



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, December 15, 2025 at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT - "Please introduce yourself and any organization you represent. Please limit your comments to three (3) minutes. City Council & Staff will listen to your comments and not respond to any requests for information at this time. For those public comments that require a response or follow up, please fill out a comment card so the City Manager can respond within 7 business days of this meeting."

COMMUNICATIONS

1. 2026 City Commission Meetings 6pm
2. December 24-26, City Hall will be Closed in Observance of Christmas
3. December 31-January 2, 2026 - City Hall Closed in Observance of New Year

REPORT OF OFFICERS BOARDS & COMMITTEES

4. VBCD - November 2025

Police & Ordinance

Fire Department

5. HFB - December 2025

Ambulance

6. AMB - November 2025

Van Buren County

Public Works

7. DPW - November 2025

Public Works

8. IRP - November 2025

Wastewater Treatment Plant

[9.](#) WWTP - November 2025

Treasurers, Investment & List of Bills

[10.](#) List of Bills - December 2025

City Manager

[11.](#) CM - December 2025

[12.](#) Performance Goals

APPROVAL OF COMMISSION MINUTES

[13.](#) Discuss & Consider - November 24, 2025 Proposed Minutes

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

[14.](#) Discuss & Consider - Filling Commission Seat Vacancy

NEW BUSINESS

15. Discuss & Consider - Setting Special Meeting - Workshop Retreat & 2024/2025 Audit Presentation

[16.](#) Discuss & Consider - Industrial Pre-Treatment Plan Legal Service Agreement

[17.](#) Discuss & Consider - Hartford Public Library Community Garden Grant Application Letter of Support

[18.](#) Discuss & Consider - Iron Removal Plant Media Pilot Study

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[19.](#) Discuss & Consider - Resolution 2025-076 Industrial Pre-Treatment Plan Legal Service Agreement

[20.](#) Discuss & Consider - Resolution 2025 - 077 Iron Removal Plant Media Pilot Study

[21.](#) Discuss & Consider - Resolution 2025-078 Hartford Public Library Community Garden Grant Application Letter of Support

[22.](#) Discuss & Consider - Resolution 2025-079 Appoint Members of the Planning Commission

[23.](#) Discuss & Consider - Resolution 2025-080 Appoint Downtown Development Authority Members

ADJOURNMENT



Van Buren Conservation District

November 2025 Program Update

Submitted by Emily Hickmott, Executive Director

The VBCD staff has returned to the office with the reopening of the federal government. We are grateful to all of the partners that lent us and offered their meeting space and assistance during that time. We are writing many grant applications right now and planning upcoming events. Contact information is available at VanBurenCD.org/about to find out how our team can best help you. Our full board reports can be found on our website as well.

Did you know? Conservation districts are designed to address *local* resource concerns. We depend on input from the people of Van Buren County to address the most important issues in our own backyards. To help guide us, we conduct a Conservation Needs Assessment at least every five years. Our latest from 2025, indicated that the top five resource concerns in Van Buren County are:

1. Proper use and disposal of farm chemicals/fertilizers
2. Forest/woodland loss due to housing, business, and farmland development
3. Drinking water/groundwater
4. Pollinator populations
5. Recycling/proper garbage disposal

Didn't get a chance to complete the survey? Send us your concerns, questions, and ideas for conservation anytime!

Upcoming Events (Details available on [our website](#)):

- Staff training: Michigan State University Facilitated Meeting Workshop | December 2-4
- Staff training: Michigan Association of Conservation Districts Annual Conference | December 7-10
- Staff training: Great Lakes Fruit, Vegetable, & Farm Market Expo | December 9-11
- Small Grower Meeting | December 10
- Van Buren Conservation District Board Meeting | Wednesday, December 17, 2025 | 10:00 AM | VBCD Office / USDA Service Center | 1035 E Michigan Ave., Paw Paw, MI 49079
- Office Closed for Christmas | December 25 and for New Year's Day | January 1

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller and Colleen Forestieri*) - Staff coordinated the planting of nearly 300 new native trees and shrubs in southwest Michigan as part of a grant project through the Van Buren Conservation District and Michigan Lakes and Streams Association. This project offers landowners on six lakes in southwest Michigan (Round, Gravel, and Eagle Lakes in Van Buren County and Harwood, Birch, and Baldwin Lakes in Cass County) the opportunity to have native trees and shrubs planted on their properties. These plantings will reduce runoff, improve the quality of water in our lakes and



Van Buren Conservation District

November 2025 Program Update

Submitted by Emily Hickmott, Executive Director

streams, and provide valuable wildlife habitat. This project is made possible by a Great Lakes Restoration Initiative grant through the Forest Service, U.S. Department of Agriculture.

- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area) Team** (*Abbie Bristol, Alex Florian, Jena Johnson*) – We have wrapped up the year’s field season work and are pivoting to planning for 2026. We completed Road Commission management in record time, treating and monitoring over 500 Phragmites and Japanese knotweed sites in Van Buren County. All despite the challenges presented by the government shutdown. Based on the Watch List invasive species concerns from 2025, we have synthesized the necessary responses into three projects, submitted to the Michigan Invasive Species Grant Program.
- **Coastal Resilience Outreach and Education Project** (*Jena Johnson*) – We completed the “Protecting Van Buren County Coastal Areas Through Outreach and Education” grant project, funded by EGLE and NOAA. This included hosting a “Dune Day” educational event; designing and distributing an educational mailer to over 5,000 households; and designing, building, and hosting an event centered around an educational library display, all for coastal residents of Van Buren County. Jena also attended municipal meetings for the coastal communities of VBC and collaborated with Covert Township officials.
- **Michigan Agriculture Environmental Assurance Program (MAEAP) and Regen Ag Program** (*Kyle Mead*) – The specialist set goals for the upcoming year, including 12 soil health tests, 18 soil health assessments, and 120 completed risk reductions. He is available to work with landowners to adopt practices that reduce risk, improve prosperity and ecosystems, and increase food systems in our region.
- **National Association of Conservation Districts (NRCs) Technical Assistance** (*Lucas Hartman, Gabriel Francisco*) – The technicians met with producers and developing EQIP plans to ensure that, once federal operations resumed, all materials were ready for timely submission helping to minimize further delays for participating farmers. In addition to these efforts, they are working on the grant application that funds their positions.
- **Outreach** (*Jacob Diljak*) – Work on the annual report is well underway, along with the 2026 Food, Farm, & Fun Guide. Additionally, VBCD staff held the fall Volunteer Water Monitoring event – an event where we monitor water health throughout the county with volunteers.
- **Resource Recovery & Recycling** (*Kalli Marshall, Jacob Diljak*) – The team held public educational events like Sustainable Samplers and Battery Safety Day with South Haven Area Emergency Service. We concluded the collection season with the Lawrence Recycle Roundup – serving over 180 households for recycling and safe disposal of a variety of materials. Kalli concluded the NextCycle Michigan Accelerator Showcase Pitch Competition, and was awarded \$5,000.00 for recycling improvements in Van Buren County.

**Hartford Fire Board Meeting
December 9th, 2025
November Business**

Contents

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Hartford Fire Board
Agenda Amended
 Tuesday, December 9th, 2025, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. **Approval of the Agenda as Presented.** Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: ____.
- VII. **Approval of previous meeting minutes from November 12th, 2025:** Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: ____
- VIII. Review: **Review Revenue & Expenditure Report & Invoice Register**
- IX. **Approval of November Treasurer's report:** Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____

 - a. **Accounts Payable:** Amount \$39,665.14 Motion by _____ Second _____ by
 roll call vote Motion _____ Yeas: _____ Nays: _____
- X. Review November 2025 Incident Summary and Breakdown of Fire Calls per zone.
- XI. Review Cost Recovery USA 11/25/2025-12/24/2025 Payment Reconciliation Report
- XII. Unfinished Business:
- XIII. New Business:

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting November 12th, 2025**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Chad Hunt

Absent: Jerry Birmele

Others Present: Chief Harting, Assistant Chief McGrew, Peter Stanslawski

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of November 12th, 2025, was presented and approved. Motion by Sefcik Second by Ledesma to approve the agenda as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the October 14th, 2025 Fire Board meeting were presented.

Motion by Hunt; Seconded by Ledesma to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The October Treasures report was presented: Motion by Ledesma; Seconded by Germinder to approve the Treasures report as presented.

Yeas: 4 Nays: 0

Minutes of Fire Board Meeting November 12th, 2025

Bills were presented for approval in the amount of \$176,719.87 Motion by Germinder; seconded by Sefcik to pay bills in the amount of \$176,719.87.

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Hunt, Nays:0

Absent: Birmele

Members reviewed the October 2025 Incident Summary and Breakdown of Fire Calls per zone.

Unfinished Business: none

New Business:

1. Discussion on removing Nate Tietsma from Probationary Status and moving him to full Membership Status, Assistant Chief McGrew noted that Nate has completed all the required training that has been presented to him.

Motion by Sefcik, seconded by Hunt, to approve removing Nate Tietsma from Probationary status and moving him to full membership status.

Yeas: 4 Nays: 0 **APPROVED**

2. Discussion on Elliot Spangler for membership into the Hartford Fire Department Cadet program. Assistant Chief McGrew fielded questions from the board about how the Cadet program works and what duties the Cadets can and can't perform.

Motion by Hunt, seconded by Ledesma, to approve Elliot Spangler for membership into the Hartford Fire Department Cadet Program.

Yeas: 4 Nays: 0 **APPROVED**

3. A quote was presented from Roe Comm for the purchase of five radios. Board members inquired whether this purchase would have impact on the upcoming grant we are preparing for radios. Asst. Chief McGrew informed the board that it would not affect the grant and that, within the grant, we can only apply for 15 radios per the guidelines of how many members we currently have on the roster. Due to this, we will still need at least five additional radios even if we are awarded the grant.

Motion by Sefcik, seconded by Ledesma, to approve the presented Quote from Roe Comm for the purchase of five radios in the amount of \$12,402.00, with the monies to be split between the millage account and the donations account.

Yeas: 4 Nays: 0 **APPROVED**

4. Discussion on the upcoming Apparatus & Equipment Millage Renewal, Documents with the tax info from both the city and township were presented, Chairman Sefcik noted the board would need to approve the ballot language via resolution at either the December or January Meeting.
5. Discussion on Medical Truck 1810, Assistant Chief McGrew noted we need to officially decide if we are keeping the truck or going to post for sale. Members agreed that we presented to the city and township that we would sell the truck to recoup the costs associated with buying the mini-pumper, and we will abide by that.

Motion by Hunt, seconded by Ledesma to set the Asking Price for the truck at \$8,500.00.

Yeas: 4 Nays: 0 **APPROVED**

Fire Chiefs Report:

1. Meetings Attended:

- Township
- City
- VBC Medical Control

2. Information

- Insurance on mini pumper
- Annual Pump testing completed
- Working on activating SAM number for AFG grant

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

- Working on Radio Grant
- Uniforms Delivered
- Finalized Contract for Mini-Pumper Financing
- Halloween Event.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

Motion by Ledesma; Second by Hunt to adjourn the meeting at 7:52p.m.

Yeas: 4 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting December 9th, 2025**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Chad Hunt

Absent: Jerry Birmele

Others Present: Chief Harting, Assistant Chief McGrew

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of December 9th, 2025, was presented and amended*. Motion by Sefcik Second by Ledesma to approve the agenda as amended*.

Yeas: 4 Nays: 0 **Approved**

*Bills amount was changed from \$37,442.57 to \$39,665.14 to account for a late arriving invoice.

*Discussion of Mark Birmele for membership into the Hartford Fire Department Cadet program was added under New Business.

The proposed minutes of the November 12th, 2025 Fire Board meeting were presented.

Motion by Ledesma; Seconded by Germinder to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The November Treasures report was presented: Motion by Hunt; Seconded by Germinder to approve the Treasures report as presented.

Yeas: 4 Nays: 0

Bills were presented for approval in the amount of \$39,665.14 Motion by Sefcik; seconded by Germinder to pay bills in the amount of \$39,665.14

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Hunt, Nays:0

Absent: Birmele

Members reviewed the November 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members reviewed the Cost Recovery USA payment reconciliation report.

Unfinished Business: none

New Business:

1. Discussion on Mark Birmele for Membership into the Hartford Fire Department Cadet Program. Motion by Germinder; Seconded by Hunt to approve Mark Birmele for Membership into the Hartford Fire Department Cadet Program.

Yeas: 4 Nays: 0 **APPROVED**

Fire Chiefs Report:

1. Meetings Attended:

- Township
- City
- VBC Medical Control

2.Information

- New windshield was installed in the command truck; a small crack led to a large crack all the way across due to the cold weather. Insurance covered 100% with no cost to the Fire Dept.
- Working on the SAM number for the fire department for grant purposes; the previous number was under the City of Hartford.

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

- Finishing up working with Lexipol on Radio Grant
- 3-VHF Radios put into service, 800 radios on backorder, except them to be in service Spring 2026.
- Hosted the November Fire Chiefs Meeting
- Cadet Spangler onboarded.
- Mini-Pumper is behind schedule due to the deck gun being backordered from the factory. They expect it to ship around January 16th. The truck will be done, with installation of the deck gun pending, and a target delivery date at the end of January or early February.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Minutes of Fire Board Meeting December 9th, 2025

Other board Business:

Motion by Sefcik; Second by Ledesma to adjourn the meeting at 7:27p.m.

Yeas: 4 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

PERIOD ENDING 12/31/2025

| GL NUMBER | DESCRIPTION | END BALANCE | 2025-26 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|-----------|-------------|---------------|---------|----------------|--------------|----------------|-------------|
| | | 06/30/2025 | | AMENDED BUDGET | 12/31/2025 | MONTH 12/31/25 | |
| | | NORM (ABNORM) | | NORM (ABNORM) | INCR (DECR) | NORM (ABNORM) | |

Revenues

| | | | | | | | |
|-----------------|------------------------------|------------|------------|-----------|-----------|------------|--------|
| Dept 000 | | | | | | | |
| 206-000-401.000 | HARTFORD TOWNSHIP | 163,569.96 | 163,570.00 | 68,154.19 | 13,630.83 | 95,415.81 | 41.67 |
| 206-000-402.000 | HARTFORD CITY | 133,830.00 | 133,830.00 | 66,915.00 | 11,152.50 | 66,915.00 | 50.00 |
| 206-000-411.000 | HARTFORD TWP MILLAGE | 63,548.10 | 72,000.00 | 110.33 | 0.00 | 71,889.67 | 0.15 |
| 206-000-412.000 | HARTFORD CITY MILLAGE | 54,271.96 | 68,000.00 | 442.83 | 0.00 | 67,557.17 | 0.65 |
| 206-000-420.000 | BANGOR TWP COST RECOVERY | 5,317.05 | 5,000.00 | 1,308.93 | 0.00 | 3,691.07 | 26.18 |
| 206-000-421.000 | COST RECOVERY | 3,822.29 | 2,000.00 | 1,846.29 | 443.50 | 153.71 | 92.31 |
| 206-000-422.000 | FIRE REPORTS/ FOIA | 1,244.41 | 50.00 | 10.00 | 40.00 | 40.00 | 20.00 |
| 206-000-450.000 | DONATIONS | 74,182.28 | 9,600.00 | 500.00 | 0.00 | 9,100.00 | 5.21 |
| 206-000-539.000 | GRANTS | 0.00 | 2,500.00 | 4,627.00 | 0.00 | (2,127.00) | 185.08 |
| 206-000-582.000 | TOWNSHIP GRANTS | 9,600.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 206-000-584.000 | VBEMS | 13,820.00 | 11,000.00 | 5,940.00 | 0.00 | 5,060.00 | 54.00 |
| 206-000-660.000 | CELL PHONE REIMBURSEMENT | 0.00 | 650.00 | 0.00 | 0.00 | 650.00 | 0.00 |
| 206-000-665.000 | INTEREST | 28,214.11 | 10,000.00 | 12,464.65 | 0.00 | (2,464.65) | 124.65 |
| 206-000-673.000 | SALE OF FIXED ASSETS | 0.00 | 0.00 | 3,359.20 | 0.00 | (3,359.20) | 100.00 |
| 206-000-686.000 | FUND BALANCE TRANSFER IN | 0.00 | 32,650.00 | 0.00 | 0.00 | 32,650.00 | 0.00 |
| 206-000-696.000 | BOND OR INSURANCE RECOVERIES | 6,632.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | | |
|----------------|--|------------|------------|------------|-----------|------------|-------|
| Total Dept 000 | | 558,052.16 | 510,850.00 | 165,678.42 | 25,226.83 | 345,171.58 | 32.43 |
|----------------|--|------------|------------|------------|-----------|------------|-------|

| | | | | | | | |
|----------------|--|------------|------------|------------|-----------|------------|-------|
| TOTAL REVENUES | | 558,052.16 | 510,850.00 | 165,678.42 | 25,226.83 | 345,171.58 | 32.43 |
|----------------|--|------------|------------|------------|-----------|------------|-------|

