-000-801.000	99.00
		46791		INTERNET	536-000-805.000	476.08
		46791		TELEPHONE	536-000-851.000	45.08
		46791		PRINTING & PUBLICATIONS	536-000-900.000	39.99
		46791		INTERNET	577-000-805.000	1,099.63
		46791		CABLE TV FEES	577-000-806.000	179.48
		46791		REPAIRS & MAINTENANCE	577-000-930.000	129.95
						<hr/> 4,965.96
01/15/2026	FOA	46792	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	1,345.57
		46792		UTILITIES - GAS	536-000-920.001	626.75
						<hr/> 1,972.32
01/15/2026	FOA	46793	DTE ENERGY	UTILITIES - ELECTRIC	101-751-920.002	59.19
		46793		UTILITIES - ELECTRIC	536-000-920.002	21.32
						<hr/> 80.51
01/15/2026	FOA	46794	GANNETT MICHIGAN LOCALIQ	PRINTING & PUBLICATIONS	101-101-900.000	312.52
		46794		PRINTING & PUBLICATIONS	101-215-900.000	238.68
		46794		PRINTING & PUBLICATIONS	539-000-900.000	382.60
						<hr/> 933.80
01/15/2026	FOA	46795	MICHIGAN.COM	MEMBERSHIP & DUES	101-101-804.000	58.01
						<hr/>
TOTAL - ALL FUNDS				TOTAL OF 5 CHECKS		8,010.60
--- GL TOTALS ---						
101-101-804.000			MEMBERSHIP & DUES		58.01	
101-101-900.000			PRINTING & PUBLICATIONS		312.52	
101-192-727.000			SUPPLIES & POSTAGE		57.53	
101-215-804.000			MEMBERSHIP & DUES		100.00	
101-215-900.000			PRINTING & PUBLICATIONS		238.68	
101-215-957.000			EDUCATION/TRAINING/CONVENTION		308.70	
101-247-727.000			SUPPLIES & POSTAGE		14.99	

01/21/2026 02:08 PM
User: SUSANC
DB: Hartland

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 01/15/2026 - 01/15/2026

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-253-957.000				EDUCATION/TRAINING/CONVENTION		699.00
101-265-740.000				OPERATING SUPPLIES		28.87
101-265-801.000				CONTRACTED SERVICES		198.00
101-265-851.000				TELEPHONE		19.44
101-265-920.001				UTILITIES - GAS		1,345.57
101-265-930.000				REPAIRS & MAINTENANCE		479.69
101-441-740.000				OPERATING SUPPLIES		129.00
101-441-804.000				MEMBERSHIP & DUES		140.00
101-577-727.000				SUPPLIES & POSTAGE		106.07
101-577-740.000				OPERATING SUPPLIES		16.99
101-577-801.000				CONTRACTED SERVICES		26.31
101-577-801.020				CONTRACT SERVICES - HTLD LIVING		278.00
101-751-920.002				UTILITIES - ELECTRIC		59.19
536-000-740.000				OPERATING SUPPLIES		294.16
536-000-801.000				CONTRACTED SERVICES		99.00
536-000-805.000				INTERNET		476.08
536-000-851.000				TELEPHONE		45.08
536-000-900.000				PRINTING & PUBLICATIONS		39.99
536-000-920.001				UTILITIES - GAS		626.75
536-000-920.002				UTILITIES - ELECTRIC		21.32
539-000-900.000				PRINTING & PUBLICATIONS		382.60
577-000-805.000				INTERNET		1,099.63
577-000-806.000				CABLE TV FEES		179.48
577-000-930.000				REPAIRS & MAINTENANCE		129.95
				TOTAL		8,010.60

Check Register Report For Hartland Township
For Check Dates 01/15/2026 to 01/15/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
01/15/2026	FOA	18542	MISSION SQUARE	1,846.10	1,846.10	0.00	Open
01/15/2026	FOA	18543	MISSION SQUARE	3,472.86	3,472.86	0.00	Open
01/15/2026	FOA	18544	MISSION SQUARE	4,277.52	4,277.52	0.00	Open
01/15/2026	FOA	DD10417	ALLEN, DANIEL K	607.22	0.00	534.96	Cleared
01/15/2026	FOA	DD10418	BERNARDI, MELYNDA A	1,252.90	0.00	986.80	Cleared
01/15/2026	FOA	DD10419	BROOKS, TYLER J	3,949.75	0.00	2,740.89	Cleared
01/15/2026	FOA	DD10420	CARRIGAN, AMANDA K	3,830.25	0.00	2,854.93	Cleared
01/15/2026	FOA	DD10421	CASE, SUSAN E	2,997.26	0.00	1,648.45	Cleared
01/15/2026	FOA	DD10422	CIOFU, LARRY N	3,604.17	0.00	2,451.78	Cleared
01/15/2026	FOA	DD10423	COSGROVE, HEATHER H	2,550.23	0.00	1,840.84	Cleared
01/15/2026	FOA	DD10424	DRYDEN-HOGAN, SUSAN A	4,204.33	0.00	2,992.72	Cleared
01/15/2026	FOA	DD10425	HAASETH, GWYN M	900.39	0.00	803.51	Cleared
01/15/2026	FOA	DD10426	HABLE, SCOTT R	3,777.88	0.00	2,605.41	Cleared
01/15/2026	FOA	DD10427	HORNING, KATHLEEN A	3,354.17	0.00	2,368.88	Cleared
01/15/2026	FOA	DD10428	HUBBARD, TONYA S	2,598.26	0.00	1,756.05	Cleared
01/15/2026	FOA	DD10429	JOHNSON, LISA	2,889.90	0.00	1,558.32	Cleared
01/15/2026	FOA	DD10430	KENDALL, ANTHONY S	107.34	0.00	99.12	Cleared
01/15/2026	FOA	DD10431	LANGER, TROY D	4,143.29	0.00	2,928.44	Cleared
01/15/2026	FOA	DD10432	LOUIS, CASEY	833.82	0.00	654.06	Cleared
01/15/2026	FOA	DD10433	LUCE, MICHAEL T	6,045.83	0.00	4,427.55	Cleared
01/15/2026	FOA	DD10434	MORGANROTH, CAROL L	2,674.00	0.00	1,934.67	Cleared
01/15/2026	FOA	DD10435	NIXON, MITCHELL A	3,407.25	0.00	2,401.22	Cleared
01/15/2026	FOA	DD10436	RADLEY, JAMES W	2,809.00	0.00	2,084.81	Cleared
01/15/2026	FOA	DD10437	SHOLLACK, DONNA M	2,848.00	0.00	2,156.30	Cleared
01/15/2026	FOA	DD10438	SOSNOWSKI, SHERI R	2,661.54	0.00	2,019.90	Cleared
01/15/2026	FOA	DD10439	VETTRAINO, ALEXANDER D	403.00	0.00	355.04	Cleared
01/15/2026	FOA	DD10440	WYATT, MARTHA K	3,957.70	0.00	2,677.74	Cleared
01/15/2026	FOA	EFT783	FEDERAL TAX DEPOSIT	15,700.81	15,700.81	0.00	Cleared

Totals:	Number of Checks: 028	91,704.77	25,297.29	46,882.39
---------	-----------------------	-----------	-----------	-----------

Total Physical Checks:	3
------------------------	---

Total Check Stubs:	25
--------------------	----

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 01-13-26 Hartland Township Board Regular Meeting Minutes

Date: January 21, 2026

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for January 13, 2026.

