



## Board of Trustees

William J. Fountain, Supervisor  
Larry N. Ciofu, Clerk  
Kathleen A. Horning, Treasurer

Brett Lubeski, Trustee  
Summer L. McMullen, Trustee  
Denise M. O'Connell, Trustee  
Joseph M. Petrucci, Trustee

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### Board of Trustees Regular Meeting Agenda Hartland Township Hall Tuesday, January 14, 2025 7:00 PM

1. Call to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Approval of the Agenda
  5. Call to the Public
  6. Approval of the Consent Agenda
    - [a.](#) Approve Payment of Bills
    - [b.](#) Approve Post Audit of Disbursements Between Board Meetings
    - [c.](#) 12-10-24 Hartland Township Board Regular Meeting Minutes
    - [d.](#) Gen-X - 2025 Winterfest Fireworks Permit
  7. Pending & New Business
    - [a.](#) 2025 Security Camera System Upgrade Project
  8. Board Reports
- [BRIEF RECESS]
9. Information / Discussion
    - a. Manager's Report
    - [b.](#) Workshop Trustee Compensation
    - [c.](#) Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)
  10. Adjournment

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Payment of Bills

**Date:** January 7, 2025

## Recommended Action

Move to approve the bills as presented for payment.

## Discussion

Bills presented total \$798,767.69. The bills are available in the Finance office for review.

Notable invoices include:

\$362,142.25 – Hartland Deerfield Fire Authority – (4<sup>th</sup> Quarterly payment)

\$96,457.52 – Hartland Township General Fund – (Jan – Mar 2025 Salary allocations, Cable studio rent, and December 2024 dog license payments)

\$50,216.54 – Hartland Township Treasurer – (5.32 Sewer REU's)

\$180,415.86 – Livingston County Drain Commission – (December 2024 Sewer O&M)

\$87,900.00 – Preiss Companies LLC – (PRV project, Heritage Park/Spranger Park grading)

## Financial Impact

Is a Budget Amendment Required?     Yes     No

All expenses are covered under the amended FY25 budget.

## Attachments

Bills for 01.14.2025

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ADOBE	ADOBE INC	12/05/2024	2949776011	FOA	DECEMBER 2024	
51792		01/14/2025		N		19.99
12/05/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		19.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	19.99

VENDOR TOTAL: 19.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALLSTAR	ALLSTAR ALARM LLC	01/01/2025	412920	FOA	2/1/25 - 4/30/25 - MONITORING FIRE S	
51933	8345 MAIN STREET	01/14/2025		N		263.16
01/01/2025	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		01/14/2025		Y		263.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-801.000	CONTRACTED SERVICES	263.16

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
ALLSTAR	ALLSTAR ALARM LLC	01/01/2025	412960	FOA	2/1/25 - 4/30/25 - MONITORING TWP HA	
51932	8345 MAIN STREET	01/14/2025		N		862.83
01/01/2025	WHITMORE LAKE MI, 48189	/ /	0.0000	N		0.00
		01/14/2025		Y		862.83

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	862.83

VENDOR TOTAL: 1,125.99

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMAZON.COM	AMAZON CAPITAL SERVICES	11/27/2024	113-0301095-6103	FOA	CARDSTOCK PAPER	
51799	P.O. BOX 035184	01/14/2025		N		32.96
11/27/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		32.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	32.96

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
AMAZON.COM	AMAZON CAPITAL SERVICES	12/11/2024	113-3972501-0137	FOA	PAPER PLATES & BOWLS	
51825	P.O. BOX 035184	01/14/2025		N		43.38
12/11/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		43.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	43.38

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
AMAZON.COM	AMAZON CAPITAL SERVICES	12/09/2024	113-5056022-9921	FOA	TOILET PAPER/PAPER TOWELS	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
51794	P.O. BOX 035184	01/14/2025		N		109.18
12/09/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		109.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	109.18

AMAZON.COM	AMAZON CAPITAL SERVICES	12/09/2024	113-5180777-2500	FOA	PAPER TOWEL	
51813	P.O. BOX 035184	01/14/2025		N		83.98
12/09/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		83.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	83.98

AMAZON.COM	AMAZON CAPITAL SERVICES	12/09/2024	113-5290061-1773	FOA	WHITE INDEX CARDS	
51793	P.O. BOX 035184	01/14/2025		N		29.48
12/09/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		29.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	29.48

AMAZON.COM	AMAZON CAPITAL SERVICES	12/05/2024	113-6243440-8804	FOA	PAPER TOWELS	
51795	P.O. BOX 035184	01/14/2025		N		40.49
12/05/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		40.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-740.000	OPERATING SUPPLIES	40.49

AMAZON.COM	AMAZON CAPITAL SERVICES	11/27/2024	113-8203330-8089	FOA	BATTERIES	
51798	P.O. BOX 035184	01/14/2025		N		29.65
11/27/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		29.65

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	29.65

AMAZON.COM	AMAZON CAPITAL SERVICES	12/18/2024	114-1700398-8576	FOA	MICROPHONE COVERS FOR BOARD ROOM	
51906	P.O. BOX 035184	01/14/2025		N		8.90
12/18/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		8.90

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT				
101-172-727.000	SUPPLIES & POSTAGE	8.90				
AMAZON.COM	AMAZON CAPITAL SERVICES	12/09/2024	114-4096453-3404	FOA	SURFACE PRO FOR B. LUBESKI	
51821	P.O. BOX 035184	01/14/2025		N		344.64
12/09/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		344.64

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-101-727.000	SUPPLIES & POSTAGE	344.64				
AMAZON.COM	AMAZON CAPITAL SERVICES	11/26/2024	114-6489609-3351	FOA	MOUSE/KEYBOARD FOR B. LUBESKI	
51951	P.O. BOX 035184	01/14/2025		N		43.97
11/26/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		43.97

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-101-727.000	SUPPLIES & POSTAGE	43.97				
AMAZON.COM	AMAZON CAPITAL SERVICES	12/16/2024	114-9073987-6593	FOA	NOTEBOOK	
51908	P.O. BOX 035184	01/14/2025		N		2.54
12/16/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		2.54

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-441-740.000	OPERATING SUPPLIES	2.54				
AMAZON.COM	AMAZON CAPITAL SERVICES	12/18/2024	121824	FOA	REFUND	
51946	P.O. BOX 035184	01/14/2025		N		(16.48)
12/18/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		(16.48)

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-215-727.000	SUPPLIES & POSTAGE	(16.48)				
AMAZON.COM	AMAZON CAPITAL SERVICES	12/17/2024	D01-9959257-7030	FOA	BUSINESS PRIME MEMBERSHIP FEE	
51907	P.O. BOX 035184	01/14/2025		N		179.00
12/17/2024	SEATTLE WA, 98124-5184	/ /	0.0000	N		0.00
		01/14/2025		N		179.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-441-740.000	OPERATING SUPPLIES	179.00

VENDOR TOTAL: 931.69

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
APPLIED 51896 12/23/2024	APPLIED INNOVATION 7718 SOLUTION CENTER CHICAGO IL, 60677-7007	12/23/2024 01/14/2025 / / 01/14/2025	2697930 0.0000	FOA N N N	11/23/24 - 12/22/24 RICOH MP6055SP	29.44 0.00 29.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	29.44

VENDOR TOTAL: 29.44

AUTOZONE 51909 12/19/2024	AUTOZONE , INC PO BOX 116067 ATLANTA GA, 30368-6067	12/19/2024 01/14/2025 / / 01/14/2025	121924 0.0000	FOA N N N	BATTERY, WIPERS & WASHER FLUID	351.96 0.00 351.96
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-860.000	GASOLINE	351.96

VENDOR TOTAL: 351.96

CHETS 51905 12/17/2024	CHETS RENT-ALL 2616 CROOKS ROAD ROCHESTER HILLS MI, 48309	12/17/2024 01/14/2025 / / 01/14/2025	141852-9 0.0000	FOA N N N	RENTED TOWER SCAFFOLD TO REACH/REMOV	282.72 0.00 282.72
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-930.003	REPAIRS & MAINTENANCE BLD&GRDS	282.72

VENDOR TOTAL: 282.72

CINTAS 51938 01/06/2025	CINTAS CORPORATION P.O. BOX 630910 CINCINNATI OH, 45263	01/06/2025 01/14/2025 / / 01/14/2025	4216876783 0.0000	FOA N N N	MATS	52.76 0.00 52.76
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	52.76

CINTAS 51918 12/30/2024	CINTAS CORPORATION P.O. BOX 630910 CINCINNATI OH, 45263	12/30/2024 01/14/2025 / / 01/14/2025	5246681406 0.0000	FOA N N N	FIRST AID SUPPLIES	49.78 0.00 49.78
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Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	49.78

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

CINTAS	CINTAS CORPORATION	12/31/2024	9302661845	FOA	EYEWASH AGREEMENT	
51931	P.O. BOX 630910	01/14/2025		N		99.18
12/31/2024	CINCINNATI OH, 45263	/ /	0.0000	N		0.00
		01/14/2025		N		99.18

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	99.18

VENDOR TOTAL: 201.72

COMCAST	COMCAST	12/06/2024	12/06/24	FOA	DECEMBER 2024 - INTERNET AT WTP	
51851	P.O. BOX 70219	01/14/2025		N		278.40
12/06/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		01/14/2025		N		278.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-805.000	INTERNET	278.40

COMCAST	COMCAST	12/01/2024	226453669	FOA	DEC 2024 - INTERNET AT TOWNSHIP HALL	
51852	P.O. BOX 70219	01/14/2025		N		673.80
12/01/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		01/14/2025		N		673.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-805.000	INTERNET	673.80

COMCAST	COMCAST	11/27/2024	DEC 2024	FOA	DECEMBER 2024	
51742	P.O. BOX 70219	01/14/2025		N		414.00
11/27/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		01/14/2025		N		414.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-806.000	CABLE TV FEES	146.10
577-000-805.000	INTERNET	267.90

414.00

COMCAST	COMCAST	11/09/2024	DECEMBER 2024	FOA	DEC 2024 - PHONE/INTERNET AT WTP	
51737	P.O. BOX 70219	01/14/2025		N		220.91
11/09/2024	PHILADELPHIA PA, 19176-0219	/ /	0.0000	N		0.00
		01/14/2025		N		220.91

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-851.000	TELEPHONE	84.56
536-000-805.000	INTERNET	136.35

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

220.91

VENDOR TOTAL: 1,587.11

CONSUMER	CONSUMERS ENERGY	01/06/2025	202343702630	FOA	JANUARY 2025 - PARSHALLVILLE RD	
51930	PO BOX 740309	01/14/2025		N		47.25
12/29/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		01/14/2025		N		47.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
206-000-920.002	UTILITIES - ELECTRIC	47.25

CONSUMER	CONSUMERS ENERGY	12/31/2024	205992194800	FOA	DECEMBER 2024 - STREET LIGHTS	
51941	PO BOX 740309	01/14/2025		N		56.16
12/31/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		01/14/2025		N		56.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	56.16

CONSUMER	CONSUMERS ENERGY	12/31/2024	206703782925	FOA	DECEMBER 2024 - LED LIGHT	
51942	PO BOX 740309	01/14/2025		N		196.47
12/31/2024	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		01/14/2025		N		196.47

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-448-921.000	STREET LIGHTS	196.47

VENDOR TOTAL: 299.88

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	01/05/2025	180826	FOA	TWP HALL WEEKLY TRASH PICKUP	
51928	PO BOX 241	01/14/2025		N		188.00
01/05/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		Y		188.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	188.00

DOUGIES	DOUGIE'S DISPOSAL & RECYCLING	01/05/2025	180847	FOA	JANUARY 2025 PARKS TRASH	
51929	PO BOX 241	01/14/2025		N		300.00
01/05/2025	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		Y		300.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	300.00



Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 488.00

ECOSHIELD	ECOSHIELD PEST SOLUTIONS DET WEST	12/23/2024	17630014	FOA	PEST CONTROL AT TWP HALL	
51924	P.O. BOX 92180	01/14/2025		N		109.00
12/23/2024	LAS VEGAS NV, 89193-2180	/ /	0.0000	N		0.00
		01/14/2025		Y		109.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	109.00

ECOSHIELD	ECOSHIELD PEST SOLUTIONS DET WEST	12/23/2024	17630182	FOA	PEST CONTROL AT TEEN CENTER	
51923	P.O. BOX 92180	01/14/2025		N		89.00
12/23/2024	LAS VEGAS NV, 89193-2180	/ /	0.0000	N		0.00
		01/14/2025		Y		89.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-801.000	CONTRACTED SERVICES	89.00

VENDOR TOTAL: 198.00

GODADDY	GO DADDY	12/11/2024	3461003905	FOA	HARTLAND WATER MONTHLY WEBSITE RENEW	
51824		01/14/2025		N		39.99
12/11/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		39.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-900.000	PRINTING & PUBLICATIONS	39.99

