



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, September 22, 2025 at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT - "Please introduce yourself and any organization you represent. Please limit your comments to three (3) minutes. City Council & Staff will listen to your comments and not respond to any requests for information at this time. For those public comments that require a response or follow up, please fill out a comment card so the City Manager can respond within 7 business days of this meeting."

COMMUNICATIONS

1. AEP Transmission Rebuild Project - EGLE Permit Request
2. November 4, 2025 Election - Absent Voter Ballot Available; Write-in Candidate Deadline October 24, 4pm
3. City Hall Closed in Observance of Columbus Day October 13, 2025
4. Planning Commission Meeting October 20, 2025 - Moved Due to Holiday

REPORT OF OFFICERS BOARDS & COMMITTEES

5. Planning Commission - August 2025

Police & Ordinance

6. HPD - September 2025

Fire Department

7. HFB - September 2025

Ambulance

8. AMB - August 2025

Van Buren County

Public Works

9. DPW - August 2025

Wastewater Treatment Plant

Treasurers, Investment & List of Bills

[10.](#) List of Bills - September 22, 2025

City Manager

[11.](#) CM - September 2025

APPROVAL OF COMMISSION MINUTES

[12.](#) Discuss & Consider - August 25, 2025 Business Meeting

[13.](#) Discuss & Consider - September 8, 2025 3:30pm Special Meeting

[14.](#) Discuss & Consider - September 8, 2025 4pm Special Meeting

15. Discuss & Consider - September 8, 2025 Special Meeting Closed Session

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

[16.](#) Discuss & Consider - Christmas Decorations

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[17.](#) Discuss & Consider - Resolution 2025-066 Decorating City Hall & Ely Park

ADJOURNMENT

**City of Hartford
Planning Commission Meeting
August 11, 2025 Proposed Minutes**

Call to Order:

T. Kling, Chairman called the Planning Commission regular meeting to order at 6:00pm.

Pledge of Allegiance was said.

Members Present:

Steve Ackerman, Dan Danger, Gage Gardner, Jenine Kling, Tim Kling,

Members Absent: Joseph Lehnert, Adolfo Morales

Staff Present: Nicol Pulluam (formally Brown), **Guests Present:** Hillary Taylor-McKenna

Approval of the Agenda:

Motion by Gardner, supported by Ackerman to approve the agenda as presented.

Motion carried, 5 – 0

Approval of Commission Minutes:

Motion by Ackerman supported by Gardner to approve the March 10, 2025 minutes and June 9, 2025 minutes as corrected to change Tim Gardner to Gage Gardner.

Motion carried, 5 – 0

Public Comments:

- Planning Commissioner Morlas attendance, Chairman Kling will reach out to Adolfo Morlas to see if he has a work conflict that is preventing him from attending the meetings and/or is still interested in serving on the planning commission.
- The City Manager gave an update on the City's current projects and goals.

New Business:

- Discuss & Consider – Proposed Home Occupation & Short-term Rental Regulation,

Hillary Taylor, McKenna, will not be at every meeting but will have Master Plan and Zoning Ordinance updates to discuss & consider. The Planning Commission can expect to receive 10 – 12 policy memos for review and discussion. The memos will have specific questions that require answers that should be reflected in the minutes. A final document, with those changes, will be produced for approval.

Discussion: Home Occupation: Class 1 includes office and service-oriented business's that can include short-term rentals. Permits would be issued administratively. Class II would require planning commission approval. The Commission is in favor of requiring annual inspections under the building department for Class 1. After discussion, planning commission agreed on Class 1 having one employee and Class II would be two employees, allowing one commercial vehicles and planning commission authority to modify. Signage under Class II add, can be modified by the planning commission.

Discussion: Short-term Rental Regulation: can be difficult to enforce and are rented 30 days or less. Concern was expressed regarding renting out a homesteaded property and would like clarification if this is possible. Recommended Short-term Rentals be under Home Occupation Class I and include annual inspections and fees set by City Council from time to time.

- Discuss & Consider – Master Plan update – Power Point - Community Core Values - Set Priorities
 - Land Use – Smart Growth/Growth Management
Infill Development
Mixed Use Development
 - Housing - Blight Elimination
Neighborhood Stabilization
Housing Rehabilitation
 - Economic Develop - Small; Business Support
Main Street Downtown Revitalization
Commercial Corridor & Job Creation
 - Recreation - River & Trail Connection
Multi-Generational
Park Accessibility
 - Transportation - Safe Routes to School
Sidewalk Repair & ADA
Gateway & Wayfinding Signage
 - Character - Façade Improvement
Downtown Identity
Civic Pride
 - Environmental - Better Water
 - Engagement - Community Vision
 - Survey Results: Update on submitted results, Survey will be open to the end of August
 - Review - City's Maps
 - Next Steps - Create a framework for the new Master Plan & Begin work on a new Zoning Ordinance & Land use maps

Adjournment:

Motion by Ackerman, supported by Gardner to adjourn the meeting at 7:56pm
Motion carried 5 – 0

Respectfully submitted by: Jenine Kling, Secretary

Hartford Police Department Monthly Report

Item 6.

Month: September 2025

DEPARTMENT SUMMARY:

Still working on cleaning and organizing the evidence room.

Officers are being more proactive to prevent crimes and enforce traffic laws

Our friends at the Pokagon Tribal Police were very kind to donate some equipment items we desperately needed. **(MORE ITEMS DONATED)**

STATISTICS:

- *Call for Service (CFS)* 131 for the month of May, 108 by our agency
- *Arrest Count Report* 7
- *Citations* 5

BUDGET UPDATE:

We have made cuts on items due budgeting. We are hoping to get grant money but still awaiting.

STILL AWAITING ANY CONFIRMATION.... on any COPS grant.

I am working on acquiring a newer police vehicle as ours are starting to show concerns and camera system for vehicles as we discussed at the last meeting for liability.

PERSONNEL:

Working on two backgrounds for part time personnel.

TRAINING:

Officer Orvis will be attending a training class in October.

Officer Hamre is signed up for a training this month

All officers are still completing on-line training classes to reduce costs of travel and time

PUBLIC OUTREACH:

We are continuing blight enforcement and completing property checks. Some cases have been resolved but we have one or two not getting compliance. We will force the issue with the court. (UPDATES IN BS&A)

FLEET STATUS:

I am still looking at new patrol vehicle and financing options that other agencies use.

EQUIPMENT:

New department firearms should be arriving in late September. Once they arrive, I will schedule training with neighboring agencies.

GRANTS & INITIATIVES:

I have completed 2026 COPS grant program. I am hoping we are awarded the funding.

Amount	Grant	Grantor	Purpose	Status

Update Manual/Policies/Procedures/Rules:

Name of Policy	Date Started Update	Status of Update	Est. Completion Date
Assist Other Agency Policy			
Evidence Policy			
Use of Force Form			

END OF REPORT

Respectfully Submitted by: Chief Brian Matthews

Date: September 9th 2025

**Hartford Fire Board Meeting
September 15th, 2025
Special Meeting**

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**Special Meeting:
Hartford Fire Board**

Monday, September 15th, 2025 7:00 PM
Hartford Fire Department 436 E. Main St. Hartford, MI 49057

AGENDA

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Ron Sefcik, Chad Hunt, Eric Germinder, Carlos Ledesma
- III. Public Comment. Limited to three minutes per person.
- IV. Additions or deletions to the agenda
- V. Approval of the Agenda as Presented.

Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: _____ Nays: _____.

- VI. Discuss and Consider Purchase of Mini-Pumper

Motion by _____ Seconded by _____ to approve/deny the purchase of the 2025 Mini-Pumper from Axe's & Irons for \$388,000.00. Roll Call Vote

- VII. Review Payment Options and select the option for Purchase of a Mini-Pumper

Motion by _____ Seconded by _____ to select payment option # _____ which includes a down payment in the amount of \$ _____ and terms for _____ years. Or an Option with no down payment.

- VIII. Discuss and Consider Funding Source (s) for the upfitting of the Mini-Pumper

Motion by _____ Seconded by _____ to approve monies to come from _____ account in the amount of \$ _____ & or _____ account in the amount of \$ _____ for the upfitting of the Mini-Pumper.

- IX. Discuss and consider the purchase of a Combination Extrication Tool for the Mini-Pumper

Motion by _____ Seconded by _____ to approve/deny the Quote from MI Rescue Resources in the amount of \$19,920.00 for the purchase of a Combination Extrication Tool.

- X. Discuss and consider the purchase of a three-gas meter for the Mini-Pumper

Motion by _____ Seconded by _____ to approve/deny the Quote from Moses Fire Equipment in the amount of \$2,163.00 for the purchase of a Three-Gas meter.

- XI. Adjourn

Motion by _____ supported by _____ to adjourn at _____ pm.

Hartford Fire Board
Special Meeting Minutes
Monday, September 15th, 2025, 7:00 PM

Call to Order, Pledge

Members Present upon roll call: Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
Absent: Jerry Birmele

Others present: Chief Harting, Assistant Chief McGrew, Representatives from Axe's & Irons

Chairman Sefcik called the meeting to order at 7:00 pm

Public Comment Opened at 7:00 pm No Public Comment

Motion by Ledesma; Seconded by Germinder to approve the agenda as presented.

Yays: 4 Nays: 0 **APPROVED**

Information on 2025 Fouts Four Mini Pumper was presented, Motion by Hunt; Seconded by Germinder to approve the purchase of the 2025 Mini Pumper from Axe's & Irons in the amount of \$388,000.

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Hunt Nays: 0 Absent: Birmele

APPROVED

Payment Options were presented from Community Leasing Partners; after discussion, all board members agreed that option 3 was our best option. Motion by Sefcik; Seconded by Hunt to select payment option # 3, which includes a down payment in the amount of \$138,000 and terms for 2 years from Community Leasing Partners. Monies to come from the millage account.

Yeas: 4 Nays: 0 **APPROVED**

Quotes for upfitting the truck from Axe's and Irons were presented. Motion by Ledesma; Seconded by Germinder to approve the attached quote in the amount of \$37,359.57 for upfitting of the truck, monies to come from the millage account.

Yeas: 4 Nays: 0 **APPROVED**

A quote was presented from Michigan Rescue Resources for the purchase of a Combination Extrication Tool, Assistant Chief McGrew noted that there is only one quote due to Michigan Rescue Resources being the exclusive dealer in Michigan for the type and brand of tool we are requesting. Motion by Sefcik; Seconded by Germinder to approve the quote from Michigan Rescue Resources in the amount of \$19,920.00 for the purchase of a Combination Extrication Tool. Monies to come from the donation account.

Yeas: 4 Nays: 0 **APPROVED**

A quote was presented from Moses Fire Equipment for the purchase of a 3-Gas Meter, Assistant Chief McGrew noted that this Gas meter would go on the mini pumper and would expand our capabilities overall. Motion by Sefcik; Seconded by Ledesma to approve the Quote From Moses Fire Equipment in the amount of \$2,163.00 for the purchase of a 3-Gas Meter, Monies to come from the millage account.

Yeas: 4 Nays: 0 **APPROVED**

Motion by Sefcik, seconded by Hunt, to adjourn at 7:35 pm.

Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: September 15th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Purchase Mini-Pumper

RECOMMENDED ACTION:

Attached is the official sales quote from Axe's & Irons for the purchase of the Mini-Pumper in the amount of \$388,000.00.



920 O'MALLEY DR
COOPERSVILLE, MI 49404
P: (616) 997-4053
Dealer Code:

Item 7.

BILL TO
HARTFORD FIRE DEPARTMENT
436 E MAIN ST
HARTFORD, MI 49057
P:
F:

DELIVER TO
HARTFORD FIRE DEPARTMENT
436 E MAIN ST
HARTFORD, MI 49057
P:
F:

SALES QUOTE: VA201000039

PRINT DATE	ORDER STATUS	DELIVERY DATE	INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
9/10/2025	QUOTE	9/10/2025		A.WATKINS	

NEW

YR - MAKE - MODEL	SERIAL NUMBER / ITEM DESCRIPTION	UNIT#: 108481	PRICE
2024 - FORD - F550	1FD0W5HT7REG01802		
	VEHICLE BASE PRICE: SO 80700, VIN: 1FD0W5HT7REG01802, 2025 FOUTS FOUR, 300 GAL TANKER, 1500 GPM HALE, 15 GAL FOAM, WEIGHT LOADED TRUCK (WATER, 4 PERSONAL, FOAM, 15,500 LBS), TRUCK GVW 19,500 LBS		388,000.00
Total Price			\$388,000.00

SALES PRICE	\$388,000.00
TAX	+ \$0.00
TOTAL PRICE	= \$388,000.00
LESS TRADE IN	- \$0.00
LESS DOWNPAYMENT	- \$0.00
UNPAID BALANCE	= \$388,000.00

x

Buyer Signature

Date

x

Seller Signature

Date

Please Remit Payment To:
920 O'MALLEY DR
COOPERSVILLE, MI 49404



AGREEMENT OF SALE FOR FIRE APPARATUS

This agreement made by and between:

Axes & Irons / Vehicle Alliance Group, LLC

(Company)

920 O'Malley Dr. Coopersville, MI 49404

(Company Address)

and:

Hartford Fire Department

(Legal Name of Buyer)

436 E. Main St, Hartford, MI 49057

(Buyer Address)

BUYER INFORMATION: Please select one-(1) option below

Municipal Corporation: ☒

Non-Profit Corporation: ☐

Business Corporation: ☐

Sole Proprietorship: ☐

Other (specify): -

State of Incorporation: Michigan

1. ACCEPTANCE: Company agrees to sell and Buyer agrees to purchase the fire apparatus ("Apparatus") described in the Specifications incorporated in **Estimate # Truck #0039 – Upfit #0470**, as may be amended in writing, and the equipment listed herein, all in accordance with the terms and conditions of the contract.

2. DELIVERY SCHEDULE: The Apparatus shall be ready for delivery F.O.B. at approximately **90-180** calendar days from receipt of signed contract, subject to extension due to changes made by Buyer or in accordance with Sections 3 and 4 below.

A predelivery inspection **MUST** be completed at least **15 days** prior to Buyer taking delivery to accomplish the above delivery schedule. Note: time will be added to the delivery schedule for delays and for agreed-upon changes to original specifications.

Changes in major components, including chassis, engine, transmission, and body selection, configuration, or other items that may change the major components or configuration, will not be allowed after the contract execution date.

If the Company is unable to timely obtain certain material due to shortages, supply chain issues, or delivery problems, the Company will advise the Buyer of said problem. The Company will examine alternative sources of said material. Material substitutions will be mutually agreed upon by the Buyer and the Company.

Delivery will be made by Company to Buyer and the Apparatus will remain covered under the insurance of the Company until the Apparatus is delivered to the Buyer at the FOB destination. Upon delivery, Buyer will have the right to inspect the Apparatus and provide the Company with notice of any defects. Buyer accepts delivery upon the earlier of Buyer indicating acceptance to Company or if Buyer has not provided written notice to company of any objections to delivery within 5 days of taking possession of the delivery. Buyer reserves the right under this Section to re-inspect the Apparatus upon re-delivery and the same terms will apply.

3. CONTINGENCIES: The Company cannot be held liable for penalties and/or delays due to strikes, failures to obtain materials, fires, accidents, force majeure, or any other causes beyond the Company's control. In the event of a delay the Company will provide the Purchaser written notice of the expected delay and give reason for said delay.

4. CHANGE ORDERS: Changes to the contract may be requested by the Buyer after the execution of the contract according to Section 2 of this document. Changes will be reviewed for cost and schedule impact by the Company. Changes will be sequentially numbered. Change Orders will be prepared by the Company and executed by the Buyer. The price of the Apparatus will be adjusted to take into account any Change Orders. Any and all Change Orders will extend the completion and delivery of the apparatus.

5. PERFORMANCE BOND: As part of the Company's obligations under the terms of this Agreement, the Company may provide a Performance Bond in a form that is acceptable to Buyer and its insurer for an amount equal to 100 % of the contract price. The Buyer will not be required to make any payment hereunder until such Bond is provided by the Company and approved by Buyer's insurance agent. In the event no payment is due until after final delivery and acceptance of the apparatus, Buyer, in its sole discretion may waive the need for the Performance Bond. If no performance bond is required, check here: ☒

6. SPECIFICATIONS: The Company agrees that all material and workmanship in and about the Apparatus will comply with the specifications, made a part of this contract.

7. WARRANTY: Manufacturer warranties may apply. COMPANY DISCLAIMS ANY IMPLIED WARRANTIES, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, TO THE FULLEST EXTENT PERMITTED BY LAW. The Company assumes no obligation or responsibility to repair the Apparatus regardless of any oral statements made by a Company employee or contractor.

8. PRICE: The Buyer will pay, as a purchase price for the apparatus, the sum of

\$ 425,359.57_US Dollars / four hundred twenty-five thousand three hundred fifty-nine and fifty-seven hundredths

This price includes the following taxes:

Any applicable taxes not specifically noted above will be paid by the Buyer directly or will be added to the Purchase Price and paid by Company. If Buyer claims exemption from any tax, Buyer agrees to promptly furnish the applicable exemption certificate(s) and to indemnify and save Company harmless from any such tax, interest, or penalty, which may at any time be assessed against Company as a result of this transaction.

9. TERMS OF PAYMENT:

a) Buyer shall be liable for the prompt payment (within 30 days) **at the time of upfit inspection** by Buyer at Company location, of the apparatus' "Base Price" to not incur any interest fees while modifications are being completed. Any additional modifications agreed to by the Buyer, outlined in "OPTIONS" down below, shall be deemed the responsibility of the Buyer and shall be paid for upon delivery to the Buyer.

b) Check applicable method of payment for remaining balance due: Please select one-(1) option below

- ☐ Cash/cash equivalent at time of delivery (Due upon final inspection)
- ☐ Progress Payment Sales Contract - Financing*
- ☒ Lease-Purchase Agreement - Financing*

* Lender/Leasing Company: **Community Leasing Partners**

c) The purchase price payment reflects US dollars and does not include any authorized change orders which, if applicable, will be paid at time of final inspection and signed acceptance.

d) No payment of any amount will be made payable to a sales representative without written approval from the company.

e) It is agreed that the apparatus and equipment covered by this contract will remain the property of the Company and not be placed in service until the entire contract price has been paid in full.

f) A copy of the Buyer's tax-exempt certificate, if applicable, must be submitted with this signed contract.

10. FINAL INSPECTION: Buyer agrees to provide written notice to Company of any inspection-related issues within 7 days of delivery. After seven 7 days, Buyer is deemed to have accepted delivery of the Apparatus.

11. CANCELLATION: Barring a material breach by the Company, Buyer is bound to the terms of this Contract. If Buyer desires to cancel for any reason, Buyer will owe to Company reasonable cancellation charges, which shall consider expenses already incurred and commitments made by Company and Company's anticipated profit.

