

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES  
November 16, 2021 – 7:00 PM

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,  
Trustee O'Connell, Trustee Petrucci

ABSENT: Clerk Ciofu

Also present was Township Manager Bob West.

**4. Approval of the Agenda**

**Move to approve the agenda for the November 16, 2021, Hartland Township Board meeting as presented.**

Motion made by Trustee Petrucci. Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,  
Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Clerk Ciofu

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the November 16, 2021, Hartland Township Board meeting as presented.**

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,  
Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Clerk Ciofu

- a. 10-19-2021 Hartland Township Board Regular Meeting Minutes
- b. 10-29-2021 Hartland Township Board Special Meeting – Strategic Planning
- c. 10-29-2021 Hartland Township Board Special Meeting Minutes
- d. Post Audit Disbursements
- e. Approve Payment of Bills

**7. Pending & New Business**

- a. Hartland Woods Road SAD - Resolution 2

Supervisor Fountain reported that this was part of a public hearing at our October 19, 2021 Board meeting and that there were a lot of questions that came up in that public hearing. Township Manager Bob West stated that this was a resident petition-initiated road

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improvement project for the Hartland Woods development. The residents have secured an appropriate number of signatures for the Board consideration to move forward on this project. This project requires four resolutions to be approved by the Township Board as well as two public hearings to be held. On October 19, 2021, the first public hearing was held associated with this project. The resolution of determination was tabled at that time in an effort to conduct an informational meeting for the residents to provide additional information based on the public hearing comments. There was a representative from the Livingston County Road Commission (LCRC) here at that meeting on November 10, 2021, as well as approximately 14-18 residents from the Hartland Woods development. The informational meeting went very well as far as the information that was relayed to the residents. We have heard no objections or no changes in the desires of the residents after holding that meeting regarding their position on the project. Based upon that Manager West recommends we move forward. Manager West is seeking adoption of the resolution of determination which is the second of four total resolutions that will be required by the Township Board to be approved for the project to proceed.

Supervisor Fountain inquired as to the timeline for future resolutions that are required. Manager West stated that the third resolution does require the second public hearing prior to adoption. The public hearing will be held, and then if the Board so desires, we will adopt the third resolution. For the public hearing, all of the residents within the district will receive an individual direct mailing from the Township and the public hearing will also be published in the Livingston County Press and Argus, as well as on the Township website. At a subsequent Board meeting after the public hearing, the final resolution will confirm the assessment role. After that we have a 30-day mandatory waiting period for residents to appeal through the State of Michigan and at that point the process will begin as far as moving forward with the construction. Manager West stated that we will be into the winter season, but we will get on the schedule for LCRC, secure pricing, and move forward with construction most likely after school lets out in 2022. Trustee Germane inquired as to drainage improvements that have been discussed in light of the project having no formal drainage improvements. Manager West stated that the LCRC will provide limited drainage improvements as they are limited to the right of way. They have provided drainage maintenance of ditching and culvert repair and will be removing obstructive trees in the future. The cost of these limited maintenance items will not be part of the special assessment for this project.

**Move to approve Resolution of Determination (2 of 4 total) for the Hartland Woods road improvement special assessment district as presented.**

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Abstaining: Treasurer Horning

Voting Nay: None

Absent: Clerk Ciofu

b. Park Plant Management Plan Proposal

Manager West gave a brief overview of a proposal from a company called Plantwise that performs plant management work for municipalities across the state. Our particular case is the mitigation of invasive species in Settlers Park. It was noted that Settlers Park has quite a few different plants that are invasive and they are choking out the native plants. Back in

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2018, the Township Board directed the Public Works Director at that time to pursue a proposal for what it would take to mitigate the invasive species within Settlers Park. Simultaneously we were looking at a phragmites issue at Spranger Field to which we started with mowing and unfortunately the pandemic hit. Prior to the pandemic hitting these two projects were part of the approved CIP. We temporarily put a hold on all projects upon the Governor's COVID directives as we were not sure what that was going to do to the Township revenues. We are now in a good financial position to invest into our park system and clean this up as these invasive species will definitely become worse. The analysis took almost two weeks to conduct and there were 14 priority areas identified with the actual invasive type of plant that they are looking to mitigate and remove. A map was shown of priority areas. Due to the seasonal dependency of this work, Manager West is requesting an amount not to exceed \$57,300 over the next twelve months. Some of the work would start this year, but certain species would be better addressed in various seasons of the year.

