



Board of Trustees

William J. Fountain, Supervisor Matthew J. Germane, Trustee
Larry N. Ciofu, Clerk Summer L. McMullen, Trustee
Kathleen A. Horning, Treasurer Denise M. O'Connell, Trustee
Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, June 18, 2024 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - a. Approve Payment of Bills
 - b. Approve Post Audit of Disbursements Between Board Meetings
 - c. 06-04-24 Hartland Township Board Regular Meeting Minutes
 - d. 06-04-24 Hartland Township Board Closed Session Meeting Minutes
 - e. Long Lake Fireworks Display Permit – 7-6-24
 7. Pending & New Business
 - a. 2024 Blaine Rd. Asphalt Rehabilitation Project
 - b. 2024 Pressure Reducing Station Purchase
 - c. Hartland Township Veterans Memorial
 - d. 2024 SEMCOG Membership
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: June 11, 2024

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$657,420.69. The bills are available in the Finance office for review.

Notable invoices include:

\$203,409.21 – Allied Construction – (Settlers Park Paving)

\$15,000.00 – Exclusive Excavating – (Emergency repair on Four Seasons Dr)

\$11,700.96 – Hartland Township Water O&M – (May 2024 out of department & equipment costs)

\$62,984.25 – Livingston County Sheriff – (April – June 2024 law enforcement services)

\$205,811.65 – Livingston County Drain Commission – (May 2024 Sewer O&M)

\$124,900 – Preiss Companies – (Heritage Park Parking Lot Improvement Project)

\$10,150.00 – San Marino Excavating – (Dumpster rentals)

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the approved FY25 budget.

Attachments

Bills for 06.18.2024

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ADOBE	ADOBE INC	05/05/2024	2755830503	FOA	MAY 2024	
50886		06/18/2024		N		19.99
05/05/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		19.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	19.99

VENDOR TOTAL: 19.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ALLIED	ALLIED CONSTRUCTION	05/29/2024	24-00102	FOA	SETTLERS PARK PAVING	
50874	P.O. BOX 1290	06/18/2024		N		203,409.21
05/29/2024	CLARKSTON MI, 48347-1290	/ /	0.0000	N		0.00
		06/18/2024		N		203,409.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	203,409.21

VENDOR TOTAL: 203,409.21

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
ALLSTAR	ALLSTAR ALARM LLC	06/01/2024	396329	FOA	7/1/24 - 9/30/24 HERO TEEN CENTER MO	
50868	8345 MAIN STREET	06/18/2024		N		150.00
06/01/2024	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		06/18/2024		Y		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	150.00

VENDOR TOTAL: 150.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
AMAZON.COM	AMAZON CAPITAL SERVICES	05/03/2024	MAY 2025	FOA	MISC SUPPLIES FOR VARIOUS DEPTS	
50790	P.O. BOX 035184	06/18/2024		N		1,995.85
05/03/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		06/18/2024		N		1,995.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	119.40
101-172-727.000	SUPPLIES & POSTAGE	11.86
101-441-740.000	OPERATING SUPPLIES	11.86
101-441-740.000	OPERATING SUPPLIES	8.08
101-265-740.000	OPERATING SUPPLIES	20.01
101-751-740.000	OPERATING SUPPLIES	20.02
401-265-970.000	CAPITAL OUTLAY	1,079.98
401-265-970.000	CAPITAL OUTLAY	450.78
101-441-740.000	OPERATING SUPPLIES	16.19
101-172-727.000	SUPPLIES & POSTAGE	18.42

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
101-265-740.000	OPERATING SUPPLIES					10.79
101-441-740.000	OPERATING SUPPLIES					15.99
401-265-970.000	CAPITAL OUTLAY					82.99
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP					56.85
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP					72.63
						1,995.85

VENDOR TOTAL: 1,995.85

ASADETROI	ASADETROI.ORG	05/22/2024	052224	FOA	RESTAURANT VALUATION & DOLLAR STORES	
50873		06/18/2024		N		100.00
05/22/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-957.000	EDUCATION/TRAINING/CONVENTION	100.00

VENDOR TOTAL: 100.00

CINTAS	CINTAS CORPORATION	06/10/2024	4195256404	FOA	BLACK MATS	
50915	P.O. BOX 630910	06/18/2024		N		51.17
06/10/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		06/18/2024		N		51.17

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	51.17

CINTAS	CINTAS CORPORATION	06/01/2024	9274333328	FOA	EYEWASH SERVICE AGREEMENT	
50888	P.O. BOX 630910	06/18/2024		N		100.00
06/01/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		06/18/2024		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	100.00

VENDOR TOTAL: 151.17

CITY	CITY ELECTRIC SUPPLY - MI	06/06/2024	BRI124365	FOA	LIGHT BULBS FOR TWP HALL	
50921	PO BOX 1006	06/18/2024		N		89.75
06/06/2024	WILBRAHAM MA, 01095	/ /	0.0000	N		0.00
		06/18/2024		N		89.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	89.75

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 89.75

COMCAST	COMCAST	05/04/2024	MAY 2024	FOA	PHONE, INTERNET, CABLE AT TWP HALL &	
50792	P.O. BOX 70219	06/18/2024		N		1,555.58
05/04/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		06/18/2024		N		1,555.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	83.92
536-000-805.000	INTERNET	136.35
577-000-806.000	CABLE TV FEES	155.06
577-000-805.000	INTERNET	227.90
536-000-805.000	INTERNET	278.40
577-000-805.000	INTERNET	673.95
		<u>1,555.58</u>

VENDOR TOTAL: 1,555.58

CONSUMER	CONSUMERS ENERGY	06/04/2024	202788320880	FOA	JUNE 2024 - WTP	
50911	PO BOX 740309	06/18/2024		N		147.89
06/04/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		06/18/2024		N		147.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	147.89

CONSUMER	CONSUMERS ENERGY	06/03/2024	204034202903	FOA	JUNE 2024 - HERO TEEN CENTER	
50912	PO BOX 740309	06/18/2024		N		20.79
06/03/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		06/18/2024		N		20.79

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	20.79

VENDOR TOTAL: 168.68

CORRIGANT	CORRIGAN TOWING	05/01/2024	050124	FOA	TOW DPW TRUCK TO REPAIR SHOP	
50793		06/18/2024		N		196.52
05/01/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		196.52

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	196.52

VENDOR TOTAL: 196.52

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	06/05/2024	163977	FOA	JUNE 2024 PARKS TRASH	
50894	PO BOX 241	06/18/2024		N		300.00
06/05/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		06/18/2024		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00
VENDOR TOTAL:		300.00

0070	DTE ENERGY	05/31/2024	200484711944	FOA	MAY 2024 - MILLPOINTE, WALNUT RIDGE,	
50892	P.O BOX 740786	06/18/2024		N		1,709.04
	CINCINNATI	/ /	0.0000	N		0.00
05/31/2024	OH, 45274-0786	06/18/2024		N		1,709.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	288.31
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	23.27
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	25.46
101-448-921.000	STREET LIGHTS	1,372.00
VENDOR TOTAL:		1,709.04

EXCLUSIVEE	EXCLUSIVE EXCAVATING	06/06/2024	424-01	FOA	EMERGENCY REPAIR ON FOUR SEASONS DR	
50914	P.O. BOX 1881	06/18/2024		N		15,000.00
06/06/2024	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		06/18/2024		Y		15,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	15,000.00
VENDOR TOTAL:		15,000.00

FIRSTCLASS	FIRST CLASS TIRE SHREDDERS	05/21/2024	96983	FOA	TIRE SHREDDING FOR LG ITEM CLEANUP E	
50881	7302 W VIENNA RD	06/18/2024		N		647.40
05/21/2024	CLIO MI, 48420	/ /	0.0000	N		0.00
		06/18/2024		N		647.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	647.40

FIRSTCLASS	FIRST CLASS TIRE SHREDDERS	05/21/2024	96984	FOA	TIRE SHREDDING FOR LG ITEM CLEANUP E	
50882	7302 W VIENNA RD	06/18/2024		N		730.60

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

05/21/2024	CLIO MI, 48420	/ /	0.0000	N		0.00
		06/18/2024		N		730.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	730.60

FIRSTCLASS	FIRST CLASS TIRE SHREDDERS	05/21/2024	96986	FOA	TIRE SHREDDING FOR LG ITEM CLEANUP E	
50883	7302 W VIENNA RD	06/18/2024		N		743.60
05/21/2024	CLIO MI, 48420	/ /	0.0000	N		0.00
		06/18/2024		N		743.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	743.60

VENDOR TOTAL: 2,121.60

FIRSTIMPRE	FIRST IMPRESSION PRINT & MARKETING	05/02/2024	MAY 2024	FOA	BUDGET BOOKS, WEB SERVICES	
50794	907 FOWLER ST.	06/18/2024		N		567.46
05/02/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		567.46

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-900.000	PRINTING & PUBLICATIONS	534.96
577-000-801.000	CONTRACTED SERVICES & RENTALS	32.50
		567.46

VENDOR TOTAL: 567.46

FIVESTAR	FIVE STAR SIGNS, INC.	06/04/2024	18993	FOA	FINAL PMT FOR HODGE CEMETERY SIGN	
50890	10099 BERGIN RD, BLDG D	06/18/2024		N		812.00
04/09/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		812.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-567-970.000	CAPITAL OUTLAY	812.00

