

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
September 03, 2024 – 7:00 PM

DRAFT

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee O'Connell (remote from Georgia), Trustee Petrucci

ABSENT: None

Also present were Township Manager Mike Luce and Public Works Director Scott Hable

4. Approval of the Agenda

Clerk Ciofu requested an addition to the Pending & New Business Item 7. c. SRS Consent Judgement Revision.

Move to approve the agenda for the September 3, 2024 Hartland Township Board meeting as amended.

Motion made by Treasurer Horning, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (remote)

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the September 3, 2024 Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Trustee Germane.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (remote)

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. 2024 Cemetery Fees
- d. Gen-X – Hartland High School Fireworks Permit Application

7. Pending & New Business

a. 2024 WWTP Annual Sampling and Reporting

Manager Luce gave a brief overview of the three-year contract with WSP (formerly Wood Environmental) for water sample testing for sodium level at the former water treatment plant location in Settler's Park. He stated we have monitoring well in this area and each year we pull groundwater samples at different depths and different aquifers to monitor salt levels in the groundwater. This is an EGLE mandate, and we also collect water samples from

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 03, 2024 – 7:00 PM

residents in the area. He state the three year contract runs out this month and a new three-year contract will increase costs from \$46,233 for task one monitoring and the monitoring plan is an additional \$15,000. This is slightly more than the previous three year contract and exceeds our budgeted amount for this service in this fiscal year, but it will be covered through the contingency line item. Supervisor Fountain led a brief discussion on the origination of the salt plume, the improved status of the current well testing and that there is no adverse effects for residents.

Move to approve change order number 17 with WSP for a three year groundwater monitoring extension for a total of \$61,233 as presented.

Motion made by Clerk Ciofu, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (remote)

b. Hartland Veterans Memorial Quote

Trustee Petrucci gave a brief overview of the Veteran's Committee meeting last week where we were to bring three quotes for the Veterans Memorial back to the Board. He stated we were trying to formulate our own quote that would be unique to Hartland, and he presented the three quotes that the Committee is recommending to the Board for their decision. He then gave a brief overview of the monument's design. Manager Luce presented a rendering of the monument to show the position of the armed forces logos and stated the two smaller stones can be etched locally. He stated the goal tonight is to get the verbiage on the monument stone finalized. A brief discussion was held on the three quotes that were presented and it was the consensus of the Board was the second quote would go back to the Veterans Committee to draft into its final form. Trustee Petrucci stated that a preliminary announcement of the Veterans Memorial is now on our website. A brief discussion was held on various monument feature quotes and the target date for the grand opening.

c. SRS Consent Judgement Revision

Manager Luce gave a brief overview of the Septage Receiving Station Consent Judgement issue stating that we approved the Consent Judgement sent to us by the County with minor changes at a previous meeting and returned it to the County. He presented the Board with the Consent Judgment revisions from the County of their own original document for review by the Board. He then went through each of the revisions proposed by the County. Treasurer Horning pointed out that in Subsection B the word 'to' is missing and needs to be corrected. Trustee Germane inquired as to whether the County has approved the original document. Manager Luce stated that the Livingston County Board of Public Works has approved the document as revised. He stated that the revised document will be going to two different County Committee's on Monday September 9th, but the Livingston County Board of Commissioners has not yet approved this document. Manager Luce stated that we have already approved the original document, but with the revisions included he is seeking Board approval for the revised document tonight. Trustee Germane inquired as to what our Attorney's role is in going forward and Supervisor Fountain stated our motion tonight is to accept these revisions and have the Township Attorney then present it back to the County.

Move to approve the Consent Judgement as revised by Livingston County and authorize the Township Attorney to act on behalf of the Township in this matter.

Motion made by Treasurer Horning, Seconded by Trustee McMullen. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 03, 2024 – 7:00 PM

Abstaining: Trustee O'Connell (remote)

Motion passes: 6 - 0 - 1

8. Board Reports

Trustee McMullen - No report.

Trustee Petrucci - No report.

Clerk Ciofu - Stated that the Absentee Voter Ballot Applications will be going out tomorrow to those on the Permanent Absent Voter Application list. He stated that we have proofed the ballots and responded to the County and ballots should be printed in the next few weeks. He stated that Early Voting will be starting on the second Saturday before the November 5, 2024 General Election and run through the Sunday before the Election here at the Township Hall from 8:00 a.m. to 4:00 p.m..

Treasurer Horning - Stated the Farmer's Market has started a new event by offering a free booth for kids to get them involved and we have had a young baker attend and she has sold out each week. she has passed this on her friends and we have addition kids involved with items such and candle making. She also reported that the Senior Center had a recognition dinner for volunteers and stated that they have over 100 people that volunteer on a regular basis.

Trustee Germane - No report.

Trustee O'Connell - No report.

Supervisor Fountain - No report.

[BRIEF RECESS]

9. Information / Discussion

a. Manager's Report

Manager Luce gave a brief update on the Blaine Road paving project stating that the culvert on the very south side of Long Lake will be replaced by the Livingston County Drain Commission (LCDC) next year. Working with the Livingston County Road Commission (LCRC) and the LCDC we will be paving Blaine Road up to within 100 feet of where the culvert goes under Blaine Rd. We will pave the remaining portion of the road next year after the culvert is replaced. Trustee Petrucci requested that this be put out on our website and Manager Luce stated we are working with the LCRC on a press release to get out the same message over social media outlets. Trustee O'Connell inquired as to whether the LCRC knew about the culvert replacement and Manager Luce stated that they knew about it, and it would be funded by the LCDC, but it is the LCDC decision to replace the culvert next year. Manager Luce stated he and Public Works Director Hable met with 30-40 residents of County Club subdivision in a two hour meeting regarding a potential Special Assessment District (SAD) for paving their roads. He stated that the cost estimate per parcel would required a 90% resident approval to move forward per our SAD policy. He stated that he thought they would be starting the petition process. Manager Luce stated we will have the Audit Presentation from Pfeffer, Hanniford & Palka at a special meeting on September 17th at 6:30 p.m.

Manager Luce stated that we are having issues regarding the reliability and clarity of the camera system at the HERO Teen Center. He stated most of the cameras are the original cameras and they are not covering enough of the area, in light of increased attendance, and they are not providing enough definition, and the HERO Board has inquired if the Township would entertain replacement of the cameras. A brief discussion was held on current camera systems throughout the Township with regards to clarity of existing cameras, lack of quality

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES

September 03, 2024 – 7:00 PM

night vision, and technological improvements in cameras. After discussion it was the consensus of the Board to get quotes for upgrading all camera systems in the HERO Center, parks, and Township Hall to develop a plan for upgrades over time. Manager Luce stated he has reviewed the Employee Handbook and will be bringing updates to the Board at a future meeting. A brief discussion was held on PTO time and the new part time sick pay guidelines. Manager Luce gave a brief overview of the US-23/Bergin Rd. Consent Judgement that allows the developer to do Light Industrial along US-23 and single family residential on the remaining property. He stated we have been working on this for a long time and the latest version is being revised by our MMRMA Attorney. Trustee McMullen stated there is a light pole down at Tipsico Lake Rd. and M-59 for a month now and inquired if we could have someone look into getting this repaired.

10. Adjournment

Move to adjourn the meeting at 8:00 p.m.

Motion made by Treasurer Horning, Seconded by Trustee McMullen.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Treasurer Horning, Trustee Germane, Trustee McMullen, Trustee Petrucci

Voting Nay: None

Abstaining: Trustee O'Connell (remote)