



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, September 27, 2021 at 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT

COMMUNICATIONS

- [1.](#) Van Buren County Conservation District Update
- [2.](#) Indiana Michigan Power - Communication

REPORT OF OFFICERS BOARDS & COMMITTEES

Police & Ordinance

- [3.](#) HPD - August 2021
- [4.](#) HPD - ORDINANCE August 2021

Fire Department

- [5.](#) HFD - CHIEF August 2021

Ambulance

- [6.](#) AMB - August 2021

Van Buren County

- [7.](#) VAN BUREN COUNTY VETERANS SERVICES

Public Works

Wastewater Treatment Plant

- [8.](#) WWTP - August 2021

Treasurers, Investment & List of Bills

- [9.](#) TREASURER - August 2021

City Manager

10. CITY MANAGER -

APPROVAL OF COMMISSION MINUTES

11. August 23, 2021

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

12. Wendell Ave Improvements - Payment
13. Prospect Street Improvements - Payments
14. DDA - RESIGNATION & APPOINTMENT
15. 2 EAST MAIN ST - HOLY FAMILY HEALTHCARE SITE PLAN
16. HARTFORD LIONS CLUB REQUEST
17. PROPOSAL FOR SECTION 106 REVIEW APPLICATION PREPARATION FOR CLARK/LINDEN STREETS IMPROVEMENTS - \$2,400
18. PROPOSED NEPA ENVIRONMENTAL ASSESSMENT CLARK/LINDEN STREETS - \$2,600
19. CDBG CERTIFIED GRANT ADMINISTRATION PROPOSAL - CLARK/LINDEN STREETS IMPROVEMENT PROJECT
20. RENEWAL APPLICATION FOR COMMERCIAL MEDICAL MARIHUANA FACILITY - MED LEAF, LLC

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

21. RESOLUTION 2021-011 - AUTHORIZE ISSUANCE OF BOND ANTICIPATION NOTE

ADJOURNMENT



Resource Recovery Program Update

August 26, 2021

Van Buren County Supervisors' Meeting

Prepared by: Emily Hickmott and Jacob Diljak



2020-2021 Fiscal Year Collection Quick Facts*:

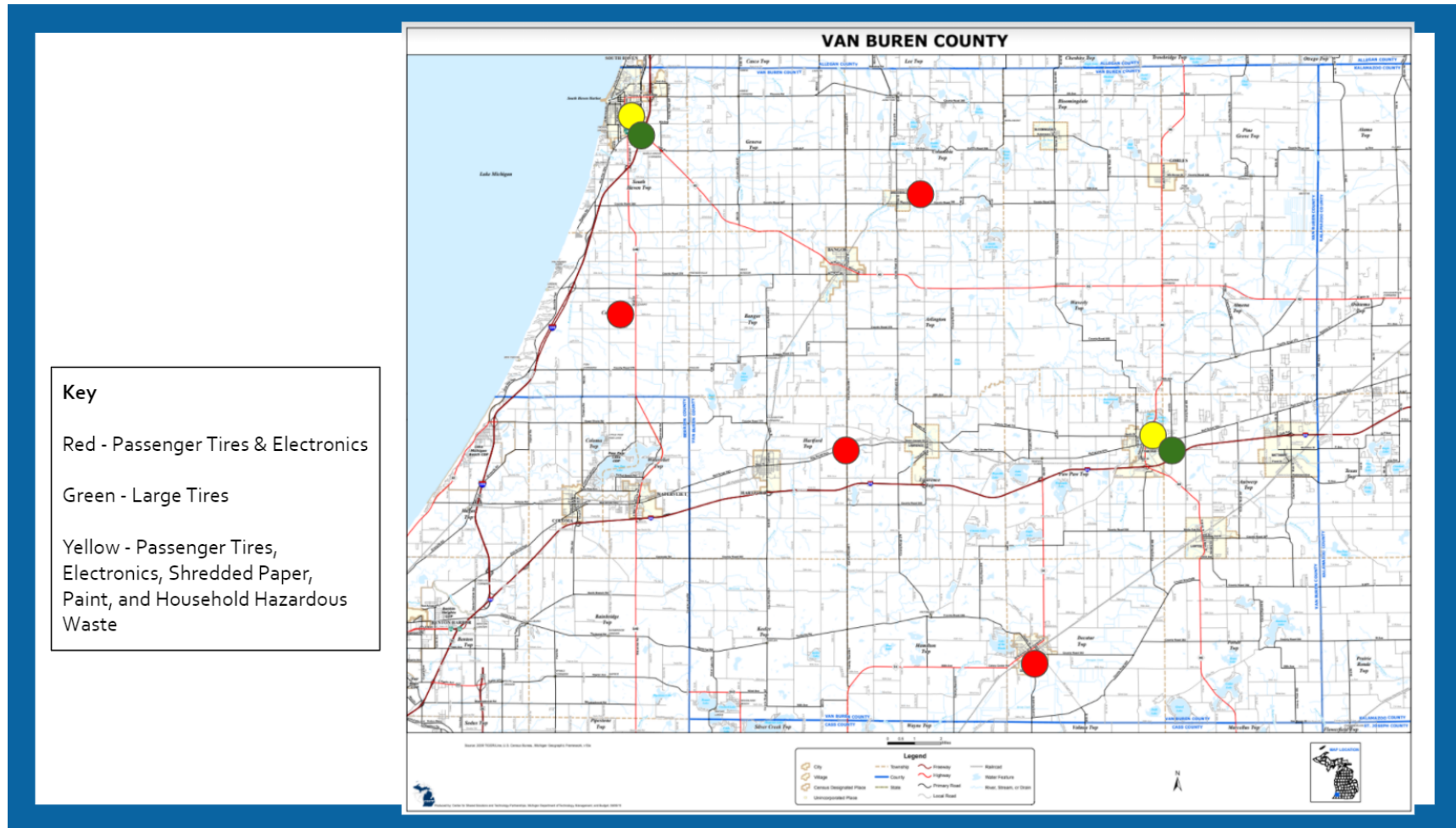
- 10 days of collections
- 6 categories of services
 - Passenger tires, large tires, paint, shredded paper, household hazardous waste, and electronics
- 668 households serviced
- 8,320 passenger tire equivalents (PTEs)
- Five 53' semi trailers full of large tires (~7,000 PTEs)
- 16,540 lbs. of paint
- 17,643 lbs. of household hazardous waste (chemicals + pesticides)
- 62,026 lbs. of electronics (accepted at collections and year-round site)
- Top 10 Participators: (see page 5 for full list, unranked)
 - 1. City of South Haven
 - 2. South Haven Township
 - 3. Paw Paw Township
 - 4. Decatur Township
 - 5. Hamilton Township
 - 6. Antwerp Township
 - 7. Lawrence Township
 - 8. Geneva Township
 - 9. Bloomingdale Township
 - 10. Pine Grove Township

**The Van Buren Conservation District's fiscal year ends September 30, so some of these numbers will change.*

Collection Annual Change:

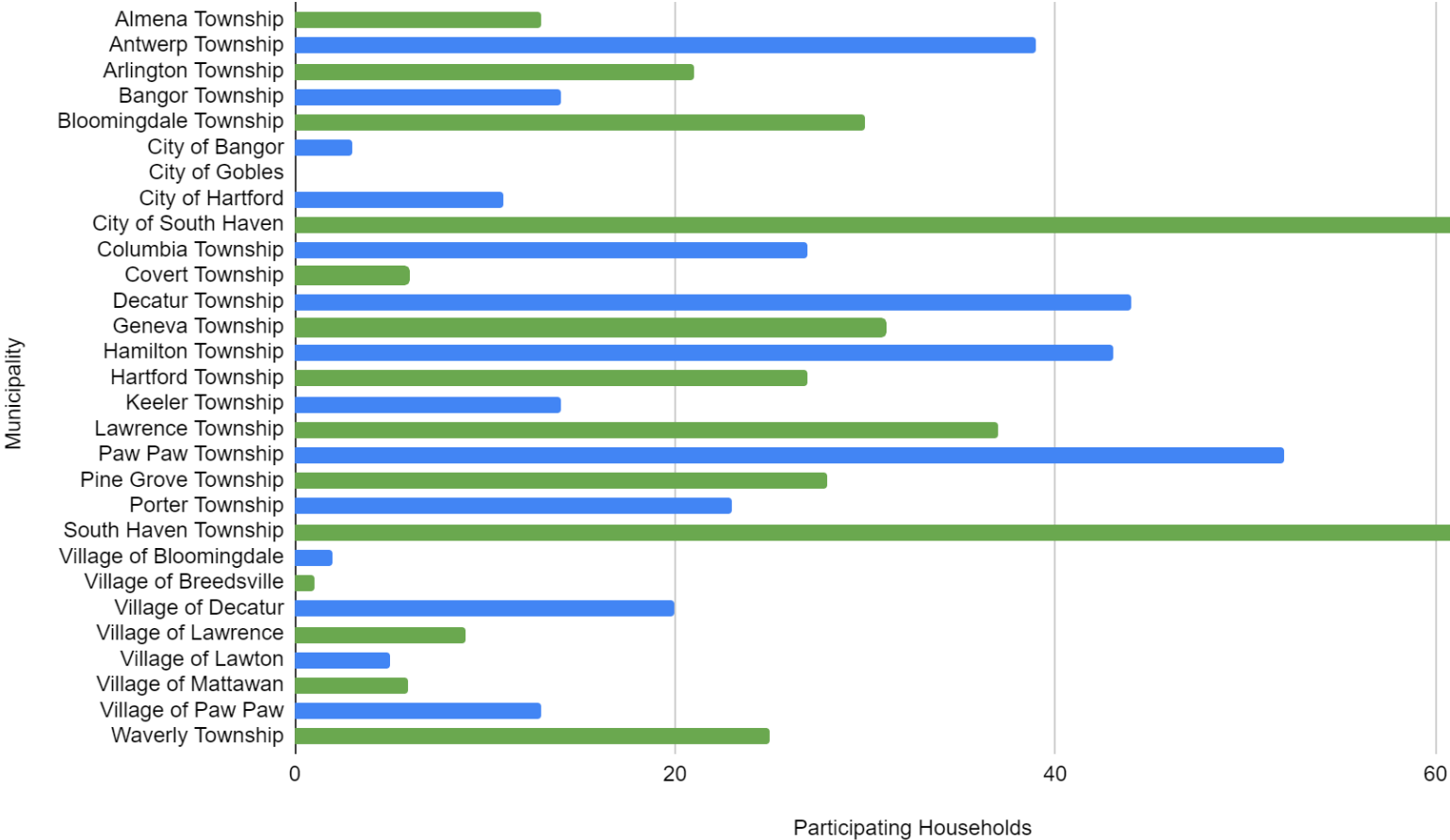
- Trending upward for all material categories and overall participation*
- Dip in upward trend during 2020 due to pandemic-related cancellation of 1 event
- See pages 4 and 5

