

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
April 16, 2024 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell (via teleconference), Trustee Petrucci

ABSENT: Treasurer Horning

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

4. Approval of the Agenda

Move to approve the agenda for the April 16, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

5. Call to the Public

A individual came forward to represent candidate Kristina Lyke for Michigan's 50th District for the State House of Representatives, giving a brief overview of her qualifications for office.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the April 16, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 03-19-24 Hartland Township Board Closed Session Minutes
- d. 04-02-24 Hartland Township Board Regular Meeting Minutes

7. Pending & New Business

- a. Hartland Enrichment and Recreation Organization (H.E.R.O.) Presentation

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Several individuals from the Hartland Enrichment and Recreation Organization (HERO) Teen Center came forward to inform the Board how much they enjoy the HERO Center citing items such as karaoke, playing X-Box, giving them a place to go after school, being with friends, being able to do craft activities, and the outdoor activities such as basketball and kickball at Spranger Field. Danny Livingway, came forward and stated he has been a Director at the HERO Center since 2018 and since he has been there he has seen an increase in teens, happiness, and engagement with others. He stated that it keeps getting better every year and because of the generous donation from the Township they have been able to purchase additional music equipment and sports equipment and that they have individuals that now come into the Teen Center with a variety of interests that they have never expected. He stated that to see the growth and how it has become such an integral part of afterschool activities, he is so grateful to be a part of this and have the opportunity to hang out with all of these teens. A mother of one of the teens came forward in support of her daughter and stated that she really appreciated the Board's support for the Teen Center and in appreciation was personally donating items to the Center and was very grateful to the Board. The HERO teens then presented a short video of the Teen Center activities. Supervisor Fountain thanked the teens on being here tonight to share their story and reminded them that it is not the Board that helps fund the Teen Center, but it is all of the residents of the Hartland community that contribute a portion of their tax dollars to the Teen Center and without their help this would not be possible. He also stated that this was the 12th year of the Teen Center and it would also not be possible without the teens here tonight, and all of the other teens that attend, and are taking good care, of the Teen Center.

b. 2024 Hartland Township Hall and Settler's Park paving project

Manager Luce gave a brief overview of the poor condition of the Hartland Township Hall parking lot and curbing and our previous discussions regarding the replacement of the parking lot. He stated we budgeted to do this project last year and bids came in significantly higher than projected so we delayed the project until this year and increased the budgeted amount for the project. He stated we received quotes for this project from three companies. In addition, we previously discussed with Admin and the Board the possibility of paving Settler's Park parking lot at the same time to save on mobilization costs and unit pricing of asphalt if we did both at the same time. We had the three companies bid each of these two projects separately and as a combined single project. The original cost included in the package from Allied Construction, the recommended construction contractor, has been reduced due to some of the curbing that will not need to be replaced. The project would entail removal of the parking blocks, paving the parking lot, striping the lot and replacing the parking blocks for both the Township Hall and Settler's Park and the total cost would be \$507,509. Supervisor Fountain inquired as to drainage issues in Settler's Park and Manager Luce stated that the parking lot has a drain near the center of the lot that runs out to the Clark Road ditch. The paving will slope everything to that drain and an additional drain that will be installed as water runoff from the asphalt parking lot will be much faster. Trustee Petrucci inquired as to whether the Clark Road ditch will be able to handle this and Manager Luce stated that it would. Supervisor Fountain inquired as to the previous year bids and Manager Luce stated that just for the Township Hall lot it was just under \$400,000. Trustee Petrucci inquired as to the timeline for construction and will whether it would significantly reduce the residents' ability to use the park this summer. Public Works Director Scott Hable stated that Allied Construction stated they thought they could get us scheduled early this summer, but he does not have a confirmed date at this time. He stated that they could complete Settler's Park in a week. Manager Luce stated we would do Settler's Park first and the Township employees would park there while the Township lot is done. Trustee McMullen inquired as to whether curbing would be required at Settler's Park and Director Hable stated it would not be required.

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Move to approve the bid for the Hartland Township Hall and Settler's Park paving project from Allied Paving at a cost not to exceed \$507,509.61 and authorize the Director of Public Works to act on behalf of the Township.

Motion made by Trustee Germane, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

c. Station 62 Drive Lane Replacement

Director Hable gave a brief overview of the Station 62 asphalt settling where the trucks pull out of the station that is in need of replacement. This are will be replaced with 10" concrete for more stability. Director Hable stated received six competitive quotes with the lowest bid being \$60,402 and they are asking for a 15% contingency and an additional \$3500 for density and material testing for a not to exceed amount of \$72,962. The contingency amount is for possible subgrade issues once the asphalt is removed.