12. WARRANTY: COMPANY MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESSED OR IMPLIED (INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS), EXCEPT THOSE SET FORTH IN COMPANY'S APPLICABLE PUBLISHED WARRANTY POLICIES AND PROCEDURES IN EFFECT UPON DATE OF ACCEPTANCE OF ORDER. COMPANY IS NOT AUTHORIZED TO ASSUME ANY ADDITIONAL WARRANTIES, OBLIGATIONS OR LIABILITIES IN CONNECTION WITH THE SALE OF PRODUCTS COVERED BY THE AGREEMENT. COMPANY AND DEALER WILL PROMPTLY FULFILL THEIR RESPECTIVE OBLIGATIONS WITH RESPECT TO ANY WARRANTY CLAIMS.

13. TAG-ON / ADDITIONAL ORDERS: At its sole discretion, Company may allow the terms of this contract to be extended to both the Buyer and similar agencies for the purchase of a similar unit(s) under similar terms for a period of 36 months from the date of the execution of this contract.

14. CHANGES IN COMMERCIAL SPECIFICATIONS: Specifications for all commercial components of the Apparatus, manufactured by companies other than Company, are subject to change without notice. Specifications for such components will be available at the time of manufacture of the Apparatus. Company shall not be liable for any specification deviations from original contract specifications on such components made by their original manufacturer.

15. CHANGES IN REGULATIONS / INDUSTRY STANDARDS: The Purchase Price is subject to adjustment for changes to the Apparatus necessitated by changes in applicable government regulations (such as FMVSS or Emissions Regulations), industry standards (such as NFPA Standards) replacement of discontinued models or components from vendors, or freight charges. Buyer is responsible for any cost increase due to such changes beyond company control.

16. GOVERNING LAW: This Agreement will be governed by and consummated in accordance with the laws of the State of Michigan without giving effect to principles of conflict of laws. Buyer and Company irrevocably and unconditionally agrees that any suit, action, or other legal proceeding arising out of or relating to this Agreement will be brought in a court of record of the State of Michigan, Ottawa County.

17. INDEMNIFICATION: Each Party agrees to indemnify the other for any damages, costs, expenses or liabilities, including legal fees and costs, to the extent allowable by law arising from or related to a breach of such Party's obligations hereunder or such Party's gross negligence or intentional misconduct.

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications or amendments of this agreement, including any appendices, must be in writing signed by an authorized representative of each of the parties hereto.

EXPLANATION OF CONTRACT AMOUNT

BASE PROPOSAL PRICE: \$388,000

OPTIONS (Any items selected below shall be added accordingly to the contract price outlined above)

- 1. Warranty Document Included Document A , Signed For Approval
- 2. Estimate #0039 Base Truck , Document B, Signed For Approval
- 3. Estimate #0470 Truck Upfit , Document C, Signed For Approval
- 4. Extended 1 year bumper to bumper warranty, Included Free
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

FINAL CONTRACT PRICE WITH OPTIONS: \$ 425,359.57

This contract, to be binding, must be signed by an officer of Hartford Fire Department or a person authorized, in writing, by the to do so.

IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives this 9/16/2024

Hartford Fire Department
(Legal Name of Buyer)
436 E. Main St, Hartford, MI 49057
(Buyer Address)

By: _____
Customer authorized Representative Signature

By: _____
Customer authorized Representative Signature (2)

Title: _____

Title: _____

This contract is not a valid and binding obligation until approved, dated and executed by Company. Delivery times begin with the date below.

ACCEPTED AND APPROVED BY AXES & IRONS:

By: _____

Title: _____

Date: _____

Fouts Bros Fire Equipment

ONE YEAR APPARATUS WARRANTY

The complete apparatus detailed herein shall be warranted against defects in materials and workmanship for a period of twelve (12) months, effective upon pick up or delivery of the completed apparatus to the purchaser, as detailed in the respective warranty documents. Any unauthorized alterations or modifications to the apparatus shall void this warranty.

Other warranties, as provided by individual component manufacturers may extend beyond this warranty.

APPARATUS BODY WARRANTY, TEN YEAR

The apparatus body shall have a structural warranty, including panels and sub-frame, against bending, cracking, twisting or otherwise deforming for a period of ten (10) years, effective upon final payment in full by the Purchaser, and pick up or delivery of the completed apparatus to the Purchaser. Any unauthorized alterations or modifications to the body shall void this warranty.

PLUMBING WARRANTY, TEN YEAR

A Stainless Steel Plumbing/Piping warranty shall be provided by the apparatus manufacturer for products of its manufacture to be free from defects in material and workmanship, under normal use and service, for a period of ten (10) years effective upon final payment in full by the Purchaser, and pick up or delivery of the completed apparatus to the Purchaser. Any unauthorized alterations or modifications to the plumbing shall void this warranty.

PAINT WARRANTY, FIVE YEAR

The finish paint as used on the proposed apparatus shall be warranted against defects in materials and workmanship for a prorated period of five (5) years, effective upon final payment in full by the Purchaser, and pick up or delivery of the completed apparatus to the Purchaser. Any unauthorized alterations or modifications to the apparatus shall void this warranty.

APPARATUS ELECTRICAL WARRANTY, TWO YEAR

Fouts Bros Fire Equipment

The apparatus electrical system as detailed herein shall have an electrical warranty against defects in materials and workmanship for a period of two (2) years, effective upon final payment in full by the Purchaser, and pick up or delivery of the completed apparatus to the Purchaser. Any unauthorized alterations or modifications to the electrical system shall void this warranty.

AKRON BRASS WARRANTY

The Akron Brass valves shall be warranted by Akron Brass for a period of ten (10) years from the date of delivery. The warranty for electronics shall be warranted by Akron Brass for a period of five (5) years from date of delivery.

WHELEN WARNING LIGHT / SIREN WARRANTY

Whelen products shall be covered by a direct warranty for up to a maximum two (2) years from date of purchase (not to exceed three (3) years from date of manufacture), with proof of purchase. Whelen siren speakers, when used with a Whelen siren amplifier, are covered by a two (2) year warranty from the date of manufacture. Heavy-Duty motor assemblies (so marked) are covered by a direct warranty for up to three (3) years from date of manufacture.

WHELEN HDP / 5 YEAR WARRANTY

Whelen Automotive Non-Lightbar Strobe Power Supplies, LED Ballasts and LED Products bearing the official HDP label and manufactured to HDP standards shall be covered by a direct warranty for up to five (5) years from date of manufacture.

WHELEN LIMITED LIFETIME WARRANTY

The following Whelen products shall be covered by a lifetime warranty.

Freedom Series Light bars, M-Series Lights, L31 Series, B6 Series, Micro Freedom Series, Pioneer Scene Lighting (Excluded Pioneer Life), PSTANK2.

KUSSMAUL ELECTRONICS WARRANTY

All products manufactured by Kussmaul Electronics Company Inc. are warranted to be free of defects in material and/or workmanship. Kussmaul Electronics shall

Fouts Bros Fire Equipment

repair or replace without charge, any material or defects which become apparent in normal use within the specified warranty period.

All Electronic items are warranted for three (3) years
Auto and Air Ejects are warranted for two (2) years
Auto Pumps are warranted for one (1) year

Axes And Irons Representative Signature

Date

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Item 7.

Meeting Date: September 15th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Financing Options for Mini-Pumper

RECOMMENDED ACTION:

Attached are Three Options for Financing the Mini-Pumper. Our recommendation to the board is to consider Option 3, which includes a down payment of \$138,000 and to select either the 2-year or 3-year term. This option will ensure that the millage account does not drop below \$250,000 for the duration of the loan agreement.



Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

September 11, 2025

Item 7.

Customer Name: Hartford Fire Department / Hartford Fire Board, MI

Equipment: One New Fouts Fire Apparatus
Sales Representative: Jason Newman @ Axes & Irons
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ -	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 388,000.00</u>		
Term in Years:	<u>3</u>	<u>5</u>	<u>7</u>
Payment:	\$142,327.44	\$89,479.54	\$66,990.92
Factor:	0.366823	0.230617	0.172657
Interest Rate:	4.94%	4.94%	4.97%

Option 2

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ -	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 388,000.00</u>		
Term in Years:	<u>1</u>	<u>2</u>	
Payment:	\$410,092.72	\$208,502.73	
Factor:	1.056940	0.537378	
Interest Rate:	5.69%	4.94%	

• THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.

- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

Option 1	NO Down Payment		
	1-Year Term	2-Year Term	3-Year Term
Cost	\$388,000.00	\$388,000.00	\$388,000.00
Down Payment	\$0.00	\$0.00	\$0.00
Total Financed	\$388,000.00	\$388,000.00	\$388,000.00
Payment	\$410,092.72	\$208,502.73	\$142,327.44
Interest	\$22,092.72	\$29,005.46	\$38,982.32
Overall Total Cost	\$410,092.72	\$417,005.46	\$426,982.32



Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

Item 7.

September 11, 2025

Customer Name: Hartford Fire Department / Hartford Fire Board, MI

Equipment: One New Fouts Fire Apparatus
Sales Representative: Jason Newman @ Axes & Irons
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ 88,000.00	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 300,000.00</u>		
Term in Years:	3	5	7
Payment:	\$110,046.99	\$69,185.21	\$51,797.10
Factor:	0.366823	0.230617	0.172657
Interest Rate:	4.94%	4.94%	4.97%

Option 2

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ 88,000.00	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 300,000.00</u>		
Term in Years:	1	2	
Payment:	\$317,082.00	\$161,213.45	
Factor:	1.056940	0.537378	
Interest Rate:	5.69%	4.94%	

• THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.

- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

**Option 2 \$88,000
Down Payment**

	1-Year Term	2-Year Term	3-Year Term
Cost	\$388,000.00	\$388,000.00	\$388,000.00
Down Payment	\$88,000.00	\$88,000.00	\$88,000.00
Total Financed	\$300,000.00	\$300,000.00	\$300,000.00
Payment	\$317,082.00	\$161,213.45	\$110,046.99
Interest	\$17,082.00	\$22,426.90	\$30,140.97
Overall Total Cost	\$405,082.00	\$410,426.90	\$418,140.97



Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

September 11, 2025

Item 7.

Customer Name: Hartford Fire Department / Hartford Fire Board, MI

Equipment: One New Fouts Fire Apparatus
Sales Representative: Jason Newman @ Axes & Irons
Delivery: TBD

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ 138,000.00	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 250,000.00</u>		
Term in Years:	<u>3</u>	<u>5</u>	<u>7</u>
Payment:	\$91,740.22	\$57,686.25	\$43,195.56
Factor:	0.366961	0.230745	0.172782
Interest Rate:	4.96%	4.96%	4.99%

Option 2

Total Cost:	\$ 388,000.00	Payment Frequency:	Annual
Down Payment:	\$ 138,000.00	First Payment:	One year from closing
Prepayment Discount:	\$ -		
Amount Financed:	<u>\$ 250,000.00</u>		
Term in Years:	<u>1</u>	<u>2</u>	
Payment:	\$264,485.00	\$134,382.64	
Factor:	1.057940	0.537531	
Interest Rate:	5.79%	4.96%	

THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.

- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

**Option 3 \$138,000
Down Payment**

	1-Year Term	2-Year Term	3-Year Term
Cost	\$388,000.00	\$388,000.00	\$388,000.00
Down Payment	\$138,000.00	\$138,000.00	\$138,000.00
Total Financed	\$250,000.00	\$250,000.00	\$250,000.00
Payment	\$264,485.00	\$134,382.64	\$91,740.22
Interest	\$14,485.00	\$18,765.28	\$25,220.66
Overall Total Cost	\$402,485.00	\$406,765.28	\$413,220.66

**This Option will ensure that the millage account does not fall below \$250,000 at any given time over the next two years. **

Cash Balances as of September 9th 2025

Millage Account	\$434,622.94	Donation Account	\$52,788.34	
Down Payment	-\$138,000.00		-\$12,788.34	Hose Tester & Adapters/Valves Order
Balance	\$296,622.94		\$40,000.00	
Upfitting of Truck	\$37,359.57	Combi Tool	\$20,000.00	
Gas Meter	\$2,163.00			
Ending Balance	\$257,100.37		\$20,000.00	



920 O'MALLEY DR
COOPERSVILLE, MI 49404
P:(616) 997-4053
Dealer Code:

Item 7.

BILL TO
HARTFORD FIRE DEPARTMENT - 11538
436 E MAIN ST
HARTFORD, MI 49057
P:

DELIVER TO
HARTFORD FIRE DEPARTMENT - 11538
436 E MAIN ST
HARTFORD MI 49057
P:

ESTIMATE: EP201000470

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	CUSTOMER PO#
9/12/2025	BEST WAY POSSIBLE		A.WATKINS	SO 80700	1FD0W5HT7REG01802	PRET	AR30	SO 80700

QTY SHP	QTY B/O	ITEM	DESCRIPTION	BIN	UNIT PRICE	EXTD PRICE
1		MISC	REMOVE 2 RED UPPER WARNING LIGHTS ON REAR OF BODY AND REPLACE WITH GREEN.		1,516.38	1,516.38
1		MISC	INSTALL OUTLET IN CAB AND L3 WIRE TO SHORE POWER		1,554.11	1,554.11
1		MISC	ADD TWO LOWERING WARNING LIGHTS IN FRONT BUMPER WHELEN M2		1,339.61	1,339.61
1		MISC	INSTALL CUSTOMER SUPPLIED RADIO IN CENTER COUNSOLE. MAKE CUSTOM FLUSH MOUNT. INSTALL ANTENA ON PUMP		1,188.00	1,188.00
1		MISC	NO 1 DISCHARGE REDUCE TO 1 1/2" WITH CAP		265.10	265.10
1		MISC	NO 2 DISCHARGE REDUCE TO 2 1/2: STORZ WITH CAP		490.37	490.37
1		MISC	ELKHART BRASS CHIEF TIP NOZZLES, 1@100PSI, 1@150PSI (\$499.00 EACH)		998.00	998.00
1		MISC	Volcun Manual Deck Gun plus stacked tips, plus plumbing, electric valve		12,500.00	12,500.00
1		MISC	Add Front scene light bar in grill, controled by rocker switch in counsole		3,000.00	3,000.00
1		MISC	Hydrant set mounted in L1 & R1		650.00	650.00
1		MISC	Install 2 SCBA pack postive capture mounts for scott 4500, Install postive capture bottle mount scott 4500		900.00	900.00
1		MISC	R2 single swing out (pac trac)		3,900.00	3,900.00
1		MISC	R2 pac trac wall on rear wall of compartment		650.00	650.00
1		MISC	Water can mount 11 Zico		325.00	325.00
1		MISC	L1 pac wall top half of compartment above shelf		650.00	650.00
1		MISC	Tool mounting allowance		2,000.00	2,000.00
1		MISC	Attic ladder mount		600.00	600.00
1		MISC	Back board hanger in rear compartment on rear wall		400.00	400.00
1		MISC	Rear pull out tray for combi tool		2,800.00	2,800.00
1		MISC	Add shore line outlet in l2 compartment		850.00	850.00



ESTIMATE: EP201

Item 7.

DATE SHIPPED	SHIP VIA	DATE INVOICE	SALESPERSON	UNIT ID	VIN	SALE TYPE	TERMS	CUSTOMER PO#
9/12/2025	BEST WAY POSSIBLE		A.WATKINS	SO 80700	1FD0W5HT7REG01802	PRET	AR30	SO 80700

1	MISC	1 Year , Service plan on 3 apparatus, PM- DOT - Fluid change - Pump Test, Labor Free, Customer billed for parts				
1	MISC	SHOP SUPPLIES			783.00	783.00

ESTIMATE

Disclaimer of Warranties:

Any warranties on the product sold hereby are those made by the manufacturer. The seller here by expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connections with the sale of said merchandise. Labor associated with any install of warrantable product is not warranted or assumed liability by installer for any defect in manufactured product.

Parts Return Policy:

You are entitled by law to the return of all parts replaced, except those which are too heavy or large, and those required to be sent back to the manufacturer or distributor because of warranty work or an exchange agreement. You are entitled to inspect the parts which cannot be returned to you.

Additional Terms:

- Return of special order items are subject to a 20% restocking fee.
- No returns after 60 days. No return on electrical parts.
- A 3% processing fee applies to credit card payments.

SUB-TOTAL	\$ 37,359.57
TAX	\$ 0.00
PREPAY	\$ 0.00
FREIGHT	\$ 0.00
TOTAL	\$ 37,359.57

Please Remit Payment to:
920 O'MALLEY DR
COOPERSVILLE, MI 49404

SIGNATURE X _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Item 7.

Meeting Date: September 15th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Purchase a Combination Rescue Tool

RECOMMENDED ACTION:

Attached is a quote from Michigan Rescue Resources LLC for the purchase of a Combination Rescue Extrication Tool and Mechanical Ram for the Mini-Pumper.

(There is only one quote available because MI Rescue Resources is the exclusive dealer for the state of Michigan for the Genesis Rescue Tools)

Genesis 17c-SL3 EFORCE Brute Combination Tool	\$15,840.00
Genesis Mechanical Ram	\$3,880.00
Shipping	<u>\$200.00</u>
Total	\$19,920.00

MI Rescue Resources LLC

Sales Representative: Steve Funk

4298 Farrel Rd • Hastings, MI 49058 • 269.838.1930

EMAIL: michigangenesis@gmail.com

September 15th, 2025

Chief Robbie Harting
Hartford Fire Department
436 Main St.
Hartford, MI 49057
hartfordasstfirechief@gmail.com

Sir,

Rescue Resources hereby submits the following quote for Genesis Rescue Systems equipment from American Rescue Technology.

One (1) – Genesis 17c-SL3 EFORCE Brute Combination tool	\$15,840.00
<ul style="list-style-type: none"> Two (2) batteries and one (1) charger per unit. Spreading Distance-15.9 in.; Pulling Distance-16in.; Cutting Opening-14.2in. Length-37.6in.; Width-37.6in.; Depth-9.5in.; Weighs only 48.3lbs. Lowest Spreading Force-6,525 LBF; Highest Spreading Force-9,000 LBF Lowest Pulling Force-8,100 LBF; Highest Pulling Force-12,825 LBF N.F.P.A. 1936 Compliant rating of A7-B9-C7-D9-E9-F6 P/N: ART.109.261.1 	
One (1) – Genesis Mechanical Ram for 11c/15c/17c	\$3,880.00
<ul style="list-style-type: none"> Weight:13.2lbs; Closed Length:12.25in.; Open Length; 31.25in. P/N: ART.109.416.8 	
SHIPPING	\$ 200.00
TOTAL	\$19,920.00

Extrication Tool Training:

- Three (3) hours – Hands on training included with the purchase of a full set of Genesis Extrication Tools.

Thank you for the opportunity to submit this quote. If you have any questions, I can be reached at 269.838.1930, 24/7. For further information on a full line of Genesis tools and training please visit the Genesis Tools website at

<http://www.genesisrescue.com/html/batteryefts45.php>.

- Prices Good Through: October 30, 2025
- Delivery: 120 days or less normally
- Terms: 15 days
- F.O.B.: Kettering, Ohio
- Shipping estimated actual cost will be noted on the invoice

Thank you,
Steve Funk

Genesis Rescue Tools

Sales • Service • Training

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

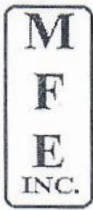
Item 7.