VENDOR TOTAL: 39.99

GRISSIM	GRISSIM METZ ANDRIESE ASSOCIATES	01/07/2025	11568	FOA	M-59 IMPROVEMENTS GATEWAY/MEDIANS	
51950	15000 EDWARD N HINES DRIVE, STE A	01/14/2025		N		393.75
11/19/2024	PLYMOUTH MI, 48170	/ /	0.0000	N		0.00
		01/14/2025		N		393.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-463-969.012	M59 IMPROVEMENTS	393.75

VENDOR TOTAL: 393.75

H DFA	HARTLAND DEERFIELD FIRE	01/01/2025	24-25 4THQ	FOA	4TH QTRLY PMT	
51746	3205 HARTLAND RD	01/14/2025		N		362,142.25
12/02/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		N		362,142.25

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
206-000-999.336	CONTRIBUTION TO FIRE AUTHORITY	362,142.25

VENDOR TOTAL: 362,142.25

0001	HARTLAND TOWNSHIP GENERAL FUND	01/02/2025	010225	FOA	DECEMBER 2024 DOG LICENSE PMTS	
51922		01/14/2025		N		6.00
01/02/2025	,	/ /	0.0000	N		0.00
		01/14/2025		N		6.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	6.00

0001	HARTLAND TOWNSHIP GENERAL FUND	01/01/2025	1/1/25	FOA	JAN - MARCH 2025 SALARY ALLOCATIONS	
51370		01/14/2025		N		93,205.52
01/01/2025	,	/ /	0.0000	N		0.00
		01/14/2025		N		93,205.52

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-720.000	ADMINISTRATIVE FEES	46,587.38
590-000-720.000	ADMINISTRATIVE FEES	46,618.14
		<u>93,205.52</u>

0001	HARTLAND TOWNSHIP GENERAL FUND	01/02/2025	1/2/25	FOA	JAN 1 - MAR 31, 2025 CABLE STUDIO RE	
51366		01/14/2025		N		3,246.00
01/02/2025	,	/ /	0.0000	N		0.00
		01/14/2025		N		3,246.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-941.000	RENT	3,246.00

VENDOR TOTAL: 96,457.52

HARTTREASU	HARTLAND TOWNSHIP TREASURER	12/04/2024	2024-17	FOA	5.32 SEWER REU'S	
51783	2655 CLARK RD	01/14/2025		N		50,216.54
12/04/2024	HARTLAND MI, 48353	/ /	0.0000	Y		0.00
		01/14/2025		N		50,216.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
401-265-970.000	CAPITAL OUTLAY	50,216.54

VENDOR TOTAL: 50,216.54

WATERO&M	HARTLAND TOWNSHIP WATER O & M	12/31/2024	DEC 2024	FOA	OUT OF DEPT EQUIPMENT COSTS	
51945	2655 CLARK RD	01/14/2025		N		123.88

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		
12/31/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		N		123.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.010	CONTRACT EQUIPMENT - WATER SYS	35.23
101-265-801.010	CONTRACT EQUIPMENT - WATER SYS	67.07
101-567-801.010	CONTRACT EQUIPMENT - WATER SYS	11.62
206-000-802.000	LAWN/SNOW MAINTENANCE	9.96
		<u>123.88</u>

WATERO&M	HARTLAND TOWNSHIP WATER O & M	12/31/2024	DECEMBER 2024	FOA	DEC 2024 OUT OF DEPT COSTS	
51939	2655 CLARK RD	01/14/2025		N		2,581.36
12/31/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		N		2,581.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.009	CONTRACT SERVICES - WATER SYSTEM	580.04
101-265-801.009	CONTRACT SERVICES - WATER SYSTEM	1,695.45
101-567-801.009	CONTRACT SERVICES - WATER SYSTEM	150.84
206-000-802.000	LAWN/SNOW MAINTENANCE	155.03
		<u>2,581.36</u>

VENDOR TOTAL: 2,705.24

0220	LIVINGSTON COUNTY TREASURER	01/02/2025	010225	FOA	DECEMBER 2024 DOG LICENSE PMTS	
51921	200 E. GRAND RIVER	01/14/2025		N		69.00
01/02/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/14/2025		N		69.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
701-000-290.250	DOG LICENSES ESCROW	69.00

VENDOR TOTAL: 69.00

2909	LIVINGSTON CTY.DRAIN COMMISSIO	01/02/2025	3921	FOA	DECEMBER 2024 SEWER SYSTEM O&M	
51927	2300 E. GRAND RIVER	01/14/2025		N		180,415.86
	STE. 105					
01/02/2025	HOWELL MI, 48843	/ /	0.0000	N		0.00
		01/14/2025		N		180,415.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-000-801.008	LCDC CONTRACT SERVICES	180,415.86

VENDOR TOTAL: 180,415.86

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
LDPA	LIVINGSTON DAILY PRESS & ARGUS	12/09/2024	120924	FOA		
51803		01/14/2025		N		14.99
	3964 SOLUTIONS CENTER	/ /	0.0000	Y		0.00
12/09/2024	CHICAGO IL, 60677-3009	01/14/2025		N		14.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-740.000	OPERATING SUPPLIES	14.99

VENDOR TOTAL: 14.99

LOREA	LOREA TOPSOIL & AGGREGATE	12/28/2024	29828	FOA	BULK SALT	
51914	4812 S. OLD US23	01/14/2025		N		88.00
12/28/2024	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/14/2025		Y		88.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	29.34
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	29.33
206-000-802.000	LAWN/SNOW MAINTENANCE	29.33
		88.00

LOREA	LOREA TOPSOIL & AGGREGATE	01/03/2025	29932	FOA	SALT	
51944	4812 S. OLD US23	01/14/2025		N		88.00
01/03/2025	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		01/14/2025		Y		88.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.000	REPAIRS & MAINTENANCE	29.34
101-265-930.001	REPAIRS & MAINT - HERO TEEN CTR	29.33
206-000-802.000	LAWN/SNOW MAINTENANCE	29.33
		88.00

VENDOR TOTAL: 176.00

MASTERS	MASTERS TELECOM LLC	12/23/2024	50245	FOA	DECEMBER 2024	
51897		01/14/2025		N		18.93
12/23/2024		/ /	0.0000	N		0.00
		01/14/2025		N		18.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-851.000	TELEPHONE	18.93

VENDOR TOTAL: 18.93

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
MEIJER	MEIJER	12/04/2024	120424	FOA	SANTA LETTER SUPPLIES	
51801	2160 HARTLAND RD	01/14/2025		N		12.67
12/04/2024	HARTLAND MI, 48353	/ /	0.0000	N		0.00
		01/14/2025		N		12.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-727.000	SUPPLIES & POSTAGE	12.67

VENDOR TOTAL: 12.67

0284	MICHIGAN ASSESSORS ASSOCIATION	12/03/2024	167022018	FOA	MEMBERSHIP RENEWAL - L. JOHNSON	
51809	P.O. BOX 1126	01/14/2025		N		97.38
12/03/2024	MOUNT PLEASANT MI, 48804	/ /	0.0000	N		0.00
		01/14/2025		Y		97.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000		97.38

0284	MICHIGAN ASSESSORS ASSOCIATION	12/03/2024	167045392	FOA	MEMBERSHIP RENEWAL - S. SOSNOWSKI	
51810	P.O. BOX 1126	01/14/2025		N		97.38
12/03/2024	MOUNT PLEASANT MI, 48804	/ /	0.0000	N		0.00
		01/14/2025		Y		97.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000		97.38

0284	MICHIGAN ASSESSORS ASSOCIATION	12/04/2024	167106483	FOA	MEMBERSHIP RENEWAL - A. CARRIGAN	
51808	P.O. BOX 1126	01/14/2025		N		97.38
12/04/2024	MOUNT PLEASANT MI, 48804	/ /	0.0000	N		0.00
		01/14/2025		Y		97.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-209-804.000		97.38

VENDOR TOTAL: 292.14

MAMC	MICHIGAN ASS'N OF MUNICIPAL CLERKS	12/16/2024	10771	FOA	DUES	
51849	ATTN: MEMBERSHIP	01/14/2025		N		100.00
12/16/2024	120 N WASHINGTON SQ, SUITE 110A	/ /	0.0000	N		0.00
	LANSING MI, 48933-1609	01/14/2025		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-804.000	MEMBERSHIP & DUES	100.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 100.00

MD811	MISS DIG 811	01/01/2025	20251215	FOA	2025 MEMBERSHIP FEES	
51898	3212 SJOQUIST DR	01/14/2025		N		1,270.72
01/01/2025	GLADSTONE MI, 49837-2822	/ /	0.0000	N		0.00
		01/14/2025		N		1,270.72

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-922.000	MISS DIG	1,270.72

VENDOR TOTAL: 1,270.72

1180	PETER'S TRUE VALUE HARDWARE	12/31/2024	K75607	FOA	SUPPLIES TO FIX SIGN ON M-59	
51917	3455 W. HIGHLAND ROAD	01/14/2025		N		33.16
12/31/2024	MILFORD MI, 48380	/ /	0.0000	N		0.00
		01/14/2025		N		33.16

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-930.000	REPAIRS & MAINTENANCE	33.16

1180	PETER'S TRUE VALUE HARDWARE	01/06/2025	K75649	FOA	JACKET FOR TYLER	
51936	3455 W. HIGHLAND ROAD	01/14/2025		N		56.24
01/06/2025	MILFORD MI, 48380	/ /	0.0000	N		0.00
		01/14/2025		N		56.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-719.100	UNIFORMS/CLOTHING ALLOWANCE	56.24

VENDOR TOTAL: 89.40

RESERVE	PITNEY BOWES BANK INC RESERVE ACCT	12/31/2024	010625	FOA	ACCT #24969628 - DECEMBER 2024	
51940	P.O. BOX 981023	01/14/2025		N		633.74
12/31/2024	BOSTON MA, 02298-1023	/ /	0.0000	N		0.00
		01/14/2025		N		633.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	SUPPLIES & POSTAGE	44.16
101-209-727.000	SUPPLIES & POSTAGE	120.34
101-215-727.000	SUPPLIES & POSTAGE	177.65
101-441-727.000	SUPPLIES & POSTAGE	0.69
101-191-727.000	SUPPLIES & POSTAGE	79.77
101-400-727.000	SUPPLIES & POSTAGE	10.91
101-253-811.100	TAX COLLECTION	196.65
101-567-727.000	SUPPLIES & POSTAGE	1.50
101-722-727.000	SUPPLIES & POSTAGE	2.07

633.74

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

VENDOR TOTAL: 633.74

PBI	PITNEY BOWES INC	01/02/2025	1026704846	FOA	USPS TRACKING LABELS	
51937	P.O. BOX 981039	01/14/2025		N		22.99
01/02/2025	BOSTON MA, 02298-1039	/ /	0.0000	N		0.00
		01/14/2025		N		22.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-727.000	SUPPLIES & POSTAGE	22.99

VENDOR TOTAL: 22.99

PREISS	PREISS COMPANIES LLC	01/03/2025	15401	FOA	PRV PROJECT	
51943	8211 CLYDE ROAD	01/14/2025		N		84,900.00
01/03/2025	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/14/2025		N		84,900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-150.000	WATER CONSTRUCT IN PROGRESS	84,900.00

PREISS	PREISS COMPANIES LLC	12/16/2024	15527	FOA	HERITAGE PARK GRADING	
51915	8211 CLYDE ROAD	01/14/2025		N		1,500.00
12/16/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/14/2025		N		1,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,500.00

PREISS	PREISS COMPANIES LLC	12/16/2024	15528	FOA	SPRANGER PARK GRADING	
51916	8211 CLYDE ROAD	01/14/2025		N		1,500.00
12/16/2024	FENTON MI, 48430	/ /	0.0000	N		0.00
		01/14/2025		N		1,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-801.000	CONTRACTED SERVICES	1,500.00

VENDOR TOTAL: 87,900.00

RURALKING	RURAL KING	12/02/2024	120224	FOA	TOOLS FOR FILTER PROJECT	
51805	4216 DEWITT AVE	01/14/2025		N		122.96
12/02/2024	MATTOON IL, 61938	/ /	0.0000	N		0.00
		01/14/2025		N		122.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

536-000-740.000	OPERATING SUPPLIES					122.96
RURALKING	RURAL KING	12/04/2024	120424	FOA	TOOLS FOR FILTER PROJECT	
51804	4216 DEWITT AVE	01/14/2025		N		21.98
12/04/2024	MATTOON IL, 61938	/ /	0.0000	N		0.00
		01/14/2025		N		21.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	21.98
RURALKING	RURAL KING	12/18/2024
51910	4216 DEWITT AVE	01/14/2025
12/18/2024	MATTOON IL, 61938	/ /
		0.0000
		01/14/2025