Map: 2021 Collections by Location



Graph:

2021 Collection Participation by Municipality



Graph:

Collection Participation Annual Change Totals

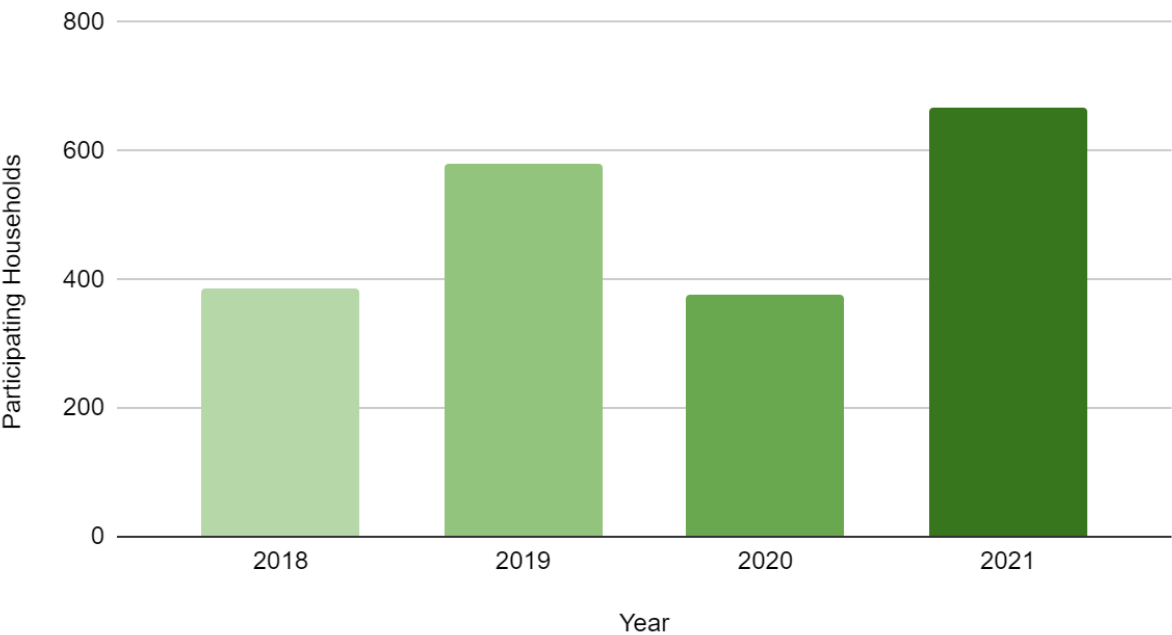


Table: Collection Participation Annual Change by Municipality

Location	Year				Participation Change		
Municipality	2018	2019	2020	2021	2019	2020	2021
Almena Township	23	44	5	13	21	-39	8
Antwerp Township	28	42	19	39	14	-23	20
Arlington Township	11	30	12	21	19	-18	9
Bangor Township	15	18	18	14	3	0	-4
Bloomington Township	16	21	13	30	5	-8	17
City of Bangor	7	7	5	3	0	-2	-2
City of Gobles	2	3	2	0	1	-1	-2
City of Hartford	6	8	7	11	2	-1	4
City of South Haven	60	66	66	63	6	0	-3
Columbia Township	22	20	7	27	-2	-13	20
Covert Township	5	4	4	6	-1	0	2
Decatur Township	6	25	18	44	19	-7	26
Geneva Township	26	29	24	31	3	-5	7
Hamilton Township	5	13	12	43	8	-1	31
Hartford Township	8	29	20	27	21	-9	7
Keeler Township	1	3	6	14	2	3	8
Lawrence Township	7	24	25	37	17	1	12
Paw Paw Township	28	47	9	52	19	-38	43
Pine Grove Township	7	11	10	28	4	-1	18
Porter Township	5	24	7	23	19	-17	16
South Haven Township	46	60	39	61	14	-21	22
Village of Bloomington	3	1	1	2	-2	0	1
Village of Breedsville	3	0	0	1	-3	0	1
Village of Decatur	2	5	12	20	3	7	8
Village of Lawrence	4	9	5	9	5	-4	4
Village of Lawton	5	5	2	5	0	-3	3
Village of Mattawan	1	0	2	6	-1	2	4
Village of Paw Paw	14	20	4	13	6	-16	9
Waverly Township	20	12	21	25	-8	9	4
Total	386	580	375	668	194	-205	293

Questions?

Contact us:

- Emilyly Hickmott, Deputy Administrator and Recycling Coordinator (269-633-9054)
 - Operations, Outreach, Office, and Events Administration (deputy@vanburencd.org)
 - Resource Recovery Management, Outreach, Education, and Coordination (resourcerecovery@vanburencd.org)
- Jacob Diljak, Outreach Coordinator (outreach@vanburencd.org, 269-633-9052)
 - Outreach, Financial, Office, and Events Administration, Resource Recovery Support, Volunteer Services

**NOTIFICATION OF CREWS ON YOUR PROPERTY**

City of Hartford
19 Main St
Hartford, MI 49057

August 26, 2021

Subject: Upcoming Field Activities

Dear Neighbor,

You are receiving this letter because Indiana Michigan Power (I&M) representatives own and operate an electric transmission line located on your property. Company representatives wanted to let you know about upcoming environmental field survey work along the power line route, so you may see crews walking or driving in the right-of-way.

The surveys are scheduled to start the week of September 13 and continue through the end of October, depending on weather and other factors.

Crews conducting the surveys plan to use existing roads or lanes, whenever possible, to access the power line route. I&M employees and contractors wear hard hats and high-visibility vests, carry an ID badge and clearly display identification on vehicle dashboards.

Crews and company representatives conducting the field surveys plan to take ongoing measures to work safely, including practicing social distancing and other prevention measures.

O.R. Colan represents I&M as the right-of-way agent during the field work. Please contact me if you have questions or comments.

Thank you,

Rabecca Morehart
Lead Right-of-Way Agent
(614) 332-8347
rmorehart@orcolan.com

RECEIVED

AUG 30 2021

CITY OF HARTFORD

O.R. Colan represents Indiana Michigan Power



Hartford Police Department
 19 West Main Street - Hartford, Michigan. 49057

Police Report for Month of August 2021

Total Duty Hours	740	Foot Patrol Hours	30
Arrests	13	Felony	5
		Misdemeanor	8
Arrest Warrants Issued	10	Traffic Citations Issued	15
Homicide	0	Robbery	0
Sex Crimes	0	Trespassing	2
Assaults	8	UDAA (stolen auto)	0
Burglary	0	Larceny	5
Frauds	1	Property Destruction/Vandalism	5
NFS Checks	0	Juvenile Del	1
OUIL	3	Drug Investigations	2
Civils	2	Public Peace	6
Lost Property	0	Found Property	2
Suspicious Person(s)/Vehicle(s)	10	Alarms	2
Health/Safety	4	Traffic Crash	3
Assist to other Agencies	68	Michigan State Police	6
Van Buren Co Sheriff	20	FIRE/EMS	17
Other Local Agencies	16	Persons	9

Officers of the department handled 152 incidents during the month of August 2021.

As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!

