



City of Hartford  
County of Van Buren, State of Michigan

## Commission Business Meeting Agenda

Monday, February 28, 2022 at 7:30 PM

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### APPROVAL OF AGENDA

### GUESTS

1. 2022 Hartford Royalty

### PUBLIC COMMENT

### COMMUNICATIONS

- [2.](#) VB Conservation District Program Update
3. VB Sportsmen Club - Easter Egg Hunt Ely Park

### REPORT OF OFFICERS BOARDS & COMMITTEES

#### Police & Ordinance

- [4.](#) HPD - Chief 2022 January

#### Fire Department

- [5.](#) HFD - Chief 2022 January
- [6.](#) HFD - Board 2022 January

#### Ambulance

- [7.](#) AMB 2022 January

#### Van Buren County

- [8.](#) VBC COMMISSIONERS 2022 February

#### Public Works

- [9.](#) DPW - 2022 January

#### Wastewater Treatment Plant

- [10.](#) WWTP 2022 January

Treasurers, Investment & List of Bills

[11.](#) List of Bills 2022 January

City Manager

[12.](#) 2022 February

**APPROVAL OF COMMISSION MINUTES**

[13.](#) 2022 January

**APPROVAL OF REPORTS**

**GOALS/OBJECTIVES**

**OLD BUSINESS**

- 14. Proposed Interlocal Fire Agreement Changes - Discussion/Next Steps
- 15. Committee Update - City Commission Rules of Order

**NEW BUSINESS**

- 16. Hartford Float Committee Sponsorship
- [17.](#) VBC Historical Society Sponsorship
- [18.](#) Lions Club Concerts in the Park Sponsorship
- 19. MDOT - Invoice - Prospect Street Construction Project \$11,384.70
- [20.](#) Ordinance no. 321 - 2022 Require Numbering Buildings - First Reading

**INTRODUCTION OF RESOLUTIONS OR AMENDMENTS**

[21.](#) Resolution 2022-004 Rural Business Development Grant Application

**ADJOURNMENT**



## Van Buren Conservation District

### January 2022 Program Update

*Submitted by Emily Hickmott, Deputy Administrator*

In December, the VBCD website was launched with an updated host and more navigable format. The 2022 Tree Seedling Sale is now live on the updated website. We are still updating website content, but we encourage you to check out the new look and let us know if we can help you find anything you or your residents are looking for. <https://vanburencd.org/>

#### Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Hannah Hudson*) - Erin Fuller partnered with the Michigan Glacial Lakes Partnership to coordinate the production of Issue 2 of Shoreline Living, a magazine featuring five landowners across the Midwest who have used natural landscaping and conservation easements to enhance their lakefront properties and improve the water quality in their lakes. VBCD subcontracted with professional writers and a photographer to develop compelling stories to encourage other lakefront property owners to take a more natural approach in their landscaping. These magazines will be distributed across the Midwest, in print and online.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian, Andrew Michalek*) - This month, the SWxSW Corner CISMA began planning to survey for spotted lanternfly in the summer in collaboration with BCK CISMA and MDARD. We also had booths at the Cass County Conservation District annual meeting and the Two Rivers Coalition annual meeting. The Strike Team season has officially closed. Reflection upon the 2021 season and planning for the 2022 season has begun.
- **MAEAP** (*Kyle Mead*) - The technician attended all three days of GLEXPO in Grand Rapids and saw many VBC farmers that he wanted to follow up with. Some of the farmers are due for Re-Verification and some are new to MAEAP and are working towards their initial verification. The sessions were also interesting and informative.
- **National Association of Conservation Districts Technical Assistance** (*Lucas Hartman*) - The technician worked with landowners to put more than 300 total acres into applications for forest management plans through NRCS for FY2022.
- **Outreach** (*Jacob Diljak*) - December saw the codification and implementation of policy and procedure in financial matters. Projects continue to make progress with the VBCD calendar being finalized and the 2021 Annual Report near completion. Attendance in trainings and events, such as the Great Lakes Expo, expanded staff knowledge in conservation matters and thus ability to provide resources to residents.
- **Produce Safety** (*Patrick Gordon*) - The technician devoted significant time to the proposed Produce Safety Food Safety Modernization Act water rule.
- **Resource Recovery Recycling** (*Emily Hickmott*) - Along with fellow committee members, Hickmott completed all tasks associated with the dissolution of the Southwest Michigan Solid Waste Consortium, effective December 31, 2021. Work for two grant proposals began: EGLE FY 2022 Materials Management County Engagement and EGLE FY 2022 Scrap Tire Grant. Hickmott contacted 18 local municipalities and partners to encourage regional collaboration for Scrap Tire Grant and connected some neighboring counties with the West Michigan Sustainable Business Forum (WMSBF) to promote regional engagement with the Materials Management County Engagement (MMCE) grant.

1035 E. Michigan Avenue, Paw Paw, Michigan 49079

269.657.4030 x5 ♦ [www.VanBurenCD.org](http://www.VanBurenCD.org) ♦ [info@vanburencd.org](mailto:info@vanburencd.org)



**Hartford Police Department**  
19 West Main Street - Hartford, Michigan. 49057

**Police Report for Month of January 2022**

<b>Total Duty Hours</b>	<b>740</b>	<b>Foot Patrol Hours</b>	<b>2</b>
<b>Arrests</b>	<b>3</b>	<b>Felony</b>	<b>1</b>
		<b>Misdemeanor</b>	<b>2</b>
<b>Arrest Warrants Issued</b>	<b>4</b>	<b>Traffic Citations Issued</b>	<b>7</b>
<b>Homicide</b>	<b>0</b>	<b>Robbery</b>	<b>0</b>
<b>Sex Crimes</b>	<b>0</b>	<b>Trespassing</b>	<b>1</b>
<b>Assaults</b>	<b>4</b>	<b>UDAA (stolen auto)</b>	<b>1</b>
<b>Burglary</b>	<b>1</b>	<b>Larceny</b>	<b>1</b>
<b>Frauds</b>	<b>1</b>	<b>Property Destruction/Vandalism</b>	<b>2</b>
<b>NFS Checks</b>	<b>0</b>	<b>Juvenile Del</b>	<b>1</b>
<b>OUIL</b>	<b>2</b>	<b>Drug Investigations</b>	<b>0</b>
<b>Civils</b>	<b>3</b>	<b>Public Peace</b>	<b>0</b>
<b>Lost Property</b>	<b>0</b>	<b>Found Property</b>	<b>2</b>
<b>Suspicious Person(s)/Vehicle(s)</b>	<b>2</b>	<b>Alarms</b>	<b>0</b>
<b>Health/Safety</b>	<b>3</b>	<b>Traffic Crash</b>	<b>9</b>
<b>Assist to other Agencies</b>	<b>37</b>	<b>Michigan State Police</b>	<b>4</b>
<b>Van Buren Co Sheriff</b>	<b>11</b>	<b>FIRE/EMS</b>	<b>14</b>
<b>Other Local Agencies</b>	<b>3</b>	<b>Persons</b>	<b>5</b>

**Officers of the department handled 80 incidents during the month of January 2022.**

**I would like to recognize all the help that Officer Phillip Lucas has done to get both the Police Department and City Hall members through the Security Awareness Audit that the Michigan State Police do with all the Agencies in the state of Michigan! He has certainly big a big asset during this time! Thank you Officer Lucas!**

**As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!**

**Chief Tressa Beltran**

# Hartford Fire Department

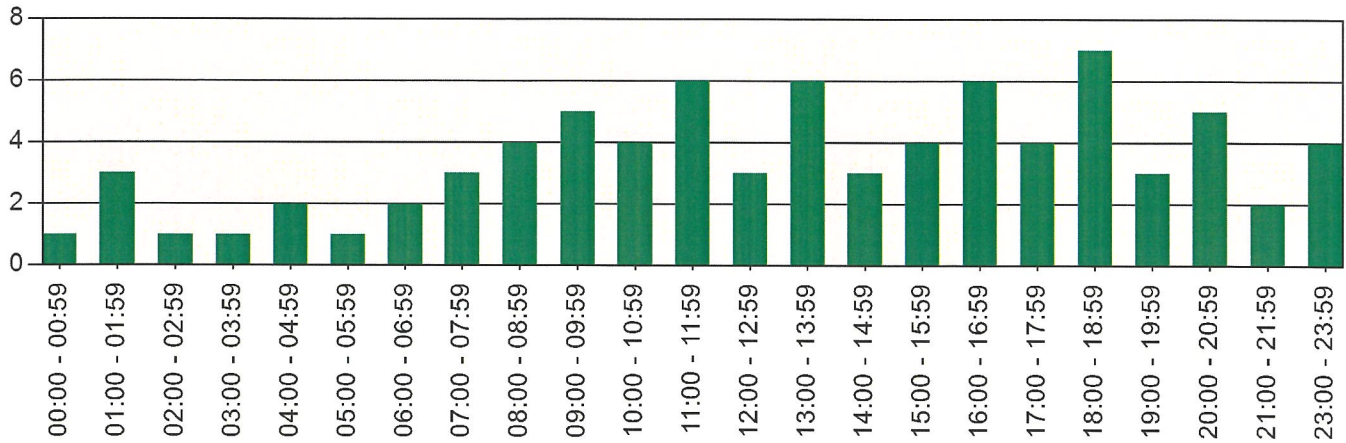
Hartford, MI

This report was generated on 2/2/2022 11:14:36 AM



## Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 01/01/2022 | End Date: 01/31/2022



Hour	# of Calls
00:00 - 00:59	1
01:00 - 01:59	3
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	2
05:00 - 05:59	1
06:00 - 06:59	2
07:00 - 07:59	3
08:00 - 08:59	4
09:00 - 09:59	5
10:00 - 10:59	4
11:00 - 11:59	6
12:00 - 12:59	3
13:00 - 13:59	6
14:00 - 14:59	3
15:00 - 15:59	4
16:00 - 16:59	6
17:00 - 17:59	4
18:00 - 18:59	7
19:00 - 19:59	3
20:00 - 20:59	5
21:00 - 21:59	2
23:00 - 23:59	4
<b>TOTAL:</b>	<b>80</b>

Only REVIEWED incidents included.



# Hartford Fire Department

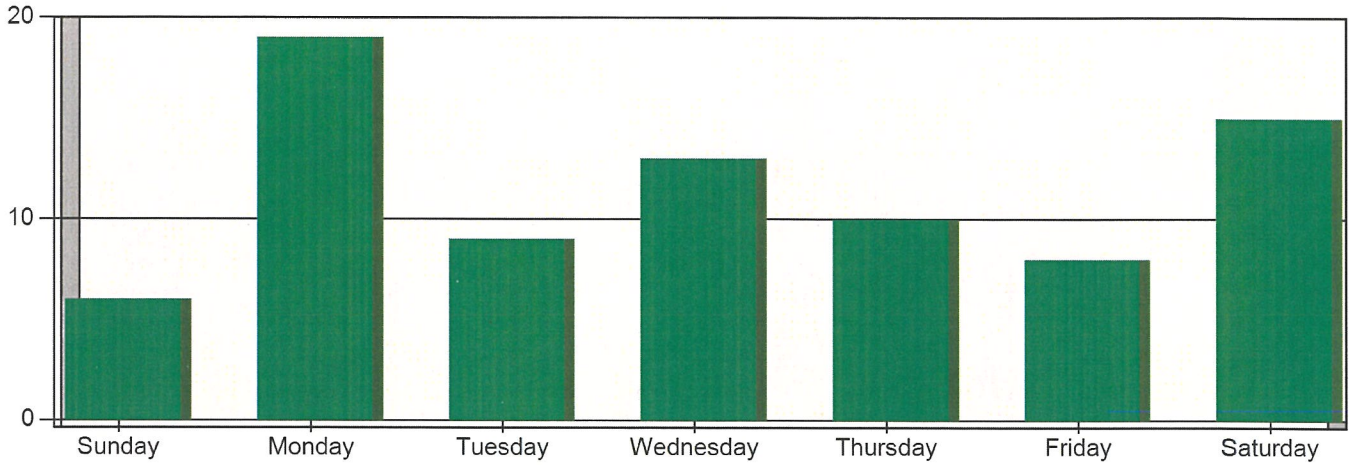
Hartford, MI

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## Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 01/01/2022 | End Date: 01/31/2022



DAY OF THE WEEK	# INCIDENTS
Sunday	6
Monday	19
Tuesday	9
Wednesday	13
Thursday	10
Friday	8
Saturday	15

**TOTAL**

**80**

Only Reviewed incidents included.