Meeting Date: September 15th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Purchase a three-gas meter

RECOMMENDED ACTION:

Attached is a quote from Moses Fire Equipment for the purchase of a three-gas meter. The purchase amount is \$2,163.00. I noted at the August Meeting that we have secured \$500 grant for the purchase of a new gas meter. Taking the grant into consideration, the new amount would be \$1,663.00.

Moses Fire handles all warranty work on our gas/CO meters. I've attached a second quote for reference and feel we are getting the best price from Moses.



MFE, Inc. (Moses Fire Equipment, Inc.)

P.O. BOX 690

LAWRENCE, MI 49064-0690

Voice: (269) 674-8655

Fax: (269) 674-8633

Item 7.

Quote

Quote Number:

Q25191

Quote Date:

09/10/25

Quote for: **KEVIN McGREW**
HARTFORD FIRE DEPT.

Quote Valid: 30 DAYS

Prices quoted do not include freight - Freight Additional

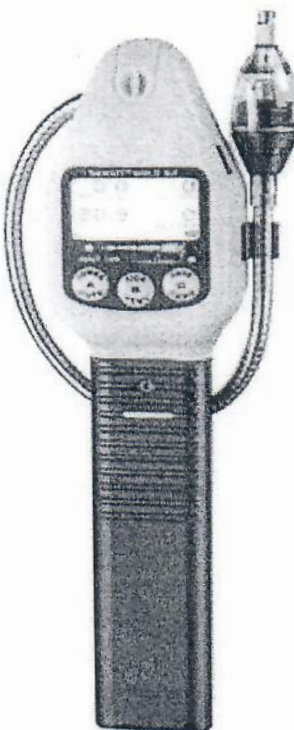
Email: hartfordasstfirechief@gmail.com

Stat: (269) 621-4707

Cell: (269) 547-2730

Quoted by: Sheryl Moses, Office Mgr.

Salesperson: House

Quantity	Description	Price Each	Total Cost
1	SENSIT GOLD G2 3-SENSOR (EX/CO/02) GAS DETECTOR (3-YEAR LIMITED WARRANTY) 	\$ 2,163.00	

Please review the above information, cross out any items that you do not want, verify quantities and sign below for acceptance of this order as listed above. Please RETURN the signed copy to us so your order can be processed.

Authorized by: _____

Date: _____

Print Name: _____

Customer PO # _____

Search Sensit Products


Products

Categories

Industries

Accessories

Mobile Quote

Product	Price	Quantity	Subtotal	
Model: Gold G2 EX/Coplus	\$2,372.00 USD	1 Availability: 6 to 7 Weeks	\$2,372.00 USD	 (/quotes/remove/3880855)

Clear Quote

Update

Continue Shopping (/product/sensit-911-00000-05-gold-g2-ex-coplus-combustible-gas-leak-detector)

Quote Summary



Free Ground Shipping!

Subtotal

\$2,372.00

Shipping and taxes are calculated at checkout


Submit Request For Quote

Add Items to Cart (/shop/addItemsFromQuote)

Contact Us (/content/quick-contact)

About Us (/content/about-us)

Our Stores (/content/our-stores)

 (<http://www.facebook.com/GlobalTestSupply>)  (<https://www.youtube.com/user/GTS178>)  (https://www.instagram.com/global_test_supply)

Shipping Rates (/content/free-shipping)

Terms & Conditions (FAQs) (/content/frequently-asked-questions)



**Hartford Fire Board Meeting
September 9th, 2025
August Business**

Contents

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Page 9	Expenses by Vendor Summary
Page 10	Treasures Report (Cash Balances)
Page 11	Invoices/List of Disbursements (Bills)
Pages 12-14	August 2025 Incident Summary & Breakdowns
Page 15	Cost Recovery Reconciliation Report
Page 16	New Business # 2
Page 17	New Business # 4
Pages 18-22	New Business # 5
Pages 23-24	New Business # 6
Page 25	Fire Chief's Report
Pages 26-37	Monthly Call Data
Page 38	Asst. Chief's Report

Hartford Fire Board
 Agenda
 Tuesday September 9th, 2025, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. **Approval of the Agenda as Presented.** Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: ____.
- VII. **Approval of previous meeting minutes from August 12th, 2025:** Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: ____
- VIII. Review: **Review Revenue & Expenditure Report & Invoice Register**
- IX. **Approval of August Treasurer's report:** Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____

 - a. **Accounts Payable:** Amount \$33,849.40 Motion by _____ Second _____ by
 roll call vote Motion _____ Yeas: _____ Nays: _____
- X. **Review August 2025 Incident Summary and Breakdown of Fire Calls per zone.**
- XI. **Review Cost Recovery USA 7/25/2025-8/24/2025 Payment Reconciliation Report**
- XII. **Unfinished Business:**
- XIII. **New Business:**
 1. Discussion on Mini-Pumper
 2. Audit Document Review
 3. Discussion on Ladder Truck 1841

4. Discuss & Consider- Probationary Medical First Responder New Hire- Isabella Fisher

Motion by _____ Seconded by _____ to approve/deny/table the hiring of Isabella Fisher as a Probationary Medical First Responder.

5. Discuss & Consider quotes for New Adapters & Valves.

6. Discuss & Consider quote for Storm Drain Maintenance.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____pm.

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting August 12th, 2025**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Jerry Birmele; Chad Hunt

Absent:

Others Present: Assistant Chief McGrew

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:01 NO public comment.

Public comment closed at 7:01

The proposed agenda for the Fire Board meeting of August 12th, 2025, was presented and approved. Motion by Sefcik Second by Ledesma to approve the agenda as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the July 8th, 2025 Organizational Fire Board meeting were presented.

Motion by Hunt; Seconded by Ledesma to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the July 8th, 2025 Fire Board meeting were presented.

Motion by Sefcik; Seconded by Hunt to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the August 6th, 2025 Special Joint meeting were presented.

Motion by Sefcik; Seconded by Ledesma to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The July Treasures report was presented: Motion by Hunt; Seconded by Germinder to approve the Treasures report as presented.

Yeas:5 Nays:0

Bills were presented for approval in the amount of \$21,988.89 Motion by Birmele; seconded by Sefcik to pay bills in the amount of \$21,988.89.

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Birmele, Hunt Nays:0

Absent:

Members reviewed the July 2025 Incident Summary and Breakdown of Fire Calls per zone.

Unfinished Business: none

New Business:

1. Discussion of the purchase of the 2024 Mini-Pumper from Lake Township Fire Department, Asst. Chief McGrew advised the board that he had the truck weighed today, and it came back at 19,200, and the gross allowable weight of the truck is 19,500. This doesn't leave us any room to stock the truck with equipment.

Motion by Secik; Seconded by Germinder to **deny** the purchase of the 2024 Mini-Pumper from Lake Township Fire Department.

Yeas: 5 Nays: 0 **Approved**

2. New Business items 2 & 3 were determined void after the denial of the purchase of the mini-pumper.
3. New Business items 2 & 3 were determined void after the denial of the purchase of the mini-pumper.

4. Discussion of the sale of the Ladder truck, Assistant Chief McGrew spoke to the board about the options of posting and selling the truck. The Board would like to see some comparable selling trucks before deciding on a price, and additionally, more information on mini-pumpers.
5. Discussion on the sale of Medical Truck 1810 was tabled.
6. Discussion of the purchase of new uniforms for the membership, Asst. Chief McGrew reminded the board that they verbally agreed back in 2022 to spend up to \$20,000 on uniforms; the money is in the checking account from a grant/reimbursement that came in from the state of Michigan for \$20,000 back in 2023.

Motion by Sefcik; Seconded by Germinder to spend up to \$20,000 on new uniforms for the membership.

Yeas: 5

Nays: 0

Approved

Fire Chiefs Report:

1. Meetings Attended:

-
-

2. Information

- On vacation

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

Report attached in the packet.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

Sefick advised the board that the millage renewal will be coming up in August of 2026. Asst. Chief McGrew advised the board that we were approached today about hosting a mailbox at the station for retired flags. After discussion, the board thought the box would be better suited at the library or another location.

Motion by Hunt; Second by Germinder to adjourn the meeting at 7:32p.m.

Yeas: 5 Nays: 0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting September 9th, 2025**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Jerry Birmele; Chad Hunt

Absent:

Others Present: Chief Harting, Assistant Chief McGrew, Peter Stanslawski, Ian Sharpe, Representatives from Axe's & Irons.

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of September 9th, 2025, was presented and approved. Motion by Hunt Second by Ledesma to approve the agenda as presented.

Yeas: 5 Nays: 0 **Approved**

The proposed minutes of the August 12th, 2025 Fire Board meeting were presented.

Motion by Hunt; Seconded by Sefcik to accept the minutes as presented.

Yeas: 5 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The August Treasures report was presented: Motion by Sefcik; Seconded by Birmele to approve the Treasures report as presented.

Yeas: 5 Nays: 0

Minutes of Fire Board Meeting September 9th, 2025

Bills were presented for approval in the amount of \$33,849.40 Motion by Germinder; seconded by Birmele to pay bills in the amount of \$33,849.40.

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Birmele, Hunt Nays:0

Absent:

Members reviewed the August 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members reviewed the 7/25/25-8/24/25 Cost Recovery USA Payment Reconciliation Report.

Unfinished Business: none

New Business:

1. Discussion on a mini pumper was tabled until further into the meeting while representatives prepared their presentation.
2. Members of the board reviewed the 2024/2025 Fiscal Year Audit.
3. Brief Discussion was held on the ladder truck, no action was taken at this time.
4. New Hire Isabella Fisher was presented to the board for consideration for hire as a Probationary Medical First Responder. Motion by Sefcik; Seconded by Germinder to approve the hiring of Isabella Fisher.

Yeas: 5 Nays:0 **Approved**

5. Quotes were presented for new adapters & valves, Asst. Chief McGrew noted that several of the adapters and valves that we currently use are pushing 40 years old. Motion by Sefcik; Seconded by Germinder to approve the quote from Moses Fire Equipment in the amount of \$5,200.50, monies to come from the donation account.

Yeas: 5 Nays:0 **Approved**

6. Quote was presented from Inserv, Inc. for drain maintenance, Asst. Chief McGrew noted that whenever it rained recently, the back parking lot flooded, and it had never done that before; most likely, the drain running to the street is clogged.

Motion by Birmele; Seconded by Ledesma to approve the proposal from Inserv, Inc in the amount of \$1,980.00 for drain maintenance.

Yeas: 5 Nays: 0 **Approved**

Fire Chiefs Report:

1. Meetings Attended:

2. Information

- Closed out the 2025 DNR Grant
- Applied for the 2026 DNR Grant
- Applied for Medical CE credit's

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

- Submitted grant request to Casey's
- Overhauled the shed
- Donated outdated equipment to the Tech Center
- Members fitted for New Uniforms
- New Hose Arrived, labeled & put into service.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

Representatives from Axe's & Irons gave a presentation on the mini pumper that they brought for viewing. They also provided a price on the stock model, which is \$388,000. The additional upfitting that was requested to be quoted by the Chief & Asst. Chief brought the total to \$417,225. They also noted that financing options are available if the board would like to pursue that route for the purchase. Chairman Sefcik advised the representatives to submit additional information, and the board would convene a Special Meeting next week for a final decision.

Motion by Sefcik; Second by Hunt to adjourn the meeting at 8:04p.m.

Yeas: 5 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

GL NUMBER	DESCRIPTION	END BALANCE		2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT
		06/30/2025	06/30/2025	AMENDED BUDGET	09/30/2025	09/30/2025	09/30/2025	MONTH 09/30/25	INCR (DECR)	BALANCE	
		NORM (ABNORM)	NORM (ABNORM)		NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	USED
Fund 206 - FIRE FUND											
Revenues											
Dept 000											
206-000-401.000	HARTFORD TOWNSHIP	163,569.96		163,570.00	27,261.70			13,630.83		136,308.30	16.67
206-000-402.000	HARTFORD CITY	133,830.00		133,830.00	33,457.50			11,152.50		100,372.50	25.00
206-000-411.000	HARTFORD TWP MILLAGE	63,548.10		72,000.00	0.00			0.00		72,000.00	0.00
206-000-412.000	HARTFORD CITY MILLAGE	48,323.45		68,000.00	0.00			0.00		68,000.00	0.00
206-000-420.000	BANGOR TWP COST RECOVERY	5,317.05		5,000.00	883.18			883.18		4,116.82	17.66
206-000-421.000	COST RECOVERY	3,822.29		2,000.00	0.00			0.00		2,000.00	0.00
206-000-422.000	FIRE REPORTS/ FOIA	1,244.41		50.00	0.00			0.00		50.00	0.00
206-000-450.000	DONATIONS	74,182.28		9,600.00	0.00			0.00		9,600.00	0.00
206-000-539.000	GRANTS	0.00		2,500.00	0.00			0.00		2,500.00	0.00
206-000-582.000	TOWNSHIP GRANTS	9,600.00		0.00	0.00			0.00		0.00	0.00
206-000-584.000	VBEMS	12,470.00		11,000.00	1,680.00			0.00		9,320.00	15.27
206-000-660.000	CELL PHONE REIMBURSEMENT	0.00		650.00	0.00			0.00		650.00	0.00
206-000-665.000	INTEREST	28,214.11		10,000.00	5,295.03			0.00		4,704.97	52.95
206-000-686.000	FUND BALANCE TRANSFER IN	0.00		32,650.00	0.00			0.00		32,650.00	0.00
206-000-696.000	BOND OR INSURANCE RECOVERIES	6,632.00		0.00	0.00			0.00		0.00	0.00
Total Dept 000		550,753.65		510,850.00	68,577.41			25,666.51		442,272.59	13.42
TOTAL REVENUES											
		550,753.65		510,850.00	68,577.41			25,666.51		442,272.59	13.42
Expenditures											
Dept 336 - FIRE OPERATING											
206-336-702.000	BOARD SALARY	3,780.00		4,200.00	780.00			0.00		3,420.00	18.57
206-336-704.000	CHIEF SALARY	58,950.00		61,050.00	10,175.00			0.00		50,875.00	16.67
206-336-705.000	ASST CHIEF SALARY	24,000.00		32,000.00	5,332.00			0.00		26,668.00	16.66
206-336-710.000	FIREFIGHTER/ MFR	49,917.52		52,000.00	7,055.91			0.00		44,944.09	13.57
206-336-712.000	SHIFT COVERAGE	13,360.65		14,400.00	1,905.00			0.00		12,495.00	13.23
206-336-720.000	PAYROLL TAXES	11,475.62		12,000.00	1,931.51			0.00		10,068.49	16.10
206-336-721.000	HEALTH INSURANCE	0.00		18,000.00	0.00			0.00		18,000.00	0.00
206-336-724.000	RETIREMENT	3,558.14		3,800.00	610.52			0.00		3,189.48	16.07
206-336-730.000	GASOLINE & DIESEL	6,420.27		8,500.00	323.41			323.41		8,176.59	3.80
206-336-731.000	VEHICLE MAINTENANCE	79,480.23		10,000.00	951.62			(3,351.51)		9,048.38	9.52
206-336-733.000	EQUIPMENT MAINTENANCE	44,157.27		9,000.00	1,751.49			311.47		7,248.51	19.46
206-336-740.000	OPERATING SUPPLIES	352.51		500.00	0.00			0.00		500.00	0.00
206-336-741.000	MEDICAL SUPPLIES	3,690.07		2,500.00	68.70			68.70		2,431.30	2.75
206-336-742.000	ANNUAL TESTING	7,151.77		9,000.00	2,241.30			0.00		6,758.70	24.90
206-336-746.000	FIRE FIGHTER TOOLS & EQUIPMENT	0.00		2,500.00	3,573.81			229.01		(1,073.81)	142.95
206-336-751.000	PHONES	6,534.37		6,600.00	1,463.60			521.84		5,136.40	22.18
206-336-753.000	UTILITIES	8,965.79		9,500.00	1,019.35			21.48		8,480.65	10.73
206-336-763.000	BUILDING MAINTENANCE	19,748.80		9,500.00	195.07			185.08		9,304.93	2.05
206-336-767.000	DUES/ SUBSCRIPTIONS	4,336.28		6,200.00	2,429.00			144.00		3,771.00	39.18
206-336-781.000	TURN OUT GEAR/ UNIFORMS	15,359.75		15,000.00	325.00			0.00		14,675.00	2.17
206-336-785.000	EDUCATION/ TRAINING	7,604.42		8,500.00	2,270.78			0.00		6,229.22	26.72
206-336-796.000	PHYSICALS	6,503.52		10,000.00	186.00			0.00		9,814.00	1.86
206-336-799.000	OFFICE/ COMPUTER	3,618.06		4,500.00	38.72			15.19		4,461.28	0.86
206-336-801.000	PROFESSIONAL SERVICES	12,760.00		16,500.00	1,350.00			675.00		15,150.00	8.18
206-336-810.000	GRANT MATCH	2,500.00		2,500.00	0.00			0.00		2,500.00	0.00
206-336-815.000	GENERAL INSURANCE	24,248.46		33,000.00	8,857.00			4,428.00		24,143.00	26.84
206-336-964.000	TRANSFER TO DONATION FUND	0.00		9,600.00	0.00			0.00		9,600.00	0.00
206-336-965.000	TRANSFER TO MILLAGE FUND	0.00		140,000.00	0.00			0.00		140,000.00	0.00
1 Dept 336 - FIRE OPERATING		418,473.50		510,850.00	54,834.79			3,571.67		456,015.21	10

PERIOD ENDING 09/30/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025		2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025		ACTIVITY FOR MONTH 09/30/25		AVAILABLE BALANCE		% BDGT USED
		NORM (ABNORM)			NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)			
Fund 206 - FIRE FUND											
Expenditures											
TOTAL EXPENDITURES		418,473.50		510,850.00	54,834.79		3,571.67		456,015.21		10.73
Fund 206 - FIRE FUND:											
TOTAL REVENUES		550,753.65		510,850.00	68,577.41		25,666.51		442,272.59		13.42
TOTAL EXPENDITURES		418,473.50		510,850.00	54,834.79		3,571.67		456,015.21		10.73
NET OF REVENUES & EXPENDITURES		132,280.15		0.00	13,742.62		22,094.84		(13,742.62)		100.00

09/08/2025 10:03 AM
User: BSA
DB: Hfd

INVOICE APPROVAL BY INVOICE REPORT FOR HARTFORD FIRE
EXP CHECK RUN DATES 08/12/2025 - 09/08/2025
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page: 1

Item 7.