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	28.95

VENDOR TOTAL: 173.89

SPALDING	SPALDING DEDECKER	12/17/2024	101649	FOA	WATER PLT FILTR MEDIA THRU 11/24/24	
51854	905 SOUTH BLVD EAST	01/14/2025		N		2,575.00
12/17/2024	ROCHESTER HILLS MI, 48307	/ /	0.0000	N		0.00
		01/14/2025		N		2,575.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
539-000-816.000	ENGINEERING FEES	2,575.00
SPALDING	SPALDING DEDECKER	12/17/2024
51855	905 SOUTH BLVD EAST	01/14/2025
12/17/2024	ROCHESTER HILLS MI, 48307	/ /
		0.0000
		01/14/2025

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-801.000	CONTRACTED SERVICES & RENTALS	1,448.25

VENDOR TOTAL: 4,023.25

ST TAX COM	STATE OF MICHIGAN	12/04/2024	120424	FOA	CERTIFICATION FOR A. CARRIGAN	
51807	STATE TAX COMMISSION	01/14/2025		N		175.00
12/04/2024	PO BOX 30471	/ /	0.0000	N		0.00
	LANSING MI, 48909	01/14/2025		N		175.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

101-209-804.000	MEMBERSHIP & DUES					175.00
VENDOR TOTAL:						175.00

EVENTSCALE	THE EVENTS CALENDAR	12/01/2024	2759165	FOA	EVENTS CALENDAR	
51802		01/14/2025		N		278.00
12/01/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		278.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-801.000	CONTRACTED SERVICES & RENTALS	278.00
VENDOR TOTAL:		278.00

TOSHIBA	TOSHIBA AMERICA BUSINESS SOLUTIONS	12/20/2024	6455499	FOA	11/25/24 - 12/24/24 - ESTUDIO2830C	
51913	PO BOX 927	01/14/2025		N		3.25
12/20/2024	BUFFALO NY, 14240-0927	/ /	0.0000	N		0.00
		01/14/2025		N		3.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-930.000	REPAIRS & MAINTENANCE	3.25
VENDOR TOTAL:		3.25

USPS	UNITED STATES POSTAL SERVICE	12/03/2024	120324	FOA	OVERNIGHT MAILING FOR TAX POSTAGE CH	
51833		01/14/2025		N		32.00
12/03/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		32.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-253-727.000	SUPPLIES & POSTAGE	32.00

USPS	UNITED STATES POSTAL SERVICE	12/04/2024	120424	FOA	STAMPS	
51806		01/14/2025		N		29.20
12/04/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		29.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-577-727.000	SUPPLIES & POSTAGE	29.20
VENDOR TOTAL:		61.20

USA	USA BLUE BOOK	12/17/2024	570230	FOA	WATER TESTING SUPPLIES	
51860	P.O. BOX 9004	01/14/2025		N		31.45
12/17/2024	GURNEE IL, 60031-9004	/ /	0.0000	N		0.00
		01/14/2025		N		31.45

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	31.45
USA	USA BLUE BOOK	12/17/2024 571406
51859	P.O. BOX 9004	01/14/2025
12/17/2024	GURNEE IL, 60031-9004	/ / 0.0000
		01/14/2025
		FOA WATER TESTING SUPPLIES
		N 166.31
		N 0.00
		N 166.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	166.31
USA	USA BLUE BOOK	12/24/2024 576876
51900	P.O. BOX 9004	01/14/2025
12/24/2024	GURNEE IL, 60031-9004	/ / 0.0000
		01/14/2025
		FOA WATER TESTING SUPPLIES
		N 37.95
		N 0.00
		N 37.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	37.95

VENDOR TOTAL: 235.71

VC3, INC.	VC3, INC.	01/06/2025 183389	FOA	JANUARY 2025 - CLOUD PROTECTION/RECO	
51934	C/O PNC BANK	01/14/2025	N		317.00
	P.O. BOX 746804				
01/06/2025	ATLANTA GA, 30374-6804	/ / 0.0000	N		0.00
		01/14/2025	N		317.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-258-801.000	CONTRACTED SERVICES	317.00
VC3, INC.	VC3, INC.	01/06/2025 183390
51935	C/O PNC BANK	01/14/2025
	P.O. BOX 746804	
01/06/2025	ATLANTA GA, 30374-6804	/ / 0.0000
		01/14/2025
		FOA JANUARY 2025 MS OFFICE 365 AGREEMENT
		N 525.00
		N 0.00
		N 525.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
577-000-946.000	PEG SERVER & SOFTWARE RENTAL	525.00

VENDOR TOTAL: 842.00

WATERTECH	WATER TECH	11/30/2024 62613	FOA	NOVEMBER 2024	
51902	718 S MICHIGAN	01/14/2025	N		46.00
11/30/2024	HOWELL MI, 48843	/ / 0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount

		01/14/2025		N		46.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
536-000-740.000	OPERATING SUPPLIES	46.00
VENDOR TOTAL:		46.00

WAYFAIR	WAYFAIR	12/03/2024	120324	FOA	SALES TAX REFUND	
51926		01/14/2025		N		(26.40)
12/03/2024	,	/ /	0.0000	N		0.00
		01/14/2025		N		(26.40)

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
401-265-970.000	CAPITAL OUTLAY	(26.40)				
VENDOR TOTAL:		(26.40)				

WEINGARTZ	WEINGARTZ	12/03/2024	20574683-00	FOA	LAWNMOWER REPAIR	
51911	39050 GRAND RIVER AVE	01/14/2025		N		192.00
12/03/2024	FARMINGTON HILLS MI, 48335	/ /	0.0000	N		0.00
		01/14/2025		N		192.00

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
536-000-930.002	REPAIRS & MAINT VEHICLE/EQUIP	192.00				
VENDOR TOTAL:		192.00				

WSP	WSP USA INC	12/17/2024	40126760	FOA	WWTP SERVICES THRU 11/29/24	
51903	P.O. BOX 74008618	01/14/2025		N		2,727.75
12/17/2024	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		01/14/2025		N		2,727.75

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
101-441-801.007	TREATMENT PLANT SAMPLING	2,727.75				

WSP	WSP USA INC	12/19/2024	40128438	FOA	WWTP SERVICES THRU 11/29/24	
51925	P.O. BOX 74008618	01/14/2025		N		1,547.81
12/19/2024	CHICAGO IL, 60674-8618	/ /	0.0000	N		0.00
		01/14/2025		N		1,547.81

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
101-441-801.007	TREATMENT PLANT SAMPLING	1,547.81				

VENDOR TOTAL:		4,275.56
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01/07/2025 04:38 PM  
 User: SUSANC  
 DB: Hartland

INVOICE APPROVAL BY INVOICE REPORT FOR HARTLAND TOWNSHIP  
 EXP CHECK RUN DATES 01/14/2025 - 01/14/2025  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
		Due Date		1099		

TOTAL - ALL VENDORS: 798,767.69

FUND TOTALS:

Fund 101 - GENERAL FUND	14,453.56
Fund 206 - FIRE OPERATING	362,676.31
Fund 401 - CAPITAL PROJECTS FUND	50,583.89
Fund 536 - WATER SYSTEM FUND	49,884.88
Fund 539 - WATER REPLACEMENT FUND	87,475.00
Fund 577 - CABLE TV FUND	6,585.05
Fund 590 - SEWER OPERATIONS & MAINTENANCE FUND	227,034.00
Fund 701 - TRUST AND AGENCY	75.00

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Susan Case, Finance Clerk

**Subject:** Approve Post Audit of Disbursements Between Board Meetings

**Date:** January 7, 2025

## Recommended Action

Move to approve the presented disbursements under the post-audit resolution.

## Discussion

The following disbursements have been made since the last board meeting:

Accounts Payable – \$102,089.18

December 12, 2024 Payroll - \$76,521.17

December 12, 2024 Vacation Payout Payroll - \$4,808.06

December 31, 2024 Payroll - \$94,141.12

January 15, 2025 Payroll - \$84,894.62

## Financial Impact

Is a Budget Amendment Required?  Yes  No

All expenses are covered under the amended FY25 budget.

## Attachments

Post Audit Bills List 12.04.2024

Post Audit Bills List 12.19.2024

Post Audit Bills List 12.31.2024

Payroll for 12.12.2024

Vacation Payout Payroll for 12.12.2024

Payroll for 12.31.2024

Payroll for 01.15.2025

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/03/2024	FOA	45072	PITNEY BOWES BANK INC RESERVE	PREPAID POSTAGE	101-000-123.200	2,000.00
12/04/2024	FOA	45073	ECONO PRINT	TAX PREPARATION	101-253-811.000	5,443.73
			TOTAL - ALL FUNDS	TOTAL OF 2 CHECKS		7,443.73
--- GL TOTALS ---						
101-000-123.200			PREPAID POSTAGE			2,000.00
101-253-811.000			TAX PREPARATION			5,443.73
			TOTAL			7,443.73

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/19/2024	FOA	45108	BEAUCHAMP WATER TREATMENT	CAPITAL OUTLAY - BLDG GRDS	206-000-970.003	3,100.00
12/19/2024	FOA	45109	CINTAS CORPORATION	CONTRACTED SERVICES	101-265-801.000	52.76
12/19/2024	FOA	45110	CONSUMERS ENERGY	UTILITIES - GAS	101-265-920.001	509.36
		45110		STREET LIGHTS	101-448-921.000	252.70
		45110		UTILITIES - GAS	536-000-920.001	309.17
						<u>1,071.23</u>
12/19/2024	FOA	45111	DELTA DENTAL	ACCRUED DENTAL BENEFITS	001-000-257.101	262.34
		45111		EMPLOYMENT EXPENSE	101-172-716.000	127.86
		45111		EMPLOYMENT EXPENSE	101-192-716.000	74.52
		45111		EMPLOYMENT EXPENSE	101-215-716.000	70.30
		45111		EMPLOYMENT EXPENSE	101-253-716.000	140.60
		45111		EMPLOYMENT EXPENSE	101-400-716.000	268.46
		45111		EMPLOYMENT EXPENSE	101-441-716.000	255.72
		45111		EMPLOYMENT EXPENSE	536-000-716.000	111.78
						<u>1,311.58</u>
12/19/2024	FOA	45112	DOUGIE'S DISPOSAL & RECYCLING	CONTRACTED SERVICES	101-751-801.000	300.00
12/19/2024	FOA	45113	DTE ENERGY	MILLPOINTE STREETLIGHTS DEPOSIT	101-000-282.001	294.86
		45113		FIDDLAR GROVE STREETLIGHT DEPOSIT	101-000-282.002	23.27
		45113		WALNUT RIDGE STREETLIGHTS DEPOSIT	101-000-282.003	25.46
		45113		UTILITIES - ELECTRIC	101-265-920.002	1,372.46
		45113		STREET LIGHTS	101-448-921.000	1,558.27
		45113		UTILITIES	101-567-920.000	17.63
		45113		UTILITIES - ELECTRIC	101-751-920.002	95.76
		45113		UTILITIES - ELECTRIC	206-000-920.002	27.86
		45113		UTILITIES - ELECTRIC	536-000-920.002	3,672.77
						<u>7,088.34</u>
12/19/2024	FOA	45114	FOSTER, SWIFT, COLLINS & SMITH	LEGAL FEES	101-209-826.000	1,866.15
		45114		LEGAL FEES	101-400-826.000	147.00
		45114		LEGAL FEES	536-000-826.000	147.00
						<u>2,160.15</u>
12/19/2024	FOA	45115	GANNETT MICHIGAN LOCALIQ	PRINTING & PUBLICATIONS	101-215-900.000	71.88
		45115		PRINTING & PUBLICATIONS	101-400-900.000	95.84
						<u>167.72</u>
12/19/2024	FOA	45116	HABLE, SCOTT	SUPPLIES & POSTAGE	101-172-727.000	70.40
12/19/2024	FOA	45117	HORIZON LANDSCAPE INC.	REPAIRS & MAINTENANCE	101-567-930.000	217.00
		45117		REPAIRS & MAINTENANCE	101-751-930.000	1,307.00
						<u>1,524.00</u>
12/19/2024	FOA	45118	KIZCAM	TAX PREPARATION	101-253-811.000	378.90
12/19/2024	FOA	45119	LIVINGSTON COUNTY TREASURER	TAX CHARGEBACKS	101-209-850.000	310.34

