



Board of Trustees

William J. Fountain, Supervisor	Joseph W. Colaianne, Trustee
Larry N. Ciofu, Clerk	Matthew J. Germane, Trustee
Kathleen A. Horning, Treasurer	Glenn E. Harper, Trustee
	Joseph M. Petrucci, Trustee

Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, May 19, 2020 7:00 PM

1. Call to Order
 2. Pledge of Allegiance
 3. Roll Call
 4. Approval of the Agenda
 5. Call to the Public
 6. Approval of the Consent Agenda
 - a. Approve Payment of Bills
 - b. Approve Post Audit of Disbursements Between Board Meetings
 - c. Approve 04/21/2020 Regular Meeting Minutes
 - d. Approve Permit for Fireworks Display – Waldenwoods Resort (07/04/20)
 - e. Approve Permit for Fireworks Display – Long Lake (07/11/20)
 7. Pending & New Business
 - a. Resolution to Waive Utility Bill Payment Penalties
 - b. Resolution of Appreciation for Distinguished Service by J. Wickman
 8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
 - a. Township Manager Transition
 - b. Manager's Report
 10. Adjournment

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Payment of Bills

Date: May 12, 2020

Recommended Action

Move to approve the bills as presented for payment.

Discussion

Bills presented total \$284,727.95. The bills are available in the Finance office for review.

Notable invoices include:

\$173,152.09 – Livingston County Drain Commission – (April 2020 Sewer System O&M)

\$96,693.75 – The Huntington National Bank – (Millpointe Rd Special Assessment Bond)

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY20 budget and adopted FY21 budget.

Attachments

Bills for 05.19.2020

User: SUSANC

EXP CHECK RUN DATES 05/19/2020 - 05/19/2020

DB: a. and

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

ACROBAT	ADOBE ACROBAT PRO SUBS	04/22/2020	042220	FOA	MAY 2020	
43462		05/19/2020		N		9.99
04/22/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	9.99

VENDOR TOTAL: 9.99

ADOBE	ADOBE INC	04/12/2020	041220	FOA	APRIL 2020	
43432		05/19/2020		N		9.99
04/12/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	9.99

VENDOR TOTAL: 9.99

AMAZON.COM	AMAZON.COM	04/10/2020	113-2673609-4701	FOA	LED LAMP, MICROPHONE	
43434		05/19/2020		N		118.99
04/10/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		118.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-740.000	OPERATING SUPPLIES	118.99

VENDOR TOTAL: 118.99

AUTOZONE	AUTOZONE , INC	03/30/2020	033020	FOA	5 TON PULLER	
43438	PO BOX 116067	05/19/2020		N		29.99
03/30/2020	ATLANTA GA, 30368-6067	/ /	0.0000	N		0.00
		05/19/2020		N		29.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	29.99

VENDOR TOTAL: 29.99

1400	BS&A SOFTWARE	05/01/2020	128791	FOA	5/1/20 - 5/1/21 SPEC ASSMT/ONLINE SE	
43455	14965 ABBEY LANE	05/19/2020		N		5,454.00
05/01/2020	BATH MI, 48808	/ /	0.0000	N		0.00
		05/19/2020		N		5,454.00

Open

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		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-209-930.000	REPAIRS & MAINTENANCE	1,523.50
101-253-930.000	REPAIRS & MAINTENANCE	3,930.50
		<u>5,454.00</u>

VENDOR TOTAL: 5,454.00

COMCAST	COMCAST CABLE	04/21/2020	040320	FOA	APRIL 2020 - WTP	
43437	P.O. BOX 7500	05/19/2020		N		138.04
04/21/2020	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/19/2020		N		138.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	64.61
536-000-805.000	INTERNET	73.43
		<u>138.04</u>

COMCAST	COMCAST CABLE	04/26/2020	040620	FOA	APRIL 2020 - TOWNSHIP HALL	
43436	P.O. BOX 7500	05/19/2020		N		271.74
04/26/2020	SOUTHEASTERN PA, 19398-7500	/ /	0.0000	N		0.00
		05/19/2020		N		271.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	178.35
577-000-806.000	CABLE TV FEES	93.39
		<u>271.74</u>

VENDOR TOTAL: 409.78

CONSUMER	CONSUMERS ENERGY	04/30/2020	201006622486	FOA	APRIL 2020 - STREETLIGHTS	
43459	PO BOX 740309	05/19/2020		N		149.58
04/30/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/19/2020		N		149.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	149.58

CONSUMER	CONSUMERS ENERGY	05/04/2020	204832929617	FOA	MAY 2020 - WTP	
43472	PO BOX 740309	05/19/2020		N		107.82
05/04/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/19/2020		N		107.82

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-920.001	UTILITIES - GAS	107.82

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		Due Date		1099		

CONSUMER	CONSUMERS ENERGY	05/04/2020	205010906245	FOA	MAY 2020 - TOWNSHIP HALL	
43471	PO BOX 740309	05/19/2020		N		370.78
05/04/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/19/2020		N		370.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	370.78

CONSUMER	CONSUMERS ENERGY	04/30/2020	205277846146	FOA	APRIL 2020 - PARSHALLVILLE SIRENS	
43460	PO BOX 740309	05/19/2020		N		39.87
04/30/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/19/2020		N		39.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-920.002	UTILITIES - ELECTRIC	39.87

CONSUMER	CONSUMERS ENERGY	05/01/2020	205544830539	FOA	MAY 2020 - HERO TEEN CENTER	
43464	PO BOX 740309	05/19/2020		N		80.53
05/01/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		05/19/2020		N		80.53

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS	80.53

VENDOR TOTAL: 748.58

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	05/01/2020	66901	FOA	MAY 2020 - TRASH PICKUP AT ALL PARKS	
43456	PO BOX 241	05/19/2020		N		300.00
05/01/2020	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/19/2020		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00

VENDOR TOTAL: 300.00

0070	DTE ENERGY	04/01/2020	922090901-04/202	FOA	MAR/APR 2020 - SETTLERS PARK PAVILIO	
43470	P.O BOX 740786	05/19/2020		N		49.92
04/01/2020	CINCINNATI OH, 45274-0786	/ /	0.0000	N		0.00
		05/19/2020		N		49.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-920.002	UTILITIES - ELECTRIC	49.92

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		Due Date		1099		

VENDOR TOTAL: 49.92

0071	DTE ENERGY-STREET LIGHTS	04/30/2020	200032186980	FOA	APRIL 2020 - STREETLIGHTS INCL MILLP	
43461		05/19/2020		N		1,213.18
	P.O. BOX 630795					
04/30/2020	CINCINNATI OH, 45263-0795	/ /	0.0000	N		0.00
		05/19/2020		N		1,213.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	940.65
701-000-290.400	MILPOINT STREET LIGHT ESCROW	251.31
701-000-290.410	FIDDLERS GROVE STREETLIGHT	21.22
		1,213.18

VENDOR TOTAL: 1,213.18

5888	FOSTER, SWIFT, COLLINS & SMITH	03/31/2020	784113-B	FOA	MARCH 2020	
43410	313 S. WASHINGTON SQUARE	05/19/2020		N		1,313.02
04/14/2020	LANSING MI, 48933-2193	/ /	0.0000	N		0.00
		05/19/2020		Y		1,313.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-826.000	LEGAL FEES	517.50
401-444-826.000	LEGAL FEES	368.02
590-595-826.000	LEGAL FEES	90.00
101-400-826.000	LEGAL FEES	67.50
101-400-801.100-0013	AJM/GWM/BDS HOLDINGS	270.00
		1,313.02

VENDOR TOTAL: 1,313.02

GFL	GFL ENVIRONMENTAL	04/30/2020	44210113	FOA	30 CY HAUL MSW ROLL OFF	
43473	P.O. BOX 791519	05/19/2020		N		362.95
04/30/2020	BALTIMORE MD, 21279-1519	/ /	0.0000	N		0.00
		05/19/2020		N		362.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-801.000	CONTRACTED SERVICES	362.95

VENDOR TOTAL: 362.95

GODADDY	GO DADDY	04/09/2020	040920	FOA	HARTLANDWATER.COM DOMAIN	
43463		05/19/2020		N		18.17
04/09/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		18.17

Open

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Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.000	SOFTWARE MAINTENANCE	18.17

VENDOR TOTAL: 18.17

HAYAA-F	HARTLAND AREA YOUTH ATHLETIC ASSOC	05/06/2020	050620	FOA	PAYMENT DUE 5/15/20 PER AGREEMENT	
43194	HAYAA - FOOTBALL	05/19/2020		N		305.11
	P.O. BOX 359					
05/06/2020	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/19/2020		N		305.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	305.11

VENDOR TOTAL: 305.11

HAYAA-B	HARTLAND AREA YOUTH ATHLETIC ASSOC.	05/06/2020	050620	FOA	MAY 2020 - PAYMENT PER AGREEMENT	
43241	HAYAA - BASEBALL	05/19/2020		N		214.28
	P.O. BOX 110					
05/06/2020	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/19/2020		N		214.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	214.28

VENDOR TOTAL: 214.28

HCSA	HARTLAND COMMUNITY SOCCER ASSN	05/06/2020	050620	FOA	PAYMENT DUE 5/15/20 PER AGREEMENT	
43188	HARTLAND COMMUNITY EDUCATION	05/19/2020		N		695.15
	9525 HIGHLAND RD					
05/06/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2020		N		695.15

