



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, October 25, 2021 at 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT

COMMUNICATIONS

1. LEAF PICKUP BEGINS OCTOBER 25, 2021 - THROUGH BAD WEATHER
- [2.](#) CONSUMERS ENERGY NOTICE OF HEARING
- [3.](#) INDIANA MICHIGAN POWER CO - NOTICE OF HEARING
4. Clerk's Office Open October 30, 2021 8:30am - 4:30pm for Voter Registration & Absent Voter Ballots
5. TRICK OR TREATING HOURS SET FOR OCTOBER 30, 2021 6PM-8PM
6. NOVEMBER 2, 2021 ELECTION - Polls Open 7am - 8pm at Vanderlyn Community Center
7. NOVEMBER 15, 2021 - COUNCIL MEETING
8. DECEMBER 20, 2021 - COUNCIL MEETING

REPORT OF OFFICERS BOARDS & COMMITTEES

Police & Ordinance

- [9.](#) HPD - 2021 SEPTEMBER
- [10.](#) HPD - ORDINANCE SEPTEMBER 2021

Fire Department

- [11.](#) HFD - CHIEF 2021 SEPTEMBER
- [12.](#) HFD - BOARD 2021 SEPTEMBER

Ambulance

[13.](#) AMB - 2021 SEPTEMBER

Van Buren County

[14.](#) VBCO BOARD OF COMMISSIONERS

Public Works

[15.](#) DPW - 2021 AUGUST

Wastewater Treatment Plant

[16.](#) WWTP - 2021 SEPTEMBER

Treasurers, Investment & List of Bills

[17.](#) TREASURER - INVESTMENT 2021 SEPTEMBER

[18.](#) TREASURER - 2021 SEPTEMBER

City Manager

[19.](#) CITY MANAGER REPORT

APPROVAL OF COMMISSION MINUTES

[20.](#) COUNCIL MINUTES 2021 SEPTEMBER

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

21. MDOT - INVOICE - PROSPECT STREET CONSTRUCTION PROJECT - \$47,191.15

22. WENDELL AVE PROJECT - FINAL PAYMENT - \$25,445.71

23. BLOOMINGDALE COMMUNICATIONS SERVICES AGREEMENT PROPOSAL

24. ARPA FUNDS - PREMIUM PAY - ESSENTIAL WORKERS POLICE & DPW

25. POKAGON REVENUE SHARING BOARD FUNDS - PREMIUM PAY - OFFICE EMPLOYEES

26. APPOINT DEPUTY ELECTRICAL INSPECTOR - WILLIAM A. WILCOX

27. DISCUSSION - CITY FUNDS/BANKING DEPOSITORY -

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[28.](#) RESOLUTION 2021 - 013 APPROVING 2024-2026 ROAD PROJECT APPLICATION FOR MARION AVE

ADJOURNMENT

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21131**

- Consumers Energy Company requests Michigan Public Service Commission's approval of criteria for the formation of a Legally Enforceable Obligation under the Public Utility Regulatory Policies Act of 1978 and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, (517) 788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: Wednesday, October 27, 2021 at 10:00 AM

BEFORE: Administrative Law Judge Martin Snider

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's September 1, 2021 application requesting the Commission to: 1) grant approval of Consumers Energy Company's proposal to adopt minimum Legally Enforceable Obligation criteria and continue the current Legally Enforceable Obligation determination process of assessing each qualifying facilities (QF) project on a case-by-case basis; 2) in the alternative, grant approval of the Consumers Energy Company's proposed Legally Enforceable Obligation criteria and process for determining a Legally Enforceable Obligation; 3) grant approval of Consumers Energy Company's proposed process for the abrogation of a Legally Enforceable Obligation; and 4) grant Consumers Energy Company other and further relief.

**RECEIVED
OCT 15 2021
CITY OF HARTFORD**

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE CUSTOMERS OF
INDIANA MICHIGAN POWER COMPANY
CASE NO. U-21127

- Indiana Michigan Power Company requests Michigan Public Service Commission's approval of its proposed criteria to establish of a legally enforceable obligation for qualifying facilities to fully comply with the Public Utilities Regulatory Policy Act of 1978, 16 USC 2601 et seq.
- The information below describes how a person may participate in this case.
- You may call or write Indiana Michigan Power Company, Benton Harbor Service Center, 2425 Meadowbrook Rd., Benton Harbor, MI 49022, (800) 311-6424 for a free copy of its application. Any person may review the documents at the offices of Indiana Michigan Power Company.
- A pre-hearing will be held:

DATE/TIME: Wednesday, October 27, 2021 at 10:30 AM

BEFORE: Administrative Law Judge Martin Snider

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

RECEIVED

OCT 18 2021

CITY OF HARTFORD

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Indiana Michigan Power Company's (I&M) September 1, 2021 application requesting the Commission to: 1) find that I&M has complied with the Commission's July 2, 2021 Order; 2) approve authority to establish minimum objective and reasonable criterion to determine a Qualifying Facilities' (QF) commercial viability and financial commitment to the construction of a generation facility before a QF is entitled to an Legally Enforceable Obligation (LEO); 3) approve I&M's study deposit proposal; and 4) grant I&M other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by October 20, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Indiana Michigan Power Company's attorney, Richard J. Aaron, 201 Townsend St., Ste. 900, Lansing, MI 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21127**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Indiana Michigan Power Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Indiana Michigan Power Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended by 1987 PA 81, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448; and PL 95-617, 92 STAT 3117; and 18 CFR 292 et. seq.

U-21127

R 792.10422 Adjournments.

Rule 422

(1) Unless the presiding officer allows otherwise, a request for adjournment shall be by motion or stipulation made orally at a hearing or in writing and shall be based on good cause.

(2) A motion or stipulation for adjournment shall state the party who is requesting the adjournment and the reason for the adjournment.

(3) An adjournment may be granted for good cause and shall be in writing or on the record.

(4) In granting an adjournment, the presiding officer, administrative law manager assigned by the hearing system to the commission, or commission may impose reasonable conditions.

R 792.10432 Motion practice.

Rule 432

(1) In a pending proceeding, a request to the commission or presiding officer for a ruling or order, other than a final order, shall be by motion. Unless made during a hearing, a motion shall be in compliance with all of the following provisions:

(a) Be in writing.

(b) State with particularity the grounds and authority on which the motion is based.

(c) State the relief or order sought.

(d) Be signed by the party or the party's attorney.

(2) Unless a different time is set by the commission or presiding officer or unless the motion is one that may be heard *ex parte*, a written motion, notice of the hearing on the motion, and any supporting brief or affidavits shall be served as follows:

(a) Not less than 9 days before the hearing, if served electronically or by mail.

(b) Not less than 7 days before the hearing, if served electronically or by delivery to the attorney or party under Michigan court rule 2.107(c)(1) or (2).

(3) Unless a different time is set by the commission or presiding officer, any response to a motion, including a brief or an affidavit, shall be served as follows:

(a) Not less than 5 days before the hearing, if served electronically or by mail.

(b) Not less than 3 days before the hearing, if served electronically or by delivery to the attorney or party under Michigan court rule 2.107(c)(1) or (2).

(4) Motions shall be noticed for hearing at the time designated by the commission or presiding officer.

(5) When a motion is based on facts not appearing on the record, the commission or presiding officer may hear the motion on affidavits presented by the parties or may direct that the motion be heard wholly or partly as oral testimony or deposition.

(6) The commission or presiding officer may limit oral arguments on motions and may require the parties to file briefs in support of, and in opposition to, a motion. The commission may dispense with oral argument on matters brought before the commission.



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Police Report for Month of September 2021

Total Duty Hours	720	Foot Patrol Hours	30
Arrests	21	Felony	8
		Misdemeanor	13
Arrest Warrants Issued	13	Traffic Citations Issued	22
Homicide	0	Robbery	0
Sex Crimes	0	Trespassing	5
Assaults	6	UDAA (stolen auto)	1
Burglary	0	Larceny	4
Frauds	1	Property Destruction/Vandalism	1
NFS Checks	0	Juvenile Del	6
OUIL	1	Drug Investigations	6
Civils	6	Public Peace	1
Lost Property	0	Found Property	0
Suspicious Person(s)/Vehicle(s)	11	Alarms	4
Health/Safety	5	Traffic Crash	2
Assist to other Agencies	31	Michigan State Police	1
Van Buren Co Sheriff	4	FIRE/EMS	14
Other Local Agencies	5	Persons	7

Officers of the department handled 134 incidents during the month of September 2021.

As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!

Chief Tressa Beltran



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Ordinance Officer Report for Month of September 2021

Property Inspections:

	ADDRESS	VIOLATION	RESOLUTION
1	10 W Main	Blight	OK.
2	6 W Main	Blight Appliance	Appliance removed.
3	110 Michigan	Blight Appliances	Appliances removed.
4	11 N Maple	Blight Vehicle	Vehicle Removed.
5	130 Paras Hill	Blight Vehicle	Vehicle Removed.
6		Traffic Violation	Underage operation of a golf cart. Verbal Warning/Contact with parent.
7	401 South	Grass	OK.
8	305 Spaulding	Blight Vehicles	Verbal warning/Follow up 10/22/2021

Property Inspections	7
Grass Violation Postings	1
Grass Violation Follow-up	1
Blight Violation Posting	5
Blight Violations Follow-up	6
Total:	20

Respectfully Submitted

Matt Kuzma
Ordinance Officer
City of Hartford

Hartford Fire Department

Hartford, MI

This report was generated on 10/2/2021 5:31:33 PM



Incident Count per User-Defined Fields for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Dispatch Priority (Required)	
1	34
2	21
3	7