# Hartford Fire Department

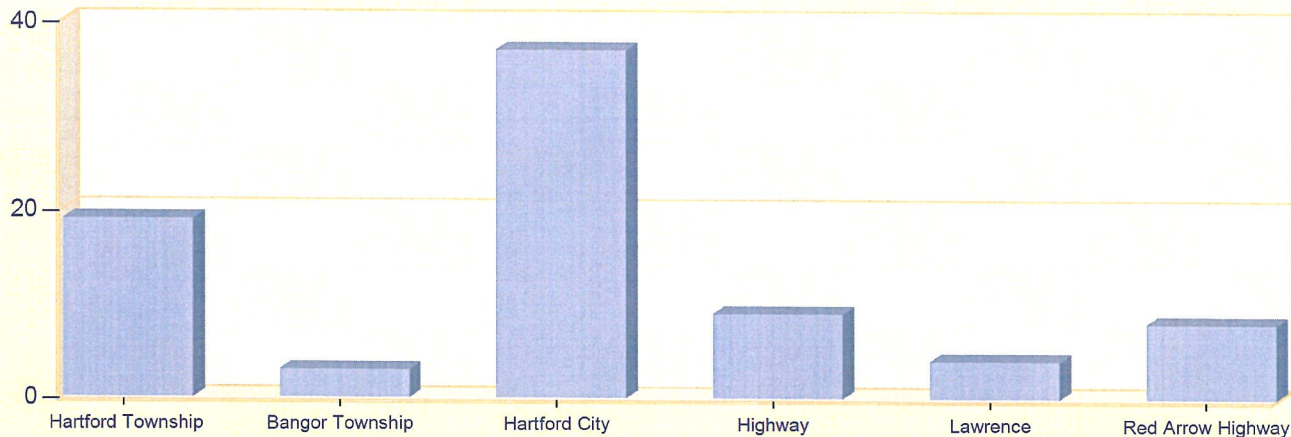


Hartford, MI

This report was generated on 2/2/2022 11:13:00 AM

## Incident Type Count per Zone for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



ZONES	INCIDENT TYPE	COUNT
<b>Hartford Township - Hartford</b>		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	12
	324 - Motor vehicle accident with no injuries.	1
	444 - Power line down	1
	500 - Service Call, other	3
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	19
<b>Bangor Township - Bangor</b>		
	321 - EMS call, excluding vehicle accident with injury	3
	<i>Total Incidents for Bangor Township - Bangor:</i>	3
<b>Hartford City - Hartford</b>		
	111 - Building fire	1
	311 - Medical assist, assist EMS crew	6
	321 - EMS call, excluding vehicle accident with injury	25
	324 - Motor vehicle accident with no injuries.	1
	412 - Gas leak (natural gas or LPG)	1
	500 - Service Call, other	2
	600 - Good intent call, other	1
	<i>Total Incidents for Hartford City - Hartford:</i>	37
<b>Highway - I 94</b>		

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 1404  
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	322 - Motor vehicle accident with injuries	3
	324 - Motor vehicle accident with no injuries.	3
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for Highway - I 94:</i>	9
<b>Lawrence - Township</b>		
	111 - Building fire	3
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Lawrence - Township:</i>	4
<b>Red Arrow Highway - Red Arrow Highway</b>		
	118 - Trash or rubbish fire, contained	1
	150 - Outside rubbish fire, other	1
	311 - Medical assist, assist EMS crew	3
	321 - EMS call, excluding vehicle accident with injury	2
	500 - Service Call, other	1
	<i>Total Incidents for Red Arrow Highway - Red Arrow Highway:</i>	8
	<b><i>Total Count for all Zone:</i></b>	<b>80</b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.





# Hartford Fire Department

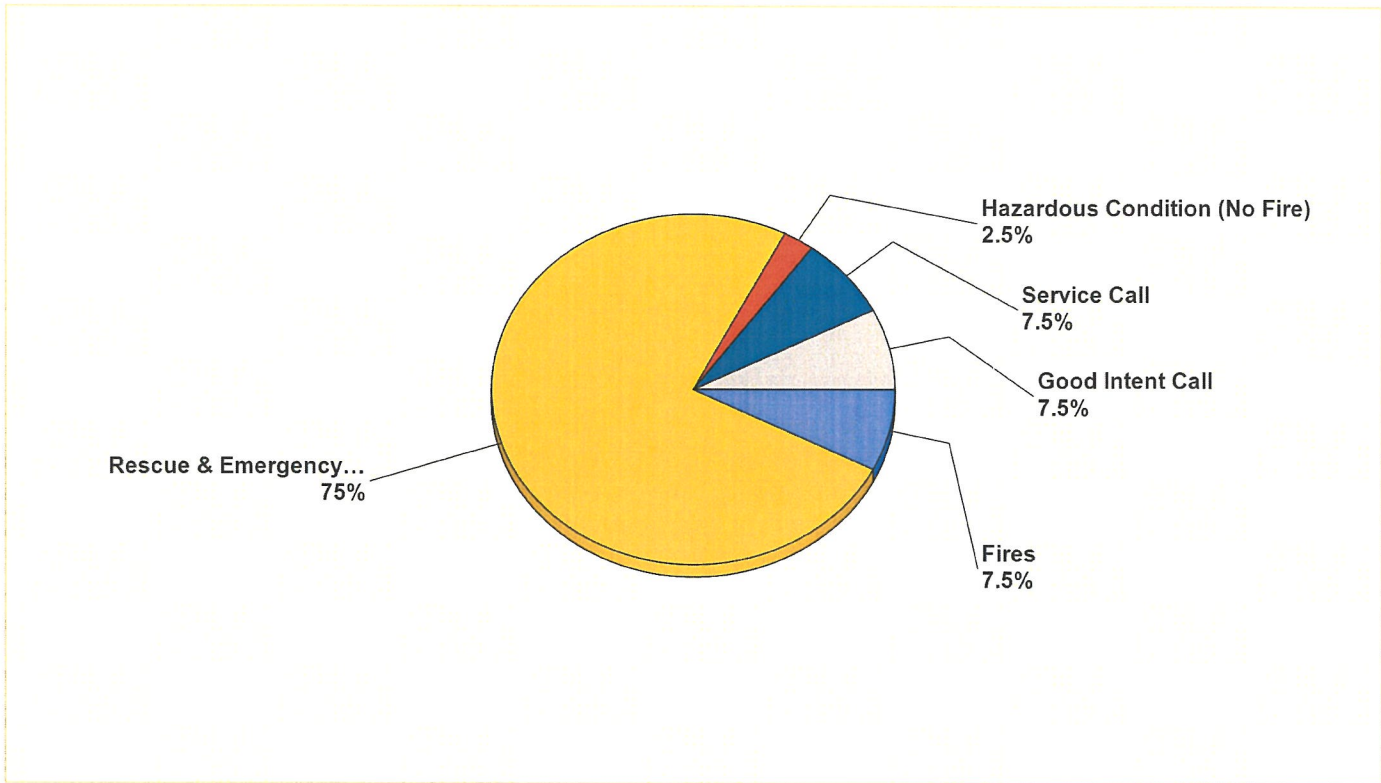
Hartford, MI

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 01/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	7.5%
Rescue & Emergency Medical Service	60	75%
Hazardous Condition (No Fire)	2	2.5%
Service Call	6	7.5%
Good Intent Call	6	7.5%
<b>TOTAL</b>	<b>80</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	5%
118 - Trash or rubbish fire, contained	1	1.25%
150 - Outside rubbish fire, other	1	1.25%
311 - Medical assist, assist EMS crew	10	12.5%
321 - EMS call, excluding vehicle accident with injury	42	52.5%
322 - Motor vehicle accident with injuries	3	3.75%
324 - Motor vehicle accident with no injuries.	5	6.25%
412 - Gas leak (natural gas or LPG)	1	1.25%
444 - Power line down	1	1.25%
500 - Service Call, other	6	7.5%
600 - Good intent call, other	1	1.25%
611 - Dispatched & cancelled en route	5	6.25%
<b>TOTAL INCIDENTS:</b>	<b>80</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Hartford Fire Department

Hartford, MI

This report was generated on 2/2/2022 11:15:22 AM



## Incident Count per User-Defined Fields for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: Dispatch Priority (Required)</b>	
1	46
2	26
3	8

<b>USER-DEFINED FIELD: Lift Assist (Required)</b>	
no	75
YES	5

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

**Hartford Fire Board Meeting  
February 14, 2022  
January Business**

RECEIVED  
FEB 21 2022  
CITY OF HARTFORD

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**Hartford Fire Board**  
Agenda  
Monday, February 14, 2022 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- V. Approval of previous meeting minutes from January 10, 2022: Motion by \_\_\_\_Second\_\_ Motion \_\_\_\_\_
- VI. Approval of January Treasurer’s report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer’s report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount **\$ 37,627.55** Motion by \_\_\_\_\_Second \_\_\_\_\_ by roll call vote  
Motion \_\_\_\_\_
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:

**Review of 2022/2023 Proposed Budget.**

- X. New Business:

NONE

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_pm.

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting February 14, 2022**

**Members Present upon roll call:** Chad Hunt; Steve Starner; Carlos Ledesma; Helen Sullivan  
 Absent: Jerry Birmele; Chief Harting

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of January 10, 2022 was Presented. Motion by Ledesma; Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the January 10, 2022 Fire Board meeting were presented. Motion by Hunt; Second by Sullivan to accept the minutes as presented Motion: Approved

The January Treasurer's report was presented. Motion by Hunt; Second by Sullivan; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ **37,627.55** Motion by Hunt; Second by Ledesma; to pay bills in amount of \$ **37,627.55**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**Review of 2022/2023 Proposed Budget**

**New Business:**

NONE

**Fire Chief's Report:**

**Meetings Attended:**

- City
- Township

**Information:**

- Assistant Chief McGrew and I conducted a fire inspection at the old Health Dept. building on CR 681
- Worked on information for the Township

Minutes of Fire Board Meeting February 14, 2022

**TOTAL LABOR HOURS**

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	292.5												292.5
Training	36												36
Truck Insp.	26												26
Donated	11												11
<b>TOTAL</b>	<b>365.5</b>												<b>365.5</b>

**Assistant Fire Chief's Report:**

**Meetings Attended:**

**Information:**

- Applied for grant from Trans-Canada Pipeline for \$7,200 to put a thermal imaging camera in every seated position.
- Edispatch project- inputting hydrants and other important details into the mapping system.
- Members fitted for new gear- Cost covered by grant and budget.
- Submitted Grant proposal to the state of Michigan for training and recruitment cost. Total project- \$27,000
- New Cabinets installed for medical supplies, pagers and radios and misc equipment.
- Shower area in mens bathroom operational again.

Respectfully Submitted,  
*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Do Firefighters need special loves for working on Electric Cars

Motion by Hunt; second by Ledesma to close meeting at 7:28 pm. Motion: Approved  
Respectfully submitted,

Gerald Birmele, Secretary

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting January 10, 2022**

**Members Present upon roll call:** Chad Hunt; Steve Starner; Jerry Birmele; Carlos Ledesma; Chief Harting Absent: Helen Sullivan

**Others Present:** Carole Kiernan, Assistant Chief Kevin McGrew,

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of January 10, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the December 13, 2021 Fire Board meeting were presented. Motion by Starner; Second by Hunt to accept the minutes as presented Motion: Approved

The December Treasurer's report was presented. Motion by Hunt; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 35,160.93 Motion by Birmele; Second by Ledesma; to pay bills in amount of \$ 35,160.93. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

None

**New Business:**

**Review of 2022/2023 Proposed Budget—Tabled to February Meeting**

**Fire Chief's Report:**

**Meetings Attended:**

- City
- Township
- Van Buren County Fire Fighter Training Committee

**Information:**

- FD received the 2022 DNR Grant – Hose \$2,500.00
- 1831 3-recalls were completed
- New Fire hose finally arrived, loaded on 1871



Minutes of Fire Board Meeting January 10,2022

**TOTAL LABOR HOURS**

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	286.5	207.5	369.5	298	424.5	333	275	253.25	210	209	207.5	149.5	<b>3223.25</b>
Training	32	39	69	20	22	22	24	22	32	42	38	40	<b>402</b>
Truck Insp.	26	32	32	18	20	24	22	0	32	22	20	24	<b>272</b>
Donated	0	0	0	0	0	0	0	0	119.5	202.5	19	42	<b>383</b>
<b>TOTAL</b>	<b>344.5</b>	<b>278.5</b>	<b>470.5</b>	<b>336</b>	<b>466.5</b>	<b>379</b>	<b>321</b>	<b>275.25</b>	<b>393.5</b>	<b>475.5</b>	<b>284.5</b>	<b>255.5</b>	<b>3897.25</b>

**Assistant Fire Chief's Report:**

**Meetings Attended:**

- Hartford Township Meeting
- Van Buren County Fire Chiefs

**Information:**

**Minutes of Fire Board Meeting December 13, 2021**

- Created After incident form- Binder to keep track of portable equipment maintenance per NFPA part 74 update
- Applied for Grant for Gear Washer and Dryer thru the Gary Sinise Foundation
- Awarded Grant in the amount of \$5,000 from the CSX grant
- New Hose Labeled and put into service
- Pagers Programed and Handed out

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Motion by Hunt; second by Birmele to close meeting at 7:12 pm. Motion: Approved  
Respectfully submitted,

Gerald Birmele, Secretary

### Treasurer’s Report for meeting on February 14, 2022 For the month ending January 31, 2022

Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended December 31, 2022–Huntington **\$ 118,330.38**

**XXX** Deposits

City of Hartford – Contribution	\$ 9,291.82
Township of Hartford – Contribution	\$ 13,937.73
Bangor Township Cost Recovery	\$ 191.50
CSX Grant	\$ 5,000.00
Pride Care	\$ 0.00
Township Ass’t Chief Grant	\$ 800.00
Report	\$ 0.00
Interest	\$ .95

Total Deposits **\$ 29,222.00**

**Total Balance of General Fund \$ 147,552.38**

**XXX** Expenditures for approval:

Vendors payable	\$ 24,775.97
Payroll released Jan. 2022 (11,904.85 – 2,274.78)	\$ 9,630.07
Bank Fees	\$ 36.00
MI & Fed Tax Withholdings	\$ 3,185.51