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/19/2024	FOA	45120	LOREA TOPSOIL & AGGREGATE	REPAIRS & MAINTENANCE	101-265-930.000	29.34
		45120		REPAIRS & MAINT - HERO TEEN CTR	101-265-930.001	29.33
		45120		LAWN/SNOW MAINTENANCE	206-000-802.000	29.33
						88.00
12/19/2024	FOA	45121	MAGNOLIA SERVICE INC.	CAPITAL OUTLAY	401-265-970.000	1,646.40
12/19/2024	FOA	45122	MICHIGAN.COM	MEMBERSHIP & DUES	101-101-804.000	63.00
12/19/2024	FOA	45123	PM TECHNOLOGIES	REPAIRS & MAINTENANCE BLD&GRDS	536-000-930.003	707.77
12/19/2024	FOA	45124	ROSATI, SCHULTZ, JOPPICH&AMTSBUECH	LEGAL FEES	101-722-826.000	192.00
12/19/2024	FOA	45125	SPALDING DEDECKER	HACKER RD DEVELOPMENT	101-400-801.100-0006	8,687.00
		45125		HUNTERS RIDGE	101-400-801.100-0022	3,015.00
		45125		REDWOOD USA LLC	101-400-801.100-0026	1,911.00
		45125		YATOOMA OIL	101-400-801.100-0033	1,446.00
		45125		SHOPS AT WALDENWOODS	101-400-801.100-0054	574.00
		45125		COURTYARDS OF HARTLAND	101-400-801.100-0055	1,262.00
		45125		HIGHLAND RESERVES/GREEN VENTURES EXP	101-400-801.100-0056	798.00
						17,693.00
12/19/2024	FOA	45126	USA BLUE BOOK	REPAIRS & MAINTENANCE SYSTEM	536-000-930.001	751.31
12/19/2024	FOA	45127	VC3, INC.	CONTRACTED SERVICES	101-258-801.000	34,877.00
		45127		PEG SERVER & SOFTWARE RENTAL	577-000-946.000	525.00
						35,402.00
12/19/2024	FOA	45128	WATER TECH	OPERATING SUPPLIES	536-000-740.000	175.00
12/19/2024	FOA	45129	WEST SHORE SERVICES, INC.	REPAIRS & MAINT. EQUIPMENT	206-000-930.001	2,975.00
TOTAL - ALL FUNDS				TOTAL OF 22 CHECKS		77,228.90

--- GL TOTALS ---

001-000-257.101	ACCRUED DENTAL BENEFITS	262.34
101-000-282.001	MILLPOINTE STREETLIGHTS DEPOSIT	294.86
101-000-282.002	FIDDLAR GROVE STREETLIGHT DEPOSIT	23.27
101-000-282.003	WALNUT RIDGE STREETLIGHTS DEPOSIT	25.46
101-101-804.000	MEMBERSHIP & DUES	63.00
101-172-716.000	EMPLOYMENT EXPENSE	127.86
101-172-727.000	SUPPLIES & POSTAGE	70.40
101-192-716.000	EMPLOYMENT EXPENSE	74.52
101-209-826.000	LEGAL FEES	1,866.15
101-209-850.000	TAX CHARGEBACKS	310.34
101-215-716.000	EMPLOYMENT EXPENSE	70.30
101-215-900.000	PRINTING & PUBLICATIONS	71.88
101-253-716.000	EMPLOYMENT EXPENSE	140.60
101-253-811.000	TAX PREPARATION	378.90



Check Date	Bank Check #	Payee	Description	GL #	Amount
101-258-801.000			CONTRACTED SERVICES		34,877.00
101-265-801.000			CONTRACTED SERVICES		52.76
101-265-920.001			UTILITIES - GAS		509.36
101-265-920.002			UTILITIES - ELECTRIC		1,372.46
101-265-930.000			REPAIRS & MAINTENANCE		29.34
101-265-930.001			REPAIRS & MAINT - HERO TEEN CTR		29.33
101-400-716.000			EMPLOYMENT EXPENSE		268.46
101-400-801.100-0006			HACKER RD DEVELOPMENT		8,687.00
101-400-801.100-0022			HUNTERS RIDGE		3,015.00
101-400-801.100-0026			REDWOOD USA LLC		1,911.00
101-400-801.100-0033			YATOOMA OIL		1,446.00
101-400-801.100-0054			SHOPS AT WALDENWOODS		574.00
101-400-801.100-0055			COURTYARDS OF HARTLAND		1,262.00
101-400-801.100-0056			HIGHLAND RESERVES/GREEN VENTURES EXP		798.00
101-400-826.000			LEGAL FEES		147.00
101-400-900.000			PRINTING & PUBLICATIONS		95.84
101-441-716.000			EMPLOYMENT EXPENSE		255.72
101-448-921.000			STREET LIGHTS		1,810.97
101-567-920.000			UTILITIES		17.63
101-567-930.000			REPAIRS & MAINTENANCE		217.00
101-722-826.000			LEGAL FEES		192.00
101-751-801.000			CONTRACTED SERVICES		300.00
101-751-920.002			UTILITIES - ELECTRIC		95.76
101-751-930.000			REPAIRS & MAINTENANCE		1,307.00
206-000-802.000			LAWN/SNOW MAINTENANCE		29.33
206-000-920.002			UTILITIES - ELECTRIC		27.86
206-000-930.001			REPAIRS & MAINT. EQUIPMENT		2,975.00
206-000-970.003			CAPITAL OUTLAY - BLDG GRDS		3,100.00
401-265-970.000			CAPITAL OUTLAY		1,646.40
536-000-716.000			EMPLOYMENT EXPENSE		111.78
536-000-740.000			OPERATING SUPPLIES		175.00
536-000-826.000			LEGAL FEES		147.00
536-000-920.001			UTILITIES - GAS		309.17
536-000-920.002			UTILITIES - ELECTRIC		3,672.77
536-000-930.001			REPAIRS & MAINTENANCE SYSTEM		751.31
536-000-930.003			REPAIRS & MAINTENANCE BLD&GRDS		707.77
577-000-946.000			PEG SERVER & SOFTWARE RENTAL		525.00
			TOTAL		77,228.90

Check Date	Bank	Check #	Payee	Description	GL #	Amount
12/31/2024	FOA	45130	LOWES BUSINESS ACCT/SYNCB	REPAIRS & MAINT - HERO TEEN CTR	101-265-930.001	39.86
12/31/2024	FOA	45131	MUTUAL OF OMAHA	ACCRUED STD/LTD BENEFITS	001-000-257.103	215.09
		45131		EMPLOYMENT EXPENSE	101-172-716.000	47.42
		45131		EMPLOYMENT EXPENSE	101-192-716.000	114.86
		45131		EMPLOYMENT EXPENSE	101-209-716.000	162.50
		45131		EMPLOYMENT EXPENSE	101-215-716.000	71.60
		45131		EMPLOYMENT EXPENSE	101-253-716.000	77.95
		45131		EMPLOYMENT EXPENSE	101-400-716.000	127.34
		45131		EMPLOYMENT EXPENSE	101-441-716.000	109.33
		45131		EMPLOYMENT EXPENSE	536-000-716.000	149.36
						1,075.45
12/31/2024	FOA	45132	VERIZON WIRELESS	CONTRACTED SERVICES	101-191-801.000	75.00
		45132		REPAIRS & MAINTENANCE	101-209-930.000	80.02
		45132		TELEPHONE	101-265-851.000	789.59
		45132		TELEPHONE	536-000-851.000	237.86
		45132		CONTRACTED SERVICES & RENTALS	577-000-801.000	40.01
						1,222.48
12/31/2024	FOA	45133	PRIORITY HEALTH	ACCRUED MEDICAL BENEFITS	001-000-257.100	2,972.30
		45133		EMPLOYMENT EXPENSE	101-172-716.000	1,873.66
		45133		EMPLOYMENT EXPENSE	101-192-716.000	1,362.62
		45133		EMPLOYMENT EXPENSE	101-215-716.000	1,498.90
		45133		EMPLOYMENT EXPENSE	101-253-716.000	681.31
		45133		EMPLOYMENT EXPENSE	101-400-716.000	681.31
		45133		EMPLOYMENT EXPENSE	101-441-716.000	3,747.32
		45133		EMPLOYMENT EXPENSE	536-000-716.000	2,043.93
						14,861.35
12/31/2024	FOA	45134	VSP INSURANCE CO. (CT)	ACCRUED VISION BENEFITS	001-000-257.102	43.48
		45134		EMPLOYMENT EXPENSE	101-172-716.000	19.67
		45134		EMPLOYMENT EXPENSE	101-192-716.000	14.20
		45134		EMPLOYMENT EXPENSE	101-215-716.000	11.95
		45134		EMPLOYMENT EXPENSE	101-253-716.000	23.90
		45134		EMPLOYMENT EXPENSE	101-400-716.000	43.57
		45134		EMPLOYMENT EXPENSE	101-441-716.000	39.34
		45134		EMPLOYMENT EXPENSE	536-000-716.000	21.30
						217.41
TOTAL - ALL FUNDS				TOTAL OF 5 CHECKS		17,416.55

--- GL TOTALS ---

001-000-257.100	ACCRUED MEDICAL BENEFITS	2,972.30
001-000-257.102	ACCRUED VISION BENEFITS	43.48
001-000-257.103	ACCRUED STD/LTD BENEFITS	215.09
101-172-716.000	EMPLOYMENT EXPENSE	1,940.75
101-191-801.000	CONTRACTED SERVICES	75.00
101-192-716.000	EMPLOYMENT EXPENSE	1,491.68
101-209-716.000	EMPLOYMENT EXPENSE	162.50

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-209-930.000				REPAIRS & MAINTENANCE		80.02
101-215-716.000				EMPLOYMENT EXPENSE		1,582.45
101-253-716.000				EMPLOYMENT EXPENSE		783.16
101-265-851.000				TELEPHONE		789.59
101-265-930.001				REPAIRS & MAINT - HERO TEEN CTR		39.86
101-400-716.000				EMPLOYMENT EXPENSE		852.22
101-441-716.000				EMPLOYMENT EXPENSE		3,895.99
536-000-716.000				EMPLOYMENT EXPENSE		2,214.59
536-000-851.000				TELEPHONE		237.86
577-000-801.000				CONTRACTED SERVICES & RENTALS		40.01
				TOTAL		17,416.55

Check Register Report For Hartland Township  
 For Check Dates 12/12/2024 to 12/12/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/12/2024	FOA	17774	MISSION SQUARE	1,518.17	1,518.17	0.00	Open
12/12/2024	FOA	17775	MISSION SQUARE	2,991.45	2,991.45	0.00	Open
12/12/2024	FOA	17776	MISSION SQUARE	3,455.38	3,455.38	0.00	Open
12/12/2024	FOA	DD9644	BERNARDI, MELYNDA A	1,556.72	0.00	1,220.46	Cleared
12/12/2024	FOA	DD9645	BROOKS, TYLER J	2,622.60	0.00	1,867.32	Cleared
12/12/2024	FOA	DD9646	CARRIGAN, AMANDA K	3,556.34	0.00	2,810.67	Cleared
12/12/2024	FOA	DD9647	CASE, SUSAN E	2,280.00	0.00	1,184.39	Cleared
12/12/2024	FOA	DD9648	CIOFU, LARRY N	3,168.58	0.00	2,159.84	Cleared
12/12/2024	FOA	DD9649	COSGROVE, HEATHER H	1,886.20	0.00	1,548.52	Cleared
12/12/2024	FOA	DD9650	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,857.11	Cleared
12/12/2024	FOA	DD9651	HAASETH, GWYN M	892.50	0.00	796.21	Cleared
12/12/2024	FOA	DD9652	HABLE, SCOTT R	3,640.60	0.00	2,508.59	Cleared
12/12/2024	FOA	DD9653	HORNING, KATHLEEN A	3,168.58	0.00	2,222.24	Cleared
12/12/2024	FOA	DD9654	HUBBARD, TONYA S	1,935.11	0.00	1,262.75	Cleared
12/12/2024	FOA	DD9655	JOHNSON, LISA	2,214.64	0.00	1,306.14	Cleared
12/12/2024	FOA	DD9656	KENDALL, ANTHONY S	52.29	0.00	48.29	Cleared
12/12/2024	FOA	DD9657	LANGER, TROY D	3,976.36	0.00	2,798.99	Cleared
12/12/2024	FOA	DD9658	LOFTUS, DANIEL M	192.98	0.00	170.01	Cleared
12/12/2024	FOA	DD9659	LOUIS, CASEY	951.83	0.00	739.99	Cleared
12/12/2024	FOA	DD9660	LUCE, MICHAEL T	5,508.33	0.00	4,045.51	Cleared
12/12/2024	FOA	DD9661	MORGANROTH, CAROL L	2,028.45	0.00	1,504.87	Cleared
12/12/2024	FOA	DD9662	NIXON, MITCHELL A	2,739.12	0.00	2,031.73	Cleared
12/12/2024	FOA	DD9663	RADLEY, JAMES W	1,826.00	0.00	1,357.98	Cleared
12/12/2024	FOA	DD9664	SHOLLACK, DONNA M	2,247.67	0.00	1,704.05	Cleared
12/12/2024	FOA	DD9665	SOSNOWSKI, SHERI R	2,014.00	0.00	1,520.05	Cleared
12/12/2024	FOA	DD9666	WYATT, MARTHA K	3,036.21	0.00	1,980.04	Cleared
12/12/2024	FOA	EFT746	FEDERAL TAX DEPOSIT	13,035.37	13,035.37	0.00	Cleared
<b>Totals:</b>				Number of Checks: 027	76,521.17	21,000.37	39,645.75
Total Physical Checks:				3			
Total Check Stubs:				24			

For Payroll ID: 507 Check Date: 12/12/2024 Pay Period End Date: 12/09/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/12/2024	FOA	DD9667	LUCE, MICHAEL T	4,808.06	0.00	3,723.60	Cleared
Totals:							
				Number of Checks: 001	4,808.06	0.00	3,723.60
Total Physical Checks:							
Total Check Stubs:				1			

