



City of Hartford  
County of Van Buren, State of Michigan

## Commission Business Meeting Agenda

Monday, April 26, 2021 at 7:30 PM

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### APPROVAL OF AGENDA

### GUESTS

### PUBLIC COMMENT

### COMMUNICATIONS

1. [Communication - Senior Services](#)
2. Clerk's Office will be open May 1, 2021 8:30am - 4:30pm for Voter Registration & Absentee Voting
3. Election May 4, 2021, Polls Open 7:am - 8:00pm @ the Vanderlyn Community Center/Library
4. City Wide Large Junk Pickup - April 28
5. Brush Pick-up Week May 3 - 7
6. Leaves Pick-up May 10 - 14
7. No Permit Needed Rummage Sale Weekend May 20 - 22
8. State of Michigan Water Shut-off Moratorium - Expired

### REPORT OF OFFICERS BOARDS & COMMITTEES

#### Police & Ordinance

9. [HPD - Chief](#)
10. [HPD - Ordinance](#)

#### Fire Department

11. [HFB - Board](#)
12. [HFD - Chief](#)

#### Ambulance

13. [AB - March 2021](#)

Van Buren County

Public Works

[14.](#) DPW - March 2021

Wastewater Treatment Plant

[15.](#) WWTP - March 2021

Treasurers, Investment & List of Bills

[16.](#) Treasurer - March 2021

[17.](#) Investment - March 2021

City Manager

[18.](#) City Manager -

**APPROVAL OF COMMISSION MINUTES**

[19.](#) Council Business Meeting - March 22, 2021

[20.](#) Council Special Meeting March 24, 2021

**APPROVAL OF REPORTS**

**GOALS/OBJECTIVES**

**OLD BUSINESS**

**NEW BUSINESS**

[21.](#) Budget 2021/2022

22. Set Public Hearing Date for State Revolving Loan Fund

23. Set Public Hearing Date for CDBG Application - Clark & Linden Street Improvement Project

[24.](#) Set Special Meeting Date - Set 2021 Millage Rate

25. Set Public Hearing Date - Truth In Taxation for 2021/2022

26. Set Public Hearing Date - 2021/2022 Budget

**INTRODUCTION OF RESOLUTIONS OR AMENDMENTS**

**ADJOURNMENT**

## Hello from Senior Services of Van Buren County!

I hope you have all stayed healthy over the past year! I wanted to touch base and share some of what SSVBC has been doing during the COVID pandemic.

As most of you are aware, Senior Service is much more than an activity center. We have a full range of services that we provide during normal times including: In Home Care, Carewatch Management for homebound seniors, Commodities, Food Trucks, Medical Equipment, Medical Transportation, Ramps, Volunteer Services, Minor Home Repair, Trips and free Tax Preparation to name a few.

When we made the decision to close the activity centers in March of 2020, we didn't stop serving the seniors in your area. We listened to them, to their needs and fears and developed new ways to help them during a very scary time.

### Food Subsidies:

One of the things they told us was that they were afraid to go to the store. Most of these seniors were also getting Meals on Wheels, which is a wonderful program, however they only deliver one meal a day. We decided that if we were to supplement that with an additional 4 meals a week it would reduce their need to go into grocery stores. The homebound seniors have LOVED this program! Since we started our **Home Delivered Meal Program**, we have supplied over **10,000 meals** to senior homes at no cost to them. Along with the weekly meals, we delivered a large basket for Thanksgiving and Christmas to these homebound seniors with enough food to prepare a meal for 4-8.

Another way we addressed the food subside issue was with our **Drive-Thru Food Trucks**. Over the past year we provided **10 Drive-Thru Food Trucks** (which provide food for 100 families per truck) throughout the county and are scheduling **an additional 12 for this year**.

Senior Services has also continued the **Commodities Distribution** in Paw Paw and South Haven and has given out over 100 food boxes each month. Along with our regular commodities distribution we delivered **120 Dairy Boxes, 75 Quarantine Boxes and 125 additional boxes of food provided by Area Agency on Aging**. All these combined **provided over 50,000 lb of food to the seniors in Van Buren County!**

Senior Services also created a **Drive-Thru Meal** program for seniors who were more active. They were able to call in reservations for their meals and then drive-up to our doors and get them while never leaving their cars! We produced **over 500 meals** for this program. We stopped the program over the winter months, but it will resume in April of 2021.

Senior Services also provided a few seniors with **Grocery Pickup and Delivery** for some of the more rural areas in Grand Junction and Bloomingdale. We did not do many of these but there were a regular 2-3 that were helped.

RECEIVED  
MAR 31 2021  
CITY OF HARTFORD

**Carewatch Services:**

One of the programs we are most proud of at Senior Services is our Carewatch program. This was developed with the homebound senior in mind. Our Carewatch professionals are similar to a social worker. They are trained in MMAP (Medical and Medicaid Assistance Program), help with Emergencies such as Utility and housing assistance, In-Home Care and Meals on Wheels referrals. Our Carewatch professionals will come to their home and help assess the seniors needs and then help them to obtain what is needed to keep them living in their home longer. They also maintain an ongoing relationship with the senior to help as their needs change. We have continued these services over the past year. Our Carewatch professionals have also been assisting with the medical transportation program. Because our volunteers' safety is so important to us and because they are in the high-risk group, we felt we needed to find a new way to accommodate the medical transportation problem. Senior Services worked together with VBEMS and other medical transportation professionals to continue providing rides at a reduced rate.

**Covid Attack:**

I think during this time what our SSVBC team is most proud of is our direct response to the COVID virus itself. Our mission states in part that "We will provide caring support for seniors to enhance their quality of Life". Since the vaccine was approved, we have been working with the Department of Health and Human Services behind the scenes to help in the vaccination of VB Co seniors. DHHS reached out to us early on to register seniors over the phone for their vaccine. Both agencies understood the difficulty many seniors would have to sign up "on-line" so we began manually calling seniors and helping them with the process. In the first 3 months of our partnership, we have helped to vaccinate over 1000 of our seniors. In the next couple of weeks, we will go public with this program by messaging over 11,000 seniors in our data base by robo call with two designated phone numbers to sign up with SSVBC. DHHS will also be using our numbers in their campaign going forward. We anticipate this will keep us remarkably busy! We also met to discuss our homebound seniors. The second line will be for those who are unable to get to a vaccination clinic. DHHS and SSVBC will be sending out trained medical staff to seniors' homes to help vaccinate seniors without them having to leave their homes.

**Activity Center Opening:**

We are not quite there yet! Our board has agreed through this entire process that our seniors' health is our number one priority. We feel by addressing the above needs and by attacking the COVID virus directly we will have better success at reopening while keeping everyone safe. Once we have pushed through this next phase of these clinics we will be assessing how and when we reopen the centers.



**Our New Building:**

The last thing I would like to report on is our new Activity Center and Offices in South Haven. Many of you are aware of the large donation that was given to Senior Services by the Murk Family. The building was almost completely donated and valued at 2.5 million dollars. SSVBC paid \$400,000 for the building making the donation over two million. We have one renter currently in the building and one more coming which will give us the income we need to cover utilities and maintenance. The renovation that just began will be approximately 2.5 million dollars which we hope to fundraise. This was a once in a lifetime opportunity that we felt was too good to pass up and the board supported it unanimously. When the project is complete, we will have central offices, pickleball courts, a central kitchen, café, workshop, auditorium, craft room, dance / exercise area, additional leasing space, 5 classrooms, a walking trail and an expansive lending closet for medical equipment and dry food storage. As excited as we are about this project, please keep in mind that this will not take away from any other activity centers or services in the county, it is just a wonderful addition that can be used by anyone over 60 in a tax paying jurisdiction.

It has been an honor to work with Senior Services of Van Buren Counties Board of Directors and our amazing staff during this crazy period in history. They have risen to the challenges and changes we have made to our programming while never losing sight of the importance of our senior's health and safety. As always if you have any questions you can call me at 269-214-1317.

Thank you for your continued support as we get through this together!

Diane Rigozzi  
Executive Director  
Senior Services of Van Buren County

***If you have any seniors who need the COVID Vaccine, below are the numbers to call. They will be placed on the list in the order received and when a clinic becomes available, we will sign them up over the phone.***

**Covid Vaccine Clinics:**

**269-468-9487**

**Homebound:**

**269-222-1264**



**Hartford Police Department**  
19 West Main Street - Hartford, Michigan. 49057

**Police Report for Month of March 2021**

<b>Total Duty Hours</b>	<b>740</b>	<b>Foot Patrol Hours</b>	<b>15</b>
<b>Arrests</b>	<b>8</b>	<b>Felony</b>	<b>2</b>
		<b>Misdemeanor</b>	<b>6</b>
<b>Arrest Warrants Issued</b>	<b>6</b>	<b>Traffic Citations Issued</b>	<b>15</b>
<b>Homicide</b>	<b>0</b>	<b>Robbery</b>	<b>0</b>
<b>Sex Crimes</b>	<b>0</b>	<b>Trespassing</b>	<b>0</b>
<b>Assaults</b>	<b>1</b>	<b>UDAA (stolen auto)</b>	<b>0</b>
<b>Burglary</b>	<b>0</b>	<b>Larceny</b>	<b>4</b>
<b>Frauds</b>	<b>2</b>	<b>Property Destruction/Vandalism</b>	<b>0</b>
<b>NFS Checks</b>	<b>0</b>	<b>Juvenile Del</b>	<b>9</b>
<b>OUIL</b>	<b>0</b>	<b>Drug Investigations</b>	<b>0</b>
<b>Civils</b>	<b>11</b>	<b>Public Peace</b>	<b>4</b>
<b>Lost Property</b>	<b>1</b>	<b>Found Property</b>	<b>1</b>
<b>Suspicious Person(s)/Vehicle(s)</b>	<b>15</b>	<b>Alarms</b>	<b>2</b>
<b>Health/Safety</b>	<b>4</b>	<b>Traffic Crash</b>	<b>0</b>
<b>Assist to other Agencies</b>	<b>41</b>	<b>Michigan State Police</b>	<b>5</b>
<b>Van Buren Co Sheriff</b>	<b>11</b>	<b>FIRE/EMS</b>	<b>12</b>
<b>Other Local Agencies</b>	<b>5</b>	<b>Persons</b>	<b>8</b>

**Officers of the department handled 118 incidents during the month of March 2021.**

**I am assisting again with the Annual Strawberry Festival bed races. So if any of you are interested in getting involved with the race, see me.**

**As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!**

**Chief Tressa Beltran**



**Hartford Police Department**  
19 West Main Street - Hartford, Michigan. 49057

**Ordinance Officer Report for Month of March 2021**

**Property Inspections:**

	<b>ADDRESS</b>	<b>VIOLATION</b>	<b>RESOLUTION</b>
1	215 Bernard	House previously condemned	Owner working on.
2	50 Marion St.	Lightning Strike. Fire.	Work has started on interior.
3	202 N. Haver St.	Building materials.	House being rehabbed.

**Grass Violation Notices:**

	<b>ADDRESS</b>	<b>VIOLATION</b>	<b>RESOLUTION</b>
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**Blight Violation Postings:**

	<b>ADDRESS</b>	<b>VIOLATION</b>	<b>RESOLUTION</b>
1	456 S. Maple St.	Two Expired Registrations	Corrected.
2	110 Michigan	Scrap Metal in yard. Junk.	Citation issued 3/29
3	414 S. Center St.	Discarded bldg. materials.	Remodeling.
4	103 Bernard St.	Discarded bldg. materials.	Remodeling.
5	15 Michigan	Discarded treadmill.	Removed.
6	Lot 2 MHV	Discarded building materials.	Trailer being rehabbed.
7	414 Bowie St.	Bags of trash.	Removed.
8	29 Bernard St.	Wrecked green Chevy.	Owner contacted.
9	201 Prospect	Wrecked red truck.	Removed.
10	112 Bennett St.	Discarded air conditioners, junk.	Area maintained.
11	302 Oak St.	Junk by garage.	Owner to be notified.
12	Lot 109 MHV	Trailer being removed. Junk.	Removing.
13	429 N. Center St	Discarded stool, table.	Removed.
14	301 Marion St.	Discarded items.	Removed.
15	203 N. Center St.	Discarded tires.	Removed.
16	Lot 49 MHV	Discarded chairs.	Removed.
17	316 E. Main St.	Discarded sofa, chair.	Removed.
18	110 Michigan St.	Discarded car parts, lawn mowers.	Citation issued 3/29
19	Lot 113 MHV	Discarded cabinet.	Removed.
20	9 N. Main St.	Truck frame.	Being used to repair truck.
21	22 Franklin St.	Discarded toilet, door.	Removed.
22	401 S. Maple St.	Discarded toilet.	Removed.
23	102 Mary St.	Discarded mattresses.	Owner contacted.
24	107 Edwin St.	Discarded shelving.	Removed.
25	Lot 81 MHV	Discarded wood, junk.	Owner contacted.
26	111 S. East St.	Junk by garage.	Owner to be notified.