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

1-13-26 HTB Minutes - Draft

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 13, 2026 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

Manager Luce stated that we are having technical difficulties tonight and the meeting is not on the cable channel or on YouTube.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci, Trustee Lubeski
ABSENT: Trustee O'Connell

Also present were Township Manager Mike Luce, Finance Director Susan Dryden and Planning Director Troy Langer.

4. Approval of the Agenda

Move to approve the agenda for the January 13, 2026 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci
Voting Nay: None
Absent: Trustee O'Connell

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the January 13, 2026 Hartland Township Board meeting as presented.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci
Voting Nay: None
Absent: Trustee O'Connell

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 12-16-25 Hartland Township Board Regular Meeting Minutes

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 13, 2026 – 7:00 PM

7. Pending & New Business

- a. Site Plan/Planned Development Application #26-001 – Proposed restaurant with drive-through service (Chick-fil-A) at 10587 Highland Road Preliminary PD Site Plan.

Planning Director Troy Langer gave a brief overview of the proposed Chick-Fil-A (CFA) restaurant with a drive through window at the former Big Boy site. He stated this would be a redevelopment of the site where they would demolish the old building and build a new building in basically the same footprint as the old Big Boy restaurant. Director Langer stated this is a Planned Development (PD) proposal and gave a brief overview of the three step PD process of Concept Plan, Preliminary Plan, and Final Plan. He stated the project has gone through the Concept plan stage with the PC and the Board and that the PC held a public hearing on the Preliminary Plan at their December 18, 2025 meeting and they recommended approval of the site plan which bring this to the Board tonight. If approved tonight by the Board the applicant would go through the Final Plan stage dealing easements and other legal agreements. The Final Plan would then go through the PC, and then to the Board, where the Board would also entertain an approval to rezone the property from it's current General Commercial category to a PD. Director Langer gave a brief overview of the project stating the existing access points to the site will not change, the building materials will be the same as the Applicant proposed for the Burger King site, along with the signage package. Trustee Petrucci inquired as to whether they have the approval to tear down the existing building at this time and Director Langer stated they probably will not even request this until they get through the PD process. Leslie Accardo, Senior Project Manager of the PEA Group, came forward a gave a brief presentation of the project and reviewed the aerial site plan, the proposed outdoor seating, the retaining walls, the signage throughout the property, and the changes made to the width of the parking spaces and landscaping around the transformer, per recommendations at the PC meeting. Clerk Ciofu inquired as to the site plan, what would separate the drive through lanes from the parking lot lanes and the Applicant stated it would be ground striping. Trustee McMullen stated she was concerned with the safety of the dine-in customers regarding the drive-through lanes exiting into the parking lot rather than an access road. The Applicant stated they are somewhat limited by site constraints, grading issues, and exiting into MDOT's right of way on M-59. Supervisor Fountain inquired as to deliveries, and the Applicant stated deliveries are usually between midnight and 5:00 a.m. and there is sufficient turning space for these deliveries. Supervisor Fountain inquired as to the main entrance to the building and whether there could be signage or striping added to aid in getting customers safely from the parking lot to the entrance, and the Applicant stated they will look at this. Clerk Ciofu inquired to as to curbside signage and where these would be located and the applicant stated they would be north of the dumpster enclosure. Trustee Petrucci inquired as to whether you can make a left turn on Hartland Rd. from Rovey Rd. and it was explained that you could not turn left from Rovey Rd. Director Langer stated that even though they are tearing down the building they are trying to keep the parking lot intact and there were some compromises made on the width of certain parking spaces. Trustee Petrucci inquired as to a timeline for the project and the Applicant stated they will be hoping to start construction this summer, and it is usually about six to nine months for construction.

Move to approve Site Plan/PD #26-001, the Preliminary Planned Development Site Plan for Chick-Fil-A Planned Development, as outlined in the staff memorandum dated January 6, 2026.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 13, 2026 – 7:00 PM

b. Fire Authority FY2026-2027 Budget Request

Hartland Deerfield Fire Authority (HDFA) Fire Chief Adam Carroll came forward to present the proposed HDFA Budget for FY 2026-2027. Chief Carroll reviewed the December 17, 2025 memo to the Board highlighting the standard Articles of Incorporation requirements, the HDFA operational, staffing, and deployment models and how this adjusts over time with community growth, and the four key factors that have the most impact on the proposed budget of personnel, insurance, utilities, and equipment and supplies. He mentioned the drastic 100% increase in fire truck costs and the excessive delivery times of over two years. He then reviewed the proposed budget starting with the formula data regarding run time hours and the three-year rolling average for revenue allocation for Hartland and Deerfield. He gave a brief history of how this methodology changed over time to the current allocation method. Chief Carroll then reviewed the revenue section of the proposed budget. Supervisor Fountain inquired as to what is included in Cost Recovery and Reimbursement Revenue. Chief Carroll stated Cost Recovery is revenue from significant incidents where individuals or companies are billed for the cost of service we incurred to cover the incident. A brief discussion was held on types of incidents that would be billed, personal insurance considerations, and the effect of payment methods on this revenue. Chief Carroll stated that Reimbursement Revenue is revenue from items such as training that we host or purchases we made for multiple entities. When those department reimburse us for these events it must be recorded as revenue rather than an offset to the expense. He then reviewed the expenses, highlighting the increase in Wages, Insurance, and Benefits due to the two new full-time positions and a general increase in health coverage rates, the decrease in equipment and supplies, expected increases in utilities, the decreases in the contingency amount and the transfer to capital improvements. Chief Carroll then reviewed the call volume statistics showing increases by incident type from 2024 to 2025, and a three-year average from 2022 to 2024 to the 2025 call volumes. He highlighted the fact that most incident types were significantly increased, and there is a trend towards having more simultaneous calls as they increased from 12% of the time in 2024 to 22% in 2025, an 80% increase. He then reviewed the data provided regarding local fire millages for comparison to our current HDFA operating millage. Trustee Lubeski inquired as to the increase in the Cell Phone Stipend expense and Chief Carroll stated this was due to the two new budgeted employees. Trustee Lubeski also inquired as to the Special Teams Stipend and Chief Carroll stated this was to encourage participation in Countywide Specialized Response teams and that this was a stipend for our members that are active and in good standing with a County Specialized Response team. Treasurer Horning stated based on the budget for the two new Shift Supervisors and the increase in the Health Care coverage it would appear that the Health Care coverage for the two new Shift Supervisors is extremely high. Chief Carroll stated there are other factors included in this and he will provide a breakdown of this for the Board. Clerk Ciofu stated he is concerned with the Revenue allocation formula in that Deerfield's portion of the overall budgeted revenue allocation was only around \$3300 and he feels there needs to be a different allocation formula for fixed costs that would be split on a more equitable basis than on run hours. A brief discussion was held on fixed and variable cost allocation issues and a potential joint meeting with individuals from the Board, the Deerfield Board and the HDFA Board. Trustee Petrucci asked Fire Chief Carroll to explain the changes in the EMT ratings of the HDFA. Chief Carroll explained that when the HDFA started EMS work the department was licensed as a Medical First Responder (MFR) / Emergency Medical Responder (EMR) Agency. He stated the next level up would be Basic EMT / Non Transport which includes addition medical services that we would be able to complete in various incidents that would be extremely beneficial for our residents. He stated they spent the last nine months working on our skill set to move the department to the Basic EMT / Non-Transport Agency designation. Chief Carroll reported in December we completed this process and obtained our license upgrade. Chief Carroll stated we had 37 EMT's at this time. Trustee McMullen inquired as to whether this would

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 13, 2026 – 7:00 PM

potentially lower insurance costs and Chief Carroll stated it may, but it would not be a substantial amount.