Chief Tressa Beltran



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Ordinance Officer Report for Month of August 2021

Property Inspections:

	ADDRESS	VIOLATION	RESOLUTION
1	122 Paras Hill	Grass	City mowed.
2	302 E Main	Building Permit	OK
3	115 Franklin	Living in RV	Resolved.
4	112 Bennett	Blight Appliances in driveway/on property	Resolved.
5	215 W Sheperd	Trash bins kept closer to roadway all week.	Resolved.
6	63680 60 th Street	Blight Vehicle	Resolved.
7	516 E Main Street	Overgrown Brush	Resolved.
8	436 Olds Avenue	Dead limb complaint	Resolved.
9	519 W Main	Noise complaint.	Resolved.
10	22 W Sheperd	Grass	Resolved.
11	11 Franklin	Grass	Resolved.
12	202 W Sheperd	Blight Vehicle	Resolved.
13	504 S Center	Grass	Resolved.
14	27 Hilliard	Grass/Notice Given	Resolved, but habitual offender. Follow-up action if not resolved, citation.
15	116 N Maple	Parking Violation	Resolved.
16	209 N Haver	Blight Vehicles	Ongoing.
17	9 S Center	Overgrown on North side of property	Resolved.
18	110 Michigan	Blight Appliances in backyard.	Waiting for scrap pickup, will follow-up.
19	418 S Center	Garage Safety Hazard	Landlord and insurance communication needed.

Property Inspections 19

Grass Violation Postings 6

Grass Violation Follow-up 12

Blight Violation Posting 2

Blight Violations Follow-up 4

Total: 43

Respectfully Submitted
Officer Kuzma #4615, Ordinance Officer

Hartford Fire Department

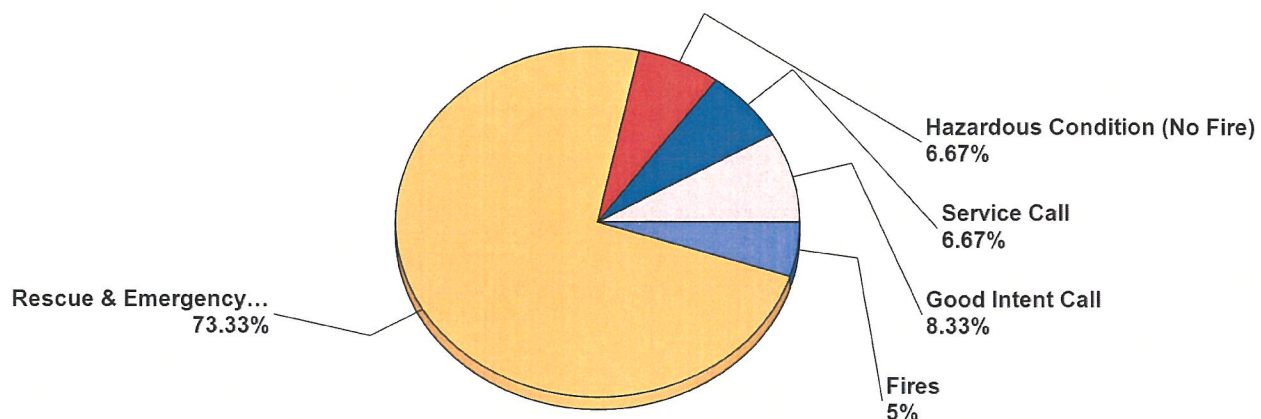
Hartford, MI

This report was generated on 9/7/2021 9:09:32 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2021 | End Date: 08/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	5%
Rescue & Emergency Medical Service	44	73.33%
Hazardous Condition (No Fire)	4	6.67%
Service Call	4	6.67%
Good Intent Call	5	8.33%
TOTAL	60	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.67%
118 - Trash or rubbish fire, contained	1	1.67%
142 - Brush or brush-and-grass mixture fire	1	1.67%
311 - Medical assist, assist EMS crew	12	20%
321 - EMS call, excluding vehicle accident with injury	27	45%
322 - Motor vehicle accident with injuries	5	8.33%
444 - Power line down	3	5%
445 - Arcing, shorted electrical equipment	1	1.67%
551 - Assist police or other governmental agency	2	3.33%
561 - Unauthorized burning	1	1.67%
571 - Cover assignment, standby, moveup	1	1.67%
611 - Dispatched & cancelled en route	4	6.67%
621 - Wrong location	1	1.67%
TOTAL INCIDENTS:	60	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hartford Fire Department

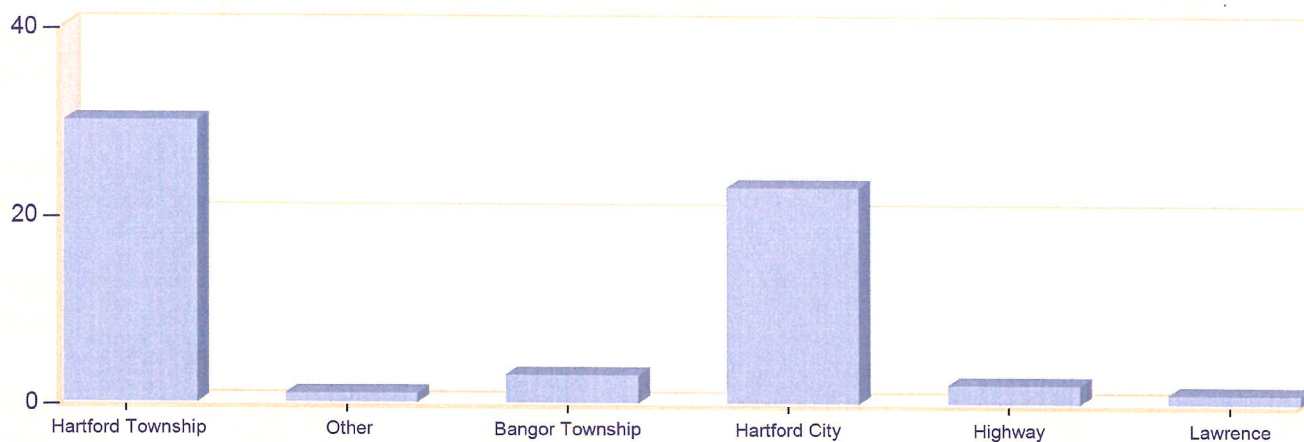
Hartford, MI

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Incident Type Count per Zone for Date Range

Start Date: 08/01/2021 | End Date: 08/31/2021



ZONES	INCIDENT TYPE	COUNT
Hartford Township - Hartford		
	311 - Medical assist, assist EMS crew	6
	321 - EMS call, excluding vehicle accident with injury	12
	322 - Motor vehicle accident with injuries	2
	444 - Power line down	3
	445 - Arcing, shorted electrical equipment	1
	551 - Assist police or other governmental agency	1
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	3
	621 - Wrong location	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	30
Other - Other		
	571 - Cover assignment, standby, moveup	1
	<i>Total Incidents for Other - Other:</i>	1
Bangor Township - Bangor		
	322 - Motor vehicle accident with injuries	2
	551 - Assist police or other governmental agency	1
	<i>Total Incidents for Bangor Township - Bangor:</i>	3
Hartford City - Hartford		
	111 - Building fire	1
	311 - Medical assist, assist EMS crew	6

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	321 - EMS call, excluding vehicle accident with injury	15
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Hartford City - Hartford:</i>	23
Highway - I 94		
	142 - Brush or brush-and-grass mixture fire	1
	322 - Motor vehicle accident with injuries	1
	<i>Total Incidents for Highway - I 94:</i>	2
Lawrence - Township		
	118 - Trash or rubbish fire, contained	1
	<i>Total Incidents for Lawrence - Township:</i>	1
	<i>Total Count for all Zone:</i>	60

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Hartford Fire Department

Hartford, MI

This report was generated on 9/7/2021 9:15:08 AM



Incident Count per User-Defined Fields for Date Range

Start Date: 08/01/2021 | End Date: 08/31/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Dispatch Priority (Required)	
1	36
2	19
3	5

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

Hartford Fire Department

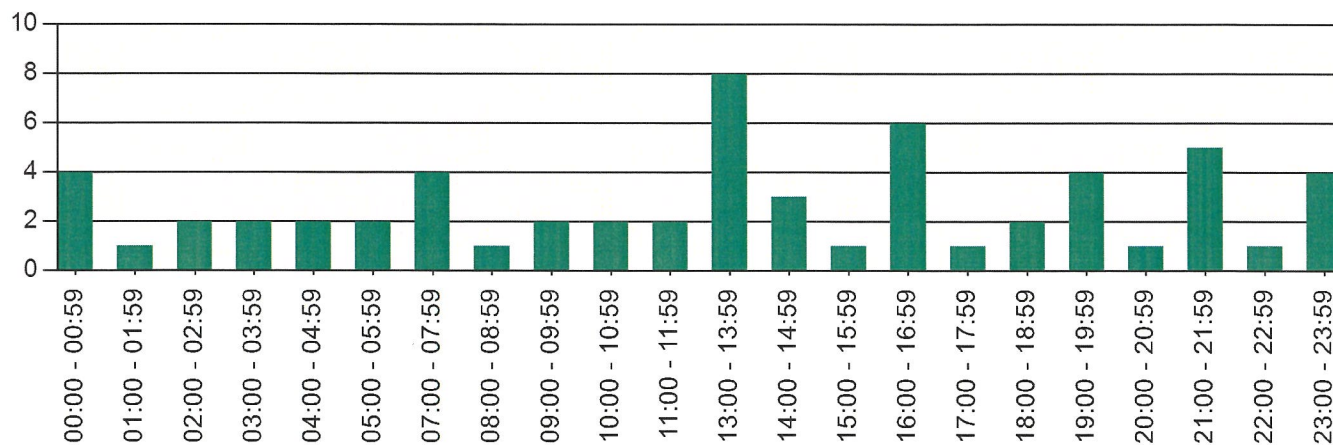
Hartford, MI

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Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 08/01/2021 | End Date: 08/31/2021