VENDOR TOTAL: 812.00

GODADDY	GO DADDY	05/11/2024	3077292445	FOA	MAY 2024	
50842		06/18/2024		N		29.99
05/11/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		29.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-900.000	PRINTING & PUBLICATIONS	29.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 29.99

0150	HARTLAND CONSOLIDATED SCHOOLS	05/31/2024	174549	FOA	MAY 2024 FUEL	
50897	9525 E HIGHLAND ROAD	06/18/2024		N		1,080.10
06/04/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		1,080.10

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-239-860.000	GASOLINE	103.51
536-000-860.000	GASOLINE	976.59
		<u>1,080.10</u>

VENDOR TOTAL: 1,080.10

WATERO&M	HARTLAND TOWNSHIP WATER O & M	05/31/2024	053124	FOA	MAY 2024 - EQUIPMENT COSTS	
50896	2655 CLARK RD	06/18/2024		N		904.19
05/31/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		06/18/2024		N		904.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.010	CONTRACT EQUIPMENT - WATER SYS	297.23
101-265-801.010	CONTRACT EQUIPMENT - WATER SYS	248.57
101-567-801.010	CONTRACT EQUIPMENT - WATER SYS	324.18
101-441-801.000	CONTRACTED SERVICES	16.60
206-000-802.000	LAWN/SNOW MAINTENANCE	17.61
		<u>904.19</u>

WATERO&M	HARTLAND TOWNSHIP WATER O & M	05/31/2024	MAY 2024	FOA	OUT OF DEPT COSTS FOR MAY 2024	
50893	2655 CLARK RD	06/18/2024		N		10,796.77
05/31/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		06/18/2024		N		10,796.77

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	4,228.23
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	2,709.48
101-567-801.009	CONTRACT SERVICES - WATER SYSTEM	2,975.11
206-000-802.000	LAWN/SNOW MAINTENANCE	302.50
101-441-801.000	CONTRACTED SERVICES	581.45
		<u>10,796.77</u>

VENDOR TOTAL: 11,700.96

HUNT2	HUNTINGTON NATIONAL BANK	06/10/2024	63981	FOA	7/1/24 - 6/30/25 MILLPOINTE SUB RD S	
-------	--------------------------	------------	-------	-----	--------------------------------------	--

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
50907	ATTN CORPORATE TRUST DEPT L-3632	06/18/2024		N		500.00
05/01/2024	COLUMBUS OH, 43260	/ /	0.0000	N		0.00
		06/18/2024		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
358-000-996.000	BOND FEES	500.00

VENDOR TOTAL: 500.00

K&J	K & J ELECTRIC, INC	06/03/2024	10992	FOA	REPLACE BALLASTS AT TWP HALL	
50916	7219 EAST HIGHLAND RD	06/18/2024		N		202.00
06/03/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		202.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	202.00

VENDOR TOTAL: 202.00

LASHBROOK	LASHBROOK SEPTIC SERVICE	05/28/2024	A-70191	FOA	MEMORIAL DAY PARADE PORTA-JOHNS	
50899	4895 CURDY RD	06/18/2024		N		1,340.00
05/28/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		06/18/2024		N		1,340.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,340.00

VENDOR TOTAL: 1,340.00

0015	LIVINGSTON COUNTY SHERIFF	06/18/2024	2ND QTR 2024	FOA	LAW ENFORCEMENT SERVICES APR - JUN 2	
49718	150 S HIGHLANDER WAY	06/18/2024		N		62,984.25
06/18/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		62,984.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-302-801.000	CONTRACTED SERVICES	62,984.25

VENDOR TOTAL: 62,984.25

2909	LIVINGSTON CTY.DRAIN COMMISSIO	05/31/2024	3814	FOA	MAY 2024 SEWER SYSTEM O&M	
50895	2300 E. GRAND RIVER	06/18/2024		N		205,811.65
06/04/2024	STE. 105	/ /	0.0000	N		0.00
	HOWELL MI, 48843	06/18/2024		N		205,811.65

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	205,811.65

VENDOR TOTAL: 205,811.65

LDPA 50877	LIVINGSTON DAILY PRESS & ARGUS 3964 SOLUTIONS CENTER	05/11/2024 06/18/2024	051124	FOA N	MAY 2024	14.99
05/11/2024	CHICAGO IL, 60677-3009	/ /	0.0000	Y N		0.00 14.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	14.99

VENDOR TOTAL: 14.99

MRWA 50887	MICHIGAN RURAL WATER ASSOCIATION 2127 UNIVERSITY PARK DR, STE 340	07/01/2024 06/18/2024	2020-11480	FOA N	ANNUAL DUES	825.00
07/01/2024	OKEMOS MI, 48864	/ /	0.0000	N N		0.00 825.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-804.000	MEMBERSHIP & DUES	825.00

VENDOR TOTAL: 825.00

0400 50867	MICHIGAN TOWNSHIPS ASSOCIATION 512 WESTSHIRE DR	05/23/2024 06/18/2024	318530	FOA N	MTA ONLINE PREMIUM PASS	1,900.00
05/23/2024	LANSING MI, 48917-9757	/ /	0.0000	N N		0.00 1,900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	1,900.00

VENDOR TOTAL: 1,900.00

LCDPA 50913	MICHIGAN.COM PO BOX 742520	07/01/2024 06/18/2024	JULY 2024	FOA N	JULY 2024	63.00
07/01/2024	CINCINNATI OH, 45274-2520	/ /	0.0000	N N		0.00 63.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-101-804.000	MEMBERSHIP & DUES	63.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 63.00

MUGGBOPPS	MUGG & BOPPS	05/18/2024	051824	FOA	WATER/ICE FOR CLEAN-UP DAY EVENT	
50845		06/18/2024		N		41.36
05/18/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		41.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	41.36

VENDOR TOTAL: 41.36

1180	PETER'S TRUE VALUE HARDWARE	05/30/2024	K72604	FOA	HOOKS FOR BARN	
50872	3455 W. HIGHLAND ROAD	06/18/2024		N		27.96
05/30/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		06/18/2024		N		27.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	27.96

1180	PETER'S TRUE VALUE HARDWARE	05/30/2024	K72607	FOA	REPLACEMENT HOSE FOR POWER WASHER	
50870	3455 W. HIGHLAND ROAD	06/18/2024		N		59.99
05/30/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		06/18/2024		N		59.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	59.99

VENDOR TOTAL: 87.95

PMTECH	PM TECHNOLOGIES	06/05/2024	92563024	FOA	AFTER HOURS EMERGENCY CALL FOR WTP	
50898	28294 BECK ROAD	06/18/2024		N		1,217.72
06/05/2024	WIXOM MI, 48393	/ /	0.0000	N		0.00
		06/18/2024		N		1,217.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	1,217.72

VENDOR TOTAL: 1,217.72

PREISS	PREISS COMPANIES LLC	06/06/2024	15394	FOA	HERITAGE PARK PARKING LOT IMPROVEMEN	
50904	8211 CLYDE ROAD	06/18/2024		N		124,900.00
06/06/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		06/18/2024		N		124,900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
-----------	-------------	--------

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

401-751-970.008	HERITAGE PARK					124,900.00
VENDOR TOTAL:						124,900.00

RURALKING	RURAL KING	05/06/2024	050624	FOA	OIL	
50795	4216 DEWITT AVE	06/18/2024		N		283.72
05/06/2024	MATTOON IL, 61938	/ /	0.0000	N		0.00
		06/18/2024		N		283.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	283.72
VENDOR TOTAL:		283.72

SANMARINO	SAN MARINO EXCAVATING, INC.	05/20/2024	154901	FOA	DUMPSTER RENTALS	
50880	5550 MITCHEL WAY	06/18/2024		N		9,735.00
05/20/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		9,735.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-801.000	CONTRACTED SERVICES	9,735.00

SANMARINO	SAN MARINO EXCAVATING, INC.	05/24/2024	154945	FOA	DUMPSTER RENTAL	
50869	5550 MITCHEL WAY	06/18/2024		N		415.00
05/24/2024	HOWELL MI, 48843	/ /	0.0000	N		0.00
		06/18/2024		N		415.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	415.00

VENDOR TOTAL:						10,150.00
---------------	--	--	--	--	--	-----------

SCHERER	SCHERER PERFORMANCE AUTO REPAIR	05/02/2024	30169	FOA	TRUCK REPAIR	
50796	7050 WEST GRAND RIVER	06/18/2024		N		345.00
05/02/2024	FOWLerville MI, 48836	/ /	0.0000	N		0.00
		06/18/2024		N		345.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	345.00

VENDOR TOTAL:						345.00
---------------	--	--	--	--	--	--------

SELECTION	SELECTION.COM	06/01/2024	580346	FOA	BACKGROUND CHECK - A. CARRIGAN	
50885	155 TRI-COUNTY PKWY, STE 150	06/18/2024		N		42.00
06/01/2024	CINCINNATI OH, 45246	/ /	0.0000	N		0.00
		06/18/2024		Y		42.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-801.000	CONTRACTED SERVICES	42.00
VENDOR TOTAL:		42.00

SHUTTERSTO	SHUTTERSTOCK.COM	05/19/2024	051924	FOA	MAY 2024	
50878		06/18/2024		N		29.00
05/19/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		29.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	29.00
VENDOR TOTAL:		29.00