Expenditures

Dept 336 - FIRE OPERATING

| | | | | | | | |
|-----------------|--------------------------------|-----------|------------|------------|----------|--------------|----------|
| 206-336-702.000 | BOARD SALARY | 3,780.00 | 4,200.00 | 1,800.00 | 240.00 | 2,400.00 | 42.86 |
| 206-336-704.000 | CHIEF SALARY | 58,950.00 | 61,050.00 | 25,437.50 | 0.00 | 35,612.50 | 41.67 |
| 206-336-705.000 | ASST CHIEF SALARY | 24,000.00 | 32,000.00 | 13,330.00 | 0.00 | 18,670.00 | 41.66 |
| 206-336-710.000 | FIREFIGHTER/ MFR | 49,917.52 | 52,000.00 | 18,297.28 | 3,318.04 | 33,702.72 | 35.19 |
| 206-336-712.000 | SHIFT COVERAGE | 13,360.65 | 14,400.00 | 5,180.10 | 1,670.10 | 9,219.90 | 35.97 |
| 206-336-720.000 | PAYROLL TAXES | 11,475.62 | 12,000.00 | 4,899.43 | 399.96 | 7,100.57 | 40.83 |
| 206-336-721.000 | HEALTH INSURANCE | 0.00 | 18,000.00 | 0.00 | 0.00 | 18,000.00 | 0.00 |
| 206-336-724.000 | RETIREMENT | 3,558.14 | 3,800.00 | 1,526.30 | 0.00 | 2,273.70 | 40.17 |
| 206-336-730.000 | GASOLINE & DIESEL | 6,420.27 | 8,500.00 | 1,767.81 | 295.56 | 6,732.19 | 20.80 |
| 206-336-731.000 | VEHICLE MAINTENANCE | 79,480.23 | 10,000.00 | 8,361.01 | 627.39 | 1,638.99 | 83.61 |
| 206-336-733.000 | EQUIPMENT MAINTENANCE | 44,157.27 | 9,000.00 | 1,814.95 | 0.00 | 7,185.05 | 20.17 |
| 206-336-740.000 | OPERATING SUPPLIES | 352.51 | 500.00 | 7.96 | 0.00 | 492.04 | 1.59 |
| 206-336-741.000 | MEDICAL SUPPLIES | 3,690.07 | 2,500.00 | 209.65 | 93.87 | 2,290.35 | 8.39 |
| 206-336-742.000 | ANNUAL TESTING | 7,151.77 | 9,000.00 | 2,921.30 | 0.00 | 6,078.70 | 32.46 |
| 206-336-746.000 | FIRE FIGHTER TOOLS & EQUIPMENT | 0.00 | 2,500.00 | 165,471.97 | 4,974.80 | (162,971.97) | 6,618.88 |
| 206-336-751.000 | PHONES | 6,534.37 | 6,600.00 | 2,843.80 | 489.18 | 3,756.20 | 43.09 |
| 206-336-753.000 | UTILITIES | 8,965.79 | 9,500.00 | 2,756.65 | 698.17 | 6,743.35 | 29.02 |
| 206-336-763.000 | BUILDING MAINTENANCE | 19,748.80 | 9,500.00 | 3,159.73 | 2,085.21 | 6,340.27 | 33.26 |
| 206-336-767.000 | DUES/ SUBSCRIPTIONS | 4,336.28 | 6,200.00 | 2,747.99 | 318.99 | 3,452.01 | 44.32 |
| 206-336-781.000 | TURN OUT GEAR/ UNIFORMS | 15,359.75 | 15,000.00 | 13,489.94 | 4,109.72 | 1,510.06 | 89.93 |
| 206-336-785.000 | EDUCATION/ TRAINING | 7,604.42 | 8,500.00 | 4,070.78 | 1,780.00 | 4,429.22 | 47.89 |
| 206-336-796.000 | PHYSICALS | 6,503.52 | 10,000.00 | 372.00 | 0.00 | 9,628.00 | 3.72 |
| 206-336-799.000 | OFFICE/ COMPUTER | 3,618.06 | 4,500.00 | 831.40 | 81.77 | 3,668.60 | 18.48 |
| 206-336-801.000 | PROFESSIONAL SERVICES | 12,760.00 | 16,500.00 | 14,735.00 | 6,735.00 | 1,765.00 | 89.30 |
| 206-336-810.000 | GRANT MATCH | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 206-336-815.000 | GENERAL INSURANCE | 24,248.46 | 33,000.00 | 16,692.00 | 2,412.00 | 16,308.00 | 50.58 |
| 206-336-964.000 | TRANSFER TO DONATION FUND | 0.00 | 9,600.00 | 0.00 | 0.00 | 9,600.00 | 0.00 |
| 206-336-965.000 | TRANSFER TO MILLAGE FUND | 0.00 | 140,000.00 | 0.00 | 0.00 | 140,000.00 | 0.00 |

| | | | | | | | |
|---------------------------------|--|------------|------------|------------|-----------|------------|-------|
| Total Dept 336 - FIRE OPERATING | | 418,473.50 | 510,850.00 | 312,724.55 | 30,328.96 | 198,125.45 | 61.22 |
|---------------------------------|--|------------|------------|------------|-----------|------------|-------|

5/2025 09:48 AM
: BSA
Hfd

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

Page: 2/2

PERIOD ENDING 12/31/2025

| GL NUMBER | DESCRIPTION | END BALANCE 06/30/2025 NORM (ABNORM) | 2025-26 AMENDED BUDGET | YTD BALANCE 12/31/2025 NORM (ABNORM) | ACTIVITY FOR MONTH 12/31/25 INCR (DECR) | AVAILABLE BALANCE NORM (ABNORM) | % BGT USED |
|-----------|-------------|--|---------------------------|--|---|---------------------------------------|---------------|
|-----------|-------------|--|---------------------------|--|---|---------------------------------------|---------------|

Fund 206 - FIRE FUND
Expenditures

| | | | | | | |
|--------------------|------------|------------|------------|-----------|------------|-------|
| TOTAL EXPENDITURES | 418,473.50 | 510,850.00 | 312,724.55 | 30,328.96 | 198,125.45 | 61.22 |
|--------------------|------------|------------|------------|-----------|------------|-------|

| | | | | | | |
|--------------------------------|------------|------------|--------------|------------|------------|--------|
| Fund 206 - FIRE FUND: | | | | | | |
| TOTAL REVENUES | 558,052.16 | 510,850.00 | 165,678.42 | 25,226.83 | 345,171.58 | 32.43 |
| TOTAL EXPENDITURES | 418,473.50 | 510,850.00 | 312,724.55 | 30,328.96 | 198,125.45 | 61.22 |
| NET OF REVENUES & EXPENDITURES | 139,578.66 | 0.00 | (147,046.13) | (5,102.13) | 147,046.13 | 100.00 |

12/05/2025 09:39 AM
User: BSA
DB: Hfd

INVOICE APPROVAL BY INVOICE REPORT FOR HARTFORD FIRE
EXP CHECK RUN DATES 11/12/2025 - 12/08/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page:

Item 5.

| Vendor Name | Description | Amount |
|---|-------------------------------|-----------|
| 1. AT&T MOBILITY | CELL PHONES | 522.18 |
| 2. BACKROADS SERVICES | TRUCK MAINTENANCE 1831 | 583.66 |
| 3. BENTON HARBOR PUBLIC SAFETY | TRAINING | 50.00 |
| 4. BESTWAY | TRASH | 75.00 |
| 5. CLARION EVENTS INC | TRAINING | 1,730.00 |
| 6. CONSUMERS ENERGY | NATURAL GAS | 179.91 |
| 7. EPS SECURITY | SECURITY SERVICES | 154.08 |
| 8. FIRST NATIONAL BANK OMAHA | SUPPLIES MAINTENANCE TRAINING | 841.93 |
| 9. INDIANA MICHIGAN POWER | ELECTRIC | 443.26 |
| 10. INSERV INC | STORM DRAIN | 1,980.00 |
| 11. KELLOGG HARDWARE INC | SUPPLIES | 47.97 |
| 12. LEXIPOL LLC | GRANT WRITING | 4,500.00 |
| 13. MICHIGAN STATE FIREMEN'S ASSOCIATIO | ANNUAL DUES | 100.00 |
| 14. NYE UNIFORM CO | UNIFORMS | 3,763.39 |
| 15. PETER STANISLAWSKI | FINANCE SERVICES | 675.00 |
| 16. REED LAW PLC | LEGAL FEES | 1,560.00 |
| 17. ROE COMM | RADIO DONATION | 4,974.00 |
| 18. SHELL FLEET PLUS | DIESEL & GASOLINE | 295.56 |
| 19. VFIS | INSURANCE | 2,412.00 |
| TOTAL - ALL VENDORS | | 24,887.94 |

HARTFORD FIRE

CASH BALANCES

DECEMBER 9, 2025

| | | |
|---------------------|----|------------|
| General Checking | \$ | 22,658.00 |
| Operating Account | \$ | 223,770.52 |
| Millage Account | \$ | 300,766.37 |
| Maintenance Account | \$ | 14,736.54 |
| Donation Account | \$ | 47,428.64 |

All Cash Accounts

| |
|---------------|
| \$ 609,360.07 |
|---------------|

| 12/05/2025 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT | | | | |
|--|-----------|-----------------------------|-------------------------------|----------|
| CHECK DATE FROM 11/12/2025 - 12/08/2025 | | | | |
| Check Date | Check | Vendor Name | Description | Amount |
| Bank HNB CHECKING ACCOUNT | | | | |
| 11/14/2025 | DD738(A) | HARTING, ROBBIE | PAYROLL | 1,952.00 |
| 11/14/2025 | DD739(A) | MC GREW, KEVIN | PAYROLL | 1,319.65 |
| 11/28/2025 | DD740(A) | HARTING, ROBBIE | PAYROLL | 1,904.00 |
| 11/28/2025 | DD741(A) | MC GREW, KEVIN | PAYROLL | 846.10 |
| 11/28/2025 | EFT151(E) | ASSN DUES TO MEMBERSHIP | PAYROLL | 391.69 |
| 11/28/2025 | EFT152(E) | CITY OF HARTFORD | PAYROLL | 305.25 |
| 11/28/2025 | EFT153(E) | INTERNAL REVENUE SERVICE | PAYROLL | 1,884.36 |
| 11/30/2025 | 398(E) | EPS SECURITY | SECURITY SERVICES | 154.08 |
| 12/02/2025 | DD742(A) | EASTMAN, SCOTT | PAYROLL | 42.68 |
| 12/02/2025 | DD743(A) | FLEMMING, LISA | PAYROLL | 71.42 |
| 12/02/2025 | DD744(A) | FLEMMING, RYAN | PAYROLL | 48.09 |
| 12/02/2025 | DD745(A) | FRY, STEVEN | PAYROLL | 152.37 |
| 12/02/2025 | DD746(A) | GERMINDER, ERIC | PAYROLL | 52.86 |
| 12/02/2025 | DD747(A) | HARTING, BRANDI | PAYROLL | 253.50 |
| 12/02/2025 | DD748(A) | HUNT, CHAD | PAYROLL | 51.86 |
| 12/02/2025 | DD749(A) | LEDESMA, CARLOS | PAYROLL | 52.86 |
| 12/02/2025 | DD750(A) | LOWE, STEVEN | PAYROLL | 293.84 |
| 12/02/2025 | DD751(A) | MC CLELLAN, TROY | PAYROLL | 70.43 |
| 12/02/2025 | DD752(A) | MC GREW, KEVIN | PAYROLL | 1,891.57 |
| 12/02/2025 | DD753(A) | ROBERTS, KHELUN | PAYROLL | 620.00 |
| 12/02/2025 | DD754(A) | SEFCIK, RONALD | PAYROLL | 52.86 |
| 12/02/2025 | DD755(A) | SHARPE, IAN | PAYROLL | 158.10 |
| 12/02/2025 | DD756(A) | TEITSMA, NATHAN | PAYROLL | 139.14 |
| 12/02/2025 | STUB73(A) | FISHER, ISABELLA | PAYROLL | 0.00 |
| 12/02/2025 | STUB74(A) | WEBERG, SCOTT | PAYROLL | 0.00 |
| 12/08/2025 | 399(E) | INDIANA MICHIGAN POWER | ELECTRIC | 443.26 |
| 12/08/2025 | 400(E) | AT&T MOBILITY | CELL PHONES | 522.18 |
| 12/08/2025 | 401(E) | BESTWAY | TRASH | 75.00 |
| 12/08/2025 | 402(E) | CONSUMERS ENERGY | NATURAL GAS | 179.91 |
| 12/08/2025 | 403(E) | FIRST NATIONAL BANK OMAHA | SUPPLIES MAINTENANCE TRAINING | 841.93 |
| 12/08/2025 | 404(E) | SHELL FLEET PLUS | DIESEL & GASOLINE | 295.56 |
| 12/08/2025 | 405(E) | VFIS | INSURANCE | 2,412.00 |
| 12/08/2025 | 406(A) | CLARION EVENTS INC | TRAINING | 1,730.00 |
| 12/08/2025 | 407(A) | LEXIPOL LLC | GRANT WRITING | 4,500.00 |
| 12/08/2025 | 408(A) | NYE UNIFORM CO | UNIFORMS | 3,763.39 |
| 12/08/2025 | 409(A) | PETER STANISLAWSKI | FINANCE SERVICES | 675.00 |
| 12/08/2025 | 15163 | BACKROADS SERVICES | TRUCK MAINTENANCE 1831 | 583.66 |
| 12/08/2025 | 15164 | BENTON HARBOR PUBLIC SAFETY | TRAINING | 50.00 |

| | | | | |
|---|-------|---|----------------|-----------|
| 12/05/2025 | | CHECK REGISTER FOR HARTFORD FIRE DEPTMENT | | |
| CHECK DATE FROM 11/12/2025 - 12/08/2025 | | | | |
| | | | | |
| Check Date | Check | Vendor Name | Description | Amount |
| 12/08/2025 | 15165 | KELLOGG HARDWARE INC | SUPPLIES | 47.97 |
| 12/08/2025 | 15166 | INSERV INC | STORM DRAIN | 1,980.00 |
| 12/08/2025 | 15167 | MICHIGAN STATE FIREMEN'S ASSOCIATIO | ANNUAL DUES | 100.00 |
| 12/08/2025 | 15168 | REED LAW PLC | LEGAL FEES | 1,560.00 |
| 12/08/2025 | 15169 | ROE COMM | RADIO DONATION | 4,974.00 |
| | | | | |
| Total of 43 Checks: | | | | 37,442.57 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 43 Disbursements: | | | | 37,442.57 |



Chief Robbie Harting

Hartford Fire Department

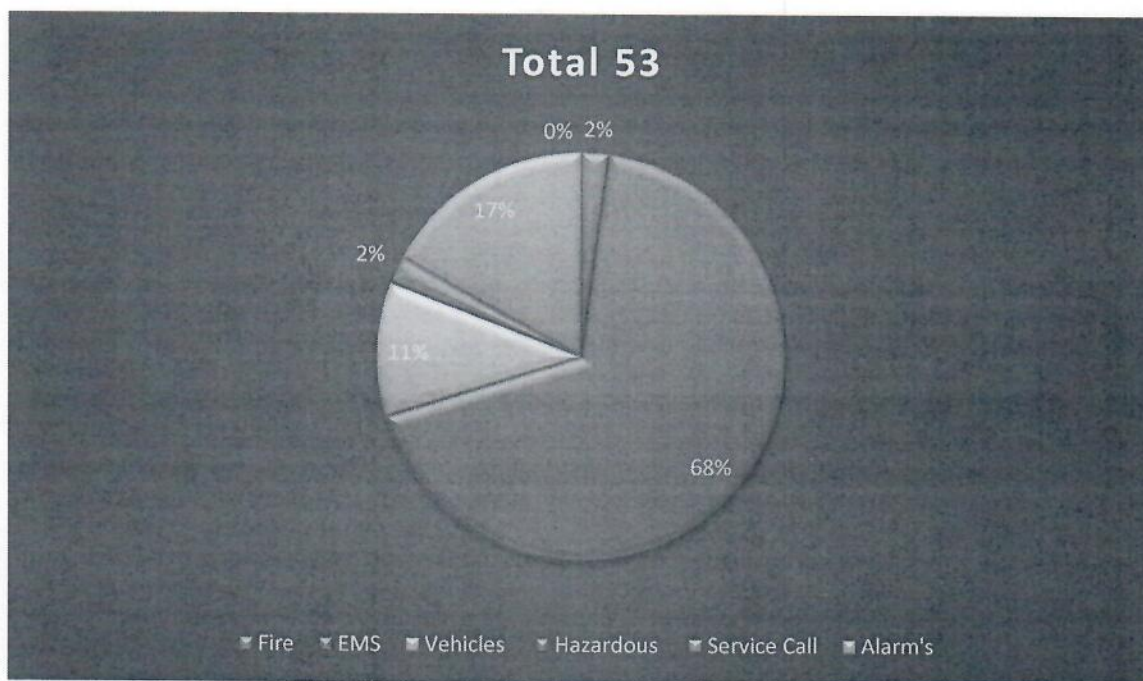
436 East Main St.
Hartford, MI 49057
(269)-621-4707



Item 5.

Asst. Chief Kevin McGrew

November 2025 Incident Summary



| | | |
|----------|--------------|----------|
| City- 22 | Township- 21 | Other-10 |
|----------|--------------|----------|

| Incident Type | Count |
|---------------------------------|-----------|
| Fire Related Incidents | 1 |
| EMS Related Incidents | 32 |
| Motor Vehicle Related Incidents | 5 |
| Hazardous Incidents | 1 |
| Service Calls | 8 |
| Cancelled En Route | 6 |
| Alarm Activations | 0 |
| Total | 53 |

November Monthly Call Totals Prior Years

| | | |
|-----------|-----------|-----------|
| 2022 - 47 | 2023 - 60 | 2024 - 60 |
|-----------|-----------|-----------|



Chief Robbie Harting

Hartford Fire Department

436 East Main St.
Hartford, MI 49057
(269)-621-4707



Asst. Chief Kevin McGrew

Item 5.

November 2025

Payroll Breakdown Calls for Service

| Area | Total Calls | Payroll |
|-----------------------|-------------|------------|
| City of Hartford | 22 | \$941.25 |
| Township of Hartford | 21 | \$667.15 |
| Bangor Township | 1 | \$21.75 |
| I-94 & Red Arrow Hwy | 6 | \$355.50 |
| Mutual Aid | 3 | \$344.35 |
| Total | 53 | \$2,330.00 |
| Average Cost Per Call | | \$43.96 |
| Training | 30 hours | \$565.50 |
| Truck Inspections | 22 hours | \$409.80 |
| Shift Coverage | 69 Shifts | \$1,055.00 |
| | | |
| | | |
| | | |
| | | |
| | | |





Chief Robbie Harting

Hartford Fire Department

436 East Main St.
Hartford, Mi 49057
(269)-621-4707



Asst. Chief Kevin McGrew

Item 5.

November 2025

53 Calls for Service

| Personal Name | Total Calls | % |
|-----------------|-------------|-----|
| Eastman, Scott | 1 | 1% |
| Fry, Steven | 9 | 17% |
| Fisher, Izzy | 1 | 1% |
| Flemming, Lisa | 3 | 5% |
| Flemming, Ryan | 1 | 1% |
| McGrew, Kevin | 51 | 96% |
| McClellan, Troy | 1 | 1% |
| Harting, Robbie | 9 | 17% |
| Harting, Brandi | 4 | 4% |
| Lowe, Steve | 14 | 26% |
| Roberts, Khelun | 19 | 36% |
| Sharpe, Ian | 8 | 15% |
| Teitsma, Nate | 8 | 15% |
| Weberg, Scott | 3 | 5% |





Chief Robbie Harting

Hartford Fire Department

436 East Main St.

Hartford, Mi 49057

(269)-621-4707



Item 5.