Hour	# of CALLS
00:00 - 00:59	4
01:00 - 01:59	1
02:00 - 02:59	2
03:00 - 03:59	2
04:00 - 04:59	2
05:00 - 05:59	2
07:00 - 07:59	4
08:00 - 08:59	1
09:00 - 09:59	2
10:00 - 10:59	2
11:00 - 11:59	2
13:00 - 13:59	8
14:00 - 14:59	3
15:00 - 15:59	1
16:00 - 16:59	6
17:00 - 17:59	1
18:00 - 18:59	2
19:00 - 19:59	4
20:00 - 20:59	1
21:00 - 21:59	5
22:00 - 22:59	1
23:00 - 23:59	4
TOTAL:	60

Only REVIEWED incidents included.



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Hartford Fire Department

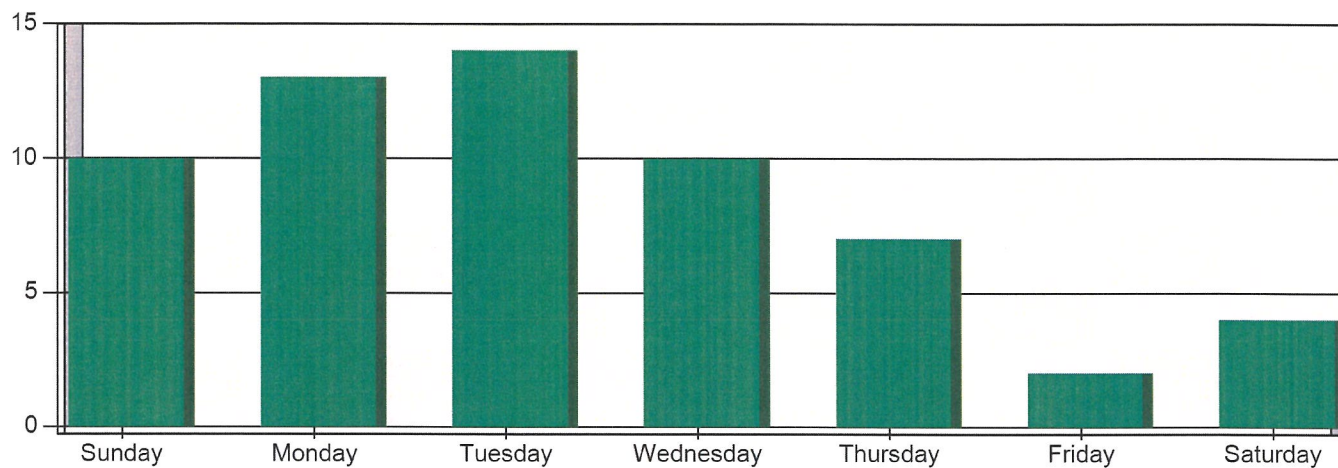
Hartford, MI

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Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 08/01/2021 | End Date: 08/31/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	10
Monday	13
Tuesday	14
Wednesday	10
Thursday	7
Friday	2
Saturday	4

TOTAL

60

Only Reviewed incidents included.



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Doc Id: 1284

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September 1, 2021

Mr. Yemi Akinwale, City Manager
Hartford City
19 West Main Street
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of August 2021. There were ten (10) priority one calls in August with the average response time of 08:52 minutes.

There were seven (07) priority two calls in August with the average response time of 08:38 minutes.

A total of seventeen (17) calls were run in August with an average response of 08:46.

There was an extended response time for run number 19018. Due to an error in our GPS equipment, there is no tracking data for these runs.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter
Director of Communication
Pride Care Ambulance
O: 269.343.3267
F: 269.343.6503
C: 269.313.2626

Response Times By Priority

Report Date: 09/01/2021 13:06:09

Filters: Date Range (Leg Date): 08/01/2021 to 08/31/2021 (Last Month); Last Status Timestamp: At Scene; Selecte

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
17752	Advanced	Medic 4	8/1/2021 4:36	8/1/2021 4:46	9:49
17790	Advanced	Medic 4	8/1/2021 20:23	8/1/2021 20:31	7:49
18029	Advanced	Medic 8	8/4/2021 15:15	8/4/2021 15:22	6:53
18401	Advanced	Medic 8	8/9/2021 13:25	8/9/2021 13:35	9:58
18917	Advanced	Medic 2	8/15/2021 16:09	8/15/2021 16:17	7:49
19018	Advanced	Medic 2	8/17/2021 7:56	8/17/2021 8:11	15:05
19098	Advanced	4119	8/18/2021 5:04	8/18/2021 5:13	9:29
19473	Advanced	Medic 2	8/23/2021 0:30	8/23/2021 0:37	7:07
19577	Advanced	Medic 4	8/23/2021 21:35	8/23/2021 21:45	9:13
20165	Advanced	4119	8/30/2021 11:56	8/30/2021 12:01	5:37
Totals:					Avg: 08:52

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
17837	Advanced	4113	8/2/2021 13:25	8/2/2021 13:25	0:04
18252	Advanced	Medic 8	8/7/2021 11:08	8/7/2021 11:24	16:19
18307	Advanced	4111	8/8/2021 4:42	8/8/2021 4:51	9:02
18325	Advanced	Medic 8	8/8/2021 13:15	8/8/2021 13:26	10:48
18567	Advanced	Medic 8	8/11/2021 10:01	8/11/2021 10:10	9:23
19183	Advanced	4113	8/19/2021 0:14	8/19/2021 0:22	7:50
19357	Advanced	Medic 2	8/21/2021 0:13	8/21/2021 0:20	7:02
Totals:					Avg: 08:38

Overall Totals

Trips	Average Response Time
17	8:46



VAN BUREN COUNTY VETERANS SERVICES

The citizens of
Van Buren County
THANK YOU
for your service!



VETERANS GET INVOLVED!!

Contact:

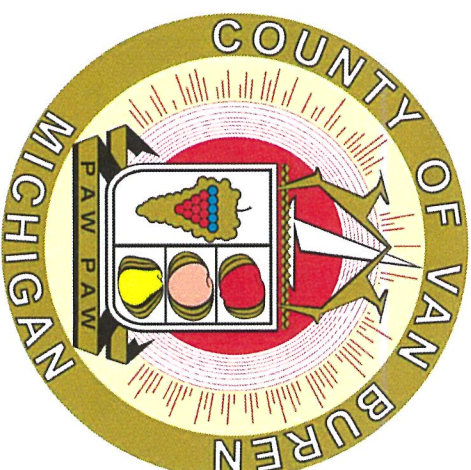
AMERICAN LEGION:

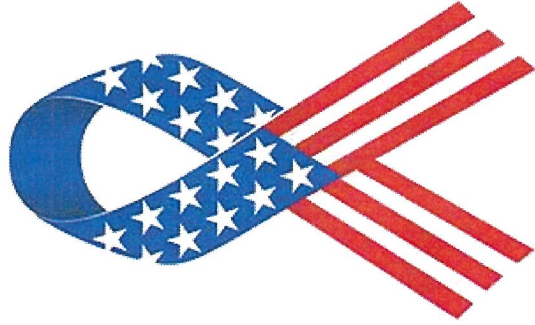
Paw Paw: (269) 657-8345
Hartford: (269) 599-6497
Lawrence: (269) 674-3445
Bangor: (269) 427-8808
South Haven: (269) 637-6817

Veterans of Foreign Wars (VFW)

Decatur: (269) 423-7454
South Haven: (269) 637-2304
Paw Paw: (269) 657-8345

Director of Veterans Services
David M. Krzycki
Phone: 269-657-8200 ext. 1612
Email: Veterans@vanburencountymi.gov





Veterans Services

219 Paw Paw St.

Paw Paw, MI 49079

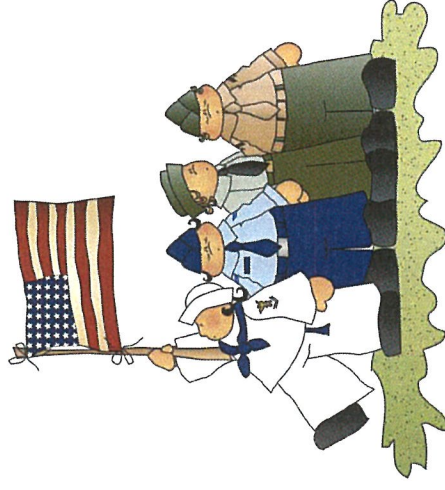
Phone: 269- 657-78200 ext. 1612

Email: Veterans@vanburencountymi.gov

Monday through Friday
8:30 AM-5:00 PM

Services Offered Include

- County Burial Benefits
- Federal Burial Benefits
- Michigan Veterans Trust Fund
- Applications for Health Care in a VA Facility
- Discharge Requests
- Assistance in Filing for Service and Non-Service Connected Disability
- Dependent and Survivor Benefits
- Access to VA Service Organizations
- Access to VA Education Benefits
- Medals Requests