SITEONE	SITEONE LANDSCAPE SUPPLY	05/02/2024	140984098-001	FOA	FERTILIZER	
50797		06/18/2024		N		783.35
05/02/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		783.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	261.13
536-000-740.000	OPERATING SUPPLIES	261.11
101-751-740.000	OPERATING SUPPLIES	261.11
VENDOR TOTAL:		783.35

STAPLES	STAPLES	06/08/2024	6004342327	FOA	PARK RESTROOM SUPPLIES	
50910	PO BOX 660409	06/18/2024		N		167.87
06/08/2024	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		06/18/2024		N		167.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	167.87
VENDOR TOTAL:		167.87

BAYWATCH	THE BAYWATCH RESORT	04/25/2024	042524	FOA	LODGING FOR TWP MGR CONFERENCE	
50791		06/18/2024		N		330.00
04/25/2024	,	/ /	0.0000	N		0.00
		06/18/2024		N		330.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-172-957.000	EDUCATION/TRAINING/CONVENTION	330.00
VENDOR TOTAL:		330.00

SPIRITOFLI	THE SPIRIT OF LIVINGSTON	06/06/2024	5061	FOA	EMBROIDERY	
50903	3280 W GRAND RIVER	06/18/2024		N		67.98
06/06/2024	HOWELL MI, 48855	/ /	0.0000	N		0.00
		06/18/2024		N		67.98
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-400-727.000	SUPPLIES & POSTAGE	67.98
VENDOR TOTAL:		67.98

UPS	THE UPS STORE 4254	05/02/2024	050224	FOA	ROAD CLOSED SIGNS	
50798	10051 E. HIGHLAND RD	06/18/2024		N		34.50
	SUITE 29	/ /	0.0000	N		0.00
05/02/2024	HOWELL MI, 48843	06/18/2024		Y		34.50
Open						

GL NUMBER	DESCRIPTION	AMOUNT
401-751-970.009	SETTLERS PARK	34.50
VENDOR TOTAL:		34.50

UNIVAR	UNIVAR SOLUTIONS	05/16/2024	52095012	FOA	CHLORINE	
50846	62190 COLLECTIONS CENTER DRIVE	06/18/2024		N		2,939.99
05/16/2024	CHICAGO IL, 60693-0621	/ /	0.0000	N		0.00
		06/18/2024		N		2,939.99
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.001	WATER TREAT. CHEMICALS	2,939.99
VENDOR TOTAL:		2,939.99

USA	USA BLUE BOOK	06/06/2024	387434	FOA	WATER SUPPLIES	
50909	P.O. BOX 9004	06/18/2024		N		62.90
06/06/2024	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		06/18/2024		N		62.90
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	62.90

USA	USA BLUE BOOK	06/06/2024	387496	FOA	WATER SUPPLIES	
50908	P.O. BOX 9004	06/18/2024		N		320.56

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
06/06/2024	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		06/18/2024		N		320.56

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	320.56

VENDOR TOTAL: 383.46

VC3, INC.	VC3, INC.	06/04/2024	152316	FOA	JUNE 2024 - MS OFFICE 365	
50891	C/O PNC BANK	06/18/2024		N		575.00
	P.O. BOX 746804					
06/04/2024	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		06/18/2024		N		575.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	575.00

VC3, INC.	VC3, INC.	05/31/2024	8362VC3	FOA	MS WINDOWS 11 PRO LICENSE - CLERK	
50871	C/O PNC BANK	06/18/2024		N		243.00
	P.O. BOX 746804					
05/31/2024	ATLANTA GA, 30374-6804	/ /	0.0000	N		0.00
		06/18/2024		N		243.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	243.00

VENDOR TOTAL: 818.00

TOTAL - ALL VENDORS: 657,420.69

FUND TOTALS:

Fund 101 - GENERAL FUND	95,209.57
Fund 206 - FIRE OPERATING	320.11
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND	500.00
Fund 401 - CAPITAL PROJECTS FUND	329,957.46
Fund 536 - WATER SYSTEM FUND	23,957.49
Fund 577 - CABLE TV FUND	1,664.41
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	205,811.65

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: June 11, 2024

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$14,448.67

June 13, 2024 Payroll - \$81,781.83

Financial Impact

Is a Budget Amendment Required? Yes No

All expenses are covered under the approved FY25 budget.

Attachments

Post Audit Bills List 06.03.2024

Post Audit Bills List 06.06.2024

Payroll for 06.13.2024

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/03/2024	FOA	44636	LOWES BUSINESS ACCT/SYNCB	REPAIRS & MAINT - HERO TEEN CTR	101-265-930.001	347.52
		44636		REPAIRS & MAINTENANCE	101-751-930.000	36.84
						384.36
06/03/2024	FOA	44637	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,725.34
		44637		EMPLOYMENT EXPENSE	101-172-716.000	1,742.94
		44637		EMPLOYMENT EXPENSE	101-192-716.000	1,267.56
		44637		EMPLOYMENT EXPENSE	101-215-716.000	1,394.34
		44637		EMPLOYMENT EXPENSE	101-253-716.000	633.78
		44637		EMPLOYMENT EXPENSE	101-441-716.000	3,485.88
		44637		EMPLOYMENT EXPENSE	536-000-716.000	2,376.72
						13,626.56
TOTAL - ALL FUNDS				TOTAL OF 2 CHECKS		14,010.92

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,725.34
101-172-716.000	EMPLOYMENT EXPENSE	1,742.94
101-192-716.000	EMPLOYMENT EXPENSE	1,267.56
101-215-716.000	EMPLOYMENT EXPENSE	1,394.34
101-253-716.000	EMPLOYMENT EXPENSE	633.78
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	347.52
101-441-716.000	EMPLOYMENT EXPENSE	3,485.88
101-751-930.000	REPAIRS & MAINTENANCE	36.84
536-000-716.000	EMPLOYMENT EXPENSE	2,376.72
	TOTAL	14,010.92

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/06/2024	FOA	44663	CONSUMERS ENERGY	UTILITIES - ELECTRIC	206-000-920.002	46.78
06/06/2024	FOA	44664	PETTY CASH (TREASURER)	SUPPLIES & POSTAGE	101-215-727.000	12.50
		44664		MEMBERSHIP & DUES	101-253-804.000	10.00
						22.50
06/06/2024	FOA	44665	PITNEY BOWES BANK INC RESERVE	SUPPLIES & POSTAGE	101-172-727.000	48.47
		44665		SUPPLIES & POSTAGE	101-191-727.000	99.93
		44665		SUPPLIES & POSTAGE	101-192-727.000	1.92
		44665		SUPPLIES & POSTAGE	101-209-727.000	31.20
		44665		SUPPLIES & POSTAGE	101-215-727.000	143.66
		44665		TAX COLLECTION	101-253-811.100	12.16
		44665		SUPPLIES & POSTAGE	101-400-727.000	16.00
		44665		SUPPLIES & POSTAGE	101-567-727.000	4.89
		44665		SUPPLIES & POSTAGE	101-722-727.000	2.56
		44665		FARMERS MARKET	101-751-956.000	1.28
		44665		SUPPLIES/POSTAGE	536-000-727.000	3.20
		44665		SUPPLIES & POSTAGE	590-000-727.000	3.20
						368.47
TOTAL - ALL FUNDS				TOTAL OF 3 CHECKS		437.75

--- GL TOTALS ---

101-172-727.000	SUPPLIES & POSTAGE	48.47
101-191-727.000	SUPPLIES & POSTAGE	99.93
101-192-727.000	SUPPLIES & POSTAGE	1.92
101-209-727.000	SUPPLIES & POSTAGE	31.20
101-215-727.000	SUPPLIES & POSTAGE	156.16
101-253-804.000	MEMBERSHIP & DUES	10.00
101-253-811.100	TAX COLLECTION	12.16
101-400-727.000	SUPPLIES & POSTAGE	16.00
101-567-727.000	SUPPLIES & POSTAGE	4.89
101-722-727.000	SUPPLIES & POSTAGE	2.56
101-751-956.000	FARMERS MARKET	1.28
206-000-920.002	UTILITIES - ELECTRIC	46.78
536-000-727.000	SUPPLIES/POSTAGE	3.20
590-000-727.000	SUPPLIES & POSTAGE	3.20
	TOTAL	437.75