Vendor Name	Description	Amount
1. AT&T MOBILITY	CELL PHONES	521.84
2. BACKROADS SERVICES	TRUCK MAINTENANCE 1871	951.62
3. CONSUMERS ENERGY	NATURAL GAS	21.48
4. FIRST NATIONAL BANK OMAHA	SUPPLIES TRAINING MAINTENANCE	1,506.59
	SUPPLIES MAINTENANCE	641.98
	TOTAL	2,148.57
5. MFE INC	GAS DETECTOR	311.47
6. PETER STANISLAWSKI	FINANCE SERVICES	675.00
7. SHELL FLEET PLUS	DIESEL & GASOLINE	323.41
8. VFIS	INSURANCE	4,428.00
TOTAL - ALL VENDORS		9,381.39

HARTFORD FIRE
CASH BALANCES
SEPTEMBER 9, 2025

General Checking	\$	45,426.45
Operating Account	\$	221,448.18
Millage Account	\$	434,622.94
Maintenance Account	\$	14,583.64
Donation Account	\$	52,788.34

All Cash Accounts	\$	768,869.55
-------------------	----	------------

09/05/2025 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT				
CHECK DATE FROM 08/13/2025 - 09/09/2025				
Check Date	Check	Vendor Name	Description	Amount
Bank HNB CHECKING ACCOUNT				
08/13/2025	369(E)	FIRST NATIONAL BANK OMAHA	SUPPLIES TRAINING MAINTENANCE	1,506.59
08/15/2025	DD683(A)	HARTING, ROBBIE	PAYROLL	1,952.01
08/15/2025	DD684(A)	MC GREW, KEVIN	PAYROLL	1,319.64
08/28/2025	EFT139(E)	ASSN DUES TO MEMBERSHIP	PAYROLL	360.00
08/28/2025	EFT140(E)	CITY OF HARTFORD	PAYROLL	305.25
08/29/2025	1	MC GREW, KEVIN	PAYROLL	846.10
08/29/2025	DD685(A)	HARTING, ROBBIE	PAYROLL	1,904.00
08/29/2025	DD686(A)	BIRMELE, GERALD	PAYROLL	52.86
08/29/2025	DD687(A)	FRY, STEVEN	PAYROLL	91.57
08/29/2025	DD688(A)	GERMINDER, ERIC	PAYROLL	105.72
08/29/2025	DD689(A)	HARTING, BRANDI	PAYROLL	226.32
08/29/2025	DD690(A)	HUNT, CHAD	PAYROLL	104.72
08/29/2025	DD691(A)	LEDESMA, CARLOS	PAYROLL	105.72
08/29/2025	DD692(A)	LOWE, STEVEN	PAYROLL	202.48
08/29/2025	DD693(A)	MC CLELLAN, TROY	PAYROLL	53.69
08/29/2025	DD694(A)	MC GREW, KEVIN	PAYROLL	1,142.23
08/29/2025	DD695(A)	ROBERTS, KHELUN	PAYROLL	609.73
08/29/2025	DD696(A)	SEFCIK, RONALD	PAYROLL	105.72
08/29/2025	DD697(A)	SHARPE, IAN	PAYROLL	141.04
08/29/2025	DD698(A)	TEITSMA, NATHAN	PAYROLL	53.25
08/29/2025	DD699(A)	WEBERG, SCOTT	PAYROLL	475.56
08/29/2025	STUB66(A)	EASTMAN, SCOTT	PAYROLL	0.00
08/29/2025	STUB67(A)	FLEMMING, RYAN	PAYROLL	0.00
08/31/2025	EFT141(E)	INTERNAL REVENUE SERVICE	PAYROLL	3,871.26
08/31/2025	EFT142(E)	INTERNAL REVENUE SERVICE	PAYROLL	846.10
09/08/2025	370(E)	AT&T MOBILITY	CELL PHONES	521.84
09/08/2025	371(E)	CONSUMERS ENERGY	NATURAL GAS	21.48
09/08/2025	372(E)	FIRST NATIONAL BANK OMAHA	SUPPLIES MAINTENANCE	641.98
09/08/2025	373(E)	SHELL FLEET PLUS	DIESEL & GASOLINE	323.41
09/08/2025	374(E)	VFIS	INSURANCE	4,428.00
09/08/2025	375(A)	PETER STANISLAWSKI	FINANCE SERVICES	675.00
09/08/2025	15149	BACKROADS SERVICES	TRUCK MAINTENANCE 1871	951.62
09/08/2025	15150	MFE INC	GAS DETECTOR	311.47
		Kellogs,Sigfried,Friegtliner	Additional bills that came in late.	9,593.04
Total of 34 Checks:				24,256.36
Total of 33 Disbursements:				33,849.40



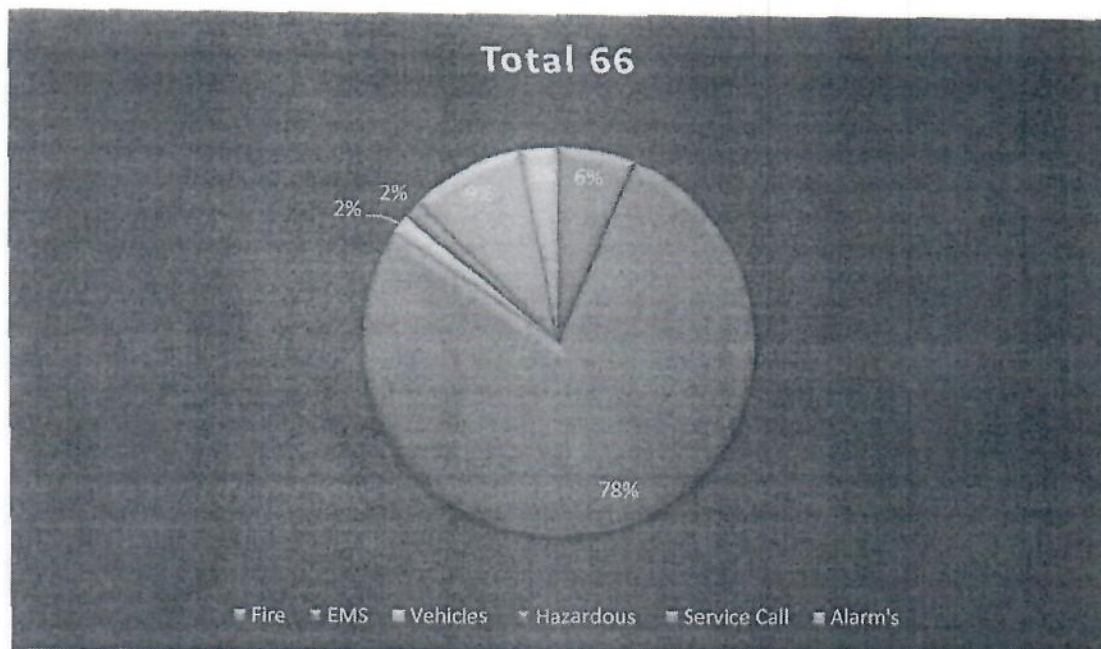
Hartford Fire Department

100 Main St
Hartford, CT 06107
860.234.4207



Asst. Chief Kevin McGrew

August 2025 Incident Summary



City- 30

Township- 33

Other-3

Incident Type	Count
Fire Related Incidents	4
EMS Related Incidents	50
Motor Vehicle Related Incidents	1
Hazardous Incidents	1
Service Calls	6
Cancelled En Route	2
Alarm Activations	2
Total	66

August Monthly Call Totals Prior Years

2022 - 57

2023 - 54

2024 - 59



Chief Robbie Harting

Hartford Fire Department

436 East Main St
Hartford, MI 49057
(269) 621-4707



Asst. Chief Kevin McGrew

Item 7.

August 2025

Payroll Breakdown Calls for Service

Area	Total Calls	Payroll
City of Hartford	30	\$1,546.52
Township of Hartford	33	\$1,555.27
Bangor Township	1	\$69.13
I-94 & Red Arrow Hwy	2	\$151.30
Mutual Aid	0	\$0.00
Total	66	\$3,322.22
Average Cost Per Call		\$50.34
Training	10.5 hours	\$195.48
Truck Inspections	14 hours	\$260.60
Shift Coverage	79 Shifts	\$1,185.00





Hartford Fire Department

430 East Main St
Hartford, CT 06102
(860) 241-1000



Asst. Chief Kevin McGrew

Item 7.

August 2025

66 Calls for Service

Personal Name	Total Calls	%
Eastman, Scott	1	1%
Fry, Steven	9	14%
McGrew, Kevin	65	98%
McClellan, Troy	2	3%
Harting, Robbie	9	14%
Harting, Brandi	9	14%
Lowe, Steve	16	24%
Roberts, Khelun	35	53%
Sharpe, Ian	12	18%
Teltsma, Nate	4	6%
Weberg, Scott	38	57%





Hartford Fire Department

435 Main St
Hartford, CT 06103
(860) 432-4300



Asst. Chief Kevin McGrew

Cost Recovery USA Payment Reconciliation Report 7/25/2025-8/24/2025

Fire Dept.	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
HFD	7/28/2025	2025-433-HFDMI	322 Car Crash	8/5/2025	State Farm	\$2,111.00	\$250.00	\$195.00

\$195.00



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: September 9th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Steven Bryer, Siegfried Crandall
Agenda Title: Audit Documents

RECOMMENDED ACTION:

Siegfried Crandall has completed the 2024/2025 FY Audit, documents are attached for review.

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: September 9th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: New Hire- Isabella "Izzy" Fisher

RECOMMENDED ACTION:

Isabella "Izzy" Fisher has applied for the position of probationary Medical First Responder; Izzy has completed her interview with the Membership Review committee. The Membership Review Committee recommended that Izzy continue in the hiring process. Due to the timing of the application being received and the time of the month, we were unable to complete the written test or the physical agility test. At this time, I am recommending that we hire Izzy as a probationary Medical First Responder contingent on successful passing of the physical agility and written test to be completed by September 28th, 2025.

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: September 9th 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Purchase of New Adapters, Gate Valves & Wye Valves

RECOMMENDED ACTION:

We are requesting to purchase new Hydrant Gate Valves, Wye Valves, and miscellaneous adapters.

Attached are 2 quotes from vendors for purchase-

Moses Fire Equipment- \$5,200.50

Fire-End Supply- \$5,283.56

None of the quotes include freight/shipping charges, I would estimate freight/shipping charges to be between \$200-\$300 range.


MFE, Inc. (Moses Fire Equipment, Inc.)

P.O. BOX 690

LAWRENCE, MI 49064-0690

Voice: (269) 674-8655

Fax: (269) 674-8633

QUOTE

Quote Number:
Q25183

Quote Date:
09/05/25

Quote for: **KEVIN McGREW**
HARTFORD FIRE DEPT.

Quote Valid: 30 DAYS

Prices quoted do not include freight - Freight Additional

Email: hartfordasstfirechief@gmail.com

Stat: (269) 621-4707

Cell: (269) 547-2730

Quoted by: Sheryl Moses, Office Mgr.

Salesperson: House

Quantity	Description	Price Each	Total Cost
3	ELKHART # B-100A BALL VALVED WYE, 2.50" NST ROCKER SWIVEL FEMALE X (2) 1.50" NST MALE, ALUMINUM HANDLES	\$ 392.00	\$ 1,176.00
7	HARRINGTON HYDRANT GATE VALVE, 2.50" NST ROCKER LUG FEMALE SWIVEL X 2.50" NST MALE	\$ 410.00	\$ 2,870.00
1	HARRINGTON DOUBLE FEMALE ROCKER LUG SWIVEL, 2.50" NST	\$ 71.50	\$ 71.50
1	HARRINGTON DOUBLE MALE, 2.50" NST	\$ 40.00	\$ 40.00
4	HARRINGTON ADAPTER, 3.00" STORZ X 2.50" NST ROCKER LUG FEMALE RIGID	\$ 73.00	\$ 292.00
4	HARRINGTON 3.00" STORZ CAP WITH PETCOCK	\$ 88.50	\$ 354.00
1	HARRINGTON ADAPTER, 5.00" STORZ X 3.00" STORZ RIGID ADAPTER	\$ 285.00	\$ 285.00
2	HARRINGTON ADAPTER, 2.50" NST ROCKER LUG FEMALE RIGID X 1.50" NST MALE	\$ 56.00	\$ 112.00
			5,200.50

Please review the above information, cross out any items that you do not want, verify quantities and sign below for acceptance of this order as listed above. Please RETURN the signed copy to us so your order can be processed.

Authorized by: _____

Date: _____

Print Name: _____

Customer PO # _____



ACCOUNT

22

CART

Search



LAW ENFORCEMENT

LIGHTING

SUPPRESSION

TOOLS

STANDS

BLOG

Cart

Harrington HBC Storz Aluminum Cap with Chain Cap Size:



HBC-40-PC 3" with bleederpetcock| \$130.00LaserEngraving:

Yes

LaserEngravingName:HFD

- 4 +

\$620⁰⁰

Remove

Rigid Rocker Lug Female to Male Adapter (ACE AA137)



Female x Male Size: 2.5" x 1.5" | \$10.23

Thread Type: F NST x M NST

Laser Engraving: Yes | \$7.02

Laser Engraving Name: HFD

- 1 +

\$33⁸⁸

Remove

Harrington HSTS Storz to Storz Adapter



Storz x Storz Sizes: (HSTS50-30R) 5" x 3" | \$126.00

Laser Engraving: Yes

Laser Engraving Name: HFD

- 1 +

\$207⁵⁰

Remove

Rocker Lug Double Swivel Female Adapter (ACE AA135)

35R Adapter Size Female x Female: 2.5" x 2.5" | \$21.83

Thread Type: F NST x F NST

Laser Engraving: Yes | \$7.02

Laser Engraving Name: HFD



- 1 +

\$50⁷³

Remove

Rigid Rocker Lug Double Male Adapter (ACE AA136)

Male x Male Size: 2.5" x 2.5" | \$6.88

Threads: NST x NST

Laser Engraving: Yes | \$7.02

Laser Engraving Name: HFD



- 1 +

\$32³³

Remove

Harrington HHGV Hydrant Gate Valve 2.5" straight 2.5" NH female swivel rocker lug inlet x 2.5" NH male

- 7 +

\$2,604⁰⁰

Remove



Harrington HSFR - Storz to Rocker Lug Female Rigid Thread Adapter

Storz x Female Rigid Adapter Model: HSFR30-25NH 3" Storz x 2.5" NH female

Laser Engraving: Yes

Laser Engraving Name: HFD



- 4 +

\$220⁰⁰

Remove



**Elkhart B-100-A-01 Elk-O-Lite Ball Valved Wye 2.5F x (2) 1.5M
with Molded Urethane Handles**

Thread Type: F NST x M NST

- 3 +

\$1,515¹²

Remove

Subtotal

\$5,283.56

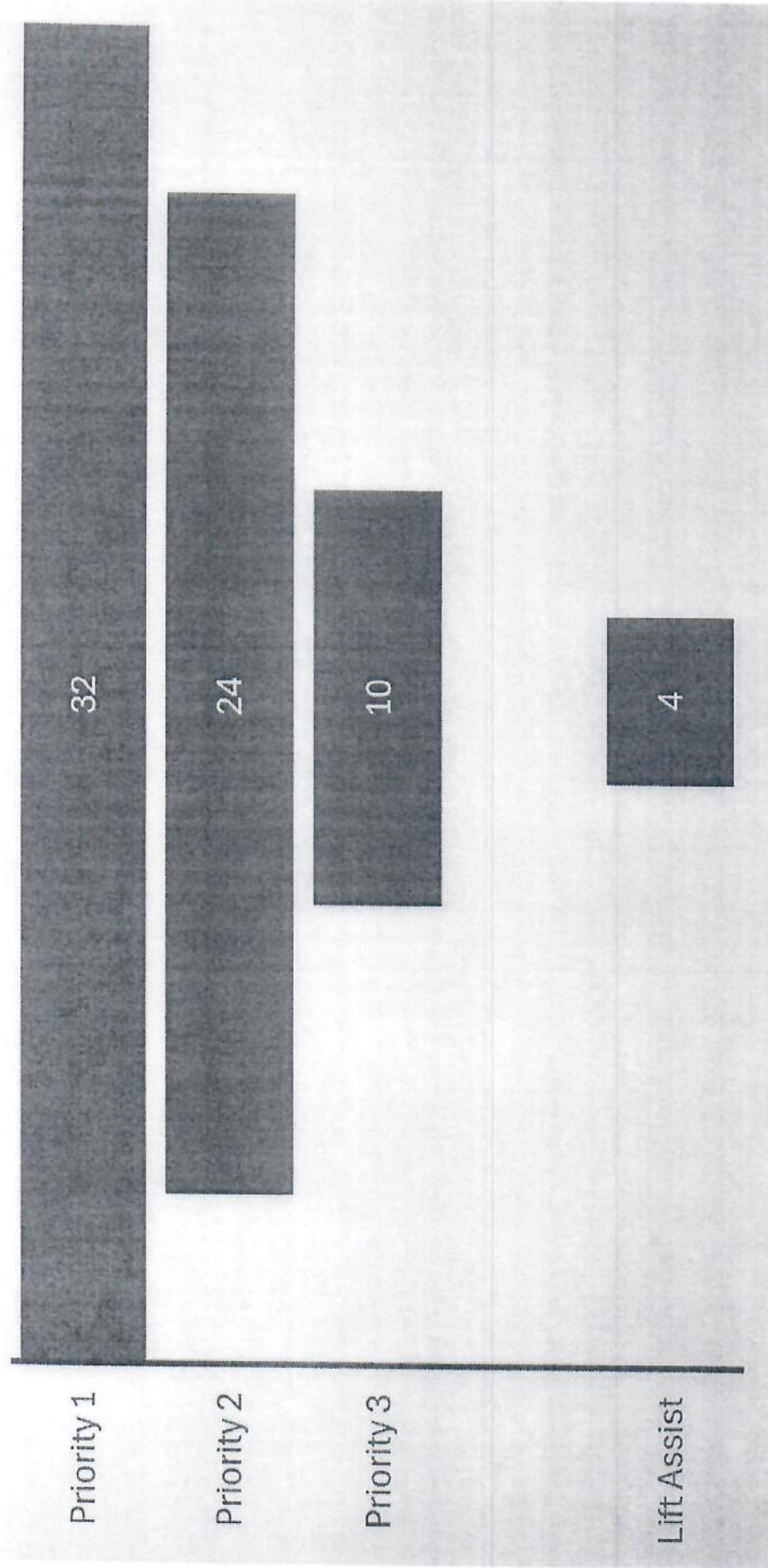
[Check out](#)

[Continue shopping](#)

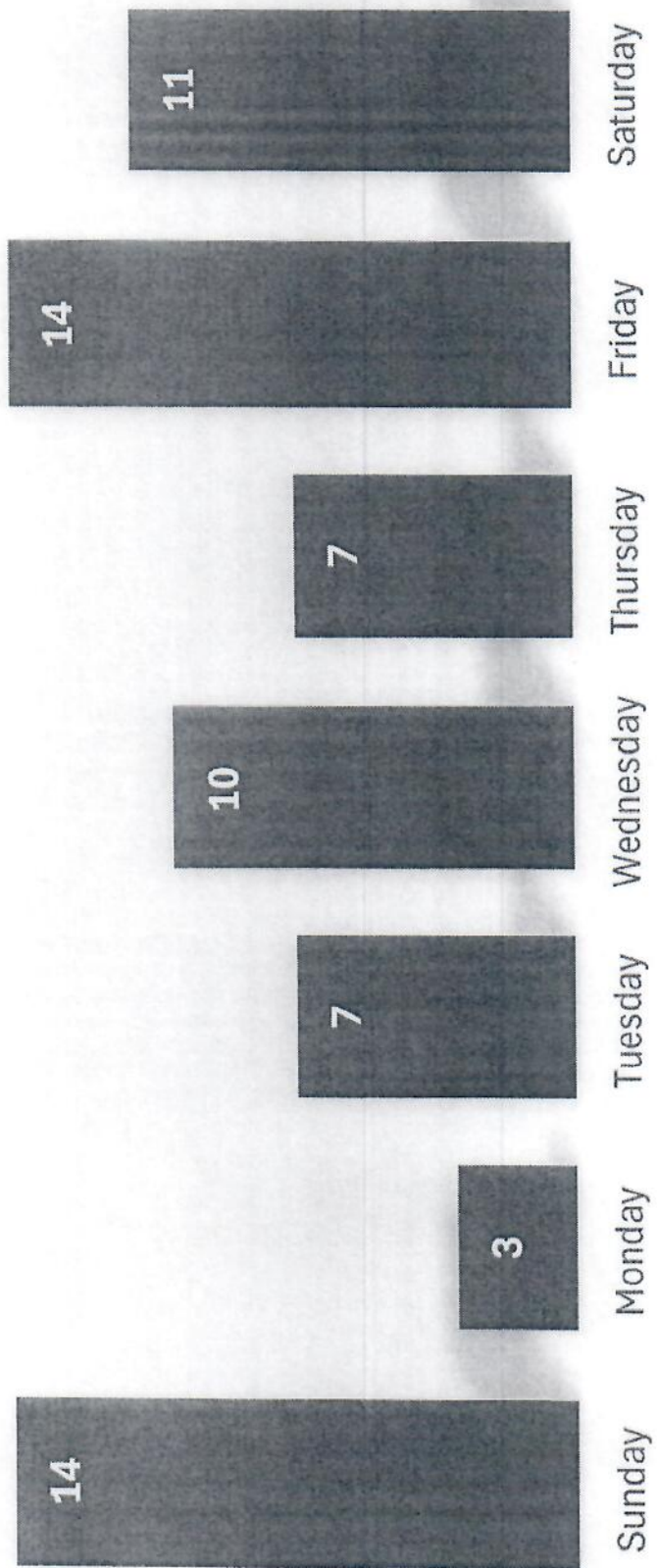
Shipping, taxes, and discount codes calculated at checkout.

