



City of Hartford
County of Van Buren, State of Michigan

Downtown Development Authority Business Meeting Agenda

Tuesday, July 21, 2026 at 10:00 AM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT

APPROVAL OF COMMISSION MINUTES

- [1.](#) Discuss & Consider - April 21, 2026 Minutes

APPROVAL OF REPORTS

- [2.](#) Discuss & Consider - May 2026 Financials
- [3.](#) Discuss & Consider - June 2026 Financials

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

- [4.](#) Discuss & Consider - DDA Facade Improvement Program
- [5.](#) Discuss & Consider - DDA 2025/2026 Budget Adjustments
- [6.](#) Discuss & Consider - Christmas Decor Proposal
- [7.](#) Discuss & Consider - Facade Funding Request - Learn & Grow Childcare at 14 East Street

ADJOURNMENT



City of Hartford
County of Van Buren, State of Michigan
DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING

Tuesday, April 21, 2026 10:00am
PROPOSED MINUTES

Members Present: Manuela Blaylock-Villota (10:04), Shayne Darling, Brian Garland, Mark Kellogg, Pete Sinclair, Rick Stevens,

Members Absent: Sandra Banda-Tavarez, Gurnamaskar Singh,

Staff Present: Nicol Pulluam, Manager; RoxAnn Rodney-Isbrecht, Clerk

President Brian Garland, called the DDA meeting to order at 10:00am.

Pledge of allegiance was said.

Approval of the Agenda:

Motion by Darling, supported by Stevens, to approve the agenda.

Motion Carries 5 – 0

Guests:

1. Frank Dockter introduced Eric, a painter who had prepared proposed building murals for 5 West Main Street and 118 West Main Street. The Board requested a written proposal, including project costs as well as a letter from the building owner granting permission to paint the murals. The City Manager also recommended establishing a process for individuals or groups requesting financial assistance or expenditures for civic projects.
2. Jeremiah Smith, owner of Allegiant Laundry, located at 202 West Main Street, requested financial assistance to expand the commercial laundry business. The Board asked Mr. Smith to submit his request in writing. The DDA will be work to develop a loan or grant program process that may assist with similar requests in the future.

Public Comment: None

Approval of the Minutes:

Motion by Darling, supported by Blaylock-Villota, to accept the March 17, 2026 minutes.

Motion carried 6 – 0

Acceptance of the Finance Report:

Motion by Kellogg, supported by Sinclair, to accept the March 2026 financial report.

Motion carried 6 – 0

Goals/Objectives: None Discussed

Old Business: Blight Discussion - the Police Department is currently responsible for blight enforcement.

New Business:

- Discuss & Consider – 2026/2027 Budget
Discussion: The City Manager reviewed the proposed budget. This budget includes potential new TIF area capture. Line items discussed included Contractual Services, Wayfinding, Civic Partnerships and Façade improvements.

Motion by Kellogg, supported by Sinclair, to approve the 2026/2027 DDA Budget.

Motion carried 6 – 0

- Board Member - Blaylock-Villota left the meeting at 10:31am
- Discuss & Consider – Strawberry Run Sponsorship
Discussion: The Athletics Department of Hartford Public Schools is bringing back the Strawberry Run and requested sponsorship support.

Motion by Kellogg, supported by Garland, to support the Strawberry Run in the amount of \$500.00.

Motion carried 5 – 0

- Discuss & Consider – Strawberry Festival Sponsorship
Discussion: The Strawberry Festival will be held at the Hartford Public Library due to the construction in Ely Park.

Motion by Kellogg, supported by Sinclair, to support the Strawberry Festival in the amount of \$500.00.