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	695.15

VENDOR TOTAL: 695.15

0001	HARTLAND TOWNSHIP GENERAL FUND	05/12/2020	051220	FOA	MARCH 2020 MOBILE HOME TAX DISBURSEM	
43469		05/19/2020		N		267.50
05/12/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		267.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	267.50

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Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

VENDOR TOTAL: 267.50

HYL	HARTLAND YOUTH LACROSSE	05/06/2020	050620	FOA	PAYMENT DUE 5/15/20 PER AGREEMENT	
43182	P.O. BOX 56	05/19/2020		N		305.11
05/06/2020	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		05/19/2020		N		305.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	305.11

VENDOR TOTAL: 305.11

IPROVEN	IPROVEN	04/23/2020	042320	FOA	FOREHEAD/EAR THERMOMETER	
43445		05/19/2020		N		199.98
04/23/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		199.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-299-727.000	SUPPLIES & POSTAGE	199.98

VENDOR TOTAL: 199.98

0220	LIVINGSTON COUNTY TREASURER	05/12/2020	051220	FOA	MARCH 2020 MOBILE HOME TAX DISBURSEM	
43468	200 E. GRAND RIVER	05/19/2020		N		1,337.50
05/12/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2020		N		1,337.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.300	MOBILE HOME FEES ESCROW	1,337.50

VENDOR TOTAL: 1,337.50

2909	LIVINGSTON CTY.DRAIN COMMISSIO	04/30/2020	3175	FOA	APRIL 2020 SEWER SYSTEM O & M	
43458	2300 E. GRAND RIVER	05/19/2020		N		173,152.09
	STE. 105					
05/04/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		05/19/2020		N		173,152.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	173,152.09

VENDOR TOTAL: 173,152.09

MAP	MICHIGAN ASSOC OF PLANNING	04/13/2020	04/13/2020	FOA	ANNUAL GROUP MEMBERSHIP DUES 7/1/20	
43453	1919 WEST STADIUM BLVD, STE 4	05/19/2020		N		675.00

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04/13/2020	ANN ARBOR MI, 48103	/ /	0.0000	N		0.00
		05/19/2020		N		675.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-804.000	MEMBERSHIP & DUES	675.00

VENDOR TOTAL: 675.00

OVERHEADDO	OVERHEAD DOOR WEST COMMERCIAL, INC.	04/28/2020	31396	FOA	BROKEN CABLE	
43465	4680 HATCHERY RD	05/19/2020		N		272.26
04/28/2020	WATERFORD MI, 48329	/ /	0.0000	N		0.00
		05/19/2020		N		272.26

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	272.26

VENDOR TOTAL: 272.26

1180	PETER'S TRUE VALUE HARDWARE	04/28/2020	52796	FOA	TOWING KIT, PIN FOR HITCH, GLOVES	
43452	3455 W. HIGHLAND ROAD	05/19/2020		N		108.94
04/28/2020	MILFORD MI, 48380	/ /	0.0000	N		0.00
		05/19/2020		N		108.94

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	108.94

1180	PETER'S TRUE VALUE HARDWARE	04/21/2020	K52720	FOA	PAINT SUPPLIES	
43425	3455 W. HIGHLAND ROAD	05/19/2020		N		14.86
04/21/2020	MILFORD MI, 48380	/ /	0.0000	N		0.00
		05/19/2020		N		14.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	14.86

1180	PETER'S TRUE VALUE HARDWARE	04/30/2020	K52818	FOA	BLEACH & GLOVES	
43454	3455 W. HIGHLAND ROAD	05/19/2020		N		13.28
04/30/2020	MILFORD MI, 48380	/ /	0.0000	N		0.00
		05/19/2020		N		13.28

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	13.28

1180	PETER'S TRUE VALUE HARDWARE	05/11/2020	K52946	FOA	OIL DRAIN PAN, GARBAGE BAGS	
43466	3455 W. HIGHLAND ROAD	05/19/2020		N		17.28
05/11/2020	MILFORD MI, 48380	/ /	0.0000	N		0.00

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		05/19/2020		N		17.28
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	17.28

VENDOR TOTAL: 154.36

PHONEFUSIO	PHONE FUSION	04/11/2020	041120	FOA	MARCH 2020	
43433		05/19/2020		N		1.99
04/11/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		1.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	1.99

VENDOR TOTAL: 1.99

RBL	REALITY-BASED LEADERSHIP	04/21/2020	032820	FOA	APRIL 2020	
43439		05/19/2020		N		27.00
03/28/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		27.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-192-957.000	EDUCATION/TRAINING/CONVENTION	27.00

VENDOR TOTAL: 27.00

SHUTTERSTO	SHUTTERSTOCK.COM	04/06/2020	040620	FOA	APRIL 2020	
43435		05/19/2020		N		29.00
04/06/2020	,	/ /	0.0000	N		0.00
		05/19/2020		N		29.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-801.000	CONTRACTED SERVICES	29.00

VENDOR TOTAL: 29.00

STAPLES	STAPLES	05/02/2020	8058309752	FOA	STENO PADS, BLACK INK CARTRIDGE	
43457	PO BOX 660409	05/19/2020		N		86.04
05/02/2020	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		05/19/2020		N		86.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	86.04

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STAPLES	STAPLES	05/09/2020	8058368086	FOA	MISC SUPPLIES	
43467	PO BOX 660409	05/19/2020		N		34.78
05/09/2020	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		05/19/2020		N		34.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-400-727.000	SUPPLIES & POSTAGE	18.58
101-299-727.000	SUPPLIES & POSTAGE	2.06
101-172-727.000	SUPPLIES & POSTAGE	14.14
		<u>34.78</u>

VENDOR TOTAL: 120.82

HUNTINGBAN	THE HUNTINGTON NATIONAL BANK	04/17/2020	04/17/2020	FOA	MILLPOINTE SUB RD SPEC ASSMT BOND, S	
43449	PO BOX 1558-GW4E64	05/19/2020		N		96,693.75
04/17/2020	COLUMBUS OH, 43216	/ /	0.0000	N		0.00
		05/19/2020		N		96,693.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
358-000-997.000	BOND INTEREST PAYMENT	11,693.75
358-000-991.000	BOND - PRINCIPAL	85,000.00
		<u>96,693.75</u>

VENDOR TOTAL: 96,693.75

TCS	TRI COUNTY SUPPLY INC	04/08/2020	040820	FOA	DISINFECTING WIPES	
43440	7109 DAN MCGUIRE DR	05/19/2020		N		222.60
04/08/2020	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		05/19/2020		N		222.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	222.60

VENDOR TOTAL: 222.60

ZOOM	ZOOM VIDEO COMMUNICATIONS INC.	04/07/2020	14740270	FOA	APRIL 2020	
43382	55 ALMADEN BLVD, 6TH FLOOR	05/19/2020		N		15.89
04/07/2020	SAN JOSE CA, 95113	/ /	0.0000	N		0.00
		05/19/2020		N		15.89

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	15.89

VENDOR TOTAL: 15.89

User: SUSANC

EXP CHECK RUN DATES 05/19/2020 - 05/19/2020

DB: a. and

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

TOTAL - ALL VENDORS:	284,727.95
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FUND TOTALS:

Fund 101 - GENERAL FUND	11,016.48
Fund 206 - FIRE OPERATING	312.13
Fund 358 - MILLPOINTE ROAD DEBT SERVICE FUND	96,693.75
Fund 401 - CAPITAL PROJECTS FUND	368.02
Fund 536 - WATER SYSTEM FUND	811.33
Fund 577 - CABLE TV FUND	406.62
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	173,242.09
Fund 701 - TRUST AND AGENCY	1,877.53

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Susan Case, Finance Clerk

Subject: Approve Post Audit of Disbursements Between Board Meetings

Date: May 12, 2020

Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable - \$928,887.30

April 30, 2020 Payroll - \$84,392.31

May 14, 2020 Payroll - \$63,436.58

Financial Impact

Is a Budget Amendment Required? ☐ Yes ☒ No

All expenses are covered under the amended FY20 budget and the adopted FY21 budget.