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

Hartford Fire Department

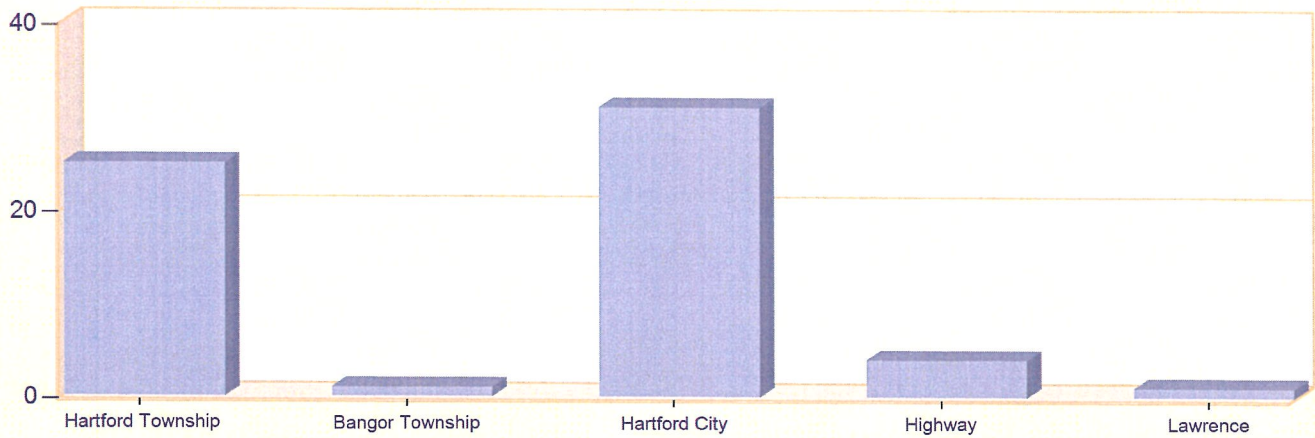


Hartford, MI

This report was generated on 10/2/2021 5:29:43 PM

Incident Type Count per Zone for Date Range

Start Date: 09/01/2021 | End Date: 09/30/2021



ZONES	INCIDENT TYPE	COUNT
Hartford Township - Hartford		
	131 - Passenger vehicle fire	3
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	11
	551 - Assist police or other governmental agency	2
	561 - Unauthorized burning	1
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	2
	651 - Smoke scare, odor of smoke	1
	661 - EMS call, party transported by non-fire agency	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	25
Bangor Township - Bangor		
	311 - Medical assist, assist EMS crew	1
	<i>Total Incidents for Bangor Township - Bangor:</i>	1
Hartford City - Hartford		
	131 - Passenger vehicle fire	1
	311 - Medical assist, assist EMS crew	7
	321 - EMS call, excluding vehicle accident with injury	18
	322 - Motor vehicle accident with injuries	1
	500 - Service Call, other	2

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for Hartford City - Hartford:</i>	31
Highway - I 94		
	142 - Brush or brush-and-grass mixture fire	1
	324 - Motor vehicle accident with no injuries.	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Highway - I 94:</i>	4
Lawrence - Township		
	138 - Off-road vehicle or heavy equipment fire	1
	<i>Total Incidents for Lawrence - Township:</i>	1
Total Count for all Zone:		62

Zone information is defined on the Basic Info 3 screen of an incident.
 Only REVIEWED incidents included.

Hartford Fire Department

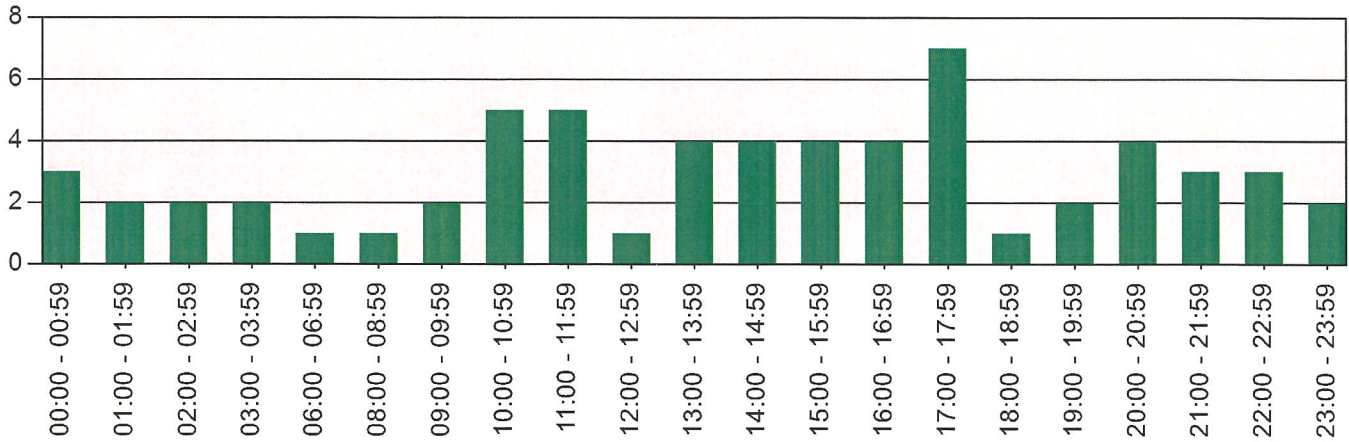
Hartford, MI

This report was generated on 10/2/2021 5:32:46 PM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 09/01/2021 | End Date: 09/30/2021



HOUR	# of CALLS
00:00 - 00:59	3
01:00 - 01:59	2
02:00 - 02:59	2
03:00 - 03:59	2
06:00 - 06:59	1
08:00 - 08:59	1
09:00 - 09:59	2
10:00 - 10:59	5
11:00 - 11:59	5
12:00 - 12:59	1
13:00 - 13:59	4
14:00 - 14:59	4
15:00 - 15:59	4
16:00 - 16:59	4
17:00 - 17:59	7
18:00 - 18:59	1
19:00 - 19:59	2
20:00 - 20:59	4
21:00 - 21:59	3
22:00 - 22:59	3
23:00 - 23:59	2
TOTAL:	62

Only REVIEWED incidents included.

Hartford Fire Department

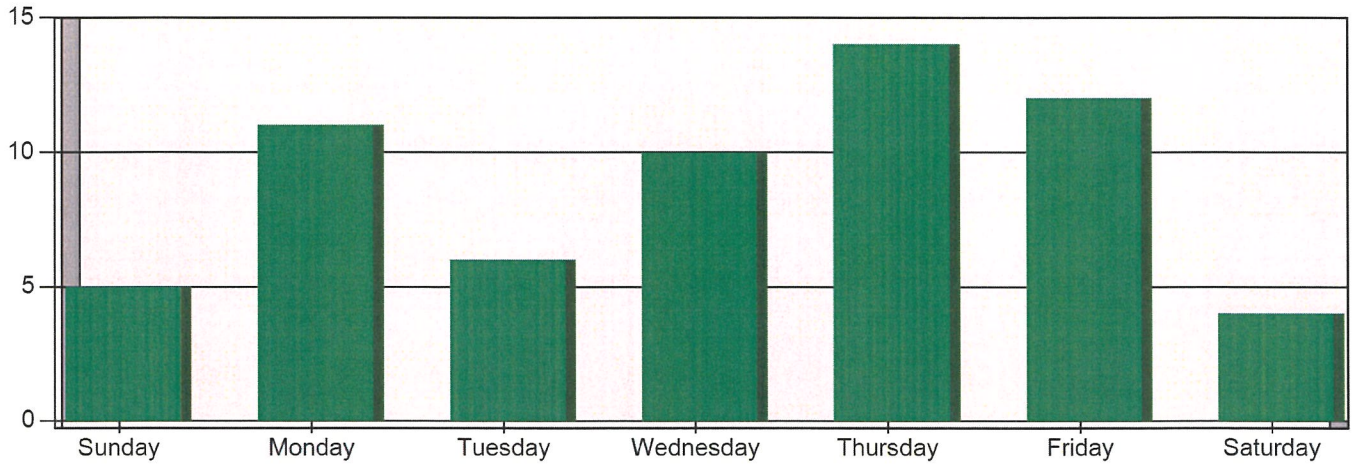


Hartford, MI

This report was generated on 10/2/2021 5:32:15 PM

Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 09/01/2021 | End Date: 09/30/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	5
Monday	11
Tuesday	6
Wednesday	10
Thursday	14
Friday	12
Saturday	4

TOTAL

62

Only Reviewed incidents included.



Hartford Fire Department

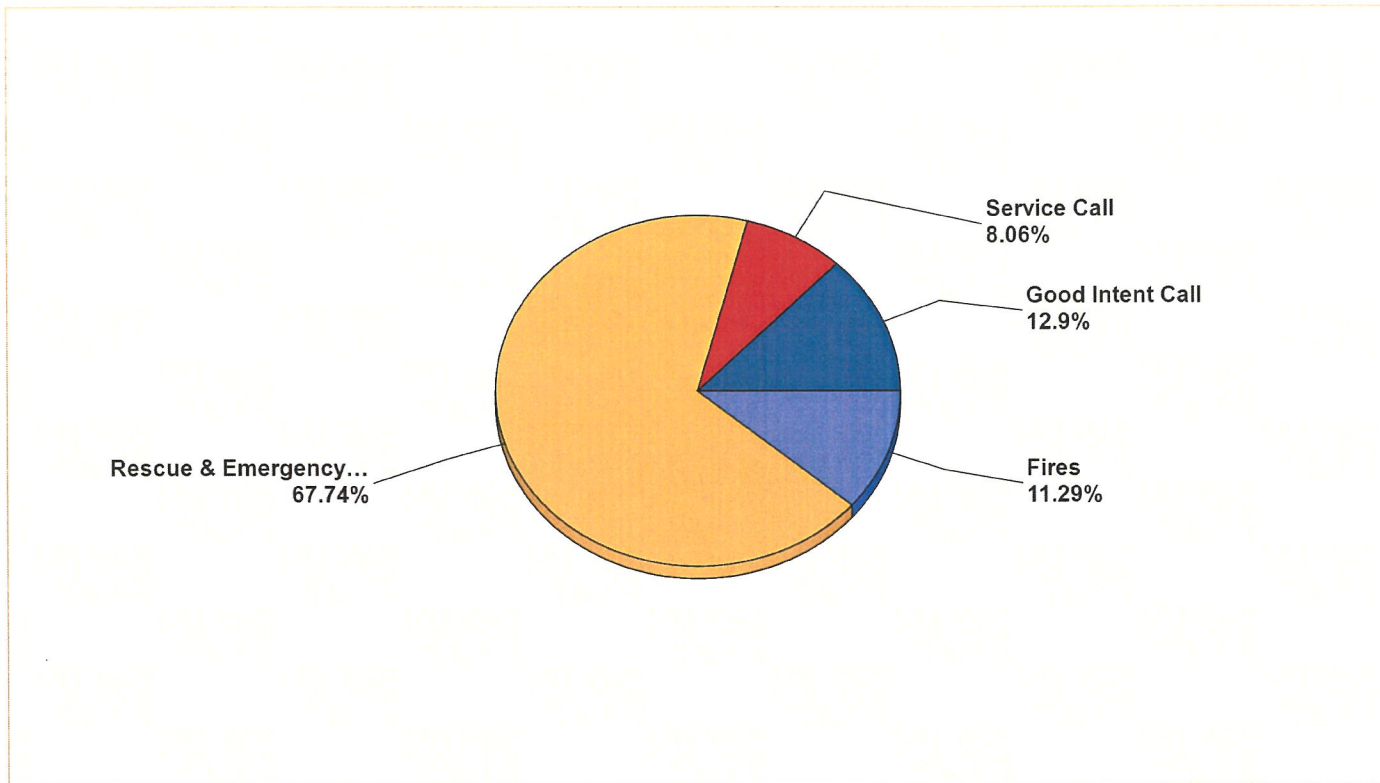
Hartford, MI

This report was generated on 10/2/2021 5:29:04 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2021 | End Date: 09/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	11.29%
Rescue & Emergency Medical Service	42	67.74%
Service Call	5	8.06%
Good Intent Call	8	12.9%
TOTAL	62	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	4	6.45%
138 - Off-road vehicle or heavy equipment fire	1	1.61%
142 - Brush or brush-and-grass mixture fire	2	3.23%
311 - Medical assist, assist EMS crew	10	16.13%
321 - EMS call, excluding vehicle accident with injury	29	46.77%
322 - Motor vehicle accident with injuries	1	1.61%
324 - Motor vehicle accident with no injuries.	2	3.23%
500 - Service Call, other	2	3.23%
551 - Assist police or other governmental agency	2	3.23%
561 - Unauthorized burning	1	1.61%
600 - Good intent call, other	1	1.61%
611 - Dispatched & cancelled en route	5	8.06%
651 - Smoke scare, odor of smoke	1	1.61%
661 - EMS call, party transported by non-fire agency	1	1.61%
TOTAL INCIDENTS:	62	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



