

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
September 21, 2021 – 7:00 PM

1. Call to Order

The meeting was called to order by Supervisor Fountain at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Supervisor Fountain, Clerk Ciofu, Trustee Germane (7:02 p.m.), Trustee McMullen,
Trustee O'Connell, Trustee Petrucci

ABSENT: Treasurer Horning

Also present was Hartland Township Manager Robert West.

4. Approval of the Agenda

Move to approve the agenda for the September 21, 2021, Hartland Township Board meeting as presented.

Motion made by Trustee O'Connell, Seconded by Trustee Petrucci.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee McMullen, Trustee O'Connell, Trustee
Petrucci

Voting Nay: None

Absent: Trustee Germane, Treasurer Horning

5. Call to the Public

No one came forward.

6. Approval of the Consent Agenda

Move to approve the consent agenda for the September 21, 2021, Hartland Township Board meeting as presented.

Motion made by Trustee Petrucci, Seconded by Clerk Ciofu.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee McMullen, Trustee O'Connell, Trustee
Petrucci

Voting Nay: None.

Absent: Trustee Germane, Treasurer Horning

- a. Approve Post Audit of Disbursements Between Board Meetings
- b. Approve Payment of Bills
- c. 08-25-2021 Hartland Township Board Special Meeting Minutes
- d. 09-07-21 Hartland Township Board Special Meeting Minutes
- e. 09-07-2021 Hartland Township Board Regular Meeting Minutes

7. Pending & New Business

- a. Settlement Agreement: Hartland Glen Development, LLC v Township of Hartland, Livingston County Circuit Court case no. 14-28151, and Clyde Land Investment v Hartland Township, Livingston County Circuit Court case no. 14-28152

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
September 21, 2021 – 7:00 PM

Supervisor Fountain reported that this is a Settlement Agreement between Hartland Glen Development, LLC versus Township of Hartland, Livingston County Circuit Court Case No. 14-28151, and Clyde Land Investment versus Hartland Township, Livingston County Circuit Court Case No. 14-28152. Township Manager Bob West gave a brief summary of the proposed settlement agreement that is actually a combination of two separate individual cases as identified in the agenda title that were settled as one unit being that they are common owners. This proposed settlement will bring closure to two separate current litigations that the Township has been involved in with the developer for just over ten years. The settlement is a result of court ordered facilitation and ultimately will be resolved by the Township purchasing REU capacity from the developer which will be available for purchase by other developers in the future. This will not impact the sewer fund balance or have an effect on the sewer system users, contingent upon being able to sell the capacity we are purchasing. Additionally, the settlement also returns four parcels back to the developer and returns them to the tax roll. Supervisor Fountain stated that if this is approved, the agreement will be signed by the Clerk and Supervisor on behalf of the sewer district. Trustee Germane inquired as to the remaining steps to be taken to get this implemented, if approved after the vote this evening. Township Manager West reported that because this is mandated by the courts and is technically a facilitation agreement resulting in a settlement it will be signed at the court. We are seeking approval this evening to authorize the Township Supervisor and Township Clerk to commence this settlement because it will most likely be signed at the County Courthouse.

Move to approve the proposed facilitation settlement with Hartland Glen Development and Clyde Land Investment and furthermore authorize the Township Clerk and Township Supervisor to consummate the agreement as needed.

Motion made by Trustee Petrucci, Seconded by Trustee Germane. Roll call vote taken.

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen,
Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Treasurer Horning

Motion passed: 6-0-1

8. Board Reports

Trustee Petrucci - No report
Clerk Ciofu - No report
Trustee Germane - No report
Trustee O'Connell - No report
Trustee McMullen - No report
Supervisor Fountain - No report

[BRIEF RECESS]

9. Information / Discussion

a) Manager's Report

Manager West reminded the Board that the State of the Community will be held on Monday, October 4, 2021 at 5:00 p.m. at the Hartland Music Hall. The 2021 Volunteer of the Year will be announced at the event. Manager West stated that at the next Board meeting Work Session he will be providing a Parks Pathway Plan review and update including potential future projects. He will also review the Capital Improvement Plan (CIP) and the Board and Commissions Compensation

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
September 21, 2021 – 7:00 PM