Recently viewed

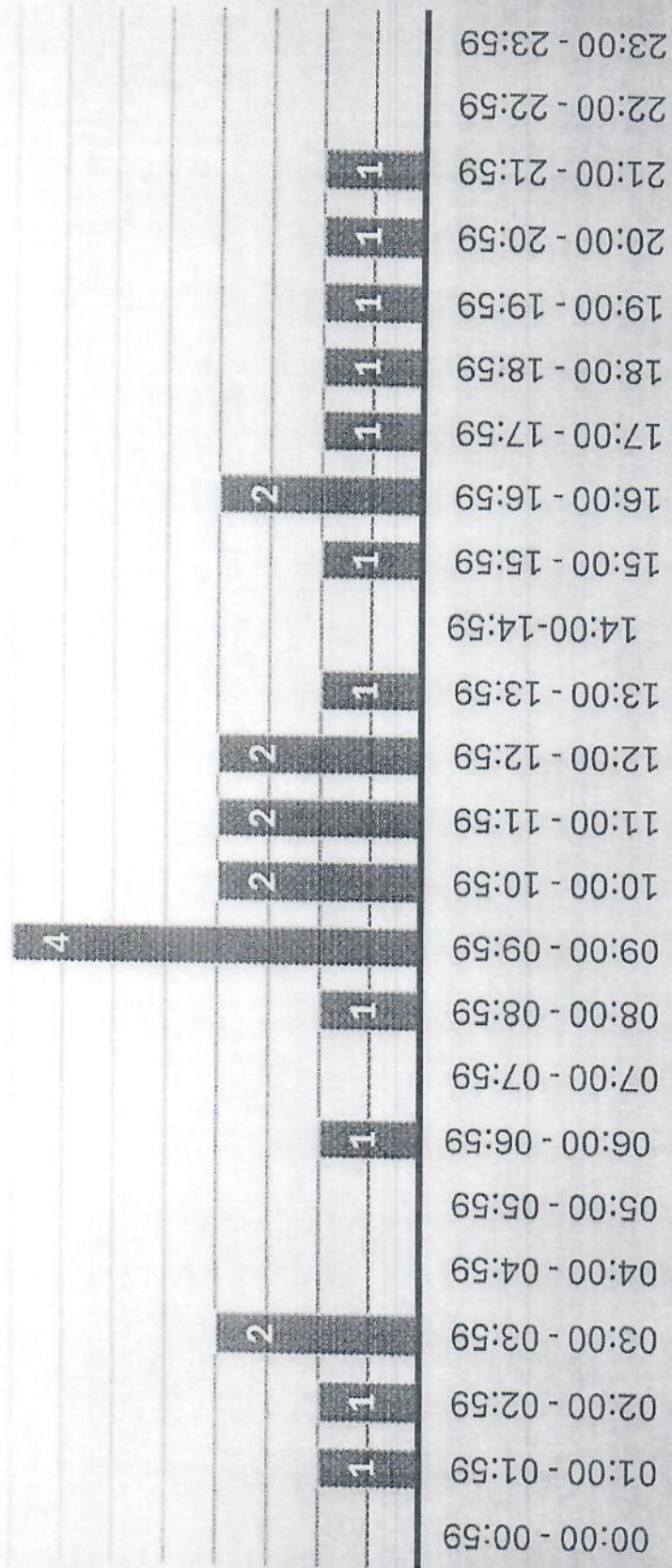
Breakdown of Priority Calls August 2025



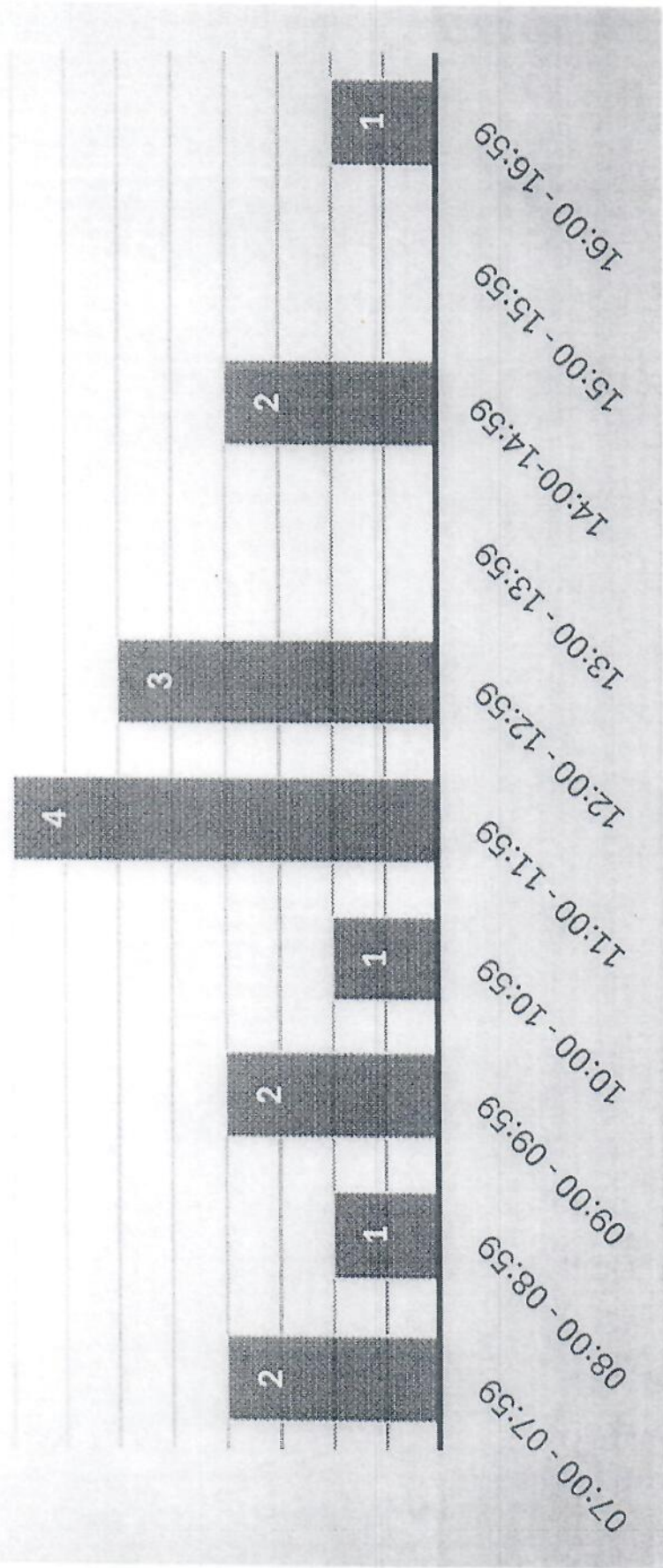
Calls by Day of Week August 2025



Calls Per Hour Breakdown Weekends August 2025

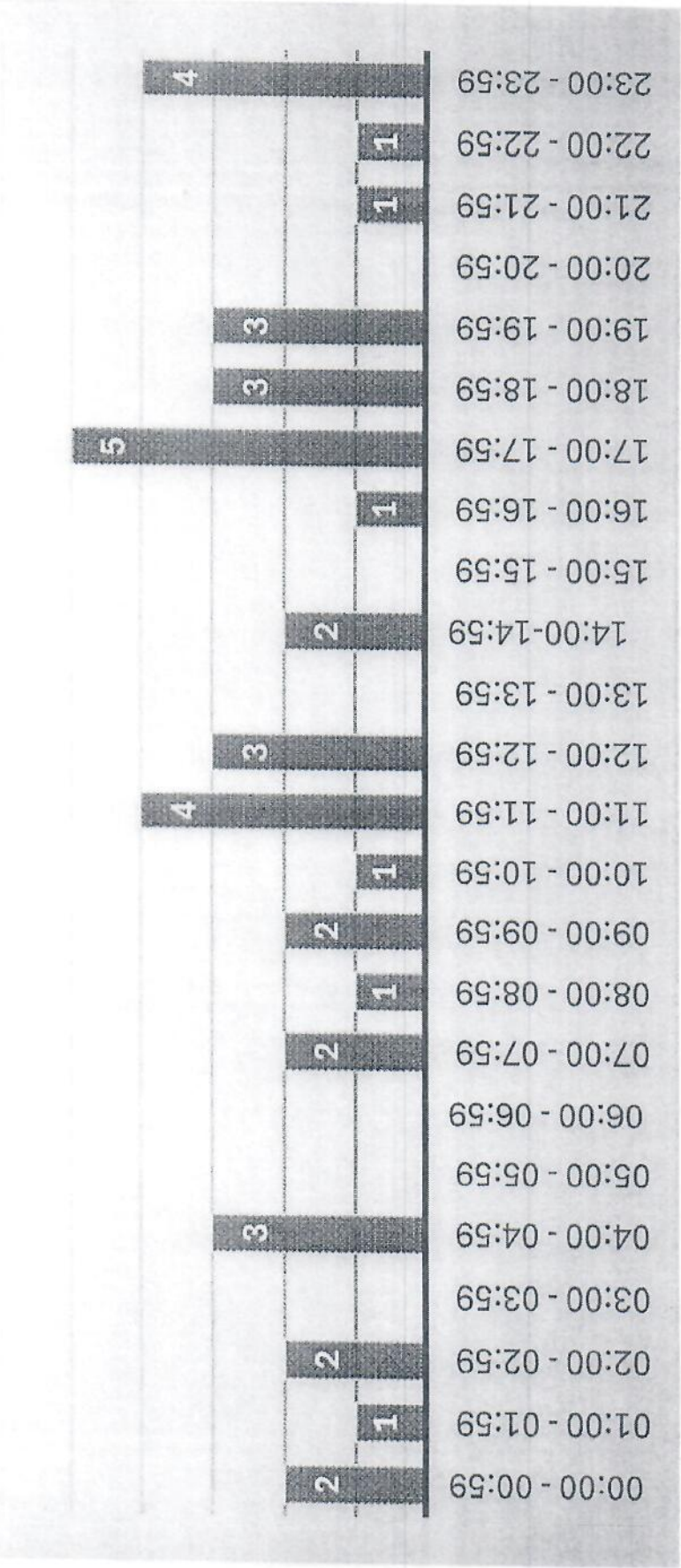


Call Per Hour Monday-Friday 7am-5pm August 2025



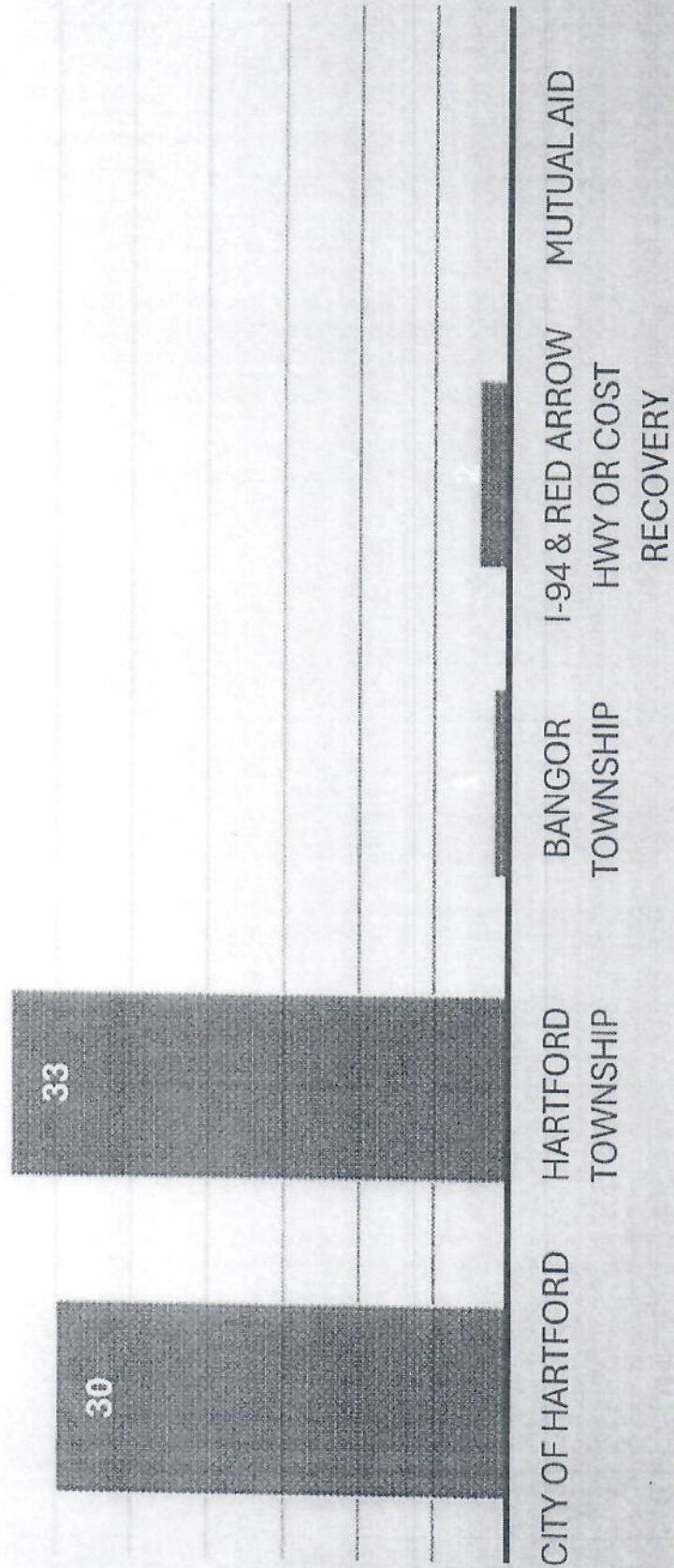
Call Breakdown by Hour

Weekdays August 2025



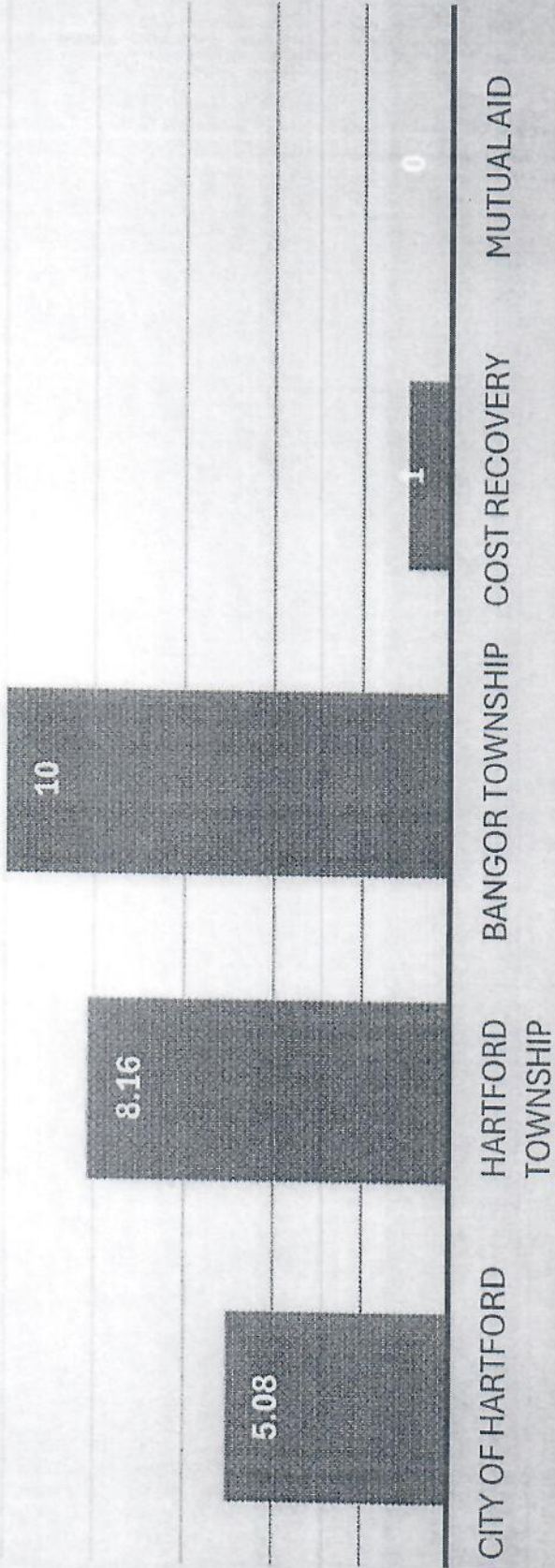
Breakdown of Totals Calls Per Zone

August 2025

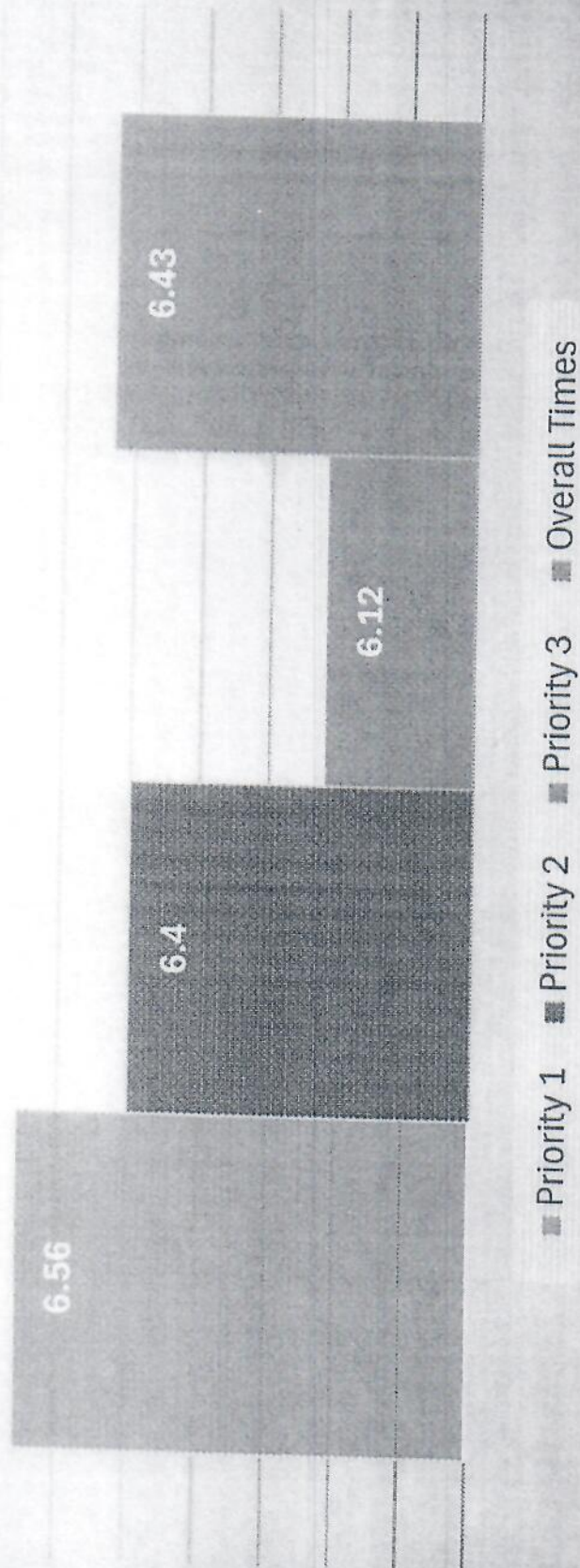


Response Times Breakdown Per Zone

August 2025



Response Times Breakdown by Priority August 2025



**Assistant Chief Report
September 2025**

Information:

- Submitted Grant Request to Casey's
- Overhauled the Shed
- Donated outdated equipment to the Tech Center.
- Members Fitted for Uniforms
- New Hose arrived, labeled & put in service

Meetings Attended:

- Township

Monthly Maintenance update:

- Def Fluid Head-Gen-1871
- Def Fluid Coolant Control-1871
- Coolant Transfer Pump-1871
- Toyota- Oil Change, Service & Brake Line Recall Completed

Pre-plans Completed:

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

Pickup Zone Report - Hartford City

Item 8.

Response Incident Number	Incident Date	Scene Incident Zone/District Description	Disposition Destination Name Delivered Transferred To	Disposition Incident Patient Disposition	Situation Provider Primary Impression Description Only	Incident Unit En Route To Unit Arrived On Scene In Minutes	of Runs
Incident Dispatch Priority Patient Acuity: Critical (Priority 1)							
Response Time Avg: 5:47							
VBEMS2505809	08/01/2025	Hartford City	BRONSON LAKEVIEW HOSPITAL		Anxiety Attack / Acute Stress Reaction	4	1
VBEMS2505945	08/05/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Sepsis	4	1
VBEMS2505966	08/06/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Altered Mental Status, Unspecified	17	1
VBEMS2506095	08/10/2025	Hartford City	No Transport		Obvious Death	3	1
VBEMS2506265	08/16/2025	Hartford City	COREWELL SAINT JOSEPH		Nausea/Vomiting (Unknown Etiology)	5	1
VBEMS2506267	08/16/2025	Hartford City	BRONSON METHODIST HOSPITAL		Hypotension	8	1
VBEMS2506371	08/20/2025	Hartford City	COREWELL SAINT JOSEPH		Vomiting	5	1
VBEMS2506400	08/21/2025	Hartford City	COREWELL SAINT JOSEPH		Shortness of breath	4	1
VBEMS2506666	08/30/2025	Hartford City	BRONSON METHODIST HOSPITAL		Altered Mental Status, Unspecified	3	1
							Total: 9
							Total: 9
Incident Dispatch Priority Patient Acuity: Emergent (Priority 2)							
Response Time Avg: 7:59							
VBEMS2505832	08/01/2025	Hartford City	No Transport		Trauma/Injury: Wrist, Hand, or Fingers	4	1
VBEMS2505855	08/02/2025	Hartford City	No Transport		Psychiatric/Behavioral Problem	19	1
VBEMS2505974	08/06/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Psychiatric/Behavioral Problem	17	1
VBEMS2506030	08/08/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Trauma/Injury: Thigh/Upper Leg	3	1
VBEMS2506472	08/24/2025	Hartford City	No Transport		Anxiety Attack / Acute Stress Reaction	4	1
VBEMS2506559	08/27/2025	Hartford City	No Transport		Acute pain due to trauma	3	1
VBEMS2506684	08/31/2025	Hartford City	No Transport		No Apparent Illness or Injury	7	1
							Total: 7
							Total: 7
Incident Dispatch Priority Patient Acuity: Lower Acuity (Priority 3)							
Response Time Avg: 7:27							
VBEMS2505916	08/04/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Weakness (Unable to Diagnosis Specific Cause)	14	1
VBEMS2505937	08/05/2025	Hartford City	BRONSON LAKEVIEW HOSPITAL		Psychiatric/Behavioral Problem	14	1
VBEMS2506178	08/13/2025	Hartford City	No Transport		No Apparent Illness or Injury	2	1
VBEMS2506236	08/15/2025	Hartford City	COREWELL SAINT JOSEPH		Nausea	3	1
VBEMS2506239	08/15/2025	Hartford City	COREWELL SAINT JOSEPH		Hemorrhage, not elsewhere classified	13	1
VBEMS2506296	08/17/2025	Hartford City	COREWELL SAINT JOSEPH		Nausea/Vomiting (Unknown Etiology)	4	1
VBEMS2506426	08/22/2025	Hartford City	COREWELL SAINT JOSEPH		Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location	7	1
VBEMS2506577	08/27/2025	Hartford City	COREWELL SAINT JOSEPH		Altered Mental Status, Unspecified	4	1
							Total: 8

Response Incident Number	Incident Date	Scene Incident Zone/District Description	Disposition Destination Name Delivered Transferred To	Disposition Incident Patient Disposition	Situation Provider Primary Impression Description Only	Incident Unit En Route To Unit Arrived On Scene In Minutes	Item 8.
							Total: 8
							Total: 24

Report Criteria

Response Type of Service Requested (Eresponse.05): Is Equal To 911 Response (Scene)

Incident Date: Is Equal To Last Month

Scene Incident Zone/District Number (Itscene.025): Is Equal To Hartford City

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Ricky Ricks Supt.



August, 2025

MAINTENANCE DEPARTMENT

picked up brush
flushed hydrants
mowed all city properties as needed
worked in park, cutting brush and edging sidewalks
started cutting brush for winter plowing to protect truck mirrors
marked miss digs

WATER DEPARTMENT

Water turn off	0
Water turn on	1
Water meter repairs	0
Water leaks repaired	0
Water meters read by request	12
Water services replaced to water main	0
replaced water meters	25

MAJOR AND LOCAL STREETS

cleaned storm drains as needed
cleaned grass from ada ramps
cold patched as needed

SEWER SYSTEM

Sewer mains rodded	6
Sewer services dug up and repaired	0

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned three a week

Iron Removal Plant

Run back up generator once a week.



**SEPT 22, 2025
LIST OF BILLS
FOR FISCAL 2025-2026**

PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
2260 AT & T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 7/12-8/11/2025		452.68
2261 CERTIFIED OPERATOR SERVICE, LLC	AUGUST 2025 WWTP & IRP CONTRACTUAL SERVICES		12,500.00
2262 CONSUMERS ENERGY	CITY HALL GAS BILL 7/23-8/21/2025	38.32	
	DPW GAS BILL 7/23-8/21/2025	19.27	
	IRP GAS BILL 7/23-8/21/2025	18.00	75.59
2263 FLEMING BROTHERS OIL CO	DIESEL - 8/27/2025	444.73	
	GASOLINE - 8/27/2025	711.76	1,156.49
2264 FRONTIER	IRP INTERNET 8/16-9/15/2025	122.98	
	IRP LOCAL PHONE 8/19-9/18/2025	128.83	
	DPW LOCAL PHONE 8/25-9/24/2025	124.33	376.14
2265 INDIANA MICHIGAN POWER	AUGUST 2025 ELECTRIC BILLS		7,138.43
2266 JOANN NEWNUM	CLEANING AT CITY HALL & POLICE STATION ON 8/29/2025 (4 HRS)		120.00
2267 KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR AUGUST 2025		233.90
2268 MILLER THERMOMETER	SHIPPED ITEMS TO CROWN TROPHY		15.64
2269 MUNICIPAL INSPECTION AUTHORITY, LLC	REVIEW - 61827 CR 687 (CASEY'S)	1,003.20	
	BLDG PERMIT #25-HC-506 - 10 OLDS AVE	169.60	
	BLDG PERMIT #25-HC-501 - 202 N CENTER	152.00	1,324.80
2270 MUTUAL OF OMAHA	SEPTEMBER 2025 LIFE & DISABILITY INSURANCE		607.22
2271 PAMELA BENCH	CLEANING AT CITY HALL & POLICE STATION ON 8/29/2025 (4 HRS)		120.00
2272 STATE OF MICHIGAN	FILING FEE FOR MTF BOND SERIES 2025		271.00