Helpful Resources

U.S. Department of Veterans Affairs:
1-800-827-1000 www.va.gov

Michigan Department of Veterans
Affairs: 1-517-284-5298
www.dmvva.michigan.gov

Michigan Veterans Trust Fund:
1-517-284-5299

Battle Creek VA Medical
Center: 1-269-966-5600

State of Michigan Veterans: Helpline:
1-800-455-5228

Buddy to Buddy: Veterans helping
Veterans: 1-888-822-8339

Van Buren County Stand Down

Friday, October 15, 2021
10:00 a.m. - 2:00 p.m.
Decatur VFW, 560 N. Phelps St.
Decatur, MI 49045



Veterans Stand Down Services

Available Information and Services Include:

Health Care for Homeless Veterans
 VA Nutrition Services
 Buddy to Buddy
 Surplus Items
 Post 9/11 Services
 MVAA
 Trust Fund
 Soldier & Sailors
 West MI Veterans
 Vocational Rehabilitation
 Membership to American Legion
 Supportive Services for Veteran Families
 Other VA Services

You **MUST** bring a government issued picture ID. Also encouraged to bring DD214, or VA ID. If you need assistance obtaining a copy of your DD 214, please contact the Van Buren Veteran's Affairs Office at (269) 270-4822.

Project Connect Free Services

Your One-Stop Resource For Help and Information About:

Free Lunch and Personal Care Bag
 Housing
 Healthcare
 Disabilities
 Employment
 Heat and Utilities

Need a Ride?

Free transportation provided by Van Buren Public Transit. Call several days ahead to schedule a pick-up (269) 427-7921.

Connect with all your community has to offer you!

For questions regarding this event or services offered, please contact Melanie Hooker at (269) 655-9008 or email at mhookerva1@live.com

HARTFORD WASTEWATER TREATMENT PLANT

66460 56th Ave * Hartford MI 49057 * 269-621-2289* cohwwtp@frontier.com

HHWTP Report for the Month of: August, 2021

- State report has been submitted for the month of August.
- Average flow 0.120 MGD (million gallons per day).
- Performed routine maintenance and daily duties.

Tom Strand,
HHWTP Operator

Operation Report for August, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.732
B. Average	0.120
2) Sodium Hypochlorite gallons Per Day	
A. Total	465
B. Average	15.0
3) Ferric in Gallons Per Day	
A. Total	737
B. Average	24
4) Polymer Powder in Pounds Per Day	
A. Total	31.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	108.5
B. Average	3.5
6) Electric usage KWH	
A. Total	44
B. Average	1.4
7) Final BOD in Pounds	
A. Total	257
B. Average (177 LBS. Allowed)	11
C. % Removal (85%)	97
8) Final Suspended Solids in Pounds	
A. Total	314
B. Average (131 LBS. Allowed)	14
C. Average mg/l	13.5
D. % Removal (85%)	94
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.60
B. % Removal	92
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	38



**AUGUST 2021
LIST OF BILLS
CK #36516 TO CK # 36573**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36516	MICHAEL BANIC	OCCUPANCY INSPECTIONS 7/31/21 AND 8/4/21	135.00
36517	BEST WAY DISPOSAL INC	CITY HALL, DPW & WWTP TRASH SERVICE FOR JULY 2021	295.70
36518	COMCAST CABLE	INTERNET & LOCAL PHONES FOR AUGUST 2021 (8/6-9/5/2021)	354.22
36519	CONSUMERS ENERGY	CITY HALL, DPW & IRP GAS BILLS 6/23/21- 7/22/2021	68.00
36520	FRONTIER	DPW LOCAL PHONE 7/25-8/24/21	71.37
36521	HARTFORD FIRE BOARD	AUGUST 2021 CONTRACTUAL PAYMENT	9,291.82
36522	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR JULY 2021	226.76
36523	MI MUNICIPAL TREASURERS ASSOCIATION	2021 FALL CONFERENCE FOR TREASURER - PAM SHULTZ	359.00
36524	TOM NEWNUM	CLEAN CITY HALL 8/4/2021	50.00
36525	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 7/26/2021	74.50
36526	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 3/24/21 THROUGH 6/23/2021 (FISCAL 2020-2021)	240.06
36527	WALTER L. DE VISSER, SR.	MECHANICAL PERMIT CH21009 - 213 N MAPLE ST	170.00
36528	AED MARKET	AED BATTERIES	754.00
36529	ALEXANDER CHEMICAL CORP.	CHEMICALS PLUS CONTAINER RENTALS FOR WWTP	2,021.85
36530	MICHAEL BANIC	OCCUPANCY INSPECTIONS 8/11/21	270.00
36531	TRESSA BELTRAN	RE-IMBURSE FOR NEW WORK SHOES	58.29
36532	CINTAS CORPORATION	FIRST AID SUPPLIES - DPW, CITY HALL, POLICE & WWTP	159.29
36533	HARDING'S MARKET	PLASTIC SILVERWARE FOR BREAK ROOM	7.96
36534	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR AUGUST 2021	4,166.67
36535	INDIANA MICHIGAN POWER	JULY 2021 ELECTRIC BILLS	5,241.94
36536	TOM NEWNUM	CLEAN CITY HALL 8/11/2021	50.00
36537	PRINTING SYSTEMS, INC	CHECKS FOR STURGIS BANK GENERAL FUND ACCOUNT	166.41
36538	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE FOR WWTP	5,408.08
36539	TOTAL TREE CARE LLC	TREE REMOVAL (STORM DAMAGE) AT 14 BERNARD ST & TREE REMOVAL ON WEDELL	1,400.00
36540	UNITED WAY	COLLECTED JULY 2020 THROUGH JUNE 2021 (FISCAL 2020-2021)	206.00
36541	USA BLUE BOOK	UNION BALL VALVE FOR WWTP	245.43
36542	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 6/24-7/23/2021	80.02
36543	VAN BUREN COUNTY TREASURER	TRAILER COURT FEES TO COUNTY & STATE FOR FISCAL 2020-2021	2,037.50
36544	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202043 - PROSPECT STREET IMPROVEMENTS	11,866.65
36545	ALEXANDER CHEMICAL CORP.	DRUM RENTAL INVOICE FOR IRP	202.50
36546	AUTO-WARES GROUP	WIPER BLADES FOR F250	25.78
36547	BLUE CARE NETWORK OF MI	SEPT 2021 HEALTH INSURANCE	19,845.05
36548	CLEAN EARTH ENVIRONMENTAL SERVICES	VACTOR SERVICES FOR MAIN SEWER LINE REPAIR	3,228.13
36549	CSX TRANSPORTATION	CROSSING SIGNAL ANNUAL MAINTENANCE - PROSPECT ST + BERNARD ST	3,956.00
36550	EJ USA, INC	DRAIN CASTING	435.99
36551	FERGUSON WATERWORKS	COPPER SETTER FOR WATER DEPT	188.36
36552	FLEMING BROTHERS OIL CO	GASOLINE AND DIESEL FOR JULY 2021	2,512.50
36553	FRONTIER	LIFT STATION PHONE 8/7-9/6/21	39.56
36554	GEMPLER'S	JEANS AND BOOTS FOR DPW	899.89
36555	TOM NEWNUM	CLEAN CITY HALL 8/18/2021	50.00
36556	QUALITY DOOR OF SOUTH HAVEN	REPLACE CABLE ON DOOR AT DPW GARAGE	205.25
36557	RUDELL REPAIR	BATTERIES, CABLES & POWER SWITCH FOR FREIGHTLINER + OIL CHANGE ON 2020 FORD INTERCEPTOR	785.00
36558	TRACE ANALYTICAL LABORATORIES	LEAD & COPPER SAMPLES - DISTRIBUTION 3070 - 8/12/2021, IRP WATER SAMPLE TESTING - 8/12/2021 AND HALOACETIC ACIDS TESTING AT 200 BEECHWOOD	776.50
36559	UNUM LIFE INSURANCE CO OF AMERICA	SEPT 2021 LIFE & DISABILITY INSURANCE	637.92
36560	USA BLUE BOOK	UNION BALL VALVES FOR WWTP + WATER & SEWER LINE MARKING PAINTS	575.83
36561	WATER SOLUTIONS UNLIMITED	PHOSPHATES FOR IRP	1,160.00
36562	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202198 - WENDELL AVE IMPROVEMENTS	19,019.30
36563	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 7/12-8/11/2021	420.42
36564	MICHAEL BANIC	OCCUPANCY INSPECTIONS FOR 8/18/2021 AND 8/25/2021	405.00
36565	CLEAN EARTH ENVIRONMENTAL SERVICES	VACTOR SERVICES TO POWER WASH WALLS AT 2 LIFT STATIONS	1,587.36
36566	DELTA DENTAL	SEPTEMBER 2021 DENTAL INSURANCE	908.32
36567	ENTERPRISE ENVELOPE INC.	BUSINESS CARDS FOR BRANDON BOWMAN -SCHOOL RESOURCE OFFICER, MATT KUZMA - ORDINANCE OFFICER AND OFFICER DARIN THOMPSON	270.00
36568	FRONTIER	IRP PHONE & INTERNET, CASINO LIFT STATION PHONE, AND WWTP PHONE, INTERNET AND ALARM 8/19-9/18/2021	454.70
36569	MML WORKER'S COMP FUND	WORKERS COMPENSATION FOR FISCAL 2021-2022	6,765.00
36570	TOM NEWNUM	CLEAN CITY HALL 8/25/2021	50.00
36571	QUILL LLC	5 CASES OF PAPER AND 3 LABELS FOR LABELWRITER	258.92
36572	VISION SERVICE PLAN	SEPTEMBER 2021 VISION INSURANCE	140.31
36573	WIGHTMAN & ASSOCIATES, INC.	PROJECT 190496 - TWP PFAS WATER MAIN EXTENSION	13,597.18
58 CHECKS			124,877.29