**Total Expenditure \$ 37,627.55**

**General Fund Balance January 31, 2022 \$ 109,924.83**

**Capital Equipment**

Reconciled Cash Balance as of January 31, 2022 – Millage Fund **\$ 49,059.91**

Reconciled Cash Balance as January 31, 2022 – Maintenance Fund **\$ 13,314.77**

Cash Balances for month January 31, 2022 **\$ 172,299.51**

Renewal CD Balance as of month ended October 31, 2020 **\$ 0.00**

**Invested Capital Equipment**

Huntington Investment #TCL6358 – Millage Fund Investment January 31, 202 **\$ 10,695.65**

Huntington Investment #TCL6901 Investment January 31,2022 **\$ 98,277.12**

**Hartford Fire Board  
February 14, 2022 Meeting  
Payroll Summary  
January Business**

	TOTAL	
	Hours	Rate
<b>Employee Wages, Taxes and Adjustments</b>		<b>Jan 22</b>
<b>Gross Pay</b>		
Salary	2.00	4,304.76
Assistant Fire Chief	2.00	400.00
Fire Board Office	55.50	860.25
Fire Call	7.50	112.21
Gas Leaks/CO	4.00	60.75
Grant Pay	1.00	800.00
Med Assist	127.75	1,979.63
Mutual Aid	51.50	789.75
Other	29.00	446.25
PI Accident	32.00	495.25
Shift Coverage	58.00	870.00
Training	30.00	456.50
Vehicle Inspection	22.00	329.50
<b>Total Gross Pay</b>	422.25	11,904.85
<b>Deductions from Gross Pay</b>		
Dental-Vision		-29.08
Firefighters Assn Dues		-473.35
First Net AT&T		-36.00
Health Insurance		-354.24
<b>Total Deductions from Gross Pay</b>		-892.67
<b>Adjusted Gross Pay</b>	422.25	11,012.18
<b>Taxes Withheld</b>		
Federal Withholding		-791.00
Medicare Employee		-172.61
Social Security Employee		-738.12
MI - Withholding		-573.05
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		0.00
<b>Total Taxes Withheld</b>		-2,274.78
<b>Net Pay</b>	422.25	8,737.40
<b>Employer Taxes and Contributions</b>		
Company FICA		738.12
Company Med		172.61
Retirement Fund		258.28
MI - Obligation Assessment		0.00
<b>Total Employer Taxes and Contributions</b>		1,169.01

**Hartford Fire Board  
February 14, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
January Business**

**Expense by Vendor**

	<u>Jan 22</u>
At & T	-397.64
Brandon Bodary #	-23.32
Carlos Ledesma	-60.00
Chad Hunt	-60.00
City of Hartford (Dental/Vision)	-145.40
City of Hartford {2}	-258.28
City of Hartford Health Ins.	-1,771.20
Comcast	-228.37
Consumers Energy	-109.00
Crystal Flash Energy	-359.59
First Bankcard	-2,084.95
HelpNet	-186.00
Hungerford Nichols CPA	-4,850.00
Indiana Mich Power	-1,185.18
IRS Online Payment	-2,612.46
Jerry Birmele	-60.00
Kellogg Hardware	-40.89
Liberty Mutual	-1,767.00
North Breathing Air, LLC	-165.00
S & A Automotive Inc.	-53.98
ShellFleet Plus Card	-330.80
Steven Starner	-60.00
<b>TOTAL</b>	<b>16,809.06</b>

Federal Grant Receivable	5,000.00
Hartford Township Grants	800.00
<b>Total Income</b>	<b>59,828.94</b>
<b>Gross Profit</b>	<b>59,828.94</b>
<b>Expense</b>	
<b>500 Payroll</b>	
500.1 Fire Chief	4,304.76
500.10 Chief Health Benefits	1,916.60
500.2 Firefighters/Medics	4,669.84
500.3 Support Staff	860.25
500.4 Chief Retirement	258.28
500 Payroll - Other	870.00
<b>Total 500 Payroll</b>	<b>12,879.73</b>
<b>501 Professional, Insur.&amp; Legal</b>	
501.2 Professional - Audit	4,850.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<b>4,850.00</b>
<b>502 Utilities</b>	
502.1 Internet-Telephone	228.37
502.2 Electric	1,185.18
502.3 Natural Gas	109.00
502.4 First Net-AT&T	397.64
<b>Total 502 Utilities</b>	<b>1,920.19</b>
<b>505 Building Maintenance</b>	
505.1 Bldg Supplies/Maintenanc	32.99
505.2 Building Maintenance	45.81
<b>Total 505 Building Maintenance</b>	<b>78.80</b>
<b>506 Fuel</b>	
506.1 Unleaded Gas	330.80
506.2 Diesel	359.59
<b>Total 506 Fuel</b>	<b>690.39</b>
<b>508 Vehicle Maintenance</b>	
508.8 #1802	53.98
<b>Total 508 Vehicle Maintenance</b>	<b>53.98</b>
<b>511 Office</b>	
511.1 Office Equipment	720.79
511.3 Office Supplies	264.46
511.5 Software/Upgrades	370.99
<b>Total 511 Office</b>	<b>1,356.24</b>
<b>512 Insurance</b>	
512.1 Worker's Comp	1,767.00
<b>Total 512 Insurance</b>	<b>1,767.00</b>
<b>513 Payroll Taxes</b>	<b>2,612.46</b>

**Income & Expense**

	<u>Jan 22</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
303 Investment Market Changes	-1,878.62
401 Hartford Township	13,937.73
402 Hartford City	9,291.82
404 Interest	1.20
411 Hartford City Millage	17,316.82
412 Hartford Township Millage	15,168.49
420 Bangor 1st Resp Reimburse	191.50

**Hartford Fire Board  
February 14, 2022 Meeting  
Income & Expense and Expenses by Vendor Summary  
January Business**

<b>515 Equipment &amp; Equip Maint</b>	
515.11 Ford Truck	434.34
515.6 Explorer #1810	7.90
515.7 Eq Maintenance Other	23.38
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>465.62</b>
<b>516 Training</b>	
516.1 Fire Chief Training	107.00
<b>Total 516 Training</b>	<b>107.00</b>
<b>519 Subscriptions &amp; Dues</b>	
519.1 HelpNet	186.00
519.13 S MEMSIC	75.00
519.3 FirePrograms	66.50
<b>Total 519 Subscriptions &amp; Dues</b>	<b>327.50</b>
<b>527 Bank Fees</b>	<b>36.00</b>
<b>528 Bd Members Compensation</b>	<b>240.00</b>
<b>529 Mandatory Annual Testing</b>	
529.8 Air Compressor	165.00

<b>Total 529 Mandatory Annual Testing</b>	<b>165.00</b>
<b>Payroll Tax Expense</b>	<b>2,110.73</b>
<b>Total Expense</b>	<b>29,660.64</b>
<b>Net Ordinary Income</b>	<b>30,168.30</b>
<b>Net Income</b>	<b>30,168.30</b>

## Hartford Fire Board Profit & Loss Budget Performance January 2022

	<u>Jan 22</u>	<u>Budget</u>	<u>Jul '21 - Jan 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
302 Cetera Investment Services	0.00		70,000.02		
303 Investment Market Changes	-1,878.62		-2,471.90		
401 Hartford Township	13,937.73	13,937.73	97,564.11	97,564.11	167,252.76
402 Hartford City	9,291.82	9,291.82	65,042.74	65,042.74	111,501.84
404 Interest	1.20		9.24		
409 Fire Report Request	0.00	3.88	10.00	27.19	46.59
411 Hartford City Millage	17,316.82		19,738.35		
412 Hartford Township Millage	15,168.49		15,168.49		
413 FEMA Grant	0.00		1,235.25		
420 Bangor 1st Resp Reimburse	191.50	449.21	2,388.75	3,144.47	5,390.52
521 Cost Recovery Reimbursement	0.00		6,361.50	0.00	0.00
Accounts Receivable	0.00		0.00	0.00	0.00
Donation	0.00		1,000.00		
Federal Grant Receivable	5,000.00		5,000.00		
Hartford Township Grants	800.00		4,384.09		
Other Revenues	0.00		2,370.00		
<b>Total Income</b>	<u>59,828.94</u>	<u>23,682.64</u>	<u>287,800.64</u>	<u>165,778.51</u>	<u>284,191.71</u>
<b>Gross Profit</b>	59,828.94	23,682.64	287,800.64	165,778.51	284,191.71
<b>Expense</b>					
<b>500 Payroll</b>					
500.1 Fire Chief	4,304.76	4,304.76	30,070.63	30,133.38	51,657.18
500.10 Chief Health Benefits	1,916.60	1,528.52	13,097.45	10,699.67	18,342.27
500.2 Firefighters/Medics	4,669.84	5,666.66	26,602.47	39,666.70	68,000.00
500.3 Support Staff	860.25	625.00	5,072.39	4,375.00	7,500.00
500.4 Chief Retirement	258.28	333.33	1,808.03	2,333.35	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	8,400.00	14,400.00
500 Payroll - Other	870.00		6,660.00		
<b>Total 500 Payroll</b>	<u>12,879.73</u>	<u>13,658.27</u>	<u>83,310.97</u>	<u>95,608.10</u>	<u>163,899.45</u>
<b>501 Professional, Insur. &amp; Legal</b>					
501.1 Legal Expenses	0.00	250.00	0.00	1,750.00	3,000.00
501.2 Professional - Audit	4,850.00	666.66	7,850.00	4,666.70	8,000.00
<b>Total 501 Professional, Insur. &amp; Legal</b>	<u>4,850.00</u>	<u>916.66</u>	<u>7,850.00</u>	<u>6,416.70</u>	<u>11,000.00</u>
<b>502 Utilities</b>					
502.1 Internet-Telephone	228.37	195.83	1,784.67	1,370.85	2,350.00
502.2 Electric	1,185.18	450.00	3,345.18	3,150.00	5,400.00
502.3 Natural Gas	109.00	125.00	763.00	875.00	1,500.00
502.4 First Net-AT&T	397.64	358.33	2,750.22	2,508.35	4,300.00
502.5 EPS Door Security	0.00	50.00	580.92	350.00	600.00
<b>Total 502 Utilities</b>	<u>1,920.19</u>	<u>1,179.16</u>	<u>9,223.99</u>	<u>8,254.20</u>	<u>14,150.00</u>
<b>503 Mileage</b>					
503.1 Mileage - other	0.00	8.33	0.00	58.35	100.00
<b>Total 503 Mileage</b>	<u>0.00</u>	<u>8.33</u>	<u>0.00</u>	<u>58.35</u>	<u>100.00</u>

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
January 2022

	Jan 22	Budget	Jul '21 - Jan 22	YTD Budget	Annual Budget
<b>505 Building Maintenance</b>					
505.1 Bldg Supplies/Maintenanc	32.99	250.00	1,041.84	1,750.00	3,000.00
505.2 Building Maintenance	45.81		1,237.11	0.00	0.00
505.3 Grounds Maintenance	0.00	41.66	0.00	291.70	500.00
505.4 Capital Bldg Improvement	0.00	770.83	0.00	5,395.85	9,250.00
505.5-Trash	0.00	25.00	154.50	175.00	300.00
<b>Total 505 Building Maintenance</b>	<b>78.80</b>	<b>1,087.49</b>	<b>2,433.45</b>	<b>7,612.55</b>	<b>13,050.00</b>
<b>506 Fuel</b>					
506.1 Unleaded Gas	330.80	266.66	3,080.77	1,866.70	3,200.00
506.2 Diesel	359.59	166.66	1,695.36	1,166.70	2,000.00
<b>Total 506 Fuel</b>	<b>690.39</b>	<b>433.32</b>	<b>4,776.13</b>	<b>3,033.40</b>	<b>5,200.00</b>
<b>508 Vehicle Maintenance</b>					
508.1 Ladder #1841	0.00	175.00	330.00	1,225.00	2,100.00
508.2 Tanker #1831	0.00	175.00	360.74	1,225.00	2,100.00
508.3 Heavy Rescue #1871	0.00	25.00	0.00	175.00	300.00
508.4 Rescue Pickup #1869	0.00	33.33	13.47	233.35	400.00
508.5 Jeep #1860	0.00	33.33	44.05	233.35	400.00
508.6 Explorer #1810	0.00	116.66	63.80	816.70	1,400.00
508.7 Pick-Up #1801	0.00	66.66	395.65	466.70	800.00
508.8 #1802	53.98	33.33	106.48	233.35	400.00
508 Vehicle Maintenance - Other	0.00		19.93		
<b>Total 508 Vehicle Maintenance</b>	<b>53.98</b>	<b>658.31</b>	<b>1,334.12</b>	<b>4,608.45</b>	<b>7,900.00</b>
<b>511 Office</b>					
511.1 Office Equipment	720.79	108.33	2,573.89	758.35	1,300.00
511.2 Equipment Repairs	0.00	12.50	0.00	87.50	150.00
511.3 Office Supplies	264.46	125.00	489.14	875.00	1,500.00
511.4 Printing	0.00	16.66	166.57	116.70	200.00
511.5 Software/Upgrades	370.99	100.00	1,059.99	700.00	1,200.00
511.6 Copy Lease	0.00	30.00	185.40	210.00	360.00
<b>Total 511 Office</b>	<b>1,356.24</b>	<b>392.49</b>	<b>4,474.99</b>	<b>2,747.55</b>	<b>4,710.00</b>
<b>512 Insurance</b>					
512.1 Worker's Comp	1,767.00	416.66	3,413.50	2,916.70	5,000.00
512.10 Accident & Sickness Ins	0.00	1,750.00	3,901.00	12,250.00	21,000.00
512 Insurance - Other	0.00		7,939.15		
<b>Total 512 Insurance</b>	<b>1,767.00</b>	<b>2,166.66</b>	<b>15,253.65</b>	<b>15,166.70</b>	<b>26,000.00</b>
<b>513 Payroll Taxes</b>	<b>2,612.46</b>		<b>20,331.63</b>		
<b>515 Equipment &amp; Equip Maint</b>					
515.1 Ladder #1841	0.00	58.33	14.57	408.35	700.00
515.10 Firefighting Foam	0.00	83.33	0.00	583.35	1,000.00
515.11 Ford Truck	434.34	8.33	434.34	58.35	100.00
515.12 Air Tanks	0.00	150.00	2,833.15	1,550.00	2,300.00
515.2 Tanker #1831	0.00	58.33	161.04	408.35	700.00
515.3 Heavy Rescue #1871	0.00	133.33	532.94	933.35	1,600.00
515.4 Rescue Pickup #1869	0.00	16.66	132.76	116.70	200.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
**January 2022**