Asst. Chief Kevin McGrew

Cost Recovery USA Payment Reconciliation Report 10/25/2025-11/24/2025

| Fire Dept. | Run Date | Run Number | NFIRS | Paid Date | Insurance | Invoiced | Received | FD% |
|------------|----------|----------------|-----------|------------|---------------------|----------|----------|--------|
| HFD | 9/7/2025 | 2025-530-HFDMI | Car Crash | 11/8/2025 | Mi Farm Bureau | 602.00 | 602.00 | 469.56 |
| HFD | 7/3/2025 | 2025-381-HFDMI | Car Crash | 11/15/2025 | Credit Card Payment | 602.00 | 577.92 | 450.78 |

Total Payment to HFD- \$920.34

Fire Chiefs Report

December 2025

INFORMATION:

1. Meetings Attended:

- Township
- City
- VBC Medical Control
- VBC Fire Chief's

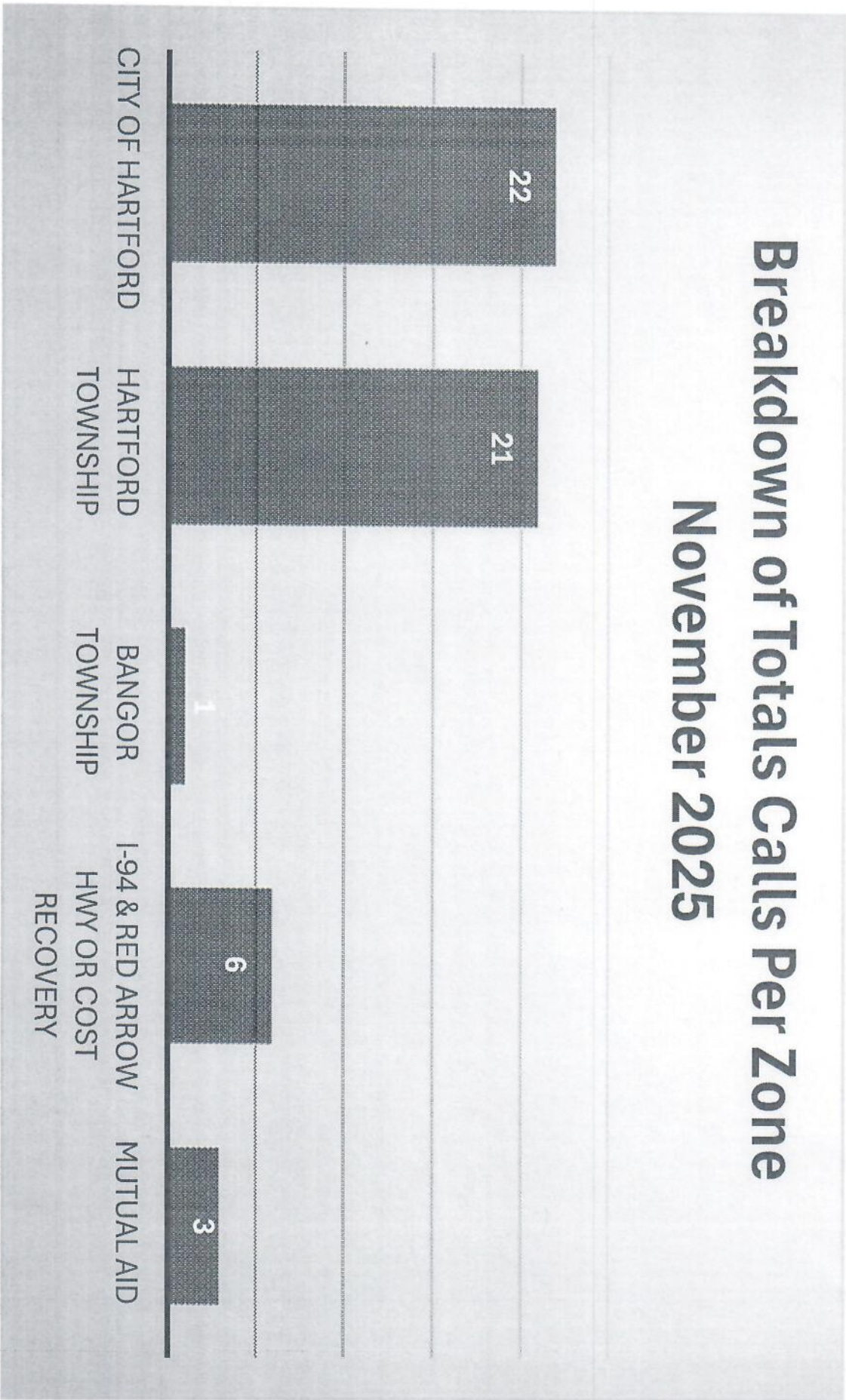
2. Information:

- New windshield in my truck

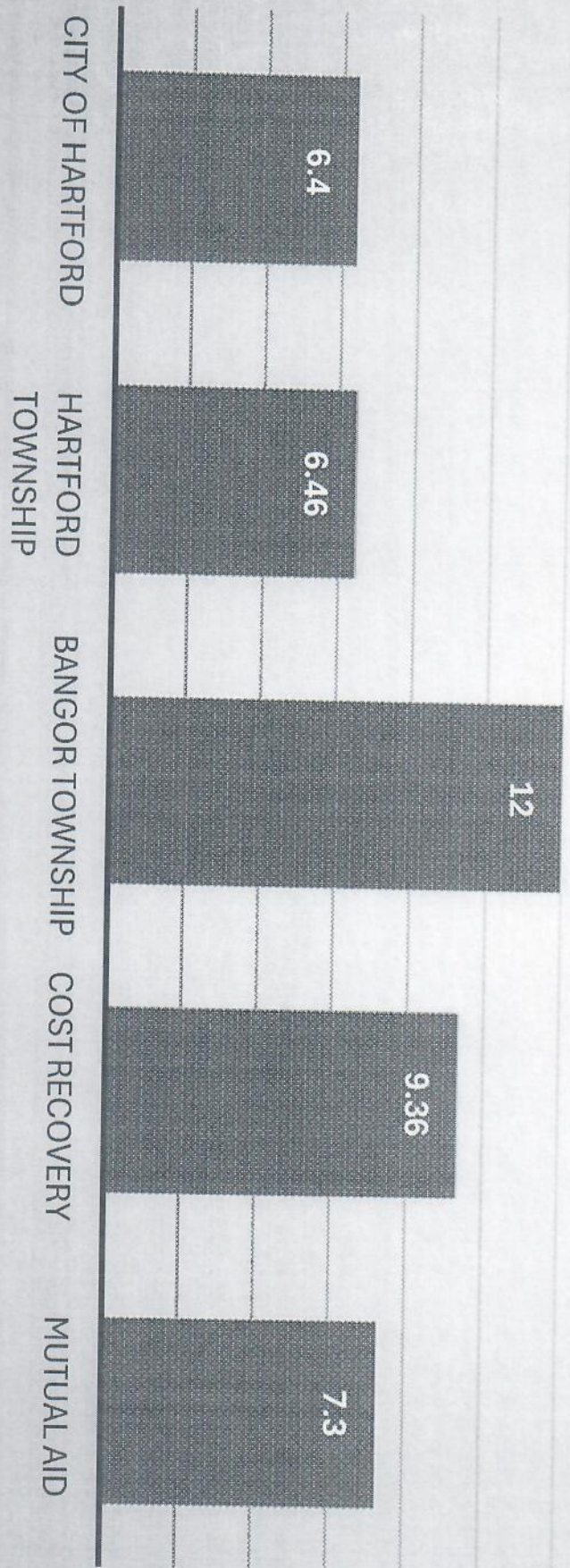
Sincerely,

Robbie Harting – Fire Chief

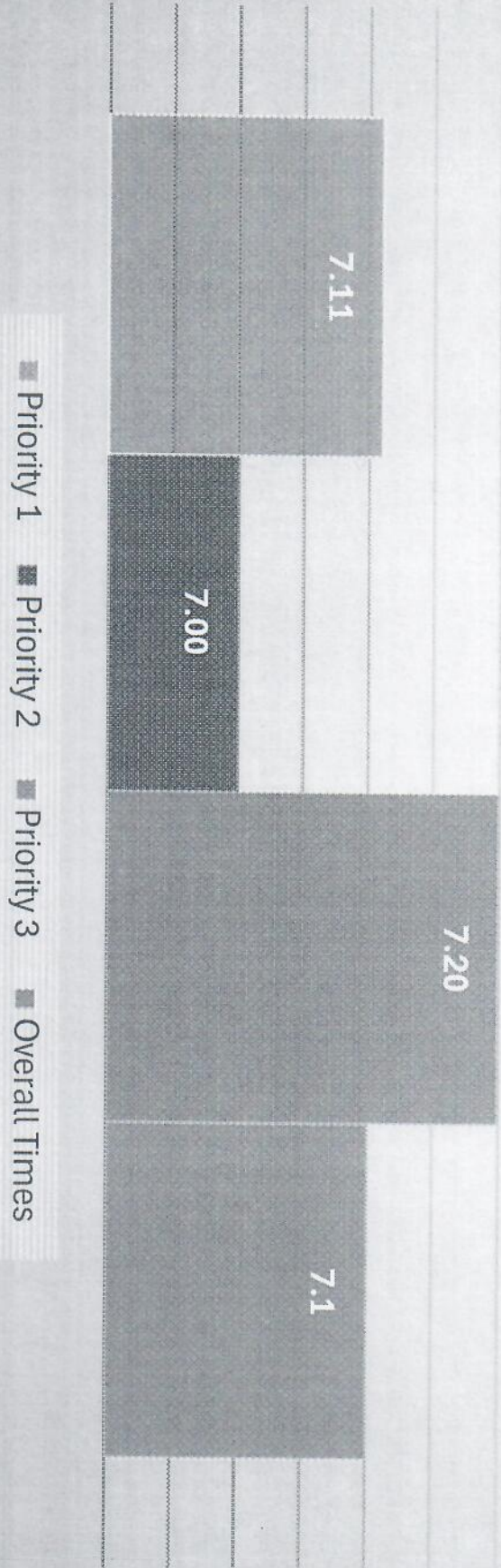
Breakdown of Totals Calls Per Zone November 2025



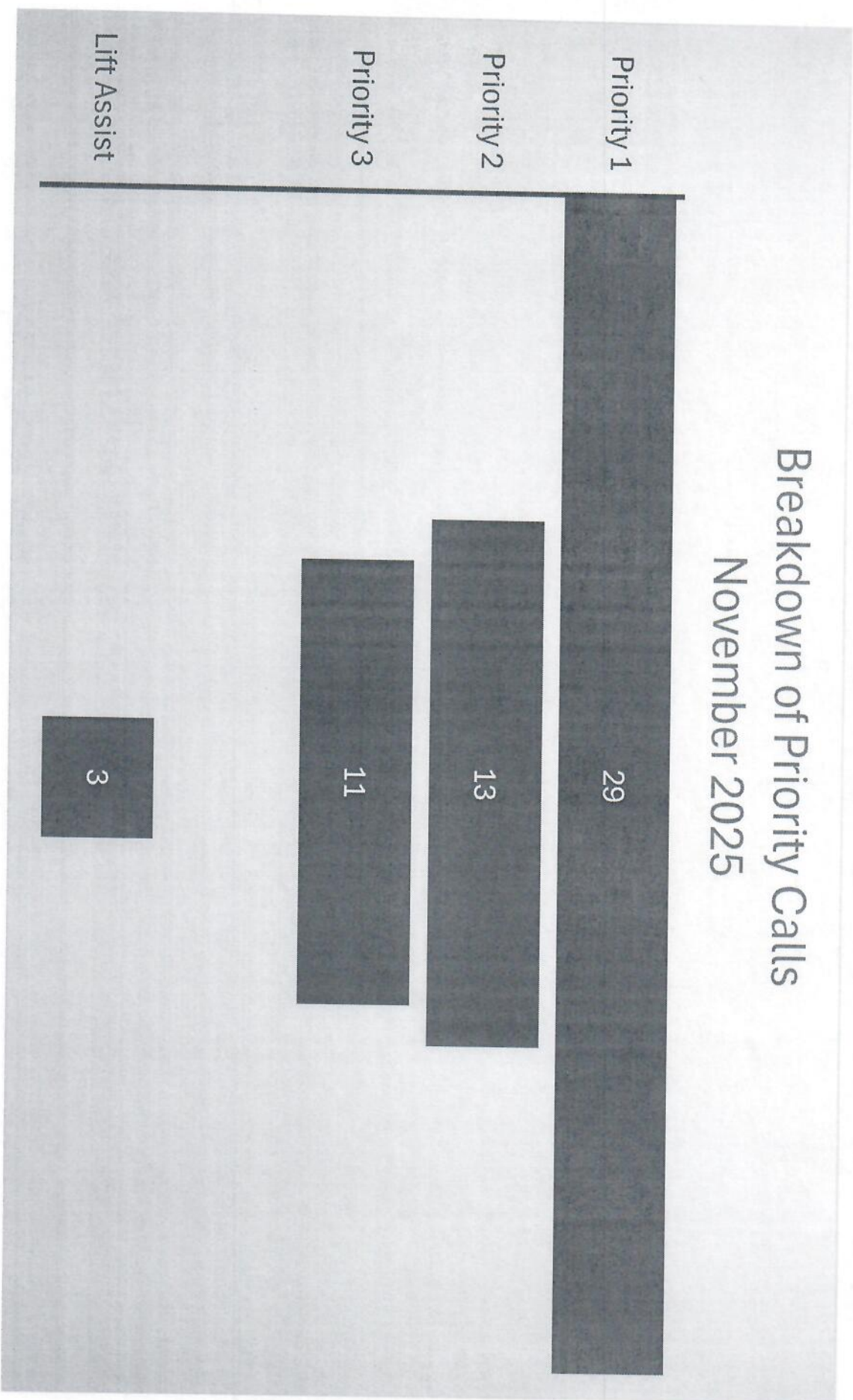
Response Times Breakdown Per Zone November 2025



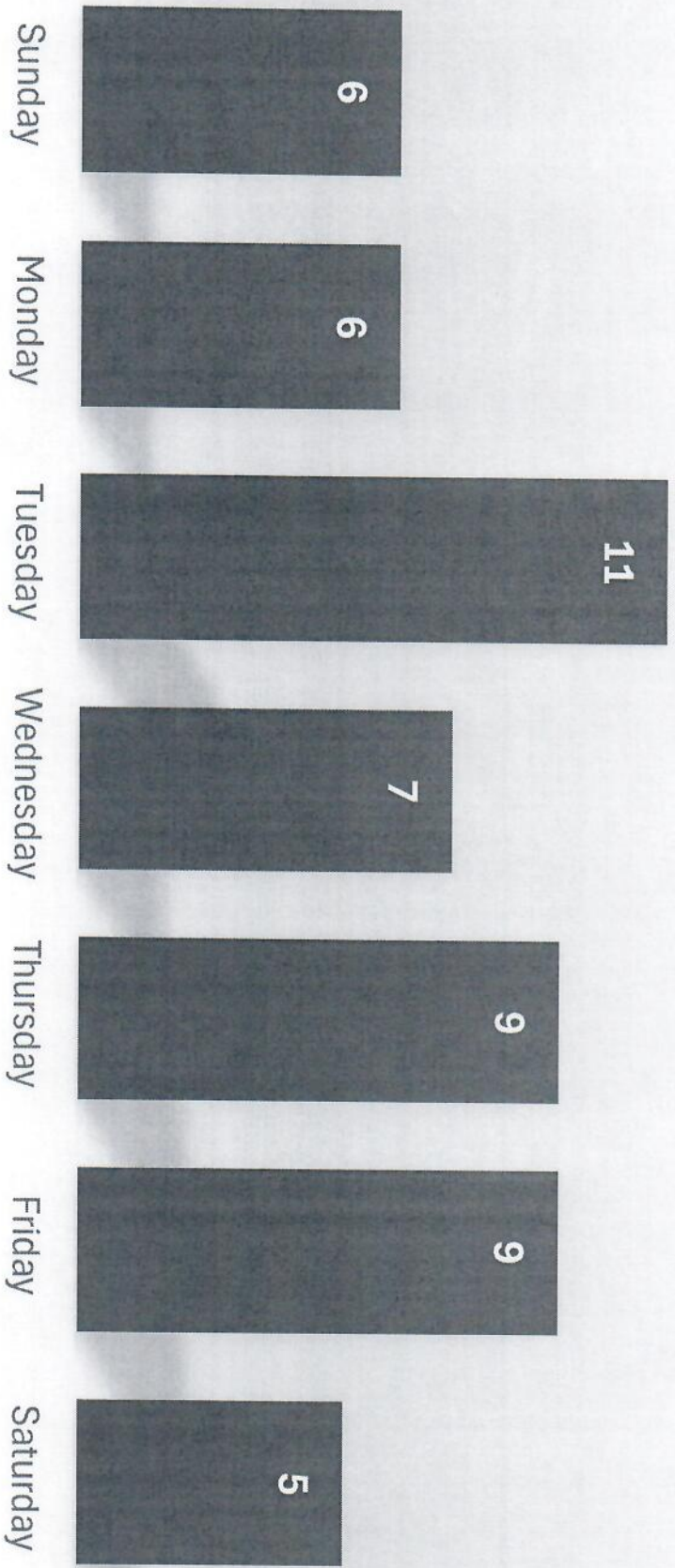
Response Times Breakdown by Priority November 2025



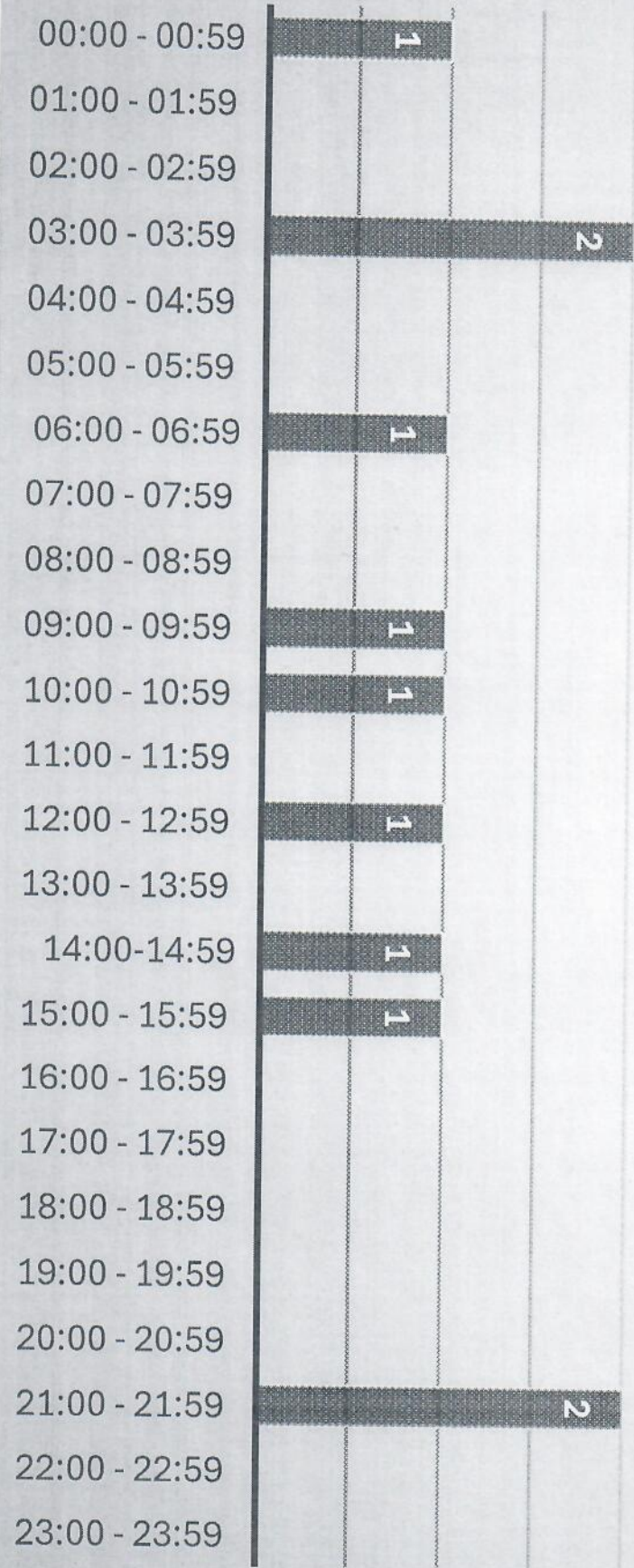
Breakdown of Priority Calls November 2025