8. Board Reports

Clerk Ciofu - Stated Winterfest will be held on Saturday, February 14, 2026 and we are still looking for volunteers and sponsors and if anyone is interested to please contact the Clerk's office.

Treasurer Horning - No report.

Trustee Lubeski - No report.

Trustee McMullen - No report.

Trustee Petrucci - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated that he attended the HERO Center meeting today and stated they are now working with the Howell Parks & Recreation Teen Center manager. He stated there are three active teen centers in Livingston County, Hartland, Howell, and Pinckney, and that Hartland's is the most well attended of the three. At the meeting there was a request for a new water softener, and this will be put into the next budget. He also stated there was a discussion regarding offering some form of summer education classes for student regarding professional development. Manager Luce stated we have received a written request for an amendment to our Ordinance to allow for shipping containers for storage and the PC will take a look at this. Manager Luce also stated we received notice from MI Homes that they will be pulling out of the Sawyer Ridge development and that the owner of the property has stated they will still be moving forward with the development with a new builder. Manager Luce stated they had a meeting with the Livingston County Road Commission (LCRC) regarding the M-59 / Old US-23 intersection. He stated that if the Township and the developers were willing to contribute to the project, they discussed what could be done to improve traffic flow at this intersection. He stated LCRC seemed to be receptive to this and they indicated they would be willing to contribute to this project. He stated that MDOT has no plans for M-59, west of US-23 until 2030 other than a roundabout at Latson Rd. Manager Luce provided an update on the easement issue regarding the paving of Pleasant Valley that was also discussed at this meeting. He stated the County engineers may have a design solution that would allow for the project to continue without the two holdout easements, but this may not happen until 2027. Manager Luce stated that he, Finance Director Dryden, and the Admin Committee have had discussions on the HDFA millage. He stated the current millage funds the HDFA through the end of 2026 so we would need to go out for a millage renewal this fall. There have been discussions regarding increasing the millage rate due to rising costs. Manager Luce recommended having a municipal financial advisor review this to determine what we would need in a millage renewal. A brief discussion was held on operating expenses, capital improvement needs, and the potential need for a new fire station or fire station improvements. After discussion it was agreed to get a quote from a municipal financial advisor to develop an overall plan for funding the HDFA for operations, capital improvements, and building needs.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 13, 2026 – 7:00 PM

10. Adjournment

Move to adjourn the meeting at 8:50 p.m.

Motion made by Trustee McMullen, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

Submitted by

Larry N. Ciofu, Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: Gen-X – 2026 Winterfest Fireworks Permit

Date: January 22, 2025

Recommended Action

Move to approve the Permit for the Gen-X Pyrotechnics 2026 Winterfest Fireworks Display on February 14, 2026.

Discussion

Gen-X Pyrotechnics has applied to perform a fireworks display at the 2026 Winterfest Event at Heritage Park on February 14, 2026. The applicant intends to launch the fireworks from the northeast corner of Heritage Park at the conclusion of the Winterfest Event. This approval is contingent on the Hartland Deerfield Fire Marshall's approval.. Funds for the fireworks display are fully covered by sponsorship donations.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

The fireworks are funded using Winterfest sponsorship dollars and charged to account 101-751-955.000 Parks – Special Events.

Attachments

2026 Gen-X Winterfest Fireworks

2026 Hartland Family Winterfest

GEN-X PYROTECHNICS

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.

Jason Trudeau

Jason Trudeau



248.252.0029



genxpyro@comcast.net
info@genxpyrotechnics.com



www.genxpyrotechnics.com

2024 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY


DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The **LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD** will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks
- ☐ Public Display ☐ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Hartland Winterfest		ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Gen-X Pyrotechnics		ADDRESS OF PYROTECHNIC OPERATOR 2906 Pine Needle Dr, White Lake, MI 48383	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 25+	NO. DISPLAYS 350+	WHERE Various locations in Michigan	
NAME OF ASSISTANT See Attached		ADDRESS OF ASSISTANT See Attached	AGE OF ASSISTANT 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT See Attached		ADDRESS OF OTHER ASSISTANT See Attached	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER X <input type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Soccer Field at Heritage Park			
DATE OF PROPOSED DISPLAY 2-14-26		TIME OF PROPOSED DISPLAY Dusk	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT ATF Approved Storage Magazine			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) See Attached		NAME OF BONDING CORPORATION OR INSURANCE COMPANY See Attached	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY See Attached			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
	15+ Multishot Boxes		
SIGNATURE OF APPLICANT 		DATE 1-12-26	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPOINT BLVD., #101 PETALUMA CA 94954	CONTACT NAME: PHONE (A/C. No. Ext): 415-475-4300 FAX (A/C. No): 415-475-4303 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Certain Underwriters at Lloyd's, London NAIC # AA-1128623
INSURED Gen-X Pyrotechnics, Inc. 2906 Pine Needle Drive White Lake MI 48383	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** BL-006438**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		PY/25-0167	06/18/2025	06/18/2026	EACH OCCURRENCE \$ \$5,000,000
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$50,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$ \$5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ INCLUDED
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input type="checkbox"/> N / A						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Hartland Township are Additional Insured as respects the Class B (1.3g) fireworks display(s) on 02/14/2026 located at 12439 Highland road, Hartland Mi, MI 48353. This policy provides a two-year extended reporting period from the date of the display. 30-day notice of cancellation and a 10-day notice for non-payment applies.

CERTIFICATE HOLDER

Hartland Winterfest/Hartland Townshipo 2655 Clark Rd Hartland MI 48353	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED

Underwriter's at Lloyd's, London: Referred to in this endorsement as either the "Insurer" or the "Underwriters"

This endorsement modifies insurance provided under the following:

SECTION III. PERSONS INSURED

In consideration of the premium charged for the Policy, it is hereby understood and agreed that the following entity(ies) as shown in the schedule below is an additional insured pursuant to Section III.

Primary and Non-Contributory

The insurance provided to the Additional Insured scheduled below shall be primary and not contributory with any other insurance maintained by the Additional Insured where this is required by way of a written contract with **Named Insured**.

Waiver of subrogation

The **Named Insured** waives any right of subrogation the **Named Insured** may have against any person or organization, where required by the Insured's written contract with the Additional, because of payments made by the **Named Insured** for **Damages** and **Claims Expenses** arising out of the **Named Insured**'s operations in accordance with the written contract.