	<u>Jan 22</u>	<u>Budget</u>	<u>Jul '21 - Jan 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
515.5 Jeep #1860	0.00	16.66	78.51	116.70	200.00
515.6 Explorer #1810	7.90	8.33	748.06	58.35	100.00
515.7 Eqt Maintenance Other	23.38	33.33	123.92	233.35	400.00
515.8 Small Equipment Maintenanc	0.00	33.33	199.86	233.35	400.00
515.9 Medical Supplies	0.00	166.66	3,162.46	2,812.70	3,646.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>465.62</b>	<b>766.62</b>	<b>8,421.61</b>	<b>7,512.90</b>	<b>11,346.00</b>
515.13 Ford Truck 1802	0.00	8.33	23.59	58.35	100.00
<b>516 Training</b>					
516.1 Fire Chief Training	107.00	125.00	406.00	875.00	1,500.00
516.2 Firefighter I & II	0.00	83.33	525.88	583.35	1,000.00
516.3 Medic	0.00	83.33	0.00	583.35	1,000.00
516.4 Fire Officer Classes	0.00	83.33	0.00	583.35	1,000.00
516.5 Drivers Training	0.00	16.66	0.00	116.70	200.00
<b>Total 516 Training</b>	<b>107.00</b>	<b>391.65</b>	<b>931.88</b>	<b>2,741.75</b>	<b>4,700.00</b>
<b>518 Physicals</b>					
518.1 Annual Physicals	0.00	666.66	6,000.00	4,666.70	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	175.00	300.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>691.66</b>	<b>6,000.00</b>	<b>4,841.70</b>	<b>8,300.00</b>
<b>519 Subscriptions &amp; Dues</b>					
519.1 HelpNet	186.00	66.66	372.00	466.70	800.00
519.11 West MI Assn of Fire Chi	0.00	12.50	0.00	87.50	150.00
519.13 SMEMSIC	75.00	6.25	75.00	43.75	75.00
519.2 Magazine Subscriptions	0.00		0.00	0.00	0.00
519.3 FirePrograms	66.50	150.00	2,034.75	1,050.00	1,800.00
519.4 IAFC	0.00	20.83	0.00	145.85	250.00
519.5 MI State Firefighters Asn	0.00	8.33	75.00	58.35	100.00
519.6 NFPA	0.00	25.00	0.00	175.00	300.00
519.9 MPSCS	0.00	8.33	0.00	58.35	100.00
519 Subscriptions & Dues - Other	0.00		120.00		
<b>Total 519 Subscriptions &amp; Dues</b>	<b>327.50</b>	<b>297.90</b>	<b>2,676.75</b>	<b>2,085.50</b>	<b>3,575.00</b>
<b>525 Personal Equipment</b>					
525.1 Duty Gear	0.00	583.33	0.00	4,083.35	7,000.00
525.2 Personal Equipment	0.00	233.33	10,513.87	11,433.35	12,600.00
525.3 Small Equipment	0.00	133.33	246.41	933.35	1,600.00
<b>Total 525 Personal Equipment</b>	<b>0.00</b>	<b>949.99</b>	<b>10,760.28</b>	<b>16,450.05</b>	<b>21,200.00</b>
<b>526 FEMA Grant</b>					
526 FEMA	0.00		2,470.50		
526 FEMA Grant - Other	0.00	416.66	0.00	2,916.70	5,000.00
<b>Total 526 FEMA Grant</b>	<b>0.00</b>	<b>416.66</b>	<b>2,470.50</b>	<b>2,916.70</b>	<b>5,000.00</b>
527 Bank Fees	36.00	25.00	252.35	175.00	300.00
528 Bd Members Compensation	240.00	375.00	1,860.00	2,625.00	4,500.00
<b>529 Mandatory Annual Testing</b>					
529.1 Personal Veh Inspections	0.00	41.66	0.00	291.70	500.00
529.2 Fire Extinguishers	0.00	83.33	941.00	583.35	1,000.00



## Hartford Fire Board Profit & Loss Budget Performance January 2022

	<u>Jan 22</u>	<u>Budget</u>	<u>Jul '21 - Jan 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
529.3 Hoses	0.00	225.00	2,586.88	1,575.00	2,700.00
529.4 Ladders	0.00	100.00	1,276.00	700.00	1,200.00
529.6 Bottles	0.00		0.00	0.00	0.00
529.8 Air Compressor	165.00	83.33	850.00	583.35	1,000.00
529.9 Flow Testing Air Packs	0.00	91.66	1,020.00	641.70	1,100.00
<b>Total 529 Mandatory Annual Testing</b>	<u>165.00</u>	<u>624.98</u>	<u>6,673.88</u>	<u>4,375.10</u>	<u>7,500.00</u>
<b>530 Generator</b>					
530.1 Maintenance	0.00	20.83	0.00	145.85	250.00
530.2 Maintenance Contract	0.00	58.33	0.00	408.35	700.00
<b>Total 530 Generator</b>	<u>0.00</u>	<u>79.16</u>	<u>0.00</u>	<u>554.20</u>	<u>950.00</u>
<b>531 Auxiliary</b>					
531.1 Auxiliary Supplies	0.00	20.83	0.00	145.85	250.00
<b>Total 531 Auxiliary</b>	<u>0.00</u>	<u>20.83</u>	<u>0.00</u>	<u>145.85</u>	<u>250.00</u>
Capital Expense	0.00		175,120.95	164,880.75	164,880.75
Investment Fees	0.00		6.00		
Payroll Tax Expense	2,110.73		11,197.65	0.00	0.00
Reconciliation Discrepancies	0.00		-3.00		
Uncategorized Expenses	0.00		-12,040.73		
<b>Total Expense</b>	<u>29,660.64</u>	<u>25,148.47</u>	<u>363,340.64</u>	<u>352,868.85</u>	<u>478,611.20</u>
<b>Net Ordinary Income</b>	<u>30,168.30</u>	<u>-1,465.83</u>	<u>-75,540.00</u>	<u>-187,090.34</u>	<u>-194,419.49</u>
<b>Other Income/Expense</b>					
Other Expense					
Grant Expenditures	0.00		684.09		
<b>Total Other Expense</b>	<u>0.00</u>		<u>684.09</u>		
<b>Net Other Income</b>	<u>0.00</u>	<u>0.00</u>	<u>-684.09</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>30,168.30</u></u>	<u><u>-1,465.83</u></u>	<u><u>-76,224.09</u></u>	<u><u>-187,090.34</u></u>	<u><u>-194,419.49</u></u>

**Hartford Fire Board Meeting  
February 14, 2021  
Balance Sheet & Deposit Detail  
January Business**

**BALANCE SHEET**

	Jan 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Hunt..3427	85,951.38
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Hunt..3456	49,059.68
108 Maintenance Hunt....3469	13,314.66
Chemical Financial Advisors	77,621.47
Huntington Advisors #901	98,277.12
Huntington TLC006358	10,695.65
<b>Total Checking/Savings</b>	334,583.34
<b>Total Current Assets</b>	334,583.34
<b>TOTAL ASSETS</b>	334,583.34
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Deposit Detail**

	Type	Num	Date	Name	Account	Amount
	Deposit		01/03/2022		102 Regular Check Hunt..3427	5,000.00
					Federal Grant Receivable	-5,000.00
TOTAL						-5,000.00
	Deposit		01/06/2022		102 Regular Check Hunt..3427	800.00
					Hartford Township Grants	-800.00
TOTAL						-800.00
	Deposit		01/11/2022		106 Millage Fund Hunt..3456	7,209.23
					411 Hartford City Millage	-7,209.23
TOTAL						-7,209.23
	Deposit		01/15/2022		102 Regular Check Hunt..3427	13,937.73
					401 Hartford Township	13,937.73
TOTAL						13,937.73
	Deposit		01/20/2022		106 Millage Fund Hunt..3456	15,168.49
					412 Hartford Township Millage	- 15,168.49
TOTAL						15,168.49
	Deposit		01/21/2022		102 Regular Check Hunt..3427	9,483.32
					402 Hartford City 420 Bangor 1st Resp Reimburse	-9,291.82 -191.50

**Hartford Fire Board Meeting  
February 14, 2021  
Balance Sheet & Deposit Detail  
January Business**

TOTAL									-9,483.32
	Deposit	01/28/2022			106 Millage Fund Hunt..3456				10,107.59
									-
					411 Hartford City Millage				10,107.59
									-
TOTAL									10,107.59
	Deposit	01/31/2022			106 Millage Fund Hunt..3456				0.13
					404 Interest				-0.13
TOTAL									-0.13
	Deposit	01/31/2022			108 Maintenance Hunt....3469				0.11
					404 Interest				-0.11
TOTAL									-0.11
	Deposit	01/31/2022			Huntington Advisors #901				158.98
					303 Investment Market Changes				-158.98
TOTAL									-158.98
	Deposit	01/31/2022			102 Regular Check Hunt..3427				0.96
					404 Interest				-0.96
TOTAL									-0.96
	Paycheck	ACH	01/31/2022	VanDeWiele, Cary L	102 Regular Check Hunt..3427				0.00
					500.2 Firefighters/Medics				26.50
					410 Firefighters Assn Dues				-23.35
					Payroll Tax Expense				1.64
					Payroll Liabilities				-1.64
					Payroll Liabilities				-1.64
					Payroll Tax Expense				0.38
					Payroll Liabilities				-0.38
					Payroll Liabilities				-0.38
					Payroll Liabilities				-1.13
TOTAL									0.00

## Fire Chiefs Report

February 2022

### MEETING'S ATTENDED:

- City
- Township

### INFORMATION:

- Assistant Chief McGrew and I conducted a fire inspection at the old Health Dept. building on CR 681
- Worked on information for the Township

### TOTAL LABOR HOURS

Month	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Calls	292.5												292.5
Training	36												36
Truck Insp.	26												26
Donated	11												11
<b>TOTAL</b>	<b>365.5</b>												<b>365.5</b>

Respectfully Submitted,

*R Harting*

Robbie Harting – Fire Chief

## Assistant Chief Report

January

### Information

- Applied for grant from Trans-Canda Pipeline for \$7,200 to put a thermal imaging camera in every seated position.
- Edispatch project- inputting hydrants and other important details into the mapping system.
- Members fitted for new gear- Cost covered by grant and budget.
- Submitted Grant proposal to the state of Michigan for training and recruitment cost. Total project- \$27,000
- New Cabinets installed for medical supplies, pagers and radios and misc equipment.
- Shower area in mens bathroom operational again.

Meetings Attended:

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

## January 2022 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Jan	001-Twp	1:05	CR 687	3	\$ 91.00	Other-Service Call
1-Jan	002-Twp	9:52	CR 687	3	\$ 46.00	Med Assist-Difficulty Breathing
2-Jan	003-City	23:44	Oak St.	1	\$ 13.25	Med Assist-Sick Person
3-Jan	004-Twp	8:40	CR 687	3	\$ 46.00	Med Assist-Pain
3-Jan	005-City	10:18	Oak St.	2	\$ 15.50	Other-Lift Assist
3-Jan	006-City	16:10	Main St.	2	\$ 31.50	Med Assist-Assault
3-Jan	007-City	17:30	Bowie St.	1	\$ 15.50	Med Assist-Leg Pain
3-Jan	008-City	18:23	Shepard St.	2	\$ 15.50	Med Assist-Assault
3-Jan	009-Twp	21:05	60th Ave.	2	\$ 28.75	Med Assist-Difficulty Breathing
4-Jan	010	11:01	Red Arrow Hwy	3	\$ 28.75	Med Assist-Mental Evaluation
4-Jan	011	11:34	Red Arrow Hwy	1	\$ -	Other-Lift Assist
4-Jan	012-City	13:53	Olds	2	\$ 15.50	Med Assist-Difficulty Breathing
5-Jan	013-City	11:42	Wendell Ave.	4	\$ 44.25	Gas Leak
5-Jan	014-City	13:09	Oak St.	3	\$ 31.50	Med Assist-Sick Person
5-Jan	015	23:00	I-94	3	\$ 46.50	PI Accident
6-Jan	016	9:38	I-94	6	\$ 78.00	PI Accident
6-Jan	017-Twp	14:23	CR 687	5	\$ 43.25	Med Assist-Injury Evaluation
7-Jan	018-Twp	19:37	48th Ave	1	\$ 16.50	Med Assist-Back Pain
8-Jan	019-City	11:19	Vanderlyn Dr.	4	\$ 62.50	Med Assist-Bleeding
8-Jan	020	12:19	I-94	5	\$ 78.00	PI Accident
8-Jan	021	18:21	Red Arrow Hwy	7	\$ 105.25	Other-Legal Burn
8-Jan	022	19:27	I-94	5	\$ 77.50	PI Accident
8-Jan	023-City	20:26	Olds Ave.	5	\$ 147.25	Med Assist-Difficulty Breathing
9-Jan	024-City	12:07	Marion Ave.	4	\$ 63.50	Med Assist-Unconscious
9-Jan	025-City	14:55	Vanderlyn Dr.	11	\$ -	Med Assist-Difficulty Breathing
10-Jan	026-City	7:44	Linden	3	\$ 32.00	Med Assist-Traumatic Injury
10-Jan	027-Twp	9:28	Rush Lake Rd.	3	\$ 15.50	Med Assist-Sick Person
10-Jan	028-City	16:12	Vanderlyn Dr.	6	\$ 75.75	Med Assist-Bleeding
10-Jan	029-Twp	16:34	66th Ave.	6	\$ 75.75	Med Assist-Sick Person
10-Jan	030-City	18:32	Maple	2	\$ 16.50	Med Assist-Sick Person
11-Jan	031-City	7:10	Linden	2	\$ 15.50	Other-Lift Assist
11-Jan	032-Twp	9:11	CR 687	3	\$ 31.50	Med Assist-Back Pain
11-Jan	033	10:32	Bangor Twp	2	\$ 15.50	Med Assist-Difficulty Breathing
11-Jan	034-City	20:39	Clark St.	1	\$ 16.50	Med Assist-Back Pain
12-Jan	035	3:32	Red Arrow Hwy	3	\$ 47.50	Med Assist-Code 5
12-Jan	036-Twp	18:05	Butcher & CR 681	4	\$ 44.25	PI Accident
12-Jan	037-Twp	18:30	67 1/2 St.	4	\$ 44.25	Med Assist-Difficulty Breathing
13-Jan	038	0:53	Red Arrow Hwy	2	\$ 31.00	Other-Trash Fire
13-Jan	039	13:39	I-94	3	\$ 14.50	PI Accident
13-Jan	040-City	15:23	School St.	2	\$ 16.50	Med Assist-Seizure
13-Jan	041	18:51	Lawrence	3	\$ 46.50	Mutual Aid
13-Jan	042-City	20:02	Bernard St.	3	\$ 29.75	Med Assist-Difficulty Breathing
14-Jan	43	16:33	Red Arrow Hwy	3	\$ 47.50	Med Assist-Fall
14-Jan	044-Twp	20:11	60th St.	4	\$ 124.00	Other-Wires Down
15-Jan	045	2:07	Lawrence Twp	7	\$ 319.50	Mutual Aid

15-Jan	046	8:47	Lawrence Twp	6	\$	230.00	Mutual Aid
15-Jan	047	13:54	Lawrence Twp	5	\$	193.75	Mutual Aid
17-Jan	048	10:05	I-94	4	\$	31.00	PI Accident
17-Jan	049-City	12:50	Main St.	9	\$	112.16	Structure Fire
17-Jan	050-City	13:27	eechwood & Haywoc	1	\$	-	Other-Lines Down
17-Jan	051	19:58	Red Arrow Hwy	2	\$	32.00	Med Assist-Unresponsive
18-Jan	052-Twp	10:08	67 1/2 St.	4	\$	31.50	Med Assist-Sick Person
19-Jan	053-Twp	4:10	CR 687	2	\$	32.00	Other-Lift Assist
19-Jan	054	9:41	Bangor Twp	3	\$	15.50	Med Assist-Difficulty Breathing
17-Jan	055-City	11:27	Engle Way	5	\$	47.00	Med Assist-Sick Person
19-Jan	056-City	16:55	Olds Ave.	1	\$	16.50	Med Assist-Hypothermia
19-Jan	057	21:45	WB I-94	2	\$	31.00	PI Accident
20-Jan	058-Twp	1:50	60th Ave.	1	\$	16.50	Med Assist-Birth
20-Jan	059	5:40	WB I-94	1	\$	16.50	PI Accident
21-Jan	060	15:56	Bangor Twp	3	\$	47.50	Med Assist-Difficulty Breathing
21-Jan	061-City	23:22	Olds Ave.	3	\$	50.37	Med Assist-Difficulty Breathing
22-Jan	062	18:03	Red Arrow Hwy	0	\$	-	Other-Lift Assist W & B
22-Jan	063-City	15:24	Marion Ave.	4	\$	63.00	Med Assist-Seizure
23-Jan	064-City	8:58	Lincoln St.	2	\$	31.00	Med Assist-Difficulty Breathing
23-Jan	065-City	17:00	Maple Hill	3	\$	47.00	Med Assist-Med Alarm
24-Jan	066-Twp	8:21	CR 687	5	\$	47.00	Med Assist-Fall
25-Jan	067-Twp	23:23	CR 687	2	\$	32.00	Other-Lift Assist
26-Jan	068	6:00	I-94	2	\$	-	PI Accident
26-Jan	069-Twp	6:08	67 1/2 St.	2	\$	32.00	Med Assist-Difficulty Breathing
26-Jan	070-Twp	16:37	62nd St.	2	\$	32.00	Med Assist-Difficulty Breathing
27-Jan	071-City	17:26	Center	3	\$	46.50	Med Assist-Fall
28-Jan	072-City	4:17	Pleasant	3	\$	47.50	Med Assist-Chest Pain
28-Jan	073-City	11:30	Woodside Dr.	4	\$	31.50	Med Assist-Difficulty Breathing
28-Jan	074-City	20:28	Heywood St.	3	\$	47.50	Med Assist-Difficulty Breathing
29-Jan	075-City	14:14	Lincoln St.	5	\$	76.50	Med Assist-Unconscious
29-Jan	076-City	15:21	Lincoln St.	4	\$	62.00	Med Assist-Difficulty Breathing
29-Jan	077-City	17:10	Shepard St.	2	\$	32.00	Med Assist-Assault
30-Jan	078-City	13:32	S. Maple & Main Sts.	6	\$	93.50	PI Accident
31-Jan	079-City	1:38	Maple St.	2	\$	31.00	Med Assist-Sick Person
31-Jan	080-City	7:01	School St.	1	\$	16.50	Gas Leak

<b>Total Costs for Fire Calls</b>	<b>\$ 3,872.78</b>
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Chief's Salary	\$ 4,304.76
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Administrative Cost (Support Staff)	\$ 860.25
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Trainings/Inspection Costs	\$ 456.50
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<b>Total Costs for Fire Calls</b>	<b>\$ 9,494.29</b>
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Total Calls this m	80	Total January Calls	Fiscal Year Totals	Grass Fire	0
Total Cal for 2020	698	City Calls	37	City Calls	210
Total Cal for 2019	673	Twp Calls	19	Twp Calls	178
Total Cal for 2018	552	I-94 Calls	9	I-94 Calls	24
				Med Assist	51
				PI Accident	11
				Mutual Aid	4

Total Cal for 2017	345	Other	7	Other	25	Other	11
Total Cal for 2016	303	Red Arrow Calls	8	RA	2022 *8	Gas Leak	2
Total Cal for 2015	333			Total f/y	437	Fire	1
Total Cal for 2014	312					Vehicle Fire	0
Total Cal for 2013	292			*RA-2022 not in total			
Total Cal for 2012	281						
Respectfully subm							
				Priority 3 Calls	SHADED		





February 2, 2022

Mr. Yemi Akinwale, City Manager  
Hartford City  
19 West Main Street  
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of January 2022. There were fourteen (14) priority one calls in January with the average response time of 10:36 minutes.

There were fifteen (15) priority two calls in January with the average response time of 10:55 minutes.

There were three (03) priority three calls in January with the average response time of 11:12 minutes.

A total of thirty-two (32) calls were run in January with an average response of 10:49.

There were extended response times for run numbers 179 and 201415 due to weather. The crews took the correct routes and did not report any further incidents.

There were extended response times to run numbers 200447, 200831, 201718, and 201733 due to distance. The crews took the correct routes and did not report any further incidents.

There was an extended response time to run number 200489, which could have been avoided had the crew taken a more direct route. The crew has been counseled in an effort to avoid any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter  
Director of Communication  
Pride Care Ambulance  
O: 269.343.3267  
F: 269.343.6503  
C: 269.313.2626

Proudly Serving Southwest Michigan – Berrien, Cass, Kalamazoo, Van Buren Counties  
5088 Meredith  
Kalamazoo, MI 49002  
Business Office (269) 343.2224 Fax (269) 343.6503  
www.pridecare.com

Response Times By Priority

Report Date: 02/02/2022 09:57:16

Filters: Date Range (Leg Date): 01/01/2022 to 01/31/2022 (Last Month); Last Status Timestamp: At Scene; Selecte

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
179	Advanced	Medic 2	1/2/2022 23:45	1/2/2022 23:58	13:29
200447	Advanced	Medic 8	1/8/2022 20:29	1/8/2022 20:43	13:44
200482	Advanced	Medic 8	1/9/2022 12:09	1/9/2022 12:18	8:26
200489	Advanced	Medic 8	1/9/2022 14:57	1/9/2022 15:13	15:29
200578	Advanced	Medic 2	1/10/2022 16:13	1/10/2022 16:20	7:46
200831	Advanced	Medic 6	1/13/2022 20:04	1/13/2022 20:17	13:27
201070	Advanced	Medic 6	1/17/2022 13:04	1/17/2022 13:08	4:32
201330	Advanced	4113	1/21/2022 23:25	1/21/2022 23:35	9:56
201371	Advanced	4113	1/22/2022 15:27	1/22/2022 15:34	6:52
201415	Advanced	4113	1/23/2022 9:00	1/23/2022 9:14	13:55
201718	Advanced	4113	1/27/2022 17:28	1/27/2022 17:38	10:14
201733	Advanced	4113	1/28/2022 4:18	1/28/2022 4:29	11:07
201749	Advanced	4113	1/28/2022 11:30	1/28/2022 11:40	10:02
201786	Advanced	4113	1/28/2022 20:29	1/28/2022 20:39	9:36

Totals: Avg: 10:36

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
200024	Advanced	Medic 2	1/3/2022 18:26	1/3/2022 18:32	6:54
200095	Advanced	Medic 2	1/4/2022 13:55	1/4/2022 14:05	9:17
200526	Advanced	Medic 2	1/10/2022 7:45	1/10/2022 7:56	11:11
200587	Advanced	Medic 2	1/10/2022 18:34	1/10/2022 18:42	7:28
200615	Advanced	Medic 6	1/11/2022 7:13	1/11/2022 7:26	13:19
200815	Advanced	Medic 6	1/13/2022 15:20	1/13/2022 15:32	11:10
201062	Advanced	Medic 8	1/17/2022 11:27	1/17/2022 11:35	7:13
201069	Advanced	Medic 4	1/17/2022 12:51	1/17/2022 13:13	22:18
201199	Advanced	4113	1/19/2022 16:56	1/19/2022 17:08	11:43
201275	Advanced	Medic 8	1/20/2022 22:12	1/20/2022 22:25	12:21
201447	Advanced	Medic 8	1/23/2022 17:00	1/23/2022 17:14	13:09
201817	Advanced	4113	1/29/2022 14:16	1/29/2022 14:24	8:43
201827	Advanced	Medic 8	1/29/2022 17:11	1/29/2022 17:19	7:18
201867	Advanced	4113	1/30/2022 13:33	1/30/2022 13:45	11:22
201900	Advanced	Medic 8	1/31/2022 1:39	1/31/2022 1:50	10:32

Totals: Avg: 10:55

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
200011	Advanced	4113	1/3/2022 16:12	1/3/2022 16:24	11:15
200020	Advanced	4113	1/3/2022 17:32	1/3/2022 17:45	13:18
200163	Advanced	Medic 2	1/5/2022 13:08	1/5/2022 13:17	9:03

Totals: Avg: 11:12

Trips Average Response Time 10:49

**Roxann Isbrecht**

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**Subject:** Feb. Commission Report

## FEBRUARY COUNTY COMMISSIONER REPORT

To: Van Buren County Residents

From: Mike Chappell, Van Buren County Commissioner

Email; [CHAPPELLM@VANBURENCOUNTYMI.GOV](mailto:CHAPPELLM@VANBURENCOUNTYMI.GOV)

NEWS FROM THE COUNTY COMMISSIONER

**COVID MINI-GRANT:** Commissioners approved a COVID mini grant contract from SCAO that was applied for by the Circuit Court Family Division. This funding was made available to address the effects that COVID has played in delaying the return of children from foster care to their homes. This is a nine-month grant and there is no required local match. SCAO will reimburse the Court for 100% of these expenditures up to \$16,396.70.

**ACCESS AND VISITATION GRANT:** Commissioners approved an Access and Visitation Grant to help pay for supervised visitation service in domestic relations cases for the Friend of the Court. This grant reimburses the Friend of the Court up to \$2,250 for supervised visitation services that are provided by Family and Children Services. There is no match required.

**COUNTY COURT GRANT CONTRACTS:** Commissioners also approved 3 grants for the County Courts. 1) The Office of Juvenile Justice and Delinquency Prevention (OJJDP) awarded \$696,944 to enhance the Family Reunification Court program. 2) The Bureau of Justice Assistance (BJA) awarded \$549,990 to enhance the court's Drug Court Program. 3) The Coronavirus Emergency Supplemental Funding (CESF) grant received by MSP in the amount of \$13,145. This funding will be used to purchase equipment for remote hearings and pretrial supervision software.

**FORMER HEALTH DEPARTMENT BUILDING:** Commissioners approved remodel/updates to the former Health Department Building in the amount of \$55,000. These repairs are necessary to prepare the building for County Services or possible outside occupants. This building is the possible new home for the USDA and the Van Buren County Conservation District

**APPOINTMENTS:** Paul DeYoung was re-appointed to the Land Bank Authority and the Building Authority; both of these are 3-year terms.