Motion carried 5 – 0

Adjournment

Motion by Kellogg, to adjourn the meeting at 11:00am

Motion carried

Next Meeting is May 19, 2026 at 10am

Respectively submitted by,

Shayne Darling, DDA Secretary



HARTFORD D.D.A. FINANCIAL REPORT
FISCAL YEAR 2025-2026
May 2026

BEGINNING BALANCE		
JUNE 30, 2025 - ACTUAL		\$ 33,142.46
REVENUE:		
SUMMER 2025 CAPTURED TAX	22,660.47	
BANK INTEREST EARNED	85.17	
TOTAL REVENUE:		\$ 22,745.64
EXPENDITURES:		
ADMIN FEES:		
July 2025	200.00	
August 2025	200.00	
September 2025	200.00	
October 2025	200.00	
November 2025	200.00	
December 2025	200.00	
January 2026	200.00	
February 2026	200.00	
March 2026	200.00	
April 2025	200.00	
May 2025	200.00	
The Tri City Record	1,350.00	
The Hartford Public Schools	500.00	
Vertical Edge	500.00	
MCKENNA	12,800.00	
	-	
TOTAL EXPENDITURES:		\$ 17,350.00
BALANCE		
ACTUAL		\$ 38,538.10



HARTFORD D.D.A. FINANCIAL REPORT
FISCAL YEAR 2024-2025
JUNE 2025

BEGINNING BALANCE

JUNE 30, 2024 - ACTUAL

\$ 15,491.40

REVENUE:

SUMMER 2024 CAPTURED TAX	17,817.30
WINTER 2024 CAPTURED TAX	3,210.42
BANK INTEREST EARNED JULY 31, 2024	4.97
BANK INTEREST EARNED AUGUST 31, 2024	7.00
BANK INTEREST EARNED SEPTEMBER 30, 2024	6.74
BANK INTEREST EARNED OCTOBER 31, 2024	6.93
BANK INTEREST EARNED NOVEMBER 30, 2024	6.65
BANK INTEREST EARNED DECEMBER 31, 2024	7.17
BANK INTEREST EARNED JANUARY 31, 2025	7.50
BANK INTEREST EARNED FEBRUARY 28, 2025	6.73
BANK INTEREST EARNED MARCH 31, 2025	7.40
BANK INTEREST EARNED APRIL 30, 2025	7.13
BANK INTEREST EARNED MAY 31, 2025	7.29
BANK INTEREST EARNED JUNE 30, 2025	6.89

TOTAL REVENUE:

\$ 21,110.12

EXPENDITURES:

ADMIN FEES:

JULY 2024	200.00
AUGUST 2024	200.00
SEPTEMBER 2024	200.00
OCTOBER 2024	200.00
NOVEMBER 2024	200.00
DECEMBER 2024	200.00
JANUARY 2025	200.00
FEBRUARY 2025	200.00
MARCH 2025	200.00
APRIL 2025	200.00
MAY 2025	200.00
JUNE 2025	200.00
POSTAGE TO MAIL MEETING PACKETS 2/19/2025	14.37
POSTAGE TO MAIL MEETING PACKETS 3/21/2025	22.05

POSTAGE TO MAIL MEETING PACKETS 4/10/2025	16.32	
POSTAGE TO MAIL MEETING PACKETS 5/7/2025	16.32	
HARTFORD AREA CHAMBER OF COMMERCE-STRAWB	250.00	
HARTFORD LIONS CLUB - CONCERTS IN THE PARK	500.00	
MCKENNA - MEMO TO DDA ON UPDATED PROJECT SC	240.00	
TOTAL EXPENDITURES:	\$	3,459.06
BALANCE		
JUNE 30, 2025 - ACTUAL	\$	33,142.46

City of Hartford DDA Façade Improvement Program Overview

Funding

Approved projects are eligible for reimbursements of up to fifty percent of project costs for eligible project elements (i.e upgrades or alterations to building exteriors) up to \$10,000. Funding is provided on a competitive basis.

Evaluation

Any commercial building located in the Hartford DDA Boundary is eligible for the Façade Improvement Program. Submitted applications will be evaluated to determine their ability to advance the goals of the Hartford DDA Development and TIF Plan. Applications will be reviewed by the Façade Committee appointed by the DDA Board .

