

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
April 02, 2024 – 7:00 PM

1. Call to Order

The meeting was called to order by Clerk Ciofu at 7:00 p.m.

Motion to have Clerk Ciofu chair the meeting for April 2, 2024.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain (via teleconference), Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell,

ABSENT: Trustee Petrucci

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

4. Approval of the Agenda

Move to approve the agenda for the April 2, 2024 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the April 2, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 03-19-24 Hartland Township Board Regular Meeting Minutes

7. Pending & New Business

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a. 2024 Chloride Purchase

Public Works Director Scott Hable gave a brief overview of the annual renewal of the Chloride treatment contract with the Livingston County Road Commission (LCRC). He stated he was seeking authorization for the purchase of roadway chloride through Chloride Solutions not to exceed \$111,100 for the 2024 chloride treatment of our gravel roads.

Move to authorized the Public Works Director to act on behalf of the Township to facilitate the purchase and application of roadway chloride with the forthcoming contract from Chloride Solutions in an amount not to exceed \$111,100.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

b. 2024 Gravel Road Improvements

Director Hable gave a brief overview of the limestone applications for Clyde Rd, Cullen Rd., and Maxfield Rd. He stated that these road improvements were all included in the 2024-2025 budget and we are looking for approval to proceed with the proposed contracts.

Move to approve the contracts for the 2024 Gravel Road Improvements and allow the Public Works Director to act on behalf of the Township for decisions relating to the projects.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

c. 2024 Old 23 Reconstruction and Widening Project

Director Hable gave a brief overview of the construction project on Old US-23 south of M-59 and our portion of the project costs. He stated that our portion was originally set at approximately \$1.3 million, but once the federal aid dollars were applied our portion was reduced to \$686,402. Trustee Germane inquired as whether this was being funded out of the road millage and Director Hable stated that that was correct. Manager Luce gave a brief overview of this cost sharing project stating it was originally scheduled as a 2023 project with the County and State, but due to the construction on M-59 last summer they moved this project to 2024. In doing so, more grant dollars became available, and it basically cut our costs in half. Manager Luce stated this will be an all summer-long project. Trustee Germane stated that this was another example of our road millage at work at the Township level. Manager Luce mentioned that this is a direct reflection of our maximum use of road millage dollars for road improvements by being able to utilize matching funds from the State and County level to improve more roads at a lower cost for the Township.

Move to approve the Project Agreement with the Livingston County Road Commission as presented in an amount not to exceed \$686,402.

Motion made by Trustee O'Connell, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

Abstaining: Supervisor Fountain (teleconference)

8. Board Reports

Clerk Ciofu - No report.

Treasurer Horning - No report,

Trustee Germane - Stated that in his role as a Director of the HERO Teen Center, they received approval several years ago for the installation of a greenhouse at the Teen Center. He stated that it has been used for the last several years and it works so good that it gets super hot inside. Fans were ordered to recirculate the air and exhaust some of this hot air and he wanted to thank the Township for coordinating the electricians to get the fans installed with the next few months. He stated this was another example of how the Township and other non-profits in the Township work together.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated we have previously discussed the possibility of having another part-time employee in the Planning Department for Zoning and Landscaping issues going forward. We left this with establishing a Committee of potentially himself, Planning Director Troy Langer, Supervisor Fountain, and Planning Commission Chair Larry Fox to determine the scope of work that this may entail. He stated we have the job description that outlines the qualifications for the job, but we need to develop what we would want this position to concentrate on. He also stated that we have had several inquiries from individuals that would be interested in this position and we would like to move forward with this Committee. Manager Luce also stated we previously set up a Committee to discuss the overall Board compensation and he is looking for feedback in proceeding with this issue. Manager Luce reported the Capital Improvement Plan (CIP) has budgeted \$100,000 for limestone for the Heritage Park parking lot and he stated we have two quotes back so far that are slightly above what is budgeted. This was discussed at the Admin Committee and it was recommended to move forward with this project this year. The lowest quote so far is for \$124,900. This is a four inch cap, graded, rolled and compacted, with parking blocks removed and then replaced. He stated we have also received quotes for replacing the asphalt in front of the bay doors at the Hartland Deerfield Fire Station 62. He stated the Fire CIP included \$100,000 for this and that we have received eight quotes for this with the lowest quote being just over \$60,000, not including density testing which would be another \$3,500. This will be brought back at the next Board meeting. Manager Luce stated that we are seeing lower costs for these projects, but we need to get on the contractors schedule soon to avoid getting into the November schedule. He gave a brief update on the Livingston County Board of Commissioners closed session meeting regarding the Septage Receiving station stating that they thought the Dispute Resolution Panel agreement

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was favorable but it needed to be put into legal terms that both sides could agree upon. Trustee O'Connell inquired as to whether the Master Operating Agreement (MOA) will need to be updated or amended and Manager Luce responded that if this solution gets agreed upon, then the MOA would be amended. Manager Luce stated that he and Director Hable went to the Huron Valley Federal Aid Committee meeting last week and spoke with MDOT regarding safer pathways and there may be an opportunity to procure some grant money for our M-59 sidewalk project. He also stated that they will be meeting with the LCRC on future road projects. He stated we did this a year ago and we will be updating this as we go forward with developing language for the road millage renewal. He stated that a road millage renewal would generate approximately \$10.5 million, and the LCRC would match around \$8 million of that, so we would be getting \$18 million of road projects completed with our \$10.5 million millage. Trustee Germane inquired as to the poor shape of the Township Hall parking lot and Manager Luce stated this will be coming to the Board in the next few meetings. He stated we have \$400,000 budgeted in the CIP for this parking lot. Director Hable has reached out for quotes and we have received one favorable quote that is under what we budgeted. We also discussed at Admin to get quotes on paving Settler's Park parking lot as both a separate project and a combined project as they will already be here doing the Township parking lot. Trustee McMullen inquired as to what future roads were discussed with the LCRC. Manager Luce stated the two major projects were the paving of Pleasant Valley Rd. and Bergin Rd and gave a brief overview of the difficulties of these projects that make them very expensive to complete. He states there were 10-12 other roads that were scheduled for some form of improvement or maintenance. Clerk Ciofu stated that we need to schedule a six-month review for the Township Manager.

10. Adjournment

Move to adjourn the meeting at 7:30 p.m.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell
Voting Nay: None
Absent: Trustee Petrucci
Abstaining: Supervisor Fountain (teleconference)

Submitted by



Larry N. Ciofu, Clerk