<b>Property Inspections</b>	<b>3</b>
<b>Grass Violations Postings</b>	<b>0</b>
<b>Grass Violation Follow-up</b>	<b>0</b>
<b>Blight Violation Posting</b>	<b>26</b>
<b>Blight Violation Follow-up</b>	<b>26</b>
<b>Total:</b>	<b>59</b>

**Respectfully Submitted**



**Officer Jim Coleman #4611**  
**Ordinance Officer**  
**City of Hartford**

**Hartford Fire Board Meeting  
April 12, 2021  
February Business**

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**Hartford Fire Board**  
Agenda  
Monday, April 12, 2021, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- V. Approval of previous meeting minutes from March 8, 2021: Motion by \_\_\_\_Second\_\_ Motion \_\_\_\_\_
- VI. Approval of Joint Boards Meeting minutes from March 24, 2021: Motion by \_\_\_\_Second\_\_ Motion \_\_\_\_\_
- VII. Approval of March Treasurer’s report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer’s report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount \$ **31,772.45** Motion by \_\_\_\_Second \_\_\_\_\_ by roll call vote \_\_\_\_\_
- VIII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- IX. Fire calls
- X. Unfinished Business:
  - NONE
- XI. New Business:
  - Discussion and review of rates for service charged Bangor Township.
- XII. Reports:
  - a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.



Minutes Joint Township, City & Hartford Fire Board  
Wednesday, March 24,2021

- I. **Members Present upon roll call:** Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- II. Chairman Starner called the meeting to order at 7:00 pm with the Pledge of Allegiance.
- III. Discussion of Proposed 2021/2022 Budget.
- IV. Discussion and vote on compensation raises for Hartford Fire Board Members— City of Hartford and Hartford Township approved raising Hartford Fire Board members compensation to \$60.00 per meeting.
- V. Vote on Proposed 2021/2022 Budget by City and Township— City of Hartford and Hartford Township approved the 2021/2022 budget of \$315,784.45.

Motion by Starner second by Birmele to adjourn at 7:11 pm.

Respectfully submitted,

Gerald Birmele, Secretary

## Fire Chief's report

### April 2021

- Annual service was completed on Apparatus
- 1869 had to have power steering pump replaced and rear brakes-pads,1 rotor & 2 calipers
- 1841 ladder still out of service, waiting on parts. No time frame
- Garage door & openers serviced/repaired.

#### Labor Hours

Month	January	February	March	<b>TOTAL</b>
Calls	286.5	207.5	369.5	863.5
Training	32	39	69	140
Truck Inspections	26	32	32	90

**1,093.5**

Sincerely,

*R. Harting*

Robbie Harting – Fire Chief

# Assistant Chief Report

April

## Information

- 1871 update/Meeting with Spencers
- Training Grass Fire burns
- Installed new fire extinguisher mounts in 1869
- Submitted AAA Grant for this year.

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting March 8, 2021**

**Members Present upon roll call:** Steve Starner; Chad Hunt; Helen Sullivan; Carlos Ledesma; Chief Harting  
 Absent: Jerry Birmele

**Others Present:** Carole Kiernan, Kevin McGrew, Brandon Brodary

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of March 8, 2021 was presented. Motion Hunt Second by Starner; to approve the agenda as presented. Motion: Approved

The proposed minutes of the February 8, 2021 Fire Board meeting were presented. Motion by Sullivan; Second by Hunt to accept the minutes as presented Motion: Approved.

The proposed minutes of the February 10, 2021 Joint Board meeting were presented. Motion by Hunt Second by Sullian. Motion Approved.

The February Treasurer's report was presented. Motion by Hunt; Second by Starner; to accept Treasurer's report as amended. Motion: Approved

Bills were presented for approval in the amount of **\$19,597.01** Motion by Starner; Second by Hunt; to pay bills in amount of **\$19,597.01**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

**None**

**Fire Chief's Report:**

**Meetings Attended:** None

**Information:**

- 3 random drug test were done at our February meeting, all negative
- Conducted an Fire Safety Inspection at Holy Family HealthCare
- Storm drain structure was replaced
- The FD responded to 20 more calls through Jan/Feb (120) of this year compared to 2020 (100).

**Minutes of Fire Board Meeting March 8, 2021**

- Hose testing tentatively scheduled for the middle of May
- Working on Fire House Subs Grant

**Respectfully Submitted,**

*R. Harting*

**Robbie Harting – Fire Chief**

**Assistant Fire Chief's Report:**

**Meetings Attended: NONE**

**Information:**

- 1871 update
- State Inspection completed for 1802 medical license
- Annual Fit testing completed for all members
- Finalizing details for submitting AAA Grant for this year.
- Grass rigs put back in service
- Working on AAA Grant for traffic control devices

**Respectfully Submitted,**

*K. McGrew*

**Kevin McGrew-Assistant Fire Chief**

**Other Board Business:**

Joint Meeting on Wednesday 24 March 2021

Motion by Hunt; second by Starner; to close meeting at 7:23 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING  
Minutes of Fire Board Meeting April 12, 2021**

**Members Present upon roll call:** Steve Starner; Jerry Birmele; Chad Hunt; Carlos Ledesma; Chief Harting Absent: Helen Sullivan

**Others Present:** Carole Kiernan, Kevin McGrew, Brandon Brodary

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of April 12, 2021 was presented. Motion Hunt; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the March 8, 2021 Fire Board meeting were presented. Motion by Starner; Second by Birmele to accept the minutes as presented Motion: Approved.

The proposed minutes of the March 24, 2021 Joint Board meeting were presented. Motion by Hunt; Second by Birmele; to accept the minutes as presented. Motion Approved.

The March Treasurer's report was presented. Motion by Ledesma; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$31,772.45** Motion by Birmele; Second by Ledesma; to pay bills in amount of **\$31,772.45**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

- I. Discussion and review of rates for service charged Bangor Township.

**Fire Chief's Report:**

**Meetings Attended: None**

**Information:**

- Annual service was completed on Apparatus
- 1869 had to have power steering pump replaced and rear brakes-pads,1 rotor & 2 calipers
- 1841 ladder still out of service, waiting on parts. No time frame
- Garage door & openers serviced/repaired.



**Minutes of Fire Board Meeting March 8, 2021**

- The HFD has received \$750 from 4 Winds Casino for children's programs

**Respectfully Submitted,**

*R. Harting*

**Robbie Harting – Fire Chief**

**Assistant Fire Chief's Report:**

**Meetings Attended: NONE**

**Information:**

- 1871 update/Meeting with Spencers
- Training Grass Fire burns
- Installed new fire extinguisher mounts in 1869
- Submitted AAA Grant for this year.
- FDIC moved to 1<sup>st</sup> week of August
- Lawn care will begin soon

**Respectfully Submitted,**

*K. McGrew*

**Kevin McGrew-Assistant Fire Chief**

**Other Board Business:**

Need to keep track of calls Pride Care is not making

Motion by Hunt; second by Birmele to close meeting at 7:32 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

### March 2021 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Mar	121-Twp	0:40	Lyttleton Ave.	2	\$ 31.00	Other-Assist Police
3-Mar	122-Twp	2:19	48th Ave	2	\$ 30.00	Med Assist-Confused
3-Mar	123-Twp	15:51	59 1/2 St.	5	\$ 72.00	Med Assist-Difficulty Breathing
3-Mar	124-Twp	17:28	59 1/2 St.	2	\$ 28.75	Med Assist-Difficulty Breathing
3-Mar	125-Twp	21:56	48th Ave	6	\$ 102.50	Med Assist-Sick Person
4-Mar	126	2:15	Bangor Twp	2	\$ 45.00	Med Assist-Unconscious
5-Mar	127	18:51	I-94	7	\$ 105.00	PI Accident
5-Mar	128-City	23:19	Wendell Ave.	1	\$ 16.00	Med Assist-Sick Person
6-Mar	129-Twp	2:57	48th Ave	3	\$ 66.00	Med Assist-Suicide Attempt
6-Mar	130-City	6:24	Hillsborough St.	6	\$ 135.75	Med Assist-Full Arrest
6-Mar	131-City	9:04	Hillsborough St.	3	\$ 45.00	Other-Lift Assist
7-Mar	132-City	0:58	Maple Hill	2	\$ 30.00	Med Assist-Bleeding
7-Mar	133-Twp	11:21	68th Ave	4	\$ 61.50	Med Assist-Sick Person
7-Mar	134-City	16:22	Linden St.	7	\$ 106.50	Med Assist-Chest Pain
7-Mar	135	21:00	Keeler	10	\$ 134.00	Mutual Aid
8-Mar	136-City	18:01	Maple Hill	4	\$ 61.50	Med Assist-Unknown Problem
8-Mar	137-City	22:29	Maple Hill	2	\$ 15.00	Med Assist-Sick Person
9-Mar	138-Twp	7:20	59 1/2 St.	2	\$ 15.00	Med Assist-Difficulty Breathing
10-Mar	139	11:53	Bangor Twp	1	\$ -	Med Assist-Choking
10-Mar	140-Twp	16:37	CR 687	3	\$ 46.00	Med Assist-Suicidal
10-Mar	141-Twp	18:54	66th Ave	4	\$ 61.50	Med Assist-Laceration
10-Mar	142-City	21:04	Shepard	4	\$ 60.50	Med Assist-Confused
11-Mar	143-Twp	17:07	Red Arrow Hwy	5	\$ 75.50	Med Assist-Assault
11-Mar	144-Twp	21:39	CR 687	2	\$ 15.00	Med Assist-Seizures
12-Mar	145	12:15	Bangor Twp	4	\$ 46.50	Med Assist-Unresponsive
12-Mar	146-City	13:08	Center	4	\$ 45.50	Med Assist-Difficulty Breathing
14-Mar	147-Twp	0:27	Butcher Rd & 59 1/2	2	\$ 30.00	Med Assist-Hit & Run
14-Mar	148-Twp	11:03	66th Ave	8	\$ 177.00	Grass Fire
14-Mar	149	13:30	Lawrence Twp	14	\$ 285.37	Mutual Aid
14-Mar	150-City	16:52	Center	16	\$ -	Med Assist-Difficulty Breathing
14-Mar	151-City	18:32	Wendell Ave.	17	\$ -	Med Assist-Fall
14-Mar	152-City	22:01	Shepard	4	\$ 61.00	Med Assist-Sick Person
15-Mar	153-Twp	17:34	65th St.	5	\$ 75.00	Med Assist-Possible OD
16-Mar	154-City	5:19	Center	1	\$ 15.00	Other-Lift Assist
16-Mar	155-City	12:26	Center	3	\$ 30.50	Other-Lift Assist
16-Mar	156-Twp	20:27	70th St.	4	\$ 59.00	Other-Illegal Burn
17-Mar	157-City	10:14	Maple Hill	2	\$ 15.50	Med Assist-Sick Person
17-Mar	158-Twp	11:19	67 1/2 St.	1	\$ -	Med Assist-Rib & Hip Pain
17-Mar	159-City	16:13	Maple Hill	2	\$ 31.50	Med Assist-Pain
19-Mar	160	6:25	Watervliet City	7	\$ 337.50	Mutual Aid
19-Mar	161-Twp	14:36	Ellenborough	4	\$ 45.50	Med Assist-Sick Person
19-Mar	162-Twp	18:16	65th St.	8	\$ 157.50	Med Assist-DOA
20-Mar	163-Twp	0:06	67 1/2 St.	3	\$ 45.00	Med Assist-Possible PIA
20-Mar	164-Twp	17:15	66th Ave	7	\$ 151.12	Grass Fire