CITY MANAGER'S REPORT

SEPTEMBER 27, 2021

AMERICAN RESCUE PLAN ACT FUNDS:

We have been formally notified that the City's Application for the American Rescue Plan Act has been received and approved. With this approval, fifty (50%) percent of the funds will be released by or before the end of this month and the balance to be released a year from the date of the first installment. The City's Appropriation is \$271.301; this would go a long way towards our infrastructure needs.

5 WEST MAIN STREET UPDATE:

The County Land Bank met on Wednesday, September 8, 2021. The Land Bank put out an RFP for repairs on the building, only one company entertained interest in the building. Building Restoration Inc., out of Kalamazoo will be looking at the building to place a bid on repairing the structure. Several sources of funding to pay for the project were discussed, but we are not sure which one will be the best fit for this project. The County Treasurer would be investigating the use of ARPA funds and the 5% sales cost recovery from the property auction fund. She would be seeking legal counsel for opinion.

HOLY FAMILY CLINIC 2 EAST MAIN STREET UPDATE:

The Planning Commission reviewed the proposed Holy Family Clinic expansion into the former PNC Bank building. The clinic plans to use the first floor for the Clinic operation, the second floor and the basement will not be used making everything the same as the bank left it. There is not going to be any exterior changes in the build and the site would remain the same. The proposed use is the same as the former bank with required number of parking spaces for the capacity. The Planning Commission is satisfied with the plan as presented.

DDA CHANGE IN BOARD MEMBERSHIP:

Susan Layer resigned from the DDA Board after serving for eighteen years. She was the chairperson for fifteen of those eighteen years. I want to take this time to express my deepest appreciation for her service to the DDA and the community as a whole. We wish her the very best in her next endeavor.

We also want to present Reba Mabus of 7 West Hair Design as a New DDA Board member upon approval by the City Commission. She has expressed interest in serving on the board.

VAN BUREN COUNTY CONSERVATION SERVICE:

The on-site pickup for the Tire and Electronic recycling has been tentatively scheduled for some time in July 2022. The tentative date is July 18, 2022. It will take place at the North City Parking Lot. There will be two trailers, one 53-footer for the tires and a 24-footer for the electronics. The pickup will be from 3:00p.m. to 7:00p.m. The trailers will be picked up the next day.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 23, 2021

Item 11.

Commissioners Present: Ron Burleson; Frank Dockter; Dennis Goss; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs;

Members Absent: None

Staff Present: Akinwale; Beltran, Rodney-Isbrecht, Shultz, Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Miller, supported by Commissioner Dockter, to approve the agenda as presented.

Motion carried 7 – 0

Guests:

1. Mayor Hall presented the Key to the City to Miss Hartford 2020, Destiny Chacon & Mr Hartford 2020 Trey Goodson.
2. Mickey Bittner, Wightman's, Update on:
 - DWAM, Dirking Water Asset Management Grant: moving forward
 - PFAS 100% State Grant awarded: – kick off meeting with EGLE & Hartford Township, monthly progress meetings have been established. Construction will be spring or summer of 2022. Grant requires 50% of the identified residents to commit to connect to the municipal water supply and well abandonment before the City can advertise for bids. Starting the permitting process from Railroad, road commission and EGLE as soon as possible. Grant will cover water connection to house and cap of well at no cost to the homeowner. If the homeowner chooses not to connect and the well fails after the construction is complete it will be at the homeowner's expense.
 - Prospect Street Construction Project: paved, finishing up punch list
 - Wendell Ave Construction Project: paved, finishing up punch list, signage, nearing completion
 - CDBG Clark & Linden Street improvements: procurement policy, heading is for community development block grant project, waiting on this last piece before they begin the design of the project.
 - SRF Application for Sewer Project: offered 20% principal forgiveness. To help finance the project recommended doing a bond anticipation note to help with cash flow of incurred up front cost as the City will not be closing on the bonds until next year.
3. Andy Campbell, CPA, Baker Tilly – Bond Anticipation Note to help with up front costs of the Sewer Improvement Project. 1 -2 % interest rate. Takes about three months to go through the process. Permanent financing will take about a year to go through the process. Rate increase will need to be in place to pay for the debt incurred. Projects are estimated at 3.9 million with 20% loan forgiveness = \$790,000. Will close on the full amount and then write off 20% after close. The 20% is still an estimate until all the projects have been figured, they should have final figures by the end of the month. A rate study is recommended to show that the City can support the debt. Rate increase must happen by the 2022/2023 fiscal year. The City must show the revenue can support the debt.
4. Roger A. Swets, Dickinson Wright, legal paperwork, DEQ requirements, bonds, and legal opinion. Revenue bond will be paid for with the revenue funds of the sewer system. The resolution is the kickoff to borrow the max amount and a general description of the project and authorizes the notice in the paper. Council is in control of the amount that will be borrowed.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 23, 2021

Item 11.

5. Rick Anstiss – Hemp & Harvest Event at 301 Bowie St - October 16 & 17, 2021 gates open at 9:00am. Festival will include vendors of Hemp textile products, live music, and a kid's area. Mr. Anstiss is a promoter of the Hemp Industry and held a similar event in Eau Claire MI.

Public Comment:

- John Spoula, Bennet Ave Resident, Comments on Blight Ordinance

Communications:

1. Auto Value letter stating they are closing the store in the City of Hartford.
2. Comcast notice of program changes.
3. Notice of Public Hearing from Consumers Energy Company @ Michigan Public Service Commission
4. Notice of Public Hearing from Indiana Michigan Power Company @ MPSC
5. Notice of Public Hearing from Indiana Michigan Power Company @ MPSC
6. Knights of Columbus notice of 2021 Tootsie Roll Drive @ Harding's in October
7. Mayor & City Commissioner Write – In Candidates deadline to file is October 22, 2021, 4pm.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Welcome back Chief Beltran.
- B. **Fire Dept** – Chief Harting, activities of fire prevention week, Night Before the Pancakes lighted parade October 2nd and Pancake Breakfast October 3, reflective address signs & smoke detectors are available.
- C. **Ambulance** – No representative, report filed.
- D. **Van Buren County** – Commissioner Mike Chappell, appointed David Krzycki as Veterans Service Director, public hearing on the 911 bylaw changes; approved AED for Sherriff Dept, EMS upgrade radio system, & medical lock boxes available.
- E. **Public Works** – Superintendent Staunton, going over punch list on construction projects.
- F. **Wastewater Treatment Plant** – difficulty getting someone to work with the Superintendent on the UV station.
- G. **Treasurers, Investment & List of Bills** – no discussion
- H. **City Manager** - Linden/Clark Street Improvement Project update; State Revolving Loan Fund Project; 5 West Main Street update, structural engineer is recommending the repairs to stabilize the building; the City Manager will be meeting with the MEDC to see what funding options are available to repair the building; Prospect & Wendell Streets Update

Approval of Commission Minutes:

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the minutes of the July 26, 2021 business meeting of the Hartford City Commission, as presented and place them on file.
Motion carried 7 – 0

Approval of Reports:

Motion by Commissioner Sullivan, supported by Commissioner Miller, to accept the July 2021 departmental reports as presented and place them on file.
Motion carried 7 – 0

Goals/Objectives: None Discussed

Old Business:

- Site Plan Approval – 261 Heywood St – Variance – Nonconforming lot – property owner has not responded to the letters sent by the City Manager. Questionable water/sewer line placements and where they would need to be connected to the main line. Commission's requested additional information before a decision can be made but the property owner has not responded.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 23, 2021

Item 11.

Motion by Commissioner Miller supported by Commissioner Tibbs, to accept the Planning Commission's recommendation to approve a variance for 80-52-816-039-05 also known as 261 Heywood to build a home.