Requirements

- 1) Property must be located within the Hartford DDA boundary.
- 2) Property must contain an active commercial business or be undergoing renovations for the opening of a business within six months.
- 3) Applicants must be current on all City taxes.

Project Eligibility

- 1) The Installation of a new façade.
- 2) A major enhancement of an existing façade
- 3) General maintenance and typical upkeep of an exterior is not included in this program

Hartford DDA Façade Improvement Program Application

Project Information

Property Address –

Parcel Number –

Current Use –

Proposed Use (if different than current use) –

Current and/or Future Tennant –

Number of Floors in Building –

Name of Project Architect (if applicable) –

Project Description

Total Project Cost –

Amount requested for reimbursement –

Include the following attachments:

- 1) Contractor Estimates
- 2) Site Plans (if applicable)
- 3) Photos of Existing Conditions
- 4) Lease Documentation (if applicable)
- 5) Renderings of Project Designs
- 6) Owner Approval Letter (if different than applicant)

Applicant Request

The undersigned hereby requests that the Hartford Downtown Development Authority provide assistance to the project described in this application for the expressed

purposes described above. The applicant affirms and acknowledges that the applicant has a legal interest in the property as described in this application. The offer of assistance will only be effective upon execution of the agreement between the applicant and the Hartford DDA. The answers and statements contained in this application and in the attachments are in all respects true and correct to the best of my knowledge and belief.

Print Name:

Signature:

Date:

Potential Evaluation Questions – all of the answers could be weighted (pts)

- 1) What percent of the total project cost does the reimbursement request represent?

- a) 5%-20% (20)
 - b) 21% - 40% (15)
 - c) More than 40% (10)
- 2) What is the current occupancy status of the building proposed to be rehabilitated?
- a) Vacant (10)
 - b) Occupied in excess of 50% of the building (15)
 - c) Occupied in less than 50% of the building. (20)
- 3) What percentage of the total building frontage will be rehabilitated through this project?
- a) 100% (30)
 - b) 75-99% (25)
 - c) 50-74% (20)
 - d) 20-49% (15)
 - e) Less than 20% (10)
- 4) When completed, will the building be owner-occupied?
- a) Yes (10)
 - b) No (5)
- 5) Which TIF Boundary is the Building located in?
- a) TIF #1 (10)
 - b) TIF #2 (2)

BUDGET REPORT FOR CITY OF HARTFORD

Item 5.

GL Number	Description	25-26 Activity	25-26 Original Budget	25-26 Amended Budget
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY				
248-000-437.000	DDA CAPTURED TAX	22,660.47	22,562.00	22,562.00
248-000-665.002	BANK INTEREST ON ACCOUNTS	85.17	75.00	75.00
Total Department :		22,745.64	22,637.00	22,637.00
Downtown Dev. Authority				
248-729-729.000	POSTAGE		250.00	250.00
248-729-810.000	ADMINISTRATION FEE	2,200.00	2,400.00	2,400.00
248-729-818.000	CONTRACTUAL SERVICES	14,650.00	13,500.00	20,500.00
248-729-956.000	MISCELLANEOUS	500.00		500.00
Total Department Downtown Dev. Authority:		(17,350.00)	(16,150.00)	(23,650.00)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL ESTIMATED REVENUES		22,745.64	22,637.00	22,637.00
TOTAL APPROPRIATIONS		17,350.00	16,150.00	23,650.00
NET OF REVENUES & APPROPRIATIONS:		5,395.64 23.72%	6,487.00 28.66%	(1,013.00) -4.47%



June 3, 2026

Enclosed please find your decorating proposal for the 2026 holiday season.

Discount Schedule

Early Season Renewal: 15% Discount - renewal and deposit received by June 30, 2026

Pre-Season Renewal: 10% Discount - renewal and deposit received by September 15, 2026

Late Season Renewal: 5% Discount - renewal and deposit received by October 15, 2026

Your proposal reflects a 15% discount for early season renewal. Please review, sign and return your proposal and deposit by June 30, 2026, to retain the best promotional discount. By accepting this discount, you are authorizing us to install your lights early. We start light installation during the first week of October and garland, wreaths and bows in November. Your installation will be scheduled with other jobs in your area.