**Hartford Fire Board Meeting
September 13, 2021
August Business**

Contents

Page 1	Meeting Agenda
Page 2	Proposed Meeting Minutes of August 9, 2021 Board Meeting
Page 3	Treasurer's Report
Page 4	Income & Expense and Expenses by Vendor Summary
Page 5	Payroll Summary
Page 6	Balance Sheet and Deposit Detail
Page 7	Budget Performance Report
Page 8	Call Report
Page 9	Chief Harting's Reports
Page 10	Assistant Chief McGrew Report

Hartford Fire Board
Agenda
Monday, September 13, 2021 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of previous meeting minutes from August 9, 2021: Motion by ____ Second __ Motion _____
- VI. Approval of August Treasurer’s report: Motion By _____ Second by _____ to approve Treasurer’s report as presented. Motion _____
 - a. Accounts Payable: Amount \$ 28,506.85 Motion by ____ Second _____ by roll call vote
Motion _____
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
NONE
- X. New Business:
 - 1. Motion to accept Paul Chappell’s resignation letter. Motion by _____ Second by _____ to accept P. Chappell’s resignation effective August 31, 2021. Motion: _____
 - 2. Approve the changes to 1871 SOG as presented. These changes reflect the operation of NEW 1871. Motion by _____; Second by _____ to approve the new 1871 SOG. Motion: _____.
 - 3. Accept Grant from Hartford Township in the amount of \$9,600.00 to pay Assistant Chief McGrew \$800.00 per month for 1 year beginning 1 Oct 2021. Motion to accept Assistant Chief Grant by _____; Second by _____ Motion _____ upon roll call vote of members present.
 - 4. Accept Grant from Hartford Township to place Mile Markers on Paw Paw River in the amount of 1188.00. Motion by _____; Second by _____ to accept the Hartford Township Grant. Motion _____ upon roll call vote of members present.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting August 9, 2021

Members Present upon roll call: Chad Hunt; Steve Starner; Helen Sullivan; Carlos Ledesma; Chief Harting Absent: Jerry Birmele

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of August 9, 2021 was presented. Motion Hunt; Second by Ledesma; to approve the agenda as amended. Motion: Approved

The proposed minutes of the July 12, 2021 Fire Board meeting were presented. Motion by Starner; Second by Sullivan to accept the minutes as presented Motion: Approved

The July Treasurer's report was presented. Motion by Ledesma; Second by Sullivan; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ **29,278.33** Motion by Starner; Second by Ledesma; to pay bills in amount of \$ **29,278.33**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Motion to approve amending budget accounts according to attached list. Motion by Starner to amend accounts per list provided, Second by Hunt Approved by Roll Call Vote.
2. Motion to allow Steve Starner & Jerry Birmele or Helen Sullivan to sign a check around the amount of \$170,000 for the final payment on the new Fire Truck. Motion by Ledesma Second by Hunt to approved the motion for the final payment. Motion: Approved
3. 1871 disposal of old 1871: get a broker to sell cost 10% of sale if it sells; Use Municipal online auction site-buyer pays fees; or, recover \$5,000-7,500 to part it out. Motion by Starner Second by Hunt to use the Municipal online auction site to sell old 1871 with a reserve minimum of \$10,000. Motion: Approved.

Fire Chief's Report:

Meetings Attended:

Minutes of Fire Board Meeting August 9, 2021

Information:

- Annual ladder testing completed
- Hose ordered - DNR Grant
- Need to replace the urinal in the mens bathroom - Waiting on Quote
- Project - Mile markers for the Paw Paw River

Assistant Fire Chief's Report:**Meetings Attended: NONE****Information:**

- 1871 update
- Working on solutions to get rid of old 1871
- Fair info
- FDIC pictures/information
- Baseball game for members and families
- Passed my EMT National registry test

Respectfully Submitted,*K. McGrew***Kevin McGrew-Assistant Fire Chief****Other Board Business:**

- If old 1871 not sold, perhaps ISD could use it for classes.

Motion by Ledesma; second by Sullivan to close meeting at 7:30 pm. Motion: Approved
Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting September 13, 2021

Members Present upon roll call: Chad Hunt; Steve Starner; Jerry Birmele; Helen Sullivan; Carlos Ledesma; Chief Harting Absent:

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of September 13, 2021 was presented. Motion Hunt; Second by _____; to approve the agenda as amended. Motion: _____

The proposed minutes of the August 9, 2021 Fire Board meeting were presented. Motion by _____; Second by _____ to accept the minutes as presented Motion: _____

The August Treasurer’s report was presented. Motion by _____; Second by _____; to accept Treasurer’s report as presented. Motion: _____

Bills were presented for approval in the amount of \$**28,506.85** Motion by _____; Second by _____; to pay bills in amount of \$**28,506.85** . Motion _____ upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Motion to accept Paul Chappell’s resignation letter. Motion by _____ Second by _____ to accept P. Chappell’s resignation effective August 31, 2021. Motion: _____
2. Approve the changes to 1871 SOG as presented. These changes reflect the operation of NEW 1871. Motion by _____; Second by _____ to approve the new 1871 SOG. Motion: _____.
3. Accept Grant from Hartford Township in the amount of \$9,600.00 to pay Assistant Chief McGrew \$800.00 per month for 1 year beginning 1 Oct 2021. Motion to accept Assistant Chief Grant by _____; Second by _____ Motion _____ upon roll call vote of members present.
4. Accept Grant from Hartford Township to place Mile Markers on Paw Paw River in the amount of _____. Motion by _____; Second by _____ to accept the Hartford Township Grant. Motion _____ upon roll call vote of members present.

Fire Chief's Report:**Meetings Attended:**

Hartford Township

Information:

- New awning above my window
- Medical continuing educations applied for
- The county will be having a F I & II class this year – 18 students
- DNR reimbursement - \$1,235.25 (hose grant)

Assistant Fire Chief's Report:**Meetings Attended:**

Township Meetings
VBC Chiefs Association Meeting

Information:

- Took delivery of New 1871
- New SOG for 1871
- Training of members on New 1871
- River signage proposal info-Township approved 9-9-21
- Update on new dispatch software and what it means for our dept.
- Demo on new training software and inventory management system
- Open House and October Events Flyers
- OLD 1871 posted on municibid.com- auction ends 9/27/21 @ 3:00pm
- OLD Air Paks posted on municibid.com-auction ends 9/12/21 @ 1:00pm

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Minutes of Fire Board Meeting September 13, 2021

Other Board Business:

Audit Process has begun.

Motion by _____; second by _____ to close meeting at ____ pm. Motion: _____
Respectfully submitted,

Gerald Birmele, Secretary

Treasurer's Report for meeting on September 13, 2021 For the month ending August 31, 2021

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended July 31, 2021 – tcf bank \$ 101,745.46

XXX May Deposits

City of Hartford – Contribution(August)	\$ 9,291.82
Township of Hartford – Contribution(August)	\$ 13,937.73
Bangor Township Cost Recovery	\$ 0.00
Cost Recovery	\$ 1,038.37
Pride Care	\$ 0.00
Interest	\$ 0.88

Total Deposits \$ 24,268.80

Total Balance of General Fund \$ 126,014.26

XXX Expenditures for approval:

Vendors payable	\$ 16,940.17
Payroll released Aug. 2021 (10,469.73 – 2,026.58)	\$ 8,443.15
Bank Fees	\$ 37.70
MI & Fed Tax Withholdings	\$ 3,085.83

Total Expenditure \$ 28,506.85

General Fund Balance August 31, 2021 \$ 97,507.41

Capital Equipment

Reconciled Cash Balance as of August 31, 2021 – Millage Fund \$ 2,052.47

Reconciled Cash Balance as August 31, 2021 – Maintenance Fund \$ 13,314.22

Cash Balances for month August 31, 2021 \$ 112,874.10

Renewal CD Balance as of month ended October 31, 2020 \$ 0.00

Invested Capital Equipment

Et Cetera Investment Services, LLC – Millage Fund Investment July 30,2021 \$ 81,112.49

Et Cetera Investment Services, #2-TCF Investment July 30,2021 \$ 101,102.86

Hartford Fire Board September 13, 2021 Meeting Income & Expense and Expenses by Vendor Summary August Business

Expense by Vendor

	Aug 21
A T & T	-358.29
Auto-Wares	-6.68
Best Way Disposal	-77.25
Bronson Lakeview Hospital	-531.86
Chad Hunt	-60.00
City of Hartford (Dental/Vision)	-134.31
City of Hartford {2}	-258.28
City of Hartford Health Ins.	-1,676.04
Comcast	-381.62
Consumers Energy	-112.00
Fire CATT, LLC	-2,586.88
First Bankcard	-1,391.85
Hartford Firefighters Association	-52.50
Helen Sullivan	-60.00
Indiana Mich Power	-360.00
Indiana Mich. Power Co.	-360.00
IRS Online Payment	-2,531.10
Kellogg Hardware	-63.97
North Breathing Air, LLC	-165.00
Robbie Harting	-74.19
S & A Automotive Inc.	-388.97
ShellFleet Plus Card	-315.30
Spencer Manufacturing, Inc.	171,880.75
Steven Starner	-60.00
U S Business Systems	-92.70
V.F.I.S.	-3,299.00
Van Buren Co Fire Training Committee	-500.00
VFIS	-1,042.38
TOTAL	188,820.92

Income & Expense

	Aug 21
Ordinary Income/Expense	
Income	
302 Cetera Investment Services	70,000.00

303 Investment Market Changes	832.24
401 Hartford Township	13,937.73
402 Hartford City	9,291.82
404 Interest	1.81
521 Cost Recovery Reimbursement	1,038.37
Total Income	95,101.97
Gross Profit	95,101.97
Expense	
500 Payroll	
500.1 Fire Chief	4,304.76
500.10 Chief Health Benefits	1,810.35
500.2 Firefighters/Medics	4,163.59
500.3 Support Staff	701.38
500.4 Chief Retirement	258.28
500 Payroll - Other	900.00
Total 500 Payroll	12,138.36
502 Utilities	
502.1 Internet-Telephone	381.62
502.2 Electric	720.00
502.3 Natural Gas	112.00
502.4 First Net-AT&T	358.29
Total 502 Utilities	1,571.91
505 Building Maintenance	
505.1 Bldg Supplies/Maintenanc	69.56
505.2 Building Maintenance	458.15
505.5-Trash	77.25
Total 505 Building Maintenance	604.96
506 Fuel	
506.1 Unleaded Gas	315.30
Total 506 Fuel	315.30
508 Vehicle Maintenance	
508.7 Pick-Up #1801	395.65
508.8 #1802	52.50
Total 508 Vehicle Maintenance	448.15
511 Office	
511.1 Office Equipment	863.21
511.3 Office Supplies	129.19
511.6 Copy Lease	92.70
Total 511 Office	1,085.10
512 Insurance	4,341.38
513 Payroll Taxes	2,531.10