Additional Insured:

Hartland Township

02/14/2026

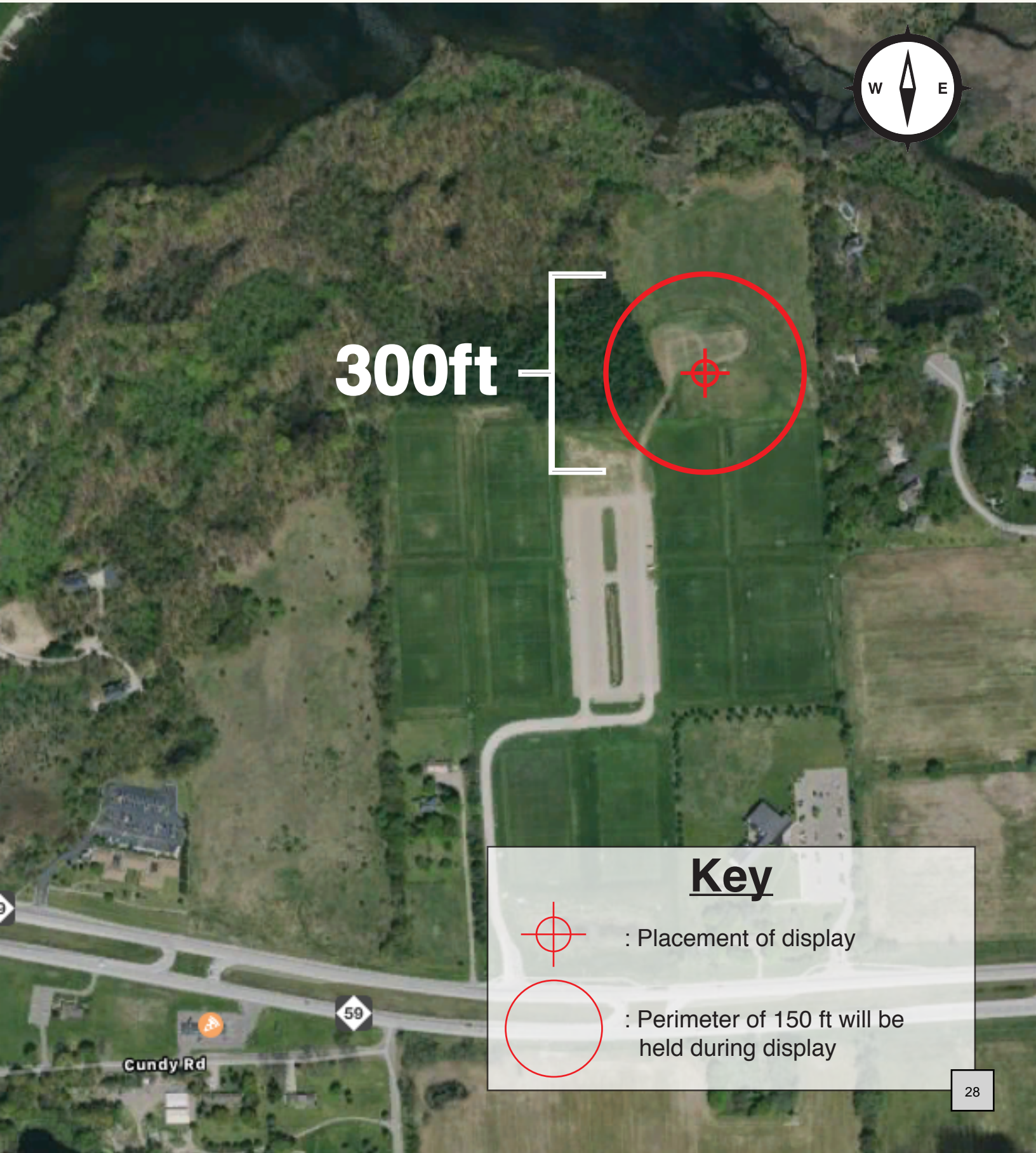
2655 Clark Rd, Hartland, MI 48353

All other terms, exclusions and conditions of this Policy remain unchanged.

Hartland Winterfest

Exhibit A

Distance- 300 ft diameter(NFPA regulation)



300ft

Key



: Placement of display



: Perimeter of 150 ft will be held during display

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License/Permit
Number

4-MI-125-54-7F-01210

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date

June 1, 2027

Name
GEN X PYROTECHNICS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**2906 PINE NEEDLE DR
WHITE LAKE, MI 48383-**

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

**GEN X PYROTECHNICS
2906 PINE NEEDLE DR
WHITE LAKE, MI 48383-**

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete

GEN X PYROTECHNICS:2906 PINE NEEDLE DR:48383-4-MI-125-54-7F-01210:June 1, 2027:54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **GEN X PYROTECHNICS**

Business Name:

License/Permit Number: **4-MI-125-54-7F-01210**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **June 1, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: GEN X PYROTECHNICS

Federal Explosives license/permit no.: 4-MI-125-54-7F-01210

NOTICE DATE: 05/16/2024

Expiration Date: **June 1, 2027**

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 "DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

Premises Address: 2906 PINE NEEDLE DR
WHITE LAKE, MI 48383

Mailing Address:

GEN X PYROTECHNICS
2906 PINE NEEDLE DR
WHITE LAKE, MI 48383

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1

Number of EMPLOYEE POSSESSOR(S): 4

LAST NAME, First Name, Middle Name Clearance Status

RESPONSIBLE PERSONS:

0001 TRUDEAU, JASON ANTHONY

1
Cleared

EMPLOYEE POSSESSORS:

0001 BECK, TYLER RUSSELL

0002 CARRIGER, JOSHUA ROY

0003 DIETLE, DEREK JAMES

0004 DIETLE, JACK ANTHONY

4
Cleared
Cleared
Cleared
Cleared

continued

LAST NAME, First Name, Middle Name Clearance Status



U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: MH/FLS
5400
File Number: **4MI01210**

05/16/2024

SUBJECT: **RESPONSIBLE PERSON LETTER OF CLEARANCE for:**

JASON ANTHONY TRUDEAU

CEO
(248)252-0029

2906 PINE NEEDLE DR
WHITE LAKE, MI 48383

and is ONLY valid under the following Federal explosives license/permit:

4-MI-125-54-7F-01210

GEN X PYROTECHNICS
2906 PINE NEEDLE DR
WHITE LAKE, MI 48383

Dear JASON TRUDEAU:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard
Chief, Federal Explosives Licensing Center (FELC)

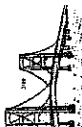
FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV



MICHIGAN
OR USA

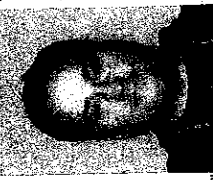

COMMERCIAL DRIVER LICENSE

T 630 373 067 896 ISS 11-20-2018
 DOB 11-23-1968 EXP 11-23-2022 112368

JASON ANTHONY TRUDEAU
 2806 PINE NEEDLE DR
 WHITE LAKE, MI 48383-4283

Sex M Hgt 601 Eyes BRO
 Lic Type CC End H

Restrictions K-DOL Intrastate only, L-No air brk
 DMV

Jason Trudeau

DD: 618444717182 Rev 01-21-2011

MSDS - *Material Safety Data Sheet*
UN0335, FIREWORKS 1.3G, PGII

Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630

Section II – Hazardous Ingredients / Identity Information

Contains **Pyrotechnic Compositions** that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