Check Register Report For Hartland Township  
 For Check Dates 12/31/2024 to 12/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/31/2024	FOA	17778	BURROUGHS, JEFFREY M	70.00	61.67	0.00	Open
12/31/2024	FOA	17779	MISSION SQUARE	1,568.17	1,568.17	0.00	Open
12/31/2024	FOA	17780	MISSION SQUARE	3,203.69	3,203.69	0.00	Open
12/31/2024	FOA	17781	MISSION SQUARE	3,501.74	3,501.74	0.00	Open
12/31/2024	FOA	17782	MISSION SQUARE	300.00	300.00	0.00	Open
12/31/2024	FOA	17783	STATE OF MICHIGAN	4,742.80	4,742.80	0.00	Open
12/31/2024	FOA	DD9668	BERNARDI, MELYNDA A	2,069.73	0.00	1,621.12	Cleared
12/31/2024	FOA	DD9669	BROOKS, TYLER J	2,538.00	0.00	1,812.97	Cleared
12/31/2024	FOA	DD9670	CARRIGAN, AMANDA K	3,856.34	0.00	3,038.96	Cleared
12/31/2024	FOA	DD9671	CASE, SUSAN E	2,280.00	0.00	1,184.46	Cleared
12/31/2024	FOA	DD9672	CIOFU, LARRY N	3,168.58	0.00	2,159.86	Cleared
12/31/2024	FOA	DD9673	COSGROVE, HEATHER H	2,263.44	0.00	1,840.91	Cleared
12/31/2024	FOA	DD9674	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,857.10	Cleared
12/31/2024	FOA	DD9675	ECKMAN, MATTHEW A	52.50	0.00	46.25	Cleared
12/31/2024	FOA	DD9676	FOUNTAIN, WILLIAM J	2,856.09	0.00	2,413.46	Cleared
12/31/2024	FOA	DD9677	FOX, LAWRENCE E	496.50	0.00	437.41	Cleared
12/31/2024	FOA	DD9678	GREIG, DAVID F	70.00	0.00	64.65	Cleared
12/31/2024	FOA	DD9679	GRISSIM, SUSAN L	142.50	0.00	131.60	Cleared
12/31/2024	FOA	DD9680	HAASETH, GWYN M	1,163.44	0.00	1,034.91	Cleared
12/31/2024	FOA	DD9681	HABLE, SCOTT R	3,640.60	0.00	2,508.59	Cleared
12/31/2024	FOA	DD9682	HORNING, KATHLEEN A	3,418.58	0.00	2,387.51	Cleared
12/31/2024	FOA	DD9683	HUBBARD, TONYA S	1,928.56	0.00	1,257.80	Cleared
12/31/2024	FOA	DD9684	JOHNSON, LISA	2,514.64	0.00	1,534.45	Cleared
12/31/2024	FOA	DD9685	KENDALL, ANTHONY S	52.29	0.00	48.29	Cleared
12/31/2024	FOA	DD9686	LANGER, TROY D	4,226.36	0.00	2,989.25	Cleared
12/31/2024	FOA	DD9687	LITTERAL, JON D	70.00	0.00	64.65	Cleared
12/31/2024	FOA	DD9688	LOFTUS, DANIEL M	417.08	0.00	367.44	Cleared
12/31/2024	FOA	DD9689	LOUIS, CASEY	1,068.90	0.00	831.41	Cleared
12/31/2024	FOA	DD9690	LUBESKI, BRETT J	646.00	0.00	571.58	Cleared
12/31/2024	FOA	DD9691	LUCE, MICHAEL T	5,208.33	0.00	3,817.22	Cleared
12/31/2024	FOA	DD9692	MAYER, JAMES L	195.00	0.00	171.79	Cleared
12/31/2024	FOA	DD9693	MCMULLEN, SUMMER L	646.00	0.00	545.20	Cleared
12/31/2024	FOA	DD9694	MITCHELL, MICHAEL E	195.00	0.00	180.08	Cleared
12/31/2024	FOA	DD9695	MORGANROTH, CAROL L	2,028.44	0.00	1,504.89	Cleared

Check Register Report For Hartland Township  
 For Check Dates 12/31/2024 to 12/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/31/2024	FOA	DD9696	MURPHY, THOMAS A	163.00	0.00	143.59	Cleared
12/31/2024	FOA	DD9697	NIXON, MITCHELL A	2,942.52	0.00	2,162.44	Cleared
12/31/2024	FOA	DD9698	O'CONNELL, DENISE	646.00	0.00	458.26	Cleared
12/31/2024	FOA	DD9699	PETRUCCI, JOSEPH M	646.00	0.00	545.20	Cleared
12/31/2024	FOA	DD9700	RADLEY, JAMES W	2,007.50	0.00	1,492.30	Cleared
12/31/2024	FOA	DD9701	SHOLLACK, DONNA M	2,470.72	0.00	1,719.55	Cleared
12/31/2024	FOA	DD9702	SOSNOWSKI, SHERI R	2,314.00	0.00	1,752.75	Cleared
12/31/2024	FOA	DD9703	WYATT, MARTHA K	3,286.21	0.00	2,170.31	Cleared
12/31/2024	FOA	EFT748	FEDERAL TAX DEPOSIT	15,040.18	15,040.18	0.00	Cleared
<b>Totals:</b>							
			Number of Checks: 043	94,141.12	28,418.25	47,868.21	
			Total Physical Checks: 6				
			Total Check Stubs: 37				

Check Register Report For Hartland Township  
For Check Dates 01/15/2025 to 01/15/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
01/15/2025	FOA	17784	MISSION SQUARE	1,518.17	1,518.17	0.00	Open
01/15/2025	FOA	17785	MISSION SQUARE	3,305.92	3,305.92	0.00	Open
01/15/2025	FOA	17786	MISSION SQUARE	3,910.01	3,910.01	0.00	Open
01/15/2025	FOA	DD9704	BERNARDI, MELYNDA A	1,185.23	0.00	927.19	Cleared
01/15/2025	FOA	DD9705	BROOKS, TYLER J	3,116.10	0.00	2,193.88	Cleared
01/15/2025	FOA	DD9706	CARRIGAN, AMANDA K	3,556.34	0.00	2,744.84	Cleared
01/15/2025	FOA	DD9707	CASE, SUSAN E	2,850.00	0.00	1,551.70	Cleared
01/15/2025	FOA	DD9708	CIOFU, LARRY N	3,168.58	0.00	2,169.29	Cleared
01/15/2025	FOA	DD9709	COSGROVE, HEATHER H	2,420.50	0.00	1,955.38	Cleared
01/15/2025	FOA	DD9710	DRYDEN-HOGAN, SUSAN A	4,025.69	0.00	2,866.56	Cleared
01/15/2025	FOA	DD9711	HAASETH, GWYN M	945.63	0.00	843.37	Cleared
01/15/2025	FOA	DD9712	HABLE, SCOTT R	3,640.60	0.00	2,518.41	Cleared
01/15/2025	FOA	DD9713	HORNING, KATHLEEN A	3,168.58	0.00	2,232.00	Cleared
01/15/2025	FOA	DD9714	HUBBARD, TONYA S	2,464.64	0.00	1,668.29	Cleared
01/15/2025	FOA	DD9715	JOHNSON, LISA	2,768.31	0.00	1,720.42	Cleared
01/15/2025	FOA	DD9716	LANGER, TROY D	3,976.36	0.00	2,804.95	Cleared
01/15/2025	FOA	DD9717	LOFTUS, DANIEL M	684.75	0.00	597.29	Cleared
01/15/2025	FOA	DD9718	LOUIS, CASEY	712.60	0.00	554.81	Cleared
01/15/2025	FOA	DD9719	LUCE, MICHAEL T	5,508.33	0.00	4,050.06	Cleared
01/15/2025	FOA	DD9720	MORGANROTH, CAROL L	2,528.88	0.00	1,880.13	Cleared
01/15/2025	FOA	DD9721	NIXON, MITCHELL A	3,057.78	0.00	2,245.96	Cleared
01/15/2025	FOA	DD9722	RADLEY, JAMES W	2,530.00	0.00	1,881.25	Cleared
01/15/2025	FOA	DD9723	SHOLLACK, DONNA M	2,934.04	0.00	2,216.54	Cleared
01/15/2025	FOA	DD9724	SOSNOWSKI, SHERI R	2,517.50	0.00	1,901.61	Cleared
01/15/2025	FOA	DD9725	WYATT, MARTHA K	3,795.26	0.00	2,546.32	Cleared
01/15/2025	FOA	EFT749	FEDERAL TAX DEPOSIT	14,604.82	14,604.82	0.00	Cleared

Totals:		Number of Checks: 026	84,894.62	23,338.92	44,070.25
Total Physical Checks:	3				
Total Check Stubs:	23				



## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Larry Ciofu, Clerk

**Subject:** 12-10-24 Hartland Township Board Regular Meeting Minutes

**Date:** January 8, 2025

### **Recommended Action**

Move to approve the Hartland Township Board Regular Meeting Minutes for December 10, 2024.

### **Discussion**

Draft minutes are attached for review.

### **Financial Impact**

None

### **Attachments**

12-10-24 HTB Minutes - DRAFT

**DRAFT**

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

**4. Approval of the Agenda**

**Move to approve the agenda for the December 10, 2024 Hartland Township Board meeting as presented.**

Motion made by Trustee Petrucci, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the December 10, 2024 Hartland Township Board meeting as presented.**

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 11-19-24 Hartland Township Board Regular Meeting Minutes
- d. Employee Handbook Updates
- e. Confirm Supervisor's Appointments - Larry Fox (1/1/25 - 12/31/27) and Summer McMullen (1/1/25 - 12/1/28) to the Planning Commission
- f. Confirm Supervisor's Appointments - Jeff Burroughs, David Greig, Jon Litteral to the Board of Review (1/1/25 - 12/31/26)
- g. Confirm Supervisor's Appointments - Melanie Bartley and Mike Mitchell (1/1/25 - 12/31/27) and Denise O'Connell (1/1/25 - 12/1/28) to the Zoning Board of Appeals.

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2024 – 7:00 PM

## 7. Pending & New Business

### a. Florence B. Dearing Museum Update

Tom Parshall of the Hartland Historical Society came forward to provide an update on the Florence B. Dearing Museum. He stated they accomplished quite a bit this year at the Museum, including a new porch, and the painting of the building, stating they got a very good deal price wise for a quality job. He also stated that they have collected more artifacts than they can hold in the museum, and they are storing items offsite. He stated they are removing the current display items to storage and will be bringing in stored items that have not been seen for a decade and that by Memorial Day they should have a whole new display in the Museum. He stated that they are an accredited museum, and everything has to be kept track of, and the servers are up and running to assist with the tracking. He then provided a brief overview of the capabilities of the imaging software and stated they are working with older individuals in the community to help identify individuals from archive photographs. He stated membership is solid as there are 35 people that have key access to the building and there are 10 members that are actively working with the museum. He did state that it has been a bit difficult to grow the membership as some members that live in Tyrone Township have been working on the new Tyrone Township Museum building. Once it is complete he is hoping to be able to loan some of our collection to them to get them started and to reduce the cost of offsite storage. Mr. Parshall stated it is a goal of the museum to clear out enough space so that they can bring in nationally accredited exhibits to the Museum for events. He thanked the Board for their support and hopes they will continue with their support. Trustee Petrucci inquired as to whether they are still taking artifacts and Mr. Parshall stated they are very selective with what they will take as the Museum is really to showcase the agrarian lifestyle of the late 1800's and early 1900s. He also gave a brief overview of projects being worked on such as will donations and potential expansion opportunities. Mr. Parshall stated the Museum is open every Wednesday and on an occasional Saturday or Sunday and that they are always open by appointment.

### b. Livingston County Intergovernmental Agreement for the Watershed Advisory Group

Public Works Director Scott Hable gave an overview of the Livingston County Intergovernmental Agreement for the Watershed Advisory Group stating that in 2020 Hartland Township joined with the Livingston County Road and Drain Commissions and various local municipalities to participate in the Watershed Advisory Group (WAG). He stated this partnership allows us to be in compliance with the State and Federal government concerning the MS4 Stormwater permit while realizing cost savings over having to attain the permit on our own. The WAG works with the Huron River Watershed Council to fulfill the minimum control measures contained in the memo. He presented the member cost percentage and amount and stated that last year we spent approximately \$3000 and the update cost is around \$3200 annually for the five year contract. He stated this is a valuable service that helps protect our watershed as well as satisfying the state and federal requirements. Manager Luce gave a brief overview of the storm water runoff of new developments stating where it goes and how it is contained and sent to a body of water is all part of the MS4. He stated eventually we may become large enough that we would require our own MS4, but the cost savings by joining this group is more beneficial to us at this point. Supervisor Fountain inquired as to whether this group is the entity that educates residents regarding what they can and cannot put down the drain and Director Hable stated they do this and will continue to do this for the public. Clerk Ciofu inquired as to the contingency fund clause in the agreement and Manager Luce stated this is an agreement for the entities to cover any contingencies up to \$10,000, based on their percentage rate, if it would be needed.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2024 – 7:00 PM

**Move to authorize the Township Supervisor to sign the Intergovernmental Agreement with Livingston County for the 2025-2029 Watershed Advisory Group action plan.**

Motion made by Clerk Ciofu, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

c. Resolution - Sewer and Water Rates

Manager Luce stated this is the Resolution for the Fiscal Year 2025-2026 Sewer and Water Rates. He stated the Sewer Rates are a direct passthrough from the County with a small administration fee attached. He stated that with the Water Rates, we have had discussions with regards to improvements that need to be made to our Water system, but we are not there yet. We will be holding Water Rates at where they are for the beginning of the Fiscal Year 25-26. Manager Luce stated there will be no changes to the Sewer and Water Rates at this time.