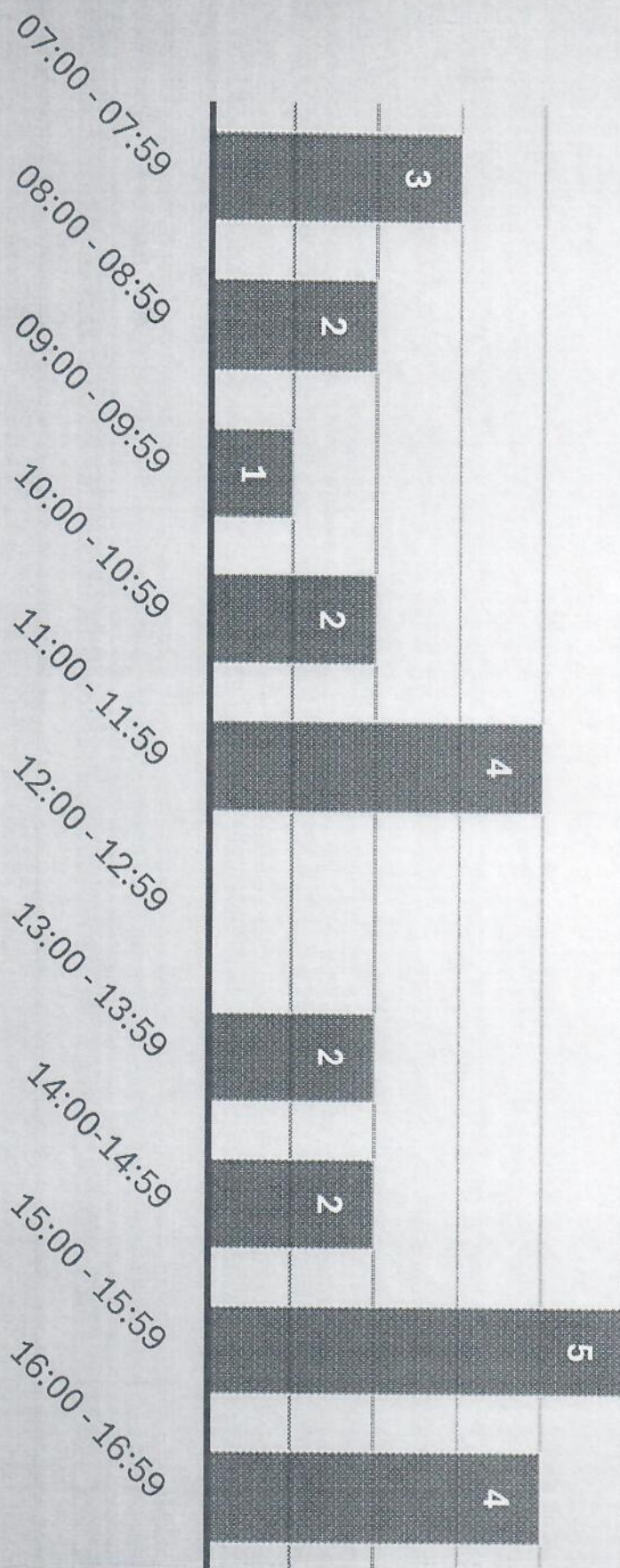
Calls by Day of Week November 2025



Calls Per Hour Breakdown Weekends November 2025

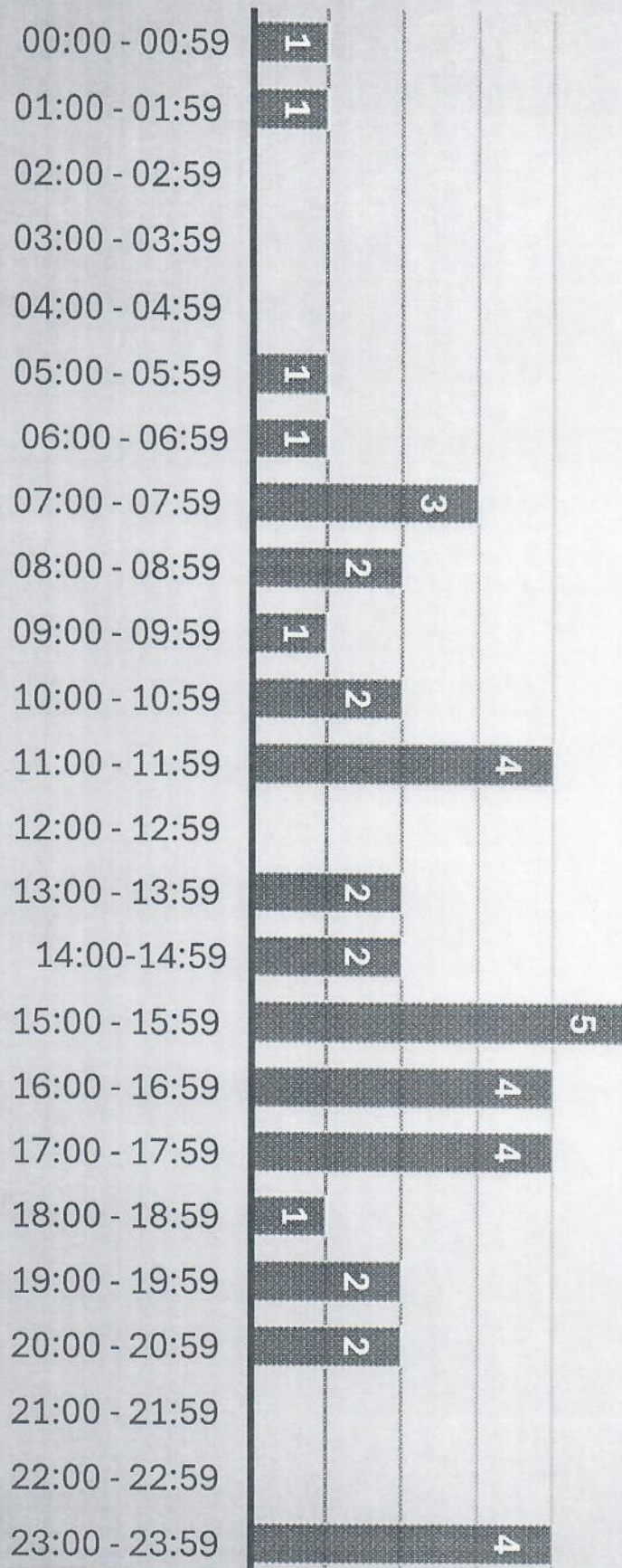


Call Per Hour Monday-Friday 7am-5pm November 2025



Call Breakdown by Hour

Weekdays November 2025



| Township of Hartford/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time |
|---------------------------|------------------------|--------------------|---------------|---------------|----------|--------------|----------|---------------|
| 11/1/2025 | Cancelled En Route-611 | 1802 | 1 | 21.75 | 2025-641 | 175 | 1 | |
| 11/1/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-642 | 175 | 1 | 12 |
| 11/2/2025 | Medical Call-321 | 1810&1802 | 4 | 38.12 | 2025-644 | 350 | 3 | 6 |
| 11/4/2025 | Medical Call-321 | 1810 | 3 | 9.18 | 2025-647 | 175 | 2 | 9 |
| 11/4/2025 | Service Call-500 | 1802&1871 | 3 | 55 | 2025-649 | 350 | 2 | 7 |
| 11/5/2025 | Medical Call-321 | 1802&1810 | 2 | 37.6 | 2025-651 | 350 | 1 | 11 |
| 11/6/2025 | Cancelled En Route-611 | 1810 | 2 | 18.61 | 2025-653 | 175 | 3 | |
| 11/6/2025 | Service Call-500 | 1802&1871 | 5 | 94.8 | 2025-654 | 350 | 2 | 7 |
| 11/7/2025 | Medical Assist-311 | 1802 | 2 | 41.6 | 2025-655 | 175 | 3 | 5 |
| 11/10/2025 | Medical Assist-311 | 1810&1802 | 4 | 34.1 | 2025-659 | 350 | 1 | 5 |
| 11/11/2025 | Lift Assist-554 | 1810 | 2 | 0 | 2025-664 | 175 | 2 | 6 |
| 11/11/2025 | Medical Call-321 | 1810 | 2 | 37.75 | 2025-665 | 175 | 1 | 6 |
| 11/14/2025 | Good Intent | 1802 | 1 | 21.75 | 2025-670 | 125 | 2 | 4 |
| 11/18/2025 | Medical Assist-311 | 1810 | 3 | 18.35 | 2025-674 | 175 | 2 | 6 |
| 11/21/2025 | Lift Assist-554 | 1810 | 3 | 17.25 | 2025-677 | 175 | 2 | 5 |
| 11/24/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-679 | 175 | 1 | 9 |
| 11/25/2025 | Medical Call-321 | 1802&1810 | 2 | 40.1 | 2025-681 | 350 | 1 | 6 |
| 11/26/2025 | Medical Assist-311 | 1810 | 3 | 16 | 2025-682 | 175 | 1 | 6 |
| 11/26/2025 | Medical Assist-311 | 1810 | 3 | 33.25 | 2025-683 | 175 | 1 | 6 |
| 11/26/2025 | Cancelled En Route-611 | 1802 | 5 | 0 | 2025-684 | 125 | 2 | |
| 11/27/2025 | Good Intent | 1802&1869 | 3 | 88.44 | 2025-689 | 250 | 2 | 6 |

| City of Hartford/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time |
|-----------------------|------------------------|--------------------|---------------|---------------|----------|--------------|----------|---------------|
| 11/2/2025 | Medical Assist-311 | 1810&1802 | 5 | 92.05 | 2025-643 | 350 | 1 | 6 |
| 11/3/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-645 | 175 | 1 | 6 |
| 11/4/2025 | Medical Call-321 | 1810 | 3 | 9.18 | 2025-646 | 175 | 1 | 3 |
| 11/4/2025 | Medical Call-321 | 1802&1810 | 2 | 40.1 | 2025-648 | 350 | 3 | 6 |
| 11/7/2025 | Medical Assist-311 | 1802&1810 | 2 | 40.1 | 2025-656 | 350 | 1 | 8 |
| 11/8/2025 | Medical Call-321 | 1802&1810 | 6 | 117.15 | 2025-657 | 350 | 1 | 4 |
| 11/9/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-658 | 175 | 1 | 10 |
| 11/11/2025 | Lift Assist-554 | 1802 | 1 | 32.63 | 2025-661 | 175 | 3 | 12 |
| 11/12/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-666 | 175 | 3 | 7 |
| 11/14/2025 | Medical Assist-311 | 1810&1802 | 2 | 20.5 | 2025-668 | 350 | 2 | 5 |
| 11/14/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-669 | 175 | 1 | 6 |
| 11/15/2025 | Medical Assist-311 | 1802 | 2 | 40.1 | 2025-672 | 175 | 1 | 7 |
| 11/17/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-673 | 175 | 3 | 7 |
| 11/19/2025 | Medical Call-321 | 1810 | 3 | 37.6 | 2025-675 | 175 | 1 | 3 |
| 11/21/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-676 | 175 | 1 | 8 |
| 11/24/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-680 | 175 | 3 | 7 |
| 11/27/2025 | Medical Assist-311 | 1802 | 1 | 21.75 | 2025-685 | 175 | 2 | 11 |
| 11/27/2025 | Medical Assist-311 | 1802&1810 | 2 | 60.91 | 2025-686 | 350 | 1 | 8 |
| 11/27/2025 | Medical Call-321 | 1802&1810 | 3 | 88.44 | 2025-687 | 350 | 1 | 3 |
| 11/27/2025 | Medical Assist-311 | 1802&1810 | 3 | 88.44 | 2025-688 | 350 | 1 | 7 |
| 11/30/2025 | Cancelled En Route-611 | 1802 | 1 | 21.75 | 2025-692 | 175 | 2 | |
| 11/30/2025 | Power Line-444 | 1802 | 4 | 78.3 | 2025-693 | 125 | 2 | 6 |

Township of Bangor/Date 11/5/2025 Call Type Medical Call-321 Vehicle's Involved 1802 # of Personal 1 Personal Cost 21.75 Report# 2025-650 Vehicle Cost 175 Priority 3 Response Time 12

| Location | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Recovered YES/NO | Amount | Priority | Response Time |
|---------------|------------------------|---------------------|---------------|---------------|----------|--------------|------------------|--------|----------|---------------|
| I-94 | Cancelled En Route-611 | 1802&1801&1871&1869 | 7 | 110.3 | 2025-660 | 600 | NO | | 1 | |
| TWP | MVA-No Injuries-324 | 1802 | 2 | 41.1 | 2025-662 | 175 | NO | | 2 | 12 |
| Red Arrow Hwy | MVA-No Injuries-324 | 1801 | 1 | 0 | 2025-663 | 175 | NO | | 3 | 4 |
| Red Arrow Hwy | MVA-No Injuries-324 | 1802&1871 | 2 | 39 | 2025-671 | 350 | NO | | 1 | 9 |
| I-94 | MVA-No Injuries-324 | 1802&1871 | 5 | 143.35 | 2025-690 | 350 | NO | | 1 | 7 |
| I-94 | MVA-with Injuries-322 | 1802 | 1 | 21.75 | 2025-691 | 175 | NO | | 1 | 16 |

| Mutual Aid/Date | Call Type | Vehicle's Involved | # of Personal | Personal Cost | Report# | Vehicle Cost | Priority | Response Time | Area |
|-----------------|------------------------|--------------------|---------------|---------------|----------|--------------|----------|---------------|-------------------|
| 11/6/2025 | Smoke Scare | 1802&1831 | 4 | 79.95 | 2025-652 | 350 | 1 | 8 | Lawrence Township |
| 11/14/2025 | Cancelled En-Route 611 | 1880 | 1 | 0 | 2025-667 | 125 | 1 | | Paw Paw Township |
| 11/21/2025 | Structure Fire-111 | 1802&1831&1869 | 7 | 264.4 | 2025-678 | 525 | 1 | 7 | Lawrence Township |

**Assistant Chief Report
December 2025**

Information:

- Finishing up working with Lexipol on the Radio Grant
- 3-VHF radios put in service
- Mini-Pumper update
- We hosted the November Fire Chief's Meeting
- New Cadet onboarded

Meetings Attended: Chief's Meeting

Monthly Maintenance update:

Pre-plans Completed:

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

Pickup Zone Report - Hartford City

Item 6.

| Response Incident Number | Incident Date | Scene Incident Zone/District Description | Disposition Destination Name Delivered Transferred To | Disposition Incident Patient Disposition | Situation Provider Primary Impression Description Only | Incident Unit En Route To Unit Arrived On Scene In Minutes | of Runs |
|---|---------------|--|---|--|--|--|------------------|
| Incident Dispatch Priority Patient Acuity: Critical (Priority 1) | | | | | | | |
| Response Time Avg: 5:12 | | | | | | | |
| VBEMS2508367 | 11/02/2025 | Hartford City | No Transport | | Shortness of breath | 3 | 1 |
| VBEMS2508387 | 11/03/2025 | Hartford City | COREWELL SAINT JOSEPH | | Nausea | 4 | 1 |
| VBEMS2508506 | 11/07/2025 | Hartford City | No Transport | | Dyspnea, unspecified | 5 | 1 |
| VBEMS2508516 | 11/08/2025 | Hartford City | No Transport | | Obvious Death | 4 | 1 |
| VBEMS2508532 | 11/09/2025 | Hartford City | BRONSON LAKEVIEW HOSPITAL | | Respiratory: COPD (Emphysema/Chronic Bronchitis) | 9 | 1 |
| VBEMS2508672 | 11/14/2025 | Hartford City | No Transport | | No Apparent Illness or Injury | 3 | 1 |
| VBEMS2508678 | 11/14/2025 | Hartford City | No Transport | | Abdominal Pain/Problems | 3 | 1 |
| VBEMS2508693 | 11/15/2025 | Hartford City | COREWELL SAINT JOSEPH | | Respiratory: Respiratory Distress Unknown Cause | 3 | 1 |
| VBEMS2508798 | 11/19/2025 | Hartford City | BRONSON METHODIST HOSPITAL | | Cancer (Complications Related to) | 3 | 1 |
| VBEMS2508854 | 11/21/2025 | Hartford City | No Transport | | No Apparent Illness or Injury | 3 | 1 |
| VBEMS2508986 | 11/27/2025 | Hartford City | COREWELL SAINT JOSEPH | | Nausea | 3 | 1 |
| VBEMS2508987 | 11/27/2025 | Hartford City | COREWELL SAINT JOSEPH | | Dizziness | 17 | 1 |
| VBEMS2508989 | 11/27/2025 | Hartford City | No Transport | | No Apparent Illness or Injury | 4 | 1 |
| VBEMS2509053 | 11/30/2025 | Hartford City | COREWELL SAINT JOSEPH | | Trauma/Injury: Face | 11 | 1 |
| | | | | | | | Total: 14 |
| | | | | | | | Total: 14 |
| Incident Dispatch Priority Patient Acuity: Emergent (Priority 2) | | | | | | | |
| Response Time Avg: 3:39 | | | | | | | |
| VBEMS2508575 | 11/11/2025 | Hartford City | No Transport | | Weakness (Unable to Diagnosis Specific Cause) | 3 | 1 |
| VBEMS2508836 | 11/21/2025 | Hartford City | No Transport | | Weakness (Unable to Diagnosis Specific Cause) | 4 | 1 |
| | | | | | | | Total: 2 |
| | | | | | | | Total: 2 |
| Incident Dispatch Priority Patient Acuity: Lower Acuity (Priority 3) | | | | | | | |
| Response Time Avg: 6:22 | | | | | | | |
| VBEMS2508413 | 11/04/2025 | Hartford City | COREWELL SAINT JOSEPH | | Pain, unspecified | 7 | 1 |
| VBEMS2508507 | 11/08/2025 | Hartford City | No Transport | | | 6 | 1 |
| VBEMS2508632 | 11/12/2025 | Hartford City | COREWELL SAINT JOSEPH | | Abdominal Pain/Problems | 5 | 1 |
| VBEMS2508744 | 11/17/2025 | Hartford City | COREWELL WATERVLIET | | Weakness (Unable to Diagnosis Specific Cause) | 6 | 1 |
| VBEMS2508784 | 11/19/2025 | Hartford City | COREWELL WATERVLIET | | Abdominal Pain/Problems | 12 | 1 |
| VBEMS2508885 | 11/23/2025 | Hartford City | No Transport | | No Apparent Illness or Injury | 6 | 1 |
| VBEMS2508919 | 11/24/2025 | Hartford City | COREWELL WATERVLIET | | Pain, unspecified | 5 | 1 |
| VBEMS2508980 | 11/27/2025 | Hartford City | COREWELL SAINT | | Abdominal | 7 | 1 |

| Response Incident Number | Incident Date | Scene Incident Zone/District Description | Disposition Destination Name Delivered Transferred To | Disposition Incident Patient Disposition | Situation Provider Primary Impression Description Only | Incident Unit En Route To Unit Arrived On Scene In Minutes | Item 6. |
|--------------------------|---------------|--|---|--|--|--|-----------|
| | | | JOSEPH | Pain/Problems | | | |
| VBEMS2509021 | 11/28/2025 | Hartford City | COREWELL WATERVLIET | | Abdominal Pain/Problems | 5 | 1 |
| | | | | | | | Total: 9 |
| | | | | | | | Total: 9 |
| | | | | | | | Total: 25 |

Report Criteria

Response Type of Service Requested (Eresponse.05): Is Equal To 911 Response (Scene)

Incident Date: Is Equal To Last Month

Scene Incident Zone/District Number (Itscene.025): Is Equal To Hartford City

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Ricky Ricks Supt.



