

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES  
June 02, 2020 – 7:00 PM

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

ABSENT: None

Also present were Planning Director Troy Langer and Public Works Director Bob West.

**4. Approval of the Agenda**

**Move to approve the agenda for the June 2, 2020 Hartland Township Board meeting as presented.**

Motion made by Treasurer Horning, Seconded by Trustee Colaianne.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

Voting Nay: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the June 2, 2020 Hartland Township Board meeting as presented.**

Motion made by Trustee Harper, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

Voting Nay: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve 05/19/20 Regular Meeting Minutes

**7. Pending & New Business**

- a. Resolution - Ordinance to Temporarily Relax Standards for Outdoor Uses

Planning Director Troy Langer gave a brief overview of the Executive Order that would allow restaurants to open with limited seating capacity. Even with limited capacity, restaurant expenses will remain the same, as they will need the same amount of staff, and maybe even more staff with the extra cleaning requirements. With seating capacity limited the revenue stream for restaurants is severely reduced. As a result, the Township explored ways to assist restaurants and retail establishments during this period in relaxing certain ordinance standards. Director Langer researched various ordinances throughout the country and came up with an ordinance to relax

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standards for the use of outdoor seating and space. Director Langer gave a brief overview of the temporary ordinance provisions, which will require a special permit from the Township at no charge. All provisions of this ordinance must still comply to the State's Executive Orders. Director Langer stated that he believes we are the only one in the state that is pursuing this at this time.

**Move to adopt the Ordinance to Temporarily Relax Standards for Outdoor Uses, as outlined in the attached Resolution.**

Motion made by Trustee Harper, Seconded by Trustee Colaianne. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

Voting Nay: None Motion passes: 7-0-0

**8. Board Reports**

Trustee Harper - No report.

Trustee Petrucci - No report.

Clerk Ciofu – Stated that we have sent out applications to everyone on our Permanent Absentee Ballot List and we are starting to get those back. The State has accessed the Qualified Voter File Index for all of those individuals not on the Permanent Absentee Ballot List and they will be mailing out applications to all other registered voters around June 10, or June 12. This is a dual application for both the August and November application.

Treasurer Horning - On the bottom half of this year's tax bill we will encourage people to use the drop box. If you return to entire bill with the payment, Hartland Township will stamp the top copy and send it back to the resident. We are trying to think of the safety of the residents and the Township employees.

Trustee Colaianne - The summer program for the Hartland HERO Teen Center will be cancelled this year. The annual HERO Teen Center golf outing will be moved to the fall.

Trustee Germane - No report.

Supervisor Fountain – Stated that there will be another Board meeting in two weeks. The planning commission will hold a meeting a week from Thursday looking at a private road with Bella Vita, and this would come to the Board in our next meeting. Supervisor Fountain also mentioned the nice painting on the berm on M-59 for the 2020 Hartland Graduation class and stated the drive through Hartland High School Graduation is set for Saturday, June 6. He congratulated all of the graduates.

[BRIEF RECESS]

**9. Information / Discussion**

**a. Manager Recruitment**

Clerk Ciofu gave an overview of the process that the Recruiter Committee took in evaluating potential recruiters. Manager Wickman provided us with a list of recruiting firms and the Committee reviewed various websites to narrow the search down to three firms. The Committee contacted each of the top three firms of Walsh Recruiting Services, Michigan Municipal League and Gov HR. Clerk Ciofu stated that the process was similar for all three firms and went through some of the specific steps that would be taken by each firm and some specifics of each firm. He reviewed the cost estimates for each of the three firms and stated it was the recommendation of the Committee that Walsh Municipal Services would be a viable recruiter for us in the search for a new Manager.

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**Move to approve Walsh Municipal Services as the recruiting firm for the new Township Manager at a cost not to exceed \$14,000.**

Motion made by Trustee Colaianne, Seconded by Trustee Harper.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

Voting Nay: None

Supervisor Fountain requested an update on the potential purchase of a fire truck by the Hartland Deerfield Fire Authority (HDFA). Trustee Petrucci gave an overview of the situation stating that in 2018 it was budgeted to purchase a new fire engine, which was delayed until 2019, and again delayed until now. The reason for this purchase in 2018 was the age of the truck and the high cost of repairs, which is still occurring, in addition to the truck being out of service when it is in for repairs. The HDFA solicited bids and one firm told us they would hold the 2019 price which would avoid a 10% increase. A couple of months ago the firm told the HDFA they could no longer hold the price, so the HDFA approved the purchase of the truck to get the 2019 pricing, subject to getting approval of the Hartland Township Board and having financing in place. After further discussion, it was determined by the HDFA that this was not a good time to make this purchase, given the COVID situation and the current economic conditions, and they decided to postpone the purchase for another year. Trustee Petrucci then went through the pros and cons of this decision to delay the purchase and a brief discussion was held on the specifics of the fire truck. This would also put this purchase after any decision being made on a new fire millage. A brief discussion was held on the fire millage proposal and timing.

Trustee Germane wanted to let the Board know what is going on with the improvements at Spranger Field. Public Works Director Bob West gave an overview of the resumed progress on the playscape, the building, and the fences. The playscape was relocated to our original planned location due the fact that the desired location did not meet national safety standards. The playscape is now in, and is awaiting fall protection woodchips to be delivered. The bathroom renovations are on hold awaiting fixtures to be delivered. The first and third base fences have been installed and the backstops are the only items that remain to be completed. Director West also gave a brief overview of the nature trail and the phragmites mitigation plan for Spranger Field. Trustee Germane inquired as to whether the youth programs will resume this summer. Director West stated that HAYAA baseball would be refunding all fees for this year and this would be discussed at the Admin Committee meeting tomorrow. They continue to do the maintenance on the fields. Trustee Germane discussed a grand opening ceremony when times permits.

10. Adjournment

**Move to approve adjourn the meeting at 7:45 p.m.**

Motion made by Trustee Harper, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Colaianne, Trustee Germane, Trustee Harper, Trustee Petrucci

Voting Nay: None

Submitted by:



Larry N. Ciofu  
Clerk