**Hartford Fire Board
September 13, 2021 Meeting
Income & Expense and Expenses by Vendor Summary
August Business**

515 Equipment & Equip Maint		Total Expense	199,689.32
515.9 Medical Supplies	<u>541.76</u>		-
Total 515 Equipment & Equip Maint	541.76	Net Ordinary Income	<u>104,587.35</u>
527 Bank Fees	37.70		-
528 Bd Members Compensation	240.00	Net Income	104,587.35
529 Mandatory Annual Testing			
529.3 Hoses	2,586.88		
529.8 Air Compressor	<u>165.00</u>		
Total 529 Mandatory Annual Testing	2,751.88		
Capital Expense	171,880.75		
Payroll Tax Expense	1,200.97		
Uncategorized Expenses	0.00		

Hartford Fire Board September 11, 2021 Meeting Payroll Summary August Business

	<u>TOTAL</u>	
	<u>Hours</u>	<u>Aug 21</u>
Employee Wages, Taxes and Adjustments		
Gross Pay		
Salary	2.00	4,304.76
Assistant Fire Chief	1.00	400.00
Fire Board Office	45.25	701.38
Fire Call	21.75	324.13
Grass Fire	6.00	92.25
Med Assist	96.00	1,503.25
Mutual Aid	30.50	457.46
Other	42.50	644.25
PI Accident	31.00	476.25
Shift Coverage	60.00	900.00
Training	44.00	666.00
Total Gross Pay	<u>380.00</u>	<u>10,469.73</u>
Deductions from Gross Pay		
Dental-Vision		-26.86
Firefighters Assn Dues		-455.02
Health Insurance		-335.20
Total Deductions from Gross Pay		<u>-817.08</u>
Adjusted Gross Pay	380.00	9,652.65
Taxes Withheld		
Federal Withholding		-739.00
Medicare Employee		-151.87
Social Security Employee		-649.10
MI - Withholding		-486.61
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		0.00
Total Taxes Withheld		<u>-2,026.58</u>
Net Pay	<u>380.00</u>	<u>7,626.07</u>
Employer Taxes and Contributions		
Company FICA		649.10
Company Med		151.87
Retirement Fund		258.28
MI - Obligation Assessment		0.00
Total Employer Taxes and Contributions		<u>1,059.25</u>

**Hartford Fire Board Meeting
September 13, 2021
Balance Sheet & Deposit Detail
August Business**

BALANCE SHEET

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
102 Regular Check Chem Bk...847	82,466.49
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Chem Bank .167	2,052.47
108 Maintenance Chem Bk ...183	13,314.22
Chemical Financial Advisors	88,801.49
TCF Investment Services #2	101,102.86
Total Checking/Savings	287,400.91
Total Current Assets	287,400.91
TOTAL ASSETS	287,400.91
LIABILITIES & EQUITY	0.00

Deposit Detail

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		08/06/2021		102 Regular Check Chem Bk...847	988.37
				521 Cost Recovery Reimbursement	-988.37
TOTAL					-988.37
Deposit		08/09/2021		102 Regular Check Chem Bk...847	9,291.82
				402 Hartford City	-9,291.82
TOTAL					-9,291.82
Deposit		08/13/2021		102 Regular Check Chem Bk...847	13,987.73
				401 Hartford Township	13,937.73
				521 Cost Recovery Reimbursement	-50.00
TOTAL					13,987.73
Deposit		08/13/2021		TCF Investment Services #2	451.13
				303 Investment Market Changes	-451.13
TOTAL					-451.13
Deposit		08/13/2021		Chemical Financial Advisors	381.11
				303 Investment Market Changes	-381.11
TOTAL					-381.11
Deposit		08/16/2021		102 Regular Check Chem Bk...847	500.00
				Uncategorized Expenses	-500.00
TOTAL					-500.00

**Hartford Fire Board Meeting
September 13, 2021
Balance Sheet & Deposit Detail
August Business**

Deposit		08/18/2021		106 Millage Fund Chem Bank .167	70,000.00
				302 Cetera Investment Services	-
					70,000.00
TOTAL					70,000.00
Deposit		08/31/2021		108 Maintenance Chem Bk ...183	0.11
				404 Interest	-0.11
TOTAL					-0.11
Deposit		08/31/2021		106 Millage Fund Chem Bank .167	0.82
				404 Interest	-0.82
TOTAL					-0.82
Deposit		08/31/2021		102 Regular Check Chem Bk...847	0.88
				404 Interest	-0.88
TOTAL					-0.88
Paycheck	ACH	08/31/2021	Chappell, Paul M.	102 Regular Check Chem Bk...847	0.00
				500.2 Firefighters/Medics	13.25
				410 Firefighters Assn Dues	-11.68
				Payroll Tax Expense	0.82
				Payroll Liabilities	-0.82
				Payroll Liabilities	-0.82
				Payroll Tax Expense	0.19
				Payroll Liabilities	-0.19
				Payroll Liabilities	-0.19
				Payroll Liabilities	-0.56
TOTAL					0.00
Paycheck	ACH	08/31/2021	VanDeWiele, Cary L	102 Regular Check Chem Bk...847	0.00
				500.2 Firefighters/Medics	13.25
				500.2 Firefighters/Medics	13.25
				410 Firefighters Assn Dues	-23.34
				Payroll Tax Expense	1.64
				Payroll Liabilities	-1.64
				Payroll Liabilities	-1.64
				Payroll Tax Expense	0.39
				Payroll Liabilities	-0.39
				Payroll Liabilities	-0.39
				Payroll Liabilities	-1.13
TOTAL					0.00

Hartford Fire Board Profit & Loss Budget Performance August 2021

Item 12.

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
302 Cetera Investment Services	70,000.00		70,000.00		
303 Investment Market Changes	832.24		832.24		
401 Hartford Township	13,937.73	13,937.73	27,875.46	27,875.46	167,252.76
402 Hartford City	9,291.82	9,291.82	18,583.64	18,583.64	111,501.84
404 Interest	1.81		3.67		
409 Fire Report Request	0.00	3.84	0.00	7.79	46.59
420 Bangor 1st Resp Reimburse	0.00	449.21	0.00	898.42	5,390.52
521 Cost Recovery Reimbursement	1,038.37	0.00	1,680.37	0.00	0.00
Accounts Receivable	0.00	0.00	0.00	0.00	0.00
Other Revenues	0.00		855.00		
Total Income	95,101.97	23,682.60	119,830.38	47,365.31	284,191.71
Gross Profit	95,101.97	23,682.60	119,830.38	47,365.31	284,191.71
Expense					
500 Payroll					
500.1 Fire Chief	4,304.76	4,304.77	8,546.83	8,609.55	51,657.18
500.10 Chief Health Benefits	1,810.35	1,528.52	3,620.70	3,057.07	18,342.27
500.2 Firefighters/Medics	4,163.59	5,666.69	8,926.37	11,333.37	68,000.00
500.3 Support Staff	701.38	625.00	1,360.13	1,250.00	7,500.00
500.4 Chief Retirement	258.28	333.35	516.63	666.70	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	2,400.00	14,400.00
500 Payroll - Other	900.00		1,890.00		
Total 500 Payroll	12,138.36	13,658.33	24,860.66	27,316.69	163,899.45
501 Professional, Insur.& Legal					
501.1 Legal Expenses	0.00	250.00	0.00	500.00	3,000.00
501.2 Professional - Audit	0.00	666.69	0.00	1,333.38	8,000.00
Total 501 Professional, Insur.& Legal	0.00	916.69	0.00	1,833.38	11,000.00
502 Utilities					
502.1 Internet-Telephone	381.62	195.83	570.79	391.70	2,350.00
502.2 Electric	720.00	450.00	720.00	900.00	5,400.00
502.3 Natural Gas	112.00	125.00	218.00	250.00	1,500.00
502.4 First Net-AT&T	358.29	358.33	710.34	716.70	4,300.00
502.5 EPS Door Security	0.00	50.00	290.46	100.00	600.00
Total 502 Utilities	1,571.91	1,179.16	2,509.59	2,358.40	14,150.00
503 Mileage					
503.1 Mileage - other	0.00	8.33	0.00	16.70	100.00
Total 503 Mileage	0.00	8.33	0.00	16.70	100.00
505 Building Maintenance					
505.1 Bldg Supplies/Maintenanc	69.56	250.00	450.53	500.00	3,000.00
505.2 Building Maintenance	458.15	0.00	721.85	0.00	0.00
505.3 Grounds Maintenance	0.00	41.69	0.00	83.38	500.00
505.4 Capital Bldg Improvement	0.00	770.83	0.00	1,541.70	9,250.00
505.5-Trash	77.25	25.00	77.25	50.00	300.00

Hartford Fire Board
Profit & Loss Budget Performance
August 2021

Item 12.