Check Register Report For Hartland Township
 For Check Dates 06/13/2024 to 06/13/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
06/13/2024	FOA	17570	MISSION SQUARE	1,193.17	1,193.17	0.00	Open
06/13/2024	FOA	17571	MISSION SQUARE	2,837.86	2,837.86	0.00	Open
06/13/2024	FOA	17572	MISSION SQUARE	3,684.22	3,684.22	0.00	Open
06/13/2024	FOA	DD9265	BEDUHN, TIMOTHY L.A.	2,575.50	0.00	1,805.26	Cleared
06/13/2024	FOA	DD9266	BERNARDI, MELYNDA A	1,981.28	0.00	1,552.05	Cleared
06/13/2024	FOA	DD9267	BROOKS, TYLER J	3,257.10	0.00	2,279.19	Cleared
06/13/2024	FOA	DD9268	CARRIGAN, ABIGAIL K	342.00	0.00	301.30	Cleared
06/13/2024	FOA	DD9269	CARRIGAN, AMANDA K	3,556.34	0.00	2,810.65	Cleared
06/13/2024	FOA	DD9270	CASE, SUSAN E	2,565.00	0.00	1,519.20	Cleared
06/13/2024	FOA	DD9271	CIOFU, LARRY N	2,856.09	0.00	1,968.16	Cleared
06/13/2024	FOA	DD9272	COSGROVE, HEATHER H	1,886.20	0.00	1,548.53	Cleared
06/13/2024	FOA	DD9273	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,861.26	Cleared
06/13/2024	FOA	DD9274	HAASETH, GWYN M	1,120.94	0.00	997.47	Cleared
06/13/2024	FOA	DD9275	HABLE, SCOTT R	3,458.33	0.00	2,403.12	Cleared
06/13/2024	FOA	DD9276	HORNING, KATHLEEN A	2,856.09	0.00	2,011.23	Cleared
06/13/2024	FOA	DD9277	HUBBARD, TONYA S	2,337.17	0.00	1,581.73	Cleared
06/13/2024	FOA	DD9278	JOHNSON, LISA	2,506.04	0.00	1,626.48	Cleared
06/13/2024	FOA	DD9279	KENDALL, ANTHONY S	104.58	0.00	96.58	Cleared
06/13/2024	FOA	DD9280	LANGER, TROY D	3,976.36	0.00	2,799.81	Cleared
06/13/2024	FOA	DD9281	LIPKE, BRADY W	1,080.00	0.00	904.31	Cleared
06/13/2024	FOA	DD9282	LOFTUS, DANIEL M	423.30	0.00	372.92	Cleared
06/13/2024	FOA	DD9283	LOUIS, CASEY	1,241.96	0.00	963.57	Cleared
06/13/2024	FOA	DD9284	LUCE, MICHAEL T	5,091.67	0.00	3,750.43	Cleared
06/13/2024	FOA	DD9285	MORGANROTH, CAROL L	2,268.66	0.00	1,757.76	Cleared
06/13/2024	FOA	DD9286	NIXON, MITCHELL A	2,899.32	0.00	2,191.21	Cleared
06/13/2024	FOA	DD9287	RADLEY, JAMES W	1,351.00	0.00	1,110.78	Cleared
06/13/2024	FOA	DD9288	SHOLLACK, DONNA M	739.17	0.00	547.29	Cleared
06/13/2024	FOA	DD9289	SOSNOWSKI, SHERI R	2,206.13	0.00	1,665.99	Cleared
06/13/2024	FOA	DD9290	WYATT, MARTHA K	3,415.74	0.00	2,261.37	Cleared
06/13/2024	FOA	EFT727	FEDERAL TAX DEPOSIT	13,944.92	13,944.92	0.00	Cleared

Totals: Number of Checks: 030 81,781.83 21,660.17 43,687.65

Total Physical Checks: 3
 Total Check Stubs: 27

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 06-04-24 Hartland Township Board Regular Meeting Minutes

Date: June 13, 2024

Recommended Action

Move to approve the Hartland Township Board Regular Meeting Minutes for June 4, 2024.

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

6-4-24 HTB Minutes - DRAFT

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane (7:35 p.m.), Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Township Manager Mike Luce, Planning Director Troy Langer, and Public Works Director Scott Hable.

4. Approval of the Agenda

Move to approve the agenda for the June 4, 2024 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee Germane

5. Call to the Public

Ella Nikitin came forward and stated she is running for County Commissioner and if anyone wanted to learn more about this they should contact her. She stated she wanted to discuss more about the infrastructure regarding the dangers of bicycle in the community citing effective controls for bicycle safety and the need for good bicycle infrastructure for bicyclers to use the roads.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the June 4, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee Germane

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 05-21-24 Hartland Township Board Regular Meeting Minutes
- d. 05-21-24 Hartland Township Board Closed Session Meeting Minutes

7. Pending & New Business

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 04, 2024 – 7:00 PM

- a. Site Plan/PD Application #24-001 Highland Road Self-Storage Facility PD – Preliminary Planned Development Site Plan

Supervisor Fountain invited the applicant forward and she introduced herself as Erin McMachin of Stonefield Engineering & Design. Supervisor Fountain turned the discussion over to Planning Director Troy Langer. Director Langer gave a brief overview of the request for a Planned Development (PD) of a climate controlled storage facility located in the northwest corner of the M-59 and US-23 intersection, behind Arby's and south of Best Western Hotel. This is a 1.2 acre vacant parcel zoned commercial and the applicant indicated it was difficult to develop this as commercial as there was no frontage on M-59 so they approached the Township with a PD for this facility. The project was brought to the Planning Commission (PC) for conceptual review in August of 2023 and to the Board in September 2023. The conceptual review does not take any formal action but just provides comments from the PC and Board at that time. The applicant then made an application for the Preliminary Review and the public hearing was held on May 9, 2024 at the PC meeting that went through a detailed site plan analysis as well as the architectural review of the project, and the PC recommended approval of the project. The next step for the Preliminary Review is to advance it to the Board which is where we are at tonight. If this is approved, the applicant would then go to the Final PD before the PC and the Board. The property would be re-zoned to PD as part of that process. After the PD has been approved, they would proceed to the staff administration review of construction plans and ultimately a Land Use Permit would be issued and they would start construction. Director Langer stated they have worked through several issues during this process and they have all been worked out. Treasurer Horning referenced the Livingston County Road Commission (LCRC) memo stating they had no objections but would like to see the access drive from Old US-23 improved, and she inquired if this is being addressed in this project. Director Langer stated they did talk about making some road improvements and the applicant stated they would look at making some repairs to this section. Supervisor Fountain inquired as to the design of the building and Ms. McMachin stated the architect was looking for a high quality building with a large amount of masonry and glazing on the building that would add some attractiveness to the area. They spent several months sprucing up the materials and landscaping for something that would be long lasting and aesthetically pleasing. Supervisor Fountain stated this was to be a three-story building and Ms. McMachin explained that due the lot size being rather small, and in analyzing the approximate number of units needed to be able to serve the needs of the community, that this will be a three-story building. She stated they went with the minimum height on each floor to minimize the overall height of the building. Trustee O'Connell inquired as to the the location of the wall signs on the building. Director Langer stated the building, by ordinance, would have been allowed to have a sign on the east elevation which abuts US-23 and one on the west elevation which faces the service drive. The applicant requested to change the east elevation sign to the south elevation so as to be visible from M-59, but stated it would be no larger than what was allowed on the east elevation. Director Langer stated that as part of the PD process there is some give and take with the zoning regulations and the PC recommended approval of this request. Clerk Ciofu inquired as to the number of units and that the traffic studies indicate only 1-2 cars per hour which seems very low. Ms. McMachin stated that traffic generation is very minimal for storage units with the most common number of visits to a unit being once a month.

Move to approve Site Plan/PD #24-001, the Preliminary Planned Development Site Plan for Highland Road Self-Storage Facility Planned Development as outlined in the staff memorandum dated May 14, 2024.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 04, 2024 – 7:00 PM

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee McMullen,
Trustee O'Connell, Trustee Petrucci
Voting Nay: None
Absent: Trustee Germane

- b. Site Plan with Special Land Use Application #24-004 - Amend Special Land Use to permit microbrewery at winery building, at Spicer Orchards, 10411 Clyde Road

Shannon Rowe came forward representing Spicer's Orchards. Director Langer gave a brief overview of Spicer's Orchards located off of Clyde Road east of US-23, stating they have their orchard facility at this location and have had a winery there since 2009. He stated in 2018 they came to the Township for a Special Use Permit that identified everything that was occurring at this location and a list of uses was put together that was approved as part of the Special Use Permit. He stated that a microbrewery was not included on that list and the applicant is requesting to amend the list of uses to include a microbrewery. Director Langer stated the actual microbrewery facility operation will occur inside the existing winery building, so there will be no exterior changes to the facility or buildings. He stated that the public hearing was held at the PC meeting on May 23 and the PC recommended approval of the Special Land Use request, and the Special Land Use request is now before the Board for their decision. Trustee McMullen inquired as to how many barrels they intended to produce, and Ms. Rowe responded that it was a very small system they were putting in and stated it would be five to six thousand barrels per year. She stated they had no huge ambitions to build another building in the future, but that they just were looking to add to their menu to hit another target audience. Ms. Rowe stated their target market tends to be middle age women who come in with their husbands to have a glass of wine and many of the husbands ask if they have beer. Treasurer Horning inquired as to whether the original plan was to have the microbrewery inside the orchard building in the back. Ms Rowe stated in 2009 the original winery started out in the main building and later they built the current facility that the winery is now in and this is where the microbrewery will be located. Supervisor Fountain inquired as to when they planned to be open if all goes well tonight, and Ms. Rowe stated they would like to be open for this fall's season.

Move to approve Site Plan with Special Land Use Application #24-004, request to amend the Special Land Use and permit a microbrewery at Spicer's Orchards, at 10411 Clyde Road, as outlined in the staff memorandum dated May 16, 2024

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee McMullen,
Trustee O'Connell, Trustee Petrucci
Voting Nay: None
Absent: Trustee Germane

8. Board Reports

Trustee McMullen - No report.