Attachments

Post Audit Bills List 04.16.2020

Post Audit Bills List 04.22.2020

Post Audit Bills List 04.23.2020

Post Audit Bills List 04.29.2020

Payroll for 04.30.2020

Payroll for 05.14.2020

05/11/2020 02:37 PM
User: SUSANC
DB: b. and

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
CHECK DATE FROM 04/16/2020 - 04/16/2020

Page 1/1

Check #	Date	Bank	Check #	Payee	Description	GL #	Amount
04/16/2020	FOA	40330		BANK OF NEW YORK MELLON TRUST CO	BOND INTEREST 2011 REFUNDING	595-000-997.006	131,075.00
04/16/2020	FOA	40331		CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	264.21
		40331			STREET LIGHTS	101-448-921.000	149.50
		40331			UTILITIES - ELECTRIC	206-000-920.002	39.35
		40331			UTILITIES - GAS	536-000-920.001	116.23
							<hr/> 569.29
04/16/2020	FOA	40332		HARTLAND TOWNSHIP GENERAL FUND	MOBILE HOME FEES ESCROW	701-000-290.300	267.00
04/16/2020	FOA	40333		LIVINGSTON COUNTY TREASURER	MOBILE HOME FEES ESCROW	701-000-290.300	1,335.00
04/16/2020	FOA	40334		LIVINGSTON DAILY PRESS & ARGUS	PRINTING & PUBLICATIONS	101-215-900.000	110.00
		40334			PRINTING & PUBLICATIONS	101-400-900.000	160.00
							<hr/> 270.00
04/16/2020	FOA	40335		THE HUNTINGTON NATIONAL BANK	2019 M59/HTLND BOND PRINCIPAL	354-000-991.001	250,000.00
		40335			2019 REFUNDING BOND INTEREST	354-000-997.010	32,647.50
		40335			CURRENT PORTION BONDS PAYABLE	537-000-203.002	245,000.00
		40335			2017 REFUNDING BOND INTEREST	537-000-997.001	4,700.00
							<hr/> 532,347.50
TOTAL - ALL FUNDS				TOTAL OF 6 CHECKS			665,863.79

--- GL TOTALS ---

101-215-900.000	PRINTING & PUBLICATIONS	110.00
101-265-920.001	UTILITIES - GAS	264.21
101-400-900.000	PRINTING & PUBLICATIONS	160.00
101-448-921.000	STREET LIGHTS	149.50
206-000-920.002	UTILITIES - ELECTRIC	39.35
354-000-991.001	2019 M59/HTLND BOND PRINCIPAL	250,000.00
354-000-997.010	2019 REFUNDING BOND INTEREST	32,647.50
536-000-920.001	UTILITIES - GAS	116.23
537-000-203.002	CURRENT PORTION BONDS PAYABLE	245,000.00
537-000-997.001	2017 REFUNDING BOND INTEREST	4,700.00
595-000-997.006	BOND INTEREST 2011 REFUNDING	131,075.00
701-000-290.300	MOBILE HOME FEES ESCROW	1,602.00
	TOTAL	665,863.79

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
 CHECK DATE FROM 04/22/2020 - 04/22/2020

Check #	Date	Bank	Check #	Payee	Description	GL #	Amount
04/22/2020	FOA	40336	59 EAST \$5 CAR WASH	REPAIRS & MAINTENANCE	101-239-930.000	20.00	
04/22/2020	FOA	40337	AIR 1 MECHANICAL SERVICE LLC	REPAIR & MAINTENANCE	101-265-930.000	464.00	
04/22/2020	FOA	40338	APEX SOFTWARE	REPAIRS & MAINTENANCE	101-209-930.000	810.00	
04/22/2020	FOA	40339	DOUGIE'S DISPOSAL & RECYCLING	CONTRACTED SERVICES	101-265-801.000	194.00	
		40339		CONTRACTED SERVICES	101-751-801.000	300.00	
						494.00	
04/22/2020	FOA	40340	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	279.35	
		40340		UTILITIES - ELECTRIC	206-000-920.002	18.14	
						297.49	
04/22/2020	FOA	40341	DTE ENERGY-STREET LIGHTS	STREET LIGHTS	101-448-921.000	987.73	
		40341		MILPOINT STREET LIGHT ESCROW	701-000-290.400	255.54	
		40341		FIDDLERS GROVE STREETLIGHT	701-000-290.410	21.22	
						1,264.49	
04/22/2020	FOA	40342	FOSTER, SWIFT, COLLINS & SMITH	LEGAL FEES	101-209-826.000	1,372.50	
		40342		AJM/GWM/BDS HOLDINGS	101-400-801.100-0013	855.00	
		40342		LEGAL FEES	101-400-826.000	1,800.00	
		40342		LEGAL FEES	401-444-826.000	834.10	
		40342		LEGAL FEES	536-000-826.000	765.00	
		40342		LEGAL FEES	590-595-826.000	2,984.85	
		40342		NEWBERRY/MAYBERRY HOMES	702-000-290.067	225.00	
						8,836.45	
04/22/2020	FOA	40343	HARTLAND TOWNSHIP TREASURER	UTILITIES - SEWER	101-265-920.004	122.48	
		40343		UTILITIES - WATER	101-265-920.005	440.25	
		40343		REU SURCHARGE FEES	101-265-920.006	3,529.56	
		40343		UTILITIES - WATER	101-463-920.005	299.25	
		40343		REU SURCHARGE FEES	101-463-920.006	4,461.43	
		40343		UTILITIES - SEWER	101-751-920.004	126.74	
		40343		REU SURCHARGE FEES	101-751-920.006	1,798.99	
		40343		UTILITIES - SEWER	536-000-920.004	835.40	
						11,614.10	
04/22/2020	FOA	40344	HUBBELL, ROTH & CLARK, INC.	CONSULTING - SITE REVIEWS	101-400-801.002	257.50	
04/22/2020	FOA	40345	HUNTINGTON NATIONAL BANK	BOND FEES	354-000-996.000	500.00	
		40345		BOND FEES	537-000-996.000	500.00	
						1,000.00	
04/22/2020	FOA	40346	I.T. RIGHT	REPAIRS & MAINTENANCE	577-000-930.000	77.00	
04/22/2020	FOA	40347	JUDICIAL SERVICES GROUP, LTD	TAX COLLECTION	101-253-811.100	61.45	
04/22/2020	FOA	40348	K & J ELECTRIC, INC	REPAIRS & MAINT - HERO TEEN CTR	101-265-930.001	719.00	

Check #	Date	Bank	Check #	Payee	Description	GL #	Amount
04/22/2020	FOA	40349	LIVINGSTON CTY.DRAIN COMMISSIO	LCDC CONTRACT SERVICES	590-000-801.008	158,077.86	
04/22/2020	FOA	40350	ORKIN	CONTRACTED SERVICES	101-265-801.000	66.85	
04/22/2020	FOA	40351	PETER'S TRUE VALUE HARDWARE	REPAIRS & MAINTENANCE	101-751-930.000	4.29	
		40351		UNIFORMS/CLOTHING ALLOWANCE	536-000-719.100	71.99	
		40351		OPERATING SUPPLIES	536-000-740.000	62.28	
						138.56	
04/22/2020	FOA	40352	PREISS COMPANIES LLC	REPAIRS & MAINTENANCE	101-751-930.000	3,900.00	
04/22/2020	FOA	40353	PRINTING SYSTEMS, INC.	SUPPLIES & POSTAGE	101-191-727.000	1,283.04	
04/22/2020	FOA	40354	STAPLES	SUPPLIES & POSTAGE	101-192-727.000	33.50	
		40354		OPERATING SUPPLIES	101-265-740.000	47.36	
		40354		SUPPLIES & POSTAGE	101-299-727.000	40.46	
						121.32	
04/22/2020	FOA	40355	THE SPIRIT OF LIVINGSTON	UNIFORMS/CLOTHING ALLOWANCE	536-000-719.100	31.00	
04/22/2020	FOA	40356	TOSHIBA BUSINESS SOLUTIONS	REPAIRS & MAINTENANCE	101-299-930.000	41.94	
04/22/2020	FOA	40357	USA BLUE BOOK	REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	8,829.90	
04/22/2020	FOA	40358	UTILITIES INSTRUMENTATION	WATER CONSTRUCT IN PROGRESS	539-000-150.000	11,490.00	
04/22/2020	FOA	40359	WATER TECH	OPERATING SUPPLIES	536-000-740.000	88.00	
04/22/2020	FOA	40360	WOOD ENVIRONMENT &	TREATMENT PLANT SAMPLING	101-441-801.007	317.09	
		40360		ENGINEERING FEES	536-000-816.000	601.20	
						918.29	
			TOTAL - ALL FUNDS	TOTAL OF 25 CHECKS		210,902.24	

--- GL TOTALS ---

101-191-727.000	SUPPLIES & POSTAGE	1,283.04
101-192-727.000	SUPPLIES & POSTAGE	33.50
101-209-826.000	LEGAL FEES	1,372.50
101-209-930.000	REPAIRS & MAINTENANCE	810.00
101-239-930.000	REPAIRS & MAINTENANCE	20.00
101-253-811.100	TAX COLLECTION	61.45
101-265-740.000	OPERATING SUPPLIES	47.36
101-265-801.000	CONTRACTED SERVICES	260.85
101-265-920.002	UTILITIES - ELECTRIC	279.35
101-265-920.004	UTILITIES - SEWER	122.48
101-265-920.005	UTILITIES - WATER	440.25
101-265-920.006	REU SURCHARGE FEES	3,529.56
101-265-930.000	REPAIRS & MAINTENANCE	464.00
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	719.00
101-299-727.000	SUPPLIES & POSTAGE	40.46

