

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
November 29, 2022 – 7:00 PM

1. Call to Order

The meeting was called to order by Clerk Ciofu at 7:00 p.m.

Move to have the Clerk chair the meeting in Supervisor Fountain's absence.

Motion made by Treasurer Horning, Seconded by Trustee Germane

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Abstained: Trustee Petrucci (remote)

Absent: Supervisor Fountain

2. Pledge of Allegiance

3. Roll Call

PRESENT: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell.
Trustee Petrucci (attending remotely from Florida)

ABSENT: Supervisor Fountain

Also present were Township Manager Bob West (via video conference), Public Works Director Mike Luce, and Planning Director Troy Langer.

4. Approval of the Agenda

Treasurer Horning would like to add to Pending & New Business 7 c. Hartland Gymnastics Academy Charitable Gaming License.

Move to approve the agenda for the November 29, 2022, Hartland Township Board meeting as amended.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Abstain: Trustee Petrucci (remote)

Absent: Supervisor Fountain

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the November 29, 2022, Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Abstain: Trustee Petrucci (remote)

Absent: Supervisor Fountain

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- a. Approve Payment of Bills.
- b. Approve Post Audit of Disbursements Between Board Meetings.
- c. 10-01-22 Hartland Township Board Regular Meeting Minutes
- d. Confirm the Supervisor's appointments – Jeff Burroughs, David Greig, Jon Litteral, and Cheryl Mara (as alternate) to Board of Review (01/01/23-12/31/24)
- e. Confirm Supervisor's Appointments – Sue Grissim, Tom Murphy, and Matthew Eckman to Planning Commission (01/01/23-12/31/25)
- f. Confirm the Supervisor's appointments – Mike Mitchell, Ed Seguin and Jim Bunn (as alternate) to Zoning Board of Appeals (01/01/23-12/31/24)
- g. RPT REU Transfer Agreement

7. Pending & New Business

- a. Site Plan with Special Land Use Application #22-015 (Mini warehouse establishment with outdoor storage as accessory to a permitted use)

Planning Director Troy Langer gave a brief overview of a special land use permit for a storage facility between Old US-23 and US-23. The project involves a mini warehouse storage facility with an outdoor storage component to it. The mini warehouse storage component is simply just a site plan review typically administered by the Planning Commission (PC). The addition of outdoor storage triggers a special land use permit and the outdoor storage is only permitted if it is accessory to another permitted use in the light industrial which would be the mini storage that is proposed. This went before the PC in November and a Public Hearing was held. No one came and spoke at the public hearing. There are a total of 8 buildings that are the mini storage building, three canopy storage buildings, and centrally located area that will be outdoor storage. The goal is to have the outdoor storage area screened as much as possible from outside of the property. In total there is 130,990 square feet of building area. The site plan portion was approved by the Planning Commission. The special use permit was recommended for approval. The applicant was present to answer any questions.

Move to Approve Special Land Use Permit #22-015, as outlined in the Staff Memorandum, dated November 22, 2022.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee O'Connell

Voting Nay: None

Abstain: Trustee Petrucci (remote)

Absent: Supervisor Fountain

- b. ARPA Community Project Funding Program

Township Manager Bob West gave a brief overview of the ARPA Community Project Funding Program. He stated we have allocated \$75,000 of the ARPA funding for community civic organizations to have an opportunity to apply for ARPA funding for community projects. The Township Administrative Committee will review and determine the most beneficial projects for Township Board presentation and subsequent approval of funding. Manager West presented the ARPA Project Funding Application for discussion. The applications will be received by the Township Manager, reviewed by the Administration Committee and each qualified project would come to the Township Board for approval. The application period will be open for 60 days. The projects will have to be completed by the end of 2023. Clerk Ciofu inquired as to

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how this funding project will be rolled out to the community. Manager West stated that he will reach out to our local civic organizations, and it will be made public on the Township's website. Projects will be evaluated based on the merits and benefits to the public

Move to approve the ARPA Community Project Funding program as presented.

Motion made by Trustee O'Connell, Seconded by Trustee Germane.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee O'Connell

Voting Nay: None

Abstain: Trustee Petrucci (remote)

Absent: Supervisor Fountain

c. Hartland Gymnastics Academy Charitable Gaming License

Treasurer Horning stated that we received this request for the Charitable Gaming License after the agenda was published. This event takes place in early December, so we asked to have it added to tonight's agenda and stated that this is a Resolution.

Move to approve the Resolution for a Charitable Gaming License for Hartland Gymnastics Academy for their December 10, 2022 Fundraiser.

Motion made by Treasurer Horning, Seconded by Trustee Germane. Roll call vote taken.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen,
Trustee O'Connell

Voting Nay: None

Abstained: Trustee Petrucci (remote)

Absent: Supervisor Fountain

Motion passed: 5-0-2

8. Board Reports

Trustee Germane - No report

Trustee O'Connell - No report

Trustee McMullen - No report

Trustee Petrucci - No report

Clerk Ciofu – Stated there was a tie for the last position on the Hartland School Board at the November 8, 2022 election. The process for breaking the tie was a drawing between the candidates. The individual that lost that drawing filed for a recount. The Board of Canvassers met to discuss the objection to the recount and denied it. There will be a recount of the Hartland School Board of Education on Friday December 2, 2022. The recount will be held at the EMS building in Howell. All of the Hartland School Districts ballots will be recounted.

Treasurer Horning - The tax bills are in the mail. The bills are neon orange so they should stand out.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager West gave a brief overview of the Site Plan reviews including the revised plan for Mister Car Wash, a mixed use project for the southwest corner of M-59 and Old US-23, and the Charyl Stockwell Academy expansion. He also stated that in the Parks CIP Survey the

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HAYAA Storage Facility at Spranger was rated high as a priority project. This project as originally designed by HAYAA would not qualify for a permit from the Livingston County Building Department. We are considering a new storage building and upgrades to the concession stand exterior. As this project scored extremely high in the Survey, we will be looking at gathering data on an engineering proposal to come before the Board to have this ready for spring construction if we were to go forward with the project. Manager West stated that there has been very slow progress with regards to the Dispute Resolution Panel on the Septage Receiving Station issues, but Director Luce facilitated a meeting with Livingston County DPW staff where we appear to be making some progress. He stated that MDOT put a piling through the sewer line in front of Arby's, causing some traffic congestion in that area, but repairs have now been completed. Manager West also stated that they have reviewed the Livingston County Water and Sewer Rates and that there will be no changes in the rates for the coming periods in Hartland. Manager West stated he will have a draft Strategic Plan for 2023 to present to the Board shortly. He will also be setting up a meeting with the Sheriff's Department to discuss observations and issues since the Police Contract's inception. He and Director Luce will also be meeting with the Livingston County Road Commission with regards to a potential road millage renewal plan. Manager West also informed the Board that Assessor Jim Heaslip is retiring from Hartland Township at the end of the Fiscal Year. Manager West commended Assessor Heaslip for his outstanding work during his fifteen years with the Township highlighting his consistent perfect AMAR scores. Assessor Heaslip has volunteered to assist us in onboarding a new assessor.

10. Adjournment

Move to adjourn the meeting at 7:25 p.m.

Motion made by Treasurer Horning, Seconded by Trustee O'Connell.

Voting Yea: Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Abstain: Trustee Petrucci (remote)

Absent: Supervisor Fountain

Submitted by



Larry N. Ciofu, Clerk