20-Mar	165-City	18:58	Center	3	\$	45.00	Other-Lift Assist
21-Mar	166-Twp	1:32	Shar Sue Dr.	2	\$	-	Med Assist-Cancelled enroute
21-Mar	167-City	1:39	Maple St.	3	\$	45.00	Med Assist-Sick Person
21-Mar	168-City	8:29	Prospect St.	3	\$	43.25	Med Assist-Knee Pain
21-Mar	169	18:34	Lawrence Twp	6	\$	205.00	Mutual Aid
22-Mar	170-City	12:48	Olds Ave.	3	\$	30.50	Med Assist-Difficulty Breathing
22-Mar	171-Twp	13:27	65th St.	8	\$	157.50	Grass Fire
22-Mar	172-City	16:40	Engle Way	10	\$	197.62	Grass Fire
23-Mar	173-Twp	11:38	CR 687 & 51st Ave.	3	\$	31.00	Other-MVA w/o injury
23-Mar	174-City	18:26	Center	4	\$	60.50	Med Assist-Lift Assist
24-Mar	175-Twp	7:23	67 1/2 St.	2	\$	15.00	Med Assist-Sick Person
24-Mar	176-City	9:37	Center	2	\$	15.50	Med Assist-Back Pain
24-Mar	177-City	13:24	Bennett	2	\$	12.75	Med Assist-Abdominal Pain
24-Mar	178-Twp	16:04	65th St.	1	\$	16.00	Med Assist-Evaluation
24-Mar	179-City	17:17	Center	4	\$	45.00	Other-Assist Police
24-Mar	180-City	17:55	Wendell Ave.	4	\$	45.00	Med Assist-Possible Stroke
25-Mar	181-City	0:03	Paras Hills Dr.	2	\$	30.00	Med Assist-Medical Alarm
25-Mar	182-City	4:25	Pleasant St.	2	\$	30.00	Med Assist-Fall
25-Mar	183-City	14:02	Main St.	4	\$	46.50	Med Assist-Unresponsive
26-Mar	184-City	9:02	Maple Hill	4	\$	46.00	Med Assist-Colostomy Issue
26-Mar	185-Twp	12:56	CR 372	5	\$	75.50	Med Assist-Difficulty Breathing
26-Mar	186-Twp	13:22	CR 372	5	\$	74.50	Med Assist-Difficulty Breathing
27-Mar	187-Twp	17:52	62nd St.	6	\$	90.00	Med Assist-Sick Person
27-Mar	188-City	19:34	Olds Ave.	5	\$	76.50	Med Assist-Sick Person
27-Mar	189-Twp	21:18	56th Ave	6	\$	75.00	Other-Controlled Burn
28-Mar	190-City	2:44	Hillsborough St.	3	\$	45.00	Med Assist-Not Conscious
28-Mar	191-City	8:06	Main St.	4	\$	60.50	Med Assist-Fall
28-Mar	192-City	20:40	Franklin	5	\$	76.50	Med Assist-Chest Pain
29-Mar	193-Twp	8:11	67 1/2 St.	4	\$	45.50	Med Assist-Leg Pain
29-Mar	194-Twp	12:39	70th St.	2	\$	15.00	Med Assist-Seizures
29-Mar	195-Twp	13:43	CR 687	1	\$	-	Med Assist-Difficulty Breathing
29-Mar	196-City	16:03	Paras Hills Dr.	2	\$	30.50	Med Assist-Cancelled enroute
29-Mar	197-Twp	16:21	60th St.	3	\$	45.50	Med Assist-Abdominal Pain
30-Mar	198-City	10:27	Wendell Ave.	3	\$	30.50	Other-Lift Assist
30-Mar	199-City	16:38	Pleasant St.	5	\$	76.50	Med Assist-Code 5
31-Mar	200-City	8:12	Center	4	\$	45.50	Med Assist-Abdominal Pain
31-Mar	201-City	18:28	School St.	2	\$	29.00	Med Assist-LOC

<b>Total Costs for Fire Calls</b>	<b>\$ 4,976.11</b>
Chief's Salary	\$ 4,179.38
Administrative Cost (Support Staff)	\$ 600.00
Trainings/Inspection Costs	\$ 1,316.75
<b>Total Costs for Fire Calls</b>	<b>\$ 11,072.24</b>

<b>Total Calls this month:</b>	81	<b>Total March Calls</b>	<b>Fiscal Year Totals</b>				
Total Calls for 2020	698	City Calls	39	City Calls	264	Grass Fire	4
Total Calls for 2019	673	Twp Calls	33	Twp Calls	239	Med Assist	62
Total Calls for 2018	552	I-94 Calls	1	I-94 Calls	18	PI Accident	1
Total Calls for 2017	345	Other	8	Other	57	Mutual Aid	4
Total Calls for 2016	303					Other	10
Total Calls for 2015	333					Gas Leak	0
Total Calls for 2014	312					Fire	0
Total Calls for 2013	292					Vehicle Fire	0
Total Calls for 2012	281						
Respectfully submitted,							

Priority 3 Calls SHADED

### Treasurer's Report for meeting on April 12, 2021 For the month ending March 31, 2021

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended Feb 28, 2020 – tcf bank \$ 96,325.63

**XXX** March Deposits

City of Hartford – Contribution(March)	\$ 8,951.85
Township of Hartford – Contribution (March)	\$ 13,427.79
Bangor Township Cost Recovery	\$ 947.00
Cost Recovery	\$ 1,615.22
Pride Care (Jan-Feb)	\$ 0.00
Interest	\$ 0.82

Total Deposits \$ 24,942.68

**Total Balance of General Fund \$ 121,268.31**

**XXX** Expenditures for approval:

Vendors payable	\$ 18,017.48
Payroll released March 2021 (12,522.26 – 2,388.17)	\$ 10,134.09
Bank Fees	\$ 38.40
MI & Fed Tax Withholdings	\$ 3,582.48

**Total Expenditure \$ 31,772.45**

**General Fund Balance March 31, 2021 \$ 89,495.86**

**Capital Equipment**

Reconciled Cash Balance as of March 31, 2021 – Millage Fund \$ 83,569.98

Reconciled Cash Balance as March 31, 2021 – Maintenance Fund \$ 16,311.33

Cash Balances for month March 31, 2021 \$ 99,881.31

Renewal CD Balance as of month ended October 31, 2020 \$ 0.00

**Invested Capital Equipment**

Et Cetera Investment Services, LLC – Millage Fund Investment Feb 26, 2021 \$ 80,302.88

Et Cetera Investment Services, #2-TCF Investment Feb 26, 2021 \$ 101,338.60

**Hartford Fire Board  
April 12, 2021 Meeting  
Income & Expense and Expenses by Vendor Summary  
March Business**

**Expense by Vendor**

	<u>Mar 21</u>
A T & T	-351.92
Auto-Wares	-126.45
Back Roads Services	-3,701.80
City of Hartford (Dental/Vision)	-134.31
City of Hartford {2}	-250.76
City of Hartford Health Ins.	-1,676.04
Comcast	-187.97
Consumers Energy	-106.00
EPS	-145.23
First Bankcard	-1,497.18
Guse-Hahn Garage Doors Inc	-500.00
HelpNet	-186.00
Indiana Mich. Power Co.	-327.00
IRS Online Payment	-2,177.84
Kellogg Hardware	-47.06
Liberty Mutual	-1,872.00
Robbie Harting	-74.19
S & A Automotive Inc.	-540.86
ShellFleet Plus Card	-293.17
Summit Companies	-425.00
U S Business Systems	-92.70
VFIS	-3,304.00
TOTAL	<u>18,017.48</u>

**Income & Expense**

	<u>Mar 21</u>
<b>Ordinary Income/Expense</b>	
Income	
401 Hartford Township	13,427.79
402 Hartford City	8,951.85
404 Interest	1.55
412 Hartford Township Millage	23,558.87
420 Bangor 1st Resp Reimburse	947.00
521 Cost Recovery Reimbursement	1,615.00

Total Income	<u>48,502.06</u>
Gross Profit	48,502.06
Expense	
500 Payroll	
500.1 Fire Chief	4,179.38
500.10 Chief Health Benefits	1,810.35
500.2 Firefighters/Medics	6,292.88
500.3 Support Staff	600.00
500.4 Chief Retirement	250.76
500 Payroll - Other	<u>1,050.00</u>
Total 500 Payroll	14,183.37
502 Utilities	
502.1 Internet-Telephone	187.97
502.2 Electric	327.00
502.3 Natural Gas	106.00
502.4 First Net-AT&T	351.92
502.5 EPS Door Security	<u>145.23</u>
Total 502 Utilities	1,118.12
505 Building Maintenance	
505.1 Bldg Supplies/Maintenanc	<u>547.06</u>
Total 505 Building Maintenance	547.06
506 Fuel	
506.1 Unleaded Gas	<u>403.81</u>
Total 506 Fuel	403.81
507 Supplies	20.00
508 Vehicle Maintenance	
508.1 Ladder #1841	1,578.51
508.2 Tanker #1831	1,117.66
508.4 Rescue Pickup #1869	1,501.81
508.5 Jeep #1860	171.13
508.7 Pick-Up #1801	877.28
508.8 #1802	<u>124.93</u>
Total 508 Vehicle Maintenance	5,371.32
511 Office	
511.3 Office Supplies	414.64
511.6 Copy Lease	<u>92.70</u>
Total 511 Office	507.34
512 Insurance	
512.1 Worker's Comp	1,872.00
512 Insurance - Other	<u>3,304.00</u>
Total 512 Insurance	5,176.00



**Hartford Fire Board  
April 12, 2021 Meeting  
Income & Expense and Expenses by Vendor Summary  
March Business**

513 Payroll Taxes	2,177.84
514 Banking Fees	-10.00
515 Equipment & Equip Maint	
515.3 Heavy Rescue #1871	425.00
515.9 Medical Supplies	43.88
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>468.88</b>
519 Subscriptions & Dues	
519.1 HelpNet	186.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>186.00</b>
527 Bank Fees	28.40

Payroll Tax Expense	1,357.97
Total Expense	31,536.11
Net Ordinary Income	16,965.95
	<b>16,965.95</b>

## Hartford Fire Board April 12, 2021 Meeting Payroll Summary March Business

	TOTAL	
	Hours	Rate
		Mar 21
<b>Employee Wages, Taxes and Adjustments</b>		
<b>Gross Pay</b>		
Salary	2.00	4,179.38
Assistant Fire Chief	1.00	400.00
Fire Board Office	40.00	600.00
Grass Fire	46.50	683.25
Med Assist	187.00	2,819.00
Mutual Aid	64.50	961.88
Other	27.00	407.00
PI Accident	7.00	105.00
Shift Coverage	70.00	1,050.00
Training	60.00	876.25
Vehicle Inspection	30.00	440.50
<b>Total Gross Pay</b>	535.00	12,522.26
<b>Deductions from Gross Pay</b>		
Dental-Vision		-26.86
Firefighters Assn Dues		-510.00
Health Insurance		-335.20
<b>Total Deductions from Gross Pay</b>		-872.06
<b>Adjusted Gross Pay</b>	535.00	11,650.20
<b>Taxes Withheld</b>		
Federal Withholding		-844.00
Medicare Employee		-181.58
Social Security Employee		-776.39
MI - Withholding		-586.20
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		0.00
<b>Total Taxes Withheld</b>		-2,388.17
<b>Net Pay</b>	535.00	9,262.03
<b>Employer Taxes and Contributions</b>		
Company FICA		776.39
Company Med		181.58
Retirement Fund		236.34
MI - Obligation Assessment		0.00
<b>Total Employer Taxes and Contributions</b>		1,194.31

**Hartford Fire Board Meeting  
April 12, 2021  
Balance Sheet & Deposit Detail  
March Business**

**BALANCE SHEET**

	<b>Mar 31, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Chem Bk...847	74,986.13
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Chem Bank .167	83,569.98
108 Maintenance Chem Bk ...183	16,311.33
Chemical Financial Advisors	80,302.88
TCF Investment Services #2	100,228.96
<b>Total Checking/Savings</b>	<b>355,062.66</b>
<b>Total Current Assets</b>	<b>355,062.66</b>
<b>TOTAL ASSETS</b>	<b>355,062.66</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Deposit Detail**

	<b>Type</b>	<b>Date</b>	<b>Account</b>	<b>Amount</b>
	Deposit	03/03/2021	106 Millage Fund Chem Bank .167	10.00
			527 Bank Fees	-10.00
TOTAL				-10.00
	Deposit	03/03/2021	102 Regular Check Chem Bk...847	10.00
			527 Bank Fees	-10.00
TOTAL				-10.00
	Deposit	03/12/2021	106 Millage Fund Chem Bank .167	5,591.67
			412 Hartford Township Millage	-5,591.67
TOTAL				-5,591.67
	Deposit	03/12/2021	102 Regular Check Chem Bk...847	22,394.64
			521 Cost Recovery Reimbursement	-15.00
			401 Hartford Township	13,427.79
			402 Hartford City	-8,951.85
TOTAL				22,394.64
	Deposit	03/16/2021	108 Maintenance Chem Bk ...183	10.00
			514 Banking Fees	-10.00
TOTAL				-10.00
	Deposit	03/19/2021	106 Millage Fund Chem Bank .167	17,967.20
			412 Hartford Township Millage	17,967.20
TOTAL				-