Study at this Work Session. Trustee Petrucci inquired as to whether we are working with the Hartland Consolidated Schools on the pathway on the north side of Dunham Road from the new crosswalk to the High School and Manager West stated this would be included in the Work Session discussion at the next meeting.

b) 2021 Police Protection Update

Manager West led a discussion on the August Livingston County Sheriff's Department (LCSD) police statistics including a review of LCSD Contracted Services Cost approach based on charging seventy-five percent of overall LCSD costs for all service contracts. Currently Putnam and Tyrone Townships have contracts with LCSD. He also presented the LCSD response times and the Hartland Deerfield Fire Authority (HDFFA) response times, as they are usually the first on the scene for major incidents. Other issues discussed were future police coverage options of a LCSD contract and a township police department and the cost/benefit aspects of each option. Manager West stated that we will be monitoring both of these options and we will update costs projections for both as we move forward. Trustee O'Connell inquired as to whether we could obtain response times for those entities in Livingston County that have police departments and Manager West stated he would look into getting this information. Manager West stated that based on the data presented and the current concerns of the residents regarding police protection, he is not recommending any changes to our current police protection coverage at this time. Trustee Germane inquired as to whether we have an amount budgeted for police protection. Manager West stated that we do not have a budget item for police protection, as it would come out of the General Fund, but we keep police protection in mind in our CIP discussions.

c) Strategic Plan Update

Manager West gave a brief overview of the Strategic Plan process where we met with a facilitator to discuss "Where do you see Hartland in five years?" and came up with three key components of Placemaking, Sustainability, and Infrastructure. Out of a collective discussion on various topics with the facilitator and the Board, a Strategic Plan was developed for each of these key items. The Township Manager then took this Strategic Plan back to the Directors to develop the Staff Action Plan to achieve the goals of the Strategic Plan. This Staff Action Plan was then reviewed and approved by the Board and was updated and reviewed at Board Work Sessions throughout the next year. Manager West provided a brief overview of the 2021 Strategic Plan in that we accomplished most of the tasks listed. A brief discussion was held on a potential road millage renewal, wayfinding signs, and other items from the 2021 Strategic and Staff Action Plans. Discussion was then held on the steps to take in developing a new Strategic Plan, including whether to have a facilitated Work Session, Board prioritizations, Director and Staff participation roles, and potential new surveys for residents and commercial businesses. Discussion led to having a facilitated work session with a tentative date of October 29, 2021 if the facilitator is available. Manager West will gather information on what each department is anticipating for the next year so the Board can do a preliminary prioritization of items to send to the facilitator prior to the facilitated work session.

Trustee Germane inquired as to the status of the 2022 Winterfest event. Clerk Ciofu stated that preliminary discussions have started for the event in February 2022 and we were developing a budget for the event. Difficulties envisioned would be the ability for local business to continue with their past contributions and availability of major items such as tents and fireworks given COVID effects on businesses, and whether we will be able to have the event if the COVID situation gets worse going forward. Trustee Germane inquired as to the Art in the Park proposal we received from the Hartland Rotary. Manager West stated we are awaiting a proposal with more specifics as to the Art Work being envisioned, but we have not committed to anything at this time. Trustee

HARTLAND TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING FINAL MINUTES
September 21, 2021 – 7:00 PM

Germane inquired as to the status of the recent noise complaint and Manager West stated we have responded in writing, but we are still getting texts from the complainant. Manager West has communicated to the complainant that he will not be responding to these texts as we have already provided our response to this issue. Trustee Germane inquired as to the specifics of the Chamber meeting Friday. Supervisor Fountain stated that this was a round table discussion with Chamber businesses regarding work force issues and what the Township could do to help. Trustee Germane suggested a centralized job posting for all of Hartland Township. Manager West stated that the meeting will be at the Township Hall on Friday, September 24, 2021 at 7:30 a.m.

10. Adjournment

Move to adjourn the meeting at 8:10 p.m.

Motion made by Trustee Germane, Seconded by Trustee Petrucci

Voting Yea: Supervisor Fountain, Clerk Ciofu, Trustee Germane, Trustee McMullen, Trustee O'Connell, Trustee Petrucci

Voting Nay: None

Absent: Treasurer Horning

Submitted by



Larry N. Ciofu
Clerk