OSHA PEL – N/A

ACGIH TLV – N/A

OTHER LIMITS – N/A

Section III – Physical / Chemical Characteristics

Boiling Point: - N/A

Specific Gravity: - N/A

Vapor Pressure: - N/A

Melting Point: - N/A

Vapor Density: - N/A

Evaporation Rate: - N/A

Solubility in Water: - N/A

Appearance and Odor: - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

Section IV – Fire and Explosion Hazard Data

Flash Point: - N/A

Flammable Limits: - N/A

LEL: - N/A

UEL: - N/A

Extinguishing Media: Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

Special Fire Fighting Procedures: Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

Section IV – Fire and Explosion Hazard Data- Continued

Unusual Fire and Explosion Hazards: Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

Section V – Reactivity Data

Stability: - Stable

Conditions to Avoid: - Open Flames, Sparks, High Temperatures, Friction or Impact.

Incompatibility (Materials to Avoid): - Do Not Allow Fireworks to Get Wet.

Hazardous Decomposition or Byproducts: - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

Hazardous Polymerization: Will Not Occur

Conditions to Avoid: - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

Section VI – Health Hazard Data

Route(s) of Entry: - N/A Inhalation: -N/A Skin: - N/A Ingestion: - N/A

Health Hazards (Acute and Chronic): - N/A

Carcinogenicity: N/A NTP?: - N/A IARC Monographs?: -N/A

OSHA Regulated: - NO

Signs and Symptoms of Exposure: - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

Medical Conditions Generally Aggravated by Exposure: - Eye Sensitivity, Respiratory Conditions.

Emergency and First Aid Procedure: - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

Section VII – Precautions for Safe Handling and Use

Steps to Be Taken in Case Material is Released or Spilled: - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

Waste Disposal Method: - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

Precautions in Handling and Storing: - Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIRONMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

Other Precautions: - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

Section VIII – Control Measures

Respiratory Protection: N/A

Ventilation: - N/A

Local Exhaust: - N/A Special: - N/A

Mechanical: -N/A

Other: - N/A

Protective Gloves:- N/A Eye Protection: - When Shooting Fireworks 1.3G

Other Protective Clothing or Equipment: - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

Work / Hygienic Practices: - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking.

Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks

1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
2. Contact Jason Trudeau with Gen-X Pyrotechnics for proper pickup.

Gen-X Pyrotechnics will pick up any unused display fireworks and take them to an authorized facility for a proper disposal.



248.252.0029



genxpyro@comcast.net
info@genxpyrotechnics.com



www.genxpyrotechnics.com

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Amanda Carrigan, Assessor

Subject: RESOLUTION TO ADOPT POVERTY GUIDELINES & EXEMPTIONS

Date: January 27, 2026

Recommended Action

Move to increase the Poverty Income Guidelines to 50% above the Federal Poverty Guidelines beginning in the 2026 tax year

Discussion

The Poverty Exemption is an income-based program that exempts qualified applicants from annual millage based property taxes. In order for the exemption to be granted, applicants must meet Hartland Township's income guidelines as well as meet the asset test. Applicants must reapply for the exemption annually in order to qualify.

At the December 2025 meeting of the Board of Review, the members reviewed our current poverty income guidelines to determine if an adjustment should be made that may enable more property owners to qualify for the exemption, as Hartland Township averages only 1-2 poverty exemptions annually. Currently guidelines are set at 25% above the Federal Poverty Guidelines.

After reviewing the income levels in Hartland and surrounding communities, and considering the additional relief it could offer to Hartland Township residents, the Board of Review recommends that the Board of Trustees annually adjust the Poverty Income Guidelines to 50% above the Federal Poverty Guidelines beginning in the 2026 tax year.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

If there is a financial impact, include it here. If not, delete this section.

Using an average taxable value per applicant, if ten poverty exemptions were granted annually with a total taxable value of all applicants being around \$1,500,000, the result would be a loss of roughly \$1,140 annually to our general fund for all poverty exemptions granted.

We currently grant one to two poverty exemptions per year, resulting in a loss of roughly \$100 to the general fund.

Attachments

**Poverty Exemption Memo
Resolution 26-001**

Memo

To: Bill Fountain, Township Supervisor

From: Amanda Carrigan

cc: Mike Luce, Township Manager

Date: 01/07/2026

Re: Proposed Poverty Exemption Income Guidelines – 2026 & Forward

The Poverty Exemption is an income-based program that exempts qualified applicants from annual millage based property taxes. In order for the exemption to be granted, applicants must meet Hartland Township's income guidelines as well as meet the asset test. Applicants must reapply for the exemption annually in order to qualify.

At the December 2025 meeting of the Board of Review, the members reviewed our current poverty income guidelines to determine if an adjustment should be made that may enable more property owners to qualify for the exemption, as Hartland Township averages only 1-2 poverty exemptions annually. Currently guidelines are set at 25% above the Federal Poverty Guidelines.

Our office reached out to other communities in Livingston County to verify what other Townships and Cities modify their income guidelines above the Federal standards. The findings were as follows:

Genoa Township: Uses the Federal Poverty Guidelines as issued.

Hamburg Township: Increases the Federal Poverty Guidelines by 10%.

Brighton Township: Increases the Federal Poverty Guidelines by 10%.

City of Brighton: Increases the Federal Poverty Guidelines by 10%.

Conway Township: Currently increases the Poverty Guidelines by 25% but is considering raising it to 50%.

Putnam Township: Increases the Federal Poverty Guidelines by 50%.

Iosco Township: Increases the Federal Poverty Guidelines by 50%.

City of Howell: Uses the MSHDA/HUD guidelines for Extremely Low Income.

In reviewing the information supplied by other Assessors, it appears that very few Poverty Exemptions are applied for/granted throughout the County.

According to 2023 Median Income Data from the American Community Survey (referenced by the US Census Bureau), the Median Income for Hartland and surrounding areas are as follows:

Hartland -	\$108,750
Fenton -	\$83,077
South Lyon -	\$83,822
Howell -	\$57,127

Ann Arbor - \$80,603
Flint - \$41,410
Detroit - \$39,209

Understanding that the median income for Hartland Township is significantly higher than those in surrounding areas, it is plausible that an increase to the income guidelines is warranted.

Upon reviewing all of the data supplied, the Board of Review proposed that the Hartland Township Poverty Income Guidelines be raised to 50% above the Federal Poverty Guidelines from 2026 forward, until there is a need for an adjustment again in the future.