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
Total 505 Building Maintenance	604.96	1,087.52	1,249.63	2,175.08	13,050.00
506 Fuel					
506.1 Unleaded Gas	315.30	266.69	696.65	533.38	3,200.00
506.2 Diesel	0.00	166.69	501.69	333.38	2,000.00
Total 506 Fuel	315.30	433.38	1,198.34	866.76	5,200.00
508 Vehicle Maintenance					
508.1 Ladder #1841	0.00	175.00	0.00	350.00	2,100.00
508.2 Tanker #1831	0.00	175.00	0.00	350.00	2,100.00
508.3 Heavy Rescue #1871	0.00	25.00	0.00	50.00	300.00
508.4 Rescue Pickup #1869	0.00	33.33	0.00	66.70	400.00
508.5 Jeep #1860	0.00	33.33	0.00	66.70	400.00
508.6 Explorer #1810	0.00	116.69	0.00	233.38	1,400.00
508.7 Pick-Up #1801	395.65	66.69	395.65	133.38	800.00
508.8 #1802	52.50	33.33	52.50	66.70	400.00
Total 508 Vehicle Maintenance	448.15	658.37	448.15	1,316.86	7,900.00
511 Office					
511.1 Office Equipment	863.21	108.33	863.21	216.70	1,300.00
511.2 Equipment Repairs	0.00	12.50	0.00	25.00	150.00
511.3 Office Supplies	129.19	125.00	212.69	250.00	1,500.00
511.4 Printing	0.00	16.69	0.00	33.38	200.00
511.5 Software/Upgrades	0.00	100.00	0.00	200.00	1,200.00
511.6 Copy Lease	92.70	30.00	92.70	60.00	360.00
Total 511 Office	1,085.10	392.52	1,168.60	785.08	4,710.00
512 Insurance					
512.1 Worker's Comp	0.00	416.69	1,646.50	833.38	5,000.00
512.10 Accident & Sickness Ins	0.00	1,750.00	0.00	3,500.00	21,000.00
512 Insurance - Other	4,341.38		4,341.38		
Total 512 Insurance	4,341.38	2,166.69	5,987.88	4,333.38	26,000.00
513 Payroll Taxes	2,531.10		5,839.56		
515 Equipment & Equip Maint					
515.1 Ladder #1841	0.00	58.33	0.00	116.70	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	166.70	1,000.00
515.11 Ford Truck	0.00	8.33	0.00	16.70	100.00
515.12 Air Tanks	0.00	150.00	0.00	300.00	1,800.00
515.2 Tanker #1831	0.00	58.33	19.98	116.70	700.00
515.3 Heavy Rescue #1871	0.00	133.33	0.00	266.70	1,600.00
515.4 Rescue Pickup #1869	0.00	16.69	0.00	33.38	200.00
515.5 Jeep #1860	0.00	16.69	0.00	33.38	200.00
515.6 Explorer #1810	0.00	8.33	740.16	16.70	100.00
515.7 Eqt Maintenance Other	0.00	33.33	0.00	66.70	400.00
515.8 Small Equipment Maintenan	0.00	33.33	0.00	66.70	400.00
515.9 Medical Supplies	541.76	166.69	541.76	333.38	2,000.00
Total 515 Equipment & Equip Maint	541.76	766.71	1,301.90	1,533.74	9,200.00
515.13 Ford Truck 1802	0.00	8.33	0.00	16.70	100.00

Hartford Fire Board
Profit & Loss Budget Performance
August 2021

Item 12.

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
516 Training					
516.1 Fire Chief Training	0.00	125.00	299.00	250.00	1,500.00
516.2 Firefighter I & II	0.00	83.33	0.00	166.70	1,000.00
516.3 Medic	0.00	83.33	0.00	166.70	1,000.00
516.4 Fire Officer Classes	0.00	83.33	0.00	166.70	1,000.00
516.5 Drivers Training	0.00	16.69	0.00	33.38	200.00
Total 516 Training	0.00	391.68	299.00	783.48	4,700.00
518 Physicals					
518.1 Annual Physicals	0.00	666.69	0.00	1,333.38	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	50.00	300.00
Total 518 Physicals	0.00	691.69	0.00	1,383.38	8,300.00
519 Subscriptions & Dues					
519.1 HelpNet	0.00	66.69	0.00	133.38	800.00
519.11 West MI Assn of Fire Chi	0.00	12.50	0.00	25.00	150.00
519.13 S MEMSIC	0.00	6.25	0.00	12.50	75.00
519.2 Magazine Subscriptions	0.00	0.00	0.00	0.00	0.00
519.3 FirePrograms	0.00	150.00	1,968.25	300.00	1,800.00
519.4 IAFC	0.00	20.83	0.00	41.70	250.00
519.5 MI State Firefighters Asn	0.00	8.33	0.00	16.70	100.00
519.6 NFPA	0.00	25.00	0.00	50.00	300.00
519.9 MPSCS	0.00	8.33	0.00	16.70	100.00
519 Subscriptions & Dues - Other	0.00		120.00		
Total 519 Subscriptions & Dues	0.00	297.93	2,088.25	595.98	3,575.00
525 Personal Equipment					
525.1 Duty Gear	0.00	583.33	0.00	1,166.70	7,000.00
525.2 Personal Equipment	0.00	233.33	19.00	466.70	2,800.00
525.3 Small Equipment	0.00	133.33	0.00	266.70	1,600.00
Total 525 Personal Equipment	0.00	949.99	19.00	1,900.10	11,400.00
526 FEMA Grant					
526 FEMA	0.00		2,470.50		
526 FEMA Grant - Other	0.00	416.69	0.00	833.38	5,000.00
Total 526 FEMA Grant	0.00	416.69	2,470.50	833.38	5,000.00
527 Bank Fees	37.70	25.00	75.05	50.00	300.00
528 Bd Members Compensation	240.00	375.00	480.00	750.00	4,500.00
529 Mandatory Annual Testing					
529.1 Personal Veh Inspections	0.00	41.69	0.00	83.38	500.00
529.2 Fire Extinguishers	0.00	83.33	0.00	166.70	1,000.00
529.3 Hoses	2,586.88	225.00	2,586.88	450.00	2,700.00
529.4 Ladders	0.00	100.00	1,276.00	200.00	1,200.00
529.6 Bottles	0.00	0.00	0.00	0.00	0.00
529.8 Air Compressor	165.00	83.33	165.00	166.70	1,000.00
529.9 Flow Testing Air Packs	0.00	91.69	0.00	183.38	1,100.00
Total 529 Mandatory Annual Testing	2,751.88	625.04	4,027.88	1,250.16	7,500.00
530 Generator					

Hartford Fire Board Profit & Loss Budget Performance August 2021

Item 12.

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
530.1 Maintenance	0.00	20.83	0.00	41.70	250.00
530.2 Maintenance Contract	0.00	58.33	0.00	116.70	700.00
Total 530 Generator	0.00	79.16	0.00	158.40	950.00
531 Auxiliary					
531.1 Auxiliary Supplies	0.00	20.83	0.00	41.70	250.00
Total 531 Auxiliary	0.00	20.83	0.00	41.70	250.00
Capital Expense	171,880.75	0.00	171,880.75	164,880.75	164,880.75
Payroll Tax Expense	1,200.97	0.00	2,446.53	0.00	0.00
Uncategorized Expenses	0.00		0.00		
Total Expense	199,689.32	25,149.04	228,351.27	215,180.10	466,665.20
Net Ordinary Income	-104,587.35	-1,466.44	-108,520.89	-167,814.79	-182,473.49
Net Income	-104,587.35	-1,466.44	-108,520.89	-167,814.79	-182,473.49

August 2021 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Aug	493-City	4:31	Wendell Ave.	1	\$ 16.50	Med Assist-Chest Pain
1-Aug	494-Twp	20:19	Vanderlyn	3	\$ 45.50	Med Assist-Chest Pain
2-Aug	495-City	13:23	Center	2	\$ 16.50	Med Assist-Mental Eval
3-Aug	496-City	2:17	Wendell Ave.	2	\$ 31.00	Med Assist-Fall
3-Aug	497-Twp	21:23	Rush Lake Rd.	5	\$ 74.75	Med Assist-Chest Pain
4-Aug	498-City	15:12	Center	4	\$ 62.00	Med Assist-Fall
4-Aug	499	16:12	Lawrence Twp	8	\$ 319.41	Mutual Aid
5-Aug	500-Twp	13:27	CR 687	1	\$ 15.50	Med Assist-Difficulty Breathing
6-Aug	501-City	13:14	Wendell Ave.	2	\$ 31.00	Other-Lift Assist
6-Aug	502-Twp	21:46	CR 687	3	\$ 47.50	Med Assist-Dizzy
8-Aug	503-City	4:40	Main St.	1	\$ 16.50	Med Assist-Mental Eval
8-Aug	504-City	13:12	Church St.	1	\$ 15.50	Med Assist-Chest Pain
8-Aug	505-Twp	16:32	Elenborough	1	\$ 15.50	Med Assist-Possible Stroke
9-Aug	506-Twp	8:46	CR 681	3	\$ 32.00	Med Assist-Fall
9-Aug	507-City	13:24	Wendell Ave.	3	\$ 31.50	Med Assist-Altered LOC
9-Aug	508-Twp	21:39	Red Arrow Hwy	4	\$ 47.50	Med Assist-Mental Eval
10-Aug	509-Twp	2:36	62nd Ave	2	\$ 32.00	Med Assist-Unconscious
10-Aug	510-City	13:54	Wendell Ave.	2	\$ 32.00	Med Assist-Fall
10-Aug	511-Twp	16:19	CR 372	3	\$ 32.00	Med Assist-Cancelled Enroute
10-Aug	512-Twp	22:38	Red Arrow Hwy	6	\$ 91.00	Other-Wires Arching
10-Aug	513-City	23:26	Vanderlyn	7	\$ -	Med Assist-Medical Alarm
10-Aug	514-Twp	23:25	65th St.	7	\$ -	Other-Lines Down
10-Aug	515-Twp	23:36	CR 681 & 71st Ave	7	\$ -	Other-Lines Down
11-Aug	516-Twp	0:16	CR 681 & 48th Ave	7	\$ 420.75	Other-Lines Down
11-Aug	517-City	9:58	Olds Ave.	3	\$ -	Med Assist-Difficulty Breathing
11-Aug	518-Twp	10:24	Shar Sue Dr.	3	\$ 46.50	Med Assist-Fall
11-Aug	519-Twp	11:19	Shar Sue Dr.	4	\$ 46.50	Med Assist-Fall
11-Aug	520-Twp	17:24	66th Ave.	3	\$ 46.50	Med Assist-Medical Alarm
11-Aug	521	18:38	Bangor Twp	6	\$ 108.00	PI Accident
12-Aug	522-Twp	19:05	1/2 & Red Arrow H	5	\$ 91.50	Other-Illegal Burn
14-Aug	523	7:08	Sister Lakes	6	\$ 138.00	Mutual Aid
14-Aug	524	23:31	Bangor Twp	2	\$ 29.00	Med Assist-Lift Assist
15-Aug	525-Twp	7:28	62nd Ave	5	\$ 77.00	Med Assist-Unresponsive
15-Aug	526-City	16:07	Pleasant St.	2	\$ 31.00	Med Assist-Difficulty Breathing
15-Aug	527-Twp	19:17	Red Arrow Hwy	3	\$ 47.00	Med Assist-Out of Control
16-Aug	528-Twp	13:51	66th Ave.	2	\$ 32.50	Med Assist-Chest Pain
17-Aug	529-City	7:51	Maple Hill	1	\$ 16.50	Med Assist-Difficulty Breathing
18-Aug	530-City	5:01	Wendell Ave.	2	\$ 31.00	Med Assist-Fall
18-Aug	531-Twp	16:51	CR 372	3	\$ 46.50	Med Assist-Possible Poison
19-Aug	532-City	0:06	Maple St.	2	\$ 31.00	Med Assist-Seizures
19-Aug	533-Twp	5:20	1/2 & Red Arrow H	3	\$ 107.50	PI Accident
19-Aug	534-Twp	10:24	Ellenborough	1	\$ 16.50	Med Assist-Possible Stroke
19-Aug	535-Twp	19:55	0th & Red Arrow Hv	5	\$ 76.50	PI Accident
19-Aug	536-City	21:37	Wendell Ave.	1	\$ 16.50	Med Assist-Disregarded

