

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
October 03, 2023 – 7:00 PM

1. Call to Order

Supervisor Fountain called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell

ABSENT: Treasurer Horning, Trustee Petrucci

Also present was Interim Manager Mike Luce.

4. Approval of the Agenda

Move to approve the agenda for the October 3, 2023 Hartland Township Board meeting as presented.

Motion made by Trustee O'Connell, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Treasurer Horning, Trustee Petrucci

5. Call to the Public

Larry Shaheen came forward and inquired as to whether there was any response from the Citizen's Survey company regarding his concerns with how the survey was distributed. Interim Manager Luce stated that the Citizen's Survey is sent out from the Township voter rolls, so surveys may be sent to individuals who are not taxpayers of the township, but if they are a registered voter and are of legal age they are able to participate in the survey as they are eligible to vote on everything that goes on a ballot at an election. He invited Mr. Shaheen to meet with him to further discuss these issues at a later time. Mr. Shaheen was still concerned that surveys were being sent to non-taxpayers and the Township is taking their opinions and running with them and they are being paid for by the taxpayers. Interim Manager Luce stated that the survey is not an end decision but it is to see what the residents of the Township would like to see. Supervisor Fountain stated that the goal of the survey is to be informative and to let the residents of the community have a say in what they want to see in the community. Clerk Ciofu stated that the survey is not just about taxes, but it is also about community events, how one perceives other issues in the community, and local government. He stated we are seeking a wide spectrum of people that would give us cross-section of opinions to provide us what we need for the overall community. Mr Shaheen was also concerned with the discussion of the future needs of the fire department and the costs of a new fire station that were held at the last Board meeting. Supervisor Fountain stated that we are exploring options regarding future fire department needs and we had a fire study done and are currently investigating a lot more information on this matter, looking into the future five or ten years down the road. Interim Director Luce reiterated his invite to meet with Mr. Shaheen to further discuss his concerns.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the October 3, 2023 Hartland Township Board meeting as presented.

Motion made by Clerk Ciofu, Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Treasurer Horning, Trustee Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursement Between Board Meetings
- c. 09-19-23 Hartland Township Board Special Meeting Minutes
- d. 09-19-23 Hartland Township Board Regular Meeting Minutes
- e. General Fund to CIP Surplus Transfer

7. Pending & New Business

a. Water System PRV

Interim Manager Luce gave a brief overview of the water system and the need for a second pressure reducing valve (PRV). He stated that with the growth we are expecting from the developments that are in progress, there will need to be improvements to maintain our water system. He stated we have two twelve inch water mains that run on the north side on M-59 and the south side of M-59. The current water system is fed through the north side main where we installed a PRV a few years ago to be able to regulate the water pressure in the system. He stated that the common misconception people have is that water pressure is the same as water volume which is not the case as you could have high pressure through a small line that would not produce the water volume needed. He stated that we have to have the current twelve inch water main online to meet fireflows and that if you have a fire suppression system that kicks in you may not have sufficient volume for the rest of the township. He stated we are good right now, but looking into the future, with the additional developments that are coming in, we may run into volume issues which will affect water pressure. Interim Manager Luce stated the proposal before the Board tonight is to have our engineering firm, Spalding DeDecker engineer the project for the installation for a new PRV on the south side of M-59 across from the PRV on the north side. This item was in our Capital Improvement Fund projections for this year and would allow us to be prepared for the new developments as they occur. He did state that we have fluctuations in pressure due to the topography of the Township, so we do see spikes at certain peaks throughout the system. The PRV on the south side of M59 will help us regulate these peaks. He did say that with the full build out of the water system a third PRV may be warranted, but this second PRV would suffice for the next several years.

Move to approve the engineering of the M-59 PRV water valve from Spalding DeDecker in an amount not to exceed \$22,500.

Motion made by Trustee O'Connell, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Treasurer Horning, Trustee Petrucci

8. Board Reports

Clerk Ciofu - No report.

Trustee Germane - No report. He did inquire as to the review of the newly hired Interim Manager and this will be discussed at the next Admin meeting.

Trustee O'Connell - No report.