Check #	Bank	Check #	Payee	Description	GL #	Amount
101-299-930.000				REPAIRS & MAINTENANCE		41.94
101-400-801.002				CONSULTING - SITE REVIEWS		257.50
101-400-801.100-0013				AJM/GWM/BDS HOLDINGS		855.00
101-400-826.000				LEGAL FEES		1,800.00
101-441-801.007				TREATMENT PLANT SAMPLING		317.09
101-448-921.000				STREET LIGHTS		987.73
101-463-920.005				UTILITIES - WATER		299.25
101-463-920.006				REU SURCHARGE FEES		4,461.43
101-751-801.000				CONTRACTED SERVICES		300.00
101-751-920.004				UTILITIES - SEWER		126.74
101-751-920.006				REU SURCHARGE FEES		1,798.99
101-751-930.000				REPAIRS & MAINTENANCE		3,904.29
206-000-920.002				UTILITIES - ELECTRIC		18.14
354-000-996.000				BOND FEES		500.00
401-444-826.000				LEGAL FEES		834.10
536-000-719.100				UNIFORMS/CLOTHING ALLOWANCE		102.99
536-000-740.000				OPERATING SUPPLIES		150.28
536-000-816.000				ENGINEERING FEES		601.20
536-000-826.000				LEGAL FEES		765.00
536-000-920.004				UTILITIES - SEWER		835.40
536-000-930.001				REPAIRS & MAINTENANCE SYSTEM		8,829.90
537-000-996.000				BOND FEES		500.00
539-000-150.000				WATER CONSTRUCT IN PROGRESS		11,490.00
577-000-930.000				REPAIRS & MAINTENANCE		77.00
590-000-801.008				LCDC CONTRACT SERVICES		158,077.86
590-595-826.000				LEGAL FEES		2,984.85
701-000-290.400				MILLPOINT STREETLIGHTS ESCROW		255.54
701-000-290.410				FIDDLERS GROVE STREETLIGHT		21.22
702-000-290.067				NEWBERRY/MAYBERRY HOMES		225.00
				TOTAL		210,902.24

Check #	Date	Bank	Check #	Payee	Description	GL #	Amount
04/23/2020	FOA	40361	DTE ENERGY	UTILITIES - ELECTRIC	101-265-920.002	1,121.33	
		40361		STREET LIGHTS	101-448-921.000	84.54	
		40361		UTILITIES - ELECTRIC	101-751-920.002	449.63	
		40361		UTILITIES - ELECTRIC	206-000-920.002	18.14	
		40361		UTILITIES - ELECTRIC	536-000-920.002	101.93	
						1,775.57	
04/23/2020	FOA	40362	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	145.80	
		40362		EMPLOYMENT EXPENSE	101-172-716.000	95.25	
		40362		EMPLOYMENT EXPENSE	101-192-716.000	89.03	
		40362		EMPLOYMENT EXPENSE	101-209-716.000	92.20	
		40362		EMPLOYMENT EXPENSE	101-215-716.000	60.10	
		40362		EMPLOYMENT EXPENSE	101-253-716.000	62.26	
		40362		EMPLOYMENT EXPENSE	101-400-716.000	107.85	
		40362		EMPLOYMENT EXPENSE	536-000-716.000	76.50	
						728.99	
04/23/2020	FOA	40363	PRINCIPAL LIFE INSURANCE COMPANY	ACCRUED DENTAL BENEFITS	001-000-257.101	146.51	
		40363		ACCRUED VISION BENEFITS	001-000-257.102	49.84	
		40363		EMPLOYMENT EXPENSE	101-172-716.000	173.43	
		40363		EMPLOYMENT EXPENSE	101-192-716.000	80.72	
		40363		EMPLOYMENT EXPENSE	101-209-716.000	107.41	
		40363		EMPLOYMENT EXPENSE	101-215-716.000	118.42	
		40363		EMPLOYMENT EXPENSE	101-253-716.000	156.12	
		40363		EMPLOYMENT EXPENSE	101-400-716.000	109.00	
		40363		EMPLOYMENT EXPENSE	536-000-716.000	40.36	
						981.81	
04/23/2020	FOA	40364	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,325.68	
		40364		EMPLOYMENT EXPENSE	101-172-716.000	1,978.84	
		40364		EMPLOYMENT EXPENSE	101-192-716.000	1,055.38	
		40364		EMPLOYMENT EXPENSE	101-209-716.000	2,321.84	
		40364		EMPLOYMENT EXPENSE	101-215-716.000	1,392.92	
		40364		EMPLOYMENT EXPENSE	101-253-716.000	2,026.15	
		40364		EMPLOYMENT EXPENSE	536-000-716.000	527.69	
						11,628.50	
TOTAL - ALL FUNDS				TOTAL OF 4 CHECKS		15,114.87	

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,325.68
001-000-257.101	ACCRUED DENTAL BENEFITS	146.51
001-000-257.102	ACCRUED VISION BENEFITS	49.84
001-000-257.103	ACCRUED STD/LTD BENEFITS	145.80
101-172-716.000	EMPLOYMENT EXPENSE	2,247.52
101-192-716.000	EMPLOYMENT EXPENSE	1,225.13
101-209-716.000	EMPLOYMENT EXPENSE	2,521.45
101-215-716.000	EMPLOYMENT EXPENSE	1,571.44
101-253-716.000	EMPLOYMENT EXPENSE	2,244.53
101-265-920.002	UTILITIES - ELECTRIC	1,121.33

Check #	Bank	Check #	Payee	Description	GL #	Amount
101-400-716.000			EMPLOYMENT EXPENSE			216.85
101-448-921.000			STREET LIGHTS			84.54
101-751-920.002			UTILITIES - ELECTRIC			449.63
206-000-920.002			UTILITIES - ELECTRIC			18.14
536-000-716.000			EMPLOYMENT EXPENSE			644.55
536-000-920.002			UTILITIES - ELECTRIC			101.93
			TOTAL			15,114.87

CHECK DISBURSEMENT REPORT FOR HARTLAND TOWNSHIP
 CHECK DATE FROM 04/29/2020 - 04/29/2020

Check #	Date	Bank	Check #	Payee	Description	GL #	Amount
04/29/2020	FOA	40365	ALLSTAR ALARM LLC	CONTRACTED SERVICES	101-265-801.000	717.00	
		40365		CONTRACTED SERVICES	206-000-801.000	246.00	
						963.00	
04/29/2020	FOA	40366	APPLIED IMAGING	REPAIRS & MAINTENANCE	101-299-930.000	393.32	
04/29/2020	FOA	40367	ETNA SUPPLY COMPANY	METER COSTS	536-000-741.000	1,065.00	
04/29/2020	FOA	40368	HARTLAND CONSOLIDATED SCHOOLS	SIDEWALKS	101-444-969.005	4,000.00	
		40368		GASOLINE	536-000-860.000	77.36	
						4,077.36	
04/29/2020	FOA	40369	HUBBELL, ROTH & CLARK, INC.	ENGINEERING FEES	539-000-816.000	27,273.20	
04/29/2020	FOA	40370	LOWES BUSINESS ACCT/SYNCB	SPRANGER FIELD	401-751-970.006	707.88	
04/29/2020	FOA	40371	OVERHEAD DOOR WEST COMMERCIAL,	REPAIRS & MAINTENANCE BLD&GRDS	206-000-930.003	285.73	
04/29/2020	FOA	40372	STAPLES	SUPPLIES & POSTAGE	101-253-727.000	36.63	
		40372		OPERATING SUPPLIES	101-265-740.000	3.57	
						40.20	
04/29/2020	FOA	40373	SUPERFLEET MASTERCARD PROGRAM	GASOLINE	536-000-860.000	59.79	
04/29/2020	FOA	40374	TOSHIBA BUSINESS SOLUTIONS	REPAIRS & MAINTENANCE	101-299-930.000	10.80	
04/29/2020	FOA	40375	UTILITIES INSTRUMENTATION	REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	2,130.12	
TOTAL - ALL FUNDS				TOTAL OF 11 CHECKS		37,006.40	

--- GL TOTALS ---

101-253-727.000	SUPPLIES & POSTAGE	36.63
101-265-740.000	OPERATING SUPPLIES	3.57
101-265-801.000	CONTRACTED SERVICES	717.00
101-299-930.000	REPAIRS & MAINTENANCE	404.12
101-444-969.005	SIDEWALKS	4,000.00
206-000-801.000	CONTRACTED SERVICES	246.00
206-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	285.73
401-751-970.006	SPRANGER FIELD	707.88
536-000-741.000	METER COSTS	1,065.00
536-000-860.000	GASOLINE	137.15
536-000-930.001	REPAIRS & MAINTENANCE SYSTEM	2,130.12
539-000-816.000	ENGINEERING FEES	27,273.20
	TOTAL	37,006.40

Check Register Report For Hartland Township
For Check Dates 04/30/2020 to 04/30/2020

b.

