

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES

January 05, 2021 – 7:00 PM

This meeting was a virtual meeting held in compliance with Public Act 254 of 2020, and the Department of Health and Human Resources Emergency Order of December 18, 2020 under MCL 333.2253

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:05 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain attending remotely from Hartland Township, MI, Clerk Ciofu attending remotely from Hartland, MI, Treasurer Horning attending remotely from Howell, MI, Trustee Germane attending remotely from Hartland Township, MI, Trustee McMullen attending remotely from Hartland, MI, Trustee O'Connell attending remotely from Hartland, MI, Trustee Petrucci attending remotely from Howell, MI (7:20 p.m.)

ABSENT: None

Also present was Hartland Township Manager Robert West remotely from Hartland, MI.

4. Approval of the Agenda

Move to approve the agenda for the January 5, 2021 Hartland Township Board meeting as presented.

Motion made by Treasurer Horning. Seconded by Trustee O'Connell.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None.

Absent: Trustee Petrucci.

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the January 5, 2021, Hartland Township Board meeting as presented.

Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell

Voting Nay: None

Absent: Trustee Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve 12/15/20 Regular Meeting Minutes

7. Pending & New Business

a. Township Hall Fiber Internet Proposal

Township Manager Bob West gave an overview of the proposed upgrade to fiber optic internet from our current coaxial cable system. Manager West stated the recent switch of our phone systems to the internet, the addition of virtual meetings, and upgrades to the cable channel have been taxing the internet line and we have been experiencing significant internet outages. He stated the construction costs to install the fiber optic cable is \$16,000, which Comcast has agreed to cover if we sign a five-year commitment for \$673.80/month. This is a significant increase over the \$219.98/month we are currently paying, but the service will have ten times the current capacity and this is a common rate for a commercial fiber optic connection. This increased cost is PEG eligible and will be paid with PEG funds. Clerk Ciofu inquired as to items on the comparison chart that are listed as add-ons and whether this will be additional costs or is already provided by IT Right. Manager West responded that we are not duplicating any work and that it would work in conjunction with current IT Right service. Trustee Petrucci joined the meeting and was briefed on the fiber optic proposal discussions. Trustee Petrucci inquired as to the benefits of going to fiber optics and Manager West cited the additional capacity and increased productivity due to limiting down time due to outages.

Move to approve the fiber internet proposal (60-month \$673.80/month) with Comcast beginning in early 2021 and to authorize the Township Supervisor to sign the agreement for fiber internet installation and service.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

b. Consent judgement regarding the purchase of real property

Manager West reported that there was an error in the agenda packet Recommended Action section. The amount should have been \$20,600, not \$22,600.

Move to approve the consent judgement including the purchase of real property in the amount of \$20,600 less the previous payment of \$5,000 as amended.

Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

8. Board Reports

Clerk Ciofu - No report.

Treasurer Horning - Everything is great in the Treasurer's Department. Residents are getting their payments in and are able to make appointments if they need to come in. We are currently busy with tax and utility payments.

Trustee Germane – No report

Trustee McMullen – No report

Trustee O'Connell – No report

Trustee Petrucci – No report

Supervisor Fountain – No Report

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[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager West stated the Board Workshop with Dr. Lew Bender will be held on January 22, 2021 from 9:00am to 3:00pm, pending further directives from the State. The January 19th Board meeting will be virtual as of this time. We will also be holding additional budget work sessions through March with the Budget Approval scheduled for the second meeting in March.

b. M-59 Watermain Extension Update

Manager West gave a brief overview of the water main extension and that the developers are requesting letters of intent. If we are to move forward with this, the Township will be working with Hartland Glen, Redwood Homes and PIHRL. Mayberry Homes is not participating at this time. We had extended an offer to Mayberry Homes to hold water REU rates provided they pay \$500,000 of the sewer assessment upfront and they declined the offer. Mayberry Homes has indicated they will be making the required sewer payment when due. Letters of intent would take 30 days or less upon approval by the Board and would then be sent to the developer's attorneys. Upfront payments will be due prior to signing the letters of intent.

c. Budget Discussion: General Fund

Manager West gave a brief overview of the draft FY 22 and FY23 revenues and expenses and responded to questions from the Board. Supervisor Fountain gave a brief overview of our one year reserves and the amounts budgeted for the capital improvement fund. Finance Director Susan Dryden-Hogan gave a brief update on State Shared Revenue projections. Additional discussions on line item expenses will be held at the next Board meeting. Trustee Petrucci inquired as to the rescinding of the former fire millage and Director West stated this is being worked on at this time.

10. Adjournment

Move to adjourn the meeting at 8:10 p.m.

Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Submitted by:



Larry N. Ciofu
Clerk