21-Aug	537-City	0:10	Prospect St.	2	\$	48.00	Med Assist-Femur Fracture
21-Aug	538-Twp	9:39	65th St.	5	\$	16.00	Med Assist-Lift Assist
22-Aug	539	3:44	WB I-94	4	\$	93.00	PI Accident
23-Aug	540-City	0:25	Wendell Ave.	1	\$	16.50	Med Assist-Chest Pain
23-Aug	541-City	1:24	Shepard St.	6	\$	323.75	Structure Fire
23-Aug	542-Twp	14:04	68th Ave.	2	\$	16.00	Med Assist-Possible OD
23-Aug	543	19:34	WB I-94	4	\$	92.25	Grass Fire
23-Aug	544-Twp	18:55	63rd St.	3	\$	-	Med Assist-Suicidal
23-Aug	545-City	21:35	Wendell Ave.	2	\$	32.50	Med Assist-Allergic Reaction
24-Aug	547-Twp	16:20	CR 687	9	\$	101.00	Other-Wrong Address
28-Aug	548-Twp	14:47	70th St.	4	\$	62.00	Med Assist-Chest Pain
29-Aug	549-City	3:29	Haver St.	2	\$	32.00	Med Assist-Fall
30-Aug	550-City	11:54	Main St.	4	\$	32.50	Med Assist-Pregnancy issues
30-Aug	551	13:10	Bangor Twp	6	\$	60.25	PI Accident
31-Aug	552-Twp	14:52	70th St.	2	\$	15.50	Med Assist-Difficulty Breathing
31-Aug	553-Twp	21:27	CR 687	3	\$	31.00	PI Accident

Total Costs for Fire Calls	\$ 3,433.66
Chief's Salary	\$ 4,304.76
Administrative Cost (Support Staff)	\$ 701.38
Trainings/Inspection Costs	\$ 666.00
Total Costs for Fire Calls	\$ 9,105.80

Total Calls this mont	60	Total August Calls	Fiscal Year Totals				
Total Calls for 2020	698	City Calls	22	City Calls	51	Grass Fire	1
Total Calls for 2019	673	Twp Calls	31	Twp Calls	62	Med Assist	43
Total Calls for 2018	552	I-94 Calls	2	I-94 Calls	4	PI Accident	6
Total Calls for 2017	345	Other	5	Other	7	Mutual Aid	2
Total Calls for 2016	303					Other	7
Total Calls for 2015	333			Total f/y	127	Gas Leak	0
Total Calls for 2014	312					Fire	1
Total Calls for 2013	292					Vehicle Fire	0
Total Calls for 2012	281						
Respectfully submittec							
Priority 3 Calls SHADED							

Fire Chiefs Report

September 2021

- New awning above my window
- Medical continuing educations applied for
- The county will be having a F I & II class this year – 18 students
- DNR reimbursement - \$1,235.25 (hose grant)

Assistant Chief Report

August

Information

- Took delivery of New 1871
- New SOG for 1871
- Training of members on New 1871
- River signage proposal info-Township approved 9-9-21
- Update on new dispatch software and what it means for our dept.
- Demo on new training software and inventory management system
- Open House and October Events Flyers
- OLD 1871 posted on municibid.com- auction ends 9/27/21 @ 3:00pm
- OLD Air Paks posted on municibid.com-auction ends 9/12/21 @ 1:00pm

Meetings Attended:

Township Meetings

VBC Chiefs Association Meeting

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief



October 5, 2021

Mr. Yemi Akinwale, City Manager
Hartford City
19 West Main Street
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of September 2021. There were nine (09) priority one calls in September with the average response time of 08:24 minutes.

There were twelve (12) priority two calls in September with the average response time of 08:49 minutes.

There were three (03) priority three calls in September with the average response time of 12:29 minutes.

A total of twenty-four (24) calls were run in September with an average response of 09:07.

There was an extended response time for run number 21076. Due to an error in our GPS equipment, there is no tracking data for these runs.

There were extended response times to run numbers 22237 and 22482 due to distance. The crews took the correct routes and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter
Director of Communication
Pride Care Ambulance
O: 269.343.3267
F: 269.343.6503
C: 269.313.2626

Proudly Serving Southwest Michigan – Berrien, Cass, Kalamazoo, Van Buren Counties
5088 Meredith
Kalamazoo, MI 49002
Business Office (269) 343.2224 Fax (269) 343.6503
www.pridecare.com

Response Times By Priority

Report Date: 10/05/2021 09:31:47

Filters: Date Range (Leg Date): 09/01/2021 to 09/30/2021 (Last Month); Last Status Timestamp: At Scene; Selecte

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
20493	Advanced	4113	9/2/2021 21:39	9/2/2021 21:45	5:34
20546	Advanced	Medic 4	9/3/2021 15:17	9/3/2021 15:21	4:06
20561	Advanced	4113	9/3/2021 21:52	9/3/2021 22:01	9:11
21076	Advanced	Medic 4	9/11/2021 3:07	9/11/2021 3:17	10:33
22237	Advanced	Medic 4	9/25/2021 15:17	9/25/2021 15:28	11:11
22343	Advanced	4113	9/27/2021 10:55	9/27/2021 11:05	9:41
22364	Advanced	4113	9/27/2021 14:31	9/27/2021 14:41	9:11
22482	Advanced	Medic 8	9/29/2021 0:50	9/29/2021 1:01	11:00
22528	Advanced	4111	9/29/2021 15:22	9/29/2021 15:28	5:14
Totals:					Avg: 08:24

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
20564	Advanced	4113	9/3/2021 22:28	9/3/2021 22:37	8:13
20670	Advanced	Medic 4	9/5/2021 23:26	9/5/2021 23:38	11:57
20819	Advanced	Medic 4	9/7/2021 20:37	9/7/2021 20:47	9:39
21324	Advanced	Medic 4	9/14/2021 10:50	9/14/2021 10:59	8:53
21535	Advanced	Medic 2	9/16/2021 15:04	9/16/2021 15:14	9:51
21546	Advanced	4113	9/16/2021 16:34	9/16/2021 16:44	9:27
21549	Advanced	4113	9/16/2021 16:34	9/16/2021 16:44	9:27
21690	Advanced	Medic 4	9/18/2021 19:39	9/18/2021 19:43	3:18
22029	Advanced	Medic 4	9/23/2021 12:07	9/23/2021 12:14	6:54
22218	Advanced	Medic 4	9/25/2021 10:46	9/25/2021 10:54	7:50
22277	Advanced	Medic 4	9/26/2021 2:47	9/26/2021 2:58	10:38
22348	Advanced	Medic 4	9/27/2021 11:12	9/27/2021 11:22	9:51
Totals:					Avg: 08:49

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
21281	Advanced	4111	9/13/2021 19:24	9/13/2021 19:43	18:40
21556	Advanced	Medic 2	9/16/2021 18:15	9/16/2021 18:23	8:18
22483	Advanced	4111	9/29/2021 0:54	9/29/2021 1:04	10:29
Totals:					Avg: 12:29

Overall Totals

Trips	24	Average Response Time	9:07
-------	----	-----------------------	------

FROM: Mike Chappell, Vice- Chair, Van Buren County Board of Commissioners,
email: CHAPPELLM@VANBURENCOUNTYMI.GOV

**News from the County Commissioners (Gail Patterson-Gladney, Kurt Doroh,
Richard Godfrey, Mike Chappell, Randall Peat, Donald Hanson, Paul Schincariol}**

GENERAL FUND BUDGET: Commissioners approved a balanced General Fund Budget for fiscal year 2021-2022. The Revenues are expected to total \$24,269,277.00 and projected expenses are \$24,269,277.00.

VHF FIRE/EMS RADIO PROJECT: The Board of Commissioners approved the core of the VHF/EMS RADIO project which includes the radio equipment, installation, programming, back-up and spare equipment for Central Dispatch. The total cost for this project is \$1,158,734.00. The funding is provided from the 911 Fund balance.

VETERANS’ SERVICES GRANT: The Board of Commissioners accepted a grant award from the Michigan County Veteran Service Fund of \$86,462.00. The purpose of this grant is to provide for County Veteran Services Operations.

VETERANS TREATMENT CONTRACT: Commissioners approved a contract with the Van Buren/Cass District Health Department to provide oral health and other public health clinical services to Veterans who are residents of Van Buren County.

VETERANS SERVICE DOGS: Commissioners approved a contract with Pawsitively K9. \$14,097.00 of the Veterans’ Service Grant will be used to provide Veterans with dogs with the ability to help veterans lead a happier and healthier life.

VETERANS’ SERVICE OFFICER: Veterans’ Service Director, Lt. Coronel David Krzycki, informed Commissioners that Dennis Urquhart has been hired as the new Veterans’ Service Officer. He is fully accredited and will be a great asset to this department.

VAN BUREN COUNTY TRANSIT: Commissioners approved another grant for bus purchases of \$203,158.00. This grant is to be used to purchase 2 buses.

APPOINTMENTS: William Van Tassell has been re-appointed by Commissioners to a two- year term on the Land Preservation Board.

Mary Ann Middaugh and Janet Abshagen have been appointed to the Board of Canvassers for a 4-year term. Commissioners must appoint one Republican and one Democrat to fill the vacant positions

Complete minutes of all Board of Commissioner Committee and Board meetings may be found on the County’s website: VanBurenCountyMI.Gov

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



9/27/2021

MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing
Repaired all the equipment that required repairing
Empty trash cans once a week.
Clean and open restrooms in park every day.
Water flowers twice a week.

WATER DEPARTMENT

Water turn off	<u>1</u>
Water turn on	<u>2</u>
Water meter repairs	<u>3</u>
Water leaks repaired	<u>1</u>
Water meters read by request	<u>5</u>
Water services replaced to water main	<u>1</u>

Collected monthly water samples and delivered to Paw Paw Lab
Sent monthly reports to the Michigan Department of Health
Ran auxiliary well generator once a week
Water meters read for the month.

MAJOR AND LOCAL STREETS

Cold patching as needed.
Cleaning and sweeping streets.
Prospect St. is done and Wendall St is done.

SEWER SYSTEM

Sewer mains rodded	<u>3</u>
Sewer services dug up and repaired	<u>1</u>

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned twice a week

Iron Removal Plant

Run generator once a week.
Sent water samples that were mandated.

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



8/23/2021

WATER QUALITY AVERAGE FOR THE MONTH

Raw Water

Iron	<u>1.49</u> ppm
Manganese	<u>0.154</u> ppm
pH	<u>7.5</u>

Finished Water

Iron	<u>0</u> ppm
Manganese	<u>0</u> ppm
Chlorine	<u>1.1</u> ppm
Phosphates	<u>1.5</u> ppm
Flouride	<u>0.8</u> ppm
pH	<u>7.6</u>

Chemicals used

	Total Lbs
Chlorine	<u>122.5</u>
Phosphates	<u>253</u>
Flouride	<u>242</u>

Average Daily Use

	Average Daily Use
	<u>4</u>
	<u>8.4</u>
	<u>8</u>

WATER PUMPED FOR THE MONTH

5.565 Million Gallons

Backwash water 192,000 Gallons

WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St.	<u>ND</u>
525 E. Main St.	<u>ND</u>
200 Beachwood St.	<u>ND</u>

HARTFORD WASTEWATER TREATMENT PLANT

66460 56th Ave * Hartford MI 49057 * 269-621-2289* cohwwtp@frontier.com
Tom Strand, HWWTP Operator

HWWTP Report for the Month of: September, 2021

- State report has been submitted for the month of September.
- Average flow 0.117 MGD (million gallons per day).
- Performed routine maintenance and daily duties.