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/30/2020	FOA	16718	GOODWIN, DENNIS R	192.66	149.48	0.00	Open
04/30/2020	FOA	16719	LAROSE, MICHELLE M	90.00	79.28	0.00	Open
04/30/2020	FOA	16720	PETRUCCI, JOSEPH M	500.00	416.56	0.00	Open
04/30/2020	FOA	16721	ICMA VANTAGEPOINT TRANSFER AGENT	1,430.56	1,430.56	0.00	Open
04/30/2020	FOA	16722	ICMA VANTAGEPOINT TRANSFER AGENTS	41.04	41.04	0.00	Open
04/30/2020	FOA	16723	ICMA VANTAGEPOINT TRANSFER AGENT	4,175.64	4,175.64	0.00	Open
04/30/2020	FOA	16724	ICMA VANTAGEPOINT TRANSFER AGENT	1,161.23	1,161.23	0.00	Open
04/30/2020	FOA	16725	AMERICAN FAMILY LIFE ASSURANCE CO	133.09	133.09	0.00	Open
04/30/2020	FOA	DD6471	BAGDON, KELLY M	2,022.83	0.00	1,434.98	Cleared
04/30/2020	FOA	DD6472	BERNARDI, MELYNDA A	1,112.54	0.00	855.24	Cleared
04/30/2020	FOA	DD6473	BROOKS, TYLER J	1,706.55	0.00	1,218.49	Cleared
04/30/2020	FOA	DD6474	CASE, SUSAN E	1,799.60	0.00	1,194.03	Cleared
04/30/2020	FOA	DD6475	CIOFU, LARRY N	2,583.33	0.00	1,892.87	Cleared
04/30/2020	FOA	DD6476	COLAIANNE, JOSEPH W	590.00	0.00	471.02	Cleared
04/30/2020	FOA	DD6477	DRYDEN-HOGAN, SUSAN A	3,291.57	0.00	2,348.88	Cleared
04/30/2020	FOA	DD6478	FOUNTAIN, WILLIAM J	2,583.33	0.00	2,157.74	Cleared
04/30/2020	FOA	DD6479	FOX, LAWRENCE E	360.00	0.00	317.16	Cleared
04/30/2020	FOA	DD6480	GERMANE, MATTHEW J	500.00	0.00	436.75	Cleared
04/30/2020	FOA	DD6481	HARPER, GLENN E	500.00	0.00	416.56	Cleared
04/30/2020	FOA	DD6482	HEASLIP, JAMES B	2,938.79	0.00	1,889.60	Cleared
04/30/2020	FOA	DD6483	HORNING, KATHLEEN A	2,583.33	0.00	1,780.57	Cleared
04/30/2020	FOA	DD6484	JOHNSON, LISA	2,305.83	0.00	1,632.75	Cleared
04/30/2020	FOA	DD6485	KLINE, CORI L	503.68	0.00	442.96	Cleared
04/30/2020	FOA	DD6486	KUMAR, ANDREW M	2,052.12	0.00	1,358.88	Cleared
04/30/2020	FOA	DD6487	LANGER, TROY D	3,533.12	0.00	2,506.02	Cleared
04/30/2020	FOA	DD6488	LOUIS, CASEY	947.38	0.00	615.42	Cleared
04/30/2020	FOA	DD6489	MITCHELL, KYLE J	2,777.20	0.00	2,132.27	Cleared
04/30/2020	FOA	DD6490	MITCHELL, MICHAEL E	90.00	0.00	83.11	Cleared
04/30/2020	FOA	DD6491	MORGANROTH, CAROL L	2,182.40	0.00	1,674.57	Cleared
04/30/2020	FOA	DD6492	MURPHY, THOMAS A	90.00	0.00	79.29	Cleared
04/30/2020	FOA	DD6493	SHOLLACK, DONNA M	2,403.39	0.00	1,751.04	Cleared
04/30/2020	FOA	DD6494	VERMILLION, KAREN L	1,802.56	0.00	1,331.28	Cleared
04/30/2020	FOA	DD6495	VOLLBRECHT, LYNN J	59.48	0.00	52.40	Cleared
04/30/2020	FOA	DD6496	WEST, ROBERT M	3,632.36	0.00	2,393.54	Cleared

Check Register Report For Hartland Township
For Check Dates 04/30/2020 to 04/30/2020**b.**

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
04/30/2020	FOA	DD6497	WICKMAN, JAMES T	4,866.32	0.00	3,844.46	Cleared
04/30/2020	FOA	DD6498	WYATT, MARTHA K	3,080.05	0.00	2,227.42	Cleared
04/30/2020	FOA	DD6499	WICKMAN, JAMES T	5,716.85	0.00	4,627.14	Cleared
04/30/2020	FOA	EFT536	FEDERAL TAX DEPOSIT	12,631.71	12,631.71	0.00	Cleared
04/30/2020	FOA	EFT537	MI DEPT OF TREASURY	3,894.71	3,894.71	0.00	Cleared
04/30/2020	FOA	EFT538	FEDERAL TAX DEPOSIT	1,317.74	1,317.74	0.00	Cleared
04/30/2020	FOA	EFT539	MI DEPT OF TREASURY	209.32	209.32	0.00	Cleared
Totals:				84,392.31	25,640.36	43,166.44	
Total Physical Checks:			8				
Total Check Stubs:			33				

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Larry Ciofu, Clerk

Subject: 04-21-2020 Hartland Township Board Regular Meeting Minutes

Date: May 11, 2020

Recommended Action

Move to approve the Hartland Township Board Regular Meeting minutes for April 21, 2020.

Discussion

Draft minutes are attached for review.

Financial Impact

None

Attachments

04-21-2020 HTB Minutes - DRAFT

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Harper

ABSENT: Trustee Germane, Trustee Petrucci

Also present was Township Manager James Wickman, Public Works Director Robert West and Project Coordinator Andrew Kumar

3. Approval of the Agenda

Move to approve the agenda for the April 21, 2020 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Colaianne.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Harper

Voting Nay: None

Absent: Trustee Petrucci, Trustee Germane

Motion passes: 5-0-2

4. Call to the Public

Frank Crouse commented via video. He congratulated the Board on implementing the video conference and went on to state that the pandemic is threatening Hartland businesses like never before. He stated that the problems that existed before the pandemic are still there and may be amplified now. He stated that in the attempt by the Hartland Business Association (HBA) to bring about a better business climate it was clear to the HBA that the Board was not interested in working with the HBA to bring about constructive change in the business climate. He stated the Board has done some things in the interim, such as taking away the business surveys as though they never existed and simply declaring Hartland to be business friendly without making structural changes. He stated that in the post COVID-19 environment we could lose all of Hartland's sit-down restaurants, and the Waldenwoods wedding business could disappear. He stated the HBA is fielding, or supporting, three candidates to run for the Hartland Township Board because the HBA thinks there needs to be a change on the Board. He stated he would like to have some of the incumbents be supportive of changes that are necessary, if there is to be constructive change that makes a difference. He stated that it is the HBA's job to make sure that Hartland has a better business climate and he believes the HBA's positions are mainstream Republic positions based on free enterprise. He wanted the record to show that the HBA is willing to work with a constructive Board. He cited his position that Kroger is not committed to Hartland and when its lease expires in two-three years they could well be gone. He stated Ramco has tried to develop, but in the recent commercial business study there was a problem expressing Ramco, because they did not qualify as a shopping center after 10 years in business because they had only one retail store. He concluded that there were problems in the business climate and the HBA was committed to bringing about constructive change and he welcomed some members of the Board in supporting their position. He thanked the Board for its time in letting him talk.

5. Approval of the Consent Agenda

Move to approve the consent agenda for the April 21, 2020 Hartland Township Board meeting as presented.

Motion made by Trustee Harper, Seconded by Trustee Colaianne.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Harper

Voting Nay: None

Absent: Trustee Petrucci, Trustee Germane

Motion passes: 5-0-2

- a. Approve Post Audit of Disbursements Between Board Meetings
- b. Approve Payment of Bills
- c. Approve 03/24/2020 Regular Meeting Minutes
- d. Approve Communications Budget Amendment (\$2,664 decrease)
- e. Approve Chloride Solutions Quote for Road Chloride
- f. Approve Sewer Billing Credit for Hartland Marketplace (\$10,565.42)

6. Pending & New Business

- a. Resolution to Governor Whitmer and the Michigan Legislature

Move to adopt the resolution urging Governor Whitmer and the Michigan Legislature to protect public health and safely reopen the economy.

Manager Wickman brought up the Resolution on the video screen and then read the Resolution to the public.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Harper

Voting Nay: None

Absent: Trustee Petrucci, Trustee Germane

Motion passes: 5-0-2

7. Board Reports

Trustee Harper - No report.

Treasurer Horning - No report.

Trustee Colaianne - No report.

Clerk Ciofu - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

8. Information / Discussion

- a. Manager's Report

Manager Wickman stated that this video format will probably be used for the May Board meetings and the Admin Committee will discuss the agenda to determine if the first meeting in May will be necessary. The Directors will be discussing what it will entail to get the Township Hall safely open

April 21, 2020 – 7:00 PM

again at tomorrow’s Directors meeting, should the Governor’s Orders allow for this to happen. Manager Wickman stated that he and Supervisor Fountain attended a virtual meeting with the County and other Supervisors on this same issue and there were many alternatives suggested. He also stated the Large Item Clean Up Day scheduled for May 16, 2020 has been cancelled and will probably be moved to the fall. Manager Wickman is still having discussions on the water main extension with Mayberry Homes, Hartland Glen and PIHRL. Mayberry, PIHRL and Redwood Homes are getting ready for the Planning Commission in the near future.

9. Adjournment

Move to adjourn the meeting at 7:21. p.m.

Motion made by Trustee Harper, seconded by Trustee Colaianne.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Harper

Voting Nay: None

Absent: Trustee Germane, Trustee Petrucci

Motion passes: 5-0-2.

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Approve Permit for Fireworks Display – Waldenwoods Resort (07/04/20)

Date: Click to Enter Date

Recommended Action

Move to approve the Permit for Fireworks Display for Waldenwoods Resort (07/04/20).