Move to approve the drive lane replacement of the driveway at Station 62 by Mattioli Cement in an amount not to exceed \$72,962.30.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

d. Public Works Truck Purchase

Director Hable stated we are replacing one of the 2015 DPW Truck with a snowplow and we received quotes from GMC and Ford. He stated they are recommending the purchase of a GMC, including the snowplow, for \$54,013 with the addition of \$1500 for safety lighting for an amount not to exceed \$55,550. He stated this purchase will be funded out of the Water Fund and we will be selling the 2015 truck and those funds will be added back into the Water Fund. Manager Luce gave a brief overview of the resale value for used municipal vehicles as they generally do not have many miles on them and the general optimum time to resell them is around eight years to recoup some of the cost of the new vehicle. Trustee Petrucci inquired as to whether there is a dollar amount where we would it would be better to keep the truck as a backup vehicle for another year. Manager Luce stated this was a possibility, but at that age of the truck you have to consider repairs costs and the lesser value it would bring in a resale at a later date. Manager Luce would look into this in more depth and report back next meeting. Trustee Germane inquired as to what percentage the Township saves by going through the MiDeal program. Manager Luce stated the MiDeal pricing is fleet pricing and if your would buy this truck, with a snowplow at market price if would be around \$68,000. Trustee Germane also inquired as to whether we have received a Ford quote and Manager Luce stated we did have a quote and it came in at around \$58,000.

Move to approve the purchase of a new Township Truck through the MiDeal Procurement Agreement in an amount not to exceed \$55,550.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

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Absent: Treasurer Horning

e. 2024 Heritage Park Parking Lot Improvements

Director Hable stated that Heritage Park was built around 2013 and he gave a brief overview of the condition of the parking lot. He stated that staff and Admin is recommending limestoning the entire parking lot including the entrance road to the Park. This would entail removing the parking blocks, grading the lot, adding a 4" limestone cap, compacting and replacing the parking blocks. He stated we have budgeted \$100,000 for this project but bids have come in approximately \$25,000 higher than anticipated and we are requesting an additional \$24,900 for this project. He stated to address Trustee Petrucci's inquiry regarding timing he state we would do one half of the parking lot at a time so that one half would always be available for parking. He did state that the entrance road would be done last and the park would need to be closed for a day. Manager Luce stated we have been in contact with our HAYAA partners on this and we have requested event schedules from them. Trustee Germane inquired as to whether a 4" overlay will cause the parking lot to be 4" higher an be a issue coming off the fields. Director Hable stated it would be graded, the limestone would be applied and then regraded and compacted. Manager Luce stated it will be tampered to the edge of the fields to avoid any trip hazards.

Move to approve the Heritage Park parking lot improvement project at a cost not to exceed \$124,900 and authorize the Public Works Director to act on behalf of the Township for decisions related to the project.

Motion made by Trustee Germane, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning

8. Board Reports

Trustee Germane - No report

Trustee O'Connell - No report.

Trustee McMullen - No report.

Trustee Petrucci - No report.

Clerk Ciofu - No report

Supervisor Fountain - Stated that Large Item Clean up Day is Saturday, May 18th from 9:00 am to 1:00 pm at the Hartland High School Parking lot. Manager Luce stated there was a list on our website of allowable items and you just need to show proof of residency.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated we have discussed the possibility of paving Blaine Rd and in his conversations with the Livingston County Road Commission (LCRC) there may require some curbing and underground storm work that will drive the cost of the project significantly higher than just paving the road. The LCRC does not anticipate this project to be done this year. Discussion was held Blaine Rd. regarding speed limits and speed studies, the passer rating of the road, the subdivision that the road runs through, and the possibility of extending the pavement form Lake Pines to Maxfield Rd. Manager Luce stated this would be a under

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our Pavement Preservation Project where we would get a 50% match on our dollar contribution from the LCRC. The estimate for paving Blaine Rd. from M-59 to Lone Pine is around \$1.075 million, so our portion will be slightly over our \$500,000 budget for this project. Trustee McMullen inquire as to whether a speed bump would be an option in the subdivision area. Manager Luce stated that this would not be allowed on a County road. Trustee Germane stated that Blaine Rd. was not designed correctly in the first place and we would need we get the drainage and design right this time. Manager Luce stated that he will confirm that drainage and design would be included in the bottom line price for the Township. He stated that this would be funded out of our current road millage fund. A brief discussion was held on potential road improvements if a new millage is passed. Manager Luce stated that he is trying to schedule a meeting with our HAYAA partners to get schedules for park use and a point of contact in case something happens and who has keys to the facilities from each of the entities. He stated when we need to do maintenance at the park we do not know the schedules of events that we would need to work around. He stated we had issues with trash after an sporting event and the recent issue regarding the State mandated club tryouts for travel soccer teams to be held on June 8th and 9th, the same days as the Polo Event at the Park. He stated there is plenty of room and the schedules due not conflict except for Sunday when the Polo Event is not as busy as on Saturday. Manger Luce has also talked with Emmalynn at the Chamber and Brian from the Lawn Care company regard the deposit for field repairs after the Polo Event and the amount will stay the same as last year. He stated that he, Director Hable and any Board member that wishes to walk the field in the days prior to the event as we will determine if the field is too wet to hold the Polo Event. Trustee Germane stated that the ARPA reporting is due by the end of April and he wanted to know if it has been submitted or on track to be submitted. Manger Luce stated that it is on track to be submitted, if it already has not been submitted and he will verify this with Finance Director Susan Dryden. Supervisor Fountain stated that at the Chamber meeting today they stated they will be doing the Art Walk event at Settler's Park again this year and they were considering doing another permanent piece of art at a location in the community and that we need to monitor this issue whether it is in Settler's Park or at a business in the community. Manager Luce stated any art piece that would be installed outside a business would have to go through Planning.

10. Adjournment

Move to adjourn the meeting at 8:15 p.m.

Motion made by Trustee McMullen, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (teleconference)

Absent: Treasurer Horning