

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
August 19, 2025 – 7:00 PM

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

ABSENT: Trustee McMullen

Also present were Township Manager Mike Luce and Public Works Director Scott Hable.

4. Approval of the Agenda

Move to approve the agenda for the August 19, 2025 Hartland Township Board meeting as presented.

Motion made by Trustee O'Connell, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee McMullen

5. Approval of the Consent Agenda

Move to approve the consent agenda for the August 19, 2025 Hartland Township Board meeting as presented.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee McMullen

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 08-05-25 Hartland Township Board Regular Meeting Minutes
- d. Flow Meter Project Budget Amendment

6. Call to the Public

Ethan Whitesell of Thorn Ridge Drive in San Marino came forward stating he has been a resident in Hartland Township since 2015. He stated he is a Commercial Real Estate Broker with a focus in Hartland and Fenton. He stated his goal is to be a resource for the Township, local businesses, and property owners. He stated he looks forward to finding ways to contribute positively to help continue to build the community.

7. Pending & New Business

a. 2025 Hartland Township Vehicle Purchase

Manager Luce stated that the Township currently has two vehicles, a Minivan and an Escape that are used by Assessing, Code Enforcement, and for Township staff general transportation needs. He stated with the purchase of a new DPW truck last year, we kept an older pickup truck to use for Code Enforcement, and for the Hartland Deerfield Fire Department to use for plowing in the winter. He stated we are having repair issues regarding the old pickup truck and the minivan. Due to their age, repair cost, and utilization, staff looked at what we could do to replace these vehicles. Staff received quotes for new vehicles under the MIDeal program for municipalities. It was determined through discussions and the quotes that a half-ton crew cab pickup would be the most ideal for the needs of the Township. This truck would be utilized for Township staff transportation and Code Enforcement daily work. He stated we would be trading in both the Minivan and the old pickup truck to purchase this new vehicle. Manager Luce stated we received the best price from LaFontaine in Lansing considering the trade in value for the two vehicles. He stated we would be looking to purchase a 2024 Ford Crew Cab Pickup for a net cost of just over \$22,120. He stated we are requesting \$25,000 for the purchase, to add magnetic Township signs, a cover for the bed, and small ancillary items. He stated the list price for a GMC pickup was slightly lower than the Ford, but the trade in value was lower, making the net cost higher than the Ford, and there would be a six-month lead time to get the GMC.

Move to approve the purchase of a new Township vehicle, with the trade-in of two older model Township vehicles, in an amount not to exceed \$25,000 with the related budget amendment.

Motion made by Clerk Ciofu, Seconded by Treasurer Horning.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee McMullen

b. Computer and Software Upgrades for Windows 10 Remediation Project

Manager Luce gave an update on the changeout of computers at the Township Hall for migrating from Windows 10 to Windows 11. He stated this was originally approved last fiscal year and we need to move the funds to this fiscal year. This will include a slight increase in the amount to cover any miscellaneous supplies, such as new monitor cords. This is just an amendment to move the funds from last fiscal year to this year as we ordered the equipment last year, but we did not pay for it until it arrived, which was last week.

Move to approve the budget amendment as presented for the purchase of new computers and equipment to complete the Windows Upgrades project in the amount of \$30,000.

Motion made by Treasurer Horning, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee McMullen

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
August 19, 2025 – 7:00 PM

8. Board Reports

Trustee O'Connell - Stated the Veteran's Memorial is looking fantastic. Manager Luce stated we are on time with the adjusted schedule due to monument delivery delays. He stated it should be completed by the end of the month, but we have canceled the September 6th Dedication and have moved it to next spring, around Memorial Day.

Trustee Lubeski - No report

Trustee Petrucci - Stated that the Hartland Deerfield Fire Authority did not take up the offer to purchase the Township pickup truck we are trading in for the new Township vehicle, as they have a truck they can use, and it is much cheaper to refit this truck with a plow than to purchase the old Township truck.

Clerk Ciofu - No report.

Treasurer Horning - Provided an update on the Veterans Memorial stating we have contributions of \$25,900 and have sold 142 bricks. She also stated the plaques from all the wars are in Manager Luce's office if any Board member wished to look at them.