**Hartford Fire Board Meeting  
April 12, 2021  
Balance Sheet & Deposit Detail  
March Business**

			17,967.20
	<b>Deposit</b>	<b>03/19/2021</b>	
		<b>102 Regular Check Chem Bk...847</b>	<b>1,622.00</b>
		521 Cost Recovery Reimbursement	-50.00
		521 Cost Recovery Reimbursement	-625.00
		420 Bangor 1st Resp Reimburse	-947.00
<b>TOTAL</b>			<b>-1,622.00</b>
	<b>Deposit</b>	<b>03/23/2021</b>	
		<b>102 Regular Check Chem Bk...847</b>	<b>925.00</b>
		521 Cost Recovery Reimbursement	-925.00
<b>TOTAL</b>			<b>-925.00</b>
	<b>Deposit</b>	<b>03/31/2021</b>	
		<b>108 Maintenance Chem Bk ...183</b>	<b>0.13</b>
		404 Interest	-0.13
<b>TOTAL</b>			<b>-0.13</b>
	<b>Deposit</b>	<b>03/31/2021</b>	
		<b>106 Millage Fund Chem Bank .167</b>	<b>0.60</b>
		404 Interest	-0.60
<b>TOTAL</b>			<b>-0.60</b>
	<b>Deposit</b>	<b>03/31/2021</b>	
		<b>102 Regular Check Chem Bk...847</b>	<b>0.82</b>
		404 Interest	-0.82
<b>TOTAL</b>			<b>-0.82</b>

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	<u>Mar 21</u>	<u>Jul '20 - Mar 21</u>	<u>YTD Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
303 Investment Market Changes	0.00	7,791.31	
401 Hartford Township	13,427.79	120,850.11	120,850.02
402 Hartford City	8,951.85	80,566.65	80,566.74
404 Interest	1.55	11.21	
405 Miscellaneous	0.00	630.00	
409 Fire Report Request	0.00	20.00	34.83
411 Hartford City Millage	0.00	29,013.38	
412 Hartford Township Millage	23,558.87	51,991.13	
418 US Treasury	0.00	10.32	
420 Bangor 1st Resp Reimburse	947.00	8,824.62	4,022.19
521 Cost Recovery Reimbursement	1,615.00	12,330.84	9,024.84
Accounts Receivable	0.00	0.00	2,016.54
Donation	0.00	8.13	
Federal Grant Receivable	0.00	20,192.00	
Other Revenues	0.00	6,660.00	
<b>Total Income</b>	<u>48,502.06</u>	<u>338,899.70</u>	<u>216,515.16</u>
<b>Gross Profit</b>	48,502.06	338,899.70	216,515.16
<b>Expense</b>			
<b>500 Payroll</b>			
500.1 Fire Chief	4,179.38	37,614.42	37,614.43
500.10 Chief Health Benefits	1,810.35	15,806.11	13,227.57
500.2 Firefighters/Medics	6,292.88	44,799.81	46,499.99
500.3 Support Staff	600.00	5,932.50	5,249.98
500.4 Chief Retirement	250.76	2,256.88	2,250.11
500.5 Shift Coverage	0.00	0.00	10,800.00
500 Payroll - Other	1,050.00	9,570.00	0.00
<b>Total 500 Payroll</b>	<u>14,183.37</u>	<u>115,979.72</u>	<u>115,642.08</u>
<b>501 Professional, Insur. &amp; Legal</b>			
501.1 Legal Expenses	0.00	0.00	2,250.00
501.2 Professional - Audit	0.00	7,500.00	5,999.99
<b>Total 501 Professional, Insur. &amp; Legal</b>	<u>0.00</u>	<u>7,500.00</u>	<u>8,249.99</u>
<b>502 Utilities</b>			
502.1 Internet-Telephone	187.97	1,682.23	1,687.50
502.2 Electric	327.00	3,471.51	4,050.00
502.3 Natural Gas	106.00	954.00	1,499.99
502.4 First Net-AT&T	351.92	3,160.31	3,240.00
502.5 EPS Door Security	145.23	580.92	450.00
<b>Total 502 Utilities</b>	<u>1,118.12</u>	<u>9,848.97</u>	<u>10,927.49</u>
<b>503 Mileage</b>			
503.1 Mileage - other	0.00	165.02	74.98
<b>Total 503 Mileage</b>	<u>0.00</u>	<u>165.02</u>	<u>74.98</u>
<b>505 Building Maintenance</b>			

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Jul '20 - Mar 21	YTD Budget
505.1 Bldg Supplies/Maintenanc	547.06	1,696.02	2,624.99
505.2 Building Maintenance	0.00	1,073.68	749.98
505.3 Grounds Maintenance	0.00	1,190.42	1,080.00
505.5-Trash	0.00	77.25	225.00
505 Building Maintenance - Other	0.00	148.50	0.00
<b>Total 505 Building Maintenance</b>	<b>547.06</b>	<b>4,185.87</b>	<b>4,679.97</b>
<b>506 Fuel</b>			
506.1 Unleaded Gas	403.81	1,627.93	2,399.99
506.2 Diesel	0.00	1,224.38	1,499.99
<b>Total 506 Fuel</b>	<b>403.81</b>	<b>2,852.31</b>	<b>3,899.98</b>
<b>507 Supplies</b>	<b>20.00</b>	<b>40.00</b>	
<b>508 Vehicle Maintenance</b>			
508.1 Ladder #1841	1,578.51	1,993.87	1,575.00
508.2 Tanker #1831	1,117.66	5,767.18	5,324.99
508.3 Heavy Rescue #1871	0.00	2,053.65	1,874.98
508.4 Rescue Pickup #1869	1,501.81	1,833.93	299.98
508.5 Jeep #1860	171.13	171.13	299.98
508.6 Explorer #1810	0.00	0.00	524.98
508.7 Pick-Up #1801	877.28	2,567.67	299.98
508.8 #1802	124.93	1,290.79	
<b>Total 508 Vehicle Maintenance</b>	<b>5,371.32</b>	<b>15,678.22</b>	<b>10,199.89</b>
<b>511 Office</b>			
511.1 Office Equipment	0.00	795.00	225.00
511.2 Equipment Repairs	0.00	0.00	225.00
511.3 Office Supplies	414.64	1,299.99	1,125.00
511.4 Printing	0.00	0.00	149.99
511.5 Software/Upgrades	0.00	79.49	749.98
511.6 Copy Lease	92.70	297.57	270.00
<b>Total 511 Office</b>	<b>507.34</b>	<b>2,472.05</b>	<b>2,744.97</b>
<b>512 Insurance</b>			
512.1 Worker's Comp	1,872.00	5,895.25	3,674.98
512.10 Accident & Sickness Ins	0.00	4,084.00	15,521.23
512.6 Automobile	0.00	389.96	
512 Insurance - Other	3,304.00	14,329.00	
<b>Total 512 Insurance</b>	<b>5,176.00</b>	<b>24,698.21</b>	<b>19,196.21</b>
<b>513 Payroll Taxes</b>	<b>2,177.84</b>	<b>26,171.83</b>	
<b>514 Banking Fees</b>	<b>-10.00</b>	<b>-10.00</b>	<b>0.00</b>
<b>515 Equipment &amp; Equip Maint</b>			
515.1 Ladder #1841	0.00	87.60	524.99
515.10 Firefighting Foam	0.00	0.00	749.98
515.11 Ford Truck	0.00	44.12	74.98
515.2 Tanker #1831	0.00	87.60	524.98
515.3 Heavy Rescue #1871	425.00	778.17	1,199.98
515.4 Rescue Pickup #1869	0.00	0.00	150.02



**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	Mar 21	Jul '20 - Mar 21	YTD Budget
515.5 Jeep #1860	0.00	0.00	150.02
515.6 Explorer #1810	0.00	0.00	74.98
515.7 Eqt Maintenance Other	0.00	0.00	150.02
515.8 Small Equipment Maintenanc	0.00	346.45	150.02
515.9 Medical Supplies	43.88	1,981.80	1,125.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>468.88</b>	<b>3,325.74</b>	<b>4,874.97</b>
<b>516 Training</b>			
516.1 Fire Chief Training	0.00	0.00	1,125.00
516.2 Firefighter I & II	0.00	564.01	749.98
516.3 Medic	0.00	1,048.00	749.98
516.4 Fire Officer Classes	0.00	1,000.00	749.98
516.5 Drivers Training	0.00	0.00	150.02
516.6 Training - Other	0.00	0.00	0.00
<b>Total 516 Training</b>	<b>0.00</b>	<b>2,612.01</b>	<b>3,524.96</b>
<b>518 Physicals</b>			
518.1 Annual Physicals	0.00	7,215.00	5,550.02
518.2 New Employee Physicals	0.00	0.00	225.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>7,215.00</b>	<b>5,775.02</b>
<b>519 Subscriptions &amp; Dues</b>			
519.1 HelpNet	186.00	744.00	600.02
519.11 West MI Assn of Fire Chi	0.00	0.00	112.50
519.13 SMEMSIC	0.00	75.00	56.25
519.14 Van Buren Co. FF Assn	0.00	0.00	0.00
519.2 Magazine Subscriptions	0.00	50.00	150.02
519.3 FirePrograms	0.00	1,711.69	1,283.68
519.4 IAFC	0.00	0.00	187.48
519.5 MI State Firefighters Asn	0.00	75.00	74.98
519.6 NFPA	0.00	0.00	225.00
519.9 MPSCS	0.00	105.00	74.98
<b>Total 519 Subscriptions &amp; Dues</b>	<b>186.00</b>	<b>2,760.69</b>	<b>2,764.91</b>
<b>525 Personal Equipment</b>			
525.1 Duty Gear	0.00	2,410.54	5,249.98
525.2 Personal Equipment	0.00	1,182.91	2,099.98
525.3 Small Equipment	0.00	422.45	1,199.98
<b>Total 525 Personal Equipment</b>	<b>0.00</b>	<b>4,015.90</b>	<b>8,549.94</b>
527 Bank Fees	28.40	285.90	187.48
528 Bd Members Compensation	0.00	870.00	1,687.50
<b>529 Mandatory Annual Testing</b>			
529.1 Personal Veh Inspections	0.00	0.00	375.02
529.2 Fire Extinguishers	0.00	370.00	225.00
529.3 Hoses	0.00	2,468.10	2,025.00
529.4 Ladders	0.00	1,236.45	900.00
529.6 Bottles	0.00	1,320.00	375.02
529.8 Air Compressor	0.00	875.00	749.98

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 March 2021

Item 11.

	<u>Mar 21</u>	<u>Jul '20 - Mar 21</u>	<u>YTD Budget</u>
529.9 Flow Testing Air Packs	0.00	0.00	749.98
<b>Total 529 Mandatory Annual Testing</b>	<b>0.00</b>	<b>6,269.55</b>	<b>5,400.00</b>
<b>530 Generator</b>			
530.1 Maintenance	0.00	0.00	187.48
530.2 Maintenance Contract	0.00	627.41	524.98
<b>Total 530 Generator</b>	<b>0.00</b>	<b>627.41</b>	<b>712.46</b>
<b>531 Auxiliary</b>			
531.1 Auxiliary Supplies	0.00	0.00	187.48
<b>Total 531 Auxiliary</b>	<b>0.00</b>	<b>0.00</b>	<b>187.48</b>
Capital Expense	0.00	0.00	164,898.75
Investment Fees	0.00	9.00	
Payroll Tax Expense	1,357.97	33,441.52	10,500.02
Uncategorized Expenses	0.00	1,542.90	
<b>Total Expense</b>	<b>31,536.11</b>	<b>272,557.82</b>	<b>384,679.05</b>
<b>Net Ordinary Income</b>	<b>16,965.95</b>	<b>66,341.88</b>	<b>-168,163.89</b>
<b>Net Income</b>	<b>16,965.95</b>	<b>66,341.88</b>	<b>-168,163.89</b>

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	<b>Annual Budget</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
303 Investment Market Changes	
401 Hartford Township	161,133.36
402 Hartford City	107,422.31
404 Interest	
405 Miscellaneous	
409 Fire Report Request	46.44
411 Hartford City Millage	
412 Hartford Township Millage	
418 US Treasury	
420 Bangor 1st Resp Reimburse	5,362.92
521 Cost Recovery Reimbursement	12,033.12
Accounts Receivable	2,688.72
Donation	
Federal Grant Receivable	
Other Revenues	
<b>Total Income</b>	288,686.87
<b>Gross Profit</b>	288,686.87
<b>Expense</b>	
500 Payroll	
500.1 Fire Chief	50,152.60
500.10 Chief Health Benefits	17,636.76
500.2 Firefighters/Medics	62,000.00
500.3 Support Staff	7,000.00
500.4 Chief Retirement	3,000.16
500.5 Shift Coverage	14,400.00
500 Payroll - Other	0.00
<b>Total 500 Payroll</b>	154,189.52
501 Professional, Insur.& Legal	
501.1 Legal Expenses	3,000.00
501.2 Professional - Audit	8,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	11,000.00
502 Utilities	
502.1 Internet-Telephone	2,250.00
502.2 Electric	5,400.00
502.3 Natural Gas	2,000.00
502.4 First Net-AT&T	4,320.00
502.5 EPS Door Security	600.00
<b>Total 502 Utilities</b>	14,570.00
503 Mileage	
503.1 Mileage - other	100.00
<b>Total 503 Mileage</b>	100.00
505 Building Maintenance	

