

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES  
August 01, 2023 – 7:00 PM

**1. Call to Order**

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

ABSENT: None

Also present were Township Manager Bob West and Public Works Director Mike Luce.

**4. Approval of the Agenda**

Treasurer Horning requested an amendment to the Agenda to add Section 7 (a) pertaining to the the Brown Drilling well repair estimate.

**Move to approve the agenda for the August 1, 2023 Hartland Township Board meeting as amended.**

Motion made by Treasurer Horning, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

**5. Call to the Public**

No one came forward.

**6. Approval of the Consent Agenda**

**Move to approve the consent agenda for the August 1, 2023 Hartland Township Board meeting as presented.**

Motion made by Trustee O'Connell, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 07-18-23 Hartland Township Board Regular Meeting Minutes
- d. 07-18-23 Hartland Township Board Closed Session Meeting Minutes
- e. Waldenwoods Fireworks Display Permit – 10-21-23

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**7. Pending & New Business**

a. Brown Drilling Well Repair

Public Works Director Mike Luce gave a brief overview of the Hartland Township Well #1 issue stating a well pump went out this weekend. He stated that we have pulled the well pump and are trying to determine why the pump failed. He presented a cost estimate for the current work and options based on possible well pump solutions. He stated to do our due diligence, he is recommending a video camera survey of the well at this time to determine the condition of the well as this pump was replaced not that long ago. He discussed the costs listed for cleaning the well if needed and replacing the pump if needed. Trustee Germane inquired as to how long this pump has been in use and Director Luce stated just over a year. Manager West commented that this was one of the three municipal wells we have and normally this type of situation would be considered an emergency repair, but since there was a Board meeting scheduled, we brought this before the Board. He stated that this was not a standard well that you would see in a home and in this case the pump and the motor are two separate units. It has been determined that the motor is fine, but the pump has seized up. He stated Brown Drilling handles all of the emergency services on our wells. Trustee Germane inquired as to whether the well pump was still under warranty and Director Luce stated it was not.

**Move to approve repairs to Well #1 up to \$34,200.81 by Brown Drilling and the appropriate budget amendment.**

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

**8. Board Reports**

Trustee Germane - No report

Trustee O'Connell - No report.

Trustee McMullen - No report.

Trustee Petrucci - No report.

Clerk Ciofu - No report.

Treasurer Horning - Stated the Farmer's Market has the Michigan sweet corn in and everything is at very good prices and that they sold out every booth again last week. The Farmer's Market is at Rural King on Saturdays from 9:00 am to 2:00 pm.

Supervisor Fountain - No report.

[BRIEF RECESS]

**9. Information / Discussion**

a. Manager's Report

Manager West clarified to the Board that the Well #1 repairs would be funded out of the Water Fund and not the General Fund. The Water Fund is in good shape and this repair will not have any effect on the water rates. He stated he has been working on closing out several projects over the past few weeks.

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- b. Closed Session: to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)

**Move to go into closed session to consider a periodic personnel evaluation of the Township Manager, at his request under MCL 15.268(a)**

Motion made by Treasurer Horning, Seconded by Trustee O'Connell. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None Motion passes: 7-0-0

Board is in Closed session at 7:10 p.m.

Board came out of closed session at 8:25 p.m.

**Move to accept Manager West's resignation as Manager effective August 1, 2023 and to retain Mr. West as a part time hourly Project Specialist holding on to his phone, PC and VPN.**

Motion made by Trustee O'Connell, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane,  
Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

**Move to approve Public Works Director Mike Luce as Interim Manager.**

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee  
McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

10. Adjournment

**Move to adjourn the meeting at 8:30 p.m.**

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee  
McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: None

Submitted by



Larry N. Ciofu, Clerk