

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
November 07, 2023 – 7:00 PM

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present was Township Manager Mike Luce.

4. Approval of the Agenda

Move to approve the agenda for the November 7, 2023 Hartland Township Board meeting as presented.

Motion made by Trustee Germane, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the November 7, 2023 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 10-10-23 Hartland Township Board Special Meeting Minutes
- d. 10-10-23 Hartland Township Board Closed Session Meeting Minutes
- e. 10-17-23 Hartland Township Board Regular Meeting Minutes
- f. Land Use Permit #20-225 – Release of Performance Bond for 2830 & 2832 Clark Road
- g. Land Use Permit #22-190 – Release of Performance Bond for 13445 Hibner Road
- h. Mid-Year Budget Amendments

7. Pending & New Business

a. Proclamation of Outstanding Service

Supervisor Fountain invited Planning Commissioner Sue Grissim to come forward. Clerk Ciofu then read the Proclamation In Recognition of Outstanding Service to the Hartland Township Planning Department. Trustee Petrucci acknowledged the amount of work that goes into the preparation for Planning Commission meetings and thanked Planning Commissioner Grissim for all that she does for the community.

8. Board Reports

Trustee Germane - Stated that there was a HERO Board meeting last night and several other maintenance items were brought to their attention and he will be discussing these with the Township Manager.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Trustee Petrucci - Stated that tomorrow morning at 9:00 a.m. at the Old Hartland High School Board Room, Supervisor Fountain and he will be hosting their annual Breakfast for the Veterans and all are invited to attend, especially any Veterans.

Clerk Ciofu - No report.

Treasurer Horning - Stated that they got the tax roll balanced and submitted to the County and she will be updating the program tomorrow and all of the information will show up on-line for our residents and it will go to the printer next Monday.

Supervisor Fountain - Stated he had no report, but stated that we will be cancelling the November 21, 2023 Board meeting due to lack of agenda items and our next Board meeting will be December 12, 2023.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Township Manager Mike Luce confirmed that the November 21, 2023 Board meeting will be cancelled and the next Board meeting will be on Tuesday, December 12, 2023. He stated that the Parks restrooms have been closed as new bacterial testing would need to be done if we kept them open for a few days in November. He gave a brief overview of the reasons for the requirement for multiple bacterial testing at park sites. He also provided a brief overview of the water treatment plant testing requirements. He stated that the parks restrooms will be winterized in the next week or so. Manager Luce then gave a brief overview of the EGGLE lead/copper testing requirements as the State has mandated that we must verify that 20% of the water system service lines are not lead pipes by October 31, 2024. This would entail around 100 service line tests. We would need to test from the water main to the curb stop and from the curb stop to 18" within a residential home to determine that there are no lead lines. If lead lines are found, we would need to replace them. He stated that we are trying to locate the documentation with the design standards for the water system from around 2001 that would indicate that no lead lines were used in the construction of our water system to prove to the State that we have no lead lines. If the State does not accept this, we would have to do the testing of 20% of the service lines. He estimated the cost of verification would be around \$350 per household tested. He also informed the Board of pending legislation regarding for

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anyone connected to a water system, the municipality would have to pay \$2 per meter per month to the Low-Income Water Residential Affordability Fund. It has not passed yet, but it is looming out there. We are also watching the solar legislation noting that 50 to 100 megawatts systems would entail an exorbitant amount of property. Per the proposed legislation the Township would still be able to regulate solar power, but once it gets to a specific wattage would be when we would lose local control and the Township would not be able to deny the solar farm. We will also reach out to the resident that inquired as to this issue. Manager Luce provided the Board with a tentative meeting schedule for 2024 Board meetings stating the first meeting in January would be the three year CIP presentation and discussion, the second January meeting would be the Merit Pool discussion, the first meeting in February would be a budget worksession for the General Fund budget, the second February meeting would be the remainder of the budget and the Fire Authority budget, the first meeting in March would be the Public Hearing and Budget approval, and the second March meeting would be the final budget amendments for FY2023.

Manager Luce stated they reviewed the Citizen's Survey results with Cobalt and we received 408 responses from the 2000 surveys that were sent out, which is higher than the national average for responses on surveys. The full report will be condensed for a discussion at the December 12th Board meeting. He pointed out the Road millage was favored by 66% of respondents and the Fire millage was favored by 69% of the respondents. He stated some of the strengths the Township excelled in were parks, police protection, fire coverage, and strength in staffing. Opportunities where we could improve were communication as to how taxes dollars are spent, events, walkability, traffic, and vacant Burger King building. The full report will be distributed to the Board to review. Supervisor Fountain stated that he was invited by Fire Authority Chief Adam Carroll to attend a countywide 911 discussion on communication. He stated there were good discussions held on potential equipment upgrades and the potential construction of several large communication towers throughout the county. He stated they had a brief discussion regarding the use of ARPA funds for this project.

- b. Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)

Move to go into closed session to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.269(a).

Motion made by Treasurer Horning, Seconded by Trustee O'Connell. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Motion passes: 7 - 0 - 0

Board is in closed session at 7:55 p.m.

Board came out of closed session at 8:10 p.m.

Move to approve the Manager's contract as discussed in closed session and authorize the Township Supervisor and Clerk sign on behalf of the Township.

Motion made by Trustee Germane, Seconded by Trustee Petrucci.

Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Motion passes: 7 - 0 - 0.

10. Adjournment

Move to adjourn the meeting at 8:15 p.m.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Submitted by



Larry N. Ciofu, Clerk

PROCLAMATION



In Recognition of Outstanding Service to the Hartland Township Planning Department

WHEREAS, the progress and development of Hartland Township depends greatly upon the expertise and dedication of individuals who commit their time and talents to enhance the beauty, functionality, and sustainability of our community; and

WHEREAS, **Sue Grissim**, a visionary and committed landscape architect, has exemplified the highest standards of service, creativity, and professionalism throughout her many years of dedicated service to the Hartland Township Planning Department; and

WHEREAS, **Sue Grissim** has played an instrumental role in the comprehensive overhaul of the Township Landscape Ordinance, providing expert guidance and innovative solutions to enhance the aesthetics, environment, and overall quality of life in Hartland Township, making it a more vibrant and appealing place for all residents; and

WHEREAS, **Sue Grissim** has devoted considerable personal time outside the scope of her Planning Commission responsibilities to enhance the idyllic landscape of the Hartland Township Hall and the overall community; and

WHEREAS, **Sue Grissim's** extensive knowledge and experience, garnered from working with municipalities throughout the country, have been brought to bear on the specific needs and challenges of Hartland Township, further solidifying her status as an indispensable asset to our community;

NOW, THEREFORE, THAT WE THE HARTLAND TOWNSHIP BOARD OF TRUSTEES, do hereby express our deepest gratitude and admiration for the exceptional contributions of Sue Grissim to the Hartland Township Planning Department and the entire community.

We commend **Sue Grissim** for her unwavering dedication, creativity, and professionalism, which have left an indelible mark on Hartland Township and its residents. Her work will continue to inspire us as we strive to maintain and enhance the beauty, functionality, and sustainability of our beloved community.

IN WITNESS WHEREOF, WE HAVE SET OUR HANDS HERETO ON THE 25TH DAY OF OCTOBER 2023.

Bill Fountain, Supervisor

Kathie Horning, Treasurer

Summer McMullen, Trustee

Larry N. Ciofu, Clerk

Matt Germane, Trustee

Joseph Petrucci, Trustee

Denise O'Connell, Trustee