Hartland Township Poverty Guideline Analysis

Federal Poverty Guidelines - Adjusted

<i>Size of Family Unit</i>	<i>Federal Poverty Guidelines</i>	<i>Hartland Township Current Guidelines</i>	<i>Proposed Guidelines</i>
		<i>Increased by 25%</i>	<i>Increased by 50%</i>
<i>1</i>	15,060	18,825	22,590
<i>2</i>	20,440	25,550	30,660
<i>3</i>	25,820	32,275	38,730
<i>4</i>	31,200	39,000	46,800
<i>5</i>	36,580	45,725	54,870
<i>6</i>	41,960	52,450	62,940
<i>7</i>	47,340	59,175	71,010
<i>8</i>	52,720	65,900	79,080

Fiscal _____ **Impact:**
 Currently Hartland Township grants one to two Poverty Exemptions per year, resulting in a loss of roughly \$125 annually to the Townships general fund.

As the goal of increasing the income guidelines is to enable more Hartland Township residents to qualify for the exemption, we may see an increase in the number of Poverty Exemptions granted.

Using an average taxable value per applicant, if ten poverty exemptions were granted annually with a total taxable value of all applicants being around \$1,500,000, the result would be a loss of roughly \$1,140 annually to our general fund for all poverty exemptions granted.

RECOMMENDATION: That the Hartland Township Board of Trustees increase the Poverty Income Guidelines to 50% above the Federal Poverty Guidelines beginning in the 2026 tax year.

BOARD OF TRUSTEES

2655 Clark Road
Hartland, Michigan 48353
(810) 632-7498 Office
(810) 632-6950 Fax



Supervisor
William J. Fountain

Clerk
Larry N. Ciofu

Treasurer
Kathleen A. Horning

Trustees
Brett J. Lubeski
Summer McMullen
Denise O'Connell
Joseph M. Petrucci

RESOLUTION NO. 26-R001

**RESOLUTION TO ADOPT POVERTY GUIDELINES & EXEMPTIONS UNDER MCL
211.7U POLICY & GUIDELINES FOR GRANTING HARDSHIP EXEMPTIONS**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on January 27 at 7:00 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and seconded by _____.

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Township of Hartland, Livingston County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the current poverty income guidelines adopted by the Township Board.]

- 7) Meet additional eligibility requirements as determined by the Township Board, including: The value of the Homestead will not be included when determining the assets of the applicant. The assets of the applicant and each member of the applicant's household shall be examined to determine whether the assets could be reasonably invested, sold or used to pay the property taxes. Assets can total up to \$10,000 and still receive a 100% exemption. If the assets are of a nature and value that reasonably indicate that a condition of hardship or poverty does not exist, then a Hardship Exemption shall not be granted.
- 8) If the Board of Review determines the applicant receives contribution toward taxes from other sources, such as a trust, inheritance, co-owner, relative, dependent, friend or occupant of the homestead, the Supervisor or Board of Review may consider the amount of such contributions as an addition to the applicant's income. If the resulting sum exceeds the Income Guidelines as adopted by the Hartland Township Board of Review, then a hardship or poverty exemption shall be denied.
- 9) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal; and:

WHEREAS, in observance of hardships that our residents may be subject to, the Township of Hartland uses a 1.50% multiplier applied to the annual Federal Poverty Income Guidelines to determine the eligibility of applicants;

WHEREAS, this resolution serves the guidelines for the current year and years after, or until the Board determines that the guidelines shall be adjusted otherwise;

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT: The Board of Review shall follow the above stated policy and income guidelines when granting or denying a poverty exemption.

A vote on the foregoing resolution was taken and was as follows:

RESULT:
MOVER:
SECONDER:
AYES:
NAYS:
ABSENT:
ABSTAINED:

STATE OF MICHIGAN)
)
 COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the ____ day of _____, 2026.

 Larry N. Ciofu Hartland Township Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Dryden-Hogan, Finance Director

Subject: General Fund Revenue Estimates FY26-27 & FY27-28

Date: January 22, 2026

Recommended Action

For review and discussion: General Fund revenue estimates for Fiscal Years 2026-2027 and 2027-2028

Discussion

The attached spreadsheet includes 5 years of historical data plus the current year (2025-2026) projected revenue and the revenue estimates for the following two fiscal years (FY27 and FY28). Township Manager Luce and Finance Director Dryden will review the primary sources of General Fund revenue with the Board.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

If there is a financial impact, include it here. If not, delete this section.