Trustee Petrucci - Stated that he has heard from a HCS Board member and a worker in the Farms Middle School that our contracted police patrol have not been showing up at the schools or going into the schools and he thought this was one of the primary roles of our police contract. Manager Luce will follow up with the Livingston County Sheriff's Department (LCSD) regarding our contracted officers, but he believes that the school hired two LCSD officers to serve as resource officers inside the

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 04, 2024 – 7:00 PM

schools. Clerk Ciofu stated he understood that when the schools hired their resource officers, that our officers would patrol the parking lots, but it was not necessary to go into the buildings any longer.

Clerk Ciofu - No report.

Treasurer Horning - No report.

Trustee O'Connell - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce reminded the Board that the Hartland Polo Classic is this Saturday, June 8th from 4:30 p.m. to 10:00 p.m. and tickets are still available. He stated he, Director Hable, and Chamber Director Emmalynn Wheaton will walk the field prior to the event on Friday to determine if the field conditions will allow for the Polo game to be held on the field. Liverpool Soccer will also have their state mandated tryouts during this weekend, but they will be from 8:00 a.m. to 4:00 p.m. on Saturday and will not conflict with the Polo Event starting at 4:30 p.m. Sunday's events will occur at the same time, and it may be a bit congested at the park, but it should be okay. Manager Luce gave a brief update on the Township Hall parking lot and stated we have set a date for the joint Board / PC meeting on Thursday, July 18th at 7:00 p.m. He then provided a brief update on the Veterans Memorial stating the Memorial Committee met today at Settler's Park and mapped out the dimensions of the proposed location of the Memorial near the Butterfly Garden using Trustee Petrucci's rendering of the Memorial. He stated they are in the process of obtaining costs of the actual monument and we will be working on a website for the Memorial. Trustee Petrucci gave a brief update on the potential for donations for engraved bricks with Veteran's names along the walkway to the Memorial and Trustee McMullen led a brief discussion on incorporating some of the plantings from the Butterfly Garden. Supervisor Fountain mentioned that we should contact the the entities that installed features of the Butterfly Garden as to our plans for the Memorial. Manager Luce stated we have an agreement for the paving of Blaine Road, but the original agreement needed to include additional details which have now been included but not in time to be on this meetings agenda. He also stated the Pressure Reducing Valve (PRV) purchase will be included on the next Board meeting agenda. Manager Luce gave a brief overview of the 2010 Ordinance No. 68 regarding traffic code enforcement with Livingston County regarding funds that come back to townships from traffic violations. He stated Hartland Township is the only township that is not participating in this program. Manager Luce explained we would receive 33% of the funds, less \$40 per ticket for court costs, from any violations written in Hartland Township. He stated that the LCSD informed him that less than 25% of tickets written in Hartland Township are to Hartland Township residents. The funding generated from this can be used for a multitude of law enforcement issues in the township including the paying of a portion of the police contract. After a brief discussion the Board agreed to have Manager Luce contact the LCSD to inform them we would be participating in this program. Clerk Ciofu inquired as to whether the new handicapped parking area in the Settler's Park parking lot will be made accessible to the sidewalk in the short term as there is a drop off from the new asphalt that is not passible and Director Hable stated this will be addressed prior to the more permanent access being installed.

Trustee Germane joined the meeting at 7:35 p.m.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

June 04, 2024 – 7:00 PM

- b. Closed Session to consult with the Townships attorney regarding trial or settlement strategy in accordance with the Open Meetings Act, MCL 15.268(1)(e).

Move to go into closed session to consult with the Township Attorney regarding trial or settlement strategy in accordance with the Open Meeting Act, MCL 15.268(1)(e) and to consider a periodic personnel evaluation of the Township Manager, at his request, under MCL 15.268(a).

Motion made by Treasurer Horning, Seconded by Trustee O'Connell. Roll call vote taken.
Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci
Voting Nay: None
Absent: None Motion passes: 7 – 0- -0

The Board is in closed session at 7:48 p.m.

- c. Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a).

The Board came out of closed session at 9:40 p.m.

Move to increase the salary of the Township Manager to \$125,000 per year effective June 16, 2024.

Motion made by Trustee O'Connell, Seconded by Trustee Germane.
Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci
Voting Nay: None
Absent: None

10. Adjournment

Move to adjourn the meeting at 9:45 p.m.

Motion made by Trustee Petrucci, Seconded by Trustee McMullen.
Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci
Voting Nay: None
Absent: None

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 06-04-24 Hartland Township Board Closed Session Meeting Minutes

Date: June 13, 2024

Recommended Action

Move to approve the Hartland Township Board Closed Session Meeting Minutes for June 4, 2024.

Discussion

Draft minutes are available in the Clerk's office for review.

Financial Impact

None

Attachments

None

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: Long Lake Fireworks Display Permit – 7-6-24

Date: June 13, 2024

Recommended Action

Move to approve the Permit for Fireworks Display on Long Lake on July 6, 2024.

Discussion

Long Lake has applied to perform fireworks on Long Lake on July 6, 2024. Gen-X Pyrotechnics will perform the fireworks and intends to launch the fireworks from a barge on Long Lake

The Hartland-Deerfield Fire Authority Fire Marshal's has no issues with the Permit Application.

Financial Impact

None

Attachments

Long Lake 7-6-24 Fireworks Permit

2024 Long Lake Hartland

GEN-X PYROTECHNICS

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.

Jason Trudeau

Jason Trudeau



248.252.0029



genxpyro@comcast.net
info@genxpyrotechnics.com



www.genxpyrotechnics.com



MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant: Gen-X Pyrotechnics
Sponsoring Organization/Individual/Group: Long Lake Firework Assoc.
Name of Person in Charge of Event: Jason Trudeau
Street Address: 2906 Pine Needle Dr
City, State, ZIP: White Lake, MI 48383
Email Address: genxpyro@comcast.net
Business Telephone: (248) 252-0029
Home Telephone: ()
Event Date(s): 7-6-2024
Where will "Person In Charge" be during the event?: Onsite
Event Starting and Finishing Times: Dusk 10:00-11:00pm
How can "Person In Charge" be contacted during the event?: 248-252-0029

Type of Event (Check appropriate boxes)
[X] Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended.
[] Canoe Race [] Parade [] Hydroplane Race [] Offshore Race [] Sailboat Race [] Motorboat Race [] Water Skiing
[X] Fireworks* [] Swimming [] Raft Race [] Sailboard [] Other (Specify)
*Applicant must include copy of Fireworks Display Permit issued by local unit of government.
[] Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended.
[] Bike [] ORV [] Other (specify)
[] Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.

Location of Event - Body of Water: Long Lake (Barge)
Township: Hartland
County: Livingston
Section(s):
Estimated Number of Vehicles:
Number of spectators (if applicable):
Number of Event Participants: 3
Sponsor of Patrol Vessels: 1
Do conditions require special law enforcement patrols? [] Yes [X] No
Types of Medical Support Units (if any):
Number of Medical Support Units:

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION
I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.
Applicant Signature: Jason Trudeau
Date: 4/30/24

APPLICANT: Submit completed and signed application to appropriate DNR office at least 30 days prior to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY
Investigation Findings & Recommendations: State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.
Investigating Officer (please print):
Badge Number:
Signature:
Date of Investigation (mm/dd/yyyy):

AUTHORIZATION
[] EVENT IS AUTHORIZED for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.
Number of Law Enforcement Patrol Boats Vehicles:
Special Conditions - See Page 2: 1 [] 2 [] 3 [] 4 [] 5 [] 6 [] 7 [] 8 [] 9 [] 10 [] 11 [] 12 [] 13 []
14 [] 15 [] 16 [] Other:
[] EVENT IS NOT AUTHORIZED
District Law/Permit Supervisor (Please print):
Signature:
Date:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05-10-2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPOINT BLVD., #101 PETALUMA CA, 94954	CONTACT NAME: PHONE (A/C, No, Ext): 415-475-4300 FAX (A/C, No): 415-475-4304 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Certain Underwriters at Lloyd's, London AA-1128623	
INSURED Gen-X Pyrotechnics, Inc. 2906 Pine Needle Drive White Lake, MI 48383	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

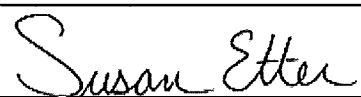
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			PY/23-0125	06/09/2023	06/09/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