Motion failed 0 – 7 (Burleson, Dockter, Goss, Miller, Sullivan, Tibbs, and Hall)

New Business:

- CDBG Procurement Policy –
Motion by Commissioner Sullivan, supported by Miller, to accept the Michigan Economic Development Corporation Procurement Policy.
Motion carried 7 – 0
- Letter of Engagement, Bond Anticipation Note –
Motion by Commissioner Miller, supported by Commissioner Goss, to accept the Letter of Engagement and 2021 Bond Anticipation Note from bakertilly Municipal Advisors in the amount of \$7,500.00
Motion carried 7 – 0
- Letter of Engagement, Clean Water Revolving Fund Bonds –
Motion by Commissioner Miller, supported by Commissioner Tibbs, to accept the Letter of Agreement Related to Services – 2022 Clean Water Revolving Fund Bonds from bakertilly Municipal Advisors in the amount of \$15,500.
Motion carried 7 – 0
- Open Council Seat – Write-In Candidate
Motion by Commissioner Goss, supported by Commissioner Burleson, to resolve the eligibility dispute set forth in the City Charter, Section 3.4 and because of the candidate's past residency in the City, waive the one-year residency provision required by charter to allow Ramon Beltran to run as a write-in candidate for City Commissioner in the November 2, 2021 election.
Motion carried 5 – 2 (Dockter, Tibbs)
- Holiday Schedule –
Trick or Treat Hours, Saturday, October 30, 2021 6pm-8pm
Council Meeting, 3rd Monday, November 15, 2021 7:30pm due to Thanksgiving Holiday
Council Meeting, 3rd Monday, December 20, 2021 7:30pm due to Christmas Holiday

Resolutions, Ordinance, Proclamation's:

- Resolution 2021-010 – Purchase, Acquire & Construct Improvements to the Sanitary Sewer System & to Publish Notice of Intent to Issue Revenue Bonds

Motion by Commissioner Tibbs, supported by Commissioner Miller, adopt Resolution 2021-010 purchase, acquire & construct improvements to the sanitary sewer system & to publish notice of intent to issue revenue bonds.

Motion carried 7 – 0

Adjournment:

Motion by Commissioner Burleson, supported by Commissioner Miller, to adjourn the meeting at 9:34pm.

Motion carried 7 – 0

Respectfully Submitted,
RoxAnn Rodney-Isbrecht, City Clerk

County of Van Buren, State of Michigan, 19 West Main St, Hartford, MI 49057



September 20, 2021

City of Hartford
19 W. Main Street
Hartford, Michigan 49057

Dear City Commissioners:

For the sixth straight year, the Hartford Lions Club is making plans with Naylor Landscape Management to add Christmas cheer for the holiday season. But we can't do it without your support.

Back in early summer we contracted with Naylor to provide decorations. They guarantee their work and come fully licensed and insured. The City of Hartford has previously helped defray the costs with a generous contribution.

Naylor provides the labor, materials, and equipment to decorate and maintain the pavilion and a large tree in the park. If there is any problem with the decorations they come and repair them. This is their promise. We continue to do the following:

- Fascia lighting on the sides and front peak of the pavilion.
- Swagged garland hung from trusses with attached bows.
- A 48" lighted wreath hung on the bathroom gable.
- Lighting on the large Christmas tree.

Thank you for your continued support in previous years. We ask for your support once again so that our community will continue to enjoy the decorations.

Judy Sinclair
Lion Judy Sinclair
Hartford Lions Club

RECEIVED
SEP 21 2021
CITY OF HARTFORD

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2021 - 011**



RESOLUTION TO AUTHORIZE ISSUANCE OF BOND ANTICIPATION NOTE

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, September 27, 2021 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”) the City Commission has determined to make improvements (the “Improvements”) to the City of Hartford (the “City”) sanitary sewer system (the “System”);

WHEREAS, the Improvements will enable the City to provide more efficient and better quality public services to the users of the System;

WHEREAS, the Improvements shall be ultimately financed in part by the issuance of a revenue bond or bonds or other evidences of indebtedness in accordance with Act 94 (the “Bonds”);

WHEREAS, the City has published a Notice of Intent pursuant to Act 94 in the amount of \$3,950,000 for the Bonds;

WHEREAS, the City will incur substantial capital expenditures for the Improvements prior to the issuance of the Bonds and it is necessary for the City to obtain interim financing for a portion of the Improvements until such time as the Bonds can be issued;

WHEREAS, the City intends to solicit proposals for interim financing of the Improvements from financial institutions by the issuance of a bond anticipation note.

NOW THEREFORE BE IT RESOLVED, as follows:

NECESSITY. It is necessary for the public health, safety and welfare of the City to make the Improvements and issue the City’s Bond Anticipation Note, pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”) to provide interim financing for the construction of the Improvements.

ESTIMATED COST – PERIOD OF USEFULNESS. The total principal amount of the Bonds is currently estimated not to exceed \$3,950,000 and the total cost of the preliminary expenditures for the Improvements, including the payment of engineer’s fees, legal and financial expenses and other expenses incident to the financing of the Improvements is estimated to be approximately \$500,000. Said estimates are hereby approved and confirmed, and the estimated period of usefulness of the Improvements is determined to be in excess of forty (40) years.

ISSUANCE OF NOTE. To provide interim financing for a portion of the cost of the Improvements, including legal, engineering, architectural, financial and other expenses, the City shall issue its Note known as the Bond Anticipation Note, Series 2021 (the “Note”) in the aggregate principal sum of not to exceed \$500,000.

NOTE TERMS. The Note shall be issued in fully registered form as to both principal and interest, shall be dated the date of delivery or such other date approved by the Authorized Officer (defined below), and shall mature, bear interest at such rate, and be payable all as determined by the Authorized Officer.

PAYMENT OF PRINCIPAL AND INTEREST. Both principal of and interest on the Note shall be payable in lawful money of the United States of America to the person appearing on the Note registration books as the registered owner thereof. Payment of principal on the Note shall be made at the principal office of the Paying Agent (hereafter defined) upon surrender of the Note. Payment of interest on the Note shall be paid to the registered owner at the address as it appears on the registration books as of the determination date. Initially, the determination date shall be the date as of the fifteenth (15th) day of the month prior to the payment date for each interest payment; however, the determination date may be changed by the City to conform to market practice.

PLEDGE OF BOND PROCEEDS. The Note shall be issued in anticipation of and shall be payable primarily from the proceeds of the Bonds and the proceeds of the Bonds are pledged to the payment of the Note. As additional security, the Note shall be payable from the Net Revenues, as defined in Section 3 of Act 94, of the System and such Revenues are hereby pledged to the payment of the Note. In addition, the full faith and credit of the City are pledged for the prompt payment of the principal of and interest on the Note as the same shall become due. In the event and to the extent the Bonds are not issued on or before the maturity date of the Note and there are not sufficient moneys legally available to the City to pay the principal of and interest on the Note, the City is obligated to advance from its general fund moneys sufficient to pay such principal and interest. The ability of the City to raise funds to pay such amounts is subject to applicable constitutional, statutory and charter limitations on the taxing power of the City.

PRIOR REDEMPTION. The Note shall be subject to prepayment as determined by the Authorized Officer.

REGISTRATION. From time to time the City shall designate and appoint a transfer agent and note registrar, which may also act as a paying agent (“Paying Agent”). The City Treasurer shall serve as the initial Paying Agent. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Note.

The Note may be transferred only by submitting the same to the Paying Agent, together with a satisfactory instrument of transfer signed by the Registered Owner or his legal representative duly authorized in writing, after which a new Note shall be issued by the Paying Agent to the transferee (new registered owner) in the amount of the outstanding balance of the principal amount of the Note submitted for transfer. No transfer of the Note shall be valid unless and until recorded on the Note registration books in accordance with the foregoing. The person in whose name the Note is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on the Note to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon the Note to the extent of such payment.

NOTE FORM. The Note shall be substantially in the form attached hereto as Exhibit A, and incorporated herein, with such changes as are recommended by the City's Note Counsel and approved by the officer or officers of the City signing the Note.

EXECUTION OF NOTE. The City Mayor or Mayor Pro Tem and the City Clerk or Deputy Clerk, are hereby authorized and directed to sign the Note, either manually or by facsimile signature, on behalf of the City. Upon execution, the Note shall be delivered to the purchaser thereof upon receipt of the purchase price in accordance with the accepted proposal therefor, plus the accrued interest, if any, to the date of delivery.

NOTE MUTILATED, LOST OR DESTROYED. If the Note shall become mutilated, the City, at the expense of the holder of the Note, shall execute, and the Paying Agent shall authenticate and deliver, a new Note of like tenor in exchange and substitution for the mutilated Note, upon surrender to the Paying Agent of the mutilated Note. If the Note issued under this Resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the Paying Agent and, if this evidence is satisfactory to both the City and the Paying Agent and indemnity satisfactory to the Paying Agent shall be given, the City, at the expense of the owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Note of like tenor, which shall bear the statement required by Act 354, Public Acts of Michigan, 1972, as amended, or any applicable law hereafter enacted, in lieu of and in substitution for the Note so lost, destroyed or stolen. If any such Note shall have matured or shall be about to mature, instead of issuing a substitute Note, the Paying Agent may pay the same without surrender thereof.