**ARPA FUNDS:** Commissioners approved three ARPA allocations/expenses 1) 7 million dollars was allocated and moved into an account designated as broadband expansion for Van Buren County 2) \$82,000 was approved for HVAC improvements for the 911 Center. 3) \$142,000 was approved for HVAC improvements for the Historic Court House. These HVAC improvements will update controls and make sure there is sufficient fresh air circulation for the occupants of these buildings.

# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



2/28/2022

## MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing  
Repaired all the equipment that required repairing  
Haul snow from parking lots  
Take down Christmas decorations.  
Snow removal as needed

## WATER DEPARTMENT

Water turn off	<u>2</u>
Water turn on	<u>1</u>
Water meter repairs	<u>3</u>
Water leaks repaired	<u>1</u>
Water meters read by request	<u>5</u>
Water services replaced to water main	<u>1</u>

Collected monthly water samples and delivered to Paw Paw Lab  
Sent monthly reports to the Michigan Department of Health  
Ran auxiliary well generator once a week  
Water meters read for the month of December

## MAJOR AND LOCAL STREETS

Snow removal as needed.  
Did some cold patching

## SEWER SYSTEM

Sewer mains rodded	<u>3</u>
Sewer services dug up and repaired	<u>0</u>

## LIFT STATIONS

Lift stations are running very well at this time  
Generators are run once a week for testing  
Bar screens are cleaned twice a week  
Replaced pump one in lift station 372.

### Iron Removal Plant

Run back up generator once a week.  
Back wash twice a week.  
Replaced VFD drive in well # 6

# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



2/28/2022

## WATER QUALITY AVERAGE FOR THE MONTH

### Raw Water

Iron 1.56 ppm  
Manganese 0.161 ppm  
pH 7.7

### Finished Water

Iron 0 ppm  
Manganese 0.001 ppm  
Chlorine 1 ppm  
Phosphates 1.8 ppm  
Flouride 0.8 ppm  
pH 7.7

### Chemicals used

Chlorine 96.5  
Phosphates 99.5  
Flouride 189.6

### Total Lbs

### Average Daily Use

3.1  
3.2  
6.1

## WATER PUMPED FOR THE MONTH

Backwash water

5.197 Million Gallons  
177,000 Gallons

## WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St.  
525 E. Main St.  
200 Beachwood St.  
Well#4

ND  
ND  
ND  
ND

# **HARTFORD WASTEWATER TREATMENT PLANT**

66460 56<sup>th</sup> Ave \* Hartford MI 49057 \* 269-621-2289\* cohwwtp@frontier.com

Tom Strand, HWWTP Operator

## **HWWTP Report for the Month of: January, 2022**

- State report has been submitted for the month of January.
- Average flow 0.122 MGD (million gallons per day).
- Performed routine maintenance and daily duties.

### Operation Report for January, 2022

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.793
B. Average	0.122
2) Sodium Hypochlorite gallons Per Day	
A. Total	324
B. Average	10.0
3) Ferric in Gallons Per Day	
A. Total	711
B. Average	23
4) Polymer Powder in Pounds Per Day	
A. Total	31.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	108.5
B. Average	3.5
6) Electric usage KWH	
A. Total	74
B. Average	2.4
7) Final BOD in Pounds	
A. Total	271
B. Average (177 LBS. Allowed)	12
C. % Removal (85%)	96
8) Final Suspended Solids in Pounds	
A. Total	235
B. Average (131 LBS. Allowed)	11
C. Average mg/l	10.6
D. % Removal (85%)	95
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.3
B. % Removal	97
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	35



**JANUARY 2022  
LIST OF BILLS  
CK #36868 TO CK # 36925**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36868	ALEXANDER CHEMICAL CORP.	CHEMICALS AND DRUM RENTAL FOR WWTP	2,428.81
36869	ARBRE CROCHE CULTURAL RESOURCE	PROFESSIONAL SERVICES FOR CLARK & LINDEN ST PROJECT	2,400.00
36870	AUTO-WARES GROUP	MISC EQUIPMENT REPAIR PARTS, LUBES, ETC FOR DPW	570.43
36871	MICHAEL BANIC	OCCUPANCY INSPECTIONS 1/5/2022	30.00
36872	BEST WAY DISPOSAL INC	CITY HALL, DPW & WWTP TRASH SERVICE FOR DECEMBER 2021	307.57
36873	COMCAST BUSINESS	INTERNET & LOCAL PHONES FOR JANUARY 2022	387.69
36874	CONSUMERS ENERGY	DPW, IRP & CITY HALL GAS BILSL- 11/23-12/21/2021	522.63
36875	ELECTIONSOURCE	ICP & ICX ANNUAL MAINTENANCE CONTRACT PER STATE OF MI	615.00
36876	FERGUSON WATERWORKS	SEWER REPLACEMENT PARTS	311.70
36877	FLEMING BROTHERS OIL CO	GASOLINE & DIESEL FOR DECEMBER 2021	1,718.55
36878	FRONTIER	DPW PHONE 12/25/21-1/24/22	71.12
36879	GRAND ENVIRONMENTAL, LLC	NEPA FOR CLARK & LINDEN ST PROJECT	2,500.00
36880	HARTFORD AREA CHAMBER OF COMMERCE	2022 MEMBERSHIP RENEWAL	50.00
36881	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR JANUARY 2022	4,166.67
36882	HARTFORD FIRE BOARD	JANUARY 2022 CONTRACTUAL PAYMENT	9,291.82
36883	HUNGERFORD NICHOLS	FINAL PAYMENT FOR FISCAL 2020- 2021 AUDIT	6,350.00
36884	INDIANA MICHIGAN POWER	DECEMBER 2021 ELECTRIC BILLS	6,132.21
36885	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR DECEMBER 2021	589.64
36886	TOM NEWNUM	CLEAN CITY HALL 12/30/21, 1/5/22 AND 1/12/22	150.00
36887	PC SERVICES	UBIQUITI INDUSTRIAL PoE SWITCH (CAMERAS)+LABOR 6/30/21-1/4/22 (\$4,636.50), 4 NEW COMPUTERS WITH LABOR TO INSTALL (TREASURER & POLICE) (\$4,691) AND 250GB SAMSUNG SSD FOR POLICE, WWTP & COMPUTER COMPUTERS (\$1,269.97)	10,597.47
36888	RIETH-RILEY CONSTRUCTION CO	COLD PATCH FOR STREETS	1,006.60
36889	RUDELL REPAIR	REAR SPRINGS FOR INTERNATIONAL SALT TRUCK	2,536.00
36890	TOM SMITH TRACTOR PARTS	HYDROLIC FITTINGS FOR DPW	153.36
36891	TRACE ANALYTICAL LABORATORIES	EFFLUENT & INFLUENT METALS TESTING AT WWTP ON 12/29/2021 PLUS IRP WATER SAMPLE TESTING ON 1/4/22	832.00
36892	UIS SCADA	REPLACE & START UP RECORDER MOTHERBOARD AT WWTP (LABOR ONLY)	604.00
36893	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 10/24-11/23/21 AND 11/24-12/23/21	160.04
36894	VAN BUREN COUNTY CLERK	VOTER'S CARD PRINTING FOR THE QUARTER ENDING DEC 31, 2021	51.45
36895	VILLAGE OF PAW PAW	NOVEMBER 2021 LAB ANALYSIS	100.00
36896	WALTER L. DE VISSER, SR.	MECHANICAL PERMITS CH21012- 201 S CENTER ST, CH21013- 108 AUSTIN, CH21014- 2 E MAIN ST AND CH21015- 519 E MAIN ST	770.00
36897	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202307 - DWAM GRANT APPLICATION (\$655), PROJECT 212081 LINDEN & CLARK (\$9,156.25, \$14,393.43 & \$7,052.34), PROJECT 212081 WRI APPLICATION FOR LINDEN & CLARK (\$21,946.48), PROJECT 190496 TWP PFAS WATER MAIN EXTENSION (\$5,594.90) PROJECT 202043 PROSPECT ST IMPROVEMENTS (\$200) AND PROJECT 212004 WATEWATER COLLECTION SYSTEM IMPROVEMENTS (\$33,064.79)	92,063.19
36898	ABONMARCHE	CLARK & LINDEN STREET IMPROVEMENTS PROJECT	500.00
36899	MICHAEL BANIC	OCCUPANCY INSPECTIONS 1/19/22	255.00
36900	BLUE CARE NETWORK OF MI	FEBRUARY 2022 HEALTH INSURANCE	15,081.00
36901	CUMMINS SALES & SERVICE	REPAIR LIFT STATION 687 - NEW BLOCK HEATER & CORES (\$963.83) PLUS POKAGON HOUSING ANNUAL GENERATOR MAINTENANCE (\$319.13 BILLED TO THEM)	1,282.96
36902	DELTA DENTAL	FEBRUARY 2022 DENTAL INSURANCE	1,008.16
36903	FRONTIER	LIFT STATION PHONE 1/7-2/6/22	44.63
36904	BRENDA GOMEZ-RUIZ	BALANCE OF WATER DEPOSIT REFUND FOR 108 N MAPLE	76.62
36905	INTERNATIONAL INSTITUTE OF CLERKS	2022 ANNUAL MEMBERSHIP FOR CLERK - ROXANN RODNEY-ISBRECHT	175.00
36906	JOHNSON'S HEATING	CHANGE HUMIDIFIER PADS - CITY HALL & POLICE + LEFT EXTRA BOX	475.00
36907	MICHIGAN AMMO, LLC	2500 ROUNDS OF AMMO FOR POLICE DEPT	1,021.00
36908	MWEA LOCAL SECTION 2	ANNUAL MEMBERSHIP DUES FOR TOM STRAND 1/8/22-1/7/23	80.00
36909	TOM NEWNUM	CLEAN CITY HALL 1/19/2022	50.00
36910	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 1/11/2022	262.67
36911	THE TRI-CITY RECORD	CLARK & LINDEN PUBLICATION	329.00
36912	UNUM LIFE INSURANCE CO OF AMERICA	FEBRUARY 2022 LIFE & DISABILITY INSURANCE	643.55
36913	WILLIAM (ARTIE) WILCOX	ELECTRICAL PERMIT 22HE002 - 5 WEST MAIN ST (FINAL)	157.50
36914	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 12/12/2021-1/11/2022	419.36
36915	MICHAEL BANIC	OCCUPANCY INSPECTIONS 1/26/22	150.00
36916	CINTAS CORPORATION	FIRST AID SUPPLIES - DPW, CITY HALL & POLICE DEPT	158.98
36917	FRONTIER	IRP PHONE & INTERNET, WWTP PHONE, INTERNET & ALARM AND CASINO LIFT STATION PHONE 1/13-2/12/2022	446.45
36918	GAGE MOTORS	TWO TIRES FOR FORD INTERCEPTOR	385.00
36919	GRAINGER	HEATER - CHLORINE ROOM AT IRP	278.07
36920	HARTFORD AREA CHAMBER OF COMMERCE	2022 STRAWBERRY FESTIVAL SPONSORSHIP FROM CITY	250.00
36921	MICHIGAN OFFICE SOLUTIONS INC	POLICE COPIER MAINTENANCE AGREEMENT- 1/24-4/23/2022 AND CITY HALL COPIER MAINTENANCE AGREEMENT - 1/18-4/17/2022	762.67
36922	TOM NEWNUM	CLEAN CITY HALL 1/26/2022	50.00
36923	SCHUITMAKER, COOPER & CYPHER	LEGAL SERVICES 8/10/2021 THROUGH 1/20/2022	1,005.00
36924	STATE OF MICHIGAN - MDOT	PROSPECT ST IMPROVEMENTS - MDOT00191 (APPROVED AT 1/24/22 MEETING)	18,572.00
36925	VISION SERVICE PLAN	FEBRUARY 2022 VISION INSURANCE	140.31

**58 TOTAL CHECKS**

**\$ 191,527.88**



**CITY MANAGER'S REPORT  
FEBRUARY 28, 2022**

**WASTE WATER TREATMENT PLANT:**

We signed our operational Assistance Agreement with Infrastructure Alternatives Inc. on January 27, 2022, and started work on Thursday, February 17, 2022. The initial approach is to go through a list of daily operational activities of the plant to establish the necessary changes for improvement. A weekly report to support the changes will be available for review.

**5 WEST MAIN STREET UPDATE:**

Now that the building has been stabilized, the County Land Bank is working on Brownfield Redevelopment process that would create opportunity for the right developer and provide resources to reimburse the City for some of the demolition costs.

**RURAL BUSINESS DEVELOPMENT GRANT APPLICATION:**

This grant application is for a Streetscape project in the downtown to implement the following:

- Milling and Repaving of the South Parking Lot.
- Removal of the broken Flower Boxes.
- Removal and Replacement of all the trees in the Flower Boxes. The new trees will be ornamental dwarf trees.
- Replacement of the regular Street Light bulbs with LED light bulbs.
- Replace a couple of broken Park Benches.
- Add a couple of Trash receptacles along the street.
- Replace broken sidewalk along West Main Street.

The total project cost is \$167,400.00; the grant application is for \$99,000.00. It looks comprehensive enough to address some of the infrastructure issues we have in the downtown.

**INDIANA MICHIGAN POWER EASEMENT REQUEST:**

The City Attorney and the Power Company had a site visit to the water plant in late January and yet to reach agreement on the Easement request. They are still working on finding the right balance between the City's security and service production.