Attachments

General Fund Revenue Estimates with 5 years of historical data

01/22/2026	HARTLAND TOWNSHIP GENERAL FUND REVENUE ESTIMATES FY2027 AND FY2028 WITH 5 YEAR HISTORY										
							CURRENT YEAR FY26				
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2025-26	2025-26	2026-27	2027-28
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ACTIVITY	ORIGINAL	AMENDED	PROJECTED	DEPT REQUESTED	DEPT REQUESTED
							BUDGET	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES											
Dept 000											
101-000-402.000	CURRENT REAL PROP TAX*	573,309	598,792	623,330	670,163	717,386	739,013	739,013	764,305	778,030	785,200
101-000-413.000	CHARGEBACK TAXES			38	5,847	404					
101-000-421.000	MOBILE HOME FEES	3,760	3,300	3,353	3,408	3,180	3,350	3,350	3,561	3,561	3,561
101-000-445.001	PRE INTEREST	215	762	360	1,116	771	750	750	750	500	500
101-000-446.000	INTEREST & PENALTY DEL TAX	329	157	1,098	518	785	600	600	726	600	600
101-000-477.000	DOG LICENSES	162	296	546	218	266	325	325	200	300	300
101-000-528.000	OTHER FEDERAL GRANTS	13,438									
101-000-567.000	STATE GRANTS - MEDC								10,000		
101-000-569.000	STATE GRANTS - SBTE								760		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	1,551	1,575	1,779	1,864	2,040	1,800	1,800	1,800	1,800	1,800
101-000-574.000	STATE SHARED REVENUE*	1,350,039	1,636,187	1,732,154	1,719,316	1,709,853	1,745,759	1,745,759	1,726,473	1,691,940	1,691,940
101-000-608.000	BOARD OF APPEALS				1,400		1,400	1,400	700	1,400	1,400
101-000-609.000	PROPERTY TAX ADMINISTRATION*	244,113	255,801	267,663	287,211	309,004	312,540	312,540	333,859	336,280	341,860
101-000-611.000	SCHOOL COLLECTION FEES	17,673	17,661	17,670	17,826	17,781	18,120	18,120	17,778	23,700	23,700
101-000-612.000	CABLE FRANCHISE FEES*	224,003	229,771	231,407	220,067	203,540	228,462	228,462	197,000	193,691	189,818
101-000-622.000	ZONING FEES	45,605	35,030	37,540	36,585	31,250	34,692	34,692	53,516	39,723	41,730
101-000-622.001	ZONING FEE REFUNDS				(175)						
101-000-628.100	PROFESSIONAL REVIEW FEES*	37,417	49,409	152,138	255,307	236,434	200,000	200,000	275,000	225,000	225,000
101-000-642.000	COLUMBARIUM SALES		790	855	525	1,280	1,650	1,650	1,650	1,650	1,650
101-000-643.000	LOT SALES		25,880	16,510	1,920	7,910	4,020	4,020	10,000	4,020	4,020
101-000-643.100	LOT REFUNDS				(1,100)				(550)		
101-000-645.000	PRINTED MATERIALS	2,830	2,203	3,260	2,748	2,170	2,773	2,773	3,000	2,800	2,800
101-000-646.000	PASSPORT FEES	3,640	9,450	16,345	15,120	12,740	10,500	10,500	10,500	10,500	10,500
101-000-651.000	PARKS & REC USE FEES	3,350	2,450	5,300	4,875	12,570	5,000	5,000	7,000	5,000	5,000
101-000-652.000	FARMERS MARKET REVENUE	3,990	5,042	4,320	10,575	2,945					
101-000-655.000	FINES	8	145		33				100		
101-000-656.000	TRAFFIC FINES	49			73	2,173	1,800	1,800	5,500	5,500	5,500
101-000-665.000	INTEREST EARNINGS	6,925	2,587	16,235	59,539	70,279	45,000	45,000	70,000	70,000	70,000
101-000-667.001	CELL TOWER LEASE ATT	39,882	43,124	57,484	56,318	55,073	53,680	53,680	53,680	54,000	54,000
101-000-667.002	CABLE STUDIO RENT	12,984	12,984	12,984	12,984	12,984	12,984	12,984	12,984		
101-000-669.285	TRANSFER IN CLFRF (ARPA)					257					
101-000-674.100	SPECIAL EVENTS DONATIONS		23,750	19,500	23,250	18,750	20,000	20,000	20,000	20,000	20,000
101-000-674.400	VETERANS MEMORIAL - BRICKS					3,350			19,000	5,000	5,000
101-000-674.500	VETERANS MEMORIAL - DONATIONS					1,550			26,000		
101-000-676.000	REIMBURSEMENTS	14,215	336	396	49,388	15,554			200		
101-000-676.302	REIMBURSEMENTS SHERIFF CONTRACT			51,579	85,927	86,410	88,296	88,296	83,774	60,962	62,905
101-000-676.536	REIMB ADMIN FEE WATER	83,140	90,383	146,553	166,649	186,350	194,575	215,615	215,615	222,085	228,750
101-000-676.590	REIMB ADMIN FEE SEWER	79,627	79,612	112,151	144,532	186,473	215,615	194,575	194,575	200,420	206,425
101-000-687.000	REBATES&REFUNDS	1,480	2,465	4,019	4,557	5,772			6,280	3,600	3,600
101-000-694.000	OTHER REVENUE	9,716	6,425	6,972	6,027	6,732			3,810	7,100	7,100
101-000-696.000	RESIDUAL EQUITY TRANSFER		24,382								
Totals for dept 000 -		2,773,450	3,160,749	3,543,539	3,864,611	3,924,016	3,942,704	3,942,704	4,129,546	3,969,162	3,994,659
TOTAL ESTIMATED REVENUES		2,773,450	3,160,749	3,543,539	3,864,611	3,924,016	3,942,704	3,942,704	4,129,546	3,969,162	3,994,659
NOTES TO SIGNIFICANT REVENUES:											
Current Real Property Tax - FY26 revenue compared to FY22 is 33% increase, average annual increase is 5.55%											
State Shared Revenue - Impact of 2020 Census occurred in FY22. Expected state sales tax decreases plus 2025 state budget reduced funding returns Township to slightly higher than FY22 funding											
Property Tax Administration Revenues - FY26 revenue compared to FY22 is 37% increase, average annual increase is 6.13%											
Cable Franchise Fees - declining due to personal use of cable to streaming services at about 2% per year. Federal											
Professional Review Fees - Implementation of GASB 84 in FY23 changed accounting method of developer "escrows" from fiduciary to inclusion in revenues and expenditures											
Cable Studio Rent - due to declining PEG fees, decision to discontinue studio rent payment is recommended.											

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: Hartland Township FY26-27 CIP Budget Discussion

Date: January 22, 2026

Recommended Action

No formal action recommended at this time

Discussion

Township Manager Luce will lead the FY2026-27 CIP budget discussion. The proposed CIP budget is reviewed annually in advance of the Township Board formally adopting the budget.

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

Attachments

FY2026-27 CIP



GENERAL FUND CIP
2025 - 2029

Funding Source	Actual FY 24-25	Projected FY 25-26	Proposed FY 26-27	Proposed FY 27-28	Proposed FY 28-29
----------------	--------------------	-----------------------	----------------------	----------------------	----------------------

Pathways

M59 South Pathway Connector (2021, 2024, 2025)	401	\$ 14,367			
Dunham Road Crosswalk (Settlers Park)	401				
Sidewalk Sweeping	401				
Dunham Road Pathway (ARPA)	285				
Sidewalk gaps (Tap grants available) (2029)	401				
San Marino Extension (2022)	401				

Township Hall and Grounds

Township Hall HVAC (placeholder)	401		\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500
Township Hall Landscaping (2022)	401					
Township Hall Roof Replacement/Repair	285			\$ 100,000		
Township Hall Parking Lot Rehab	401	\$ 263,259				
Township Hall replacement generator	401			\$ 150,000		
Township Hall Surveillance Cameras	401	\$ 28,114				
Township Hall Interior and Board Room *	401	\$ 37,386		\$ 130,000		

HERO Center Improvements

Water Softener	401			\$ 7,500		
----------------	-----	--	--	----------	--	--

Parks

Settlers Pathway Sealcoat (2021)	401		\$ 45,000			
Controlled burns/mitigation/education	401			\$ 20,000	\$ 5,000	\$ 5,000
Heritage Park Event Messaging Sign	401		\$ -	\$ 20,000		
Spranger Field Facility Upgrades (New Storage)	401		\$ -	\$ 150,000		
Veterans Memorial at Settlers Park	401	\$ 34,056	\$ 141,000			
Park Amenities (2026 - Water Fountains)	401	\$ 6,791	\$ 30,000	\$ 10,000	\$ 50,000	\$ 150,000
Park parking lot maintenance (Settlers/Heritage)	401	\$ 332,557	\$ 44,883			

Miscellaneous Projects

Contingencies (Annual placeholder)	401		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Hartland Woods Road SAD Paving (2022)	401					
Computer & System Upgrades (W11 & New Server)	401		\$ 59,900			
Miscellaneous Expenses (Occasional)	401					
Sewer REUs for Township Hall	401	\$ 50,217				
M-59 Median Improvements (discussion)*	401	\$ 15,543	\$ 230,000			\$ -
Tractor w/implements & Trailer	401		\$ 70,000			
New Monitor Well Installation (Settlers Park)	401			\$ 30,000		
New "Welcome" signs M59	401			\$ 12,000		
Election Equipment (projected in year 2027)	401				\$ 100,000	

Beginning Capital Project Fund Cash Balance:	401	\$ 1,999,737	\$ 1,861,441	\$ 1,839,925	\$ 1,709,925	\$ 2,054,425
Annual Project Totals:	401	\$ 782,290	\$ 650,283	\$ 659,000	\$ 184,500	\$ 184,500
Other Misc. Revenues	401	\$ 143,994	\$ 128,767	\$ 29,000	\$ 29,000	\$ 29,000
Annual Capital Fund Transfer Projection:	401	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
EOY Capital Fund Project Balance:	401	\$ 1,861,441	\$ 1,839,925	\$ 1,709,925	\$ 2,054,425	\$ 2,398,925