November, 2025

MAINTENANCE DEPARTMENT

marked miss digs
shoveled & salted city hall as needed
plowed all city parking lots as needed
put up christmas decorations
repaired equipment
winterized generators
had generators serviced
plowed sidewalks

WATER DEPARTMENT

| | |
|---------------------------------------|----|
| Water turn off | 5 |
| Water turn on | 6 |
| Water meter repairs | 0 |
| Water leaks repaired | 2 |
| Water meters read by request | 12 |
| Water services replaced to water main | 0 |

Ran auxiliary well generator once a week

MAJOR AND LOCAL STREETS

plowed and salted snow as needed

SEWER SYSTEM

| | |
|---|---|
| Sewer mains rodded | 3 |
| Sewer services dug up and repaired | 0 |
| root cut sewer on michigan st. by clean earth | |

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned three a week
had wet wells cleaned by kendalls
Iron Removal Plant
Run back up generator once a week.

November 2025 Monthly Operations Summary City of Hartford – Drinking Water System

SUMMARY:

Routine O&M, monitoring, and compliance activities continued.

Water Quality Improvements

We are still exploring all options for addressing the water quality issues in the distribution system. EGLE shot down changes to the SRF project to make treatment changes. We are working with EGLE and several vendors and consultants to work towards a long-term solution.

Maintenance and Operations

Ops staff have increased backwash frequency and duration of the filters at the IRP.

Sanitary Survey

A response to the Sanitary Survey letter has been submitted to and accepted by EGLE.

Looking Ahead – Dec 2025

- **Sanitary Survey** – working on correcting deficiencies at the wells, IRP, and water tower
- **Continue distribution system monitoring** – Collect data to evaluate and maintain recent water quality improvements.
- **Schedule cathodic protection inspection** – We've been in touch with CorrPro and are still waiting on date for the inspection.
- **Hydrant Maintenance** – Ops staff will start clearing paths to and around fire hydrants in the distribution system

FLOWS:

- November 2025
 - Avg Daily – 0.228 MGD
 - Max Daily – 0.301 MGD
 - Total – 6.844 MG
- October 2025
 - Avg Daily – 0.241 MGD
 - Max Daily – 0.294 MGD
 - Total – 7.482 MG
- November 2024
 - Avg Daily - 0.192 MGD
 - Max Daily - 0.259 MGD
 - Total – 5.856 MG

November 2025 Monthly Operations Summary City of Hartford WWTP

SUMMARY:

Routine O&M, monitoring, and compliance activities continued.

- **Lab Updates:**
 - City Staff have done a phenomenal job with cleaning and organizing efforts in the labs. Staff also attended the annual Lab Practices Seminar host by the MWEA and found it to be very beneficial. We are working on quotes to dispose expired lab chemicals.
- **IPP and Mercury:**
 - Ops staff and the City Manager met with Amhawk to follow up on the Notice of Violation issued in August. A deadline for Amhawk's response the NOV was set and Amhawk did respond. We are reviewing the response and seeking guidance from legal council and EGLE for the next steps.
 - Ops Staff performed a thorough inspection of Griffin Dental's plumbing and amalgam separator.
 - Sent IPP Survey letter to Mann Metal.
- **Operation and Maintenance:**
 - Full transition to winter operations.
- **Training and Certification**
 - City staff wrote "D" wastewater exam. Results should be in soon. Staff attended Lab Practices Seminar training.

Looking Ahead to November:

- Disposal of expired lab chemicals
- Confined Space Training
- IPP meetings with attorney and EGLE
- IPP Inspections

FLOW DATA

- Nov 20205
 - Daily Average – 0.110 MGD
 - Max Daily – 0.150 MGD
 - Total – 3.312 MG



CERTIFIED OPERATOR SERVICES LLC
MAKING A DIFFERENCE

gclark@cerified-ops.com
616.916.3952

- Oct 2025
 - Daily Avg – 0.109 MGD
 - Max Daily – 0.141 MGD
 - Total – 3.380 MG
- Nov 2024
 - Daily Avg – 0.130 MGD
 - Max Daily – 0.189 MGD
 - Total – 3.970 MG

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

POSTED AND UNPOSTED

OPEN AND PAID

Item 10.

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------------------------|--|----------------------------|------------|---|------------|--------|---------------------|
| 001987665050 0000018006 | MUTUAL OF OMAHA 2025 LIFE & DISABILITY INSURANCE 101-441-714.000 590-565-714.000 101-301-714.000 101-215-714.000 101-253-714.000 101-172-714.000 | 11/30/2025 JMANGAN | 11/30/2025 | 606.00 175.39 131.89 144.51 48.17 48.17 57.87 | 0.00 | Paid | Y 11/30/2025 |
| 5110725 0000018007 | TRACE ANALYTICAL LABORATORIES IRON REMOVAL PLANT 591-541-730.000 | 11/30/2025 JMANGAN | 11/30/2025 | 103.50 103.50 | 0.00 | Paid | Y 11/30/2025 |
| 510683 0000018008 | TRACE ANALYTICAL LABORATORIES SULFATE 590-565-818.000 | 11/30/2025 JMANGAN | 11/30/2025 | 58.75 58.75 | 0.00 | Paid | Y 11/30/2025 |
| 112620251023 0000018009 | FRONTIER IRP BUNDLE 591-541-851.000 | 11/30/2025 JMANGAN | 11/30/2025 | 131.98 131.98 | 0.00 | Paid | Y 11/30/2025 |
| RIS0006722885 0000018010 | DELTA DENTAL 2025 DENTAL INSURANCE 101-000-231.008 101-172-714.000 101-215-714.000 101-253-714.000 101-301-714.000 101-441-714.000 590-565-714.000 | 11/30/2025 JMANGAN | 11/30/2025 | 777.63 172.20 33.53 65.06 33.53 156.67 205.01 111.63 | 0.00 | Paid | Y 11/30/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------------------------|--|--|------------|--|------------|--------|---------------------|
| 1126251049 0000018011 | VISION SERVICE PLAN VISION INSURANCE 590-565-714.000 101-441-714.000 101-301-714.000 101-253-714.000 101-215-714.000 101-172-714.000 101-000-231.000 | 11/30/2025 JMANGAN | 11/30/2025 | 118.34 13.79 42.91 19.16 5.07 8.54 5.07 23.80 | 0.00 | Paid | Y 11/30/2025 |
| 161510 0000018012 | ABONMARCHE PROFESSIONAL SERVICES FOR ELY PARK IMPRO JMANGAN 473-447-803.001 | 11/30/2025 PROFESSIONAL SERVICES FOR ELY PARK IMPRO | 11/30/2025 | 250.00 250.00 | 0.00 | Paid | Y 11/30/2025 |
| 11262025 1253 0000018013 | KROHN EXCAVATING, LLC PAY APP #3 - 60TH AVE SIDEWALK EXTENSION JMANGAN 455-902-803.002 | 11/30/2025 PAY APP #3 - 60TH AVE SIDEWALK EXTENSION | 11/30/2025 | 9,980.60 9,980.60 | 0.00 | Paid | Y 11/30/2025 |
| 112625 104 0000018014 | NAYLOR LANDSCAPE MANAGEMENT 2025 PARK CHRISTMAS DECORATIONS - DOWNPA JMANGAN 101-751-885.000 | 11/30/2025 2025 PARK CHRISTMAS DECORATIONS - DOWNPA | 11/30/2025 | 1,479.90 1,479.90 | 0.00 | Paid | Y 11/30/2025 |
| 11500525 0000018015 | S & P GLOBAL RATINGS ANALYTICAL SERVICES RENDERED IN CONNECTI JMANGAN 453-902-820.000 | 11/30/2025 PROJECT ADMINISTRATION | 11/30/2025 | 12,000.00 12,000.00 | 0.00 | Paid | Y 11/30/2025 |
| 11262025222 0000018016 | TOM NEWNUM CLEAN CITY HALL 11/20/2025 JMANGAN 101-265-818.000 | 11/30/2025 CLEAN CITY HALL 11/20/2025 | 11/30/2025 | 50.00 50.00 | 0.00 | Paid | Y 11/30/2025 |
| 112625 304 0000018017 | DICKINSON WRIGHT PLLC DWSRF BOND ISSUANCE FEES JMANGAN 453-902-820.000 | 11/30/2025 DWSRF BOND ISSUANCE FEES | 11/30/2025 | 39,500.00 39,500.00 | 0.00 | Paid | Y 11/30/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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|--------------------------|--|---|------------|--------------------------------------|------------|--------|---------------------|
| 5304814712 0000018018 | CINTAS CORPORATION FIRST AID SUPPLIES-CITY HALL 101-301-730.000 101-233-730.000 | 11/30/2025 JMANGAN OPERATING SUPPLIES OPERATING SUPPLIES | 11/30/2025 | 42.85 21.42 21.43 | 0.00 | Paid | Y 11/30/2025 |
| 112625 342 0000018019 | NAYLOR LANDSCAPE MANAGEMENT 2025 CITY HALL CHRISTMAS DECORATIONS - 101-760-885.000 | 11/30/2025 JMANGAN 2025 CITY HALL CHRISTMAS DECORATIONS | 11/30/2025 | 1,658.96 1,658.96 | 0.00 | Paid | Y 11/30/2025 |
| REMIT 0000018020 | HSA Remittance Check 101-000-231.010 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 10.00 10.00 | 10.00 | Open | Y 11/30/2025 |
| REMIT 0000018021 | IRSEFT Remittance Check 101-000-229.001 101-000-228.001 | 11/30/2025 JMANGAN Remittance Remittance | 11/30/2025 | 3,703.80 1,300.82 2,402.98 | 0.00 | Paid | Y 11/30/2025 |
| REMIT 0000018022 | MITAX Remittance Check 101-000-228.002 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 603.72 603.72 | 0.00 | Paid | Y 11/30/2025 |
| REMIT 0000018023 | AFLAC Remittance Check 101-000-231.007 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 36.99 36.99 | 36.99 | Open | Y 11/30/2025 |
| REMIT 0000018024 | TEAMSTERS LOCAL 214 Remittance Check 101-000-231.001 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 102.50 102.50 | 102.50 | Open | Y 11/30/2025 |
| REMIT 0000018025 | MISDU Remittance Check 101-000-231.002 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 132.99 132.99 | 132.99 | Open | Y 11/30/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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|-----------------------|---|---|------------|------------------------|------------|--------|---------------------|
| REMIT 0000018026 | P.E.R.T Remittance Check 101-000-231.000 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 28.47 28.47 | 28.47 | Open | Y 11/30/2025 |
| REMIT 0000018027 | GWN MARKETING, INC Remittance Check 101-000-231.004 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 468.97 468.97 | 468.97 | Open | Y 11/30/2025 |
| REMIT 0000018028 | EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 36.00 36.00 | 36.00 | Open | Y 11/30/2025 |
| REMIT 0000018029 | HSA Remittance Check 101-000-231.010 | 11/30/2025 JMANGAN Remittance | 11/30/2025 | 55.76 55.76 | 55.76 | Open | Y 11/30/2025 |
| 1103 0000018030 | CURCIO LAW FIRM PLC 2025 LEGAL SERVICES 101-266-826.000 | 12/31/2025 JMANGAN LEGAL SERVICES | 12/31/2025 | 252.00 252.00 | 0.00 | Paid | Y 12/31/2025 |
| 110600 0000018031 | LAUTERBACH & AMEN, LLP AUDIT PROGRESS BILLING 101-223-801.000 | 12/31/2025 JMANGAN AUDIT FEES | 12/31/2025 | 25,500.00 25,500.00 | 0.00 | Paid | Y 12/31/2025 |
| 1014 0000018032 | WINPRO LLC CLEAN WINDOWS 590-565-818.000 | 12/31/2025 JMANGAN CONTRACTUAL SERVICES | 12/31/2025 | 165.00 165.00 | 165.00 | open | N 12/31/2025 |
| GM25565 0000018033 | GAGE MOTORS OIL CHANGE 101-301-930.000 | 12/31/2025 JMANGAN OIL CHANGE | 12/31/2025 | 69.99 69.99 | 69.99 | open | N 12/31/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|---------------------------|--|--|------------|---|------------|--------|---------------------|
| 12032025 0000018034 | INDIANA MICHIGAN POWER ELECTRIC 202-474-921.000 591-560-921.000 101-441-921.000 590-575-921.000 591-541-921.000 101-265-921.000 | 12/31/2025 JMANGAN 049-976-289-0-6 046-987-847-0-1 047-271-130-05 040-803-937-0-7 048-062-098-0-7 049-365-315-0-0 | 12/31/2025 | 5,762.68 485.75 327.22 71.93 3,206.37 1,218.04 453.37 | 0.00 | Paid | Y 12/31/2025 |
| 1232025 145 0000018035 | CONSUMERS ENERGY CITY HALL GAS BILL 101-265-923.000 | 12/31/2025 JMANGAN CITY HALL GAS | 12/31/2025 | 81.64 81.64 | 0.00 | Paid | Y 12/31/2025 |
| 1232025 148 0000018036 | CONSUMERS ENERGY IRP GAS BILL 101-441-923.000 | 12/31/2025 JMANGAN IRP GAS BILL | 12/31/2025 | 167.36 167.36 | 0.00 | Paid | Y 12/31/2025 |
| 1232025 149 0000018037 | CONSUMERS ENERGY DPW GAS BILL 101-441-923.000 | 12/31/2025 JMANGAN DPW GAS BILL | 12/31/2025 | 165.00 165.00 | 0.00 | Paid | Y 12/31/2025 |
| 4250537372 0000018038 | CINTAS CORPORATION DPW UNIFORMS 101-441-744.000 | 12/31/2025 JMANGAN DPW UNIFORMS | 12/31/2025 | 65.01 65.01 | 65.01 | open | N 12/31/2025 |
| 4251461318 0000018039 | CINTAS CORPORATION DPW UNIFORMS 101-441-744.000 | 12/31/2025 JMANGAN DPW UNIFORMS | 12/31/2025 | 65.01 65.01 | 65.01 | open | N 12/31/2025 |
| 4251461307 0000018040 | CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000 | 12/31/2025 JMANGAN WWTP UNIFORMS | 12/31/2025 | 35.00 35.00 | 35.00 | open | N 12/31/2025 |

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INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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|---------------------------|--|---|------------|----------------------------------|------------|--------|---------------------|
| 4250537357 0000018041 | CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000 | 12/31/2025 JMANGAN WWTP UNIFORMS | 12/31/2025 | 35.00 35.00 | 35.00 | Open | N 12/31/2025 |
| 99275 0000018042 | WIGHTMAN & ASSOCIATES, INC. PROJECT 222324 - LEAD SERVICE LINE REPLA 453-902-803.001 | 12/31/2025 JMANGAN PROJECT 222324 - LEAD SERVICE LINE REPLA | 12/31/2025 | 48,426.04 48,426.04 | 48,426.04 | Open | N 12/31/2025 |
| 1232025 406 0000018043 | GOOD, MICHAEL W MILEAGE 590-565-861.000 | 12/31/2025 JMANGAN TRAVEL EXPENSE | 12/31/2025 | 153.30 153.30 | 153.30 | Open | N 12/31/2025 |
| 97873 0000018044 | KUSHNER & COMPANY MONTHLY FSA PLAN ADMIN FEE 101-265-818.000 | 12/31/2025 JMANGAN CONTRACTUAL SERVICES | 12/31/2025 | 75.00 75.00 | 0.00 | Paid | Y 12/31/2025 |
| 1232025 418 0000018045 | VAN BUREN COUNTY NOVEMBER 2025 CITY GENERAL ELECTION 101-262-818.000 | 12/31/2025 JMANGAN NOVEMBER 2025 CITY GENERAL ELECTION | 12/31/2025 | 823.91 823.91 | 0.00 | Paid | Y 12/31/2025 |
| 76156 0000018046 | DOUBLEDAY OFFICE PRODUCTS OFFICE SUPPLIES 101-233-727.000 | 12/31/2025 JMANGAN OFFICE SUPPLIES | 12/31/2025 | 156.70 156.70 | 156.70 | Open | N 12/31/2025 |
| REMIT 0000018047 | HSA Remittance Check 101-000-231.010 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 65.76 65.76 | 65.76 | open | Y 12/05/2025 |
| REMIT 0000018048 | IRSEFT Remittance Check 101-000-229.001 101-000-228.001 | 12/05/2025 JMANGAN Remittance Remittance | 12/05/2025 | 3,967.73 1,470.19 2,497.54 | 3,967.73 | open | Y 12/05/2025 |