2273 THOMAS NEWNUM	CLEAN CITY HALL 8/20/2025	50.00	
	CLEAN CITY HALL 8/27/2025	50.00	
	CLEAN CITY HALL 9/3/2025	50.00	150.00
2274 TRACE ANALYTICAL LABORATORIES	AUGUST 2025 LLHg TESTING AT WWTP	262.50	
	IRP WATER SAMPLE TESTING 8/11/2025 (ANIONS & ALKALINITY)	103.50	
	SULFATE TESTING 7/13/2025 - WWTP (ANIONS & ALKALINITY)	58.75	
	AM HAWK LOCAL LIMITS TESTING 8/13/2025	692.50	
	IRP WATER SAMPLE TESTING 8/27/2025 (ANIONS & ALKALINITY)	103.50	
	2025 DBP MONITORING TESTING FOR WATER SYSTEM	255.75	1,476.50
2275 VILLAGE OF PAW PAW LABORATORY	JULY 2025 LAB ANALYSIS		120.00
2276 VISION SERVICE PLAN	SEPTEMBER 2025 VISION INSURANCE		102.98
2277 WALTER DE VISSER JR	MECHANICAL PERMIT #CH25004 - 303 W MAIN	189.00	
	MECHANICAL PERMIT #CH25005 - 23 HILLIARD	168.00	357.00

TOTAL OF CHECKS ALREADY WRITTEN \$ 26,598.37



**SEPT 22, 2025
LIST OF BILLS CONTINUED
FOR FISCAL 2025-2026**

PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
2278 ABONMARCHE	PROFESSIONAL SERVICES FOR ELY PARK IMPROVEMENTS (SPARK)		5,000.00
2279 AMERICAN PLANNING ASSOCIATION	2025 MAP CONFERENCE FOR CITY MANAGER		575.00
2280 ANGELA STORY	SEPTEMBER 2025 ASSESSING SERVICES		1,383.33
2281 APEX SOFTWARE	ANNUAL SKETCHING MAINTENANCE RENEWAL		260.00
2282 BENDZINZKI & COMPANY	PROFESSIONAL SERVICES FOR MTF BONDS 2025	18,850.00	
	PROFESSIONAL SERVICES RELATED TO SEWER RATE STUDY	3,750.00	22,600.00
2283 BEST WAY DISPOSAL	CITY HALL TRASH SERVICE FOR AUGUST 2025	119.68	
	DPW TRASH SERVICE FOR AUGUST 2025	162.34	
	WWTP TRASH SERVICE FOR AUGUST 2025	124.26	406.28
2284 BLOOMINGDALE COIMMUNICATIONS	PHONE & INTERNET SERVICE FOR SEPTEMBER 2025		378.34
2285 BLUE CROSS BLUE SHIELD	OCTOBER 2025 HEALTH INSURANCE FOR CITY MANAGER		1,018.77
2286 BS&A SOFTWARE	SOFTWARE UPGRADE TAX/ASSESSING PLUS 8 DAYS OF TRAINING FOR ALL MODULES	31,130.00	350.00
	ADDITIONAL TRAINING FOR UB & COMM DEVELOPMENT	3,300.00	34,430.00
2287 CINTAS	FIRST AID SUPPLIES - CITY HALL	21.42	
	FIRST AID SUPPLIES - POLICE	21.43	
	FIRST AID SUPPLIES - DPW	145.32	
	UNIFORMS - DPW	66.66	
	UNIFORMS - WWTP	35.00	289.83
2288 CLEAN EARTH ENVIRONMENTAL	VACTOR SERVICES FOR ELMWOOD ST & MICHIGAN AVE SEWER MAINS	3,058.35	
	VACTOR SERVICES TO CLEAN EQ TANK AT WWTP	3,200.50	6,258.85
2289 COREWELL HEALTH	PRE EMPLOYMENT TESTING FOR DARIUS WATSON - DPW	141.00	
	PRE EMPLOYMENT TESTING FOR NICHOLAS KAR - DPW	141.00	282.00
2290 CSX	CROSSING SIGNAL MAINTENANCE - BERNARD	1,978.00	
	CROSSING SIGNAL MAINTENANCE - PROSPECT	1,978.00	3,956.00
2291 DOUBLEDAY OFFICE PRODUCTS	3 INCH BINDERS, SHEET PROTECTORS & BINDER TABS		59.68
2292 HARTFORD BUILDING AUTHORITY	SEPTEMBER 2025 CITY HALL LEASE		4,166.67
2293 HARTFORD FIRE BOARD	SEPTEMBER 2025 CONTRACTUAL PAYMENT		11,152.50
2294 JOANN NEWNUM	CLEANING AT CITY HALL & POLICE STATION ON 9/18/2025 (4 HRS)		120.00
2295 KROHN EXCAVATING, LLC	REPAIR SEWER MAIN AT N MAPLE & HILLIARD ST	2,800.00	

		PAY APP #1 - 60TH AVE SIDEWALK EXTENSION PROJECT	57,652.83	
		PAY APP #2 - 60TH AVE SIDEWALK EXTENSION PROJECT	110,057.65	170,510.48
2296	KSS ENTERPRISES	PAPER TOWEL ROLLS, GLOVES, BOWL CLEANER & TRI FOLD TOWELS	181.51	
		SOAP REFILL & BOWL CLEANSE	101.27	282.78



**SEPT 22, 2025
LIST OF BILLS CONTINUED
FOR FISCAL 2025-2026**

	PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
2297	KUSHNER & COMPANY	MONTHLY FSA PLAN ADMINISTRATION FEE		75.00
2298	LAWSON OIL COMPANY	55 GALLONS CHEVRON RANDO HD15046 FOR WWTP	814.00	
		55 GALLONS CHEVRON REGAL R+O 150 FOR WWTP	738.38	1,552.38
2299	MARKET ONE (VAN BUREN)	ECONOMIC DEVELOPMENT SERVICES CONTRACT - YEAR 3		3,222.02
2300	MCKENNA	131 WASHINGTON & 222 N EDWIN PLUS MAPLE HILL VILLAGE FOLLOW UP EMAILS	180.00	
		MASTER PLAN & ZONING ORDINANCES - CONTINUED PROGRESS	6,225.00	
		DDA AND TIF PLAN	2,500.00	8,905.00
2301	MICHIGAN DOWNTOWN ASSOCIATION	MEMBERSHIP DUES FOR CITY MANAGER	275.00	
		ANNUAL STATEWIDE CONFERENCE - 2025	305.00	580.00
2302	NATIONAL PEN CORP/PENS.COM	300 - 2026 POCKET CALENDARS		303.90
2303	NAYLOR LANDSCAPE MANAGEMENT	HALF DOWN ON 2025 CHRISTMAS DECORATIONS - CITY HALL	1,658.96	
		HALF DOWN ON 2025 CHRISTMAS DECORATIONS - PARK	1,479.90	3,138.86
2304	NYE UNIFORM	2 LONG SLEEVE SHIRTS		180.84
2305	PAMELA BENCH	CLEANING AT CITY HALL & POLICE STATION ON 9/18/2025		120.00
2306	PC SERVICES	2 YEAR SSL CERTIFICATE PLUS I.T. HOURS 4/21-5/20/2025	1,086.50	
		I.T. HOURS 6/23-8/20/2025 PLUS BOTTOM COVER & POWER JACK	1,451.23	2,537.73
2307	PLUMMER'S ENVIRONMENTAL SERVICES	DSMI PROJECT (DWAM) DRAW #10		2,313.65
2308	PRINTING SYSTEMS, INC	20,000 BLANK UTILITY BILL POSTCARDS		800.50
2309	PVS TECHNOLOGIES, INC	BULK FERRIC CHLORIDE FOR WWTP		7,701.87
2310	ROXANN RODNEY-ISBRECHT	MEAL + MILEAGE TO & FROM CLERK'S CONFERENCE		196.41
2311	SEVERENCE ELECTRIC CO, INC	FIXED AUDIBLE CROSSWALK PUSHBUTTONS & SIGNS		1,160.00
2312	STAPLES	COPY PAPER, DESK CALENDAR & HANGING FILE FOLDERS		170.36
2313	STATE OF MICHIGAN (EGLE)	APPLICATION FEE FOR WWTP OPERATOR CERTIFICATION (CLASS D) FOR MIKE GOOD		70.00
2314	TOM NEWNUM	CLEAN CITY HALL 9/10/2025	50.00	
		CLEAN CITY HALL 9/17/2025	50.00	100.00
2315	UIS SCADA	CALIBRATIONS (INFLUENT & EFFLUENT) + NEW EQ TANK		1,432.00
2316	USA BLUEBOOK	12 PK 250ML BOTTLES FOR WWTP LAB	103.36	
		2 DISPENSER CAJPS FOR WWTP LAB	85.87	
		2 FLEXPRO PUMPS FOR WWTP (IN USE)	3,597.90	
		2 FLEXPRO PUMPS FOR WWTP (SPARE)	3,597.90	
		HACH DR3900 SPECTROPHOTOMETER FOR WWTP	6,872.75	
		HACH DR1900 SPECTROPHOTOMETER FOR IRP	5,408.09	
		FLUORIDE REAGENT FOR IRP	238.76	19,904.63
2317	WIGHTMAN & ASSOCIATES	PROJECT 222324 - LEAD SERVICE LINE REPLACEMENT	19,877.15	
		PROJECT 240994 60TH AVE SIDEWALK EXTENSION	10,936.25	30,813.40

TOTAL OF CHECKS TO BE WRITTEN ON SEPT 25, 2025 \$ 348,759.06

DEBIT CARD/AUTOMATIC PAYMENT TRANSACTIONS

8/20/2025	UNITED STATES POSTAL SERVICE	CERTIFIED LETTER TO AMHAWK	10.48
9/2/2025	UNITED STATES POSTAL SERVICE	POSTAGE TO MAIL PLANNING COMMISSION PACKETS	15.19
9/2/2025	CITYOF LANSING PARKING LOT SERVICES	PARKING AT CLERK'S CONFERENCE FOR 2 DAYS	30.00
9/3/2025	AC HOTELS BY MARRIOTT	HOTEL ACCOMODATIONS FOR CLERK'S CONFERENCE	104.86
9/5/2025	GRAMMARLY	MONTHLY SUBSCRIPTION FEE AUTO DEDUCTION	30.00
9/8/2025	UNITED STATES POSTAL SERVICE	POSTAGE TO OVERNIGHT CLOSING DOCUMENTS FOR MTF BOND NEW (NAME CHANGE) FOR CITY MANAGER	31.40
			94.29
9/3/2025	LUMEN	LONG DISTANCE TELEPHONE AUTO PAYMENT FOR DPW PHONE	2.34
9/17/2025	MI FINANCE AUTHORITY	SRF BOND SERIES 2022 INTEREST PAYMENT AUTO DEDUCTION	33,893.75
9/17/2025	MI FINANCE AUTHORITY	SRF BOND SERIES 2022B INTEREST PAYMENT AUTO DEDUCTION	1,195.70

TOTAL DEBIT CARD/AUTO DEDUCTION TRANSACTIONS \$ 35,408.01

TOTAL PAYROLL AUG 16, 2025 THROUGH SEPT 12, 2025 \$ 49,013.63

GRAND TOTAL FOR SEPTEMBER 2025 - FISCAL 2025-2026 \$ 459,779.07



City of Hartford * County of Van Buren * State of Michigan

City Manager's Monthly Update Staff Update

September 22, 2025

Center & Main Street:

MEDC has given the City a pre-agreement release of funds to proceed with the SHPO, Environmental Review, and CGA agreements.