Payment Plan Option

You can take advantage of our 6-month payment plan. Your decorating package will be divided into six equal monthly payments. The first payment is due on July 15, 2026, and the final payment is due on December 15, 2026. Please write a note on your proposal if you would like to take advantage of this option.

Win an Additional \$250.00 Early Installation Discount!

Return your proposal with deposit by June 30th, and you will be entered into a drawing. One lucky winner will receive an additional \$250.00 off of their installation.

Installation and Replacement

Trees and shrubs may have grown since last season. Therefore, Christmas Décor will add the necessary lights to achieve the desired look. All additional lights will be billed accordingly.

All lights will be wired to their designated outlets. Timers will be set to run from 6:00 am to 8:00 am and 5:00 pm to 11:00 pm. If you would like the timers set for a different time, please make a note of the times on your proposal.

Please burn your lights for three days after installation so we can take care of any service issues early. Unplug your lights from the timer after three days. Plug your lights back into the timer when you are ready to light your home for the holiday.

- ***Please do not unplug your timer from the power outlet – a service call is required to reset timers.***

If you accidentally unplug your timer, or your power goes out, you can go to this

link for timer reset instructions: <https://www.youtube.com/watch?v=rMHv8iMdzLE>

or scan the QR code on the timer for timer reset instructions.

Please remember, you can always give us a call to come out and reset your timer.

- You must remove window screens before we install window lighting.
- Please let us know if you put up Halloween decorations and give us a call when you take them down so we can schedule your holiday lighting installation.

Takedown

We begin taking decorations down on the first business day after New Year's Day. We try to remove everything as quickly as possible, but sometimes the lights are frozen to rooflines, gutters, and trees. If this occurs, we will wait for a thaw and check your property to see if we can take your lights down. You may unplug your lights at any time after the holiday.

Spring Follow Up

After the snow melts, we send a team of elves out to each property to do a final clean up. We look for bulbs, clips, tabs, and extension cords that may have been buried in the snow or ice.

We look forward to lighting up your Christmas again this season! Please give us a call if you have any questions or concerns regarding this proposal or your service or if you would like to add decorations to your display this year.

Thank you for your business!

Sincerely,

A handwritten signature in cursive script that reads "Barney!".

Barney Naylor
President

Hartford, City of (Ely Park)
Ely Park - W. Main Street
Hartford, MI 49057
(269) 621-2477

Christmas Decor of Southwest
Michigan
1300 S. 8th Street
Kalamazoo, MI 49009
(269) 375-0084
info@naylorlandscape.com
www.naylorlandscape.com

Item 6.



Commercial Christmas Decoration for Hartford, City of (Ely Park)

Summary items

Name	Description	# of Lights	Color	Qty	Subtotal
Roof					
Fascia/Gable C9 LED	F-1- Lighting on sides of canopy & front peak		Warm White	1	\$929.76
Fascia/Gable C9 LED	F-2 Gable on Paviion		Warm White	1	\$143.52
Trees/Shrubs					
Tree A	T-1 20 ft. Spruce	415bl	Warm White	1	\$1,058.25
Day Time Decor					
Deluxe Unlit 14'''	G-1 Unlit Swagged Garland hung from trusses			1	\$401.39
Deluxe Wm White 14''' LED w picks	G-2 2 Posts @ S. End of Pavilion			1	\$387.72
Deluxe Wm White 48''' LED	WR-1 On Bathroom Gable			1	\$372.86
Red 18''' w/gold wire trim	B-2 for G-2 End Posts w/Garland			1	\$0.00
Man Hours/Other					
Other 1	Height Variable (Surcharge) for T-1 Spruce		Warm White	1	\$0.00
Subtotal					\$3,293.50

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Review and choose your plan

1 Year (2026)

Subtotal:	\$3,293.50
Surcharge:	\$325.00
Early install:	\$494.02
If installed before:	06/30/2026
Loyalty:	\$0.00
Discount:	\$0.00
Subtotal:	\$3,124.48
Sales tax:	\$0.00
Grand total:	\$3,124.48
Deposit:	\$1,562.24
Balance:	\$1,562.24
If paid in full:	\$3,124.48

☐

Please select your plan by marking the checkbox and putting your initials on the side.