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	Annual Budget
505.1 Bldg Supplies/Maintenanc	3,500.00
505.2 Building Maintenance	1,000.00
505.3 Grounds Maintenance	1,440.00
505.5-Trash	300.00
505 Building Maintenance - Other	0.00
<b>Total 505 Building Maintenance</b>	<b>6,240.00</b>
<b>506 Fuel</b>	
506.1 Unleaded Gas	3,200.00
506.2 Diesel	2,000.00
<b>Total 506 Fuel</b>	<b>5,200.00</b>
<b>507 Supplies</b>	
<b>508 Vehicle Maintenance</b>	
508.1 Ladder #1841	2,100.00
508.2 Tanker #1831	7,100.00
508.3 Heavy Rescue #1871	2,500.00
508.4 Rescue Pickup #1869	400.00
508.5 Jeep #1860	400.00
508.6 Explorer #1810	700.00
508.7 Pick-Up #1801	400.00
508.8 #1802	
<b>Total 508 Vehicle Maintenance</b>	<b>13,600.00</b>
<b>511 Office</b>	
511.1 Office Equipment	300.00
511.2 Equipment Repairs	300.00
511.3 Office Supplies	1,500.00
511.4 Printing	200.00
511.5 Software/Upgrades	1,000.00
511.6 Copy Lease	360.00
<b>Total 511 Office</b>	<b>3,660.00</b>
<b>512 Insurance</b>	
512.1 Worker's Comp	4,900.00
512.10 Accident & Sickness Ins	20,695.00
512.6 Automobile	
512 Insurance - Other	
<b>Total 512 Insurance</b>	<b>25,595.00</b>
<b>513 Payroll Taxes</b>	
514 Banking Fees	0.00
<b>515 Equipment &amp; Equip Maint</b>	
515.1 Ladder #1841	700.00
515.10 Firefighting Foam	1,000.00
515.11 Ford Truck	100.00
515.2 Tanker #1831	700.00
515.3 Heavy Rescue #1871	1,600.00
515.4 Rescue Pickup #1869	200.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
March 2021

	Annual Budget
515.5 Jeep #1860	200.00
515.6 Explorer #1810	100.00
515.7 Eqt Maintenance Other	200.00
515.8 Small Equipment Maintenanc	200.00
515.9 Medical Supplies	1,500.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>6,500.00</b>
<b>516 Training</b>	
516.1 Fire Chief Training	1,500.00
516.2 Firefighter I & II	1,000.00
516.3 Medic	1,000.00
516.4 Fire Officer Classes	1,000.00
516.5 Drivers Training	200.00
516.6 Training - Other	0.00
<b>Total 516 Training</b>	<b>4,700.00</b>
<b>518 Physicals</b>	
518.1 Annual Physicals	7,400.00
518.2 New Employee Physicals	300.00
<b>Total 518 Physicals</b>	<b>7,700.00</b>
<b>519 Subscriptions &amp; Dues</b>	
519.1 HelpNet	800.00
519.11 West MI Assn of Fire Chi	150.00
519.13 S MEMSIC	75.00
519.14 Van Buren Co. FF Assn	0.00
519.2 Magazine Subscriptions	200.00
519.3 FirePrograms	1,711.60
519.4 IAFC	250.00
519.5 MI State Firefighters Asn	100.00
519.6 NFPA	300.00
519.9 MPSCS	100.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>3,686.60</b>
<b>525 Personal Equipment</b>	
525.1 Duty Gear	7,000.00
525.2 Personal Equipment	2,800.00
525.3 Small Equipment	1,600.00
<b>Total 525 Personal Equipment</b>	<b>11,400.00</b>
527 Bank Fees	250.00
528 Bd Members Compensation	2,250.00
<b>529 Mandatory Annual Testing</b>	
529.1 Personal Veh Inspections	500.00
529.2 Fire Extinguishers	300.00
529.3 Hoses	2,700.00
529.4 Ladders	1,200.00
529.6 Bottles	500.00
529.8 Air Compressor	1,000.00

Hartford Fire Board  
**Profit & Loss Budget Performance**  
March 2021

	<u>Annual Budget</u>
529.9 Flow Testing Air Packs	1,000.00
<b>Total 529 Mandatory Annual Testing</b>	<b>7,200.00</b>
<b>530 Generator</b>	
530.1 Maintenance	250.00
530.2 Maintenance Contract	700.00
<b>Total 530 Generator</b>	<b>950.00</b>
<b>531 Auxiliary</b>	
531.1 Auxiliary Supplies	250.00
<b>Total 531 Auxiliary</b>	<b>250.00</b>
Capital Expense	164,898.75
Investment Fees	
Payroll Tax Expense	14,000.00
Uncategorized Expenses	
<b>Total Expense</b>	<b>457,939.87</b>
<b>Net Ordinary Income</b>	<b>-169,253.00</b>
<b>Net Income</b>	<b>-169,253.00</b>

# Hartford Fire Department

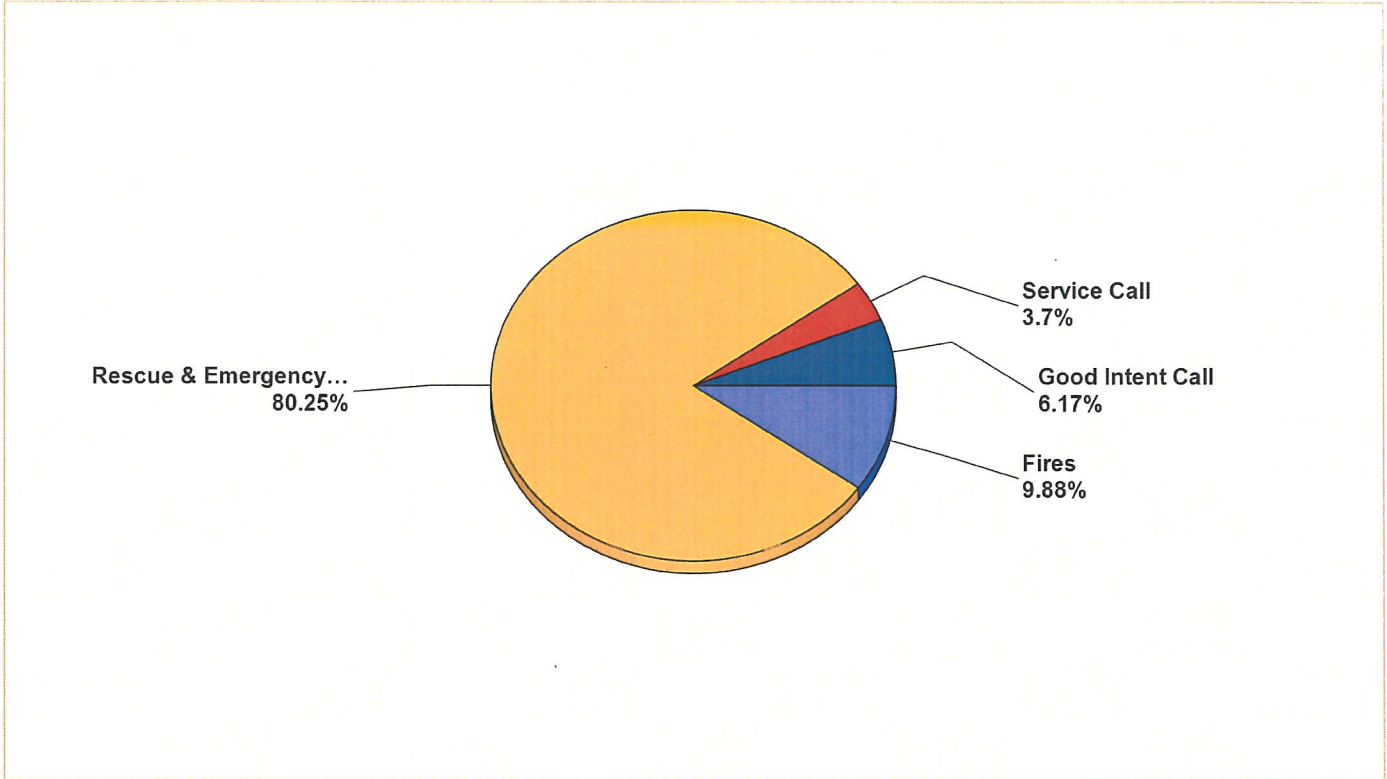
Hartford, MI

This report was generated on 4/1/2021 1:03:54 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2021 | End Date: 03/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	9.88%
Rescue & Emergency Medical Service	65	80.25%
Service Call	3	3.7%
Good Intent Call	5	6.17%
<b>TOTAL</b>	<b>81</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.47%
142 - Brush or brush-and-grass mixture fire	4	4.94%
143 - Grass fire	1	1.23%
151 - Outside rubbish, trash or waste fire	1	1.23%
311 - Medical assist, assist EMS crew	17	20.99%
321 - EMS call, excluding vehicle accident with injury	46	56.79%
324 - Motor vehicle accident with no injuries.	2	2.47%
500 - Service Call, other	1	1.23%
551 - Assist police or other governmental agency	2	2.47%
611 - Dispatched & cancelled en route	4	4.94%
631 - Authorized controlled burning	1	1.23%
<b>TOTAL INCIDENTS:</b>	<b>81</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





# Hartford Fire Department



Hartford, MI

This report was generated on 4/1/2021 1:08:49 PM

## Incident Count per User-Defined Fields for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: Dispatch Priority (Required)</b>	
1	47
2	20
3	14

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



# Hartford Fire Department

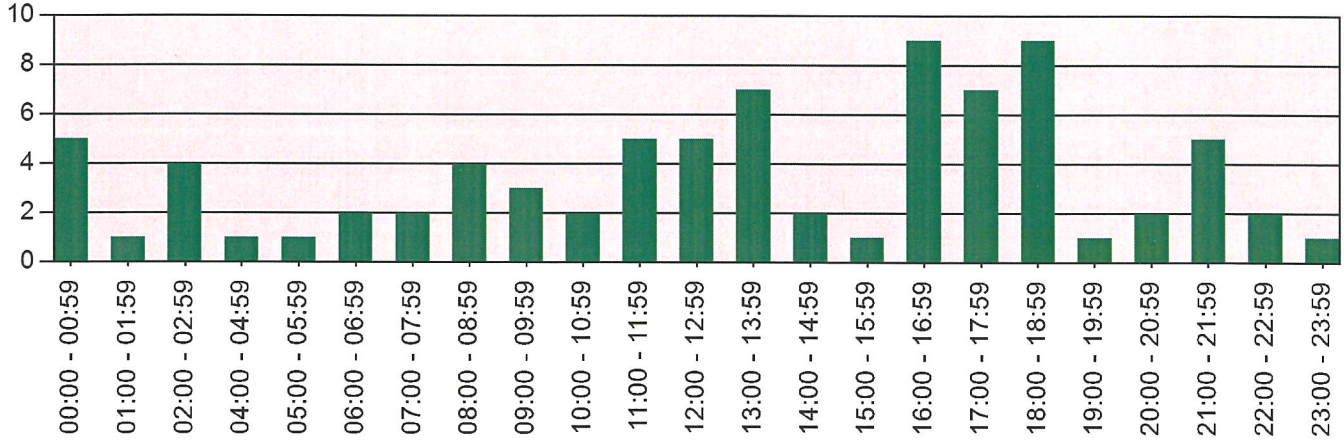


Hartford, MI

This report was generated on 4/1/2021 1:08:03 PM

## Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 03/01/2021 | End Date: 03/31/2021



Hour	# of CALLS
00:00 - 00:59	5
01:00 - 01:59	1
02:00 - 02:59	4
04:00 - 04:59	1
05:00 - 05:59	1
06:00 - 06:59	2
07:00 - 07:59	2
08:00 - 08:59	4
09:00 - 09:59	3
10:00 - 10:59	2
11:00 - 11:59	5
12:00 - 12:59	5
13:00 - 13:59	7
14:00 - 14:59	2
15:00 - 15:59	1
16:00 - 16:59	9
17:00 - 17:59	7
18:00 - 18:59	9
19:00 - 19:59	1
20:00 - 20:59	2
21:00 - 21:59	5
22:00 - 22:59	2
23:00 - 23:59	1
<b>TOTAL:</b>	<b>81</b>

Only REVIEWED incidents included.