**LINDEN/CLARK STREET PROJECT UPDATE:**

We have completed the last requirement for the release of funds for this project. Michigan Economic Development Corporation has sent us the official letter of Release of Funds effective February 16, 2022. The project can now move forward as approved.



CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
JANUARY 24, 2021

Item 13.

Commissioners Present: Ramon Beltran; Ron Burleson; Frank Dockter; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs

Members Absent:

Staff Present: Akinwale; Beltran; Rodney-Isbrecht, Shultz, Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the agenda as amended to include appointing a deputy building inspector & discussion on Council Rules and form a committee.

Motion carried 7 – 0

Motion by Commissioner Dockter supported by Commissioner Beltran, to nominate and appoint Commissioner John Miller as Mayor Pro-Tem for 2022.

Motion carried 7 – 0

**Guests:** None

**Public Comment:**

- Jeremiah Smith, Coin Express 202 W Main St, asking Council to for a reduction in water rates & waiver of penalties in the amount of \$1,043.64 due to a water leak last summer and extension of 45 days as he works with his insurance company. The City Manager gave a 30-day extension in November/December which has passed. The Manager also gave a credit on the sewer portion of the bill & penalties for the leak. Commissioners gave a 45-day extension in paying the bill. If the bill is paid in full by March 15, 2022 the Council will waive ½ of the penalties incurred.

**Communications:**

1. McDowell Apartments sent notice of vacancy and asked to refer those in need of housing to apply.
2. HPS Mascot Change roadmap.
3. Commissioner Beltran – Participated in the Newly Elected Officials’ Class provided by MML, the class was very beneficial in explaining the role and responsibilities of the Council.
4. Council Rules are 25 years old and need to be reviewed. The Mayor appointed Commissioners Beltran, Sullivan & Miller to review the Council Rules and bring back a recommendation to the full board.

**Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:**

- A. **Police & Ordinance** – Chief Beltran, Kuzma began school today.
- B. **Fire Dept** – Chief Harting – applying for as many grants as possible; held department awards banquet. Medical personal responding to all medical call’s priority 1, 2 & 3 as a service to the community, concerns over Pride Cares coverage and response times.
- C. **Ambulance** – No Representative, no discussion.
- D. **Van Buren County** – Extended State of Emergency through June 30, 2022 at the request of the health department; possible lease of former health department building to the USDA & VBC Conservation District; VB Transit Agreement; New Position in the Treasurer’s Office & Juvenile Court; Opioid Settlement; Appointments to various boards; Dick Godfrey last meeting as Chair.
- E. **Public Works** – Superintendent Staunton, Commissioners commended DPW on installing Christmas lamp decorations.
- F. **Wastewater Treatment Plant** – No Discussion

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
JANUARY 24, 2021

Item 13.

- G. Treasurers, Investment & List of Bills** – Most Investments have been transferred from Huntington to Sturgis Bank, one CD remains at Huntington until it matures.
- H. City Manager – Proposal for Wastewater Treatment Plant Operational Assistance; 5 West Main Street**, repairs have begun, thanks to VBC Commissioner Chappell for his support; **Linden/Clark Street Project Update; Matt Kuzma Sponsorship Agreement; Indiana Michigan Power Easement Request**, Attorney Schuitmaker met with I&M regarding the easement at the Iron Plant and will provide a recommendation for the council;

**Approval of Commission Minutes:**

Motion by Commissioner Sullivan, supported by Commissioner Dockter, to approve the minutes of the December 20, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 7 – 0

**Approval of Reports:**

Motion by Commissioner Sullivan, supported by Commissioner Miller, to accept the December 2021 departmental reports as presented and place them on file.

Motion carried 7 – 0

**Goals/Objectives:** None

**Old Business:**

- Discussion/Review – Police Academy Contract Signed by Kuzma & he has begun the 16-week program.
- Indiana Michigan Power Company Easement – City Attorney has met with I&M; the easement will come before the Council at a future meeting.
- Discussion Interlocal Agreement Fire Department Committee Update – The Committee (Sullivan, Hall & Miller) met and could agree to most of the proposed changes, 3 year review of agreement, create a vice chair position, board pay, change in joint meeting dates, change in operating funding formula, but the change in the operational funding formula could not be justified by the data of fire versus medical calls. The Mayor will send a letter to the Township with the recommendations to the proposed changes from the Council before an updated agreement can be voted on.
- Honor Credit Union – Update, no new information to report, the Mayor will contact the manager at Honor for an update.
- Ambulance Contract - concerns of service provided.

**New Business:**

- Hartford Chamber Strawberry Festival Sponsorship Request

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to partner with the Hartford Chamber to sponsor the Strawberry Festival in the amount of \$250.00.

Motion carried 7 – 0

- Appointment – Steve Ackerman, 322 Bowie St to the Board of Review as an Alternate

Motion by Commissioner Miller, supported by Commissioner Tibbs, to appoint Steven Ackerman as an alternate to the Board of Review.

Motion carried 7 – 0

- 2022 Christmas Decorations – Naylor; Commissioners approve of decorating City Hall again, Commissioner Dockter requested new holiday banners for the light polls.

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
JANUARY 24, 2021

Item 13.

- City Hall Fire Alarm – Johnson Controls Quote \$7,340.00 – The City Hall alarm system is 20 years old and parts are no longer available for repair. Commissioners requested additional quotes for replacement.
- MDOT – Invoice – Prospect Street Construction Project - \$18,572.00

Motion by Commissioner Miller, supported by Commissioner Tibbs, to approve payment in the amount of \$18,572.00 to the State of Michigan for the Prospect Street Construction Project.

Motion carried 7 – 0

- Discussion – WWTP Operation Proposal

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept IAI's proposal for Operations Assistance at the WWTP at a rate of \$100.00 per/hr.

Motion carried 7 – 0

- Appointment – Deputy Building Inspector

Motion by Commissioner Dockter, supported by Commissioner Miller, to appoint Brett A. Lehto as the City's Deputy Building Inspector.

Motion carried 7 – 0

**Resolutions, Ordinance, Proclamation's:**

- Resolution 2022 – 001 Poverty Exemption Income Guidelines & Asset Test

Motion by Commissioner Dockter, supported by Commissioner Miller, adopt Resolution 2022-001 setting the 2022 Poverty Exemption, Income Guidelines & Asset Test.

Motion carried 7 – 0

- Resolution 2022 – 002 Accepting Letters of Protest

Motion by Commissioner Miller, supported by Commissioner Beltran, adopt Resolution 2022-002 Accepting Letters of Protest from City Resident Property Owners for the March 2022 Board of Review.

Motion carried 7 – 0

- Resolution 2022 – 003 Provide for Alternate Starting Dates for March 2022 Board of Review

Motion by Commissioner Tibbs, supported by Commissioner Miller, adopt Resolution 2022-003 Providing for Alternate Starting Dates for the March 2022 Board of Review.

Motion carried 7 – 0

**Adjournment:**

Motion by Commissioner Tibbs, supported by Commissioner Burleson, to adjourn the meeting at 9:03pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

County of Van Buren, State of Michigan, 19 West Main St, Hartford, MI 49057

Throughout the museum we have tried to reflect as accurately as possible the times and lifestyles of those who lived in Van Buren County during the time period of 1829 to 1929. We wish to share this history with you and your family. So for a great learning experience come on over ... and bring the kids too!

## The Building.

Beautifully situated atop a long hill in the center of the county, this fine old 44 room brick and stone building, known for scores of years as the Van Buren County Poorhouse, was built in 1884 to replace the fire-damaged wooden farmhouse previously used as the home for the county's indigent and retarded. It was added to in 1910 and again in the 1920's. With the cooperation of its administrators and able-bodied inmates, its 173 acres were farmed and a prize dairy herd maintained to produce most of the food which, when preserved, prepared and served to themselves, made it almost self-sufficient. As the result of changes in the care of the poor, it closed in 1952. It was then used as the county welfare offices until 1958. Then abandoned to the combined destructive forces of nature and vandals it became the windowless, debris-filled cavern that was finally, in 1972, leased by the county to the historical society. Saved from the destruction of the wreckers' demolition ball and bulldozers by this action, it stands today as a monument to the courage, dedication and belief of those few volunteers (average age over 70) who worked so hard and so long for its rescue and restoration. It serves today both as an historic building and museum.

## Our Mission Statement

The Van Buren County Historical Society is committed to the preservation of antiquities and our county's historical information, and to provide a repository for historical artifacts and documents that enrich, our county's history. To inform present and future generations of their existence and to display them for the education and enjoyment of all.



Other buildings on the grounds include our log cabin which is a replica of an original cabin from the Van Buren County area, and the blacksmith works which is in operation on special events, such as Demonstration day

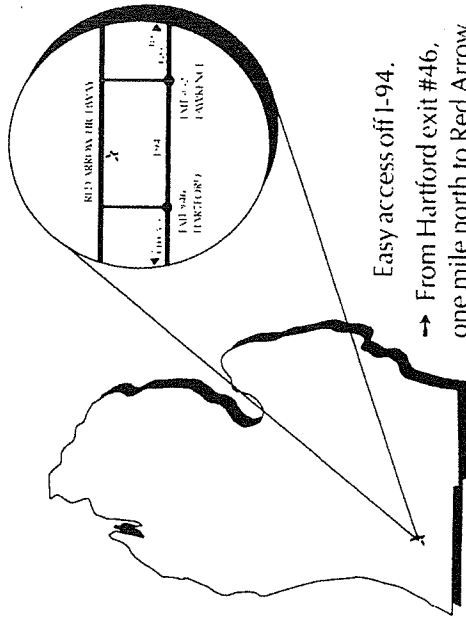
# Van Buren County Historical Society

## INVITES YOU

to visit

Southwest Michigan's

# Van Buren County MUSEUM



Easy access off I-94.

→ From Hartford exit #46, one mile north to Red Arrow Highway, then east.

→ Or, from Lawrence exit #52, one mile north to Red Arrow Highway, then west.

*If you wish to contact us:*

Van Buren County Museum  
P.O. Box 452, 58471 Red Arrow Hwy.  
Hartford, MI 49057-0452  
Museum - (269) 621-2188 - June-September only on

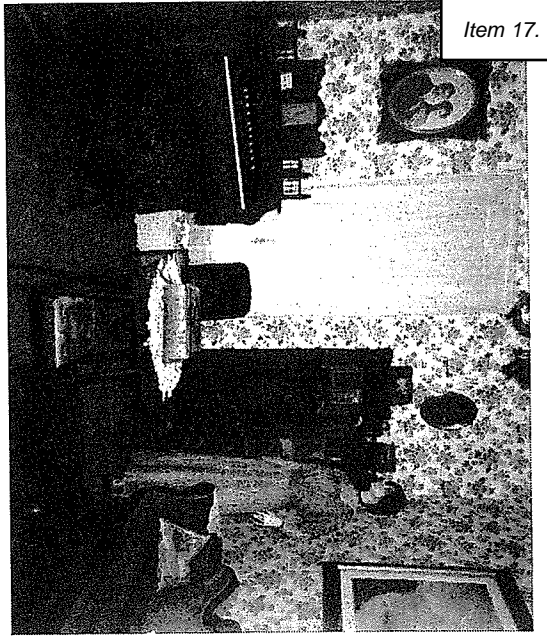
Wednesday, Friday and Sunday  
12pm to 5pm  
Other times by appointment  
Last tour 1 hour prior to closing

*photographs and layout by: Suzanne Breed*

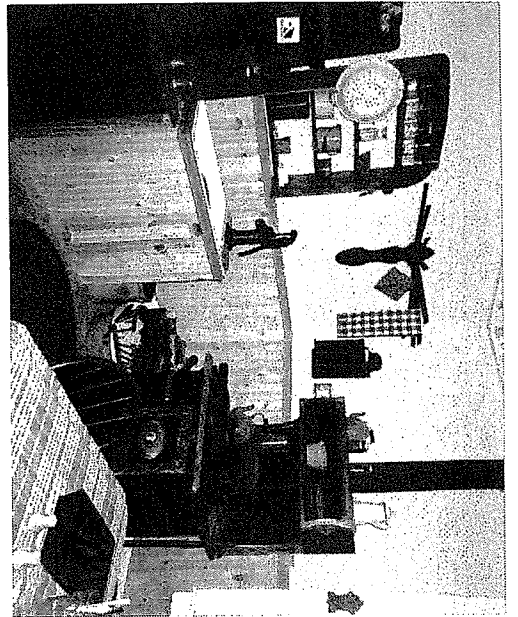
The Museum is open June through September.