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|---------------------------|--|---|------------|--------------------------|------------|--------|---------------------|
| REMIT 0000018049 | MITAX Remittance Check 101-000-228.002 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 607.74 607.74 | 607.74 | Open | Y 12/05/2025 |
| REMIT 0000018050 | AFLAC Remittance Check 101-000-231.007 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 36.99 36.99 | 0.00 | Paid | Y 12/05/2025 |
| REMIT 0000018051 | TEAMSTERS LOCAL 214 Remittance Check 101-000-231.001 101-000-231.001 | 12/05/2025 JMANGAN Remittance Remittance | 12/05/2025 | 0.00 51.25 51.25 | 0.00 | Void | N 12/05/2025 |
| REMIT 0000018052 | MISDU Remittance Check 101-000-231.002 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 132.99 132.99 | 0.00 | Paid | Y 12/05/2025 |
| REMIT 0000018053 | P.E.R.T Remittance Check 101-000-231.000 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 28.47 28.47 | 0.00 | Paid | Y 12/05/2025 |
| REMIT 0000018054 | GWN MARKETING, INC Remittance Check 101-000-231.004 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 468.97 468.97 | 0.00 | Paid | Y 12/05/2025 |
| REMIT 0000018055 | EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004 | 12/05/2025 JMANGAN Remittance | 12/05/2025 | 36.00 36.00 | 0.00 | Paid | Y 12/05/2025 |
| 12420251139 0000018056 | KROHN EXCAVATING, LLC 222324-C-#1 - DWSRF PROJECT PAY APP #2 453-902-803.002 | 12/04/2025 JMANGAN CONSTRUCTION CONTRACTORS | 12/04/2025 | 276,370.58 276,370.58 | 0.00 | Paid | Y 12/04/2025 |

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|----------------------------|--|---|------------|------------------------------|------------|--------|---------------------|
| 1242025 1144 0000018057 | COMPTON, INC DWSRF PAY APP #2 453-902-803.002 | 12/04/2025 JMANGAN DWSRF PAY APP #2 | 12/04/2025 | 70,747.20 70,747.20 | 0.00 | Paid | Y 12/04/2025 |
| 1242025 1153 0000018058 | COMPTON, INC DWSRF PAY APP #3 453-902-803.002 | 12/04/2025 JMANGAN DWSRF PAY APP #2 | 12/04/2025 | 17,280.00 17,280.00 | 0.00 | Paid | Y 12/04/2025 |
| 1242025 0000018059 | KROHN EXCAVATING, LLC 222324-C-#1 - DWSRF PROJECT PAY APP #3 453-902-803.002 | 12/04/2025 JMANGAN CONSTRUCTION CONTRACTORS | 12/04/2025 | 152,387.03 152,387.03 | 0.00 | Paid | Y 12/04/2025 |
| 1242025 1158 0000018060 | WIGHTMAN & ASSOCIATES, INC. PROJECT 222324 - LEAD SERVICE LINE REPLA 453-902-803.001 | 12/31/2025 JMANGAN PROJECT 222324 - LEAD SERVICE LINE REPLA | 12/31/2025 | 0.00 48,426.04 | 0.00 | Void | N 12/31/2025 |
| S3-251150946 0000018061 | CUMMINS SALES & SERVICES PLANNED MAINTENANCE WWTP 590-575-818.000 | 12/31/2025 JMANGAN PLANNED MAINTENANCE WWTP | 12/31/2025 | 938.15 938.15 | 938.15 | Open | N 12/31/2025 |
| S3-251150947 0000018062 | CUMMINS SALES & SERVICES PLANNED MAINTENANCE LIFT STATION 590-575-818.000 | 12/31/2025 JMANGAN PLANNED MAINTENANCE LIFT STATION | 12/31/2025 | 834.25 834.25 | 834.25 | Open | N 12/31/2025 |
| 1242025 1242 0000018063 | TOM NEWNUM CLEAN CITY HALL 12/03/25 101-265-818.000 | 12/31/2025 JMANGAN CLEAN CITY HALL 12/03/25 | 12/31/2025 | 50.00 50.00 | 50.00 | open | N 12/31/2025 |
| 1242025 439 0000018064 | TOM NEWNUM CLEAN CITY HALL 11/26/2025 101-265-818.000 | 12/31/2025 JMANGAN CLEAN CITY HALL 11/26/2025 | 12/31/2025 | 50.00 50.00 | 50.00 | open | N 12/31/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

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|---------------------------|--|--|------------|-------------------|------------|--------|---------------------|
| 7930 0000018065 | MIDWAY ELECTRIC, INC. INSTALL FT#10 THINK WIRE DPW 101-265-818.000 | 12/31/2025 JMANGAN INSTALL FT#10 THINK WIRE DPW | 12/31/2025 | 801.35 801.35 | 801.35 | Open | N 12/31/2025 |
| 1242025 449 0000018066 | FRONTIER DPW LOCAL PHONE 101-441-851.000 | 12/31/2025 JMANGAN DPW LOCAL PHONE | 12/31/2025 | 140.09 140.09 | 140.09 | Open | N 12/31/2025 |
| 1242025 454 0000018067 | FRONTIER IRP LOCAL PHONE 591-541-851.000 | 12/31/2025 JMANGAN IRP LOCAL PHONE | 12/31/2025 | 273.68 273.68 | 273.68 | Open | N 12/31/2025 |
| 12092025 0000018068 | CITY OF HARTFORD S25 COLLECTED 9/30-10/15/2025 703-000-214.101 | 12/31/2025 JMANGAN S25 COLLECTED 9/30-10/15/2025 | 12/31/2025 | 0.00 22,522.83 | 0.00 | Void | N 12/31/2025 |
| 12092025 0000018069 | BRIAN GAGE REIMBURSE FOR HALLOWEEN CANDY - 217-301-956.000 | 12/31/2025 POLICE R JMANGAN REIMBURSE FOR HALLOWEEN CANDY - POLICE R | 12/31/2025 | 123.42 123.42 | 123.42 | Open | N 12/31/2025 |
| 1815494 0000018070 | BEST WAY DISPOSAL INC DPW TRASH SERVICE 101-441-818.000 | 12/31/2025 JMANGAN DPW TRASH SERVICE | 12/31/2025 | 163.03 163.03 | 163.03 | Open | N 12/31/2025 |
| 1815495 0000018071 | BEST WAY DISPOSAL INC CITY HALL TRASH SERVICE 101-265-818.000 | 12/31/2025 JMANGAN CITY HALL TRASH SERVICE | 12/31/2025 | 120.19 120.19 | 120.19 | open | N 12/31/2025 |
| 1815484 0000018072 | BEST WAY DISPOSAL INC WWTP TRASH SERVICE 590-565-818.000 | 12/31/2025 JMANGAN WWTP TRASH SERVICE | 12/31/2025 | 124.78 124.78 | 124.78 | open | N 12/31/2025 |

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|-----------------------------|--|--|------------|------------------------------------|------------|--------|---------------------|
| 12092025 1129 0000018073 | INDIANA MICHIGAN POWER ELECTRIC 202-474-921.000 101-441-921.000 | 12/31/2025 JMANGAN ELECTRIC ELECTRIC | 12/31/2025 | 1,389.40 1,116.22 273.18 | 1,389.40 | Open | N 12/31/2025 |
| 389772 0000018074 | PVS TECHNOLOGIES, INC. BULK FERRIC CHLORIDE FOR WWTP 590-565-730.000 | 12/31/2025 JMANGAN BULK FERRIC CHLORIDE FOR WWTP | 12/31/2025 | 7,749.64 7,749.64 | 7,749.64 | Open | N 12/31/2025 |
| 5120311 0000018075 | TRACE ANALYTICAL LABORATORIES SULFATE 590-565-818.000 | 12/31/2025 JMANGAN NOVEMBER 2025 - MERCURY | 12/31/2025 | 892.50 892.50 | 892.50 | Open | N 12/31/2025 |
| 12092025 1200 0000018076 | VILLAGE OF PAW PAW LAB ANALYSIS 591-560-818.000 | 12/31/2025 JMANGAN LAB ANALYSIS | 12/31/2025 | 120.00 120.00 | 120.00 | Open | N 12/31/2025 |
| 12092025 1210 0000018077 | FRONTIER DPW LOCAL PHONE 101-441-851.000 | 12/31/2025 JMANGAN DPW LOCAL PHONE | 12/31/2025 | 140.09 140.09 | 140.09 | Open | N 12/31/2025 |
| 12092025 1213 0000018078 | FRONTIER IRP LOCAL PHONE 591-541-851.000 | 12/31/2025 JMANGAN IRP LOCAL PHONE | 12/31/2025 | 273.68 273.68 | 273.68 | Open | N 12/31/2025 |
| 25-043-3 0000018079 | MCKENNA DDA & TIF PLAN - CONTINUED PROGRESS 101-000-081.248 | 12/31/2025 JMANGAN DDA & TIF PLAN - CONTINUED PROGRESS | 12/31/2025 | 960.00 960.00 | 960.00 | Open | N 12/31/2025 |
| 482652 0000018080 | CLEAN EARTH ENVIRONMENTAL SER VACTOR SERVICES 590-537-818.000 | 12/31/2025 JMANGAN VACTOR SERVICES | 12/31/2025 | 1,597.80 1,597.80 | 1,597.80 | Open | N 12/31/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

POSTED AND UNPOSTED

OPEN AND PAID

Item 10.

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------------------------|---|----------------------------|------------|--|------------|--------|---------------------|
| 12092025 1253 0000018081 | KELLOGG HARDWARE MISC HARDWARE SUPPLIES FOR 101-441-730.000 590-565-730.000 591-560-730.000 | 12/31/2023 JMANGAN | 12/31/2023 | 1,041.76 218.00 248.91 574.85 | 1,041.76 | Open | N 12/31/2025 |
| 2904 0000018082 | PC SERVICES I.T. HOURS 101-233-818.000 | 12/31/2025 JMANGAN | 12/31/2025 | 1,073.75 1,073.75 | 1,073.75 | Open | N 12/31/2025 |
| 1213463 0000018083 | ICMA MEMBERSHIP PMTS ANNUAL MEMBERSHIP FOR CITY MANAGER NICOL 101-172-959.000 | 12/31/2024 JMANGAN | 12/31/2024 | 519.00 519.00 | 519.00 | Open | N 12/31/2025 |
| 1292025 123 0000018084 | THE TRI-CITY RECORD AUTHORIZE ISSUANCE OF MI TRANSPORTATION 202-451-900.000 203-451-900.000 | 12/31/2025 JMANGAN | 12/31/2025 | 2,015.60 1,007.80 1,007.80 | 2,015.60 | Open | N 12/31/2025 |
| 12092025 0000018085 | THE TRI-CITY RECORD MEMORIAL DAY ADVERTISEMENT 101-215-900.000 | 12/31/2025 JMANGAN | 12/31/2025 | 223.00 223.00 | 223.00 | Open | N 12/31/2025 |
| 25-021-6 0000018086 | MCKENNA CONTINUED PROGRESS ON MASTER PLAN 101-701-818.000 | 12/31/2025 JMANGAN | 12/31/2025 | 2,675.00 2,675.00 | 2,675.00 | Open | N 12/31/2025 |
| 24-101-11 0000018087 | MCKENNA PROFESSIONAL SERVICES 249-371-818.004 | 12/31/2025 JMANGAN | 12/31/2025 | 787.50 787.50 | 787.50 | Open | N 12/31/2025 |
| 11378958 0000018088 | STATE OF MICHIGAN NPDES ANNUAL PERMIT FEE FOR WWTP 590-565-818.000 | 12/31/2025 JMANGAN | 12/31/2025 | 1,950.00 1,950.00 | 1,950.00 | Open | N 12/31/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

POSTED AND UNPOSTED

OPEN AND PAID

Item 10.

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------------------------|---|---|------------|--------------------------|------------|--------|---------------------|
| 120920025 146 0000018089 | AUTO-WARES GROUP DPW TRUCK 101-441-930.000 | 12/31/2025 JMANGAN DPW TRUCK | 12/31/2025 | 112.51 112.51 | 112.51 | Open | N 12/31/2025 |
| 5304814707 0000018090 | CINTAS CORPORATION DPW SUPPLIES 101-441-730.000 | 12/31/2025 JMANGAN OPERATING SUPPLIES | 12/31/2025 | 84.36 84.36 | 84.36 | Open | N 12/31/2025 |
| 12092025 152 0000018091 | MICHAEL BANIC OCCUPANCY INSPECTIONS 249-371-818.003 | 12/31/2025 JMANGAN OCCUPANCY INSPECTIONS | 12/31/2025 | 60.00 60.00 | 60.00 | Open | N 12/31/2025 |
| 12092025 157 0000018092 | WALTER L DE VISSER JR MECHANICAL PERMIT #CH25007 249-371-818.000 | 12/31/2025 JMANGAN MECHANICAL PERMIT #CH25007 | 12/31/2025 | 126.00 126.00 | 126.00 | Open | N 12/31/2025 |
| 1292025 256 0000018093 | MICHIGAN RURAL WATER ASSOC. ANNUAL MEMBERSHIP 591-560-956.000 | 12/31/2025 JMANGAN ANNUAL MEMBERSHIP | 12/31/2025 | 235.00 235.00 | 235.00 | Open | N 12/31/2025 |
| 1292025 0000018094 | EXCEL PROPANE PROPANE WWTP 590-565-748.000 | 12/31/2025 JMANGAN PROPANE WWTP | 12/31/2025 | 865.22 865.22 | 865.22 | Open | N 12/31/2025 |
| 873700 0000018095 | FLEIS & VANDENBRINK PROJECT NO: 873700 IPP UPDATE 590-565-818.000 | 12/31/2025 JMANGAN CONTRACTUAL SERVICES | 12/31/2025 | 2,300.00 2,300.00 | 2,300.00 | open | N 12/31/2025 |
| 357879 0000018096 | CIVICPLUS LLC AGENDA & MEETING MANAGEMENT 101-265-818.000 | 12/31/2025 JMANGAN MUNICODE MEETINGS PREMIUM ANNUAL RENEWAL | 12/31/2025 | 3,400.00 3,400.00 | 3,400.00 | open | N 12/31/2025 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

POSTED AND UNPOSTED

OPEN AND PAID

Item 10.

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|------------|---------------------------------------|--------------------------------------|------------|----------------|------------|--------|---------------------|
| 357927 | | | | | | | |
| 0000018097 | CIVICPLUS LLC | 12/31/2025 | 12/31/2025 | 2,607.41 | 2,607.41 | Open | N |
| | WEB OPEN PLATFORM ANNUAL MAINTENANCE | JMANGAN | | | | | 12/31/2025 |
| | 101-265-818.000 | WEB OPEN PLATFORM ANNUAL MAINTENANCE | | 2,607.41 | | | |

| | | | | | |
|-----------------------------------|----|-----------|---------|------------|-----------|
| # of Invoices: | 92 | # Due: 56 | Totals: | 712,883.97 | 91,502.12 |
| # of Credit Memos: | 0 | # Due: 0 | Totals: | 0.00 | 0.00 |
| Net of Invoices and Credit Memos: | | | | 712,883.97 | 91,502.12 |

--- TOTALS BY FUND ---

| | | |
|----------------------------------|------------|-----------|
| 101 GENERAL FUND | 56,558.10 | 19,480.58 |
| 202 MAJOR STREET FUND | 2,609.77 | 2,124.02 |
| 203 LOCAL STREET FUND | 1,007.80 | 1,007.80 |
| 217 POLICE RESERVES | 123.42 | 123.42 |
| 249 BUILDING DEPARTMENT FUND | 973.50 | 973.50 |
| 453 DWSRF-LEAD & COPPER PROJECT | 616,710.85 | 48,426.04 |
| 455 60TH AVE SIDEWALK EXTENSION | 9,980.60 | 0.00 |
| 473 ELY PARK IMPROVEMENT PROJECT | 250.00 | 0.00 |
| 590 SEWER FUND | 21,411.98 | 17,889.55 |
| 591 WATER FUND | 3,257.95 | 1,477.21 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|----------------------------------|-----------|-----------|
| 000 | 11,679.85 | 6,472.91 |
| 172 City Manager | 615.47 | 519.00 |
| 215 Clerk | 344.77 | 223.00 |
| 223 Independent Audit | 25,500.00 | 0.00 |
| 233 Central Supply | 1,251.88 | 1,230.45 |
| 253 Treasurer | 86.77 | 0.00 |
| 262 Elections | 823.91 | 0.00 |
| 265 City Hall & Grounds | 7,688.96 | 7,028.95 |
| 266 Legal Services | 252.00 | 0.00 |
| 301 Police Department | 535.17 | 193.41 |
| 371 Building Inspector | 973.50 | 973.50 |
| 441 Public Works Department | 2,088.88 | 1,261.28 |
| 447 ELY PARK IMPROVEMENT | 250.00 | 0.00 |
| 451 Street Construction | 2,015.60 | 2,015.60 |
| 474 Traffic Services | 1,601.97 | 1,116.22 |
| 537 Sewer System-Genl Operations | 1,597.80 | 1,597.80 |
| 541 Iron Removal PlantOperations | 2,000.88 | 547.36 |
| 560 Water Distribution System | 1,257.07 | 929.85 |
| 565 Sewer Treatment Plant | 14,835.41 | 14,519.35 |
| 575 Sewer Lift Stations | 4,978.77 | 1,772.40 |
| 701 PLANNING COMMISSION | 2,675.00 | 2,675.00 |

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 11/25/2025 - 12/09/2025

POSTED AND UNPOSTED

OPEN AND PAID

Item 10.

Invoice Number

| Inv Ref # | Vendor Description GL Distribution | Invoice Date Entered By | Due Date | Invoice Amount | Amount Due | Status | Posted Post Date |
|-----------|--|----------------------------|----------|----------------|------------|--------|---------------------|
| | 751 PARKS & RECREATION | | | 1,479.90 | 0.00 | | |
| | 760 Cultural Programs | | | 1,658.96 | 0.00 | | |
| | 902 Capital Construction | | | 626,691.45 | 48,426.04 | | |

JOURNAL TOTALS BY FUND REPORT FOR CITY OF HARTFORD
For Check Dates 11/25/2025 to 12/09/2025

| Fund | Item | Amount |
|----------------------|-----------------|-----------|
| Totals For Fund: 101 | | |
| | Gross Payment: | 23,565.10 |
| | Net Payment: | 17,088.56 |
| | Total Payroll: | 25,275.96 |
| | -- Expenses -- | |
| | MEDICARE_ER | 324.26 |
| | SOCSEC_ER | 1,386.60 |
| | Total Expenses: | 1,710.86 |
| Totals For Fund: 202 | | |
| | Gross Payment: | 797.24 |
| | Net Payment: | 540.57 |
| | Total Payroll: | 853.09 |
| | -- Expenses -- | |
| | MEDICARE_ER | 10.58 |
| | SOCSEC_ER | 45.27 |
| | Total Expenses: | 55.85 |
| Totals For Fund: 203 | | |
| | Gross Payment: | 1,918.86 |
| | Net Payment: | 1,457.33 |
| | Total Payroll: | 2,060.84 |
| | -- Expenses -- | |
| | MEDICARE_ER | 26.91 |
| | SOCSEC_ER | 115.07 |
| | Total Expenses: | 141.98 |
| Totals For Fund: 590 | | |
| | Gross Payment: | 6,668.49 |
| | Net Payment: | 4,487.20 |
| | Total Payroll: | 7,152.60 |
| | -- Expenses -- | |
| | MEDICARE_ER | 91.77 |
| | SOCSEC_ER | 392.34 |
| | Total Expenses: | 484.11 |
| Totals For Fund: 591 | | |
| | Gross Payment: | 818.30 |
| | Net Payment: | 567.94 |
| | Total Payroll: | 875.76 |
| | -- Expenses -- | |
| | MEDICARE_ER | 10.89 |
| | SOCSEC_ER | 46.57 |
| | Total Expenses: | 57.46 |
| Totals For all Funds | | 36,218.25 |



City of Hartford * County of Van Buren * State of Michigan

City Manager's Monthly Update Staff Update

December 15, 2025

Audit:

A special meeting is needed this month to present the draft Audit.