NOTE PAYMENT FUND. For payment of principal of and interest on the Note, there shall be established and maintained a fund for the Note designated the "BOND ANTICIPATION NOTE, NOTE PAYMENT FUND" (the "Note Payment Fund"). The City shall deposit the amount needed to pay the principal of and interest on the Note in the Note Payment Fund as needed to make payments of principal and interest as they become due. The obligation of the City to pay the principal of and interest on the Note will be a first budget obligation. Moneys in the Note Payment Fund shall be expended solely for payment of principal and interest on the Note which first

come due. Any monies remaining in the Note Payment Fund after the annual payments of principal of and interest on the Note shall be transferred to the Operation and Maintenance Fund and shall no longer be pledged hereunder.

CONSTRUCTION FUND. Prior to delivery and sale of the Note, there shall be established a fund designated the “BOND ANTICIPATION NOTE CONSTRUCTION FUND” (the “Construction Fund”). After deducting the sums which may be deposited in the Note Payment Fund, the balance of the proceeds of the Note shall be deposited into the Construction Fund. The moneys on deposit in the Construction Fund from time to time shall be used solely for the purpose for which the Note was issued. Any unexpended balance shall be used for such purposes as allowed by law.

INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the City as allowed by law and subject to the limitations imposed by arbitrage regulations and Section 148 of the Internal Revenue Code of 1986, as amended, and the applicable regulations thereunder (collectively the “Code”).

DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Note Resolution may be kept in one or more accounts at financial institutions designated by resolution of the City, and if kept in one account, the monies shall be allocated on the books and records of the City in the manner and at the times provided in this Note Resolution.

ADDITIONAL MUNICIPAL SECURITIES. The City reserves the right to issue additional municipal securities, which shall be of equal standing and priority with the Note.

SALE OF NOTE. The Authorized Officer is authorized to negotiate the sale of the Note. The Authorized Officer is authorized to solicit an offer to purchase the Note from such financial institution or institutions as the Authorized Officer shall determine and award the sale of the Note to the institution the Authorizing Officer determines provides the offer that is in the best interests of the City. The City Commission determines that a negotiated sale is in the best interest of the City since it provides the most flexibility in structuring the sale of the Note and in responding to market conditions and provides the most efficient and cost effective means of issuing the Note.

AUTHORIZED OFFICER. Notwithstanding any other provision of this Resolution, the City Mayor and the City Manager, or either of them acting alone (the “Authorized Officer”), are authorized within the limitations set forth below to determine the title of the Note, the interest rate or rates, maximum interest rate, amount of discount or premium, amount of maturities, principal amount, amount of good faith deposit, if any, denominations, dates of issuance, dates of maturities, interest payment dates, and optional redemption rights. The authority granted to the Authorized Officer by this Section, is subject to the following limitations:

- (a) The par amount of the Note shall not exceed \$500,000.

(b) The Note shall not be sold at an average annual interest rate that exceeds four percent (4%) per annum.

(c) The final maturity date of the Note shall not be later than three years from the date of issuance; provided the City estimates that the principal of the Note will be payable in one installment on December 1, 2022.

(d) The Note shall not be sold at a price of less than 99.00% of the par value of the Note, provided, however, the Authorized Officer is authorized to agree to such fees as may be included in the proposal of the Purchaser.

The Authorized Officer is hereby authorized for and on behalf of the City, without further City Commission approval, to: (a) negotiate the sale of the Note and award the bid for the sale of the Note; and (b) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Note.

Approval by the City of the matters delegated in this section or any other sections may be evidenced by execution or approval of a Sale Order or such documents by the Authorized Officer. The Authorized Officer, together with the Clerk, and the Treasurer is authorized to execute any documents or certificates necessary to complete the transaction, including, but not limited to, any applications including applications to the Michigan Department of Treasury (including an Application for State Treasurer's Approval to Issue Municipal Securities, applications for waivers, and the submission of any supporting or related documents), any certificates, receipts, orders, agreements, instruments, security reports, a blanket letter of representations, and any certificates relating to federal or state securities laws, rules or regulations, and to pay any fees required by the State of Michigan.

DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the Note, shall be deposited in trust, this Resolution shall be defeased and the owners of the Note shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the Note from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Note as provided herein.

TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the Note will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary (including the making of such covenants of the City as shall be appropriate) to assure that the interest on the Note will be and will remain excludable from gross income for federal income tax purposes.

QUALIFIED TAX-EXEMPT OBLIGATION. The City hereby designates the Note, in its full principal amount; as a qualified tax-exempt obligation for purposes of Section 265(b)(3)(B) of the Code. The City hereby certifies that the Note is not a private activity bond as defined in Section 141 of the Code.

NOTE COUNSEL. The firm of Dickinson Wright PLLC is hereby employed as note counsel to the City for the issuance of the Note. The City acknowledges that Dickinson Wright PLLC represents certain financial institutions that may purchase of the City as Note counsel and, and waives any conflict of interest arising from such representation. The Authorized Officer is authorized to enter into an engagement letter with Note counsel in accordance with such fees determined by the Authorized Officer.

NOTE RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Note Resolution are subject to the laws of the State of Michigan.

SECTION HEADINGS. The section headings in this Note Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Note Resolution.

SEVERABILITY. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

CONFLICT. Except as provided above, all resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Note.

EFFECTIVE DATE OF RESOLUTION. This Note Resolution is determined by the City Commission to be immediately necessary for the preservation of the peace, health and safety of the City and shall be in full force and effect from and after its passage.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: September 27, 2021

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION:

I RoxAnn Rodney-Isbrecht, the duly qualified and acting Clerk of the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Commission of the City of Hartford during a meeting held on September 27, 2021, the original of which is on file in my office. Public notice of said meeting was held in compliance with Act No. 267 of the Public Acts of Michigan 1976, as amended.

DATE: September 27, 2021

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF VAN BUREN**

**CITY OF HARTFORD
BOND ANTICIPATION NOTE, SERIES 2021**

Interest Rate**Maturity Date****Date of Original Issue**

[Insert interest rate]

[Insert maturity date]

[Insert date]

Registered Owner: [Insert registered owner]

Principal Amount: [Insert principal amount]

KNOW ALL MEN BY THESE PRESENTS, that the City of Hartford, hereby acknowledges itself indebted and for value received promises to pay to Registered Owner specified above, or registered assigns, (the "Owner"), the sum of [insert principal amount] together with interest thereon from the dates of receipt of such funds at the interest rate per annum specified above, payable on [Insert interest payment date], except as the provisions hereinafter set forth with respect to prepayment of this Note prior to Maturity may become applicable hereto. Payments on this Note are payable in lawful money of the United States of America at the registered address of the registered owner.

This Note is issued in accordance with the provisions of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") and a resolution adopted by the City Commission on September 27, 2021, for the purpose of paying the cost of making or purchasing certain public improvements (the "Improvements") to the City's Sanitary Sewer System (the "System").

The Note is issued in anticipation of and is payable from the proceeds of long-term bonds which shall be issued by the City to finance the costs of the Improvements (the "Bonds") and from the Net Revenues of the System ("Revenues") and the Bond proceeds and Revenues are hereby pledged to the payment of the portion of the Note funding the Improvements. As additional security, the full faith and credit of the City are pledged for the prompt payment of the principal of and interest on the Note as the same shall become due. In the event and to the extent the Bonds are not issued on or before the maturity date of the Note and there are not sufficient moneys legally available to the City to pay the principal of and interest on the Note, the City is obligated to advance from its general fund moneys sufficient to pay such principal and interest. The ability of the City to raise funds to pay such amounts is subject to applicable constitutional, statutory and charter limitations on the taxing power of the City. The City reserves the right to issue additional municipal securities in accordance with the provisions of Act 34 which shall be of equal standing and priority with the Note.

[Insert prepayment terms]

This Note shall be registered in the name of the Registered Owner on the registration books kept by the Paying Agent and such registration noted hereon, and thereafter no transfer shall be valid unless made upon the registration books and likewise noted hereon. This Note is exchangeable at the request of the Registered Owner

hereof, in person or by his attorney duly authorized in writing, at the office of the Paying Agent, but only in the manner, subject to the limitations and at his sole expense, for another Note of an equal aggregate amount, upon surrender of this Note to the Paying Agent. Upon such transfer, a new registered Note or Note of the same series and the same maturity of authorized denomination will be issued to the transferee in exchange therefor.

The City has designated the Note to be a qualified tax-exempt obligation for the purposes of Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to the issuance of this Note, existed, happened and have been performed in the time, form and manner as required by the Constitution and statutes of the state of Michigan, and that the amount of this Note, together with all other indebtedness of the City, does not exceed any constitutional, statutory or Charter limitations.

IN WITNESS WHEREOF, the City of Hartford, by its City Commission, has caused this Note to be signed in its name by its Chairperson and its Clerk all on the _____ day of _____, 2021.

CITY OF HARTFORD

By: _____
 Richard A. Hall
 Its: Mayor

And: _____
 RoxAnn Rodney-Isbrecht
 Its: Clerk