### Museum hours:

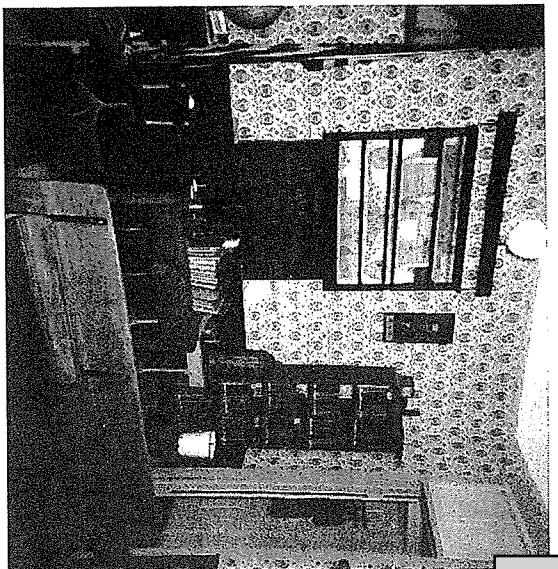
Wednesday, Friday and Sunday  
12pm to 5pm  
Other times by appointment  
Last tour 1 hour prior to closing



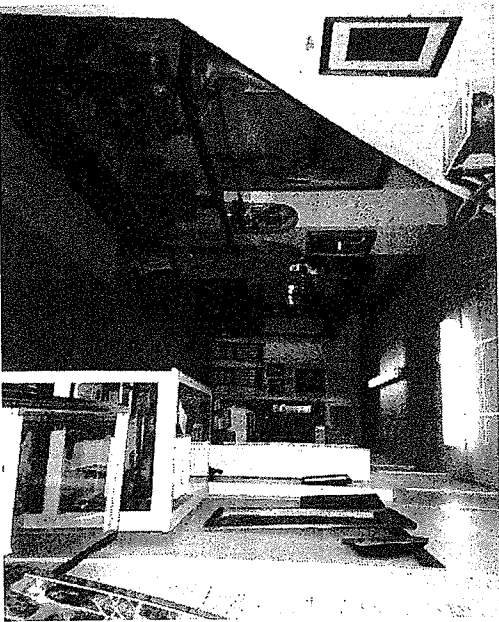
Shown here is a typical example of turn of the century parlor which, with its door kept shut and off limits to the family, was usually only used when 'company' came. It was commonly used to display the family's most prized possessions such as the family bible, the stereoscope, kerosene chandelier and oftentimes the only carpet in the house. Although seldom used, it was kept spotless as a shining example of the moral, religious and conservative beliefs held by the family.



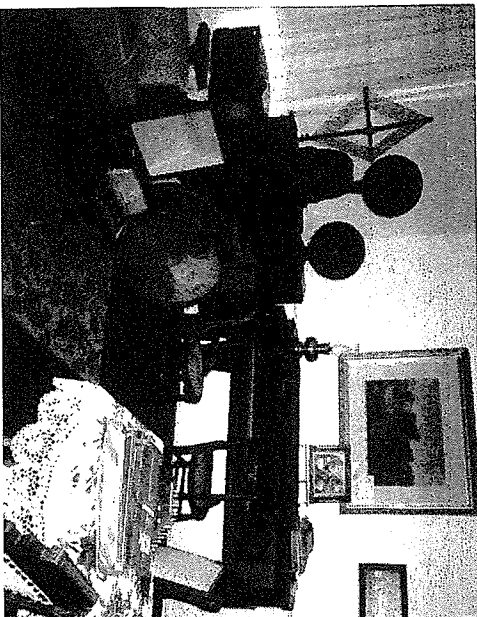
Ah! the old-time kitchen.. what wonderful memories! It was here that the families of yesterday really lived. With the cookstove's warmth and the aroma of fresh baked bread, it provided a welcome haven from the blustering cold of winter. The love that mothers expressed for their families with good old-fashioned cooking always made the family gatherings very special occasions. Shown here is just such a kitchen with its wood burning range, work center, rag rug and table. Many other old-time "conveniences" are on display as well.



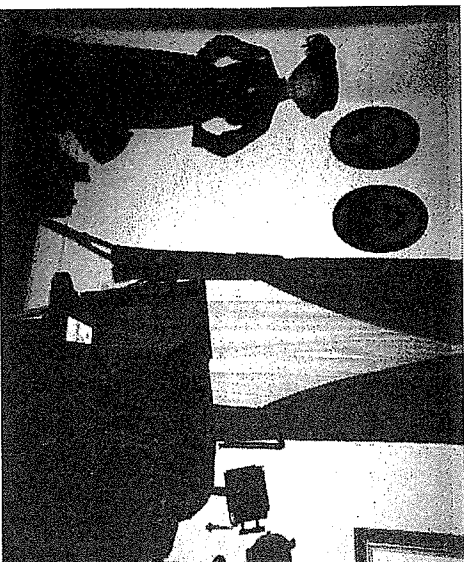
The old time one-room school where the basic three R's were taught by one (usually unmarried) teacher. Strict discipline was maintained throughout the usual eight grades of the country school. Ofttimes the older students helped the teacher by working with the lower grades for her. Many items will bring back memories of those long gone days, including the always present 'switch' with which the above mentioned discipline was maintained.



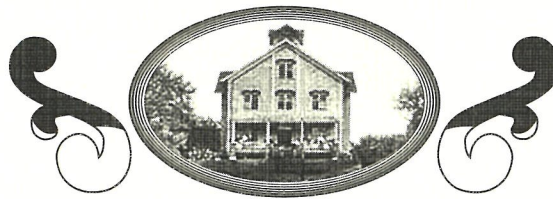
Our Indian section shows some of the artifacts that have been found in the Van Buren County area. The Indians that were in this Southwestern Michigan area were the Potawatomi.



The music room highlights musical memorabilia including one of the first pianos in Southwest Michigan. See instruments that entertained before the age of television. Many enjoyable evenings were spent with family and friends playing and listening to many of the instruments in this room.



The photographic studio show you how pictures were done in the late 19th and early 20th centuries. This was the only way people had of getting a picture of a loved one or for sending to family members in distant places.



**VAN BUREN COUNTY HISTORICAL SOCIETY**

Dedicated to Preserving Van Buren County History

58471 Red Arrow Hwy., PO Box 452, Hartford, Michigan 49057

RECEIVED  
FEB 1 X 2022  
CITY OF HARTFORD

Dear City of Hartford

This letter comes to you as an appeal for support for the Van Buren County Historical Society and Museum; one of the last County Poorhouses in Michigan still standing. The building is located on Red Arrow Highway between Lawrence and Hartford, in front of the county fairgrounds.

The Museum artifacts include all facets of life, work, play, education, health, and government during the period from the beginning of the settlement of Van Buren County up to the present time, with forty-four rooms to tour.

The building was saved from destruction by volunteers and the museum is to this day, run and maintained by unpaid volunteers; its existence depends on the hard work done by the volunteers and by donations given to maintain this work. Any donation is deductible as we are a non-profit 501-C3 organization and governmental bodies are allowed by law to donate to non-profits.

We would ask that you consider a donation to support our continuing work. The Museum has many documents and records regarding the establishment of the various township and municipality agencies available for review and enjoyment.

Please consider contributing to preserve the history of Van Buren County, its residents, businesses, and governments. We offer guided tours, access to our archives and free admission to our contributors and members. Come see us, the best kept secret in Van Buren County!

Thank you.

Sandra M. Merchant, President

Van Buren County Historical Society



## Hartford Lions Club

P.O. Box 633  
Hartford, MI 49057  
269-208-4345

February 2, 2022

City of Hartford  
19 West Main St.  
Hartford, MI 49057

In the five years that the Hartford Lions Club has operated Concerts in the Park, average attendance has increased from about 30 to around 200. We could easily accommodate 500 a week. We have added free popcorn and done extensive promotion of the events. We have made a strong effort to book a wide variety of entertainment groups and the 2022 season will be no different. We have booked some top entertainment which will help to enrich the lives of Hartford citizens..

Bringing top entertainment to the summer concert series costs money. Our budget for the 2022 season of 13 concerts is \$6,500. We have applied for a grant from The Pokagon Fund for part of that cost. In the past, the City has provided \$1,000 towards the concert program and we are requesting the same amount this year.

A schedule for the 2022 season is attached.

Sincerely,

A handwritten signature in black ink that reads 'Pete Sinclair'. The signature is written in a cursive style.

PETE SINCLAIR  
Concert Manager  
Hartford Lions Club

**HARTFORD LION CLUB  
CONCERTS IN THE PARK  
2022**

*All concerts start at 7 p.m. in Ely Park -- Enjoy free popcorn*

**June 2 – Down Maggie**  
(alternative rock)

**June 9 – SMC Brass Band**  
(traditional English style band)

**June 16 – Blue Water Rockers**  
(50s and 60s music)

**June 23 – Past Time**  
(your favorite 50s & 60s)

**June 30 – High Life Band**  
(classic country and rock)

**July 7 – Jimmy & the Mortals**  
(classic rock)

**July 14 – Lake Effect Jazz Big Band**  
(a mix of traditional & modern jazz)

**July 21 – Jared Knox**  
(country)

**July 28 – VanDyke Revue**  
(4-piece variety band)

**Aug. 4 – Elvis Tribute – Tim Dudley**

**Aug. 11 – Casco Community Band**

**Aug. 18 – Undertaker's Blues Band**  
(mix of swing, traditional & hard blues)

**Aug. 25 – Blue Shoes Jazz**  
(not your typical jazz band)



CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN

**ORDINANCE No. 321 - 2022**

**AN ORDINANCE TO REQUIRE NUMBERING BUILDINGS**

This is a stand-alone Ordinance to help emergency responders, police and fire fighters respond to emergencies more quickly. This Ordinance supersedes any prior ordinances in opposition with this ordinance.

The purpose of this Ordinance is to promote the public health and safety of the residents of the City of Hartford.

THE CITY OF HARTFORD, VAN BUREN COUNTY, MICHIGAN, HEREBY ORDAINS:

**Section 1. Duty of Owners.**

All buildings situated or hereafter erected and located on any of the streets, avenues, and public highways, except alleys, within the City shall be street numbered. The City shall assign the number for the building. The owners or occupants are required to install the number for the building.

**Section 2. Size and Location.**

Each of the figures of each number required by this Ordinance shall be at least four (4) inches in height and a minimum width of one-half an inch (0.5), being so marked as to be easily and distinctly read. Such number shall be placed on, above, or immediately to the side of the front entrance door or else at some other or more conspicuous place on the front of the building.

**Section 3. Penalty for failure to number buildings.**

Any person being the owner or occupant of any building now erected or that may hereafter be erected in the City, who shall, for (30) days after notice by the Ordinance Enforcement Officer of the proper numbering of such building, neglect or refuse to number any building owned or occupied by him or her, in conformity with the provisions of this Ordinance and shall be subject to a fine in the amount of \$75.00 and a similar penalty for every ten (10) days thereafter that he or she shall neglect or refuse to number such building.

**Section 4. Effective Date and Adoption.**

This Ordinance shall become effective upon publication as required by law.

Ordinance 321

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to adopt the resolution.

Ayes:

Nays:

Absent:

Resolution declared adopted:

The City of Hartford

---

RoxAnn Rodney-Isbrecht, Clerk

Published:

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2022 - 004**



**Authorizing A Rural Business Development Grant Application.**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Richard A. Hall on February 28, 2022 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the United States Department of Agriculture (USDA) has invited Units of Local Government to apply for its Rural Business Development Grant Application; and

**WHEREAS**, the City of Hartford desires to request \$99,000.00 in Grant funds to mill & repave the South City Parking Lot; Remove broken flower boxes; remove & replace all trees within the down town area; replace street light bulbs to LED bulbs; replace broken Park Benches; add trash receptacles along the street; replace broken sidewalks along main street; and

**WHEREAS**, the City of Hartford commits local funds to complete the project which is a total cost of \$167,400.00; and

**WHEREAS**, the proposed project is consistent with the local Community Development Plan as described in the application; and

**NOW THEREFORE, BE IT RESOLVED**, that the City of Hartford hereby designates the City Manager as the person authorized to certify the Rural Business Development Application, the person authorized to sign the Grant Agreement and the person authorized to execute any additional documents required to carry out and complete the grant.

YEAS:

NAYS:                    ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: February 28, 2022

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on February , 2022

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street, Hartford MI 49057

**RESOLUTION OF MEMBERS OR STOCKHOLDERS**

City of Hartford

(Name of Association)

19 West Main Street, Hartford, MI 49057

(Address, including Zip Code)

RESOLVED, that the Governing Board of this Association be and it hereby is authorized and empowered to take all action necessary or appropriate –

1. To obtain for and on behalf of the Association through the United States Department of Agriculture (USDA) or any other Governmental agency:
  - (a) A loan in a sum not to exceed \$ \_\_\_\_\_;
  - (b) A grant in a sum not to exceed \$ 99,000.00 \_\_\_\_\_;
 to be advanced by the lender or grantor in one or more advances at such time or times as may be agreed upon.
2. In case of a loan or grant or both –
  - (a) For the execution of such application or applications (including exhibits, amendments and/or supplements thereto) as may be required;
  - (b) For the execution and delivery to the lender or grantor of all such written instruments as may be required in regard to or as evidence of such loan or grant; and
  - (c) In its judgment to carry out the terms of this resolution.
3. And in case of a loan –
  - (a) To obligate this Association for the repayment of the loan at such rates of interest and on such other terms and conditions as the Governing Board shall deem proper;
  - (b) To pledge, hypothecate, mortgage, convey, or assign property of this Association of any kind and in any amount now owned or hereafter acquired, as security for any or all obligations (past, present and/or future) of this Association to such lender; and
  - (c) From time to time to pay, extend, or renew any such obligations.

**CERTIFICATION**

I, the undersigned, as \_\_\_\_\_ of the above named Association, hereby  
(Secretary) (Acting Secretary)

certify that said Association on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, had \_\_\_\_\_  
(Number)

\_\_\_\_\_ ; that \_\_\_\_\_ of these  
(members) (stockholders) or (shares of voting stock outstanding)

constituted a quorum; that \_\_\_\_\_ said members or stockholders or shares of voting stock were present at a meeting

of the members or stockholders duly called and held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_;

that the foregoing resolution was adopted at such meeting by the affirmative vote of \_\_\_\_\_ said members

or stockholders or shares of voting stock; and that said resolution has not been rescinded or amended in any way.

Dated this day \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

Secretary of \_\_\_\_\_

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.