Spark Grant/DNR/Council Michigan Foundations:

Signed contracts for the ELY park project.

Master Plan:

Please see the attached presentation from McKenna to the Planning Commission.

Surf Internet:

Surf is working in the last section of the city. We will have a ribbon-cutting ceremony on Friday, December 12th, at 2:00 pm.

Treasurer's Department:

The city opened an MI CLASS account to invest its funds. MI CLASS rates are currently at 4%, while Honor's rate is only 0.25%. That's a significant difference. So far, I have transferred \$1 million from Sturgis Bank (general fund) and \$1.8 million from Honor Bank (general fund) into our MI CLASS account. Closed an Honor's CD that was giving us a little over a 1% interest rate. We are working to reduce the number of bank accounts the city has with Honor Bank and Sturgis Bank. Tax bills were sent out on time, before December 1st.

Staff Meetings:

I started meeting with the WWTP and DPW staff every Monday to discuss the week's priorities and address staff concerns. I will begin meeting with the Police Department in January. Also, I have been meeting with Mayor Danger weekly.

Mayor and City Commissioners Retreat/Workshop:

I want to schedule a retreat/workshop for a Saturday morning in January to discuss the city manager's goals, the mayor's/city commissioners' goals for the city manager, and 2026 priorities. After the mayor/city commission retreat, I will schedule a retreat/workshop for all staff on a Saturday morning to discuss 2026 priorities and to include departmental goals. I'm proposing Saturday, January 24th or 31st, from 9 am – 2 pm.

WWTP:

Agenda item to hire legal counsel to assist with the local IPP user. We are focused on equipment maintenance, lab cleaning, and compliance with EGLE's requirements for lab upkeep.

19 West Main St * Hartford * MI * 49057 * 269-621-2477 * 269-621-2054 Fax

www.cityofhartfordmi.org

Department of Public Works:

DPW staff have done a commendable job keeping up with the first significant snowfall during their first winter. Decorations are being installed this week inside City Hall. DPW cleared the snow from the sidewalks entirely on both sides of Main Street. The Christmas decorations are on the light poles downtown.

Open Positions:

DPW Laborer

Election/Utility Clerk

Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:

See Wightman's update

West Main Street Improvements – W. City Limits to Center Street:

See Wightman's Report

Respectfully Submitted,



Nicol Pulluian

City Manager

CITY MANAGER'S GOALS
JULY 1, 2025 - JUNE 30, 2026
NICOL BROWN

| GOALS | | STEPS TO REACH GOAL | WHO IS INVOLVED | UPDATE JULY | UPDATE AUGUST | UPDATE SEPTEMBER | UPDATE OCTOBER | UPDATE NOVEMBER | UPDATE DECEMBER |
|-------|---|--|--|---|--|---|---|--|--|
| 1 | Downtown Buildings | Investigate ownership of downtown business owners | Community Office, State Land Bank, MEDC, MSHDA Business Owners McKenna | Have not started Signed contract with McKenna | Have not started | Have not started | Will start next month for a winter project | mayor/city commission retreat. | mayor/city commission retreat. |
| | Update DDA Plan | Send letter, call, or meet with building owners to discuss plans | | Have not started | Have not started | Have not started | Planning for Spring 2026 | Planning for Spring 2026 | Planning for Spring 2026 |
| | | Setup a meeting with local and state agencies to talk about funding | | Have not started | Have not started | Have not started | Planning for Spring 2026 | Planning for Spring 2026 | Planning for Spring 2026 |
| | | Hired McKenna to complete the plan | | | Meeting was canceled | Board approved an amendment to McKenna's contract | Did not have a quorum | McKenna presented on items to go into the DDA Plan. Presented a new DDA TIF district. | Look over DDA recommended new boundary |
| 2 | Master Plan, zoning map, & zoning ordinance update | Hired McKenna to complete the plans | McKenna Steering Committee Planning Commission | Introduction with City Commission and Planning Commissioners Bus Tour of downtown Community meeting | Hillary from McKenna is working with the Planning Commission. Reviewing proposed zoning ordinance | Hillary from McKenna is working with the Planning Commission. Reviewing proposed zoning ordinance | Hillary from McKenna is working with the Planning Commission. Reviewing the proposed zoning ordinance, land use, and zoning map | Hillary from McKenna is working with the Planning Commission. The planning commission reviewed the existing zoning map and the future land use map. The Planning Commissioners expressed their concerns about the future land-use map. | Hillary sent an updated future land-use map that the planning commission reviewed this week. |
| 3 | DPW Safety Training for Staff | Look for safety videos Watch safety videos - current employees New Employees watch safety videos | DPW Supervisor MML | Have not started | Meet MML insurance Liability representative. He showed me where to find the safety videos that MML has online. | I have safety videos to share with DPW superintendant CM and DPW Super. meet to discuss a plan. Start Jan. 2026 | I have safety videos to share with DPW superintendant CM and DPW Superintendent will meet next month to discuss a plan. Start Jan. 2026 | Safety videos will be one of the topics at the weekly Monday meetings with DPW. We will set up a schedule for staff to watch safety videos. Start Jan. 2026 | Safety videos will be one of the topics at the weekly Monday meetings with DPW. We will set up a schedule for staff to watch safety videos. Start Jan. 2026 |
| 4 | Code Enforcement - Review Code Enforcement Ordinances for updates. Update forms, letters, and signs | Chief Matthews talks to Prosecutor | Brian Matthews | Brain met with prosecutor. Meeting with an attorney to review proposal | Traning on CD module with BS&A | Traning on CD module with BS&A | Learning CD module of BS&A | Learning CD module of BS&A | Meeting with an attorney that specilizes in code enforcement |
| | | Find an attorney that help with enforcment Compare City forms with other communities | RoxAann | | Chief has implemented a violation template for his staff | | | I plan to meet with the city of Decatur city manager to discuss how they enforce their ordinances in regards to blight. | I plan to meet with the city of Decatur city manager to discuss how they enforce their ordinances in regards to blight. |

CITY MANAGER'S GOALS
JULY 1, 2025 - JUNE 30, 2026
NICOL BROWN

| | GOALS | STEPS TO REACH GOAL | WHO IS INVOLVED | UPDATE JULY | UPDATE AUGUST | UPDATE SEPTEMBER | UPDATE OCTOBER | UPDATE NOVEMBER | UPDATE DECEMBER |
|---|--|---|---|--|---|---|---|---|---|
| 5 | <p>WWTP - Upgrade the lab equipment and update the filing system in the lab offices. Review recommendation from the new operator on the EQ Tank and UV equipment for disinfection. Deep cleaning for the lab.</p> <p>Update IPP, Update Sewer Ordinance, and update local limits</p> | <p>Purchase new lab equipment</p> <p>Staff clean out old files and create new filing system</p> <p>Hire cleaning company for a deep Clean</p> | <p>Quentin Clark WWTP staff</p> <p>F&V</p> <p>Wightman - Mary James J.</p> | <p>Engineering company recommendaton for IPP is gong before the commisson on July</p> <p>New Operator becoming familiar with plant</p> | <p>Ordering lab equipment</p> <p>Scheduled meeting with F&V</p> <p>Have not started</p> | <p>Ordering lab equipment</p> <p>Staff meet with F&V to kick-off IPP</p> <p>IPP violation letter was mailed out</p> <p>Have not started</p> | <p>EQ Tank and Clarifiers are running. Lab equipment is being ordered.</p> <p>Follow-up via email on IPP violation letter.</p> <p>Staff is starting to clean the lab and order liners for shelves and disposing old supplies and chemicals.</p> | <p>Met with Mary, Abonmarche, and Quentin to discuss the EQ tank and UV Light. We are working together to be able to give the commission a recommendation in regards to the UV light vs Chlorine storage tank</p> <p>Staff went to a WWTP Lab training. Staff is cleaning and reorganizing the lab.</p> | <p>Met with Mary, Abonmarche, and Quentin to discuss the EQ tank and UV Light. We are working together to be able to give the commission a recommendation in regards to the UV light vs Chlorine storage tank</p> <p>Staff will be attending closed confinement space training.</p> |
| 6 | <p>Police Dept - Millage vs Special Assessment</p> <p>DPW - Millage vs Special Assessments</p> | <p>Survey the community regarding millage vs Special Assessment</p> <p>Increase Millage - Headlee Amendment</p> | <p>Roger Swet Brian Matthews</p> <p>Ricky Ricks Marketing ompany Deputy Clerk</p> | <p>Talking to commissioners regarding various options</p> | <p>Holding until December to start planning</p> <p>Holding until December to start planning</p> | <p>Holding until December to start planning</p> <p>Holding until December to start planning</p> | <p>Holding until December to start planning</p> <p>Holding until December to start planning</p> | <p>Holding until December to start planning</p> <p>Holding until December to start planning</p> | <p>Need to put in upcoming budget for attorney fees</p> |
| 7 | <p>Update Employee Handbook</p> | <p>Update</p> <p>Staff Review Changes @ Dept Head Meeting</p> <p>Send changes to Attorney</p> <p>Recommendation to City Commission</p> <p>Implement</p> | <p>Nick Curio</p> <p>Dept Head Staff</p> | <p>Have not started</p> | <p>Have not started</p> | <p>Have not started</p> | <p>Have not started</p> | <p>Have not started</p> | <p>Have not started</p> |
| 8 | <p>Provide staff support in the Treasurers' Dept.</p> | <p>Training for the Treasurer on posting adjustments before audit.</p> <p>Review and update policies and processes in the Treasury Dept.</p> | <p>Hungerford Pam Schultz</p> <p>Deputy Clerk</p> | <p>Signed contract with Hungerford staff</p> <p>Staff started meeting wth Hungerford staff</p> | <p>Submitted June anaylsis and discussed</p> | <p>Kick-off meeting with auditors & Hungerford for the audit</p> | <p>Hungerford is working with L&A to assist Pam with the information that is needed for the audit</p> | <p>Joe with L&A is working in the treasurer's dept.</p> <p>His focus will be on printing and mailing tax bills. Looking at several banks and bank accounts to simplify banking for staff.</p> | <p>Joe with L&A is working in the treasurer's dept. Joe will attend the city commission retreat to give an update</p> |

CITY MANAGER'S GOALS
JULY 1, 2025 - JUNE 30, 2026
NICOL BROWN

| GOALS | STEPS TO REACH GOAL | WHO IS INVOLVED | UPDATE JULY | UPDATE AUGUST | UPDATE SEPTEMBER | UPDATE OCTOBER | UPDATE NOVEMBER | UPDATE DECEMBER |
|-------|------------------------------|-----------------|-------------|---------------|------------------|----------------|-----------------|-----------------|
| | Setup a process for year end | | | | | | | |

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED NOVEMBER 24, 2025

Item 13.

Commissioners Present: Peter Aranda; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden;
Mayor Jane M. Danger

Commissions Absent:

Staff Present: Mangan, Pulluian; Poole; Ricks; Senard

Deputy Clerk Senard swore in elected officials: Mayor Jane M. Danger, Commissioners Lindsay Morsaw, Nancy Spoula, and Charles Weeden.

Mayor Jane M. Danger called the meeting to order at 5:30pm.

Motion by Commissioner Weeden, supported by Commissioner Spoula, to nominate Commissioner Miller as Mayor Pro-Tem.

Motion carried 5 – 0 (Miller Abstained)

Pledge of Allegiance was said.

Motion by Commissioner Miller, supported by Commissioner Morsaw, to approve the agenda as presented.

Motion carried 6 – 0

Guests:

- Mickey Bittner, Wightman – Project Updates

Public Comment:

- State Senate Candidate

Communications:

- November 27-28 – City Hall Closed in Observance of Thanksgiving
- December 6 – Christmas in Hartford at the Library, Lighted Parade & Convoy
- December 15 – City Commission Meeting
- December 24-26 – City Hall Closed in Observance of Christmas
- December 31-January 2, 2026 – City Hall Closed in Observance of New Year
- Winter Tax bills are available December 1 and are due on Monday, March 2, 2027 due to February 28, 2026 is on a Saturday.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Van Buren Conservation District – October 2025 Program Information
- A. **Police & Ordinance** – Sargent Poole, report on file;
- B. **Fire Department** – Robbie Harting, Chief, report on file; beginning a junior cadet program.
- C. **Ambulance** – report on file
- D. **Van Buren County** – no representative
- E. **Public Works** – Ricky Ricks Supervisor, report on file, leaves and brush pick-up, putting away trash cans and flower pots for the winter.
- F. **Iron Removal Plant** – Quinten Clark, report on file;
- G. **Wastewater Treatment Plant** – Quinton Clark, report on file;
- H. **Treasurers, Investment & List of Bills** – List of Bills \$172,048.14;

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED NOVEMBER 24, 2025

Item 13.

- I. **City Manager** –report on file –Audit; Spark Grant/DNR/Council Michigan Foundation; Master Plan; BS&A; Surf Internet; Treasurer’s Department; Van Buren County City Managers; Staff Meetings; Mayor & City Commissions Retreat/Workshop; WWTP.

Approval of Commission Minutes:

Motion by Commissioner Spoula, supported by Commissioner Aranda, to approve the minutes of the October 27, 2025 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 – 0

Motion by Commissioner Morsaw, supported by Commissioner Aranda, to approve the minutes of the November 3, 2025 Special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 - 0

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to approve the minutes of the November 19, 2025 Special business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 - 0

Approval of Reports:

Motion by Commissioner Spoula, supported by Commissioner Aranda, to approve the November 24, 2025 list of bills to be paid in the amount of \$172,048.14.

Motion carried 6 – 0

Motion by Commissioner Miller, supported by Commissioner Spoula, to accept the October 2025 reports of Officers, Boards & Committees and place them on file.

Motion carried 6 – 0

Goals/Objectives: None Discussed

Old Business:

- Discuss & Consider – Ely Park Decorations
Discussion: City Manager is recommending decorating Ely Park the DDA has approved 50% of the cost to decorate the Park. Mayor Danger stated the Christmas Parade route will not be going as far as City Hall or the Park.
- Discuss & Consider – City Hall Decorations
Discussion: City Manager is recommending decorating City Hall at a cost of \$3,318.00.

New Business:

- Discuss & Consider – Filling of Commission Seat Vacancy
Discussion: Commissioner Danager resigned her seat to accept the Mayor Seat. Recommend publishing the vacancy in the newspaper to accept letters of interest. Council set the deadline for December 10, at 5:00pm. Commission will review the letters and appoint someone at the December Council meeting.
- Discuss & Consider – Sampling Plan & MAHL Study Analysis
Discussion: Recommendation to approve the Sampling Plan and accept the proposal from Trace Analytical Laboratories for \$17,697 to perform the sampling the analytical services.

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED NOVEMBER 24, 2025

Item 13.

- Discuss & Consider – 2026 Council Meeting Schedule
Discussion: Mayor Danger suggested moving the 2026 meetings to 6pm.

Motion by Commissioner Aranda, supported by Commissioner Miller, to approve the 2026 Council Meeting Schedule changing the Commission Meeting time to 6pm beginning with the January meeting.
Motion carried 6 – 0

- Discuss & Consider – Spark Grant Ely Park Improvement Award Construction Bid
Discussion: Recommendation to approve the construction bids for Ely Park Improvements, Play Environment Design in the amount of \$168,042.00, and BG Construction & Engineering \$455,169.
- Discuss & Consider – Sick & Vacation Payout for Pamela Shultz
Discussion: Recommended the City pay out 50% of sick & vacation time, totaling \$5,486.00

Motion by Commissioner Weeden, supported by Commissioner Aranda, to follow the handbook on sick & vacation payout.
Motion carried 5 – 1 (Danger)

Resolutions, Ordinance, Proclamation's:

- Discuss & Consider – Resolution 2025 – 066 Decorating Ely Park

Motion by Commissioner Aranda, supported by Commissioner Spoula, to adopt Resolution 2025 – 066 decorating Ely Park in the amount of \$1,500.00.
Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 072 Decorating City Hall

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 072 in the amount of \$3,318.00.
Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 073 Sampling Plan & MAHL Study Analysis

Motion by Commissioner Miller, supported by Commissioner Aranda, to adopt Resolution 2025 – 073 Sampling Plan & MAHL Study Analysis in the amount of \$17,697.00.
Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 074 Signatory's on Financial Accounts

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to adopt Resolution 2025 – 074 Signatory's on Financial Accounts.
Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 075 Ely Park Improvements Award Construction Bid

Motion by Commissioner Miller, supported by Commissioner Morsaw, to adopt Resolution 2025 – 075 Ely Park Improvements Award Construction Bids in the amount of \$168,042 to Play Environment Design & \$455,169 to BG Construction & Engineering.
Motion carried 6 – 1 (Weeden)

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED NOVEMBER 24, 2025

Item 13.

Adjournment:

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to adjourn the meeting at 6:54pm.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

RECEIVED
DEC 01 2025
CITY OF HARTFORD

Matthew Walls

205 East Main Street
Hartford, MI 49057
269-876-7216
mjwalls@hotmail.com

November 29, 2025

Hartford City Council

Attn: City Manager Nicol Pulluam
19 West Main Street
Hartford, MI 49057

Dear City Manager Pulluam and Commissioners of the Hartford City Council,

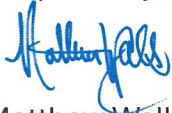
I am writing to respectfully submit my letter of interest for the open City Commissioner position. Having lived in Hartford for the majority of my life, my roots, experiences, and values are deeply tied to this community. Hartford is not just my hometown—it is the place that shaped me, and I am committed to giving back in a meaningful and impactful way.