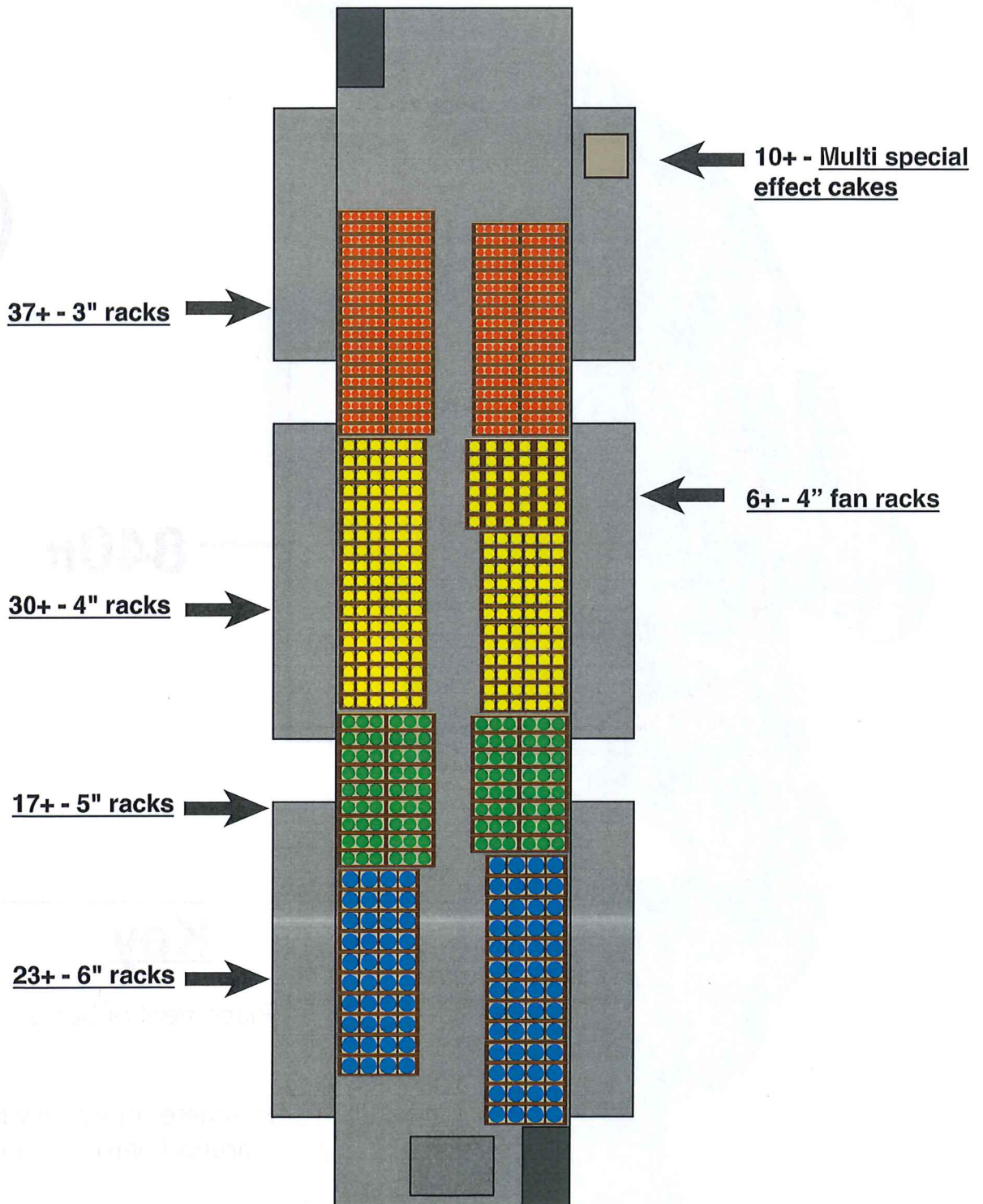
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate of insurance is issued as proof of insurance only as respects the above captioned policy. Limits represent display coverage for 1.3G (Class B) Displays. This policy provides a 2-year extended reporting period from the date of the display.

CERTIFICATE HOLDER Long Lake Firework Assoc. 1075 Maxfield Rd, Hartland, MI 48353	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2010 ACORD CORPORATION. All rights reserved.

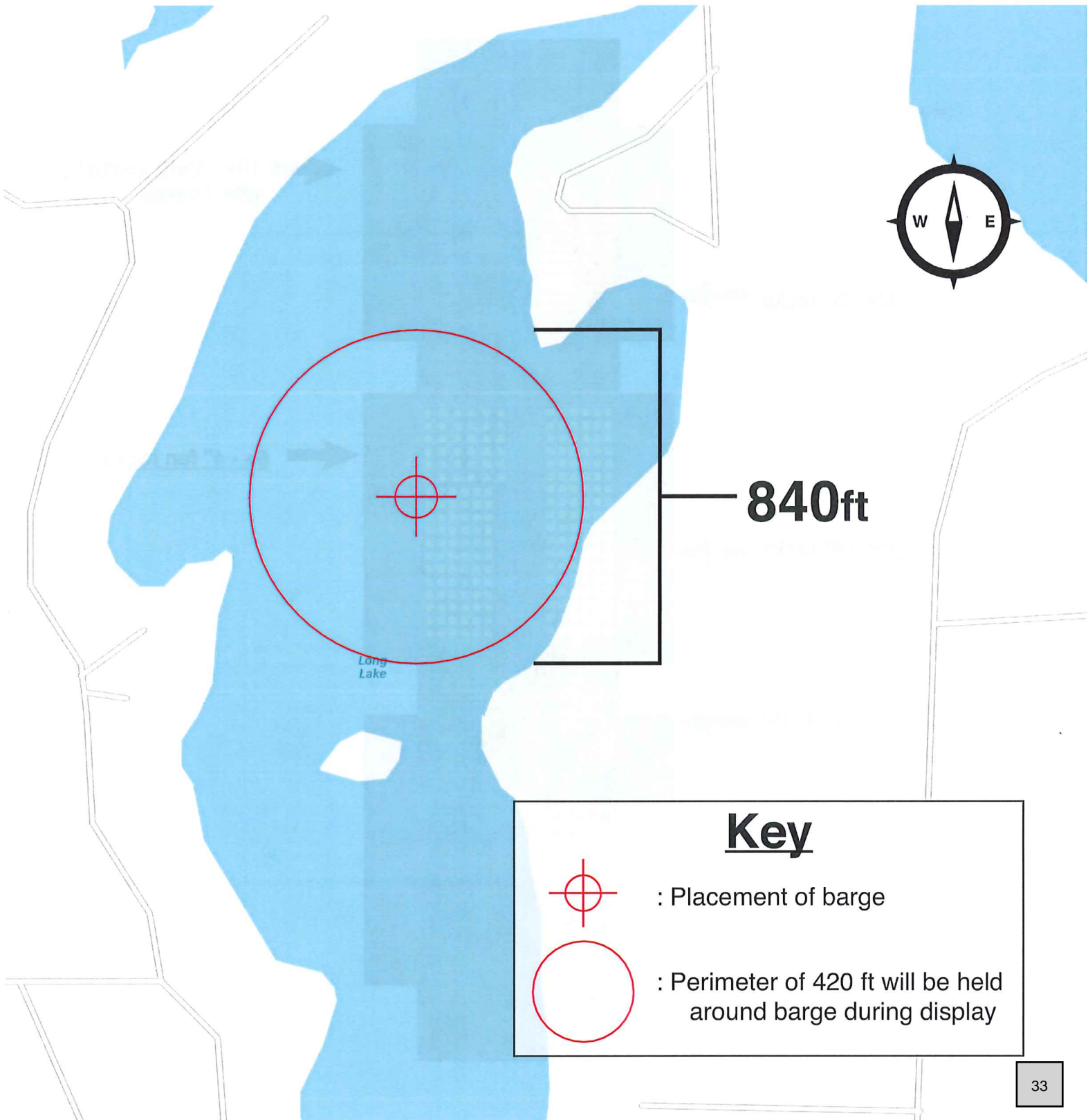
Long Lake Hartland



Long Lake Hartland

Exhibit A

Distance- 840 ft diameter (NFPA regulation)



Federal Explosives License/Permit (18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License/Permit Number
4-MI-125-54-7F-01210

Chief, Federal Explosives Licensing Center (FELC)

Expiration Date
June 1, 2027

Mama Howard

Name
GEN X PYROTECHNICS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**2906 PINE NEEDLE DR
WHITE LAKE, MI 48383-**

Type of License or Permit
54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

GEN X PYROTECHNICS
2906 PINE NEEDLE DR
WHITE LAKE, MI 48383-

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete GEN X PYROTECHNICS-2906 PINE NEEDLE DR-48383-4-MI-125-54-7F-01210-June 1, 2027-54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **GEN X PYROTECHNICS**

Business Name:

License/Permit Number: **4-MI-125-54-7F-01210**

License/Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **June 1, 2027**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



05/16/2024

NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: GEN X PYROTECHNICS

Federal Explosives license/permit no.: 4-MI-125-54-7F-01210

NOTICE DATE: 05/16/2024

Expiration Date: **June 1, 2027**

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

Premises Address:	2906 PINE NEEDLE DR WHITE LAKE, MI 48383
Mailing Address:	GEN X PYROTECHNICS 2906 PINE NEEDLE DR WHITE LAKE, MI 48383

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 4

LAST NAME, First Name, Middle Name	Clearance Status
RESPONSIBLE PERSONS:	
0001 TRUDEAU, JASON ANTHONY	1 Cleared
EMPLOYEE POSSESSORS:	
0001 BECK, TYLER RUSSELL	4 Cleared
0002 CARRIGER, JOSHUA ROY	Cleared
0003 DIETLE, DEREK JAMES	Cleared
0004 DIETLE, JACK ANTHONY	Cleared

continued

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------

4-MI-125-54-7F-01210 expiration date: June 1, 2027 GEN X PYROTECHNICS OF, 2906 PINE NEEDLE DR, WHITE LAKE, MI 48383



U.S. Department of Justice
 Bureau of Alcohol, Tobacco, Firearms and Explosives
 Federal Explosives Licensing Center
 244 Needy Road
 Martinsburg, West Virginia 25405