Terms & conditions

Christmas Décor Policies, Terms and Conditions

Christmas Décor's service is comprised of the design, installation, and takedown of holiday decorations. All lighting and decorations remain the property of the service provider. This is a service agreement only and no goods are being sold.

Lighting and Decorations: Christmas Décor warrants the quality of our decorations and workmanship as provided below. Should you have any problems with the decorations, we want to correct them as soon as possible. We recommend that you turn the lights on for several hours over the first three to four evenings to test the lighting program. This will allow us to make corrections as soon as possible in order to maximize your enjoyment of the decorations. Repairs needed due to vandalism, extraordinary weather conditions, and customer added lights are not warranted and will be billed as additional services. Power failure or tripping of GFI circuits that occur as a result of inclement weather cannot be the responsibility of Christmas Décor. We will perform required service calls to solve these issues but we cannot be held liable for damage that may occur as a result of acts of nature. Upon reinstallation, all non-functioning bulbs and/or miniature light sets will be replaced at no additional charge; this is included in the reinstallation and removal charge. **As plants grow, we will add additional lights to any landscape lighting at our discretion, and bill service at the appropriate rates. Any additional items requested at the time of service will also be invoiced accordingly.**

Billing Issues and Quality of Service: In the event that you have a question concerning our billing please contact our office within 7 days or we will assume that all billing is correct. All services, unless otherwise agreed, are billed at the time of installation, at which time payment is due. This normally would include materials, set up, installation accessories, removal and boxing of décor. Storage of all décor is included with the service. Christmas Décor guarantees the quality of all material and workmanship, however any questions in regard to the quality of workmanship must be addressed within 7 days of service or before the next service is to be performed, whichever comes first.

Seasonal Lighting: Please be advised that all standard lighting that is installed is suitable only to be used as

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seasonal, temporary lighting, unless otherwise specified. Christmas Décor can only warrant seasonal lighting up to 90 days. Product life expectancy should not exceed 90 days when used continuously. Please consult your representative if you are interested in a permanent type of lighting. There is no permanent type of mini lighting or tree lighting available.

Photos: Please note that unless otherwise agreed upon, Christmas Décor reserves the right to take photos of our décor services on your property and use representations of these same photos for marketing purposes to include, but not limited to, brochures, portfolios, internet, social media or postcards. The use of photo representations does not imply any financial or other consideration will be given for said use. Further, we reserve the right on commercial accounts to state the property name and/or address.

Terms and Conditions: A deposit may be required at the time your order is placed. Full payment for every item and service is due according to the invoice terms on the date of service. In the event payment is not made within terms on invoice, a time-price differential (FINANCE CHARGE) of 18% (eighteen percent) per annum, but in no event in excess of the maximum amount allowed at law, shall be assessed and due on the unpaid balance from the due date until payment is received in full by the Christmas Décor service provider. Payments received will be applied first to any outstanding FINANCE CHARGE and the remainder to the unpaid balance on the account. In the event the purchaser fails to make payments as required, your account shall be considered to be in default and the purchaser shall be responsible for costs of collection and reasonable attorney's fees as allowed by law. Client will provide all electrical power sources. If a requested item becomes unavailable, Christmas Décor reserves the right to substitute an item of equal or better quality, subject to customer agreement, or to delete the items off of the installation and invoice. Residential clients will be bound by continuing service agreement, meaning that yearly décor services are authorized, unless Christmas Décor is notified otherwise.