ROAD MILLAGE

2025 - 2029

	Funding Source	Actual FY 24-25	Projected FY 25-26	Proposed FY 26-27	Proposed FY 27-28	Proposed FY 28-29
Road Fund						
Bergin Road Design Engineering	204					
Road Chloride - 25% of all applications	204	\$ 17,682	\$ 14,773	\$ 24,500	\$ 24,500	\$ 24,500
2021 - 2022 construction projects	204					
Cundy Road/Maxfield Road	204					
Old US-23 Paving cost sharing	204	\$ 615,861		\$ 525,000		
Maxfield/Clyde/Cullen Limestone Cap + Parshall.	204	\$ 466,286				
Crouse Rd Drainage & Repaving (Hartland-East)	204	\$ -	\$ 627,749			
Blaine Road, Phase I and II	204	\$ 357,220			\$ 137,500	
Other Road Improvements	204	\$ 7,000				
Hartland Road (heavy rehab gravel)	204				\$ 426,500	
Bergin Road (pave existing gravel)	204				\$ 4,115,411	
Bullard Road (Heavy PM)	204			\$ 32,500		
Limestone Resurfacing - Clyde	204		\$ 71,340		\$ 302,500	
Clyde Rd-Cullen to US23(Heavy Rehab)	204			\$ 215,500		
Clyde Rd-US23 to end of pavement(Light Rehab)	204			\$ 90,000		
Tipsico Lake Rd. - M59 to Briar Hill (Heavy Rehab)	204					\$ 475,000
Fenton Rd. - M59 to township line (Light rehab)						\$ 628,800
Read Rd. - Bullard to Fenton(Heavy PM)						\$ 34,500
Pleasant Valley Rd Paving	204			\$ 2,337,556		
Beginning Road Fund Cash Balance	204	\$ 2,451,220	\$ 2,354,076	\$ 3,068,274	\$ 1,314,119	\$ 1,923,986
Annual Project Totals:	204	\$ 1,464,049	\$ 713,862	\$ 3,225,056	\$ 5,006,411	\$ 1,162,800
Bond Proceeds	204				\$ 4,250,000	\$ -
Annual Bond Payments (P&I) & Non capital expenses	204	\$ -	\$ -	\$ -	\$ 148,750	\$ 350,000
Annual Taxes & Revenues designated for Roads	204	\$ 1,366,905	\$ 1,428,059	\$ 1,470,901	\$ 1,515,028	\$ 1,560,479
EOY Road Fund Project Balance:	204	\$ 2,354,076	\$ 3,068,274	\$ 1,314,119	\$ 1,923,986	\$ 1,971,664
*FY24 last year of collections						

New 10 year millage passed November 2024

FY27-28 assumes bond funding for Bergin Road, 6 years at TIC 3.5% (also assumes tax exempt municipal bonds)



FIRE AUTHORITY CIP
2025 - 2029

Funding Source	Actual FY 24-25	Projected FY 25-26	Proposed FY 26-27	Proposed FY 27-28	Proposed FY 28-29
----------------	--------------------	-----------------------	----------------------	----------------------	----------------------

Fire Fund

Station 62 Bay Door Replacement	206	\$ 2,817				
Station 2 Paint Fire Truck Bays	206	\$ 7,875				
Station 62 water softener	206	\$ 3,100				
Radiant Heater replacement (3 heaters)	206		\$ -	\$ 4,500	\$ 4,500	\$ 4,500
Station 61 parking lot replacement/apron repairs	206					\$ 350,000
Tornado Sirens per new siren	206					\$ 20,000
Station 62 parking lot rehabilitation	206	\$ 63,252	\$ 74,577			
Station 62 interior remodel	206	\$ 6,000	\$ 3,195			
Station 61 HVAC Replacement Unit	206					
Station 62 HVAC replacement unit	206					
Station 61 Roof Heat Tape / Repair	206		\$ 1,593			
Station 62 replacement roof	206		\$ 1,087	\$ 60,000	\$ -	
Station 2 Water Heater	206		\$ 10,000			
Station 61 relocation (\$10M)	206					
Station 64 without property	206					

Beginning Cash Balance	206	\$ 2,218,267	\$ 2,169,131	\$ 2,410,573	\$ 2,585,456	\$ 2,823,331
Annual Expenses excluding Capital Projects	206	\$ 1,891,172	\$ 1,715,772	\$ 1,872,619	\$ 1,929,020	\$ 1,986,891
Total Cash Balance before CIP	206	\$ 327,094	\$ 453,359	\$ 537,954	\$ 656,436	\$ 836,441
Total Project Costs	206	\$ 83,044	\$ 90,453	\$ 64,500	\$ 4,500	\$ 374,500
Cash Balance after CIP (goal of \$100K Min.)	206	\$ 244,050	\$ 362,907	\$ 473,454	\$ 651,936	\$ 461,941
Annual Taxes & Revenues designated for Fire	206	\$ 1,925,081	\$ 2,047,667	\$ 2,112,002	\$ 2,171,395	\$ 2,236,537
EOY Cash Balance:	206	\$ 2,169,131	\$ 2,410,573	\$ 2,585,456	\$ 2,823,331	\$ 2,698,478

Cash balance Target after CIP is \$100,000 at any given time; Capital projects are suspended if balance drops below \$100,000 until balance is restored

Annual Fire Authority Contribution for FY27 is based on actual FA request. FY28 & FY29 assumes a 3% increase.

Operating Millage expires in 2025, (Aug 26 primary for renewal) - Annual Taxes for FY27 & FY28 based on Property Tax worksheet, FY29 is 3% increase. All tax income assumes millage renewed at current rate of 2.00



CABLE PEG FUND

2025 - 2029

Funding Source	<u>Actual</u> FY 24-25	<u>Projected</u> FY 25-26	<u>Proposed</u> FY 26-27	<u>Proposed</u> FY 27-28	<u>Proposed</u> FY 28-29
----------------	---------------------------	------------------------------	-----------------------------	-----------------------------	-----------------------------

Cable Fund

Cable Room Improvements	577			\$ 25,000		
New Projector	577				\$ 9,000	
	577					
	577					
	577					
	577					

Beginning Cash Balance	577	\$ 181,357	\$ 181,717	\$ 173,022	\$ 134,211	\$ 106,275
Annual Expenses excluding Capital Projects	577	\$ 80,997	\$ 89,620	\$ 92,309	\$ 95,078	\$ 97,930
Total Cash Balance before CIP	577	\$ 100,360	\$ 92,097	\$ 80,714	\$ 39,133	\$ 8,345
Total Project Costs	577	\$ -	\$ -	\$ 25,000	\$ 9,000	\$ -
Cash Balance after CIP	577	\$ 100,360	\$ 92,097	\$ 55,714	\$ 30,133	\$ 8,345
Annual PEG Fees & Other revenues	577	\$ 81,357	\$ 80,925	\$ 78,497	\$ 76,142	\$ 73,858
EOY Cash Balance:	577	\$ 181,717	\$ 173,022	\$ 134,211	\$ 106,275	\$ 82,203