Attachments

Waldenwoods Fireworks Fire Authority Approval Letter

Waldenwoods Fireworks Application



HARTLAND DEERFIELD FIRE AUTHORITY
FIRE MARSHALS OFFICE

Hartland Area Fire Dept.
3205 Hartland Road
Hartland, MI. 48353-1825

Voice: (810) 632-7676
Fax: (810) 632-2176

E-Mail: jwhitbeck@hartlandareafire.com

May 12, 2020

To: Hartland Township Board
2655 Clark Rd.
Hartland, MI 48353

Re: Waldenwoods application for fireworks

Based upon the review of the application named above and inspection of the proposed site for the fireworks display for July 4, 2020 and we recommend approval of the request contingent upon the following:

- 1) Wolverine Fireworks Display, Inc. is responsible for ensuring that NFPA 1123 is followed.
- 2) Based upon vegetation / weather conditions, the fire department may have a brush truck at the launching site with sufficient personnel to handle any fire emergencies that may arise.
- 3) Waldenwoods/Majestic will provide transportation (golf Carts) as needed to move manpower and equipment to and from the launch site. Due to the cart path access to the site, it is not recommended that apparatus other than a fire department brush truck be used in a non-emergency situation.
- 4) No one will be allowed within 100 yards of the launch site during the display.
- 5) Smoking and open flame will not be permitted within 50 feet of the launch site. Exception: Items required for the ignition of the displays by trained and certified professionals.
- 6) The transportation boat will be docked across the lake from the launch site.
- 7) The display will not begin until all persons are off of the lake. The display will be stopped in the event anyone ventures onto the lake, and the display will not be resumed until the lake is cleared.
- 8) It is understood that the fire department will not allow the display to commence or continue in the event that these conditions are not met, or in the event of conditions arising, such as adverse weather or faulty firing of the displays, or any condition which this department deems unsafe for the display to continue.
- 9) Insurance as agreed upon by the Hartland Township Board.
- 10) Final approval and permitting by the Hartland Township Board.

The Waldenwoods fireworks display continues to be a spectacular event while keeping the safety and welfare of all spectators, workers, and buildings first on their agenda. Should you have any other questions, or we can be of further assistance, please call.

Yours In Fire Safety,

Jenn Whitbeck
Fire Inspector

d.

2020 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

☐ Agricultural or Wildlife Fireworks

☐ Articles Pyrotechnic

☒ Display Fireworks

☐ Public Display

☒ Private Display

☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT

Waldenwoods

ADDRESS OF APPLICANT

2975 Old US 23

AGE OF APPLICANT 18 YEARS OR OLDER

☒ YES ☐ NO

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

2975 Old US 23

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

TELEPHONE NUMBER

NAME OF PYROTECHNIC OPERATOR

Wolverine Fireworks

ADDRESS OF PYROTECHNIC OPERATOR

205 West Seiders Rd

AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER

☒ YES ☐ NO

NO. YEARS EXPERIENCE

NO. DISPLAYS

WHERE

NAME OF ASSISTANT

ADDRESS OF ASSISTANT

AGE OF ASSISTANT 18 YEARS OR OLDER

☐ YES ☐ NO

NAME OF OTHER ASSISTANT

ADDRESS OF OTHER ASSISTANT

AGE OF OTHER ASSISTANT 18 YEARS OR OLDER

☐ YES ☐ NO

EXACT LOCATION OF PROPOSED DISPLAY

Waldenwoods

DATE OF PROPOSED DISPLAY

July 4th

TIME OF PROPOSED DISPLAY

~ 10pm

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)

NAME OF BONDING CORPORATION OR INSURANCE COMPANY

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY

NUMBER OF FIREWORKS

KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)

SIGNATURE OF APPLICANT

Jeannie Dickinson

DATE

5/12/2020



Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631
 Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

Visit us at www.wolverinefireworks.com

PROPOSAL FOR WALDENWOODS RESORT

July 4, 2020

\$7,000.00 Includes Insurance & Labor

OPENING

60	3"	U.S.Designers Titanium Salutes
20	4"	Brocade to Color

Total

80

MAIN SHOW

10	3"	Flower Basket Salutes
36	3"	Sunny Assorted Shells

Total

46

36	4"	Gold Pyro Assorted Shells
----	----	---------------------------

Total

36

36	5"	Flower King Assorted Shells
----	----	-----------------------------

Total

36

18	6"	Flower Basket Shells Assorted
9	6"	Sunny Assorted Shells

Total

27

d.



Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

Visit us at www.wolverinefireworks.com

PROPOSAL FOR WALDENWOODS RESORT

July 4, 2020

\$7,000.00 Includes Insurance & Labor

8	8"	Lidu Assorted Shells w/Tails (A)
4	8"	Sunny Assorted Shells

Total

12

GRAND FINALE

2	90 Shot	Red/Green Strobe Willow
180	3"	Assorted Chained Finales
20	4"	All Color U.S.Designers Finale Chained Together 10/1
6	5"	Assorted Lidu Shells Chained 6/1
4	6"	Assorted Huisky Shells Chained 4/1

Total

212

d.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004		CONTACT NAME: Janet Nau PHONE (A/C No. Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com FAX (A/C No): 425-455-6727	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: T.H.E. Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 731305064 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO <input type="checkbox"/> LOG	Y	CPP010729700	2/1/2020	2/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$0		ELP001317400	2/1/2020	2/1/2021	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$ GL ONLY
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are Additional Insured on General Liability as their interest may appear as respects to operations performed by or on behalf of the Named Insured, as required by written contract:

Waldenwoods Resort and Hartland Township

Date of Event: 7/4/20 (R.D. TBD)

Location of Event: Waldenwoods Resort, 2975 Old US 23, Hartland, MI 48353

CERTIFICATE HOLDER

CANCELLATION

Waldenwoods Resort
 2975 Old US 23
 Hartland MI 48353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Approve Permit for Fireworks Display – Long Lake (07/11/20)

Date: Click to Enter Date

Recommended Action
Move to approve the Permit for Fireworks Display for Long Lake (07/11/20).

Attachments
Long Lake Fireworks Fire Authority Approval Letter
Long Lake Fireworks Application



HARTLAND DEERFIELD FIRE AUTHORITY
FIRE MARSHALS OFFICE

Hartland Area Fire Dept.
3205 Hartland Road
Hartland, MI. 48353-1825

Voice: (810) 632-7676
Fax: (810) 632-2176

E-Mail: jwhitbeck@hartlandareafire.com

May 6, 2020

Hartland Township
2655 Clark Rd.
Hartland, MI 48353

Re: Long Lake Fireworks Committee Application for fireworks display.

Upon review of the application named above and inspection of the proposed site for the fireworks display scheduled for Saturday July 11th, 2020 located in the middle of Long Lake, we recommend approval of the request contingent upon the following:

- 1) Gen-X Fireworks Display Inc. is responsible for ensuring that NFPA 1123 is followed.
- 2) **No one will be allowed within 100' (feet) of the launch site/work area while crews are setting up the display.**
- 3) No one will be allowed within 100 yards (300') of the launch site during the display.
- 4) Smoking and open flame will not be permitted within 50' of the launch site. Exception: Items required for the ignition of the displays.
- 5) The display will not begin until all persons are clear of the no boating zone of Long Lake. The display will be stopped in the event anyone ventures onto that portion of the lake, and the display will not be resumed until that zoned area of the lake is cleared of people and watercraft of any type.
- 6) It is understood that the Fire Marshal or Fire Chief (AHJ) can revoke or restrict any approval to conduct an outdoor display whenever conditions such as site location, weather, traffic, communication, security procedures, available public protection, or other safety precautions make such action necessary to safeguard the health, safety, or welfare of the public.
- 7) Wherever any condition deemed hazardous by the Fire Marshal, Fire Chief, or the Operator arises; before, or during an outdoor display, the display should be interrupted or postponed until the condition is corrected or the hazard is abated. Such conditions might include adverse weather conditions or crowd behavior.
- 8) Insurance as agreed upon by the Township of Hartland.
- 9) Final approval and permitting by the Hartland Township Board.

The Long Lake display continues to be a spectacular event while keeping the safety and welfare of all spectators, workers, and buildings first on their agenda. Should you have any questions, or we can be of further assistance, please call us at your convenience.

Yours In Fire Safety,

Jennifer Whitbeck
Fire Inspector

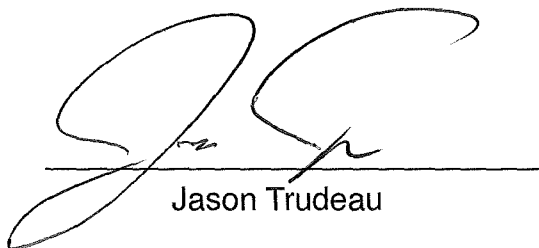
2020 Long Lake Hartland

GEN-X PYROTECHNICS

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.



Jason Trudeau



248.252.0029



genxpyro@comcast.net
info@genxpyrotechnics.com



www.genxpyrotechnics.com

e.

