

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
January 21, 2020 – 7:00 PM

1. Call to Order

The meeting was called to order by Supervisor William Fountain at 7:00 PM.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci.

ABSENT: None.

Also present were Township Manager James Wickman, DPW Director Bob West and Communications Director Lynn Vollbrecht.

4. Approval of the Agenda

Move to approve the agenda for the January 21, 2020, Hartland Township Board meeting as presented.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

5. Call to the Public

Paul Junge, a Brighton resident, came forward to introduce himself to the Board as a candidate for Congress in the 8th District. He stated he is a former Trump administration official, Michigan native, and former prosecutor, and he looks forward in the coming months to earn the support of the people of Hartland Township.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the January 21, 2020, Hartland Township Board meeting as presented.

Motion made by Trustee Colaianne, Seconded by Treasurer Horning.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve 01/07/2020 Regular Board Meeting Minutes
- d. Approve 01/07/2020 Closed Session Meeting Minutes
- e. Approve Sewer REU (3.16) & Water REU (3.76) Transfer to 4708-28-100-027
- f. Approve Verizon Agreement for Township Hall Phone Service (two years)
- g. Approve Hartland SANP Charitable Gaming License Resolution

7. Pending & New Business

- a. Zoning Amendment #19-001 – Architectural Standards for LI and I

Supervisor Fountain gave a brief overview of the Planning Commission (PC) review process of the Zoning Ordinance that resulted in the recommended amendments being presented to the Board tonight. Trustee Colaianne stated that these amendments are consistent with other neighboring communities and are part of a long-term project to clean up the ordinances.

Move to Approve Zoning Amendment #19-001 – Architectural Standards for LI and I as outlined in the Memorandum and Resolution.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Roll call vote taken.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

b. Zoning Amendment #19-002 – Amend Single Family Residential Standards

Supervisor Fountain gave a brief overview of the PC review of the single-family residential standards for non-conforming lake lot areas. He commended the PC, and the Planning staff, on the research of this issue with surrounding communities. Specific mention was made regarding lake front lots with accessory buildings on the other side of their road. Trustee Colaianne provided a brief update on the PC discussions related to accessory buildings and lofts. Trustee Germane thanked the PC for their hard work on this issue and stated that the Livingston County Planning Commission has also recommended approval.

Move to approve Zoning Amendment #19-002 – Amend Single Family Residential Standards as outlined in the Memorandum and Resolution.

Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Roll call vote taken.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

c. Rezoning #19-004 Handy Lake Office Rezoning

Trustee Colaianne gave a brief overview of the PC review of a section of the Zoning Map that may have incorrectly zoned residential structures in a commercial zoning area. This would limit homeowners from making renovations or improvements not allowed in a commercial zoning area. This resolution would rezone these residential homes from commercial to residential. A public hearing was held on the rezoning and all of the property owners have been notified.

Move to adopt ordinance #19-004 Handy Lake Office Rezoning ordinance to amend the Hartland Township Zoning Map.

Motion made by Trustee Petrucci, Seconded by Trustee Colaianne.

Roll call vote taken.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

d. Resolution - MDOT M-59 Pathway Agreement

Supervisor Fountain gave a brief overview of the sidewalk improvement agreement with MDOT approved at a previous meeting for pathway work on M-59. The State requires a resolution of authorization to be submitted with this agreement.

Move to adopt the Resolution 20-R004 Authorization for Hartland Township Officials to Consummate the Contract with the Michigan Department of Transportation for the Construction of an M-59 Pathway Connector.

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Motion made by Trustee Germane, Seconded by Clerk Ciofu.

Roll call vote taken.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

8. Board Reports

Treasurer Horning - No report.

Trustee Colaianne – Thanked the Township Board for the flowers sent in respect of his brother's passing. The thoughts and prayers have been very comforting.

Trustee Germane - No report.

Trustee Harper - No report.

Trustee Petrucci – Stated that the Hartland Deerfield Fire Authority Awards Program will be held on Saturday February 1, 2020, at 3 PM at Hartland High School and everyone is invited to attend.

Clerk Ciofu - Winterfest will be Saturday February 8, 2020, from noon - 6 PM with fireworks following. The ice rink has been installed and the bagged hay bales were just put around the ice rink. All of the activities have been lined up and the entertainment has been confirmed. We still have one activity that we are trying to get a group to coordinate.