# Hartford Fire Department

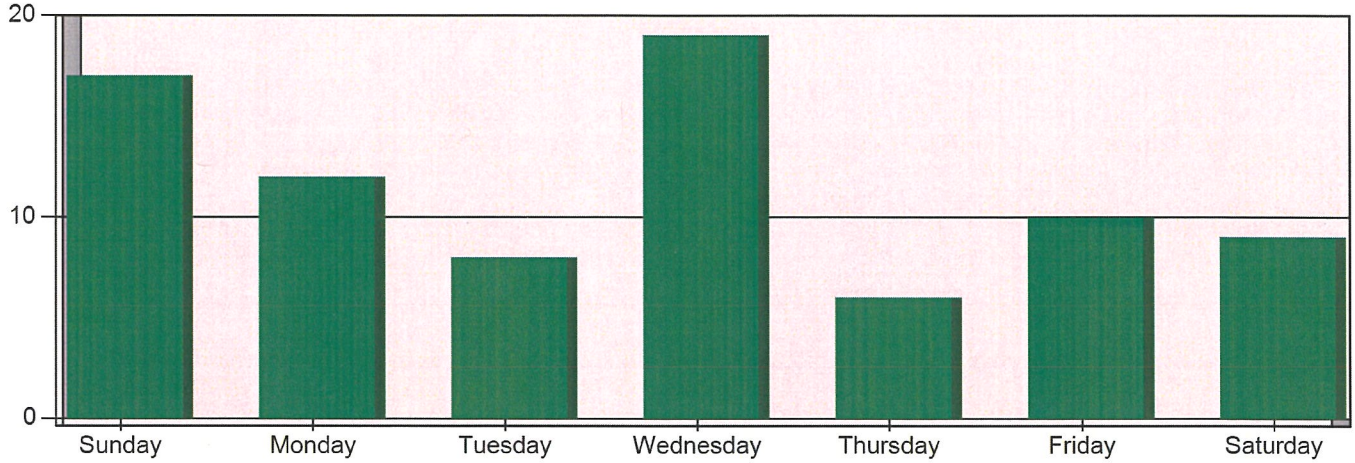


Hartford, MI

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## Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 03/01/2021 | End Date: 03/31/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	17
Monday	12
Tuesday	8
Wednesday	19
Thursday	6
Friday	10
Saturday	9

**TOTAL**

**81**

Only Reviewed incidents included.





# Hartford Fire Department

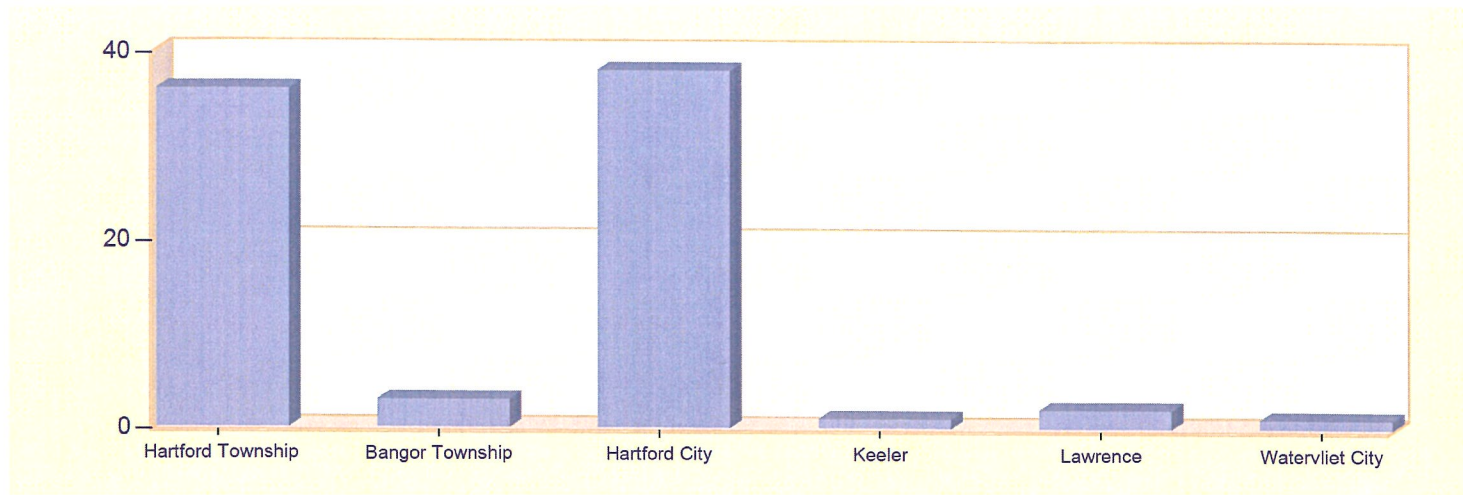


Hartford, MI

This report was generated on 4/1/2021 1:06:23 PM

## Incident Type Count per Zone for Date Range

Start Date: 03/01/2021 | End Date: 03/31/2021



ZONES	INCIDENT TYPE	COUNT
<b>Hartford Township - Hartford</b>		
	142 - Brush or brush-and-grass mixture fire	2
	143 - Grass fire	1
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	7
	321 - EMS call, excluding vehicle accident with injury	19
	324 - Motor vehicle accident with no injuries.	2
	551 - Assist police or other governmental agency	1
	611 - Dispatched & cancelled en route	2
	631 - Authorized controlled burning	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	36
<b>Bangor Township - Bangor</b>		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	2
	<i>Total Incidents for Bangor Township - Bangor:</i>	3
<b>Hartford City - Hartford</b>		
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	9
	321 - EMS call, excluding vehicle accident with injury	25
	500 - Service Call, other	1
	551 - Assist police or other governmental agency	1

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 1404  
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Hartford City - Hartford:</i>	38
<b>Keeler - Township</b>		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Keeler - Township:</i>	1
<b>Lawrence - Township</b>		
	111 - Building fire	1
	142 - Brush or brush-and-grass mixture fire	1
	<i>Total Incidents for Lawrence - Township:</i>	2
<b>Watervliet City - Watervliet</b>		
	111 - Building fire	1
	<i>Total Incidents for Watervliet City - Watervliet:</i>	1
		<b><i>Total Count for all Zone: 81</i></b>

Zone information is defined on the Basic Info 3 screen of an incident.  
 Only REVIEWED incidents included.





April 5, 2021

Mr. Yemi Akinwale, City Manager  
Hartford City  
19 West Main Street  
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of March 2021. There were fifteen (15) priority one calls in March with the average response time of 07:52 minutes.

There were eight (08) priority two calls in March with the average response time of 10:01 minutes.

There were three (03) priority three calls in March with and average response time of 09:38 minutes.

A total of twenty-six (26) calls were run in March with an average response of 08:44.

There were extended response times for run numbers 6032 and 7703 due to distance. The crews took the correct routes and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter  
Director of Communication  
Pride Care Ambulance  
O: 269.343.3267  
F: 269.343.6503  
C: 269.313.2626

Response Times By Priority

Report Date: 04/05/2021 10:34:55

Filters: Date Range (Leg Date): 03/01/2021 to 03/31/2021 (Last Month); Last Status Timestamp: At Scene; Selecte

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
5985	Advanced	4119	3/6/2021 6:25	3/6/2021 6:32	7:05
6032	Advanced	4111	3/7/2021 1:00	3/7/2021 1:13	12:29
6057	Advanced	4111	3/7/2021 16:22	3/7/2021 16:27	5:01
6326	Advanced	4113	3/10/2021 21:05	3/10/2021 21:14	8:28
6601	Advanced	4111	3/14/2021 16:54	3/14/2021 16:59	5:09
6825	Advanced	4113	3/17/2021 10:15	3/17/2021 10:24	9:06
7113	Advanced	4113	3/21/2021 1:41	3/21/2021 1:50	8:52
7210	Advanced	4113	3/22/2021 12:50	3/22/2021 13:00	9:39
7427	Advanced	4113	3/24/2021 17:59	3/24/2021 18:05	5:27
7559	Advanced	4119	3/26/2021 9:04	3/26/2021 9:13	8:40
7703	Advanced	4113	3/28/2021 2:46	3/28/2021 2:56	10:14
7709	Advanced	4113	3/28/2021 8:07	3/28/2021 8:16	9:01
7749	Advanced	4113	3/28/2021 20:40	3/28/2021 20:48	7:45
7908	Advanced	4119	3/31/2021 8:14	3/31/2021 8:23	8:43
7958	Advanced	Medic 4	3/31/2021 18:30	3/31/2021 18:32	2:34

Totals: Avg: 07:52

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
5973	Advanced	4119	3/5/2021 23:22	3/5/2021 23:34	11:48
6146	Advanced	4111	3/8/2021 18:03	3/8/2021 18:12	8:28
6157	Advanced	4113	3/8/2021 22:31	3/8/2021 22:40	8:13
6609	Advanced	4119	3/14/2021 22:02	3/14/2021 22:13	10:31
6862	Advanced	4111	3/17/2021 16:13	3/17/2021 16:21	7:40
7436	Advanced	4113	3/25/2021 0:05	3/25/2021 0:19	13:14
7500	Advanced	4113	3/25/2021 14:07	3/25/2021 14:15	8:34
7687	Advanced	4113	3/27/2021 19:35	3/27/2021 19:47	11:42

Totals: Avg: 10:01

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
7120	Advanced	4111	3/21/2021 8:31	3/21/2021 8:38	7:19
7387	Advanced	4113	3/24/2021 13:28	3/24/2021 13:39	10:39
7845	Advanced	4119	3/30/2021 10:30	3/30/2021 10:41	10:56

Totals: Avg: 09:38

Overall Totals

Trips	Average Response Time
26	8:44



# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



4/26/2021

## MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing  
Repaired all the equipment that required repairing  
Pick up Ely Park and mow grass.  
Mowed city lots.  
Empty trash cans every week.  
Put up display case in back of city hall.

## WATER DEPARTMENT

Water turn off	<u>1</u>
Water turn on	<u>1</u>
Water meter repairs	<u>4</u>
Water leaks repaired	<u>1</u>
Water meters read by request	<u>4</u>
Water services replaced to water main	<u>1</u>
Collected monthly water samples and delivered to Paw Paw Lab	
Sent monthly reports to the Michigan Department of Health	
Ran auxiliary well generator once a week	
Read water meters for the month.	

## MAJOR AND LOCAL STREETS

Clean streets up town.  
Cold patching

## SEWER SYSTEM

Sewer mains rodded	<u>4</u>
Sewer services dug up and repaired	<u>0</u>

## LIFT STATIONS

Lift stations are running very well at this time  
Generators are run once a week for testing  
Bar screens are cleaned twice a week

## Iron Removal Plant



# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



4/26/2021

## WATER QUALITY AVERAGE FOR THE MONTH

### Raw Water

Iron 1.54 ppm  
Manganese 0.155 ppm  
pH 7.8

### Finished Water

Iron 0.001 ppm  
Manganese 0.001 ppm  
Chlorine 1.1 ppm  
Phosphates 1.8 ppm  
Flouride 0.9 ppm  
pH 7.9

### Chemicals used

	<u>Total Lbs</u>
Chlorine	<u>97.4</u>
Phosphates	<u>110.5</u>
Flouride	<u>216.8</u>

### Average Daily Use

<u>3.1</u>
<u>3.6</u>
<u>7</u>

## WATER PUMPED FOR THE MONTH

Backwash water 4.686 Million Gallons  
171,000 Gallons

## WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St.	<u>ND</u>
525 E. Main St.	<u>ND</u>
200 Beachwood St.	<u>ND</u>

# **HARTFORD WASTEWATER TREATMENT PLANT**

66460 56<sup>th</sup> Ave \* Hartford MI 49057 \* 269-621-2289\* cohwwtp@frontier.com  
Tom Strand, HWWTP Operator

## **HWWTP Report for the Month of: March, 2021**

- State report has been submitted for the month of March.
- Average flow 0.124 MGD (million gallons per day).
- Submitted PMP (Pollutant Minimization Program) annual report for total Mercury.
- Performed routine maintenance and daily duties.