901090: MH/FLS
 5400
 File Number: 4MI01210

05/16/2024

SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

JASON ANTHONY TRUDEAU

CEO
 (248)252-0029

2906 PINE NEEDLE DR
 WHITE LAKE, MI 48383

and is ONLY valid under the following Federal explosives license/permit:

4-MI-125-54-7E-01210

GEN X PYROTECHNICS
 2906 PINE NEEDLE DR
 WHITE LAKE, MI 48383

Dear JASON TRUDEAU:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard
 Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
 Chief, FELC
 Attn.: LOC Correction
 244 Needy Road
 Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
 Chief, FELC
 Attn.: LOC Correction

Call toll-free: 1-877-283-3352


WWW.ATF.GOV

JASON ANTHONY TRUDEAU

Responsible Person Letter of Clearance for:

4MI01210-R-05/16/2024-TRUDEAU-JASON-ANTHONY-CEO

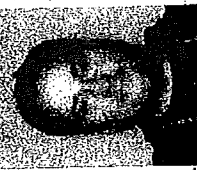
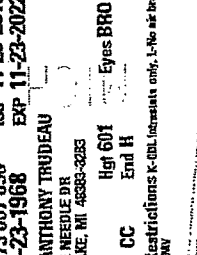

MICHIGAN MI. USA
COMMERCIAL DRIVER LICENSE



T 630 373 067 896 ISS **11-20-2018**
DOB 11-23-1968 EXP **11-23-2022** 112368

JASON ANTHONY TRUDEAU
 2866 PINE NEEDLE DR
 WHITE LAKE, MI 48383-3283

Sex **M** Hgt **601** Eyes **BRO**
 Lic Type **CC** End **H**
 Restrictions **K-DUB, license only, L-No air brk, DMV**

DD:00844717182 Rev. 01-21-2017

MSDS - *Material Safety Data Sheet*
UN0335, FIREWORKS 1.3G, PGII

Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630

Section II – Hazardous Ingredients / Identity Information

Contains **Pyrotechnic Compositions** that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

OSHA PEL – N/A ACGIH TLV – N/A

OTHER LIMITS – N/A

Section III – Physical / Chemical Characteristics

Boiling Point: - N/A Specific Gravity: - N/A

Vapor Pressure: - N/A Melting Point: - N/A

Vapor Density: - N/A Evaporation Rate: - N/A

Solubility in Water: - N/A

Appearance and Odor: - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

Section IV – Fire and Explosion Hazard Data

Flash Point: - N/A Flammable Limits: - N/A

LEL: - N/A UEL: - N/A

Extinguishing Media: Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

Special Fire Fighting Procedures: Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

Section IV – Fire and Explosion Hazard Data- Continued

Unusual Fire and Explosion Hazards: Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

Section V – Reactivity Data

Stability: - Stable

Conditions to Avoid: - Open Flames, Sparks, High Temperatures, Friction or Impact.

Incompatibility (Materials to Avoid): - Do Not Allow Fireworks to Get Wet.

Hazardous Decomposition or Byproducts: - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

Hazardous Polymerization: Will Not Occur

Conditions to Avoid: - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

Section VI – Health Hazard Data

Route(s) of Entry: - N/A **Inhalation:** -N/A **Skin:** - N/A **Ingestion:** - N/A

Health Hazards (Acute and Chronic): - N/A

Carcinogenicity: N/A **NTP?:** - N/A **IARC Monographs?:** -N/A

OSHA Regulated: - NO

Signs and Symptoms of Exposure: - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

Medical Conditions Generally Aggravated by Exposure: - Eye Sensitivity, Respiratory Conditions.

Emergency and First Aid Procedure: - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

Section VII – Precautions for Safe Handling and Use

Steps to Be Taken in Case Material is Released or Spilled: - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

Waste Disposal Method: - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

Precautions in Handling and Storing: - Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIRONMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

Other Precautions: - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

Section VIII – Control Measures

Respiratory Protection: N/A

Ventilation: - N/A **Local Exhaust:** - N/A **Special:** - N/A

Mechanical: -N/A **Other:** - N/A

Protective Gloves:- N/A **Eye Protection:** - When Shooting Fireworks 1.3G

Other Protective Clothing or Equipment: - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

Work / Hygienic Practices: - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking.



Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks

1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
2. Contact Jason Trudeau with Gen-X Pyrotechnics for proper pickup.

Gen-X Pyrotechnics will pick up any unused display fireworks and take them to an authorized facility for a proper disposal.



248.252.0029



genxpyro@comcast.net
info@genxpyrotechnics.com



www.genxpyrotechnics.com



HARTLAND DEERFIELD FIRE AUTHORITY
HARTLAND AREA FIRE DEPT.

3205 Hartland Road
Hartland, MI. 48353-1825

Voice: (810) 632-7676
E-Mail: firemarshal@hartlandareafire.com

June 7, 2024

To: Hartland Township Board
Attn: Clerk Larry Ciofu
2655 Clark Rd.
Hartland, MI 48353

Re: Long Lake application for fireworks

Based upon the review of the application named above and inspection of the proposed site for the fireworks display for July 6, 2024, the Fire Department recommends approval of the request contingent upon the following:

- 1) Gen-X Pyrotechnics, Inc. is responsible for ensuring that NFPA 1123 is followed.
- 2) Based upon vegetation / weather conditions, the fire department may have a brush truck at the launching site with sufficient personnel to handle any fire emergencies that may arise.
- 3) No one will be allowed within 100 yards of the launch site during the display.
- 4) Smoking and open flame will not be permitted within 50 feet of the launch site. Exception: Items required for the ignition of the displays by trained and certified professionals.
- 5) The display will not begin until all persons are off the lake. The display will be stopped in the event anyone ventures onto the lake, and the display will not be resumed until the lake is cleared.
- 6) It is understood that the fire department will not allow the display to commence or continue if these conditions are not met, or in the event of conditions arising, such as adverse weather or faulty firing of the displays, or any condition which this department deems unsafe for the display to continue.
- 7) Insurance as agreed upon by the Hartland Township Board.
- 8) Final approval and permitting by the Hartland Township Board.

The Long Lake fireworks display continues to be a spectacular addition to events while keeping the safety and welfare of all spectators, workers, and buildings first on their agenda. Should you have any other questions, or we can be of further assistance, please call.

Fire Marshal

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Scott Hable, Director of Public Works
Subject: 2024 Blaine Rd. Asphalt Rehabilitation Project
Date: June 18, 2024

Recommended Action

Move to approve the contract for the 2024 Blaine Rd. Asphalt Rehabilitation Project and allow the Public Works Director to act on behalf of the Township for decisions relating to the project for a cost not to exceed \$537,500.

Discussion

Originally the Township had budgeted for a section of Crouse Rd. in the village to be rebuilt this budget year. After discussions with the Livingston County Road Commission, it was deemed that the Crouse Rd. project was more complex than originally anticipated. It will most likely involve thorough engineering, storm line work, as well as possible curbing. It was decided to push that project until next year to allow for more design time, and replace this project with Blaine Rd.

Records indicate that a majority of Blaine Rd. has most likely never been rehabbed since it was originally installed. This shared-cost, PPP project with the Livingston County Road Commission involves a few different methods of addressing the poor shape that Blaine Rd. has been in for many years now. It will involve a 4" mill and fill with 2, 2" lifts of 13A hot mix asphalt from M59 to 1730' S (end of taper). From this point South to approximately 10623 Blaine, where the curb and gutter begins, crush and shape will occur, with a 3.5" 13A hot mix asphalt application overtop. South of this location to the end of pavement will again be a 4" mill and fill with two lifts of 13A hot mix asphalt. Total project length is approximately 2.19 miles.

Original budgeting for the Crouse Rd. project was set at \$500,000. This PPP shared Blaine Road project cost will be \$537,500. This number is 50% of the total project cost of \$1,075,000, split with Livingston County.

Financial Impact

Is a Budget Amendment Required? Yes No
Increase to line item: 204-000-929.200 Paved Roads \$37,500
The increase will be covered by the Road Fund 204 fund balance (surplus)

Attachments

LCRC Contract

PROJECT AGREEMENT
JOB NUMBER: 489.09.5166BW

This Agreement made and entered into this _____ day of _____, 2024 by and between the TOWNSHIP of HARTLAND, Livingston County, Michigan, hereinafter referred to as "TOWNSHIP" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON, hereinafter referred to as "ROAD COMMISSION."

WITNESSETH

The Township has selected the following road to be improved as described below:

**BLAINE ROAD
M-59 TO END OF PAVEMENT
APPROXIMATELY 2.19 MILES
ASPHALT REHABILITATION
ALTOGETHER WITH THE NECESSARY RELATED WORK**

The parties agree as follows:

1. The Engineer's opinion of cost of the project is \$1,075,000. The Township shall pay the Road Commission 50% of the project cost, not to exceed \$537,500.
 - A. The balance shall be paid promptly as invoiced.
 - B. The Road Commission shall furnish the Township with a final breakdown of its actual expenses upon completion of the project.
 - C. The Township will not withhold payments because of any set-off, counterclaim, or any other claim which it may have against the Road Commission arising out of this or any other matter. If there is a dispute over the balance due upon completion, the Township will pay the amount claimed by the Road Commission, and such payment shall not be a waiver by the Township of any claims it may have arising from this contract and the completion of the project.
2. All work shall be performed in a good workmanlike manner and in accordance with plans and specifications adopted by the Road Commission.
3. The work will be completed within the current contract year, unless the parties otherwise so agree.
4. In the event the project cannot be completed due to circumstances beyond the control of the Road Commission, and through no fault of the Road Commission, the contract price for later completion will be subject to renegotiation.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date and year first above written.