**Move to approve the Resolution setting the rates for Sewer and Water Systems for 2025.**

Motion made by Trustee O'Connell, Seconded by Trustee Petrucci. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Motion passes: 7 - 0 - 0

d. 2025 Hartland Township Board Meeting Schedule

Manager Luce gave a brief overview of the Hartland Township Board meeting schedule stating that for the first three months of the year the Board meeting will be on the second and fourth Tuesdays of the month rather than our normal first and third Tuesdays of the month. We will go back to the first and third Tuesdays beginning in April. He stated that was to allow for additional time for the budget process.

**Move to approve the Resolution to set the 2025 Hartland Township Board Meeting Schedule.**

Motion made by Trustee O'Connell, Seconded by Trustee Lubeski. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Motion passes: 7 - 0 - 0

e. Confirm Supervisor's Appointment – Jon Dehanke as the authorized representative to conduct liquor license inspections for Hartland Township (04.01.2024 - 3.31.2026)

Supervisor Fountain gave a brief overview of the need to appoint Jon Dehanke as the Township's Authorized Representative to conduct liquor license inspections as required by the Liquor Control Commission. He stated there are funds that come from the Licensees to perform this function. Jon Dehanke came forward and gave a brief overview of the process that is added to his normal inspection to ensure that the entity has a valid and current liquor license. Manager Luce stated we initially agreed to this process on a one year trial basis and since it is working well we are extending it to a two year agreement that will coincide with the Townships fiscal year.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2024 – 7:00 PM

**Move to confirm the Supervisor's Appointment of Jon Dehanke as the Authorized Representative to conduct liquor license inspections for Hartland Township from April 4, 2024 to March 31, 2026.**

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

**8. Board Reports**

Trustee Petrucci - No report.

Clerk Ciofu - No report.

Treasurer Horning - No report.

Trustee O'Connell - No report

Trustee Lubeski - No report

Trustee McMullen - No report

Supervisor Fountain - No report

Treasurer Horning was excused at 7:30 a.m.

[BRIEF RECESS]

**9. Information / Discussion**

a. Manager's Report

Manager Luce gave a brief overview of the Board meeting schedule for the early 2025 Board Meetings stating that we will cover Trustee compensation and the Manager's review in the first January meeting and the Capital Improvement Fund (CIP) and Fire Authority budget in the second meeting in January. The first meeting of February will be all other Funds and staff merit discussion, and the second meeting will be the General Fund and final CIP Fund. March's first meeting will be for the General Appropriation Act approving our budget, and the second meeting will be for any final Budget Amendments. Manager Luce stated the Public Works staff did a good job with the recent first snow event keeping the Township lot cleared. He also stated that the proposed Car Wash at the Big Boy site appears to be pulling out and there have been some preliminary discussions with another potential restaurant for this site. Manager Luce stated we are continuing with updating our camera systems at the Township Hall, the HERO Center and the Parks at an estimated cost of around \$25,000. He stated they met with the Livingston County Road Commission (LCRC) regarding the roads plan with the passing of the new road millage. The two major projects are Bergin and Pleasant Valley at a cost of around seven million dollars. They also discussed the engineering of the Crouse Road project, and we are hoping to be able to do this in the summer of 2025. The challenge with Crouse Rd. is drainage and where it would go. He stated they have discussed several alternatives for drainage issues. We are also looking at the north side of Old US-23 from M-59 to Crouse Rd. and Tipsico Lake Rd. as potential 2025 projects.

Manager Luce reminded the Board there is a joint meeting with the Planning Commission this Thursday at 7:00 p.m. to review and discuss traffic studies in general. Manager Luce stated he will be bringing a proposal to appoint Kelly Summerfield as the Hartland Township blight

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

December 10, 2024 – 7:00 PM

hearing officer in January. Supervisor Fountain stated that in a blight situation we are required to have a licensed builder inspect the property to cite safety issues that may lead to potential demolition. The owner then has time to cure the issues before petitioning the court to have the building demolished. Manager Luce stated this is a long process and that we do have a single issue at this time. Manager Luce informed the Board that the Township Staff Holiday Party will be on December 19th at 4:00 p.m. and extended an invitation to the Board. The Township will be closed on December 19th at 4:00 pm and staff will be back in the office on December 30th. Trustee Petrucci opened a brief discussion on potential developments for the Big Boy site and Manager Luce did state we do not have official notice from the Car Wash that they are no longer interested in this site at this time. Trustee Lubeski inquired as to the specifics of the Crouse Rd. project and Manager Luce stated it would go from Creekside school to the east side of the bridge over US-23 and south to the bridge over Ore Creek.

## b. Committee Discussion

Supervisor Fountain led a brief discussion regarding the Board's appointments to various Committees with regards to Board members interest, the addition of new Board members, and the ability to entertain mid-term appointment changes if an appointee cannot or does not want to fulfill the full term of the appointment.

## 10. Adjournment

### **Move to adjourn the meeting at 8:00 p.m.**

Motion made by Clerk Ciofu, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Larry Ciofu, Clerk

**Subject:** Gen-X – 2025 Winterfest Fireworks Permit

**Date:** January 9, 2025

## Recommended Action

Move to approve the Permit for the Gen-X Pyrotechnics 2025 Winterfest Fireworks Display on February 8, 2025.

## Discussion

Gen-X Pyrotechnics has applied to perform a fireworks display at the 2025 Winterfest Event at Heritage Park on February 8, 2025. The applicant intends to launch the fireworks from the northeast corner of Heritage Park at the conclusion of the Winterfest Event. The Hartland Deerfield Fire Marshall has reviewed the application and has approved it. Funds for the fireworks display are fully covered by sponsorship donations.

## Financial Impact

Is a Budget Amendment Required?  Yes  No

The fireworks are funded using Winterfest sponsorship dollars and charged to account 101-751-955.000 Parks – Special Events.

## Attachments

2025 Gen-X Winterfest Fireworks

# 2025 Hartland Family Winterfest

## **GEN-X PYROTECHNICS**

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.

*Jason Trudeau*

Jason Trudeau



248.252.0029



genxpyro@comcast.net  
info@genxpyrotechnics.com



www.genxpyrotechnics.com



# 2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY  
DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks     
  Articles Pyrotechnic     
  Display Fireworks

Public Display     
  Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT		ADDRESS OF APPLICANT	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR <b>Gen-X Pyrotechnics</b>		ADDRESS OF PYROTECHNIC OPERATOR 2906 Pine Needle Dr, White Lake, MI 48383	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO.
NO. YEARS EXPERIENCE <b>20+</b>	NO. DISPLAYS <b>350+</b>	WHERE <b>Various locations in Michigan</b>	
NAME OF ASSISTANT <b>See Attached</b>		ADDRESS OF ASSISTANT <b>See Attached</b>	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT <b>See Attached</b>		ADDRESS OF OTHER ASSISTANT <b>See Attached</b>	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY <b>Heritage Park</b>			
DATE OF PROPOSED DISPLAY <b>2-8-25</b>		TIME OF PROPOSED DISPLAY <b>Dusk/6-7pm</b>	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT <b>ATF approved storage magazines</b>			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <b>See Attached</b>		NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>See Attached</b>	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY <b>See Attached</b>			

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
	<b>10+ Multishot Boxes</b>

SIGNATURE OF APPLICANT <i>Jason Trudeau</i>	DATE <b>1/8/25</b>
--	-----------------------

## Larry Ciofu

---

**From:** Jon Dehanke <jdehanke@hartlandareafire.com>  
**Sent:** Wednesday, January 8, 2025 3:00 PM  
**To:** Larry Ciofu  
**Subject:** Re: Gen-X Fireworks Permit


Larry,






I am good with the permit. Let me know if you require me to write a letter.

Jon Dehanke, Fire Marshal  
Hartland Deerfield Fire Authority  
3205 Hartland Rd. Hartland, MI 48353  
Phone: (810) 632-7676  
Email: [jdehanke@hartlandareafire.com](mailto:jdehanke@hartlandareafire.com)

On Jan 8, 2025, at 1:19 PM, Larry Ciofu <[LCiofu@hartlandtwp.com](mailto:LCiofu@hartlandtwp.com)> wrote:

Jon,  
Attached is the Gen-X Fireworks permit for the February 8, 2025 Winterfest event for you review and approval.  
Thanks,  
Larry

 <Picture (Device Independent Bitmap) 1.jpg>

   
<Picture (Device Independent Bitmap) 2.jpg>   
<Picture (Device Independent Bitmap) 3.jpg>   
<Picture (Device Independent Bitmap) 4.jpg>   
<Picture (Device Independent Bitmap) 5.jpg>

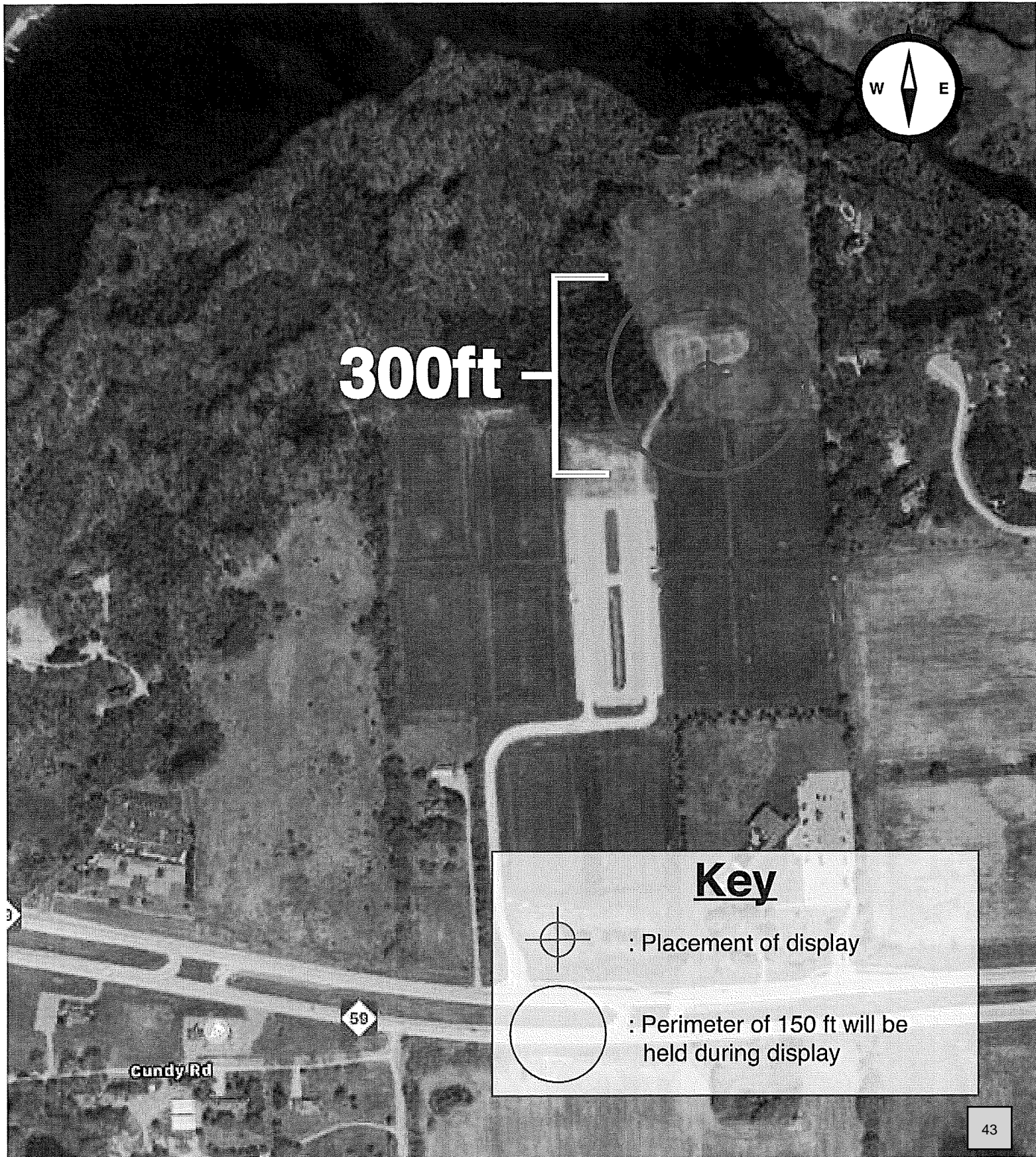
**Larry N. Ciofu**  
Clerk  
Office 810.632.7498  
Direct 810.632.1065  
2655 Clark Road  
Hartland, MI 48353  
[www.hartlandtwp.com](http://www.hartlandtwp.com)

