

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
February 18, 2020 – 7:00 PM

1. Call to Order

The meeting was called to order by Supervisor William Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci.

ABSENT: None.

Also present were Township Manager James Wickman and Public Works Director Robert West.

4. Approval of the Agenda

Move to approve the agenda for the February 18, 2020, Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None Motion passes: 7-0-0

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the February 18, 2020, Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None Motion passes: 7-0-0

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve 02/04/2020 Regular Meeting Minutes
- d. Approve 02/04/2020 Closed Session Meeting Minutes
- e. Livingston County Intergovernmental Agreement for the Watershed Advisory Group

7. Pending & New Business

- a. Rezoning #19-002 - 948 Old US 23 (Parcel #4708-33-100-016)
Supervisor Fountain stated that this was the old Beauchamp parcel, which is now Kubota, and that the Planning Commission (PC) was recommending this be re-zoned from Planned Development to Light Industrial. Trustee Colaianne stated that the PC was in full support of this re-zoning.

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
February 18, 2020 – 7:00 PM

Move to adopt the resolution and ordinance to amend the zoning map.

Motion made by Trustee Colaianne, Seconded by Treasurer Horning.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None Roll call vote taken. Motion passes: 7-0-0

b. Rezoning #19-003 - 1010 Old US 23 (Parcel #4708-28-300-016)

Supervisor Fountain stated that this property was just north of the previously mentioned property and was now known as Sunset Acres, and that the PC was recommending rezoning this from General Commercial to Light Industrial to be consistent with the surrounding properties in this area.

Move to adopt the resolution and ordinance to amend the zoning map.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None Roll call vote taken. Motion passes: 7-0-0

8. Board Reports

Trustee Germane – Provided an update on the ongoing remediation effort at the former gas processing plant in Hartland. There was a slight setback in December 2019, and confirmed again with more testing in January, of an area on the north side of the 5-acre parcel where the concentrations of sulfolane rebounded to about what they were two years ago. The consultant of the responsible party has decided to install some additional vapor pins monitoring points to pump more oxygen into this one area. This technique has worked well in other hot spots in the past. This is the last area that is still above the cleanup criteria, so we are hoping that over the next 4-6 months it will drop to below detection levels. They can then begin their one year of monitoring it and confirm it stays at that concentration. A detailed report is in process and should be forthcoming soon from the State of Michigan in their 2019 4th quarter report. Manager Wickman stated that this report is placed on our website. Trustee Germane stated that the State also sends a copy of the report to Highland Township.

Trustee Harper - No report.

Trustee Petrucci - No report.

Clerk Ciofu - Gave a brief update on Winterfest. The event went very well and everyone that attended was overjoyed with the sledding hill. The kids also enjoyed the area where they made various snowmen, snow forts and such. Overall the event went very well except for the ice- skating rink. The rink was covered in snow and had several inches of slush under it, so we were unable to clean the surface. Some people did manage to get out there and scrape a small area and skate. Winterfest was very well attended this year and a more detailed report will be provided at a late date.

Treasurer Horning - No report.

Trustee Colaianne - Thanked all the volunteers, Clerk Ciofu, the Teen Center, and all the different groups that put together Winterfest. The event grows every year.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
February 18, 2020 – 7:00 PM

a. Fire Authority FY 21 Budget

Hartland Deerfield Fire Authority (HDFA) Chief Adam Carroll and Finance Director Susan Dryden-Hogan joined the meeting. Chief Carroll gave a brief summary of issues with Deerfield Township that led to revisions of the earlier proposed budget and then gave an overview of the HDFA Budget beginning with the Hartland Township and Deerfield Township budget allocation based on the three-year rolling average formula. A brief discussion was held on the formula model, formula data and the schedule presented by Chief Carroll. Chief Carroll then responded to various questions from the Board regarding personnel costs, wage categories, insurance and benefits, other revenue as it relates to training provided by HDFA staff, and mutual aid cost recovery and the areas that the HDFA covers. Other issues discussed were workers compensation costs and experience ratings and the decline in transfers to Capital Replacement, which Chief Carroll stated is where changes were made due to the Deerfield Township issues. A brief discussion was held on the coverage that HDFA provides to Tyrone Township and the principal and practical compensation issues for this service. Chief Carroll gave a brief update on preliminary discussions on a joint fire authority stating there was a draft working document being prepared that identifies issues that need to be addressed and the details that may go into these issues. Items that need to be considered were Public Act 57 amendments, operations, personnel, and equipment. This document will evaluate the positives and negatives of the issues to be able to make an informed decision as to whether to proceed with the proposal. Further discussion was held on bringing in a third-party consultant, the timing as to when this should occur, and grant opportunities for this type of proposal. A brief discussion was also held on various millage rate issues that need to be considered. Future meetings will be held on this issue and updates will be provided to the Board.

b. Budget Work Session

Manager Wickman gave a brief overview of the remaining funds to be discussed other than the General Fund, which was discussed at our previous meeting. He then led a review of each funds budget highlighting crack sealing and gravel road improvements in the Municipal Street Fund and updates that will be provided from the HDFA budget discussion that will be added to the Fire Operating Fund. A discussion was held on the Capital Projects Fund cash flow projections and the Parks Site Plan Committee recommendations for next year. Specific items discussed were M-59 Median Improvements, the M-59 South Pathway Connector, Spranger Field Upgrades, Settler's Park Plant Management, Gateway Signs, HVAC Replacement, and the Hartland Road West Crosswalk. Public Works Director was present to provide details of discussions and agreements with MDOT regarding the M-59 South Pathway Connector, the Plantwise proposal for the Settler's Park Plant Management plan, and plans and discussions with HAYAA regarding the Spranger Field Upgrades. Other funds highlighted were the Water System Fund, including a brief update on the water system expansion and in-house mowing, and the Sewer O&M Fund, which included a brief discussion on rate studies of the Township and the Livingston County Drain Commission.

c. Strategic Plan Update

Manager Wickman gave an overview of the status of the 2020 Strategic Plan and the 2020 Staff Action Plan indicating that some items have already been completed, most are on schedule and noted a couple that are at risk for completion by the scheduled date.

d. Manager's Report

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
February 18, 2020 – 7:00 PM

Manager Wickman sent the Board a poll for the Hartland in Hindsight Top 20 Achievements in the Last Decade and would like the Board to provide their ranking of these items. He provided a brief update on the recent mediation session on the Hartland Glen legal matter. Future work sessions for the Board will be on the water system expansion, the sewer reserve issue, strategies for reducing REU costs, joint meeting with the Planning Commission, and a session with the new Road Commission Director. Manager Wickman stated we were highlighted for our awards in the latest issue of the MTA magazine. He also stated that a developer has been hauling sand from one of his developments and has damaged the road. We have received complaints from residents regarding the road damage and we have assurances from the developer that the road will be repaired by the developer in the spring. Manager Wickman stated we have been having issues with the phone system at the township hall. Supervisor Fountain attended a recent Chamber meeting and asked for feedback on our business-friendly approach and proposed a meeting with the Chamber and township staff to further discuss this issue. Trustee Germane inquired as to our involvement with SEMCOG and with their plan for bicycle trails and pathways in Southeast Michigan. Manager Wickman gave a brief overview of our history with SEMCOG.

10. Adjournment

Move to adjourn the meeting at 9:05 p.m.

Motion made by Trustee Germane, Seconded by Trustee Harper.

Voting Yea: Fountain, Ciofu, Horning, Colaianne, Germane, Harper, Petrucci

Voting Nay: None Motion passes: 7-0-0

Submitted by:



Larry N. Ciofu
Clerk