Incentive Discounts: You may be eligible for one of our incentive programs. If you accept an early installation discount, you agree to let the service provider install lights as early as October 1st. Multi-year incentives apply when you initially contract for two or more years. Multi-year service contracts offer the best, locked rates. If you elect this option, this contract will apply to the following decorating season(s): _____. Initials _____. A customer is only eligible for one of these incentive programs. The percentage discount for an incentive will be determined at the time a contract is executed and stated on the front page and applies only to pre-tax services. A Prepay Incentive is available if a percentage for a prepay incentive has been listed on the front of this form. To take advantage of this option, full payment must be received prior to the early installation incentive date expressed on the front of this proposal.

Installation and Removal: Holiday decorations shall be installed and removed at your request if possible. Customers designating times are given priority based upon first-in-time notice. All services are subject to weather conditions and demand. The service provider retains sole discretion as to the timing of services and no breach occurs based on dates of services.

Limited Warranty and Limitation of Liability and Remedies: BOTH PARTIES TO THIS CONTRACT AGREE THAT IN THE EVENT OF THE FAILURE OR MALFUNCTION OF THE LIGHTING AND/OR DECORATIONS PROVIDED, THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO THE CUSTOMER SHALL BE THE REFUND OF THE COST OF THE SERVICES PROVIDED UNDER THIS AGREEMENT OR THE REPAIR OR REPLACEMENT OF THE LIGHTING AND/OR DECORATIONS, TO BE DETERMINED SOLELY AT THE DISCRETION OF THE SERVICE PROVIDER.

BOTH PARTIES AGREE THAT THE CHRISTMAS DÉCOR SERVICE PROVIDER WILL NOT BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES OF ANY NATURE CAUSED TO THE PROPERTY OF THE CUSTOMER BY ANY FAILURE OR MALFUNCTION OF THE LIGHTING AND DECORATIONS PROVIDED UNDER THIS AGREEMENT. Some states may not allow for the exclusion or limitation of incidental and consequential damages, so the above limitation and exclusion may not apply to you.

Both parties agree that any claim by the customer that the workmanship or materials used are defective or nonconforming must be brought to the attention of the Christmas Décor service provider in writing within 72 hours of the service and failure to do so results in a complete and final waiver of all claims.

Arbitration: ANY AND ALL DISPUTES THAT MAY ARISE BETWEEN THE PARTIES SHALL BE SETTLED BY ARBITRATION IN ACCORDANCE WITH STATE LAW WHERE THE SERVICE PROVIDER IS LOCATED. THE ARBITRATOR'S AWARD SHALL BE FINAL AND BINDING ON ALL PARTIES AND JUDGEMENT MAY BE ENTERED BY A COURT OF COMPETENT JURISDICTION IN THE COUNTY OF THE SERVICE PROVIDER WHERE ALL ARBITRATION PROCEEDINGS SHALL BE CONDUCTED THROUGH THE DISPUTE RESOLUTION CENTER, OR ITS SUCCESSOR.

I have read, understand and agree to the above policies, terms, and conditions. Customer has the right to rescind this contract by giving written notice to the service provider within three days from the date below.

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Payment

Circle One: Debit Credit ACH (Call us at 269-375-0084 for ACH Payments)

Card Number: _____

Exp. Date: _____ CVV: _____

Please note: there is a 3% surcharge for all credit card payments.

Customer Signature: _____

Date: _____

With my signature I accept the terms and conditions of this commercial quote

Name: Hartford, City of (Ely Park)

Date:

Signature:

Customer notes:

CITY OF HARTFORD
DOWNTOWN DEVELOPMENT AUTHORITY
FACADE IMPROVEMENT APPLICATION

Property Address 14 S. East St. Hartford, CT 06105

Property Owner Connie Sanborn - lease to own Megan Sanborn
Victoria Stratton

PAINT ONLY (match on 50/50 basis on a project cost of up to \$1000.000.
Grant Maximum funding--\$500.00 plus 5% if materials are purchased locally

REPAIR And RESTORATION (match on a 1/3 basis on a project cost of
Grant Up to \$3600.00) Maximum funding---\$1200.00 plus 5% if materials are
Purchased locally.