<Gen-X - Winterfest 2-8-24.pdf>

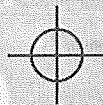
# Hartland Winterfest

## Exhibit A

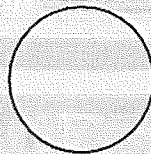
Distance- 300 ft diameter(NFPA regulation)



### Key



: Placement of display



: Perimeter of 150 ft will be held during display

**Certificate of Insurance**

41119

**Issue Date: 1/8/2024**

**PRODUCER**  
Professional Program Insurance Brokerage  
Division of SPG Insurance Solutions LLC  
1304 Southpoint Blvd., Suite 101  
Petaluma, CA 94954

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**INSURERS AFFORDING COVERAGE**

**INSURED**  
Gen-X Pyrotechnics, Inc.  
2906 Pine Needle Drive  
White Lake, MI 48383

INSURER A: Certain Underwriter's at Lloyd's, London - AA-1128623

INSURER B:

INSURER C:

INSURER D:

**COVERAGES:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE NAMED INSURED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (DD/MM/YY)	POLICY EXPIRATION DATE (DD/MM/YY)	LIMITS	
A	GENERAL LIABILITY CLAIMS MADE	PY/23-0125	6/9/2024	6/9/2025	EACH ACCIDENT	\$5,000,000
					MEDICAL EXP (any one person)	
					FIRE LEGAL LIABILITY	\$50,000
					GENERAL AGGREGATE	\$5,000,000
					PRODUCTS-COMP/ OPS AGG	

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS**

Certificate holder is additional insured as respects the following:

Date(s) of Display:	2/8/2025
Location:	Heritage park (soccer field )
Additional Insured:	Hartland township
Rain Date(s):	
Type of Display:	Aerial Fireworks Display

**CERTIFICATE HOLDER**

Hartland winterfest  
2655 clark road  
Hartland mi 48353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

*Susan Etter*  
AUTHORIZED REPRESENTATIVE

# Federal Explosives License/Permit (18 U.S.C. Chapter 40)

ATF Form 5400.14/5400.15 Part I  
Revised September 2011

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF                   ATF - Chief, FELC  
Correspondence To       244 Needy Road  
   Martinsburg, WV 25405-9431

License/Permit  
Number                   **4-MI-125-54-7F-01210**

Chief, Federal Explosives Licensing Center (FELC)

Expiration  
Date                       **June 1, 2027**

*Mama Howard*

Name  
GEN X PYROTECHNICS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)  
**2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383-**

Type of License or Permit  
54-USER OF EXPLOSIVES

### Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

### Mailing Address (Changes? Notify the FELC of any changes.)

GEN X PYROTECHNICS  
2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383-

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete    GEN X PYROTECHNICS-2906 PINE NEEDLE DR-48383-4 MI-125-54-7F-01210 June 1, 2027-54-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I  
Revised September 2011

### Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: [www.atf.gov](http://www.atf.gov)

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name:	GEN X PYROTECHNICS
Business Name:	
License/Permit Number:	4-MI-125-54-7F-01210
License/Permit Type:	54-USER OF EXPLOSIVES
Expiration:	June 1, 2027
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	



## NOTICE OF CLEARANCE

### for individuals transporting, shipping, receiving, or possessing explosive materials.

**ISSUED TO:** GEN X PYROTECHNICS

Federal Explosives license/permit no.: 4-MI-125-54-7F-01210

**NOTICE DATE:** 05/16/2024

Expiration Date: **June 1, 2027**

**EXPIRATION DATE:** This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

<b>Premises Address:</b>	2906 PINE NEEDLE DR WHITE LAKE, MI 48383
<b>Mailing Address:</b>	GEN X PYROTECHNICS 2906 PINE NEEDLE DR WHITE LAKE, MI 48383

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a **SUMMARY** of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying **ALL** individuals listed on this document of their respective status by separate letter mailed to their residence address.

**PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.**

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

<b>Number of RESPONSIBLE PERSON(S) :</b> 1	
<b>Number of EMPLOYEE POSSESSOR(S):</b> 4	
LAST NAME, First Name, Middle Name	Clearance Status
<b>RESPONSIBLE PERSONS:</b>	
0001 TRUDEAU, JASON ANTHONY	1 Cleared
<b>EMPLOYEE POSSESSORS:</b>	
0001 BECK, TYLER RUSSELL	4 Cleared
0002 CARRIGER, JOSHUA ROY	Cleared
0003 DIETLE, DEREK JAMES	Cleared
0004 DIETLE, JACK ANTHONY	Cleared

<b>continued</b>	
LAST NAME, First Name, Middle Name	Clearance Status

4-MI-125-54-7F-01210 Expired Date: June 1, 2027 GEN X PYROTECHNICS OF 2906 PINE NEEDLE DR, WHITE LAKE, MI 48383



**U.S. Department of Justice**  
 Bureau of Alcohol, Tobacco, Firearms and Explosives  
 Federal Explosives Licensing Center  
 244 Needy Road  
 Martinsburg, West Virginia 25405

901090: MH/FLS  
 5400  
 File Number: 4MI01210

05/16/2024

**SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:**

**JASON ANTHONY TRUDEAU**

CEO  
 (248)252-0029

2906 PINE NEEDLE DR  
 WHITE LAKE, MI 48383

**and is ONLY valid under the following Federal explosives license/permit:**

4-MI-125-54-7F-01210

GEN X PYROTECHNICS  
 2906 PINE NEEDLE DR  
 WHITE LAKE, MI 48383

Dear JASON TRUDEAU:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard  
 Chief, Federal Explosives Licensing Center (FELC)

**FELC Customer Service.** If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

**Mail:** ATF  
 Chief, FELC  
 Attn.: LOC Correction  
 244 Needy Road  
 Martinsburg, West Virginia 25405

**Fax:** 1-304-616-4401  
 Chief, FELC  
 Attn.: LOC Correction

**Call toll-free:** 1-877-283-3352

**WWW.ATF.GOV**

4MI01210-R-05/16/2024-TRUDEAU-JASON-ANTHONY-CEO

JASON ANTHONY TRUDEAU

Responsible Person Letter of Clearance for:

**MICHIGAN** MI USA  
**COMMERCIAL DRIVER LICENSE**

T 630 373 067 896 ISS 11-20-2018  
 DOB 11-23-1968 EXP 11-23-2022 112368

JASON ANTHONY TRUDEAU  
 2906 PINE NEEDLE DR  
 WHITE LAKE, MI 48893-3285

Sex M Hgt 601 Eyes BRO  
 Lic Type CC End H

Restrictions: K-001, Immediate only, L-No air brk  
 CAN

DOB: 60844717182

11/23/2022



*Jason Trudeau*



MSDS - *Material Safety Data Sheet*  
**UN0335, FIREWORKS 1.3G, PGII**

Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630

**Section II – Hazardous Ingredients / Identity Information**

Contains Pyrotechnic Compositions that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

OSHA PEL – N/A                      ACGIH TLV – N/A

OTHER LIMITS – N/A

**Section III – Physical / Chemical Characteristics**

Boiling Point: - N/A                      Specific Gravity: - N/A

Vapor Pressure: - N/A                      Melting Point: - N/A

Vapor Density: - N/A                      Evaporation Rate: - N/A

Solubility in Water: - N/A

Appearance and Odor: - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

**Section IV – Fire and Explosion Hazard Data**

Flash Point: - N/A                      Flammable Limits: - N/A

LEL: - N/A                                  UEL: - N/A

Extinguishing Media: Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

Special Fire Fighting Procedures: Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

**Section IV – Fire and Explosion Hazard Data- Continued**

Unusual Fire and Explosion Hazards: Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

**Section V – Reactivity Data**

Stability: - Stable

Conditions to Avoid: - Open Flames, Sparks, High Temperatures, Friction or Impact.

Incompatibility (*Materials to Avoid*): - Do Not Allow Fireworks to Get Wet.

Hazardous Decomposition or Byproducts: - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

Hazardous Polymerization: Will Not Occur

Conditions to Avoid: - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

## Section VI – Health Hazard Data

Route(s) of Entry: - N/A    Inhalation: -N/A    Skin: - N/A    Ingestion: - N/A

Health Hazards (Acute and Chronic): - N/A

Carcinogenicity: N/A    NTP?: - N/A    IARC Monographs?: -N/A

OSHA Regulated: - NO

Signs and Symptoms of Exposure: - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

Medical Conditions Generally Aggravated by Exposure: - Eye Sensitivity, Respiratory Conditions.

Emergency and First Aid Procedure: - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

## Section VII – Precautions for Safe Handling and Use

Steps to Be Taken in Case Material is Released or Spilled: - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

Waste Disposal Method: - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

Precautions in Handling and Storing: - Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIORMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

Other Precantions: - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

## Section VIII – Control Measures

Respiratory Protection: N/A

Ventilation: - N/A    Local Exhaust: - N/A    Special: - N/A

Mechanical: -N/A    Other: - N/A

Protective Gloves:- N/A    Eye Protection: - When Shooting Fireworks 1.3G

Other Protective Clothing or Equipment: - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

Work / Hygienic Practices: - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking.



# Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks

1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
2. Contact Jason Trudeau with Gen-X Pyrotechnics for proper pickup.

Gen-X Pyrotechnics will pick up any unused display fireworks and take them to an authorized facility for a proper disposal.



248.252.0029



genxpyro@comcast.net  
info@genxpyrotechnics.com



www.genxpyrotechnics.com

# Hartland Township Board of Trustees Meeting Agenda Memorandum

**Submitted By:** Scott Hable, Director of Public Works

**Subject:** 2025 Security Camera System Upgrade Project

**Date:** January 14, 2025

## Recommended Action

Move to approve the 2025 Security Camera System Upgrade project to SSD Cabling and Cameras LLC for an amount not to exceed \$28,000.

## Discussion

Hartland Township has security camera systems located at not only township hall, but Hero Center, Spranger, Settlers, and Heritage Parks. While these systems provided decent protection at time of install, they have required more maintenance as of late and cannot display the quality that newer technology can now provide. Being outdated, the current systems have no remote access and require township staff to physically access each location if footage needs to be attained.

With vandalism always a threat in the many public areas owned by the township, having the ability to quickly identify issues with clear resolution and secure reliability is a must for the township to help protect its assets, as well as help guarantee safety of our residents while using these facilities. These updates will include a mix of upgraded cameras as well as complete system upgrades at each location to offer remote access, any day, any time.

Staff gathered quotes for these services, with SSD Cabling showing significant savings over the other quote. Total quoted cost is \$25,725.64. Staff is recommending an approximate 8.5% contingency for unforeseen costs during this project.

## Financial Impact

Is a Budget Amendment Required?     Yes     No

The finance director will determine the necessary budget amendment to cover this cost. \$20,000 will be reallocated from 401 contingencies and the remainder from the 401-fund balance surplus.

