



City of Hartford  
County of Van Buren, State of Michigan

## Special Commission Business Meeting Agenda

Monday, June 09, 2025 at 5:30 PM

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### CALL TO ORDER

### ROLL CALL

### NEW BUSINESS

- [1.](#) Discuss & Consider a Water & WWTP Operators Proposal/Contract

### INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

- [2.](#) Discuss & Consider - Resolution 2025 - 042 - Entering into a Contract for Certified Drinking Water & WWTP Operator Services


### ADJOURNMENT



## City of Hartford \* County of Van Buren \* State of Michigan

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**TO:** Mayor Hall and the Hartford City Commissioners

**FROM:** Nicol Brown, City Manager 

**DATE:** June 9, 2025

**RE:** **APPROVAL OF PROFESSIONAL OPERATOR & CONSULTING SERVICES, LLC CONTRACT**

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### **ITEM BEFORE THE COMMISSION:**

The item before the Commission is to approve the contract with the City of Hartford and Professional Operator and Consulting Services, LLC (POCS) for the operations at the Waste Water Treatment Plant and the Iron Removal Plan.

### **DISCUSSION:**

The City of Hartford is currently without a wastewater treatment plant (WWTP) operator due to the expiration of the contract with the previous operator, who chose not to extend it. Additionally, the Iron Removal Plant (IRP) operator retired from the city in 2022 but continues to work part-time. I have been actively searching for a permanent operator for both positions since 2024.

Over the past year, I have been meeting with Quentin Clark, the president and founder of Professional Operator and Consulting Services (POCS). Quentin has over 10 years of experience in the water industry and holds a certification as a water operator. He has prior experience in the cities of South Haven, Dowagiac, and Niles, as well as in the villages of Cassopolis and Three Oaks.

POCS will hire WWTP operator James Jonatzke, who has more than 30 years of experience in wastewater treatment. He is a retired "A" operator from the Benton Harbor-St. Joseph WWTP. He previously assisted Hartford's WWTP several years ago. POCS currently holds contracts with the cities of Marcellus, Decatur, and South Haven.

POCS is proposing a one-year contract for \$150,000 to cover both the WWTP and the IRP.

### **RECOMMENDATION:**

The City of Hartford's city commission approves the contract with Professional Operator and Consulting Services, LLC (POCS). It authorizes the city manager to execute the agreement on behalf of the city.

CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2025– 042



**AUTHORIZING A CONTRACT FOR CERTIFIED WATER, WASTEWATER OPERATOR AND CONSULTING SERVICES**

At a Special meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 9, 2025

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford’s Waste Water Treatment Plant (WWTP) Operator of record, Andrew Warner, contract has expired and Mr. Warner does not wish to renew it, leaving the City without a licensed operator. Additionally, the City of Hartford’s Water Operator of record, Daniel Staunton, retired from the City in 2022 but continues to work part-time ensuring the water system and Iron Removal Plant (IRP) are in compliance with the City’s water distribution permit; and

**WHEREAS**, the City Manager has been meeting with Quentin Clark, the president and founder of Professional Operator and Consulting Services, LLC (POCS). Mr. Clark has over 10 years of experience in the water industry and holds a certification as a water operator. He has prior experience in the Cities of South Haven, Dowagiac, Niles, and in the Villages of Cassopolis and Three Oaks; and

**WHEREAS**, POCS will hire WWTP Operator James Jonatzke, who has more than 30 years of experience in wastewater treatment. Mr. Jonatzke is a retired “A” operator from Benton Harbor – St. Joseph WWTP. Mr. Jonatzke has consulted and assisted with Hartford’s WWTP operations in the past. POCS currently holds contracts with the City of South Haven and the Villages of Decatur and Marcellus; and

**WHEREAS**, POCS is proposing a one-year contract in the amount of \$150,000 for both Wastewater Treatment Plant oversight and Drinking Water Distribution System oversight.

**NOW THEREFORE, BE IT RESOLVED**, that the City Commission approves the contract with Professional Operator and Consulting Services, LLC (POCS) and authorizes the City Manager to sign and execute the agreement effective immediately.

YEAS: Commissioners’

NAYS:                      ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 9, 2025

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RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 9, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: June 9, 2025

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RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford 19 West Main Street, Hartford MI 49057