Operation Report for September, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.518
B. Average	0.117
2) Sodium Hypochlorite gallons Per Day	
A. Total	447
B. Average	14.9
3) Ferric in Gallons Per Day	
A. Total	742
B. Average	25
4) Polymer Powder in Pounds Per Day	
A. Total	30.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	105
B. Average	3.5
6) Electric usage KWH	
A. Total	42
B. Average	1.4
7) Final BOD in Pounds	
A. Total	186
B. Average (177 LBS. Allowed)	8
C. % Removal (85%)	97
8) Final Suspended Solids in Pounds	
A. Total	221
B. Average (131 LBS. Allowed)	10
C. Average mg/l	10.6
D. % Removal (85%)	96
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.5
B. % Removal	94
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	38

**CITY OF HARTFORD
INVESTMENT REPORT AS OF SEPTEMBER 30, 2021**

BONDS

AMT OF INVESTMENT	INVEST TYPE	INST NAME	INVEST DATE	LENGTH OF INV.	INTEREST RATE	MATURITY DATE	DIST. OF INT	CURRENT VALUE
-------------------	-------------	-----------	-------------	----------------	---------------	---------------	--------------	---------------

CD'S

\$ 100,000	CD	TCF BANK (RENEWED) (RENEWED)	12/8/2017 6/8/2019 12/8/2020	18 MONTHS	1.74% 2.35% 0.18%	6/8/2019 12/8/2020 6/8/2022		\$ 106,527
\$ 166,746.74	CD	STURGIS BANK	9/3/2020	18 MONTHS	0.40%	3/3/2022		\$ 167,415

MUTUAL FUNDS

\$ 250,000.00	MF	TCF FA	8/11/12	L-T	VARIABLE			
\$ 103,000.00	MF	TCF FA	2/15/11	L-T	VARIABLE			
\$ 50,000.00	MF	TCF FA	6/15/11	L-T	VARIABLE			
\$ 105,000.00	MF	TCF FA	10/28/11	L-T	VARIABLE			
\$ 53,896.00	MF	TCF FA	2/27/11	L-T	VARIABLE			
\$ 74,154.00	MP	TCF FA	5/26/12	L-T	VARIABLE			
\$ 76,493.11	MF	TCF FA	11/6/12	S-T	VARIABLE			
\$ 114,476.00	MF	TCF FA	12/21/13	S-T	VARIABLE			
\$ 100,000.00	MF	TCF FA	2/20/13	S-T	VARIABLE			

AT MARKET		TCF SHORT-TERM MUTUAL FUND						\$ 333,519
		TCF LONG-TERM MUTUAL FUND						\$ 1,061,986

		TOTAL INVESTMENT AT MARKET AS OF SEPTEMBER 30, 2021						\$ 1,669,447
--	--	--	--	--	--	--	--	--------------

*THIS IS A DECREASE OF \$4,741.00 FROM LAST QUARTER



**SEPTEMBER 2021
LIST OF BILLS
CK #36574 TO CK # 36629**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36574	MICHAEL BANIC	OCCUPANCY INSPECTIONS 9/1/2021	360.00
36575	COMCAST BUSINESS	INTERNET & LOCAL PHONES FOR SEPTEMBER 2021 (9/6-10/5/21)	356.29
36576	CONSUMERS ENERGY	DPW, IRP & CITY HALL GAS BILLS - 7/23-8/23/2021	67.05
36577	FRONTIER	DPW LOCAL PHONE 8/25-9/24/21	71.37
36578	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR SEPTEMBER 2021	4,166.67
36579	HARTFORD FIRE BOARD	SEPTEMBER 2021 CONTRACTUAL PAYMENT	9,291.82
36580	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR AUGUST 2021	366.89
36581	NATIONAL PEN CORP.	2022 POCKET CALENDARS (225)	130.19
36582	TOM NEWNUM	CLEAN CITY HALL 9/1/2021	50.00
36583	RUDELL REPAIR	REPLACE REAR SPRINGS ON 2012 FORD F350	1,470.00
36584	STALEY MASONRY & CONSTRUCTION	DOWNPAYMENT TO REINFORCE WALL AT 36 WEST MAIN ST	12,000.00
36585	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 8/23/2021 AND PFAS TESTING	481.50
36586	THE TRI-CITY RECORD	NOTICE OF INTENT TO ISSUE SANITARY SEWER BONDS	367.50
36587	VANBUREN CONSERVATION DISTRICT	2021 HOUSEHOLD HAZARDOUS WASTE RECYCLING	250.00
36588	VILLAGE OF PAW PAW	JULY 2021 LAB ANALYSIS	100.00
36589	WALTER L. DE VISSER, SR.	MECHANICAL PERMIT CH21010 - 310 ELMWOOD	170.00
36590	WINPRO LLC	CLEAN CITY HALL & POLICE WINDOWS INSIDE & OUT	260.00
36591	SIERRA WOLFF	WATER DEPOSIT REFUND FOR 109 ENGLE WAY	150.00
36592	ACCREDITED SECURITY	THREE TASER X2 MAGAZINES	299.97
36593	ALEXANDER CHEMICAL CORP.	CHEMICALS & DRUM RENTAL FEES FOR WWTP PLUS DRUM RENTAL FEES FOR IRP	2,644.81
36594	AUTO-WARES GROUP	SHOP SUPPLIES FOR DPW	66.13
36595	MICHAEL BANIC	OCCUPANCY INSPECTIONS 9/8/21	195.00
36596	BEST WAY DISPOSAL INC	WWTP, DPW & CITY HALL TRASH SERVICE FOR AUGUST 2021	295.70
36597	CAPP USA	CHARTS & PENS FOR WWTP	294.71
36598	CINTAS CORPORATION	FIRST AID SUPPLIES - DPW, CITY HALL & POLICE	165.41
36599	DUBOIS CHEMICALS, INC	4 PAILS OF P-508 FOR WWTP	1,143.48
36600	EJ USA, INC	BEE HIVE COVER	173.71
36601	GALLS, LLC	PANTS & SHIRTS FOR OFFICER THOMPSON	105.85
36602	GRAINGER	SLOW CLOSING SOLENOID VALVE FOR WWTP	1,993.24
36603	INDIANA MICHIGAN POWER	AUGUST 2021 ELECTRIC BILLS	5,280.41
36604	METTLER-TOLEDO, INC.	FULL PREVENTIVE MAINTENANCE AND BASIC TEST REPORT AT WWTP	319.87
36605	MICHIGAN AGRIBUSINESS SOLUTION	BIOSOLID LAND APPLICATION - (77,000 & 55,000 GALLONS)	7,576.80
36606	MIDWAY ELECTRIC, INC.	SERVICE CALL AT WWTP	250.00
36607	TOM NEWNUM	CLEAN CITY HALL 9/8/2021	50.00
36608	TOM SMITH TRACTOR PARTS	HYDROLIC FITTINGS FOR DPW	67.78
36609	USA BLUE BOOK	LAB TESTER FOR IRP	253.76
36610	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202198 WENDELL AVE IMPROVEMENTS & PROJECT 202043 PROSPECT STREET IMPROVEMENTS	14,065.95
36611	APEX SOFTWARE	ANNUAL SKETCHING SOFTWARE MAINT RENEWAL 10/2021-10/2022	235.00
36612	MICHAEL BANIC	OCCUPANCY INSPECTIONS 9/15/21	150.00
36613	FRONTIER	LIFT STATION PHONE 9/7-10/6/21	44.63
36614	TOM NEWNUM	CLEAN CITY HALL 9/15/2021	50.00
36615	TRACE ANALYTICAL LABORATORIES	WWTP PFAS-BIOSOLIDS TESTING PLUS IRP WATER SAMPLE TESTING - 9/13/2021	481.50
36616	UNUM LIFE INSURANCE CO OF AMERICA	OCTOBER 2021 LIFE & DISABILITY INSURANCE	690.70
36617	WIGHTMAN & ASSOCIATES, INC.	PROJECT 190496 TWP PFAS WATER MAIN EXTENSION PLUS 2 INVOICES FOR PROJECT 202307 DWAM GRANT APPLICATION	17,825.24
36618	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 8/12-9/11/2021	420.42
36619	MICHAEL BANIC	OCCUPANCY INSPECTIONS 9/22/21	90.00
36620	BLUE CARE NETWORK OF MI	OCTOBER 2021 HEALTH INSURANCE	19,637.49
36621	CERVANTES JR, LEANDRO	WATER DEPOSIT REFUND FOR 16 BERNARD	150.00
36622	DELTA DENTAL	OCTOBER 2021 DENTAL INSURANCE	902.10
36623	FRONTIER	WWTP PHONE, INTERNET & ALARM 9/13-10/12/2021 PLUS IRP INTERNET 9/16-10/15/2021	310.34
36624	MICHIGAN AGRIBUSINESS SOLUTION	65,000 BIOSOLID LIQUID LAND APPLICATION	3,731.00
36625	TOM NEWNUM	CLEAN CITY HALL 9/22/2021	50.00
36626	SOUTHWEST MI ASSET MANAGEMENT	WATER DEPOSIT REFUND FOR 414 S CENTER ST	150.00
36627	TELE-RAD, INC.	QUARTERLY MAINTENANCE - OCT, NOV & DEC 2021	150.03
36628	VAN BUREN COUNTY	VERIZON MODEMS 7/24-8/23/2021	80.02
36629	VISION SERVICE PLAN	OCTOBER 2021 VISION INSURANCE	140.31
58 CHECKS			110,640.64



**CITY MANAGER'S REPORT
OCTOBER 25, 2021**

POKAGON HARTFORD AREA REVENUE SHARING BOARD:

The Pokagon Hartford Area Revenue Sharing Board had their meeting on Wednesday, October 13, 2021 for the distribution of the Casino Revenue for the year 2020. The amount of revenue distributed was \$1,043,138.79 which was \$353,492.52 or about fifty-one (51%) percent higher than 2019 fiscal year. The City's share of the distribution is \$109,529.58 which was up from the 2019 distribution and \$93,007.03 from the 2018 distribution. The last years have been impacted by the Covid-19 Pandemic.

2020/2021 FISCAL AUDIT:

Hungerford Nichols, the City Auditors are currently here to audit the City's 2020/2021 financial records. They started on Monday, October 11, 2021 and will be here for the next few weeks.