Growing up here has given me a firsthand understanding of the city's history, culture, and the unique dynamics that make Hartford the community we are all proud to call home. I believe this perspective, combined with my professional experience and dedication to public service, positions me well to faithfully represent the citizens of Hartford.

It would be an honor to serve as a City Commissioner. I am committed to working collaboratively, listening to the needs of our residents, and supporting initiatives that move Hartford forward while preserving the values and traditions that define our city.

Thank you for your consideration. I welcome the opportunity to further discuss how I can contribute to the continued growth and success of Hartford.

Respectfully,



Matthew Walls



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and Hartford City Commission

FROM: Quentin Clark, President of Certified Operator Services

CC: Nicol Pulluam, City Manager

DATE: December 15, 2025

RE: **APPROVAL OF LEGAL SERVICE AGREEMENT– INDUSTRIAL PRE-TREATMENT PLAN MATTERS**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve a legal service agreement with Attorney George Davis for special legal counsel to the City.

BACKGROUND:

The city has been working with a local company that is part of the city's industrial pretreatment plan (IPP). The company is currently out of compliance; it received a notice of violation in August 2025 and three violations: phosphorus exceedance, failure to submit a semi-annual report, and failure to collect semi-annual monitoring samples. The company received fines of \$11,107. Unfortunately, the company did not respond to the city until we put pressure on them to meet in October, and we received a response in November. The company has been out of compliance several times in the past; therefore, the city is seeking special representation to assist with compliance and enforcement issues and to revise the current sewer use ordinance.

- **ASSISTANCE WITH ENFORCEMENT AND USER COMPLIANCE ISSUES:**

Attorney Davis can assist the city in achieving the goal of returning the user to compliance with applicable legal requirements, including drafting and preparation of appropriate escalated enforcement and settlement documents, communications with the user, meeting with the user, preparing appropriate user permit conditions, and taking other relevant actions, as requested by the City.

Attorney Davis prides himself on keeping his clients out of court while achieving compliance.

- **REVIEW AND RECOMMEND REVISIONS TO THE CURRENT SEWER USE ORDINANCE:**

The city's current sewer use ordinance is minimally sufficient to comply with the applicable requirements of the city's NPDES Permit and the appropriate Michigan Pretreatment Regulations. Attorney Davis can recommend improvements to the ordinance that would provide significant benefits

to the City and maximize its flexibility and authority in implementing and enforcing the IPP, including the ordinance's current civil penalty authority and cost-reimbursement provisions. The provisions could be amended at the same time the City's new local limits (currently under development with F&V) are added to the ordinance. Attorney Davis can assist in preparing the appropriate ordinance to amend the sewer use ordinance, again, as requested by the city.

OTHER REQUESTED ASSISTANCE AND SERVICES:

The city could request Attorney Davis to provide additional legal services related to the administration and implementation of its Industrial Pretreatment Program (IPP). This could involve reviewing and recommending procedures and documents associated with the IPP to ensure that IPP users meet applicable legal requirements and that the IPP serves its intended purposes effectively. Such documents might include the City's Notice of Violation and Order forms, the EGLE-required Control Authority Enforcement Response Plan, User Permit forms, and other materials found in the City's IPP Manual of Procedures. Attorney Davis possesses significant experience and expertise in the areas mentioned above.

Attorney Davis will review all necessary background documents and communications, draft essential documents, and hold meetings or teleconferences with City personnel, sewer users, and, as needed, EGLE.

RECOMMENDATION:

The item before the Commission is to approve a legal services agreement with Attorney George Davis for special legal counsel to the city at a rate of \$155 per hour.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and Hartford City Commission

FROM: Nicol Pulluam, City Manager

DATE: December 15, 2025

RE: **LETTER OF SUPPORT FOR HARTFORD LIBRARY COMMUNITY GARDEN GRANT APPLICATION**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to support the City of Hartford's public library grant application for a community garden.

DISCUSSION:

The city manager received a request from the public library to support their grant application to install a community garden. The garden would be located in the fenced area in the southwest corner of the property. The area was the preschool playground. The proposed garden would feature raised beds with ground covered with wood chips, around the exterior and between the beds. The purpose of the community garden would be to grow healthy vegetables for the library's Cooking with Families program and to promote healthy eating habits through locally grown fruits and vegetables that will be free to the community.

The community garden offers a wide range of social, economic, environmental, and health benefits. It will build stronger community connections. Creates a shared, safe gathering space for all ages and encourages civic engagement and volunteerism. Also, it will provide hands-on learning for adults and children about growing food, nutrition, ecology, and sustainability. The economic benefit could lower household grocery costs and create opportunities for adults and children to learn about entrepreneurship.

RECOMMENDATION:


The Hartford City Commission supports the City of Hartford's public library grant application for a community garden.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and Hartford City Commission

FROM: Quentin Clark, President, Certified Operator Services LLC

CC: Nicol Pulluam, City Manager 

DATE: December 15, 2025

RE: APPROVAL OF THE IRON REMOVAL PLANT MEDIA PILOT STUDY

ITEM BEFORE THE COMMISSION:

Staff recommends that the City of Hartford approve the proposal from Peerless-Midwest, Inc. for \$12,500 to conduct a catalytic (cathodic) filter media pilot study at the City's Iron Removal Plant (IRP) to evaluate long-term solutions for elevated manganese in finished drinking water.

BACKGROUND:

The City of Hartford's drinking water system relies on groundwater treated at the Iron Removal Plant for iron and manganese removal. During the 2025 EGLE Sanitary Survey, it was documented that manganese levels elevate following filter backwash cycles and, in some instances, exceed the Secondary Maximum Contaminant Level (SMCL). EGLE recommended optimization of backwash procedures and continued monitoring of pressure loss through the filters. **In response, City staff has increased both the frequency and duration of filter backwashing in an effort to improve manganese removal performance; however, these adjustments have resulted in little sustained improvement in finished water manganese levels.**

In addition, EGLE advised that if the elevated manganese issue persists, the City should consult with a qualified professional to conduct a thorough inspection and performance evaluation of the iron and manganese removal treatment system.

To comply with EGLE guidance and to avoid premature capital investment without verified performance data, the City solicited a professional pilot study proposal to evaluate an alternative catalytic filter media

PILOT STUDY OVERVIEW:

Peerless-Midwest, Inc. proposes installing and operating a representative pilot system inside the existing Iron Removal Plant using catalytic pyrolusite media. The media is a naturally mined mineral comprised

of approximately 75% manganese dioxide (MnO₂) and is NSF-61 certified for drinking water applications.

The pilot system will be operated until manganese breakthrough reaches one-half of the SMCL. The study will determine how many operational hours are achieved prior to breakthrough and evaluate long-term treatment performance under real Hartford system conditions.

Testing will include iron, manganese, and free chlorine residual monitoring using standard Hach field test methods. At the conclusion of testing, Peerless-Midwest will provide a formal engineering report detailing performance and design recommendations for potential full-scale treatment upgrades.

FINANCIAL IMPACT:

The total cost of the pilot study is \$12,500. Funding is proposed to be allocated from the City's Water Fund or applicable capital planning reserves. Completion of this pilot will reduce future financial risk by ensuring any long-term treatment upgrades are based on verified performance data rather than assumptions.

OPERATION BENEFITS:

- Improves long-term treatment reliability for iron and manganese without the need to change chemical treatment.
- Support regulatory compliance and distribution system water quality stability.
- Provides data-driven guidance for future treatment plant upgrades.
- Protect ratepayers from unnecessary capital expenditures without proven benefit.

NEXT STEPS:

Upon Commission approval, Certified Operator Services will coordinate with Peerless-Midwest to schedule the pilot unit's mobilization and installation, oversee testing, and provide operational support during the study. Upon completion, results will be presented to the Commission for consideration of long-term treatment improvements.

RECOMMENDATION:

The Hartford City Commission approves the Peerless-Midwest catalytic media pilot study. This project directly supports EGLE's regulatory guidance and is a prudent, data-driven step toward improving Hartford's finished drinking water quality.

SUPPORTING DOCUMENTS

- Peerless-Midwest Pilot Study Proposal
- EGLE 2025 Sanitary Survey
- EGLE Email Correspondence



INDUSTRIAL PRE-TREATMENT PLAN LEGAL SERVICE AGREEMENT

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Jane M. Danger on December 15, 2025

The following resolution was offered:

Moved by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the City has been working with a local business that is subject to the City’s Industrial Pretreatment Plan (IPP), and the business is currently out of compliance, having received a Notice of Violation in August 2025 and three violations- phosphorus exceedance, failure to submit a semi-annual report, and failure to collect semi-annual monitoring samples – for which the company was assessed fines totaling \$11,107; and

WHEREAS, the business did not respond to the City until pressured to meet in October 2025, and a formal response was not received until November 2025, and given the business’s repeated history of noncompliance, the City is seeking special legal representation to assist with compliance and enforcement issues and to revise the current Sewer Use Ordinance; and

WHEREAS, Attorney Davis prides himself on keeping his clients out of court while achieving compliance and can assist the City in achieving the goal of returning the user to compliance with applicable legal requirements, including drafting and preparing appropriate escalated enforcement and settlement documents, communicating and meeting with the user, preparing appropriate user permit conditions, and taking other relevant actions as requested by the City; and

WHEREAS, the City’s current Sewer Use Ordinance is only minimally sufficient to meet the applicable requirements of the City’s NPDES permit and Michigan Pretreatment Regulations, and Attorney Davis can recommend improvements that would provide significant benefits to the City and maximize its flexibility and authority in implementing and enforcing the IPP, including enhancements to the ordinance’s civil penalty authority and cost-reimbursement provisions; and

WHEREAS, these provisions could be amended concurrently with the addition of the City’s new local limits—currently under development with F&V—to the Sewer Use Ordinance, and Attorney Davis can assist in preparing the appropriate ordinance amendments as requested by the City; and

WHEREAS, the City may also request Attorney Davis to provide additional legal services related to the administration and implementation of its Industrial Pretreatment Program (IPP), including reviewing and recommending procedures and documents associated with the IPP to ensure that users meet applicable legal requirements and that the program functions effectively and as intended; and

WHEREAS, such documents may include the City’s Notice of Violation and Order forms, the EGLE-required Control Authority Enforcement Response Plan, User Permit forms, and other materials contained in the City’s IPP Manual of Procedures, and Attorney Davis possesses significant experience and expertise in these areas; and

WHEREAS, Attorney Davis will review all necessary background documents and communications, draft essential documents, and hold meetings or teleconferences with City personnel, sewer users, and, as needed, EGLE; and

NOW THEREFORE, BE IT RESOLVED, the City Commission hereby authorizes the retention of Attorney Davis to provide legal services related to the City's Industrial Pretreatment Program (IPP), at a rate of \$155 per/hour and further authorizes the City Manager to execute the agreement on behalf of the City.

YEAS: Commissioners'

NAYS: Commissioner ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 15, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: , 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 077**



IRON REMOVAL PLANT MEDIA PILOT STUDY

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Jane M. Danger on December 15, 2025

The following resolution was offered:

Moved by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the City of Hartford’s drinking water system relies on groundwater treated at the Iron Removal Plant for iron and manganese removal, and during the 2025 EGLE Sanitary Survey, it was documented that manganese levels increase following filter backwash cycles and, in some instances, exceed the Secondary Maximum Contaminant Level (SMCL); and

WHEREAS, EGLE recommended optimization of backwash procedures and continued monitoring of pressure loss through the filters, and in response, City staff have increased both the frequency and duration of filter backwashing in an effort to improve manganese removal performance; however, these adjustments have resulted in only slight and sustained improvements in finished water manganese levels; and

WHEREAS, in addition, EGLE advised that if the elevated manganese issue persists, the City should consult with a qualified professional to conduct a thorough inspection and performance evaluation of the Iron and Manganese Removal treatment system and

WHEREAS, to comply with EGLE guidance and to avoid premature capital investment without verified performance data, the City solicited a professional pilot study proposal to evaluate an alternative catalytic filter media; and

WHEREAS, Peerless-Midwest, Inc. has proposed installing and operating a representative pilot system within the existing Iron Removal Plant using catalytic pyrolusite media, a naturally mined mineral comprised of approximately 75% manganese dioxide (MnO₂) and NSF-61 certified for drinking water applications; the pilot system will operate until manganese breakthrough reaches one-half of the SMCL, allowing the study to determine the number of operational hours before breakthrough and evaluate long-term treatment performance under actual Hartford system conditions; and

WHEREAS, testing will include monitoring of iron, manganese, and free chlorine residuals using standard Hach field test methods, and at the conclusion of the pilot study, Peerless-Midwest will provide a formal engineering report detailing system performance and design recommendations for potential full-scale treatment upgrades; and

WHEREAS, the total cost of the pilot study is \$12,500, with funding proposed to be allocated from the City’s Water Fund or applicable capital planning reserves, and completion of the pilot study will reduce future financial risk by ensuring that any long-term treatment upgrades are based on verified performance data rather than assumptions; and

WHEREAS, the operation of the pilot study is expected to provide several key benefits, including improving long-term treatment reliability for iron and manganese without the need to change chemical treatment, supporting regulatory compliance and stability of distribution system water quality, providing data-driven guidance for future treatment plant upgrades, and protecting ratepayers from unnecessary capital expenditures that may not provide proven benefits; and

WHEREAS, this project directly supports EGLE's regulatory guidance and represents a prudent, data-driven step toward improving Hartford's finished drinking water quality; and

NOW THEREFORE, BE IT RESOLVED, the City Commission hereby authorizes the Peerless-Midwest catalytic media pilot study at a cost of \$12,500, and further authorizes the City Manager to execute the agreement on behalf of the City.

YEAS: Commissioners'

NAYS: Commissioner ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 15, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: , 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 078



Item 21.

HARTFORD PUBLIC LIBRARY COMMUNITY GARDEN GRANT APPLICATION LETTER OF SUPPORT

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Jane M. Danger on December 15, 2025

The following resolution was offered:

Moved by Commissioner _____, and supported by Commissioner _____.

WHEREAS, the City Manager received a request from Hartford Public Library seeking the City’s support for a grant application to install a community garden, which would be located within the fenced area in the southwest corner of the library property, and

WHEREAS, the proposed garden would feature raised beds with wood-chip ground cover around the exterior and between the beds, and its purpose is to grow healthy vegetables for the Library’s *Cooking with Families* program and to promote healthy eating habits by providing locally grown fruits and vegetables free to the community; and

WHEREAS, the community garden offers a wide range of social, economic, environmental, and health benefits, including building stronger community connections, creating a shared and safe gathering space for all ages, and encouraging civic engagement and volunteerism; and

WHEREAS, the community garden will also provide hands-on learning opportunities for adults and children about growing food, nutrition, ecology, and sustainability, while offering economic benefits by helping reduce household grocery costs and creating opportunities for participants to learn about entrepreneurship; and

NOW THEREFORE, BE IT RESOLVED, the City Commission hereby supports the Hartford Public Library’s grant application for the development of a community garden.

YEAS: Commissioners’

NAYS: Commissioner ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 15, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: , 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 079**



RESOLUTION TO APPOINT MEMBERS OF THE CITY OF HARTFORD PLANNING COMMISSION

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger on December 15, 2025 at 5:30pm.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Section 151.231(A) of the City Code provides for a 7-member Planning Commission appointed by the City Council; and

WHEREAS, Section 151.231(B) further provides that, as of the effective date of Ordinance No.335-2023, all 7 seats on the Planning Commission shall be deemed vacant by virtue of the members serving more than 3 years without reappointment, and that, for the first appointments made thereafter, two members shall be appointed to one-year terms, two members shall be appointed two-year terms, and three members shall be appointed to three-year terms such that, as nearly as possible, the terms of $\frac{1}{3}$ of all members will expire each year thereafter.

WHEREAS, the City Commission wishes to appoint members to the Planning Commission pursuant to Section 151.231(B).

NOW, THEREFORE BE IT RESOLVED,

A. The following individuals are appointed to serve on the City of Hartford Planning Commission for the terms specified below:

| | | |
|-----------------------|--------------------------------------|-----------------------------|
| 1. Joseph Lehnert | - 1 year (ending December 31, 2026) | Appointed December 15, 2025 |
| 2. Dan Danger | - 1 year (ending December 31, 2026) | Appointed December 15, 2025 |
| 3. Gage Gardner | - 2 year (ending December 31, 2026) | Appointed December 15, 2025 |
| 4. Steven Ackerman | - 2 years (ending December 31, 2027) | Appointed December 15, 2025 |
| 5. Adolfo Morales Jr. | - 2 years (ending December 31, 2027) | Appointed December 15, 2025 |
| 6. Jenine Kling | - 3 years (ending December 31, 2026) | Appointed January 22, 2024 |
| 7. Timothy Kling | - 3 years (ending December 31, 2026) | Appointed January 22, 2024 |

B. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

YEAS: Commissioners

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 15, 2025.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 080**



**RESOLUTION TO APPOINT MEMBERS OF THE CITY OF HARTFORD DOWNTOWN
DEVELOPMENT AUTHORITY**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger on December 15, 2025 at 5:30pm.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Chapter 31: City Organizations of the City Code provides for an 8-member Downtown Development Authority board appointed by Chief Executive Officer; and

WHEREAS, all 8 seats on the Downtown Development Authority shall be deemed vacant by virtue of the members serving more than 3 years without reappointment, and that, for the first appointments made thereafter, two members shall be appointed to one-year terms, two members shall be appointed two-year terms, two members shall be appointed to three-year terms and two members shall be appointed to four-year terms. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve a term of 4 years.

WHEREAS, the City Commission wishes to appoint members to the Downtown Development Authority at the recommendation of the Chief Executive Officer pursuant to Section 31.22.

NOW, THEREFORE BE IT RESOLVED; the following individuals are appointed to serve on the City of Hartford Downtown Development Authority for the terms specified below:

- | | |
|---|--|
| 1. Manuela S. Blaylock-Villota, Cozy Tea | - 1 year (ending December 31, 2026) |
| 2. Pete Sinclair, 315 N Center, Sinclair Graphics | - 1 year (ending December 31, 2026) |
| 3. Rick Stevens, Village Auto Wash | - 2 year (ending December 31, 2027) |
| 4. Sandra Banda Tavaréz, Taqueria Y Mariscos El Primo | - 2 year (ending December 31, 2027) |
| 5. Gurnamaskar Singh Sr., Singh Family Enterprise (Citgo) | - 3 year (ending December 31, 2028) |
| 6. Shayne Darling, Hometown Video | - 3 year (ending December 31, 2028) |
| 7. Brian Garland, Arrowhead Bar & Grill | - 4 year (ending December 31, 2029) |
| 8. Mark Kellogg, Kellogg Hardware | - 3 year (ending December 31, 2029) |

YEAS: Commissioners.

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on December 15, 2025
Date: December 15, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street,
Hartford MI 49057