Supervisor Fountain - Inquired of Clerk Ciofu as to the grant they are working on from the Michigan Municipal Clerks Association and its purpose. Clerk Ciofu stated the grant is related to Elections and ADA Compliance. With Early Voting taking place here at the Township Hall we applied for funds to repair the front automatic door opener and to make the Township Hall restrooms more ADA compliant. He stated the maximum amount of the grant is \$10,000 per municipality and we have received notification that we have been approved for a grant, but no funds will be distributed until the MAMC receives the funds from the Federal grant that was approved.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce stated he has had discussions with State Representative Jason Woolford's office regarding the issues we face with the M-59 corridor and development, and how we move forward with these issues. The delays in getting approvals from MDOT is affecting development in Hartland. Manager Luce stated Mr. Woolford's office has provided dates for us to meet with him and MDOT representatives. He stated he would work to get Howell Township and Oceola Township to attend. Trustee Petrucci inquired as to whether other municipalities are encountering these same issues and Manager Luce stated he has had discussions with other municipalities who may be getting quicker turnaround time, but they are still encountering the same issues we are encountering. Supervisor Fountain stated MDOT districts are also treated differently as Oakland County can get things done on M-59 that we in Livingston County cannot. Manager Luce stated that on the next Board meeting on September 2nd we will have Chick-Fil-A and Sheetz. They will be on the Planning Commission (PC) meeting on August 28th and this will be a quick turnaround for the Board. Sheetz will only be a PD Amendment to add Sheetz to the PD. Manager Luce stated they will have the Sheetz site plan in the package as a reference. Manager Luce stated Urban Air indoor adventure park will be on the September 16th Board meeting. He provided an update on the resurfacing of north Old US-23 and that the resurfacing will come within 1200 feet of M-59 and the Livingston County Road Commission (LCRC) stated there is a good chance of a three-to-five-day complete shutdown of Old US-23 north of M-59. They stated this is due to the inability to safely flag such a wide area near the intersection of M-59 and Old US-23 and that traffic lights would not line up properly. He stated they discussed detours to Hartland Road or north on US-23 to Clyde Rd. Manager Luce stated he brought up the process of the repaving of south Old US-23

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
August 19, 2025 – 7:00 PM

which had no complete shutdowns and the LCRC stated that bid included night work which the north side does not include. Manager Luce stated this would be very expensive to add night work to this project at this time. He stated our options are basically to accept the shutdown or postpone the project to next year. Supervisor Fountain suggested paving to a certain point this season and do the area near M-59 next year when they may be doing work in this area for the Sheetz project.

Manager Luce stated residents have been calling in about discolored water in Hartland Estates. He gave a brief overview of the layout of the water main in Hartland Estates highlighting various dead ends in the cul-de sacs where water does not flow through the lines on a consistent basis. He stated currently, public works staff has been flushing certain hydrants weekly. which is working now but is not sustainable in the long term. He stated we are working with the Township Engineers as to how we can alleviate this problem. Manager Luce gave an update on the San Marino road paving discussions stating there are six Homeowner Associations (HOA), four on county roads and two on private roads in San Marino. He stated three public road HOA's and one private road HOA are considering going forward with an SAD. He stated there would be issues regarding SAD allocation citing the two private roads that the county would not engineer. He stated we could contract with the engineer on the project for the private roads, but payment would have to come from the Township. Manager Luce stated there is work to be done on this but there is an interest from the parties to move forward. Discussion was held on the process, if we were to go forward with this project, as to the SAD process, engineering costs, construction costs, SAD allocation amount, and timing of the project. Manager Luce gave a brief update on the Veterans Memorial stating the walls are up, the lights are installed, and the war plaques have been completed. He stated the all partners Partners in Progress meeting is tomorrow, August 20th at 7:30 am at the Old High School. Supervisor Fountain stated there is a sign down under the M-59 / US-23 overpass. Manager Luce gave a brief update on the Welcome to Hartland signs providing an overview of the two quotes we received, and the general consensus was to go with the company that provided the lower quote provided installation meets the state requirements.

10. Adjournment

Move to adjourn the meeting at 7:57 p.m.

Motion made by Trustee O'Connell, Seconded by Trustee Lubeski.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Lubeski, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Trustee McMullen

Submitted by:

Larry N. Ciofu - Clerk