5 WEST MAIN STREET UPDATE:

The County Land Bank had their meeting on October 15, 2021. During that meeting, the following actions were taken:

- Accepted the building rehabilitation proposal from Building Restoration Inc., at a cost of \$74,591.00, contingent on funding approval.
- Approved the submission of ARPA funding Application from the County to undertake the project. If the funding is not approved, the Land Bank may have to go directly to the County Board of Commissioners for funding and look into some other contingency funding sources to explore.
- If all goes well, the project would start in late Fall or early Winter. As a contribution to the project, the City would waive the building permit.

2020 GRAHAM WOODHOUSE AWARD:

The contribution that the City made towards the cleaning of Paw Paw River Trail has earned the City of Hartford and all of the other communities along the trail that collaboratively participated in the cleanup project, the recognition of the Southwest Michigan Planning Commission. Hartford is one of the communities presented with the Graham Woodhouse Award for Intergovernmental Collaboration. This award is presented annually for projects that exemplify cooperation between and among governments, non-profits, and private entities.

MED + LEAF COMMUNITY SUPPORT:

I want to take this opportunity to thank Med+Leaf for their generous donation of \$3,500.00 towards the City's Christmas decoration. This company exemplifies what being a good corporate neighbor and community involvement is all about. I wish them continue success in their endeavors.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
SEPTEMBER 27, 2021

Item 20.

Commissioners Present: Ron Burleson; Frank Dockter; Richard A. Hall; John Miller; Terry Tibbs;
Members Absent: Dennis Goss; Helen Sullivan
Staff Present: Akinwale; Beltran, Rodney-Isbrecht, Shultz, Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Miller, supported by Commissioner Dockter, to approve the agenda as amended to include information & Resolution on West Main Street Project.

Motion carried 5 – 0

Guests:

1. Mickey Bittner, Wightman's, Update on:
 - DWAM, Drinking Water Asset Management Grant: specifications complete, going out for bid to investigate water materials, hoping to open bids in October & awarding contract at the November meeting.
 - PFAS 100% State Grant awarded: – water main extension to the township, field work in the public right of way is complete, VBC Road Commission to stake location of the water main on Red Arrow. EGLE has sent documents of properties within the scope of study area to Wightman's. Property owners within the study the State wants them to have the opportunity to connect to municipal utilities. Working on Railroad permitting requirements.
 - Prospect Street Construction Project: construction complete, awaiting final inspection and punch list.
 - Wendell Ave Construction Project: construction complete, final pay estimate approval next meeting
 - CDBG Clark & Linden Street improvements: between Spaulding to Olds Ave, field work will begin next week, solicited proposals for administrative work required by the grant. MEDC should be refunding the cost back to the city for the grant administrative work, these are new requirements by MEDC. Project is a full reconstruction, road, sidewalks, curb, gutter, water/sewer/storm.
 - SRF Application for Sewer Project: wastewater project, field work completed near the railroad, working on the permitting documents, resume field work next week. Bond anticipation resolution on agenda.
 - Added to agenda west main street project, submit application for west main street, applications are due Friday. Future project application, Marion Ave for a full reconstruct, resolution to follow at the October meeting.
 - East main street submitted a category f application, should be hearing soon if the application was accepted.

2. Rick Anstiss – 2021 Hemp & Harvest a small event at 301 Bowie St for this year. Provided information and seeking support for a September, 2022 Cannabis Festival at 301 Bowie St.

Public Comment: None

Communications:

1. Van Buren Conservation District Update
2. AEP notice of working in the City
3. October 2, 2021 - Hartford Fire Department Lighted Parade
4. October 3, 2021 - Hartford Fire Department Pancake Breakfast
5. October 11 – 15, 2021 - Hydrant Flushing
6. October 18 – 22, 2021 - Brush Pick up

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
SEPTEMBER 27, 2021

Item 20.

7. October 25, 2021 - Leaf pick up begins through bad weather
8. Mayor & City Commissioner Seats, Write – In Candidates deadline to file is October 22, 2021, 4pm.
9. November 15, 2021 - Council Meeting 7:30pm
10. December 20, 2021 - Council Meeting 7:30pm
11. November 2, 2021 - Election for Mayor & Commissioners polls will be open 7am-8pm; City registered voters seeking an absent voter ballot can get an application at the Clerk's office.
12. October 30, 2021 - Trick or Treating 6pm-8pm

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief T. Beltran, Ordinance report is much shorter, new ordinance officer is very effective.
- B. **Fire Dept** – Chief Harting, seeking a new Chaplin; Spooktacular October 30 from 6pm-8pm; New Truck Open house went well. Lighted Parade starts at 8pm; October 4th starts Fire Prevention Week; Reflective address signs are available;
- C. **Ambulance** – No representative, report available
- D. **Van Buren County** – Veteran's services information & Stand Down on October 15, 2021 at Decatur VFW, 10am-2pm
- E. **Public Works** – Superintendent Staunton, No Discussion
- F. **Wastewater Treatment Plant** – No licensed operators to work with current operator, will have to hire an outside company that has a license to run it, which is costly. City Manager is having difficulty finding someone interested in coming to work at a plant of that size. The current operator is getting closer to retirement and finding someone to operate the plant is a priority or will have to hire an outside firm to take over the operation. Council wants information on the succession plan prior to the current operator's retirement and the cost to hire an outside company. The City Manager has a meeting with EGLE on October 4th to discuss it.
- G. **Treasurers, Investment & List of Bills** – No Discussion
- H. **City Manager** – American Rescue Plan Act Funds; 5 West Main Street Update; Holy Family Clinic 2 East Main Street Update, to be used as a Medical & Dental Facility; DDA Change in Board Membership; Van Buren County Conservation District will offer Recycling tires & electronics on July 18, 2022 in the City's North parking lot.

Approval of Commission Minutes:

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to approve the minutes of the August 23, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 5 – 0

Approval of Reports:

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept the August 2021 departmental reports as presented and place them on file.

Motion carried 5 – 0

Goals/Objectives: None Discussed

Old Business:

- Commissioner Burleson requested additional information, cost to remediate & authorization to repair on exposed brick wall at 36 West Main St caused by the demolition of 32/34 West Main Street.
- Commissioner Dockter initiated discussion on decorating the planters for the holiday season, and lighting all of the City's decorative lamp post. The City Manager will bring a plan back to the Commission.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
SEPTEMBER 27, 2021

Item 20.

New Business:

- Wendell Ave Improvements - Payment –
Motion by Commissioner Dockter, supported by Tibbs, to approve payment in the amount of \$93,067.63 to Krohn Excavating for the Wendell Ave Improvements.
Motion carried 5 – 0

- Prospect Steet Improvements – Payment -
Motion by Commissioner Tibbs, supported by Commissioner Miller, to approve payment in the amount of \$34,182.33 & \$18,213.47 to the State of Michigan for the Prospect Street Improvements.
Motion carried 5 – 0

- DDA – Resignation & Appointment
Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept Susan Layer’s, TCF Bank, resignation & appoint Reba Mabus, of 7 W Main St to the DDA Board.
Motion carried 5 – 0

- 2 East Main Street – Holy Family HealthCare Site Plan
Motion by Commissioner Miller, supported by Commissioner Burleson, to accept the Planning Commission’s Recommendation to approve the site plan for Holy Family Clinic to operate at 2 East Main Street.
Motion carried 5 – 0

- Hartford Lions Club Request –
Motion by Commissioner Miller, supported by Commissioner Tibbs, to partner with the Hartford Lions Club in Holiday decorating of Ely Park in the amount of \$1,000.00.
Motion carried 5 – 0

- Proposal for Section 106 Review Application Preparation for Clark/Linden Streets Improvements –
Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept the proposal from Arbre Croche Cultural Resources LLC for section 106 review application preparation for Clark/Linden Streets Project at a cost of \$2,400.
Motion carried 5 – 0

- Proposed NEPA Environmental Assessment Clark/Linden–
Motion by Commissioner Tibbs, supported by Commissioner Miller, to accept the proposed NEPA Environmental Assessment for the Clark/Linden Streets Project from Grand Environmental at a cost of \$2,600.00.
Motion carried 5 – 0

- CDBG Certified Grant Administration Proposal Clark/Linden Streets Improvement Project–
Motion by Commissioner Miller, supported by Commissioner Dockter, to accept the CDBG Certified Grant Administration Proposal from Abonmarch for the Clark/Linden Street Improvement Project at a cost not to exceed \$19,500.
Motion carried 5 – 0

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
SEPTEMBER 27, 2021

Item 20.

- Renewal Application for Commercial Medical Marihuana Facility Med Leaf, LLC
Motion by Commissioner Miller, supported by Commissioner Dockter, to approve the renewal application for a commercial medical marihuana facility provisioning permit for Med Leaf, LL at 301 W Main St.

Motion carried 5 – 0

Resolutions, Ordinance, Proclamation's:

- Resolution 2021-011 –

Motion by Commissioner Miller, supported by Commissioner Dockter, adopt Resolution 2021-011 authorizing issuance of bond anticipation note.

Motion carried 5 – 0

- Resolution 2021-012 –

Motion by Commissioner Tibbs, supported by Commissioner Burluson, adopt Resolution 2021-012 approving 2024-2026 Road Project Application for West Main Street.

Motion carried 5 – 0

Adjournment:

Motion by Commissioner Dockter, supported by Commissioner Miller, to adjourn the meeting at 8:54pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2021 - 013**



RESOLUTION APPROVING 2024-2026 ROAD PROJECT APPLICATION FOR MARION AVE

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, October 25, 2021 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____

WHEREAS, the United States Congress has set aside monies for Surface Transportation Block Grant (STBG) projects through the State of Michigan, Department of Transportation (MDOT) and administered by the Southwest Michigan Planning Commission (SWMPC); and the

WHEREAS, MDOT has set aside funding through the Transportation Economic Development Funds Category D (State D) for the creation and maintenance of an all-season road network;

WHEREAS, the Marion Ave Improvements Project is a transportation activity eligible to receive federal STBG and/or State D funding; and

WHEREAS, if requested funds are granted, the City shall be responsible for at least 18.5% percent of the eligible costs.

NOW THEREFORE BE IT RESOLVED, by the City Commission of the City of Hartford that:

SECTION ONE: Wightman & Associates, Inc. of said LPA is hereby empowered on behalf of the LPA to prepare and execute an application for STBG funds for the stated described project and to submit to the SWMPC for consideration of funding.

SECTION TWO: The total cost of the project is estimated to be \$575,000, of which the LPA, if awarded the funds, commits to pay at least 18.5% (hereinafter known as the local match) of the actual cost, estimated to be \$200,000.00. The local match shall be funded by the LPA using Act 51 funds. The LPA further agrees to pay 100 % of the cost over and above the awarded amount of STBG or State D funding and for all non-participating costs and associated project development activities.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of way inviolate for public highway purposes

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: October 25, 2021

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION:

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on October 25, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended.

DATE:

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057