### Operation Report for March, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.841
B. Average	0.124
2) Sodium Hypochlorite gallons Per Day	
A. Total	372
B. Average	12.0
3) Ferric in Gallons Per Day	
A. Total	447
B. Average	14
4) Polymer Powder in Pounds Per Day	
A. Total	31.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	108.5
B. Average	3.5
6) Electric usage KWH	
A. Total	58
B. Average	1.9
7) Final BOD in Pounds	
A. Total	332
B. Average (177 LBS. Allowed)	14
C. % Removal (85%)	96
8) Final Suspended Solids in Pounds	
A. Total	372
B. Average (131 LBS. Allowed)	16
C. Average mg/l	16.0
D. % Removal (85%)	93
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.8
B. % Removal	91
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	26.1



MARCH 2021  
LIST OF BILLS  
CK #36205 TO CK # 36261

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36205	ALEXANDER CHEMICAL CORP.	CONTAINER RENTALS FOR WWTP	211.25
36206	MICHAEL BANIC	OCCUPANCY INSPECTIONS 2/27/21	175.00
36207	BEST WAY DISPOSAL INC	DPW, WWTP & CITY HALL TRASH SERVICE FOR FEBRUARY 2021	409.03
36208	COMCAST CABLE	INTERNET & LOCAL PHONES FOR MARCH 2021 (3/6-4/5/21)	346.00
36209	CONSUMERS ENERGY	DPW, IRP & CITY HALL GAS BILLS 1/28-2/24/2021	1,127.63
36210	DECATUR EXCAVATING	FINAL PMT ON NEW WATER HOOK UPS - PFAS (STATE OF MI GRANT)	77,000.00
36211	FRONTIER	DPW PHONE 2/25-3/24/2021	69.61
36212	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR MARCH 2021	4,166.67
36213	HARTFORD FIRE BOARD	MARCH 2021 CONTRACTUAL PMT	8,951.85
36214	INDIANA MICHIGAN POWER	FEBRUARY 2021 ELECTRIC BILLS	5,735.97
36215	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR FEBRUARY 2021	203.11
36216	MUNICODE	INITIAL WEBSITE HOSTING, MAINT & SUPPORT 2/1/21-1/31/22, MEETINGS SUBSCRIPTK FOR 2/1/2021 THROUGH 1/31/2022 AND FINAL PAYMENT ON UPGRADES TO WEBSITE	7,500.00
36217	TOM NEWNUM	CLEAN CITY HALL 3/3/2021	50.00
36218	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 2/25/2021	74.50
36219	VILLAGE OF PAW PAW	LAB ANALYSIS FOR JANUARY 2021	100.00
36220	WALTER L. DE VISSER, SR.	MECHANICAL PERMIT CH21002 - 208 W SOUTH ST	195.00
36221	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202198 - WENDELL AVE IMPROVEMENTS	2,313.75
36222	ALEXANDER CHEMICAL CORP.	CONTAINER RENTAL AND CHEMICALS FOR IRP	1,560.00
36223	AUTO-WARES GROUP	FILTERS & MISC AUTO SUPPLIES FOR DPW	54.40
36224	MICHAEL BANIC	OCCUPANCY INSPECTIONS 3/6/21 AND 3/10/21	250.00
36225	BEAVER RESEARCH COMPANY	SAFETY RED PAINT	59.52
36226	CUMMINS SALES & SERVICE	REPAIRS TO CASINO & POKAGON LIFT STATION GENERATORS	984.12
36227	DAN'S AUTOMOTIVE	MOUNT & BALANCE FOUR TIRES ON POLICE FORD INTERCEPTOR	72.00
36228	FERGUSON ENTERPRISES LLC #3325	TEST METER FOR IRP	262.46
36229	FERGUSON WATERWORKS	CHLORINE BOOSTER PUMP	961.54
36230	FLEMING BROTHERS OIL CO	GASOLINE & DIESEL FOR FEBRUARY 2021	3,128.05
36231	CHARLES GRESS	JULY & DEC 2020, MARCH 2021 BOR + TRAINING (17 HOURS)	170.00
36232	GWEN MCCARTHY	JULY & DEC 2020, MARCH 2021 BOR + TRAINING (18 HOURS)	180.00
36233	TOM NEWNUM	CLEAN CITY HALL 3/10/2021	50.00
36234	DONNA PRADON	JULY & DEC 2020, MARCH 2021 BOR + TRAINING (17 HOURS)	170.00
36235	RATHCO SAFETY SUPPLY INC.	NO PARKING SIGNS (QTY 5)	320.14
36236	RIETH-RILEY CONSTRUCTION CO	COLD PATCH FOR ROADS	1,133.00
36237	SLC METER, LLC	WATER REPAIR PARTS	1,004.82
36238	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 3/8/2021	74.50
36239	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 1/24-2/23/2021	80.02
36240	AMERIGAS - HARTFORD 5254	PROPANE FOR WWTP LAB AND CONTROL BUILDING	1,425.21
36241	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 2/12-3/11/2021	411.68
36242	MICHAEL BANIC	OCCUPANCY INSPECTIONS 3/13/21	160.00
36243	BLUE CARE NETWORK OF MI	APRIL 2021 HEALTH INSURANCE	20,263.91
36244	FRONTIER	LIFT STATION PHONE 3/7-4/6/21	39.37
36245	J.S. BUXTON LLC	2600 GALLONS LIME SLURRY-WWTP	1,505.00
36246	TOM NEWNUM	CLEAN CITY HALL 3/17/2021	50.00
36247	NYE UNIFORM COMPANY	HARTFORD POLICE DEPT PATCHES X 200	450.00
36248	TELE-RAD, INC.	QUARTERLY MAINTENANCE - APRIL, MAY & JUNE 2021	150.03
36249	UNUM LIFE INSURANCE CO OF AMERICA	APRIL 2021 LIFE & DISABILITY INSURANCE	552.22
36250	USA BLUE BOOK	FIBER FILTERS AND WASH BOTTLES FOR WWTP	214.99
36251	ALEXANDER CHEMICAL CORP.	CONTAINER RENTAL FOR IRP	210.00
36252	CINTAS CORPORATION	FIRST AID SUPPLIES - POLICE, CITY HALL & DPW	271.98
36253	DELTA DENTAL	APRIL 2021 DENTAL INSURANCE	940.08
36254	FRONTIER	CASINO LIFT STATION PHONE, IRP INTERNET AND WWTP INTERNET, PHONE & ALARM (3/13-4/12/2021)	354.54
36255	GASVODA & ASSOCIATES, INC.	REPAIR POKAGON LIFT STATION - INSURANCE CLAIM (\$250 DEDUCTABLE)	4,888.00
36256	HACH COMPANY	CHEMICALS FOR IRP AND WWTP	5,790.62
36257	ROXANN ISBRECHT	MILEAGE TO PAW PAW AND BACK FOR MAY 2021 ELECTION (3 TRIPS)	57.12
36258	MILLER'S CONSTRUCTION	RE-ROOF AND NEW DOOR FOR BUILDING IN PARK	3,300.00
36259	TOM NEWNUM	CLEAN CITY HALL 3/24/2021	50.00
36260	VAN BUREN COUNTY LAND MANAGEMENT	DEED & LEGAL VERIFICATION AND SPLIT & MAP UPDATES	1,025.00
36261	VISION SERVICE PLAN	APRIL 2021 VISION INSURANCE	125.93
<b>57 TOTAL CHECKS</b>			<b>\$ 161,379.62</b>

**CITY OF HARTFORD  
INVESTMENT REPORT AS OF MARCH 31, 2021**

<b>BONDS</b>							
<b>AMT OF INVESTMENT</b>	<b>INVEST TYPE</b>	<b>INST NAME</b>	<b>INVEST DATE</b>	<b>LENGTH OF INV.</b>	<b>INTEREST RATE</b>	<b>MATURITY DATE</b>	<b>CURRENT VALUE</b>
<b>CD - CHEMICAL</b>							
\$ 100,000	CD	CHEMICAL (RENEWED)	12/8/2017 6/8/2019	18 MONTHS	1.74% 2.35%	6/8/2019 12/8/2020	\$ 106,429
<b>CD - STURGIS BANK &amp; TRUST</b>							
\$ 166,746.74	CD	STURGIS B/	9/3/2020	18 MONTHS	0.40%	3/3/2022	\$ 167,078
<b>MUTUAL FUNDS</b>							
\$ 250,000.00	MF	CHEMICAL I	8/11/12	L-T	VARIABLE		
\$ 103,000.00	MF	CHEMICAL I	2/15/11	L-T	VARIABLE		
\$ 50,000.00	MF	CHEMICAL I	6/15/11	L-T	VARIABLE		
\$ 105,000.00	MF	CHEMICAL I	10/28/11	L-T	VARIABLE		
\$ 53,896.00	MF	CHEMICAL I	2/27/11	L-T	VARIABLE		
\$ 74,154.00	MP	CHEMICAL I	5/26/12	L-T	VARIABLE		
\$ 76,493.11	MF	CHEMICAL I	11/6/12	S-T	VARIABLE		
\$ 114,476.00	MF	CHEMICAL I	12/21/13	S-T	VARIABLE		
\$ 100,000.00	MF	CHEMICAL I	2/20/13	S-T	VARIABLE		
<b>AT MARKET</b>		<b>CHEMICAL SHORT-TERM MUTUAL FUND</b>					<b>\$ 334,057</b>
		<b>CHEMICAL LONG-TERM MUTUAL FUND</b>					<b>\$ 1,059,883</b>
<b>TOTAL INVESTMENT AT MAS OF MARCH 31, 2021</b>							<b>\$ 1,667,447</b>

\*THIS IS A DECREASE OF \$10, 692.00 FROM LAST QUARTER



**CITY MANAGER'S REPORT  
APRIL 26, 2021**

**DRINKING WATER ASSET MANAGEMENT GRANT APPLICATION:**

This Application was submitted to the Michigan Department of Environment, Great Lakes and Energy to identify lead-based lines in the City's Water System and eventually replace them over a period of time. The original application amount of the grant was \$823,000.00, but the funding is being rationed based on available funds to \$375,000.00. The Application was submitted on December 30, 2020 and the project must be completed by July 31, 2023. This project is similar to the SAW grant in which the City was given funds to locate problems within its system and has to pay to resolve those problems. This time, we are going to be looking for lead presence in the City's Water System.

**WASTEWATER TREATMENT PLANT UV LIGHT UPDATE:**

We finally had the opportunity to meet with Matt Davis of Wightman to discuss the status of the UV lighting system with him. He has reviewed the information concerning the light and recommended some actions to be taken for the next six to eight weeks that would allow the light to function. In the meantime, the current light bulbs need to be replaced as part of the changes that need to be made.

**5 WEST MAIN ST UPDATE.**

The County Land Bank is still pretty much interested in saving this building and put it to productive use, but also looking for various incentives to make it cost efficient to the eventual developer. Byce and Associates have indicated they will work with the Land Bank to conduct structural analysis of the property and a Brownfield Application was approved last week to support the project.

**CONTAMINATION & CONTAMINATION RISK REDUCTION GRANT (C2R2)**

This grant also known as PFAS Grant is up for approval but there is a question on the City's request for connection fee. An explanation has been sent to EGLE for consideration. I hope the explanation is sufficient to move the process to the next step. We will also find out how much the grant is for when it is approved. The grant Application was for \$3,073,000.00, without the two Trailer Parks water extension.

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
MARCH 22, 2021

Item 19.

Commissioners Present: Ron Bureson; Frank Dockter; Dennis Goss; Richard A. Hall; John Miller; Helen Sullivan Terry Tibbs;

Members Absent:

Staff Present: Akinwale; Rodney-Isbrecht; Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the agenda as amended to include information from Commissioner Tibbs on Van Buren County Senior Services.

Motion carried 7 – 0

**Guests:**

- Robert Hallifax, Family Fun Times Amusements, is planning a spring festival on Puhrman's property, South Center St April 1 – 15, 2021.
- Howard Ballard, Great Lakes Grow, available to answer any questions the council may have regarding the proposed site plan. They will be using the existing building and possibly expanding the facility at a future time. Due to past history of contamination found on the property, they are seeking a brown field development grant to study and mediate the contamination. Additional environmental studies will be needed to expand development on the property.

**Public Comment:**

- Carlos, 78537 CR 376, Coloma MI – has a leasing agreement with the Race Track to host events on non-racing nights such as concerts, and rodeos. He was asked by the Clerk to submit the schedule to the Police Department.

**Communications:**

- Election May 4, 2021 – Hartford Public Schools has called a special election. Register to Vote, and Applications to request an Absent Voter Ballot are available in the Clerk's office or online at the State of Michigan's/Secretary of States website.
- Joint Meeting with Hartford Township & Fire Board March 24, 2021, 7pm @ the Fire Station
- Two Rivers Coalition provided upcoming events information.
- McDowell Apartments sent communication they are accepting applications for housing
- New Website – [www.cityofhartfordmi.org](http://www.cityofhartfordmi.org)
- Hartford City News, Spring & Summer Edition, note upcoming events

**Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:**

- A. **Police & Ordinance** – Mayor & Council want citations to be issued to those who are repeatedly on the ordinance report monthly. Also requesting a concentrated focus of enforcement on Marion Ave.
- B. **Fire Dept** – The chase has been delivered to Spenser's in South Haven. Construction is about two months behind due to the pandemic.
- C. **Ambulance** – Commissioner Sullivan was curious why they were building again in Cass County.
- D. **Van Buren County** – Veteran's millage monies to be spent on transportation as it was the most expressed need. 911 dispatch approved tower site leases. Red Box drop boxes continues to be successful. Court systems were recognized for their innovation efforts in delivering services during the pandemic. Accepted cares act monies. Approved land bank purchase of 5 W Main.