## Attachments

SSD location cost breakdown

SSD Cabling and Cameras LLC quote

EOS Solutions quote

<b>SSD HARTLAND TOWNSHIP CAMERA SYSTEM UPGRADE</b>	
<b>LOCATION</b>	<b>COST</b>
<b>SETTLERS PARK &amp; TOWNSHIP HALL</b>	<b>\$12,079.83</b>
<b>HERITAGE PARK</b>	<b>\$2,755.37</b>
<b>HERO CENTER</b>	<b>\$8,103.60</b>
<b>SPRANGER FIELD</b>	<b>\$2,786.84</b>
<b>TOTAL</b>	<b>\$25,725.64</b>
<b>TOTAL INCLUDING APPROX. 8.5% CONTINGENCY</b>	<b>\$28,000.00</b>



**QUOTE No. 15172**

Order No.  
 Valid for 30 days

Hartland Township  
 Twp Hall & Settlers Park

**Site:** 2655 Clark Rd Hartland  
**Site Contact:** Scott Hable  
**Date:** 10/16/2024

**Surveillance Installation**

Install bridge from twp hall to bathroom house at park  
 Upgrade server at twp hall to DW server with 20TB HDD - using existing switches for existing cameras  
 Replace 1 dome with white light led camera to pavillion facing the lot  
 Replace LPR on pavillion with AI Reader  
 Upgrade 3 Domes to Turrets on Pavillion  
 Add 2 Cameras to Twp Hall  
 \*\*Add one Varifocal camera with AI and IR illuminator for back corner of lot- Optional (\$2,072.79) deduct this amount if opting out of this

Item	Quantity	Unit Price	Total
Ubiquiti PTP Bridge	1.00	\$262.80	\$262.80
Cat6	0.80	\$288.00	\$230.40
Keystones, RJ45s	1.00	\$36.00	\$36.00
Cable Management Material	1.00	\$24.00	\$24.00
Network Switch (Bathroom Building) 8 port	1.00	\$119.99	\$119.99
Digital Watchdog DW-BJDX1120T-LX Blackjack DX1 NVR with DW Spectrum, 80Mbps, Linux OS, 20TB HDD (includes 4 lic)	1.00	\$2,109.96	\$2,109.96
Digital Watchdog DWC-MT95WW28TW MEGApix 5MP Turret IP Camera with White Light LEDs, 2.8mm Fixed Lens - 1 on pavillion facing lot	1.00	\$279.45	\$279.45
Digital Watchdog DWC-XSBA05MiL 5MP WDR AI ANPR Bullet IP Camera, 6-50mm Varifocal Lens, NDAA Compliant - replace LPR	1.00	\$1,696.03	\$1,696.03
Digital Watchdog DWC-VSTB04BI MEGApix 4MP WDR Turret IP Camera with Smart IR, 2.8mm Fixed Lens, NDAA Compliant - 3 on pavillion, 2 on twp hall	5.00	\$158.39	\$791.95
Digital Watchdog VF Bullet DWC-XSBJ08Mi MEGApix Ai 4K bullet IP	1.00	\$946.67	\$946.67



admin@ssdcabling.com  
 www.ssdcabling.com  
 248-717-1579

**QUOTE No. 15172**

Order No.  
 Valid for 30 days

camera with vari-focal lens, IR and an AI engine (this is to zoom in on corner of lot, optional add on)			
Digital Watchdog DWC-MT9JUNC Junction Box for Fixed Lens T9 Turret Cameras	6.00	\$15.57	\$93.42
Digital Watchdog DWC-BLJUNC-W Junction Box for B1 and B2 Bullet Cameras	1.00	\$30.88	\$30.88
Digital Watchdog DW-ILHYBIP940 NightWatch IR and White Light LED IP-Enabled Hybrid Illuminator (this would also be for the VF camera to zoom in on the lot better, optional add)	1.00	\$895.24	\$895.24
Spectrum Licenses Needed	16.00	\$85.19	\$1,363.04
Labor	32.00 hrs	\$100.00	\$3,200.00

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<b>Sub Total</b>	\$12,079.83
<b>Tax</b>	\$0.00
<b>Total</b>	\$12,079.83

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Please sign to accept the quote and return to our office.

Hartland Township

Please contact us if you have any queries regarding this quote.

*Amber Strong*



**QUOTE No. 15175**

Order No.  
 Valid for 30 days

Hartland Township

**Site:** Heritage Park  
**Site Contact:** Scott Hable  
**Date:** 10/16/2024

**Surveillance Installation**

- New server
- Re-use existing cameras, program on DW Server
- Replace 1 camera
- Add 1 new camera

Item	Quantity	Unit Price	Total
Digital Watchdog DW-BJDX1104T-LX Blackjack DX1 NVR with DW Spectrum, 80Mbps, Linux OS, 4TB HDD	1	\$1,236.05	\$1,236.05
Digital Watchdog DWC-VSTB04BI MEGApix 4MP WDR Turret IP Camera with Smart IR, 2.8mm Fixed Lens, NDAA Compliant	2.00	\$157.51	\$315.02
Spectrum Licenses Needed	1.00	\$85.19	\$85.19
Cat6	0.50	\$288.00	\$144.00
Cable Management, Rj45s, Material	1.00	\$24.00	\$24.00
Network Switch 8 port	1.00	\$119.99	\$119.99
Junction Boxes	2.00	\$15.56	\$31.12
Labor	8.00 hrs	\$100.00	\$800.00

---

<b>Sub Total</b>	\$2,755.37
<b>Tax</b>	\$0.00
<b>Total</b>	\$2,755.37

---

Please sign to accept the quote and return to our office.

Hartland Township

Please contact us if you have any queries regarding this quote.

*Amber Strong*





**QUOTE No. 15173**

Order No.  
 Valid for 30 days

Hartland Township

**Site:** Hero Center  
**Site Contact:** Scott Hable  
**Date:** 10/16/2024

**Surveillance Installation**

Install new system – all new cabling & equipment  
 DW Server with 12TB HDD  
 13 Cameras

Item	Quantity	Unit Price	Total
Digital Watchdog DW-BJDX1112T-LX Blackjack DX1 NVR with DW Spectrum, 80Mbps, Linux OS, 12TB HDD	1.00	\$1,637.42	\$1,637.42
Digital Watchdog DWC-VSTB04BI MEGApix 4MP WDR Turret IP Camera with Smart IR, 2.8mm Fixed Lens, NDAA Compliant	13.00	\$157.51	\$2,047.63
Digital Watchdog DWC-MT9JUNC Junction Box for Fixed Lens T9 Turret Cameras	5.00	\$15.57	\$77.85
Cat6	1.50	\$288.00	\$432.00
Cable Management, Rj45s, Material	1.00	\$60.00	\$60.00
Network Switch - 16 port	1.00	\$281.99	\$281.99
Spectrum Licenses Needed	9.00	\$85.19	\$766.71
Labor	28.00 hrs	\$100.00	\$2,800.00

---

<b>Sub Total</b>	\$8,103.60
<b>Tax</b>	\$0.00
<b>Total</b>	\$8,103.60

---

Please sign to accept the quote and return to our office.

Scott Hable

Please contact us if you have any queries regarding this quote.  
*Amber Strong*



admin@ssdcabling.com  
www.ssdcabling.com  
248-717-1579

**QUOTE No. 15174**

Order No.  
Valid for 30 days

Hartland Township

**Site:** Spranger Field  
**Site Contact:** Scott Hable  
**Date:** 10/16/2024

**Surveillance Installation**

New server  
Nanobeam setup from Fire Department (will need one open port on their switch)  
Re-use existing cameras, program on DW Server

Item	Quantity	Unit Price	Total
Digital Watchdog DW-BJDX1104T-LX Blackjack DX1 NVR with DW Spectrum, 80Mbps, Linux OS, 4TB HDD	1.00	\$1,236.05	\$1,236.05
Cat6	0.50	\$288.00	\$144.00
Cable Management, Rj45s, Material	1.00	\$24.00	\$24.00
Ubiquiti PTP Bridge	1.00	\$262.80	\$262.80
Network Switch 8 port	1.00	\$119.99	\$119.99
Labor	10.00 hrs	\$100.00	\$1,000.00

---

<b>Sub Total</b>	\$2,786.84
<b>Tax</b>	\$0.00
<b>Total</b>	\$2,786.84

---

Please sign to accept the quote and return to our office.

Hartland Township

Please contact us if you have any queries regarding this quote.  
*Amber Strong*



Today's Date 10/10/24

Exhibit A (Description of Materials)

eos
5267 Commerce Rd.
Flint, MI 48507
Tel 810-433-3308
Fax 810-629-0711

Company Name: Hartland Township
Contact Name: Scott Hable
Address: 2655 Clark Rd.
City, State, Zip: Hartland, MI 48353
Phone: 810-632-7498
Cell: 517-404-4651
Email: shable@hartlandtwp.com

Table with 1 column: BILL TO:

QUOTE

Sale
Job #

Sales Person Brent Kryder

Table with 1 column: Extra Information
City Hall & Settlers Park

Main table with columns: QTY, Part #, Description, Item Price, Extended Price. Contains 13 rows of item details including NVRX2, EOSMP5BLTE, LPR5MP, LICENSE, WIRELESS BRIDGE, 24GIG SWITCH, 8GIG SWITCH, CAT6, CAT6S, LABOR, and EOS PP Complete.

Pricing as Quoted will be honored for 90 days / After 91 days subject to change
Tax Rate [ ] Subtotal: \$22,203.00
Tax:
Total: \$22,203.00

Upon Quote Acceptance - Contract will be furnished with terms and conditions

Quote Acceptance Name & Title (Please Print)

Quote Acceptance Signature

Date of Acceptance



Exhibit A
(Description of Materials)

Today's Date 10/10/24

QUOTE

Sale
Job #

eos
5267 Commerce Rd.
Flint, MI 48507
Tel 810-433-3308
Fax 810-629-0711

Company Name: Hartland Township
Contact Name: Scott Hable
Address: 12439 Highland Rd.
City, State, Zip: Hartland, MI 48353
Phone: 810-632-7498
Cell: 517-404-4651
Email: shable@hartlandtwp.com

BILL TO: table with contact details

Sales Person Brent Kryder

Extra Information table with Heritage Park

Main items table with columns: QTY, Part #, Description, Item Price, Extended Price

Pricing as Quoted will be honored for 90 days / After 91 days subject to change
Tax Rate
Subtotal: \$8,183.00
Tax:
Total: \$8,183.00

Upon Quote Acceptance - Contract will be furnished with terms and conditions

Quote Acceptance Name & Title (Please Print)

Quote Acceptance Signature

Date of Acceptance



Exhibit A
(Description of Materials)

eos
5267 Commerce Rd.
Flint, MI 48507
Tel 810-433-3308
Fax 810-629-0711

Company Name: Hartland Township
Contact Name: Scott Hable
Address: 3191 Hartland Rd.
City, State, Zip: Hartland, MI 48353
Phone: 810-632-7498
Cell: 517-404-4651
Email: shable@hartlandtwp.com

BILL TO: Table with header and empty rows

QUOTE

Sale
Job #

Sales Person Brent Kryder

Table with header 'Extra Information' and one row containing 'Hero Center'

Main table with columns: QTY, Part #, Description, Item Price, Extended Price. Contains multiple rows of equipment and labor details.

Subtotal: \$15,523.00
Tax:
Total: \$15,523.00

Pricing as Quoted will be honored for 90 days / After 91 days subject to change

Tax Rate [ ]

Upon Quote Acceptance - Contract will be furnished with terms and conditions

Quote Acceptance Name & Title (Please Print)

Quote Acceptance Signature

Date of Acceptance



**Exhibit A  
(Description of Materials)**

**eos**  
5267 Commerce Rd.  
Flint, MI 48507  
Tel 810-433-3308  
Fax 810-629-0711

**BILL TO:**  
Company Name: Hartland Township  
Contact Name: Scott Hable  
Address: 3205 Hartland Rd.  
City, State, Zip: Hartland, MI 48353  
Phone: 810-632-7498  
Cell: 517-404-4651  
Email: [shable@hartlandtwp.com](mailto:shable@hartlandtwp.com)

**QUOTE**

Sale  
Job #

**Sales Person** Brent Kryder

Extra Information	
Spranger Park	

QTY	Part #	Description	Item Price	Extended Price
1	NVRX1	1-12 Channel Network Video Recorder - Rack Mount Chassis / 120 Gigabyte Solid State HD for OS / 6 Terabyte Purple HD for Storage / i5 Intel 6 Core Processor / 8 GB DDR4 Memory / 16 GB Flash Drive for Video Back-up / Linux - Ubuntu 20.04 OS / Wireless Keyboard & Mouse Combo / 30+ Days Recording	\$3,450.00	\$3,450.00
4	LICENSE	License for Existing IP Camera (Per Camera / Must Confirm Supported)	\$125.00	\$500.00
2	WIRELESS BRIDGE	Weatherproof 2000Ft Range Wireless Bridge - Single (Networked/Configured) Mounting Accessories Included - Requires Shielded CAT6	\$429.00	\$858.00
1	8GIG SWITCH	8 Port POE Gigabit Switch Unmanaged	\$249.00	\$249.00
2	CAT6S	Category 6 Cable Shielded Including Misc Connections (Per Camera /Below 250')	\$125.00	\$250.00
1	LABOR	Total Labor & Installation Costs	\$3,000.00	\$3,000.00
1	EOS PP Complete	Eos Protection Plan Includes: 1 Year All Parts and Labor Warranty; Training with Training Manual; Website for Remote Internet Viewing (Must be at least Windows 7 or Mac 10); Networking and Router Configuration; 1 Year On-Line Support; iPhone/Droid Setup - Port Forwarding and Configuration	INCLUDED	

Pricing as Quoted will be honored for 90 days / After 91 days subject to change

Tax Rate  Subtotal: \$8,307.00  
Tax: \_\_\_\_\_  
Total: \$8,307.00

Upon Quote Acceptance - Contract will be furnished with terms and conditions

Quote Acceptance Name & Title (Please Print)

Quote Acceptance Signature

Date of Acceptance

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Michael Luce, Township Manager

**Subject:** Workshop Trustee Compensation

**Date:** January 9, 2025

### **Discussion**

Manager Luce will lead a workshop discussing the compensation of the Township Trustees. Compensation is to be evaluated annually.

## **Hartland Township Board of Trustees Meeting Agenda Memorandum**

**Submitted By:** Michael Luce, Township Manager

**Subject:** Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)

**Date:** January 8, 2025