

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES  
May 21, 2024 – 7:00 PM

**DRAFT**

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

ABSENT: Trustee O'Connell

Also present were Township Manager Mike Luce and Planning Director Troy Langer..

4. Approval of the Agenda

**Move to approve the agenda for the May 21, 2024 Hartland Township Board meeting as presented.**

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee Germane; Trustee O'Connell

5. Call to the Public

Meghan Williams and introduced herself as a Republican candidate for the County Commissioner's Office for the 4th District. She stated she has been a resident of Livingston County her entire life and gave a brief overview of her educational background. She stated she thought she had a lot to offer and to bring forward to help benefit the Board. She stated her age, gender, and integrity will help move the County forward and to provide a positive work environment for County government.

6. Approval of the Consent Agenda

**Move to approve the consent agenda for the May 21, 2024 Hartland Township Board meeting as presented.**

Motion made by Treasurer Horning, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 05-07-24 Hartland Township Board Regular Meeting Minutes
- d. Release of Performance Bond for Affinity 11 Investments Acct 101-000-283.000-0029
- e. Hiring of Abigail Carrigan as Landscape Enforcement Assistant

7. Pending & New Business

# HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

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a. Special Event Permit #24-002 Hartland Polo Classic

Planning Director Troy Langer stated the Hartland Chamber of Commerce is hosting the Polo Event, as they did last year, to be held on Saturday, June 8th from 4:00 p.m. to 10:00 p.m. and Sunday, June 9th from 12:00 p.m. to 4:00 p.m. at Heritage Park. He stated this event includes the sale of liquor which requires the approval of the Township Board. He stated this event is open to the public, but tickets must be purchased.

**Move to approve Special Event Permit #24-002 as outlined in the Staff Memorandum, dated May 14, 2024**

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Absent: Trustee O'Connell

8. Board Reports

Trustee McMullen - stated she attended a program at Round Elementary school called K-Kids sponsored by the Kiwanis where over 50 children participated. She stated they have a board where they list what activities they want to do and this year they visited a Senior Citizen Living facility in Hartland to spend time and play games with residents. They have also made toys for animals in shelters and bird feeders and she thought this was a wonderful program. Chris Sarkella of the South Lyon Kiwanis Club developed this program to get kids involved in the community and she thought this was great. She stated that a few teachers at the school met with kids on a weekly basis, and the kids decided what activities to do throughout the year. They are trying to do more community involvement activities and they asked that if a community event comes to mind that we let them know.

Trustee Petrucci - Stated the we have a Veteran's Memorial Committee meeting on June 4th at 4:00 p.m. He stated we will be meeting at Settler's Park to decide where we would like the Memorial to be located. He stated the Board has approved a project to put a Veteran's Memorial in Settler's Park and we are gathering pricing information on the various aspects of monument and we hope to have this completed by Memorial Day of 2025. Manger Luce stated we will be marking off a general location in park and the proposed dimensions of the Memorial at the June 4th meeting.

Clerk Ciofu - Inquired of the Board's willingness to potentially resell a cemetery plot in Hartland Cemetery to a family that sold back three lots to the Township in 2000. An individual has inquired about purchasing one of the lots to inter a relative next to family members in the cemetery. After discussion the Board would be willing to consider this after we do our due diligence at a later meeting.

Treasurer Horning - Stated last Saturday was the opening of the Farmer's Market at the Rural King parking lot and we have more yearly vendors this year than we have ever had at the market. She stated the Farmer's Market is every Saturday from 9:00 a.m. to 1:00 p.m. and she is looking forward to a very successful year.

Trustee Germane - Inquired as to whether we have selected a date for the joint Township Board and Planning Commission meeting. Manger Luce stated we are looking at mid-July to schedule this meeting. He requested that we add a discussion about Blight in this meeting as he is receiving a number of comments from residents on this issue. He is looking for a better understanding of the details of the Ordinance so that he can provide an informative response to these residents.

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Supervisor Fountain - Stated that the asphalt at the Settler's Park parking looks very good and inquired as to the timing of the second coat of asphalt. Manager Luce stated the second layer of asphalt will be done this Thursday and the striping and replacement of the parking blocks will be on Friday and the park will open to traffic on Saturday. Trustee Petrucci suggested adding two or three handicapped parking spots at the southwest corner of the parking lot and Manager Luce stated that we are adding nine new parallel spots on the drive from the Township Hall to the Settler's Park parking lot, this should be feasible. Supervisor Fountain also inquired as to the Large Item Clean Up Day last Saturday and Manager Luce stated he thought the numbers were down a bit from last year, but we did fill a dumpster and a half of electronics and had a considerable amount of refrigerators and air conditioners. Overall it went off with no issues. He also stated that at this morning's Chamber meeting he commended Chamber Director Wheaton for her kind words on WHMI at the Buffalo Wild Wings Ribbon Cutting and that Chamber Director Wheaton mentioned to the Chamber this morning that at the Coffee and Conversation meeting with the Township on signs and taxes was valuable to those in attendance and that this forum provides the tools to help them communicate their positions on what is going on in the community and they are very appreciative of the Township in providing these meetings.

## [BRIEF RECESS]

### 9. Information / Discussion

#### a. Manager's Report

Manager Luce stated we have previously discussed the potential for MDOT grant funds for completing the M-59 sidewalk gaps project and in discussions he has had with our engineering firm, they stated that SEMCOG provides yearly grants of up to \$800,000 with a 20% match. He is recommending holding off on the \$100,000 we have allocated to the sidewalk gap project this year and double this up next year to apply for a SEMCOG grant. He stated Redwood Phase II is going to the Planning Commission (PC) but there have been some issues regarding the size of tree plantings that were too small and need to be replaced with larger trees. He stated at the next Board meeting we should have the Climate Controlled Storage building along with the Spicer's Microbrewery. He gave a brief update on the Large Item Clean Up Day and thanked Horizon Landscaping, Dougie's Disposal, and San Marino Excavating for all they do to make this event successful. He stated that we have been working with Inch Memorial on a potential cost of our concept idea for the Veteran's Memorial monument. Once we have this cost we will know what we have left for the remainder of the proposed project. Manager Luce gave a brief overview of the final stages of the Settler's Park parking lot that will then be open on Saturday and the potential for installing a split rail fence between the parking lot and the park if funds are available. He stated once this is complete he envisions the Township Hall parking lot replacement to be started within the next three weeks and gave a brief overview of the process. He gave an update on the gravel road improvements with Maxfield Rd. being completed, Clyde Rd in process and Cullen Rd. will start around June 10th. He also stated improvements to Parshall Rd., that we are cost sharing with Tyrone Township, will start in late June or early July. Manager Luce stated he starting reviewing the Employee Handbook and will bring back any necessary revisions to the Board at a future Board meeting. He informed the Board that the Board and Commission mail cabinet has been relocated to behind the Board Room. Manager Luce stated that a meeting was held with a couple of County Board of Commissioner members on the Septage Receiving Station regarding questions they had on the process and how we got to where we are at today and potential options at this time. He stated he was informed that this was a positive meeting and that they have a little more insight on the issues. He stated he will be meeting with our Township Attorney regarding the County's legal counsel concern as to why we did not pass a resolution when we agreed in concept to the Dispute Resolution Panels proposed solution..