FACADE RENOVATION (Loan up to \$3,000.00 on a project with a cost of
Loan \$10,000.00 or more. Terms of repayment are 2% below prime interest on a 5
Year amortization. 0% interest if repaid within 24 months.

** All payments are reimbursements. Evidence must be provided showing expense has
been paid.

Start Date 6/1/26 . Finish Date 6/10/26

Estimated cost of Project (Provide Details) \$300.00 labor
\$272.82 landscape materials
Proof of money spent sent to city clerk in previous
email & she stated would be attached to this application

Amount of DDA funds Requested \$572.82

Signature of person requesting funds Megan
(Megan Sanborn)

Date 6/26/26

XX

FOR DDA USE ONLY

Application Approved _____ Yes _____ No Date _____

Funding Amount Approved\$ _____ Grant _____ Loan _____

Loan Terms _____

Approved by _____



6/8/26

Re: Request for Façade Improvement Funding Assistance

To the Members of the Downtown Development Authority,

I am writing on behalf of Learn and Grow Childcare to respectfully request consideration for financial assistance to improve the exterior façade of our childcare center located within the downtown district.

As a locally owned childcare business serving families in our community, we take great pride in contributing to the vitality and appearance of our downtown area. Our building serves as an important resource for working families and is visited daily by children, parents, and community members. However, portions of the exterior are in need of repair and aesthetic improvements to better reflect the quality and professionalism of the services provided within.

With the Strawberry Festival held directly across from our location this year, we anticipated increased visibility and foot traffic throughout the district. Improving our building's façade before the event did not only enhance the appearance of our business but also contributed positively to the overall image and welcoming atmosphere of the downtown area during one of the community's most highly attended events.

We are committed to investing in our property and maintaining an attractive downtown presence. Any financial assistance, matching grant opportunity, or façade improvement funding the DDA may be able to provide would be greatly appreciated.

Thank you for your consideration and for your continued efforts to support local businesses and strengthen our downtown district. Attached are the proofs for money spent on outside landscaping. We recently completed our mural as well, free of cost as it was done by myself and local artist pro bono.

Total funds of improvements is as follows: \$272.82 for materials, \$300 for landscaping labor = \$572.82

Sincerely,

Megan Sanborn & Victoria Stratton
 Owner/Program Administrator/Licensee
 Learn and Grow Childcare
 269-621-4440
learnandgrowchildcare2018@gmail.com
 14 South East St. Hartford, MI 49057

LEARN & GROW CHILDCARE LLC
14 S. EAST ST.
HARTFORD, MI 49057

74-8485/2724



3731

6/6 20 26

Pay To
The Order Of Tammy Gregory \$ 300.00
three hundred Dollars

Security Features
Included
Details on Back.



HONOR CREDIT UNION
WWW.HONORCU.COM
800-442-2800

For landscaping Meghan MP
⑆ 272484852⑆0001094710017⑆ 3731

SAFETY CHECK



LEARN MORE AT LOWES.COM/MYLOWESREWARDS

LOWE'S HOME CENTERS, LLC
1300 MALL DRIVE
BENTON HARBOR, MI 49022 (269) 927-6606

SALE -

SALES# 50346HXY 4825085 TRANS#: 792/0697 06-03-26

597781	0 FT STAGRN BRW	79.60
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3.98

0243/61 1 GAL MOLCH + STONE ANCHO	49.98
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510602	STAGREEN 3-FT X 50-FT PRE	39.96
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20 19.98

156680	2.50-Q1	ARBORVITAE EMERAL	87.84
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8 @	10.98
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* ITEMS MUST BE PICKED UP TODAY

SUBTOTAL: 257.38

TOTAL TAX: 15.44

INVOICE 86204 TOTAL: 272.82

M/C:	272.82
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MC: XXXXXXXXXXXXX0610 AMOUNT: 272.82 AUTHCD: 444810

CHIP REFID:004619282166 06/03/26 13:32:09

CUSTOMER CODE: 00

8000

Has
to
needs
4
more
AF