

HARTLAND TOWNSHIP PLANNING COMMISSION APPROVED WORK SESSION

MEETING MINUTES

JANUARY 11, 2024– 7:00 PM

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1. **Call to Order:** Chair Fox called the Work Session meeting to order at 7:00 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call and Recognition of Visitors:**  
Present – Commissioners Eckman, Fox, Grissim, Mayer, McMullen, Mitchell, & Murphy  
Absent – None
4. **2024 Annual Planning Commission Organizational Meeting:**
  - a. **Hartland Township Planning Commission Rules and Procedures (By-Laws).** A Motion to approve the Rules and Procedures was made by Commissioner Mitchell and seconded by Commissioner Grissim. Motion carried unanimously to approve.
  - b. **Election of Officer.** A Motion by Commission Mayor to retain Commissioner Mitchell and Vice-Chair, and Commissioner Murphy as Secretary, seconded by Member Grissim. Motion carried unanimously to approve.
  - c. **Committee Appointments.** Chair Fox indicated that there would be no changes to the Committee Appointments. A vote was not necessary.
5. **Approval of the Meeting Agenda:**  
A Motion to approve the January 11, 2024, Planning Commission Work Session Meeting Agenda was made by Commissioner Grissim and seconded by Commissioner Murphy. Motion carried unanimously.
6. **Approval of Meeting Minutes:**
  - a. Planning Commission Meeting Minutes of December 14, 2023  
A Motion to approve the Planning Commission Meeting Minutes of December 14, 2023, was made by Commissioner Grissim and seconded by Commissioner Eckman. Motion carried unanimously.
7. **Call to the Public:**
8. **Work Session**
  - a. Discussion of Draft Solar Ordinance.  
The Planning Director gave an overview of the scope of the request stating the following:
    - Currently, the zoning ordinance regulates free-standing solar panels as accessory structures.
    - An overview of the draft ordinance and the standards for “private” solar energy systems and “commercial” solar energy systems.
    - An overview of other municipal ordinances, and publications that were included in the packet to the Planning Commission.

**Planning Commission Comments**

The Planning Commission discussed the roof top mounted, wall mounted, and free-standing solar energy systems; and examined photographs of various solar energy systems.

**9. Call to the Public:**

None

**10. Planner Report:**

Director Langer outlined some changes to the automotive fueling station on Clyde Road to the roof top units.


**11. Committee Reports:**

None

**12. Adjournment:**

**A Motion to adjourn was made by Commissioner Mitchell and seconded by Commissioner Mayer. Motion carried unanimously. The meeting was adjourned at approximately 8:09 PM.**

Submitted by.



Tom Murphy  
Planning Commission Secretary