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
MARCH 22, 2021

Item 19.

- E. **Public Works** – Plenty of salt left over this season.
- F. **Wastewater Treatment Plant** – waiting on meeting with Wightman’s
- G. **Treasurers, Investment & List of Bills** – No discussion
- H. **City Manager** – 5 West Main Street Update; Recreational Marijuana Payment, Distributions to Local Units of Government; Great Lakes Cultivation Advisors, LLC; Prospect Street & Wendell Avenue Reconstruction Update; State Revolving Loan Funds application to begin SAW Grant recommended projects, there must be a plan to repay the loan which would require a rate increase. Of the \$4+million in recommended projects the SAW grant identified about \$2.5 million of those projects are of critical need for repair/replacement.

**Approval of Commission Minutes:**

Motion by Commissioner Dockter, supported by Commissioner Goss, to approve the minutes of the February 22, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 – 0 (Tibbs out of the commission room)

**Approval of Reports:**

Motion by Commissioner Dockter, supported by Commissioner Miller, to accept the February 2021 departmental reports as presented and place them on file.

Motion carried 6 – 0 (Tibbs out of the commission room)

**Goals/Objectives:**

- Budget

**Old Business:**

Discussion: Hartford Fire Department Financials, Audit, and Fire Board Pay – the joint fire agreement does not address the budget increases and level of fund balance. The Fire Board fund balance is over \$200,000, close to a year in operating funds. The revised budget was given the night of the joint meeting in February, Council did not have time to discuss it, the board pay is set by both municipality’s and it was presumed by the fire board that the raise would be approved as it was included in the new revised budget. The budget has increased at an average of 10% over the last few years. Commissioners requested information on the increases to the Fire Budget over the past several years.

**New Business:**

- Commissioner Tibbs gave an update on Van Buren County Senior Services. They are working on a plan to re-open sites. They have taken possession of a new facility in South Haven along M-140, and will have a ground breaking ceremony on April 1, 2021.
- Capital Improvement Plan – Discussion during City Manager’s report.

Motion by Commissioner Burleson, supported by Commissioner Miller, to approve the site plan for Great Lakes Cultivation Advisors, 501 Hillsborough St, Parcel #80-52-816-045-00 as recommended by the Planning Commission.

Motion carried 7 – 0

**Resolutions, Ordinance, Proclamation’s:** None

Motion by Burleson, supported by Miller to adjourn the meeting at 9:18pm.

Motion carried 7 – 0

CITY OF HARTFORD  
SPECIAL MEETING MINUTES  
MARCH 24, 2021

Item 20.

Members Present: Ron Burleson; Frank Dockter; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs;  
Members Absent: Dennis Goss;  
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Richard A. Hall called the special joint meeting of the City Council, Fire Board & Hartford Township Board to order at 7:00P.M. at the Fire Station, 436 East Main Street.

Pledge of Allegiance was said.

**New Business:**

- 2021/2022 Fire Department Budget

Motion by Commissioner Miller, supported by Commissioner Burleson, to set the Fire Board Salary at \$60.00 per/meeting.

Discussion: Commissioner Burleson suggested there should be a cap of 12 meetings per/year. No Discussion between the Township & City as to the Fire Board Salary

Motion carried 4 – 2 (Burleson, Sullivan)

Motion by Commissioner Burleson, supported by Commissioner Sullivan, to approve the 2021/2022 Fire Department Budget in the amount of \$315,784.45.

Motion carried 6 – 0

- Mayor Hall requested a meeting with the Township Supervisor, Fire Board Chairman, & City Manager as the Fire Board is developing the budget prior to the budget being presented at the joint meeting and a review of the joint agreement. The Fire Board Chairman & Township Supervisor were in agreement to meet.

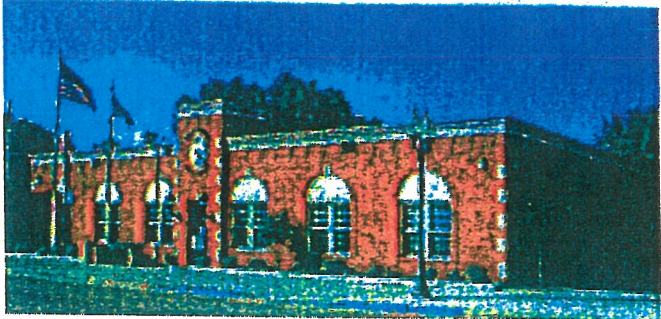
Motion by Commissioner Miller, supported by Commissioner Tibbs, to adjourn the meeting at 7:16pm.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk





**CITY OF HARTFORD**  
**JULY 1 2021- JUNE 30, 2022**  
**BUDGET**

CITY OF HARTFORD  
JULY 1,2021-JUNE 30,2022  
PROPOSED BUDGET

	PROPOSED BUDGET REVENUE	PROPOSED BUDGET EXPENDITURE	PROPOSED FUND BALANCE
ESTIMATED BEG BALANCE GENERAL FUND			763,287
TAXES-REAL PROPERTY	390,000		
TAXES-PERS.PROPERTY	58,000		
OTHER TAX REVENUE	18,000		
VAN BUREN COUNTY MILLAGE	25,000		
STATE SHARED REVENUE	315,000		
EQUIPMENT RENTAL	148,000		
INTEREST	30,000		
ADMINISTRATIVE FEES	173,500		
INTERGOV.CONTRACT	0		
COVID RELEIF FUND	127,965		
COPS GRANT	0		
<b>TOTAL</b>	<b>1,285,465</b>		
CITY COUNCIL		20,604	
MAYOR		3,350	
CITY MANAGER		132,310	
ELECTIONS		10,000	
ASSESSOR		22,450	
LEGAL SERVICES		6,500	
CLERK		92,615	
AUDIT FEES		14,000	
CENTRAL SUPPLY		21,000	
BOARD OF REVIEW		5,000	
TREASURER		80,400	
CITY HALL & GROUNDS		87,500	
INTER GOERNMENTAL PROJECT		0	
POLICE DEPT.		447,218	
FIRE DEPT.		111,126.00	
PLANNING COMMISSION.		30,000	
DEPT. OF PUBLIC WORKS		245,000	
TRANSFER TO COMPREHENSIVE IMP.		35,000	
TRANSFER TO MAJOR ST. LIGHTS		15,000	
CULTURAL CONTRACTS.		8,500	
<b>TOTAL</b>		<b>1,387,573</b>	
PROJECTED FUND BALANCE			661,179

**OTHER FUNDS**

	<b>2020-2021 PROJECTED BEGINNING FUND BAL.</b>	<b>2020-2021 PROPOSED BUDGET REVENUE</b>	<b>2021-2022 PROPOSED BUDGET EXPENDITURE</b>	<b>2021-2022 PROJECTED FUND BALANCE</b>
<b>MAJOR ST.FUND</b>	586,334	224,196	224,196	586,334
<b>LOCAL ST.FUND</b>	102,962	126,110	126,110	102,962
<b>COMP.IMPOV.</b>	146,949	75,000	75,000	146,949
<b>POLICE TRAINIG</b>	941	2,000	2,000	941
<b>BLDG DEPT.</b>	63,250	14,500	14,500	63,250
<b>DTOWN.DEV.AUTH.</b>	2,774	11,400	11,400	2,774
<b>SEWER FUND</b>	2,400,628	575,692	670,413	2,296,907
<b>WATER FUND</b>	2,830,460	399,088	380,054	2,849,940
<b>BLDG AUTH.</b>	93,640	50,000	50,000	93,640

CITY OF HARTFORD  
 JULY1,2021-JUNE 30,2022  
 BUDGET PROPOSAL COMPARISON

PAGE 2

	2019-2020 ACTUAL REVENUE	2019-2020 ACTUAL EXPENDITURE	2020-2021 PROJECTED REVENUE	2020-2021 PROJECTED EXPENDITURE	2021-2022 PROPOSED REVENUE	2021-2022 PROPOSED EXPEND
<b>GENERAL FUND</b>						
TAXES-REAL PROP..	392,900		370,000		390,000	
TAXES_PER>PROP.	57,000		57,000		58,000	
OTHER REVENUE	36,913		15,500		18,000	
VAN BUR.MILLAGE	25,000		25,000		25,000	
STATE REV.SHARING	311,500		307,000		315,000	
EQUIP.RENTAL.	145,000		145,000		148,000	
INTEREST	28,000		30,000		30,000	
ADMIN FEES	151,100		158,600		173,500	
INTER-GOVERNTAL	0		0		0	
COVID RELIEF FUND	0		0		127,965	
COPS GRANT	0		0		0	
WELLHEAD GRANT	0		0		0	
<b>TOTAL</b>	<b>1,069,100</b>		<b>1,108,100</b>		<b>1,285,465</b>	
<b>CITY COUNCIL</b>						
MAYOR		19,301		19,687		20,604
CITY MANAGER		3,220		3,284		3,350
ELECTIONS		128,173		125,022		132,310
ASSESSOR		8,650		8,823		10,000
LEGAL SERVICES		20,200		22,000		22,450
CLERK		6,000		6,000		6,500
AUDIT FEES		80,675		82,289		92,615
CENTRAL SUPPLY		10,000		10,000		14,000
		20,000		20,000		21,000

<b>BOARD OF REVIEW</b>	4,250	4,335	5,000
<b>TREASURER</b>	74,780	76,040	80,400
<b>CITY HALL&amp;GROUNDS</b>	84,000	85,000	87,500
<b>POLICE DEPT.</b>	389,100	422,600	447,218
<b>FIRE DEPT.</b>	84,442	107,100	111,126
<b>PLANNING&amp;ZON</b>	28,200	30,000	30,000
<b>DEPT.of PUB.WKS.</b>	237,100	234,500	245,000
<b>TRANS.TO COM&gt;IMP.</b>	5,000	15,000	15,000
<b>CULTURAL CONTRACT</b>	7,500	0	8,500
<b>WELLHEAD PRO.</b>	0	0	0
<b>TRANS.TO MAJ&gt;STR.LGHT</b>	35,000	35,000	35,000
<b>TPTALS:</b>	<b>1,265,291</b>	<b>1,308,180</b>	<b>1,387,573</b>

CITY OF HARTFORD  
 JULY 1, 2020-JUNE 30, 2021  
 BUDGET PROPOSAL

PAGE 3

	2019-2020 ACTUAL REVENUE	2019-2020 ACTUAL EXPEND	2020-2021 PROJECTED REVENUE	2020-2021 PROJECTED EXPENDIT	2021-2022 PROPOSED REVENUE	2021-2022 PROPOSED EXPENDIT
<b>OTHER FUNDS</b>						
MAJOR ST.FUND	239,894	128,380	232,560	192,000	258,000	258,000
LOCAL ST.FUND	104,408	96,349	75,000	75,000	123,000	112,900
COMP.IMP.FD.	146,107	63,960	75,000	75,000	75,000	75,000
POLICE TRNG	2,000	2,000	2,000	2,000	2,000	2,000
BLDG DEPT.	50,108	43,498	15,300	15,000	13,350	13,350
D.D.A.	13,422	12,364	15,000	15,000	11,400	11,400
BLDG AUTH.	50,108	43,498	48,000	48,000	48,000	48,000
SEWER FUND	538,408	646,446	617,793	676,094	618,720	635,136
WATER FUND	357,151	382,987	454,100	425,750	439,850	440,850

## Note from the City Clerk



RoxAnn Rodney-Isbrecht  
 CITY OF HARTFORD  
 19 W Main Street  
 Hartford MI 49057  
 269-621-2477  
 cityclerk@cityofhartfordmi.org

### Charter – Budget Timeline

- First Meeting in April – Present Budget to Council
- By June 1st – Public Hearing, published minimum of six days prior to hearing.
- By June 1<sup>st</sup> – Adoption budget by Resolution

### Truth in Taxation Timeline

- Adopt Resolution on proposed additional millage rate
- Public Hearing, published minimum of six days prior to hearing (can be combined with the budget public hearing)
- Adopt resolution on millage rate, not more than ten days after public hearing

April 26 – Present Budget to Council

May 5 – Approximately when receive information from Equalization

May 6/7 – Special Meeting - Adopt Resolution on proposed additional millage rate

May 10 – Send Notice of Hearing to Paper for May 13 Publication

May 20 – Special Meeting - Hearing Budget & Truth in Taxation

May 24 – Adopt Budget & Millage Rate