Eric Blocker Project:

Eric received approval to place the flag-burning pit at Hartford's library.

Audit:

Pam and Ryan are working on the pre-audit documents for the auditors.

Spark Grant/DNR/Council Michigan Foundations:

One full bid was submitted for the Ely park improvements. Staff met with Abonmarche and CMF staff, and it was agreed that we will rebid the project. The contractor that bid on the project was from Flint, MI. Submitted for reimbursement with the quarterly report.

Master Plan:

Please see the attached presentation from McKenna to the Planning Commission.

BS&A:

Staff received additional training on the community development module. We are still learning the system. Further training will be in October and November.

Surf Internet:

Surf Internet received the ROW permits from the city and has started installing fiber.

Casey's Groundbreaking:

Planned the groundbreaking ceremony for Casey's General Store. The groundbreaking was completed successfully.

60th Street Sidewalk Extension:

See Wightman's project update

Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:

See Wightman's update

19 West Main St * Hartford * MI * 49057 * 269-621-2477 * 269-621-2054 Fax

www.cityofhartfordmi.org

- ✓ Submit MSHDA's Progress Report for the Master Plan
- ✓ Executed AT&T Tower consent agreement to complete upgrades on the water tower
- ✓ Completed Title VI reporting
- ✓ Met with WWTP and IRP staff for updates
- ✓ Signed contract modification for DWSRF
- ✓ Signed reimbursement #1 for DWSRF project
- ✓ Executed change order #1 for 60th street project
- ✓ Submit CMF Progress Report

Respectfully Submitted,



Nicol Pulluam
City Manager



Memorandum

TO: City of Hartford Planning Commission

FROM: Hillary Taylor, NCI, Senior Planner
Ethan Senti, Assistant Planner

SUBJECT: **Proposed Architectural Standards**

DATE: August 29, 2025

This memo provides an overview of proposed architectural standards and an introduction to design review committees and the role they play in maintaining a high architectural standard in downtown areas. The memo is intended to solicit feedback from the Planning Commission on whether the proposed standards are appropriate for the City of Hartford, whether a Design Review Committee is something the City would like to pursue, and how this language might be further adapted to meet the City's needs. Questions are included at the end of the memo to guide feedback.

ARCHITECTURAL STANDARDS

Proposed Ordinance Overview

The proposed ordinance introduces architectural standards for development in Hartford's Central Business District and certain B-1 parcels along Main Street. These standards are intended to enhance and preserve the historic charm of downtown and ensure new development fits with the surrounding context.

The regulations address core aspects of building design, including materials, façade treatments, windows, entrances, and overall building form. Buildings are expected to use durable, traditional materials such as brick, stone, or wood; incorporate transparent storefront windows along Main Street; and maintain a clear relationship to the street with defined entrances and pedestrian-friendly ground floors. Blank walls, inappropriate façade materials, and overly modern lighting types are restricted to maintain consistency with the downtown setting.

Additional provisions guide rehabilitation of historic buildings to protect original storefronts, windows, and decorative features, while also allowing public art such as murals to add vibrancy. Outdoor seating and patios are permitted, provided pedestrian access along sidewalks is maintained. Together, these standards give the Downtown Design Review Committee a framework for evaluating projects and ensuring that private investment enhances Hartford's long-term vision for a cohesive and welcoming downtown.

While architectural standards for residential development have been adopted by municipalities, they are oftentimes more difficult to enforce and may discourage new development. For this reason, we recommend limiting the standards to commercial buildings in the downtown core, as outlined in the proposed ordinance.



Proposed Ordinance Language

Section 2.5 ARCHITECTURAL STANDARDS

- A. Architectural Standards Explained. The City of Hartford hereby requires a minimum standard of architectural style and aesthetic character for certain parcels within the City. The primary purpose for this is to preserve and strengthen the City's unique character and charm within its Central Business District (CBD) and immediate periphery areas.
- B. Where Required. With the exception of single family, two-family, three-family, and four-family residential buildings, architectural standards described in Section 11.8 shall apply to all parcels and new buildings and significant remodels in the CBD and select parcels in the B-1 District with frontage on East Main Street and West Main Street, between Mary Street to Wilson Street. The design of a new building and significant remodels is subject to review and approval by the Downtown Design Review Committee.
- C. Where Architectural Standards are Found. Architectural standards are described in Section 11.8.
- D. What Architectural Standards Entail. The required architectural standards in Section 11.8 describe the required built conditions for CBD and certain B-1 parcels pertaining to the following site features:
1. Building Form. This includes requirements for the base, middle, and top of buildings as well as building alignment and storefront design.
 2. Windows. This describes requirements for all windows including transparency requirements, number of windows required, and style of windows.
 3. Lighting. This requires fully shielded lighting and describes permitted light source types.
 4. Signs. All signs shall comply with requirements set forth in Article 18.
 5. Ground floor design. This describes requirements for building entrance design, architectural features, and building orientation requirements.
 6. Architectural features. This describes the process for rehabilitation of historic buildings.
 7. Outdoor seating, dining, and patios. All CBD and applicable B-1 parcels are permitted to have outdoor seating and dining spaces, accessory to a principal use. Outdoor seating and dining areas must be fully enclosed by a permitted fence type and shall not fully encroach onto sidewalk space.

Section 11.8 ARCHITECTURAL STANDARDS

- A. Applicability. New development and significant remodels (40% or more of the property) within the CBD shall meet the following general standards:
1. General Building Standards. Buildings shall be designed to relate well to other structures in the CBD area.
 - a) Materials. Building façade materials shall include wood, brick or stone, stucco, and approved ornamental metal. Synthetic materials such as vinyl or aluminum siding shall be prohibited.
 - b) Aesthetics. All structures shall reflect and complement the traditional materials, aesthetic character, and construction techniques generally found in the vicinity and greater Van Buren County region. Buildings shall be appropriate in scale and relation to existing structures.



- c) Windows. Display windows comprising fifty percent (50%) or more of the store façade are required for first floor retail and restaurant uses, facing Main Street. Buildings shall be oriented to block parking lots from view from the street where possible.
 - d) Building Colors. For building renovations and additions, exterior finish materials and colors used shall be consistent, or compatible, with the character of the surrounding district to create a uniform and recognizable identity. Wherever possible, harmonization of colors is preferred. This standard shall not be interpreted as prohibiting the incorporation of public art, such as a mural, to buildings or sites.
 - e) Fire Protection. New buildings shall incorporate sprinkler systems for fire protection purposes, unless the City of Hartford Fire Department approves a different method of fire protection.
2. Expansions of Developed Sites. Buildings and sites existing prior to the Effective Date of adoption of these standards may be expanded or improved as follows:
- a) Less than 25% of existing condition. Any development activity on a developed site that would increase the floor area of the existing building or the area of existing site improvements by less than twenty-five percent (25%) need not comply with the requirements of this Article. However, any improvements should result in the site being more compliant and shall not result in the site being less compliant, with the requirements of this Article.
 - b) Greater than 25% of existing condition. Whenever a building or site improvement expansion of greater than twenty-five percent (25%) of the existing condition is proposed, the activity shall comply with requirements as described herein.
3. Redevelopment of Existing Sites. Redevelopment of existing buildings and sites existing prior to the Effective Date of adoption of these standards may be expanded or improved as follows:
- a) Less than 50% of existing condition. Whenever 50 percent (50%) or less of the existing building will be demolished, replaced, or renovated, the development activity need not comply with the requirements of this Section. However, any changes that may occur as a result of the development activity should result in the site being more compliant and shall not result in the site being less compliant with the requirements of this Article.
 - b) Greater than 50% of existing condition. Whenever more than 50 percent (50%) of an existing building will be demolished or replaced, the development activity shall comply with all of the requirements as described herein.
 - c) Waiver of Requirements. The DDRC may grant waivers from certain requirements of this Section. Waivers under this Article are separate from dimensional variances, and intended to permit reasonable use of property where the strict application of the requirements of this Section would not further the public purpose and an altered design standard will still meet the intent and purpose of this Article.
 - 1) Waivers Permitted.
 - (a) Architectural Standards. The DDRC may waive up to three (3) architectural standards per project provided in this Chapter.
 - (b) Materials. The DDRC may modify the material standards.
 - 2) Waivers Not Permitted.



(a) Minimum or maximum building height. The DDRC shall not grant waivers to approve a different standard for minimum and maximum building heights as required in this Article.

d) Application and Review Procedures. The applicant shall clearly identify all requested waivers on the application and site plan. The DDRC shall evaluate the requested waivers and approve, approve with conditions, or deny the waiver request. In evaluating a waiver request, the DDRC shall take into account the following considerations:

- 1) Approval of the waiver will not result in development that is incompatible with or will negatively impact existing or potential future development in the vicinity of the property to be developed.
- 2) The requested waiver is consistent with the intent and purpose of this Article.
- 3) The waiver will result in a superior development when compared with what could be achieved through the strict application of the requirements of this Article.
- 4) A lesser waiver will not accomplish the same purpose as the requested waiver.

B. Conflicts. The architectural standards in this Article are meant to complement and supplement applicable standards found elsewhere in this Zoning Ordinance. Where conflicts exist between this Article and other sections of the City of Hartford Zoning Ordinance, the standards in this Article shall govern.

C. Building Form. All new buildings within the CBD shall conform to the following requirements:

- 1) Base, Middle, Top. All buildings shall incorporate a base, middle, and top, as applicable.
 - (a) Base. The base shall include an entryway with transparent windows and a horizontal expression line, such as a molding or reveal, defining the transition between the ground floor and upper stories. The molding or reveal shall have a depth of at least two (2) inches and a height of at least four (4) inches. If a one-story building is proposed, the horizontal expression line is not required.
 - (b) Middle. The middle may include windows, bays, or balconies that are located between the reveal and the top area.
 - (c) Top. The top includes the wall area from the bottom of the roof structure to the top of the parapet wall of the building. The building roof shall be defined by a cornice, roof overhang, or other terminating feature.
- 2) Unified Storefront Design. If a building has several storefronts, they should be unified in design treatment, such as the design of windows and door openings, materials, and colors, to the greatest extent possible.
- 3) Blank Walls. There are to be no blank façades. All public façades must provide windows and façade offsets or breaks (such as vertical pilasters, columns, or other architectural elements) to break up the scale of the building. Distance between breaks shall be consistent with the scale and rhythm of adjacent buildings.
- 4) Alignment. Windowsills, moldings, and cornices shall substantially align with those on adjacent buildings.
 - (a) The bottom and top line defining the edge of the windows (the "windowsill alignment") shall not vary more than two feet from the alignment of surrounding buildings.



(b) If the adjoining buildings have windowsill alignments that vary by more than two feet from one another, the proposed building shall align with one of the adjoining buildings.

(c) This requirement may be waived.

D. Windows.

1. For front and side façades facing a public street, parking area, or pedestrian cut-through or side alley:
 - a) Windows and doors shall comprise at least 50 percent (50%) of the first-floor façade for front façades and 35 percent (35%) of the first floor for side façades.
 - b) Windows shall comprise at least 35 percent (35%) of the total façade area above the first floor.
 - c) Windows above the first floor shall be vertical in proportion, with a height to width ratio of at least two (2) to one (1).
2. For rear façades facing a public street or parking area, windows shall comprise at least 20 percent (20%) of the total façade area. All other rear façades are encouraged, but not required, to meet this standard.
3. Double-hung or fixed windows are preferred for all retail applications. Accordion or folding doors and sliding windows may be permitted for ground floor uses to provide indoor-outdoor service, providing adequate sidewalk clearance is provided.
4. Ground floor windows (including display windows) shall be comprised of at least 70% transparent glass unless the window is intended for a ground floor residential dwelling unit.

E. Lighting.

1. All light fixtures shall be fully shielded and directed downward.
2. The use of electronic displays, LED rope lighting, backlit awnings, and halogen lights shall be prohibited. The DDRC shall make a determination if a lighting type not listed in this Section is appropriate in the CBD.
3. Building storefronts are permitted soft uplighting to highlight unique architectural features. Building storefronts may also utilize holiday display lighting as deemed appropriate by the DDRC.

F. Signs. All signs shall comply with standards set forth in Article 18.

G. Ground Floor Design.

1. Building entrances. Building entrances shall be clearly defined by recessing the entrance, or utilizing elements such as pediments, columns, awnings, overhangs, or solar shades. Any such element shall be architecturally compatible with the style, materials, and colors of the building.
2. Building orientation. All buildings shall have their principal entrance or entrances open onto a street, sidewalk, or public space. The principal building entrance shall not open onto a parking lot, although a secondary entrance may be provided to a parking lot. Corner buildings shall have at least one entrance addressing each street frontage.



3. At-grade entryways. Primary building entrances shall align with the elevation of the adjacent sidewalk. It is not the intent of this section to preclude the use of below or above-grade entryways, provided that such entryways are secondary, not principal, building entrances.

H. Architectural Features. For rehabilitation of structures within the CBD that are of historic significance or character, the following standards shall also apply.

1. Existing and original storefronts should be retained wherever possible.
2. Deteriorated architectural features or historic materials shall be repaired rather than replaced wherever possible.
3. Display windows, transom windows, and doors shall not be covered with solid materials such as brick, cladding, paneling, siding, or window air conditioning units.
4. Decorative architectural features including but not limited to bulkheads, cornices, and window hoods shall not be removed, altered, or covered.
5. Improper solid coverings of decorative architectural features, windows, or doors should be removed and restored to their original state to the greatest extent possible, using natural building materials identified in Section 11.8.A.1.

I. Outdoor Seating, Dining, and Patios.

1. All parcels within the CBD and applicable B-1 parcels may have outdoor seating and patio areas as permitted accessory uses to approved principal uses.
2. All outdoor seating, dining, and patio areas shall maintain a minimum of five (5) feet of clear path for pedestrians.
3. Outdoor seating, dining, and patio spaces shall be enclosed with a decorative railing, fence, planters, or similar barrier material. Outdoor seating enclosures may include an opening for pedestrian ingress or egress.
4. Outdoor shading devices, such as umbrellas and retractable awnings, shall not project onto the pedestrian sidewalk. Outdoor shading devices shall maintain a minimum of five (5) feet of clear path for pedestrian movement.

DOWNTOWN DESIGN REVIEW COMMITTEE

Proposed Ordinance Overview

Some cities use a Design Review Committee to make sure that new buildings and renovations fit the community's vision for downtown. While zoning rules cover basics like building height, setbacks, and parking, a design review committee looks more closely at design details—the appearance of a building, how it relates to the street, and how it contributes to the overall character of downtown. This extra level of review helps ensure that projects are not only functional but also attractive, high-quality, and welcoming.

The committee does not give final approvals. Instead, it makes recommendations that are forwarded to the Planning Commission, which has the ultimate decision-making authority. By adding this step, the City promotes consistency in development, strengthens community character, and reinforces downtown's role as a vibrant place to live, work, and visit.

If Hartford were to establish a downtown design review committee, here is how it would work: The Downtown Design Review Committee (DDRC) would be appointed by the City Council to review all development and



redevelopment proposals within the Central Business District (**CBD**). Supported by City staff or their designee, the DDRC would evaluate site plans to ensure that projects meet the architectural, dimensional, and character goals outlined in the zoning ordinance. The DDRC would also have the authority to recommend design conditions that go beyond the ordinance's minimum standards when necessary to achieve the intended downtown character.

Proposed Ordinance Language

Section 11.7 DOWNTOWN DESIGN REVIEW COMMITTEE

A. The City Council shall appoint a Downtown Design Review Committee (DDRC) for all development and redevelopment projects and proposals in the CBD. The DDRC shall be supported and/or staffed by the City Administrator, Zoning Administrator, Planner, or their designee.