2020 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

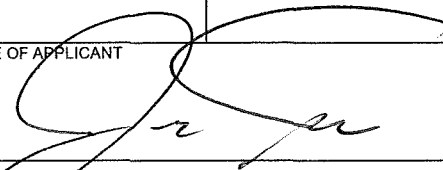
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks
 ☐ Articles Pyrotechnic
 ☒ Display Fireworks
- ☐ Public Display
 ☐ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Long Lake		ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Gen-X Pyrotechnics		ADDRESS OF PYROTECHNIC OPERATOR 2906 Pine Needle Dr, White Lake, MI 48383	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 23+	NO. DISPLAYS 275+	WHERE Various locations in Michigan	
NAME OF ASSISTANT See Attached		ADDRESS OF ASSISTANT See Attached	AGE OF ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT See Attached		ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Long Lake (Barge)			
DATE OF PROPOSED DISPLAY 7-11-2020 <i>R/O TBD</i>		TIME OF PROPOSED DISPLAY Dusk	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT			
ATF Approved Storage Magazine			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) See Attached		NAME OF BONDING CORPORATION OR INSURANCE COMPANY See Attached	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY See Attached			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
	See Attached		
SIGNATURE OF APPLICANT 		DATE 7-22-20	

e.

Certificate of Insurance

23797

Issue Date: 4/21/2020

PRODUCER
Professional Program Insurance Brokerage
371 Bel Marin Keys Blvd., Suite #220
Novato, California 94949

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED
Gen-X Pyrotechnics, Inc.
2906 Pine Needle Dr
White Lake, MI 48383

INSURER A: Underwriter's at Lloyd's, London

INSURER B:

INSURER C:

INSURER D:

COVERAGES:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EXPIRATION DATE (DD/MM/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE	PY/20-0033	4/28/2020	4/28/2021	EACH ACCIDENT	\$5,000,000
					MEDICAL EXP (any one person)	
					FIRE LEGAL LIABILITY	\$50,000
					GENERAL AGGREGATE	\$5,000,000
					PRODUCTS-COMP/ OPS AGG	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

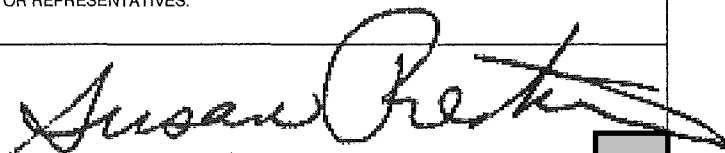
Certificate holder is additional insured as respects the following:

Date(s) of Display:	7/11/2020
Location:	LONG LAKE (BARGE)
Additional Insured:	CITY OF HARTLAND, HARTLAND SHORES ESTATES, OWNERS JAMES GOODIE, ANN GOODIE
Rain Date(s):	
Type of Display:	Aerial Fireworks Display

CERTIFICATE HOLDER

LONG LAKE FIREWORKS ASSO
1075 MAXFIELD ROAD
HARTLAND MI 48353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.



AUTHORIZED REPRESENTATIVE

**MARINE SPECIAL EVENT APPLICATION AND PERMIT**

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY

Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Name of Applicant Gen-X Pyrotechnics		Sponsoring Organization/Individual/Group Long Lake Firework Assoc.		Name of Person in Charge of Event Jason Trudeau	
Street Address 2906 Pine Needle Dr		Street Address		Street Address	
City, State, ZIP White Lake, MI 48383		City, State, ZIP		City, State, ZIP	
Email Address genxpyro@comcast.net		Email Address		Email Address	
Business Telephone (248) 252-0029		Home Telephone () ()		Business Telephone () ()	
Event Date(s) (mm/dd/yyyy) If seasonal, attach proposed schedule 7-11-2020		Business Telephone () ()		Home Telephone () ()	
Event Starting and Finishing Times Dusk 10:00-11:00pm		Where will "Person In Charge" be during the event? Onsite		How can "Person In Charge" be contacted during the event? 248-252-0029	
Type of Event (Check appropriate boxes) <input checked="" type="checkbox"/> Marine - Pursuant to Section 80164 of Act 451, P.A. of 1994, as amended. <input type="checkbox"/> Canoe Race <input type="checkbox"/> Parade <input type="checkbox"/> Hydroplane Race <input type="checkbox"/> Offshore Race <input type="checkbox"/> Sailboat Race <input type="checkbox"/> Motorboat Race <input type="checkbox"/> Water Skiing <input checked="" type="checkbox"/> Fireworks* <input type="checkbox"/> Swimming <input type="checkbox"/> Raft Race <input type="checkbox"/> Sailboard <input type="checkbox"/> Other (Specify) _____ *Applicant must include copy of Fireworks Display Permit issued by local unit of government. <input type="checkbox"/> Off-Road Vehicle (ORV) - Pursuant to Section 81122 of Act 451, P.A. of 1994, as amended. <input type="checkbox"/> Bike <input type="checkbox"/> ORV <input type="checkbox"/> Other (specify) _____ <input type="checkbox"/> Snowmobile - Pursuant to Section 82119 of Act 451, P.A. of 1994, as amended.					
Location of Event - Body of Water Long Lake (Barge) <input checked="" type="checkbox"/> Inland Water <input type="checkbox"/> Great Lakes/Navigable Waters				Township Hartland	County Livingston
Estimated Number of Vehicles		Number of spectators (if applicable)		Number of Event Participants	
				3	
Do conditions require special law enforcement patrols? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Types of Medical Support Units (if any)			Number of Medical Support Units

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION

I hereby certify that I have read, understand, and agree to abide by the conditions contained on page 2, governing this permit in the conduct of the operations under this permit, and that the information provided is true and accurate to the best of my knowledge.

Applicant Signature

Date

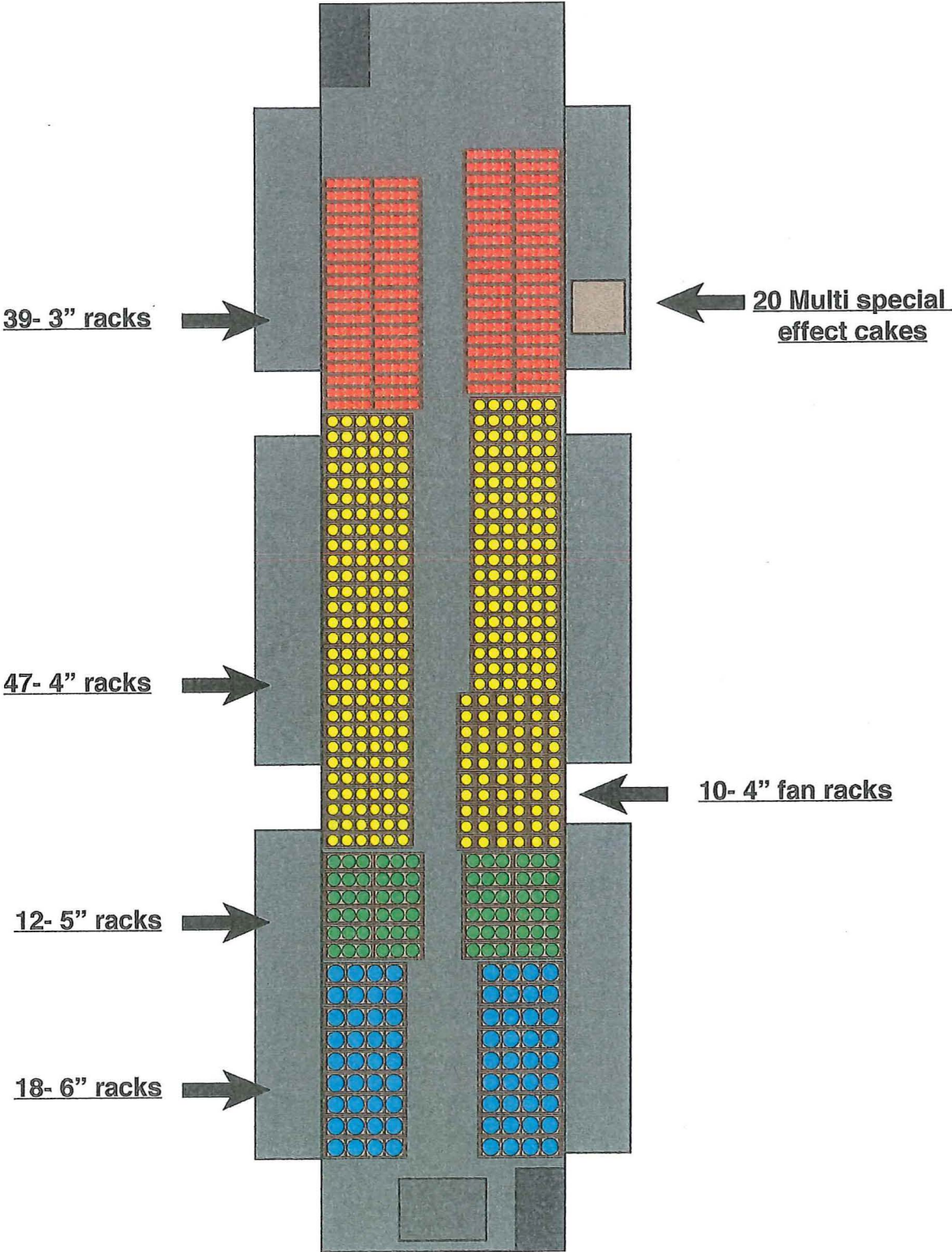
APPLICANT: Submit completed and signed application to appropriate DNR office at least 30 days prior to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY

Investigation Findings & Recommendations	State any problems this event may cause, special equipment the event may require, special enforcement effort that may be required, special use permits, and where they may be obtained.		
Investigating Officer (please print)	Badge Number	Signature	Date of Investigation (mm/dd/yyyy)
AUTHORIZATION			
<input type="checkbox"/> EVENT IS AUTHORIZED for the date(s) and time(s) specified as long as conditions are complied with prior to and/or during stated event(s). Failure to meet all specified conditions automatically invalidates this permit and may subject permittee to prosecution.			
Number of Law Enforcement Patrol Boats Vehicles		Type	
Special Conditions - See Page 2: 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/>			
14 <input type="checkbox"/> 15 <input type="checkbox"/> 16 <input type="checkbox"/> Other: _____			
<input type="checkbox"/> EVENT IS NOT AUTHORIZED			
District Law/Permit Supervisor (Please print)		Signature	Date

Long Lake Hartland

July 11th, 2020

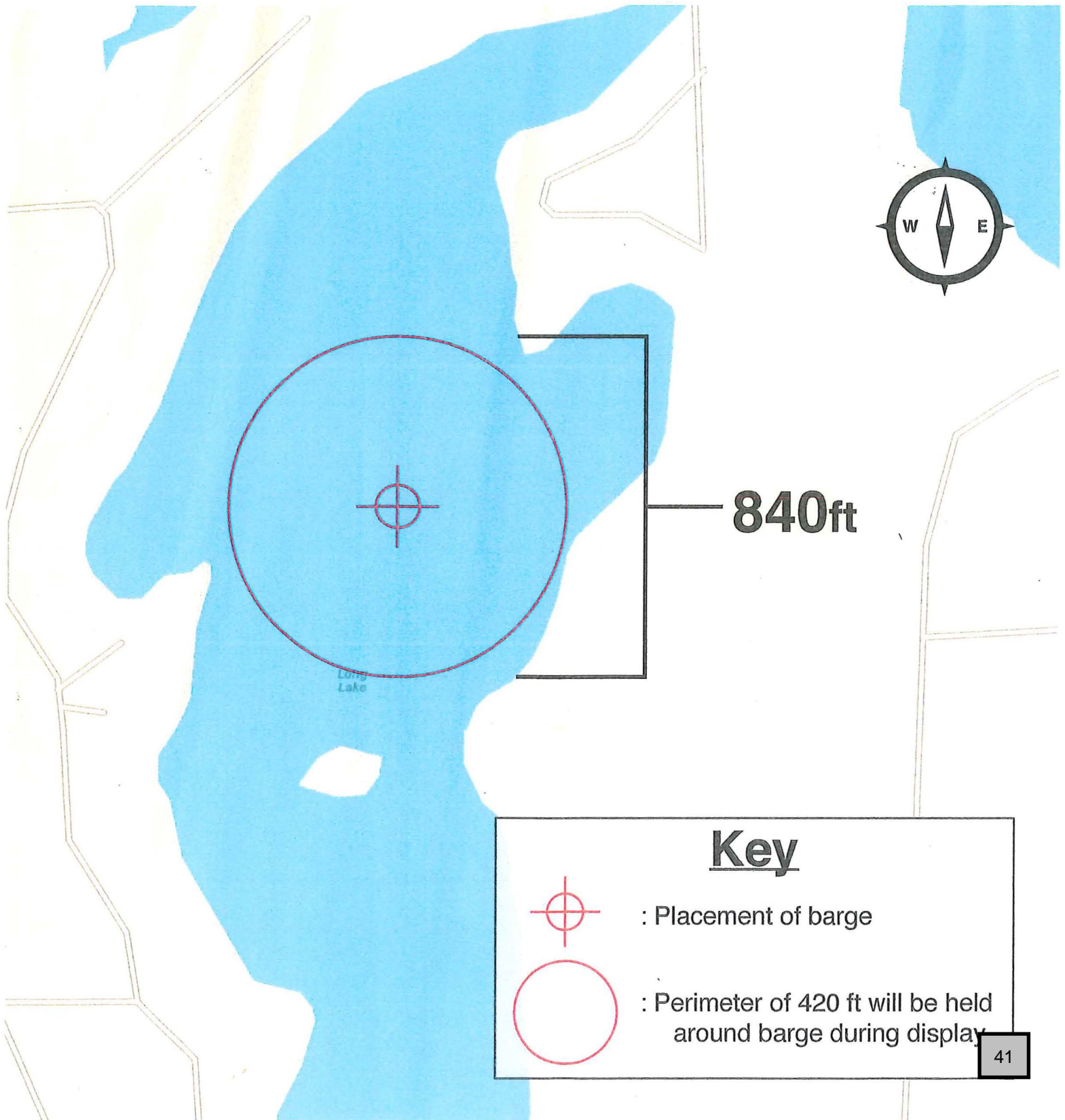


e.

Long Lake Hartland

Exhibit A

Distance- 840 ft diameter (NFPA regulation)



Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Resolution to Waive Utility Bill Payment Penalties

Date: May 14, 2020

Recommended Action

Move to approve the resolution authorizing a temporary modification of the Township's utility billing policies.

Discussion

The COVID-19 pandemic has brought certain hardships to the health, safety and well-being of Hartland Township residents and business owners. Many municipalities have taken steps to address these hardships. Waiving utility bill payment penalties until August is one way the Township can support and stand behind its citizens that may have been adversely affected by the economic shutdown.

Attachments

Draft Resolution Authorizing Temporary Modification of Utility Billing Policy

a.



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
Matthew J. Germane, Trustee
Glenn E. Harper, Trustee
Joseph M. Petrucci, Trustee

RESOLUTION NO. 20-_____

**RESOLUTION AUTHORIZING A TEMPORARY MODIFICATION TO THE
TOWNSHIP'S UTILITY BILLING POLICIES**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on _____, at 7:00 pm.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, the Township is authorized to establish and adjust fees for the installation and use of Township water and sewer systems under Section 11 of the Water and Sewer Use and Rate Ordinance (Ordinance No. 81); and

WHEREAS, the COVID-19 pandemic has caused a prolonged and serious threat to the health, safety and economic well-being of the residents and businesses in Hartland Township; and

WHEREAS, the Township Board aims to support residents and local businesses adversely impacted by said pandemic; and

a.

WHEREAS, the Township Board believes it is in the best interest of the citizens of Hartland to provide a small measure of relief by temporarily waiving all payment penalties;

NOW, THEREFORE, BE IT RESOLVED by the Hartland Township Board of Trustees:

1. That a temporary modification shall be made to Township utility billing policies to waive payment penalties for utility bills until August 3, 2020.
2. That this resolution shall take effect immediately upon its passage and shall remain in effect until August 3, 2020.

A vote on the foregoing resolution was taken and was as follows:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by Board of said Township at a regular meeting held on the ____ day of _____, 2020.

Larry N. Ciofu, Hartland Township Clerk

Hartland Township Board of Trustees Meeting Agenda Memorandum

Submitted By: Andrew Kumar, Project Coordinator

Subject: Resolution of Appreciation for Distinguished Service by J. Wickman

Date: May 19, 2020

Recommended Action

Move to approve the resolution of appreciation for distinguished service by James Wickman.

Discussion

Manager Wickman first began serving Hartland Township in 2007, directing the Township Board through several uncertain times. As he prepares to enter a new beginning in his career, Manager Wickman's leadership will certainly help lead the Township in a positive direction in the future. On behalf of the Township's citizens and staff, the Board of Trustees would like to extend its sincere gratitude for Manager Wickman's many years of service.

Attachments

Draft Resolution of Appreciation for Service



Board of Trustees

William J. Fountain, Supervisor
Larry N. Ciofu, Clerk
Kathleen A. Horning, Treasurer

Joseph W. Colaianne, Trustee
Matthew J. Germane, Trustee
Glenn E. Harper, Trustee
Joseph M. Petrucci, Trustee

RESOLUTION NO. 20-_____

**RESOLUTION OF APPRECIATION FOR DISTINGUISHED
SERVICE BY JAMES WICKMAN**

At a regular meeting of the Township Board of Hartland Township, Livingston County, Michigan, held at the Township Hall in said Township on _____, at 7:00 pm.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and
seconded by _____.

WHEREAS, James Wickman began his tenure as Hartland Township Manager in April 2007; and

WHEREAS, Manager Wickman has served faithfully through the years, providing sound guidance to the Board during periods of uncertainty; and

WHEREAS, that leadership was instrumental in outcomes such as forming the Township's "Safer Roads Plan", increasing the amount of quality park lands, and moving the Township through economic uncertainty to a sound budget and improved bond rating; and

WHEREAS, Manager Wickman emphasized increased performance management by promoting an outstanding organizational culture of accountability, dignity, and respect; and

b.

WHEREAS Manager Wickman has held his professional and ethical standards to the highest regard, helping to preserve the standards of his profession through involvement with international, regional, and local managerial groups; and

WHEREAS, Manager Wickman’s leadership through the years has been valued, appreciated, and will be truly missed.

NOW, THEREFORE, BE IT RESOLVED, that the Hartland Township Board of Trustees extends its deep gratitude to Manager Wickman for his years of service to the community, wishing him all the best in his future endeavors.

A vote on the foregoing resolution was taken and was as follows:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF LIVINGSTON)

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Hartland, Livingston County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by Board of said Township at a regular meeting held on the ____ day of_____, 2020.

Larry N. Ciofu, Hartland Township Clerk