TOWNSHIP OF HARTLAND

BY: _____
MIKE LUCE, MANAGER

LARRY CIOFU, CLARK

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF LIVINGSTON**

BY: _____
STEVEN J. WASYLK, MANAGING DIRECTOR

SARAH R. NEWTON, DIRECTOR OF FINANCE

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Scott Hable, Director of Public Works
Subject: 2024 Pressure reducing station purchase
Date: June 18, 2024

Recommended Action

Move to approve the Public Works Director to act on behalf of the Township to facilitate the purchase of a 12” pressure reducing station, for a cost not to exceed \$146,798.00

Discussion

Public Works is recommending the purchase of the 12” pressure reducing station from Kennedy Industries.

The purchase of this self-contained unit is the major component of the overall PRV project that was budgeted for this year. While this project is not slated to begin until the fall, the current lead time on this unit is 15-20 weeks. Staff is recommending ordering this immediately to utilize this timeframe for a late fall installation. While planning and execution of this project is still being discussed, ordering this now will ensure it is ready and available for delivery by late fall.

This PRV vault will be installed east of the Cheryl Stockwell school on the south side of Highland Rd. and tied in to our existing 12” water main located in that area. It will allow water pressures in our system to be monitored and adjusted remotely to offer our residents safe pressures throughout the area.

Financial Impact

Is a Budget Amendment Required? Yes No

This project was included in the budget and will not require a budget amendment.

Attachments

Kennedy Industries PRV 2024 Quote



QUOTATION		
DATE	NUMBER	PAGE
3/8/2024	0056238	1 of 1

B ALL200
I
L ALL BIDDING CONTRACTORS
L

T
O

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
ESTIMATOR

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
BID 03-11-24	HARTLAND TOWNSHIP, M59 PRESSURE REDUCING STATION, USEMCO, SINGER, WATER	SAH/CEW	FREIGHT ALLOWED
QTY	DESCRIPTION		

(1) 12" SINGER PRESSURE REDUCING VALVE WITH FLANGED END CONNECTION, 20-200 PSI SPRING RANGE, POSITION TRANSMITTER, SS BRAIDED HOSE WITH BRASS ENDS, AND PRESSURE GAUGES AND COCK.

(1) USEMCO PRESSURE REDUCING VALVE CHAMBER WITH THE FOLLOWING EQUIPMENT FACTORY INSTALLED IN A WELDED STEEL CHAMBER WITH NOMINAL DIMENSIONS OF 10' DIAMETER AND 7' 3" HEIGHT: 12" INLET, 12" DEZURIK BUTTERFLY VALVES, 12" PRESSURE REDUCING VALVE, PRESSURE REDUCING VALVE POSITION TRANSMITTER, 12" STATION DISCHARGE OUTLET, (2) PRESSURE GAUGES; ELECTRICAL ACCESSORIES INCLUDE NEMA 1 DISTRIBUTION PANEL WITH 1/240V SERVICE, (2) PRESSURE TRANSMITTERS, VENTILATION BLOWER, EXTERNAL VENT PIPES, DEHUMIDIFIER, HEATER, AND FLOAT OPERATED SUMP PUMP. STATION INCLUDES 30"X36" ACCESS HATCH.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: --- \$ 146,798.00

NOTES:

1) ITEMS QUOTED DO NOT MEET AIS OR BUY AMERICA REQUIREMENTS

WE DO NOT INCLUDE:

INSTALLATION, OFF-LOADING, SITE WORK, CONCRETE, ANCHOR BOLTS, VALVES OUTSIDE PRV VAULT, COVER/HATCHES, CONDUIT, WIRING, MAIN DISCONNECT, MTS, ATS, CONTROL PANEL, SCADA EQUIPMENT, SCADA INTEGRATION, PADLOCKS, KEYS, WITNESS/CERTIFIED TESTING, SPARE PARTS, STARTUP OR ANYTHING NOT LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
SPENCER HASBROUCK / CONNER WEIDMAN

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: Hartland Township Veterans Memorial

Date: June 13, 2024

Recommended Action

Move to approve the Hartland Township Veterans Memorial project at a cost not to exceed \$175,000 as presented and authorize the Township Manager and Public Works Director to act on behalf of the Township for decisions relating to the project.

Discussion

As this has been a project a few years in the making, staff is working to determine many facets of this project and how we will need to put them all together to create a memorial to honor our veterans and all can be proud of. With a lot of moving parts, timelines and lead times for material this project will need to take place in a specific order for it to be successful.

In working with a few monument companies and discussing options for the monument itself, staff is realizing a common denominator of 6 – 9-month lead times to receive the stone itself once its selected. Engraving can also take a bit more time depending on how long the stone itself takes to get to the monument company. All of the other pieces of the puzzle can be completed and prepped and ready for the delivery of the monument in this time frame. Staff has already begun working with electrical contractors and concrete contractors to receive quotes and timeframes for the work to be performed and all looks promising for a grand opening and dedication date to take place next year. A quote has been provided from Fenton Memorials in the amount of \$52,875 for the monument itself and half of the cost is due upon ordering the stone. Staff is recommending approval of the project to be able to secure the contractors and the stone itself.

Financial Impact

Is a Budget Amendment Required? Yes No

Funds are budgeted under 401 CIP. The monument materials require 50% down is due upon ordering the stone.

Attachments

Fenton Memorials Quote

FENTON MEMORIALS

3236 Owen Rd.
Fenton, MI 48430
(810) 629-2858

Fenton Memorials

"Serving You Since 1882"

ADDRESS

Hartland Township
2655 Clark Road
Hartland, Mi 48353

SHIP TO

Hartland Township
Settlers Park

Estimate 4448

DATE 06/07/2024

EXPIRATION DATE 12/31/2024

ACTIVITY	DESCRIPTION	QTY	AMOUNT	RATE
Upright with Base	Hartland Township special project (attached)	1	52,875.00	52,875.00
Bench	4-foot pedestal bench with full front engraving (if no engraving, different cost); Color choice of light gray, India black, Rustic Brown, Bahama Blue	2	7,600.00	3,800.00
Flush Marker	66x30x4 All Polished sides China Grey up to 100 letters before additional charges This is a larger size option for the flat piece	1	4,875.00	4,875.00
Flush Marker	54x20x4 Sawn Top/BRP Georgia Grey up to 100 letters before additional charges This is a medium size option for the flat piece	1	2,000.00	2,000.00

This is an estimate and not an invoice. Please "accept" the estimate to receive a payment invoice. Half down required to place the order.

SUBTOTAL	67,350.00
TAX	0.00

TOTAL	\$67,350.00
--------------	--------------------

Accepted By

Accepted Date

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Michael Luce, Township Manager

Subject: 2024 SEMCOG Membership

Date: June 13, 2024

Recommended Action

Move to approve Hartland Township to join SEMCOG for the 2024 fiscal year in an amount not to exceed \$2,786.00

Discussion

In years past Hartland Township has been a member of SEMCOG and was not able to utilize all of its benefits. As we are looking to improve sidewalks along M59 and in the Township there are many grants available to assist municipalities in these projects. Along with many other benefits of being a member such as training and input in local communities, the opportunity to receive grant funding for sidewalks will greatly improve our scope and allow Township funds to go much farther and be better served.

SEMCOG will be prorating our membership for this year in the amount of \$2,786 as we are joining in July. In addition to joining the board must vote on a delegate and an alternate for our community, this is to be done during the motion and approval process.

Financial Impact

Is a Budget Amendment Required? Yes No

Increase: 101-101-804.000 Township Board Memberships & Dues +\$2786

Decrease: 101-172-890.000 Administration Contingency -\$2786

Attachments

SEMCOG Intergovernmental Agreement

SEMCOG Intergovernmental Agreement

Send to:
SEMCOG
ATTN: Membership
1001 Woodward Avenue, Ste. 1400
Detroit, MI 48226
communications@semcog.org

(Please return within two weeks of voting to join SEMCOG)

WHEREAS, SEMCOG, the Southeast Michigan Council of Governments, has organized and has adopted Bylaws; and

WHEREAS, the _____ recognizes the benefits it may
(Governmental body)
receive and the benefits that it may confer in voluntarily consulting with other units of local government in Southeast Michigan as to policies, problems, and plans that are of mutual interest and concern.

The _____ has voted to join SEMCOG on _____.
(Governmental body) **(Date)**

Pursuant to this action, the following official representatives have been designated to the SEMCOG General Assembly which meets three times per year:

DELEGATE: (the delegate must be an elected official)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

**SEMCOG Intergovernmental Agreement
(continued)**

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note e-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Note regarding membership fees

Membership fees shall be due and payable annually. A SEMCOG member may pay its membership fees either on the first day of the month following the anniversary date of its membership or on a date corresponding to the beginning of its fiscal year. Should you choose to pay dues on a date other than the first day of the month following your date of membership, an appropriate proration shall be made of the membership fees.

Please indicate who should receive the dues invoice:

Name: _____ Title: _____

Preferred E-mail: _____

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Completed by: _____ Date: _____
(Name and Title)