Trustee Petrucci inquired as to whether this is an annual expense or a one-time expense. Manager West stated that this is one-time broad-brush treatment but would probably require a 3-5 year touchup which would generally be around \$3000-\$5000 as you would just be spot treating it. Trustee Petrucci inquired as to adjacent property owners that share an invasive species area and the effect this would have with regards to invasive species migrating back into Settler's Park. Manager West discussed this with David Mindell of Plantwise and Mr. Mindell stated that these species are migrating from the east to the west and because the majority of these species root structures are above ground, he is not concerned with them coming back after treatment. Trustee Petrucci also inquired as to whether any of these chemicals are harmful to animals. Manager West stated that they are not harmful once they are in the plant and because they are not doing a mass spraying there will be no overspray. They will actually cut the stalks and paint the chemical onto the plant that will be sucked into the plant and will take 10-15 minutes for it to dry where it will then be fine. Manager West stated that all of the chemicals being used are permitted by the State of Michigan and only available to licensed applicators.

**Move to approve the action plan and treatment of invasive plant species by Plantwise for an amount not to exceed \$57,300.**

Motion made by Trustee Petrucci. Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Clerk Ciofu

## **8. Board Reports**

Trustee O'Connell - No report.

Trustee McMullen - No report.

Trustee Petrucci - No report.

Treasurer Horning - We wish Clerk Ciofu the best of luck if he is healing at home and watching us which I am sure he is. Thank you to the Board for RSVPing for the Christmas Party. It will be nice to have the Board there.

Trustee Germane - No report.

Supervisor Fountain - Winterfest is Saturday February 12, 2022.

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[BRIEF RECESS]

**9. Information / Discussion**

a. Manager's Report

Manager West stated he and Planning Director Troy Langer will be meeting with Bob Schroder of Mayberry Homes tomorrow to discuss the latest plan to help Mayberry get to where they need to be with this project. The Livingston County Board of Public Works (LCBPW) is seeking support from the Hartland Township Board, and the Tyrone Township Board, with regards to a LCBPW ARPA funds request to the Livingston County Board of Commissioner (LCBC) which identified six to seven projects that would benefit the sewer users of our system. The initial cost of these projects was around \$6 million dollars. Manager West stated that as a member of the LCBPW he would support this request. He stated there was an anomaly in what was written in the request resolution and what was intended and a subsequent request resolution from the LCBPW is only for 50% of the cost of these projects, or \$3 million, with the remainder to be paid by the residents. Manager West stated that as a member of the LCBPW he will not be supporting this second request as this would impact the benefit to our sewer users. Manager West stated he wanted to make the Board aware of his position on this matter. Manager West stated that he had been working with Comcast and Nathan Burd, the Livingston County Administrator on broadband. Hartland Township had surveyed our residents and provided information to Comcast and subsequently they identified 118 homes within Hartland Township that do not have service. Comcast is developing a cost estimate for county consideration. He also stated that he and the staff has been working on finalizing the Strategic Plan and Staff Action Plan and have streamlined the process into one document. This will be a work session item for a subsequent meeting in 2021. Manager West stated that we have completed our water and sewer rates but we cannot release them until the County releases their rates.

**10. Adjournment**

**Move to adjourn the meeting at 7:35 p.m.**

Motion made by Trustee Germane. Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Treasurer Horning, Trustee Germane, Trustee McMullen,  
Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Clerk Ciofu

Submitted by



Larry N. Ciofu  
Clerk