1. Members shall serve two-year terms. There is no limit to the number of consecutive terms a committee member may serve.
2. The DDRC may contract and/or assign some of the DDRC's administrative duties, but not decision authority, to qualified design professionals as needed. It will be the duty of the DDRC to consider and act upon such proposals or plans submitted to it in accordance with the design requirements established by this Article.
3. The architectural and dimensional standards as required herein shall be considered minimum requirements. Upon determination that additional development conditions are necessary to achieve the intended character within the CBD, the DDRC shall have the authority to require additional building and site design standards above the minimums required by this Article.
4. The DDRC will meet monthly or as needed to properly perform its duties. After a quorum is reached, the DDRC actions on matters will be subject to a majority vote of members present. The DDRC will keep and maintain a record of all actions taken, and shall be subject to Act 267 of 1976, The Open Meetings Act, as amended.
5. All development within the CBD shall be subject to review by the Downtown Design Review Committee as part of the site plan approval process. Applicants shall submit an application and an additional five (5) copies of all site plans to the City Clerk at least fourteen (14) days prior to the Downtown Design Review Committee meeting.
6. The DDRC shall review applications in accordance with this section and shall present recommendations to the Planning Commission pertaining to site plan approval and potential conditions of approval. Final approval authority shall reside with the Planning Commission in accordance with Article 19.



FEEDBACK REQUESTED

These standards are flexible and can be shaped to reflect Hartford's priorities. To help tailor it appropriately, we ask that the Planning Commission provide feedback on the following questions:

- Do the proposed standards strike the right balance between preserving downtown character and allowing flexibility for property owners? Does the Planning Commission anticipate these standards being a significant barrier to development downtown?
- Are there any design elements missing (e.g., signage, landscaping, materials) that should be considered?
- Is the establishment of a Downtown Design Review Committee an approach the Planning Commission supports, and if so, how should its role or membership be structured to best serve Hartford?
- Are there any concerns about the administration or enforceability of these standards that should be addressed before moving forward?

Please review the draft language and feedback questions and be prepared to share your guidance on how the ordinance should be further adapted at the next Planning Commission meeting.

Regards,

Hillary Taylor, Senior Planner



Memorandum

TO: City of Hartford Planning Commission

FROM: Hillary Taylor, NCI, Senior Planner
Ethan Senti, Assistant Planner

SUBJECT: **Proposed Billboard Ordinance**

DATE: August 29, 2025

This memo provides an overview of the proposed billboard regulations along with the draft ordinance text. It is intended to solicit feedback from the Planning Commission on whether the proposed language is appropriate for the City of Hartford and how it might be further adapted to meet the City's needs.

LEGAL CONTEXT FOR SIGN REGULATION

Before reviewing the proposed ordinance, it is important to understand a landmark United States Supreme Court decision that continues to shape how local governments regulate signage.

In *Reed v. Town of Gilbert* (2015), the Court unanimously ruled that ordinances distinguishing between signs based on the type of information they convey—such as treating temporary, political, or ideological signs differently—constitute content-based regulations of speech. Such regulations are prohibited under the First Amendment. The case arose in Gilbert, Arizona, where the local ordinance imposed stricter size and time limits on temporary directional signs than on political or ideological signs. Because the ordinance required officials to read a sign's message to determine which rules applied, the Court held that it regulated based on content.

The decision established that nearly any ordinance distinguishing among signs by message will be unconstitutional. Instead, regulations must be content-neutral, relying on objective standards such as size, height, location, spacing, and illumination rather than on the subject matter of the sign.

For Hartford, this means that any local ordinance addressing billboards or other signage must be written in a way that applies uniformly, without regard to the content of the message. The proposed ordinance follows this approach by regulating billboards according to neutral criteria, ensuring that the City's rules can be applied consistently while also protecting against potential legal challenges. The Planning Commission should keep this framework in mind as it reviews the proposed ordinance. Questions to guide feedback are included at the end of this memo to help determine how the ordinance can best be tailored to Hartford's needs.

PROPOSED ORDINANCE OVERVIEW

Location. The proposed ordinance would permit billboards only along I-94, subject to several restrictions on placement and design. Billboards must be spaced at least 1,000 feet apart, with no more than three permitted per mile of roadway. They may not be placed within 200 feet of homes, schools, or churches (300 feet if illuminated), and must also respect setbacks from property lines.

Size. In terms of size and scale, each sign face is limited to 300 square feet and a maximum height of 20 feet. Double-faced or V-shaped boards are allowed, but still subject to the per-face size cap.



Illumination. Illumination is permitted, provided it is directed only toward the sign face and does not create glare or distraction for drivers or neighbors. Flashing, rotating, or otherwise moving lights are prohibited.

Structure. Billboards must be structurally sound, anchored to withstand local conditions, and maintained in good repair. They cannot be mounted on or above buildings.

PROPOSED ORDINANCE LANGUAGE

REGULATION OF BILLBOARDS

A. Location. Billboards may be erected adjacent to I-94, provided that they must meet all of the following conditions. For purposes of these conditions, double-faced billboards (i.e. structures with back-to-back faces containing or able to contain advertising) and V-shaped billboards having only one (1) face visible to traffic proceeding from any given direction on a Street shall be considered as one (1) billboard.

1. Billboards having more than one (1) face, including billboards with tandem (side-by-side) or stacked (one-above-the-other) faces, shall be considered as multiple billboards and shall be prohibited in accordance with the minimum spacing requirements set forth below. A billboard's surface display area containing or able to contain advertising shall be considered to be the billboard's face(s).
2. Not more than three (3) billboards may be located per linear mile of Street, regardless of the fact that such billboards may be located on different sides of the Street. The linear mile measurement shall not be limited to the City's boundaries if the particular Street extends beyond such boundaries.
3. No billboard may be located within one thousand (1,000) feet of another billboard. The one thousand (1,000) feet measurement shall not be limited to the City's boundaries.
4. No billboard may be located within two hundred (200) feet of any residential zoning district, a pre-existing dwelling, a pre-existing church, or a pre-existing school. If the billboard is illuminated, the required distance shall be increased to three hundred (300) feet.
5. No billboard may be located closer than seventy-five (75) feet from a property line adjoining a street. No billboard may be located closer than ten (10) feet from any other property line of the lot on which the billboard is located.

B. Dimensional Requirements.

6. A billboard's face may not exceed three hundred (300) square feet. Double-faced billboards and V-shaped billboards may have two (2) faces, but neither one may exceed three hundred (300) square feet.
7. A billboard's height may not exceed twenty (20) feet above the grade of the ground upon which the billboard sits, or above the grade of the abutting street, whichever is higher.
8. A billboard may be illuminated, but only if such illumination is concentrated on the billboard's face(s) and is located so as to avoid glare or reflection onto any portion of an adjacent street, the path of oncoming vehicles, or any adjacent lot. No rotating or oscillating beam, beacon, flashing illumination, or intermittent lights may obscure or interfere with the effectiveness of an official traffic sign, signal, or device.

C. Structure.

9. A billboard shall be securely anchored and otherwise adequately constructed in order to withstand all wind and vibration forces, which can normally be expected to occur in the vicinity. A billboard



shall be adequately maintained to assure its continued structural soundness and the continued readability of its message.

10. No billboard may be placed on top of, cantilevered from, or otherwise suspended above the roof of any building.

D. A billboard adjacent to the interstate highway, freeway, and primary highway systems of the State of Michigan, as such terms are defined in the Highway Advertising Act of 1972 (Michigan Public Act 106 of 1972, as amended), shall comply with all of the above requirements as well as the applicable regulations promulgated thereunder, as such provision and/or regulations may be amended from time to time.

FEEDBACK REQUESTED

This draft language is flexible and can be shaped to reflect Hartford's priorities within the legal constraints of the Reed v. Gilbert decision. To help tailor it appropriately, we ask that the Planning Commission provide feedback on the following questions:

- Should billboards be allowed within City limits at all? If so, only on I-94, or also on Center/Main/Red Arrow?
- Should spacing or distance rules be stricter (between billboards, or from homes/schools/churches)?
- Is the proposed size (300 sq ft) and height (20 ft) appropriate, or should they be smaller/lower?
- Should illuminated or digital/LED billboards be allowed?
- Should billboard appearance (supports, landscaping, maintenance) be regulated for visual quality?
- Is the Planning Commission interested in a follow-up memo outlining the proposed signage recommendations (beyond just billboards)?

Please review the draft language and feedback questions and be prepared to share your guidance on how the ordinance should be further adapted at the next Planning Commission meeting.

Regards,

Hillary Taylor, Senior Planner

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 25, 2025

Item 12.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Mayor Richard A. Hall
Commissions Absent: Charles Weeden
Staff Present: Matthews; Clark, Pulluam (formerly Brown); Rodney-Isbrecht;

Mayor Hall called the meeting to order at 5:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Spoula, supported by Commissioner Aranda, to approve the agenda as amended to include setting a date for joint meeting to discuss the fire interlocal agreement.

Motion carried 6 – 0

Guests:

- Stephanie Daniels, Hartford Public Library – Fall Programs Update, Fall Festival & Christmas in Hartford on December 6.
- Terry Tibbs, Van Buren Senior Services – Provided Information on Upcoming Programs & Services
- Mickey Bittner, Wightman - Updates on projects, Drinking Water Asset Management (DWAM); 60th Avenue Sidewalk Extension; Water System Improvements; W. Main Street Improvements – Center Street to West City Limits

Public Comment:

- Dan Evert – Concerns on Retirement Flag Etiquette
- Kristen Dixon, Benton Hartford – Concerns on the placement of the Eagle Scout Flag Burning Project
- Jan Kelly, Hartford – Concerns on the placement of the Eagle Scout Flag Retirement Project
- Dan Danger, Hartford – Concerns on the placement of the Eagle Scout Flag Retirement Project

Communications:

- Labor Day, September 1, 2025 City Hall Closed in Observance of Labor Day
- Notice of Public Hearing, Consumers Energy on September 9, 9am MPSC
- Comcast Programing Change Advisory

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Van Buren Conservation District – July Program Updates
- A. **Police & Ordinance** – Chief Brian Matthews, report on file, Video Camera System Updates; Working with groups for festival coordination; Short Staffed; Blight Process; Policy Manual Updates; Training; No Active Reserve Program Due to Staffing;
- B. **Fire Department** – no representative, report on file; mini-pumper was not purchased
- C. **Ambulance** – report on file
- D. **Van Buren County** – no representative
- E. **Public Works** – Ricky Ricks Supervisor, report on file, new employee
- F. **Iron Removal Plant** – Quinton Clark, report on file, working on water quality
- G. **Wastewater Treatment Plant** –Quinton Clark, report on file, working on IPP compliance
- H. **Treasurers, Investment & List of Bills** – List of Bills \$
- I. **City Manager** –report on file – Center & Main Street; Met with Eric Blocker and the Hartford Legion on the placement of flag retirement project; Audit; BSA Conversion & Training; Spark Grant; Master Plan; DPW staff changes; Surf Internet; Casey’s, work has begun, Mayor requested a groundbreaking ceremony.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 25, 2025

Item 12.

Approval of Commission Minutes:

Motion by Commissioner Morsaw, supported by Commissioner Miller, to approve the minutes of the July 28, 2025 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 - 0

Motion by Commissioner Danger, supported by Commissioner Aranda, to approve the minutes of the August 6, 2025 special joint fire business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 - 0

Approval of Reports:

Motion by Commissioner Spoula, supported by Commissioner Miller, to approve the August 25, 2025, 2024/2025 list of bills in the amount of \$5,238.06.

Motion carried 6 – 0

Motion by Commissioner Spoula, supported by Commissioner Miller, to approve the August 25, 2025 2025/2026 list of bills in the amount of \$243,475.52.

Motion carried 6 – 0

Motion by Commissioner Danger, supported by Commissioner Aranda, to accept the July 2025 reports of Officers, Boards & Committees and place them on file.

Motion carried 6 – 0

Goals/Objectives:

- City Manager submitted updated 2025/2026 goals.

Old Business: None Discussed

New Business:

- Discuss & Consider – Design Engineering Agreement for the Water Related Infrastructure (WRI) Project.
Discussion: Recommended approval for engineering services not to exceed \$418,000.00.
- Discuss & Consider – Council Set Special Meeting Date – Week of September 8, West Main Street Project Awards; Pending Litigation; Interlocal Agreement Discussion
Discussion: September 8, 2025 at 3:30 to award contracts for the WRI project; September 8, 2025 at 4pm to consider pending litigation closed session; Committee of Miller & Hal, meeting for interlocal fire agreement, committee will reach out to Township representatives to set a date to meet.
- Discuss & Consider – Field Monitoring Equipment Purchase
Discussion: Current equipment has exceeded its useful life, and needed to be in compliance with EGLE requirements. Recommended the approval for the purchase of the Hach DR 1900 for \$5,408.09.
- Discuss & Consider – WWTP – Replacement of Sludge Valves & Purchase of DR 3900 Spectrophotometer
Discussion Recommended the approval for the purchase of the Hach DR 3900 Spectrophotometer for \$6,845.70.

Resolutions, Ordinance, Proclamation's:

County of Van Buren, State of Michigan, 19 West Main St, Hartford, MI 49057

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
AUGUST 25, 2025

Item 12.

- Discuss & Consider – Proposed Ordinance no. 345 – 2025 Amending General Provisions Chapter 130 Prohibit Camping on Public Property – 2nd Reading

Discussion: adopting the ordinance will assist with enforcement on public property

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Ordinance no. 345 - 2025, amending General Provisions Chapter 130 Prohibiting Camping on Public Property.

Motion carried 6 – 0

- Discuss & Consider - Resolution 2025 – 059 – Building Permit Fee Schedule

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 059, Adopting Building Permit Fee Schedule as recommended.

Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 060 – Design Engineering Agreement for WRI Project

Motion by Commissioner Miller, supported by Commissioner Aranda, to adopt Resolution 2025 – 060, awarding the water related infrastructure grant project engineering agreement to Wightman's in the amount not to exceed \$418,000 and authorize the City Manager to execute the agreement.

Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 061 – WWTP Equipment Purchase

Motion by Commissioner Danger, supported by Commissioner Morsaw, to adopt Resolution 2025 – 061, approving the purchase of WWTP equipment Hach DR 3900 Spectrophotometer from USA Blue Book in the amount of \$6,872.75 and replacement of Four (4) gravity wasting valves in the sludge pits from IAI Mechanical Services in the amount of \$5,488.00.

Motion carried 6 – 0

- Discuss & Consider – Resolution 2025 – 062 – Purchase of Field Monitoring Equipment.

Motion by Commissioner Danger, supported by Commissioner Aranda, to adopt Resolution 2025-062, approving the purchase of field monitoring equipment Hach DR 1900 from USA Blue Book in the amount of \$5,408.09.

Motion carried 6 – 0

Adjournment:

Motion by Commissioner Miller, supported by Commissioner Morsaw, to adjourn the meeting at 7:08pm.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED SPECIAL BUSINESS MEETING MINUTES
SEPTEMBER 8, 2025

Item 13.

Commissioners Present: Jane Danger; John Miller; Nancy Spoula; Charles Weeden (3:32pm) and Mayor Richard A. Hall;
Commissioners Absent: Peter Aranda; Lindsay Morsaw;
Staff Present: Pulluam (formally Brown); Rodney-Isbrecht;

Mayor Richard A. Hall called the special meeting to order at 3:31pm.

New Business:

- Discuss & Consider – Certified Grant Administrator for the WRI West Main Street Project
- Discuss & Consider – Environmental Review Consultant for the WRI West Main Street Project
- Discuss & Consider – Section 106 Consultant for the WRI West Main Street Project

Introduction of Resolutions or Amendments:

- Discuss & Consider – Resolution 2025 – 063 Award Certified Grant Administrator Agreement

Motion by Commissioner Miller, supported by Commissioner Danger, to adopt Resolution 2025 – 063 awarding the Certified Grant Administrator Agreement to Carter Consulting LLC in the amount of \$24,500 for the WRI West Main Street Project.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 064 Award Environmental Review Consultant Agreement

Motion by Commissioner Spoula, supported by Commissioner Danger, to adopt Resolution 2025 – 064 awarding the Environmental Review Consultant Agreement to SES Environmental in the amount of \$3,000 for the WRI West Main Street Project.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 065 Award Section 106 Consultant Agreement

Motion by Commissioner Danger, supported by Commissioner Miller, to adopt Resolution 2025 – 065 awarding the Section 106 Consultant Agreement to Orbis Environmental in the amount of \$2,150 for the WRI West Main Street Project.

Motion carried 5 – 0

Adjournment:

Motion by Commissioner Spoula, supported by Commissioner Danger, to adjourn the meeting at 3:38pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED SPECIAL BUSINESS MEETING MINUTES
SEPTEMBER 8, 2025

Item 14.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden and Mayor Richard A. Hall;
Commissioners Absent: None
Staff Present: Pulluam (formally Brown); Rodney-Isbrecht;

Mayor Richard A. Hall called the special meeting to order at 4:21pm, Attorney was late due to accident.

New Business:

- Closed Session - Discuss & Consider – Pending Litigation Pursuant to MCL 15.268 (e)

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to suspend the special meeting to go into closed session for pending litigation pursuant to MCL 15.268 (e).

Motion carried 7 – 0

Motion by Commissioner Aranda, supported by Commissioner Miller, to resume the special business meeting at 4:36pm.

Motion carried 7 – 0

Motion by Commissioner Aranda, supported by Commissioner Danger, to accept the recommended settlement in the case of Le vs. City of Hartford in the amount of \$7,500.

Motion carried 7 – 0

Adjournment:

Motion by Commissioner Morsaw, supported by Commissioner Miller, to adjourn the meeting at 4:37pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford City Commission

FROM: Nicol Pulluam, City Manager *NP*

DATE: September 22, 2025

RE: **APPROVAL OF CHRISTMAS DECORATION @ CITY HALL AND ELY PARK**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to authorize Christmas Décor by Naylor Landscape Management to decorate City Hall and Ely Park for the Christmas and New Year's holiday season.

DISCUSSION:

Christmas Décor by Naylor Landscape Management has submitted proposals for the decoration of both City Hall and Ely Park. The company has been responsible for the decorations at these locations for several consecutive years. Given the city's limited staff capacity and lack of experience in handling such tasks, it is not feasible for the city to undertake the decorations independently. The comprehensive quote for the decoration of both City Hall and Ely Park amounts to \$6,278.

RECOMMENDATION:

The Hartford City Commission approves the quote from Christmas Décor by Naylor Landscape Management to decorate City Hall for \$ 3,318 and Ely Park for \$2,960, both of which have been budgeted.

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 – 066**



RESOLUTION TO APPROVE DECORATING CITY HALL & ELY PARK FOR CHRISTMAS

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on September 22, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____,

WHEREAS, Christmas Décor by Naylor Landscape Management submitted quotes to decorate City Hall and Ely Park for the 2025 Christmas Season, and

WHEREAS, the City lacks the staff capacity and experience to decorate City Hall and Ely Park and has budgeted for this contracted service, and

WHEREAS, Christmas Décor by Naylor Landscape Management has decorated the Park and City Hall for many years, and the City has received many compliments on their professional work, and

NOW, THEREFORE BE IT RESOLVED, the City Commission approves the quote from Christmas Décor by Naylor Landscape Management to decorate City Hall for the 2025 Christmas Season in the amount of \$3,318 and Ely Park for \$2,960 and authorizes the City Manager to execute the agreement.

YEAS: Commissioner's

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: September 22, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on September 22, 2025

RoxAnn Rodney-Isbrecht, City Clerk City of Hartford
19 West Main Street, Hartford MI 49057