Supervisor Fountain - The Park Site Plan Committee had a brief meeting just before this Board meeting and talked about some potential improvements for Spranger Field and the Phragmites Invasive Species Proposal. He thanked Public Works Director Bob West for his input on these items and we hope to meet again before the next Board meeting.

[BRIEF RECESS]

9. Information / Discussion

a. Strategic Plan Communications

Manager Wickman gave a brief overview of the Strategic Plan Goal to Increase Communication to the Community that came out of the Board Retreat discussion. This initiative was to focus on achievements. Going into 2020 we thought it would be a good time to provide a look back of the significant accomplishments of the past decade. Communications Director Lynn Vollbrecht gave a brief overview of the Strategic Communications & Marketing Plan highlighting the purpose, intended outcome, key audience, strategies and implementation, and content. She also outlined the communication platforms, leverage opportunities and costs. Manager Wickman and Director Vollbrecht led a brief brainstorming discussion on the 20 key successes from the past decade. Items discussed were the Ramco/Grand Sakwa development, the Boyle Model, budget management through the recession, smart growth, Partners in Progress, the Teen Center, and parks & recreation improvements. Manager Wickman will provide the most current version of the list to the Board for additional comments.

b. 2020 M-59 Southwest Pathway Connector

Public Works Director West gave a brief update on the proposed pathway from Oakbrooke apartments to Old US 23. Discussion was held on elevation issues, materials, cost projections, potential tie in to existing MDOT paths, potential easement issues, crosswalk at old high school, and the current boardwalk in this area, which is in good shape. Trustee Colaianne inquired as to grant funds available for this project and Director West stated he is pursuing this with MDOT and ITC but could not promise any positive results at this time. Trustee Germane inquired as to the future long-term expansion of M-59 and whether it would conflict with this project. Supervisor Fountain stated that the future expansion plans would be in the right of way on the north side of M-

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59. A brief discussion was held on the CIP plan and the ability to absorb this project within next year's plan and the timing of the project. Clerk Ciofu inquired as to the discrepancy in the DPW estimates and the HRC estimates and Director West stated he plans for a more realistic project and HRC basically plans from aerial images and tends to look at worst case scenarios. It was the consensus of the Board to get further information and to discuss this further with the budget discussions in March.

c. Manager's Report

Manager Wickman stated that the Hartland Chamber Awards Banquet is on Thursday, January 30 and you can register to attend until January 25th. Noble Appliance is moving forward towards opening in the Rural King building, but he is unsure as to why it is going so slow with the fire code issues. The Water Expansion discussions continue with Mayberry, and with HRC regarding costs for everyone involved. A mediation session is scheduled for February with Hartland Glen and he should have more information for the Board at the next work session. He also stated that he received 71 applications for the receptionist position with interviews to take place this week and he hopes to have this position filled soon. The Budget will be distributed at the end of the month and we will hold the first budget discussions at the first meeting in February. The Hartland Deerfield Fire Authority will be at the second budget discussion meeting in February.

Supervisor Fountain introduced County Commissioner Wes Nakagiri, who just stopped by to see if there was anything for the County basis and that he would check back with us at the next meeting. Trustee Colaianne inquired as to the County's Strategic Plan for the 2020 budget regarding Capital Improvements and Mr. Nakagiri stated that he did not have details with him but he recalled there was around one million dollars allocated for the jail and that he would provide a full summary of the capital improvements to the Board.

10. Closed Session

a. To consider the annual personnel evaluation of the Township Manager, as requested.

Move to go into closed session to consider the annual personnel evaluation of the Township Manager, as requested.

Motion made by Treasurer Horning, Seconded by Trustee Harper

Roll call vote taken.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

Board is in closed session at 8:35 p.m.

Board came out of closed session at 8:50 p.m.

Move to proceed with the recommendation of the Board regarding the annual personnel evaluation of the Township Manager.

Motion made by Treasurer Horning, Seconded by Trustee Harper.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

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11. Adjournment

Move to adjourn the meeting at 8:55 p.m.

Motion made by Trustee Colaianne, Seconded by Trustee Harper.

Voting Yea: Ciofu, Colaianne, Fountain, Germane, Harper, Horning, Petrucci

Voting Nay: None Motion passes: 7-0-0.

Submitted by:



Larry N. Ciofu
Clerk