Trustee McMullen - No report.

Supervisor Fountain - Informed the Board that we have been invited by Optimist Club to be acknowledged in their "Respect for the Law Breakfast" for our collaborative work on the police contract with the Hartland Consolidated Schools and Charyl Stockwell Academy on October 11, 2023 at 7:30 a.m at the Old High School. If any Board member plans to attend, please inform Interim Manager Luce of your intentions. He also stated the the Hartland Art Walk will conclude this Saturday, October 7th from noon until 2:00 p.m.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Interim Manager Luce stated that the Township Hall landscaping has been completed and that it looks great. He thanked Planning Commissioner Sue Grissim for all of her persistence and efforts in getting this project designed and completed. He stated this landscape plan should be more sustainable over the long run and again commended Commissioner Grissim for all of her work. He stated the Hartland Art Walk will conclude this weekend on October 7th from noon to 2:00 p.m. and that this has been a very successful event. Interim Manager Luce also stated the San Marino connector sidewalk is now complete and he commended our engineering firm Spalding DeDecker and the construction firm, Priess Companies, for getting this done in a timely manner. The Board commented on how nice the project looked. He also brought up the issues we were having with the speed limit concerns on the Maxfield/Cundy road repairs. There have been concerns of residents that the road has been widened and that the speed limit will be increased to 35 mph. These are both inaccurate as the road is the same width but the shoulder has been revamped and anything that has grown over the shoulder was pushed backed to its original position. The traffic control order (TCO) that dictates the speed limit at that section of road has been in place since 1994 and is at 25 mph and will remain at 25 mph. Interim Manager Luce believes the issues here are residents concerns over monitoring of speed on the road and what we can do to help. He stated he will be reaching out to the Livingston County Sheriff's Department along with Hartland Township's contracted Deputies to help find a solution to this issue.

Interim Manager Luce stated that we did meet with MDOT and the Livingston County Road Commission (LCRC) regarding a potential development on the Waldenwoods property on M-59. They are looking for a grading permit for this location and in this meeting there was a very preliminary discussion on a potential additional traffic light at the entrance to Charyl Stockwell and the Target entrance. He stated he attended the Huron Valley Federal Aid Committee meeting and was informed that there are federal aid dollars allocated each year for certain stretches of road that qualify for the aid. He stated that he would start discussions with MDOT to see if we could utilize this program to provide upgrades to the M-59/Old US-23 intersection to help allievate traffic congestion at this site. Supervisor Fountain stated another light would not seem effective but a possible boulevard at least down to the Old High School would be much more beneficial. Interim Director Luce stated we are just attempting to see if we can use federal dollars to improve traffic at

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this intersection. He stated that he would be reaching out to our recreation partners regarding the procedures for issuing keys for the park facilities as their Boards change over time and control over the keys has become an issue. He also stated that the parking blocks in the village are falling apart and will be replaced with a composite block. Work will be started early in the morning and the project should be complete sometime this month. He also gave a brief update on the Township Hall roof repairs informing the Board of the difficulty of getting quotes and he hopes to be able to bring at least two quotes to the Board in the very near future. He provided a brief update on the Fire Station Location Committee meeting last week stating a very good discussion was held and that we would be developing costs and timeframes for the three options discussed at the last Board meeting. The Committee requested that we have a work session at the October 17th Board meeting and bring in the Fire Location Study experts to answer any specific questions regarding the study and to have Fire Chief Adam Carroll brief the Board on the options, costs, and timelines. Interim Manager Luce stated that Hartland Township is participating in an Intern Program with the Assessors organization and we were selected for an Intern for two months and the intern will be starting on October 16th. He also stated the Septage Receiving Station Mediation is set for Monday, October 9, 2023 at 9:00 am at Foster Swift offices in Southfield. Trustee Germane stated that the outside lights at the Township Hall are not working and Interim Manager Luce stated he has tried to get them working on three occasions and that we do have an electrician coming in this week to get this fixed.

10. Adjournment

Move to adjourn the meeting at 7:50 p.m.

Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Treasurer Horning, Trustee Petrucci

Submitted by



Larry N. Ciofu, Clerk